



ORDINARY MEETING

MINUTES

12 NOVEMBER 2025

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 12 NOVEMBER 2025 COMMENCING AT 9:00 AM**

1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer presented by Pastor Don McCall, Calvary Lutheran Church

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Drew Wickerson.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting of 28 October 2025 be confirmed.

Moved by: Councillor Oram

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

I Councillor Grant Mathers inform the meeting that I have a declarable conflict of interest in **Item 11.2 – Charity Recipient – 2025 Carols by Candlelight**. This declarable conflict of interest arises as I am one of the founding members of The Shelter Collective.

Although I am no longer a decision making member of the Executive Committee, I will still leave the meeting, including any area set aside for the public and stay away while the eligible councillors discuss and vote on the matter.

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL

File No: 10097

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Ordinary Council is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Business Outstanding Table for Ordinary Council be received.

Moved by: Councillor Rutherford

Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

6.2 LIFTING MATTERS FROM THE TABLE**File No:****11715****Authorising Officer:****Evan Pardon - Chief Executive Officer****Author:****Evan Pardon - Chief Executive Officer**

SUMMARY

This report is being presented in order for matters that have been laid on the table at previous meetings to be formally lifted from the table prior to being dealt with at this meeting.

COUNCIL RESOLUTION

THAT the following matter be lifted from the table and dealt with accordingly:

- Rockhampton Museum of Art Patron renamed to Appointment of Rockhampton Museum of Art Patron

Moved by: **Councillor Rutherford****Seconded by:** **Councillor Mathers****MOTION CARRIED UNANIMOUSLY**

7 PUBLIC FORUMS/DEPUTATIONS

Councillor Hilse presented Mayor Williams, on behalf of Rockhampton Regional Council, a letter of appreciation and gift from Rockhampton's sister city, Ibusuki, Japan.

The sister city agreement represents an important partnership between the regions that supports greater economic, social and cultural ties.

COUNCIL RESOLUTION

THAT Council acknowledges the receipt of a letter and gift from the Mayor of our sister city, Ibusuki, Japan and that the Mayor write a letter of appreciation for the 45th anniversary of our sister city relationship.

Further, Council acknowledges that Councillor Elliot Hilse represented Rockhampton Regional Council on the 45th anniversary of our sister city relationship.

Moved by: Mayor Williams

Seconded by: Councillor Hilse

MOTION CARRIED

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 COUNCILLOR DISCRETIONARY FUND APPLICATION - MEALS ON WHEELS ROCKHAMPTON

File No: 8295

Authorising Officer: Nicole Semfel - Executive Assistant to the Mayor
Justin Kann - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer

Author: Sharnie De Clerk - Executive Support Officer

SUMMARY

This report requests Council's consideration and approval for an allocation from Councillor Discretionary Funds towards Meals on Wheels Rockhampton, to support the Christmas/End of Year Celebration Luncheon for the Meals on Wheels Rockhampton volunteers.

COUNCIL RESOLUTION

THAT Council approves the allocation of Councillor Discretionary Fund (CDF) to support Meals on Wheels Rockhampton totalling \$1,000 as follows:

- \$500 from Mayor Tony Williams' Councillor Discretionary Fund, and
- \$500 from Councillor Drew Wickerson's Councillor Discretionary Fund

Moved by: Councillor Taylor

Seconded by: Councillor Latcham

MOTION CARRIED

11 OFFICERS' REPORTS

11.1 REQUEST FOR MINOR CHANGE TO DEVELOPMENT PERMIT D/58-2022 FOR MATERIAL CHANGE OF USE FOR A CLUB AND OPERATIONAL WORKS FOR ADVERTISING DEVICES (CREATIVE AWNING SIGN AND FIVE (5) WALL SIGNS)

File No:	D/58-2022
Authorising Officer:	Amanda O'Mara - Coordinator Development Assessment Doug Scott - Manager Planning & Regulatory Services Damon Morrison - Acting General Manager Community Services
Author:	Kathy McDonald - Principal Planning Officer

SUMMARY

Development Application Number:	D/58-2022
Applicant:	Rockhampton Leagues Club Limited
Real Property Address:	Lot 21 on SP171783
Common Property Address:	984-986 Yaamba Road, Parkhurst
Area of Site:	3.812 hectares
Planning Scheme:	<i>Rockhampton Region Planning Scheme 2015</i> (v2.2)
Planning Scheme Zone:	Low Density Residential Zone
Existing Development:	Korte's Resort – Hotel and Function Facility
Approval Sought:	Amended Decision Notice for a Development Permit for Material Change of Use for a Club and Operational Works for Advertising Devices (creative awning sign and five (5) wall signs)
Affected Entity:	Ergon Energy Corporation Limited

COUNCIL RESOLUTION

THAT in relation to the application for a Minor Change to D/58-2022 for Material Change of Use for a Club and Operational Works for Advertising Devices (creative awning sign and five (5) wall signs), made by Rockhampton Leagues Club Limited, located at 984-986 Yaamba Road, Parkhurst, described as Lot 21 on SP171783, Council resolves to issue an Amended Decision Notice subject to the following conditions:

MATERIAL CHANGE OF USE FOR A CLUB

1.0 ADMINISTRATION

- 1.1 The Developer and their employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.

1.3 All conditions, works, or requirements of this development approval must be undertaken and completed:

- 1.3.1 to Council's satisfaction;
- 1.3.2 at no cost to Council; and
- 1.3.3 prior to the commencement of the use,
unless otherwise stated.

1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.

1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:

- 1.5.1 Operational Works:
 - (i) Parking Works;
 - (ii) Stormwater Works;
 - (iii) Site Works.
- 1.5.2 Plumbing and Drainage Works; and
- 1.5.3 Building Works.

1.6 All Development Permits for Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.

1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.

2.0 APPROVED PLANS AND DOCUMENTS

2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/Issue</u>
Title Sheet	Design + Architecture	8 July 2022	RL-002 SK-001	11
Overall Site Plan	Design + Architecture	8 July 2022	RL-002 SK-002	11
Area Schedule	Design + Architecture	8 July 2022	RL-002 SK-003	11
Existing Plan	Design + Architecture	8 July 2022	RL-002 SK-004	11
Proposed Plan	Design + Architecture	8 July 2022	RL-002 SK-005	11
Elevations	Design + Architecture	8 July 2022	RL-002 SK-006	11
Sections	Design + Architecture	8 July 2022	RL-002 SK-007	11
3D Views	Design + Architecture	8 July 2022	RL-002 SK-008	11
3D Views	Design + Architecture	8 July 2022	RL-002 SK-009	11

Club Parkhurst Parking Facilities Stormwater Report	McMurtrie Consulting Engineers	25 August 2025	R062-24-25	A
Response to Further Advice Email	McMurtrie Consulting Engineers	23 October 2025	-	-
General Site Plan	McMurtrie Consulting Engineers	3 December 2024	R0622425-1001	A
*General Layout Plan	McMurtrie Consulting Engineers	2 October 2025	R0622425-0004	D

Note: The proposed design for the cross-drainage structure and associated drainage pipes must be assessed during the Operational Works review to ensure compliance with Council's standards and capacity requirements. Hydraulic calculations and design drawings are to be reviewed as part of the Operational Works assessment.

**This drawing is submitted as a part of related Operational Works (D/161-2025) assessment.*

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works.

3.0 PLUMBING AND DRAINAGE WORKS

- 3.1 A Development Permit for Plumbing and Drainage Works must be obtained prior to the commencement of any plumbing and drainage works on the development site.
- 3.2 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 3.3 The development must be connected to Council's reticulated sewerage and water networks.
- 3.4 The existing sewerage and water connection point(s) must be retained, and upgraded if necessary, to service the development.
- 3.5 Adequate domestic and firefighting protection must be provided to the development and must be certified by a hydraulic engineer or other suitably qualified person.
- 3.6 Sewer connections and water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 3.7 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing building must be in accordance with regulated work under the *Plumbing and Drainage Act 2018* and Council's Plumbing and Drainage Policies.
- 3.8 Amended sewerage and sewerage trade waste permits must be obtained for the discharge of any non-domestic waste into Council's reticulated sewerage network. Arrestor traps must be provided where commercial or non-domestic waste is proposed to be discharged into the sewer system.

4.0 ROOF AND ALLOTMENT DRAINAGE WORKS

4.1 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, and sound engineering practice.

4.2 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

5.0 SITE WORKS

5.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

5.2 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works on the development site.

5.3 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments"*.

5.4 An Erosion Control and Stormwater Management Plan and Program must be prepared in accordance with the *Capricorn Municipal Design Guidelines*, and must be submitted for approval as part of the Operational Works application for Site Works. The approved plan and program must be implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

6.0 BUILDING WORKS

6.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.

