



ORDINARY MEETING

MINUTES

8 SEPTEMBER 2026

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 8 SEPTEMBER 2026 COMMENCING AT 9:01AM**

1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer – Pastor Keith Rose, Rocky Wesleyan Methodist Church

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse (Videotelephony)

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting of 25 August 2026 be confirmed.

Moved by: Councillor Oram

Seconded by: Councillor Taylor

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

I, Councillor Edward Oram declare a Conflict of Interest in Item 16.5 Commercial Leasing Matter. My daughter is employed by the lessee which is directly affected by the matter before Council. A reasonable person could perceive that this relationship may affect my impartiality. I therefore declare a Conflict of Interest and will leave the meeting.

I, Councillor Shane Latcham declare a Conflict of Interest in Item 16.4 – Tender 16698 – Lease of Old Squash Courts, 36 Thompson Avenue, Mount Morgan. This conflict of interest arises as I have an active interest in a property in the Mount Morgan CBD. I will be dealing with this conflict of interest by leaving the meeting room and staying away from the place where the meeting is being held when this matter is being discussed meeting.

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL

File No: 10097

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Ordinary Council is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Business Outstanding Table for Ordinary Council be received.

Moved by: Councillor Rutherford

Seconded by: Councillor Oram

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE - 28 AUGUST 2026

COUNCIL RESOLUTION

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 28 August 2026 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Latcham

Seconded by: Councillor Mathers

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.1 CEO UPDATE**

File No: 13900
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Chief Executive Officer providing an update on matters of importance.

COMMITTEE RECOMMENDATION

THAT the Chief Executive Officer's update be received.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.2 QAO BRIEFING PAPER**

File No: 9509
Authorising Officer: Marnie Taylor - General Manager Organisational Services
Author: Tisin Simon - Manager Finance

SUMMARY

A Briefing Paper from the Queensland Audit Office is provided for Committee review.

COMMITTEE RECOMMENDATION

THAT the Queensland Audit Office Briefing Paper be received.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.3 FINANCE SECTION UPDATE**

File No: 8148
Authorising Officer: Marnie Taylor - General Manager Organisational Services
Author: Tisin Simon - Manager Finance

SUMMARY

Manager Finance providing a Financial Update on matters for the conclusion of the 2025/2026 Financial Year.

COMMITTEE RECOMMENDATION

THAT the Finance Section Update report be received.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.4 LOSS/THEFT ITEMS - JUNE TO JULY 2026**

File No: 3911
Authorising Officer: Megan Younger - Manager Corporate and Technology Services
Marnie Taylor - General Manager Organisational Services
Author: Kellie Roberts - Coordinator Property and Insurance

SUMMARY

This report presents details of the Loss/Theft Items for the period June to July 2026.

COMMITTEE RECOMMENDATION

THAT the Committee receives the Loss/Theft Items – June to July 2026 report.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.5 INFORMATION SYSTEMS - CYBER SECURITY UPDATE**

File No: 12177
Authorising Officer: Marnie Taylor - General Manager Organisational Services
Author: Megan Younger - Manager Corporate and Technology Services

SUMMARY

The purpose of this report is to provide the committee with an overview of the current state of cyber security within Rockhampton Regional Council.

COMMITTEE RECOMMENDATION

THAT the Information Systems - Cyber Security Update report be received.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.6 MAJOR PROJECT UPDATE**

File No: 13900
Authorising Officer: Peter Kofod - General Manager Regional Services
Evan Pardon - Chief Executive Officer
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Project reports for May 2026 are present for the two current major projects.

COMMITTEE RECOMMENDATION

THAT the update on major projects be 'received'.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.7 ASSET MANAGEMENT**

File No: 13900
Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services
Author: Andrew Whitby - Acting Manager Infrastructure Planning

SUMMARY

Coordinator Assets and GIS providing an update on outstanding business.

COMMITTEE RECOMMENDATION

THAT the update on outstanding business be 'received'.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.8 WATER MANAGEMENT PRACTICES INCLUDING SCADA SECURITY REVIEW REPORT**

File No: 5207
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Peter Kofod - General Manager Regional Services

SUMMARY

Update to the report to the Audit and Business Improvement Committee in November 2025.

COMMITTEE RECOMMENDATION

THAT the Water Management Practices including SCADA Security Review report be received.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.9 WORK HEALTH & SAFETY UPDATE**

File No: 4868
Authorising Officer: Lisa Caffery - General Manager Workforce and Governance
Author: Tony Hauenschild - Coordinator Safety, Training & Wellbeing

SUMMARY

General Manager Workforce and Governance presenting an update on work health and safety matters for the 2025/26 financial year for the information of the committee.

COMMITTEE RECOMMENDATION

THAT the 2025/26 Work Health and Safety Update be received.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.10 INVESTIGATION AND LEGAL MATTERS PROGRESS REPORT**

File No: 1830
Authorising Officer: Lisa Caffery - General Manager Workforce and Governance
Author: Travis Pegrem - Manager People & Capability

SUMMARY

Manager People and Capability presenting an update of financial year to date Investigative Matters and the current Legal Matters progress report.

COMMITTEE RECOMMENDATION

THAT the update of Investigation and Legal Matters Progress report be received.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.11 CAE UPDATE**

File No: 13900
Authorising Officer: Lisa Caffery - General Manager Workforce and Governance
Author: Lisa Caffery - General Manager Workforce and Governance

SUMMARY

Standing placeholder for any matters requiring discussion or for information to the committee.

COMMITTEE RECOMMENDATION

THAT the verbal CAE update be received.

THAT the Three Year Strategic Plan Internal Audit Plan FY2026-FY2028 is approved and that there is capacity to undertake reviews of emerging risks to be 15 days.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.12 REVIEWED AUDIT AND BUSINESS IMPROVEMENT COMMITTEE POLICY**

File No: 5207
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Lisa Caffery - General Manager Workforce and Governance

SUMMARY

The attached reviewed policy is provided as an update for the Audit and Business Improvement Committee, with the suggested changes now incorporated.

COMMITTEE RECOMMENDATION

THAT the Audit and Business Improvement Committee Administrative Policy report be received.

THAT the recommended Audit and Business Improvement Committee Administrative Policy, with the agreed amendments as amended in the meeting, be adopted.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.13 INTERNAL AUDIT PROGRESS REPORT**

File No: 5207
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Lisa Caffery - General Manager Workforce and Governance

SUMMARY

This report provides an update for the Audit and Business Improvement Committee on the progress of the internal audit function. Due to reporting timeframes, the Internal Audit Progress report will be circulated separately to Committee members, rather than being included in the formal agenda papers.

COMMITTEE RECOMMENDATION

THAT the Internal Audit Progress Report be received.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.14 DRAFT AUDIT AND BUSINESS IMPROVEMENT COMMITTEE ANNUAL WORK PLAN 2026 - 2027**

File No: 5207
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Lisa Caffery - General Manager Workforce and Governance

SUMMARY

The draft annual work plan for 2026-2027 is provided for the Audit and Business Improvement Committee.

Due to reporting timeframes, the attachment will be circulated separately to Committee members, rather than being included in the formal agenda papers.

COMMITTEE RECOMMENDATION

THAT the Draft Audit and Business Improvement Committee Annual Work Plan 2026-27 be received and members provide feedback out of session.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.15 RISK MANAGEMENT FRAMEWORK INTERNAL AUDIT REPORT**

File No: 8780
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Lisa Caffery - General Manager Workforce and Governance

SUMMARY

The report provided by Pacifica CA provides an assessment of Council's Risk Management Maturity including its policies, framework, procedures, governance structures, approach, administration and integration into day-to-day operations.

COMMITTEE RECOMMENDATION

THAT the Risk Management Framework Internal Audit report be received and the Committee recommends to Council full implementation of the actions proposed.

Recommendation of the Audit and Business Improvement Committee, 28 August 2026**9.1.16 ANNUAL SELF-ASSESSMENT BY AUDIT AND BUSINESS IMPROVEMENT COMMITTEE 2025-2026 FINANCIAL YEAR**

File No: 7678
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Lisa Caffery - General Manager Workforce and Governance

SUMMARY

The Audit and Business Improvement Committee's annual self-assessment for the 2025–26 financial year is presented for the committee's information. Due to reporting timeframes, the survey results will be collated into a report and circulated separately to Committee members, rather than being included in the formal agenda papers.

