



# **SPECIAL MEETING**

## **MINUTES**

**19 MAY 2025**

---

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	OPENING.....	2
2	PRESENT .....	2
3	APOLOGIES AND LEAVE OF ABSENCE .....	2
4	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	2
5	CLOSED SESSION .....	3
	6.1 2025/2026 BUDGET BRIEFING	
6	CONFIDENTIAL REPORTS.....	9
	6.1 2025/2026 BUDGET BRIEFING .....	9
7	CLOSURE OF MEETING.....	10

---

**REPORT OF THE SPECIAL MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON MONDAY, 19 MAY 2025 COMMENCING AT 9:00 AM**

**1 OPENING**

- 1.1 Acknowledgement of Country

**2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

## 5 CLOSED SESSION

### COUNCIL RESOLUTION

9:01AM

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

#### 6.1 2025/2026 Budget Briefing

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

**Moved by: Mayor Williams**

**Seconded by: Councillor Taylor**

**MOTION CARRIED**

9:13AM Councillor Rutherford attended the meeting

9:53AM The Chief Executive Officer left the meeting

9:57AM The Chief Executive Officer returned to the meeting

### COUNCIL RESOLUTION

10:03AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by: Mayor Williams**

**Seconded by: Councillor Oram**

**MOTION CARRIED**

### COUNCIL RESOLUTION

10:03AM

THAT the meeting be adjourned for a short recess.

**Moved by: Mayor Williams**

**Seconded by: Councillor Taylor**

**MOTION CARRIED**

**COUNCIL RESOLUTION**

10:18AM

That the meeting be resumed.

**Moved by:** Councillor Oram  
**Seconded by:** Councillor Taylor

**MOTION CARRIED**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

**COUNCIL RESOLUTION**

10:18AM

THAT pursuant to section 254J(1) of the *Local Government Regulation 2012* the meeting moves into Closed Session to resume discussions on Item 6.1 – 2025/2026 Budget Briefing.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Hilse

**MOTION CARRIED**

10:26AM Councillor Rutherford returned to the meeting  
11:02AM The Chief Executive Officer left the meeting  
11:05AM The Chief Executive Officer returned to the meeting  
11:15AM Councillor Latcham left the meeting  
11:24AM The Executive Officer left the meeting  
11:26AM The Executive Officer returned to the meeting

**COUNCIL RESOLUTION**

12:00PM  
THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by: Mayor Williams**  
**Seconded by: Councillor Taylor**  
**MOTION CARRIED**

**COUNCIL RESOLUTION**

12:00PM  
That the meeting be adjourned until 10:30AM on Tuesday 20 May 2025.

**Moved by: Mayor Williams**  
**Seconded by: Councillor Wickerson**  
**MOTION CARRIED**

**COUNCIL RESOLUTION**

10:36AM  
THAT the meeting be resumed.

**Moved by: Mayor Williams**  
**Seconded by: Councillor Wickerson**  
**MOTION CARRIED**

**Members Present:**

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

**In Attendance:**

Mr E Pardon – Chief Executive Officer

**COUNCIL RESOLUTION**

10:36AM

THAT the meeting be adjourned, to resume at 12:30PM

**Moved by: Mayor Williams****Seconded by: Councillor Wickerson****MOTION CARRIED****COUNCIL RESOLUTION**

12:30PM

THAT pursuant to section 254J(1) of the *Local Government Regulation 2012* the meeting moves into Closed Session to resume discussions on Item 6.1 – 2025/2026 Budget Briefing.**Moved by: Mayor Williams****Seconded by: Councillor Oram****MOTION CARRIED**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

1:20PM The Chief Executive Officer left the meeting  
1:22PM The Chief Executive Officer returned to the meeting  
1:51PM Councillor Taylor left the meeting  
1:51PM Councillor Taylor returned to the meeting

**COUNCIL RESOLUTION**

1:53PM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.**Moved by: Mayor Williams****Seconded by: Councillor Wickerson****MOTION CARRIED**

**COUNCIL RESOLUTION**

1:53PM

THAT the meeting be adjourned, to resume at 9:00AM on Wednesday 21 May 2025.

**Moved by: Mayor Williams****Seconded by: Councillor Wickerson****MOTION CARRIED****COUNCIL RESOLUTION**

9:02AM

THAT pursuant to section 254J(1) of the *Local Government Regulation 2012* the meeting moves into Closed Session to resume discussions on Item 6.1 – 2025/2026 Budget Briefing.**Moved by: Mayor Williams****Seconded by: Councillor Wickerson****MOTION CARRIED**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

9:02AM The Deputy Chief Executive Officer attended the meeting

9:08AM The Chief Executive Officer attended the meeting

9:47AM Councillor Oram left the meeting room

9:48AM Councillor Oram returned to the meeting room

**COUNCIL RESOLUTION**

10:16AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.**Moved by: Mayor Williams****Seconded by: Councillor Taylor****MOTION CARRIED**



**COUNCIL RESOLUTION**

10:16AM

THAT the meeting be adjourned, to resume at 10:30AM

**Moved by: Mayor Williams****Seconded by: Councillor Oram****MOTION CARRIED****COUNCIL RESOLUTION**

10:31AM

THAT pursuant to section 254J(1) of the *Local Government Regulation 2012* the meeting moves into Closed Session to resume discussions on Item 6.1 – 2025/2026 Budget Briefing.**Moved by: Mayor Williams****Seconded by: Councillor Mathers****MOTION CARRIED**

## Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

## In Attendance:

Mr E Pardon – Chief Executive Officer

10:34AM Councillor Taylor attended the meeting  
10:34AM Councillor Wickerson attended the meeting  
10:35AM Councillor Rutherford attended the meeting

**COUNCIL RESOLUTION**

11:47AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.**Moved by: Mayor Williams****Seconded by: Councillor Oram****MOTION CARRIED UNANIMOUSLY**

## 6 CONFIDENTIAL REPORTS

### 6.1 2025/2026 BUDGET BRIEFING

**File No:** 8785

**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer

**Author:** Marnie Taylor - Chief Financial Officer

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

---

### SUMMARY

*This report will provide an update to Council on the progress of the 2025/2026 Budget.*

### COUNCIL RESOLUTION

THAT Council receive the information associated with the briefing on the 2025/2026 Budget as presented.

**Moved by:** Mayor Williams

**Seconded by:** Councillor Taylor

**MOTION CARRIED**

## **7 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:48am.

---

SIGNATURE

---

CHAIRPERSON

---

DATE