



# **ORDINARY MEETING**

## **MINUTES**

**26 APRIL 2022**

---

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	OPENING.....	3
2	PRESENT .....	3
3	APOLOGIES AND LEAVE OF ABSENCE .....	3
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	4
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	4
6	BUSINESS OUTSTANDING.....	4
	NIL .....	4
7	PUBLIC FORUMS/DEPUTATIONS .....	4
	NIL .....	4
8	PRESENTATION OF PETITIONS.....	4
	NIL .....	4
9	COUNCILLOR/DELEGATE REPORTS .....	5
9.1	COUNCILLOR DISCRETIONARY FUND APPLICATION - COUNCILLOR CHERIE RUTHERFORD - RIDGELANDS & DISTRICT SPORTING & AGRICULTURAL ASSOCIATION INCORPORATED.....	5
10	OFFICERS' REPORTS .....	6
10.1	DEVELOPMENT ASSESSMENT DECISIONS UNDER DELEGATION - MARCH 2022.....	6
10.2	WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD ENDING MARCH 2022.....	7
10.3	SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2022 .....	8
10.4	REVISED POLICY - EXPENSES REIMBURSEMENT AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS.....	9
11	NOTICES OF MOTION .....	10
	NIL .....	10
12	QUESTIONS ON NOTICE .....	10
	NIL .....	10
13	URGENT BUSINESS\QUESTION.....	10
14	CLOSED SESSION .....	11

---

15.1	BOUNDARY REVIEW	
15.2	LEGAL MATTERS REPORT - 1 JANUARY 2022 TO 31 MARCH 2022	
15.3	2022/2023 BUDGET PROGRESS UPDATE	
<b>15</b>	<b>CONFIDENTIAL REPORTS.....</b>	<b>14</b>
15.1	BOUNDARY REVIEW .....	14
15.2	LEGAL MATTERS REPORT - 1 JANUARY 2022 TO 31 MARCH 2022 .....	15
15.3	2022/2023 BUDGET PROGRESS UPDATE.....	16
<b>16</b>	<b>CLOSURE OF MEETING.....</b>	<b>17</b>

**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 26 APRIL 2022 COMMENCING AT 9:00AM**

## **1 OPENING**

- 1.1 Acknowledgement of Country

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor N K Fisher  
Councillor S Latcham  
Councillor G D Mathers  
Councillor C E Smith  
Councillor M D Wickerson (via Video Link)  
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms M Taylor – Chief Financial Officer  
Mr D Morrison – Manager Office of the Mayor  
Ms T Fitzgibbon – Coordinator Development Assessment  
Ms L Leeder – Senior Committee Support Officer

Via Video Link:

Mr G Bowden – Executive Manager Advance Rockhampton  
Mr M Mansfield – Coordinator Media and Communications

## **3 APOLOGIES AND LEAVE OF ABSENCE**

### **3.1 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR CHERIE RUTHERFORD**

#### **COUNCIL RESOLUTION**

THAT Councillor Cherie Rutherford be granted leave of absence for today's Ordinary Council meeting, 26 April 2022.

**Moved by: Mayor Williams**

**Seconded by: Councillor Smith**

**MOTION CARRIED UNANIMOUSLY**

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting of 12 April 2022 be confirmed.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Latcham

**MOTION CARRIED UNANIMOUSLY**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

---

## 9 COUNCILLOR/DELEGATE REPORTS

### 9.1 COUNCILLOR DISCRETIONARY FUND APPLICATION - COUNCILLOR CHERIE RUTHERFORD - RIDGELANDS & DISTRICT SPORTING & AGRICULTURAL ASSOCIATION INCORPORATED

**File No:** 8295  
**Authorising Officer:** Emma Brodel - Senior Executive Assistant to the Mayor  
Damon Morrison - Manager Office of the Mayor  
**Author:** Nicole Semfel - Executive Support Officer

---

#### SUMMARY

*Councillor Cherie Rutherford is seeking approval from Council to donate \$800.00 from her Councillor Discretionary Fund to Ridgeland & District Sporting & Agricultural Association Incorporated towards printing programs for the Ridgeland Show on 28 May 2022.*

#### COUNCIL RESOLUTION

THAT Council approve a donation of \$800.00 from Councillor Cherie Rutherford's Councillor Discretionary Fund to Ridgeland & District Sporting & Agricultural Association Incorporated.

**Moved by:** Councillor Latcham  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

## 10 OFFICERS' REPORTS

### 10.1 DEVELOPMENT ASSESSMENT DECISIONS UNDER DELEGATION - MARCH 2022

**File No:** 7028  
**Authorising Officer:** Jamie McCaul - Acting Manager Planning and Regulatory Services  
Alicia Cutler - General Manager Community Services  
**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

---

#### SUMMARY

*This report outlines the properly made development applications received in March 2022 and whether they will be decided under delegation or decided by Council.*

9:03AM Councillor Kirkland attended the meeting

#### COUNCIL RESOLUTION

THAT the Development Assessment Decisions Under Delegation – March 2022 report be received.

