



ORDINARY MEETING

AGENDA

24 JUNE 2025

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 24 June 2025 commencing at 10:00 AM for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
18 June 2025

Next Meeting Date: 08.07.25

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	3
2	PRESENT	3
3	APOLOGIES AND LEAVE OF ABSENCE	3
4	CONFIRMATION OF MINUTES.....	3
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	3
6	BUSINESS OUTSTANDING	3
	NIL	3
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	PRESENTATION OF PETITIONS.....	4
	NIL	4
9	COMMITTEE REPORTS.....	4
9.1	AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 5 JUNE 2025	4
10	COUNCILLOR/DELEGATE REPORTS	12
	NIL	12
11	OFFICERS' REPORTS	13
11.1	REQUEST FOR MINOR CHANGE TO DEVELOPMENT PERMIT D/74-2023 FOR MATERIAL CHANGE OF USE FOR NON- RESIDENT WORKFORCE ACCOMMODATION (TEMPORARY 136 PERSON) AND WAREHOUSE.....	13
11.2	PROGRAMMING POLICIES - ROCKHAMPTON MUSEUM OF ART AND MAJOR VENUES	33
11.3	USE OF COUNCIL BUS	45
11.4	BLACKSPOT FUNDING APPLICATIONS 26/27	47
11.5	CESSATION OF PROJECT	53
11.6	WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD ENDING 31 MAY 2025	55
12	NOTICES OF MOTION	109
12.1	NOTICE OF MOTION - COUNCILLOR EDWARD ORAM - SECURING QUEENSLAND'S WATER FUTURE	109
13	QUESTIONS ON NOTICE	112
	NIL	112

14	URGENT BUSINESS/QUESTIONS	112
15	CLOSED SESSION	112
	16.1 PROPERTY MATTER	
	16.2 ORGANISATIONAL STRUCTURE	
16	CONFIDENTIAL REPORTS.....	113
	16.1 PROPERTY MATTER	113
	16.2 ORGANISATIONAL STRUCTURE	114
17	CLOSURE OF MEETING.....	115

1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 10 June 2025

Minutes of the Special Meeting held 19 June 2025

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 5 JUNE 2025

RECOMMENDATION

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 5 June 2025 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.1 CEO UPDATE**

File No: 13900
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Chief Executive Officer providing an update on matters of importance.

COMMITTEE RECOMMENDATION

THAT the Chief Executive Officer's update be received.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.2 QAO BRIEFING PAPER AND INTERIM MANAGEMENT REPORT 2025**

File No: 9509
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

A Briefing Paper, together with an Interim Management Report from the Queensland Audit Office (QAO) are provided for Committee review.

COMMITTEE RECOMMENDATION

THAT the Queensland Audit Office Briefing Paper and Interim Management Report for 2025 be received.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.3 ASSET MANAGEMENT**

File No: 13900
Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services
Author: Andrew Whitby - Coordinator Assets and GIS

SUMMARY

Coordinator Assets and GIS presenting an update on Asset Management matters.

COMMITTEE RECOMMENDATION

THAT the update on Asset Management matters be 'received'.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.4 CAPITALISATION OF CAPITAL WORKS IN PROGRESS**

File No: 5960
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

The Chief Financial Officer providing an update regarding the capitalisation of capital works in progress.

COMMITTEE RECOMMENDATION

THAT the Capitalisation of Capital Works in Progress report be received.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.5 ASSET REVALUATION 2024/25**

File No: 5960
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

The purpose of this report is to inform the Audit and Business Improvement Committee regarding the Asset Revaluations for the 2024/25 reporting year.

Key items are the status of the Roads (stage one) revaluation, and the status of the indices assessments for 2024/25.

COMMITTEE RECOMMENDATION

THAT the members of the Audit and Business Improvement Committee receive this report.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.6 INTERNAL AUDIT PROGRESS REPORT**

File No: 5207
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

The attached report provides an update for the Audit and Business Improvement Committee on the progress of the internal audit function.

COMMITTEE RECOMMENDATION

THAT the Internal Audit Progress Report be received.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.7 FINANCE SECTION UPDATE**

File No: 8148
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

Chief Financial Officer providing a Financial Update on matters to date for the 2024/2025 Financial Year.

COMMITTEE RECOMMENDATION

THAT the Finance Section Update report be received.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.8 ACTION PROGRESS REPORT**

File No: 5207
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Presenting the twice-yearly summary progress report from the internal audits conducted, outlining the status of the recommendations/actions to be implemented by the local government, as per the Local Government Regulation 2012 sections 207 and 211.

COMMITTEE RECOMMENDATION

THAT the Action Progress Report, as at 16 May 2025, be received.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.9 RISK REGISTERS AS AT 11 APRIL 2025 - ANNUAL PRESENTATION AND QUARTERLY UPDATE**

File No: 8780
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Kisane Ramm - Senior Risk and Assurance Advisor

SUMMARY

This report presents the Annual and Quarterly updates of the risk registers as at 11 April 2025 for the Committee's consideration and recommendation for adoption by Council.

COMMITTEE RECOMMENDATION

THAT the Committee:

1. Receives the report; and
2. Recommends Council adopt the risk register updates as presented in attachments 1 and 2 to the report.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.10 FRAUD AND CORRUPTION RISK CHECKLIST ANNUAL PRESENTATION**

File No: 8780
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Kisane Ramm - Senior Risk and Assurance Advisor

SUMMARY

The annual presentation of the Fraud and Corruption Risk Checklist for the Committee's consideration and recommendation for adoption by Council.

COMMITTEE RECOMMENDATION

THAT the annual presentation of the Fraud and Corruption Risk Checklist as at 7 May 2025, as presented in the attachment to the report:

1. be received by the Committee; and
2. is recommended by the Committee to be adopted by Council.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.11 WORK HEALTH AND SAFETY UPDATE**

File No: 4868
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Damon Morrison - Manager Workforce and Governance

SUMMARY

Manager Workforce and Governance presenting an update on work health and safety matters for the information of the committee.

COMMITTEE RECOMMENDATION

THAT the Work Health and Safety update be received.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.12 LOSS / THEFT ITEMS - MARCH TO APRIL 2025**

File No: 3911
Authorising Officer: Megan Younger - Manager Corporate and Technology Services
Ross Cheesman - Deputy Chief Executive Officer
Author: Kellie Roberts - Coordinator Property and Insurance

SUMMARY

This report presents details of the Loss/Theft Items for the period March to April 2025.

COMMITTEE RECOMMENDATION

THAT the Committee receives the Loss/Theft Items – March to April 2025 report.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.13 INVESTIGATION AND LEGAL MATTERS PROGRESS REPORT****File No:** 1830**Authorising Officer:** Damon Morrison - Manager Workforce and Governance
Ross Cheesman - Deputy Chief Executive Officer**Author:** Travis Pegrem - Coordinator People and Capability

SUMMARY*Coordinator People and Capability presenting an update of financial year to date Investigative Matters and the current Legal Matters progress report.***COMMITTEE RECOMMENDATION**

THAT the update of Investigation and Legal Matters Progress report be received.

Recommendation of the Audit and Business Improvement Committee, 5 June 2025**9.1.14 FRAUD AND ETHICAL CONDUCT REVIEW - FINAL REPORT****File No:** 5207**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy Chief Executive Officer

SUMMARY*Fraud and Ethical Conduct audit review is reported for Committees consideration.***COMMITTEE RECOMMENDATION**

THAT the Fraud and Ethical Conduct Review be received.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 REQUEST FOR MINOR CHANGE TO DEVELOPMENT PERMIT D/74-2023 FOR MATERIAL CHANGE OF USE FOR NON-RESIDENT WORKFORCE ACCOMMODATION (TEMPORARY 136 PERSON) AND WAREHOUSE

File No:	D/74-2023
Attachments:	<ol style="list-style-type: none">1. D/74-2023 - Locality Plan↓2. D/74-2023 - Site plan main area↓3. D/74-2023 - Site Plan↓
Authorising Officer:	Kathy McDonald - Acting Coordinator Development Assessment Angela Arnold - Acting Manager Planning and Regulatory Services Doug Scott - Acting General Manager Community Services
Author:	Sophie Muggeridge - Planning Officer

SUMMARY

Development Application Number:	D/74-2023
Applicant: Dowell	B.M.D Constructions Pty Ltd and McConnell Constructors (Aust) Pty Ltd
Real Property Address:	Lot 51 on SP273020
Common Property Address:	Lot 51 Enterprise Drive, Gracemere
Area of Site:	11.59 hectares
Planning Scheme:	<i>Rockhampton Region Planning Scheme 2015 (v2.2)</i>
Planning Scheme Zone:	Low Impact Industry Zone: and Medium Impact Industry Zone.
Planning Scheme Overlays:	Airport Environs Overlay; Flood Hazard Overlay; and Steep Land Overlay.
Existing Development:	Warehouse (Pipe Laydown Area)
Approval Sought:	Amended Decision Notice for a Development Permit for Material Change of Use for Non-resident Workforce Accommodation (Temporary 136 Person) and Warehouse
Affected Entity:	Nil.

OFFICER'S RECOMMENDATION

RECOMMENDATION A

That in relation to the application for a Minor Change to Development Permit D/74-2023 for Non-resident Workforce Accommodation (Temporary 136 Person) and Warehouse, made by B.M.D Constructions Pty Ltd and McConnell Dowell Constructors (Aust) Pty Ltd, located at Lot 51 Enterprise Drive, Gracemere, described as Lot 51 on SP273020, Council resolves to issue an Amended Decision Notice subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by compliance with conditions notice for any operational works required by this development approval:
- 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use,
- unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.5.1 Operational Works:
 - (i) Access and Parking Works;
 - (ii) Stormwater Works;
 - (iii) Site Works;
 - 1.5.2 Plumbing and Drainage Works; and
 - 1.5.3 Building Works.
- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.9 All development conditions contained in this development approval about infrastructure under Chapter 4 of the *Planning Act 2016* should be read as being non-trunk infrastructure conditioned under section 145 of the *Planning Act 2016*, unless otherwise stated.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/Issue</u>
Site Area Plan	QCV	22 November 2023	14-1061H-WD-02-6	6

Site Plan Main Area	QCV	22 November 2023	14-1061H-WD-03-6	6
Overall Site Ground Floor	QCV	22 November 2023	14-1061H-WD-04-6	6
Ground Finish Surfaces	Premise	7 July 2023	MIS-1080 / C005	D
Waste Management Report	McDonnell Dowell Constructors and B.M.D	26 June 2023	1151	A
A-double Vehicle Swept Paths	Premise	-	-	-
Traffic Impact Assessment	Premise	8 June 2023	MIS-1080/R01	A
Hume Ceptor System Technical Manual	Humes	-	-	-

2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

2.3 The site layout as provided in the approved 'Site Over All Plan', 'Site Plan Main Area' and 'Overall Site Ground Floor' prevail over site layout in the approved 'Ground Finish Surfaces' plan to the extent of any inconsistency, except for the plant laydown area in the north-eastern corner of the site.

3.0 ROAD WORKS

3.1 A dilapidation report must be submitted with the Operational Works (Access and Parking Works) application for Enterprise Drive. This report is required to ensure that Council's road network is returned to an acceptable standard at the cessation of the use. The report must identify the standard of Enterprise Drive pre-construction in order to assess what works are required post construction (i.e., cessation of use) to return it to an acceptable standard.

3.2 A temporary road access permits for heavy vehicle must be obtained from the National Heavy Vehicle Regulator (NHVR) and Council for the use of Enterprise Drive.

4.0 ACCESS AND PARKING WORKS

4.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.

4.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).

- 4.3 Access (access area from the end of Enterprise Drive up to the main car park) and parking (main car park) areas must be paved or sealed to Council's satisfaction. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access and parking works).
- 4.4 All vehicles must ingress and egress the development in a forward gear.
- 4.5 A minimum of 66 parking spaces must be provided on-site.
- 4.6 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities"*.
- 4.7 Parking spaces must be line-marked in accordance with the approved Site Plan (refer to condition 2.1) and in accordance with the *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 4.8 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"* and *Australian Standard AS2890.1 "Parking facilities – Off-street car parking"*.
- 4.9 Road signage and pavement markings must be installed in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"*.
- 4.10 All vehicle operation areas must be illuminated in accordance with the requirements of *Australian Standard AS1158 "Lighting for roads and public spaces"*.
- 4.11 The gravel access and vehicle maneuvering areas must be constructed, operated and maintained in a manner that no significant impact on the amenity of adjoining premises or the surrounding area is caused due to the emission of dust or results in sediment laden water.
- 5.0 **PLUMBING AND DRAINAGE WORKS**
- 5.1 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Water Supply (Safety and Reliability) Act 2008*, *Plumbing and Drainage Act 2018*, Council's Plumbing and Drainage Policies, and the provisions of a Development Permit for Plumbing and Drainage Works.
- 5.2 The development must be connected to Council's reticulated sewerage and water networks.
- 5.3 The existing sewerage and water connection point(s) must be retained, and upgraded if necessary, to service the development.
- 5.4 Adequate domestic and fire-fighting protection must be provided to the development, and must be certified by an hydraulic engineer or other suitably qualified person.
- 5.5 Sewer connections and water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 5.6 Sewerage trade waste permits must be obtained for the discharge of any non-domestic waste into Council's reticulated sewerage network. Arrestor traps must be provided where commercial or non-domestic waste is proposed to be discharged into the sewer system.
- 6.0 **STORMWATER WORKS**
- 6.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works required by this development approval.

- 6.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1) subject to ensuring compliance and any alterations required by the *Environmental Protection Act 1992*, *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 6.3 All stormwater must drain to a lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.
- 6.4 The development must not increase peak stormwater runoff for a selected range of storm events up to and including a one per cent (1%) Annual exceedance probability storm event, for the post-development conditions.
- 6.5 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by an updated Stormwater Management Plan, prepared and certified by a Registered Professional Engineer of Queensland that as a minimum includes:
- 6.5.1 an assessment of the peak discharges for all rainfall events up to and including a one per cent (1%) Annual exceedance probability storm event, for the pre-development and post-development scenarios;
 - 6.5.2 demonstration of how major design storm flows are conveyed through the subject development to a lawful point of discharge in accordance with the *Queensland Urban Drainage Manual* and the *Capricorn Municipal Development Guidelines*;
 - 6.5.3 culvert / cross drainage design details like design flow, velocity, afflux, flood and stream gradient, tailwater levels etc.
 - 6.5.4 the detail design of the diversion channel; and
 - 6.5.5 the detail design of the Sedimentation Basin at a minimum includes:
 - 6.5.5.1 design flow;
 - 6.5.5.2 size of treatment;
 - 6.5.5.3 type of basin;
 - 6.5.5.4 size and dimension of basin;
 - 6.5.5.5 design inflow and outflow (low /high flow) systems;
 - 6.5.5.6 vegetation specification;
 - 6.5.5.7 maintenance access and plan;
 - 6.5.5.8 sediment disposal method;
 - 6.5.5.9 rehabilitation process for the basin area;
 - 6.5.5.10 basin's operational procedures; and
 - 6.5.5.11 the demonstration of how the flow (major and minor) characteristics from sedimentation basin will be similar to pre-development scenarios for all rainfall events up to and including a one per cent (1%) Annual exceedance probability storm event.
- 6.6 The culvert / crossing drainage structure under the proposed access must have immunity (and appropriate freeboard) during a one per cent (1%) Annual Exceedance Probability defined storm event. Alternatively, overtopping of the culvert is acceptable if it complies with condition 6.7.

Note: Access immunity to minor storm event and trafficable at major storm event satisfying the Depth Velocity criteria is acceptable.

- 6.7 The proposed culverts / cross drainage structure must be designed and constructed considering appropriate blockage factor and allowable velocity depth product(s) to ensure safety in accordance with *Queensland Urban Drainage Manual* requirements.
- 6.8 No washing of plant equipment and vehicles is permitted on the development site unless an approved washdown bay is built to prevent contamination of land and the stormwater system.
- 6.9 The wash down bay must be drained to the approved Interceptor (refer to Condition 2.1). Contaminants within the Interceptor device must be removed and disposed of as regulated waste. Water that has passed through the treatment device may be used as dust suppression.
- 6.10 The approved Interceptor must be maintained to the manufacturer's instruction as per the approved plans and documents (refer to Condition 2.1).
- 6.11 A Manufacturers Maintenance Instruction Manual must be located on site at all times for inspection by Council officers.

7.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 7.1 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (roof and allotment drainage works).
- 7.2 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

8.0 SITE WORKS

- 8.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works on the development site.
- 8.2 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks plan that clearly identifies the following:
 - 8.2.1 the location of cut and/or fill;
 - 8.2.2 the type of fill to be used and the manner in which it is to be compacted;
 - 8.2.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels;
 - 8.2.4 details of any proposed access routes that are intended to be used to transport fill to or from the development site; and
 - 8.2.5 the maintenance of access roads to and from the development site so that they are free of all cut and/or fill material and cleaned as necessary.
- 8.3 All earthworks must be undertaken in accordance with Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments".
- 8.4 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

9.0 BUILDING WORKS

- 9.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of*

the obtrusive effects of outdoor lighting”.

- 9.2 Impervious paved waste storage areas must be provided in accordance with the approved plans (refer to condition 2.1) and the *Environmental Protection Regulation 2019* and must be:
- 9.2.1 designed and located so as not to cause a nuisance to neighbouring properties;
 - 9.2.2 aesthetically screened from any road frontage or adjoining property;
 - 9.2.3 of a sufficient size to accommodate commercial type bins that will be serviced by a commercial contractor plus clearances around the bins for maneuvering and cleaning;
 - 9.2.4 setback a minimum of two (2) metres from any road frontage or adjoining property; and
 - 9.2.5 provided with a suitable hosecock and hoses at the refuse container area, and washdown must be drained to the sewer and fitted with an approved stormwater diversion valve arrangement in accordance with the Sewerage Trade Waste provisions and the *Plumbing and Drainage Act 2018*.

Note: As an alternative to a washdown facility, a fully contained commercial bin cleaning service is acceptable provided no wastewater is discharged from the site to the sewer.

- 9.3 A fence with a minimum height of 1.8 metres must be established for the full length of the common boundary of the site (Lot 51 on SP273020) with lots 10 and 11 on RP618976, Lot 2 on SP259555 and Lot 2 on RP612154.

10.0 ELECTRICITY

- 10.1 Underground electricity services must be provided in accordance with the standards and requirements of the relevant service provider.

11.0 TELECOMMUNICATIONS

- 11.1 Telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service provider.

12.0 ASSET MANAGEMENT

- 12.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 12.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

13.0 ENVIRONMENTAL

- 13.1 The Erosion Control and Stormwater Control Management Plan prepared by a Registered Professional Engineer of Queensland in accordance with the *Capricorn Municipal Design Guidelines*, must be:
- 13.1.1 implemented, monitored and maintained for the duration of the works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped); and
 - 13.1.2 available on-site for inspection by Council Officers whilst all works are being carried out.

14.0 ENVIRONMENTAL HEALTH

- 14.1 Odour and visible contaminants, including but not limited to dust, fume, smoke, aerosols, overspray or particulates, must not be released to the environment in a manner that will or may cause environmental nuisance or harm unless such release is authorised by Council.
- 14.2 All chemicals and/or environmentally hazardous liquids must be contained within a covered, bunded storage area that has a volume of at least that of the largest container in the bund plus twenty-five percent (25%) of the total storage capacity.
- 14.3 An appropriate spill kit must be kept on-site for neutralising or decontaminating spills. The spill kit must be clearly identifiable, maintained regularly and stored in a central location that is easily accessible to employees. Staff must be adequately trained in the use of these materials. The spill kit may consist of:
- 14.3.1 a bin with a tight-fitting lid, partially filled with non-combustible absorbent material such as vermiculite;
 - 14.3.2 a broom, shovel, face shield, chemically resistant boots and gloves; and
 - 14.3.3 waste bags and ties.
- 14.4 Any spillage of environmentally hazardous liquids or other materials must be cleaned up as quickly as practicable. Any spillage of waste and/or contaminants must not be hosed or swept to any stormwater drainage system, roadside gutter or waters.
- 14.5 Regulated waste and any other waste must not be released to the environment, stored, transferred or disposed of in such a manner that it will or may cause environmental harm or nuisance. This includes any waste being burnt or incinerated at the premises.
- 14.6 All traceable regulated waste must be removed from the premises by a licensed regulated waste transporter.
- 14.7 Where regulated waste is removed from the premises, records must be maintained for a period of five (5) years, and include the following:
- 14.7.1 the date, quantity and type of waste removed;
 - 14.7.2 a copy of any licensed waste transport vehicle dockets;
 - 14.7.3 the name of the licensed regulated waste removalist and/or disposal operator; and
 - 14.7.4 the intended treatment and/or disposal destination of the waste.
- These records must be available for inspection by Council when requested.
- 14.8 The workshop must be undercover and have an impervious floor that is adequately sealed and bunded to prevent release of environmentally hazardous liquids to land.
- 14.9 No contaminants are permitted to be released to land or water, including soil, silt, oils, detergents, etcetera. Any wash-down areas used for the maintenance or cleaning of equipment (including vehicles) must be either:
- 14.9.1 appropriately bunded and drained to the reticulated sewerage network in accordance with a trade waste permit; or
 - 14.9.2 appropriately bunded and drained to a holding tank for collection by a licensed contractor.
- 14.10 When requested by Council, nuisance monitoring must be undertaken and recorded within three (3) months, to investigate any genuine complaint of nuisance as determined by Council caused by noise, light, odour or dust. An analysis of the monitoring data and a report, including nuisance mitigation measures, must be provided to Council within fourteen (14) days of the completion of the investigation.
-

15.0 OPERATING PROCEDURES

- 15.1 Operations on the development site must have no significant impact as determined by Council on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.
- 15.2 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Enterprise Drive.
- 15.3 The hours of operations for the development site must be limited to:
(i) 0630 hours to 1830 hours on Monday to Sunday.
with no operations on Public Holidays.
- Note:** The Non-Resident Workforce Accommodation component of the approved development is permitted to operate 24 hours, seven (7) days per week.
- 15.4 This development approval is limited to a period of two (2) years and six (6) months from the date the approval takes effect. The approved development (Non-resident Workforce Accommodation (136 Person) and Warehouse must cease after this period and the land rehabilitated to the pre-developed scenario or otherwise, as agreed between council and the landowner.
- 15.5 Prior to cessation of the uses, a Rehabilitation and Decommission Plan must be submitted for endorsement by Council.
- 15.6 Water trucks for dust suppression must be kept on site at all times for use as required.
- 15.7 The gravel access and vehicle maneuvering areas must be constructed, operated and maintained in a manner that no significant impact on the amenity of adjoining premises or the surrounding area is caused due to the emission of dust or results in sediment laden water.
- 15.8 Where un-sealed surface treatments are utilised in access, parking and vehicle maneuvering areas, contaminants such as oils or chemicals must not be released onto the surface treatment.
- 15.9 All waste storage areas must be:
15.9.1 kept in a clean and tidy condition; and
15.9.2 maintained in accordance with *Environmental Protection Regulation 2019*.
- 15.10 Cleaning of plant equipment and vehicles must be carried out in an area where wastewater can be suitably managed so as not to cause contaminants to release into waterways or overland flow paths.

