



# **ORDINARY MEETING**

## **MINUTES**

**14 APRIL 2015**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY 14 APRIL 2015 COMMENCING AT 9.05AM**

**1 OPENING****2 PRESENT**

## Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz  
Councillor S J Schwarten  
Councillor R A Swadling  
Councillor N K Fisher

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Holmes – General Manager Regional Services  
Mr R Cheesman – General Manager Corporate Services  
Mr M Rowe – General Manager Community Services  
Mr D Stevenson – Manager Corporate and Technology  
Mr S Turner – Manager Governance Support  
Mr R Palmer – Manager Economic Development  
Ms S Reeves – Manager Regional Promotions  
Ms M Barrett – Manager Parks  
Ms E Brodel – Media and Communications Officer  
Ms T Jacobsen – Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE****COUNCIL RESOLUTION**

THAT Councillor A P Williams be granted a leave of absence.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 10 March 2015 be taken as read and adopted as a correct record.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

### **9:06AM**

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Swadling disclosed a perceived conflict of interest in respect of Item 9.3.5 – Community Assistance Fund of the Communities Committee Minutes – Community Assistance Program as she is a patron of Relay for Life, the Councillor considered her position, and advised she would not take part in the debate and will leave the meeting for that item.

## **6 BUSINESS OUTSTANDING**

Nil

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 PRESENTATION OF PETITIONS

### 8.1 PRESENTATION OF PETITION - MOUNT MORGAN HEATED SWIMMING POOL

**File No:** 7202

**Responsible Officer:** Michael Rowe – General Manager Communities

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#### SUMMARY

*Mayor Strelow tabled a petition from residents of Mount Morgan relating to the reinstatement of heating to the Mount Morgan Indoor Swimming Pool.*

#### COUNCIL RESOLUTION

THAT pursuant to s21(5)(a) *Council Meeting Procedures* the Petition be received and a report be returned to the table on options for reinvigorating the pool.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**



**8.2 PRESENTATION OF PETITION - TRAFFIC ISSUE GERMAN STREET****File No:** 8056**Responsible Officer:** Robert Holmes – General Manager Regional Services

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**SUMMARY**

*Mayor Strelow tabled a petition from residents of German Street, Norman Gardens relating to traffic issues on German Street, Norman Gardens.*

**COUNCIL RESOLUTION**

THAT pursuant to s21(5)(a) *Council Meeting Procedures* the Petition be received and referred to the Infrastructure Committee and a report on options be prepared and the petitioner be notified.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

**8.3 PRESENTATION OF PETITION - DRAINAGE ISSUE IN WACKFORD STREET****File No:** 8055**Responsible Officer:** Robert Holmes – General Manager Regional Services

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**SUMMARY**

*Councillor Swarten tabled a petition from residents of Wackford Street, Park Avenue relating to flooding and drainage issues in Wackford Street, Park Avenue.*

**COUNCIL RESOLUTION**

THAT pursuant to s21(5)(a) *Council Meeting Procedures* the Petition be received and referred to the infrastructure Committee and a report be prepared.

**Moved by:** Councillor Swarten**Seconded by:** Councillor Swadling**MOTION CARRIED**

## **9 COMMITTEE REPORTS**

### **9.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 20 MARCH 2015**

#### **COUNCIL RESOLUTION**

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 20 March 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Smith

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.1 SAFEPLAN AUDIT CONDUCTED BY LGW**

<b>File No:</b>	<b>5207</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Authorising Officer:</b>	<b>Tracy Sweeney - Manager Workforce and Strategy Ross Cheesman - General Manager Corporate Services</b>
<b>Author:</b>	<b>Tony Hauenschild - Coordinator Safety and Training</b>

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**SUMMARY**

*Presentation of results from the External Safeplan2 Audit that was conducted in 2014 by Local Government Workcare.*

**COMMITTEE RECOMMENDATION**

THAT the report on External Safeplan2 Audit be received.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.2 AUDIT & BUSINESS IMPROVEMENT COMMITTEE TRAINING ATTENDED**

**File No:** 5207  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*A brief commentary is provided in relation to Audit & Business Improvement Committee professional development activities.*

**COMMITTEE RECOMMENDATION**

THAT the report on professional development activities be received.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.3 FRAUD AND CORRUPTION CONTROL****File No:** 2562**Attachments:**

1. Fraud and Corruption Control Policy
2. Fraud and Corruption Risk Checklist
3. Fraud and Corruption Control Plan

**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology  
Ross Cheesman - General Manager Corporate Services**Author:** Kisane Ramm - Risk Management Officer

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**SUMMARY**

*Presenting the proposed Fraud and Corruption Control Policy, Guide to Fraud and Corruption Control (The Plan), and Fraud and Corruption Risk Checklists.*

**COMMITTEE RECOMMENDATION**

THAT the Committee receive the report and Council adopt the Fraud and Corruption Control Policy and the Fraud and Corruption Risk Checklists, as attached to this report.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.4 RISK REGISTERS - QUARTERLY UPDATE AS AT 30 JANUARY 2015****File No:** 8780

**Attachments:**

1. Corporate Risk Register including Quarterly Update as at 30 January 2015
2. Office of the CEO Risk Register - Quarterly Update as at 30 January 2015
3. Community Services Risk Register - Quarterly Update as at 30 January 2015
4. Corporate Services Risk Register - Quarterly Update as at 30 January 2015
5. Regional Services Risk Register - Quarterly Update as at 30 January 2015

**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology  
Ross Cheesman - General Manager Corporate Services

**Author:** Kisane Ramm - Risk Management Officer

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**SUMMARY**

*Presenting the quarterly departmental risk register updates as at 30 January 2015 and the Corporate Risk Register, which is being presented to this Committee for the first time post Council adoption.*

**COMMITTEE RECOMMENDATION**

THAT the quarterly risk register updates as at 30 January 2015 and the Corporate Risk Register, as presented in the attachments to this report, be received.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.5 INVESTIGATION AND LEGAL MATTERS****File No:** 5207**Attachments:** 1. Legal Matters - November 2014 to 31 January 2015**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Tracy Sweeney - Manager Workforce and Strategy

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**SUMMARY**

*Manager Workforce and Strategy presenting an update of year to date Investigative Matters and the current Legal Matters as at 31 January 2015.*

**COMMITTEE RECOMMENDATION**

THAT the update of investigative and legal matters for Rockhampton Regional Council be received.