**Moved by:** Councillor Mathers

**Seconded by:** Councillor Smith

**MOTION CARRIED UNANIMOUSLY**

**10.2 WHOLE OF COUNCIL CORPORATE PERFORMANCE REPORT FOR PERIOD  
ENDING MARCH 2022**

**File No:** 1392  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Ross Cheesman - Deputy Chief Executive Officer

---

**SUMMARY**

*Deputy Chief Executive Officer presenting the first Whole of Council Corporate Performance Report for period ending 31 March 2022 for Councillors' information.*

**COUNCIL RESOLUTION**

THAT the Whole of Council Corporate Performance Report for period ending 31 March 2022 be 'received'.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Smith

**MOTION CARRIED UNANIMOUSLY**



**10.3 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED  
31 MARCH 2022**

**File No:** 8148  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Marnie Taylor - Chief Financial Officer

---

**SUMMARY**

*The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 March 2022.*

**COUNCIL RESOLUTION**

THAT Rockhampton Regional Council Summary Budget Management Report for the period ended 31 March 2022 be received.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED UNANIMOUSLY**

---

**10.4 REVISED POLICY - EXPENSES REIMBURSEMENT AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS**

**File No:** 11979  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Damon Morrison - Manager Office of the Mayor

---

**SUMMARY**

*The purpose of this report is to present to Council for consideration and adoption minor amendments to the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors for Council's consideration and adoption.*

**COUNCIL RESOLUTION**

THAT Council adopts the amended Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy attached to the report.

**Moved by:** Councillor Kirkland

**Seconded by:** Councillor Mathers

**MOTION CARRIED UNANIMOUSLY**

**11 NOTICES OF MOTION**

Nil

**12 QUESTIONS ON NOTICE**

Nil

**13 URGENT BUSINESS QUESTIONS**

Nil

## 14 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

#### 15.1 Boundary Review

In accordance with section 254J(3)(c) (g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget; AND negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

#### 15.2 Legal Matters Report - 1 January 2022 to 31 March 2022

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

#### 15.3 2022/2023 Budget Progress Update

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

**Moved by:** Councillor Latcham

**Seconded by:** Councillor Kirkland

**MOTION CARRIED UNANIMOUSLY**

### COUNCIL RESOLUTION

**9:37AM**

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Mathers

**Seconded by:** Councillor Kirkland

**MOTION CARRIED UNANIMOUSLY**

### COUNCIL RESOLUTION

**10:10AM**

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**COUNCIL RESOLUTION****10:11AM**

THAT the meeting be adjourned until 10:22am.

**Moved by: Mayor Williams****Seconded by: Councillor Fisher****MOTION CARRIED UNANIMOUSLY****COUNCIL RESOLUTION****10:22AM**

THAT the meeting be resumed.

**Moved by: Councillor Fisher****Seconded by: Councillor Kirkland****MOTION CARRIED UNANIMOUSLY**

## Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor N K Fisher  
Councillor S Latcham  
Councillor G D Mathers  
Councillor C E Smith  
Councillor M D Wickerson (via Video Link)  
Councillor D Kirkland

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms M Taylor – Chief Financial Officer  
Mr D Morrison – Manager Office of the Mayor  
Ms L Leeder – Senior Committee Support Officer

## Via Video Link:

Mr G Bowden – Executive Manager Advance Rockhampton

**COUNCIL RESOLUTION****10:22AM****THAT** pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.**Moved by: Councillor Williams****Seconded by: Councillor Smith****MOTION CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION**

**11:17AM**

**THAT** pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by: Mayor Williams**

**Seconded by: Councillor Fisher**

**MOTION CARRIED**

## 15 CONFIDENTIAL REPORTS

### 15.1 BOUNDARY REVIEW

**File No:** 5827

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Damon Morrison - Manager Office of the Mayor

In accordance with section 254J(3)(c) (g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget; AND negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

---

### SUMMARY

*The purpose of this report is to provide Council with an update with respect to the external boundary review following receipt of the Local Government Change Commission's anticipated timeframes and approach regarding public consultation.*

### COUNCIL RESOLUTION

THAT Council:

1. Note the correspondence from the Local Government Change Commission and its proposed public consultation approach with respect to the current external boundary review; and
2. Proceed with the recommendations as outlined in the body of the report.

**Moved by:** Councillor Mathers

**Seconded by:** Councillor Latcham

**MOTION CARRIED UNANIMOUSLY**

---

**15.2 LEGAL MATTERS REPORT - 1 JANUARY 2022 TO 31 MARCH 2022****File No: 1830****Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer****Author: Allysa Brennan - Coordinator Legal and Governance**

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

---

**SUMMARY**

*Presenting an update of current legal matters that Council is involved in as at 31 March 2022.*

**COUNCIL RESOLUTION**

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 31 March 2022 be received.

**Moved by: Mayor Williams****Seconded by: Councillor Fisher****MOTION CARRIED UNANIMOUSLY**



**15.3 2022/2023 BUDGET PROGRESS UPDATE****File No: 8785****Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer****Author: Marnie Taylor - Chief Financial Officer**

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

---

**SUMMARY**

*This report will provide an update to Council on the progress of the 2022/2023 Budget.*

**COUNCIL RESOLUTION**

THAT Council receive the information on the 2022/2023 Budget progress as presented.

**Moved by: Mayor Williams****Seconded by: Councillor Fisher****MOTION CARRIED UNANIMOUSLY**

**16 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:19am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE