



SPECIAL MEETING

MINUTES

8 JUNE 2023

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**REPORT OF THE SPECIAL MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON THURSDAY, 8 JUNE 2023 COMMENCING AT 9:01AM**

1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham (via video-link)
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D M Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer (via video-link)
Ms A Cutler – General Manager Community Services (via video-link)
Mr P Kofod – General Manager Regional Services
Ms M Taylor – Acting General Manager Corporate Services
Mr A Russell – Executive Manager Strategy and Planning (via video-link)
Mr D Morrison – Manager Workforce and Governance
Mr M Vycke – Manager Airport (via video-link)
Mr D Toon – Manager Water and Wastewater (via video-link)
Mr M O’Keeffe – Manager RRWR (via video-link)
Ms A Brennan – Coordinator Legal and Governance
Ms S Jennings – Senior Solicitor
Ms E Brodel – Coordinator Communications and Engagement
Ms K Kellett – PA to Manager Airport
Ms C Hurley – Senior Communications Officer
Ms K Walsh – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Smith tendered her apology and was not in attendance.

4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

5 OFFICERS' REPORTS

5.1 DRAFT 2023-2024 OPERATIONAL PLAN

9:05AM Councillor Rutherford attended the meeting.

File No: 8320
Authorising Officer: Damon Morrison - Manager Workforce and Governance
Ross Cheesman - Deputy Chief Executive Officer
Author: Allysa Brennan - Coordinator Legal and Governance

SUMMARY

The following draft documents are presented for Council's review and in-principle approval prior to adoption and endorsement:

- (a) 2023-2024 Operational Plan actions and targets;*
- (b) 2023-2024 Performance Plan contents for Fitzroy River Water, Rockhampton Regional Waste and Recycling and Rockhampton Airport.*

COUNCIL RESOLUTION

THAT Council receives the report and provides in-principle support of the draft:

- (a) 2023-2024 Operational Plan *2023-2024 Operational Plan* actions and targets; and
- (b) 2023-2024 Performance Plan contents for Fitzroy River Water, Rockhampton Regional Waste and Recycling and Rockhampton Airport.

Moved by: Councillor Wickerson

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

Councillors Williams, Wickerson, Mathers, Rutherford, Kirkland and Latcham voted in the affirmative.

Councillor Fisher was not in attendance.

6 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

7.1 2023/2024 Budget Briefing

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

Moved by: Councillor Mathers

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

Councillors Williams, Mathers, Wickerson, Rutherford, Kirkland and Latcham voted in the affirmative.

Councillor Fisher was not in attendance

COUNCIL RESOLUTION

9:07AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Mayor Williams

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

Councillors Williams, Mathers, Wickerson, Rutherford, Kirkland and Latcham voted in the affirmative.

Councillor Fisher was not in attendance

9:39AM Councillor Fisher attended the meeting

9:40AM Councillor Fisher left the meeting room

9:40AM Councillor Fisher returned to the meeting room

10:12AM The Chief Executive Officer left the meeting room

10:15AM The Chief Executive Officer returned to the meeting room

COUNCIL RESOLUTION

10:54AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams

Seconded by: Councillor Wickerson

MOTION CARRIED

COUNCIL RESOLUTION**10:54AM**

THAT the meeting be adjourned, to resume at 11:30AM

Moved by: Mayor Williams**MOTION CARRIED****COUNCIL RESOLUTION****11:30AM**

THAT the meeting be resumed.

Moved by: Mayor Williams**MOTION CARRIED**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham (via video-link)
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D M Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer
Ms A Cutler – General Manager Community Services (via video-link)
Ms M Taylor – Acting General Manager Corporate Services
Mr D Morrison – Manager Workforce and Governance (via video-link)
Mr D Toon – Manager Water and Wastewater (via video-link)
Ms E Brodel – Coordinator Communications and Engagement (via video-link)
Ms C Hurley – Senior Communications Officer (via video-link)
Ms K Walsh – Committee Support Officer

COUNCIL RESOLUTION**11:30AM****THAT** pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.**Moved by: Councillor Wickerson****Seconded by: Councillor Fisher****MOTION CARRIED**

11:41AM The Chief Executive Officer left the meeting room
11:41AM The Chief Executive Officer returned to the meeting room
11:47AM Councillor Latcham left the meeting via video-link

12:20PM Councillor Latcham returned to the meeting room via video-link
12:37PM The Chief Executive Officer left the meeting room
12:40PM The Chief Executive Officer returned to the meeting room

COUNCIL RESOLUTION**1:02PM**

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams
Seconded by: Councillor Mathers

MOTION CARRIED**COUNCIL RESOLUTION****1:02PM**

THAT the meeting be adjourned, to resume at 1.30PM

Moved by: Mayor Williams

MOTION CARRIED

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham (via video-link)
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D M Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer
Ms A Cutler – General Manager Community Services (via video-link)
Ms M Taylor – Acting General Manager Corporate Services
Mr D Morrison – Manager Workforce and Governance (via video-link)
Mr D Toon – Manager Water and Wastewater (via video-link)
Ms E Brodel – Coordinator Communications and Engagement (via video-link)
Ms C Hurley – Senior Communications Officer (via video-link)
Ms K Walsh – Committee Support Officer

COUNCIL RESOLUTION**1:29PM**

THAT the meeting be resumed.

Moved by: Mayor Williams

MOTION CARRIED

COUNCIL RESOLUTION

1:29PM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Mayor Williams
Seconded by: Councillor Wickerson

MOTION CARRIED

- 1:38PM Councillor Fisher left the meeting room
- 1:44PM Councillor Fisher returned to the meeting room
- 1:56PM The Chief Executive Officer left the meeting room

COUNCIL RESOLUTION

2:07pm

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams
Seconded by: Councillor Fisher

MOTION CARRIED

7 CONFIDENTIAL REPORTS

7.1 2023/2024 BUDGET BRIEFING

File No: 8785
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

This report will provide an update to Council on the progress of the 2023/2024 Budget.

COUNCIL RESOLUTION

THAT Council receive the information associated with the briefing on the 2023/2024 Budget as presented.

Moved by: Councillor Fisher
Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

8 CLOSURE OF MEETING

There being no further business the meeting closed at 2:08pm.

SIGNATURE

CHAIRPERSON

DATE