6.2 All external elements, such as air conditioners and associated equipment, must be adequately screened from public view to Council's satisfaction.

6.3 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.

6.4 No structures are permitted to be constructed within the existing sewer easement (easement E on SP289434) in accordance with Council's Building Over/Adjacent to Local Government Sewerage Infrastructure Policy and the *Queensland Titles Registry Land Title Act 1994*.

6.5 Access to and use of the land the subject of this application must comply with the provisions of the *Disability Discrimination Act 1992* and/or the *Anti-Discrimination Act 1991*. If either of those statutes require the provision of access or facilities in a way that is inconsistent with this development approval, those facilities must be provided.

6.6 Impervious paved waste storage areas must be provided in accordance with the *Environmental Protection Regulation 2019* and must be:

6.6.1 designed and located so as not to cause a nuisance to neighbouring properties;

- 6.6.2 surrounded by at least a 1.8 metre high screen fence that obstructs from view the contents of the waste storage area by any member of the public from any public place;
- 6.6.3 of a sufficient size to accommodate commercial type bins that will be serviced by a commercial contractor plus clearances around the bins for manoeuvring and cleaning;
- 6.6.4 setback a minimum of two (2) metres from any road frontage; and
- 6.6.5 provided with a suitable hosecock and hoses at the refuse container area, and washdown must be drained to the sewer in accordance with the Sewerage Trade Waste provisions and the *Plumbing and Drainage Act 2018*.

As an alternative to a washdown facility, a fully contained commercial bin cleaning service is acceptable provided no wastewater is discharged from the site to the sewer.

- 6.7 A minimum 1.8 metre-high solid fence must be constructed along the southern side boundary for the length of the existing building. Approximately 52 metres.
- 6.8 The fence must be a solid acoustic screen fence to ensure privacy and security to adjoining properties. The fence must be constructed of materials and finishes that are aesthetically pleasing.

7.0 LANDSCAPING WORKS

- 7.1 Landscaping must be constructed and/or established prior to the commencement of the use in all areas shown on the approved plans (refer to condition 2.1).
- 7.2 Landscaping must be designed in accordance with the requirements of *Australian Standard AS 1428 parts 1, 2, 3 and 4 — Design for access and mobility*.
- 7.3 Planting types used within the landscaping areas (refer to condition 2.1) must include either trees, shrubs or groundcovers, or any combination of these planting types. These plantings must be established and maintained generally at the following density rates:
 - 7.3.1 trees at five (5) metre intervals;
 - 7.3.2 shrubs at two (2) metre intervals; and
 - 7.3.3 groundcovers at one (1) metre intervals.
- 7.4 At least fifty (50) per cent of all new plantings within the landscaping areas (refer to condition 2.1) must be locally native species with low water dependency and must comply with the following requirements:
 - 7.4.1 Plant species are chosen from sources recommended in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*; and
 - 7.4.2 Plant species must not include undesirable species identified in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*.
- 7.5 Large trees must not be planted within one (1) metre of the centreline of any sewerage and/or water infrastructure; small shrubs and groundcover are acceptable.
- 7.6 Landscaping, or any part thereof, upon reaching full maturity, must not:
 - 7.6.1 obstruct sight visibility zones as defined in the Austroads 'Guide to Traffic Engineering Practice' series of publications;
 - 7.6.2 adversely affect any road lighting or public space lighting; or
 - 7.6.3 adversely affect any Council infrastructure, or public utility plant.

7.7 The landscaped areas must be subject to:

- 7.7.1 a watering and maintenance plan during the establishment moment; and
- 7.7.2 an ongoing maintenance and replanting programme.

7.8 Shade trees within car parking areas are to be provided and planted within a deep natural ground/structured soil garden bed/island/bay and are protected by wheel stops or bollards as required.

7.9 Each shade tree must have a clean trunk with a minimum height of two (2) metres and must be provided in all areas shown on the approved plans (refer to condition 2.1).

8.0 ELECTRICITY

8.1 Electricity services must be provided to the development in accordance with the standards and requirements of the relevant service provider.

9.0 TELECOMMUNICATIONS

9.1 Telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service provider.

10.0 ASSET MANAGEMENT

10.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

10.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

11.0 ENVIRONMENTAL

Note: Condition 11.1 moved to Condition 5.4.