16.0 STAGED DEVELOPMENT

- 16.1 This development approval is for a development to be undertaken in two (2) discrete stages, namely:
16.1.1 Stage One – 104 rooms including all camp facilities; and
16.1.2 Stage Two – remaining 32 rooms.
in accordance with the approved plans (refer to condition 2.1).
Stage One (1) must be completed prior to Stage Two (2).
- 16.2 Unless otherwise expressly stated, the conditions must be read as being applicable to all stages.

ADVISORY NOTES**NOTE 1. Aboriginal Cultural Heritage**

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Building Works

A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.

NOTE 5. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

RECOMMENDATION C

THAT in relation to the application for a Minor Change to Development Permit D/74-2023 for Non-resident Workforce Accommodation (Temporary 136 Person) and Warehouse, made by B.M.D Constructions Pty Ltd and McConnell Dowell Constructors (Aust) Pty Ltd, located at Lot 51 Enterprise Drive, Gracemere, described as Lot 51 on SP273020, Council resolves to issue an Amended Infrastructure Agreement to reflect the proposed changes.

BACKGROUND**SITE AND LOCALITY**

The site is located within the Gracemere industrial area with the site being dual zoned as Low Impact Industry Zone and Medium Impact Industry Zone under the *Rockhampton Region Planning Scheme 2015*. The site is a large vacant lot with an approximate area of 11.59 hectares. The site is partially affected by the Flood Hazard Overlay and Steep Land Overlay, however neither of these overlays will affect the development. Three (3) easements exist over the site, Easement B on SP260358 is located to the front of the site and is dedicated over the overland flood hazard area for the purpose of Drainage, Easement V on SP270249 is located along the rear boundary for the purpose of infrastructure and Easement S on SP270249 is located at the entry point for the purpose of access (truck turn around area).

North of the subject site along Enterprise Drive are several industrial lots. Directly adjoining the subject site within the Medium Impact Industry Zone is an existing industrial use on the east of Enterprise Drive and medium vacant sized lots on the west.

Further North are lots located in the High Impact Industry Zone closer to Somerset Road. These lots are partially developed to the east with industrial uses of varying intensities whilst the remaining on the west are all vacant.

East and South of the subject site is land zoned as Rural with established sensitive land uses (dwelling houses), the closest being 20 metres from the sites rear boundary. West of the site is also a sensitive land use located within all three (3) industry zones, approximately 200 metres from the western boundary on the subject site.

The site gains access from Enterprise Drive which connects to Somerset Road and Somerset Connection Road onto the Gracemere Industrial Access Road for simple access to the Capricorn Highway (State Controlled Road).

BACKGROUND

Council at its meeting on 22 August 2023, approved a Development Permit for Non-resident Workforce Accommodation (Temporary 200 Person) and Warehouse located at Lot 51 Enterprise Drive, Gracemere, described as Lot 51 on SP273020.

Council at its meeting on 11 December 2023, approved a Minor Change to a Development Permit for Non-Resident Workforce Accommodation (Temporary 136 Persons) and Warehouse located at Lot 51 Enterprise Drive, Gracemere, described as Lot 51 on SP273020 to reflect the reduced capacity of the accommodation onsite.

The development involves construction of a non-resident workforce accommodation site and a warehouse in support of the Queensland Governments approved Fitzroy to Gladstone Pipeline project (FGP). The development has commenced and is operational.

Other associated approved development permits:

- D/70-2023 for a Warehouse (Pipe Laydown Area). This land use has commenced.
- D/90-2023 for Operational Works for Road work, Stormwater, Water infrastructure, Drainage work, Earthworks and Sewage infrastructure. These related civil construction works are completed.

PROPOSAL

In accordance with section 78 of the *Planning Act 2016*, the applicant has applied for a 'Minor Change' to the development approval. The applicant has proposed to make the following changes to the development:

- a) An extension of six (6) months to the continued operation of the non-resident workforce accommodation is proposed, with the development approval time period now requested to be two (2) years and six (6) months; and
- b) Amendments to Condition 15.4 in regard to the rehabilitation of the site on cessation of the land use. The site is now proposed to be returned to its pre-development scenario, excluding surface level site improvements etc. a concrete floodway, site earthworks, detention basin and hardstand areas.

The reason for the change is because of unforeseen weather events experienced in 2024, the FGP facilities were delayed. It is anticipated that the FGP facilities and construction workforce will now require accommodation until December 2025. Consequential changes to conditions of approval are detailed herein.

Table 1 includes the conditions that are to be amended. All conditions to be amended have been requested to or agreed to by the applicant:

TABLE 1 – PROPOSED CHANGES

Requested By Applicant	
<p>Condition 15.4 is to be Amended:</p> <p>From:</p> <p>15.4 This development approval is limited to a period of two (2) years from the date the approval takes effect. The approved development (Non-resident Workforce Accommodation (136 Person) and Warehouse must cease after this period and the land rehabilitated to the pre-developed scenario.</p> <p>To:</p> <p>15.4 This development approval is limited to a period of two (2) years and six (6) months from the date the approval takes effect. The approved development (Non-resident Workforce Accommodation (136 Person) and Warehouse must cease after this period and the land rehabilitated to the pre-developed scenario or otherwise as agreed between council and the landowner.</p>	<p>Council Officer's Response:</p> <ul style="list-style-type: none"> Council officers agree to the proposed change to condition 15.4 to reflect the amended time period of the proposed use. <p>Previous discussions between Council, the landowner and MBVJ have included approval for existing site improvements to be retained on site once the land use ceases.</p> <p>Site improvements include a concrete floodway, site earthworks, detention basins and hardstand areas. The condition has been amended to reflect the approved discussions.</p>

Table 2 includes a summary of the changes to conditions:

TABLE 2 – CHANGES TO CONDITIONS

1) Condition 15.4	Changed
-------------------	---------

PLANNING ASSESSMENT

The change application has been assessed in accordance with section 81 of the Planning Act. Relevantly in assessing the change application, Council as responsible entity has considered:

- The information the applicant included with the application
- Any properly made submissions about the development application or other change application that was approved
- Any pre-request response notice or response notice given in relation to the change application
- All matters Council, as responsible entity, would or may assess against or have regard to, if the change application were a development application

The proposed changes wholly comply with the applicable assessment benchmarks contained in the **Rockhampton Region Planning Scheme 2015 (v2.2)** and no further assessment is required.

Refer to the Amended Statement of Reasons contained in **Recommendation A**.

INFRASTRUCTURE CHARGES

For a change application (minor), Council must recalculate the levied charges in accordance with the version of the Charges Resolution in effect when the Infrastructure Charges Notice (ICN) was issued.

No changes to the total infrastructure charges are proposed as a result of the minor change. The approved Infrastructure Agreement (D/3-2024) will be amended to reflect the additional six month time period.

CONCLUSION

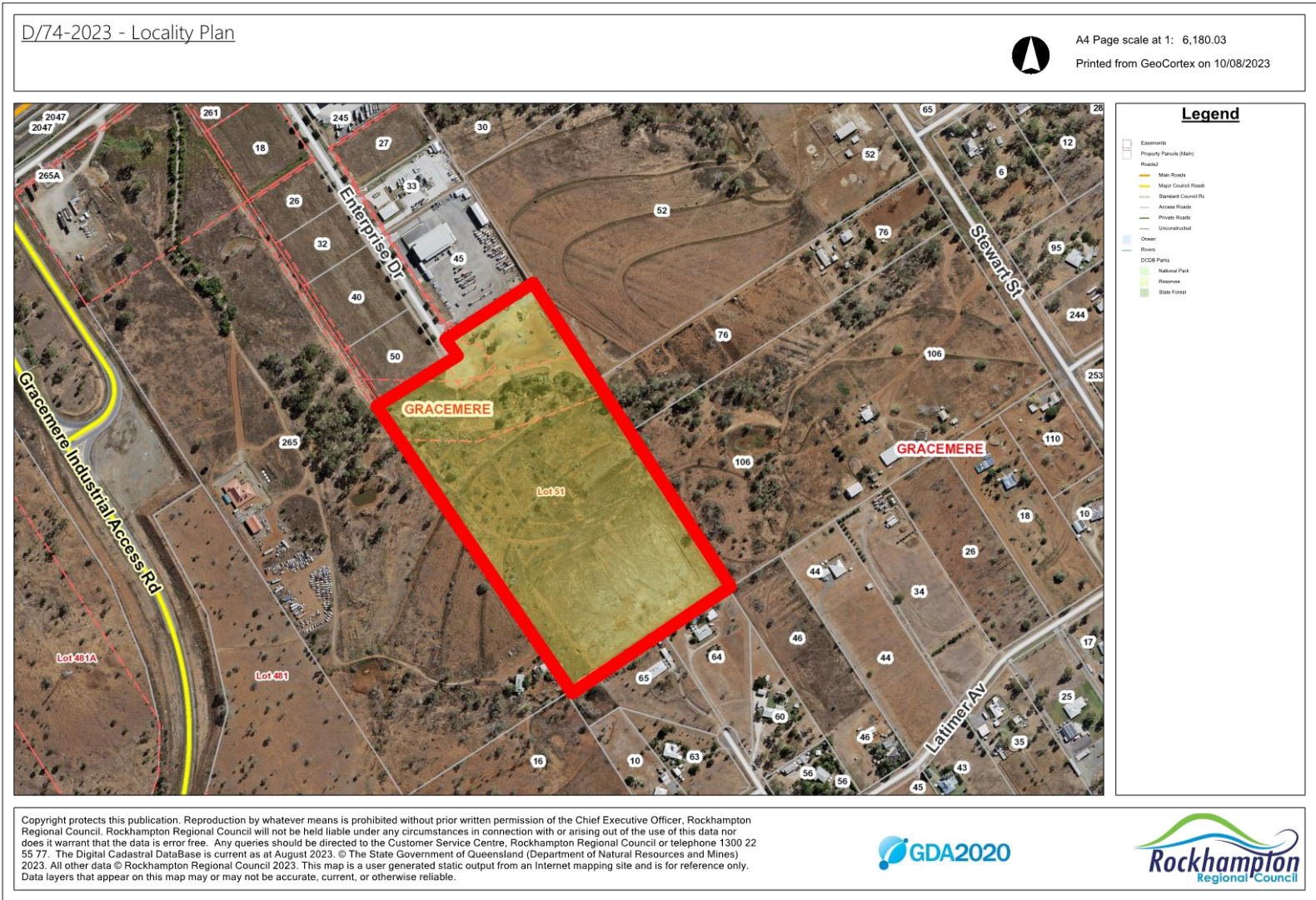
The Applicant's minor change request is considered reasonable and recommended for approval.

**REQUEST FOR MINOR CHANGE TO
DEVELOPMENT PERMIT D/74-2023
FOR MATERIAL CHANGE OF USE FOR
NON-RESIDENT WORKFORCE
ACCOMMODATION
(TEMPORARY 136 PERSON)
AND WAREHOUSE**

D/74-2023 - Locality Plan

Meeting Date: 24 June 2025

Attachment No: 1

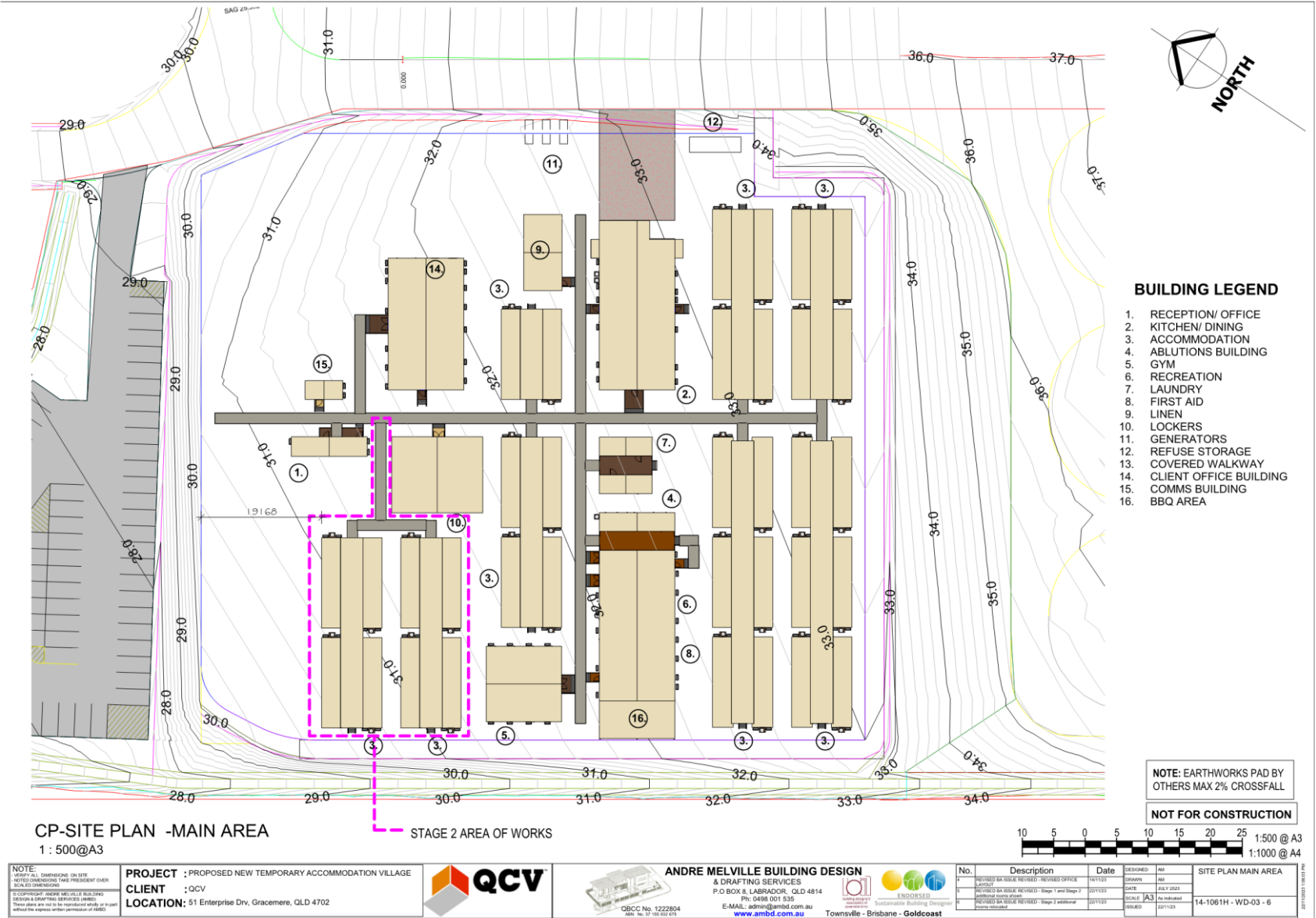


**REQUEST FOR MINOR CHANGE TO
DEVELOPMENT PERMIT D/74-2023
FOR MATERIAL CHANGE OF USE FOR
NON-RESIDENT WORKFORCE
ACCOMMODATION
(TEMPORARY 136 PERSON)
AND WAREHOUSE**

D/74-2023 - Site plan main area

Meeting Date: 24 June 2025

Attachment No: 2



**REQUEST FOR MINOR CHANGE TO
DEVELOPMENT PERMIT D/74-2023
FOR MATERIAL CHANGE OF USE FOR
NON-RESIDENT WORKFORCE
ACCOMMODATION
(TEMPORARY 136 PERSON)
AND WAREHOUSE**

D/74-2023 - Site Plan

Meeting Date: 24 June 2025

Attachment No: 3



NOTE: EARTHWORKS PAD BY OTHERS MAX 2% CROSSFALL

NOT FOR CONSTRUCTION



NOTE: VERIFY ALL DIMENSIONS ON SITE
 1. SITE AREA AND BOUNDARIES PRESENTED QUOTE INCLUDES DIMENSIONS

PROJECT : PROPOSED NEW TEMPORARY ACCOMMODATION VILLAGE
CLIENT : QCV
LOCATION: Enterprise Drv, Gracemere

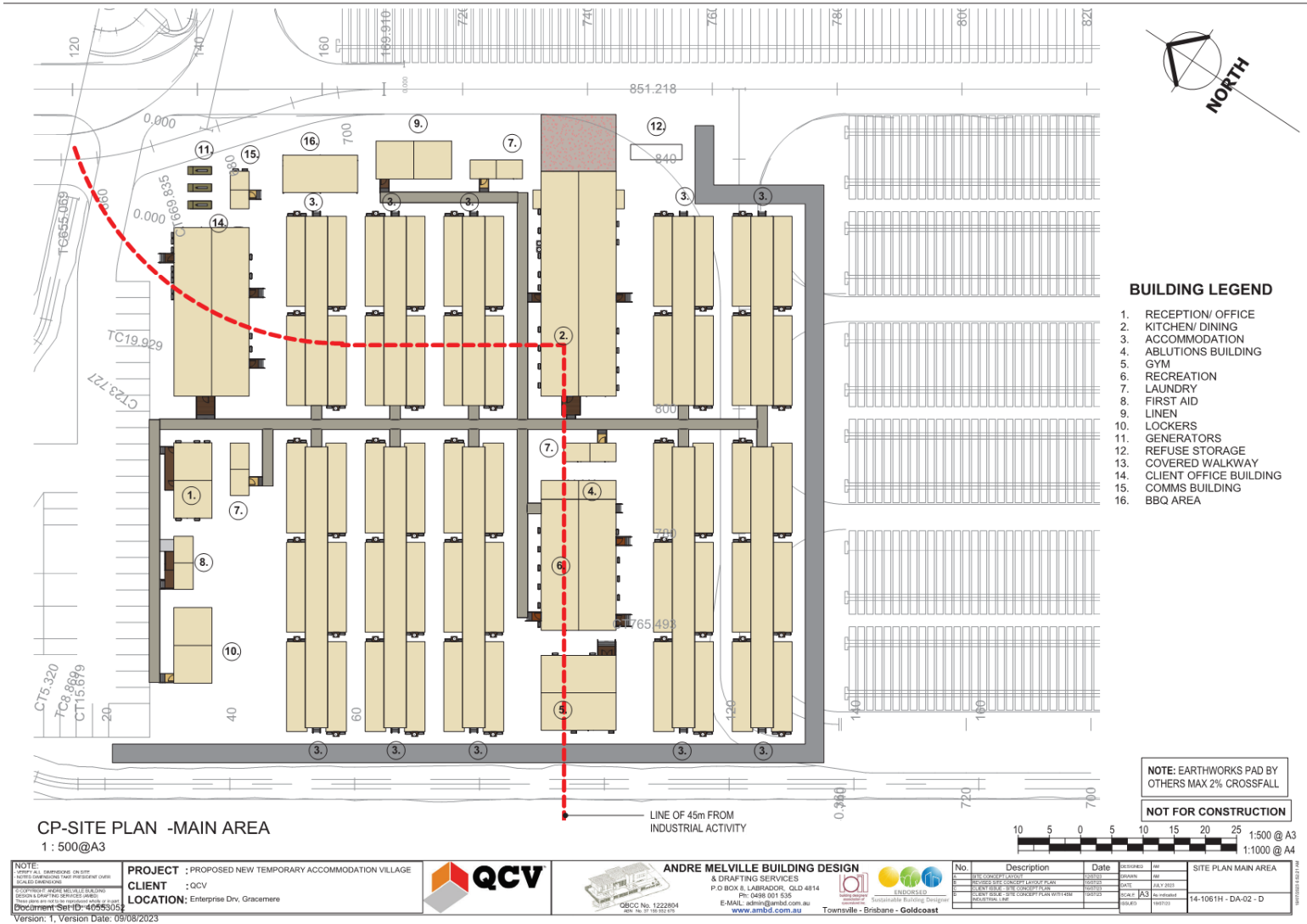
QCVC

ANDRE MELVILLE BUILDING DESIGN & DRAFTING SERVICES
 P O BOX 5, LABRADOR, QLD 4814
 Ph: 0498 001 535
 E-Mail: admin@amd.com.au
www.amd.com.au

Townsville - Brisbane - Goldcoast

No.	Description	Date	ISSUED BY	AM	SITE OVER ALL PLAN
1	PRELIMINARY CONCEPT DRAWING	20/08/2023	SHIRLEY AM		
2	DRAWING FOR THE CONCEPT APPROVAL	20/08/2023	SHIRLEY AM	JULY 2023	
3	CONCEPT APPROVAL	20/08/2023	SHIRLEY AM		
4	FINAL DRAWING - PRELIMINARY CONCEPT APPROVAL	20/08/2023	SHIRLEY AM		14-106TH - DA-01 - D

Version: 1, Version Date: 09/08/2023



11.2 PROGRAMMING POLICIES - ROCKHAMPTON MUSEUM OF ART AND MAJOR VENUES**File No:** 11979**Attachments:**

1. Rockhampton Museum of Art Programming Policy[↓](#)
2. Performing Arts and Cultural Programming Policy[↓](#)

Authorising Officer: Alicia Cutler - General Manager Community Services**Author:** John Webb - Manager Communities and Culture

SUMMARY

This report presents to Council Programming Policies for Performing & Cultural Programming (Major Venues) and the Rockhampton Museum of Art for consideration and approval.

OFFICER'S RECOMMENDATION

THAT Council endorse the Programming Policies for Performing & Cultural Programming (Major Venues) and the Rockhampton Museum of Art as attached to the report and the Policies be scheduled for review on 1 July 2029.

COMMENTARY

Rockhampton Regional Council support the presentation of arts and cultural activity within the community. One mechanism for achieving this is the presentation or local production of artistic and cultural works and activities through Council owned and operated venues and services.

The Major Venues unit which is responsible for the operation of facilities and services including the Pilbeam Theatre, Walter Reid Cultural Centre and Rockhampton Showgrounds delivers a product of primarily performing arts nature.

Rockhampton Museum of Art (RMOA) presents a range of exhibitions derived from the RMOA collection and a range of touring exhibitions. The program also includes workshops, activations and cultural events that relate to the visual arts focus of RMOA.

The respective programming policies describe the approach to considering and delivering the range of performing or visual arts related offerings.

Major Venues including the Pilbeam Theatre and Rockhampton Showgrounds also provide a significant facility to deliver a range of community and commercial events. The policy describes the approach to prioritising the use of these spaces.

RMOA space and facilities lends itself to specific uses and similarly the policy describes the approach to prioritising its use.

BACKGROUND

Rockhampton Regional Council has historically supported the presentation and production of performing arts and visual arts with the intent of maintaining or improving the ongoing livability of the region. The presentation of these events and exhibitions has been balanced against the other uses of these sites.

This has occurred as matter of routine operational delivery throughout the existence of Major Venues and RMOA, previously Rockhampton Art Gallery. This production and presentation of the activities is part of the typical planning, delivery and expected skill base of these Council units and staff. The development and adoption of these policies codifies this established practice and expectation.

PREVIOUS DECISIONS

Council adopted an Arts and Cultural Policy in which Council recognised that arts and culture in the Region makes a direct and vital contribution to the prosperity, livability and creativity of the community.

BUDGET IMPLICATIONS

Budget allocation to support the presentation of these performing and visual arts cultural activities are contained within the annually approved budgets for the respective operational units.

