



ORDINARY MEETING

MINUTES

8 JULY 2025

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET,
ROCKHAMPTON ON TUESDAY, 8 JULY 2025 COMMENCING AT 9:00 AM**

1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer – Pastor Philip Alley from the Peace Christian Church

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Oram tendered his Apologies

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting of 24 June 2025 be confirmed.

THAT the minutes of the Special Meeting of 24 June 2025 be confirmed.

Moved by: Councillor Wickerson

Seconded by: Councillor Hilse

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL

File No: 10097

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Ordinary Council is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Business Outstanding Table for Ordinary Council be received.

Moved by: Mayor Williams

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

8.1 PETITION - TLPI FOR BATTERY ENERGY STORAGE SYSTEMS (BESS)

File No: 15167

SUMMARY

A petition has been received from Rebecah Brosnan and 1187 others regarding a TLPI for Battery Energy Storage Systems (BESS).

COUNCIL RESOLUTION

THAT the petition be received.

Moved by: Councillor Mathers

Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 NEGOTIATED DECISION FOR DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR MULTIPLE DWELLING (10 UNITS) AND COMMUNITY CARE CENTRE

File No: D/113-2024

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Angela Arnold - Acting Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Sophie Muggeridge - Planning Officer

SUMMARY

Development Application Number: D/113-2024

Applicant: Home Support Association Inc.

Real Property Address: Lot 12 on SP320077, Lot 2 on RP604752, Lot 25 on RP602156, Lot 10 on RP604213 and Lot 3 on RP604752

Common Property Address: 13 Cavell Street, Wandal

Area of Site: 7,078 square metres

Planning Scheme: *Rockhampton Region Planning Scheme 2015* (version 4.4)

Planning Scheme Zone: Low Density Residential Zone

Planning Scheme Overlays: Acid Sulfate Soils Overlay; and
Airport Environs Overlay.

Approval Sought: Negotiated Decision Notice for a Development Permit for Material Change of Use for Multiple Dwelling (10 units) and Community Care Centre

Referral Agency(s): Department of Housing, Local Government, Planning and Public Works (State Assessment and Referral Agency Department)

COUNCIL RESOLUTION

That to reflect the above changes, Home Support Association Inc. A.B.N 65 591 388 164, be issued with a Negotiated Decision Notice:

1.0 ADMINISTRATION

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 Unless otherwise stated, all conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
 - 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, , unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.5.1 Operational Works:
 - (i) Road Works;
 - (ii) Access and Parking Works;
 - (iii) Stormwater Works;
 - (iv) Roof and Allotment Drainage; and
 - (v) Site Works;
 - 1.5.2 Plumbing and Drainage Works; and
 - 1.5.3 Building Works:
- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.9 Lots 2 and 3 on RP604752, Lot 12 on SP320077, Lot 10 on RP604213 and Lot 25 on RP602156 must be amalgamated and registered as one lot prior to the commencement of the use.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan / Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version / Issue</u>
Mater Site Plan, Gazebo & 3D Views	Rufus Design Group	9 September 2024	230704 – 01	03c
Site Setout Plan & Features Plan	Rufus Design Group	16 August 2024	230704 – 03	03
Ground Floor Plan	Rufus Design Group	16 August 2024	230704 – 04	03
First Floor Plan	Rufus Design Group	16 August 2024	230704 – 05	03
Elevations & Section L	Rufus Design Group	16 August 2024	230704-06	03
Staff Unit Floor Plan & Elevations	Rufus Design Group	27 June 2024	230704 – 07	03
New Carport Plan & Elevations	Rufus Design Group	9 September 2024	230704 – 08	03c
Floor plan & Elevations	Rufus Design Group	22 April 2025	230704 – 04	01
Ground Floor Plan	Rufus Design Group	22 April 2025	230704 – 03	01
First Floor Plan	Rufus Design Group	22 April 2025	230704 – 04	01
Elevations	Rufus Design Group	22 April 2025	230704 – 05	01
Landscape Plan	Rufus Design Group	9 September 2024	230704-09	03c
Vehicle Swept Path Plan	Rufus Design Group	16 August 2024	230704-10	03
Staging Plan (Variation of Master Site Plan)	Rufus Design Group – Amended By Council	25 February 2025	230704 – 01	03c
Stormwater Management Plan	Dileigh Consulting Engineers	07 March 2025	D24.331-PR01	C
Traffic Engineering Report	Hays Traffic Engineering	December 2024	241279	V01
Traffic Engineering Report - letter	Hays Traffic Engineering	09 December 2024	-	-

