



# **ORDINARY MEETING**

## **AGENDA**

**14 NOVEMBER 2023**

*Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 14 November 2023 commencing at 9:00am for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. Pe", is positioned above the printed name of the Chief Executive Officer.

**CHIEF EXECUTIVE OFFICER**  
10 November 2023

Next Meeting Date: 28.11.23

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.



## TABLE OF CONTENTS

| ITEM  | SUBJECT  | PAGE NO |
|-------|--|---------|
| 1     | OPENING.....   | 1       |
| 2     | PRESENT .....  | 1       |
| 3     | APOLOGIES AND LEAVE OF ABSENCE .....   | 1       |
| 4     | CONFIRMATION OF MINUTES.....   | 1       |
| 5     | DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....  | 1       |
| 6     | BUSINESS OUTSTANDING .....   | 2       |
|       | NIL .....  | 2       |
| 7     | PUBLIC FORUMS/DEPUTATIONS .....  | 2       |
|       | NIL .....  | 2       |
| 8     | PRESENTATION OF PETITIONS.....   | 2       |
|       | NIL .....  | 2       |
| 9     | COMMITTEE REPORTS.....   | 3       |
| 9.1   | AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING -<br>26 OCTOBER 2023 .....  | 3       |
| 10    | COUNCILLOR/DELEGATE REPORTS .....  | 5       |
|       | NIL .....  | 5       |
| 11    | OFFICERS' REPORTS .....  | 6       |
| 11.1  | 7ROCKY RIVER RUN CHARITY BENEFICIARY .....   | 6       |
| 11.2  | 2024 ROCKHAMPTON AGRICULTURAL SHOW COMMITTEE .....   | 8       |
| 11.3  | SPONSORSHIP OF A SPORTING EVENT .....  | 10      |
| 11.4  | EXTENSION OF THE CBD DINING PLATFORM PROGRAM.....  | 11      |
| 11.5  | DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE<br>FOR GARDEN CENTRE AND OPERATIONAL WORKS FOR<br>ADVERTISING DEVICE (FREESTANDING SIGN)..... | 22      |
| 11.6  | ROCKHAMPTON ZOO CONSERVATION CONTRIBUTIONS FOR<br>2023-2024 AND 2024-2025 .....  | 44      |
| 11.7  | EXPRESSION OF INTEREST FOR THE SUPPLY OF ASPHALT<br>MIXTURE .....  | 49      |
| 11.8  | MINOR INFRASTRUCTURE PROGRAM (ROUND 2) - JARDINE<br>PARK COURT REPAIRS.....  | 51      |
| 11.9  | GRANT APPLICATIONS .....   | 55      |
| 11.10 | CONSIDERATION OF SUPPORT OF FITZROY COMMUNITY<br>HOSPICE .....   | 58      |
| 11.11 | LGMA MANAGER EXCHANGE.....   | 61      |
| 11.12 | ADOPTION OF 2022/23 ANNUAL REPORT .....  | 63      |
| 12    | NOTICES OF MOTION .....  | 202     |

|           |  |            |
|-----------|--|------------|
|           | NIL .....                              | 202        |
| <b>13</b> | <b>QUESTIONS ON NOTICE .....</b>       | <b>202</b> |
|           | NIL .....                              | 202        |
| <b>14</b> | <b>URGENT BUSINESS/QUESTIONS .....</b> | <b>202</b> |
| <b>15</b> | <b>CLOSURE OF MEETING.....</b>         | <b>202</b> |

## **1 OPENING**

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer delivered by Reverend Dragan Kanazir from the Seventh Day Adventist Church

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor N K Fisher  
Councillor S Latcham  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor D Kirkland  
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 CONFIRMATION OF MINUTES**

Minutes of the Ordinary Meeting held 24 October 2023

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

## **9 COMMITTEE REPORTS**

### **9.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 26 OCTOBER 2023**

#### **RECOMMENDATION**

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 26 October 2023 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Audit and Business Improvement Committee, 26 October 2023****9.1.1 ANNUAL FINANCIAL STATEMENTS 30 JUNE 2023**

**File No:** 9509  
**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer  
**Author:** Marnie Taylor - Chief Financial Officer

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**SUMMARY**

*Chief Financial Officer providing report on the 2022/2023 Draft Financial Statements that have been provided to Thomas Noble Russell (TNR) to be audited on behalf of the Queensland Audit Office (QAO). The closing audit report is provided under a separate cover.*

**COMMITTEE RECOMMENDATION**

THAT the Draft Financial Statements for the period ended 30 June 2023 be received and any feedback be provided to the Mayor and Chief Executive Officer prior to signing.

**Recommendation of the Audit and Business Improvement Committee, 26 October 2023****9.1.2 2023 CLOSING REPORT**

**File No:** 9509  
**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer  
**Author:** Marnie Taylor - Chief Financial Officer

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**SUMMARY**

*The Closing Report from the Queensland Audit Office (delegate Thomas Noble & Russell) for the final audit for 2023 will be re-presented to the Committee.*

**COMMITTEE RECOMMENDATION**

THAT the final Closing Report for the financial year ended 30 June 2023 be received.

## **10 COUNCILLOR/DELEGATE REPORTS**

Nil

## 11 OFFICERS' REPORTS

### 11.1 7ROCKY RIVER RUN CHARITY BENEFICIARY

**File No:** 6097  
**Attachments:** Nil  
**Authorising Officer:** Zac Garven - Tourism and Events Manager  
Angus Russell - Executive Manager Advance  
Rockhampton  
**Author:** Eileen Brown - Events Coordinator

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#### SUMMARY

*This report outlines a request for Rockhampton Regional Council to approve the recommended Charity Partner for the 2024 7Rocky River Run and the outline of donation amount to be paid.*

#### OFFICER'S RECOMMENDATION

THAT Council approves the proposed charity donation amount of \$2.00 per registration for the recommended 2024 7Rocky River Run charity beneficiary Fitzroy Community Hospice.

#### COMMENTARY

This event is delivered in conjunction with Atlas Multisports along with our naming rights sponsor the 7 Network, and other race and event support sponsors, Buddy's Fire, City Centre Plaza, CQ Today and Listnr currently confirmed.

The recommended price point is \$2.00 per registration for the awarded charity beneficiary, Fitzroy Community Hospice.

#### BACKGROUND

An Expressions of Interest was conducted and sent to all 2023 Council registered Charities. Four (4) submissions were received and evaluated based on the following:

- Project outline / Purpose
- Impact of Charities purpose
- Number of people this charity has a positive impact on
- Support Charity can provide for the event

A consideration was also put on frequency of Charity Partnerships the applicants have previously had with Councils, Advance Rockhampton Events.

#### PREVIOUS DECISIONS

Previously committed sponsorship of a cash deliverable of \$2.00 for every registration was donated to two (2) selected Charities for the 2023 7Rocky River Run in the 12 April 2023 Council Meeting.

#### BUDGET IMPLICATIONS

The cost of this sits within the current Advance Rockhampton Budget.

#### LEGISLATIVE CONTEXT

There are no identified legal implications to Council relevant to this matter.

#### LEGAL IMPLICATIONS

No legal implications

#### STAFFING IMPLICATIONS

There are no staffing implications.

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**RISK ASSESSMENT**

Nil

**CORPORATE/OPERATIONAL PLAN**

3.3.2 We design places and deliver events that encourage visitors to come and stay

3.3.2.1 We develop a diverse events calendar that supports livability...

**CONCLUSION**

The 2023 event attracted over 3,294 attendances, including 983 from outside the region (of which, 873 were Primary Purpose Visitors), equating to an overnight visitor expenditure of \$103,962 into the local economy.

The Charity donation amount for the 2024 7Rocky River Run event will provide a social benefit to the local region and has been chosen based on the total impact of donation to the project outcome.

**11.2 2024 ROCKHAMPTON AGRICULTURAL SHOW COMMITTEE**

**File No:** 14298  
**Attachments:** Nil  
**Authorising Officer:** Angus Russell - Executive Manager Advance Rockhampton  
**Author:** Eileen Brown - Events Coordinator

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**SUMMARY**

*This report outlines the Rockhampton Agricultural Show Committee for the 2024 Show*

**OFFICER'S RECOMMENDATION**

THAT Council endorse the membership of the 2024 Show Committee as follows:

- Zac Garven Tourism & Events Manager, Advance Rockhampton (Chair)
- Councillor Ellen Smith (while appointed as a Councillor)
- Councillor Grant Mathers (while appointed as a Councillor)
- Peter Curtis
- Rod Green
- Ian Lovegrove
- Sharnie de Klerk
- Eileen Brown, Events Coordinator, Advance Rockhampton

**COMMENTARY**

The role of this committee is to provide oversight for delivery of the event and experienced feedback. The 2024 Rockhampton Agricultural Show Committee will meet with the Advance Rockhampton events team on a monthly basis and provide advice on matters relating to the 2024 Rockhampton Agricultural Show.

The proposed 2024 Committee as follows:

- Zac Garven Tourism & Events Manager, Advance Rockhampton (Chair)
- Councillor Ellen Smith
- Councillor Grant Mathers
- Peter Curtis
- Rod Green
- Ian Lovegrove
- Sharnie de Klerk
- Eileen Brown, Events Coordinator, Advance Rockhampton

With reference to Council's Caretaker Period Policy, Councillors who are part of the Show Committee would need to be aware of the limitations during caretaker period and ensure they are complying with these requirements.

Should either Councillor cease being a Councillor their membership of this committee will have deemed to terminate.

**BACKGROUND**

The Rockhampton Agricultural Show Committee has been a beneficial aspect in facilitating and overseeing the planning stages for the Show in previous years and their background and experience will be beneficial to the 2024 Show delivery. The committee selection was offered as first right of refusal to the current standing committee. No committee members declined the offer to continue.

**PREVIOUS DECISIONS**

The previous motion for the 2023 committee was approved at Council Meeting on 22 November 2022.

**BUDGET IMPLICATIONS**

No budget implications in the allocation of this committee for the 2024 Rockhampton Agricultural Show Committee

**LEGISLATIVE CONTEXT**

Nil beyond those identified in relation to the Local Government election caretaker period.

**LEGAL IMPLICATIONS**

Nil

**STAFFING IMPLICATIONS**

Nil

**RISK ASSESSMENT**

Nil

**CORPORATE/OPERATIONAL PLAN**

3.3.2 We design places and deliver events that encourage visitors to come and stay.

**CONCLUSION**

The Rockhampton Show is an event that comprises many stakeholders and many different moving parts, and the Committee will play an essential role in the review of concepts, changes or discrepancies that are brought up in relation to the Sections, Programming and Event logistics.

**11.3 SPONSORSHIP OF A SPORTING EVENT**

**File No:** 11715  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Zac Garven - Tourism and Events Manager

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**SUMMARY**

*An opportunity has arisen to attract a rugby league pre-season match to the Rockhampton Region this financial year. Rockhampton Regional Council has been approached to sponsor the event.*

**OFFICER'S RECOMMENDATION**

THAT Rockhampton Regional Council approve a sponsorship of \$10,000 towards a bid for a rugby league pre-season match to be held in Rockhampton in 2024.

**COMMENTARY**

An opportunity has arisen for a pre-season rugby league game to be held in the Region in 2024.

Rockhampton Regional Council has been approached to sponsor the event.

The event will not be managed by Council.

An early commitment from sponsors is required to ensure a suitable bid can be submitted at short notice to secure a match.

The location of the event is still to be confirmed and this sponsorship would be subject to an appropriate venue chosen.

**BUDGET IMPLICATIONS**

The 2024 event costs of \$10,000 plus activation costs will be allocated from the current Advance Rockhampton, Event Attraction Operational Budget.

**LEGISLATIVE CONTEXT**

Not applicable.

**LEGAL IMPLICATIONS**

The standard Advance Rockhampton event sponsorship agreement will be prepared and final terms negotiated for this event prior to final commitment.

**STAFFING IMPLICATIONS**

No additional resources required. Current Advance Rockhampton resources will be used to deliver the tourism component of the event.

**RISK ASSESSMENT**

N/A

**CORPORATE/OPERATIONAL PLAN**

3.3.2.1 - Increase 'out of region' attendance at major events by 5% by 30 June 2024.

3.3.2.2 - Attract and secure one additional major regional event by 31 March 2024.

**CONCLUSION**

It is recommended this sponsorship proposal be approved.

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**11.4 EXTENSION OF THE CBD DINING PLATFORM PROGRAM**

|                             |   |
|-----------------------------|---|
| <b>File No:</b>             | <b>11359</b>  |
| <b>Attachments:</b>         | <b>1. CBD Dining Platforms Information Package 2017</b> <a href="#">↓</a><br><b>2. Proposed Pilot Dining Platform Program &amp; Terms of Reference September 2017</b> <a href="#">↓</a> |
| <b>Authorising Officer:</b> | <b>Wade Clark - Economic Development Manager</b><br><b>Angus Russell - Executive Manager Advance Rockhampton</b>  |
| <b>Author:</b>              | <b>Jack Duncan - Economic Development &amp; Industry Engagement Advisor</b>   |

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**SUMMARY**

*This report seeks to further extend Council's CBD dining platform program until 30 December 2024, consistent with existing policies and regulations.*

**OFFICER'S RECOMMENDATION**

1. THAT Council continue the operational CBD Dining Platform Program to 30 December 2024, in accordance with the existing applicable local laws, eligibility requirements, and terms & conditions, and to continue to be administered by Advance Rockhampton.
2. THAT Council authorises the Chief Executive Officer (Executive Manager Advance Rockhampton) to allocate the income generated from Dining Platform Hire Agreements towards the operational costs associated with the Dining Platform Program.

**COMMENTARY**

The CBD dining platform program is an initiative in which Council leases platforms to food and beverage businesses in order for them to expand their dining capabilities and to create a vibrant atmosphere in the CBD.

This program has been operating since November 2020, after Council approved for the pilot initiative that first commenced in 2017 be designated as an ongoing operational program for at least three years.

Outlined in the terms of the operational program was a review in late 2023 to assess the most effective use of the assets.

Council is currently in possession of six platforms. Four have Platform Hire Agreements expected to expire 30 June 2024, with potential for extension to 30 December 2024, subject to Council's approval of the extension of the program. One platform is deemed abandoned and will go into storage, while one other platform has been in storage on Council land.

Community engagement on the future of the dining platforms and other forms of CBD activation is planned to take place in the second half of 2024, before extension of the program from 30 December 2024 onward is taken to Council. Upon a Council resolution in favour of extension, further expressions of interest for unutilised platforms will then be sought.

In the meantime, Advance Rockhampton will continue to administer the dining platform program by monitoring the platform hire agreements, the fee structure, the operational logistics and the preparation for community engagement. Advance Rockhampton will work to create an efficient method for cooperation between all dining platform program stakeholders across various Council departments.

**BACKGROUND**

The CBD Redevelopment Framework (endorsed in January 2017) identified the opportunity to extend the use of the footpath and road reserve to create new places for dining platforms

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that can create new and interesting public places, or safely extend the service area of food and beverage businesses.

The Dining Platform program concept was developed and taken to Council with an intent to create places of interest for the purpose of CBD activation – thereby improving the liveability and amenity of Rockhampton's principal centre.

In September 2017 Council adopted the Pilot Dining Platform Program for three dining platforms and use of car spaces in the Rockhampton CBD for a six-month period. These were installed at Coffee Society, Artizan Gluten Free Bakery and Ginger Mule.

Council subsequently reviewed the success of the dining platforms and approved an additional three platforms and use of car spaces currently installed at Café 45, Hero Kebabs and Renny's Café. These new locations were an extension of the activation footprint within the CBD.

In November 2019, Council adopted the resolution that there were an adequate number of platforms in the CBD, and not to accept any additional applications until the current leases start to expire in December 2020.

Since then, the dining platforms have been actively used by the public. They are held in high regard by their long-term lessees, and agreement extensions are met with enthusiasm.

### **PREVIOUS DECISIONS**

#### **COUNCIL RESOLUTION | 24 NOVEMBER 2020**

THAT Council adopt an operational CBD Dining Platform Program of at least three years, including limiting availability to specific boundaries of the CBD, as well as allowing fees and charges to be reviewed in accordance with annual adoption of Council's Fees and Charges Schedule.

#### **COUNCIL RESOLUTION | 1 OCTOBER 2019**

1. THAT Council approve the construction for another three (3) platforms.
2. THAT a further report be prepared to extend the dining platform program.

#### **COUNCIL RESOLUTION | 2 APRIL 2019**

THAT Council approve the continuation of the three current Dining Platform applications and approve the construction of a fourth platform.

#### **COUNCIL RESOLUTION | 26 SEPTEMBER 2017**

THAT Council approve the conduct of a "Pilot On-Road Dining Platform Program" in accordance with the arrangements detailed in Proposed Pilot Dining Platform Program & Terms of Reference September 2017 with a maximum of three (3) car parking bays, and that the program be reviewed in six (6) months' time.

### **BUDGET IMPLICATIONS**

- The current fee for the dining platforms is \$675.00 GST Inclusive per platform for six (6) months. Fees may be adjusted pro-rata.
- There are ongoing maintenance costs involved with the platforms for which the costs are covered considerably through platform hire fees.
- There are fees associated with the relocation of the dining platforms. These fees are subject to footpath and road conditions, ensuring public safety. This relocation may be serviced internally by Civil Ops, in kind. Should Civil Ops not have the capacity, the relocation may be outsourced at an approximate cost of \$3,000 GST Excl.

### **STAFFING IMPLICATIONS**

Advance Rockhampton officers will be required to monitor the dining platform program and commence community consultation prior to the next program extension proposal.

**RISK ASSESSMENT**

Risk is assessed on an operational basis per location of Platform Hire Agreement proponent.

**CORPORATE/OPERATIONAL PLAN**

This report is supported by objectives marked various Council strategies and frameworks:

Rockhampton Regional Council 2023-2024 Operational Plan (Our Economy) - Target per 3.1.1.1 - Implement and deliver 2023/2024 economic actions as set out in the Rockhampton Region Economic Action Plan matrix by 30 June 2024.

Rockhampton Region Economic Development Strategy & Action Plan - Outcome P5.E – Deliver a more vibrant and activated Rockhampton CBD.

Rockhampton CBD Redevelopment Framework (A Vibrant Place to Live) - A2j – On-Street Dining Program for CBD with particular focus on activation of Quay Street

**CONCLUSION**

The CBD dining platform program has been popular for both business operators and customers and has consistently demonstrated a contribution to the perceived atmosphere of the CBD. Due to its ongoing success, Council has continued to make decisions to extend and expand the program.

It is recommended that the program be extended, consistent with all existing operational and governing protocols and that the program be reviewed once again in December 2024 with a broader inquiry to the activation of the CBD through the lens of the community.

# **EXTENSION OF THE CBD DINING PLATFORM PROGRAM**

## **CBD Dining Platforms Information Package 2017**

**Meeting Date: 14 November 2023**

**Attachment No: 1**



# ADVANCE

*Rockhampton  
Region*

## PILOT DINING PLATFORMS EOI INFORMATION PACKAGE

## PURPOSE

Council has identified the opportunity to extend the use of the footpath and road reserve to create new places for dining platforms that can create new and interesting public places or safely extend the service area of food and beverage businesses. The Pilot Dining Platform will give food and beverage businesses the opportunity to increase their local dining area and to create a better dining out experience.

This proposal seeks to work with businesses across the Rockhampton Region to construct and demonstrate the use and benefits of a dining platform that utilises existing parking spaces in an appropriate location. A dining platform allows a food and beverage business to extend permitted footpath dining on to the road reserve through the establishment of a safe platform located over existing car parking spaces.

Council will own and install the outdoor dining platform, outside of the food and beverage business. The platform is to be hired for the duration of up to 6 months. A maximum of three car parking spaces from across the Rockhampton Region are to be utilised initially by the pilot program.

## PLATFORM DESIGN

The Pilot Platform/s will be designed, constructed and installed by Council in accordance with the following design principles:

- The Platform will utilise a maximum of two parallel parking spaces, but ideally only one.
- The Platform floor must be flush with the pavement or provided steps to the required standard.
- The permanent components must be theft and vandal resistant.
- The capacity for greenery such as planter boxes should be maximised.
- The design must not interfere with the function of existing stormwater drainage, street lighting, signage, street trees or the awnings of adjacent buildings/businesses.
- The platform surface used for pedestrian access must be non-slip.
- Vertical elements to make the platform obvious to vehicle traffic will be included.
- The design load bearing capacity and other design elements must be in accordance with any relevant Australian Standards and Building codes.
- The design should make provision for temporary shade cover wherever possible.
- The design must mitigate the possible low speed impacts from vehicles in adjacent parking spaces.

Final platform design will be completed only after consultation with the successful business and adjacent businesses.





## ELIGIBILITY AND SELECTION CRITERIA

Expressions of Interest (EOI) applications for the Pilot Dining Platform Program will be assessed against the following criteria and will be awarded use of a dining platform.

The following selection criteria will be assessed in determining if an application is successful:

1. The business should be an established food and beverage provider with an approved footpath dining permit or able to demonstrate the business can commence operation so as to meet the requirements of this pilot program.
2. The proposed location must be able accommodate a dining platform without unacceptable risks to public safety.
3. The chosen site should be located in a high pedestrian traffic area.
4. The applicant must be prepared to maintain the platform and any associated plantings to a high standard.
5. The applicant must be prepared to enter into a suitable commercial arrangement for the use of the platform and obtain any permits required. This includes approval for the Commercial Use of a Road – Footpath Dining Permit. (Refer to Council's Local Laws)
6. The applicant would ideally have letters of support or acknowledgement from neighbouring businesses and/or property owners.

Council reserves the right to refuse an application, if the application does not apply with the above assessment criteria and the terms and conditions.



## HOW DO I APPLY?

Food and beverage operators or property owners considering making an Expressions of Interest Application are encouraged to download and complete the application form online at [www.rrc.qld.gov.au](http://www.rrc.qld.gov.au) and submit it along with the supporting documentation to Strategic Planning [taylor.williams@rrc.qld.gov.au](mailto:taylor.williams@rrc.qld.gov.au) or [cameron.wyatt@rrc.qld.gov.au](mailto:cameron.wyatt@rrc.qld.gov.au).

Applications for expression of interest close at 5.00pm – 3 November 2017

The successful applicants will be notified in November / December 2017.

## ASSESSMENT OF APPLICATIONS

Applications for the Dining Platforms will be assessed by the Strategic Planning unit against the eligibility and assessment criteria contained in this document. The assessment panel reserves the right to seek further information or clarification of proposal to facilitate an improved outcome.

## TERMS AND CONDITIONS

1. The use of the platform will be the subject of a commercial hire agreement with Council. The hire rate for the 6 months term of the pilot program shall be \$500 for each parking space used.
2. The successful business shall be responsible for the full cost of obtaining and maintaining any permits required for the operation of the platform.
3. The successful business will be responsible for an appropriate level of public liability insurance (nominally \$20 million).
4. The successful business shall be responsible for the daily care, safety and maintenance of the platform (to avoid doubt this includes care of any plants that form an integral part of the platform).
5. The successful business will be required to keep the outdoor dining area free and open to all members of the public.
6. Council shall retain the right to end the pilot program in the event the business fails to operate the platform in accordance with the hire provisions and terms and conditions.
7. Council will be responsible for the design, construction, installation and removal of the Pilot Program dining platform/s only.
8. A review of the pilot program will be completed within 6 months of the pilot platforms commencing commercial operation.
9. The review will determine future dining platform policy, including all design, commercial and operational terms in consultation with pilot program participants and other relevant stakeholders.

### For further information please contact:

Rockhampton Regional Council - Strategic Planning Unit

P: 07 4932 9000

E: [taylor.williams@rrc.qld.gov.au](mailto:taylor.williams@rrc.qld.gov.au) or [cameron.wyatt@rrc.qld.gov.au](mailto:cameron.wyatt@rrc.qld.gov.au)

W: [www.rrc.qld.gov.au](http://www.rrc.qld.gov.au)

# **EXTENSION OF THE CBD DINING PLATFORM PROGRAM**

## **Proposed Pilot Dining Platform Program & Terms of Reference September 2017**

**Meeting Date: 14 November 2023**

**Attachment No: 2**

**Proposed Pilot Dining Platform Program & Terms of Reference**

**Purpose:** This proposal seeks to work with business in the Rockhampton CBD to construct and demonstrate the use and benefits of a dining platform that utilises existing parking spaces in an appropriate location. A dining platform allows a food and beverage business to extend permitted footpath dining on to the road reserve through the establishment of a safe platform located over existing car parking spaces.

**Background:** The CBD Redevelopment Framework identifies the opportunity to extend the use of the footpath and road reserve to create new places for public parklets or dining platforms that can create new and interesting public places or safely extend the service area of food and beverage businesses.

Many successful cities around the world are utilising both to increase the vitality, viability and amenity of major centres. San Francisco as an example now has over 60 functional parklets. A feature of these is the need to work in collaboration with the community and businesses to strike the right balance between functionality, form, safety, access and amenity.

**Proposal:** To further understand the opportunities, risks and most suitable commercial arrangement for the provision and operation of a dining platform a pilot program is proposed. It is proposed that Expressions of Interest (EOI) are called from Food and Beverage businesses operating in a high pedestrian traffic area to work with Council towards the ultimate goal of establishing and demonstrating the use of a platform.

Selection criteria will include the following and therefore applicants should endeavour to address these to the extent feasible:

- The chosen site should be located in a high pedestrian traffic area.
- The business should be an established food and beverage provider with an approved footpath dining permit or able to demonstrate the business can commence operation so as to meet the other objectives of the pilot program.
- The applicant would ideally have letters of support or acknowledgement from neighbouring businesses and/or property owners.
- The proposed location must be able accommodate a dining platform without unacceptable risks to public safety.
- The applicant must be prepared to maintain the platform and any associated plantings to a high standard.
- The applicant must be prepared to enter into a suitable commercial arrangement for the use of the platform and obtain any permits required for commercial use of a road reserve as described below at their cost.

**Platform Design:** It is proposed that the Pilot Platform/s are designed, constructed and installed by Council in accordance with the following design principles:

- The platform will utilise a maximum of two parallel parking spaces, but ideally only one.

- The platform floor must be flush with the pavement or provide steps to the required standard.
- The permanent components must be theft and vandal resistant.
- The capacity for green elements such as planter boxes should be maximised.
- The design must ensure no part of the permanent structure or temporary features like shade structures protrude beyond the line of the designated platform area.
- The design must not interfere with the function of existing stormwater drainage, street lighting, signage, street trees or the awnings of adjacent businesses.
- The platform surface used for pedestrian access must be non-slip.
- Vertical elements to make the platform obvious to vehicle traffic will be included.
- The design load bearing capacity and other design elements must be in accordance with any relevant Australian Standards and Building codes.
- The design should make provision for temporary shade cover wherever possible.
- The design must mitigate the possible low speed impacts from vehicles in adjacent parking spaces.

**Commercial:**

- Final platform design will be completed only after consultation with the successful business and adjacent businesses.
- The use of the platform will be the subject of a commercial lease with Council. The lease rate for the 12 months term of the pilot program shall be \$500 for each parking space used.
- The successful business shall be responsible for the full cost of obtaining and maintaining any permits required for the operation of the platform.
- The successful business will be responsible for an appropriate level of public liability insurance (nominally \$20 million).
- The successful business shall be responsible for the daily care and maintenance of the platform (to avoid doubt this includes care of any plants that form an integral part of the platform).
- Council shall retain the right to end the pilot program in the event the business fails to operate the platform in accordance with lease provisions.
- Council will be responsible for the design, construction and installation of the Pilot Program dining platform/s only.
- A review of the pilot program will be completed within 12 months of the pilot platforms commencing commercial operation.
- The review will determine future dining platform policy, including all design, commercial and operational terms in consultation with pilot program participants and other CBD stakeholders.

## 11.5 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR GARDEN CENTRE AND OPERATIONAL WORKS FOR ADVERTISING DEVICE (FREESTANDING SIGN)

**File No:** D/73-2023

**Attachments:**

1. [Locality Plan](#)
2. [Location Plan and Site Plan](#)

**Authorising Officer:** Amanda O'Mara - Coordinator Development Assessment  
Doug Scott - Manager Planning and Regulatory Services  
Alicia Cutler - General Manager Community Services

**Author:** Aidan Murray - Planning Officer

### SUMMARY

**Application Number:** D/73-2023

**Applicant:** Bouldy Home Nursery

**Real Property Address:** Lot 22 on RP617396

**Common Property Address:** 14 Kroombit Drive, Bouldercombe

**Area of Site:** 10,050 square metres (1.005 hectares)

**Planning Scheme:** Rockhampton Region Planning Scheme 2015 (version 2.2)

**Planning Scheme Zone:** Rural Residential Zone

**Planning Scheme Overlays:** Biodiversity Overlay;  
Bushfire Hazard Overlay; and  
Flood Hazard Overlay.

**Existing Development:** Dwelling House

**Approval Sought:** Development Permit for Material Change of Use for Garden Centre and Operational Work for Advertising Device (Freestanding Sign)

**Level of Assessment:** Impact Assessable

**Submissions:** 497 total (494 in support, 3 opposed)

**Referral Agency:** Nil

### OFFICER'S RECOMMENDATION

#### RECOMMENDATION A

THAT in relation to the application for a Development Permit for Material Change of Use for Garden Centre and Operational Work for Advertising Device (Freestanding Sign), made by Bouldy Home Nursery, located at 14 Kroombit Drive, Bouldercombe, described as Lot 22 on RP617396, Council resolves to provide the following reasons for its decision:

#### STATEMENT OF REASONS

| Description of the development   |
|--|
| Material Change of Use for Garden Centre and Operational Work for Advertising Device (Freestanding Sign) |
| Reasons for Decision   |
| a) Assessment of the development against the relevant zone purpose, planning scheme                      |



- codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and
- b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.

### Assessment Benchmarks

The development was assessed against the following assessment benchmarks:

- Strategic Framework;
- Local Government Infrastructure Plan (LGIP);
- Rural Residential Zone Code;
- Biodiversity Overlay;
- Bushfire Hazard Overlay Code
- Flood Hazard Overlay Code
- Access, Parking and Transport Code;
- Advertising Devices Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code; and
- Water and Sewer Code.

### Compliance with assessment benchmarks

The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.

| Assessment Benchmark  | Reasons for the approval despite non-compliance with benchmark   |
|---|--|
| Rural Residential Zone Code<br>PO11<br>Overall Outcome (2)<br>(c) | <p>The proposal does not comply with outcomes sought for Performance Outcome (PO) 11 for non-residential development, which should only be located in the Rural Residential Zone when it can demonstrate that the development complies with the following provisions:</p> <ul style="list-style-type: none"> <li>(a) It does not compromise the role and function of existing centres.</li> <li>(b) It does not compromise the rural residential character and existing amenity of the surrounding area in relation to lighting, noise, dust and odour.</li> <li>(c) It would not be more appropriately located in another zone.</li> <li>(d) It is small in scale.</li> <li>(e) It is consistent with the surrounding built form and streetscape.</li> </ul> <p>As the proposed development is only partially consistent with PO11, specifically non-compliant with provision (c) above, consideration has also been given to the purpose and overall outcomes of the Rural Residential Zone.</p> <p>If managed effectively at a small intensity and scale that is ancillary to the primary use of the land for a dwelling house, it is possible that the garden centre can be operated so as to not compromise the surrounding built</p> |

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|   | <p>form and streetscape. The garden centre has limited hours of operations and conditions have been imposed to mitigate the potential for environmental nuisance.</p> <p>The garden centre can be operated at a small-scale and low intensity, subject to reasonable and relevant conditions. However, the proposed stage 2 greenhouse is not supported as this is considered to represent incremental expansion of the use in a way that threatens to expand commercial development beyond the existing centre and township zones. Ultimately, this may have a negative impact on the rural residential character of Kroombit Drive if allowed to grow and expand beyond the current operations.</p> <p>This would result in an undesirable outcome for the site, neighbouring properties and residents of Kroombit Drive. Should the commercial demand for the business continue to grow and expand, it is likely to outgrow the current rural residential property and may require relocation to a more suitable commercial site in future. The garden centre would be better suited to be established within a centre, industrial zone or township zone. Of these zone types, only township zone can be within the Bouldercombe locality, approximately 1.6km to the south of the subject site.</p> <p>Council officers consider that the existing development (Stage 1) can be operated in a manner that is generally consistent with the purpose of the Zone, subject to the implementation of reasonable and relevant conditions. On balance, this part of the proposed development does not compromise the purpose and overall outcomes of the Rural Residential Zone and the development can be approved in part (subject to conditions) despite non-compliance with part of PO11.</p> |
| <p>Access,<br/>Parking and<br/>Transport<br/>Code<br/>PO1</p> | <p>The development does not comply with Acceptable Outcome (AO) 1.1 as the existing access at the western end of the site is located within one metre (1m) of an electricity power pole. This access pre-exists the development and is an area of low-speed vehicle movements. Furthermore, the applicant has indicated that reflective strips will be placed on the power pole to increase visibility.</p> <p>These factors and measures are reasonable in mitigating potential risk and avoiding conflict in light of the pre-existing site conditions. The access, parking and vehicle manoeuvring areas can operate in a manner that is safe and efficient and is therefore considered to achieve the necessary Performance Outcome (PO) 1.</p>   |
| <p>Access,<br/>Parking and<br/>Transport<br/>Code<br/>PO5</p> | <p>The development does not comply with Acceptable Outcome (AO) 5.1 as the on-site car parking is not provided at the rates set out in Table 9.3.1.3.2 of the Access, Parking and Transport Code.</p> <p>In accordance with Table 9.3.1.3.2, parking for a garden centre is to be provided at a rate of one space per 100m<sup>2</sup> of the total use area with a minimum of five spaces. The total approved use area for the development is 1,343m<sup>2</sup>; therefore, the development would require 13 parking spaces to comply with the prescribed rate.</p> <p>Based on the expected traffic volumes of the operation, it is considered unnecessary to enforce 13 parking spaces for the development. Furthermore, requiring construction of 13 formalised parking spaces is considered detrimental to retaining the rural residential character of Kroombit Drive.</p> <p>The Applicant proposed three (3) car parking spaces for customer use within the site. At Council's request, two (2) additional informal parking</p>  |

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|   | <p>spaces will be provided to the west of the formal car parks. These parks will provide the necessary additional capacity during periods of increased demand and will not be impervious to drainage. Conditions have been imposed on the development to ensure that customer parking is catered for within the subject site and is clearly marked and signed for customer use. Delivery and commercial waste collection vehicles must also be unloaded within the site boundaries rather than in the road reserve.</p> <p>The above-mentioned provisions and imposed conditions are considered to be suitable in ensuring that on-site parking meets the likely demand of the development and avoids on-street parking that would adversely impact the safety and amenity of Kroombit Drive. Therefore, the development complies in part with AO 1.1 and with Performance Outcome (PO) 5 on the whole.</p> |
| <b>Relevant Matters</b>   |   |
| The proposed development was not assessed against any relevant matters outside of the matters prescribed by regulation.   |   |
| <b>Matters raised in submissions</b>  |   |
| <p>The proposal was the subject of public notification between 24 July 2023 and 11 August 2023, in accordance with the requirements of the Planning Act 2016 and the Development Assessment Rules.</p> <p>497 submissions were received, 494 of which were in support of the development and three (3) were in opposition. The matters raised by the opposing submissions have been summarised below.</p> |   |
| Dust  | <p>Submitters raised concern about the consistent use of blower vacuums and have claimed that this has resulted in nuisance as a result of dust and noise impacts off-site, particularly outside of operational hours. Conditions and advisory notes have been imposed on the development to mitigate potential environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke which is also regulated under the <i>Environmental Protection Act 1994</i> (EP Act). Furthermore, the EP Act regulates the times in which regulated devices may be used. Council officers consider these factors to be sufficient in ensuring that blowing and other related activities only occurs within the operating hours and does not result in environmental nuisance to neighbouring properties.</p>   |
| Delivery times  | <p>Submitters identified that the existing garden centre operations have involved delivery times occurring outside of the nominated operational hours (before 7am and after 7pm) and raised concerns that this will continue. A condition has been imposed to ensure that all deliveries only occur during operating hours.</p>   |
| Use of chemicals  | <p>Submitters raised concern about the use of chemicals (pesticides, fertilizers etc.) on the site and the potential releasing harmful fumes. In response, the Applicant has stated that chemicals are not used on site as part of the garden centre land use. Despite this, use of fertilisers and pesticides is reasonable for a garden centre (nursery) or a residential property when managed effectively to mitigate off-site impacts. Standard conditions and advisory notes are imposed on the development to ensure that no environmental nuisance is caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site.</p>  |
| Flooding  | <p>Submitters raised concern about flooding, runoff and erosion caused by an earthen wall at the rear boundary of the property as well as concerns that the stage 2 greenhouse will exacerbate these issues. The earthen wall at</p>  |

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|  | the rear boundary does not form part of the nursery. The wall also has two substantial cut-outs to allow for water flow. Council officers do not consider that localised flooding will impact operation of the nursery. The existing greenhouse (stage 1) is primarily a shade structure and will not significantly impact water runoff or overland flow. Furthermore, the proposed stage 2 greenhouse is not approved in relation to this application.  |
| Excessive water use                                    | Submitters stated that the Applicant excessively uses water day and night and that sprinklers are on all the time. In response, the Applicant has stated that most sprinklers on-site are on an automated system that ensures water use does not exceed what is required for the products. Kroombit Drive does not have access to reticulated water infrastructure and Council does not regulate the use of bore water.  |
| Burning of green waste                                 | Submitters claimed the Applicant constantly burns waste, causing nuisance to neighbouring properties. The Applicant has stated that green waste is not burned on-site. There is a 2m x 2m fire pit on the site, which the applicant claims is used for recreational purposes only and does not require a permit for use. Use of fires in a rural residential area (whether recreational or commercial) is not regulated under the <i>Planning Act 2016</i> and is managed through separate legislation. Conditions and advisory notes have been imposed on the development to mitigate potential environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke which is also regulated under the <i>Environmental Protection Act 1994</i> (EP Act). |
| Increase in pests and vermin (e.g. rats and fire ants) | Submitters believe that the development attracts pests and vermin to the site, including rodents and fire ants (through imported plants). The Applicant has stated that no products are used on site which would be likely to increase the presence of vermin and pests. The presence of rodents is not unusual for a rural residential area and the presence of cacti and other succulents is not considered likely to attract additional vermin. The spread of fire ants is a biosecurity matter and is not regulated by Council but rather the Queensland Government's Department of Agriculture and Fisheries (DAF).   |
| On-Site parking  | Submitters highlighted that the existing operation has previously resulted in customer vehicles and delivery vehicles parking and loading/unloading in the road reserve. The original development proposal showed only three (3) car parks on site. Council requested the Applicant include an additional two (2) parking spaces in the development for overflow parking and that the site plan be amended to show these parking spaces. The Applicant amended the application to achieve this outcome as part of the response to Council's information request. This increases the on-site parking to comply with the minimum number of parking spaces prescribed by the Access, Parking and Transport Code. Signage must be implemented to clearly identify the overflow parking spaces. |
| Traffic safety and congestion                          | Submitters raised concern for vehicular traffic and on-street parking congesting Kroombit Drive as well as the intersection of Kroombit Drive and the Burnett Highway. Council officers assessed the projected traffic numbers and have determined that the garden centre only attracts a small number of customers and vehicle movements in relation to the existing traffic on the Burnett Highway, which is a State-controlled road. Furthermore, the application did not trigger referral to the Department of Transport and Main Roads / State Assessment Referral Agency (DTMR / SARA) based on the State assessment referral triggers. Vehicle movements relating to the garden centre are not significantly more than that typically seen or expected for a home-based business.   |

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|  | Conditions have been imposed on the development to ensure that customer parking is catered for within the subject site and is clearly marked and signed for customer use. Delivery and commercial waste collection vehicles must also be unloaded within the site boundaries rather than in the road reserve. The proposed construction of a second driveway allows for all customer and delivery vehicles to leave the site in a forward gear. These measures, as conditioned, reduce the number of vehicle movements and discourages parking within Kroombit Drive, mitigating potential safety risks as much as practicable. |
| <b>Matters prescribed by regulation</b>  |   |
| <ul style="list-style-type: none"> <li>• The <i>Rockhampton Region Planning Scheme 2015</i> (version 2.2); and</li> <li>• The common material, being the material submitted with the application.</li> </ul> |   |

## RECOMMENDATION B

THAT in relation to the application for a Development Permit for Material Change of Use for Garden Centre and Operational Work for Advertising Device (Freestanding Sign), made by Bouldy Home Nursery, located at 14 Kroombit Drive, Bouldercombe, described as Lot 22 on RP617396, Council resolves to Approve the application subject to the following conditions:

### Material Change of Use – Garden Centre

#### 1.0 ADMINISTRATION

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development must be undertaken, completed, and be accompanied by a certificate of compliance for any operational works required by this development approval:
  - 1.3.1 to Council's satisfaction;
  - 1.3.2 at no cost to Council; and
  - 1.3.3 prior to the commencement of the use,
 unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permit must be obtained prior to the commencement of any works associated with their purposes:
  - 1.5.1 Operational Works:
    - (i) Access and Parking Works.
- 1.6 All Development Permits for Operational Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of

Queensland.

- 1.9 All development conditions contained in this development approval about infrastructure under Chapter 4 of the *Planning Act 2016* should be read as being non-trunk infrastructure conditioned under section 145 of the *Planning Act 2016*, unless otherwise stated.

- 1.10 The proposed development for an additional greenhouse structure described as “Stage 2” in the approved plans is not approved as part of the development permit.

## 2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

| <u>Plan / Document Name</u>          | <u>Prepared by</u>    | <u>Date</u>  | <u>Reference No.</u> | <u>Version / Issue</u> |
|--------------------------------------|-----------------------|--------------|----------------------|------------------------|
| Proposed Site Layout – Location Plan | Design + Architecture | 18 July 2023 | GG-C SK-001          | D                      |
| Proposed Site Layout – Site Plan     | Design + Architecture | 18 July 2023 | GG-C SK-002          | D                      |

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

## 3.0 ACCESS AND PARKING WORKS

- 3.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.
- 3.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, Australian Standard AS2890 “Parking facilities” and the provisions of a Development Permit for Operational Works (access and parking works).
- 3.3 All car parking and access areas must be paved or sealed to Council's satisfaction. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access and parking works).
- 3.4 The existing access from Kroombit Drive to the development must be upgraded to comply with the requirements of the Capricorn Municipal Development Guidelines.
- 3.5 A new access to the development must be provided at the eastern end of the development site within six (6) months of this development permit taking effect.
- 3.6 All vehicles must ingress and egress the development in a forward gear.
- 3.7 Adequate sight distances must be provided for all ingress and egress movements at the access driveways in accordance with Australian Standard AS2890.2 “Parking facilities - Off street commercial vehicle facilities”.
- 3.8 A minimum of three (3) formal parking spaces and two (2) informal parking spaces must be provided on-site for the Garden Centre generally in accordance with the approved plans.
- 3.9 Signage that clearly identifies the location of the two (2) informal parking spaces on-site must be provided.
- 3.10 Parking spaces must be line-marked in accordance with the approved plans (refer to

condition 2.1), except for the informal parking spaces, and in accordance with the *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).

- 3.11 Any application for a Development Permit for Operational Works (access and parking works) must be accompanied by detailed and scaled plans, which demonstrate the turning movements/swept paths of the largest vehicle to access the development site including delivery vehicles and refuse collection vehicles.

*Note: the largest vehicle identified within the application material is Medium Rigid (MR). However, should Heavy Rigid (HR) vehicles attend the site for deliveries or waste collection, the Operational Works application should identify this and design accordingly.*

#### 4.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 4.1 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

#### 5.0 SITE WORKS

- 5.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

#### 6.0 BUILDING WORKS

- 6.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.
- 6.2 Structures must not be located within the on-site sewerage treatment and disposal area or conflict with the separation distances, in accordance with the Queensland Plumbing and Wastewater Code.

#### 7.0 LANDSCAPING WORKS

- 7.1 Landscaping must be constructed and/or established, within six (6) months of this development approval taking effect, in all areas shown on the approved plans (refer to condition 2.1 – as indicated along the front property boundary).
- 7.2 Landscaping must be designed in accordance with the requirements of *Australian Standard AS 1428 — Design for access and mobility*.
- 7.3 Planting types used within the landscaping areas (refer to condition 2.1) must include either trees, shrubs or groundcovers, or any combination of these planting types. These plantings must be established and maintained generally at the following density rates:
- 7.3.1 trees at five (5) metre intervals;
  - 7.3.2 shrubs at two (2) metre intervals; and
  - 7.3.3 groundcovers at one (1) metre intervals.
- 7.4 At least fifty (50) per cent of all new plantings within the landscaping areas (refer to condition 2.1) must be locally native species with low water dependency and must comply with the following requirements:
- 7.4.1 Plant species are chosen from sources recommended in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*; and
  - 7.4.2 Plant species must not include undesirable species identified in *Planning Scheme Policy SC6.12 – Landscape Design and Street Trees Planning Scheme Policy*.
- 7.5 Each shade tree must have a clean trunk with a minimum height of two (2) metres and must be provided within the car park at the following rates:

- 7.5.1 In single sided, angle or parallel bays – One (1) tree per three (3) car parks; and
- 7.5.2 In double sided, angle or parallel bays – One (1) tree per six (6) car parks.
- 7.5.3 Each shade tree is provided with a minimum planting area of 1.2 square metres with a minimum topsoil depth of 0.8 metres.
- 7.6 Landscaping is to be provided and maintained along the road boundary frontage of the site adjoining Kroombit Drive with a minimum width of four (4) metres, except where a driveway exists or is proposed.
- 8.0 ASSET MANAGEMENT
- 8.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 8.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 9.0 ENVIRONMENTAL
- 9.1 An Erosion Control and Stormwater Control Management Plan in accordance with the Capricorn Municipal Design Guidelines, must be implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.
- 10.0 OPERATING PROCEDURES
- 10.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Kroombit Drive.
- 10.2 The hours of operations for the Garden Centre must be limited to:
  - (i) 0900 hours to 1600 hours on Wednesdays and Fridays,
  - (ii) 0900 hours to 1400 hours on Thursdays, and
  - (iii) 0900 hours to 1500 hours on Saturdays,with no operations on Sundays, Mondays or Tuesdays.
- 10.3 The loading and/or unloading of delivery and commercial waste collection vehicles is limited to operating hours and must occur fully within the subject site (i.e. must not occur within the road reserve of Kroombit Drive).
- 10.4 Operations on the development site must have no significant impact as determined by Council on the amenity of adjoining premises or the surrounding area due to the emission of light, noise, odour or dust.
- 10.5 All waste storage areas must be:
  - 10.5.1 kept in a clean and tidy condition; and
  - 10.5.2 maintained in accordance with Environmental Protection Regulation 2019.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage



It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the “cultural heritage duty of care”). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website [www.dsdsatsip.qld.gov.au](http://www.dsdsatsip.qld.gov.au)

**NOTE 2. General Environmental Duty**

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

**NOTE 3. General Safety Of Public During Construction**

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

**NOTE 4. Infrastructure Charges Notice**

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

**Operational Work for Advertising Device**

**1.0 ADMINISTRATION**

- 1.1 The owner, the owner’s successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.4 The following further development permits are required prior to the commencement of any works on the site:
  - 1.4.1 Building Works.
- 1.5 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

**2.0 APPROVED PLANS AND DOCUMENTS**

- 2.1 The approved advertising device must be completed and maintained generally in accordance with the approved drawings and documents, except where amended by the conditions of this permit.

| <u>Plan / Document Name</u>      | <u>Prepared by</u>    | <u>Date</u>  | <u>Reference No.</u> | <u>Version / Issue</u> |
|----------------------------------|-----------------------|--------------|----------------------|------------------------|
| Proposed Site Layout – Site Plan | Design + Architecture | 18 July 2023 | GG-C SK-002          | D                      |

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

**3.0 OPERATING PROCEDURE**

- 3.1 All advertising devices must only display or advertise a matter associated with the primary purpose for which the premises are used, or the purpose stated in this approval.
- 3.2 All text and images displayed on the approved advertising device:
- 3.2.1 must be static;
  - 3.2.2 must not imitate a traffic control device, move contrary to any traffic control device or include traffic instructions (for example 'stop'); and
  - 3.2.3 must not involve moving parts or flashing lights.
- 3.3 Any lighting devices associated with the advertising device, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents or motorists. Night lighting must be designed, constructed and operated in accordance with 'Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting' and 'Civil Aviation Safety Authority (CASA) Guidelines: Lighting in the vicinity of aerodromes: Advice to lighting designers'.

**4.0 BUILDING WORKS**

- 4.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.

**5.0 ASSET MANAGEMENT**

- 5.1 Any damage to, or alterations necessary, to electricity, telephone, water mains, sewerage mains, stormwater drains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken immediately, at no cost to Council, and completed within the following timeframes:
- 5.1.1 where damage causes a hazard to pedestrian/traffic safety or interrupts a community service, immediately; or
  - 5.1.2 as soon as reasonably possible as agreed with Council.

**6.0 ADVERTISING DEVICE CONSTRUCTION AND MAINTENANCE**

- 6.1 Council reserves the right for uninterrupted access to the site at all times during construction.
- 6.2 All Construction work and other associated activities are permitted only between 0630 hours and 1800 hours Monday to Saturday. No work is permitted on Sundays or public holidays. All requirements of the Environmental Protection Act 1994 and the Environmental Protection Regulation 2019 must be observed at all times, unless otherwise approved by Council in writing.
- 6.3 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site.
- 6.4 Any proposed works within the vicinity (or zone of influence) of existing Council infrastructure will not adversely affect the integrity of the infrastructure. Any restoration works required on existing Council infrastructure as a result of proposed works will be at the developer's expense.
- 6.5 All conduits, wiring, switches or other control apparatus installed on an Advertising Device must be concealed from general view, with control apparatus secured in a manner to prevent unauthorised entry and display setting tampering.
- 6.6 All electrical services and systems must comply with Australian and New Zealand Standard AS/NZS 3000:2007 – "Electrical Installations".
- 6.7 All advertising devices must be maintained at all times on the premises by the owner of the premises to the same standard as it was when it was installed, and be maintained in

a safe, clean, condition that does not adversely impact the visual amenity of the site.

### ADVISORY NOTES

#### NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website [www.dsdsatsip.qld.gov.au](http://www.dsdsatsip.qld.gov.au)

#### NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

#### NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

### **PROPOSAL IN DETAIL**

The development application is seeking a Development Permit for a Material Change of Use to establish a Garden Centre and Operational Work for an Advertising Device at 14 Kroombit Drive, Bouldercombe, described as Lot 22 on RP617396. The garden centre does not qualify as a home-based business as it exceeds the definition, scale, intensity and related benchmarks associated with that land use definition.

The development application seeks to formalise an existing garden centre, advertised as Bouldy Home Nursery, which specialises in the sale of cacti plants and succulents. The nursery activity consists of a plant display area and walkways (1,285m<sup>2</sup>), located north of (behind) the dwelling house and a point of service (58m<sup>2</sup>) in Stage 1.

The application also proposes an additional future greenhouse area (400m<sup>2</sup>) described as Stage 2 for the development. The proposed greenhouse is to have approximate dimensions of 15m x 25m with a maximum height of approximately 2.7m. The materials will consist of treated pine posts, wooden rafters and beams, steel reinforcing mesh and a shade cloth exterior, similar to the existing greenhouse.

The proposed hours of operation for the home nursery are:

- Wednesday – 9am to 4pm;
- Thursday – 9am to 2pm;
- Friday – 9am to 4pm;
- Saturday – 9am to 3pm; and
- no operations on Sunday, Monday and Tuesday.

The nursery generally serves less than 10 customers per day during normal operations, making it similar to the number of customer visits typically expected from a home-based business. The garden centre occasionally conducts sales periods, which the Applicant advises is approximately once every three (3) months. Daily customer count may increase to

approximately 10-15 during these periods, typically for a single day of the week being Saturday.

The garden centre receives product deliveries when needed, with the applicant advising the following estimations:

- Plant delivery – approximately 5-7 times per year
- Dirt delivery – approximately 4 times per year

The development proposal includes construction of a new vehicle access driveway at the eastern frontage of the site. The layout is designed to allow vehicles to enter from the western driveway, park in the designated area and exit the site in a forward gear. Three formalised car parking spaces are provided for customer vehicles with an additional two (2) parking spaces intended for overflow car parking when required.

The proposal maintains the existing landscaping around the site, except where removal is required for the additional driveway, with some additional landscaping provided along the proposed access driveway.

The Applicant provided the following description in relation to irrigation and management of on-site water usage for the garden centre:

*“The site is not serviced by council services and will instead rely on on-site systems. Irrigation for the nursery area uses bore water collected on-site, managed by the applicants. Four of the plant display rows utilise an automated sprinkler system that runs for half an hour three times a week during hot weather and once a week during colder weather. During rain events, the system is shut off completely until plants are dry again. The fifth row, containing cacti, is connected to the automated system but is only manually turned on when necessary. The final row is not connected to the automatic system and is instead hand-watered when necessary. The surfaces surrounding the display areas consist of crusher dust, allowing all water from sprinklers to soak through, reducing drainage run-off.”*

The Applicant also proposes a freestanding sign, with a sign face area of three square metres (1.5m high x 2.0m wide = 3m<sup>2</sup>). The overall height above ground is 2.5m and is to be positioned 1.0m from the property boundary within a landscaped area.

## **SITE AND LOCALITY**

The subject site is located at 14 Kroombit Drive, Bouldercombe, on land described as Lot 22 on RP617396, located within the Rural Residential Zone as identified by the *Rockhampton Region Planning Scheme 2015* (version 2.2). It is located approximately two kilometres north of Bouldercombe town centre and adjoining lots consist primarily of Rural Residential zoned land with existing residential uses.

The subject site has an area of 10,050m<sup>2</sup>, has a rectangular shape and a road frontage of approximately 50m along Kroombit Drive, which is identified as a Minor Rural Collector within the Planning Scheme. The land is generally flat and has lines of vegetation along the eastern and western boundaries. There is no vegetation of environmental significance on the site. The site does not benefit from connection to any Council services (besides access to the formed road Kroombit Drive) as reticulated water, sewer and stormwater infrastructure is not present at this location. The property is not burdened by any easements over the subject land.

The subject site currently accommodates a dwelling house and associated domestic sheds as the primary land use activity. The garden centre (nursery) has an open plant display area of approximately 1,285m<sup>2</sup>, located to the north of (behind) the dwelling house. The garden centre also includes a 58m<sup>2</sup> shed used as a point of sale for the nursery activity.

## **PLANNING ASSESSMENT**

### **MATTERS FOR CONSIDERATION**

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in

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accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

## **TOWN PLANNING COMMENTS**

### **State Planning Policy 2017**

Section 2.1 of *Rockhampton Region Planning Scheme 2015* noted the *State Planning Policy 2017* is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the *Rockhampton Region Planning Scheme 2015*.

### **Central Queensland Regional Plan 2013**

The *Central Queensland Regional Plan 2013* is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the *Central Queensland Regional Plan 2013*.

### **Rockhampton Region Planning Scheme 2015**

#### **Rockhampton Regional Planning Scheme Codes**

The following codes are applicable to this application:

- Rural Residential Zone Code;
- Biodiversity Overlay;
- Bushfire Hazard Overlay Code
- Flood Hazard Overlay Code
- Access, Parking and Transport Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code; and
- Water and Sewer Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with the Acceptable Outcomes and is not otherwise conditioned to comply an assessment of the Performance Outcomes is contained in the Statement of Reasons in **Recommendation A** of this report.

#### **Rural Residential Zone**

The subject site is situated within the Rural Residential Zone under the *Rockhampton Region Planning Scheme 2015*. The purpose of the Rural Residential Zone identifies that:

- (1) *The purpose of the rural residential zone code is to:*
  - (a) *recognise existing rural residential zoned areas;*
  - (b) *prevent the establishment of new rural residential areas, but facilitate subdivision within existing zoned areas;*
  - (c) *prevent the establishment of development which may limit the productive capacity of adjoining rural land.*
- (2) *The purposes of the zone will be achieved through the following outcomes:*

- (a) *the zone provides for predominantly dwelling houses on large lots with ancillary small-scale uses that do not compromise the residential amenity of the area, such as animal keeping, cropping and home-based businesses;*
- (b) *roadside stalls and other sales of produce grown on the site are of a limited scale that is consistent with the rural residential lifestyle;*
- (c) *non-residential uses occur within the zone where they:*
  - (i) *do not compromise the residential character and existing amenity of the surrounding area;*
  - (ii) *are small-scale and consistent with the surrounding urban form;*
  - (iii) *primarily function to service the needs of the immediate local residential community;*
  - (iv) *do not detract from the role and function of centres or the operation of rural uses in the vicinity; and*
  - (v) *do not result in the expansion of a centre zone.*

The current stage one of the development (described as Stage 1 in the application material) can be operated in manner that remains subordinate to the primary residential land use on the site. However, further expansion of the garden centre activity (e.g. Stage 2 as described in the application material) has the potential to overtake the existing dwelling house as the predominant land use and threaten the residential character and existing amenity of the surrounding area.

Based on the application material and observations from Council officers, the current operation is relatively small scale in terms of customer attendance and vehicle movements, which is seen as the most significant potential source of nuisance and amenity loss for surrounding residents. Generally, customer attendance and vehicle movements are similar to that typically seen for a home-based business, with peak periods (Saturdays and during active discount sales) occasionally exceeding typical home-based business numbers. Conditions have been proposed to ensure that parking, vehicle movements and loading / unloading of delivery and service vehicles are fully contained within the site boundaries to reduce potential amenity impacts to neighbouring properties. Delivery vehicles have also been limited to within the nominated operational hours.

Should the commercial demand for the business continue to grow and expand, it is likely to outgrow the current rural residential property and may require relocation to a more suitable commercial site in future. This would result in an undesirable outcome for the site, neighbouring properties and residents of Kroombit Drive.

Council officers consider that the existing development (Stage 1) can be operated in a manner that is generally consistent with the purpose of the Zone, subject to the implementation of reasonable and relevant conditions. Recommendation B of this report proposes a suite of conditions that seeks to maintain the overall purpose and desired outcomes for the Rural Residential Zone.

### **Strategic Framework**

The subject site is situated within the Rural Residential designation under the scheme's strategic framework map. The following themes of the strategic framework, including their strategic outcomes, as identified within Part 3 of the *Rockhampton Region Planning Scheme 2015* are applicable and have been considered in the assessment of the proposed development:

- Settlement pattern
- Natural environment and hazards

- Community identity and diversity
- Access and mobility
- Infrastructure services
- Natural resources and economic development

However, as the proposed development does not present any significant conflicts with the applicable Planning Scheme codes (based on assessment against the Rural Residential Zone purpose and outcomes as outlined above), an assessment against the Strategic Framework is not considered necessary.

### INFRASTRUCTURE CHARGES

Charges Resolution (No. 1) of 2022 for **non-residential development** applies to the application. The Infrastructure Charges are as follows:

- A charge of \$8,897.20 for Gross Floor Area being 58 square metres (point of service building); and
- A charge of \$3,427.35 for Impervious Area being 313 square metres (roof area, hardstand areas, access, and parking areas).

In accordance with section 3.1 of *Charges Resolution (No.1) of 2022*, the base charge will be automatically increased using the Producer Price Index (PPI), adjusted according to the three (3) yearly PPI average quarterly percentage change between financial quarters. The automatic increase is reflected in the below table:

| Column 1<br>Use Schedule   | Column 1A<br>Use | Column 2<br>Adopted Infrastructure Charge for<br>non-residential development<br>(\$) |  | Column 3<br>Calculated<br>Charge                      |
|----------------------------|------------------|--|--|---|
|                            |                  | (a)<br>per m <sup>2</sup> of Gross<br>Floor Area<br>(GFA)                            | (b)<br>per m <sup>2</sup><br>Impervious to<br>Stormwater |   |
| Commercial<br>(bulk goods) | Garden Centre    | 153.40   | 10.95  | \$8,897.20<br>(GFA)<br><br>\$3,427.35<br>(Impervious) |
| Total Base Charge          |                  |  |  | \$12,324.55   |
| Charge (including PPI)     |                  |  |  | \$13,135.36   |
| Total Base Credit          |                  |  |  | \$0.00  |
| Credit (including PPI)     |                  |  |  | \$0.00  |
| <b>TOTAL CHARGE</b>        |                  |  |  | <b>\$13,135.36</b>                                    |

Therefore, a total charge of **\$13,135.36** is payable for the development.

### CONSULTATION

The proposal was the subject of public notification between 24 July and 11 August 2023, in accordance with the requirements of the *Planning Act 2016* and the Development Assessment Rules, and 497 total submissions were received.

Of the total number received, three (3) submissions were in opposition of the development proposal and 494 were received in support. Of those submissions received in support, at

least 42 were not properly made submissions in accordance with the requirements of the *Planning Act 2016* and the Development Assessment Rules. The submissions received in support generally followed the same template / framework and contained very similar comments and content with no issues raised.

The issues raised in the three (3) objecting submissions and how they were considered and addressed is outlined in the Statement of Reasons in **Recommendation A** of this Report.

### **CONCLUSION**

THAT the proposed development is not anticipated to compromise the Strategic Framework of *Rockhampton Region Planning Scheme 2015*. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.



**DEVELOPMENT APPLICATION FOR  
MATERIAL CHANGE OF USE FOR  
GARDEN CENTRE AND OPERATIONAL  
WORKS FOR ADVERTISING DEVICE  
(FREESTANDING SIGN)**

**Locality Plan**

**Meeting Date: 14 November 2023**

**Attachment No: 1**

D/73-2023 - Locality Plan



A4 Page scale at 1: 1,696.33  
Printed from GeoCortex on 02/11/2023



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**DEVELOPMENT APPLICATION FOR  
MATERIAL CHANGE OF USE FOR  
GARDEN CENTRE AND OPERATIONAL  
WORKS FOR ADVERTISING DEVICE  
(FREESTANDING SIGN)**

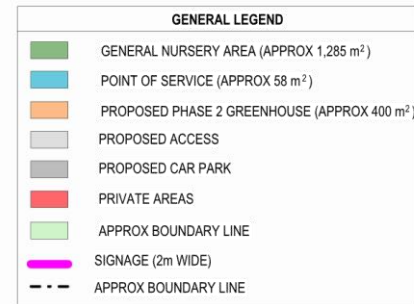
**Location Plan and Site Plan**

**Meeting Date: 14 November 2023**

**Attachment No: 2**



D



**GENERAL NOTE:**

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- THESE DRAWINGS ARE APPROXIMATE AND HIGHLY CONCEPTUAL
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drawing no: SK-001

|   |               |
|---|---------------|
| project: <b>A3 DRAWING</b> NOTED SCALES RELATE TO A3 DRAWING<br><b>PROPOSED SITE LAYOUT</b> |               |
| location:<br>14 KROOMBIT DRIVE,<br>BOULDERCOMBE   | client:<br>-- |

| REVISIONS |             |            |
|-----------|-------------|------------|
| REVISION  | DESCRIPTION | DATE       |
| N         |             |            |
| B         | PRELIMINARY | 29/03/2021 |
| C         | PRELIMINARY | 31/05/2021 |
| D         | PRELIMINARY | 18/07/2021 |

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The intent of preliminary sketch plans are only for presenting the concept of the specific project to the client as summarized in the table above.

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|                           |                       |     |
|---------------------------|-----------------------|-----|
| ISSUED FOR<br>PRELIMINARY |                       |     |
| project no:               | scale<br>As indicated | rev |
| GG - C                    | date<br>MAR 23        | D   |
|                           | drawn<br>SV           |     |





1 SITE PLAN  
1 : 500 @ A3

drawing title:  
SITE PLAN

drawing no: SK-002



|           |   |
|-----------|---|
| project:  | ALBANY NOTED SCALES RELATE TO A3 DRAWINGS |
| location: | 14 KROOMBIT DRIVE, BOULDERCOMBE           |
| client:   | -   |

| REVISIONS |             |            |
|-----------|-------------|------------|
| REVISION  | DESCRIPTION | DATE       |
| N         |             |            |
| B         | PRELIMINARY | 29/03/2023 |
| C         | PRELIMINARY | 31/05/2023 |
| D         | PRELIMINARY | 18/07/2023 |

PRELIMINARY DESIGN PLANS  
These drawings are for information only and are not to be used for any other purpose without the written consent of the designer.  
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The designer shall not be responsible for the accuracy of the information provided in these drawings.

**GIDEON**  
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designa.com.au

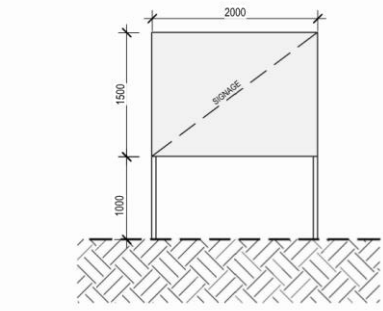
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| ISSUED FOR<br>PRELIMINARY |                       |     |
| project no:               | scale<br>As indicated | rev |
| GG - C                    | date<br>MAR 23        | D   |
|                           | drawn<br>SV           |     |
|                           |                       |     |

**GENERAL NOTE:**  
ALL BOUNDARIES, LOCATIONS AND DIMENSIONS ARE APPROXIMATES

| GENERAL LEGEND   |
|--|
| GENERAL NURSERY AREA (APPROX 1,285 m <sup>2</sup> )      |
| POINT OF SERVICE (APPROX 58 m <sup>2</sup> )             |
| PROPOSED PHASE 2 GREENHOUSE (APPROX 400 m <sup>2</sup> ) |
| PROPOSED ACCESS  |
| PROPOSED CAR PARK  |
| PRIVATE AREAS  |
| LANDSCAPING STRIP  |
| SIGNAGE (2m WIDE)  |
| APPROX BOUNDARY LINE                                     |

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2 ELEVATION - FRONT SIGNAGE  
1 : 50 @ A3

**11.6 ROCKHAMPTON ZOO CONSERVATION CONTRIBUTIONS FOR 2023-2024 AND 2024-2025**

**File No:** 3066  
**Attachments:** Nil  
**Authorising Officer:** Aaron Pont - Manager Parks  
Alicia Cutler - General Manager Community Services  
**Author:** Liz Bellward - Curator Rockhampton Zoo

**SUMMARY**

*Rockhampton Zoo holds funds in trust to be used to support conservation initiatives. These funds are raised through 15% of all visitor donations made to the zoo, as well as 15% of all animal encounters, guest experiences and animal sponsorships. This report is recommending conservation groups to support in 2023-2024 and 2024-2025.*

**OFFICER'S RECOMMENDATION**

THAT Council endorses the following conservation groups to be recipients of money raised through Rockhampton Zoo donations and paid zoo experiences:

|                                     | Amount | 2022-2023            | 2023-2024                              |
|-------------------------------------|--------|----------------------|--|
| National / Local Conservation Group | 50%    | BirdLife Capricornia | Rainforest Rescue / Save the Cassowary |
| International Conservation Group    | 50%    | FFI – Gibbon Project | The Macaw Recovery Network             |

**COMMENTARY**

Providing exceptional welfare standards for animals within our care, participating in conservation efforts and supporting wildlife during crisis are important responsibilities of zoos today, and are expected by the industry and the general public.

**BACKGROUND**

In 2020 Council agreed to donate 100% of zoo donations to the ZAA Bushfire Appeal to help the animals affected by bushfires across Australia. This resulted in raising approximately \$30,000 donated in a 12 month period.

For the first time in its nearly 100 year history, Rockhampton Zoo has contributed funds itself to conservation. Previous fundraising efforts have been through our keepers volunteering their time for fundraisers.

In 2021 when we stopped collecting for the bushfire appeal, in conjunction with the launch of animal encounters it was agreed to donate 15% of zoo donations to conservation. The percentage agreed on was consistent with 15% donated from funds raised from animal encounters.

Since contributing to conservation, we have made a significant impact as seen below;

| Financial Year | Amount             | Conservation Organisation  |
|----------------|--------------------|--|
| 2022-2023      | \$6,133<br>\$6,133 | Local – Turtles of CQ - TBC<br>International – International Otter Survival Fund |
| 2021-2022      | \$8,819<br>\$8,819 | Local – Koala Research CQ<br>International – FFI Chimp Project                   |

|              |                 |                                  |
|--------------|-----------------|----------------------------------|
| 2020-2021    | \$30,756        | ZAA's Australian Bushfire Crisis |
| <b>Total</b> | <b>\$60,660</b> |                                  |

### Benefits

- Help protect animals and their habitats in the wild
- Positive public image – expected that zoos contribute to conservation. This is promoted on our website as well as in keeper talks when encouraging the visitors to donate. Has been received very positively.
- Positive media / exposure for Rockhampton Zoo and RRC. Multiple media opportunities promoting our contribution as well as the work the projects do.

### Conservation Funds Recommended

An internal process undertaken by the Rockhampton Zoo team nominated conservation groups they would like to support with team consensus reached on the recommendations within this report. Two of these programs are also aligned with the ZAA SMP supported programs for the species.

| Financial Year | Name                 | Information  | Charity Status |
|----------------|----------------------|--|----------------|
| 2023-2024      | BirdLife Capricornia | <p>Australian / Local – Birds<br/> <a href="https://birdlife.org.au/groups/birdlife-capricornia/">https://birdlife.org.au/groups/birdlife-capricornia/</a></p> <p>BirdLife Capricornia has members from the Capricorn Coast, Rockhampton and Gladstone, and out to the far west towns of Longreach and Winton. Their focus is on local bird-related activities, such as field trips throughout the area, conservation actions to protect birds, education activities to inform local communities and joint projects with local conservation groups to reach a wider audience. They also encourage family involvement with junior activities and family-friendly day trips.</p> | ACNC           |

|           |  |   |      |
|-----------|--|---|------|
| 2023-2024 | Fauna and Flora International Gibbon Project | <p>International – Gibbons and elephants<br/> <a href="https://www.fauna-flora.org/projects/forest-protection-in-pu-mat-national-park-vietnam/">https://www.fauna-flora.org/projects/forest-protection-in-pu-mat-national-park-vietnam/</a></p> <p>Fauna &amp; Flora works with community-based conservation teams in Pu Mat National Park to strengthen law enforcement, remove illegal snares and monitor gibbon and elephant populations.</p> <p>Additionally, they work with communities living in and around Pu Mat National Park on sustainable livelihood initiatives and implement conservation criminology approaches, including situational crime prevention.</p> <p>This is the project that the ZAA SMP encourages it's Northern White Cheeked Gibbon holders to support.</p>   | ACNC |
| 2024-2025 | Rainforest Rescue / Save the Cassowary       | <p>Australian – Cassowary<br/> <a href="https://www.rainforestrescue.org.au/save-the-cassowary/">https://www.rainforestrescue.org.au/save-the-cassowary/</a></p> <p>Listed as endangered, the Australian Southern Cassowary has fewer than 4,600 birds left in the wild.</p> <p>These living dinosaurs play a crucial role in rainforest ecology and regeneration.</p> <p><b>Save the Cassowary</b> is a unique partnership between Rainforest Rescue, government organisations, business partners, Aboriginal Corporations, universities, and 20+ zoos and other non-government organisations — to raise awareness of the plight of the Endangered Australian Southern Cassowary and raise funds to help protect these rare creatures.</p> <p><b>WHY DO WE NEED TO SAVE THE CASSOWARY?</b><br/> They are regarded as a 'keystone' species. Through eating the fruits of over 240 species of rainforest plants and excreting the seeds great distances for the parent plant, the cassowary plays a vital role as a 'rainforest gardener'. Many rainforest plants depend on the cassowary to move about the landscape ... without them, the structure of the rainforest would permanently change.<br/> Shy by nature and only posing a threat when defending their nests or chicks or when threatened.</p> <p><b>THE CASSOWARY RECOVERY TEAM</b><br/> The Cassowary Recovery Team (CRT) is a group of organisations working together to implement the Recovery Plan for the Southern Cassowary and protect cassowaries, habitats, and corridors from threats through better planning, monitoring, and community involvement.</p> | ACNC |



|           |                            |  |  |
|-----------|----------------------------|--|--|
|           |                            | <p>Membership of the Cassowary Recovery Team is by invitation and is open to representatives of the Wet Tropics and Cape York regions active in cassowary research, management, and community activities.</p> <p>This is one of two projects that the ZAA SMP and encourages it's southern cassowary holders to support.</p>   |  |
| 2024-2025 | The Macaw Recovery Network | <p>International – Macaws<br/> <a href="https://macawrecoverynetwork.org/">https://macawrecoverynetwork.org/</a></p> <p>MRN's various Recovery Programs for the parrot species they work with, focus on hands-on conservation to help bring them back from the edge of extinction. However, they recognize that to make a real difference for parrots, they need to collaborate in conservation in cross-border efforts across their range. They see their role as to support their partners and to connect teams in the region with each other as well as with international experts. It is a pivotal time to band together and protect nature, and the many parrot species on the brink of extinction.</p> <p>In 2018, the Network was founded after nearly a decade working in parrot conservation in Costa Rica. As their focus shifted from a local to a more range-wide approach, the need for a network became apparent. The Network is professionally staffed by local and international experts and volunteers who work to save and restore parrot populations across the Neo-tropics. The primary focus is the critically endangered Great Green Macaw – who are in desperate need of their attention due to their rapid population decline.</p> <p>The Network's main offices are in San Jose. The Great Green Macaw field team is based from the Sarapiquí Rainforest Reserve, in the province of Heredia. Being in the heart of the Macaw's range has been proven essential for effective monitoring and management activities. On the North-Pacific coast, Punta Islita is home to their Breeding Center with rescued Scarlet and Great Green Macaws, one of the worlds biggest and most professional breeding programs for conservation purposes. At the same location, they manage the Punta Islita Wild Macaw Reserve which is home to a reintroduced population of Scarlet Macaws. The network also runs a parrot roost-count tour on the Tarcoles river and conjoined Yellow-naped amazon parrot monitoring with Equipo Tora Carey in El Jobo, Guanacaste.</p> <p>The organization's history includes the development of various re-introduction sites across the country for both species. In previous years nearly 50 Great Green Macaws were released on the southern Caribbean coast in Manzanillo and over 160 Scarlet Macaws were released in Tiskita, Palo Verde, Curu and now</p> | Registered 501(c)(3) non-profit organization |

|  |  |  |  |
|--|--|--|--|
|  |  | Punta Islita. Across all the conservation programs they are constantly fine-tuning our efforts to become an internationally recognized center of excellence. |  |
|--|--|--|--|

**PREVIOUS DECISIONS**

18/02/2020 – Council endorsed 12 months contributing 100% of a guest donations to support the Zoo and Aquarium Association Wildlife Fund.

07/06/2022 – Council endorsed conservation organisations for 2021-2022 and 2022-2023.

**BUDGET IMPLICATIONS**

Minimal budget implications associated with the proposal, donations are not seen as revenue and the 15% of zoo revenue going to conservation is a selling point for those guests concerned that we are exploiting the animals for financial gain.

**LEGISLATIVE CONTEXT**

No identified legislative context.

**LEGAL IMPLICATIONS**

No identified legal implications

**STAFFING IMPLICATIONS**

Minimal foreseen implications for admin to transfer money to nominated funds.

**RISK ASSESSMENT**

No foreseen risk.

**CONCLUSION**

Contributing to conservation is seen as a key requirement for zoos and is expected by the general community and zoo industry. Progress made by Rockhampton Zoo has been positively received by the Zoo and Aquarium Association, keepers and the general public.

**11.7 EXPRESSION OF INTEREST FOR THE SUPPLY OF ASPHALT MIXTURE****File No:** 10580**Attachments:** Nil**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Cornelius Claassen - Acting Manager Civil Operations

---

**SUMMARY**

*The purpose of this report is to seek approval under section 225(3) of the Local Government Regulation 2012 (Qld), to call an Expression of Interest for the supply of Asphalt Mixture pursuant to section 228(5).*

**OFFICER'S RECOMMENDATION**

THAT Council resolves to call for Public Expressions of Interest for the Supply of Asphalt Mixture and other Services as provided for in section 228(5) of the *Local Government Regulation 2012*.

**COMMENTARY**

Council purchases large quantities of asphalt for use in various projects and road rectification works, making the surety of supply of asphalt at competitive pricing a critical component of Council's supply chain.

The manufacture of asphalt requires a fixed or mobile asphalt plant. There is currently one fixed asphalt plant located within the Rockhampton Region. At time of peak demand, mobile asphalt plants have been temporarily established within the region to service specific projects. Establishing a mobile asphalt plant requires plant availability and suitable lead time. Constructing a fixed asphalt plant requires greater lead time, in addition to land availability and relevant planning and environmental approvals.

**BACKGROUND**

Contract 10034 for the *Supply of Asphalt Mixture and Other Services* commenced on 1 May 2014 and will expire on 30 April 2024.

To establish a new contract to replace contract 10034, it is proposed to undertake a public Expression of Interest process, before completing a tender process pursuant to s228 of the *Local Government Regulation 2012 (Qld)*. This will allow Council:

- to gauge the interest and ability of the market to establish a fixed or mobile asphalt plant within the region;
- to establish proposed lead times applicable to plant establishment;
- to make an informed decision on the timeframe for proceeding to tender and proposed commencement date for the replacing contract; and
- to promote open and fair competition within the market.

**BUDGET IMPLICATIONS**

There are no budget implications identified. Supply of Asphalt will continue to be purchased from existing operational budgets.

**LEGISLATIVE CONTEXT**

Section 228 of the *Local Government Regulation 2012 (Qld)*:

**"Tender Process"**

- (3) *However, the local government may invite expressions of interest under subsection (5) only if the local government –*

- (a) *decides, by resolution, that it would be in the public interest to invite expressions of interest before inviting written tenders; and*
  - (b) *records its reasons for making the resolution in the minutes of the meeting at which the resolution was made.*
- (5) *The invitation for expressions of interest must –*
  - (a) *be published on the local government's website for at least 21 days; and*
  - (b) *allow written expressions of interest to be given to the local government while the invitation is published on the website.*
- (6) *Also, the local government must take all reasonable steps to publish the invitation for tenders or invitation for expressions of interest in another way to notify the public about the tender process.*
- (7) *If the local government invites expressions of interest under subsection (5) or (6), the local government may –*
  - (a) *prepare a short list from the persons who respond to the invitation for expression of interest; and*
  - (b) *invite written tenders from those persons.*

**LEGAL IMPLICATIONS**

Nil

**STAFFING IMPLICATIONS**

Nil

**RISK ASSESSMENT**

Nil

**CORPORATE/OPERATIONAL PLAN**

The proposed action will align Council with its Corporate/Operational Plan.

**CONCLUSION**

Undertaking a two stage tender process, including a public Expression of Interest (EOI) prior to calling for tenders, will gauge the market's interest and ability to supply large volumes of Asphalt Mixture and the relevant lead times to achieve best market competition.

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**11.8 MINOR INFRASTRUCTURE PROGRAM (ROUND 2) - JARDINE PARK COURT REPAIRS****File No:** 12534**Attachments:** 1. Failed Courts[↓](#)**Authorising Officer:** Aaron Pont - Manager Parks  
Alicia Cutler - General Manager Community Services**Author:** Justin Bulwinkel - Supervisor Business Support

---

**SUMMARY**

*This report recommends that the Jardine Park Netball Court Resurfacing Project (partnered with Rockhampton Netball Association) be put forward as a priority application to the Minor Infrastructure Program (Round 2).*

**OFFICER'S RECOMMENDATION**

THAT Council submit an application for funding through the Department of Tourism, Innovation and Sport, Minor Infrastructure Program (Round 2) to financially support the Jardine Park Netball Court Resurfacing Project.

**COMMENTARY**

Progressive discussions between Council Officers, Rockhampton Netball Association (RNA) and Netball Queensland have delivered an in-principal agreement. This agreement delivers a project budget, scope and owner to deliver two (2) re-furbished netball courts at Jardine Park by end of year 2024.

Project scope considers repair of two (2) hard courts located along Lion Creek Road (Attachment 1). Both courts have been de-commissioned since 2017 and continued to impede the region's netball programs ever since. While RNA has demonstrated vigilance over the past 6 years to ensure their programs continue with minimal disruption and build a financial capacity to re-invest, the courts condition have continued to hinder growth and the ability to strengthen Netball programs.

With Council's recent long-term commitment to RNA's facility needs through the announcement of Stage 1 within the Rockhampton Sporting Precinct Masterplan, their existing programs, members and facilities are equally as important to ensure they have the appropriate facilities to service the Netball community.

Through effective partnerships, required budget has been secured through RNA, Council and DTIS (subject to application approval) to repair two failed courts and return Jardine Park to 100% capacity.

Jardine Park Project Summary:

- **Scope:** Repairs will be completed on two (2) existing courts (1 & 6) to a standard that supports training and regional competitive programs, including school use.
- **Cost:** Final design and cost will be available by end of January 2024. Estimated project value is between \$500,000 to \$600,000.
- **Project Lead:** Rockhampton Netball Association
- **Financiers:** RRC, RNA, RRC via DTIS's Minor Infrastructure Program (pending approval)

**BACKGROUND**

Accelerate 2022-2025 is the second 3-year Action Plan under DTIS Activate QLD strategy designed to Champion an industry leading network of infrastructure across Queensland.

---

The Minor Infrastructure Program provides targeted funding to eligible organisations to help the sport and active recreation industry deliver new, upgraded and end of life replacement projects and works that demonstrate alignment with the program objective.

In early 2023, Rockhampton Regional Council secured \$250,000 towards the Kettle Park Lighting Project in round one (1). Regionally, a total of \$746,552 was secured through other community organisations applying directly to Accelerate to improve community facilities.

### **PREVIOUS DECISIONS**

On 28 February 2023, Council endorsed an application for funding through the Department of Tourism, Innovation and Sport, Minor Infrastructure Program to support the Kettle Park Lighting Project (Round 1)

### **BUDGET IMPLICATIONS**

The Minor Infrastructure Program funds projects up to a maximum of \$1 million. Estimated cost of this project is between \$500,000 and \$600,000. If successful, the grant will contribute 40% of the project costs, with a value of \$250,000.

Council's financial contribution is \$150,000.

Rockhampton Netball Association will contribute \$200,000.

### **STAFFING IMPLICATIONS**

Existing resources within Council will support the grant application process.

### **CORPORATE/OPERATIONAL PLAN**

The proposal aligns with the following Corporate Plan objectives:

- 2.1 – Our places and spaces enhance the livability and diversity of our communities
- 2.2 – We support our communities through our activities and programs.
- 5.1 – Our Region has Infrastructure that meets current and future needs

### **CONCLUSION**

Applying to this funding program further demonstrates Councils focused commitment to support and enhance community facilities with a purpose to secure and improve the accessibility of outdoor sporting activities and programs.

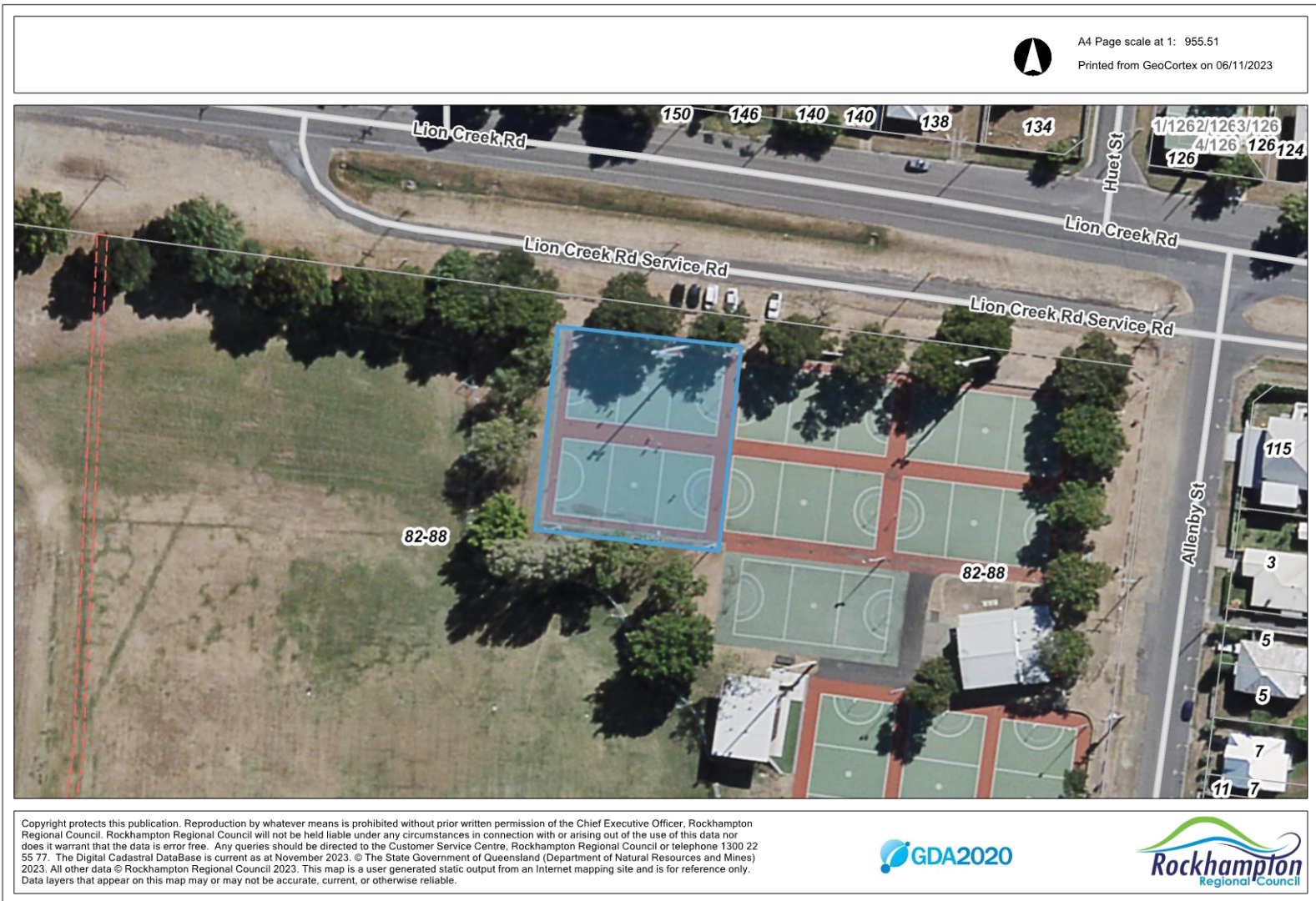
# **MINOR INFRASTRUCTURE PROGRAM (ROUND 2) - JARDINE PARK COURT REPAIRS**

## **Failed Courts**

**Meeting Date: 14 November 2023**

**Attachment No: 1**







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**11.9 GRANT APPLICATIONS**

**File No:** 12534  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Angus Russell - Executive Manager Advance Rockhampton

---

**SUMMARY**

*The report lists a number of grant applications for information and endorsement.*

**OFFICER'S RECOMMENDATION**

THAT Council endorse the listed grant applications.

**COMMENTARY**

Council officers have prepared a number of grant applications and are seeking Council endorsement of those applications. The following outlines the applications made or proposed to be made.

