



# **SPECIAL MEETING**

## **MINUTES**

**25 MARCH 2026**

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**REPORT OF THE SPECIAL MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 25 MARCH 2026 COMMENCING AT 11:01AM**

**1 OPENING**

1.1 Acknowledgement of Country

**2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

## 5 OFFICERS' REPORTS

### 5.1 DRAFT 2026-27 OPERATIONAL PLAN

**File No:** 8320  
**Authorising Officer:** Travis Pegrem - Acting General Manager Workforce and Governance  
Evan Pardon - Chief Executive Officer  
**Author:** Shannon Jennings - Coordinator Legal and Governance

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#### SUMMARY

*Draft Operational Plan actions and targets for the financial year 2026-27 are presented for Councillor discussion.*

11:03am The Chief Executive Officer attended the meeting

11:04am Councillor Oram attended the meeting

#### COUNCIL RESOLUTION

THAT the matter lay on the table until further advice is provided for item 33.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Taylor

**MOTION CARRIED UNANIMOUSLY**

## 6 CLOSED SESSION

### COUNCIL RESOLUTION

11:31am

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

#### 7.1 2025/2026 Budget Briefing

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

**Moved by: Mayor Williams**

**Seconded by: Councillor Wickerson**

**MOTION CARRIED UNANIMOUSLY**

### COUNCIL RESOLUTION

12:40pm

THAT pursuant to s5.12 Council Meeting Procedures the meeting moves out of Closed Session and be opened to the public.

**Moved by: Councillor Oram**

**Seconded by: Councillor Taylor**

**MOTION CARRIED**

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## 7 CONFIDENTIAL REPORTS

### 7.1 2025/2026 BUDGET BRIEFING

**File No:** 8785

**Authorising Officer:** Marnie Taylor - General Manager Organisational Services

**Author:** Tisin Simon - Manager Finance

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

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#### SUMMARY

*This report will provide an update to Council on the progress of the 2026/2027 Budget.*

12:08pm The Chief Executive Officer left the meeting

12:11pm The Chief Executive Officer returned to the meeting

12:13pm Councillor Taylor left the meeting

12:16pm Councillor Taylor returned to the meeting

#### COUNCIL RESOLUTION

THAT Council receive the information associated with the briefing on the 2026/2027 Budget as presented.

**Moved by:** Mayor Williams

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**8 CLOSURE OF MEETING**

There being no further business the meeting closed at 12:40 pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE