



# **ORDINARY MEETING**

## **MINUTES**

**25 MAY 2021**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 25 MAY 2021 COMMENCING AT 9:02AM**

## **1 OPENING**

1.1 Acknowledgement of Country

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor N K Fisher  
Councillor S Latcham  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor D Kirkland  
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms M Taylor – Chief Financial Officer  
Mr C Wyatt – Coordinator Strategic Planning  
Ms K Walsh – Committee Support Officer

Via Webex:

Ms A Cutler – General Manager Community Services  
Mr P Kofod – General Manager Regional Services  
Mr G Bowden – Executive Manager Advance Rockhampton  
Ms T Sweeney – Executive Manager Workforce and Governance  
Mr J Webb – Manager Communities and Culture  
Mr M Mansfield – Acting Manager Office of the Mayor  
Ms G Dwyer – Acting Coordinator Media and Communications  
Ms R Collins – Planning Assistant

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting of 11 May 2021 be confirmed.

**Moved by: Councillor Smith**  
**Seconded by: Councillor Kirkland**  
**MOTION CARRIED UNANIMOUSLY**

## 5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Rutherford informed the meeting:

“I Councillor Cherie Rutherford inform the meeting that I have a declarable conflict of interest in **Item 9.3 – Community Assistance Program – Major Sponsorship Motorcycling Queensland**. This declarable conflict of interest arises because my brother, Grant Mathers, nephews Trent and Kye Mathers, my husband Michael Rutherford and I volunteer during Speedway solo events. On occasion the trampoline section of the PCYC assisted with car parking and in return have received a donation.

“I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.”

9:07AM Councillor Rutherford left the meeting room

Councillor Mathers informed the meeting:

“I, Councillor Grant Mathers inform the meeting that I have a declarable conflict of interest in **Item 9.3 – Community Assistance Program – Major Sponsorship Motorcycling Queensland**. This declarable conflict of interest arises because my sons Trent and Kye Mathers, my sister Cherie Rutherford and brother in-law Michael Rutherford and I volunteer during Speedway events.

I wish for eligible Councillors to now determine pursuant to section 150ES of the Local Government Act 2009, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible councillors discuss and vote on the matter.”

### COUNCIL RESOLUTION

THAT Councillor Mathers does have a conflict of interest, however the table has determined that he may stay in the meeting and participate in the decision about the matter, including by voting on the matter.

**Moved by: Councillor Smith**

**Seconded by: Councillor Fisher**

### MOTION CARRIED

Councillors Williams, Kirkland, Smith, Wickerson and Fisher voted in the affirmative  
Councillor Latcham voted in the negative  
Councillor Mathers did not participate in the vote  
Councillor Rutherford was not in the meeting room

9:12AM Councillor Rutherford returned to the meeting room

Councillor Fisher informed the meeting:

“I, Councillor Neil Fisher inform the meeting that previously I have declared a conflict of interest in the Housing Construction Grant Program, the matter to be discussed in **Item 9.8 – Housing Construction Grant Program – Draft Amendments**. This declarable conflict of interest arises as my family business (Fishers Nursery) was tendering on a project that involved a local builder. Our business was not successful with this tender but there could be further opportunities to tender on future projects.

“I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.”

Mayor, Councillor Williams informed the meeting:

“I, Mayor Councillor Tony Williams inform the meeting that I have a prescribed conflict of interest in **Item 9.6 - Rockhampton Region Planning Scheme – Minor Amendment**. This prescribed conflict of interest arises as my brother Gerard Williams owns property in the Port Curtis area which is part of the South Rockhampton Flood Levee amendment.

“In accordance with section 150EM of the Local Government Act 2009 I will leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.”

Councillor Donna Kirkland informed the meeting:

“I, Councillor Donna Kirkland inform the meeting that I have a prescribed conflict of interest in **Item 9.6 - Rockhampton Region Planning Scheme – Minor Amendment**. This prescribed conflict of interest arises as my husband Brett Kirkland and I are the Proprietors of Dalkrik Pty Ltd t/as Ultra Tune South Rockhampton, located at 55 Gladstone Road, Allentown which is part of the South Rockhampton Flood Levee amendment.

“In accordance with section 150EM of the Local Government Act 2009 I will leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.”