**Regional Economic Futures Fund – Queensland Government**

The Regional Economic Futures Fund (REFF) is a program aligned with the development of a CQ Regional Transformation Strategy and Implementation Plan by the Department of State Development Infrastructure Local Government and Planning (DSDILGP). Council previously endorsed a list of proposals on 25 July 2023 to put forward to the REFF including the following:

- Heritage Minerals Pyrite Processing Business Case (HM proponent)
- Mort and Co Fertilizer Plant Construction (Mort proponent)
- South Yaamba Irrigation Scheme Business Case (RRC proponent at this stage)
- Renewable Energy Skills, Local Content and Supply Chains Initiative (RRC proponent)
- Lithium-ion Recycling Centre Pre-feasibility (RRC proponent at this stage)
- Residual Waste Solutions Feasibility – Energy from Waste (RRC Proponent)
- Potentially a Defence Guided Weapons Explosives Ordinance (GWEO) business case project

All projects above were submitted to the REFF process, including the GWEO which was jointly submitted by Rockhampton, Livingstone and Gladstone Councils with Regional Development Australia Central and Western Queensland. Rockhampton has subsequently been nominated at the lead proponent for the GWEO project.

A subsequent opportunity arose to submit further proposals to the REFF that met some of the apparent gaps in the identified draft priorities. Officers have subsequently submitted the following three proposals.

- A. Rockhampton Airfreight Capability Development – Proposal involved capital funding of the Bay 7 expansion and landside preparatory works to support subsequent airfreight facilities. The proposal seeks \$10 million in capital funding from REFF to be matched by \$10 million Federal funding to be sought under the Regional Precincts and Partnerships Program (RPPP). The RPPP application is referenced separately below.
- B. Parkhurst Industrial Area Road Enhancement Project – Proposal involved capital funding of \$4 million to supplement funding of \$4,917,000 already secured under the Federal Heavy Vehicle safety and Productivity Program (HVSPP) with an existing Council contribution of \$1,230,000. The project generally involves upgrades to McLaughlin and Wade Streets and a number of intersections in the Parkhurst Industrial

Area (PIA). With anticipated cost escalations in project delivery, the funding is aimed at ensuring the full scope of the original HVSPP project can be delivered.

- C. Gracemere Stanwell Industrial Corridor – Proposal involves an initial tranche of funding of \$20 million for the Queensland Government to acquire land in the Corridor to facilitate larger scale, higher impact and difficult to locate industries. The proposal aims to address historical underinvestment by the State in development of industrial land in Rockhampton and proceeds completion of the current DSDILGP Rockhampton industrial land study that is anticipated to be completed by the end of the year.

### **Regional Precincts and Partnerships Program – Australian Government**

The RPPP has recently been opened and has no closing date. It is anticipated the initial tranche of applications will be assessed in late 2023 and that the program will be heavily oversubscribed. There is no set co-contribution required but the level of contributions will likely influence the assessment of applications.

The program has two streams with Stream 1 being for planning projects with funding of between \$500,000 and \$5 million. The second Stream 2 is for capital funding of between \$5 million and \$50 million. Applications have been prepared and submitted for the following projects.

- D. North Rockhampton Sporting Precinct Planning Project – The proposed Stream 1 project is to complete preliminary design and planning studies for the entire precinct and to complete detail design for an initial stage of development. Funding sought in the application is \$5 million with Council's contribution being in-kind via nominal \$200,000 in project management.
- E. Parkhurst Enabling Infrastructure Project – The proposed Stream 2 project is to complete initial components of the trunk road network to support residential developments in Northwest Parkhurst. Capital funding sought is \$16,296,000 with a Council contribution of \$10,864,000. In addition to offsetting considerable capital costs to Council, the intent of this project is to bring forward works to meet current and near-term demand from residential developments.
- F. Bay 7 and Freight Precinct Development Project – As noted above, this Stream 2 project seeks \$10 million Federal RPPP funding to match the funding sought through the State Government REFF. Council's contribution to this project would be in-kind via project management.

It is anticipated that a further Stream 1 project application will be made later in the year to support Detailed Design and Business Case development for the Pilbeam Theatre Redevelopment. All four RPPP projects were flagged at an earlier Council Briefing Session on 19 September 2023.

### **PREVIOUS DECISIONS**

There are a number of previous decisions relating to this report and its recommendations.

- Council endorsed an initial list of seven proposals on 25 July 2023 to put forward to the DSDILGP REFF.
- Council has previously endorsed advocacy priorities (25 February 2021) that included Parkhurst Development Infrastructure (E above), Airport Developments (A and F above) and establishing a State Development Area in the region (C above).
- Council endorsed the HVSPP funding application for the Parkhurst Industrial Area Road Upgrades (B above) on 23 November 2021.
- Council endorsed the Rockhampton Sports Precinct Master Plan on 4 October 2023 and supported advocating for support from the State and Federal Governments for an initial stage of development of the precinct (D above).
- The Parkhurst Enabling Infrastructure (E above) forms part of Council's adopted Planning Scheme and Local Government Infrastructure Plan. Council endorsed the

Parkhurst Roads Strategy for Proposed Trunk Infrastructure Projects (2022) on 4 April 2023 as the basis for progressing detailed design of upgrading of the Alexandra Street-Birkbeck Drive-Belmont Road intersection and the northern extension of Alexandra Street to Edenbrook Drive.

### **BUDGET IMPLICATIONS**

Overall, the project proposals and grant applications are consistent with Council's forward budget estimates and where available seek to leverage existing or planned commitments.

There are no direct budget implications for the PIA industrial roads projects, however the REFF proposal will aid in the full scope of these projects to be delivered.

Forward budget estimates for the Parkhurst residential trunk road Infrastructure include \$0.15 million in 2023-24, \$4.65 million in 2024-25, \$7.05 million in 2025-26 and \$7.35 million in 2026-27 (total of \$19.2 million over 5 years). Current cost estimates suggest total project costs of \$27.16 million. Noting that the project costs estimates have escalated, the RPPP project proposes Council contributions of \$4.464 million in 2024-25 and \$6.4 million in 2025-26 (total of \$10.864 million and within forward budget estimates for the 2024-25 and 2025-26 financial years).

RPPP grant sought is \$16.296 million or 60% of total estimated project cost and allow completion to be brought forward while also providing improved capacity to fund subsequent stages. The costs to Council will also be partially offset through the collection of infrastructure charges over time.

### **LEGAL IMPLICATIONS**

Successful grant applications will require Council to enter into funding agreements with the relevant parties.

### **STAFFING IMPLICATIONS**

All of the proposed projects will have staffing implications related to project management and grant administration and reconciliation.

### **RISK ASSESSMENT**

There has been no formal risk assessment, however risk management will be incorporated into project management arrangements on a project-by-project basis.

### **CORPORATE/OPERATIONAL PLAN**

The report and its recommendations support the following:

Corporate Plan Goal 1.1 We are fiscally responsible and Effort - *We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability.*

Corporate Plan Goal 3.4 We support our Region's economy through our projects and activities and Efforts - *We plan and deliver significant projects that deliver ongoing, sustainable economic benefits for the Region and Our infrastructure and community assets support the growth of the Region's economy.*

Operational Plan 2023-2024 Action 1.1.4.1 Continue to advocate for support from other levels of government for Council's planned priorities.

### **CONCLUSION**

Council officers have prepared and submitted a number of project grant funding applications and this report presents those projects for information and endorsement by Council.

**11.10 CONSIDERATION OF SUPPORT OF FITZROY COMMUNITY HOSPICE**

**File No:** 6237  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Marnie Taylor - Chief Financial Officer

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**SUMMARY**

*This report provides options in response to a Notice of Motion put forward by Mayor Tony Williams at the Council Meeting held 24 October 2023 regarding a full waiver of infrastructure charges and the remaining costs for water infrastructure upgrades for the Fitzroy Community Hospice.*

**OFFICER'S RECOMMENDATION**

THAT Council adopts Option 1X in relation to the infrastructure charges and Option 2X in relation to the private works charges as identified in the report, in response to the request from the Fitzroy Community Hospice to provide fee relief.

**COMMENTARY**

Council has been approached by the Fitzroy Community Hospice (FCH) in regards to the provision of fee relief and as a result of this request, Mayor Tony Williams put forward a Notice of Motion to the Council Meeting on 24 October 2023.

This report is in response to this motion and the resolution "That Council express support for the Fitzroy Community Hospice's Agnes Street project, and request a report be presented to the next available Council meeting for Council to consider 100% waiver of the infrastructure charges and the remaining balance of the new water connection fee".

**BACKGROUND**

The Fitzroy Community Hospice is a not-for-profit charitable organisation which is constructing a hospice facility in Agnes Street, Rockhampton.

The organisation is in the advanced stages of delivering the first hospice outside of Southern Queensland, providing greater access by Rockhampton residents to community-based palliative care.

**Infrastructure Charges**

In July 2022, Council approved a Development Incentive Application from the Fitzroy Community Hospice in which 75% of the infrastructure charges for the project were waived in accordance with Council's Development Incentive Policy. Subsequently, Council has now been requested to consider waiving the full amount of the infrastructure charges as a way of providing fee relief to the Hospice, enabling the Hospice to divert these funds to directly assist with the establishment of the facility.

The original 75% concession was in accordance with the previous Development Incentives Policy 1 January 2021 to December 2021 (now expired), conditional upon satisfactory completion of the following:

- (i) The use must commence within three years of the properly made development application being approved by Council (17 August 2024);
- (ii) Confirmation of payment of infrastructure charges within the specified payment times (charges are not yet paid); and
- (iii) Satisfactory completion of development permit conditions within three years of the development application approval.

In considering the request from FCH, the options for Council to decide upon are:

Option 1a: Uphold the 75% concession - \$84,224.97 cost to Council

Option 1b: Apply 100% concession - \$112,299.96 cost to Council

Any decision to apply 100% concession is outside of Council's policy (now expired) and is a departure from how the Development Incentives Policy has been applied to development previously.

### **Private Works – Water Connections**

In early 2023, Council (FRW) was requested to provide a quotation for the installation of a new 150mm metered fire line connection and 65mm metered domestic connection and the removal of an existing 25mm metered connection.

The quotation total was \$24,489.94, with a 50% deposit payable prior to commencement of the works. The quotation was accepted by FCH in March 2023 and the deposit was paid. The works were completed for less than the quoted amount and the remaining balance payable reduced to \$8,797.12 and was invoiced to FCH.

The Hospice has now requested Council consider the waiving of the remaining amount outstanding as a way of providing fee relief to the Hospice.

This fee relief is now referred to Council in accordance with the Refund, Exemption and Reduction of Fees and Charges Policy, as approval to refund or write off amounts greater than \$5,000 must be referred to Council for a decision.

As the Hospice was provided with the details of the full cost of providing the water connections prior to the work commencing, it should have been at that time that an approach to Council for consideration of waiving the costs occurred.

It is recommended that the Council does not waive the remaining balance of the works, given the Hospice was aware of the costs to complete. If the remaining balance is waived, Council will need to recognise the waived amount as a Community Service Obligation (CSO).

Option 2a: Request payment of the outstanding amount - \$8,797.12

Option 2b: Waive the outstanding amount - \$8,797.12 and record as a CSO.

### **PREVIOUS DECISIONS**

The property was transferred to FCH on 30 June 2022 and since the transfer date, Council has applied a 100% general rates concession on the property, together with \$1,000 in annual rate remission towards service charges. The rates concessions are in accordance with Council's Rates Concession Policy for a Category 3 property – Charitable Organisations Benefiting the Aged and/or Persons with a Disability. The unimproved value of the land is of high value at \$640,000, therefore the 100% in general rates concession is generous (\$17,333/year for 2023/2024).

### **BUDGET IMPLICATIONS**

Any waiving of fees and infrastructure charges will ultimately impact on Council's operational and capital revenue.

### **LEGISLATIVE CONTEXT**

As identified above, applying 100% concession on the infrastructure charges is outside of policy.

### **LEGAL IMPLICATIONS**

There are no legal implications in relation to the decisions to be made in this report.

### **STAFFING IMPLICATIONS**

There are no staffing implications in relation to the decisions to be made in this report.

**RISK ASSESSMENT**

The decisions made in this report may set a precedent for future requests for assistance from similar organisations.

**CORPORATE/OPERATIONAL PLAN**

Providing fee relief supports the establishment of the Fitzroy Community Hospice and aligns with the Corporate Plan Goal 2.2.3 *We support our people and community groups through our programs and resources.*

**CONCLUSION**

It is acknowledged that the service that the Fitzroy Community Hospice will provide to the community is of significant value to the region, however consideration needs to be given to the level of financial support that Council provides to the organisation.

**11.11 LGMA MANAGER EXCHANGE**

**File No:** 11092  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

**SUMMARY**

*Chief Executive Officer seeking approval for General Manager Community Services to travel to New Zealand and participate in the Local Government Manager Association's International Manager Exchange Program.*

**OFFICER'S RECOMMENDATION**

THAT approval be granted for Alicia Cutler, General Manager Community Services to travel to Napier, New Zealand from 17 November through to 25 November 2024.

**COMMENTARY**

The Local Government Managers Australia (LGMA) is the leading professional body for local government managers and aspiring managers in Queensland. The twin goals of LGMA are to:

- Foster the professionalism of the local government sector in Queensland; and
- Continually enhance the system of local government.

Each year they run an International Manager Exchange Program, where two members participate in a unique professional development experience by attending a local government conference in New Zealand or Canada.

With the CEO's endorsement, Alicia Cutler, Council's General Manager Community Services applied for and has been selected to participate in the New Zealand Exchange.

LGMA pay for all the travel costs and other expenses. Council pays the normal wage costs. Council's Travel and Event Attendance Policy states that all international travel, regardless of the funding source must be approved by Council.

Council has already hosted Alicia's exchange, Denisse Elers, General Manager Community Partnerships from Central Hawke's Bay District Council.

As part of the program, Alicia is required to:

- Submit a report to the LGMA Board on the exchange learning. The report must focus on the substance of the manager exchange and management policies, techniques and community involvement ideas for potential application to Queensland local government.
- Provide a presentation on the experience as part of a future LGMA event.
- Provide a 1200 word article and photos to LGMA for our publication, The Journal.
- Copies will be provided to Council for information also.

**PREVIOUS DECISIONS**

Nil

**BUDGET IMPLICATIONS**

LGMA pay for all the travel costs and other expenses. Council pays the normal wage costs.

**CONCLUSION**

It is recommended that the approval be given to travel to New Zealand. It is a great career opportunity for Alicia and it will no doubt benefit Council longer term.



**11.12 ADOPTION OF 2022/23 ANNUAL REPORT**

**File No:** 5042  
**Attachments:** 1. 2022-2023 Annual Report [↓](#)  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - Deputy Chief Executive Officer

---

**SUMMARY**

*Deputy CEO presenting the content for the 2022/23 Annual Report for Council's consideration and approval.*

**OFFICER'S RECOMMENDATION**

THAT in accordance with the *Local Government Act 2009*, the *Local Government Regulation 2012* and the *Water Supply (Safety and Reliability) Act 2008*, the 2022/23 Annual Report as presented be adopted.

**COMMENTARY**

Attached for Council's consideration is the 2022/23 Annual Report, which incorporates the Annual Reports for Council's commercial business activities:

- Fitzroy River Water (FRW)
- Rockhampton Regional Waste and Recycling (RRWR)
- Rockhampton Airport

**BACKGROUND**

The *Local Government Act 2009* and *Local Government Regulation 2012* require Council to prepare an Annual Report and adopt the report within one month after the day the Auditor-General gives their report about the local government's financial statement for the financial year to Council. The Regulation goes on further to stipulate the content of the Annual Report. These requirements have been met in this document.

**PREVIOUS DECISIONS**

Nil

**BUDGET IMPLICATIONS**

Nil

**LEGISLATIVE CONTEXT**

2022/23 Annual Report has made reference to the *Local Government Act 2009*, the *Local Government Regulation 2012* and the *Water Supply (Safety and Reliability) Act 2008*.

**LEGAL IMPLICATIONS**

Nil

**STAFFING IMPLICATIONS**

Nil

**RISK ASSESSMENT**

Nil

**CORPORATE/OPERATIONAL PLAN**

Nil

**CONCLUSION**

The 2022/23 Annual Report has been prepared in accordance with legislation and it is recommended that the attached annual report be adopted.

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# **ADOPTION OF 2022/23 ANNUAL REPORT**

## **2022-2023 Annual Report**

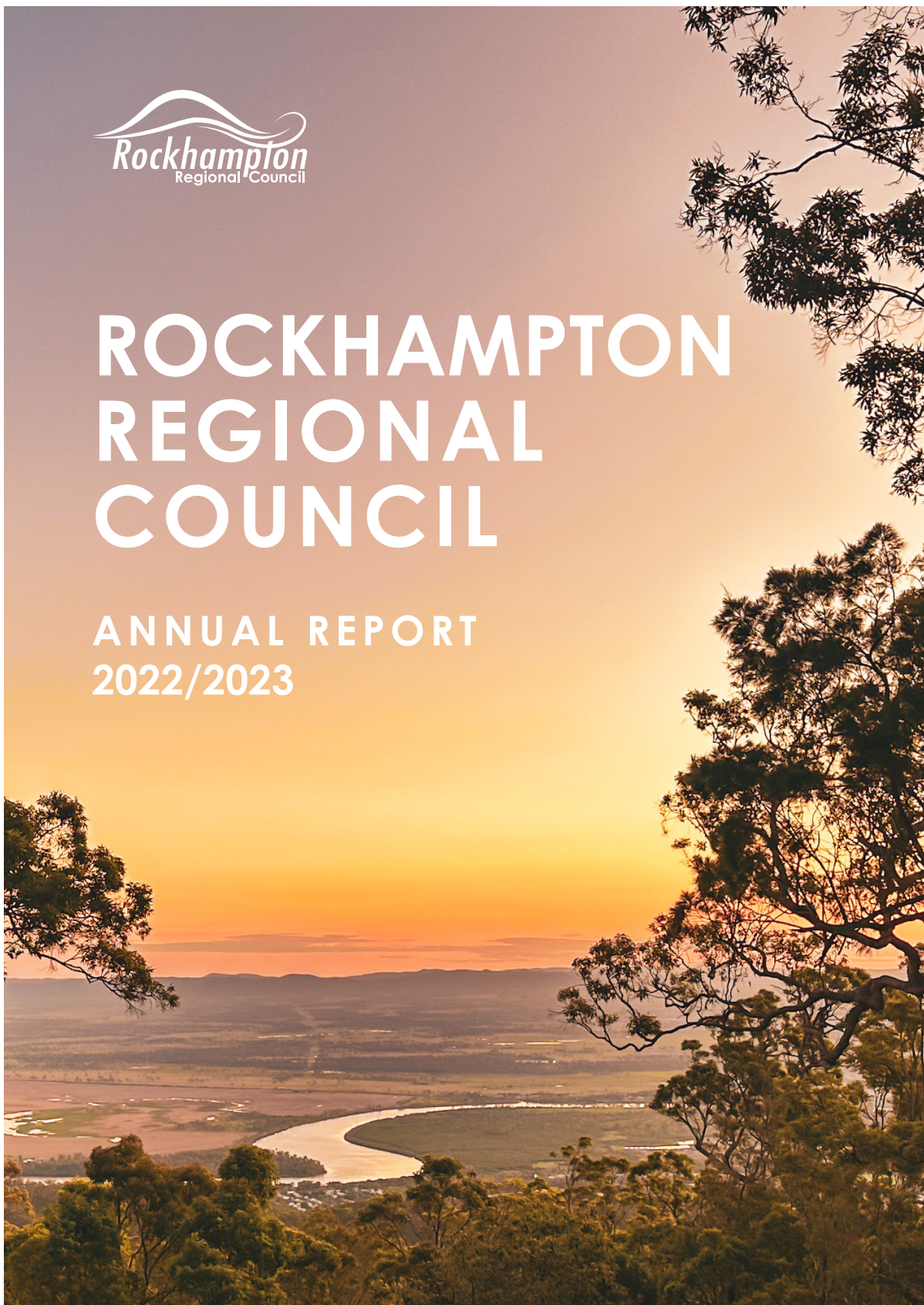
**Meeting Date: 14 November 2023**

**Attachment No: 1**



# ROCKHAMPTON REGIONAL COUNCIL

ANNUAL REPORT  
2022/2023











Rockhampton Regional Council acknowledges the traditional custodians of the land which is now known as the Rockhampton Region - the Darumbal People, the Gaangalu Nation People and Barada Kabalbara Yetimarala People - and pay respects to their Elders past, present and emerging.

We also acknowledge the Torres Strait Islander people whose land is in the Torres Strait but who live and work on Aboriginal land.

Welcome to the 2022-23 Annual Report for Rockhampton Regional Council.

This report describes Council's progress and performance over the course of the 2022-23 financial year. It has been prepared to meet legislative obligations and provide a clear, transparent overview of the organisation's financial performance for our community.

## HOW TO READ THE ANNUAL REPORT

This report is divided into sections beginning with an introduction containing information on the Rockhampton Region and our organisation as well as messages from Mayor Tony Williams and CEO Evan Pardon.

The report then provides an overview of Council and the organisation, our Community Financial Report, progress and performance for program and business areas, corporate governance, disclosures and audited financial statements. All care has been taken to ensure content is complete and accurate. However, Rockhampton Regional Council does not guarantee it is without error.









# TABLE OF CONTENTS

|  |            |
|--|------------|
| <b>INTRODUCTION</b>  | <b>7</b>   |
| Regional Snapshot  | 8          |
| Regional Profile   | 9          |
| Mayor's Message  | 10         |
| CEO's Message  | 11         |
| Councillors  | 12         |
| 22/23 Highlights   | 14         |
| <b>COMMUNITY FINANCIAL REPORT</b>  | <b>19</b>  |
| Simplified Statement of Financial Position                                       | 20         |
| Simplified Statement of Comprehensive Income                                     | 20         |
| Income   | 21         |
| Expenses   | 22         |
| Assets   | 23         |
| Operating Surplus Ratio  | 24         |
| Asset Sustainability Ratio   | 25         |
| Net Financial Liabilities/Revenue Ratio  | 25         |
| Looking to the Future  | 26         |
| <b>FINANCIAL STATEMENTS</b>  | <b>29</b>  |
| Statement of Comprehensive Income  | 31         |
| Statement of Financial Position  | 32         |
| Statement of Changes in Equity   | 33         |
| Statement of Cash Flows  | 34         |
| Notes to the financial statements  | 35         |
| Management Certificate   | 75         |
| Independent Auditor's Report   | 76         |
| <b>COMMERCIAL BUSINESS UNITS</b>   | <b>85</b>  |
| Fitzroy River Water  | 86         |
| Rockhampton Regional Waste and Recycling   | 102        |
| Rockhampton Airport  | 108        |
| <b>STATUTORY INFORMATION</b>   | <b>115</b> |
| Beneficial Enterprises   | 116        |
| Significant Business Activities  | 116        |
| List of Registers kept by Council  | 117        |
| Summary of all concessions for rates and charges granted by the Local Government | 118        |
| Report on Internal Audit for the year  | 123        |
| Administrative Action Complaints   | 125        |
| Councillors  | 126        |



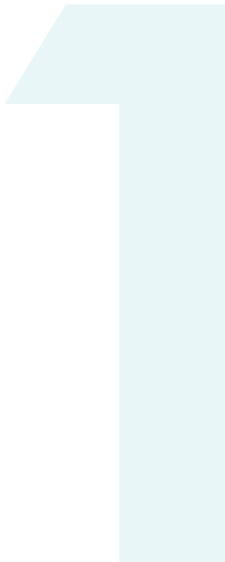






IN THIS SECTION

|                   |    |
|-------------------|----|
| Regional Snapshot | 8  |
| Regional Profile  | 9  |
| Mayor's Message   | 10 |
| CEO's Message     | 11 |
| Councillors       | 12 |
| 22/23 Highlights  | 14 |





# REGIONAL SNAPSHOT

THE ROCKHAMPTON REGION is the economic heart of Central Queensland. Our Region is host to a range of industries, features high quality services and facilities, and enjoys a dynamic economy as well as a stunning natural environment.

## POPULATION | 83,604

Average age | 37

### By Population Centre

- Rockhampton South side 16,978
- Rockhampton North side 45,407
- Gracemere 12,428
- Mount Morgan 2,987
- Rural Suburbs 5,824

Source: ABS ERP, 2022

## EMPLOYMENT

- 19.4% Healthcare & social assistance
- 8.3% Retail
- 9.7% Education and training
- 8.9% Construction
- 7.0% Transport, postal and warehousing
- 6.5% Manufacturing

Source: economy.id, 2023

## TOURISM

- 1,516,000 visitor nights
- \$416 million in visitor expenditure
- 2602 tourism jobs

Source: National Visitor Survey (via Tourism Events Qld) & Economy ID

## INDUSTRY

- \$5.71 billion Gross Regional Product
- 2.5 million head of cattle in the Fitzroy Region

## SERVICES

### Hospitals

- 2 public, 2 private, 500+ beds

### Retail outlets

- 1,300+

### Schools

- 22 public primary
- 11 private primary
- 4 public secondary
- 7 private secondary
- 2 CQUni campuses & 300+ education options





# RRC IN PROFILE

**ROCKHAMPTON REGIONAL COUNCIL** services Rockhampton, Mount Morgan, Gracemere and surrounding areas. We are one of the largest employers in the Region and pride ourselves on providing an exceptional level of customer service for our community as well as fostering the growth and vibrancy of our Region.

Rockhampton Regional Council provides a diverse range of services from rubbish collection, roads and water to hosting events, supporting community groups and promoting the development of industry.

## COUNCIL SERVICES AND FACILITIES

- One of the largest Local Government owned and operated Airports in the country
- Council owned and operated Zoo provided as a free attraction for our community and visitors
- Council owned and operated public Art Gallery
- Four library branches
- Approximately 1,000 hectares of public land across our Region, including over 150 parks, gardens and recreation facilities
- 965km of sealed urban roads and 1,077km of rural unsealed roads as well as 243km of footpaths

## OUR CORPORATE VALUES



10



## MAYOR'S MESSAGE

Tony Williams  
Mayor

The 2022-23 financial year has been a year of major wins for our Region on many levels.

To begin with, in June 2023 we secured our place as one of Queensland's top five tourism towns in the Queensland Tourism and Industry Council's Top Tourism Town Awards. Following that, Council was awarded silver in the Tourism Marketing and Campaigns category at the Queensland Tourism Awards while our annual Rare Spares Rockynats event won silver in the 'Festival and Events' category.

This recognition is a testament to the fantastic experiences and attractions our Region has to offer and proof that our efforts and investment in tourism and visitation through Advance Rockhampton has strengthened our position as a destination of choice.

It's also been positive to see our passenger numbers at the Rockhampton Airport return to pre-COVID levels which not only signals a return to normalcy but demonstrates that our Region is bouncing back. The arrival of Bonza Airlines in February has been a welcomed partnership, connecting our travellers to new city destinations and making our Region more easily accessible.

We continued to achieve more outcomes in line with our Economic Development Action Plan, including a partnership with Queensland Touch Football to host the Junior State Cup biennially from 2023 to 2031. In its first year alone, the event brought over 10,000 players, officials and their families to the Region and delivered important economic outcomes for our Region.

It is partnerships like this which really facilitate greater economic growth and assist in our efforts to secure more events, whether they are sports or entertainment focused, in coming years.

This financial year we also began a series of important master planning initiatives including the Rockhampton Sporting Precinct, Showgrounds and Ski Gardens master plans as we look forward to meeting the future recreational needs of our community.

While this planning is underway, we also started a number of fantastic new recreational projects including the redeveloped Botanic Gardens Playground and the redevelopment of the Mount Morgan pool. Both are important new initiatives which will provide places for the community to visit and enjoy. The Botanic Gardens Playground is now open and the Mount Morgan pool is expected to open in early 2024.

I am proud that we have achieved all this while faced with an extremely challenging economic environment. We have and will continue to tackle those issues and put our residents and community first.

Importantly, it does demonstrate why we need to keep a focus on jobs and future growth because a robust, diverse economy is one that has the best chance to meet difficult economic challenges.

Two key projects - the Rockhampton Ring Road and Heritage Minerals' revival of the Mount Morgan Mine - are invigorating our local industries and creating more opportunities for employment and play a very important role in the resilience of our Region. These are positive investments and Council through Advance Rockhampton are working hard to support these projects.

Finally, I would like to end on a personal note. I want to thank the staff at Rockhampton Regional Council, the CEO, Leadership Team and my fellow Councillors. I am truly excited by our momentum and thankful for the hard work, sacrifices, and dedication shown to deliver on all of these outcomes in 2022-23.



SECTION 1 Introduction





# CHIEF EXECUTIVE OFFICER'S MESSAGE

Evan Pardon  
CEO

I've always said that our greatest strength as a Council is our people.

I am extremely proud of our workforce and what we deliver for our community, year in and year out, particularly amidst the challenges that we have weathered over the last three years.

These challenges are not easing with the rise in inflation, electricity and insurance prices climbing, and supply chain issues. We are still operating in an uncertain environment.

This financial year we began to see the significant budget impacts from the previously announced reduction in funding from the Financial Assistance Grants program and after advocating for the return of the Northern Suburbs of Glenlee, Glendale and Rockyview to the Rockhampton Region, the State Government announced its decision for those suburbs to remain within the Livingstone Shire Council boundary.

These decisions, on top of what is already a persistently challenging economic environment, has meant that we are constantly reevaluating and refining our approach. Our aim is to identify and implement measures that promote operational efficiency and support regional growth through our Economic Development Strategy and Action Plan while delivering the services our community needs and loves.

With the increased costs of raw materials, labour and services rising, we have been closely monitoring and assessing all options for consideration by Council. That said, to support our community today and to cater for future growth, we have invested in major infrastructure upgrades including the \$85 million North Rockhampton Sewage Treatment Plant, the Glenmore Water Treatment Plant and the progression of the Mount Morgan Water Supply project.

Our 2022-2027 Corporate Plan sets our direction for the next five years and is built upon the expectations that we heard directly from our community. The Plan outlines what Council will do to achieve these expectations and consists of four themes being, Our Council, Our Community, Our Economy, Our Environment with infrastructure underpinning what our Council delivers.

Each of these themes are supported by a number of outcomes that Council is committed to achieving and our progress on these themes is reported through quarterly Operational Plan reports.

Above all, we are committed to taking care of our people. Internally, we prioritise and work towards our commitment to improving the health and safety of our workforce, guided by our Health and Safety Strategy 2021-24. Through our Safety First culture, we recognise that it's all the small things that make a big difference to the safety of our staff and community.

I take great pride in the outcomes our workforce has achieved and the culture that we have cultivated within our Council. I express my gratitude to our entire council family, consisting of over 1,000 dedicated individuals, and extend my congratulations to more than 80 staff who celebrated 25 years or more service with us this year. Your dedication not only strengthens our organisation but shapes a positive future for our region and the people within it.

12

## RRC COUNCILLORS



**Mayor Tony Williams**

**Chair:** Ordinary Council

**Portfolio:** Advance Rockhampton - Economic Development and Events



**Councillor Shane Latcham**

**Division 1**

**Portfolio:** Waste and Recycling



**Councillor Neil Fisher** Deputy Mayor

**Division 2**

**Portfolio:** Airport



**Councillor Grant Mathers**

**Division 3**

**Portfolio:** Planning and Regulation



**Councillor Ellen Smith**

**Division 4**

**Portfolio:** Infrastructure



**Councillor Cherie Rutherford**

**Division 5**

**Portfolio:** Parks, Sports and Public Spaces



**Councillor Drew Wickerson**

**Division 6**

**Portfolio:** Communities and Heritage



**Councillor Donna Kirkland**

**Division 7**

**Portfolio:** Water and Environmental Sustainability





## 22/23 HIGHLIGHTS

### CAPITAL WORKS

- \$124.6M spent on capital works with a focus on developing and improving our Region's infrastructure to facilitate future growth

### REGULATORY SERVICES

- Completed 13,533 Council customer requests.
- Reviewed for the following strategies:
  - The 2020-2023 Animal Management Strategy
  - Wild Dog Management Plan 2023-2027
  - Vector Management Plan & Dengue Management Plan
  - 2022-2026 Biosecurity Plan

### WATER & SEWERAGE TREATMENT PLANTS

- Gracemere and South Rockhampton Sewerage Treatment Plant (STP) Strategy progressed
- Glenmore Water Treatment Plant Upgrade Project to increase the efficiency, reliability, and output capacity of potable water to the water network progressed significantly
- The North Rockhampton Sewage Treatment Plant Augmentation Project progressed with a range of electrical, mechanical, civil, building, and structural works undertaken to upgrade and augment the Plant to support a 75,000 EP capacity (25,000 EP increase)

### WASTE & RECYCLING

- Redevelopment of the Gracemere Waste Transfer Station is complete with operations commencing in June 2023
- The Rockhampton Regional Waste & Recycling Unit continued its engagement and educational activities
- The State Government funded trial of a kerbside organics service to 750 households ended September 2022. The information and data gained from the trial is instrumental in the development of a business case for roll out of a FOGO service to the Rockhampton Region





## SECTION 1 Introduction

**CUSTOMER INTERFACE**

- 70,000 calls were presented
- 19,500 receipts were processed
- 18,200 general enquiries were taken
- 3,000 rate searches were processed
- 40,000 customer requests were initiated

**ENVIRONMENTAL SUSTAINABILITY**

- Adopted the Sustainability Strategy (Towards 2023) and Resource Recovery Strategy
- Finalised the delivery of 72 initiatives outlined within the 2022-23 Sustainability Strategy Annual Action Plan

**COMMUNITY DEVELOPMENT**

- Development of a framework to support community and sporting groups seeking grant funding
- Participation in the Stronger Places, Stronger People initiative funded jointly by the Australian and Queensland Governments and delivered locally by community groups

**COMMUNITY FACILITIES**

- 46,664 volunteers' hours recorded which equates to 22 extra fulltime people all year round
- Over 500K people through our Community Facilities

- 24,132 visits to the Heritage Village
- 64,130 visits at Pilbeam Theatre
- 81,678 visits at RMOA
- 165,490 visits to Rockhampton Libraries
- 169,642 visits to Rockhampton Showgrounds
- 37 community events funded through the community assistance program
- A report for future burials within Rockhampton was presented to Council which has led to making more space available for burials in Rockhampton without substantial capital investment
- The Flat Shade Structure in Creek Street was opened
- The Nasara structure was delivered





### SPORT & OPEN SPACES

- Approximately 150,000 visitors at the Rockhampton Zoo, 400 of those were paid zoo encounters
- Introduced the white cheeked gibbons
- Succession planning for the Chimpanzee family
- Botanic Gardens new playground opened with many community members attending.
- Works commenced on the Mount Morgan Pool Redevelopment with the design completed, building approvals obtained and community engagement sessions held
- Significant effort toward lifting and establishing the service levels in our Parks and Open Spaces
- Adoption of the Urban Greening Policy. This policy lays the foundation for the Region's urban forest to be suitable recognised, managed, protected, enhanced, and monitored

### ECONOMIC DEVELOPMENT

Council adopted the Rockhampton Region Economic Development Strategy designed to continue to build on and realise future economic growth and sustainability opportunities and initiatives across the Rockhampton Region. Separately, passenger numbers at Rockhampton Airport enjoyed a welcome return to pre-pandemic levels, assisted in part by the launch of Bonza Airlines.



## MARKETING & EVENTS

### ***Destination Marketing***

Major marketing campaigns "Ultimate Mates Trip" and "Yeah, The Girls!" brought in new ambassadors, content, and followers, contributing to the 580,000+ visitors the Region saw during the financial year. Explore Rockhampton maintained a strong presence on its digital and social platforms, reaching an audience of over 760,000. The Rockhampton Region was further established as fishing hotspot through bespoke partnerships with Reel Action TV and Fishing Australia.

### ***Darumbal On Country Tours***

Council collaborated with Darumbal Enterprises to launch a series of free self-guided 'On Country' tours with Darumbal Elders, the traditional custodians of our Region. Launching as part of 2023 NAIDOC Week, the three tours hosted in the Explore Rockhampton app covered Tunuba (Fitzroy River), Nurim (Mount Archer) and Mugul (Moore's Creek). The Explore Rockhampton self-guided tour app has received over 2,400 downloads since its inception in April 2021, highlighting a range of unique stories of our Region's history and culture with tours featuring Mount Morgan, the animals of the zoo, the iconic bull statues, heritage architecture, riverside public art and more.

### ***Alive with Events***

2023 saw the Region's major events calendar in full swing again, continuing to put Rockhampton on the radar as the events epicentre of Central Queensland. Signature events Rare Spares Rockynats, Rocky River Run, Rockhampton Agricultural Show, River Festival and CapriCon Pop Culture Convention saw record crowds, bringing a combined visitation of over 130,000 and an economic impact of over \$7.2 million to the Region. Support of third-party events like Pop Up Polo, Capricorn Food & Wine Festival and PBR Invitational further reinforce Council's ongoing commitment to marketing the liveability and visitability of the Region.

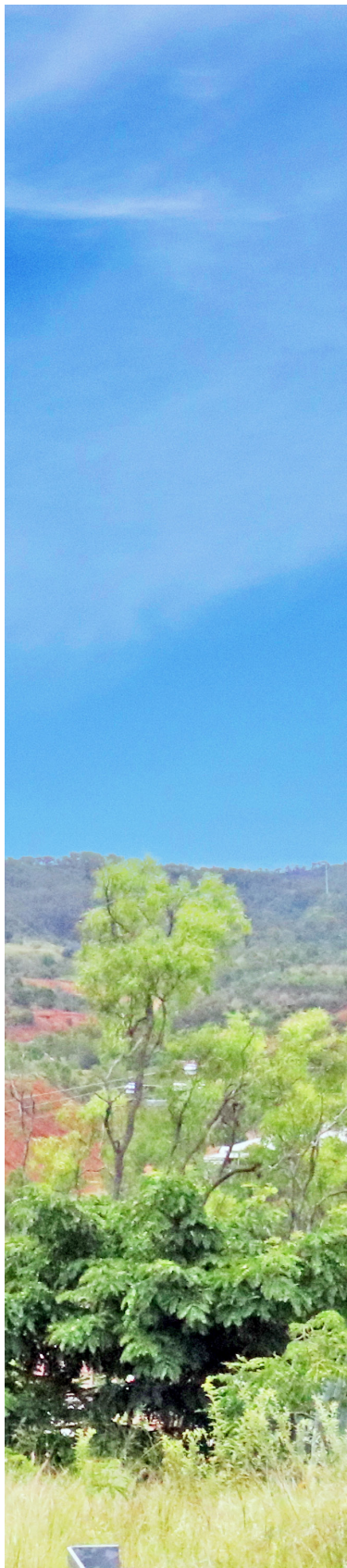


# 2

## COMMUNITY FINANCIAL REPORT







IN THIS SECTION

|  |    |
|--|----|
| Simplified Statement of Financial Position   | 20 |
| Simplified Statement of Comprehensive Income | 20 |
| Income                                       | 21 |
| Expenses                                     | 22 |
| Assets                                       | 23 |
| Operating Surplus Ratio                      | 24 |
| Net Financial Liabilities/Revenue Ratio      | 25 |
| Asset Sustainability Ratio                   | 25 |
| Looking to the Future                        | 26 |



## COMMUNITY FINANCIAL REPORT (s184 LGR2012) 20

For the year ended 30 June 2023

The Community Financial Report provides a simplified summary and analysis of Council's general purpose financial statements for the 2022-23 financial year.

### Simplified Statement of Financial Position (Balance Sheet) as at 30 June 2023

|   | \$M     |
|---|---------|
| How much Council has in the bank  | 75.4    |
| How much Council owns   | 3,048.7 |
| How much Council is owed  | 24.4    |
| Total Assets  | 3,148.5 |
| How much Council owes suppliers and employees                                   | 71.2    |
| How much Council has set aside for the rehabilitation of quarries and landfills | 24.2    |
| How much Council has borrowed   | 129.0   |
| Total Liabilities   | 224.4   |
| Net Community Assets (Wealth)   | 2,924.1 |

The simplified balance sheet shows the value of the community's assets as at 30 June 2023. It details the total of Council assets and how much Council owes to suppliers and to Queensland Treasury Corporation.

### Simplified Statement of Comprehensive Income for the year ended 30 June 2023

Council recorded an operating deficit of \$0.2 million for 2022-23 which was close to the budgeted position.

The bottom line on the Statement of Comprehensive Income was a net gain of \$310.1 million. This gain includes an increase of \$293.1 million in the revaluation of Council's non-current assets as well as \$50.3 million of capital grants, subsidies, and contributions received for the year.

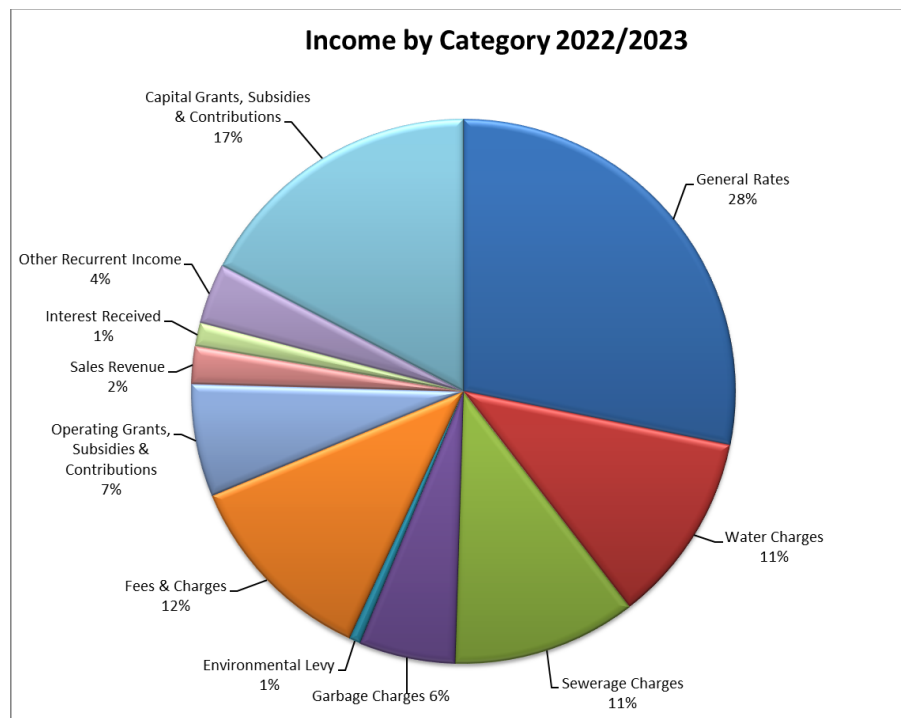
|  | \$M          |
|--|--------------|
| <b>Operational Results:</b>  |              |
| Total operating revenue  | 239.2        |
| Less operating expenses:   |              |
| Employee benefits  | (92.1)       |
| Materials and services   | (77.6)       |
| Finance costs  | (5.3)        |
| Depreciation and amortisation  | (64.4)       |
| <b>Net Operational Result</b>  | <b>(0.2)</b> |
| <b>Other Results:</b>  |              |
| Capital grants, subsidies, contributed assets and other capital income           | 50.3         |
| Less write-off of assets and other capital expenses                              | (33.1)       |
| Plus increase in non-current asset values on revaluation                         | 293.1        |
| <b>Net Other Results</b>   | <b>310.3</b> |
| <b>Comprehensive Income for the Year – Increase in Community Equity (Wealth)</b> | <b>310.1</b> |



**COMMUNITY FINANCIAL REPORT (s184 LGR2012)****21****Income – Where our money comes from...**

To provide services to the community, Council must collect income. Council's total income in 2022/23 was \$289.4 million. Rates, levies, and utility charges are Council's principal source of revenue and represent approximately 56.9% of Council's revenue in 2022/23. Council also generates income from fees and charges, undertakes recoverable works, and receives funding in the form of grants and subsidies from both the State and Federal Government, to help construct and maintain the extensive infrastructure assets and provide community development programs to the region.

For the 2022/2023 financial year, 17.3% of Council's total income was comprised of capital revenue (capital grants, subsidies and contributions).