**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.6 LOSS/THEFT ITEMS REPORTED TO AUDITOR GENERAL - MAY 2014 TO FEBRUARY 2015****File No:** 3911**Attachments:** 1. Loss/Theft Report - 1 May 2014 to 28 February 2015**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology  
Ross Cheesman - General Manager Corporate Services**Author:** Kellie Anderson - Coordinator Property and Insurance

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**SUMMARY**

*Coordinator Property & Insurance reporting on Loss/Theft items including those reported to the Auditor General for the period 1 May 2014 to 28 February 2015.*

**COMMITTEE RECOMMENDATION**

THAT the committee 'receives' the Loss/Theft Report for the period 1 May 2014 to 28 February 2015.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.7 BUSINESS IMPROVEMENT ACTIVITY - ACTION PROGRESS REPORT****File No:** 5207**Attachments:** 1. Business Improvement Activity - Action Progress Report**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*The Business Improvement Activity report is a requirement of the Local Government Regulation and the Internal Audit Standards and is provided for the information and action by the Committee.*

**COMMITTEE RECOMMENDATION**

THAT the Business Improvement Activity Report – Action Progress Report be received.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.8 UPDATE FROM CHIEF EXECUTIVE OFFICER**

**File No:** 5207  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*The Chief Executive Officer will provide a verbal update on matters of importance.*

**COMMITTEE RECOMMENDATION**

That the Chief Executive Officer's update be received.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.9 COMMITTEE ANNUAL SELF-ASSESSMENT**

**File No:** 5207  
**Attachments:** 1. Assessment Questionnaire  
2. Customer Needs Survey 2015  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*The Committee is required to self-assess annually.*

**COMMITTEE RECOMMENDATION**

- (1) THAT the committee considers the short 2-page template attached to this report for completion of its 2014 self-assessment. This is the same template used previously for this purpose; and
- (2) THAT the Key Customer Needs Survey attached to the report be completed for feedback to IA of the Committee's priorities, as input to the 2015 (next) Annual Audit Planning process.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.10 C3 - SEPARATION OF DUTIES - SUMMARY REPORT**

**File No:** 5207  
**Attachments:** 1. Separation of Duties - Summary Report  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*The Business Improvement Review for Separation of Duties (Pathway Systems Security) is presented for the information of the Committee.*

**COMMITTEE RECOMMENDATION**

THAT the report Business Improvement Review for Separation of Duties (Pathway Systems Security) be received.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.11 C2 - RISK REGISTER CONTENT**

**File No:** 5207  
**Attachments:** 1. C2 - Risk Register Content Report  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*The planned business improvement review for Risk Register is provided for the information of the Committee.*

**COMMITTEE RECOMMENDATION**

THAT the report on Risk Register Content - C2 be received.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.12 E3 - COMPLIANCE REVIEW OF INTERNAL AUDIT FUNCTION**

**File No:** 5207  
**Attachments:** 1. Compliance Review - Internal Audit Function  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*The attached Compliance Review of Internal Audit Function report is provided for the information of the Committee.*

**COMMITTEE RECOMMENDATION**

THAT the Compliance Review of the Internal Audit Function (E3) be received.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.13 INTERNAL AUDIT PROGRESS REPORT AGAINST ANNUAL AUDIT PLAN**

**File No:** 5207  
**Attachments:** 1. Progress of Reviews at 9 March 2015  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** John Wallace - Chief Audit Executive

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**SUMMARY**

*The attached report is provided for the information of the Committee on the progress against the Annual Audit Plan. This report is a requirement of the Local Government Regulation.*

**COMMITTEE RECOMMENDATION**

THAT the report on the progress of the planned Business Improvement Reviews be received.



**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.14 2013/2014 FINANCIAL RESULTS****File No:** 9509, 8151**Attachments:**

1. 2013-2014 Financial Statements
2. Report to Audit & Business Improvement Committee for year ended 30 June 2014 - Deloitte

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

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**SUMMARY**

*Finance Manager presenting the Audited Financial Statements as at 30 June 2014 for committee to be received. The Final Management Letter as well as a report to this committee was circulated to members via email on the 18<sup>th</sup> December 2014 but is attached again for members to read in conjunction with the Final Statements.*

**COMMITTEE RECOMMENDATION**

THAT the 2013/2014 Financial Result Report be received.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.15 FINANCE SECTION UPDATE****File No:** 8151**Attachments:** Nil**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

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**SUMMARY**

*Finance Manager providing information around the production of Audited Financial Statement preparation and other aspects of Financial Management.*

**COMMITTEE RECOMMENDATION**

THAT the report containing an update on the Finance Section be received.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.16 ROCKHAMPTON REGIONAL COUNCIL - CREDIT REVIEW****File No:** 2114**Attachments:** 1. Rockhampton Regional Council Credit Review**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

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**SUMMARY**

*The results of the Credit Review process by Queensland Treasury Corporation (QTC) on behalf of The Department of Local Government, Community Recovery and Resilience (DLGCRR) has been received and rated Council with a Moderate Rating (Neutral Outlook).*

**COMMITTEE RECOMMENDATION**

THAT the Credit Review Report received from Queensland Treasury Corporation (QTC) be received.

**Recommendation of the Audit and Business Improvement Committee, 20 March 2015****9.1.17 EXTERNAL AUDIT CLIENT STRATEGY FOR THE YEAR ENDING 30 JUNE 2015****File No:** 8151**Attachments:** 1. Client Strategy - Rockhampton Regional Council 2015**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

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**SUMMARY**

*The External Audit Strategy for the year ended 30 June 2015, as supplied by Deloitte's, is provided for Council's consideration.*

**COMMITTEE RECOMMENDATION**

THAT the Client Strategy between Rockhampton Regional Council and Deloitte be received.

**9.2 PARKS AND RECREATION COMMITTEE MEETING - 7 APRIL 2015****COUNCIL RESOLUTION**

THAT the Minutes of the Parks & Recreation Committee meeting, held on 7 April 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Parks & Recreation Committee, 7 April 2015****9.2.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Parks and Recreation Committee  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

**Recommendation of the Parks & Recreation Committee, 7 April 2015****9.2.2 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT - JANUARY 2015 - PARKS AND RECREATION COMMITTEE**

**File No:** 1464  
**Attachments:** 1. Community Services Capital Works - January 2015  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Andrew Collins - Special Projects Officer

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**SUMMARY**

*Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open spaces section.*

**COMMITTEE RECOMMENDATION**

THAT the Community Services Capital Works monthly report for January 2015 be 'received'.