12.0 OPERATING PROCEDURES

12.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Yaamba Road.

12.2 The hours of operations for the 'club use' must be limited to:

- (i) 0900 hours to 2400 hours on Sunday to Thursday, and
- (ii) 0900 hours to 0200 hours on Friday and Saturday.

12.3 Noise emitted from the activity must not cause an environmental nuisance.

12.4 Operations on the development site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.

12.5 All waste must be stored within a waste storage area (for example, general waste, recyclable waste, pallets, empty drums etcetera). The owner of the land must ensure that:

- 12.5.1 the area is kept in a clean and tidy condition;
- 12.5.2 fences and screens are maintained;
- 12.5.3 no waste material is stored external to the waste storage area/s;
- 12.5.4 the area is maintained in accordance with *Environmental Protection Regulation 2019*.

13.0 PARKING WORKS

- 13.1 A Development Permit for Operational Works (parking works) must be obtained prior to the commencement of any parking works on the development site.
- 13.2 All parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Australian Standard AS2890 “Parking facilities”* and the provisions of a Development Permit for Operational Works (parking works).
- 13.3 All car parking, internal access and vehicle manoeuvring areas must be concrete paved or asphalt sealed to the satisfaction of Council.
- 13.4 All vehicles must ingress and egress the development in a forward gear.
- 13.5 A minimum of 117 parking spaces must be provided on-site. This must include an appropriate no of universal access parking spaces.
- 13.6 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 “Parking facilities - Off-street parking for people with disabilities”* and *“Building Code of Australia – Volume One (1)”*.
- 13.7 Parking spaces must be line-marked as shown in the Site Plan (refer to condition 2.1) and in accordance with the *Australian Standard AS2890 “Parking facilities”* and the provisions of a Development Permit for Operational Works (parking works).
- 13.8 Any application for a Development Permit for Operational Works (parking works) must be accompanied by detailed and scaled plans, which demonstrate the turning movements/swept paths of the largest vehicle to access the development site.
- 13.9 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with *Australian Standard AS1742.1 “Manual of uniform traffic control devices”* and *Australian Standard AS2890.1 “Parking facilities – Off-street car parking”*.
- 13.10 Signage and pavement markings must be installed in accordance with *Australian Standard AS1742.1 “Manual of uniform traffic control devices”*.
- 13.11 All vehicle operation areas must be illuminated in accordance with the requirements of *Australian Standard AS1158 “Lighting for roads and public spaces”*.
- 13.12 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 “Design for access and mobility”*.

14.0 STORMWATER WORKS

- 14.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works on the development site.
- 14.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 14.3 All stormwater runoff from the proposed car parking area must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause an actionable nuisance or worsening to surrounding land or infrastructure.
- 14.4 All internal field inlet and pits proposed within the car parking area must be fitted with gross pollutant traps. The installation of gross pollutant traps must be in accordance with relevant *Australian Standards* and all maintenance of the proposed gross pollutant traps must be the responsibility of the property owner or body corporate (if applicable).

- 14.5 All proprietary stormwater quality treatment devices must be routinely checked, serviced and cleaned in accordance with the manufacturer's recommendations. Records of all maintenance activities undertaken must be kept and made available to Council upon request. Where replacement cartridges or other necessary components for the system become unavailable, an alternative system approved by Council, is required to be retrofitted into the development to achieve an equivalent pollutant reduction outcome. All maintenance cost must be borne by the site owner/operator.
- 14.6 All new field inlets / pits located within trafficable area must be installed with heavy-duty trafficable lid (Class D).
- 14.7 The proposed cross-drainage structure (culvert) over the overland flow path (channel) must achieve immunity, including appropriate freeboard, during a one per cent (1%) Annual Exceedance Probability (AEP) defined storm event. Alternatively, overtopping of the culvert is acceptable provided it complies with Condition 14.8.
- 14.8 The proposed cross-drainage structure (culvert) must be designed and constructed considering an appropriate blockage factor and allowable velocity-depth product(s) to ensure public safety, in accordance with the requirements of the *Queensland Urban Drainage Manual (QUDM)*.
- 14.9 The detailed design of proposed cross-drainage structure (culvert) must incorporate all required safety measures and facilities to ensure public safety, in accordance with the *Queensland Urban Drainage Manual (QUDM)*.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism website <https://www.tatsipca.qld.gov.au>

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety Act 2011* and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. Licensable Activities

Should an activity licensable by Rockhampton Regional Council be proposed for the development site, Council's Environment and Public Health Unit must be consulted to determine whether any approvals are required. Such activities may include food preparation. Approval for such activities is required before 'fit out' and operation.