Councillor Ellen Smith informed the meeting:

“I, Councillor Ellen Smith inform the meeting that I have a declarable conflict of interest in **Item 9.2 – Community Assistance Program – Major Sponsorship – Alton Downs Polocrosse and Sports Club Inc.** as my nephew Dane McKinnon is a member and plays for Bauhinia Polocrosse Club and he will be attending the event and competing.

“I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.”

**6 PUBLIC FORUMS/DEPUTATIONS**

Nil

**7 PRESENTATION OF PETITIONS**

Nil

## 8 COUNCILLOR/DELEGATE REPORTS

### 8.1 COUNCILLOR DISCRETIONARY FUND APPLICATION - ROCKHAMPTON AGRICULTURAL SHOW; COUNCILLOR ELLEN SMITH

**File No:** 8295

**Authorising Officer:** Emma Brodel - Senior Executive Assistant to the Mayor  
Matthew Mansfield - Acting Manager Office of the Mayor  
Evan Pardon - Chief Executive Officer

**Author:** Megan Careless - Executive Support Officer

#### SUMMARY

*Councillor Ellen Smith is seeking approval from Council to donate \$300.00 from her Councillor Discretionary Fund for 6 x \$50.00 vouchers for grand parade prizes for the 2021 Rockhampton Agricultural Show.*

#### COUNCIL RESOLUTION

THAT Council approve a donation of \$300.00 from Councillor Ellen Smith's Councillor Discretionary Fund for grand parade prizes for the 2021 Rockhampton Agricultural Show.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Latcham

#### MOTION CARRIED

Councillor Smith advised the meeting that she wished to make a donation of \$350.00 from her Councillor Discretionary Fund to the Bouldercombe Pony Club for the Gymkhana on Sunday 6 June 2021.

#### Councillor Smith then informed the meeting:

"I, Councillor Ellen Smith declare that I have a declarable conflict of interest in this matter as I am an instructor and a member of the Bouldercombe Pony Club.

"I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on."

9:20AM Councillor Smith left the meeting room

#### COUNCIL RESOLUTION

THAT Council approve a donation of \$350.00 from Councillor Ellen Smith's Councillor Discretionary Fund to the Bouldercombe Pony Club for their Gymkhana on Sunday 6 June 2021.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Kirkland

#### MOTION CARRIED

Councillors Fisher, Kirkland, Williams, Rutherford, Latcham, Mathers and Wickerson voted in the affirmative

9:21AM Councillor Smith returned to the meeting room



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## 9 OFFICERS' REPORTS

### 9.1 DEVELOPMENT INCENTIVES - MERCY HEALTH & AGED CARE CENTRAL QUEENSLAND LTD

**File No:** 13674  
**Authorising Officer:** Greg Bowden - Executive Manager Advance  
Rockhampton  
**Author:** Rick Palmer - Senior Executive Industry Engagement

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#### SUMMARY

*This report outlines a request from Mercy Health & Aged Care Central Queensland for development incentives for application D/163-2015.*

#### COUNCIL RESOLUTION

THAT the infrastructure charges payable for application D/163-2015 be reduced from \$133,399 to \$66,699.50 in accordance with the Development Incentives Policy.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Kirkland

**MOTION CARRIED UNANIMOUSLY**

**9.2 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP - ALTON DOWNS POLOCROSSE AND SPORTS CLUB INC**

9:23AM Councillor Smith, having earlier informed the meeting of a declarable conflict of interest and her decision to not participate in the decision, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

**File No:** 12535  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

**SUMMARY**

*An application from the Alton Downs Polocrosse and Sports Club Inc for Major Sponsorship Assistance towards their Queensland Polocrosse Association Challenge event is presented for Council consideration.*

**COUNCIL RESOLUTION**

THAT Council considers the Major Sponsorship application from Alton Downs Polocrosse and Sports Club Inc for funding to assist with the staging of the Queensland Polocrosse Association Challenge to be held on 3 – 4 July 2021 and approves a sponsorship amount of \$16,000.00 towards the event.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

Councillors Rutherford, Wickerson, Williams, Mathers, Fisher, Kirkland and Latcham voted in the affirmative

9:27AM Councillor Smith returned to the meeting room

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**9.3 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP -  
MOTORCYCLING QUEENSLAND**

9:27AM Councillor Rutherford, having earlier informed the meeting of a declarable conflict of interest and her decision to not participate in the decision, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

**File No:** 12535  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

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**SUMMARY**

*Assistance towards Motorcycling Queensland for the Handlebar Heroes Speedway Bike Spectacular event is presented for Council consideration.*