COMMITTEE RECOMMENDATION

THAT the Annual Self-Assessment by Audit and Business Improvement Committee 2025-2026 Financial Year be submitted again at the next meeting.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 RADIANCE EVENT - 2026

File No: 12534

Authorising Officer: John Webb - Acting General Manager Communities and Lifestyle

Author: Mark Millett - Coordinator Major Venues

SUMMARY

The purpose of this report is to seek Council endorsement to enter into a partnership arrangement with LASERVISION for the delivery of RADIANCE 2026 at the Rockhampton Heritage Village and to approve a Council contribution of up to \$30,000 towards an out-of-region marketing campaign. The proposed arrangement is intended to improve the visitor experience, increase regional visitation, reduce operational costs and enhance the overall economic benefits generated by the event.

COUNCIL RESOLUTION

THAT Council:

1. Endorse the delivery of RADIANCE 2026 at the Rockhampton Heritage Village;
2. Approve a Council contribution of up to \$30,000 towards an out-of-region marketing campaign for RADIANCE 2026; and
3. Authorise the Chief Executive Officer (through General Manager Communities and Lifestyle) to negotiate and finalise a partnership agreement with LASERVISION for the delivery of the event; and
4. Post the event a report be prepared on the visitation to the region and costings.

Moved by: Councillor Latcham

Seconded by: Councillor Wickerson

MOTION CARRIED

Councillor Oram recorded his vote against the motion

11.2 CBD ACTIVATION PROGRAM - ROUND ONE**File No:** 12534**Authorising Officer:** John Webb - Acting General Manager Communities and Lifestyle**Author:** Mark Millett - Coordinator Major Venues

SUMMARY

This report seeks Council endorsement to provide funding for three Central Business District (CBD) activation initiatives identified through Council's Expression of Interest (EOI) process. The EOI program was established to encourage community organisations, businesses and event organisers to deliver events and activities that enhance vibrancy and stimulate activity within the CBD.

COUNCIL RESOLUTION

THAT Council endorse the three (3) events listed below for funding to a total amount of \$58,000. Each event is proposed by Capricorn Events.

- Capricorn Flix on the River - \$10,000 cash + \$5,000 In kind = \$15,000
- Grapes of Mirth - \$20,000 cash + \$8,000 In kind = \$28,000 (conditional that an alternative site in the CBD on the river bank be used for the event)
- Live and Local - \$10,000 cash + \$5,000 in kind = \$15,000

THAT post the event a report be prepared on the visitation to the region and costings.

Moved by: Councillor Wickerson**Seconded by:** Councillor Latcham**MOTION LOST**

Councillors Wickerson, Rutherford, Mathers and Latcham voted for the motion

Councillors Williams, Oram, Taylor and Hilse voted against the motion

Mayor, Councillor Williams used his casting vote against the motion

COUNCIL RESOLUTION

THAT Council endorse the three (3) events listed below for funding to a total amount of \$58,000. Each event is proposed by Capricorn Events.

- Capricorn Flix on the River - \$10,000 cash + \$5,000 In kind = \$15,000
- Grapes of Mirth - \$20,000 cash + \$8,000 in kind = \$28,000
- Live and Local - \$10,000 cash + \$5,000 in kind = \$15,000

THAT post the event a report be prepared on the visitation to the region and costings.

Moved by: Councillor Taylor**Seconded by:** Councillor Mathers**MOTION LOST**

Councillors Taylor and Mathers voted for the motion

Councillors Williams, Wickerson, Rutherford, Oram, Hilse and Latcham voted against the motion

11.3 SPONSORSHIP REQUEST - SMOKED**File No:** 12534**Authorising Officer:** John Webb - Acting General Manager Communities and Lifestyle**Author:** Mark Millett - Coordinator Major Venues

SUMMARY

The purpose of this report is to present a sponsorship proposal from Capricorn Events seeking a strategic partnership with Rockhampton Regional Council for the delivery and growth of SMOKED Rockhampton 2027, scheduled for 5 and 6 February 2027 at the Rockhampton Showgrounds. The proposal seeks a three-year sponsorship commitment totalling \$250,000 plus GST, comprising \$100,000 in Year 1, \$80,000 in Year 2 and \$70,000 in Year 3, together with consideration of Council-controlled in-kind support and fee waivers.