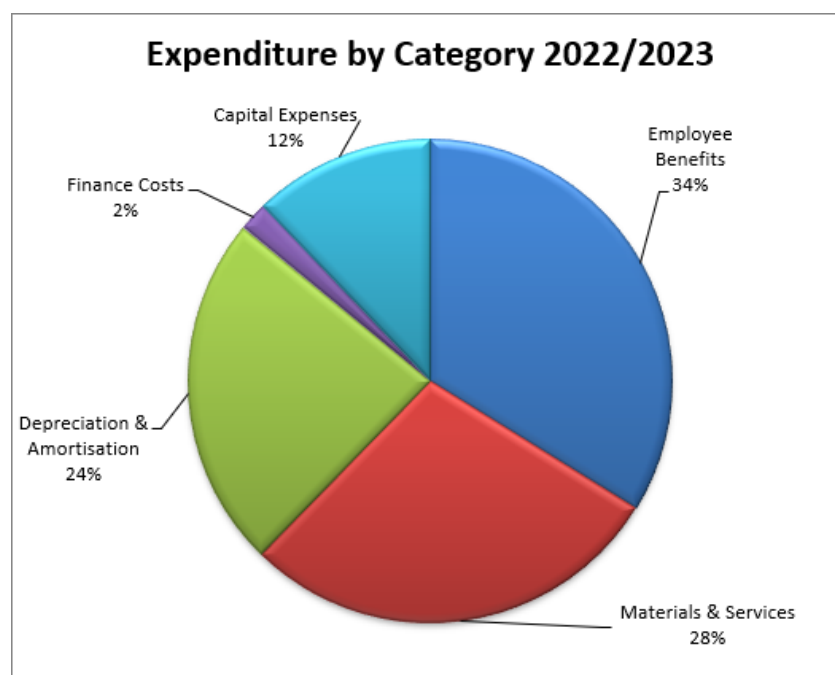
**COMMUNITY FINANCIAL REPORT (s184 LGR2012)****22****Expenses – Where our money is spent...**

Council's operational and capital expenses as per the Statement of Comprehensive Income totalled \$272.4 million for the 2022/23 financial year. The three largest items of Council's expenditure are employee benefits (34%), materials and services (28%), and depreciation and amortisation (24%). Council's expenditure is constantly monitored via a rigorous budget process. Detailed estimates are prepared prior to the start of the financial year and reviewed throughout the year to ensure that funds are utilised efficiently.

Council is a key employer in the region with a large workforce (948 full time equivalent employees) to deliver a diverse range of services to our community. Council's workforce is crucial in planning and monitoring for the future of the Rockhampton Region in respect of developments, so that our lifestyle is maintained and improved.

Council spends considerable funds on materials and services to operate effectively. In accordance with Council's Purchasing Policy, we give preference to local businesses when work is tendered to external suppliers. As well as being a large employer in the community, it makes sound economic sense to keep our money circulating in the region for the benefit of all who live here.

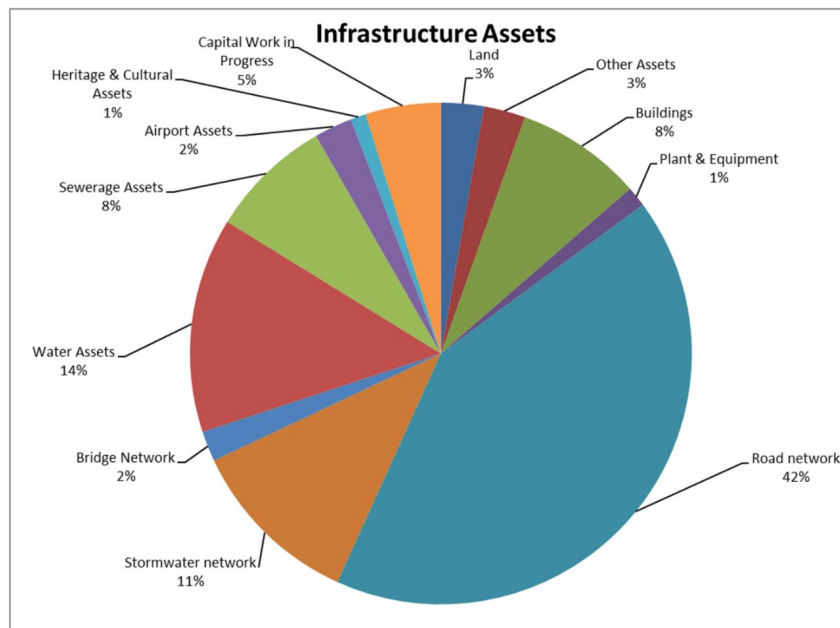
Depreciation and amortisation are the method of allocating the cost of an asset over the asset's estimated useful life. Through the accurate calculation and allocation of depreciation and amortisation, we are confident that we will have the necessary funds to renew our existing assets.



**COMMUNITY FINANCIAL REPORT (s184 LGR2012)****23****What are our assets?**

The total value of Council's assets at the end of 2022/23 was \$3,148 million. Infrastructure assets such as roads and drainage, water and sewerage, buildings and land comprise 97% of total assets, with the remaining 3% being mainly comprised of cash held in bank accounts and money owed to Council from its customers. A key goal of Council is solid long-term asset management planning to ensure that the community's assets are maintained now and for future generations.

The following graph details the \$3,044 million of community infrastructure owned and managed by Council.

**Investment in Infrastructure Assets - Capital Works**

Capital works expenditure for the 2022/23 year totalled \$121.8 million. Council spent \$23.2 million on North Rockhampton Sewer Treatment Plant, \$10.8 million on Rockhampton Airport Maintenance Facility, \$7.1 million on Glenmore Water Treatment Plant, \$5.2 million on Farm St and Alexandra St Intersection Upgrade, \$4.7 million on Lakes Creek Road Landfill Extension, and \$4.3 million on Mt Morgan Water Security during 2022/23.

The total investment in assets for the year is 1.89 times the level of depreciation expense which demonstrates Council's commitment to improving the region's facilities. The asset sustainability ratio of 73.2% for the 2022/23 year shows the level of investment in spending on the renewal of existing assets.



## COMMUNITY FINANCIAL REPORT (s184 LGR2012)

24

### What do we owe?

Liabilities are the amount that Council owes to others. As of 30 June 2023, Council owed \$224.4 million made up of loan borrowings, amounts owing to suppliers for goods and services, amounts owing to employees for leave entitlements, and obligations to rehabilitate quarries and landfills.

Council's borrowings at the end of 2022/23 totalled \$129.0 million, a decrease of \$29.3 million from the previous financial year. The level of Council's debt is regularly reviewed as a component of our Long-Term Financial Forecast, which projects loan balances for 10 years into the future. Interest expense on loans totalled 1.8% of total operating income, which is within the sustainable range provided by the Department of Local Government.

### Financial Sustainability Ratios

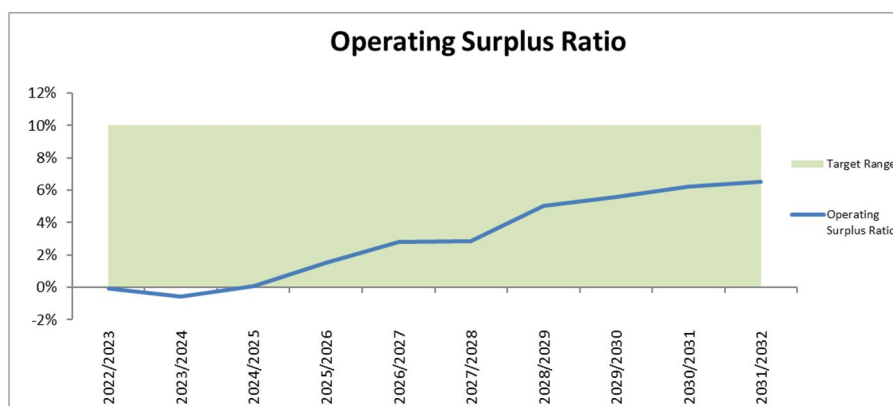
The following ratios further assist in understanding the financial performance and position of Council, without reviewing all of the details contained within the Financial Statements.

There are three measures of financial sustainability specified in the *Local Government Regulation 2012*. These have been calculated for the 2022/23 year and are shown below together with projected ratios as per Council's adopted Long Term Financial Forecast.

#### Operating Surplus Ratio – Target Benchmark between 0% and 10%

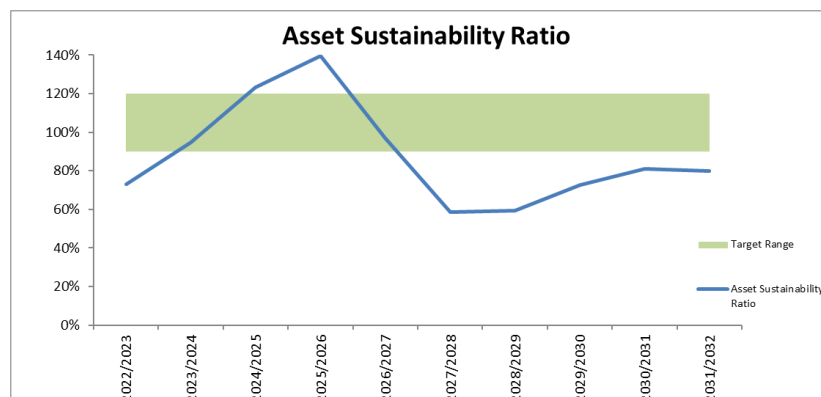
This ratio indicates the relationship between Council's net operational result and total operating income, expressed as a percentage. It is an indication of Council's ability to fund its day-to-day operations. A result between 0% to 10% means that surplus income is available after Council has paid for the cost of delivering all services to the community.

Council's Operating Surplus Ratio for 2022/23 was -0.1%. Council's long-term financial forecast shows the operating surplus ratio remaining below 0% in 2023/2024 and then improving to within the target range over the remainder of the forecast period.

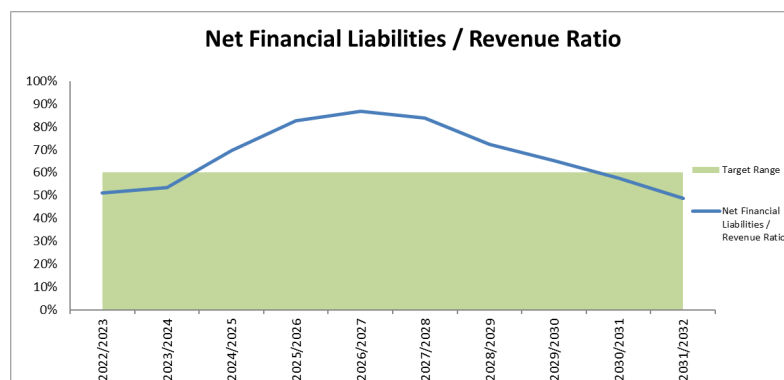


**COMMUNITY FINANCIAL REPORT (s184 LGR2012)****25****Asset Sustainability Ratio – Target Benchmark greater than 90%**

This ratio indicates the rate at which the Council is renewing or replacing its existing assets. Council's ratio is 73.2% for the 2022/23 year and the forward projections show an average ratio of 89.6% over the forecast period. The forward Capital program has conservative levels of external funding such as capital grants. Where additional funds can be found, renewal works will be increased. Importantly, Council is continually reviewing its asset condition information to ensure that service levels are maintained and renewals for assets are optimised.

**Net Financial Liabilities/Revenue Ratio – Target Benchmark not greater than 60%**

This ratio indicates the extent to which Council's debts can be met by its operating income, expressed as a percentage. A result of less than 60% indicates that Council has the capacity to fund its liabilities and has the capacity to increase its loan borrowings if required. Council's ratio is currently within the target range at 51.2%. For several years of the 10-year forecast period, Council sits outside of the target range, as debt levels are forecasting to increase to fund significant capital projects. However, the ratio is managed and controlled over the forecast period and decreases to within the target range in later years of the forecast period. The Department of Local Government undertakes a regular Credit Review process to ensure that Council's financial position is sustainable.



**COMMUNITY FINANCIAL REPORT (s184 LGR2012) 26****Looking to the Future**

The 2023/2024 budget focused on the continuation of regionally significant infrastructure projects and those projects that Council 'must do' to ensure growth and sustainability of the region into the future.

Expenditure on capital works is at a record-high level to deliver essential asset upgrades and renewals. A significant amount of effort has gone into finding operational efficiencies without cutting services, and this review will continue through 2023/24, laying the platform for the journey that is ahead and ensuring Council can meet any future financial shocks.

Our capital works program places Council in a solid financial position to support the region for future forecast growth. By investing in 'must do' projects, the region is poised to prosper and grow. This commitment to invest in our future provides the basis to support forecast economic improvement in the years to come.

Forward financial planning is integral to maintaining our success and provide flexibility to respond in the areas of the community that are needed. On-going long term cash flow planning, sound budgeting, and extensive strategic financial planning feature significantly on Council's annual calendar.

Strong fiscal responsibility will continue to be at the core of our decision-making moving forward.



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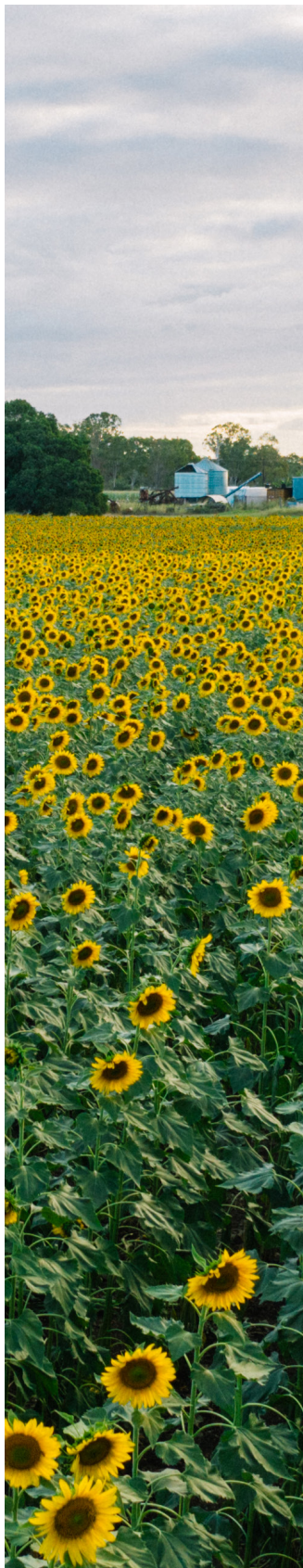


# 3

## FINANCIAL STATEMENTS







IN THIS SECTION

29

Statement of Comprehensive Income  
Statement of Financial Position  
Statement of Changes in Equity  
Statement of Cash Flows

Notes to the financial statements

- 1 Information about these financial statements
- 2 Analysis of results by function
- 3 Revenue
- 4 Capital income
- 5 Employee benefits
- 6 Materials and services
- 7 Finance costs
- 8 Depreciation and amortisation
- 9 Capital expenses
- 10 Cash and cash equivalents
- 11 Investments
- 12 Receivables
- 13 Other assets
- 14 Property, plant and equipment
- 15 Contract balances
- 16 Leases
- 17 Payables
- 18 Provisions
- 19 Borrowings
- 20 Other liabilities
- 21 Asset revaluation surplus
- 22 Commitments for expenditure
- 23 Events after the reporting period
- 24 Contingencies
- 25 Superannuation
- 26 Reconciliation of net result for the year to net cash in flow from operating activities
- 27 Reconciliation of liabilities arising from finance activities
- 28 Financial instruments and financial risk management
- 29 Correction of error
- 30 National competition policy
- 31 Transactions with related parties

Management Certificate  
Independent Auditor's Report



SECTION 3 Financial Statements



**ROCKHAMPTON REGIONAL COUNCIL****Financial statements**

For the year ended 30 June 2023

**Table of contents**

|      |  |
|------|--|
|      | <b>Statement of Comprehensive Income</b>   |
|      | <b>Statement of Financial Position</b>   |
|      | <b>Statement of Changes in Equity</b>  |
|      | <b>Statement of Cash Flows</b>   |
|      | <b>Notes to the financial statements</b>   |
| Note |  |
| 1    | Information about these financial statements   |
| 2    | Analysis of results by function  |
| 3    | Revenue  |
| 4    | Capital income   |
| 5    | Employee benefits  |
| 6    | Materials and services   |
| 7    | Finance costs  |
| 8    | Depreciation and amortisation  |
| 9    | Capital expenses   |
| 10   | Cash and cash equivalents  |
| 11   | Investments  |
| 12   | Receivables  |
| 13   | Other assets   |
| 14   | Property, plant and equipment  |
| 15   | Contract balances  |
| 16   | Leases   |
| 17   | Payables   |
| 18   | Provisions   |
| 19   | Borrowings   |
| 20   | Other liabilities  |
| 21   | Asset revaluation surplus  |
| 22   | Commitments for expenditure  |
| 23   | Events after the reporting period  |
| 24   | Contingencies  |
| 25   | Superannuation   |
| 26   | Reconciliation of net result for the year to net cash inflow from operating activities |
| 27   | Reconciliation of liabilities arising from financing activities                        |
| 28   | Financial instruments and financial risk management                                    |
| 29   | Correction of Error  |
| 30   | National competition policy  |
| 31   | Transactions with related parties  |

**Management Certificate****Independent Auditor's Report**

## ROCKHAMPTON REGIONAL COUNCIL

Statement of Comprehensive Income  
For the year ended 30 June 2023

|  | Note     | 2023<br>\$           | Restated 2022*<br>\$ |
|--|----------|----------------------|----------------------|
| <b>Income</b>  |          |                      |                      |
| <b>Recurrent revenue</b>                                 |          |                      |                      |
| Rates, levies and charges                                | 3(a)     | 164,625,186          | 153,937,969          |
| Fees and charges   | 3(b)     | 34,338,581           | 29,376,569           |
| Sales revenue  |          | 6,392,224            | 7,628,173            |
| Grants, subsidies and contributions                      | 3(d)(i)  | 19,373,706           | 20,126,774           |
| <b>Total recurrent revenue</b>                           |          | <u>224,729,697</u>   | <u>211,069,485</u>   |
| Interest income  |          | 4,059,641            | 960,298              |
| Other recurrent income                                   | 3(c)     | 10,376,736           | 8,521,145            |
| <b>Capital revenue</b>                                   |          |                      |                      |
| Grants, subsidies and contributions                      | 3(d)(ii) | 50,173,193           | 59,307,179           |
| <b>Total capital revenue</b>                             |          | <u>50,173,193</u>    | <u>59,307,179</u>    |
| <b>Capital income</b>                                    | 4        | 89,318               | 4,664,727            |
| <b>Total income</b>                                      |          | <u>289,428,585</u>   | <u>284,522,834</u>   |
| <b>Expenses</b>  |          |                      |                      |
| <b>Recurrent expenses</b>                                |          |                      |                      |
| Employee benefits  | 5        | (92,080,482)         | (84,275,046)         |
| Materials and services                                   | 6        | (77,601,142)         | (72,793,237)         |
| Finance costs  | 7        | (5,253,216)          | (4,553,931)          |
| Depreciation and amortisation                            | 8        | (64,424,284)         | (61,224,256)         |
| <b>Total recurrent expenses</b>                          |          | <u>(239,359,124)</u> | <u>(222,846,470)</u> |
| <b>Capital expenses</b>                                  | 9        | (33,062,042)         | (6,485,123)          |
| <b>Total expenses</b>                                    |          | <u>(272,421,166)</u> | <u>(229,331,593)</u> |
| <b>Net result</b>  |          | <u>17,007,419</u>    | <u>55,191,241</u>    |
| <b>Other comprehensive income</b>                        |          |                      |                      |
| <b>Items that will not be reclassified to net result</b> |          |                      |                      |
| Increase in asset revaluation surplus                    | 21       | 293,062,409          | 67,010,964           |
| <b>Total other comprehensive income for the year</b>     |          | <u>293,062,409</u>   | <u>67,010,964</u>    |
| <b>Total comprehensive income for the year</b>           |          | <u>310,069,828</u>   | <u>122,202,205</u>   |

The above statement should be read in conjunction with the accompanying notes and accounting policies.

\* Council has made a retrospective restatement as a consequence of a correction of error and therefore, in accordance with AASB 101 has presented a restated Statement of Comprehensive Income for the comparative period. Details are disclosed in note 29.

## ROCKHAMPTON REGIONAL COUNCIL

Statement of Financial Position  
As at 30 June 2023

|                                      | Note  | 2023<br>\$           | Restated 2022*<br>\$ | Restated 2021*<br>\$ |
|--------------------------------------|-------|----------------------|----------------------|----------------------|
| <b>Current assets</b>                |       |                      |                      |                      |
| Cash and cash equivalents            | 10    | 32,395,331           | 64,570,831           | 88,173,948           |
| Investments                          | 11    | 43,000,000           | 65,000,000           | -                    |
| Receivables                          | 12    | 16,302,479           | 24,022,052           | 11,062,822           |
| Inventories                          |       | 2,145,327            | 1,854,182            | 2,072,659            |
| Other assets                         | 13    | 6,204,867            | 4,281,864            | 3,081,335            |
| Contract assets                      | 15(a) | 1,904,634            | 1,687,385            | 872,809              |
| Non-current assets held for sale     |       | 31,804               | -                    | -                    |
| <b>Total current assets</b>          |       | <u>101,984,442</u>   | <u>161,416,314</u>   | <u>105,263,573</u>   |
| <b>Non-current assets</b>            |       |                      |                      |                      |
| Property, plant and equipment        | 14    | 3,044,460,868        | 2,699,810,301        | 2,602,965,838        |
| Right-of-use assets                  | 16(a) | 1,381,792            | 637,112              | 966,517              |
| Intangible assets                    |       | 636,809              | 2,443,959            | 1,024,745            |
| <b>Total non-current assets</b>      |       | <u>3,046,479,469</u> | <u>2,702,891,372</u> | <u>2,604,957,100</u> |
| <b>TOTAL ASSETS</b>                  |       | <u>3,148,463,911</u> | <u>2,864,307,686</u> | <u>2,710,220,673</u> |
| <b>Current liabilities</b>           |       |                      |                      |                      |
| Contract liabilities                 | 15(b) | 5,806,782            | 10,820,890           | 2,847,925            |
| Lease liabilities                    | 16(b) | 274,596              | 87,312               | 296,310              |
| Payables                             | 17    | 30,263,819           | 29,040,618           | 21,998,934           |
| Provisions                           | 18    | 23,343,466           | 22,781,267           | 24,304,466           |
| Borrowings                           | 19    | 10,115,539           | 29,456,046           | 29,838,519           |
| Other liabilities                    | 20    | 3,124,978            | 3,883,526            | 461,151              |
| <b>Total current liabilities</b>     |       | <u>72,929,180</u>    | <u>96,069,659</u>    | <u>79,747,305</u>    |
| <b>Non-current liabilities</b>       |       |                      |                      |                      |
| Lease liabilities                    | 16(b) | 1,130,048            | 568,850              | 686,869              |
| Provisions                           | 18    | 25,404,745           | 19,313,223           | 21,054,260           |
| Borrowings                           | 19    | 118,825,893          | 128,797,063          | 118,094,882          |
| Other liabilities                    | 20    | 6,060,876            | 6,719,329            | -                    |
| <b>Total non-current liabilities</b> |       | <u>151,421,562</u>   | <u>155,398,465</u>   | <u>139,836,011</u>   |
| <b>TOTAL LIABILITIES</b>             |       | <u>224,350,742</u>   | <u>251,468,124</u>   | <u>219,583,316</u>   |
| <b>NET COMMUNITY ASSETS</b>          |       | <u>2,924,113,169</u> | <u>2,612,839,562</u> | <u>2,490,637,357</u> |
| <b>Community equity</b>              |       |                      |                      |                      |
| Retained surplus                     |       | 1,607,284,136        | 1,583,210,321        | 1,528,019,080        |
| Asset revaluation surplus            | 21    | 1,316,829,033        | 1,029,629,241        | 962,618,277          |
| <b>TOTAL COMMUNITY EQUITY</b>        |       | <u>2,924,113,169</u> | <u>2,612,839,562</u> | <u>2,490,637,357</u> |

The above statement should be read in conjunction with the accompanying notes and accounting policies.

\* Council has made a retrospective restatement as a consequence of a correction of error and therefore, in accordance with AASB 101 has presented a restated Statement of Financial Position for the comparative period. Details are disclosed in note 29.

ROCKHAMPTON REGIONAL COUNCIL

**Statement of Changes in Equity**  
For the year ended 30 June 2023

|  | Note | Total         |                      | Retained surplus |                      | Asset revaluation surplus |               |
|--|------|---------------|----------------------|------------------|----------------------|---------------------------|---------------|
|  |      | 2023<br>\$    | Restated 2022*<br>\$ | 2023<br>\$       | Restated 2022*<br>\$ | 2023<br>\$                | 2022<br>\$    |
| <b>Balance at beginning of year</b>        |      | 2,612,839,562 | 2,490,637,357        | 1,583,210,321    | 1,528,019,080        | 1,029,629,241             | 962,618,277   |
| Adjustment to opening balance PPE          | 14   | 1,203,779     | -                    | 1,203,779        | -                    | -                         | -             |
| Transfers                                  | 21   | -             | -                    | 5,862,617        | -                    | (5,862,617)               | -             |
| Net result                                 |      | 17,007,419    | 55,191,241           | 17,007,419       | 55,191,241           | -                         | -             |
| Other comprehensive income for the year    |      |               |                      |                  |                      |                           |               |
| Adjustment to asset revaluation surplus:   |      |               |                      |                  |                      |                           |               |
| Property, plant & equipment                | 21   | 293,062,409   | 67,010,964           | -                | -                    | 293,062,409               | 67,010,964    |
| <b>Total comprehensive income for year</b> |      | 310,069,828   | 122,202,205          | 17,007,419       | 55,191,241           | 293,062,409               | 67,010,964    |
| <b>Balance at end of year</b>              |      | 2,924,113,169 | 2,612,839,562        | 1,607,284,136    | 1,583,210,321        | 1,316,829,033             | 1,029,629,241 |

The above statement should be read in conjunction with the accompanying notes and accounting policies.

\* Council has made a retrospective restatement as a consequence of a correction of error and therefore, in accordance with AASB 101 has presented a restated Statement of Changes in Equity for the comparative period. Details are disclosed in note 29.

## ROCKHAMPTON REGIONAL COUNCIL

Statement of Cash Flows  
For the year ended 30 June 2023

|  | Note | 2023<br>\$          | Restated 2022*<br>\$ |
|--|------|---------------------|----------------------|
| <b>Cash flows from operating activities</b>                    |      |                     |                      |
| Rates, levies and charges                                      |      | 164,449,238         | 155,200,578          |
| Fees and charges   |      | 34,338,581          | 29,376,569           |
| Grants, subsidies and contributions                            |      | 19,615,532          | 19,826,386           |
| Interest received  |      | 3,369,718           | 855,470              |
| Other income   |      | 21,216,728          | 17,163,076           |
| Payments to suppliers  |      | (78,287,474)        | (71,414,786)         |
| Payments to employees  |      | (90,429,188)        | (84,938,171)         |
| Borrowing costs  |      | (4,311,432)         | (4,062,728)          |
| <b>Net cash inflows from operating activities</b>              | 26   | <u>69,961,703</u>   | <u>62,006,394</u>    |
| <b>Cash flows from investing activities</b>                    |      |                     |                      |
| Government subsidies and grants                                |      | 24,168,775          | 44,479,603           |
| Capital cash contributions                                     |      | 2,051,254           | 9,439,464            |
| Payments for property, plant and equipment                     |      | (123,402,821)       | (86,921,348)         |
| Payments for intangible assets                                 |      | (132,236)           | (3,410,543)          |
| Net transfer from / (to) cash investments                      | 11   | 22,000,000          | (65,000,000)         |
| Proceeds from sale of property plant and equipment             |      | 2,579,922           | 5,810,622            |
| <b>Net cash outflows from investing activities</b>             |      | <u>(72,735,106)</u> | <u>(95,602,202)</u>  |
| <b>Cash flows from financing activities</b>                    |      |                     |                      |
| Proceeds from borrowings                                       | 19   | -                   | 40,000,000           |
| Repayment of borrowings  | 19   | (29,311,677)        | (29,680,292)         |
| Repayments made on leases                                      |      | (90,421)            | (327,017)            |
| <b>Net cash (outflows) / inflows from financing activities</b> | 27   | <u>(29,402,098)</u> | <u>9,992,691</u>     |
| <b>Net decrease in cash and cash equivalents held</b>          |      | <u>(32,175,501)</u> | <u>(23,603,116)</u>  |
| Cash and cash equivalents at beginning of the financial year   |      | 64,570,832          | 88,173,948           |
| <b>Cash and cash equivalents at end of the financial year</b>  | 10   | <u>32,395,331</u>   | <u>64,570,832</u>    |

The above statement should be read in conjunction with the accompanying notes and accounting policies.

\* Council has made a retrospective restatement as a consequence of a correction of error and therefore, in accordance with AASB 101 has presented a restated Statement of Financial Position for the comparative period. Details are disclosed in note 29.

## ROCKHAMPTON REGIONAL COUNCIL

**Notes to the financial statements**  
For the year ended 30 June 2023

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**1 Information about these financial statements****1.A Basis of preparation**

The Rockhampton Regional Council is constituted under the *Queensland Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2022 to 30 June 2023 and have been prepared in compliance with the requirements of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with Australian Accounting Standards and Interpretations as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention, except for the following:

- some financial assets and liabilities, which are measured at fair value,
- certain classes of property, plant and equipment which are measured at fair value,
- assets held for sale which are measured at fair value less cost of disposal.

**1.B Basis of Consolidation**

Council has no controlled entities and the financial statements presented are those of the Council only.

**1.C New and revised Accounting Standards adopted during the year**

Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2022. None of the standards had a material impact on reported position, performance and cash flows.

**1.D Standards issued by the AASB not yet effective**

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2023, these standards have not been adopted by Council and will be included in the financial statements on their effective date. The new standards are not expected to have a material impact on Council's future financial statements.

**1.E Estimates and Judgements**

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

Valuation of property, plant and equipment - Note 14  
Impairment of property, plant and equipment - Note 14  
Depreciation - Note 8  
Provisions - Note 18  
Contingencies - Note 24  
Revenue recognition - Note 3

**1.F Rounding and Comparatives**

The financial statements are in Australian dollars and have been rounded to the nearest \$1.



## ROCKHAMPTON REGIONAL COUNCIL

**Notes to the financial statements**  
For the year ended 30 June 2023

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Comparative information is generally restated for reclassification, errors and changes in accounting policies unless permitted otherwise by transition rules in a new Accounting Standard. Comparative information is prepared on the same basis as prior year.

**1.G Volunteer services**

Council has elected not to recognise volunteer services in the Financial Statements. After a review of Council's current volunteer services across various departments, it is confirmed that Council would not have purchased these services if they had not been donated. To purchase these services the impact would either be an increase in rates and / or a cut to other services.

**1.H Taxation**

Council is exempt from Income Tax, however Council is subject to Fringe Benefits Tax ('FBT'), Goods and Services Tax ('GST') and Payroll Tax on certain activities. The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

## ROCKHAMPTON REGIONAL COUNCIL

**Notes to the financial statements**  
For the year ended 30 June 2023

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**2 Analysis of results by function****(a) Components of Council functions**

The activities relating to the Council's components reported on in Note 2(b) are as follows:

**Resourcing**

The objective of Resourcing is to provide a function for the recognition and allocation of general rate and grant revenue as well as interest revenue and expense not allocated to commercial business units.

**Office of CEO**

The goals of the Office of CEO are to provide leadership, corporate oversight and strategic direction. The Office of CEO incorporates the offices of the Mayor, Councillors, Chief Executive Officer, Strategic Planning and Advance Rockhampton sections.

**Regional Services**

Regional Services' goals are to achieve safe, secure and reliable road and drainage infrastructure and plan for liveable and distinctive communities that we are proud to be part of. Regional Services provides roadworks, street lighting, stormwater drainage, engineering planning and administration. Regional Services also maintains disaster management response capability to meet community needs when required.

**Corporate Services**

Corporate Services provides professional financial and information services across all of Council. This function includes communication and information technology, administration services, financial services, workforce and governance, internal audit and fleet and plant services. The goal of Corporate Services is to provide accurate, timely and appropriate information and services to all areas of Council to support sound decision making and to meet statutory requirements.

**Community Services**

The goals of Community Services are to achieve a healthy and liveable environment for everyone to enjoy and a safe, caring and healthy community. Community Services provides well managed and maintained community facilities, and ensures the effective delivery of cultural, environmental and recreational services. Services provided include libraries, art services, theatre and venue management, heritage preservation, child care, aged services and community assistance. Community Services also provides compliance and regulatory services in line with legislation and community standards; these include the operations of public health, environmental health, health planning, development assessment and development compliance.

**Airport**

The key objectives of Rockhampton Airport are to safely deliver aeronautical and related non-aeronautical services that are ancillary to the operation of a modern Airport. As a commercialised business unit, Rockhampton Airport works with Council to conduct operations in accordance with commercial principles and provides the strategic direction and operations of the Airport's service delivery for Council.

**Waste & Recycling**

The key objectives of Waste and Recycling are to deliver commercially viable waste and recycling services that satisfy adopted customer service standards. Waste and Recycling is a commercial business unit of Rockhampton Regional Council and is responsible for the operation and maintenance of waste management facilities and waste and recycling collection services throughout the Rockhampton Region.

## ROCKHAMPTON REGIONAL COUNCIL

**Notes to the financial statements**  
For the year ended 30 June 2023

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**Fitzroy River Water**

Fitzroy River Water's aim is to enhance the community's quality of life by providing sustainable water, sewerage and environmental services, through innovation, technical expertise, business efficiency, excellence in customer service and commitment to the environment. Fitzroy River Water is a commercial business unit of Rockhampton Regional Council and is responsible for operating and maintaining water and sewerage assets throughout the region.

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

(b) Revenue, expenses and assets have been attributed to the following functions:

| Functions           | Gross Program Income |             |            |            | Total Income | Gross Program Expenses |            | Total Expenses | Net Result from Recurrent | Net Result   | Assets        |
|---------------------|----------------------|-------------|------------|------------|--------------|------------------------|------------|----------------|---------------------------|--------------|---------------|
|                     | Recurrent            |             | Capital    |            |              | Recurrent              | Capital    |                |                           |              |               |
|                     | Grants               | Other       | Grants     | Other      |              |                        |            |                |                           |              |               |
|                     | 2023                 | 2023        | 2023       | 2023       |              |                        |            |                |                           |              |               |
|                     | \$                   | \$          | \$         | \$         | 2023         | 2023                   | 2023       | 2023           | 2023                      | 2023         | 2023          |
|                     |                      |             |            |            |              |                        |            |                |                           |              |               |
| Resourcing          | 5,100,960            | 80,964,382  | 1,200,000  | 2,000      | 87,267,342   | (28,674,960)           | (686,253)  | (29,361,213)   | 114,740,302               | 116,628,555  | 166,469,389   |
| Office of the CEO   | 132,258              | 3,003,164   | -          | -          | 3,135,422    | 13,651,256             | (15,710)   | 13,635,546     | (10,515,834)              | (10,500,124) | 780,960       |
| Regional Services   | 516,333              | 1,613,462   | 11,224,093 | 21,022,783 | 34,376,671   | 45,770,700             | 6,971,297  | 52,741,997     | (43,640,904)              | (18,365,326) | 1,685,725,752 |
| Corporate Services  | 655,660              | 1,590,987   | -          | -          | 2,246,647    | 29,628,817             | 402,224    | 30,031,041     | (27,382,170)              | (27,784,394) | 56,111,682    |
| Community Services  | 4,106,684            | 10,215,911  | 941,795    | 269,062    | 15,533,452   | 70,814,017             | 9,582,835  | 80,396,852     | (56,491,422)              | (64,863,400) | 290,672,327   |
| Airport             | 1,352,538            | 19,479,972  | 9,594,820  | -          | 30,427,330   | 20,880,979             | 12,934,024 | 33,815,003     | (48,469)                  | (3,387,673)  | 156,827,573   |
| Waste & Recycling   | 94,325               | 26,644,962  | -          | 54,866     | 26,794,153   | 20,416,428             | 2,457,882  | 22,874,310     | 6,322,859                 | 3,919,843    | 56,524,224    |
| Fitzroy River Water | 6,274,253            | 77,420,223  | 3,464,000  | 2,489,092  | 89,647,568   | 66,871,887             | 1,415,743  | 68,287,630     | 16,822,589                | 21,359,938   | 735,352,005   |
| Total               | 18,233,011           | 220,933,063 | 26,424,708 | 23,837,803 | 289,428,585  | 239,359,124            | 33,062,042 | 272,421,166    | (193,049)                 | 17,007,419   | 3,148,463,912 |



## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

## Prior Year (\*Restated)

| Functions           | Gross Program Income |             |            |            | Total Income | Gross Program Expenses |           | Total Expenses | Net Result from Recurrent | Net Result   | Assets        |
|---------------------|----------------------|-------------|------------|------------|--------------|------------------------|-----------|----------------|---------------------------|--------------|---------------|
|                     | Recurrent            |             | Capital    |            |              | Recurrent              | Capital   |                |                           |              |               |
|                     | Grants               | Other       | Grants     | Other      |              |                        |           |                |                           |              |               |
|                     | 2022                 | 2022        | 2022       | 2022       |              |                        |           |                |                           |              |               |
|                     | \$                   | \$          | \$         | \$         | 2022         | 2022                   | 2022      | 2022           | 2022                      | 2022         | 2022          |
| Resourcing          | 11,649,734           | 74,119,666  | 2,379,000  | (686,254)  | 87,462,147   | (34,359,375)           | -         | (34,359,375)   | 120,128,775               | 121,821,523  | 215,069,564   |
| Office of the CEO   | 160,686              | 2,688,969   | -          | -          | 2,849,656    | 13,575,742             | (4,616)   | 13,571,126     | (10,726,086)              | (10,721,470) | 834,094       |
| Regional Services   | 443,268              | 3,088,878   | 23,631,041 | 12,049,419 | 39,212,606   | 45,969,036             | 4,499,013 | 50,468,049     | (42,239,272)              | (11,255,443) | 1,437,288,517 |
| Corporate Services  | 621,233              | 1,690,128   | -          | 1,340,321  | 3,651,681    | 26,471,125             | 937,823   | 27,408,948     | (24,107,795)              | (23,757,267) | 61,282,686    |
| Community Services  | 4,262,344            | 10,035,407  | 44,979     | 326,200    | 14,668,931   | 67,164,595             | (59,675)  | 67,104,920     | (51,660,431)              | (52,435,989) | 290,148,625   |
| Airport             | 1,873,872            | 14,099,669  | 17,763,867 | 7,400      | 33,744,808   | 16,508,017             | 29,530    | 16,537,546     | (371,292)                 | 17,207,262   | 172,579,831   |
| Waste & Recycling   | 259,020              | 24,250,192  | 51,210     | 321,596    | 24,882,018   | 21,300,527             | 352,614   | 21,653,141     | 3,456,298                 | 3,228,877    | 43,454,303    |
| Fitzroy River Water | 27,274               | 71,280,588  | 3,586,154  | 3,156,972  | 78,050,987   | 66,216,805             | 730,434   | 66,947,239     | 5,224,988                 | 11,103,748   | 643,650,065   |
| Total               | 19,297,431           | 201,253,497 | 47,456,251 | 16,515,655 | 284,522,834  | 222,846,470            | 6,485,123 | 229,331,594    | (294,816)                 | 55,191,241   | 2,864,307,686 |

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

|   | 2023<br>\$   | 2022<br>\$   |
|---|--------------|--------------|
| <b>3 Revenue</b>  |              |              |
| <b>(a) Rates, levies and charges</b>  |              |              |
| Rates, levies and charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period. |              |              |
| General rates   | 73,921,165   | 68,172,730   |
| Separate rates  | 18,633,943   | 18,565,622   |
| Special rates   | 98,683       | 97,998       |
| Water   | 35,045,920   | 33,205,302   |
| Sewerage  | 35,272,351   | 31,988,885   |
| Garbage charges   | 18,415,436   | 17,574,684   |
| Rates and utility charge revenue  | 181,387,498  | 169,605,221  |
| Less: Discounts   | (14,952,528) | (13,900,272) |
| Less: Remissions  | (1,809,784)  | (1,766,980)  |
| Net rates and utility charges   | 164,625,186  | 153,937,969  |

**(b) Fees and charges**

Revenue arising from fees and charges are recognised at the point in time when the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on receipt of the service. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

Revenue from infringements is recognised on issue of the infringement notice after applying the expected credit loss model relating to impairment of receivables for initial recognition of statutory receivables.

|   |            |            |
|---|------------|------------|
| Airport fees                              | 13,386,652 | 9,693,123  |
| Waste and recycling fees                  | 8,536,084  | 7,038,121  |
| Venues, events, tourism and cultural fees | 5,513,668  | 5,077,952  |
| Building, plumbing and development fees   | 2,244,826  | 3,056,516  |
| Local laws and health licencing fees      | 1,620,364  | 1,419,406  |
| Irrigator and commercial water fees       | 1,661,699  | 1,747,759  |
| Other fees                                | 1,375,288  | 1,343,692  |
|   | 34,338,581 | 29,376,569 |

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

|  | 2023<br>\$        | 2022<br>\$       |
|--|-------------------|------------------|
| <b>(c) Other recurrent income</b>  |                   |                  |
| Other revenue is recognised when it is received or when the right to receive payment is established. Rental revenue is recognised as income on a periodic straight line basis over the lease term. |                   |                  |
| Rental / lease income  | 3,747,234         | 3,394,920        |
| Commission and collection fees   | 3,296,166         | 2,259,129        |
| Other income   | 3,333,336         | 2,867,096        |
|  | <u>10,376,736</u> | <u>8,521,145</u> |

**(d) Grants, subsidies and contributions***Grant income under AASB 15*

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

Performance obligations vary in each agreement but include disaster resilience projects, aged care assistance and community events. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, revenue is recognised using either costs or time incurred.

*Grant income under AASB 1058*

Where Council receives an asset for significantly below fair value, the asset is recognised at fair value, related liability (or equity items) are recorded and income is then recognised for any remaining asset value at the time that the asset is received.

**Capital grants**

Where Council receives funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred.

**Contributions**

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by Council.

