



ORDINARY MEETING

MINUTES

10 JUNE 2025

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 10 JUNE 2025 COMMENCING AT 9:00 AM**

1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer – Father Ashwin Acharya from the Holy Family Catholic Parish

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting of 27 May 2025 be confirmed.

THAT the minutes of the Special Meeting of 28 May 2025 be confirmed.

THAT the minutes of the Special Meeting of 2 June 2025 be confirmed.

Moved by: Mayor Williams

Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL

File No: 10097

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Ordinary Council is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Business Outstanding Table for Ordinary Council be received.

Moved by: Councillor Wickerson

Seconded by: Councillor Oram

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 LEAVE OF ABSENCE - COUNCILLOR MARIKA TAYLOR - 25 AUGUST TO 1 SEPTEMBER 2025

File No: 10072
Authorising Officer: Nicole Semfel - Executive Assistant to the Mayor
Justin Kann - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer
Author: Megan Careless - Executive Support Officer

SUMMARY

Councillor Marika Taylor is seeking leave of absence from Monday 25 August 2025 to Monday 1 September 2025 inclusive.

COUNCIL RESOLUTION

THAT Councillor Marika Taylor be granted leave of absence from Monday 25 August 2025 to Monday 1 September 2025 inclusive.

Moved by: Mayor Williams
Seconded by: Councillor Oram
MOTION CARRIED

**10.2 COUNCILLOR DISCRETIONARY FUND APPLICATION - NORTH
ROCKHAMPTON SENIOR CITIZENS CLUB**

File No: 8295
Authorising Officer: Nicole Semfel - Executive Assistant to the Mayor
Justin Kann - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer
Author: Sharnie De Klerk - Executive Support Officer

SUMMARY

This report requests Council's consideration and approval for an allocation from Councillor Discretionary Funds towards the North Rockhampton Senior Citizens Club, to support Seniors Month events and activities in October 2025.

COUNCIL RESOLUTION

THAT Council approves the allocation of Councillor Discretionary Fund (CDF) to support the North Rockhampton Senior Citizens Club, Seniors Month events and activities, totalling \$2,800 as follows:

- \$400 from Councillor Elliot Hilse's CDF
- \$800 from Councillor Cherie Rutherford's CDF on behalf of herself and Mayor Williams; and
- \$1,600 from Councillor Mathers' CDF

Moved by: Mayor Williams
Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

11 OFFICERS' REPORTS

11.1 HOUSING INDUSTRY ASSOCIATION - INDUSTRY OUTLOOK SPONSORSHIP PROPOSAL

File No: 11715

Authorising Officer: Wade Clark - Economic Development Manager
Angus Russell - Executive Manager Advance Rockhampton

Author: Brendan Ryan - Senior Advisor Investment Attraction
Jack Barnett - Economic Development & Industry Engagement Advisor

SUMMARY

Housing Industry Association (HIA) has been representing the Australian residential building industry for over seventy-five (75) years. HIA is seeking sponsorship to deliver an industry engagement in the Rockhampton Region.

COUNCIL RESOLUTION

THAT Council sponsors HIA's Rockhampton Industry Outlook on 9 July 2025 at a total cost of \$3,500 (incl. GST).

Moved by: Councillor Mathers
Seconded by: Councillor Wickerson
MOTION CARRIED UNANIMOUSLY

11.2 SPONSORSHIP OF THE ABF FUTURE IMMORTALS RIVER TO REEF FISHING EVENT**File No:** 11715**Authorising Officer:** Angus Russell - Executive Manager Advance Rockhampton**Author:** Angus Russell - Executive Manager Advance Rockhampton

SUMMARY

The report details a sponsorship opportunity for Rockhampton to host the Arthur Beetson Foundation (ABF) Future Immortals River to Reef Fishing Event in 2026 and 2027.

COUNCIL RESOLUTION

THAT:

1. Council approve a sponsorship of \$30,000 towards the 2026 and 2027 Arthur Beetson Foundation (ABF) Future Immortals River to Reef Fishing Event to be held in Rockhampton in April/May 2026 and 2027; and
2. Council authorise the Chief Executive Officer (Executive Manager Advance Rockhampton) to negotiate the full terms and benefits of the sponsorship.

Moved by: Mayor Williams**Seconded by:** Councillor Wickerson**MOTION CARRIED**

11.3 INTERIM MANAGEMENT REPORT FOR THE ROCKHAMPTON REGIONAL COUNCIL

File No: 8151
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

Following the interim audit work performed to 28 April 2025, the Interim Management Letter was received from HLB Mann Judd (as delegate of the Auditor-General of Queensland). As required by the Local Government Regulation 2012, this is now presented to the next ordinary meeting of Council.