COUNCIL RESOLUTION

THAT the matter lay on the table and be presented at a future Briefing Session.

Moved by: Councillor Mathers**Seconded by:** Councillor Wickerson**MOTION CARRIED**

11.4 SPONSORSHIP REQUEST - INTERNATIONAL LEGENDS OF LEAGUE**File No:** 12534**Authorising Officer:** John Webb - Acting General Manager Communities and Lifestyle**Author:** Mark Millett - Coordinator Major Venues

SUMMARY

The purpose of this report is to present a sponsorship proposal from International Legends of League (ILOL) seeking support from Rockhampton Regional Council as Naming Rights Sponsor for a four-day community and rugby league engagement event proposed to be held in Rockhampton from 14 to 17 October 2026. The sponsorship request seeks a Council contribution of \$15,000 plus GST in return for naming rights, branding and promotional opportunities associated with the event.

The event combines school visits, coaching clinics, community engagement activities, a corporate bowls day, a corporate dinner and a rugby league exhibition match featuring former NRL, State of Origin and Australian representative players. Event organisers advise that proceeds generated through the event are directed back into grassroots rugby league and community sport.

COUNCIL RESOLUTION

THAT Council, in consideration of current budget position, not fund the International Legends of League event.

Moved by: Councillor Rutherford**Seconded by:** Councillor Latcham**MOTION CARRIED****COUNCIL RESOLUTION**

10:08AM

That the meeting be adjourned for a 15 minute recess

Moved by: Councillor Oram**Seconded by:** Councillor Mathers**MOTION CARRIED**

COUNCIL RESOLUTION

10:23AM

That the meeting be resumed

Moved by: Councillor Wickerson

Seconded by: Councillor Taylor

MOTION CARRIED

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse (Videotelephony)

In Attendance:

Mr E Pardon – Chief Executive Officer

11.5 RENEWABLE ENERGY COMMUNITY BENEFIT SYSTEM POLICY

File No: 16575
Authorising Officer: John Webb - Acting General Manager Communities and Lifestyle
Author: Hector Hines - Social and Housing Advisor
Cameron Wyatt - Coordinator Strategic Planning

SUMMARY

The purpose of this report is to seek Council's consideration of the Renewable Energy Community Benefit System Policy. The policy establishes Council's framework for reviewing Social Impact Assessments and negotiating Community Benefit Agreements for renewable energy developments under the Planning Act 2016 and Planning Regulation 2017. This report seeks Council's determination on adoption of the policy and the undertaking of community and stakeholder consultation to inform a subsequent review of the policy.

COUNCIL RESOLUTION

THAT Council:

1. adopt the Renewable Energy Community Benefit System Policy;
2. undertake community and stakeholder engagement on the Renewable Energy Community Benefit System Policy; and
3. receive a further report on the outcomes of the consultation process and any proposed policy amendments within three months of completion of the consultation.

Moved by: Councillor Mathers

Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

11.6 CORPORATE & TECHNOLOGY SERVICES - SPECIALISED IT SUPPLIERS REPORT**File No:** 12176**Authorising Officer:** Marnie Taylor - General Manager Organisational Services**Author:** Megan Younger - Manager Corporate and Technology Services

SUMMARY

The purpose of this report is to seek Council's approval for the nominated IT suppliers to be approved as specialised suppliers for the associated systems in accordance with section 235(b) of the Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT pursuant to section 235(b) of the *Local Government Regulation 2012*, Council approves the nominated IT suppliers detailed within this report as specialised suppliers for the associated systems to support Council's operations.

Moved by: Councillor Wickerson**Seconded by:** Councillor Latcham**MOTION CARRIED**

11.7 ANNUAL REVIEW OF DELEGATION OF POWERS TO CHIEF EXECUTIVE OFFICER**File No:** 12660**Authorising Officer:** Lisa Caffery - General Manager Workforce and Governance**Author:** Shannon Jennings - Manager of Legal & Governance

SUMMARY

In accordance with s257(5) of the Local Government Act 2009 the legislative delegations to the Chief Executive Officer are presented for Council's annual review.