2.2 Where there is any conflict between the conditions of this development approval and

the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 STAGED DEVELOPMENT

3.1 This development approval is for a development to be undertaken in two (2) discrete stages, namely:

3.1.1 Units 4 to 10 being one (1) two-bedroom staff unit and six (6) three-bedroom units, gazebo extension and storage shed (Stage One); and

3.1.2 Units 1 to 3 being one (1) two-bedroom staff unit and two (2) two-bedroom units (Stage Two).

3.2 Unless otherwise expressly stated, the conditions must be read as being applicable to all stages.

3.3 The currency period for Stage One is six (6) years from the date this approval takes effect.

3.4 The currency period for Stage Two is eight (8) years from the date this approval takes effect.

4.0 ROAD WORKS

4.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works required by this development approval.

4.2 A concrete pathway, with a minimum width of 1.5 metres, must be constructed on the development side of Cavell Street for the full frontage of the development site in accordance with the approved traffic engineering report's recommendation, *Capricorn Municipal Development Guidelines*, relevant Australian Standards and Austroads Guidelines and the provisions of a Development Permit for Operational Works (road works).

4.3 All pathways and access ramps must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.

4.4 All pathways must incorporate kerb ramps at all road crossing points.

5.0 ACCESS AND PARKING WORKS

5.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.

5.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).

5.3 All car parking and access areas must be sealed to Council's satisfaction. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access and parking works).

5.4 For Stage One, two (2) access driveways to the development site must be provided at Wandal Road and must be limited to 'left in, left out' only.

5.5 For Stage Two, three (3) access driveways to the development site must be provided at Cavell Street and the location of the access driveway for the proposed unit 1 must be moved to the eastern side in accordance with the approved Traffic Engineering Report's recommendation.

5.6 Service and delivery vehicles, including refuse collection vehicles for Unit 4 must be via Haig Street. Refuse collection for Units 5 to 10 must be via Wandal Road; and refuse collection for Units 1 to 3 must be via Cavell Street.

5.7 Any redundant vehicular crossovers must be replaced by Council standard kerb and

channel.

- 5.8 All vehicles must ingress and egress the development in a forward gear.
- 5.9 Adequate sight distances must be provided for all ingress and egress movements at the access driveways in accordance with *Australian Standard AS2890.2 "Parking facilities - Off street commercial vehicle facilities"*.
- 5.10 A minimum of eighteen (18) additional parking spaces must be provided on site at the following rate:
- Seven (7) covered spaces for Multiple dwelling (Stage One);
 - Three (3) covered spaces for Multiple Dwelling (Stage Two);
 - Five (5) visitor parking spaces for Multiple Dwelling; and
 - Three (3) parking spaces for the Community Care Centre (Stage One).
- 5.11 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities"*.
- 5.12 Parking spaces must be line-marked in accordance with the approved Site Plan (refer to condition 2.1) and in accordance with the *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 5.13 Any application for a Development Permit for Operational Works (access and parking works) must be accompanied by detailed and scaled plans, which demonstrate the turning movements/swept paths of the largest vehicle to access the development site including refuse collection vehicles.
- 5.14 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"* and *Australian Standard AS2890.1 "Parking facilities – Off-streetcar parking"*.
- 5.15 Road signage and pavement markings must be installed in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"*.
- 5.16 All vehicle operation areas must be illuminated in accordance with the requirements of *Australian Standard AS1158 "Lighting for roads and public spaces"*.
- 5.17 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.

6.0 PLUMBING AND DRAINAGE WORKS

- 6.1 A Development Permit for Plumbing and Drainage Works must be obtained for the proposed structures on the development site.
- 6.2 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 6.3 The development must be connected to Council's reticulated sewerage and water networks.
- 6.4 The existing sewerage and water connection point(s) must be retained, and upgraded, if necessary, to service the development. any redundant sewerage and water service connection points must be terminated.
- 6.5 Proposed sewerage access chamber relocation must be completed under private works quote works.