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

|   | Note     | 2023<br>\$        | 2022<br>\$        |
|---|----------|-------------------|-------------------|
| Contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.  |          |                   |                   |
| Physical assets contributed to Council by developers in the form of road works, stormwater, water and sewerage infrastructure and park assets are recognised as revenue when Council obtains control of the asset and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. Non-cash contributions are recognised at fair value in excess of the recognition thresholds as non-current assets. Those below the thresholds are recorded as expenses. |          |                   |                   |
| <b>(i) Operating</b>  |          |                   |                   |
| General purpose grants  |          | 5,100,960         | 11,649,734        |
| Government subsidies and grants   |          | 13,132,051        | 7,647,697         |
| Contributions   |          | 1,140,695         | 829,343           |
|   |          | <u>19,373,706</u> | <u>20,126,774</u> |
| <b>(ii) Capital</b>   |          |                   |                   |
| Capital revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and / or investment in new assets. It also includes non-cash contributions which are usually infrastructure assets received from developers.   |          |                   |                   |
| <b>(i) Monetary revenue designated for capital funding purposes:</b>  |          |                   |                   |
| Government subsidies and grants   |          | 26,424,708        | 47,456,250        |
| Contributions   |          | 2,926,957         | 3,534,711         |
|   |          | <u>29,351,665</u> | <u>50,990,961</u> |
| <b>(ii) Non-monetary revenue received is analysed as follows:</b>   |          |                   |                   |
| Developer assets contributed by developers at fair value  |          | 7,433,876         | 8,254,445         |
| Other physical assets contributed at fair value   |          | 13,387,652        | 61,773            |
|   |          | <u>20,821,528</u> | <u>8,316,218</u>  |
|   |          | <u>50,173,193</u> | <u>59,307,179</u> |
| <b>(iii) Timing of revenue recognition for grants, subsidies and contributions</b>  |          |                   |                   |
| Revenue recognised at a point in time   |          |                   |                   |
| Operational Grants and subsidies  | 3(d)(i)  | 17,709,786        | 18,473,817        |
| Operational Contributions   | 3(d)(i)  | 1,140,695         | 829,343           |
| Capital Grants and subsidies  | 3(d)(ii) | 16,127,043        | 45,431,938        |
| Capital Contributions   | 3(d)(ii) | 2,926,957         | 3,534,711         |
|   |          | <u>37,904,481</u> | <u>68,269,809</u> |
| Revenue recognised over time  |          |                   |                   |
| Operational Grants and subsidies  | 3(d)(i)  | 523,225           | 823,614           |
| Capital Grants and subsidies  | 3(d)(ii) | 10,297,665        | 2,024,312         |
|   |          | <u>10,820,890</u> | <u>2,847,926</u>  |
|   |          | <u>48,725,371</u> | <u>71,117,735</u> |

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

|  | Note | 2023<br>\$          | 2022<br>\$          |
|--|------|---------------------|---------------------|
| <b>4 Capital income</b>  |      |                     |                     |
| <b>Gain on the disposal of non-current assets</b>  |      |                     |                     |
| (a) Proceeds from disposal of land   |      | -                   | 1,155,463           |
| Less: Carrying value of land disposed  |      | -                   | (474,854)           |
|  |      | <u>-</u>            | <u>680,609</u>      |
| (b) Proceeds from disposal of plant and equipment  |      | -                   | 1,104,473           |
| Less: Carrying value of plant and equipment disposed   |      | -                   | (1,023,010)         |
|  |      | <u>-</u>            | <u>81,463</u>       |
| (c) Proceeds from disposals / insurance proceeds for buildings   |      | -                   | 3,550,686           |
| Less: Carrying value of buildings disposed   |      | -                   | (56,209)            |
|  |      | <u>-</u>            | <u>3,494,477</u>    |
| Provision for rehabilitation   |      |                     |                     |
| Quarry rehabilitation - change from revision of future restoration expenditure                                   | 18   | 17,387              | -                   |
| Quarry rehabilitation - reduction in rehabilitation provision for future costs, due to a change in discount rate | 18   | 17,065              | 86,582              |
| Landfill restoration - change from revision of future restoration expenditure                                    | 18   | 54,866              | 321,596             |
| Total capital income   |      | <u>89,318</u>       | <u>4,664,727</u>    |
| <b>5 Employee benefits</b>   |      |                     |                     |
| Employee benefit expenses are recorded when the service has been provided by the employee.                       |      |                     |                     |
| Staff wages and salaries   |      | 87,130,672          | 81,523,677          |
| Councillors' remuneration  |      | 1,037,323           | 1,009,935           |
| Termination benefits   |      | 421,615             | 546,535             |
| Superannuation   | 25   | 9,601,658           | 9,057,093           |
|  |      | <u>98,191,268</u>   | <u>92,137,240</u>   |
| Other employee related expenses  |      | 5,704,014           | 2,511,695           |
|  |      | <u>103,895,282</u>  | <u>94,648,935</u>   |
| Less: Capitalised employee expenses  |      | <u>(11,814,800)</u> | <u>(10,373,889)</u> |
|  |      | <u>92,080,482</u>   | <u>84,275,046</u>   |
| Councillor remuneration represents salary and other allowances paid in respect of carrying out their duties.     |      |                     |                     |
| Total employees at year end:   |      | No.                 | No.                 |
| Elected members  |      | 8                   | 8                   |
| Administration staff   |      | 553                 | 558                 |
| Depot and outdoors staff   |      | <u>387</u>          | <u>362</u>          |
| Total full time equivalent employees   |      | <u>948</u>          | <u>928</u>          |



## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

|   | Note  | 2023<br>\$        | Restated 2022*<br>\$ |
|---|-------|-------------------|----------------------|
| <b>6 Materials and services</b>   |       |                   |                      |
| Expenses are recorded on an accruals basis as Council receives the goods or services. |       |                   |                      |
| Audit of annual financial statements by the Auditor-General of Queensland             |       | 151,711           | 179,425              |
| Advertising and marketing   |       | 1,446,328         | 1,660,307            |
| Administration supplies and consumables   |       | 851,296           | 814,083              |
| Communications and IT   |       | 5,067,495         | 4,281,003            |
| Consultants   |       | 4,019,750         | 2,424,033            |
| Contractors   |       | 15,199,178        | 14,711,923           |
| Donations paid  |       | 1,223,909         | 1,074,177            |
| Insurance   |       | 6,392,416         | 5,637,230            |
| Electricity   |       | 4,985,103         | 5,177,371            |
| Repairs and maintenance   |       | 26,674,770        | 29,680,577           |
| Waste levy  |       | 2,300,518         | 2,073,253            |
| Other materials and services  |       | 9,288,668         | 5,079,855            |
|   |       | <u>77,601,142</u> | <u>72,793,237</u>    |
| <b>7 Finance costs</b>  |       |                   |                      |
| Finance costs charged by the Queensland Treasury Corporation                          |       | 4,311,432         | 4,062,728            |
| Bank charges  |       | 328,705           | 316,216              |
| Impairment of receivables / (reversal of impairment)                                  |       | 17,013            | (270,120)            |
| Interest on leases  |       | 13,574            | 17,877               |
| Quarry rehabilitation - change in present value over time                             | 18    | 16,302            | 6,595                |
| Landfill sites restoration - change in present value over time                        | 18    | 566,190           | 420,635              |
|   |       | <u>5,253,216</u>  | <u>4,553,931</u>     |
| <b>8 Depreciation and amortisation</b>  |       |                   |                      |
| <b>Depreciation of non-current assets</b>   |       |                   |                      |
| Other assets  |       | 4,481,082         | 3,673,524            |
| Buildings   |       | 9,269,808         | 8,311,672            |
| Plant and equipment   |       | 6,657,864         | 6,098,763            |
| Road network  |       | 19,827,173        | 19,145,351           |
| Stormwater network  |       | 4,768,234         | 4,347,361            |
| Bridge network  |       | 1,265,924         | 1,242,138            |
| Water   |       | 9,303,428         | 9,263,350            |
| Sewerage  |       | 4,626,409         | 4,605,049            |
| Airport   |       | 2,484,325         | 2,245,457            |
| Total depreciation of non-current assets  | 14    | <u>62,684,247</u> | <u>58,932,665</u>    |
| <b>Amortisation of intangible assets</b>  |       |                   |                      |
| Computer software   |       | 1,645,813         | 1,991,552            |
| <b>Depreciation of right-of-use assets</b>  |       |                   |                      |
| Leases  | 16(a) | 94,224            | 300,039              |
| Total depreciation and amortisation   |       | <u>64,424,284</u> | <u>61,224,256</u>    |

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

|   | Note | 2023<br>\$               | 2022<br>\$              |
|---|------|--------------------------|-------------------------|
| <b>9 Capital expenses</b>   |      |                          |                         |
| <b>(Gain) / loss on the disposal of non-current assets</b>  |      |                          |                         |
| (a) Proceeds from disposal of land  |      | (209,319)                | -                       |
| Less: Carrying value of land disposed   |      | 162,452                  | -                       |
|   |      | <u>(46,867)</u>          | <u>-</u>                |
| (b) Proceeds from disposal of plant and equipment   |      | (1,685,414)              | -                       |
| Less: Carrying value of plant and equipment disposed  |      | 1,402,829                | -                       |
|   |      | <u>(282,585)</u>         | <u>-</u>                |
| (c) Proceeds from disposal of buildings   |      | (643,936)                | -                       |
| Less: Carrying value of buildings disposed  |      | 1,929,543                | -                       |
|   |      | <u>1,285,607</u>         | <u>-</u>                |
| (d) Proceeds from disposal of other assets  |      | (41,254)                 | -                       |
| Less: Carrying value of other assets disposed   |      | 50,896                   | -                       |
|   |      | <u>9,642</u>             | <u>-</u>                |
| <b>Write off of non-current assets</b>  |      |                          |                         |
| Other assets  |      | 22,833                   | (14,139)                |
| Buildings   |      | 13,504,407               | 794,332                 |
| Plant and equipment   |      | 470,175                  | 127,606                 |
| Road network  |      | 6,679,575                | 4,622,687               |
| Stormwater network  |      | 485,901                  | 341,142                 |
| Bridge network  |      | 11,655                   | (471,724)               |
| Water   |      | 1,278,323                | 359,469                 |
| Sewer   |      | 114,925                  | 372,206                 |
| Airport   |      | 1,019,586                | 1,399                   |
| Intangible assets   |      | 294,803                  | (223)                   |
| Contributions to external organisations   |      | 6,381,521                | -                       |
| Rehabilitation  |      |                          |                         |
| Quarry rehabilitation - increase in rehabilitation provision for future costs, due to a change in discount rate | 18   | -                        | 15,380                  |
| Landfill restoration - increase in restoration provision for future costs, due to a change in discount rate     | 18   | 1,832,541                | 336,988                 |
| <b>Total capital expenses</b>   |      | <u><u>33,062,042</u></u> | <u><u>6,485,123</u></u> |

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

|   | Note  | 2023<br>\$          | 2022<br>\$          |
|---|-------|---------------------|---------------------|
| <b>10 Cash and cash equivalents</b>   |       |                     |                     |
| Cash and cash equivalents in the statement of cash flows includes cash on hand, all cash and cheques receipted but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.  |       |                     |                     |
| Cash at bank and on hand  |       | 13,898,054          | 12,377,451          |
| Deposits at call  |       | 18,497,277          | 52,193,380          |
| Balance as per Statement of Cash Flows  |       | <u>32,395,331</u>   | <u>64,570,831</u>   |
| Council is exposed to credit risk through its investments in the QTC Cash Fund. The QTC Cash Fund is an asset management portfolio investing in a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed.   |       |                     |                     |
| Cash and cash equivalents   |       | 32,395,331          | 64,570,831          |
| Less: externally imposed restrictions on cash   | 10(a) | <u>(17,490,084)</u> | <u>(22,997,924)</u> |
| Unrestricted cash   |       | <u>14,905,247</u>   | <u>41,572,908</u>   |
| Council's cash, cash equivalents and investments (Note 11) are subject to a number of externally imposed expenditure restrictions that limit the amount available for discretionary or future use at the reporting date. These restrictions relate to the following cash assets:  |       |                     |                     |
| (a) Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:  |       |                     |                     |
| Unspent government grants and subsidies   |       | 5,806,782           | 10,820,890          |
| Unspent infrastructure charges  |       | 3,812,905           | 3,365,759           |
| Waste levy refund received in advance   |       | 7,870,397           | 8,811,275           |
| Total externally imposed restrictions on cash assets  |       | <u>17,490,084</u>   | <u>22,997,924</u>   |
| In accordance with the <i>Local Government Act 2009</i> and <i>Local Government Regulation 2012</i> , a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account on behalf of outside parties include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages) paid into the trust account by the Council. The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets. |       |                     |                     |
| <b>Trust funds held for outside parties</b>   |       |                     |                     |
| Monies collected or held on behalf of other entities yet to be paid out to or on behalf of those entities   |       | <u>2,101,130</u>    | <u>1,598,910</u>    |

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

|  | 2023<br>\$        | 2022<br>\$        |
|--|-------------------|-------------------|
| <b>11 Investments</b>  |                   |                   |
| Term deposits with a term in excess of three months are reported as investments, with deposits of less than three months being reported as cash equivalents. |                   |                   |
| Opening balance  | 65,000,000        | -                 |
| Transfers (to) / from operating bank account   | (22,000,000)      | 65,000,000        |
|  | <u>43,000,000</u> | <u>65,000,000</u> |

**12 Receivables**

Receivables are amounts owed to Council at year end. They are recognised at the amounts due at the time of sale or service delivery. Settlement of receivables is required within 30 days after the invoice is issued.

Debts are regularly assessed for collectability and allowance is made, where appropriate, for impairment. All known bad debts were written-off at 30 June. If an amount is recovered in a subsequent period it is recognised as revenue.

The impairment loss is recognised in finance costs. The amount of the impairment is the difference between the asset's carrying amount and the present value of the estimated cash flows discounted at the effective interest rate.

**Current**

|                                      |                   |                   |
|--------------------------------------|-------------------|-------------------|
| Rateable revenue and utility charges | 4,280,440         | 4,887,741         |
| Less: loss allowance                 | (72,492)          | (61,761)          |
|                                      | <u>4,207,948</u>  | <u>4,825,980</u>  |
| Other debtors                        | 6,843,542         | 6,867,426         |
| Less: loss allowance                 | (468,388)         | (492,757)         |
|                                      | <u>6,375,154</u>  | <u>6,374,669</u>  |
| State and Commonwealth government    | 5,719,377         | 12,821,403        |
|                                      | <u>16,302,479</u> | <u>24,022,052</u> |

Interest is charged on outstanding rates (8.17% per annum from 1 July 2022. Previously 8% per annum from 1 July 2021). No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges, fees and other debtors receivable.

Council applies normal business credit protection procedures prior to providing goods or services to minimise credit risk.

The Council does not require collateral in respect of trade and other receivables.

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

|  | 2023<br>\$        | 2022<br>\$        |
|--|-------------------|-------------------|
| <b>Accounting policies - Grouping</b>  |                   |                   |
| When Council has no reasonable expectation of recovering an amount owed by a debtor, and has ceased enforcement activity, the debt is written-off by directly reducing the receivable against the loss allowance. If the amount of debt written off exceeds the loss allowance, the excess is recognised as an impairment loss.  |                   |                   |
| Accounting for impairment losses is dependent upon the individual group of receivables subject to impairment. The loss allowance for grouped receivables reflects lifetime expected credit losses (ECL) and incorporates reasonable and supportable forward-looking information. Economic changes impacting debtors, and relevant industry data form part of the impairment assessment.  |                   |                   |
| Council has identified three distinctive groupings of its receivables: Rates and Charges, State and Commonwealth government, Other Debtors.  |                   |                   |
| Rates and Charges: Council is empowered under the provisions of the <i>Local Government Act 2009</i> to sell an owner's property to recover outstanding rate debts and therefore the expected credit loss is immaterial. Impairment of rates and charges will occur only if arrears are deemed to be greater than the proceeds Council would receive from the sale of the respective property.   |                   |                   |
| State and Commonwealth government: amounts payable by State and Commonwealth governments and their agencies. A credit enhancement exists as these payments are effectively government guaranteed and both the State and Commonwealth governments have high credit ratings. Accordingly Council determines the level of credit risk exposure to be immaterial and therefore Council does not calculate ECL for State and Commonwealth government debtors. |                   |                   |
| Other Debtors: Council identifies other debtors as receivables which are not rates and charges or State and Commonwealth government debtors.   |                   |                   |
| The exposure to credit risk for receivables by type of counterparty was as follows:  |                   |                   |
| Rates and utility charges  | 4,280,440         | 4,887,741         |
| State and Commonwealth government  | 5,719,377         | 12,821,403        |
| Other debtors  | 6,843,542         | 6,867,426         |
| <b>Total</b>   | <b>16,843,359</b> | <b>24,576,570</b> |
| Movement in accumulated impairment losses (trade and other receivables) is as follows:   |                   |                   |
| Opening balance  | 554,517           | 824,260           |
| Impairment adjustment in the year  | -                 | (245,238)         |
| Impairment debts written off during the year   | (30,651)          | -                 |
| Impairments recognised   | 17,014            | (24,505)          |
| Closing balance  | 540,880           | 554,517           |
| <b>13 Other assets</b>   |                   |                   |
| Water charges yet to be levied   | 1,597,594         | 803,614           |
| GST recoverable  | 1,325,948         | 1,493,768         |
| Prepayments  | 3,281,325         | 1,984,482         |
|  | <b>6,204,867</b>  | <b>4,281,864</b>  |



## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

## 14 (a) Property, plant and equipment

|   |      | Land            | Other Assets | Buildings    | Plant and equipment | Road network  | Stormwater network | Bridge network | Water       | Sewerage    | Airport     | Heritage and cultural assets | Work in Progress | Total         |
|---|------|-----------------|--------------|--------------|---------------------|---------------|--------------------|----------------|-------------|-------------|-------------|------------------------------|------------------|---------------|
| Basis of measurement                                | Note | Fair value      | Cost         | Fair value   | Cost                | Fair value    | Fair value         | Fair value     | Fair value  | Fair value  | Fair value  | Fair value                   | Cost             |               |
| Fair value category                                 |      | Level 2 & 3     |              | Level 2 & 3  |                     | Level 3       | Level 3            | Level 3        | Level 3     | Level 3     | Level 3     | Level 2 & 3                  |                  |               |
| <b>Asset values</b>                                 |      | \$              | \$           | \$           | \$                  | \$            | \$                 | \$             | \$          | \$          | \$          | \$                           | \$               | \$            |
| Opening gross value as at 1 July 2022               |      | 83,471,539      | 103,461,318  | 436,129,944  | 80,566,152          | 1,356,785,173 | 454,811,428        | 77,377,519     | 667,256,007 | 352,833,144 | 78,190,848  | 19,272,456                   | 117,749,200      | 3,827,904,732 |
| Adjustment to opening value                         |      | 12,000          | 190,826      | (2,680,840)  | -                   | (336,123)     | -                  | 6,509          | 193,154     | 10,705      | -           | 466,352                      | -                | (2,137,417)   |
| Additions   |      | -               | -            | -            | -                   | -             | -                  | -              | -           | -           | -           | -                            | -                | -             |
| - Renewals  |      | -               | 1,180,123    | 1,143,927    | 3,725,622           | 4,752,953     | 170,740            | -              | 860,420     | 105,325     | 57,443      | -                            | 32,014,757       | 44,011,310    |
| - Other additions                                   |      | 169,896         | 46,050       | 449,547      | 693,667             | 2,581,725     | 1,404,295          | -              | 1,635,094   | 768,748     | 1,496,691   | 127,545                      | 68,855,121       | 78,228,380    |
| Prior year write off of additions at cost           |      | -               | -            | -            | -                   | -             | -                  | -              | -           | -           | -           | -                            | (468,721)        | (468,721)     |
| Contributed assets at valuation                     |      | 2,000           | -            | 21,661       | -                   | 10,218,109    | 7,963,824          | 1,012,290      | 732,923     | 771,440     | -           | 99,282                       | -                | 20,821,528    |
| Reassessment of landfill restoration cost           |      | -               | 4,155,985    | -            | -                   | -             | -                  | -              | -           | -           | -           | -                            | -                | 4,155,985     |
| Transfers between classes                           |      | -               | 23,947,798   | (21,806,974) | -                   | -             | 5                  | 3,179,540      | -           | -           | -           | (5,320,360)                  | 3,336            | 3,345         |
| Transfers from work in progress                     |      | 1,302,609       | (10,005,540) | 32,154,188   | (139,574)           | 15,911,962    | 7,676,984          | 612,178        | 941,085     | 1,090,349   | 12,889,521  | 41,765                       | (68,857,049)     | (6,381,521)   |
| Disposals   |      | (162,452)       | (75,330)     | (3,209,574)  | (5,290,696)         | -             | -                  | -              | -           | -           | -           | -                            | -                | (8,738,053)   |
| Assets classified as held for sale-land             |      | (31,804)        | -            | -            | -                   | -             | -                  | -              | -           | -           | -           | -                            | -                | (31,804)      |
| Revaluation adjustment to asset revaluation surplus | 21   | -               | -            | (9,296,412)  | -                   | 248,460,877   | 49,995,011         | 11,760,027     | 66,437,653  | 29,896,003  | 13,151,827  | 204,100                      | -                | 410,609,085   |
| Write offs  | 9    | -               | 172,562      | (24,594,075) | (1,417,056)         | (12,799,158)  | (870,877)          | (29,135)       | (2,558,728) | (520,301)   | (4,010,321) | -                            | -                | (46,627,089)  |
| Transfer to intangible assets                       |      | -               | -            | -            | -                   | -             | -                  | -              | -           | -           | -           | -                            | (132,236)        | (132,236)     |
| Closing gross value as at 30 June 2023              |      | 84,763,788      | 123,073,792  | 408,311,393  | 78,138,113          | 1,625,575,522 | 524,330,946        | 90,739,388     | 735,497,608 | 384,955,414 | 101,776,006 | 14,891,140                   | 149,164,436      | 4,321,217,552 |
| <b>Accumulated depreciation and impairment</b>      |      |                 |              |              |                     |               |                    |                |             |             |             |                              |                  |               |
| Opening gross value as at 1 July 2022               |      | -               | 29,324,189   | 174,862,787  | 37,266,058          | 266,490,102   | 156,998,117        | 25,570,422     | 273,334,869 | 140,532,349 | 23,715,539  | -                            | -                | 1,128,094,432 |
| Adjustment to opening value                         |      | -               | -            | (3,189,782)  | -                   | (151,413)     | -                  | -              | -           | -           | -           | -                            | -                | (3,341,196)   |
| Depreciation expense                                | 8    | -               | 4,481,082    | 9,269,808    | 6,657,864           | 19,827,173    | 4,768,234          | 1,265,924      | 9,303,428   | 4,626,409   | 2,484,325   | -                            | -                | 62,684,247    |
| Transfers between classes                           |      | -               | 6,520,283    | (8,373,291)  | (1,080,360)         | 2,271,325     | 754,007            | 1,379          | (61,424)    | (11,000)    | (16,351)    | -                            | -                | 4,567         |
| Depreciation on disposals                           |      | -               | (24,435)     | (1,280,031)  | (3,887,868)         | -             | -                  | -              | -           | -           | -           | -                            | -                | (5,192,334)   |
| Revaluation adjustment to asset revaluation surplus | 21   | -               | -            | (2,640,869)  | -                   | 55,543,085    | 17,089,069         | 3,993,534      | 27,932,740  | 12,187,308  | 3,441,809   | -                            | -                | 117,546,676   |
| Depreciation on write offs                          | 9    | -               | 195,395      | (11,089,668) | (946,882)           | (6,119,584)   | (384,976)          | (17,480)       | (1,280,405) | (405,375)   | (2,990,735) | -                            | -                | (23,039,709)  |
| Accumulated depreciation as at 30 June 2023         |      | -               | 40,496,514   | 157,558,953  | 38,008,812          | 337,860,688   | 179,224,452        | 30,813,780     | 309,229,207 | 156,929,690 | 26,634,587  | -                            | -                | 1,276,756,684 |
| Net value at 30 June 2023                           |      | 84,763,788      | 82,577,278   | 250,752,440  | 40,129,301          | 1,287,714,834 | 345,106,495        | 59,925,608     | 426,268,401 | 228,025,723 | 75,141,420  | 14,891,140                   | 149,164,436      | 3,044,460,868 |
| Residual value                                      |      | -               | -            | -            | 11,188,278          | -             | -                  | -              | -           | -           | -           | -                            | -                | 11,188,278    |
| Range of estimated useful life in years             |      | Not depreciated | 10 - 1000    | 10 - 150     | 3 - 40              | 10 - 1000     | 25 - 120           | 10 - 80        | 15 - 1000   | 15 - 1000   | 15 - 1000   | Not depreciated              | -                | -             |

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

## 14 (b) Property, plant and equipment - prior year - Restated

|   |      | Land            | Other Assets | Buildings   | Plant and equipment | Road network  | Stormwater network | Bridge network | Water       | Sewerage    | Airport    | Heritage and cultural assets | Work in Progress | Total         |
|---|------|-----------------|--------------|-------------|---------------------|---------------|--------------------|----------------|-------------|-------------|------------|------------------------------|------------------|---------------|
| Basis of measurement                                | Note | Fair value      | Cost         | Fair value  | Cost                | Fair value    | Fair value         | Fair value     | Fair value  | Fair value  | Fair value | Fair value                   | Cost             |               |
| Fair value category                                 |      | Level 2 & 3     |              | Level 2 & 3 |                     | Level 3       | Level 3            | Level 3        | Level 3     | Level 3     | Level 3    | Level 2                      |                  |               |
| Asset values  |      | \$              | \$           | \$          | \$                  | \$            | \$                 | \$             | \$          | \$          | \$         | \$                           | \$               | \$            |
| Opening gross value as at 1 July 2021 - Restated    |      | 70,196,141      | 97,535,188   | 359,003,225 | 78,757,384          | 1,344,370,650 | 376,068,670        | 76,059,419     | 663,701,677 | 345,625,050 | 77,725,647 | 18,913,449                   | 128,493,700      | 3,636,450,200 |
| Additions   |      | -               | 635,867      | 436,239     | 4,077,993           | 5,012,978     | 133,651            | 4,339          | 2,035,146   | 264,696     | -          | -                            | 23,767,171       | 36,368,080    |
| - Renewals  |      | -               | 635,867      | 436,239     | 4,077,993           | 5,012,978     | 133,651            | 4,339          | 2,035,146   | 264,696     | -          | -                            | 23,767,171       | 36,368,080    |
| - Other additions                                   |      | -               | 1,158,752    | 6,261,639   | 310,773             | 6,852,051     | 520,914            | 939            | 525,117     | 573,931     | -          | 294,180                      | 43,485,790       | 59,974,087    |
| Work in progress expensed                           |      | -               | -            | -           | -                   | -             | -                  | -              | -           | -           | -          | -                            | (3,305,982)      | (3,305,982)   |
| Contributed assets at valuation                     |      | -               | -            | -           | -                   | 2,919,381     | 3,259,520          | -              | 1,226,944   | 848,600     | -          | 61,773                       | -                | 8,316,217     |
| Reassessment of landfill restoration cost           |      | -               | (1,488,647)  | -           | -                   | -             | -                  | -              | -           | -           | -          | -                            | -                | (1,488,647)   |
| Transfers between classes                           |      | -               | -            | -           | -                   | -             | (399,521)          | 399,521        | (1,160,112) | 1,160,112   | -          | -                            | -                | -             |
| Transfers from work in progress                     |      | 438,589         | 5,602,012    | 37,796,519  | 3,214,686           | 7,363,611     | 5,703,490          | 215,368        | 4,092,548   | 6,370,931   | 480,128    | 3,055                        | (71,280,936)     | 3             |
| Disposals   |      | (474,854)       | -            | (71,226)    | (3,907,728)         | -             | -                  | -              | -           | -           | -          | -                            | -                | (4,453,808)   |
| Revaluation adjustment to asset revaluation surplus | 21   | 13,311,663      | -            | 34,664,667  | -                   | -             | 70,143,893         | -              | -           | -           | -          | -                            | -                | 118,120,223   |
| Write offs  | 9    | -               | 18,146       | (1,951,119) | (1,886,956)         | (9,733,498)   | (619,189)          | 697,933        | (3,165,313) | (2,010,176) | (14,927)   | -                            | -                | (18,665,098)  |
| Transfer to intangible assets                       |      | -               | -            | -           | -                   | -             | -                  | -              | -           | -           | -          | -                            | (3,410,543)      | (3,410,543)   |
| Closing gross value as at 30 June 2022              |      | 83,471,539      | 103,461,318  | 436,129,944 | 80,566,152          | 1,356,785,173 | 454,811,428        | 77,377,519     | 667,256,007 | 352,833,144 | 78,190,848 | 19,272,456                   | 117,749,200      | 3,827,904,732 |
| <b>Accumulated depreciation and impairment</b>      |      |                 |              |             |                     |               |                    |                |             |             |            |                              |                  |               |
| Opening gross value as at 1 July 2021 - Restated    |      | -               | 25,846,659   | 151,899,170 | 35,811,363          | 252,455,561   | 117,801,381        | 23,943,987     | 267,225,384 | 137,217,250 | 21,483,609 | -                            | -                | 1,033,484,362 |
| Adjustment to opening value                         |      | -               | -            | -           | -                   | -             | -                  | -              | -           | -           | -          | -                            | -                | -             |
| Depreciation expense                                | 8    | -               | 3,673,524    | 8,311,672   | 6,098,763           | 19,145,351    | 4,347,361          | 1,242,138      | 9,263,350   | 4,605,049   | 2,245,457  | -                            | -                | 58,932,665    |
| Transfers between classes                           |      | -               | -            | -           | -                   | -             | (158,088)          | 158,088        | (348,019)   | 348,019     | -          | -                            | -                | -             |
| Depreciation on disposals                           |      | -               | -            | (15,018)    | (2,884,717)         | -             | -                  | -              | -           | -           | -          | -                            | -                | (2,899,735)   |
| Revaluation adjustment to asset revaluation surplus | 21   | -               | -            | 15,823,750  | -                   | -             | 35,285,510         | -              | -           | -           | -          | -                            | -                | 51,109,259    |
| Depreciation on write offs                          | 9    | -               | 4,006        | (1,156,787) | (1,759,351)         | (5,110,810)   | (278,047)          | 226,209        | (2,805,844) | (1,637,970) | (13,527)   | -                            | -                | (12,532,119)  |
| Accumulated depreciation as at 30 June 2022         |      | -               | 29,324,189   | 174,862,787 | 37,266,057          | 266,490,102   | 156,998,117        | 25,570,422     | 273,334,869 | 140,532,349 | 23,715,539 | -                            | -                | 1,128,094,432 |
| Net value at 30 June 2022                           |      | 83,471,539      | 74,137,129   | 261,267,158 | 43,300,094          | 1,090,295,070 | 297,813,311        | 51,807,097     | 393,921,138 | 212,300,796 | 54,475,309 | 19,272,456                   | 117,749,200      | 2,699,810,300 |
| Residual value                                      |      | -               | -            | -           | 11,184,812          | -             | -                  | -              | -           | -           | -          | -                            | -                | 11,184,812    |
| Range of estimated useful life in years             |      | Not depreciated | 10 - 1000    | 10 - 150    | 3 - 40              | 10 - 1000     | 25 - 120           | 10 - 80        | 15 - 1000   | 15 - 1000   | 7 - 1000   | Not depreciated              | -                | -             |

## ROCKHAMPTON REGIONAL COUNCIL

**Notes to the financial statements**  
For the year ended 30 June 2023

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**14 Property, plant and equipment****(c) Recognition**

Plant and equipment with a total value of less than \$5,000, and infrastructure assets (road, stormwater, bridge, water and sewerage assets), other assets, airport assets and buildings with a total value of less than \$10,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised including individual assets valued below the asset recognition threshold if they form part of an integrated function.

Land under roads and reserve land under the *Land Act 1994* or *Land Title Act 1994* is controlled by Queensland State Government and not recognised in Council's financial statements.

**(d) Measurement**

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. Direct labour and materials and an appropriate proportion of overheads incurred in the acquisition or construction of assets are also included as capital costs.

Property, plant and equipment received in the form of contributions, for significantly less than fair value or as offsets to infrastructure charges are recognised as assets and revenues at fair value.

When Council raises a provision for the restoration of a Council-controlled site, such as a landfill site, the provision is initially recognised against property, plant and equipment. Subsequent changes in the provision relating to the discount rate or the estimated amount or timing of restoration costs are recognised as a change in the corresponding capitalised cost.

**(e) Depreciation**

Assets are depreciated from the date of acquisition or when an asset is ready for use.

Land, Heritage and Cultural assets and work in progress are not depreciated.

Depreciation, where applicable, is calculated on a straight-line basis such that the cost of the asset less its residual value is recognised progressively over its estimated useful life to Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Where assets have separately identifiable components, these components have separately assigned useful lives.

Depreciation methods, estimated useful lives and residual values are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions.

## ROCKHAMPTON REGIONAL COUNCIL

**Notes to the financial statements**  
 For the year ended 30 June 2023
 

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**Key judgements and estimates:**

Management reviews its estimate of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets. Uncertainties in these estimates relate to technical or physical obsolescence that may change the utility of infrastructure assets.

**(f) Impairment**

Property, plant and equipment held at cost is assessed for indicators of impairment annually. If an indicator of possible impairment exists, Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

**(g) Adjustment to opening value**

During the preparation for revaluations and ongoing data improvement processes, additional assets not previously recognised and recognised incorrectly are identified and brought to account at fair value.

**(h) Valuation****Valuation Processes**

Council considers the carrying amount of its property, plant and equipment on an annual basis compared to fair value and makes adjustment where these are materially different. Every five years Council performs a full comprehensive revaluation by engaging an external professionally qualified valuer or suitably qualified internal staff.

In the intervening years, Council utilises a combination of internal and external sources of information, as appropriate, in a structured manner in order to determine if there has been any potential material movement in the fair value of assets. Where this is indicated the relevant assets will be revalued by indexation or a desktop valuation as appropriate. A "desktop" valuation may involve management providing updated information to the valuer regarding additions, deletions and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes.

Revaluation increases are recognised in the asset revaluation surplus unless they are reversing a previous decrease which was taken through the income statement, in that case the increase is taken to the income statement to the extent of the previous decrease.

Revaluation decreases are recognised in the asset revaluation surplus, where there is sufficient amount available in the asset revaluation surplus relating to that asset class. Where there isn't sufficient amount available in the surplus, the decrease is recognised in the statement of comprehensive income.

Where the class of asset has previously decreased in value and this reduction was recognised as an expense, an increase in the value of the class is recognised in the statement of comprehensive income.

Fair values are classified into three levels as follows:

- Level 1 - Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities
- Level 2 - Fair value based on inputs that are directly or indirectly observable, such as prices for similar assets, for the asset or liability
- Level 3 - Fair value based on unobservable inputs for the asset and liability

Minor Heritage and Cultural assets were transferred between level 2 to level 3 of the hierarchy during the year as well as one building transferring from level 3 to level 2.

## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

## Valuation techniques used to derive fair values

| Asset class and fair value hierarchy                              | Valuation approach       | Last comprehensive valuation date                            | Valuer engaged                             | Key assumptions and estimates (related data sources)  | Index applied (change in index recognised this year)          | Other interim revaluation adjustment |
|---|--------------------------|--|--|---|---|--------------------------------------|
| Land (Level 2)<br>2023: \$37,888,092<br>2022: \$38,041,016        | Market value             | 30 September 2018  | Australis Asset Advisory Group             | Sales prices (database of recent sales) of comparable properties are adjusted for differences in key attributes such as property size).   | Nil   | Nil                                  |
| Land (level 3)<br>2023: \$46,875,696<br>2022: \$45,430,518        | Market value             | 30 September 2018  | Australis Asset Advisory Group             | Sales prices (database of recent sales) of comparable properties are adjusted for differences in key attributes such as property size and other factors including restrictive use for special purposes.   | Nil   | Nil                                  |
| Buildings (level 2)<br>2023: \$3,842,226<br>2022: \$3,305,271     | Market value             | 31 December 2022   | Australis Asset Advisory Group             | Sales prices of comparable properties are adjusted for differences in key attributes of the property.   | Nil   | Nil                                  |
| Buildings (level 3)<br>2023: \$246,910,214<br>2022: \$258,156,980 | Current replacement cost | 31 December 2022   | Australis Asset Advisory Group             | Current replacement unit costs (rate per square metre) are based on cost guides, unit rate databases and available market and construction data of modern equivalent assets.<br>Remaining useful life incorporates condition, age, recent works, functionality, capability, utilisation and obsolescence.   | Nil   | Nil                                  |
| Road network (level 3)  | Current replacement cost | Rolling revaluation:<br>31 December 2019<br>31 December 2020 | Qualified Council Staff / Lemmah Pty Ltd   | Current replacement cost unit rates are sourced from Lemmah Pty Ltd (market prices of plant, labour and materials along with actual costs from reference projects), cost guides and recently completed capital works for modern equivalent assets.<br>Unit rates and useful life information is based on Road stereotypes taking account of ground conditions and customised to local design conditions.<br>Remaining useful life incorporates condition determined by a number of factors including distress weightings within a replacement acceptability level, age, physical obsolescence and other factors | Indices assessment provided by Lemmah Pty Ltd                 | Nil                                  |
| Stormwater network (level 3)                                      | Current replacement cost | 31 December 2021   | Qualified Council Staff / AssetVal Pty Ltd | Current replacement cost unit rates are based on similar recent project costs, direct quotations from suppliers, unit rate databases, indices and cost guides for modern equivalent assets.<br>Remaining useful life incorporates age and condition assumptions.  | Indices assessment provided by Australis Asset Advisory Group | Nil                                  |
| Bridge network (level 3)  | Current replacement cost | 31 December 2020   | Australis Asset Advisory Group             | Current replacement cost unit rates are based on cost guides including location factors from Rawlinson's cost guide, historical costs, contractor rates, future works, site factors, overheads and regional information for modern equivalent assets.<br>Remaining useful life incorporates asset type considerations, comparisons with similar Council areas, construction materials, locational factors of degradation of materials and knowledge of material lives.  | Indices assessment provided by Australis Asset Advisory Group | Nil                                  |



## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

## Valuation techniques used to derive fair values

| Asset class and fair value hierarchy   | Valuation approach       | Last comprehensive valuation date | Valuer engaged                 | Key assumptions and estimates (related data sources)   | Index applied (change in index recognised this year)          | Other interim revaluation adjustment |
|--|--------------------------|-----------------------------------|--------------------------------|--|---|--------------------------------------|
| Water (level 3)<br>Sewerage (level 3)  | Current replacement cost | 31 December 2018                  | AssetVal Pty Ltd               | Current replacement cost unit rates (modern equivalent) are based on similar recent project costs, unit rate databases, indices, Rawlinson's construction rates and quotations and reviews by Council engineers. Active assets (treatment, pumping and storage) utilised New South Wales reference rates with appropriate adjustments for local Council factors. Remaining useful life incorporates age, evidence of recent works and surrounding environmental factors. | Indices assessment provided by Australis Asset Advisory Group | Nil                                  |
| Airport (level 3)  | Current replacement cost | 31 December 2020                  | Australis Asset Advisory Group | Current replacement cost unit rates are based on estimated contractor and material inputs (including quality factors), overheads, cost guides including location factors from Rawlinson's cost guide, historical costs and regional information for modern equivalent assets. Remaining useful life incorporates age, inspection and condition assumptions.  | Indices assessment provided by Australis Asset Advisory Group | Nil                                  |
| Heritage and cultural assets (level 2)<br>2023: \$13,637,443<br>2022: \$19,272,456 | Market value             | 31 December 2022                  | Australis Asset Advisory Group | Sales prices from various databases of recent sales and general market information and Valuer knowledge.   | Nil   | Nil                                  |
| Heritage and cultural assets (level 3)<br>2023: \$1,253,897<br>2022: \$0           | Cost approach            | 31 December 2022                  | Australis Asset Advisory Group | Sales prices from various databases of recent sales and general market information and Valuer knowledge to assess the amount required to replace the service capacity of the asset.  | Nil   | Nil                                  |

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

|  | 2023<br>\$        | 2022<br>\$        |
|--|-------------------|-------------------|
| <b>15 Contract balances</b>  |                   |                   |
| Contract assets represents the excess of costs incurred in relation to a contract with a customer or construction of an asset over the amounts that Council has invoiced the customer or the grantor. Where Council has invoiced the customer or the grantor amounts in excess of what it has incurred in relation to a contract or in constructing an asset, this gives rise to a contract liability. |                   |                   |
| <b>(a) Contract assets</b>   | <u>1,904,634</u>  | <u>1,687,385</u>  |
| <b>(b) Contract liabilities</b>  |                   |                   |
| Non-capital performance obligations not yet satisfied  | 765,051           | 523,225           |
| Funds received upfront to construct Council controlled assets  | <u>5,041,731</u>  | <u>10,297,665</u> |
|  | <u>5,806,782</u>  | <u>10,820,890</u> |
| Deposits received in advance mostly relate to State and Federal Government grants.   |                   |                   |
| Revenue recognised that was included in the contract liability balance at the beginning of the year:   |                   |                   |
| Non-capital performance obligations<br>(including deposits received in advance)  | 523,225           | 823,613           |
| Funds to construct Council controlled assets   | <u>10,297,665</u> | <u>2,024,312</u>  |
|  | <u>10,820,890</u> | <u>2,847,925</u>  |

**Satisfaction of Contract Liabilities**

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in future years.

**(c) Significant changes in contract balances**

The decrease in the contract liabilities balance is due to recognition of major grants by Council during the financial year. Funding for major projects including Local Roads and Community Infrastructure projects and Rockhampton Aviation Maintenance Facility Overhaul were recognised as the associated works were completed and satisfied the recognition criteria.

## ROCKHAMPTON REGIONAL COUNCIL

**Notes to the financial statements**  
For the year ended 30 June 2023

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**16 Leases****Council as a lessee**

Council has leases in place over land, building, a pool complex and two items of equipment.

Where Council assesses that an agreement contains a lease, a right-of-use asset (ROU) and lease liability is recognised on inception of the lease. Council does not separate lease and non-lease components for any class of assets and has accounted for lease payments as a single component.

The right-of-use asset is measured using the cost model where costs on initial recognition comprises: the lease liability, initial direct costs, estimated cost of removal and restoration, prepaid lease payments, less any lease incentives received. The right-of-use asset is depreciated over the lease term on a straight line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however, where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured whether there is a lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

**Exceptions to lease accounting**

Council has applied the exception to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

**Leases at significantly below market value / concessionary leases**

Council has five leases for land which are classed as concessionary leases.

Two leases have perpetual terms, the other three leases are for periods between 20 years and 30 years. These leases have annual payments between \$284 and \$27,000. The lease agreements restrict the use of the right-of-use assets by Council to specified community services.

Where concessionary leases are individually material, Council has elected to measure the right-of-use assets arising from these leases at cost based on the value of associated lease liabilities at initial recognition.

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

## Terms and conditions of leases

*Land*

Council leases five parcels of land from the State Government and has applied lease accounting to two of the leases. The lease terms are 20 years and 30 years, neither have options to renew. Lease accounting has not been applied to the other three land leases as they are considered to be of immaterial value.

*Building*

Council has leased a building used for office space and has commenced a 4 year lease with an option to extend for another 5 years.

*Other*

Council has leases over a swimming pool complex and two items of equipment. The lease term is five years for the swimming pool complex and three years for both items of equipment, increasing annually by CPI. There is no option to renew.

## Note

## (a) Right of use assets

Balance at 1 July 2022  
Additions to right-of-use assets  
Adjustment to right-of-use assets due to re-measurement of lease liability  
Depreciation charge  
Balance as at 30 June 2023

| Land     | Buildings | Other    | Total     |
|----------|-----------|----------|-----------|
| \$       | \$        | \$       | \$        |
| 519,700  | -         | 117,412  | 637,112   |
| -        | 848,708   | -        | 848,708   |
| (17,389) | -         | 7,585    | (9,804)   |
| (24,021) | -         | (70,203) | (94,224)  |
| 478,290  | 848,708   | 54,794   | 1,381,792 |

Balance at 1 July 2021  
Additions to right-of-use assets  
Adjustment to right-of-use assets due to re-measurement of lease liability  
Depreciation charge  
Balance as at 30 June 2022

| Land     | Buildings | Other    | Total     |
|----------|-----------|----------|-----------|
| \$       | \$        | \$       | \$        |
| 562,586  | 189,862   | 214,069  | 966,517   |
| -        | -         | -        | -         |
| (18,032) | -         | (11,334) | (29,366)  |
| (24,854) | (189,862) | (85,323) | (300,039) |
| 519,700  | -         | 117,412  | 637,112   |

## (b) Lease liabilities

The below shows the maturity analysis of the lease liabilities based on the contractual cashflows and therefore the amounts will not be the same as the recognised lease liability in the statement of financial position.

|   | 2023<br>\$       | 2022<br>\$     |
|---|------------------|----------------|
| Within one year                           | 324,995          | 101,187        |
| One to five years                         | 835,980          | 183,726        |
| Later than five years                     | 473,580          | 522,100        |
| Total                                     | <u>1,634,555</u> | <u>807,013</u> |
| Current lease liabilities                 | 274,596          | 87,312         |
| Non-current lease liabilities             | 1,130,048        | 568,850        |
| Total per statement of financial position | <u>1,404,644</u> | <u>656,162</u> |

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023**Liabilities not recognised - extension options**

For building leases, Council includes extension options which can be exercised at Council's discretion. At each reporting date Council assesses whether it is reasonably certain that the extension options will be exercised based on current operations and Council strategy.

There are \$871,368 in potential future lease payments which are not included in the lease liability as the exercise of the option has been assessed as not reasonably certain.