LEGISLATIVE CONTEXT

Nil relating the adoption of these policies.

LEGAL IMPLICATIONS

Nil relating the adoption of these policies.

STAFFING IMPLICATIONS

Staffing to deliver these policies can be met within the approved staffing budget.

RISK ASSESSMENT

Nil relating the adoption of these policies

CORPORATE/OPERATIONAL PLAN

Corporate Plan

GOAL 2.1

Our places and spaces enhance the liveability and diversity of our communities

EFFORTS

We ensure community assets are utilised and appropriate for the needs of the community

We encourage diversity of community events and innovative use of our places and spaces

Our work takes into consideration the diversity of our communities throughout the Region

We provide facilities for sports and the arts that encourage community participation, and attract elite sporting and cultural events

GOAL 2.2

We support our communities through our activities and programs

EFFORTS

We provide opportunities for people to contribute to their communities

We support our people and community groups through our programs and resources

GOAL 2.3

Our Region's heritage and culture are preserved and celebrated

EFFORTS

Our services, activities and community assets provide opportunities to celebrate our culture and creative arts, and preserve the Region's heritage

Our communities contribute to the enrichment of the Region's cultural heritage

We acknowledge and celebrate the Region's cultural diversity

Operational Plan 24-25

Action 2.3.1.2

Develop a Programming Policy for Performing and Visual Arts presentation and support.

CONCLUSION

The programming policies establish, both an appropriate method for the presentation and production of performing and visual arts works through Major Venue and RMOA and prioritised method for use of these facility for council, community and commercial users.

PROGRAMMING POLICIES - ROCKHAMPTON MUSEUM OF ART AND MAJOR VENUES

Rockhampton Museum of Art Programming Policy

Meeting Date: 24 June 2025

Attachment No: 1

ROCKHAMPTON MUSEUM OF ART PROGRAMMING POLICY

COMMUNITY POLICY



1 Scope

This policy applies to the visual arts and cultural programming at the Rockhampton Museum of Art.

2 Purpose

The purpose of this policy is to:

- (a) Provide guidelines which inform programming decisions;
- (b) Provide a mechanism for reviewing and prioritising various programs and activities; and
- (c) Manage commercial venue hire activity in a manner which provides the optimum community outcomes in line with broad commercial and cultural objectives and priorities of Council's Operational Plan.

3 Related Documents

3.1 Primary

Nil

3.2 Secondary

Rockhampton Regional Council Operational Plan

4 Definitions

To assist in interpretation, the following definitions apply:

Council	Rockhampton Regional Council
Produced Content	Events developed and produced by RMOA, such as exhibitions and public programming.
Region	Rockhampton Regional Area defined by the Local Government Areas of Queensland.
RMOA	Rockhampton Museum of Art

5 Policy Statement

This policy considers all arts and cultural activity within RMOA, which includes recurring events such as the Gold Award and the Bayton Award, RMOA produced content, touring exhibitions, cultural events and associated public programming occurring at RMOA.

Implementation of the policy is the responsibility of RMOA unit, as subject matter experts, under the guidance of the Manager Communities and Culture with reference to relevant Council plans, strategies, policies and guidelines.

LEGAL AND GOVERNANCE USE ONLY			
Adopted/Approved:	DRAFT	Department:	Community Services
Version:	1	Section:	Communities and Culture
Reviewed Date:	1 July 2029	Page No:	Page 1 of 3

In presenting a broad range of content there will be occasions when work maybe challenging or not to the taste of all members of the community. In programming such work consideration is given to the balance of challenging work across a year or number of years. The considerations under paragraphs 5.1 do not apply to content of a hirer of a RMOA venue.

Suitable content warnings are given to allow audience informed decision making.

Where possible, provide the Region's community with opportunities to participate, contribute and provide professional development opportunities for artists, arts workers and arts community groups.

This programming will consider new and emerging visual arts forms ensuring the local community have the opportunity to experience these works within the Region.

5.1 Programming

The RMOA unit, as subject matter experts, have entrepreneurial and curatorial control of the annual events, activities and exhibitions, which are intended to improve the cultural liveability of the Region and provide the community with access to a wide range of visual arts and cultural activities. The following are considered when programming content.

- (a) The following inclusions:
 - (i) RMOA curated exhibitions;
 - (ii) RMOA collection-based exhibitions;
 - (iii) Touring exhibitions; and
 - (iv) Exhibitions proposed directly by artists or curators.
- (b) Endeavour to provide content that appeals to its diverse community, including:
 - (i) Indigenous communities;
 - (ii) People with disabilities;
 - (iii) Seniors;
 - (iv) Young persons;
 - (v) LGBTIQ+;
 - (vi) Multi-cultural backgrounds; and
 - (vii) Early childhood.

5.2 Produced Content

Produced content, such as the exhibitions and public programming developed by RMOA, or its recurring programming such as the Gold Award, Messy Mornings or Darumbal Storytime, contributes to the cultural liveability of the Region by providing opportunities for our community to participate and further develop their artistic skills. Produced content aims to provide the following:

- (a) Opportunities for our community to participate and contribute by fulfilling creative roles, parts and volunteering to produce a community led event;
- (b) Opportunities for professional development, through workshops and working with professional artists and peers; and
- (c) Upskilling of the community with the aim that the community can produce future content, further improving options for the community to explore and enjoy the creative outcomes of the Region.

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Version:	1	Section:	Communities and Culture
Reviewed Date:	1 July 2029	Page No:	Page 2 of 3

5.3 Venue Hire Activity and General Programming

Commercial and community activity occurring within RMOA is programmed and prioritised by the RMOA unit. When scheduling events the following is considered before accepting a booking:

- (a) Prioritise the booking calendar as follows:
 - (i) First preference – RMOA produced content;
 - (ii) Second preference – community hirers;
 - (iii) Third preference – private or commercial hirers, such as touring artists, touring exhibitors; and
 - (iv) Forth preference – free events, internal Council use and in kind provision of venue if available.

If an event of a higher preference is requested, lower priority events are relocated or rebooked only if:

- (a) Sufficient timeframe allows for the lower priority event to be relocated or rebooked; and
- (b) The lower priority event is not on sale or contracted.

6 Review Timelines

This policy is reviewed when any of the following occur:

- (a) The related information is amended or replaced; or
- (b) Other circumstances as determined from time to time by Council.

7 Document Management

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Policy Owner	Manager Communities and Culture
Policy Quality Control	Legal and Governance



LEGAL AND GOVERNANCE USE ONLY			
Adopted/Approved:	DRAFT	Department:	Community Services
Version:	1	Section:	Communities and Culture
Reviewed Date:	1 July 2029	Page No:	Page 3 of 3

PROGRAMMING POLICIES - ROCKHAMPTON MUSEUM OF ART AND MAJOR VENUES

Performing Arts and Cultural Programming Policy

Meeting Date: 24 June 2025

Attachment No: 2

PERFORMING ARTS AND CULTURAL PROGRAMMING POLICY

COMMUNITY POLICY



1 Scope

This policy applies to the programming of performing arts and cultural events, programs and activities as part of:

- (a) The See It Live program;
- (b) Other Rockhampton Regional Council presented and produced events, programs and activities managed by the Major Venues unit; and
- (c) Hire activity and programming within major venue locations.

2 Purpose

The purpose of this policy is to provide:

- (a) Guidelines which inform programming decisions in relation to the See It Live program; and
- (b) A mechanism for reviewing and prioritising the balance of various Council presented and produced events, programs and activities.

3 Related Documents

3.1 Primary

Nil

3.2 Secondary

Arts and Cultural Policy

Rockhampton Regional Council Operational Plan

4 Definitions

To assist in interpretation, the following definitions apply:

Council	Rockhampton Regional Council
Cultural Events	Events run by the Major Venues unit such as Carols by Candlelight and Taste of the World Cultural Festival.
Major Venues Locations	Includes Pilbeam Theatre, Rockhampton Showgrounds, Mount Morgan Showgrounds and the Walter Reid Cultural Centre.
Presented Content	Event produced by another entity and purchased for presentation by the Major Venues unit for example Opera Queensland.
Produced Content	Council events produced by the Major Venues unit, for example annual community musical.
Region	Rockhampton Regional Area defined by the Local Government Areas of Queensland.

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Adopted/Approved:	DRAFT	Department:	Community Services
Version:	1	Section:	Communities and Culture
Reviewed Date:	1 July 2029	Page No:	Page 1 of 4

See it Live Program	A series of curated events and performances, including presented content and produced content.
---------------------	--

5 Policy Statement

This policy supports the Art and Cultural Policy's commitment to programming arts and cultural activity, including the See it Live Program, presented and produced content, cultural events, and activity occurring at the major venue locations.

Implementation of the policy is the responsibility of the Major Venues unit under the guidance of the Manager Communities and Culture with reference to relevant Council plans, strategies, policies and guidelines.

In presenting a broad range of content there will be occasions when content maybe challenging or not to the taste of all members of the community. In programming such content consideration is given to the balance of challenging content across a year or number of years. The considerations under paragraphs 5.1 do not apply to content of a hirer of a major venue location.

Suitable content warnings are given to allow audience informed decision making.

Where possible, provide the Region's community with opportunities to participate and contribute to the performing arts and provide professional development opportunities for local performing artists and performing arts community groups.

This programming will consider new and emerging visual arts forms ensuring the local community have the opportunity to experience these works within the Region.

5.1 Programming

The Major Venues unit, as subject matter experts, have entrepreneurial and curatorial control of the annual events, activities and performances in the See it Live program and other presented content, which are intended to improve the cultural liveability of the Region and provide the community with access to a wide range of performing arts activities. Programming considerations will include:

(a) A range of performing arts such as, but not limited to:

- (i) Musical theatre;
- (ii) Contemporary music;
- (iii) Classical music;
- (iv) Theatre for young people;
- (v) Theatre drama;
- (vi) Theatre comedy;
- (vii) Standup comedy;
- (viii) Classical dance;
- (ix) Contemporary dance;
- (x) Cabaret;
- (xi) Opera; and
- (xii) Circus/physical theatre.

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Adopted/Approved:	DRAFT	Department:	Community Services
Version:	1	Section:	Communities and Culture
Reviewed Date:	1 July 2029	Page No:	Page 2 of 4

- (b) Endeavours to provide content that is inclusive and considerate of, but not limited to:
 - (i) Indigenous communities;
 - (ii) People with disabilities;
 - (iii) Seniors;
 - (iv) Young persons;
 - (v) LGBTQIA+;
 - (vi) Multi-cultural backgrounds; and
 - (vii) Early childhood.

5.2 Produced Content

Produced content, such as the annual community musical and cultural festivals, contribute to the cultural liveability of the Region by providing opportunities for our community to participate and further develop their artistic skills. Produced content aims to provide the following:

- (a) Opportunities for our community to participate and contribute by fulfilling creative roles, parts and volunteering to produce a community led event;
- (b) Opportunities for professional development, through workshops and working with professional artists and peers; and
- (c) Development of performing arts with the aim that the community can produce future content, further improving options for the community to explore and enjoy the creative outcomes of the Region.

5.3 Venue Hire Activity and General Programming at Major Venue Locations

Commercial and community activity occurring within major venue locations are programmed and prioritised by the Major Venues unit. When scheduling events the following is considered before accepting a booking:

- (a) Prioritise as follows:
 - (i) First preference – See it Live season and produced content, major Council events such as Rockhampton Show, Rockynats and Capricorn;
 - (ii) Second preference – local major events such as Beef, Rockhampton Eisteddfod, dance festival, school musicals, Rockyswap, Capricorn Yearling Sale and local hirers such as dance schools and other local arts and event companies;
 - (iii) Third preference – commercial hirers, such as touring artists, touring exhibitors and tribute shows; and
 - (iv) Fourth preference – free events, internal Council use and in-kind provision of venue if available.

If an event of a higher preference is requested, lower priority events are relocated or rebooked only if:

- (a) Sufficient timeframe allows for the lower priority event to be relocated or rebooked; and
- (b) The lower priority event is not on sale or contracted.

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Adopted/Approved:	DRAFT	Department:	Community Services
Version:	1	Section:	Communities and Culture
Reviewed Date:	1 July 2029	Page No:	Page 3 of 4

6 Review Timelines

This policy is reviewed when any of the following occur:

- (a) The related information is amended or replaced; or
- (b) Other circumstances as determined from time to time by Council.

7 Document Management

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Policy Owner	Manager Communities and Culture
Policy Quality Control	Legal and Governance



LEGAL AND GOVERNANCE USE ONLY			
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Version:	1	Section:	Communities and Culture
Reviewed Date:	1 July 2029	Page No:	Page 4 of 4

11.3 USE OF COUNCIL BUS

File No: 8020
Attachments: Nil
Authorising Officer: Doug Scott - Acting General Manager Community Services
Author: Kerri Dorman - Supervisor Community Services Directorate

SUMMARY

A request has been received for the regular use of Council's 22 Seater Bus for youth related activities.

OFFICER'S RECOMMENDATION

THAT Queensland Police Service's (QPS) request for the regular use of Council's 22 seater bus, for an initial 6-month trial period be approved. Further, a Memorandum of Understanding between Rockhampton Regional Council and QPS be entered into outlining conditions of use.

COMMENTARY

Council has received a request from Queensland Police Service (QPS) for the regular use of Council's 22 seater bus, for an initial 6-month trial period.

The bus would assist with the transport of youth for their "Our Space" initiative. This program is community-driven focusing on engaging young people in positive activities and support, fostering relationships with QPS and reducing youth crime and anti-social behaviour especially around Stockland Shopping Centre.

One of the current challenges they face is ensuring safe and reliable transport for participants and diversion away from Stockland, which is instrumental in keeping youth off the streets and meaningfully engaged.

"Our Space" is seeking a bus to transport young people for the following programs:

- 4 the Girls (Tuesdays)
- 4 the Boys (Thursdays)
- Outerspace (late night transport COB Thursdays to get kids off site)
- Fighting fit – getting kids to PCYC for programs (or other after school boxing programs)
- Community Sports (use for once off events such as NAIDOC touch, basketball competition)
- Youth Week Transport (Rockhampton Interagency Youth Network)
- Transport of equipment to events QPS attend
- Council events

They believe utilisation of Council's bus will assist in attaining measurable outcomes allowing QPS/Our Space to commit to a longer term for the programs. The overall usage would involve up to 3 days a week, with the bus's running costs met by the QPS.

A partnership with Council and QPS would bridge this gap in relation to transport issues and ensure more youth access activities including Council events and programs. This partnership would also align with a shared commitment to community safety and development.

BACKGROUND

Council's bus is currently used on a regular basis by the North Rockhampton Seniors Citizens Centre every 2nd Friday. The Centre collects the bus Friday mornings by 7am.

Operation of the bus requires a driver with a minimum Light Rigid (LR) Licence.

PREVIOUS DECISIONS

Nil

BUDGET IMPLICATIONS

Nil budget implications are expected as organisation to cover all fuel costs.

LEGISLATIVE CONTEXT

Nil

LEGAL IMPLICATIONS

Council would enter into a Memorandum of Understanding with QPS to formalise usage for Council Insurance coverage.

STAFFING IMPLICATIONS

Nil

RISK ASSESSMENT

A Memorandum of Understanding outlining requirements and conditions for operation of bus would be entered into.

Further, authorisation of all drivers will be required including the sighting of licenses to ensure Council's bus is being operated legally by a driver with the required minimum 'LR' license.

Council's insurers have advised such authorised drivers will be covered under Council insurance.

CORPORATE/OPERATIONAL PLAN

Operational Plan 2.2.1 – We develop our understanding of the needs and concerns of the community.

Operational Plan 2.2.3 – We support our people and community groups through our programs and resources.

CONCLUSION

It is recommended that Council support QPS's request to a 6-month trial period for the use of Council's 22 seater bus for up to 3 days a week towards their youth related activities under the 'Our Space' initiative formalised by a Memorandum of Understanding between Council and QPS.

11.4 BLACKSPOT FUNDING APPLICATIONS 26/27

File No: 12534

Attachments: 1. William / Davis Concept Drawing[↓](#)
2. Stanley / Bolsover Concept Drawing[↓](#)

Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services

Author: Stuart Harvey - Coordinator Infrastructure Planning

SUMMARY

This report highlights the proposed Blackspot Projects to be nominated for next round of funding (2026/27).

OFFICER'S RECOMMENDATION

THAT Council endorse the following applications for 2026/27 Blackspot funding round:

1. William Street and Davis Street Intersection
2. Bolsover Street and Stanley Street Intersection

COMMENTARY

Council officers have been preparing applications for the 2026/27 round of Blackspot Funding. The program is fully funded by the Federal Government, and administered through the State, to address areas with a proven crash history through proposing safety treatments with a known benefit.

As part of the application process, a benefit cost analysis is performed on each proposed site. This is based upon the benefits of the proposed treatment measured against the crash history and is expressed as a Benefit Cost Ratio (BCR). To be eligible for blackspot funding, the proposed treatment must score a BCR of 2.0 or greater. This often limits the scope of works for Blackspot intersections.

In the previous rounds application (25/26) Council successfully applied for funding for Razorback Road, Denham Street Extended and Dean Street and Elphinstone Street intersection.

For the 2026/27 Round, Council officers are proposing the following locations and treatments:

- William Street and Davis Street Intersection. Proposing to construct an elliptical roundabout to address through-through crashes. Estimated cost circa \$1,900,000.
- Stanley Street / Bolsover Street intersection. Proposing to install a single lane roundabout to address through – through crashes. Estimated cost circa \$1,500,000. This is a resubmission from a previous year.

The concept designs for the proposed treatments are attached to the report. Officers are still refining these and the associated project cost estimates. Council will expect to know the outcome of our applications in June 2026 with design and construction to commence in the 26/27 financial year.

BACKGROUND

The Federal Blackspot Program is a federal funding grant, administered by the State, to improve the safety at Blackspot locations. A blackspot intersection is defined as an intersection with over 3 casualty crashes in the past 5 years.

The blackspot program aims to fully fund the works submitted in the application and the works must be completed within the nominated financial year. Blackspot treatments can also be submitted proactively through the completion of a road safety audit.

An investigation into the effectiveness of the historically completed treatments constructed through Blackspot funding identified that between 2002 and 2015 RRC received funding to upgrade 27 sites totalling \$5,301,000. The implementation of the identified treatments at these sites provided a total estimated saving of \$4,062,763.50 per year in targeted crash costs, or an average annual saving of \$150,472.72 per site. The findings of this investigation also identified that the treatments implemented under the Blackspot Program had a dramatic effect on crash reduction at the sites, with a 54.58% drop in all crash types and a 43.26% reduction in crashes specifically attributed to the installed treatment type (i.e. target crashes).

PREVIOUS DECISIONS

Whilst various reports regarding Blackspot applications have been presented to Council there are none that entail decisions that are pertinent to the recommendation above.

BUDGET IMPLICATIONS

Projects nominated under the Federal Blackspot Fund will receive up to \$3.0M in funding. Although Council can elect to contribute to the project, a contribution to Blackspot proposals is not mandatory.

LEGISLATIVE CONTEXT

There are no legislative requirements arising from this report

LEGAL IMPLICATIONS

There are no known legal implications arising from this report

STAFFING IMPLICATIONS

There are no known staffing implications arising from this report. Civil Operations allocates nominal resource allocations within their program for successful Blackspot funding projects.

RISK ASSESSMENT

The Federal Government Blackspot Funding program assists Council and State Government Departments to reduce the number of casualty and fatality crashes within the Rockhampton Regional Council area. The systematic treatment of Blackspot identified intersections reduce the overall crash risks within our region.

CORPORATE/OPERATIONAL PLAN

This project aligns with the corporate plan goal 5.1 Our Region has Infrastructure that meets current and future needs

CONCLUSION

Council officers have proposed several locations to apply for under the Blackspot Funding program. This report seeks Council's endorsement of these proposed locations.

BLACKSPOT FUNDING APPLICATIONS 2026/27

William / Davis Concept Drawing

Meeting Date: 24 June 2025

Attachment No: 1

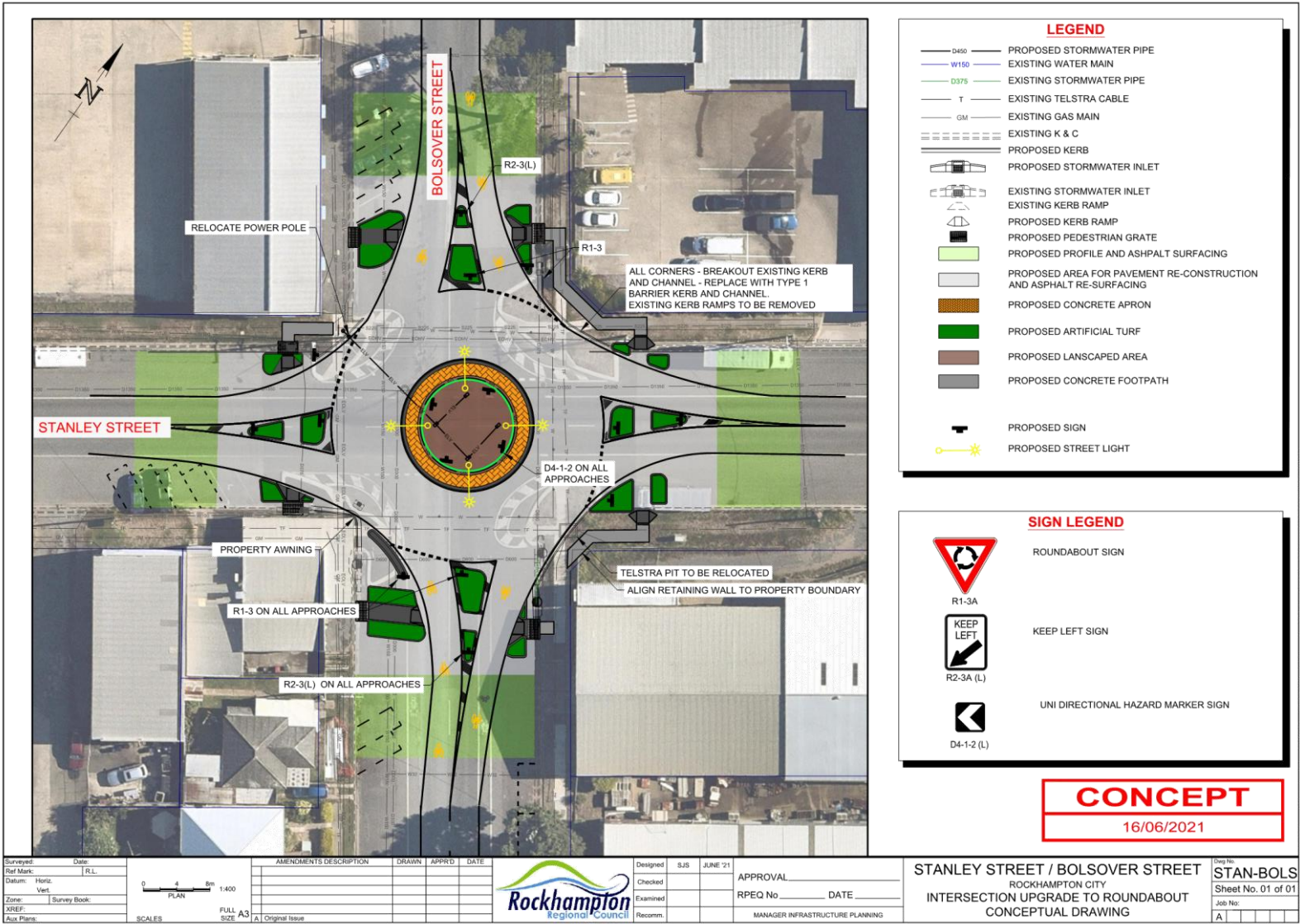


BLACKSPOT FUNDING APPLICATIONS 2026/27

Stanley / Bolsover Concept Drawing

Meeting Date: 24 June 2025

Attachment No: 2



11.5 CESSATION OF PROJECT

File No: 13194
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Dan Toon - Manager Water and Wastewater

SUMMARY

In 2017, Fitzroy River Water (FRW) engaged engineering consultancy GHD to undertake a preliminary assessment of a barrage gate height raising of 0.5 metres which facilitated commencement of detailed design for the raising. The detailed design was not finalised. This report seeks Council's endorsement to discontinue the Barrage Gate Height Increase Project as it has now been superseded by an alternative project.