- 6.6 Adequate domestic and firefighting protection must be provided to the development and must be certified by a hydraulic engineer or other suitably qualified person.
- 6.7 The proposed Unit 4 must be provided with a sub-meter connection with the master meter of the Community Care Centre. Units 1, 2 & 3 along Cavell Street must be provided with another master meter and sub-meters for each sole occupancy unit. And Units 5 -10 must be provided with another master meter, from Wandal Road, and submeters for each sole occupancy unit. All these works must be in accordance with the *Queensland Plumbing and Drainage Code* and Council's sub-metering Policy.
- 6.8 All internal plumbing and sanitary drainage works must be completely independent for each unit/tenancy.
- 6.9 Sewer connections and water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 6.10 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing building must be in accordance with regulated work under the *Plumbing and Drainage Act 2018* and Council's Plumbing and Drainage Policies.
- 6.11 The development must comply with *Queensland Development Code, Mandatory Part 1.4 "Building over or near relevant infrastructure."* Any permit associated with the Building Over/Adjacent to Local Government Sewerage Infrastructure Policy must be obtained prior to the issue of a Development Permit for Building Works.
- 7.0 STORMWATER WORKS
- 7.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works required by this development approval.
- 7.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1) subject to ensuring compliance and any alterations required by the *Environmental Protection Act 1992*, *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 7.3 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.
- 7.4 The development must not increase peak stormwater runoff for a selected range of storm events up to and including a one per cent (1%) Annual exceedance probability storm event, for the post-development conditions.
- 7.5 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by engineering plans with details of any new drainage systems including retention systems, inlet and outlet structures, or the amendment and upgrading of existing drainage systems to implement the proposed drainage strategy.
- 8.0 ROOF AND ALLOTMENT DRAINAGE WORKS
- 8.1 A Development Permit for Operational Works (roof and allotment drainage works) must be obtained prior to the commencement of any drainage works on the development site.
- 8.2 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban*

Drainage Manual, Capricorn Municipal Development Guidelines, sound engineering practice and the provisions of a Development Permit for Operational Works (roof and allotment drainage works).

- 8.3 All roof drainage pipes (downpipes) from the proposed units 1 to 10 must be connected to rainwater tanks which are used as the detention system.

Note: Council preference is for the gravity discharge from rainwater tanks to kerb and channel in Wandal Road for units 4 to 10.

- 8.4 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

9.0 SITE WORKS

- 9.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works on the development site.

- 9.2 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks plan that clearly identifies the following:

- 9.2.1 the location of cut and/or fill;
- 9.2.2 the type of fill to be used and the manner in which it is to be compacted;
- 9.2.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels;
- 9.2.4 details of any proposed access routes that are intended to be used to transport fill to or from the development site; and
- 9.2.5 the maintenance of access roads to and from the development site so that they are free of all cut and/or fill material and cleaned as necessary.

- 9.3 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

10.0 BUILDING WORKS

- 10.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.

- 10.2 All building works for Class 1 and Class 10 buildings must be undertaken in accordance with *Queensland Development Code, Mandatory Part 1.4 for building over or near relevant infrastructure*.

- 10.3 All building works for Class 2 to Class 9 buildings must be undertaken in accordance with *Queensland Development Code, Mandatory Part 1.4 "Building over or near relevant infrastructure."*

- 10.4 All building works must be undertaken in accordance with Council's *Building Over/Adjacent to Local Government Sewerage Infrastructure Policy* and any permit obtained in respect of this policy.

- 10.5 All external elements, such as air conditioners and associated equipment, must be adequately screened from public view to Council's satisfaction.

- 10.6 Any building plant must be screened from view of the street by one or more of the following:

- 10.6.1 a solid screen fence, or
- 10.6.2 a roof design feature; or
- 10.6.3 a wall; or