NOTE 5. General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 6. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

OPERATIONAL WORKS FOR ADVERTISING DEVICES (CREATIVE AWNING SIGN AND FIVE (5) WALL SIGNS)**1.0 ADMINISTRATION**

- 1.1 The Developer is responsible for ensuring compliance with the Conditions of the approval by an employee, agent, contractor or invitee of the Developer.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.4 The following further development permits are required prior to the commencement of any works on the site:
 - 1.4.1 Building Works.
- 1.5 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved advertising device must be completed and maintained generally in accordance with the approved drawings and documents, except where amended by the conditions of this permit.

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/Issue</u>
Elevations	Design + Architecture	8 July 2022	RL-002 SK- 006	11

- 2.2 A set of the above approved plans are returned to you as the Consultant. The Consultant is to supply one (1) Approved set to the contractor to be retained on site at all times during construction.
- 2.3 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

3.0 OPERATING PROCEDURE

- 3.1 All advertising devices must only display or advertise a matter associated with the primary purpose for which the premises are used, or the purpose stated in this approval.
- 3.2 All text and images displayed on the approved advertising device:
 - 3.2.1 must be static;

- 3.2.2 must not imitate a traffic control device, move contrary to any traffic control device or include traffic instructions (for example 'stop'); and
- 3.2.3 must not involve moving parts or flashing lights.
- 3.3 Any lighting devices associated with the advertising device, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents or motorists. Night lighting must be designed, constructed and operated in accordance with '*Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting*' and '*Civil Aviation Safety Authority (CASA) Guidelines: Lighting in the vicinity of aerodromes: Advice to lighting designers*'.

4.0 LUMINANCE

- 4.1 Luminance levels of the advertising device must not exceed the applicable levels listed in Table 2 below.

Table 2: Luminance levels for Advertising Devices

(Source: OMA)

Lighting Condition	Zone 1	Zone 2	Zone 3
Full Sun on Sign face	Maximum Output	Maximum Output	Maximum Output
Day Time Luminance	6000-7000 cd/m ²	6000-7000 cd/m ²	6000-7000 cd/m ²
Morning/Evening/Twilight/ inclement weather	1000 cd/m ²	700 cd/m ²	600 cd/m ²
Night Time	500 cd/m ²	350 cd/m ²	300 cd/m ²

Note:

Zone 1 - very high ambient off street lighting i.e. central city locations

Zone 2 - high to medium off street ambient lighting

Zone 3- low levels of off street ambient lighting, ie most residential areas, rural areas.

5.0 BUILDING WORKS

- 5.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.

6.0 ASSET MANAGEMENT

- 6.1 Any damage to, or alterations necessary, to electricity, telephone, water mains, sewerage mains, stormwater drains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken immediately, at no cost to Council, and completed within the following timeframes:

- 6.1.1 where damage causes a hazard to pedestrian/traffic safety or interrupts a community service, immediately; or
- 6.1.2 as soon as reasonably possible as agreed with Council.

7.0 ADVERTISING DEVICE CONSTRUCTION AND MAINTENANCE

- 7.1 Council reserves the right for uninterrupted access to the site at all times during construction.
- 7.2 All Construction work and other associated activities are permitted only between 0630 hours and 1800 hours Monday to Saturday. No work is permitted on Sundays or public holidays. All requirements of the *Environmental Protection Act 1994* and the *Environmental Protection Regulation 2019* must be observed at all times.

- 7.3 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site.
- 7.4 Any proposed works within the vicinity (or zone of influence) of existing Council infrastructure will not adversely affect the integrity of the infrastructure. Any restoration works required on existing Council infrastructure as a result of proposed works will be at the developer's expense.
- 7.5 All conduits, wiring, switches or other control apparatus installed on an Advertising Device must be concealed from general view, with control apparatus secured in a manner to prevent unauthorised entry and display setting tampering.
- 7.6 All electrical services and systems must comply with *Australian and New Zealand Standard AS/NZS 3000:2007 – “Electrical Installations”*.
- 7.7 All advertising devices must be maintained at all times on the premises by the owner of the premises to the same standard as it was when it was installed, and be maintained in a safe, clean, condition that does not adversely impact the visual amenity of the site.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Women, Aboriginal and Torres Strait Islander Partnerships and Multiculturalism website <https://www.tatsipca.qld.gov.au>