OFFICER'S RECOMMENDATION

THAT Council resolve to not proceed any further with the Barrage Gate Height Increase Project due to the reasons set out in the report.

COMMENTARY

The detailed design for this project was paused this year pending a strategic assessment of climate related impacts and if the planned project response, including the raising of the Barrage gates, is required to address such impacts. Consultants, GHD, have been engaged to provide this assessment and due to the nature of the work completed to date, it is considered that the previous design works conducted would become obsolete as no allowances were made to consider the climate change implications during the initial design phase.

BACKGROUND

FRW has undertaken a range of water supply security assessments including raising of the Barrage to the Full Supply Level (FSL) of 1 to 3 metres. Significant capital expenditure would be required for any of these options, even if they are feasible. In 2017, Fitzroy River Water engaged engineering consultancy GHD to undertake a preliminary assessment – the scope and extent of the work was pre-feasibility in nature - for a smaller raising to (FSL) of 0.5 metres.

The review identified that the feasibility of the raise could be impacted by the outcomes of a failure impact assessment, which was also undertaken. The feasibility assessment concluded that the raise was feasible, however there were several limitations, risks and factors of uncertainty identified which were recommended to be addressed as part of the detailed design for the gate height raising.

PREVIOUS DECISIONS

Whilst various investigations and assessments have been undertaken related to the subject of this report none entail decisions that are pertinent to the recommendation above.

BUDGET IMPLICATIONS

This project currently has no budget allocation as it has been superseded by an alternative project.

LEGISLATIVE CONTEXT

There are no legislative implications arising from this report.

LEGAL IMPLICATIONS

There are no known legal implications arising from this report.

STAFFING IMPLICATIONS

There are no known staffing implications related to this report.

RISK ASSESSMENT

Whilst the previous investigation and assessment involved various aspects of risk assessment, this report recommendation does not require specific consideration of risk.

CORPORATE/OPERATIONAL PLAN

This report supports Goal 1.1 of the Corporate Plan 2022 – 2027.

CONCLUSION

The Detailed Design report was progressed to a draft status prior to the project being paused and contains various recommendations that may be affected by the new investigation based on climate related changes, hence the recommendation of this report to close out the previous project.

**11.6 WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD
ENDING 31 MAY 2025**

File No: 1392
Attachments: 1. Corporate Performance Report May 2025 [↓](#)
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Deputy CEO presenting the Whole of Council Corporate Performance Report for period ending 31 May 2025 for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Whole of Council Corporate Performance Report for period ending 31 May 2025 be "received".

COMMENTARY

The Whole of Council Corporate Performance Report for period ending 31 May 2025 is presented for Council's consideration.

WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD ENDING 31 MAY 2025

Corporate Performance Report May 2025

Meeting Date: 24 June 2025

Attachment No: 1

Whole of Council



Corporate Performance Report

01 May 2025 – 31 May 2025

Corporate Performance Report | 01 May 2025 – 31 May 2025

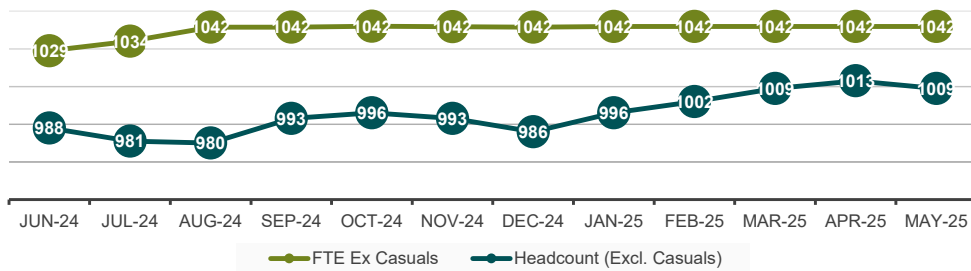
Table of Contents

Corporate Services	1
Human Resources	1
Safety	3
Administrative Action Compliers	4
Service Level Statistics	4
Rates	5
Contract & Tenders	6
Customer Request Statistics	8
Community Services	9
Environmental Sustainability	9
Community Assets & Facilities	10
Communities & Culture	12
Parks	19
Planning & Regulatory	23
Regional Services	25
Fitzroy River Water	25
RRWR	32
Civil Operations	34
Advance Rockhampton	42
Key Regional Statistics	42
Industry Development Infrastructure Project Updates	43
Industry Development Digital Engagement	45
Tourism and Events – Current Projects	46
Tourism and Events – Active Marketing Campaign	46
Tourism and Events – Digital Engagement	47
Tourism and Events – Tourism Statistics	48

CORPORATE SERVICES

Human Resources

WORKFORCE



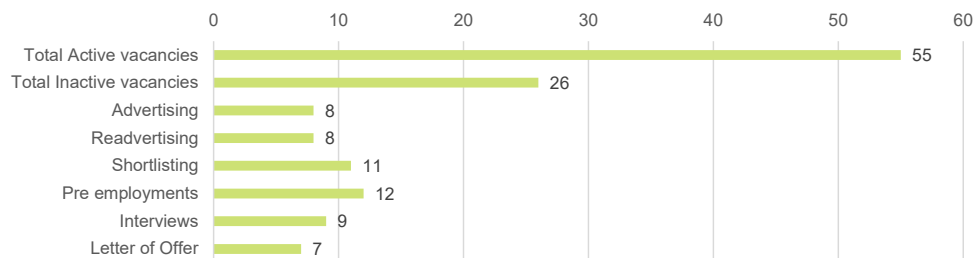
Commentary:

Establishment (FTE) – Our positions include the total number of positions in Council, including Full Time and Part Time. These positions will vary from Permanent roles to Fixed Term roles and the above figures exclude Casuals.

Employees (Headcount) - Our workforce includes the total number of employees employed by Council including full time and part time employees (excludes labour hire and contractors). Figures above show Headcount totals excluding casuals.

Council had 77 Casuals available for month of May.

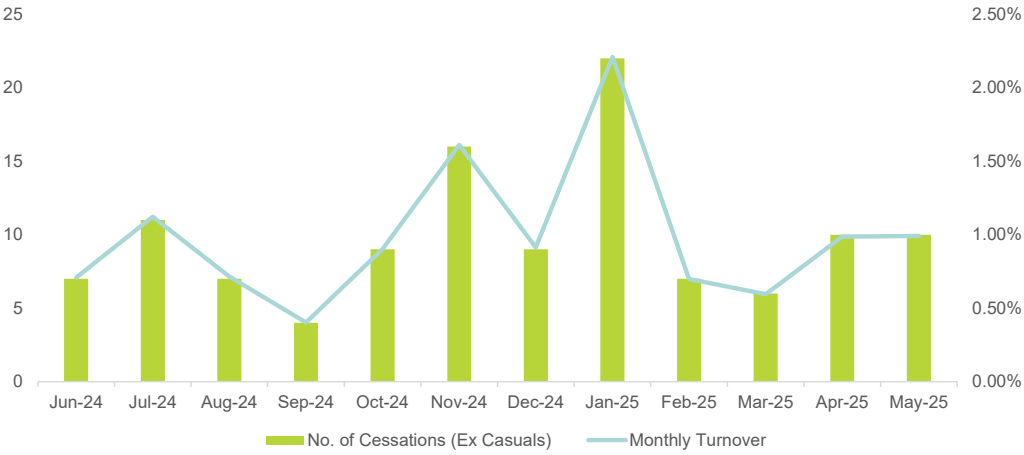
RECRUITMENT



Commentary: Active vacancies are those positions currently being recruited, including casual positions, long term leave and fixed term backfilling. Inactive vacancies are positions that are currently under review or on hold.

Inactive vacancies for previous month – 20

STAFF TURNOVER - 11.85%

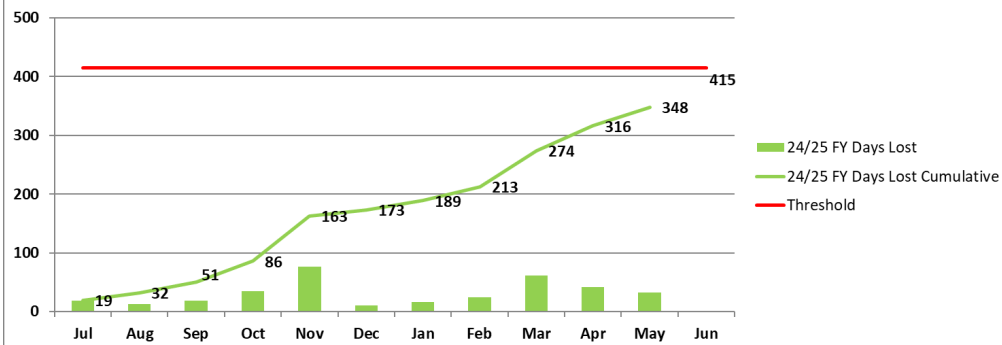


Commentary: Staff turnover for the previous 12 months is 11.85%. This is considered to be an acceptable level of employee turnover. Casual employees are excluded from staff turnover calculations.

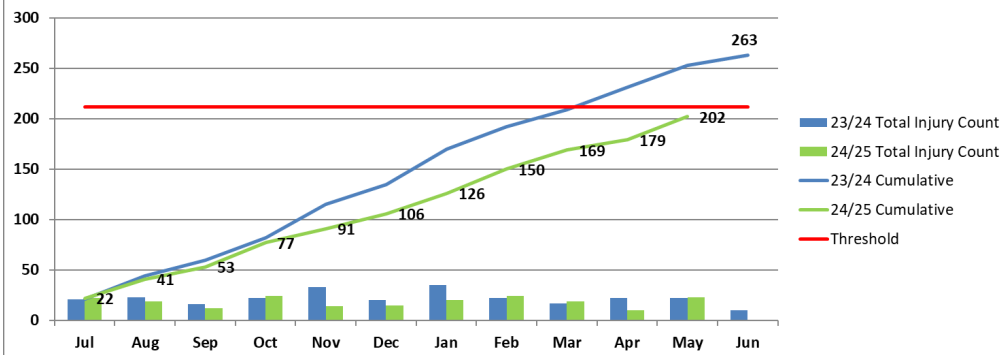
Corporate Performance Report | 01 May 2025 – 31 May 2025

Safety

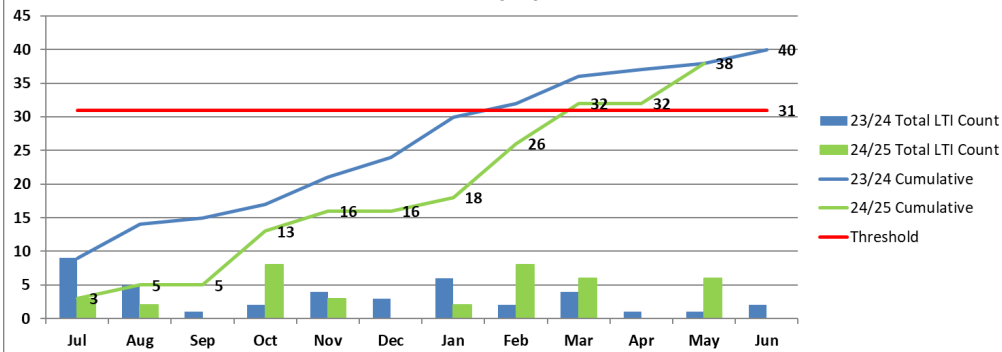
Days Lost Due to Injury



Total Injury Count



Lost Time Injury Count



Administrative Action Complaints

Departmental Report – Number of level 3 Administrative Action Complaints as of 1 May 2025 – 31 May 2025.

Department	AAC* Level 3	Queensland Ombudsman Referrals to RRC	Queensland Ombudsman Requests from RRC	Open /closed
Office the CEO	0	0	0	0
Regional Services	0	0	0	0
Community Services	4	0	0	3 Open 1 Closed
Corporate Services	0	0	0	0
RRC Totals	4	0	0	3 Open 1 Closed

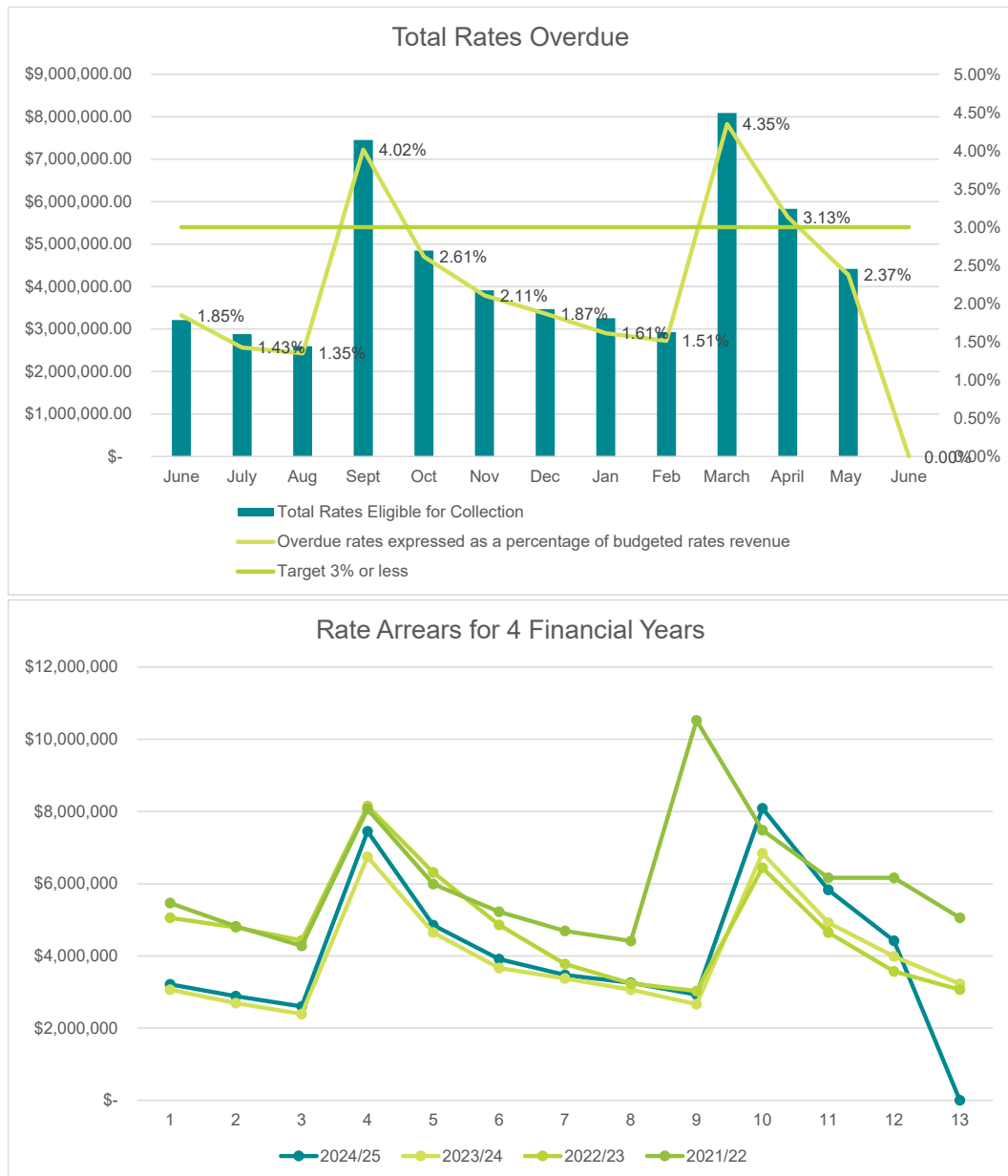
* AAC - Administrative Action Complaints

Service Level Statistics

Service Level	Target	Current Performance
Maintain the ratio of customer queries satisfied by Customer Service Officers, without referral to departments.	80%	93%
IT support services provided within service levels outlined in the IT Service Catalogue.	90%	86%
Ensure availability of system up-time during core business hours (excluding planned outages).	99%	98%
Process records on the day of receipt as per Recordkeeping Charter.	95%	97%
Ensure supplier payments are made within stated trading terms.	90%	87%

Corporate Performance Report | 01 May 2025 – 31 May 2025

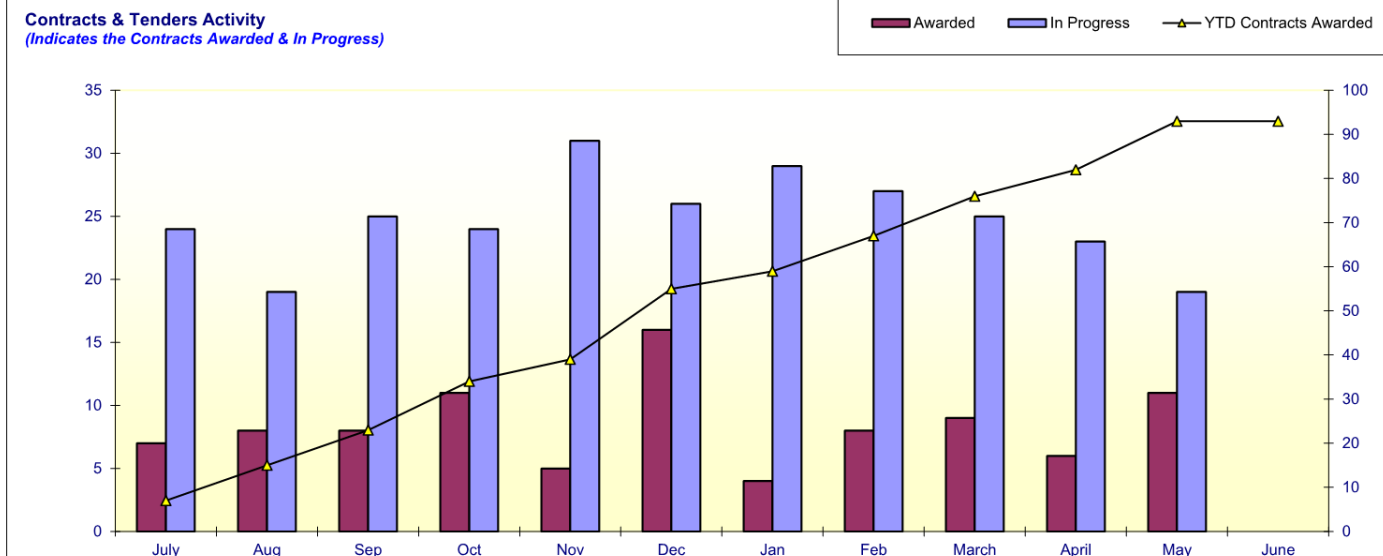
Rates



Procurement & Logistics

Contracts & Tenders Activity

(Indicates the Contracts Awarded & In Progress)



Contracts Awarded: 11

TEN16099 - PSA Supply and Delivery of Water Meters - Elster Metering Pty Ltd - SOR
 TEN16137 - Managed Extended Detection and Response Service - Perfekt Pty Ltd - \$430,352.77
 TEN16160 - RPQS Provision of Drug and Alcohol Testing & Functional Screening Services - Panel Arrangement - SOR
 TEN16172 - PSA Tyre Recycling - JA & ST Hayes T/A Australian Scrap Tyre Disposal - SOR
 TEN16198 - CQ Defence Industry Precinct Business Case - Deloitte Touche Tohmatsu - \$523,276.94
 TEN16212 - Fitzroy River Flood Risk Management Study - Aecom Australia Pty Ltd - \$399,420
 TEN16220 - Demolition and Replacement of Two Netball Courts at Jardine Park - Taboh Pty Ltd - \$395,955
 TEN16266 - RPQS Supply, Repair of Arboricultural and Horticultural Small Plant - Rimrock Pty Ltd - SOR
 QUO16308 - Rockhampton Aerodrome - Pavement and Soil Investigation Works - Kamen Engineering Pty Ltd - \$36,300
 QUO16330 - Concrete Median Works Stage 2 - Lower Dawson Road - Loftus Contracting Pty Ltd - \$94,180
 QUO16325 - Concrete Median Works Stage 2 - Moores Creek Road - RMS Engineering & Construction Pty Ltd - \$54,842

Contracts in Progress: 19

TEN15857 - Supply & Delivery of Sodium Hypochlorite - Under Evaluation
TEN15981 - PSA Asset Pole Inspections - Under Evaluation
TEN16140 - Barrage Vertical Lift Gate Refurbishment - Under Evaluation
TEN16189 - RPQS Hire of Plant and Equipment - Under Evaluation
TEN16196 - RPQS General Civil Construction Services - Under Evaluation
TEN16262 - Kele Park Irrigation Project - Under Evaluation
TEN16267 - FRW Electrical Upgrade for Various Sewage Pump Stations - Closed 7 May - Under Evaluation
TEN16279 - Bulk Haulage Waste Services - Closed 21 May - Under Evaluation
CON16287 - NRSTP Scada Upgrade - Document Development
TEN16292 - Lease of Building, Fraser Park MT Archer - Closing 4 June
TEN16293 - Sewage Pump Station Access Safety Upgrades - Closing 4 June
TEN16295 - Pilbeam Theatre Chiller Renewal - Closing 4 June
TEN16311 - Glenroy Crossing Bridge Upgrade Design Project - Closing 18 June
TEN16314 - Supply of Bin Cleaning Services - Closing 11 June
TEN16315 - PSA Building Certification Services - Closing 11 June
TEN16320 - Destructive and Non-Destructive Concrete Testing of Sewerage Pump Station - Closing 25 June
QUO16326 - Arts and Culture Strategy - Document Development
TEN16327 – North Rockhampton Sewage Treatment Plant Control Room Upgrades - Closing 18 June
TEN16331 - PSA Aerial Application of Mosquito Pesticide - Closing 18 June

PSA = Preferred Supplier Arrangement
RPQS = Register of Pre-Qualified Suppliers
S&D = Supply and Delivery
SOR = Schedule of Rates

Customer Request Statistics

Customer Requests Completed Monthly & Top 5 Customer Requests

	May
Requests Logged	4726
Same month Completed	2866
% completed same month	61%
Completed Total for Month	4374
Total Pending	3131
Top 5 Requests for Month	Water Leak Asset Local Laws Systematic Program Replacement Bin RRC (Damaged/Lost/Stolen) Property Search Form Duty Planner (New Enquiry)

Total outstanding customer requests up to 3 months old: 2415

COMMUNITY SERVICES

Directorate

POINTS OF INTEREST

- Community Services Directorate team successfully coordinated another Hands of Support (formerly Homeless Connect Event) on 22 May 2025. This year's event recorded the highest attendance since its inception in 2010 with 392 people attending. 38 agencies attended this year with 3234 services being provided throughout the day. Services included optometry, immunisations, haircuts, Australian services (Centrelink), financial services, bowel screening and breast screen to name a few.
- National Volunteer Week was celebrated between 19 and 26 May 2025. Volunteer sites individually thanked their in appreciation for their dedication and hard work at the various Council sites.