**Amounts included in the statement of comprehensive income related to leases**

The following amounts have been recognised in the statement of comprehensive income for leases where Council is the lessee.

|   | 2023<br>\$   | 2022<br>\$     |
|---|--------------|----------------|
| Interest on lease liabilities               | 13,574       | 17,877         |
| Income from sub-leasing right-of-use assets | (131,539)    | (133,846)      |
| Depreciation of right-of-use assets         | 94,224       | 300,039        |
| Expenses relating to short term leases      | 29,062       | 28,414         |
| Expenses relating to low value assets       | 3,988        | 3,561          |
|   | <u>9,309</u> | <u>216,045</u> |

**Council as a lessor**

When Council is a lessor, the lease is classified as either an operating or finance lease at the inception date, based on whether substantially all of the risk and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred the lease is classified as a finance lease, otherwise it is an operating lease.

If the lease contains lease and non-lease components then the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight line basis over the lease term.

*Finance leases:*

Council does not have any leases classified as a finance lease.

*Operating leases:*

Where Council retains the risks and rewards relating to a lease, they are classified as operating leases and relate to various land and building assets summarised under Note 14.

Rent from property is recognised as income on a periodic straight line basis over the lease term.



## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

|  | 2023<br>\$        | 2022<br>\$        |
|--|-------------------|-------------------|
| <b>17 Payables</b>   |                   |                   |
| Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms. The liability for salaries and wages is measured at the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date. |                   |                   |
| <b>Current</b>   |                   |                   |
| Accrued expenses   | 14,952,131        | 14,640,601        |
| Prepaid rates  | 11,307,347        | 10,875,482        |
| Accrued wages and salaries   | 3,968,187         | 3,509,249         |
| Creditors  | 36,154            | 15,286            |
|  | <u>30,263,819</u> | <u>29,040,618</u> |

**18 Provisions**

Liabilities are recognised for employee benefits such as sick, annual and long service leave in respect of services provided by the employees up to the reporting date.

Council has an obligation to pay sick leave on termination to certain employees and therefore a liability has been recognised in regards to this obligation.

*Long Service Leave*

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The provision is discounted using the Commonwealth Bond yield rates.

Where employees have met the prerequisite length of service and Council does not have an unconditional right to defer this liability beyond 12 months, long service leave is classified as a current liability. Otherwise it is classified as non-current.

*Landfill restoration and quarry rehabilitation*

Council recognises provisions for the estimated cost of restoration in respect of refuse dumps (landfills) and rehabilitation of quarries where it is probable the Council will be liable, or required, to incur such a cost on the cessation of use of these facilities. The calculation of the provisions use assumptions including application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. The provisions are reviewed at least annually and updated based on the facts and circumstances available at the time. Changes to the provisions resulting from the passing of time (the unwinding of the discount) are treated as a finance cost.

Management estimates the amount of expected restoration work based on current known restoration costs inflated using relevant cost inflation indices and then discounted to current day values, and the timing of the work based on estimated landfill or quarry volumes.

## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

|                          | Note | 2023<br>\$        | 2022<br>\$        |
|--------------------------|------|-------------------|-------------------|
| <b>Current</b>           |      |                   |                   |
| Annual leave             |      | 8,491,528         | 8,267,782         |
| Sick leave               |      | 107,061           | 85,146            |
| Other leave entitlements |      | 762,012           | 728,779           |
| Quarry rehabilitation    |      | 47,901            | 48,838            |
| Landfill restoration     |      | 400,703           | 897,874           |
| Long service leave       |      | 13,534,261        | 12,752,848        |
|                          |      | <u>23,343,466</u> | <u>22,781,267</u> |
| <b>Non-current</b>       |      |                   |                   |
| Quarry rehabilitation    |      | 423,690           | 440,903           |
| Landfill restoration     |      | 23,325,909        | 17,347,579        |
| Long service leave       |      | 1,655,146         | 1,524,741         |
|                          |      | <u>25,404,745</u> | <u>19,313,223</u> |

## Details of movements in provisions:

## Quarry rehabilitation

|  |      |                |                |
|--|------|----------------|----------------|
| Balance at beginning of financial year               |      | 489,741        | 554,348        |
| Increase in provision due to change in time          | 7    | 16,302         | 6,595          |
| Decrease in provision due to change in discount rate | 4    | (17,065)       | (86,582)       |
| (Decrease) / increase in estimate of future cost     | 4, 9 | (17,387)       | 15,380         |
| Balance at end of financial year                     |      | <u>471,591</u> | <u>489,741</u> |

This is the present value of the estimated future costs of restoring the quarry sites to a usable state at the end of their useful life. The projected future cost is \$669,394 and this cost is expected to be incurred over the years 2024 to 2043.

## Landfill restoration

|   |    |                   |                   |
|---|----|-------------------|-------------------|
| Balance at beginning of financial year  |    | 18,245,453        | 20,195,964        |
| Decrease in provision for rehabilitation performed                                      |    | (1,018,691)       | (897,890)         |
| Increase in provision due to change in time   | 7  | 566,189           | 420,635           |
| Increase in provision due to change in discount rate                                    | 9  | 1,832,541         | 336,988           |
| Decrease in provision due to change in discount rate - transfer to rehabilitation asset | 14 | (1,784,998)       | (9,585,674)       |
| Decrease in estimate of future cost   | 4  | (54,866)          | (321,596)         |
| Increase in estimate of future cost - transfer to rehabilitation asset                  | 14 | 5,940,983         | 8,097,027         |
| Balance at end of financial year  |    | <u>23,726,611</u> | <u>18,245,453</u> |

This is the present value of the estimated future costs associated with restoring the refuse disposal sites in accordance with Queensland State Government Environmental Regulations at the end of their useful lives. The projected future cost is \$53,360,686 and this cost is expected to be incurred over the period 2024 to 2084.

## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

|   | 2023<br>\$         | 2022<br>\$         |
|---|--------------------|--------------------|
| <b>19 Borrowings</b>  |                    |                    |
| Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Thereafter, they are measured at amortised cost. Principal and interest repayments are made quarterly in arrears.   |                    |                    |
| All borrowings are in Australian dollar denominated amounts and carried at amortised cost, interest being expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary between 15 December 2023 to 15 June 2037. There have been no defaults or breaches of the loan agreement during the period.                                     |                    |                    |
| Council adopts an annual debt policy that sets out Council's planned borrowings for the next ten years. Council's current policy is to only borrow for capital projects and for a term no longer than the expected life of the asset. Council also aims to comply with the Queensland Treasury Corporation's borrowing guidelines and ensure that sustainability indicators remain within acceptable levels at all times. |                    |                    |
| <b>Current</b>  |                    |                    |
| Queensland Treasury Corporation   | 10,115,539         | 29,456,046         |
|   | <u>10,115,539</u>  | <u>29,456,046</u>  |
| <b>Non-current</b>  |                    |                    |
| Queensland Treasury Corporation   | 118,825,893        | 128,797,063        |
|   | <u>118,825,893</u> | <u>128,797,063</u> |
| <b>Queensland Treasury Corporation</b>  |                    |                    |
| Opening balance   | 158,253,109        | 147,933,401        |
| Loans raised  | -                  | 40,000,000         |
| Principal repayments  | (29,311,677)       | (29,680,292)       |
| Book value at year end  | <u>128,941,432</u> | <u>158,253,109</u> |
| The QTC loan market value for all loans at the reporting date was \$115,447,870. This represents the value of the debt if Council repaid it at 30 June 2023. As it is the intention of Council to hold the debt for its term, no provision is required to be made in these accounts.  |                    |                    |
| Unsecured borrowings are provided by the Queensland Treasury Corporation.   |                    |                    |
| The Council does not have a bank overdraft facility.  |                    |                    |
| <b>20 Other liabilities</b>   |                    |                    |
| <b>Current liabilities</b>  |                    |                    |
| Unearned revenue  | 816,563            | 1,345,958          |
| Waste levy refund received in advance   | 2,308,415          | 2,537,568          |
|   | <u>3,124,978</u>   | <u>3,883,526</u>   |
| <b>Non-current liabilities</b>  |                    |                    |
| Infrastructure charges  | 498,894            | 445,622            |
| Waste levy refund received in advance   | 5,561,982          | 6,273,707          |
|   | <u>6,060,876</u>   | <u>6,719,329</u>   |
|   | <u>9,185,854</u>   | <u>10,602,855</u>  |

## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

|   | 2023<br>\$           | 2022<br>\$           |
|---|----------------------|----------------------|
| <b>21 Asset revaluation surplus</b>   |                      |                      |
| The asset revaluation surplus comprises revaluation movements on property, plant and equipment. Increases and decreases on revaluation are offset within a class of assets. |                      |                      |
| <b>Movements in the asset revaluation surplus were as follows:</b>  |                      |                      |
| Balance at beginning of the year  | 1,029,629,241        | 962,618,277          |
| Change in accounting policy   | (5,862,617)          | -                    |
|   | <u>1,023,766,624</u> | <u>962,618,277</u>   |
| Net adjustment to non-current assets to reflect a change in   |                      |                      |
| Adjustments to surplus from fair value assessment done:   |                      |                      |
| Road network - indexation   | 192,917,792          | -                    |
| Stormwater network - indexation / revaluation   | 32,905,941           | 34,858,384           |
| Bridge network - indexation   | 7,766,492            | -                    |
| Water - indexation  | 38,504,914           | -                    |
| Sewerage - indexation   | 17,708,696           | -                    |
| Airport - indexation  | 9,710,017            | -                    |
| Land - indexation   | -                    | 13,311,663           |
| Heritage and cultural - revaluation   | 204,100              | -                    |
| Buildings - revaluation / indexation  | (6,655,543)          | 18,840,917           |
|   | <u>293,062,409</u>   | <u>67,010,964</u>    |
| Balance at end of the year  | <u>1,316,829,033</u> | <u>1,029,629,241</u> |
| <b>Asset revaluation surplus analysis</b>   |                      |                      |
| The closing balance of the asset revaluation surplus is comprised of the following asset categories:  |                      |                      |
| Land  | 13,311,664           | 13,311,663           |
| Buildings   | 76,559,700           | 86,863,129           |
| Road network  | 786,376,706          | 593,458,914          |
| Stormwater network  | 113,128,220          | 79,588,318           |
| Bridge network  | 14,021,260           | 6,254,767            |
| Water   | 147,925,712          | 109,420,798          |
| Sewerage  | 125,977,027          | 108,268,332          |
| Airport   | 38,521,560           | 28,811,542           |
| Heritage and cultural assets  | 1,007,184            | 3,651,778            |
|   | <u>1,316,829,033</u> | <u>1,029,629,241</u> |

In the current year the following transfers of asset revaluation surplus were processed between asset classes to reflect the transfer of assets between classes:

\$633,962 from Buildings to Stormwater

\$19,835 from Heritage and cultural to Buildings

**Change in accounting policy**

Council determined to voluntarily change the accounting policy for their Heritage and Library collection assets to move from a revaluation model to a cost model. The change has occurred effective 1 July 2022 on the basis that retrospective restatement is not material.

Assets with a value of \$5,320,360 have been transferred from the Heritage and cultural assets class to Other assets (note 14). Subsequently, the existing balance in the asset revaluation surplus relating to transferred assets has been transferred to retained earnings.

## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

|   | 2023<br>\$        | 2022<br>\$        |
|---|-------------------|-------------------|
| <b>22 Commitments for expenditure</b>   |                   |                   |
| <b>Contractual commitments</b>  |                   |                   |
| Contractual commitments at end of financial year but not recognised in the financial statements by functions are as follows:      |                   |                   |
| Kerbside recycling collections  | 7,291,230         | 7,811,548         |
| Management and operation of swimming pools  | 1,204,509         | 2,678,579         |
| Recyclables processing services   | -                 | 752,479           |
| Airport security services   | 9,307,353         | 1,478,222         |
| Airport cleaning services   | -                 | 550,307           |
| Sewerage & Waste  | 297,511           | -                 |
| Other   | 2,227,859         | 2,425,797         |
|   | <u>20,328,462</u> | <u>15,696,932</u> |
| Commitments for the construction of the following assets contracted for at the reporting date but not recognised as liabilities:  |                   |                   |
| Buildings   | 10,886,229        | 3,778,740         |
| Sewerage & Waste  | 22,691,270        | 45,202,639        |
| Roads   | 37,968            | -                 |
| Water   | 4,017,799         | 10,364,063        |
|   | <u>37,633,266</u> | <u>59,345,442</u> |
| Contractual commitments at end of financial year but not recognised in the financial statements by payable period are as follows: |                   |                   |
| Within one year   | 40,077,488        | 43,005,684        |
| One to five years   | 17,537,039        | 30,478,740        |
| Later than five years   | 347,201           | 1,557,950         |
|   | <u>57,961,728</u> | <u>75,042,374</u> |

**23 Events after the reporting period**

There were no material adjusting or non-adjusting events after 30 June 2023.

**24 Contingencies****Assets**

Council has an agreement with RLX Investment Company Pty Ltd for a lease over Council controlled reserves, known as the Gracemere Saleyards. The lease commenced 1 January 2010 for a period of thirty years. The lessee has agreed as part of the agreement to construct fixtures upon the land for their own purpose. It has been agreed that a sum of approximately \$14 million will be expended in additions and refurbishments over the term of the lease. Council obtaining control of this asset is contingent upon the expiration / surrender of the lease agreement. Until such time that the fixtures revert back to Council control they will not be included in Council's non-current assets.



## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

|   | 2023<br>\$ | 2022<br>\$ |
|---|------------|------------|
| <b>Liabilities</b>  |            |            |
| Details and estimates of maximum amounts of contingent liabilities are as follows:  |            |            |
| (i) Community loans   |            |            |
| Under approval from Queensland Treasury, Council has guaranteed loans to Rockhampton Basketball Inc \$20,168 and Rockhampton Hockey Association Inc \$4,873.  |            |            |
| Total Community loans guaranteed by Council:  | 25,041     | 49,772     |
| (ii) Local Government Workcare  |            |            |
| The Rockhampton Regional Council is a member of the Queensland local government workers compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. |            |            |
| The Council's maximum exposure to the bank guarantee is:  | 2,530,423  | 2,399,391  |
| (iii) Local Government Mutual   |            |            |
| The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.  |            |            |

As at 30 June 2022 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

**25 Superannuation**

Council contributes to the LGIASuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIASuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the Local Government Act 2009. The scheme is managed by the LGIASuper trustee for LGIASuper trading as Brighter Super.

The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the council level.

Any amount by which the scheme is over or under funded may affect future contribution rate obligations, but has not been recognised as an asset or liability of the Council.

Council may be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIASuper trust deed changes to council's obligations will only be made on the advice of an actuary.

## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

The last completed actuarial assessment of the scheme as required under Superannuation Prudential Standard 160 was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date". The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting

No changes have been made to prescribed employer contributions which remain at 12% of employee assets and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is not due until 1 July 2024.

The most significant risks that may result in LGLAsuper increasing the contribution rate, on the advice of the actuary, are:

Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.

Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

|  | Note | 2023<br>\$   | Restated 2022*<br>\$ |
|--|------|--------------|----------------------|
| Superannuation contributions made to the Regional Defined Benefits Fund                          |      | 423,959      | 452,284              |
| Other superannuation contributions for employees   |      | 9,177,699    | 8,604,809            |
| Total superannuation contributions paid by Council   | 5    | 9,601,658    | 9,057,093            |
| <b>26 Reconciliation of net result for the year to net cash inflow from operating activities</b> |      |              |                      |
| Net result   |      | 17,007,419   | 55,191,241           |
| Non-cash operating items:  |      |              |                      |
| Depreciation and amortisation  |      | 64,424,284   | 61,224,256           |
| Opening work in progress write off   |      | 468,721      | 3,305,982            |
| Change in restoration provisions expensed to finance costs                                       |      | 582,492      | 427,230              |
|  |      | 65,475,497   | 64,957,468           |
| Investing and development activities:  |      |              |                      |
| Capital grants, subsidies and contributions  |      | (50,173,193) | (59,307,179)         |
| Capital income   |      | (89,318)     | (4,664,727)          |
| Capital expenses   |      | 33,062,042   | 6,485,123            |
|  |      | (17,200,469) | (57,486,783)         |
| Changes in operating assets and liabilities:   |      |              |                      |
| Decrease / (increase) in receivables   |      | 4,719,573    | (1,709,230)          |
| (Increase) in other assets   |      | (1,923,003)  | (1,200,529)          |
| (Increase) / decrease in inventories (excluding land)  |      | (291,146)    | 218,477              |
| Increase in payables   |      | 1,540,384    | 194,777              |
| Increase / (decrease) in contract liabilities  |      | 241,826      | (300,388)            |
| (Decrease) / increase in other liabilities   |      | (758,548)    | 3,422,375            |
| Increase / (decrease) in provisions  |      | 1,150,170    | (1,281,014)          |
|  |      | 4,679,256    | (655,532)            |
| Net cash inflow from operating activities  |      | 69,961,703   | 62,006,394           |

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

## 27 Reconciliation of liabilities arising from financing activities

|                 | As at<br>30 June 2022<br>\$ | Cashflows<br>\$     | Non-cash<br>changes<br>(new leases)<br>\$ | As at<br>30 June 2023<br>\$ |
|-----------------|-----------------------------|---------------------|---|-----------------------------|
| Borrowings      | 158,253,109                 | (29,311,677)        | -   | 128,941,432                 |
| Lease Liability | 656,162                     | (90,421)            | 838,903                                   | 1,404,644                   |
|                 | <u>158,909,271</u>          | <u>(29,402,098)</u> | <u>838,903</u>                            | <u>130,346,076</u>          |

|                 | As at<br>30 June 2021<br>\$ | Cashflows<br>\$  | Non-cash<br>changes<br>(new leases)<br>\$ | As at<br>30 June 2022<br>\$ |
|-----------------|-----------------------------|------------------|---|-----------------------------|
| Borrowings      | 147,933,401                 | 10,319,708       | -   | 158,253,109                 |
| Lease Liability | 983,179                     | (327,017)        | -   | 656,162                     |
|                 | <u>148,916,580</u>          | <u>9,992,691</u> | <u>-</u>                                  | <u>158,909,271</u>          |

## 28 Financial instruments and financial risk management

Council's activities expose it to a variety of financial risks including: credit risk, liquidity risk and market risk.

**Risk management framework**

Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

Council approves policies for overall risk management, as well as specifically for managing credit, liquidity and market risk.

The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The Council's Audit and Business Improvement Committee oversees how management monitors compliance with the Council's risk management policies and procedures, and reviews the adequacy of the risk management framework in relation to the risks faced by the Council. The Committee is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the Committee.

The Council does not enter into derivatives.

**Credit risk**

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar state / commonwealth bodies or financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

No collateral is held as security relating to the financial assets held by Council.

The carrying amount of financial assets at the end of the reporting period represent the maximum exposure to credit risk.

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023**Liquidity risk**

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

*Exposure to liquidity risk*

The Council is exposed to liquidity risk through its normal course of business and through its borrowings with QTC.

The Council manages its exposure to liquidity risk by maintaining sufficient cash deposits and undrawn facilities, both short and long term, to cater for unexpected volatility in cash flows. These facilities are disclosed in Note 19. There are no additional facilities or lines of credit available.

The following table sets out the liquidity risk in relation to financial liabilities (excluding lease liabilities - refer to Note 16) held by the Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

|                          | 0 to 1 year | 1 to 5 years | Over 5 years | Total       | Carrying amount |
|--------------------------|-------------|--------------|--------------|-------------|-----------------|
|                          | \$          | \$           | \$           | \$          | \$              |
| <b>2023</b>              |             |              |              |             |                 |
| Trade and other payables | 18,956,472  | -            | -            | 18,956,472  | 18,956,472      |
| Borrowings - QTC         | 13,402,973  | 49,829,671   | 89,943,322   | 153,175,966 | 128,941,432     |
|                          | 32,359,445  | 49,829,671   | 89,943,322   | 172,132,438 | 147,897,904     |
| <b>2022</b>              |             |              |              |             |                 |
| Trade and other payables | 18,165,136  | -            | -            | 18,165,136  | 18,165,136      |
| Borrowings - QTC         | 33,623,110  | 50,775,227   | 102,400,740  | 186,799,077 | 158,253,109     |
|                          | 51,788,246  | 50,775,227   | 102,400,740  | 204,964,213 | 176,418,245     |

The outflows in the above table are not expected to occur significantly earlier or for significantly different amounts than indicated in the table.

**Market Risk**

Market risk is the risk that changes in market indices, such as interest rate, will affect the Council's income or the value of its holdings of financial instruments.

*Interest rate risk*

The Council is exposed to interest rate risk through investments and borrowings with QTC and investments held with other financial institutions.

The Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

*Sensitivity*

Sensitivity to interest rate movements is shown for variable financial assets based on the carrying amount at reporting date.

The Council does not account for any fixed-rate financial assets or financial liabilities at Fair Value through Profit or Loss, therefore a change in interest rates at the reporting date would not affect profit or loss.

## ROCKHAMPTON REGIONAL COUNCIL

**Notes to the financial statements**  
 For the year ended 30 June 2023

The following interest rate sensitivity analysis depicts what effect a reasonably possible change in interest rates (assumed to be 1%) would have on the profit and equity, based on the carrying values at the end of the reporting period. The calculation assumes that the change in interest rates would be held constant over the period.

|                           | Net carrying amount |             | Effect on Net Result |           | Effect on Equity |           |
|---------------------------|---------------------|-------------|----------------------|-----------|------------------|-----------|
|                           | 2023                | 2022        | 2023                 | 2022      | 2023             | 2022      |
|                           | \$                  | \$          | \$                   | \$        | \$               | \$        |
| Cash and cash equivalents | 32,395,331          | 64,570,831  | 323,953              | 645,708   | 323,953          | 645,708   |
| Investments               | 43,000,000          | 65,000,000  | 430,000              | 650,000   | 430,000          | 650,000   |
| Total                     | 75,395,331          | 129,570,831 | 753,953              | 1,295,708 | 753,953          | 1,295,708 |

In relation to the QTC loans held by the Council, the following has been applied:

QTC Fixed Rate Loans - financial instruments with fixed interest rates which are carried at amortised cost are not subject to interest rate sensitivity.

**Fair Value**

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

The fair value of borrowings with QTC is based on the market value of debt outstanding. The market value of a debt obligation is the discounted value of future cash flows based on prevailing market rates and represents the amount required to be repaid if this was to occur at balance date. The market value of debt is provided by QTC and is disclosed in Note 19.

QTC applies a book rate approach in the management of debt and interest rate risk, to limit the impact of market value movements to clients' cost of funding. The book value represents the carrying value based on amortised cost using the effective interest method.

## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

**29 Correction of Error**

As part of continual data integrity, completeness and improvement of processes, assets are reviewed on a progressive basis. During the 2022-23 financial period, initiatives were undertaken which identified the requirement for the financial information to be updated including comparative periods.

These initiatives identified expenditure that was classified as capital work in progress in prior financial periods, however the expenditure did not ultimately provide for property, plant and equipment assets and was subsequently reclassified as operational expenditure. The relevant amounts are reported as a prior period error in line with the requirements of AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors. The error has been corrected by retrospectively adjusting 2021-22 and 2020-21 comparative disclosures. The adjustments are as follows:

**(a) Statement of Comprehensive Income**

|  | Original -<br>Year ended<br>30 June 2022<br>\$ | Adjustments<br>\$  | Restated -<br>Year ended<br>30 June 2022<br>\$ |
|--|--|--------------------|--|
| <b>Expenses</b>                                |  |                    |  |
| Recurrent expenses                             | (220,845,742)                                  | (2,000,728)        | (222,846,470)                                  |
| Capital expenses                               | (6,485,123)                                    | -                  | (6,485,123)                                    |
| <b>Total expenses</b>                          | <u>(227,330,864)</u>                           | <u>(2,000,728)</u> | <u>(229,331,593)</u>                           |
| <b>Net result</b>                              | <u>57,191,969</u>                              | <u>(2,000,728)</u> | <u>55,191,241</u>                              |
| <b>Total comprehensive income for the year</b> | <u>124,202,933</u>                             | <u>(2,000,728)</u> | <u>122,202,205</u>                             |

**(b) Statement of Financial Position**

|                                 | Original Balance<br>presented at<br>30 June 2022<br>\$ | Adjustments<br>\$  | Restated<br>Balance at<br>30 June 2022<br>\$ |
|---------------------------------|--|--------------------|--|
| <b>Non-current assets</b>       |  |                    |  |
| Property, plant and equipment   | 2,707,500,239  | (7,689,939)        | 2,699,810,301                                |
| Right-of-use assets             | 637,112  | -                  | 637,112                                      |
| Intangible assets               | 2,443,959  | -                  | 2,443,959                                    |
| <b>Total non-current assets</b> | <u>2,710,581,310</u>                                   | <u>(7,689,939)</u> | <u>2,702,891,372</u>                         |
| <b>TOTAL ASSETS</b>             | <u>2,871,997,625</u>                                   | <u>(7,689,939)</u> | <u>2,864,307,686</u>                         |
| <b>NET COMMUNITY ASSETS</b>     | <u>2,620,529,501</u>                                   | <u>(7,689,939)</u> | <u>2,612,839,562</u>                         |
| <b>Community equity</b>         |  |                    |  |
| Retained surplus                | 1,590,900,260  | (7,689,939)        | 1,583,210,321                                |
| <b>TOTAL COMMUNITY EQUITY</b>   | <u>2,620,529,501</u>                                   | <u>(7,689,939)</u> | <u>2,612,839,562</u>                         |



## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

|                                 | Balance at<br>30 June 2021* | Adjustments        | Restated<br>Balance at<br>30 June 2021 |
|---------------------------------|-----------------------------|--------------------|--|
|                                 | \$                          | \$                 | \$                                     |
| <b>Non-current assets</b>       |                             |                    |  |
| Property, plant and equipment   | 2,608,655,049               | (5,689,211)        | 2,602,965,838                          |
| Right-of-use assets             | 966,517                     | -                  | 966,517                                |
| Intangible assets               | 1,024,745                   | -                  | 1,024,745                              |
| <b>Total non-current assets</b> | <u>2,610,646,311</u>        | <u>(5,689,211)</u> | <u>2,604,957,100</u>                   |
| <b>TOTAL ASSETS</b>             | <u>2,715,909,884</u>        | <u>(5,689,211)</u> | <u>2,710,220,673</u>                   |
| <b>NET COMMUNITY ASSETS</b>     | <u>2,496,326,568</u>        | <u>(5,689,211)</u> | <u>2,490,637,357</u>                   |
| <b>Community equity</b>         |                             |                    |  |
| Retained surplus                | 1,533,708,291               | (5,689,211)        | 1,528,019,080                          |
| <b>TOTAL COMMUNITY EQUITY</b>   | <u>2,496,326,568</u>        | <u>(5,689,211)</u> | <u>2,490,637,357</u>                   |

## (c) Statement of Changes in Equity

|                              | Original -<br>Year ended<br>30 June 2022 | Adjustments        | Restated -<br>Year ended<br>30 June 2022 |
|------------------------------|--|--------------------|--|
| <b>Retained surplus</b>      |  |                    |  |
| Balance at beginning of year | 1,533,708,291                            | (5,689,211)        | 1,528,019,080                            |
| Net result                   | 57,191,969                               | (2,000,728)        | 55,191,241                               |
| Balance at end of year       | <u>1,590,900,260</u>                     | <u>(7,689,939)</u> | <u>1,583,210,321</u>                     |

## (d) Statement of Cash Flows

|   | Original -<br>Year ended<br>30 June 2022 | Adjustments | Restated -<br>Year ended<br>30 June 2022 |
|---|--|-------------|--|
| Net cash inflows from operating activities                    | 64,007,122                               | (2,000,728) | 62,006,394                               |
| Net cash outflows from investing activities                   | (97,602,930)                             | 2,000,728   | (95,602,202)                             |
| Net cash inflows from financing activities                    | 9,992,691                                | -           | 9,992,691                                |
| <b>Net decrease in cash and cash equivalents held</b>         | <u>(23,603,116)</u>                      | <u>-</u>    | <u>(23,603,116)</u>                      |
| Cash and cash equivalents at beginning of the financial year  | 88,173,948                               | -           | 88,173,948                               |
| <b>Cash and cash equivalents at end of the financial year</b> | <u>64,570,832</u>                        | <u>-</u>    | <u>64,570,832</u>                        |

\*Restated 01 July 2022

## ROCKHAMPTON REGIONAL COUNCIL

Notes to the financial statements  
For the year ended 30 June 2023

## 30 National competition policy

The Council has resolved to commercialise the following activities:

- Waste and Recycling
- Fitzroy River Water
- Airport

Council also applies the Code of Competitive Conduct (CCC) to the following activity:

- Building Certification

This requires the application of full cost pricing, identifying the cost of community service obligations (CSO) and eliminating the advantages and disadvantages of public ownership within that activity.

The CSO value is determined by Council, and represents an activity's cost(s) which would not be incurred if the primary objective of the activity was to make a profit. The Council provides funding from general revenue to the business activity to cover the cost of providing non-commercial community services or costs deemed to be CSO's by the Council.

The following activity statements are for activities subject to the Code of Competitive Conduct:

|   | Building<br>Certification | Fitzroy River<br>Water | Rockhampton<br>Airport | Waste &<br>Recycling |
|---|---------------------------|------------------------|------------------------|----------------------|
|   | 2023                      | 2023                   | 2023                   | 2023                 |
|   | \$                        | \$                     | \$                     | \$                   |
| Revenue for services provided to Council          | 690                       | 8,071                  | -                      | 772,585              |
| Revenue for services provided to external clients | 211,934                   | 83,694,476             | 20,832,510             | 26,739,288           |
| Community service obligations                     | -                         | 981,816                | 326,576                | 1,742,736            |
|   | 212,624                   | 84,684,363             | 21,159,086             | 29,254,609           |
| Less expenditure                                  | 141,182                   | 68,065,077             | 21,648,466             | 24,091,573           |
| Surplus / (deficit)                               | 71,442                    | 16,619,286             | (489,380)              | 5,163,036            |

Community Service Obligations were paid during the reporting period to the following activities:

| Activities          | CSO description                                      | Net cost  |
|---------------------|--|-----------|
|                     |  | \$        |
| Fitzroy River Water | Remissions to community & sporting bodies - water    | 77,374    |
|                     | Undetected Leak Rebates - water                      | 110,000   |
|                     | Combined line charges (operating)                    | 92,794    |
|                     | Remissions to community & sporting bodies - sewerage | 105,133   |
|                     | Combined line charges (capital)                      | 336,388   |
|                     | Raising manholes (capital)                           | 260,127   |
|                     |  | 981,816   |
| Rockhampton Airport | Capricorn Rescue Helicopter Service                  | 128,594   |
|                     | Royal Flying Doctor Service                          | 140,324   |
|                     | Patient Travelling Subsidy Scheme                    | 57,658    |
|                     |  | 326,576   |
| Waste and Recycling | Old Landfill Maintenance Works                       | 154,911   |
|                     | Regulated Waste Disposal                             | 230,834   |
|                     | Green Waste  | 262,597   |
|                     | Regional Waste Transfer Stations                     | 745,713   |
|                     | Waste Education                                      | 59,353    |
|                     | Assisted Service Cost - Waste Collections            | 192,439   |
|                     | Assisted Service Cost - Recyclables Collections      | 96,889    |
|                     |  | 1,742,736 |

## ROCKHAMPTON REGIONAL COUNCIL

## Notes to the financial statements

For the year ended 30 June 2023

**31 Transactions with related parties****(a) Remuneration for Key Management Personnel (KMP)**

KMP include the Mayor, Councillors, Council's Chief Executive Officer and some executive management. The compensation paid to KMP comprises:

| Details of benefits          | Note     | 2023<br>\$ | 2022<br>\$ |
|------------------------------|----------|------------|------------|
| Short-term employee benefits | 31(a)(i) | 2,893,387  | 2,977,082  |
| Post-employment benefits     | 31(a)(i) | 342,927    | 325,185    |
| Long-term benefits           | 31(a)(i) | 116,933    | 15,942     |
| Termination benefits         | 30(a)(i) | 224,188    | -          |
| Total                        |          | 3,577,435  | 3,318,209  |

(i) Detailed remuneration disclosures are provided in the annual report.

**(b) Transactions with KMP and other related parties**

Other related parties include the close family members of KMP and any entities under significant influence by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse.

Details of transactions between Council, KMP and other related parties are disclosed below:

| Details of transactions   | Note       | 2023<br>\$ | Restated<br>2022<br>\$ |
|---|------------|------------|------------------------|
| Fees and charges charged to KMP and other related parties                             | 31(b)(i)   | 23,175     | 20,945                 |
| Development and infrastructure contributions charged to KMP and other related parties | 31(b)(ii)  | 4,290      | 7,962                  |
| Employee expenses for close family members of KMP                                     | 31(b)(iii) | 124,093    | 237,545                |
| Purchase of materials and services from other related parties                         | 31(b)(iv)  | 738,622    | 549,666                |

(i) The fees and charges charged to KMP and related parties of KMP were on an arm's length basis in accordance with the schedule of fees and charges adopted by Council.

(ii) The development and infrastructure contributions charged to KMP and related parties of KMP were in accordance with Council's development approvals.

(iii) All close family members of KMP were employed through an arm's length process. They are paid in accordance with the Award (or contract if applicable) for the job they perform. Council employs 1031 staff of which 2 are close family members of KMP.

**ROCKHAMPTON REGIONAL COUNCIL****Notes to the financial statements**

For the year ended 30 June 2023

(iv) Council purchased the following materials and services from entities that are controlled by KMP or close family members of KMP. All purchases were at arm's length and were in the normal course of Council operations:

| <b>Details of materials and services purchased</b> | <b>2023<br/>\$</b> | <b>Restated<br/>2022<br/>\$</b> |
|--|--------------------|---------------------------------|
| Grants and Donations                               | -                  | 990                             |
| Services provided by MTC Hire Pty Ltd              | 724,698            | 498,907                         |
| Trade services and materials                       | 13,924             | 49,769                          |
| <b>Total</b>                                       | <b>738,622</b>     | <b>549,666</b>                  |

Council entered into contracts with MTC Hire Pty Ltd, a company partly owned by a close family member of Cr Ellen Smith. The contracts were awarded under the pre-qualified suppliers for the hire of bulk drinking water carriers.

All contracts were awarded in accordance with Council's normal purchasing policies, procedures and Local Government legislative requirements.

**(c) Outstanding balances**

There are no material balances outstanding at the end of the reporting period in relation to transactions with related parties.

**(d) Loans and guarantees to / from related parties**

Council does not make loans to or receive loans from related parties. No guarantees have been provided.

**(e) Transactions with related parties that have not been disclosed**

Most of the entities and people that are related parties of Council live and operate within the Rockhampton Regional Council area. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates
- Use of regional swimming pools
- Dog registration
- Borrowing books from a Council library

Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

**ROCKHAMPTON REGIONAL COUNCIL**

**Financial statements**  
For the year ended 30 June 2023

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**Management Certificate**  
For the year ended 30 June 2023

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 1 to 45, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



A.P. Williams  
**Mayor**

Date: 26 October 2023



E.A. Pardon  
**Chief Executive Officer**

Date: 26 October 2023



## INDEPENDENT AUDITOR'S REPORT

To the Councillors of Rockhampton Regional Council

### Report on the audit of the financial report

#### Opinion

I have audited the financial report of Rockhampton Regional Council.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2023, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2023, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information, and the certificate given by the Mayor and Chief Executive Officer.

#### Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Rockhampton Regional Council's annual report for the year ended 30 June 2023 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.





In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

#### **Responsibilities of the councillors for the financial report**

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

#### **Auditor's responsibilities for the audit of the financial report**

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.



- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

#### **Report on other legal and regulatory requirements**

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2023:

- a) I received all the information and explanations I required
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

#### **Prescribed requirements scope**

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

*Jacques Coetzee*

26 October 2023

Jacques Coetzee  
as delegate of the Auditor-General

Queensland Audit Office  
Brisbane

**ROCKHAMPTON REGIONAL COUNCIL****Current-year Financial Sustainability Statement**

For the year ended 30 June 2023

**Measures of Financial Sustainability**

| <b>Council's performance at 30 June 2023 against key financial ratios and targets:</b> | <b>How the measure is calculated</b>   | <b>Actual - Council</b> | <b>Target</b>        |
|--|--|-------------------------|----------------------|
| Operating surplus ratio  | Net result (excluding capital items) divided by total operating revenue (excluding capital items)  | (0.1%)                  | Between 0% and 10%   |
| Asset sustainability ratio   | Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.       | 73.2%                   | Greater than 90%     |
| Net financial liabilities ratio  | Total liabilities less current assets divided by total operating revenue (excluding capital items) | 51.2%                   | Not greater than 60% |

**Note 1 - Basis of Preparation**

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the *Local Government Regulation 2012* and the *Financial Management (Sustainability) Guideline 2013*. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2023.

**Certificate of Accuracy**  
**For the year ended 30 June 2023**

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.



A.P. Williams  
**Mayor**

Date: 26 October 2023



E.A. Pardon  
**Chief Executive Officer**

Date: 26 October 2023



## INDEPENDENT AUDITOR'S REPORT

To the Councillors of Rockhampton Regional Council

### Report on the Current-Year Financial Sustainability Statement

#### Opinion

I have audited the accompanying current year financial sustainability statement of Rockhampton Regional Council for the year ended 30 June 2023, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Office.

In accordance with s. 212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Rockhampton Regional Council for the year ended 30 June 2023 has been accurately calculated.

#### Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

#### Other Information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Rockhampton Regional Council's annual report for the year ended 30 June 2023 was the general purpose financial statements and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.



However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

**Responsibilities of the councillors for the current year financial sustainability statement**

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

**Auditor's responsibilities for the audit of the current year financial sustainability statement**

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.



- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

*Jacques Coetzee*

Jacques Coetzee  
as delegate of the Auditor-General

26 October 2023

Queensland Audit Office  
Brisbane



## ROCKHAMPTON REGIONAL COUNCIL

**Unaudited Long-Term Financial Sustainability Statement**  
 Prepared as at 30 June 2023

| Measures of Financial Sustainability | Measure  | Target               | Actuals at 30 June 2023 | Projected for the years ended: |              |              |              |              |              |              |              |              |
|--------------------------------------|--|----------------------|-------------------------|--------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
|                                      |  |                      |                         | 30 June 2024                   | 30 June 2025 | 30 June 2026 | 30 June 2027 | 30 June 2028 | 30 June 2029 | 30 June 2030 | 30 June 2031 | 30 June 2032 |
| Operating surplus ratio              | Net result divided by total operating revenue  | Between 0% and 10%   | (0.1%)                  | (0.6%)                         | 0.1%         | 1.5%         | 2.8%         | 2.9%         | 5.1%         | 5.6%         | 6.2%         | 6.5%         |
| Asset sustainability ratio           | Capital expenditure on the replacement of assets (renewals) divided by depreciation expense. | greater than 90%     | 73.2%                   | 94.7%                          | 123.3%       | 139.5%       | 97.1%        | 58.6%        | 59.5%        | 72.6%        | 81.2%        | 79.9%        |
| Net financial liabilities ratio      | Total liabilities less current assets divided by total operating revenue                     | not greater than 60% | 51.2%                   | 53.5%                          | 69.7%        | 82.6%        | 86.8%        | 83.7%        | 72.4%        | 65.4%        | 57.5%        | 48.6%        |

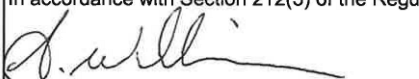
**Council's Financial Management Strategy**

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

**Certificate of Accuracy****For the long-term financial sustainability statement as at 30 June 2023**

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.



A.P. Williams  
**Mayor**

Date: 26 October 2023



E.A. Pardon  
**Chief Executive Officer**

Date: 26 October 2023







85

IN THIS SECTION

|  |     |
|--|-----|
| Fitzroy River Water                      | 86  |
| Rockhampton Regional Waste and Recycling | 102 |
| Rockhampton Airport                      | 108 |

4

SECTION 4 Commercial Business Units

4

COMMERCIAL  
BUSINESS UNITS  
FITZROY RIVER WATER



## COMMERCIAL BUSINESS UNITS

### FITZROY RIVER WATER (s190(2) LGR 2012)

87

Annual statement on operations of Fitzroy River Water.

#### Nature and Scope of Activities

Fitzroy River Water (FRW) is a commercial business unit of Council and is responsible for operating and maintaining water and sewerage assets totaling approximately \$1.13 billion (replacement value).

General functions of these assets include the storage and supply of raw water for urban, commercial and agricultural purposes, treating and distributing potable water for urban and industrial use, and the collection, treatment of sewage and discharge of treated effluent or supply of recycled water.

Broadly, the nature and extent of the water and sewerage services provided by FRW (based upon the 2022-23 financial year) is as follows:

| Item                         | \$M      |
|------------------------------|----------|
| Total income (operating)     | \$84.7M  |
| Total expenses (operating)   | \$50.3M  |
| Water                        | 24,264ML |
| Properties Served - Water    | 33,350   |
| Sewage Treated               | 7,346ML  |
| Properties Served - Sewerage | 30,612   |

As a business unit of Council, FRW provides the following services:

| Type  | Scheme Name   |
|---|---|
| Drinking Water Supply Schemes/Bulk Water Services | Rockhampton Water Supply Scheme (including Gracemere), Mount Morgan Water Supply Scheme, Bulk Water Supply to Livingstone Shire Council               |
| Recycled Water Schemes                            | Gracemere Recycled Water Scheme, Mount Morgan Recycled Water Scheme, North Rockhampton Recycled Water Scheme, South Rockhampton Recycled Water Scheme |
| Raw/Untreated Water Supply Schemes                | Fitzroy Barrage Water Supply Scheme (Raw water scheme), No. 7 Dam Water Supply Scheme   |
| Sewerage Schemes                                  | North Rockhampton Sewerage Scheme, South Rockhampton Sewerage Scheme, Gracemere Sewerage Scheme, Mount Morgan Sewerage Scheme                         |

## Annual Operations Report

### Financial Performance

#### Operational

FRW raised operational income of \$84.7 million with the majority raised through utility charges. Operating revenue in the 2022-23 financial year has increased by 17.5% from the 2021-22 financial year. Utility charges realised an increase of 7.3%. Fees and charges decreased slightly whilst private works realised an increase by 43.8%. Grants and subsidies made up 7.4% of income due to receiving funding for the carting of water to Mount Morgan.

Operational expenditure for the 2022-23 financial year was \$50.3 million, which has increased significantly (14.8%) from the 2021-22 financial year.

Employee costs, materials and services and depreciation continually remain as the largest





## COMMERCIAL BUSINESS UNITS

### FITZROY RIVER WATER (s190(2) LGR 2012)

88

portion of expenditure for FRW each year. Materials and services expenditure increased by 29.5% (\$6.2M), influenced by significant expenditure on dewatering of sludge lagoons at several sewage treatment plants. Finance costs decreased as a result of paying down debt and not drawing new loans to fund capital expenditure.

#### *Net Result Attributable to Fitzroy River Water*

FRW net result before tax, a surplus of \$39.1 million, is the difference between total income and total expenditure. Included in the total income and total expenditure are items of capital revenue and capital expenditure which fluctuate from year to year. After appropriations (payment of return to Council, transfers of capital income and expenditure and income tax payment), the increased movement in FRW's retained surplus amounted to \$21.6 million in the 2022-23 financial year.

#### *Capital*

Capital works expenditure for the 2022-23 financial year was \$47.3 million. Extensive refurbishment programs of underground water and sewerage assets were undertaken and also construction of new aboveground and underground infrastructure was prominent.

