



SPECIAL MEETING

MINUTES

26 MARCH 2025

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**REPORT OF THE SPECIAL MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 26 MARCH 2025 COMMENCING AT 9:00 AM**

COUNCIL RESOLUTION

THAT in accordance with s165(2) of the *Local Government Act 2009* and s8.1 *Council Meeting Procedures*, Councillor Rutherford be appointed Chairperson of the Special Council Meeting in the absence of the Mayor, Councillor Williams and Deputy Mayor Councillor Wickerson

Moved by: Councillor Latcham

Seconded by: Councillor Mathers

MOTION CARRIED

1 OPENING

1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Drew Wickerson.

4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

5 OFFICERS' REPORTS

5.1 DRAFT 2025-2026 OPERATIONAL PLAN

File No: 8320

Authorising Officer: Damon Morrison - Manager Workforce and Governance
Ross Cheesman - Deputy Chief Executive Officer

Author: Shannon Jennings - Coordinator Legal and Governance

SUMMARY

Draft Operational Plan actions and targets for the financial year 2025-26 are presented for Councillor discussion.

9:16AM The Mayor, Councillor Williams attended the meeting and resumed the Chair.

COUNCIL RESOLUTION

THAT the matter lay on the table.

Moved by: Councillor Rutherford

Seconded by: Councillor Mathers

MOTION CARRIED

6 CLOSED SESSION

COUNCIL RESOLUTION

9:38AM

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

7.1 2024/2025 Budget Briefing

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

Moved by: Mayor Williams

Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

9:50AM The Chief Executive Officer left the meeting room

9:52AM Councillor Taylor left the meeting room

9:53AM The Chief Executive Officer returned to the meeting room

9:56AM The Chief Executive Officer left the meeting room

9:57AM Councillor Taylor returned to the meeting room

10:01AM The Chief Executive Officer returned to the meeting room

10:06AM Councillor Taylor left the meeting room

10:09AM Councillor Taylor returned to the meeting room

10:30AM

Mayor, Councillor Williams left the meeting room

10:30AM

Councillor Rutherford assumed the Chair

10:30AM The Chief Executive Officer left the meeting room

10:38AM

Mayor, Councillor Williams returned to the meeting room and resumed the Chair

10:40AM The Chief Executive Officer returned to the meeting room

COUNCIL RESOLUTION

10:44AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams
Seconded by: Councillor Taylor
MOTION CARRIED

COUNCIL RESOLUTION

10:44AM

THAT the meeting be adjourned for a short recess, to resume at 11:15AM

Moved by: Mayor Williams
Seconded by: Councillor Oram
MOTION CARRIED

COUNCIL RESOLUTION

11:16AM

THAT the meeting be resumed, and pursuant to section 254J(1) of the *Local Government Regulation 2012* the meeting moves into Closed Session to resume discussion on Item 7.1

Moved by: Mayor Williams
Seconded by: Councillor Oram
MOTION CARRIED

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer

11:22AM The Chief Executive Officer attended the meeting

11:34AM The Chief Executive Officer left the meeting

12:28AM

Mayor, Councillor Williams left the meeting as he is attending a matter of Council business.

12:28AM

Councillor Rutherford assumed the Chair.

COUNCIL RESOLUTION**1:05PM**

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Mathers

Seconded by: Councillor Taylor

MOTION CARRIED

COUNCIL RESOLUTION**1:05PM**

Meeting adjourned for an 30 minute recess, to resume at 1:35pm.

Moved by: Councillor Rutherford

MOTION CARRIED

COUNCIL RESOLUTION**1:45PM**

THAT the meeting be resumed, and pursuant to section 254J(1) of the *Local Government Regulation 2012* the meeting moves into Closed Session to resume discussion on Item 7.1

Moved by: Councillor Rutherford

Seconded by: Councillor Oram

MOTION CARRIED

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr R Cheesman – Deputy Chief Executive Officer

Councillor Marika Taylor tendered her apology as she is attending a matter of Council business.

2:00PM

Mayor, Councillor Williams returned to the meeting and resumed the Chair.

COUNCIL RESOLUTION**2:15PM**

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams

Seconded by: Councillor Oram

MOTION CARRIED

7 CONFIDENTIAL REPORTS

7.1 2024/2025 BUDGET BRIEFING

File No: 8785

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Marnie Taylor - Chief Financial Officer

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

SUMMARY

This report will provide an update to Council on the progress of the 2025/2026 Budget.

COUNCIL RESOLUTION

THAT Council receive the information associated with the briefing on the 2025/2026 Budget as presented.

Moved by: Councillor Oram

Seconded by: Councillor Mathers

MOTION CARRIED

8 CLOSURE OF MEETING

There being no further business the meeting closed at 2:15pm.

SIGNATURE

CHAIRPERSON

DATE