- 10.6.4 dense vegetation; or
- 10.6.5 be located within, underneath or central to the building so as to not be visible from the street.
- 10.7 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 10.8 Access to and use of the land the subject of this application must comply with the provisions of the *Disability Discrimination Act 1992* and/or the *Anti-Discrimination Act 1991*. If either of the statutes require the provision of access or facilities in a way that is inconsistent with this development approval, those facilities must be provided.
- 10.9 All windows facing the adjoining residential properties must be properly glazed or screened to not intrude on the privacy of residents.
- 10.10 A minimum 1.8 meter high screen fence must be erected around all property boundaries.
- 10.11 Any open-air clothes drying facilities must be screened from public view.
- 11.0 LANDSCAPING WORKS
- 11.1 Landscaping must be constructed and/or established prior to the commencement of the use in all areas shown on the approved plans (refer to condition 2.1).
- 11.2 Landscaping must be designed in accordance with the requirements of *Australian Standard AS 1428 — Design for access and mobility*.
- 11.3 Planting types used within the landscaping areas (refer to condition 2.1) must include either trees, shrubs or groundcovers, or any combination of these planting types. These plantings must be established and maintained generally at the following density rates:
 - 11.3.1 trees at five (5) meter intervals;
 - 11.3.2 shrubs at two (2) meter intervals; and
 - 11.3.3 groundcovers at one (1) meter intervals.
- 11.4 At least fifty (50) per cent of all new plantings within the landscaping areas (refer to condition 2.1) must be locally native species with low water dependency and must comply with the following requirements:
 - 11.4.1 Plant species are chosen from sources recommended in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*; and
 - 11.4.2 Plant species must not include undesirable species identified in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*.
- 11.5 Landscaping, or any part thereof, upon reaching full maturity, must not:
 - 11.5.1 obstruct sight visibility zones as defined in the Austroads 'Guide to Traffic Engineering Practice' series of publications;
 - 11.5.2 adversely affect any road lighting or public space lighting; or
 - 11.5.3 adversely affect any Council infrastructure, or public utility plant.
- 11.6 The landscaped areas must be subject to:
 - 11.6.1 a watering and maintenance plan during the establishment moment; and
 - 11.6.2 an ongoing maintenance and replanting programme.

12.0 ELECTRICITY

- 12.1 Electricity services must be provided to the development in accordance with the standards and requirements of the relevant service provider.

13.0 TELECOMMUNICATIONS

- 13.1 Telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service provider.

14.0 ASSET MANAGEMENT

- 14.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 14.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 14.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the Asset Design and As Constructed Manual (ADAC).

15.0 OPERATING PROCEDURES

- 15.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Cavell Street, Haig Street or Wandal Road.
- 15.2 An Erosion Control and Stormwater Control Management Plan prepared and certified by a suitably qualified person (*Certified Professional in Erosion and Sediment Control or a Registered Professional Engineer of Queensland*) in accordance with the *State Planning Policy 2017* and *Capricorn Municipal Design Guidelines* requirements, must be:
- 15.2.1 implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped); and
 - 15.2.2 available on-site for inspection by Council Officers whilst all works are being carried out.
- 15.3 All waste storage areas must be:
- 15.3.1 kept in a clean and tidy condition; and
 - 15.3.2 maintained in accordance with *Environmental Protection Regulation 2019*.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website

www.dsdsatsip.qld.gov.au

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety Act 2011* and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 5. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

NOTE 6. Rating Category

Please note, a Material Change of Use approval may result in an adjustment to a property's rating category. Please contact Council's Rates Department should you require further information.

NOTE 7. Advertising Devices

Any Advertising device associated with or attached to the development must be carried out in accordance with Council's Planning Scheme.

Moved by: Councillor Mathers

Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

11.2 LOCAL DISASTER MANAGEMENT GROUP RECOVERY SUB PLAN

File No: 3940
Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services
Author: Claudine Cassar - Disaster Management Coordinator

SUMMARY

An extensive review and redevelopment of the Local Recovery Sub Plan and supporting recovery documents has been undertaken by the RRC Disaster Management Unit. The Local Disaster Management Group and the Rockhampton Local Recovery Group have approved and adopted the revised Local Recovery Sub Plan and additional recovery supporting documents.

COUNCIL RESOLUTION

THAT Council adopt the Rockhampton Local Recovery Sub Plan 2025.

Moved by: Councillor Wickerson
Seconded by: Mayor Williams

MOTION CARRIED UNANIMOUSLY

11.3 DEPOT STRATEGY MASTER PLAN ENDORSEMENT

File No: 1788
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Emma-Jane Dwyer - Manager Community Assets and Facilities
Zac Tomkins - Coordinator Community Assets and Technical Services

SUMMARY

The draft Depot Strategy Master Plan has been consulted on with relevant Council officers and leadership team. There have been minor modifications made based on the feedback and Council endorsement of the presented Master Plan is requested.

COUNCIL RESOLUTION

THAT:

1. Council endorse the Depot Strategy Master Plan; and
2. Concept design phase for the Depot Strategy Master Plan commence.