**Recommendation of the Parks & Recreation Committee, 7 April 2015****9.2.3 FEBRUARY CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT**

**File No:** 1484

**Attachments:** 1. Facilities Capital Progress Report for February 2015

**Responsible Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - General Manager Community Services

**Author:** Sharon Sommerville - Coordinator Facilities

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**SUMMARY**

*This report provides information on progress during February 2015 with Parks and Recreation capital projects being undertaken by the Communities and Facilities Section.*

**COMMITTEE RECOMMENDATION**

THAT the February 2015 Progress Report from the Communities and Facilities Section in relation to Parks and Recreation capital projects be received.



**Recommendation of the Parks & Recreation Committee, 7 April 2015****9.2.4 PROPOSAL TO HOST TACTIC 2016 CONFERENCE IN ROCKHAMPTON****File No:** 8066**Attachments:** 1. TACTIC June 2014 information and registration brochure**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Margaret Barrett - Manager Parks

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**SUMMARY***Rockhampton Zoo proposes to host the TACTIC 2016 workshop.***COMMITTEE RECOMMENDATION**

THAT Council give “*In Principal*” support to the submission of a proposal to host the TACTIC 2016 training and conditioning workshop in Rockhampton in the second half of 2016, subject to budget limitation of \$20,000 and sponsorship commitment from external parties.

**Recommendation of the Parks & Recreation Committee, 7 April 2015****9.2.5 PARKS AND OPEN SPACE MONTHLY OPERATIONS REPORT - JANUARY AND FEBRUARY 2015**

**File No:** 1464  
**Attachments:** 1. Parks and Open Space Monthly Operations Report - January and February 2015  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of Parks and Open Space unit for the month of January and February 2015.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks and Open Space Unit for January and February 2015 be received.

**Recommendation of the Parks & Recreation Committee, 7 April 2015****9.2.6 LETTER OF INVITATION TO GARDENING AUSTRALIA****File No:** 1464**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY**

*Councillor Fisher suggested that Council send a formal invitation to the Producers of Gardening Australia to view our Botanic Assets and the impacts of Tropical Cyclone Marcia*

**COMMITTEE RECOMMENDATION**

THAT a formal invitation be sent to the Producers of the program “*Gardening Australia*” to view our Botanic Assets and the impacts of Tropical Cyclone Marcia.

**Recommendation of the Parks & Recreation Committee, 7 April 2015****9.2.7 FIRE TRAILS****File No:** 840**Responsible Officer:** Evan Pardon, Chief Executive Officer

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**SUMMARY**

*Mayor Strelow requested that a report on fire trails and work to date go to the next Performance and Service Committee Meeting on 28 April 2015.*

**COMMITTEE RECOMMENDATION**

THAT a report on fire trails and work to date go to the next Performance and Service Committee meeting on 28 April 2015.

**Recommendation of the Parks & Recreation Committee, 7 April 2015****9.2.8 CONCEPT PLAN FOR THE DEVELOPMENT OF GRACEMERE CEMETERY****File No:** 805**Attachments:**

1. Resolution - April 2013
2. Resolution - April 2014
3. Resolution - July 2014
4. Perspective View
5. Staging

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Vincent Morrice - Coordinator Parks Recreation Services

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**SUMMARY**

*Council has previously resolved (April 2014) that “a Development Plan for Gracemere Cemetery be progressed to facilitate use as an earth dug grave cemetery”. Concept Plans, including staging for development, have been prepared and are now presented for consideration by Council.*

**COMMITTEE RECOMMENDATION**

THAT the report be laid on the table until the next Parks and Recreation Committee meeting on 5 May 2015.

**9.3 COMMUNITIES COMMITTEE MEETING - 7 APRIL 2015****COUNCIL RESOLUTION**

THAT the Minutes of the Communities Committee meeting, held on 7 April 2015 as circulated, be received and that the recommendations contained within these minutes be adopted with the exception to item 9.3.5 - Community Assistance Fund.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Communities Committee, 7 April 2015**

9:16AM Councillor Swadling left the meeting due to a conflict of interest.

**9.3.5 COMMUNITY ASSISTANCE FUND**

**File No:** 2822  
**Attachments:** 1. Community Assistance Program - Recommendations and Assessment Comments  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Community Services

**SUMMARY**

**This report was included in the Communities Committee Meeting on 7 April 2015 however was excluded from the Committee Recommendations to be discussed during full Council.**

*Applications to the Community Assistance Program have been received from Cancer Council Queensland and Darumbal Community Youth Services Inc. The applications were assessed and both were recommended for funding for the total amount of \$5,700.*

**COUNCIL RESOLUTION**

*Applications to the Community Assistance Program have been received from Cancer Council Queensland and Darumbal Community Youth Services Inc. The applications were assessed and both were recommended for funding for the total amount of \$5,700.*

Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Amount
Cancer Council Queensland	DC Motors Masquerade Ball	\$1,605
Darumbal Community Youth Services Inc	National Youth Week Events 2015	\$4,500

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

9:17AM Councillor Swadling returned to the meeting.

**Recommendation of the Communities Committee, 7 April 2015****9.3.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE****File No:** 10097**Attachments:** 1. Business Outstanding Table for Communities**Responsible Officer:** Evan Pardon - Chief Executive Officer**Author:** Michael Rowe - General Manager Community Services

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Communities Committee be received.



**Recommendation of the Communities Committee, 7 April 2015****9.3.2 RENEWAL OF WALTER REID CULTURAL CENTRE GROUND FLOOR TENANCY AGREEMENT**

**File No:** 2210  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*In February 2014 Council agreed to offer a lease over spaces on the redeveloped ground floor of the Walter Reid Cultural Centre for a period of one year ending 30 June 2015 to three new centre tenants. At the same time the existing tenants in the remainder of the building were offered new three-year leases concluding on 28 February 2017. It is now proposed to extend the term of the leases for the ground floor tenants to this same end date of 28 February 2017.*

**COMMITTEE RECOMMENDATION**

THAT Council extend the proposed tenancy agreements with Officina Athelstane, Capricornia Arts Mob and Capricornia Printmakers' Collective for the ground floor spaces at the Walter Reid Cultural Centre for a period ending 28 February 2017 at a rate determined by applying the appropriate CPI increase as detailed in the groups' proposed agreements.