COUNCIL RESOLUTION

THAT in accordance with s257(5) of the *Local Government Act 2009*, the annual review of the legislative and financial delegations to the Chief Executive Officer contained in Attachments 1, 2 and 3 of the report be received.

Moved by: Mayor Williams**Seconded by:** Councillor Wickerson**MOTION CARRIED**

Councillor Taylor recorded her vote against the motion

12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - COUNCILLOR EDWARD ORAM - LEAVE OF ABSENCE

File No: 10072

Responsible Officer: Nicole Semfel - Executive Assistant to the Mayor
Justin Kann - Manager Office of the Mayor and
Economic Development
Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Edward Oram has indicated his intention to move the following Notice of Motion at the next Ordinary Council Meeting scheduled for Tuesday 8 September 2026, as follows:

COUNCIL RESOLUTION

THAT Councillor Edward Oram be granted leave of absence from Monday 26 October 2026 to Monday 2 November 2026 inclusive.

Moved by: Mayor Williams
Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

Nil

15 CLOSED SESSION

10:33AM

I, Councillor Shane Latcham, having earlier informed the meeting of a declarable Conflict of Interest and his decision to not participate in Item - 16.4 – Tender 1698 – Lease of Old Squash Courts, 36 Thompson Avenue, Mount Morgan left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed.

COUNCIL RESOLUTION

10:33AM

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.4 Tender 16698 - Lease of Old Squash Courts, 36 Thompson Avenue, Mount Morgan

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved by: Mayor Williams
Seconded by: Councillor Oram

MOTION CARRIED

COUNCIL RESOLUTION

10:34AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Oram
Seconded by: Councillor Rutherford

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.4 TENDER 16698 - LEASE OF OLD SQUASH COURTS, 36 THOMPSON AVENUE, MOUNT MORGAN

File No: 16698

Authorising Officer: Marnie Taylor - General Manager Organisational Services

Author: Emma-Jane Dwyer - Manager Fleet and Facilities

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

Manager Fleet and Facilities reporting on the Tender for the Lease of Old Squash Courts at Mount Morgan.

COUNCIL RESOLUTION

THAT:

1. Council does not award the Tender 16698 for the Lease of Old Squash Courts, 36 Thompson Avenue, Mt Morgan; and
2. Council adds the facility to the Community Venues available for hire, with a further report to be presented to adopt the fees and charges.

Moved by: Councillor Oram

Seconded by: Councillor Rutherford

MOTION CARRIED

Councillor Hilse recorded his vote against the motion

10:35AM Councillor Latcham returned to the meeting room

15 CLOSED SESSION

10:35AM

I, Councillor Edward Oram, having earlier informed the meeting of a declarable Conflict of Interest and his decision to not participate in Item - 16.5 Commercial Leasing Matter. Councillor Oram left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed.

COUNCIL RESOLUTION

10:35AM

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.5 Commercial Leasing Matter

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved by: Mayor Williams
Seconded by: Councillor Wickerson

MOTION CARRIED

COUNCIL RESOLUTION

10:51AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams
Seconded by: Councillor Mathers

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.5 COMMERCIAL LEASING MATTER

File No: 15997

Attachments: Nil

Authorising Officer: Marnie Taylor - General Manager Organisational Services

Author: Emma-Jane Dwyer - Manager Fleet and Facilities
Daniel Farlow - Senior Project Manager

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

Manager Fleet and Facilities reporting on a commercial leasing matter.

COUNCIL RESOLUTION

THAT a briefing session be arranged for exploration of options and/or alternatives.

Moved by: Councillor Mathers

Seconded by: Councillor Taylor

MOTION CARRIED

10:52AM Councillor Oram returned to the meeting room.