COUNCIL RESOLUTION

THAT the Interim Management Letter for the 2024/2025 financial audit for the Rockhampton Regional Council be received.

Moved by: Councillor Mathers
Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

11.4 CENTRAL QUEENSLAND HEALTH EXPO SPONSORSHIP PROPOSAL**File No:** 11715**Authorising Officer:** Wade Clark - Economic Development Manager
Angus Russell - Executive Manager Advance
Rockhampton**Author:** Jackson Powell - Senior Advisor Industry Engagement

SUMMARY

The CQ Health Expo has been developed by the Regional Medical Pathway partners (CQUniversity, University of Queensland, Central Queensland Hospital and Health Service, and Wide Bay Hospital and Health Service) to focus industry conversation on an engagement program delivered over a two-day period.

COUNCIL RESOLUTION

THAT Council sponsors the CQ Health Expo to be held on 20-21 June 2025 for \$5,000 excluding GST.

Moved by: Councillor Taylor**Seconded by:** Councillor Mathers**MOTION CARRIED UNANIMOUSLY**

11.5 PROJECT REFERENCE GROUP 3 JUNE 2025

File No: 11979
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Agenda and Minutes of the Project Reference Group meeting held on 3 June 2025 are provided in accordance with the adopted Terms of Reference.

COUNCIL RESOLUTION

THAT the Agenda and Minutes (as shown in Attachment 1 and 2) of the Project Reference Group meeting held on 3 June 2025 be received.

Moved by: Councillor Wickerson
Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

11.6 TEMPORARY LOCAL PLANNING INSTRUMENT

File No: 15167
Authorising Officer: Angus Russell - Executive Manager Advance Rockhampton
Author: Cameron Wyatt - Coordinator Strategic Planning

SUMMARY

The region has seen a number of current and proposed renewable facilities and proposed battery energy storage systems (BESS). As a result, consideration should be given to applying for a Temporary Local Planning Instrument (TLPI) in accordance with Section 23 of the Planning Act 2016.

COUNCIL RESOLUTION

THAT Council:

1. resolves to prepare a Temporary Local Planning Instrument (TLPI) in accordance with section 23 of the *Planning Act 2016*; and
2. Undertake public consultation regarding the proposed TLPI, prior to lodgement with the State Government.

Moved by: Councillor Mathers

Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS**14.1 COUNCILLOR CHERIE RUTHERFORD TO ATTEND LOCAL GOVERNMENT AND HOMELESSNESS WORKSHOP**

File No: 10072

Responsible Officer: Sharnie De Klerk – Executive Support Officer

Summary

The Local Government and Homelessness Workshop will be held in Gold Coast on Monday 16 June 2025.

COUNCIL RESOLUTION

THAT Councillor Cherie Rutherford, by invitation of the Mayor, be approved to attend the Local Government and Homelessness Workshop to be held at Gold Coast on Monday 16 June 2025.

Moved by: Mayor Williams

Seconded by: Councillor Wickerson

MOTION CARRIED

14.2 COUNCILLOR SHANE LATCHAM TO ATTEND THE REGEN 2025 WASTE CONFERENCE 2025**File No: 10072****Responsible Officer: Megan Careless – Executive Support Officer**

Summary

Councillor Shane Latcham has indicated his intention to move the following Notice of Motion at the next Council Meeting scheduled for Tuesday 10 June 2025 as follows:

COUNCIL RESOLUTION

THAT Council approve Councillor Shane Latcham, as Portfolio Chair for Waste and Recycling, to attend the REGEN 2025 Waste Conference to be held in Sydney from Tuesday 22 July 2025 to Friday 25 July 2025.

Moved by: Mayor Williams**Seconded by: Councillor Wickerson****MOTION CARRIED**

15 CLOSED SESSION

COUNCIL RESOLUTION

9:29AM

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 2025/2026 Budget Briefing

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

Moved by: Mayor Williams

Seconded by: Councillor Wickerson

MOTION CARRIED

9:49AM Councillor Oram left the meeting room

9:50AM Councillor Oram returned to the meeting room

COUNCIL RESOLUTION

10.33AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams

Seconded by: Councillor Oram

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 2025/2026 BUDGET BRIEFING

File No: 8785

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Marnie Taylor - Chief Financial Officer

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

SUMMARY

This report will provide an update to Council on the progress of the 2025/2026 Budget.

COUNCIL RESOLUTION

THAT Council receive the information associated with the briefing on the 2025/2026 Budget as presented.

Moved by: Mayor Williams

Seconded by: Councillor Taylor

MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 10:33am.

SIGNATURE

CHAIRPERSON

DATE