**Recommendation of the Communities Committee, 7 April 2015****9.3.3 ROCKHAMPTON ART GALLERY FUTURE DIRECTIONS**

**File No:** 465  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*The February 2015 Communities Committee of Council received a report of the Future Directions for the Rockhampton Art Gallery, referring the matter to a subsequent Councillor workshop. An option for progressing this work is now tabled before Council.*

**COMMITTEE RECOMMENDATION**

THAT Council proceed with the feasibility study detailed in the report, approving the redirection of the existing capital budget approved for the development of Concept Plans for the Theatre/Art Gallery site to fund the study.

## Recommendation of the Communities Committee, 7 April 2015

### 9.3.4 REGIONAL ARTS DEVELOPMENT FUND - RECOMMENDATIONS FROM 2014-15 ROUND THREE

**File No:** 8944

**Attachments:** 1. Regional Arts Development Fund - Recommendations from 2014-15 round 3

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Peter Owens - Manager Arts and Heritage

#### SUMMARY

*Applications received for round three of the 2014-15 Regional Arts Development Fund have been assessed by the RADF Committee and twelve are recommended for funding for a total amount of \$66,887.*

#### COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Rockhampton Woodworkers Guild Inc	To bring world class woodturner Doug Bell to Rockhampton to teach local and visiting turners	\$1,688
RSL National Servicemen's Combined Central Sub Branch Inc	To employ an artist to produce an array of jewellery to commemorate the Centenary of Gallipoli Battle in World War 1	\$945
Royal Queensland Art Society - Rockhampton Branch	To employ 2 professional visual artists to conduct two day workshops in Rockhampton	\$1,400
Central Queensland Aboriginal Corporation for Cultural Activities	To engage a facilitator to inspire creation of works through workshops for an Art to Wear exhibition. To engage a film maker to film the workshops and produce a short film	\$9,280
Arts Central Queensland Inc	To design and build a web portal to share event calendars, artists and arts organisation directories, reviews, and blog with artists and arts organisations	\$9,752 (50% met by RRC RADF, 50% met by LSC RADF)
Rockhampton Art Gallery	To commission a Rockhampton artist to produce drawings of Rockhampton's iconic bull statues to be included in the production of a tourist map for distribution by Rockhampton Art Gallery	\$3,850
School of Education and the Arts, Central Queensland University	To employ 5 artists to work with 60 year 2 students and follow up with the delivery of children's activities at Romp In The Park 2015	\$7,145
Rockhampton Regional Council	To commission 3 local artists to design and create interactive chalk drawings for footpaths of Rockhampton River Festival	\$7,281

Rockhampton Regional Council	To commission a professional photographer to create a series of works heroicising everyday people in Rockhampton, presented outdoors in large format poster prints	\$6,536
Rockhampton Regional Council	To employ The Lost Underground to collaborate with Darumbal elder Wade Mann and the community to create digital images to be project onto buildings during Rockhampton River Festival	\$18,520
Emma Ward	To attend a 3 day workshop with international mixed media artist Cas Holmes	\$258
Amber Countryman	To attend a 3 day workshop with international mixed media artist Cas Holmes	\$232
		\$66,887

**Recommendation of the Communities Committee, 7 April 2015****9.3.6 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT - JANUARY 2015**

**File No:** 1464  
**Attachments:** 1. Communities and Facilities Monthly Operational Report  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Community Services

---

**SUMMARY**

*This report provides information on the activities of the Communities and Facilities section for the month of January 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for the month of January 2015 be received.

**Recommendation of the Communities Committee, 7 April 2015****9.3.7 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT - FEBRUARY 2015**

**File No:** 1464  
**Attachments:** 1. Communities and Facilities Monthly Operational Report  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Community Services

---

**SUMMARY**

*This report provides information on the activities of the Communities and Facilities section for the month of February 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for the month of February 2015 be received.

**Recommendation of the Communities Committee, 7 April 2015****9.3.8 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR JANUARY 2015****File No:** 1464**Attachments:** 1. ARTS AND HERITAGE MONTHLY  
OPERATIONS REPORT FOR JANUARY 2015**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

---

**SUMMARY**

*The report provides information on the programs and activities of the Arts and Heritage section for January 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Monthly Operations Report of the Arts and Heritage section for January 2015 be received.

**Recommendation of the Communities Committee, 7 April 2015****9.3.9 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR FEBRUARY 2015****File No:** 1464**Attachments:** 1. Arts and Heritage Monthly Operations Report  
for February 2015**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*The report provides information on the programs and activities of the Arts and Heritage section for February 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Monthly Operations Report of the Arts and Heritage section for February 2015 be received.



**Recommendation of the Communities Committee, 7 April 2015****9.3.10 PROPOSAL TO DELIVER TWILIGHT MOVIE PROGRAM****File No:** 7104**Attachments:** 1. Proposal from Total PartyFX to deliver  
Twilight Movies in Rockhampton**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*Mr Ben Dyer of Total PartyFx has written to Council offering his company's services to deliver the annual Twilight Movie program on behalf of Council, on a fee for service basis.*

**COMMITTEE RECOMMENDATION**

THAT Council advise Mr Dyer that it will take up Option 1 of his offer to deliver the Twilight Movie program in the Rockhampton region.

**9.4 HEALTH AND COMPLIANCE COMMITTEE MEETING - 7 APRIL 2015****COUNCIL RESOLUTION**

THAT the Minutes of the Health & Compliance Committee meeting, held on 7 April 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Health & Compliance Committee, 7 April 2015****9.4.1 FOOD BUSINESS LICENSING AT ROCKHAMPTON SHOW EVENTS**

**File No:** 6530  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Community Standards and Compliance

---

**SUMMARY**

*The Environment and Public Health Unit seeks Council's guidance on how the Unit responds to identifying unlicensed licensable food businesses at the Rockhampton Shows.*

**COMMITTEE RECOMMENDATION**

THAT an Environmental Health Officer may require the operator of an unlicensed licensable food business at the Rockhampton Show to cease operation until a food business licence is obtained.

**Recommendation of the Health & Compliance Committee, 7 April 2015****9.4.2 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE SECTION FOR JANUARY 2015****File No:** 1464

**Attachments:**

1. Monthly Operations Report From Community Standards and Compliance Section for January 2015
2. Traffic Light Report for Community Standards and Compliance for the month of January 2015
3. Financial Matters Report - Community Standards and Compliance Section for January 2015

**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

---

**SUMMARY**

*The Monthly Operations Report for Community Standards and Compliance Section as at 31 January 2015 is presented for Councillor's information.*

**COMMITTEE RECOMMENDATION**

THAT the Community Standards and Compliance Monthly Operations Report for January 2015 be received.

**Recommendation of the Health & Compliance Committee, 7 April 2015****9.4.3 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE SECTION FOR FEBRUARY 2015****File No:** 1464

**Attachments:**

1. Monthly Operations Report Community Standards and Compliance Section Period Ended February 2015
2. Traffic Light Report for February 2015
3. Financial Matters Report for Community Standards and Compliance Unit February 2015

**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

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**SUMMARY**

*The monthly Operations Report for Community Standards and Compliance Section as at 28<sup>th</sup> February 2015 is presented for Councillor's information.*

**COMMITTEE RECOMMENDATION**

THAT the Community Standards and Compliance Monthly Operations Report for February 2015 be received.

**9.5 BUSINESS ENTERPRISE COMMITTEE MEETING - 8 APRIL 2015****COUNCIL RESOLUTION**

THAT the Minutes of the Business Enterprise Committee meeting, held on 8 April 2015 as circulated, be received and that the recommendations contained within these minutes be adopted with an amendment to 9.5.5 – Resource Industry Advisory Group.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Business Enterprise Committee, 8 April 2015****9.5.5 RESOURCE INDUSTRY ADVISORY GROUP****File No:** 8444**Attachments:** Nil**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY**

This report was included in the Business Enterprise Committee Meeting on 8 April 2015 however it was raised during the Council Meeting for an amendment to the resolution be considered by full Council.

*General discussion regarding the Resource Industry Advisory Group and Arrow Pipeline.*

**COMMITTEE RECOMMENDATIONCOUNCIL RESOLUTION**

THAT a meeting of the Resource Industry Advisory Group be convened prior to the end of June 2015.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED**

**Recommendation of the Business Enterprise Committee, 8 April 2015****9.5.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE****File No:** 10097**Attachments:** 1. Business Outstanding Table for Business Enterprise Committee**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Business Enterprise Committee be received.



**Recommendation of the Business Enterprise Committee, 8 April 2015****9.5.2 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -  
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT****File No:** 7927**Attachments:** 1. **Airport Monthly Operations & Annual  
Performance Plan Report****Authorising Officer:** **Ross Cheesman - General Manager Corporate Services****Author:** **Trevor Heard - Manager Rockhampton Airport**

---

**SUMMARY**

*The monthly operations and annual performance plan report for the Rockhampton Airport as at 28 February 2015 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 28 February 2015 be "received".

**COMMITTEE RECOMMENDATION**

THAT a report come back to the Committee regarding the Rockhampton sign at the Airport with appropriate options.

**Recommendation of the Business Enterprise Committee, 8 April 2015****9.5.3 ROCKHAMPTON REGIONAL WASTE & RECYCLING MONTHLY OPERATIONS  
REPORT FOR PERIOD ENDING 28 FEBRUARY 2015****File No:** 7927**Attachments:** 1. Rockhampton Regional Waste & Recycling  
Monthly Operations Report February 2015**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Craig Dunglison - Manager RRWR

---

**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of February 2015.*

**COMMITTEE RECOMMENDATION**

THAT the RRWR Operations Report for the period ended 28 February 2015 be received.

**Recommendation of the Business Enterprise Committee, 8 April 2015****9.5.4 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS AND ANNUAL PERFORMANCE REPORT****File No:** 7927**Attachments:** 1. RRWR Monthly Operations and Annual Performance Report**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Craig Dunlison - Manager RRWR

---

**SUMMARY**

*This report is a combination of the Monthly Section Report and the Quarterly Report as required under the Rockhampton Regional Waste and Recycling Annual Performance Plan for the quarter ending the 31 December 2014.*

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Regional Waste and Recycling Monthly operations and Annual Performance Plan report be received.

**9.6 WATER COMMITTEE MEETING - 8 APRIL 2015****COUNCIL RESOLUTION**

THAT the Minutes of the Water Committee meeting, held on 8 April 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Belz  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Water Committee, 8 April 2015****9.6.1 BUSINESS OUTSTANDING TABLE FOR WATER COMMITTEE****File No:** 10097**Attachments:** 1. Business Outstanding Table for Water Committee**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Water Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Water Committee be received.

**Recommendation of the Water Committee, 8 April 2015****9.6.2 FRW ANNUAL PERFORMANCE PLAN AS AT 31 DECEMBER 2014****File No:** 1466**Attachments:**

1. Customer Service Standards as at 31 December 2014
2. Customer Service and Financial Targets as at 31 December 2014
3. Non Compliance Comments

**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Nimish Chand - Manager FRW

---

**SUMMARY**

*Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted 2014/15 Performance Plan. This report as at 31 December 2014 is presented for the Committee's information.*

**COMMITTEE RECOMMENDATION**

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 31 December 2014 be received.

**Recommendation of the Water Committee, 8 April 2015****9.6.3 FRW MONTHLY OPERATIONS REPORT - JANUARY 2015****File No:** 1466**Attachments:** 1. **FRW Monthly Operations Report - January 2015****Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Nimish Chand - Manager FRW

---

**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 January 2015.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report for January 2015 be received.

**Recommendation of the Water Committee, 8 April 2015****9.6.4 FRW MONTHLY OPERATIONS REPORT - FEBRUARY 2015****File No:** 1466**Attachments:** 1. FRW Monthly Operations Report - February 2015**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Nimish Chand - Manager FRW

---

**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 28 February 2015.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report for February 2015 be received.



**9.7 INFRASTRUCTURE COMMITTEE MEETING - 8 APRIL 2015****COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 8 April 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Infrastructure Committee, 8 April 2015****9.7.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE****File No:** 10097**Attachments:** 1. **Business Outstanding Table for Infrastructure Committee****Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Infrastructure Committee be received.

**Recommendation of the Infrastructure Committee, 8 April 2015****9.7.2 DIPLOCK STREET LOCAL AREA TRAFFIC MANAGEMENT**

**File No:** 5252

**Attachments:**

1. Diplock Street LATM Options Summary Table
2. Diplock Street LATM Options Layout

**Authorising Officer:** Martin Crow - Manager Engineering Services  
Robert Holmes - General Manager Regional Services

**Author:** Angus Russell - Coordinator Strategic Infrastructure

---

**SUMMARY**

*Preliminary design and cost estimates have been prepared in relation to the Local Area Traffic Management (LATM) devices to be trialled on the Diplock Street / Honour Street and Diplock Street / Wooster Street intersections. Treatment options prepared in accordance with previous Council resolutions are presented for Council's consideration.*

**COMMITTEE RECOMMENDATION****THAT:**

1. Option 1 for both the intersection of Diplock and Honour Streets and Diplock and Wooster Streets be proposed to the residents adjacent to these intersections for comment; and
2. Subject to the results of consultation with adjacent residents, Option 1 be implemented under the Traffic and Road Safety Minor Capital Works Program in conjunction with use of "Changed Traffic Conditions" at the intersection of Diplock and Wooster Streets.

**Recommendation of the Infrastructure Committee, 8 April 2015****9.7.3 TRAFFIC MANAGEMENT TREATMENTS IN FOSTER STREET, DOUGLAS STREET AND MIDDLE ROAD GRACEMERE**

**File No:** 9718

**Attachments:** 1. LATM Layout and Vehicle Turn Path Drawings

**Authorising Officer:** Martin Crow - Manager Engineering Services  
Robert Holmes - General Manager Regional Services

**Author:** Angus Russell - Coordinator Strategic Infrastructure

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**SUMMARY**

*In September 2014, Council resolved to design options for traffic calming entry treatments at the intersections of Stewart Street with Foster Street, Douglas Street and Middle Road in order to constrain but not prevent the movement of non-restricted heavy vehicles. Preliminary designs have indicated that access must be restricted to vehicles larger than 12.5m in length as a 19m semi-trailer and a B-double share the same swept path movement. This report presents the preliminary designs for these entry treatments and seeks a Council decision to approve the vehicle restriction.*

**COMMITTEE RECOMMENDATION**

THAT the matter be layed on the table pending a further report on issues raised by business and property owners in the area.

**Recommendation of the Infrastructure Committee, 8 April 2015****9.7.4 DEAN STREET U-TURN FACILITY AT VALLIS STREET****File No:** 5252**Attachments:**

1. Summary of Options
2. Layout of Options
3. Option 2 Vehicle Turn Paths

**Authorising Officer:** Martin Crow - Manager Engineering Services  
Robert Holmes - General Manager Regional Services**Author:** Angus Russell - Coordinator Strategic Infrastructure

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**SUMMARY**

*In response to representations received by Council regarding the traffic safety issues associated with vehicles performing a U-turn at the intersection of Dean and Vallis Streets to enter the IGA Supermarket, Officers have identified four (4) individual options designed to improve the safety and operation of the intersection. Details of each option and the pros and cons associated with each option are outlined below for the Committee's consideration.*

**COMMITTEE RECOMMENDATION**

1. THAT Option 2 be endorsed on the basis that it is the most cost effective solution that achieves the desired traffic safety improvements for the intersection of Dean and Vallis Streets;
2. THAT subject to the outcomes of consultation with adjacent businesses and residents, Option 2 be implemented under the Traffic and Road Safety Minor Capital Works Program; and
3. THAT the issue regarding semi-trailers accessing the IGA Supermarket loading dock be raised with representatives of the IGA Supermarket and they be requested to comply with the requirements of their development approvals.

**Recommendation of the Infrastructure Committee, 8 April 2015****9.7.5 REQUEST FOR GIVE WAY SIGNS IN MENZIES STREET****File No:** 8056**Attachments:**

1. Letter from Cr Swarten - Request for Installation of Road Safety Signs
2. RRC Officer's Briefing Paper
3. Map of area - Menzies & Gray Streets
4. Map of area - Menzies & Rice St

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Robert Holmes - General Manager Regional Services

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**SUMMARY**

*Following approaches by constituents, Councillor Swarten, by correspondence dated 11 February 2015, has requested that the intersections of Menzies Street and Gray Street and Menzies Street and Rice Street in Park Avenue be assessed with a view to installing Give Way signage to enhance the safety of those intersections.*

**COMMITTEE RECOMMENDATION**

1. THAT at the intersection of Menzies Street and Gray Street Give Way signage be installed on the Gray Street legs; and
2. THAT at the intersection of Menzies Street and Rice Street Give Way signage be installed on the Menzies Street legs.

**Recommendation of the Infrastructure Committee, 8 April 2015****9.7.6 REQUEST TO HAVE UN-NAMED ROAD INCLUDED ON COUNCIL'S ROAD REGISTER - MORINISH**

**File No:** 7750  
**Attachments:** 1. Map - Morinish Road 8 parcels  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** David Bremert - Manager Civil Operations

---

**SUMMARY**

*A request has been received from Mr Matt Frankish to include an un-named road on the road register and that a level of upgrade be carried out to that road as it is used by a number of property owners.*

**COMMITTEE RECOMMENDATION**

1. THAT the un-named road that services the properties highlighted in the attachment to the report be included in the Road Register and minor upgrade works be undertaken.
2. THAT the property owners along the unnamed road in recommendation by the above be written to seeking suggestions for a suitable name for the road.

**Recommendation of the Infrastructure Committee, 8 April 2015****9.7.7 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - MARCH 2015****File No:** 7028**Attachments:**

1. Monthly Operations Report - Civil Operations  
- 31 January 2015
2. Works Program - February - March 2015

**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** David Bremert - Manager Civil Operations

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**SUMMARY**

*This report outlines Civil Operations Monthly Operations Report as at 31 January 2015 and also Works Program of planned projects for the months February – March 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Monthly Operations Report for March 2015 be received.



**Recommendation of the Infrastructure Committee, 8 April 2015****9.7.8 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - APRIL 2015****File No:** 7028**Attachments:**

1. Monthly Operations Report - Civil Operations  
- 28 February 2015
2. Works Program - March - April 2015

**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** David Bremert - Manager Civil Operations

---

**SUMMARY**

*This report outlines Civil Operations Monthly Operations Report 28 February 2015 and also Works Program of planned projects for March – April 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Monthly Operations Report for April 2015 be received.

**Recommendation of the Infrastructure Committee, 8 April 2015****9.7.9 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - MARCH 2015****File No:** 7028**Attachments:** 1. Monthly Operations Report - Engineering Services - 31 January 2015**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Martin Crow - Manager Engineering Services

---

**SUMMARY**

*This report outlines Engineering Services Monthly Operations Report for the period ending 31 January 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Engineering Services Monthly Operations Report for January 2015 be received.