Community Relations

- Council's representatives met with First Nations representatives for its first ILUA discussions to negotiate a new agreement between Darumbal Enterprises, Rockhampton Regional Council and Livingstone Shire Council.
- The quarterly Rockhampton Interagency Meeting was hosted by Council with over 30 in attendance.

Environment & Sustainability

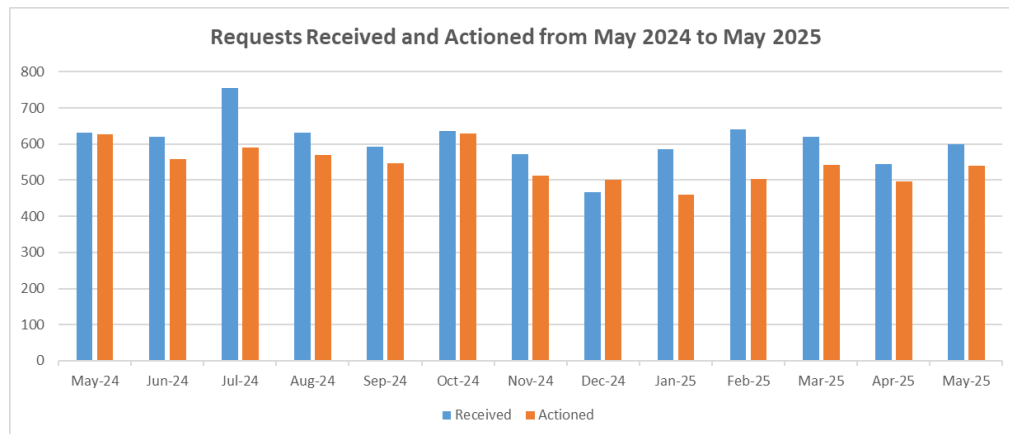
POINTS OF INTEREST

- **ESD in Rockhampton Sports Precinct** – Council's Sustainability Unit is assisting to embed Environmentally Sustainable Design (ESD) considerations within the Rockhampton Sports Precinct, contributing to a workshop with Council's Project Delivery Team, CQUniversity representatives and the Project consultants. ESD considerations aim to enhance community resilience, reduce long-term operational costs, minimise environmental impact and promote user health and wellbeing, whilst embedding climate resilience and future-proofing within the site's planning and design.
- **Great Barrier Reef Marine Park's Southern Plan of Management** – Council officers met with the Reef Authority to advocate for local needs and interests in the proposed new plan of management for the southern Great Barrier Reef Marine Park. The Plan is designed to protect, conserve and enhance the resilience of the Marine Park's values, provide for multiple uses, and ensure its long-term future.
- **TAG Rockhampton Region** – With grant assistance from the Foundation for Rural and Regional Renewal, the Sustainability Unit has been working with The Adaptation Game to develop a localised version of TAG Rockhampton Region. TAG is designed to enable participants to explore approaches to personal and community resilience through a variety of climate and disaster related scenarios. The Play and Plan workshop tested a variety of narratives and place-based maps, specific to the Rockhampton Region, and helped progress planning for the proposed pilot workshops to be held later in the year.
- **Climate Risk and Resilience Funding** – The Sustainability Unit secured additional grant funding through the Queensland Climate Resilient Councils program, delivered through a partnership between the Queensland Treasury and LGAQ. The funding is designed to support local government to build its capacity and capability to ensure that services and operations remain effective in the face of climate challenges and will enable Council to pilot targeted climate risk assessments for a number of key operational areas.

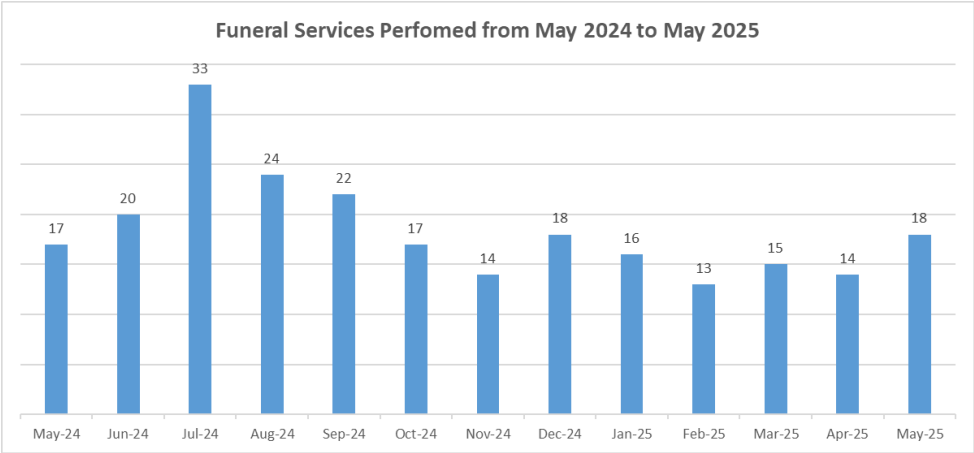
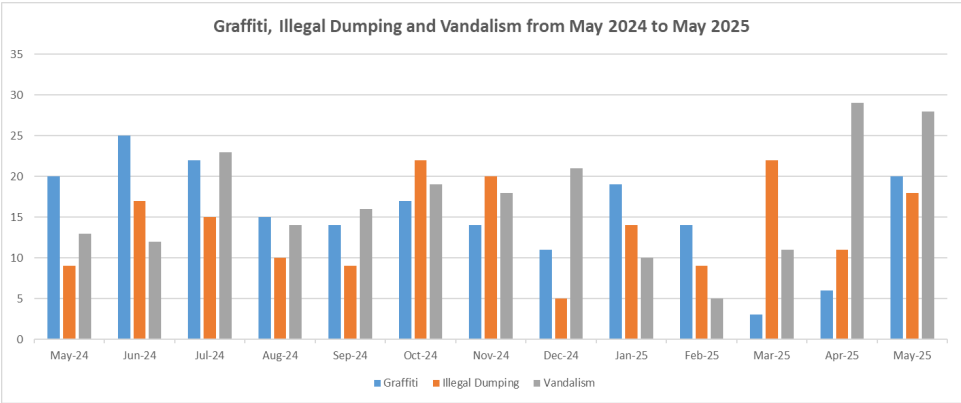
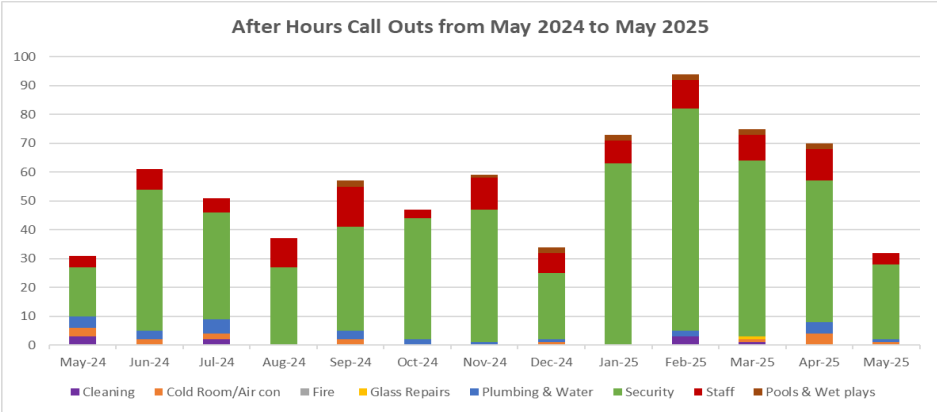
Community Assets & Facilities

POINTS OF INTEREST

- The community engagement is underway in finding a name for the new park currently under construction in Norman Gardens. Progress is moving along quickly currently at 50% completion.
- The Mount Morgan community have been invited to provide feedback on a proposed new open space to be created following the removal of the former Scout Hall or submit a proposal to acquire the hall for alternative use.
- No tenders were received for lease of the premises at Fraser Park, Mount Archer
- Works on the High Street carpark upgrades have commenced
- Works on the Robert Swarten Pavilion back-up generator have commenced, with underground components now complete. Remaining works will be scheduled around upcoming events to the showground to minimise disruption.
- Jardine Park netball court remediation has been awarded with works commencing mid-July
- South Rockhampton Cemetery drain project has commenced, which includes shaping the drain and installation of a rock mattresses
- Lighting upgrades have been completed at Victoria Park.
- New shelters and bench seats have been installed at Georgeson Oval Dog Off-Leash Park
- New Community Banner has been installed at Stapleton Park
- Bollards and gates have been installed within The Common for upcoming sporting activation



Corporate Performance Report | 01 May 2025 – 31 May 2025



Communities & Culture**POINTS OF INTEREST****MAJOR VENUES**

The Pilbeam Theatre hosted the Ten Tenors, Choirboys and Spellbound – a magic and illusion show along with the 88th Rockhampton Eisteddfod and The Cathedral College has now bumped in for The Little Mermaid.

The Walter Reid Cultural Centre was busy with sessions of the 88th Rockhampton Eisteddfod as well as Rockhampton Little Theatre and Rockhampton Symphony Orchestra Workshops, The French Film Festival and various internal meetings. The Reid Shop was also open through almost the entire month of May in the WRCC.

The Rockhampton Showgrounds hosted Lifeline Bookfest, a local school dance, Hands of Support event, Aged & Disability Expo, the Health and Wellbeing Forum and Advance Rockhampton Small Business Expo. The end of May saw the bump in commence for the Rockhampton Show.

The Mount Morgan Rodeo was held at the Mount Morgan Showgrounds.

62 Victoria Parade continues to be a busy venue with various internal meetings and events held onsite. The venue also saw commercial activity such as Queensland Council of Social Services events, a University of Queensland event, a Peak Performance Development event and an Australian Institute of Architects awards night. The Rockhampton Eisteddfod also used this venue for extra dressing room space.

RRC LIBRARY

May was a very successful month for outreach and engagement. Three branches held National Simultaneous Storytime sessions reaching 67 families in synch with schools, libraries and daycares across Australia and New Zealand. Library participation at Romp in the Park was a success bringing science and learning to children under Eight. Library staff had approximately 500 interactions with children and carers.

Participation in Hands of Support was a successful engagement activity for Libraries giving out First 5 Forever starter kits to families in need. 241 engagements were achieved along with an impromptu Storytime for the families.

A White Gloves tour delivered by our Local History Librarian attracted 18 people and resulted in Glenmore High School requesting a tour for 10 students.

Partnerships and collaborate across Council continue with Zoo Story Time a highlight with 80 people in attendance.

Corporate Performance Report | 01 May 2025 – 31 May 2025

LIBRARY ATTENDANCE VISIT per CAPITA TARGET: 4.8

LIBRARY STATISTICS	YTD 24/25	23/24	22/23	SLQ target	YTD RRL	23/24 RRL	22/23 RRL
Loans physical & online)	420,161	493,591	465,488	<i>5-8 per capita</i>	4	5.53	5.47
Physical visits	168,378	180,829	165,490	<i>4.8 per capita</i>		2.16	2.02
Programs & activities	1313	1146	898	<i>No target</i>	-	-	-
Program engagement	65,008	59,447	43,328	<i>0.4 per capita</i>		0.73	0.53
Active members	21,347	20,719	19,794	<i>44% of pop.</i>	%	24.78%	24.14%
New members	2962	3032	3180	<i>No target</i>	-	-	-
Customer queries	58,617	70,537	68,404	<i>No target</i>	-	-	-
Total collection	182,805	183,815	187,966	<i>No target</i>	-	-	-
Physical stock	157,563	158,186	167,810	<i>0.85-1.5 per capita</i>		1.94	2.05

HISTORY CENTRE ATTENDANCE

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 24/25	23/24	22/23
144	145	114	151	123	86	126	129	163	130	192	-	1503	1746	1778

CHILDCARE STATISTICS UTILISATION

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD 24/25	23/ 24	21/ 23
93.2	100	100	100	9.66	94.6	87.2	89.15	88.73	91.16	94.2	-	-	96.68	8

MAJOR EVENTS ATTENDANCE

Venue Event Attendance	YTD 24/25	23/24	22/23
Pilbeam	57,068	60,984	64,130
R'ton Showgrounds	167,385	281,182	169,642
Mt Morgan Showgrounds	2,271	1,624	1,633
Walter Reid events	19,749	8,680	6,901
62 Victoria Parade	8,470	4,616	4,104

Walter Reid CC Total Site Attendance	YTD 24/25
Business Hours	43,338
After Hours	33,775

HERITAGE VILLAGE ATTENDANCE

On 8 May, the Heritage Village proudly celebrated its 27 anniversary. Volunteers were treated to a morning tea, which also served as an early appreciation event in the lead-up to National Volunteer Week. The Shearing Shed welcomed the public once again with another successful Open Day – the most attended one yet. Visitors had the opportunity to explore the venue and learn more about our hire options. Heritage Village hosted the first market event of the year, drawing nearly 3,000 attendees. The day ran smoothly and was met with plenty of positive feedback online.

Heritage Village Visitor Types	YTD 24/25	23/24	22/23
General Admittance	5,307	6,118	6,208
School Tours Numbers	1,586	1,988	1,736
Other Tour Numbers	62	57	286
School Holiday Activities July – 6 day period	484	260	256 (Rain)
School Holiday Activities Sept – 6 day period	832	918	374 (Rain)
School Holiday Activities Easter	1,254	993	731
School Holiday Activities June	-	265	666
Cultural Festival	N/A	-	-
Markets	12,301	12,688	13,375
Emergency Service Day, Halloween	N/A	-	500
Shearing Shed	3,153	4,325	-
TOTAL	24,979	27,612	24,132

Corporate Performance Report | 01 May 2025 – 31 May 2025

SHEARING SHED EVENTS

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	YTD 24/25	23/24	22/23
4	6	5	0	5	2	1	0	1	0	4	-	28	37	35

SHEARING SHED ATTENDANCE

Shearing Shed Attendance	YTD 24/25	23/24	22/23
Private Hire Pax #	1,795	3,365	-
Internal Event Pax #	988	675	-
Ceremony Only Pax #	370	285	-
TOTAL	3,153	4,325	-

MONTHLY VOLUNTEER HOURS

Site	YTD 24/25	23/24	22/23
Friends of the Theatre	3,511	4,082	3,895
Friends of the Village	17,737	23,630	27,517
Archer Park Rail Museum	11,702	14,031	10,819
Rockhampton Museum of Art	1,369	1,127	869
Mount Morgan Railway	8,340	9,593	7,933
TOTAL	42,658	52,462	46,664

RAIL MUSEUMS ATTENDANCE

Museum Attendance	YTD 24/25	23/24	22/23
Archer Park Museum	4,352	4,305	5,851
Mount Morgan Museum	2,756	2,930	3,252

ROCKHAMPTON MUSEUM OF ART

The past month has been a dynamic and engaging period, with a variety of events and programs that enriched community involvement and increased accessibility.

RMOA successfully launched the most recent series exhibitions which included Artists in CQ: Of the Region and RMOA Collection: Made in Japan. These exhibitions have received very positive feedback from RMOA visitors. The launch was followed by an insightful artist talk the next day, allowing visitors to gain deeper understanding of artwork and the respective artists perspectives.

RMOA have implemented the Hidden Disabilities Sunflower Program, designed to support access for visitors with disabilities, including hidden disabilities. This initiative supports a more inclusive environment, enhancing the experience of RMOA across the whole community.

The artist in residence throughout May was Gail Meyer, her residency featured open studios and a dedicated artist talk. Meyer selected pieces from the RMOA collection to be displayed in the Margaret Olley Art Trust Collection Study Room, drawing inspiration for new work, further connecting collection works to local contemporary practice.

RMOA hosted a special morning tea to celebrate RMOA volunteers during National Volunteer Week.

Engagement with local primary and high schools was strong, with seven different school groups visiting in May to explore, undertaking workshops and guided tours. The Audience Engagement and Learning Team also contributed to Romp in the Park offering a free drop-in activity based on our Messy Morning program. Overall, RMOA achieved a lively and successful month, reinforcing it's commitment to accessibility, education, and cultural engagement.

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
14,915	7,385	6,632	5,427	6,427	6,269	5,671	5,439	6,783	8,882	7,859	-

RMOA Activity	YTD 24/25	23/24	22/23
Programs	153	496	321
Member Events	13	16	17
Group Tour Bookings	45	35	55
Corporate Hire	17	32	21
Exhibitions	12	14	13
Artist in Residence (days)	82	60	82
Shop Sales	\$84,139	\$74,215	\$80,313
Attendance	81,689	90,830	81,678

Corporate Performance Report | 01 May 2025 – 31 May 2025

HOME ASSIST

This program provides services to the following local government areas:

Rockhampton, Banana, Central Highlands, Gladstone, Livingstone

State Government – Department of Communities, Housing & Digital Economy –

Home Assist Program



Measured Service Type	Reporting Hrs/ Month	Monthly Output Target	Year To Date Actual	Output Service Delivery Targets
Info Refer	109 hrs	105 hrs	1,131 hrs	1,268 hrs
Home Maintenance	806 hrs	775 hrs	7,676 hrs	9,300 hrs

Home Assist Smoke Alarm Installation Program (commenced in September)

	Current Month	YTD Actual	Financial Year Target
Smoke Alarm Installation Program	\$19,880	\$107,475	\$119,670 (note target amended to reflect \$60K roll to 25/26)

CQ Home Assist Secure assisted 438 state funded clients with a total of 895 information, referral and maintenance activities in May.

May Breakdown of Client Services Provided by Region			
Region	Number of Registered Clients	% of Clients Serviced for Month	% YTD Avg
Rockhampton	1971	64	68
Banana Shire	48	1	0
Central Highlands	46	1	1
Gladstone	435	9	12
Livingstone	824	25	19
TOTAL	3324	100	100

Corporate Performance Report | 01 May 2025 – 31 May 2025

CHSP – Federal Funding**Federal Government – Department of Health and Aged Care –
Commonwealth Home Support Program**

Measured Service Type	Current Month Outputs	Monthly Output Service Delivery Target	YTD Actual	Financial Year Service Delivery Target
Total Maintenance output hours	616 hrs	467 hrs	7,306 hrs	7,922 hrs
Complex & Simple Mods	\$19,141	\$44,995	\$412,115	\$539,944

CQ Home Assist Secure assisted 650 federally funded clients with a total of 1,289 information, referral, maintenance, and modification activities in May.

May Breakdown of Client Services Provided by Region			
Region	Number of Registered Clients	% Total Clients Serviced for Month	% YTD Avg
Rockhampton	1673	53	54
Banana Shire	91	1	1
Central Highlands	78	1	1
Gladstone	832	22	22
Livingstone	832	23	22
TOTAL	3506	100	100

The program CQ Home Assist Secure handled a total of 2,621 calls in May.

Parks**POINTS OF INTEREST****CAPITAL WORKS / PROJECTS**

- Landscaping and tree management preparations are underway in readiness for Riverfest.
- Open space tree planting program is progressing. Trees have arrived, and teams are working to finish planting by the end of June.
- Maintenance period underway for street trees planted last financial year with stake removal, pruning and mulching.
- Works progressing on High Street Caravan Park.
- Construction of the RBGZ Visitor Hub was completed on Friday, 30 May. Final fit-outs are now underway ahead of the July open day.

PARKS MAINTENANCE

- Landscaping is underway at Denison and Derby Streets, in collaboration with Civil Operations. Works include irrigation, planting, and mulching of new garden beds.
- Extensive weed control carried out within Botanic and Kershaw Gardens including herbicide and fungicide applications.

STAFF ACHIEVEMENTS

- Council's nursery team hosted Livingstone Shire Council for a tour of the nursery and gardens. The visit aimed to support LSC's planning and programming, with potential for future volunteer collaboration.

COMMUNITY ENGAGEMENT

- Kershaw Gardens held a 'Say No to Domestic Violence' Walk throughout the afternoon and night within the precinct with a significant turnout.
- School visits to Zoo from 9 different school with over 550 students in attendance.