The year saw the commencement and/or completion of the following projects:

- Completion of effluent main from Armstrong St Sewage Pump Station to Scrubby Creek;
- Commencement of refurbishing of Mt Morgan Water Treatment Plant;
- Continuation of the Glenmore Water Treatment Plant Upgrade ;
- Continuation of the Gracemere and South Rockhampton Sewage Treatment Plants augmentation;
- Continuation of North Rockhampton Sewage Treatment Plant Upgrade;
- Continuation of replacement of water meters;
- Continuation of Mt Morgan Water Supply Security;
- Continuation of the Glenmore Water Treatment Plant solar farm;
- Continuation of the North Rockhampton Flood Backflow Prevention;
- Continuation of the refurbishment of the sewerage network; and
- Continuation of the replacement of water mains.

#### *Asset Management*

FRW has been working with Council's Assets team to review and update Asset Management Plans (AMP) for water and sewerage infrastructure in accordance with the requirements of the Local Government Act 2009. The purpose of this planning is to develop a long term strategy for the management of water and sewerage infrastructure to ensure the safe and reliable provision of water and sewerage service for the community.

The AMP provides details of the current condition and value of water and sewerage assets as well as forecasting the required future investment to ensure continued safe and reliable operation. The AMP also describes the performance of water and sewerage infrastructure against the adopted Customer Service Standards (CSS) which define the standard of service provided to customers. A summary of FRW's performance in meeting the targets and CSS is provided in this report along with additional supporting information where performance targets have not been met.

#### **Directions the Local Government gave the Unit – Non Commercial Directives**





**COMMERCIAL BUSINESS UNITS****FITZROY RIVER WATER (s190(2) LGR 2012)****89**

Community Service Obligations (CSO) arise when a government specifically requires a public enterprise to carry out activities relating to outputs or inputs which it would not elect to do on a commercial basis or, alternatively, would only provide at higher prices or via some other form of compensation.

The amount attributed to CSO's reflects the value of the non-commercial concessional benefit provided by the business to the community. This is equal to either the cost of providing the service less any attributable revenue received or, alternatively, the benchmarked cost of providing the service less any attributable revenue received where the benchmark has been obtained from equivalent service providers.

| Community Obligation                         | Service | Actual Cost      | Objective   |
|--|---------|------------------|---|
| <b>WATER</b>                                 |         |                  |   |
| Sporting Bodies Water Access and Consumption |         | \$77,374         | Council upon review of applications, at times, grants remissions for water charges. These amounts are then claimed as a community service obligation by FRW. Refer to Council's Rates Concession Policy.  |
| Undetected Leak Rebates                      |         | \$110,000        | A resolution dated 23 May 2017 states that the implementation of the Undetected Leak Rebate Policy for both residential and non-residential customers be identified as a community service obligation to the amount of \$110,000 per annum.   |
| <b>SEWERAGE</b>                              |         |                  |   |
| Combined Line Charges (expenses)             |         | \$92,794         | A resolution dated 22 June 1999 states that Council continue its current policy of maintaining combined line house drains and fund all such work carried out by FRW as a community service obligation.  |
| Combined Line Charges (capital)              |         | \$336,388        | Further to the above resolution regarding the maintenance of combined lines, FRW has begun a full replacement program of these assets. As a result, the cost of replacing these combined lines also constitutes a community service obligation and the full cost incurred is claimed. |
| Raising Access Chambers                      |         | \$260,127        | A resolution dated 29 May 2000 states that FRW carries out the raising of sewerage manholes and claims this as a community service obligation.  |
| Sporting Bodies Sewerage Access              |         | \$105,133        | Council upon review of applications, at times, grants remissions for water charges. These amounts are then claimed as a community service obligation by FRW. Refer to Council's Rates Concession Policy.  |
| <b>TOTAL CSO</b>                             |         | <b>\$981,816</b> |   |

**Comparison With Annual Performance Plan****Financial Performance Targets****Financial Indicators**

**COMMERCIAL BUSINESS UNITS**

FITZROY RIVER WATER (s190(2) LGR 2012)

**90**

| Performance Measure                            | 2022-23 Target | 2022-23 Achieved |
|--|----------------|------------------|
| Operating Surplus Ratio                        | 42.2%          | 40.6%            |
| Interest Coverage Ratio                        | 189.8 times    | 191.1 times      |
| Asset Sustainability Ratio                     | > 90.0%        | 89.9%            |
| Competitive neutrality ratio% of gross revenue | 37.4%          | 19.9%            |
| Depreciation Ratio                             | 19.3%          | 16.7%            |
| Return on assets                               | 3.3%           | 4.9%             |

**Financial Reporting**

| Performance Measure  | 1 <sup>st</sup> QTR<br>Date<br>Reported | 2 <sup>nd</sup> QTR<br>Date<br>Reported | 3 <sup>rd</sup> QTR<br>Date<br>Reported | 4 <sup>th</sup> QTR<br>Date<br>Reported | Target  |
|--|---|---|---|---|---|
| RRC<br>Operational Plan<br>Reporting<br>Frequency:<br>quarterly                            | 08/11/2022                              | 14/02/2023                              | 09/05/2023                              | 08/08/2023                              | Initiatives<br>successfully<br>completed by<br>year end   |
| Operating<br>Budget<br>Reporting<br>Frequency:<br>quarterly or<br>when variations<br>arise | 30/09/2022                              | 31/12/2022                              | 31/03/2023                              | 30/06/2023                              | Conduct all<br>activities in<br>accordance with<br>required<br>timelines and<br>budget                      |
| Annual Revenue<br>Reporting<br>Frequency:<br>quarterly or<br>when variations<br>arise      | 30/09/2022                              | 31/12/2022                              | 31/03/2023                              | 30/06/2023                              | Timely reporting<br>of any<br>significant<br>variations to<br>budget revenue<br>and collection<br>timing    |
| Capital Works<br>Reporting<br>Frequency:<br>quarterly or<br>when variations<br>arise       | 30/09/2022                              | 31/12/2022                              | 31/03/2023                              | 30/06/2023                              | Completion of<br>capital program<br>in accordance<br>with adopted<br>timeframe and<br>budget (within<br>3%) |















## Non-Financial Performance

Number of access connections as at August 2022

Rockhampton and Gracemere: 52,807

Mount Morgan: 570

### Potable Water Supply Schemes













| CSS Ref               | Rockhampton and Gracemere  |       |       |       |       |            |   | Mount Morgan                         |      |       |       |       |            |   |
|-----------------------|--|-------|-------|-------|-------|------------|---|--------------------------------------|------|-------|-------|-------|------------|---|
|                       | Annual Target  | Q1    | Q2    | Q3    | Q4    | YTD Actual | Status  | Annual Target                        | Q1   | Q2    | Q3    | Q4    | YTD Actual | Status  |
| Day to Day Continuity |  |       |       |       |       |            |   |                                      |      |       |       |       |            |   |
| CSS1                  | Extent of unplanned interruptions – connections based (number per 1,000 connections per year)  |       |       |       |       |            |   |                                      |      |       |       |       |            |   |
|                       | <80  | 5     | 4     | 14    | 16    | 39         |    | <80                                  | 1    | 4     | 3     | 8     | 16         |    |
| CSS2                  | Extent of unplanned interruptions – incidents based (number per 100 km of main per year)   |       |       |       |       |            |   |                                      |      |       |       |       |            |   |
|                       | <30  | 9     | 13    | 21    | 21    | 64         |    | <30                                  | 1    | 4     | 3     | 6     | 14         |    |
|                       | Rockhampton and Gracemere total kms of main: 790km   |       |       |       |       |            |   | Mount Morgan total kms of main: 72km |      |       |       |       |            |   |
|                       | Comments: This non compliance is due to the large number of unplanned interruptions during the quarter in Rockhampton and Gracemere. Analysis is required to determine causes and possible corrective actions. |       |       |       |       |            |   |                                      |      |       |       |       |            |   |
| CSS3                  | Time for restoration of service – unplanned interruptions (% restored within 5 hours)  |       |       |       |       |            |   |                                      |      |       |       |       |            |   |
|                       | >90%   | 100%  | 100%  | 100%  | 100%  | 100%       |    | >90%                                 | 100% | 100%  | 100%  | 100%  | 100%       |    |
| CCS4                  | Customer interruption frequency – 1 interruption per year  |       |       |       |       |            |   |                                      |      |       |       |       |            |   |
|                       | 12%  | 0.62% | 0.65% | 1.60% | 1.79% | 4.66%      |  | 12%                                  | 0%   | 1.05% | 3.47% | 2.08% | 6.60%      |  |
|                       | Customer interruption frequency – 2 interruptions per year   |       |       |       |       |            |   |                                      |      |       |       |       |            |   |
|                       | 2%   | 0%    | 0%    | 0.0%  | 0.02% | 0.02%      |  | 2%                                   | 0%   | 0%    | 0%    | 0%    | 0%         |  |
|                       | Customer interruption frequency – 3 interruptions per year   |       |       |       |       |            |   |                                      |      |       |       |       |            |   |
|                       | 1%   | 0%    | 0%    | 0%    | 0%    | 0%         |  | 1%                                   | 0%   | 0%    | 0%    | 0%    | 0%         |  |

## Non-Financial Performance

Number of access connections as at August 2022

Rockhampton and Gracemere: 52,807

Mount Morgan: 570













| CSS Ref  | Rockhampton and Gracemere   |            |            |            |            |            |   | Mount Morgan  |            |            |            |            |            |   |
|--|---|------------|------------|------------|------------|------------|---|---------------|------------|------------|------------|------------|------------|---|
|  | Annual Target   | Q1         | Q2         | Q3         | Q4         | YTD Actual | Status  | Annual Target | Q1         | Q2         | Q3         | Q4         | YTD Actual | Status  |
| <b>Customer interruption frequency – 4 interruptions per year</b>  |   |            |            |            |            |            |   |               |            |            |            |            |            |   |
|  | 0.50%   | 0%         | 0%         | 0%         | 0%         | 0%         |    | 0.50%         | 0%         | 0%         | 0%         | 0%         | 0%         |    |
| <b>Customer interruption frequency – 5 or more interruptions per year</b>  |   |            |            |            |            |            |   |               |            |            |            |            |            |   |
|  | 0.25%   | 0%         | 0%         | 0%         | 0%         | 0%         |    | 0.25%         | 0%         | 0%         | 0%         | 0%         | 0%         |    |
| <b>CSS5</b>  | <b>Relative incidence of planned and unplanned interruption incidents (% of planned versus total number of interruptions)</b> |            |            |            |            |            |   |               |            |            |            |            |            |   |
|  | >30%  | 1%         | 11%        | 5%         | 3%         | 5%         |    | >30%          | 0%         | 0%         | 50%        | 0%         | 13%        |    |
| Comments: There were 6 planned shut downs compared to 167 unplanned incidents in Rockhampton and Gracemere. In Mount Morgan there were no planned shut downs and three unplanned incidents. This non compliance is primarily due to such a low number of planned interruptions due to the nature of current construction/maintenance projects.   |   |            |            |            |            |            |   |               |            |            |            |            |            |   |
| <b>CSS6</b>  | <b>Average interruption duration – planned and unplanned</b>  |            |            |            |            |            |   |               |            |            |            |            |            |   |
|  | 3 hours   | 1.59 hours | 2.76 hours | 1.59 hours | 1.75 hours | 1.92 hours |    | 3 hours       | 0.33 hours | 0.29 hours | 1.63 hours | 0.39 hours | 0.66 hours |    |
| <b>CSS7</b>  | <b>Response time – Priority 1 – 1 hour response</b>   |            |            |            |            |            |   |               |            |            |            |            |            |   |
|  | 95%   | 76%        | 88%        | 91%        | 82%        | 84%        |   | 95%           | 80%        | 80%        | 100%       | 50%        | 78%        |   |
| Comments: Total of 22 requests with 18 being responded to within one hour for Rockhampton and Gracemere. Annual non compliance is at 84%. Total of two requests with one being responded to within two hours for Mount Morgan. Annual non compliance is at 78%. This non compliance is primarily due to an inability to respond to such volume of reactive requests with current resourcing. |   |            |            |            |            |            |   |               |            |            |            |            |            |   |
|  | <b>Response time – Priority 2 – 2 hours response</b>  |            |            |            |            |            |   |               |            |            |            |            |            |   |
|  | 95%   | 73%        | 73%        | 72%        | 82%        | 75%        |  | 95%           | 100%       | 0%         | 75%        | ND         | 58%        |  |
| Comments: Total of 89 requests with 73 being responded to within two hours for Rockhampton and Gracemere. This non compliance is primarily due to an inability to respond to such a volume of reactive requests with current resourcing. Annual non compliance is at 75%. There was no Priority 2 incidents recorded for Mount Morgan this quarter. Annual non compliance is at 58%.         |   |            |            |            |            |            |   |               |            |            |            |            |            |   |

## Non-Financial Performance

Number of access connections as at August 2022

Rockhampton and Gracemere: 52,807

Mount Morgan: 570














| CSS Ref   | Rockhampton and Gracemere                           |        |        |        |        |            |   | Mount Morgan  |        |        |        |        |            |   |
|---|---|--------|--------|--------|--------|------------|---|---------------|--------|--------|--------|--------|------------|---|
|   | Annual Target                                       | Q1     | Q2     | Q3     | Q4     | YTD Actual | Status  | Annual Target | Q1     | Q2     | Q3     | Q4     | YTD Actual | Status  |
| <b>Response time – Priority 3 – 24 hours response</b>   |   |        |        |        |        |            |   |               |        |        |        |        |            |   |
|   | 95%   | 99%    | 100%   | 99%    | 99%    | 99%        |    | 95%           | 100%   | 100%   | 100%   | 100%   | 100%       |    |
| <b>Restoration time – Priority 1 – 5 hours restoration</b>  |   |        |        |        |        |            |   |               |        |        |        |        |            |   |
|   | 95%   | 88%    | 93%    | 75%    | 95%    | 88%        |    | 95%           | 100%   | 100%   | 100%   | 50%    | 88%        |    |
| Comments: Quarter 4 is compliant with 95% of incidents restored within five hours for Rockhampton and Gracemere. Annual compliance is at 88% of requests restored within five hours. This non compliance is primarily due to an inability to respond to the volume of reactive requests with current resourcing. Mount Morgan was not complaint in Quarter 4 with 50% of incidents restored within five hours. The low incidents numbers recorded in Mount Morgan leads to annual compliance being drastically affected when any non-compliance occurs. |   |        |        |        |        |            |   |               |        |        |        |        |            |   |
| <b>Restoration time – Priority 2 – 24 hours restoration</b>   |   |        |        |        |        |            |   |               |        |        |        |        |            |   |
|   | 95%   | 93%    | 91%    | 94%    | 100%   | 95%        |    | 95%           | 100%   | 100%   | 100%   | 100%   | 100%       |    |
| <b>Restoration time – Priority 3 – 5 days restoration</b>   |   |        |        |        |        |            |   |               |        |        |        |        |            |   |
|   | 95%   | 99%    | 100%   | 96%    | 98%    | 98%        |    | 95%           | 100%   | 100%   | 100%   | 100%   | 100%       |    |
| <b>Adequacy and Quality of Normal Supply of Water Supply</b>  |   |        |        |        |        |            |   |               |        |        |        |        |            |   |
| CSS8  | <b>Minimum pressure standard at the water meter</b> |        |        |        |        |            |   |               |        |        |        |        |            |   |
|   | 220kPa  | 220kPa | 220kPa | 220kPa | 220kPa | 220kPa     |  | 220kPa        | 220kPa | 220kPa | 220kPa | 220kPa | 220kPa     |  |
| CSS9  | <b>Minimum flow standard at the water meter</b>     |        |        |        |        |            |   |               |        |        |        |        |            |   |
|   | 9L/min  | 9L/min | 9L/min | 9L/min | 9L/min | 9L/min     |  | 9L/min        | 9L/min | 9L/min | 9L/min | 9L/min | 9L/min     |  |

## Non-Financial Performance

Number of access connections as at August 2022

Rockhampton and Gracemere: 52,807

Mount Morgan: 570

| CSS Ref                                | Rockhampton and Gracemere  |      |      |      |       |            |   | Mount Morgan   |      |      |      |      |            |   |
|--|--|------|------|------|-------|------------|---|--|------|------|------|------|------------|---|
|  | Annual Target  | Q1   | Q2   | Q3   | Q4    | YTD Actual | Status  | Annual Target  | Q1   | Q2   | Q3   | Q4   | YTD Actual | Status  |
| CSS10                                  | Connections with deficient pressure and/or flow (% of total connections) |      |      |      |       |            |   |  |      |      |      |      |            |   |
|  | <2.5%  | 0.3% | 0.3% | 0.3% | 0.3%  | 0.3%       |    | <2.5%  | 2%   | 2%   | 2%   | 2%   | 2%         |    |
| CSS11                                  | Drinking water quality (compliance with industry standard) <sup>1</sup>  |      |      |      |       |            |   |  |      |      |      |      |            |   |
|  | >98%   | 100% | 100% | 100% | 100%  | 100%       |    | >98%   | 100% | 100% | 100% | 100% | 100%       |    |
| CSS12                                  | Drinking water quality complaints (number per 1,000 connections)         |      |      |      |       |            |   |  |      |      |      |      |            |   |
|  | <5   | 0.35 | 0.25 | 0.17 | 0.37  | 1.14       |    | These figures are combined with the Rockhampton and Gracemere figures to give a total across all water supply schemes. |      |      |      |      |            |   |
| CSS13                                  | Drinking water quality incidents (number per 1,000 connections)          |      |      |      |       |            |   |  |      |      |      |      |            |   |
|  | <5   | 0    | 0.02 | 0.01 | 0.005 | 0.035      |    | <5   | 0    | 0    | 0    | 0    | 0          |    |
| Long Term Continuity of Water Services |  |      |      |      |       |            |   |  |      |      |      |      |            |   |
| CSS14                                  | Water main breaks (number per 100 km main)                               |      |      |      |       |            |   |  |      |      |      |      |            |   |
|  | <40  | 2    | 1    | 2    | 2     | 7          |   | <40  | 1    | 0    | 0    | 1    | 2          |   |
|  | Rockhampton and Gracemere total kms of main: 810km                       |      |      |      |       |            |   | Mount Morgan total kms of main: 74km   |      |      |      |      |            |   |
| CSS15                                  | Water services breaks (number per 1,000 connections)                     |      |      |      |       |            |   |  |      |      |      |      |            |   |
|  | <40  | 3    | 4    | 5    | 6     | 18         |  | <40  | 2    | 5    | 3    | 5    | 15         |  |
| CSS16                                  | System water loss (litres per connection per day)                        |      |      |      |       |            |   |  |      |      |      |      |            |   |
|  | <200L  | 201L | 198L | 188L | 200L  | N/A        |  | <200L  | 13L  | 66L  | 83L  | 80L  | N/A        |  |

Comments: Investigations into the network will need to be conducted to ascertain where leaks are occurring.












## Non-Financial Performance

Number of access connections as at August 2022

Rockhampton and Gracemere: 52,807

Mount Morgan: 570

### Sewerage Schemes













| CSS Ref                            | Rockhampton and Gracemere  |      |      |      |      |            |   | Mount Morgan  |     |     |     |     |            |   |
|------------------------------------|--|------|------|------|------|------------|---|---|-----|-----|-----|-----|------------|---|
|                                    | Annual Target  | Q1   | Q2   | Q3   | Q4   | YTD Actual | Status  | Annual Target   | Q1  | Q2  | Q3  | Q4  | YTD Actual | Status  |
| Effective Transportation of Sewage |  |      |      |      |      |            |   |   |     |     |     |     |            |   |
| CSS17                              | Sewage overflows – total (number per 100km main)   |      |      |      |      |            |   |   |     |     |     |     |            |   |
|                                    | <30  | 8.32 | 7.27 | 2.73 | 1.91 | 20.23      |    | <10   | N/A | N/A | N/A | N/A | N/A        |    |
|                                    | Rockhampton and Gracemere total kms of main: 733km   |      |      |      |      |            |   | Mount Morgan total kms of main: 15km  |     |     |     |     |            |   |
| CSS18                              | Sewage overflows to customer property (number per 1,000 connections)   |      |      |      |      |            |   |   |     |     |     |     |            |   |
|                                    | <10  | 1.16 | 1    | 0.38 | 0.26 | 2.80       |    | <5  | N/A | N/A | N/A | N/A | N/A        |    |
| CSS19                              | Odour complaints (number per 1,000 connections)  |      |      |      |      |            |   |   |     |     |     |     |            |   |
|                                    | <1   | 0.07 | 0.06 | 0.15 | 0.17 | 0.45       |    | These figures are combined with the Rockhampton and Gracemere figures above to give a total across all sewage supply schemes. |     |     |     |     |            |   |
| CSS20                              | Response time – Priority 1 – 1 hour response   |      |      |      |      |            |   |   |     |     |     |     |            |   |
|                                    | >95%   | 74%  | 68%  | 63%  | 86%  | 73%        |    | >95%  | N/A | N/A | N/A | N/A | N/A        |    |
|                                    | Comments: Total of 21 requests with 18 being responded to within one hour for Rockhampton and Gracemere. This non compliance is primarily due to an inability to respond to such volume of reactive requests with current resourceing. Annual non-compliance at 73%. |      |      |      |      |            |   |   |     |     |     |     |            |   |
|                                    | Response time – Priority 2 – 2 hours response  |      |      |      |      |            |   |   |     |     |     |     |            |   |
|                                    | >95%   | 74%  | 85%  | 79%  | 88%  | 82%        |  | >95%  | N/A | N/A | N/A | N/A | N/A        |  |
|                                    | Comments: Total of 69 requests with 61 being responded to within two hours for Rockhampton and Gracemere. This non compliance is primarily due to an inability to respond to such volume of reactive requests with current resourceing. Annual non compliance at 82% |      |      |      |      |            |   |   |     |     |     |     |            |   |

## Non-Financial Performance

Number of access connections as at August 2022







Rockhampton and Gracemere: 52,807

Mount Morgan: 570

| CSS Ref | Rockhampton and Gracemere   |      |      |      |      |            |   | Mount Morgan                         |      |      |      |      |            |   |
|---------|---|------|------|------|------|------------|---|--------------------------------------|------|------|------|------|------------|---|
|         | Annual Target   | Q1   | Q2   | Q3   | Q4   | YTD Actual | Status  | Annual Target                        | Q1   | Q2   | Q3   | Q4   | YTD Actual | Status  |
|         | Response time – Priority 3 – 24 hours response  |      |      |      |      |            |   |                                      |      |      |      |      |            |   |
|         | >95%  | 100% | 100% | 100% | 100% | 100%       |    | >95%                                 | N/A  | N/A  | N/A  | N/A  | N/A        |    |
|         | Restoration time – Priority 1 – 5 hours restoration   |      |      |      |      |            |   |                                      |      |      |      |      |            |   |
|         | >95%  | 89%  | 93%  | 89%  | 95%  | 92%        |    | >95%                                 | N/A  | N/A  | N/A  | N/A  | N/A        |    |
|         | Comments: Quarter 4 is compliant with 95% of sewage overflows restored within five hours for Rockhampton and Gracemere. Annual compliance is at 92% of sewage overflows restored within five hours. This non compliance is primarily due to an inability to respond to such a volume of reactive requests with current resourcing. Annual non compliance 92%. |      |      |      |      |            |   |                                      |      |      |      |      |            |   |
|         | Restoration time – Priority 2 – 24 hours restoration  |      |      |      |      |            |   |                                      |      |      |      |      |            |   |
|         | >95%  | 98%  | 96%  | 96%  | 96%  | 97%        |    | >95%                                 | N/A  | N/A  | N/A  | N/A  | N/A        |    |
|         | Restoration time – Priority 3 – 5 days restoration  |      |      |      |      |            |   |                                      |      |      |      |      |            |   |
|         | >95%  | 97%  | 100% | 97%  | 98%  | 98%        |    | >95%                                 | N/A  | N/A  | N/A  | N/A  | N/A        |    |
|         | Long Term Continuity of Sewerage Services   |      |      |      |      |            |   |                                      |      |      |      |      |            |   |
| CSS21   | Sewer main breaks and chokes (number per 100km main)  |      |      |      |      |            |   |                                      |      |      |      |      |            |   |
|         | <50   | 5.76 | 3.70 | 1.09 | 1.64 | 12.19      |  | <20                                  | 0    | 0    | 0    | 0    | 0          |  |
|         | Rockhampton and Gracemere total kms of main: 733km  |      |      |      |      |            |   | Mount Morgan total kms of main: 15km |      |      |      |      |            |   |
| CSS22   | Sewer inflow and infiltration (ratio of Peak Day Flow to Average Day Flow)  |      |      |      |      |            |   |                                      |      |      |      |      |            |   |
|         | <5  | 3.41 | 3.37 | 2.47 | 2.60 | 2.96       |  | <5                                   | 1.89 | 1.78 | 1.60 | 1.72 | 1.75       |  |

1 FRW's Drinking Water Quality Management Plan identifies the following key water quality parameters as reference indicators for customer service purposes: physical and chemical water quality parameters – Target: >99% of all samples tested compliant with Australian Drinking Water Guidelines; E. coli – Target: None detected in > 98% of all samples tested.

## Customer Service Standards

| Performance Indicator   | Annual Target   | Q1   | Q2   | Q3   | Q4   | YTD Actual | Status  |
|---|-----------------|------|------|------|------|------------|---|
| Installation of new water connections (within the water service area)   | 15 working days | 100% | 100% | 100% | 100% | 100%       |  |
| Installation of sewerage connections (within the sewerage area)   | 15 working days | 100% | 100% | 100% | 100% | 100%       |  |
| Complaints (excluding maintenance of water and sewerage services) – advise outcome  | 20 working days | N/A  | N/A  | N/A  | N/A  | N/A        |  |
| <b>Legend:</b>  Not Compliant  Watching  Compliant |                 |      |      |      |      |            |   |

### Comments

The above customer service standard performance indicators have been achieved. The complaints indicator has been reported as N/A as no complaints were received in the full year reporting period.

## Conclusion

FRW has performed well during Quarter 4. Resourcing issues continue to have a significant impact on operations and ability to meet current Customer Service Standards. Water and sewerage services have been delivered to a very high standard with the majority of Customer Service Standards met. FRW is committed to a focus on continual improvement in these areas which will in turn result in an increased ability to meet Customer Service Standards and deliver safe drinking water and sewerage services to the community.

**COMMERCIAL BUSINESS UNITS**

FITZROY RIVER WATER (s190(2) LGR 2012)

98

**Customer Service Standards  
Processes*****Water***

FRW aims to install all new connections in the Water Service Area within 15 working days of approval of the application and payment of the related fee; or by the installation date agreed with the customer outside the 15 day period.

A standard fee for water connections applies within each scheme. An application may be made for water connections to properties outside the Water Service Area. If approved, the applicant will be required to meet all associated

***Sewerage***

A standard sewerage connection is provided free to each property within existing sewered areas. Any additional connection or reconnection where a service is removed will incur the appropriate fee. Where a request is made for a sewerage connection outside the sewered area, FRW will assess if it is practical to make the service available or if the Sewerage Scheme should be extended. The applicant will be required to meet all associated costs where it is a connection outside an existing sewered area and, in the case of the extension of a Sewerage Scheme; FRW will assess the costs to be apportioned amongst the relevant property owners.

FRW aims to install all new sewerage connections within the sewered area within 15 working days of approval of the application and payment of the related fee or by the installation date agreed with the customer outside the 15 day period.

***Trade Waste Services***

Trade waste is any wastewater that is acceptable either treated or untreated for discharge to sewer on the basis that it does not pose an unacceptable risk to the sewerage infrastructure. Trade waste specifically excludes any sewage discharged from private residential premises. A customer may discharge trade waste into the sewerage system provided the customer has first entered into a Trade Waste Agreement with FRW and in accordance with the Trade Waste Environmental Management Plan.

***Metering and Billing***

Water consumption bills are individually and independently issued by FRW on a quarterly basis.

FRW's water access and sewer charges are integrated with Council rate notices which are issued twice a year.

***Accounting***

If a customer is over-charged, the amount over charged will be credited to the customer's next bill or refunded at the customer's request. If a customer is under charged, the next account will be adjusted or an additional payment will be required.

Customers who choose to pay their account in full, including arrears and interest accrued daily (if any), by the date specified, will receive a discount on current half yearly rates and utility charges excepting water consumption charges on which there is no discount applicable.



## COMMERCIAL BUSINESS UNITS

### FITZROY RIVER WATER (s190(2) LGR 2012)

99

Payment can be made in the following manner:

- BPAY;
- Mail;
- Direct debit;
- Australia Post;
- Personal payment to Council – payments can be made at a Customer Service Centre or through Council's website; or
- Phone – Call 1300 BPOINT.

Customers who hold a Pensioners Concession Card or a Department of Veterans' Affairs Card are eligible for government funded concessions on rates and utility charges only.

#### Complaints

All complaints received regarding maintenance of water and sewerage services will be acted upon to meet the stated performance indicators. Other complaints will be investigated and FRW will endeavour to advise of the outcome within 20 working days.

#### Dispute Resolution

Customers not satisfied with FRW's response to an enquiry or complaint, can address their concerns in writing to the Chief Executive Officer at:

Chief Executive Officer  
Rockhampton Regional Council  
PO Box 1860, Rockhampton QLD 4700

Customers not happy with the response at this point, may raise their concerns with the Queensland Ombudsman's Office on (07) 3005 7000 or toll free 1800 068 908.

#### Review of Customer Service Standards

Legislation requires service providers to review the CSS every year. FRW's performance against financial and non-financial targets and key strategies are reported to Council on a quarterly basis in accordance with the adopted 2022-23 Performance Plan. The Annual Performance Plan report as at 30 June 2023 was presented to Council with the CSS and adopted on 08 August 2023. The CSS will be reviewed in the current period. The current CSS are available under the FRW section on Council's website.

#### Water Supply (Safety and Reliability) Act 2008

In accordance with the *Water Supply (Safety and Reliability) Act 2008*, FRW has an approved Drinking Water Quality Management Plan (DWQMP) to manage the ongoing safe and reliable supply of drinking water to the community.

Each year FRW reviews the DWQMP and completes and publishes an annual report that documents the performance of the drinking water schemes against national standards, state regulatory targets and the objectives outlined in the DWQMP. FRW undertook an external audit of the DWQMP in early 2020 as required by the Act. FRW continues to review and update important plan documents that describe the strategies associated with asset management, drought management, trade waste management and system leakage management. Together these activities help to ensure long term safe and reliable provision of water and sewerage



**COMMERCIAL BUSINESS UNITS****FITZROY RIVER WATER (s190(2) LGR 2012)****100**

services.

FRW also undertakes the various significant activities associated with the safe management of the Mount Morgan No. 7 Dam which is a referable dam that supplies water to the Mount Morgan community.





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4

COMMERCIAL  
BUSINESS UNITS  
ROCKHAMPTON  
REGIONAL WASTE  
AND RECYCLING

## COMMERCIAL BUSINESS UNITS

### ROCKHAMPTON REGIONAL WASTE & RECYCLING (s190(2) LGR 2012) 107

Annual statement on operations of Rockhampton Regional Waste and Recycling.

#### Nature and Scope of Activities

Rockhampton Regional Waste and Recycling (RRWR) is a commercial business unit of Council and is responsible for the operation and maintenance of waste and recycling assets totalling approximately \$57.3 million (replacement value).

General functions of these assets include the provision of waste collection points for the bulk transport of waste to landfill and the provision of 'airspace' to receive the Region's waste in an environmentally sound process and associated recycling and reuse support facilities. Broadly, the nature and extent of the waste and recycling services provided by RRWR (based upon the 2022-23 financial year) is as follows:

| Item   | Measure |
|--|---------|
| Total Income (operating)   | \$28.5M |
| Total Expenses (operating)   | \$19.0M |
| Number of staff  | 38      |
| Number of domestic and commercial collection services – General Waste (as at 30 June 2023)   | 38,268  |
| Number of domestic and commercial collection services – Recycling (as at 30 June 2023)   | 35,122  |
| Total waste to Landfill – including kerbside waste collection but not including cover and/or operational material(tonnes) (as at 30 June 2023) | 59,024  |
| Kerbside Waste Collected (tonnes) (as at 30 June 2023)   | 23,178  |
| Kerbside Recycling Collected (tonnes) (as at 30 June 2023)   | 4,151   |
| Landfills  | 1       |
| Transfer Stations (staffed), including Lakes Creek Road  | 7       |

#### Annual Operations Report

##### Financial Performance

##### Operational

RRWR raised operational income of \$28.5 million, including internal charges revenue, with the majority raised through rates and utility charges, and landfill fees and charges.

Operating revenue in the 2022-23 financial year is more than the 2021-22 financial year by 11.8%. Fees and charges revenue increased by 21.3%, attributed to a combination of an increase in tonnes and annual charges.

Operational expenditure for the 2022-23 financial year amounted to \$19.0 million, which does not include capital expenditure and company tax equivalents and is lower than the 2021-22 financial year by 4.9%.

Materials and services (64.0%), and employee costs (21.0%) formed the largest portion of expenditure for RRWR in the financial period. Expenditure incurred for materials and services is essential in providing critical waste services to the community and maintaining RRWR property, plant and equipment. Materials and services include waste compliance expense, and payments to contractors for green waste processing, recyclables collection and recyclables processing. RRWR also supports a medium sized in-house workforce in order to provide and maintain these services for today and into the future.

## COMMERCIAL BUSINESS UNITS

### ROCKHAMPTON REGIONAL WASTE & RECYCLING (s190(2) LGR 2012) 108

#### *Net Result Attributable to Rockhampton Regional Waste and Recycling*

RRWR's net result of a surplus of \$6.7 million before income tax is the difference between total income and total expenditure. Included in the total income and total expenditure are items of capital revenue and capital expenditure which fluctuate from year to year. After appropriations (payment of return to Council, transfers of capital income and expenditure) the increase in RRWR's retained surplus was \$2.7 million.

#### *Capital*

Total capital expenditure for the 2022-23 financial year was \$9.1 million which was 94% of the capital program budget.

The year saw the commencement and/or completion of the following projects:

- Review of the Lakes Creek Road Concept Design and Management Plans;
- Completion of LCR life extension project, construction of Cell C;
- Detailed Design of LCR life extension project, Cell D;
- Completion of the Redevelopment of the Gracemere Waste Facility;
- Completion of LCR site upgrades;
- Continuation of remediation works and monitoring of old landfill sites in accordance with environmental guidelines.

#### **Directions the Local Government gave the Unit – Non Commercial Directives**

Community Service Obligations (CSO) arise when a government specifically requires a public enterprise to carry out activities relating to outputs or inputs which it would not elect to do on a commercial basis or, alternatively, would only provide at higher prices or via some other form of compensation.

The amount attributed to CSOs reflects the value of the non-commercial concessional benefit provided by the business to the community. This is equal to either the cost of providing the service less any attributable revenue received or, alternatively, the benchmarked cost of providing the service less any attributable revenue received where the benchmark has been obtained from equivalent service providers.

The following table summarises the types of CSO revenue received by RRWR during the 2022-23 financial year:

| Community Service Obligation     | Actual Cost        |
|----------------------------------|--------------------|
| Green Waste Processing           | \$ 262,597         |
| Assisted Bin Service Cost        | \$ 289,329         |
| Regulated waste disposal         | \$ 230,834         |
| Old Landfill Maintenance Works   | \$ 154,911         |
| Regional Waste Transfer Stations | \$745,713          |
| Waste Education                  | \$59,352           |
| <b>TOTAL CSO</b>                 | <b>\$1,742,736</b> |

**COMMERCIAL BUSINESS UNITS****ROCKHAMPTON REGIONAL WASTE & RECYCLING (s190(2) LGR 2012) 109**

In accordance with Council's Community Service Obligation Policy, the following requests have been approved:

| Authorised Group                      | Date       | Limit      | Expiry     |
|---------------------------------------|------------|------------|------------|
| Anglicare Central Queensland Limited  | 01/07/2022 | 60 tonne   | 30/06/2023 |
| Lifeline Central Queensland           | 01/07/2022 | 250 tonne  | 30/06/2023 |
| St Vincent de Paul Society Queensland | 01/07/2022 | 120 tonne  | 30/06/2023 |
| The Salvation Army                    | 01/07/2022 | 120 tonne  | 30/06/2023 |
| Care & Share Rockhampton              | 01/07/2022 | 50 tonne   | 30/06/2023 |
| Cancer Council – Relay for Life       | 01/07/2022 | 6 tonne    | 30/06/2023 |
| Rockhampton Foodbank                  | 01/07/2022 | 3 tonne    | 30/06/2023 |
| The Shelter Collective                | 01/07/2022 | 8.68 tonne | 30/06/2023 |
| Ring Pull Association                 | 01/07/2022 | 3 tonne    | 30/06/2023 |

**Comparison With Annual Performance Plan****Financial Performance Targets**

| Performance Measure                            | 2022-23 Target | 2022-23 Achieved |
|--|----------------|------------------|
| Operating Surplus Ratio                        | 27.1%          | 33.4%            |
| Interest Coverage Ratio                        | 50.1 times     | 60.4 times       |
| Asset Sustainability Ratio                     | > 90.0%        | 156.7%           |
| Competitive neutrality ratio% of gross revenue | 2.0%           | 8.6%             |
| Depreciation Ratio                             | 6.0%           | 7.3%             |
| Return on assets                               | 30.2%          | 20.6%            |



## COMMERCIAL BUSINESS UNITS

ROCKHAMPTON REGIONAL WASTE & RECYCLING (s190(2) LGR 2012) 110

### Financial Reporting

| Performance Measure   | 1 <sup>st</sup> QTR<br>Date<br>Reported | 2 <sup>nd</sup> QTR<br>Date<br>Reported | 3 <sup>rd</sup> QTR<br>Date<br>Reported | 4 <sup>th</sup> QTR<br>Date<br>Reported | Target  |
|---|---|---|---|---|---|
| RRC Operational Plan Reporting<br>Frequency: quarterly                      | 08/11/2022                              | 14/02/2023                              | 09/05/2023                              | 08/08/2023                              | Initiatives successfully completed by year end  |
| Operating Budget Reporting<br>Frequency: quarterly or when variations arise | 30/09/2022                              | 31/12/2022                              | 31/03/2023                              | 30/06/2023                              | Conduct all activities in accordance with required timelines and budget                   |
| Annual Revenue Reporting<br>Frequency: quarterly or when variations arise   | 30/09/2022                              | 31/12/2022                              | 31/03/2023                              | 30/06/2023                              | Timely reporting of any significant variations to budget revenue and collection timing    |
| Capital Works Reporting Frequency: quarterly or when variations arise       | 30/09/2022                              | 31/12/2022                              | 31/03/2023                              | 30/06/2023                              | Completion of capital program in accordance with adopted timeframe and budget (within 3%) |

### Non-Financial Performance Targets

| CSS Reference  | Performance Indicator  | Target 21-22 | Rockhampton Region |
|--|--|--------------|--------------------|
| WCSS1  | Weekly collection of domestic waste on the same day every week   | 98%          | 99.95%             |
| WCSS2  | Weekly collection of commercial waste  | 95%          | 99.95%             |
| WCSS3  | Fortnightly collection of domestic recyclable waste  | 98%          | 99.90%             |
| WCSS4  | Fortnightly collection of commercial recyclable waste  | 98%          | 99.90%             |
| WCSS5  | Missed service collection provided within two working days from notification when notification is within one working day of scheduled collection | 95%          | 97.21%             |
| WCSS6  | Collection services will be made available within five working days upon application by the owner  | 95%          | 97.10%             |
| WCSS7  | Provision of assisted services within ten working days from application by the resident  | 98%          | 100%               |
| WCSS8  | Repair or replacement of stolen, removed, damaged, vandalised mobile bins within five working days from notification                             | 95%          | 96.25%             |
| <b>Notes: All performance indicators were met for 2022-23.</b> |  |              |                    |



**COMMERCIAL BUSINESS UNITS****ROCKHAMPTON REGIONAL WASTE & RECYCLING (s190(2) LGR 2012) 111****Customer Service Standards*****Review of Customer Service Standards***

Legislation requires service providers to review the CSS every year. RRWR's performance against financial and non-financial targets and key strategies are reported to Council on a quarterly basis in accordance with the adopted 2022-23 Performance Plan. The Annual Performance Plan report as at 30 June 2023 was presented to Council with the CSS and adopted on 08 August 2023.

4

COMMERCIAL  
BUSINESS UNITS  
ROCKHAMPTON  
AIRPORT



## COMMERCIAL BUSINESS UNITS

### ROCKHAMPTON AIRPORT (s190(2) LGR 2012)

113

Annual statement on operations of Rockhampton Airport.

#### Nature and Scope of Activities

Rockhampton Airport is a commercial business unit of Council and is a major Australian Regional Airport that services the City of Rockhampton and Central Queensland, with flights to Brisbane, Mackay, Townsville, Cairns, Sunshine Coast and Melbourne.

The Airport is used by both domestic and international airlines using a mix of aircraft including wide-bodied aircraft such as the B747 to B777 and A340 types, as being an alternate for the A380.

Rockhampton Airport is responsible for the operation and maintenance of Airport assets totalling approximately \$203.2 million (replacement value).

Broadly, the nature and extent of the aviation services provided by Rockhampton Airport (based upon the 2022-23 financial year) is as follows:

| Item                             | Measure |
|----------------------------------|---------|
| Total income                     | \$21.1M |
| Total expenses                   | \$16.5M |
| Passenger movements              | 582,034 |
| Number of staff                  | 23      |
| Number of paid parking car parks | 788     |
| Aircraft movements               | 27,686  |

## Annual Operations Report

### Financial Performance

#### Operational

Total Income for the financial period was \$21.1 million, including revenue from RRC and excluding capital income. Operating income increased in comparison to the previous financial year by 29.5% as a result of increased activity from higher passenger numbers.

Operational expenditure for the 2022-23 financial year was \$16.5 million, this does not include capital expenditure and company tax equivalents. Materials and services, depreciation and employee costs formed the largest portion of expenditure for Rockhampton Airport in the financial period. Expenditure incurred for materials and services (52%) is essential in providing critical services to the community and maintaining Rockhampton Airport property, plant, and equipment. Rockhampton Airport also supports a reasonable size in-house workforce in order to provide and maintain these services for today and into the future with employee costs being 17% of operating expenditure.

Rockhampton Airport's net loss of \$0.7 million before income tax is the difference between total income and total expenditure. Included in the total income and total expenditure are items of capital revenue and capital expenditure which fluctuate from year to year. Rockhampton Airport achieved an operating surplus of \$3.2 million for the 2022-23 financial year. After appropriations (payment of return to Council, transfers of capital income and expenditure and application of previous year's surplus) the Airport incurred a decrease in retained surplus of \$5.3 million.



## COMMERCIAL BUSINESS UNITS

### ROCKHAMPTON AIRPORT (s190(2) LGR 2012)

114

#### *Capital*

Total capital expenditure for the 2022-23 financial year was \$13.5 million against a budget of \$14.8 million.

The year saw the commencement and/or completion of the following projects:

- Completion of the Alliance Airlines Rockhampton maintenance facility;
- Completion of the Replacement of paid car parking equipment project;
- Completion of the Extension of the all-weather perimeter road;
- Commencement of the Bitumen resurface in short term car park.

#### **Directions the Local Government gave the Unit – Non Commercial Directives**

Community Service Obligations (CSO) arise when a government specifically requires a public enterprise to carry out activities relating to outputs or inputs which it would not elect to do on a commercial basis or, alternatively, would only provide at higher prices or via some other form of compensation.

The amount attributed to CSO reflects the value of the non-commercial concessional benefit provided by the business to the community. This is equal to either the cost of providing the service less any attributable revenue received or, alternatively, the benchmarked cost of providing the service less any attributable revenue received where the benchmark has been obtained from equivalent service providers.