**Recommendation of the Infrastructure Committee, 8 April 2015****9.7.10 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - APRIL 2015****File No:** 7028**Attachments:** 1. Monthly Operations Report - Engineering Services - 28 February 2015**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Martin Crow - Manager Engineering Services

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**SUMMARY**

*This report outlines Engineering Services Monthly Operations Report for the period to the end of February 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Engineering Services Monthly Operations Report for April 2015 report be received.

## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 COUNCILLOR TONY WILLIAMS - REQUEST TO ATTEND 4TH LOCAL GOVERNMENT FINANCE SUMMIT, BRISBANE, 21-23 APRIL 2015

**File No:** 8291  
**Attachments:** 1. Summit Program  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Shane Turner - Manager Governance Support

---

#### SUMMARY

*Councillor Tony Williams has requested approval to attend the 4<sup>th</sup> Local Government Finance Summit to be held in Brisbane from 21-23 April 2015.*

#### COUNCIL RESOLUTION

THAT Councillor Tony Williams be authorised to attend the 4<sup>th</sup> Local Government Finance Summit to be held in Brisbane from 21-23 April 2015.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**10.2 MUNICIPAL ASSOCIATION OF VICTORIA - 2015 THE FUTURE OF LOCAL GOVERNMENT NATIONAL SUMMIT - MELBOURNE, 28-29 MAY 2015****File No:** 8291**Attachments:** 1. 2015 Future of Local Government National Summit**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Megan Careless - Executive Support Officer

---

**SUMMARY**

*Municipal Association of Victoria advising the National Summit, 2015 The Future of Local Government is being held in Melbourne on Thursday 28 May and Friday 29 May 2015.*

**COUNCIL RESOLUTION**

THAT Councillor Greg Belz, in his role of Vice President of Australian Local Government Association, be approved to attend the Municipal Association of Victoria 2015 National Summit, The Future of Local Government being held in Melbourne on 28 and 29 May 2015.

**Moved by:** Councillor Swadling**Seconded by:** Councillor Smith**MOTION CARRIED**

**10.3 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CANBERRA -  
14 TO 17 JUNE 2015**

**File No:** 8291  
**Attachments:** 1. Program and Registration Form  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

**SUMMARY**

*Australian Local Government Association inviting Council to attend the National General Assembly of Local Government to be held in Canberra from 14 to 17 June 2015.*

**COUNCIL RESOLUTION**

THAT Mayor Strelow be authorised to attend the National General Assembly of Local Government to be held in Canberra from 14 to 17 June 2015.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**10.4 APPOINTMENT OF ACTING MAYOR - 21 AND 22 APRIL 2015**

**File No:** 10072  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

**SUMMARY**

*As Mayor and Deputy Mayor will both be absent from 21 to 22 April 2015 the appointment of an Acting Mayor for this period is required.*

**COUNCIL RESOLUTION**

THAT Councillor Smith be appointed as Acting Mayor for the period 21 to 22 April 2015.

**Moved by:** Councillor Fisher  
**Seconded by:** Mayor Strelow

**MOTION CARRIED**

## 11 OFFICERS' REPORTS

### 11.1 DEFENCE ADVOCACY

**File No:** 10684  
**Attachments:** 1. Consultant's progress report dated 6 March 2015  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Rick Palmer - Manager Economic Development

---

#### SUMMARY

*This report contains a progress report from Council's Defence Consultant together with recommendations for the next steps.*

#### COUNCIL RESOLUTION

THAT Council endorses the actions suggested by the Defence Consultant.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED**



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**11.2 RETROSPECTIVE APPROVAL TO MAKE SPECIFIED CONTRACTS UNDER THE LG REGULATION (2012) EMERGENCY PROVISIONS**

**File No:** 5883  
**Attachments:** 1. New Supplier List - Post TC Marcia Clean-up  
**Authorising Officer:** Ross Cheesman - General Manager Corporate Services  
**Author:** Drew Stevenson - Manager Corporate and Technology

---

**SUMMARY**

*This report is seeking retrospective approval from Council to make a range of procurement contracts under the emergency provisions set-out by the Local Government Regulations for the purposes of supporting the urgent regional clean-up post TC Marcia.*

**COUNCIL RESOLUTION**

THAT Council provide retrospective approval to establish procurement contracts with the suppliers as listed in this report under the Local Government Regulation 2012 s235(c) emergency provisions.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

9:38AM Councillor Swadling left the meeting and did not return.

**11.3 2016 WORLD BRAHMAN CONGRESS**

**File No:** 647  
**Attachments:** 1. Letter from Australian Brahman Breeders Association estimating economic impact of 2016 World Brahman Congress  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Rick Palmer - Manager Economic Development

---

**SUMMARY**

*This report outlines the economic benefits which the 2016 World Brahman Congress are expected to bring to the Rockhampton Region.*

**COUNCIL RESOLUTION**

THAT Council contribute \$45,000 as sponsorship for the 2016 World Brahman Congress.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED UNANIMOUSLY**

**11.4 RIVER FESTIVAL & REGIONAL PROMOTIONS ACTIVITY**

**File No:** 6097  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Sarah Reeves - Manager Regional Promotions

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**SUMMARY**

*The Manager Regional Promotions will present an overview of the Rockhampton River Festival event plan, promotional projects underway for current financial year and proposed projects for the coming financial year.*

**COUNCIL RESOLUTION**

THAT Council receive the report and provide feedback at the end of the presentation.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**11.5 TEMPORARY CLOSURE OF KERSHAW GARDENS**

**File No:** 1464  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*Kershaw Gardens was heavily impacted by Tropical Cyclone Marcia in February 2015. In order to ensure public safety and enable the remediation and reconstruction of the Gardens, full closure is required.*

10:25AM Councillor Belz left the meeting.

10:30AM Councillor Belz returned to the meeting.