Corporate Performance Report | 01 May 2025 – 31 May 2025

ZOO VISITATION, ENCOUNTERS & COMMUNITY INVOLVEMENT**Measures**

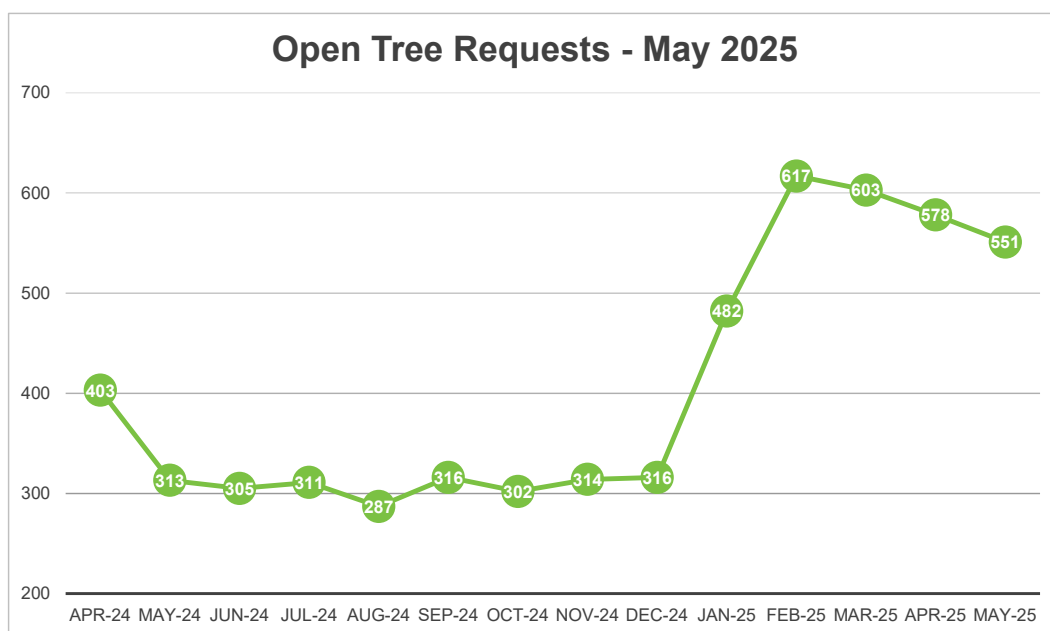
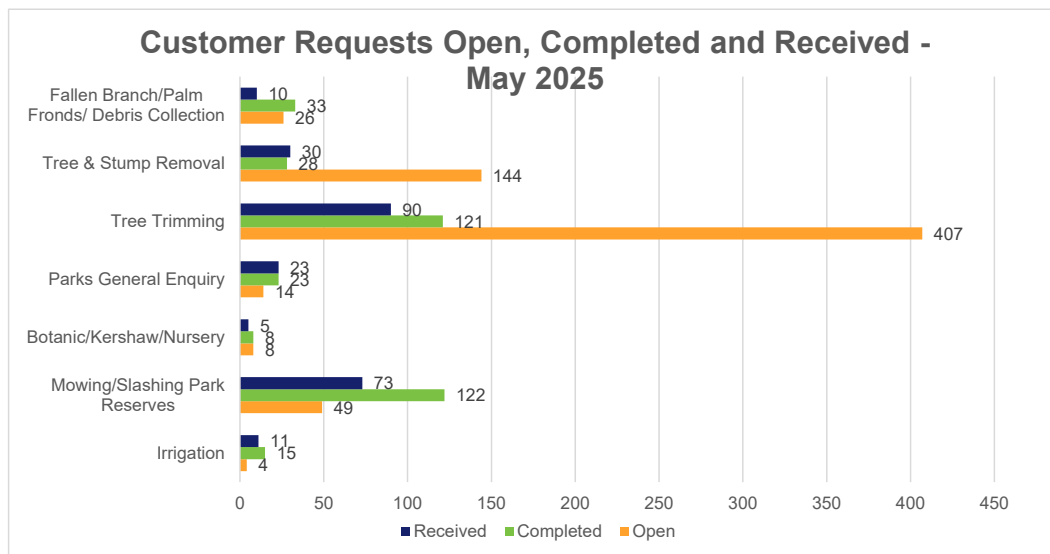
Measure	Measurement	May 2025	May 2024	Comments
Zoo Visitors	Numbers	11,737	11,046	
Volunteers / Students	Volunteer Hours	348	353	
	Student Hours	45	40	
Guest donations	Total Donation \$	\$2,192	\$1,664	\$736 received at Cassius memorial
Money RRC donated to Conservation Trust	15% Sales	\$698	\$1,025	Includes encounters, vouchers, adoptions
	15% Donations	\$954	\$250	\$218 15% donation \$736 100% to chimp conservation Cassius memorial
	Total	\$1,652	\$1,275	
Facebook	Facebook Followers	42,283	41,549	
	Facebook Reach	204,278	127,113	
	Facebook Engagements	14,000	6,886	
Media	Media Opportunities	1	0	
	Media Exposures	26	0	
	Media Reach	425,130	422,284	

Corporate Performance Report | 01 May 2025 – 31 May 2025

Experiences and Programs

Visitor Experience	CONDUCTED				SOLD				Comments
	May 2025		May 2024		May 2025		May 2024		
	Sessions	People	Sessions	People	Qty	\$	Qty	\$	
Meerkats	14	36	25	67	18	\$1,800	56	\$5,000	
Otters	3	5	3	6	3	\$165	4	\$220	
Snakes	5	14	2	4	14	\$252	3	\$54	
Junior Zookeepers	0	0	0	0	2	\$300	3	\$450	
Storytime at the Zoo	1	80	-	-					
Under 5 Actives	1	15	-	-					
Total Activities	24	150	30	77					
Vouchers					16	\$2,020	19	\$691	
Adoptions					1	\$50	N/A	N/A	
Cash Donations						\$1,261		\$1,377	
Online Donations						\$490		\$287	
Tap & Go						\$440		N/A	
Total Revenue						\$6,777		\$8,079	
Time Safaris	1	66	6	103					*One cancellation due to wet weather
Free Vouchers with GM Approval	-	-	-	-			0		No revenue received as donated to special causes.

Corporate Performance Report | 01 May 2025 – 31 May 2025

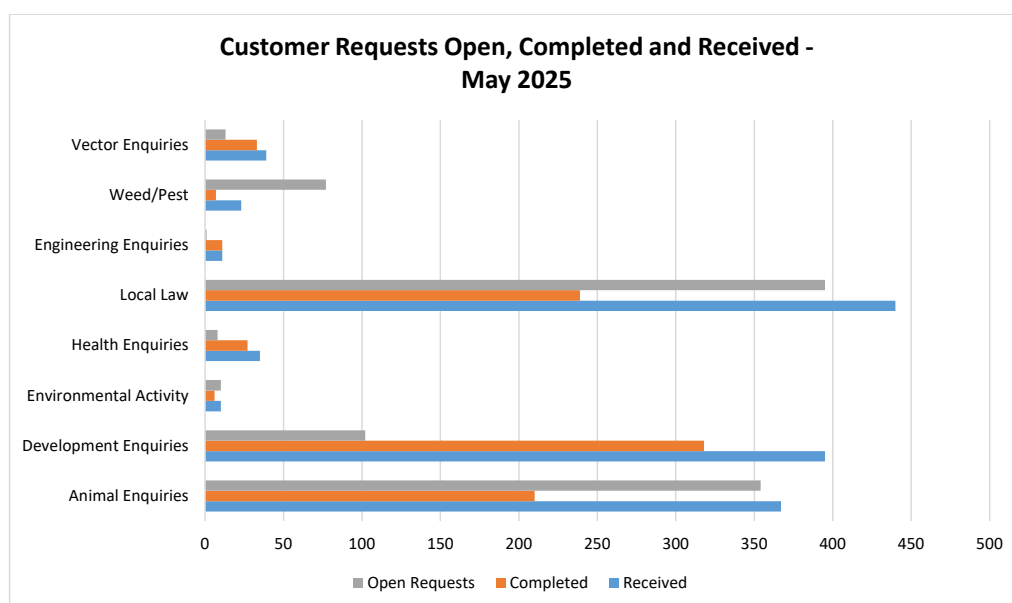


Planning & Regulatory Services

POINTS OF INTEREST

Two Health and Environment Officers attended the Pest Animal and Weed Symposium in Gladstone in recent weeks. This was a very informative symposium with keynote speakers from the Invasive Species Council, Biosecurity Queensland and Wild Matters. Key themes of the conference included building resilience through community empowerment, harnessing research and technology, managing pest and protecting assets, and early invasion curve prevention and eradication.

A small number of flying-foxes returned to the Rockhampton Botanic Gardens in May 2025, with both Black flying-foxes and Little Red flying-foxes observed. The Environment and Public Health unit are providing support to the dispersal actions being undertaken by Parks staff and contractors as required. Numbers remain low

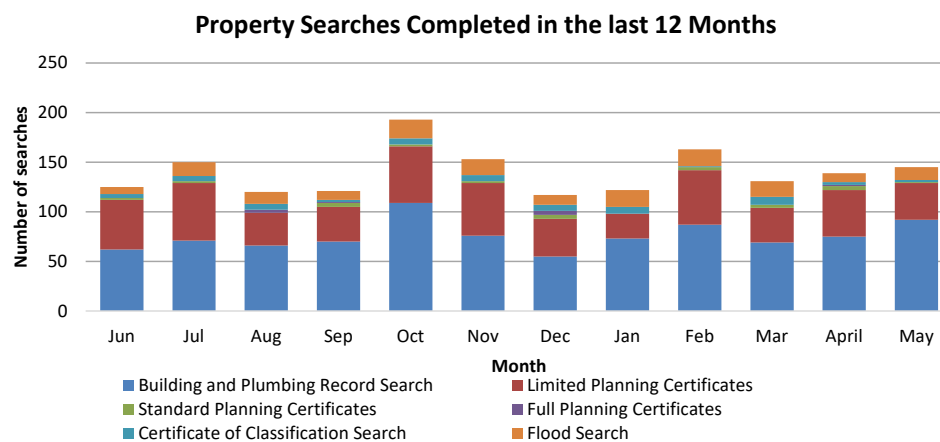
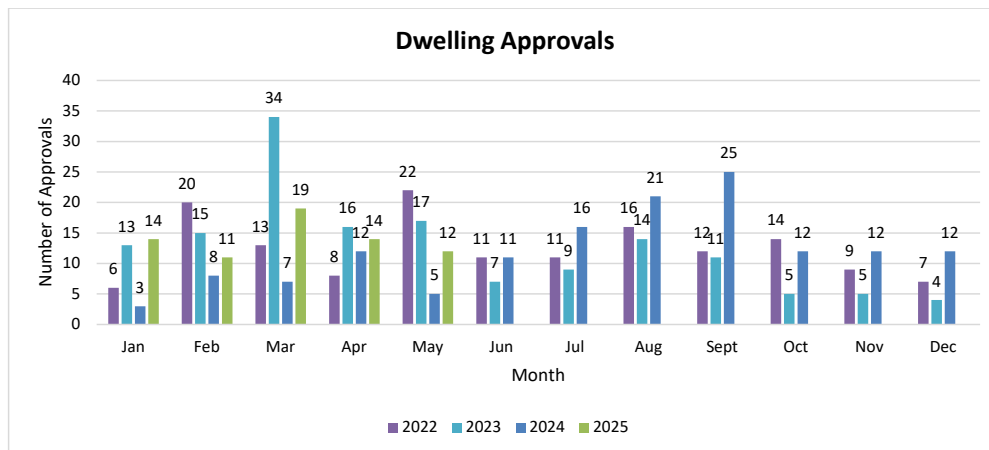
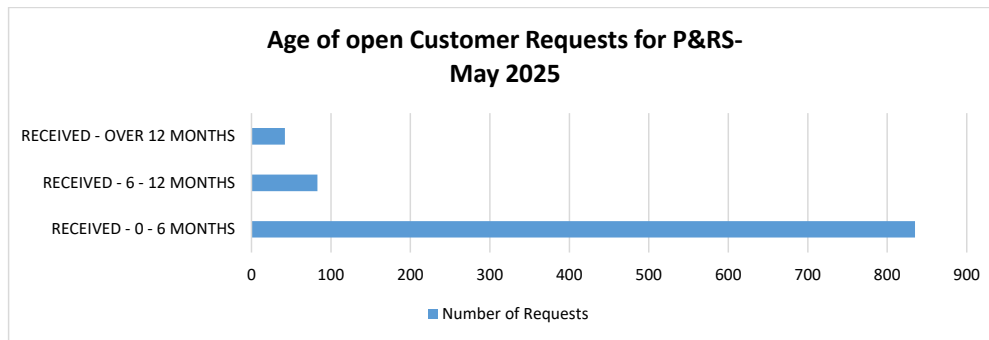


Open Requests – total number of customer requests currently 'open' and under investigation.

Completed – number of requests completed in May that were received in May.

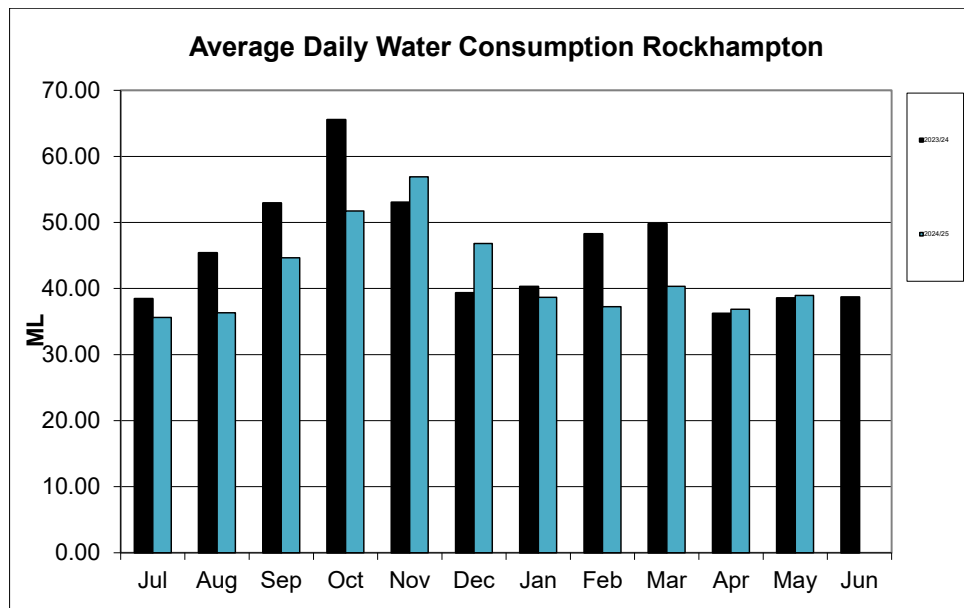
Received – number of requests received in May.

Corporate Performance Report | 01 May 2025 – 31 May 2025

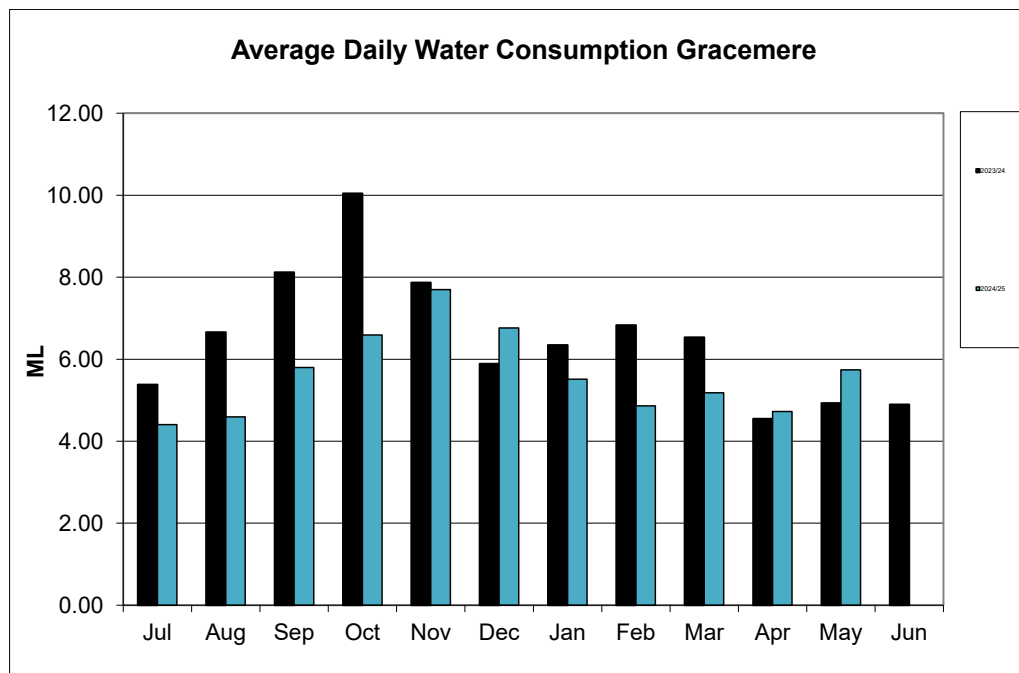


REGIONAL SERVICES**Fitzroy River Water****Drinking Water Supplied**

Data is presented in graphs from July 2023 to June 2024 and July 2024 to June 2025.

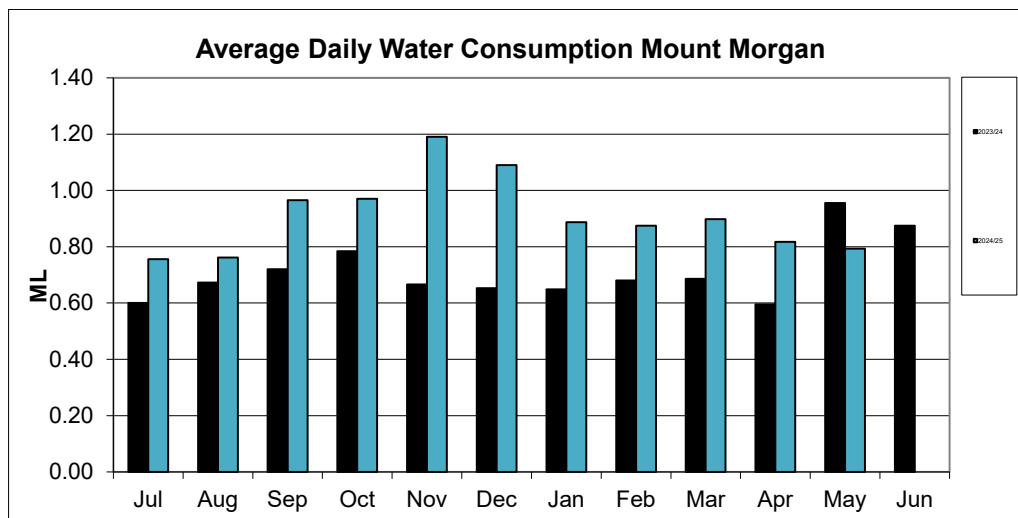
Rockhampton

The average daily water consumption in May was recorded at 38.96 ML/day, representing a slight increase from last year's consumption rate of 38.56 ML/day. This figure was higher than the consumption level observed during April of this year, which was 36.86 ML/day. The increase in consumption compared to last month can be attributed to seasonal weather patterns, which generally influence water usage behaviours.

Gracemere

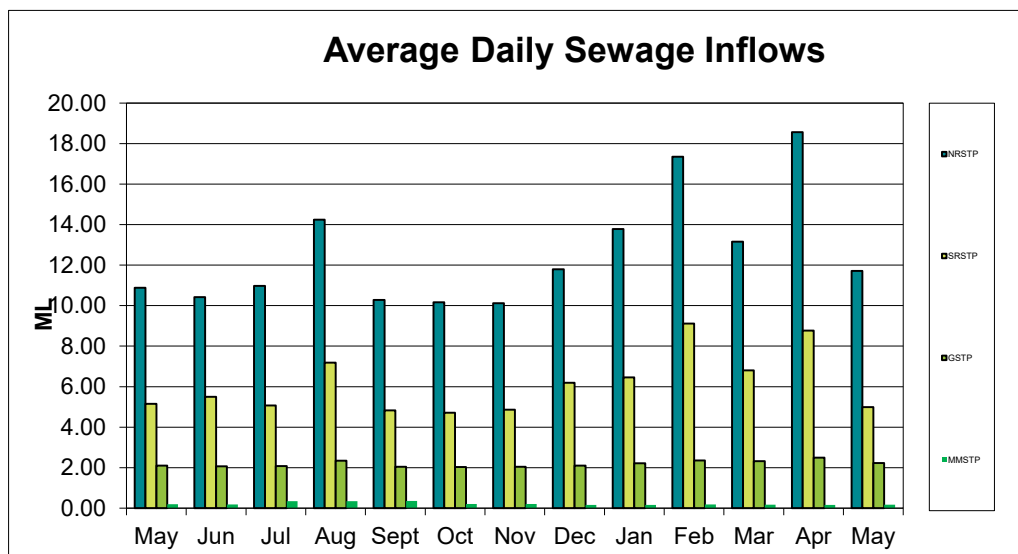
The average daily water consumption in May was recorded at 5.74 ML/day, representing an increase from April's average of 4.73 ML/day. This figure was higher than the consumption level observed during May of the previous year, which was 4.93 ML/day. The water usage is more than last year with the increase from April attributed to seasonal weather patterns, which generally influence water usage behaviours.

Currently, the Fitzroy Barrage Storage is at 100% of its accessible storage capacity, remaining above the threshold established in the Drought Management Plan for initiating water restrictions.

Mount Morgan

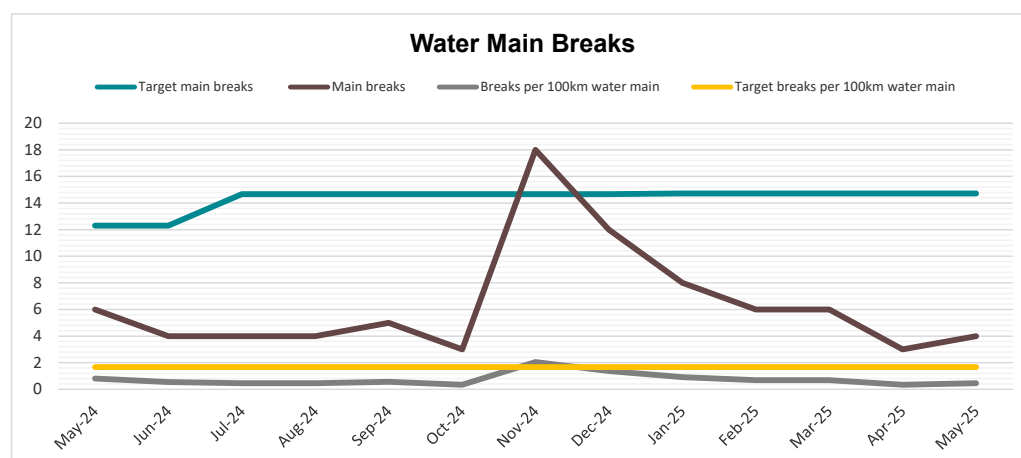
The average daily water consumption in May was recorded at 0.79 ML/day, representing a decrease from April's average of 0.82 ML/day. This figure was lower than the consumption level observed during May of the previous year, which was 0.96 ML/day. The reduced usage compared to last year reflects the community gradually adjusting to the absence of water restrictions, which had previously limited consumption over an extended period.

As of the 30th of April 2025, the No. 7 Dam storage level stood at 97.74%. Since April 23, 2024, the town water supply has fully transitioned back to reliance on the water treatment plant for processing water sourced from the No. 7 Dam.

Sewage Inflows to Treatment Plants

The average daily sewage inflows across all sewage treatment plants (STPs) showed varied changes from April to May this year. For example, NRSTP decreased from 18.57 ML/day in April to 11.71 ML/day in May. Similarly, SRSTP dropped from 8.77 ML/day to 4.99 ML/day, and GSTP slightly decreased from 2.50 ML/day to 2.23 ML/day. MMSTP remained steady, shifting just slightly from 0.16 ML/day to 0.17 ML/day.

These reductions align with the lower rainfall levels recorded in May, which totalled 52.6 mm, compared to April's 175 mm. The significantly reduced rainfall led to less direct inflow and infiltration into the sewerage systems, contributing to the overall decline in sewage inflows at the treatment plants.

Regional Water Main Breaks**Performance**

Target achieved with a slight increase in water main breaks for the month of May when compared to April. Changing weather conditions (temperature fluctuations, consumption variations and rainfall events), changes in consumption and resulting ground movement could be contributing factors to recent failures in addition to age of assets and operating conditions.

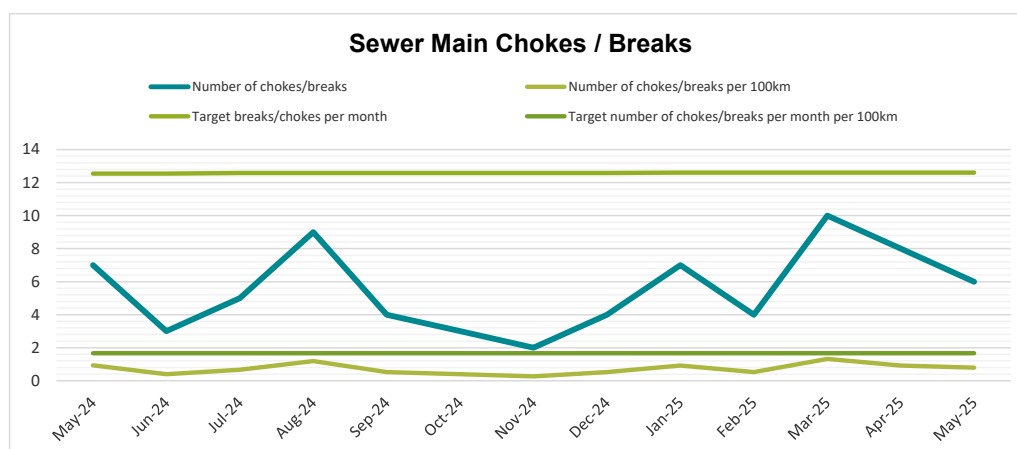
Response to Issues

Continued defect logging and investigation of main break causes. District metering and pressure management used to assist with identifying the cause of failures. Water mains experiencing repeated failures are assessed against specific criteria for inclusion in the Water Main Replacement program.