The following table summarises the types of CSO revenue received by Rockhampton Airport during the 2022-23 financial year.

| <b>Community Service Obligation</b>                                  | <b>Actual Cost</b> |
|--|--------------------|
| Royal Flying Doctors Service and Capricorn Helicopter Rescue Service | \$268,918          |
| Patient Travelling Subsidy Scheme                                    | \$57,658           |
| <b>TOTAL CSO</b>   | <b>\$326,576</b>   |



**COMMERCIAL BUSINESS UNITS**

ROCKHAMPTON AIRPORT (s190(2) LGR 2012)

**115****Comparison with Annual Performance Plan****Financial Performance Targets***Financial Indicators*

| Performance Indicator                             | 2022-23 Target | 2022-23 Achieved |
|---|----------------|------------------|
| Operating surplus ratio                           | 14.1%          | 22.0%            |
| Interest coverage ratio                           | 22.3 times     | 31.5 times       |
| Asset sustainability ratio                        | > 90.0%        | 41.1%            |
| Competitive neutrality ratio (% of gross revenue) | 12.2%          | 20.8%            |
| Depreciation ratio                                | 22.6%          | 22.2%            |
| Return on assets                                  | 1.8%           | 2.3%             |

*Financial Reporting*

| Performance Measure  | 1 <sup>st</sup> QTR<br>Date<br>Reported | 2 <sup>nd</sup> QTR<br>Date<br>Reported | 3 <sup>rd</sup> QTR<br>Date<br>Reported | 4 <sup>th</sup> QTR<br>Date<br>Reported | Target  |
|--|---|---|---|---|---|
| RRC<br>Operational Plan<br>Reporting<br>Frequency:<br>quarterly                            | 08/11/2022                              | 14/02/2023                              | 09/05/2023                              | 08/08/2023                              | Initiatives<br>successfully<br>completed by<br>year end   |
| Operating<br>Budget<br>Reporting<br>Frequency:<br>quarterly or<br>when variations<br>arise | 30/09/2022                              | 31/12/2022                              | 31/03/2023                              | 30/06/2023                              | Conduct all<br>activities in<br>accordance with<br>required<br>timelines and<br>budget                      |
| Annual Revenue<br>Reporting<br>Frequency:<br>quarterly or<br>when variations<br>arise      | 30/09/2022                              | 31/12/2022                              | 31/03/2023                              | 30/06/2023                              | Timely reporting<br>of any<br>significant<br>variations to<br>budget revenue<br>and collection<br>timing    |
| Capital Works<br>Reporting<br>Frequency:<br>quarterly or<br>when variations<br>arise       | 30/09/2022                              | 31/12/2022                              | 31/03/2023                              | 30/06/2023                              | Completion of<br>capital program<br>in accordance<br>with adopted<br>timeframe and<br>budget (within<br>3%) |



## COMMERCIAL BUSINESS UNITS

### ROCKHAMPTON AIRPORT (s190(2) LGR 2012)

116

#### Non-Financial Performance Targets

| Performance Indicator  | 2022-23 Target | 2022-23 Achieved |
|--|----------------|------------------|
| Passenger Numbers  | 497,500        | 582,034          |
| Bird Strikes   | 10 per quarter | 42               |
| Lost Time Days – workplace injuries  | 0              | 5                |
| Reported Public Injuries on Airport Precinct   | 0              | 3                |
| Hazard inspections completed on time   | 100%           | 95%              |
| Rectification Action completed   | 100%           | 100%             |
| Customer Requests Actioned within set timeframes                                     | 100%           | 100%             |
| Third party reporting in CASA and AMS to be completed within the required timeframes | 100%           | 100%             |

#### Customer Service Standards

##### Review of Customer Service Standards

Legislation requires service providers to review the CSS every year. Rockhampton Airport's performance against financial and non-financial targets and key strategies are reported to Council on a quarterly basis in accordance with the adopted 2022-23 Performance Plan. The Annual Performance Plan report as at 30 June 2023 was presented to Council with the CSS and adopted on 08 August 2023.





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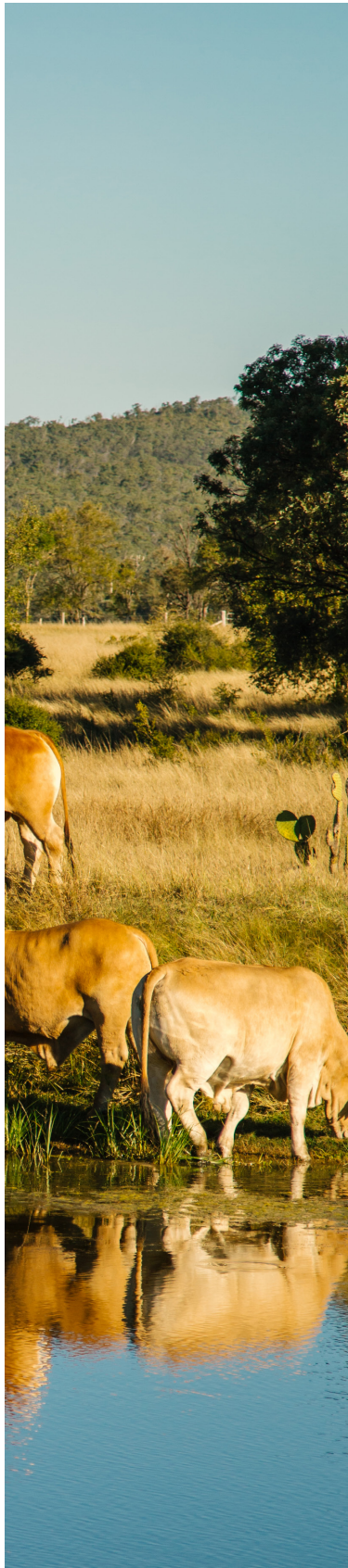


# 5

## STATUTORY INFORMATION







IN THIS SECTION

|  |     |
|--|-----|
| Beneficial Enterprises   | 116 |
| Significant Business Activities  | 116 |
| List of Registers kept by Council  | 117 |
| Summary of all concessions for rates and charges granted by the Local Government | 118 |
| Report on Internal Audit for the year  | 123 |
| Administrative Action Complaints   | 125 |
| Councillors  | 126 |



**STATUTORY INFORMATION****120****Beneficial Enterprises for 2022/2023 (s41 LGA 2009)**  
***Identifying beneficial enterprises***

- No Beneficial Enterprises for 2022/2023

**Significant Business Activities (s45 LGA 2009)**  
***All Business Activities***

- Fitzroy River Water (Water & Sewerage)
- Rockhampton Regional Waste & Recycling
- Rockhampton Airport
- Building Certification

***Significant Business Activities***

- Fitzroy River Water (Water & Sewerage)
- Rockhampton Regional Waste & Recycling
- Rockhampton Airport

The competitive neutrality principle was applied to all the above significant business activities during 2022/2023.

There were no new significant business activities conducted during 2022/2023.

***Assessment of Council Performance in implementing 5-year corporate plan (s190(1)(a) LGR 2012)***

Performance against the Corporate Plan activities was measured on a quarterly basis and the majority of activities were achieved by all departments.

***Assessment of Council performance in implementing the annual operational plan (s190(1)(a) LGR 2012)***

Honest, transparent and accountable corporate governance in line with corporate values has resulted in the majority of key outcome targets being achieved with those results reported to Council via its Operational Plan on a quarterly basis. The detailed annual results for the 2022-23 Operational Plan were reported to Council's meeting on the 8 August 2023 in accordance with s174(3) *Local Government Regulation 2012*.

***Particulars of other issues relevant to making an informed assessment of the local government's operation and performance in the financial year (s190(1)(b) LGR 2012)***

No contingent issues impacted the assessment of Council's performance for the period under review.

***Details of any action taken for, and expenditure on a service, facility or activity supplied by another local government under an agreement for conducting a joint government activity and for which the local government levied special rates or charges for the financial year (s190(1)(d) LGR 2012)***

Council has not been engaged in providing services to any other local government or joint local government.



**STATUTORY INFORMATION****121*****Number of invitations to change tenders under section 228(7) during the financial year (s190(1)(e) LGR 2012)***

There was two invitations to change tenders under *section 228(7)* during the 2022/2023 financial year.

**List of the registers kept by Council (s190(1)(f) LGR 2012)**

- Register of Asbestos Register
- Register of Asset Register
- Register of Cemetery Register
- Register of Dog Registry
- Register of Infrastructure Charges Register
- Register of Local Laws Register
- Register of Activities for Competitive Neutrality
- Register of Administrative Action Complaints Received
- Register of Authorised Persons (Environmental Protection Act 1994)
- Register of Beneficial Enterprises
- Register of Biosecurity Orders
- Register of Building Development Application Register
- Register of Private Certifier Application Register
- Register of Complaints about the Conduct or Performance of Councillors
- Register of Contact with Lobbyists
- Register of Cost-Recovery Fees (Council Fees and Charges)
- Register of Delegations
- Register of Designated Natural Hazard Management Areas (Flood)
- Register of Development Applications
- Register of Direction Notices
- Register of Application Documents for an Application for an Environmental Authority or Amendment of Environmental Authority, Including Information Requests and Responses to Information Requests
- Register of Environmental Authorities
- Register of Environmental Evaluations
- Register of Environmental Protection Orders
- Register of Environmental Reports
- Register of Impounded Animals
- Register of Greywater Use and On-Site Sewerage Facilities
- Register of Interests of Chief Executive Officer and Persons related to Chief Executive Officer
- Register of Interests of Councillors
- Register of Interests of Persons related to a Councillor
- Register of Interests of Senior Executive Employees and Persons related to a Senior Executive Employee
- Register of Monitoring Programs
- Register of Pre-qualified Suppliers
- Register of Permits and Inspection Certificates
- Register of Results of Monitoring Programs
- Register of Roads and Road Maps
- Register of Show Cause and Enforcement Notices
- Register of Surrendered Environmental Authorities
- Register of Suspended or Cancelled Environmental Authorities
- Register of Temporary Emissions Licences



## STATUTORY INFORMATION

122

- Register of Testable Backflow Prevention Devices
- Register of Transitional Environmental Programs

### **A summary of all concessions for Rates and Charges granted by the Local Government**

#### ***Approved Government Pensioners***

The Queensland Government Pensioner Rate Subsidy Scheme is directed to the elderly, invalid or otherwise disadvantaged citizens of the community whose principal or sole source of income is a pension or allowance paid by Department of Human Services or the Department of Veterans' Affairs.

Unless stated otherwise, the terms and conditions of the Queensland Government Pensioner Rate Subsidy Scheme apply to the application of the Council subsidy.

#### ***Eligibility***

The following ratepayers are eligible for a concession/subsidy:

- a) A holder of a Queensland "Pensioner Concession Card" issued by Centrelink on behalf of the Department of Human Services or the Department of Veterans' Affairs, or
- b) A holder of a Queensland "Repatriation Health Card – For All Conditions" (Gold Card) issued by the Department of Veterans Affairs; or
- c) A person receiving a Widow's Allowance; and
- d) Is the owner or life tenant (either solely or jointly) of the property which is his/her principal place of residence; and
- e) Has, either solely or jointly with a co-owner, the legal responsibility for the payment of rates and charges which are levied in respect of the property.

#### ***Applications for Concessions***

Applications for concessions are considered during the rating period (that is, half year). Applications received after the date of levy are considered only from the commencement of the current rating period. Rebates are not granted retrospectively without prior approval from the State Government Concessions unit.

A completed Pensioner Concession for Rates Application Form must be submitted. A new application is required when a change of address occurs.

#### ***Amount of Rebate***

Approved ratepayers whose property in which they reside is located within the Region, may be entitled to a rebate of 20% (to a maximum of \$260 each year) on all rates levied in respect of each eligible property, excluding environment separate charge, special rates/charges, water consumption charges and rural and state fire levies/charges.

Should a person be entitled to only part of the State subsidy, because of part ownership of the property, or other relevant reason, the Council rebate would be similarly reduced.

#### ***Not-For-Profit or Charitable Community Organisations***

Rate concessions are available to approved not-for-profit or charitable community organisations whose objectives do not include the making of profit and who provide services





## STATUTORY INFORMATION

123

to their membership and the community.

### *Eligibility*

To be eligible, the not-for-profit or charitable community organisation must:

- (a) Be incorporated under the Associations Incorporation Act 1981;
- (b) There is no profit or gain by individual members of the group;
- (c) Its constitution or governing documents prevent it from distributing profits or assets whilst a surplus of revenue can be made, all profits must be used to carry out the purpose and functions of the organisation;
- (d) Be located within the Region and the majority of its members reside in the Region;
- (e) Not receive income from gaming machines and/or from the sale of alcohol in an organised manner (for example, bar with regular hours of operation with permanent liquor license);
- (f) Be the owner, lessee or life tenant of the property and is the incorporated bodies main grounds/base/club house or residence;
- (g) Either solely or jointly with a co-owner, have the legal responsibility for the payment of rates and charges which are levied in respect of the property; and
- (h) Not be a religious body or entity or educational institution recognised under State or Federal statute or law.
- (i) Should an applicant only have part ownership of the property, the Council concession is similarly reduced.

### *Applications for Concessions*

Eligibility for a concession is assessed by Council annually prior to the issue of the first rate notice each financial year (generally June/July). Organisations not automatically provided with a concession, and believe they meet the eligibility criteria, may apply at any time. If an application is approved by Council, concessions are applied from the beginning of the current rating period (concessions are not applied retrospectively).

All applications must be in writing and supported by a copy of the following documents:

- (a) Copy of incorporation certificate; and
- (b) Copy of rules/constitution.

Service providers applying for concession under Category three must provide a breakdown of the fees they charge the tenant.

### *Amount of Rebate*

The amount of rebate applied to eligible organisations are as follows:

- (a) Category One - Showground Related Organisations

Rebate Level General Rates – 100%  
 Rebate Level Separate Rates/Charges – 100%  
 Rebate Level Special Rates/Charges – 0%  
 Rebate Level Water Access Charges – 50%  
 Rebate Level Water Consumption Charges – Charged at residential rates  
 Rebate Level Sewerage Charges – 50%  
 Rebate Level Waste Charges – 50%  
 Cap – N/A



## STATUTORY INFORMATION

124

## (b) Category Two – Kindergartens

Rebate Level General Rates – 50%  
 Rebate Level Road Network Separate Charge – 50%  
 Rebate Level Special Rates/Charges – 0%  
 Rebate Level Environment Separate Charge – 0%  
 Rebate Level Water Access Charges – 50%  
 Rebate Level Water Consumption Charges – Charged at residential rates  
 Rebate Level Sewerage Charges – 50%  
 Rebate Level Waste Charges – 50%

## (c) Category Three – Charitable Organisations Benefiting the Aged and/or Persons with a Disability

Rebate Level General Rates – 100%  
 Rebate Level Separate Rates/Charges – 100%  
 Rebate Level Special Rates/Charges – 0%  
 Rebate Level Water Access Charges – 50%  
 Rebate Level Water Consumption Charges – Charged at residential rates  
 Rebate Level Sewerage Charges – 50%  
 Rebate Level Waste Charges – 50%  
 Cap – \$ 1,000.00 for Service Charges only

## (d) Category Four – Sporting Clubs and Associations – Without Liquor and Gaming Licenses

Rebate Level General Rates – 100%  
 Rebate Level Separate Rates/Charges – 100%  
 Rebate Level Special Rates/Charges – 0%  
 Rebate Level Water Access Charges – 50%  
 Rebate Level Water Consumption Charges – Charged at residential rates  
 Rebate Level Sewerage Charges – 50%  
 Rebate Level Waste Charges – 50%  
 Cap – \$ 4,000.00 for Service Charges only

## (e) Category Five – Sporting Clubs and Associations – With Liquor Licenses but No Gaming Licenses

Rebate Level General Rates – 100%  
 Rebate Level Separate Rates/Charges – 100%  
 Rebate Level Special Rates/Charges – 0%  
 Rebate Level Water Access Charges – 50%  
 Rebate Level Water Consumption Charges – Charged at residential rates  
 Rebate Level Sewerage Charges – 50%  
 Rebate Level Waste Charges – 50%  
 Cap – \$ 4,000.00

## (f) Category Six – Sporting Clubs and Associations situated on Highly Valued Leasehold Land – With Liquor Licenses but No Gaming Licenses

Rebate Level General Rates – 85%  
 Rebate Level Road Network Separate Charge – 75%  
 Rebate Level Environment Separate Charge – 0%  
 Rebate Level Special Rates/Charges – 0%  
 Rebate Level Water Access Charges – 50%  
 Rebate Level Water Consumption Charges – Charged at residential rates  
 Rebate Level Sewerage Charges – 50%  
 Rebate Level Waste Charges – 50%



## STATUTORY INFORMATION

125

Cap – \$ 2,000.00 for Service Charges only  
Applies to Assessment Number 105813 – Rockhampton Bowls Club only.

(g) Category Seven – Sporting Clubs and Associations – With Liquor and Gaming Licenses

Rebate Level General Rates – 0%  
Rebate Level Separate Rates/Charges – 0%  
Rebate Level Special Rates/Charges – 0%  
Rebate Level Water Access Charges – 0%  
Rebate Level Water Consumption Charges – 0%  
Rebate Level Sewerage Charges – 0%  
Rebate Level Waste Charges – 0%  
Cap – N/A

(h) Category Eight - All Other Community Based Not-For-Profit/Charitable Organisations

Rebate Level General Rates – 100%  
Rebate Level Separate Rates/Charges – 100%  
Rebate Level Special Rates/Charges – 0%  
Rebate Level Water Access Charges – 50%  
Rebate Level Water Consumption Charges – Charged at residential rates  
Rebate Level Sewerage Charges – 50%  
Rebate Level Waste Charges – 50%  
Cap – \$ 2,000.00 for Service Charges only

(i) Category Nine - Rural Fire Brigade

Rebate Level General Rates – 100%  
Rebate Level Separate Rates/Charges – 100%  
Rebate Level Special Rates/Charges – 0%  
Rebate Level Water Access Charges – 100%  
Rebate Level Water Consumption Charges – 100%  
Rebate Level Sewerage Charges – 100%  
Rebate Level Waste Charges – 100%  
Cap – N/A

NOTE: Sewerage charges are not levied in respect of public amenities blocks that are locked and controlled by clubs.

**General Rate Rebates**

In accordance with *Chapter 4, Part 10 of the Local Government Regulation 2012*, the properties where 100% rebate of general rates applies may be exempted from payment of general rates in lieu of the provision of a rebate.

**Permits to Occupy Pump Sites and Separate Pump Site Assessments**

Council grants rebates on the following basis for those assessments that only contain pump sites and where the land area is 25 square metres or less, provided the ratepayer as shown on the assessment is the owner of another property in the Region on which the separate charges and general rates have been levied:

- (a) Separate Charges – 100% rebate
- (b) General Rates – Maximum rebate of \$600.00.



**STATUTORY INFORMATION****126*****Water Consumption Charges***

Council grants a rebate on the following basis for the following assessments:

- 237107 – Gracemere Lakes Golf Club; and
- 237109 – Gracemere Bowling Club
- Water Consumption Charges – 50% rebate.

***Lot 1 South Ulam Rd, Bajool***

Council grants a rebate on the following basis for the following assessment:

- 146963-2 – being Lot 1 South Ulam Rd, Bajool (L1 MLG80014 Parish of Ultimo)
- General Rate 100%;
- Road Network Charge 100%; and
- Environment Separate Charge 100%.

***Limit in Increases in Rates and Charges***

For the 2023/2024 financial year Council will not be resolving to limit any increases in rates and charges.

***Rockhampton CBD Commercial Properties with Mixed Residential Use***

The purpose of this concession is to encourage inner city residential living and reduce vacancies in the Rockhampton CBD by providing an incentive for commercial property owners within the defined CBD area (as per Appendix A - Rockhampton CBD Extent) to utilise unoccupied commercial space for residential purposes. Residential purposes is defined as any space constructed and permitted for residential use and occupied by the owner or tenant as a residence.

Council may consider granting a concession of up to \$2,200 per annum or a maximum of 75% of the general rate, whichever is the lesser, for a CBD mixed use category one property. The concession is primarily intended to facilitate the adaptation of established vacant commercial spaces, particularly above ground floor, to residential use.

***Conditions***

The following conditions apply:

- (a) The residential component should not be vacant longer than six months within the financial year;
- (b) Verification of use may be provided by a registered real estate agent or through pre-arranged inspection by a Council officer; and
- (c) Properties receiving the concession must advise Council if the residential use is discontinued.

The rates concession may be subject to reversal if the above conditions are not adhered to.

***Applications for Concession***

To apply, a completed CBD Commercial Property Rates Concession Application Form must be submitted and is subject to approval by Council.



**STATUTORY INFORMATION****127**

Applications for concessions are considered during the rating period (that is, half year). Applications received after the date of levy are considered only from the commencement date of the current rating period (concessions are not applied retrospectively).

***Leased Council Vacant Land***

Council grants rebates of 100% of the general rate and separate charges on vacant land owned or held by Council as trustee if the land is leased to another person and the land is not used for any business or commercial or industrial purpose.

In accordance with *Chapter 4, Part 10 of the Local Government Regulation 2012*, properties where 100% rebate of general rates and separate charges apply may be exempt from the payment of general rates and separate charges in lieu of the provision of a rebate.

***Waste Rebates for Multi-Residential Unit Developments***

The purpose of this concession is to waive the waste/recycling charge where it has been deemed by Council impractical for Council to provide waste and recycling collection services to a multi-residential unit development consisting of six or more individual attached or semi attached premises or units for which a community title scheme exists under the Body Corporate and Community Management Act 1997.

Council may grant a concession of 100% of the waste/recycling charge for each multi-residential unit or units for which a community title scheme exists.

***Applications for Concession***

To apply, a completed Waste Charges Rebate Form must be submitted and is subject to approval by Council.

Applications are considered during the rating period (that is, half year). The concession may be applied retrospectively for the full financial year where the service has not been provided in accordance with this policy and the Waste and Recycling Collection Services Policy and Procedure.

***Report On Internal Audit For The Year (s190 (1) (h) LGR 2012)***

The Internal Audit Function and Audit Committee (Audit and Business Improvement Committee) are mandatory compliance requirements of the *Local Government Act 2009*.

***Audit and Business Improvement Committee***

This advisory committee operates under best practice guidelines with a majority independent membership consisting of three external experts. The voting member profiles as at 30 June are –

- Mr G Mullins (Committee Chair and Independent External Member)
- Cr D Kirkland
- Cr S Latcham
- Mr G Matthews (Independent External Member)
- Mr D Tanner (Independent External Member and Financial Expert)

Committee responsibilities include review and monitoring of the effectiveness of governance, risk and compliance processes and functions, strategic asset management, and fraud prevention, including the internal and external audit process.



## STATUTORY INFORMATION

128

The Committee's role includes making recommendations to Council about any matters reviewed. The Committee meets four times a year.

### *Internal Audit*

Internal Audit, including the risk management function, consists of 2 full-time staff holding relevant qualifications, experience and professional affiliations.

Internal Audit's mission is to assist Council to meet its objectives, through independently and objectively examining and evaluating Council's activities control measures.

The enterprise risk management function (ERM) is managed through Internal Audit providing a consulting and reporting function to management and Council.

As the risk function provides the basis for the risk-based audits undertaken, this arrangement is highly synergistic in helping to prioritise the focus of the overall audit effort. Council is assisted in the effective discharge of its responsibilities through Internal Audit's provision of consulting, analysis, appraisals, recommendations for improvement and evaluation of risk exposures across all areas of operations.

These in-house audit services extend to consideration of fraud and corruption. Internal Audit is empowered to report directly to the CEO, and functionally directly to the Audit and Business Improvement Committee, thus following a best practice governance approach to protect the public interest.

Audits, advisory and related activities planned and/or completed during the 2022-2023 financial year included:

- Museum of Art Governance Arrangements
- Major Events – including event safety management
- Customer Service – including efficiency and effectiveness
- Airport – Contracts/Tenders compliance including efficiency and effectiveness
- Disaster Management / Business Continuity Planning – process improvement review
- FRW Logical and Physical Security for IT Systems
- Annual Follow-Up Review (of management agreed improvement actions)
- Payroll
- Annual Audit Plan and Strategy – including a 3-year forward plan of topics
- Monitoring and reporting on the actions resulting from audit recommendations
- Fraud Data and Trends Analysis – over 6 years
- Audit Committee Management and Liaison
- Governance – various advisory activities related to audit and / or ERM
- Coordination of overall assurance and risk activities across council
- Review and update of function policies and procedures against best practice





**STATUTORY INFORMATION****129*****Resolutions made under section 206(2) LG Regulation 2012 (Valuation of non- current physical assets) (s185(b) LGR 2012)***

NIL

***Summary of investigation notices given in the year under section 49 for competitive neutrality complaints (s190(1)(i) LGR 2012)***

NIL

***Responses in the financial year on the QCA's recommendations on any competitive neutrality complaints under sections 52(3) and 190(1)(j) LGR 2012***

NIL

***Senior Employees (s201 LGA 2009)******The total of all remuneration packages that are payable (in the year to which the annual report relates) to the senior management of the local government.***

|   |                |
|---|----------------|
| The total remuneration packages that were payable to senior management for the financial year | \$1,943,988.02 |
|---|----------------|

***Number of employees in senior management who are being paid each band of remuneration***

|   |                      |
|---|----------------------|
| Two senior contract employees with a total remuneration package in the range of | <\$200,000.          |
| Two senior contract employees with a total remuneration package in the range of | \$200,000-\$299,000. |
| Two senior contract employees with a total remuneration package in the range of | \$300,000-\$399,000. |
| One senior contract employee with a total remuneration package in the range     | \$400,000-\$499,000  |

\*\*\*Please note: Packages include base salary, vehicle allocation, annual leave loading and superannuation.

***Administrative Action Complaints (s187 LGR 2012)***

Council takes all complaints about its services seriously and is committed to responding quickly and efficiently. Complaints may be lodged by an affected person either in writing, by telephone or face to face. The department referred to in the complaint will be responsible for the initial investigation.

Council manages complaints through the Complaints Management Policy and the Administrative Action Complaint procedure. If a customer is dissatisfied with the outcome of the investigation undertaken by the department, they may appeal to the CEO to have the complaint investigated, there is a three step internal escalation process.

Council employs seven complaint management principles, comprising of accessibility, client focus, confidentiality, communication, continuous improvement, fairness and objectivity, and responsiveness. Council has maintained a satisfactory performance in resolving complaints this financial year and continues to optimise processes when opportunities are identified. There has been a reduction of complaints received this financial year compared to last financial year by 103 complaints.



## STATUTORY INFORMATION

130

The table below depicts Administrative Action Complaint statistics.

|   |     |
|---|-----|
| Number of administrative action complaints received in financial year   | 291 |
| Number of administrative action complaints resolved in financial year   | 270 |
| Number of administrative action complaints received and resolved in financial year                            | 266 |
| Number of administrative action complaints that were not resolved in financial year                           | 25  |
| Number of administrative action complaints in previous financial year and not resolved in this financial year | 0   |

## Councillors

***Resolutions Made Under S250(1) LG Regulation 2012 (Requirement to Adopt Expenses Reimbursement Policy Or Amendment) (S185(A) LGR 2012)***

NIL

***Expenditure on Grants to Community Organisations (s189 LGR 2012)***

Summary of expenditure for the financial year on grants to community organisations.

A total of \$481,927.15 was granted to community organisations during the 2022-23 financial year.

| Grant Program                              | Expenditure for 2022-23 |
|--|-------------------------|
| Community Assistance Program               | \$267,625.48            |
| Waste and Recycling Community Service      | \$79,780.82             |
| Australia Day Community Events             | \$10,985.62             |
| Exemptions of hire costs for public events | \$5,139.20              |
| Regional Arts Development Fund             | \$118,396.03            |
|  | <b>\$481,927.15</b>     |

***Remuneration and superannuation contributions paid to each Councillor (S186(a) LGR 2012)***

| Div | Councillor                          | Remuneration | Superannuation |
|-----|-------------------------------------|--------------|----------------|
|     | Mayor, Councillor A P Williams      | \$161,331.00 | \$19,346.71    |
| 1   | Councillor S Latcham                | \$93,402.00  | \$11,200.74    |
| 2   | Deputy Mayor, Councillor N K Fisher | \$106,140.00 | \$11,137.08    |
| 3   | Councillor G D Mathers              | \$93,402.00  | \$11,200.74    |
| 4   | Councillor C E Smith                | \$93,402.00  | \$10,985.18    |
| 5   | Councillor C R Rutherford           | \$93,402.00  | \$11,200.74    |
| 6   | Councillor M D Wickerson            | \$93,402.00  | \$11,200.74    |
| 7   | Councillor D M Kirkland             | \$93,402.00  | \$ 9,800.55    |



## STATUTORY INFORMATION

131

### *Overseas Travel (s188 LGR 2012) Overseas travel by Councillor or employee in an official capacity.*

No overseas travel was undertaken in the 22/23 financial year.

### *Expenses incurred by and provided to each Councillor under the Expenses Reimbursement Policy (s186(b) LGR 2012)*

| Div   | Councillor                          | Travel/Expenses & Conferences/Training | Transport    | TOTAL        | Cr Vehicle Contribution                                       |
|-------|-------------------------------------|--|--------------|--------------|---|
| Mayor | Mayor, Councillor Tony Williams     | \$13,529.09                            | \$ 11,248.42 | \$ 24,777.51 | No contribution required as per Expenses Reimbursement Policy |
| 1     | Councillor Shane Latcham            | \$7,103.65                             | \$ 15,846.39 | \$ 22,950.04 | \$4,317.30  |
| 2     | Deputy Mayor Councillor Neil Fisher | \$7,687.19                             | \$ 18,314.34 | \$ 26,001.53 | \$4,317.30  |
| 3     | Councillor Ellen Smith              | \$1,483.96                             | \$ 20,256.39 | \$ 21,740.35 | \$5,097.30  |
| 4     | Councillor Cherie Rutherford        | \$80.00                                | \$ 14,760.09 | \$ 14,840.09 | \$4,317.30  |
| 5     | Councillor Drew Wickerson           | \$5,460.71                             | \$ 17,726.30 | \$ 23,187.01 | \$4,317.30  |
| 6     | Councillor Donna Kirkland           | \$4,862.77                             | \$ 12,515.72 | \$17,378.49  | \$4,317.30  |
| 7     | Councillor Grant Mathers            | \$659.18                               | \$12,801.25  | \$ 13,460.43 | \$4,317.30  |

\*\*\*The variation in car expenses between Councillors is predominately due to the number of kilometres historically driven.

### *Details of the number of meetings attended by each Councillor during the financial year (s186(c) LGR2012) Meeting Attendance Figures: 1 July 2022 – 30 June 2023*

| Councillor                           | Ordinary Council (23 Held) | Special Council (6 Held) | Audit & Business Improvement Committee (4 Held) | Communities Committee (9 Held) | Infrastructure Committee (11 Held) | TOTAL 53 |
|--------------------------------------|----------------------------|--------------------------|---|--------------------------------|------------------------------------|----------|
| Mayor, Councillor Tony Williams      | 20                         | 6                        |   | 7                              | 8                                  | 41       |
| Deputy Mayor, Councillor Neil Fisher | 22                         | 6                        |   | 7                              | 10                                 | 45       |
| Councillor Shane Latcham             | 23                         | 6                        | 4   | 9                              | 11                                 | 53       |
| Councillor Ellen Smith               | 22                         | 5                        |   | 9                              | 11                                 | 47       |
| Councillor Cherie Rutherford         | 22                         | 6                        |   | 9                              | 11                                 | 48       |
| Councillor Drew Wickerson            | 18                         | 5                        |   | 8                              | 10                                 | 41       |
| Councillor Donna Kirkland            | 22                         | 6                        | 4   | 8                              | 10                                 | 50       |
| Councillor Grant Mathers             | 22                         | 5                        |   | 8                              | 10                                 | 45       |

## STATUTORY INFORMATION

132

*Number of Councillor Conduct orders and disciplinary actions*

| Subsection of the Local Government Act | Description   | Number |
|--|---|--------|
| 150I(2)                                | Chairperson makes an order for unsuitable meeting conduct         | 0      |
| 150AH(1)                               | Disciplinary action against a Councillor in inappropriate conduct | 0      |
| 150AR(1)                               | Disciplinary action against a Councillor for misconduct           | 0      |

*Number of Councillor conduct complaints, notices and referrals*

| Subsection of the Local Government Act | Description   | Number |
|--|---|--------|
| 150P(2)(a)                             | Complaints referred to the assessor by the local government, a Councillor or Chief Executive Officer                                | 1      |
| 150P(3)                                | Matters referred to the Crime and Corruption Commission by the local government   | 0      |
| 150R(2)                                | Notices given to the CEO or a Councillor to the assessor about a Councillor's conduct   | 0      |
| 150S(2)(a)                             | Notices of misconduct given to the assessor by the local government   | 0      |
| 150W(1)(a),(b) and (e)                 | Decision by the assessor to dismiss, refer to the local government or take no further action  | 0      |
| 150AC(3)(a)                            | Occasions where referral notices from the assessor recommend conduct should be referred to another agency for consideration         | 0      |
| 150AF(4)(a)                            | Occasions where information about misconduct is obtained by the local government during investigation that is given to the assessor | 0      |
| Chapter 5A, part 3 division 5          | Occasions where the local government asked another entity to investigate suspected inappropriate conduct of a Councillor            | 0      |
| Chapter 5A, part 3 division 6          | Applications heard by the conduct tribunal about the alleged misconduct of a councillor   | 0      |

\*\*\*The full register of Councillor conduct complaints outcomes is available on Council's website

## STATUTORY INFORMATION

133

### Grants and sponsorships

#### *Mayor and Councillors Discretionary Fund*

Grants are available to organisations that are a not-for-profit incorporated association (or sponsored by one). *The Local Government Regulation s201B(5)* prescribes that the maximum amount for Discretionary Funds is 0.1% of revenue from general rates for the previous financial year, being \$68,173.

Funding provides financial assistance to organisations with items such as equipment or incidental costs.

During the 2022-23 financial year, a total of \$40,000 was available for distribution to various organisations for community purposes through the Mayor and Councillors Discretionary Fund as per the local government discretionary fund *LGRs189(2)(a)*.

| <b>Division</b>  | <b>Councillor</b>    | <b>Amount Spent</b> |
|--|----------------------|---------------------|
| Mayor  | Tony Williams        | \$5,000.00          |
| Division 1   | Cr Shane Latcham     | \$5,000.00          |
| Division 2   | Cr Neil Fisher       | \$5,000.00          |
| Division 3   | Cr Grant Mathers     | \$5,000.00          |
| Division 4   | Cr Ellen Smith       | \$5,000.00          |
| Division 5   | Cr Cherie Rutherford | \$3,750.00          |
| Division 6   | Cr Drew Wickerson    | \$4,000.00          |
| Division 7   | Cr Donna Kirkland    | \$5,000.00          |
| Totals include all requests submitted and approved by<br>30 June 2023. |                      |                     |

## STATUTORY INFORMATION

134

Summary of expenditure from each Councillor's discretionary fund detailing organisation, amount and purpose

### 2022-2023 Councillors Discretionary Fund

#### Mayor Councillor Tony Williams

| Organisation                               | Purpose of Donation  | Amount         |
|--|--|----------------|
| Drug Arm                                   | Donation towards day out for children with disabilities and special needs                      | \$300.00       |
| C&K Narnia Community Kindergarten          | Donations towards fundraising raffles for Father's Day and Christmas                           | \$300.00       |
| Archer Park Rail Museum                    | Donation towards bbq event for 30 year anniversary of the railway group at Archer Park Station | \$150.00       |
| Meals on Wheels Rockhampton                | Donation towards volunteer Christmas luncheon  | \$500.00       |
| Salvation Army                             | Donation towards Red Shield Appeal   | \$1,000.00     |
| Golden Mount Festival Assoc                | Donation towards the purchase of sand for the annual Gold Dig at the Golden Mount Festival     | \$870.00       |
| Mount Morgan Promotion and Development Inc | Donation towards Mount Morgan CBD Project  | \$1,000.00     |
| Rockhampton Clay Target Club Inc.          | Donation for event prize for the 2 day carnival on 10 June                                     | \$222.00       |
| Rockhampton Youth Orchestra Inc            | Donation to purchase a string double base case   | \$658.00       |
| <b>TOTAL</b>                               |  | <b>\$5,000</b> |

#### Councillor Shane Latcham

| Organisation                             | Purpose of Donation  | Amount         |
|--|--|----------------|
| Crime Stoppers Rockhampton               | Promotion of Crime Stoppers call number to prevent youth crime                             | \$1,000.00     |
| Apex Club of Capricorn West              | Donation towards venue hire fees for the Rocky Rum and Rump fundraising night              | \$500.00       |
| Parkhurst State School P&C Association   | Donation towards tree planting and vegetation restoration after construction works         | \$1,000.00     |
| Neighbourhood Watch North Rockhampton 4  | Financial assistance towards fitting security screws to prevent vehicle number plate theft | \$1,000.00     |
| Meals on Wheels Rockhampton              | Donation to assist volunteers with fuel costs for delivering meals                         | \$500.00       |
| Frenchville State School P&C Association | Donation towards updating Frenchville SS Netball Uniform                                   | \$1,000.00     |
| <b>TOTAL</b>                             |  | <b>\$5,000</b> |

#### Deputy Mayor Neil Fisher



## STATUTORY INFORMATION

135

| Organisation                           | Purpose of Donation   | Amount         |
|--|---|----------------|
| Diggers Memorial Ladies Bowling Club   | Donation towards Ladies Fours carnival on 8 August                              | \$500.00       |
| Diggers Memorial Bowls Club            | Donation toward the open mixed bowls competition to be held on 10 December 2022 | \$500.00       |
| Rockhampton Horticultural Society Inc. | Financial assistance to upgrade facilities in Crowley Pavilion                  | \$1,200.00     |
| Frenchville State School P&C           | Donation towards an indigenous garden project at Frenchville State School       | \$2,800.00     |
| <b>TOTAL</b>                           |   | <b>\$5,000</b> |

## Councillor Grant Mathers

| Organisation                               | Purpose of Donation  | Amount         |
|--|--|----------------|
| Lakes Creek State School P&C               | Donation towards student engagement 'Pit Stop' program on bike maintenance, safety and riding skills       | \$689.00       |
| St Mary's Catholic Primary School P&F      | Donation for additional waste bins for the Christmas Fair on 25 November.                                  | \$480.00       |
| Mount Morgan Promotion and Development Inc | Donation towards Mount Morgan CBD Project  | \$300.00       |
| Indian Association of Central Queensland   | Donation towards International Yoga Day 2023   | \$500.00       |
| Central Queensland Animal Society          | Donation towards ongoing veterinary costs for animals in care to be rehomed                                | \$500.00       |
| Yellow Paint Inc                           | Donation towards construction and establishment of raised garden bed for Armstrong Street Community Garden | \$531.00       |
| Lakes Creek State School P&C               | Financial assistance towards the replacement of instruments for LCSS instrumental music program            | \$1,000.00     |
| Apex Club of Capricorn West                | Donation towards renovations to clubhouse located at Michael O'Hanlon Park for community use               | \$1,000.00     |
| <b>TOTAL</b>                               |  | <b>\$5,000</b> |

## STATUTORY INFORMATION

136

## Councillor Ellen Smith

| Organisation                               | Purpose of Donation  | Amount         |
|--|--|----------------|
| Country to Coast CQ Women's Shed           | Donation towards purchasing marquee for events   | \$200.00       |
| Gracemere Croquet Club                     | Donation towards installation of lighting on the croquet courts to allow for night time play | \$500.00       |
| Rotary Club of Rockhampton Fitzroy         | Buddy seats x 2 installed in local primary schools   | \$900.00       |
| Crompton Park Hack and Pony Club           | Donation towards the clubs 60th Anniversary Celebration BQ for past and present members      | \$500.00       |
| Mount Morgan Agricultural Show Society Inc | Donation towards 2022 Mt Morgan Show for Lucky Exhibitor prize                               | \$300.00       |
| Gracemere State School P&C Association     | Donation towards printing books for the 150th Anniversary                                    | \$1,000.00     |
| Gracemere Redbacks Football Club           | Financial assistance to support the club with uniforms and equipment                         | \$250.00       |
| Gracemere Scout Group                      | Donation to purchase section flags for Joeys, Cubs and Scouts with new branding              | \$500.00       |
| Gracemere Bowls Club                       | Donation towards the Ladies Fours Carnival & the Men's Fours Carnival October 2022           | \$500.00       |
| Bouldercombe Progress Association          | Donation towards purchasing hams for fundraising at Bouldercombe Christmas Fair              | \$150.00       |
| Rockhampton Youth Orchestra                | Financial contribution towards the purchase of a commercial grade air purifier               | \$200.00       |
| <b>TOTAL</b>                               |  | <b>\$5,000</b> |

## STATUTORY INFORMATION

137

**Councillor Cherie Rutherford**

| Organisation  | Purpose of Donation  | Amount            |
|---|--|-------------------|
| Delwood Tennis Club   | Donation towards the 90th Anniversary celebrations   | \$200.00          |
| Rockhampton Road Runners                                    | Donation towards Rockhampton Road Runners Twilight Kart Track Run event                                      | \$200.00          |
| Mount Morgan Pensioners League                              | Donation towards Seniors Week morning tea 2022   | \$200.00          |
| Alton Downs and Combine District ANZAC Day Memorial Service | Financial assistance towards the liability insurance to cover the ANZAC Day Dawn service at Alton Downs Hall | \$300.00          |
| Mount Morgan Promotion and Development Inc                  | Donation towards Mount Morgan CBD Project  | \$2,000.00        |
| Rockhampton Clay Target Club Inc.                           | Donation towards catering for the 2 day carnival on 10 June  | \$500.00          |
| Golden Mount Festival Association                           | Donation towards prize money for the Golden Mount festival   | \$100.00          |
| Capricorn Animal Aid  | Donation towards repair of printer for the organisation  | \$250.00          |
| <b>TOTAL</b>  |  | <b>\$3,750.00</b> |

**Councillor Drew Wickerson**

| Organisation                               | Purpose of Donation  | Amount         |
|--|--|----------------|
| Apex Club of Capricorn West                | Donation towards venue hire fees for the Rocky Rum and Rump fundraising night              | \$500.00       |
| Rockhampton Golf Club Ladies               | Donation towards Rockhampton Golf Club Ladies closed championship June 2023                | \$500.00       |
| Multicultural Australia                    | To cover the cost of providing a free lunch for participants of the Homeless connect event | \$1,000.00     |
| Allenstown State School P & C              | Donation towards bus transportation for students to attend weekly sports and excursions    | \$500.00       |
| Mount Morgan Promotion and Development Inc | Donation towards Mount Morgan CBD Project  | \$500.00       |
| Indian Association of Central Queensland   | Donation towards International Yoga Day 2023   | \$200.00       |
| North Rockhampton Senior Citizens Club     | Donation towards Senior Month events in October  | \$300.00       |
| Capricorn Animal Aid                       | Donation towards vet bills for rescued animals   | \$500.00       |
| <b>TOTAL</b>                               |  | <b>\$4,000</b> |

## STATUTORY INFORMATION

138

## Councillor Donna Kirkland

| Organisation                               | Purpose of Donation   | Amount         |
|--|---|----------------|
| Park Avenue Brothers Hockey Club           | Funding to assist with weekly community bingo event   | \$950.00       |
| U3A Rockhampton and District Inc           | Donation towards writers workshop event to cover hire of venue, afternoon tea and fees  | \$600.00       |
| CQ Family History Association              | Donation towards purchasing an electronic storage device  | \$309.00       |
| Glenmore Bulls AFC                         | Donation to purchase field marking paint for painting the Aboriginal and Torres Strait Islander flags on the field for Indigenous Round | \$500.00       |
| Mount Morgan Promotion and Development Inc | Donation towards Mount Morgan CBD Project   | \$1,200.00     |
| Rockhampton Clay Target Club Inc.          | Donation towards event prize and catering for the 2 day carnival on 10 June   | \$200.00       |
| Chaplain Watch Inc                         | Donation to purchase first aid equipment and tools to support volunteers to serve the community in first aid                            | \$700.00       |
| Project Blokes                             | Donation to purchase marketing merchandise for Men's Wellness charity   | \$541.00       |
| <b>TOTAL</b>                               |   | <b>\$5,000</b> |

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*Rockhampton*  
Regional Council



**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

**15 CLOSURE OF MEETING**