Moved by: Councillor Latcham
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

11.4 ANNUAL POLICY REVIEW - PURCHASING POLICY - ACQUISITION OF GOODS AND SERVICES

File No: 5883
Authorising Officer: Marnie Taylor - General Manager Organisational Services
Author: Megan Younger - Manager Corporate and Technology Services

SUMMARY

The annual review of the Purchasing Policy – Acquisition of Goods and Services is presented for Council's consideration and adoption.

COUNCIL RESOLUTION

That Council:

1. Adopts the revised Purchasing Policy – Acquisition of Goods and Services; and
2. Approves a review date of the Purchase Policy – Acquisition of Goods and Services of June 2026.

Moved by: Mayor Williams
Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

11.5 RATE CONCESSION FOR AGRICULTURE RATE CATEGORIES 6.1, 6.2 AND 6.3

File No: 8785
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Marnie Taylor - General Manager Organisational Services

SUMMARY

Council adopted the 2025/2026 Budget on Tuesday, 24 June 2025 and subsequent to the adoption, a transposition error was identified when setting the rate in the dollar for the Rating Categories of 6.1 – Agriculture, farming and other rural, 6.2 – Agriculture Intensive – Other and 6.3 – Agriculture – Intensive Cattle Feedlot. The errors in the rate in the dollar for these categories would result in an unintended increase to the rate revenue and ratepayers in these categories suffering financial hardship.

Therefore, to remedy the situation, a resolution is required to grant a hardship concession for the difference between the adopted rate in the dollar for the aforementioned categories and the intended rate in the dollar.

COUNCIL RESOLUTION

THAT Council:

1. Note that the transpositional error that occurred in Resolution 5.10 – Differential General Rates 2025/2026 and Resolution 5.20 Revenue Statement 2025/2026 in the Budget Meeting, held 24 June 2025, would result in a significant, unintended increase in rate revenue for ratepayers falling within Rate Categories 6.1, 6.2 and 6.3;
2. Accept that the resolved rates in the dollar for the Rate Categories 6.1, 6.2 and 6.3 would impose financial hardship upon those ratepayers; and
3. In recognition of financial hardship, grant a rebate under Chapter 4, Part 10 of the *Local Government Regulation 2012*, to all ratepayers within the following Rate Categories identified in the table below, returning these Rate Categories to the Intended rate in the dollar but for the misstatement of these Rate Categories rate amounts in Resolution 5.10 and 5.20 of the Budget Meeting, held on 24 June 2025:

Rate Category	Rate in the Dollar in Revenue Statement	Intended Rate in the Dollar	Rebate amount – Rate in the Dollar reduction
6.1	5.181	0.5181	4.6629
6.2	8.235	0.8235	7.4115
6.3	7.565	0.7565	6.8085

4. Grants the rebate above for the period from 1 July 2025 to 30 June 2026

Moved by: Mayor Williams
Seconded by: Councillor Rutherford
MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - COUNCILLOR SHANE LATCHAM - ROCKHAMPTON REGIONAL COUNCIL FLORAL EMBLEMS

File No: 787, 6941

SUMMARY

Councillor Shane Latcham has indicated his intention to move the following Notice of Motion at the next Council Meeting, scheduled for Tuesday 8 July 2025, as follows:

COUNCIL RESOLUTION

THAT Council adopt both the native ***Bauhinia Lysiphyllum Hookeri*** (Queensland Ebony) and the ***Acacia Podalyriifolia*** (Queensland Silver Wattle) as the official Floral Emblems of Rockhampton Regional Council."

Moved by: Councillor Latcham

Seconded by: Councillor Hilse

MOTION CARRIED

Mayor Williams, Councillor Mathers and Councillor Rutherford voted against the motion

12.2 NOTICE OF MOTION - COUNCILLOR SHANE LATCHAM - COUNCIL REMOVE THE REBATE OF RATES AND CHARGES FOR LOT 1 SOUTH ULAM ROAD, BAJOOL FROM THE RATES CONCESSIONS POLICY AS ADOPTED ON 24 JUNE 2025

File No: 8087

SUMMARY

Councillor Shane Latcham has indicated his intention to move the following Notice of Motion at the next Ordinary Council Meeting scheduled for Tuesday 8 July 2025 as follows:

PROCEDURAL MOTION

COUNCIL RESOLUTION

THAT the matter lay on the table pending additional information be presented to a briefing session.

Moved by: Mayor Williams

MOTION CARRIED

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

15 CLOSURE OF MEETING

There being no further business the meeting closed at 9:34am.

SIGNATURE

CHAIRPERSON

DATE