	Number of Main Breaks	Target Main Breaks	Breaks per 100 km	Target Breaks per 100 km
May	4	15	0.45	1.67

Locality	Main Breaks
Rockhampton	4
Mount Morgan	0
Regional Total	4

Corporate Performance Report | 01 May 2025 – 31 May 2025

Rockhampton Regional Sewer Main Chokes/Breaks**Performance**

Target achieved with sewer mainline blockages continuing to trend at an acceptable level during this month. Mainline blockages continue to generally be caused by fat deposits and root intrusion.

Issues and Status

Data indicates that a high percentage of blockages/overflows continue to be caused by fat build up and defective pipes allowing tree root intrusion.

Response to Issue

Continue defect logging and CCTV inspection following each individual blockage for prioritisation and inclusion in the Capital Sewer Main Relining program. Rehabilitation programs are also in place annually for the repair of defective mainlines, property connections (jump ups), access chambers and combined lines.

	Number of chokes/ breaks	Target chokes/breaks per month	Number of chokes/ breaks per 100 km	Target number of chokes / breaks per month per 100km
May	6	13	0.8	1.67

Locality	Surcharges Resulting from Mainline Blockages	Mainline Blockages
Rockhampton	3	6
Mount Morgan	0	0
Regional Total	3	6

Water Meter Replacement

Corporate Performance Report | 01 May 2025 – 31 May 2025

	Number completed	FY to date totals
Reactive Replacement	157	1794
Planned Replacement	0	0
Regional Total	157	1794

Water meter replacements continue to be carried out on a reactive basis, failed meters and meters meeting select criteria are replaced. Reinstatement of the capital water meter replacement program has been provided for in the current capital budget and replacement of aged meters will eventually result in a significant reduction in reactive meter replacements.

Rockhampton Regional Waste and Recycling

Compliance

Environmental Authority EPPR00626313

Condition W1.4: 'Excepting combustion of landfill gas, waste must not be burnt.'

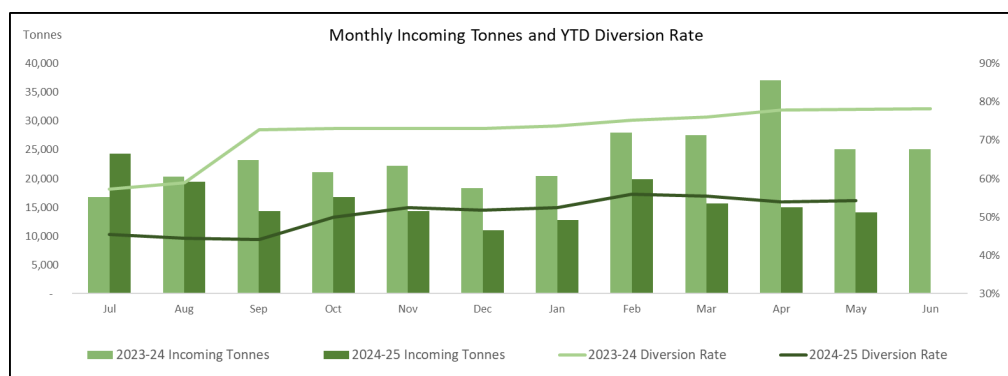
Under Council's Environmental Authority EPPR00626313 (EA) the burning of waste is reportable to DETSI. While fires within Council's Waste Facilities are unintended and unavoidable in most circumstances, this could be considered a breach of Councils EA Conditions and therefore must be reported.

The following event has been reported to DETSI in May 2025;

- 1 smoulder / smoke event at the landfill working face, due to battery

For the above event any water was managed as leachate, no persons or plant were harmed, and no environmental harm occurred.

Total Incoming Tonnes



Reading this Chart

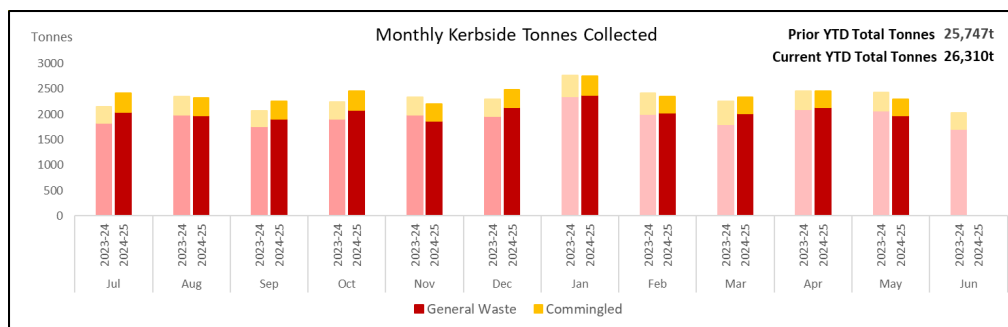
Diversion rate has remained steady at 54% of all incoming waste that is recovered, as opposed to burying in landfill. This is a strategic KPI measuring our progress towards zero waste to landfill by 2050. Incoming tonnes are an indicator of the waste generation trends in our region, and the impact our current strategies are having on reducing those trends. Current year performance is shown in dark green.

Current Commentary

Incoming tonnes in May have decreased compared to the same period last year. For the month of May our diversion rate stands at 54%, largely due to a decrease in incoming Clean Earth.

Kerbside Tonnes

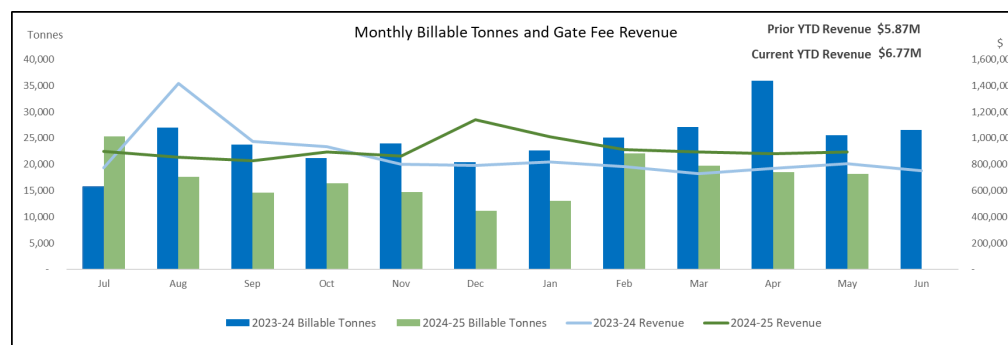
Corporate Performance Report | 01 May 2025 – 31 May 2025

**Reading this Chart**

Showing total waste generation and recovery rates at the kerbside, providing an indicator of household waste diversion, and meeting our strategic KPI to reduce household waste by 25% by 2050.

Current Commentary

Incoming tonnes in May are similar compared to the same period last year for both general waste and commingled recyclables. For the month of May, commingled recyclables represent 14.4% of our total kerbside tonnes.

Billable Tonnes**Reading this Chart**

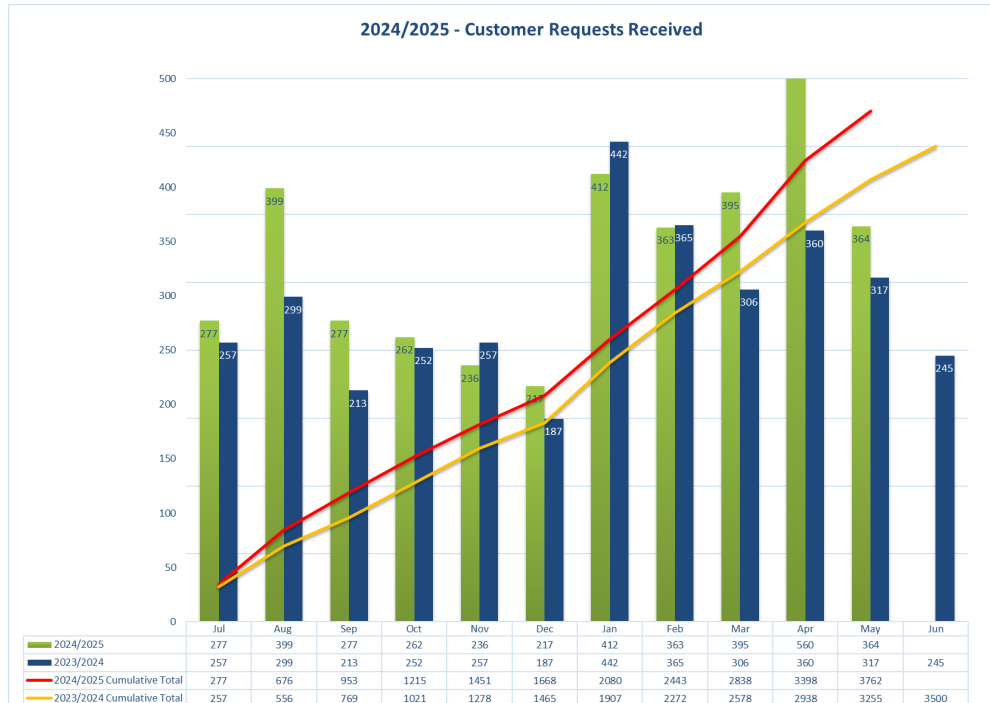
This is a critical measure of waste facility activity levels, the long-term financial sustainability of the business unit, as well as being a relatively strong indicator of economic activity levels in our region. Current year performance is shown in green.

Current Commentary

May revenue has increased compared to the same period last year and is made up of ongoing increased levels of Commercial and Industrial Waste and increased transactions for Municipal Solid Waste.

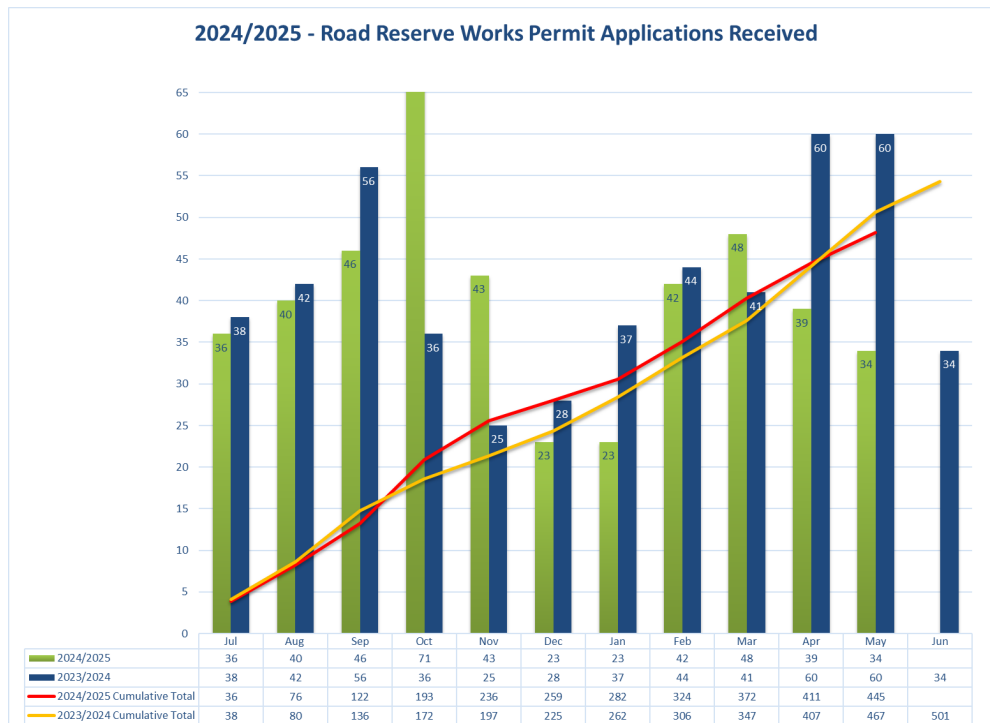
Civil Operations

CUSTOMER REQUESTS

**Commentary:**

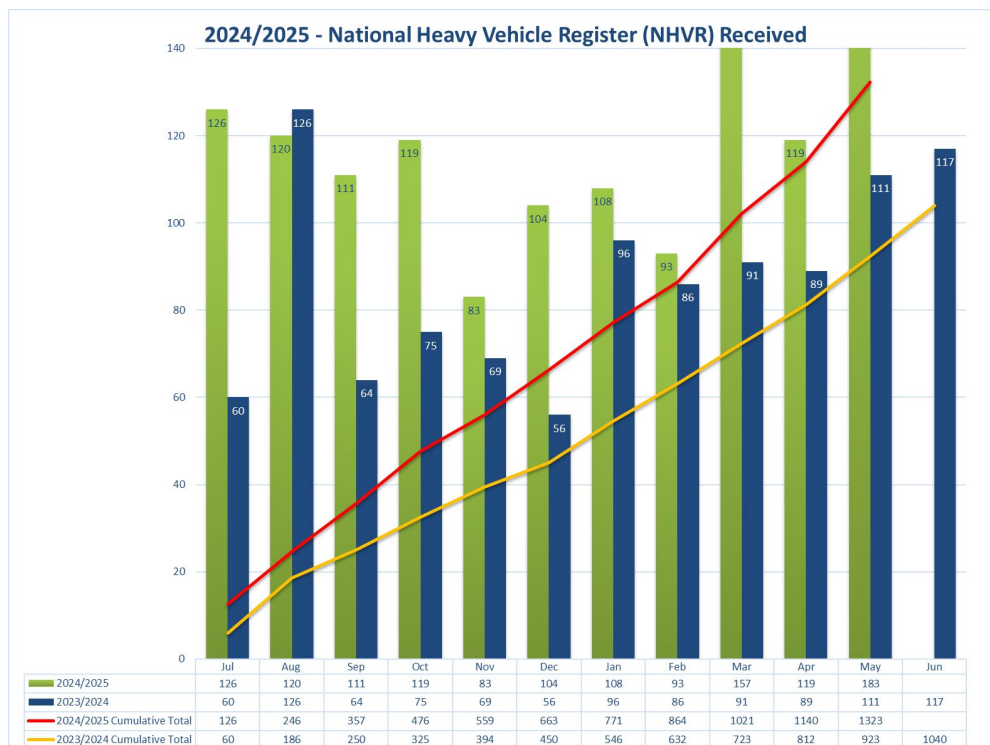
- While customer requests for May have seen a sharp reduction from April's high, numbers still remain above the expected 2023/24 monthly figure. Request types varied, with drainage, grading, pothole repairs and footpath requests most significant.
- Cumulative figures for 2024-25 continue to track above and pull further away from the equivalent 2023-24 figures.
- Noting that the cumulative numbers of requests received continue to increase on 2023/24 figures, consideration is required to either managing the workloads through additional resourcing or reducing customer expectations on completion rates.

ROAD RESERVE WORKS PERMIT APPLICATIONS

**Commentary:**

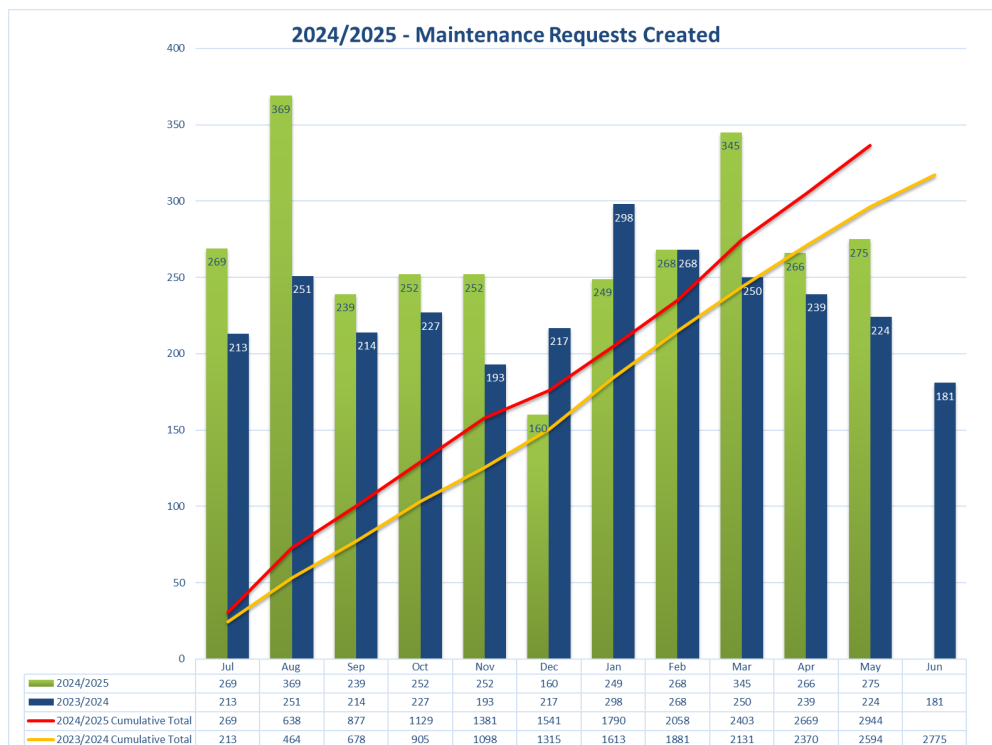
- Application numbers have again dropped off in May, to a point significantly lower than the two unusually high monthly figures for April and May 2024. Applications were a mix of works within the road reserve and Service Utility work (Ergon and NBN/Telecoms).
- Cumulative figures for 2024-25 are now tracking slightly under the 2023-24 equivalent period figures, however, it should be noted that a number of applications are quite large (Windfarms, Hospital Mental Health Unit BOAS etc) and require significant resourcing to finalise.

NATIONAL HEAVY VEHICLE REGISTER (NHVR)

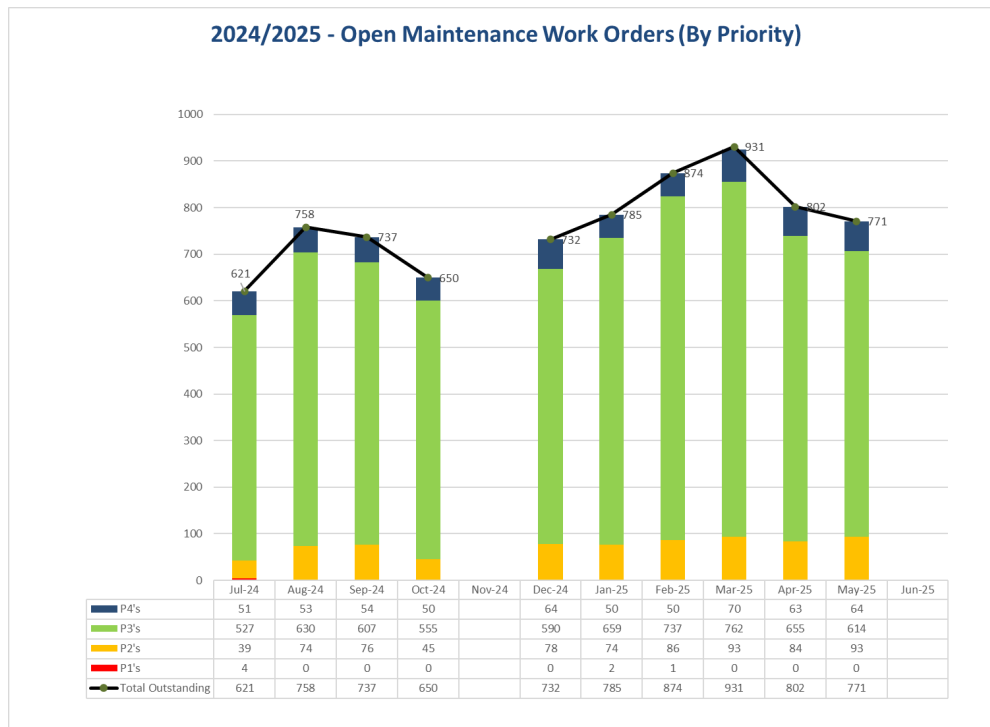
**Commentary:**

- Applications received and processed for May have climbed sharply to 183, significantly higher than the 2023/24 figure of 111 which was itself unusually high.
- Cumulative figures for 2024-25 are tracking 43% above the equivalent period for 2023-24 resulting in increased resourcing to ensure processing within the required NHVR timeframes.

MAINTENANCE WORK ORDERS

**Commentary:**

- Maintenance work order statistics are closely related to the above customer request data, and commentary around the types of requests is reflected in the associated work orders.
- 2024-25 cumulative numbers continue to pull away from the equivalent 2023-24 numbers.
- Month on month figures for May are again higher than the equivalent number of orders created in May 2023-24.
- In addition to customer related work orders, 40 work orders relate to Council's Road Maintenance Performance Contract (RMPC) for work on TMR roads for May.

Open Maintenance Work Orders (By Priority)**Commentary:**

- These figures outline the total number of open Maintenance Works Orders at the end of each month.

Average Age of Open Work Orders

	P1's (average days open)	P2's (average days open)	P3's (average days open)	P4's (average days open)
July 2024	25	81	169	85
August 2024	0	57	153	99
September 2024	0	60	156	106
October 2024	0	97	169	120
November 2024	-	-	-	-
December 2024	0	89	190	126

Corporate Performance Report | 01 May 2025 – 31 May 2025

January 2025	10	103	184	165
February 2025	25	99	178	179
March 2025	0	86	180	136
April 2025	0	101	201	143
May 2025	0	83	201	162

Commentary:

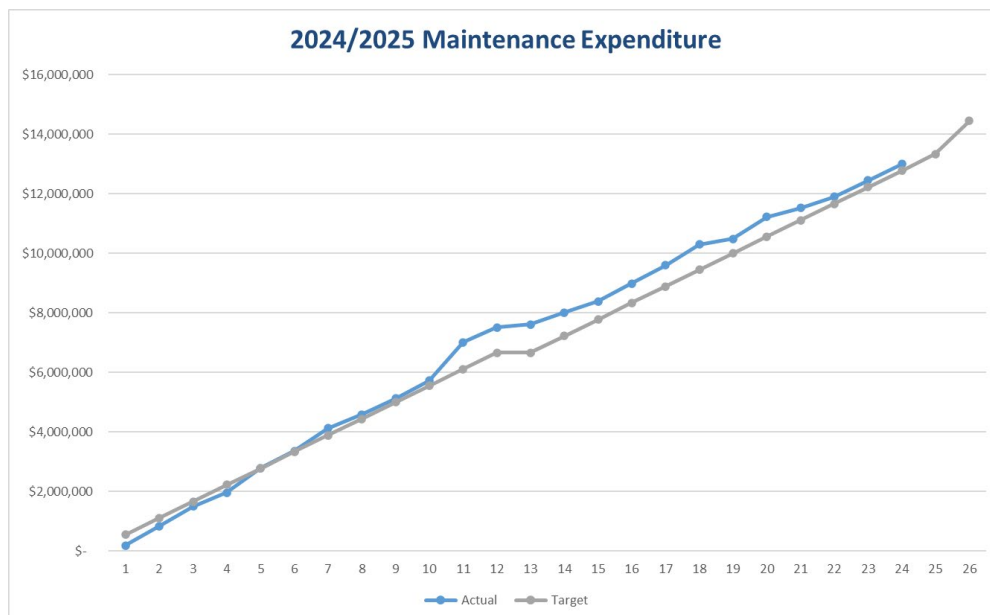
- This shows that while the total number of higher priority (P1 and P2) Work Orders remains fairly constant, the backlog of lower priority tasks is increasing. As such, the average response time for individual lower priority tasks is expected to slightly increase over the coming months.
- These figures outline the average age of open Maintenance Works Orders at the end of each month.