**COUNCIL RESOLUTION**

THAT Council approve:

1. In accordance with Council Local Law No 4 (Local Government Controlled Areas, Facilities and Roads) 2011, section 8, the temporary closure of Kershaw Gardens in order to carry out restoration and construction works arising from the impact of TC Marcia;
2. In accordance with Council Local Law No 4 (Local Government Controlled Areas, Facilities and Roads) 2011, section 8 (2) this closure to be for an initial period of six months;
3. Area of closure in accordance with the approved rehabilitation and restoration plan; and
4. Opening of parts of the park as early as possible with a focus on the area facing the Bruce Highway and that the bunting and fencing be moved and minimised as quickly as it is safe to do so.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

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**11.6 REUSE OF TIMBER SALVAGED FROM ROCKHAMPTON BOTANIC GARDENS  
AND KERSHAW GARDENS**

**File No:** 1464  
**Attachments:** 1. Photographs of Timber Stockpile  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*As part of the Clear and Salvage phase post Tropical Cyclone Marcia, a significant amount of timber has been stockpiled to allow the opportunity for future unspecified uses. This report outlines possible uses for and disposal of the stockpiled timber.*

10:34AM Chief Executive Officer left the meeting.

10:36AM Chief Executive Officer returned to the meeting.

**COUNCIL RESOLUTION**

THAT Council calls for expressions of interest for the use of the various lots of timber and that a report be brought back to the Parks and Recreation Committee.

- At least one piece of timber to be made into a sculpture

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

## **12 STRATEGIC REPORTS**

Nil

## **13 NOTICES OF MOTION**

Nil

## **14 QUESTIONS ON NOTICE**

Nil



**15 URGENT BUSINESS\QUESTIONS**

Chief Executive Officer raised that an additional report on the Organisational Structure be considered as a part of closed session.

## 16 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 17.1 Entertainment Activity for Rockhampton River Festival

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

**Moved by:** Councillor Smith

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

#### 17.2 Rockhampton River Festival Update and Tender/Quote Consideration Plan

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**Moved by:** Councillor Rutherford

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

#### 17.3 Electoral Arrangements 2016 Quadrennial Local Government Election

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Rutherford

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

#### 15.1 Organisational Structure

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to the Organisational Structure.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**COUNCIL RESOLUTION****10:45AM**

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:**                      **Councillor Rutherford**

**Seconded by:**              **Councillor Smith**

**MOTION CARRIED**

**10:45AM**

Mayor Strelow declared that the meeting be adjourned.

**COUNCIL RESOLUTION****11:00AM**

Mayor Strelow declared that the meeting be resumed.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Belz

**MOTION CARRIED**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz  
Councillor S J Schwarten  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Holmes – General Manager Regional Services  
Mr R Cheesman – General Manager Corporate Services  
Mr M Rowe – General Manager Community Services  
Mr D Stevenson – Manager Corporate and Technology  
Ms E Brodel – Media and Communications Officer  
Ms T Jacobsen – Governance Support Officer

11:28 Councillor Belz left the meeting.

11:31 Councillor Belz returned to the meeting.

**COUNCIL RESOLUTION****12:14PM**

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## 17 CONFIDENTIAL REPORTS

### 17.1 ENTERTAINMENT ACTIVITY FOR ROCKHAMPTON RIVER FESTIVAL

**File No:** 6097  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Sarah Reeves - Manager Regional Promotions

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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#### SUMMARY

*The Rockhampton River Festival program plans to include a number of free family friendly entertainment performances. One particular performance requires the purchase of a plane ticket from Los Angeles if sponsorship cannot be secured.*

#### COUNCIL RESOLUTION

THAT Council approve the purchase of a plane ticket from Los Angeles if sponsorship cannot be sourced for the Rockhampton River Festival.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

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**17.2 ROCKHAMPTON RIVER FESTIVAL UPDATE AND TENDER/QUOTE CONSIDERATION PLAN****File No:** 6097**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Sarah Reeves - Manager Regional Promotions

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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**SUMMARY**

*This report provides an update on the Rockhampton River Festival including the tender/quote consideration plan.*

**COUNCIL RESOLUTION**

THAT Council receives this report and adopts the Tender/Quote Consideration Plan under s230 of the Local Government Regulation.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

**17.3 ELECTORAL ARRANGEMENTS 2016 QUADRENNIAL LOCAL GOVERNMENT ELECTION****File No: 5827**

**Attachments:**

1. Table showing elector numbers per proposed Divisional Electoral options
2. Proposed Electoral Divisions - Option 1
3. Proposed Electoral Divisions - Option 2
4. Proposed Electoral Divisions - Option 3
5. Proposed Electoral Divisions - Option 4
6. Indicative Cost to run 2016 Local Government Election for Rockhampton Regional Council
7. Response from Minister for Infrastructure, Local Government & Planning

**Authorising Officer: Evan Pardon - Chief Executive Officer****Author: Shane Turner - Manager Governance Support**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**SUMMARY**

*This report provides further information to be submitted to both the Department of Infrastructure, Local Government and Planning and the Electoral Commission Queensland regarding Electoral Arrangements for the 2016 Local Government Elections.*

**COUNCIL RESOLUTION**

THAT Council writes to the Minister for Infrastructure, Local Government and Planning to request that the Minister consider that the 2016 Rockhampton Regional Council Local Government Election be conducted by way of a full Postal Vote election.

**Moved by: Mayor Strelow****Seconded by: Councillor Fisher****The Mayor was required to use her casting vote.****MOTION CARRIED**

Councillor Belz and Councillor Schwarten recorded their vote against the Motion

**COUNCIL RESOLUTION**

THAT Council receives the report and resolves to provide the information contained in the report and attachments to the Department of Infrastructure, Local Government and Planning and the Electoral Commission Queensland, that the Council considers Option Number 3 be the preferred Divisional Boundaries for the Rockhampton Regional Council Electoral Divisions;

**Moved by: Councillor Smith****Seconded by: Councillor Rutherford****MOTION CARRIED**

Councillor Belz And Councillor Fisher Recorded their vote against the Motion

## 15 URGENT BUSINESS/QUESTIONS

### 15.1 ORGANISATIONAL STRUCTURE

**File No:** 289

**Responsible Officer:** Evan Pardon – Chief Executive Officer

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#### SUMMARY

*Chief Executive Officer raised that an additional report on the Organisational Structure be considered as a part of closed session.*

#### COUNCIL RESOLUTION

THAT Council adopts the structural changes proposed that primarily sees the inclusion of an Executive Manager Regional Development reporting direct to the Chief Executive Officer.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Fisher

**MOTION CARRIED**



## **16 CLOSURE OF MEETING**

**There being no further business the meeting closed at 12:22PM.**

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SIGNATURE

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CHAIRPERSON

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DATE