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

Moved by: Councillor Mathers

Seconded by: Councillor Taylor

MOTION CARRIED

11.2 CHARITY RECIPIENT - 2025 CAROLS BY CANDLELIGHT

9:11am

Councillor Grant Mathers having earlier informed the meeting of a declarable conflict of interest and his decision to not participate in **Item 11.2 – Charity Recipient – 2025 Carols by Candlelight**. left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

File No: 16036

Authorising Officer: John Webb - Manager Communities and Culture
Damon Morrison - Acting General Manager Community Services

Author: Mark Millett - Coordinator Major Venues

SUMMARY

Applications were sought from organisations to become the charity recipient for 2025's Carols by Candlelight event. The applications have been collated and assessed by Council officers and are presented to Council for decision.

COUNCIL RESOLUTION

THAT Council appoint 'The Shelter Collective' as the charity recipient for 2025 Carols by Candlelight.

Moved by: Councillor Rutherford

Seconded by: Councillor Hilse

MOTION CARRIED UNANIMOUSLY

Councillor Grant Mathers was not in the room and did not participate in the vote.

9:12AM Councillor Mathers returned to the meeting room

11.3 APPOINTMENT OF ROCKHAMPTON MUSEUM OF ART PATRON

File No: 1211
Authorising Officer: Damon Morrison - Acting General Manager Community Services
Author: John Webb - Manager Communities and Culture
Jonathan McBurnie - Museum of Art Director

SUMMARY

The Rockhampton Museum of Art (RMOA) Philanthropy Board would like to recognise Mr Philip Bacon AO as a Patron of RMOA for his substantial and ongoing support of the gallery.

COUNCIL RESOLUTION

THAT Council approves the appointment of Mr Philip Bacon AO as Patron of Rockhampton Museum of Art in the form of a formal letter and donor board recognition.

Moved by: Councillor Rutherford
Seconded by: Mayor Williams
MOTION CARRIED UNANIMOUSLY

11.4 REQUEST FOR REIQ AFFILIATE CORPORATE MEMBERSHIP

File No: 6529
Authorising Officer: Wade Clark - Economic Development Manager
Evan Pardon - Chief Executive Officer
Author: Jack Barnett - Economic Development & Industry Engagement Advisor
Jack Duncan - Senior Advisor Investment Attraction

SUMMARY

This report requests Council approval for Advance Rockhampton to purchase an REIQ Affiliate Corporate Membership.

COUNCIL RESOLUTION

THAT Council endorses Advance Rockhampton's request to purchase an REIQ Affiliate Corporate Membership.

Moved by: Mayor Williams
Seconded by: Councillor Taylor
MOTION CARRIED UNANIMOUSLY

11.5 URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA MEMBERSHIP

File No: 6592
Authorising Officer: Wade Clark - Economic Development Manager
Evan Pardon - Chief Executive Officer
Author: Jack Duncan - Senior Advisor Investment Attraction

SUMMARY

This report seeks Council's endorsement for Rockhampton Regional Council, through Advance Rockhampton, to become a member of the Urban Development Institute of Australia (UDIA) Queensland. Membership will strengthen Council's engagement with the residential development industry, improve access to policy insights and advocacy, and support Council's efforts to address the regional housing shortage through stronger industry collaboration.

COUNCIL RESOLUTION

THAT Council endorses Rockhampton Regional Council, through Advance Rockhampton, becoming a member of the Urban Development Institute of Australia (UDIA) Queensland.

Moved by: Mayor Williams
Seconded by: Councillor Rutherford
MOTION CARRIED UNANIMOUSLY

11.6 FLOOD BARRIER SYSTEM COMPONENTS - TRANSFER OF OWNERSHIP**File No:** 10356**Authorising Officer:** Peter Kofod - Acting Chief Executive Officer**Author:** Martin Crow - Manager Infrastructure Planning

SUMMARY

Council officers seeking direction on the possible acquisition of Flood Barrier System components from the State.

COUNCIL RESOLUTION

THAT Council endorse the proposed action in relation to the relocation and possible acquisition of a Flood Barrier System from the State Government.