Maintenance Work Order Completed Within Target Timeframe - Overall Performance (YTD)

Priority	Response Target Timeframe	Average Response Time Achieved	Total No. of Work Orders	Response Time Achieved	% Completed within Target Timeframe
P1	< 2 working days	4 days	83	56	67%
P2	< 5 working days	15 days	813	504	62%
P3	< 30 working days	26 days	4,004	3,309	83%
P4	< 60 working days	38 days	145	121	83%
OVERALL PERFORMANCE			5,045	3,990	79%

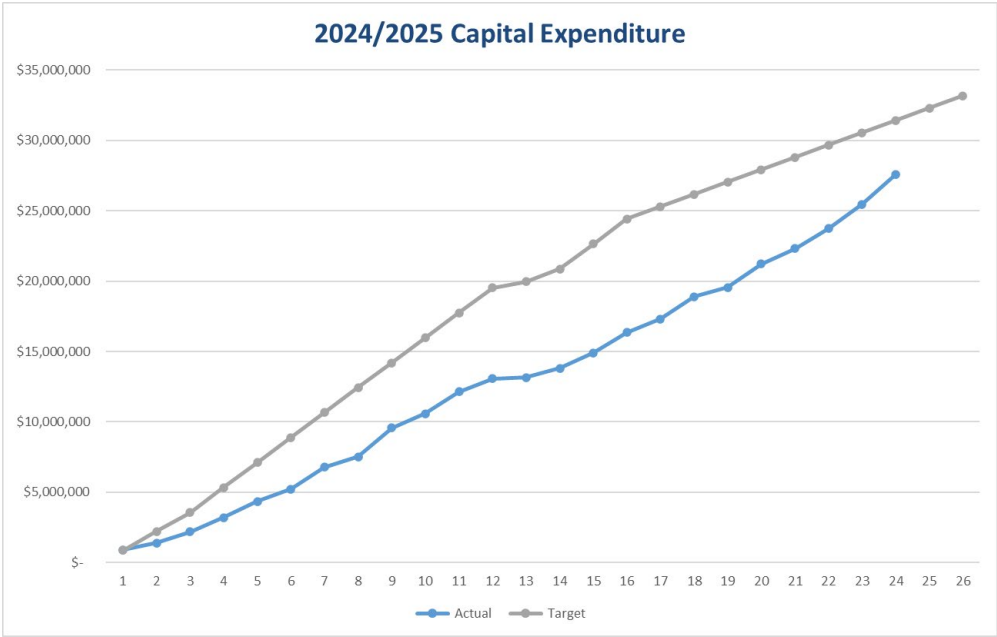
Commentary:

- These figures outline the overall performance of the unit achieving completion of Maintenance Works Orders within target timeframes for the current financial year.

MAINTENANCE EXPENDITURE**Commentary:**

- The overall expenditure is on target for this time of the year.
- While expenditure remains constant, the number of jobs being logged is steadily increasing. This is resulting in the average response time for individual issues, particularly lower priority ones, is anticipated to increase for the next few months until the wet weather passes and the number of fresh jobs being logged declines.

CAPITAL EXPENDITURE



Commentary:

- While expenditure is below expectations at this point, several large expenditure projects are programmed for delivery over the coming months (eg asphalt resurfacing program, rural sealed road rehabilitation program etc) which is seeing the rate of expenditure steadily increase.
- The team are confident of delivering the majority of the capital works program this FY.

ADVANCE ROCKHAMPTON**Key Regional Statistics**

Statistic	Current Period	Previous Period	Variation
GRP	\$6.94B (Jun 24)	\$6.29B (Jun 23)	▲ 2.3%
Population	85,334 (Jun 24)	84,517 (Jun 23)	▲ 0.9%
Unemployment Rate	5.9% (Dec 24)	5.0% (Sep 24)	▲ 0.9%
Jobseeker & Youth Allowance Receipts	4,460 (Apr 25)	4,450 (Mar 25)	▲ 10
Labour Force	48,114 (Dec 24)	46,767 (Sep 24)	▲ 1,347
Rental Vacancy Rate	0.8% (Mar 25)	0.8% (Dec 24)	-
GST Registered Businesses	5,868 (Dec 24)	5,844 (Sep 24)	▲ 24
Airport Incoming Flights <small>*Excludes Skytrans</small>	352 (Apr 25)	379 (Mar 25)	▼ 27
Seek Advertisements	1,045 (May 25)	868 (Apr 24)	▼ 147
Residential Building Approvals	\$84.3m (FY24-25 to Mar) vs \$96.0m (FY23-24)		
Commercial Building Approvals	\$160.8m (FY24-25 to Mar) \$193.0m (FY23-24)		

KEY EVENTS & ENGAGEMENTS

CQ Small Business Expo (6 May)

South Yaamba Irrigation Development Business Case Landholder Meeting (6 May)

Creating Content for Social Media Workshop (7 May)

Master Builders Roadshow (12 May)

Capricorn MEGA Careers Expo (15 May)

Skills in Focus Seminar (21 May)

DTI Boulder Creek First Nations Procurement Session (21 May)

Small Business Month Celebration (23 May)

Mount Morgan Digital Skills Workshop (29 May)

Industry Development – Infrastructure Project Updates

ROCKHAMPTON RING ROAD

- Status: Construction
- Est Completion: 2025/26FY (Stage 1)
- Est Cost: \$1.9B
- 783 jobs during construction

ROCKHAMPTON RAILYARD REJUVINATION

- Status: Initial planning
- Est Completion: TBA
- Est Cost: \$23.7M funding committed over 4 years

FITZROY TO GLADSTONE PIPELINE

- Status: Construction
- Est Completion: December 2026
- Est Cost: \$983M
- 400 jobs during construction

ROCKHAMPTON HOSPITAL MENTAL HEALTH UNIT

- Status: Construction
- Est Completion: April 2026
- Est Cost: \$92M

MOUNT MORGAN PIPELINE

- Status: Construction
- Est Completion: September 2025
- Est Cost: \$88M
- ~50 jobs during construction

BROWNE PARK REDEVELOPMENT

- Status: Construction
- Est Completion: 2026
- Est Cost: \$54M
- 96 jobs during construction

MORT & CO FEEDLOT & FERTILISER FACILITY

- Status: Construction beginning 2026
- Est Completion: TBA
- Est Cost: \$130M
- 507 direct and indirect jobs during construction
- 100 ongoing jobs

RENEWABLE ENERGY PROJECTS

BOOMER GREEN ENERGY HUB

- Status: Development
- 150 wind turbines
- Est Cost: \$3.5B
- 350+ jobs during construction
- 30 ongoing jobs

MOUNT MORGAN TAILINGS PROCESSING & REHABILITATION PROJECT

- Status: Early works
- Est Completion: 2025
- Est Cost: \$150M
- 250 jobs during construction
- 150 ongoing jobs

BOULDER CREEK WIND FARM

- Status: Construction
- 38 wind turbines
- Est Cost: \$750M
- Up to 300 jobs during construction
- 12 ongoing jobs

CAPRICORN BESS

- Status: Development
- 300MW
- Est Cost: ~\$500M
- 120-150 jobs during construction
- 5-10 ongoing jobs

MOAH CREEK WIND FARM

- Status: Development
- 60 wind turbines
- Est Code: \$1B
- 300 jobs during construction
- 10 ongoing jobs

THE CENTRAL BESS

- Status: Development
- 500MW
- Est Cost: \$423M
- 55 jobs during construction
- 5 ongoing jobs

STANWELL BESS

- Status: Construction
- 300MW
- Est Cost: \$747M
- 80 peak workforce
- 6 ongoing jobs

CLARKE CREEK WIND FARM

- Status: Construction
- 100 wind turbines
- 350 jobs created to date
- \$250m regional investment
- Est Cost: \$3B

STANWELL FUTURE ENERGY AND TRAINING HUB (FEITH)

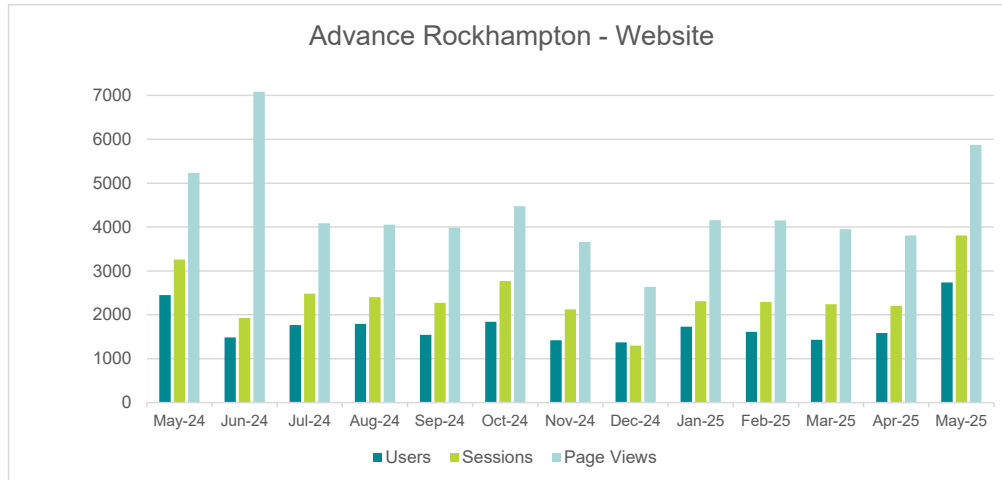
- Status: Development
- 60 wind turbines
- Est Cost: \$110M
- Peak workforce TBA
- 6 ongoing job

MOAH CREEK SOLAR FARM

- Status: Development
- 285MW
- Est Cost: \$600M
- ~300 jobs during construction
- 10 ongoing jobs

Industry Development – Digital Engagement

@AdvanceRockhampton



	LinkedIn			
	Impressions	Engagements	Reached Users	Followers
This Month	12,238	1,517	5,844	3,081
Last Month	7,861	1,039	4,108	3,028
Variation	+4,377	+478	+1,736	+53

May 2025 compared to April 2025

Increase in traffic aligned with Small Business Month campaigns and Economic Development Survey

@MyRockhampton

	Facebook		
	Reach	Impressions	Likes
This Month	23,470	42,275	16,549
Last Month	41,958	69,827	16,548
Variation	-18,488	-27,552	+1

May 2025 compared to April 2025.

Tourism And Events – Current Projects**EVENT PROJECTS**

- **12-13 June 2025** | Rockhampton Agricultural Show – event delivery phase
- **25 - 27 July 2025** | River Festival – event planning phase
- **30 August 2025** | CapriCon – event planning phase

TOURISM HIGHLIGHTS

- **LGMA Awards for Excellence** | we were thrilled to have received recognition in the Excellence in Community Shaping category for our Explore Rockhampton Accessible Tourism Campaign at the 2025 LGMA Awards for Excellence held in Brisbane, awards which recognise outstanding achievement in Queensland local government.
- **Cooking the Fitzroy filming** | we produced and filmed three separate videos with Chef Roel Van Camp on the banks of the Fitzroy (Tunuba) cooking freshly caught mud crab, threadfin and barramundi to promote as part of a cooking series on Fishing The Fitzroy.
- **That Holiday Feeling** | we have developed and a full social/digital campaign in co-op with TEQ's statewide 'That Holiday Feeling' campaign ready to launch in June. 'That Holiday Feeling' will cement Queensland as the place to relax and switch off, and we will leverage from this campaign with creative developed specifically for 'That Holiday Feeling' in Rockhampton.
- **New Visitor Map** | we are in the final draft stages of producing a brand new visitor map for the Rockhampton region. As well as a guide to getting around, the new map will be designed to show how much we have to do in our region with a heavy focus on images, and a bolder and modern new look.

Tourism And Events – Active Marketing Campaigns**EVENTS**

- **Rockhampton Agricultural Show** | Ticketing campaign

Each campaign includes a strategic mix of press, radio, tv, social, billboards and online advertising.

TOURISM**Billboards**

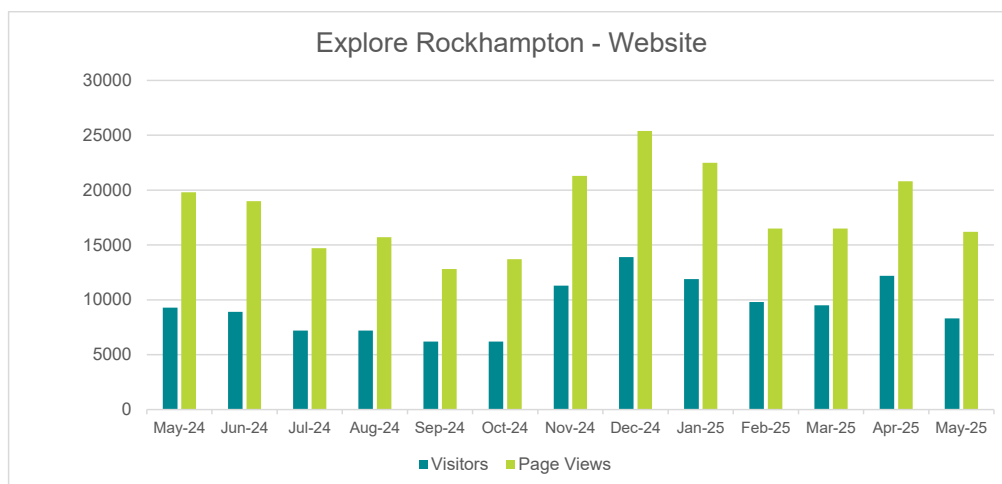
- Airport: departure lounge bathrooms (MTB/Meerkats) - 16.5K REACH
- Airport: static entry/exit sign (Nurim/Meerkats) - 32K REACH
- Airport: digital exit sign (Explore Rockhampton various x 6) - 32K REACH
- Fitzroy/East: digital billboard (Explore Rockhampton various x 6) - 32K REACH

Digital

- Facebook Boosted Post – Explore Rockhampton – 75.4K REACH
- Facebook Paid Ads – Explore Drive Campaign – 31.2K REACH
- Google Search Ads – Explore Drive Campaign – 11.6K REACH
- Google Display Ads – Explore Drive Campaign – 145K REACH
- Google Native Ads – Explore Drive Campaign – 112K REACH
- Podcast Ads – Explore Drive Campaign – 28.6K REACH

Print

- Fish and Boat – 15.5K REACH
- CQ Today - Fortnightly tourism column - 160K REACH

TOTAL REACH: 659.8K**Tourism And Events – Digital Engagement****@ExploreRockhampton**

	Facebook			Instagram		
	Reach	Impressions	Fans	Impressions	Engagement	Fans
This Month	89.6K	141.8K	13,370	13.4K	374	3,913
Last Month	117.1K	203.7K	13,259	13.8K	283	3,889
Variation	-27.5K	-61.9K	+111	-0.4K	+91	+21

Corporate Performance Report | 01 May 2025 – 31 May 2025

May 2025 compared to April 2025

@FishingTheFitzroy

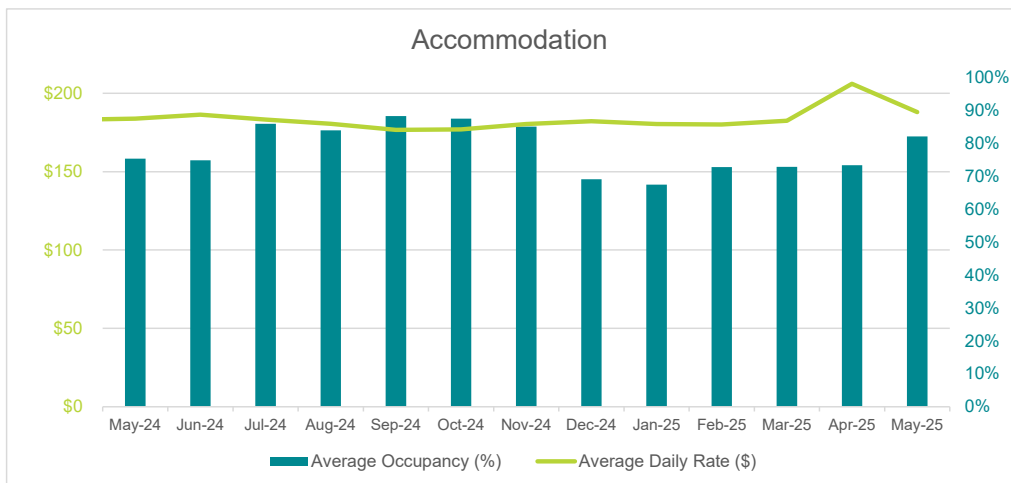
	Facebook		
	Reach	Page Views	Fans
This Month	1.2K	747	27,417
Last Month	192.1K	1.2K	27,422
Variation	-190.9K	-453	-5

May 2025 compared to April 2025

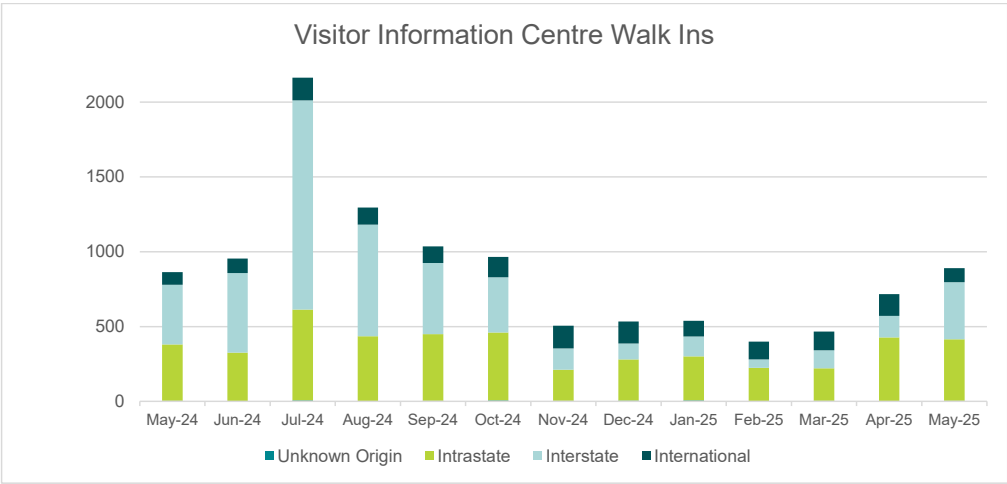
AIRPORT PASSENGER NUMBERS

	Inbound	Outbound
This Year	28.2K	30.0K
Last Year	28.6K	29.2K
Variation	-4.0K	+0.8K

Tourism And Events – Tourism Statistics



Corporate Performance Report | 01 May 2025 – 31 May 2025



12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - COUNCILLOR EDWARD ORAM - SECURING QUEENSLAND'S WATER FUTURE

File No: 10072
Attachments: 1. Letter to CEO
Responsible Officer: Nicole Semfel - Executive Assistant to the Mayor
Justin Kann - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Edward Oram has indicated his intention to move the following Notice of Motion at the next Council Meeting scheduled for Tuesday 24 June 2025, as follows:

COUNCILLOR'S RECOMMENDATION

THAT Council retrospectively approve Councillor Edward Oram's attendance at the Securing Queensland's Water Future conference, held in Brisbane on Thursday 19 June 2025.

BACKGROUND

"Securing Queensland's Water Future" conference is scheduled on Thursday 19 June 2025, in Brisbane. Councillor Edward Oram will be representing Mayor Tony Williams at this event. Due to the short notice at which the invitation was received, Councillor was unable to seek prior approval and therefore requesting retrospective endorsement of his attendance.

Water security remains a critical issue for Queensland. The combined pressures of climate variability, ageing infrastructure, and increasing demand from both communities and industries are placing significant strain on the State's water resources.

The conference will explore key themes including:

- Addressing water security challenges across urban, regional, and remote communities
- Future-proofing sustainable water management in the face of climate variability
- Tackling ageing infrastructure and evaluating future investment options to meet population growth and demand
- Enhancing waterway health, resource planning, and water use efficiency

All associated costs for attendance and travel will be funded from the Councillor Travel Expenses Allocation. Approximate costs for registration, travel, accommodation and incidentals were about \$1200.00.

**NOTICE OF MOTION –
COUNCILLOR EDWARD ORAM -
SECURING QUEENSLAND'S WATER
FUTURE**

Letter to CEO

Meeting Date: 24 June 2025

Attachment No: 1



Councillor Edward Oram
Division 4
Water Portfolio
edward.oram@rrc.qld.gov.au
0429 204 376

11 June 2025

Mr Evan Pardon
Chief Executive Officer
Rockhampton Regional Council
223 Bolsover Street
Rockhampton QLD 4700

Dear Evan

Notice of Motion

I hereby request retrospective approval to attend the "Securing Queensland's Water Future" conference, scheduled on Thursday, 19 June 2025, in Brisbane. I will be representing Mayor Tony Williams at this event. Due to the short notice at which the invitation was received, I was unable to seek prior approval and therefore respectfully request retrospective endorsement of my attendance.

"That Council approve Councillor Edward Oram's attendance at the Securing Queensland's Water Future conference, held in Brisbane on 19 June 2025 be respectively approved."

Yours faithfully

A handwritten signature in black ink that reads "E. Oram".

Councillor Edward Oram
Division 4
Rockhampton Regional Council

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

15 CLOSED SESSION**RECOMMENDATION**

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Property Matter

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.2 Organisational Structure

In accordance with section 254J(3)(b) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss industrial matters affecting employees.

16 CONFIDENTIAL REPORTS

16.1 PROPERTY MATTER

File No: 15956, 16297
Attachments: 1. Agreement
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Kellie Roberts - Coordinator Property and Insurance

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

Coordinator Property & Insurance reporting on a property matter.

16.2 ORGANISATIONAL STRUCTURE**File No:** 289**Attachments:** Nil**Authorising Officer:** Damon Morrison - Manager Workforce and Governance
Ross Cheesman - Deputy Chief Executive Officer**Author:** Travis Pegrem - Coordinator People and Capability

In accordance with section 254J(3)(b) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss industrial matters affecting employees.

SUMMARY

This report is seeking Council to approve the proposed Organisational Structure for implementation.

17 CLOSURE OF MEETING