15 CLOSED SESSION

COUNCIL RESOLUTION

10:52AM

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Audit and Business Improvement Committee Member Appointments

In accordance with section 254J(3)(i) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

16.2 Rockhampton Airport Licence Renewal

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.3 Tender - Exterior Painting Mount Morgan School of Arts and Library

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved by: Mayor Williams

Seconded by: Councillor Rutherford

MOTION CARRIED

COUNCIL RESOLUTION

10:59AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Rutherford

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEMBER APPOINTMENTS

File No: 3012

Attachments:

1. Applicant 1 - Cover Letter and Resume (Confidential)
2. Applicant 2 - Cover Letter and Resume (Confidential)

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Lisa Caffery - General Manager Workforce and Governance

In accordance with section 254J(3)(i) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

SUMMARY

In meeting its obligations under the Local Government Regulation 2012, as well as its Audit and Business Improvement Committee Policy, Council is being asked to appoint two of the short-listed applicants to fill the vacant Audit and Business Improvement Committee external member positions.

COUNCIL RESOLUTION

THAT Council appoints Janice Wilson and Kerry Phillips to the Audit and Business Improvement Committee as preferred applicants to fulfil the responsibilities as stated in the Audit and Business Improvement Committee Policy.

Moved by: Councillor Mathers

Seconded by: Councillor Latcham

MOTION CARRIED UNANIMOUSLY

16.2 ROCKHAMPTON AIRPORT LICENCE RENEWAL**File No: 12353****Authorising Officer: Marnie Taylor - General Manager Organisational Services****Author: Marcus Vycke - Manager Airport**

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

The purpose of this report is to seek Council's approval to enter into a Licence Agreement at Rockhampton Airport in accordance with section 236(1)(f) of the Local Government Regulation 2012.

COUNCIL RESOLUTION

1. THAT Council resolves that the exception in section 236(1)(f) of the *Local Government Regulation 2012* applies to the disposal of a valuable non-current asset, being a grant of a licence to ARINC Incorporated (ABN 74 810 978 858) for premises located on part of Lot 6 CP906611, other than by tender or auction and that disposal in this way is in the public interest and is otherwise in accordance with sound contracting principles due to:
 - a) providing continuity of essential airport services as ARINC Incorporated ("ARINC") has contracts to provide air-to-ground communication services to airlines providing commercial flight services at Rockhampton Airport;
 - b) ARINC's provision of the communication services to the airlines is reliant on ARINC's licence to the premises;
 - c) disruption of access to communication services by the airlines will impact public safety;
 - d) ARINC have previously held licences for this premises at the Airport since 2009;
 - e) the licence fee has been set in accordance with previous agreements and will increase by 5% per annum;
 - f) entering into a licence with ARINC does not prevent Council from granting future comparable interests/licences should they eventuate;
 - g) ARINC's current and proposed ongoing operation is undertaken in line with Council's environmental protection obligations and poses very limited environmental impact on the Rockhampton Region; and
 - h) it is not considered that any party will be adversely affected by the proposed licence.
2. In accordance with section 236(3)(b)(i) of the *Local Government Regulation 2012*, will forward a copy of this resolution to the Minister within 5 business days by the Chief Executive Officer or delegate;
3. Authorises the Chief Executive Officer (Manager Airport) to negotiate the terms and conditions of the Licence Agreement, as outlined in the report, in preparation for execution by the delegated officer following the expiry of the 56 day period per section 236(3)(b)(ii) of the *Local Government Regulation 2012*.

Moved by: Councillor Wickerson

Seconded by: Councillor Oram

MOTION CARRIED

16.3 TENDER - EXTERIOR PAINTING MOUNT MORGAN SCHOOL OF ARTS AND LIBRARY**File No:** 16687**Authorising Officer:** Marnie Taylor - General Manager Organisational Services**Author:** Emma-Jane Dwyer - Manager Fleet and Facilities

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

The purpose of this report is to seek approval to enter into a contract for the external painting of the Mount Morgan School of Arts and Library heritage buildings located at 33 Morgan Street, Mount Morgan.

COUNCIL RESOLUTION

THAT Council approves the engagement of Swadling International Industrial Coatings Pty Ltd T/As Swadling Painting Contractors for the supply of all labour, materials, equipment, supervision and protection necessary to complete the external painting works in accordance with the technical specification, relevant Australian Standards and manufacturers recommendations.

Moved by: Councillor Rutherford**Seconded by:** Councillor Hilse**MOTION CARRIED**

Councillor Oram recorded his vote against the motion

17 CLOSURE OF MEETING

There being no further business the meeting closed at 11:00am.

SIGNATURE

CHAIRPERSON

DATE