Moved by: Mayor Williams**Seconded by:** Councillor Hilse**MOTION CARRIED UNANIMOUSLY**

11.7 2025-26 OPERATIONAL PLAN REPORT - QUARTER 1

File No: 8320
Authorising Officer: Travis Pegrem - Acting General Manager Workforce and Governance
Evan Pardon - Chief Executive Officer
Author: Shannon Jennings - Coordinator Legal & Governance

SUMMARY

The 2025-26 Operational Plan Quarterly Report for Quarter One as at 30 September 2025, pursuant to section 174(3) of the Local Government Regulation 2012 is presented to Council.

9:45AM Councillor Oram left the meeting
9:47AM Councillor Oram returned to the meeting

COUNCIL RESOLUTION

THAT Council receive the 2025-26 Operational Plan Quarterly Report for Quarter One as at 30 September 2025.

Moved by: Mayor Williams
Seconded by: Councillor Rutherford
MOTION CARRIED UNANIMOUSLY

11.8 ADOPTION OF 2024/25 ANNUAL REPORT

File No: 5042
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Travis Pegrem - Acting General Manager Workforce and Governance

SUMMARY

Acting General Manager Workforce & Governance presenting the 2024/25 Annual Report for Council's consideration and approval.

COUNCIL RESOLUTION

THAT in accordance with the *Local Government Act 2009*, the *Local Government Regulation 2012*, and the *Water Supply (Safety and Reliability) Act 2008*, the 2024/25 Annual Report as presented be adopted.

Moved by: Mayor Williams
Seconded by: Councillor Rutherford
MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

COUNCIL RESOLUTION

10:13AM

That the meeting be adjourned for a short recess and resume at 10:30AM.

Moved by: Mayor Williams

Seconded by: Councillor Mathers

MOTION CARRIED

COUNCIL RESOLUTION

10:30AM

That the meeting be resumed.

Moved by: Mayor Williams

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

15 CLOSED SESSION

COUNCIL RESOLUTION

10:30AM

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Sale of Council Land - Lot 2 Yeppoon Road, Limestone Creek (Lot 2 on RP616741)

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.2 Surplus Department of Transport and Main Roads Land - Ring Road Project

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved by: Mayor Williams

Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

10.56AM

THAT pursuant to s5.12 of *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

16 CONFIDENTIAL REPORTS

16.1 SALE OF COUNCIL LAND - LOT 2 YEPPOON ROAD, LIMESTONE CREEK (LOT 2 ON RP616741)

File No: 1680

Authorising Officer: Marnie Taylor - General Manager Organisational Services

Author: Michelle Mills - Property and Resumptions Officer
Kellie Roberts - Coordinator Property and Insurance

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

Reporting on a request to purchase Council owned land situated at Lot 2 Yeppoon Road, Limestone Creek (Lot 2 on RP616741).

COUNCIL RESOLUTION

THAT Council:

1. Authorises the Chief Executive Officer (Property and Resumptions Officer) to:
 - a. Issue a public tender to dispose of Council land, situated at Lot 2 Yeppoon Road, Limestone Creek (Lot 2 on RP616741) in accordance with section 228(4) of the *Local Government Regulation 2012*;
 - b. The sale be subject to all costs incurred being paid by the successful tenderer, including but not limited to, stamp duty, purchaser's legal costs (if applicable) and registration fees.
2. Receives a report on the tender submissions for consideration and Council approval.

Moved by: Mayor Williams

Seconded by: Councillor Oram

MOTION CARRIED

16.2 SURPLUS DEPARTMENT OF TRANSPORT AND MAIN ROADS LAND - RING ROAD PROJECT

File No: 14293

Authorising Officer: Megan Younger - Manager Corporate and Technology Services

Author: Kellie Roberts - Coordinator Property and Insurance

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

Coordinator Property & Insurance reporting on surplus land owned by Department Transport and Main Roads for the Rockhampton Ring Road Project.

COUNCIL RESOLUTION

THAT Council authorises the Chief Executive Officer (Coordinator Property & Insurance) to proceed with Option 3 as outlined in the report.

Moved by: Councillor Mathers

Seconded by: Councillor Rutherford

MOTION CARRIED

Councillor Marika Taylor recorded her vote against the motion.

17 CLOSURE OF MEETING

There being no further business the meeting closed at 10:57 pm.

SIGNATURE

CHAIRPERSON

DATE

WELCOME TO
IBUSUKI !!!
16 September 2025



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指宿

SISTER CITIES
Rockhampton
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