**COUNCIL RESOLUTION**

THAT Council considers the Major Sponsorship application from Motorcycling Queensland for funding to assist with the staging of the Handlebar Heroes Speedway Bike Spectacular to be held on 23 – 24 July 2021 and approves a sponsorship amount of \$18,000.00 towards the event.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Mathers

**MOTION CARRIED UNANIMOUSLY**

Councillors Wickerson, Mathers, Williams, Smith, Kirkland, Latcham and Fisher all voted in the affirmative

9:29AM Councillor Rutherford returned to the meeting room

#### 9.4 REGIONAL ARTS DEVELOPMENT FUND 2020-2021 ROUND 2 FUNDING RECOMMENDATIONS

**File No:** 8944  
**Authorising Officer:** John Webb - Manager Communities and Culture  
 Alicia Cutler - General Manager Community Services  
**Author:** Louise Hales - Supervisor Major Venues

#### SUMMARY

*Applications received for Round 2 of the 2020-21 Regional Arts Development Fund have been assessed by the RADF Committee and five applications are recommended for funding.*

#### COUNCIL RESOLUTION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Museums and Galleries QLD	The grant will be used towards the costs of bringing museum and gallery professionals to work with cultural organisations in Rockhampton in the Museums and Galleries QLD Standards Review Program.	\$5,000
Elizabeth Simard	The Generations of Men Exhibition and screening showcases local history, landscapes, soundscapes, and artefacts featured in a locally produced film.	\$6,400
Veronika Zeil	The artist is creating an immersive light experience as part of the exhibition "confluence" for the opening of the Rockhampton Museum of Art.	\$10,000
Niloufar Lovegrove	To work alongside children of different ages in a workshop series and develop mural for the Gracemere Scouts Hall Building.	\$10,840
Rockhampton Lapidary Club	To engage Rod Beattie to teach the craft of opal cutting and polishing to members of the Rockhampton Lapidary Club.	\$2,316
<b>TOTAL</b>		<b>\$34,556</b>

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Kirkland

**MOTION CARRIED UNANIMOUSLY**

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**9.5 SPECIALISED SUPPLIER ROCKHAMPTON REGIONAL LIBRARIES -  
OVERDRIVE AUSTRALIA PTY LTD**

**File No:** 11549  
**Authorising Officer:** Alicia Cutler - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*The purpose of this report is to seek a Council resolution that OverDrive Australia Pty Ltd be deemed a specialised supplier in accordance with Section 235(b) of the Local Government Regulation 2012.*

**COUNCIL RESOLUTION**

THAT pursuant to s235(b) of the *Local Government Regulation 2012* Council approve OverDrive Australia Pty Ltd as a specialised supplier for eContent (eAudiobooks, eBooks, digital magazines, and online databases).

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**9.6 ROCKHAMPTON REGION PLANNING SCHEME - MINOR AMENDMENT**

- 9:39AM Mayor Williams, having earlier informed the meeting of a prescribed conflict of interest and his decision to not participate in the decision, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.
- 9:39AM Councillor Kirkland, having earlier informed the meeting of a prescribed conflict of interest and her decision to not participate in the decision, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.
- 9:39AM Deputy Mayor Councillor Fisher assumed the role as Chairperson

**File No:** RRPS-PRO-2021/001-03  
**Authorising Officer:** Cameron Wyatt - Coordinator Strategic Planning  
Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Alyce James - Strategic Planner

**SUMMARY**

*This report seeks formal adoption and commencement of the Minor Amendment to the Rockhampton Region Planning Scheme.*

**COUNCIL RESOLUTION**

THAT Council adopts the Minor Amendment to the Rockhampton Region Planning Scheme.  
THAT the Minor Amendment to the Rockhampton Region Planning Scheme commence on Monday 14 June 2021.

**Moved by:** Councillor Mathers  
**Seconded by:** Councillor Smith

**MOTION CARRIED UNANIMOUSLY**

Councillors Mathers, Smith, Wickerson, Fisher, Rutherford and Latcham all voted in the affirmative

- 9:45AM Mayor Williams and Councillor Kirkland returned to the meeting room
- 9:45AM Mayor Williams resumed the role as Chairperson

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**9.7 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2021**

**File No:** 8148  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Marnie Taylor - Chief Financial Officer

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**SUMMARY**

*The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2021.*

**COUNCIL RESOLUTION**

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2021 be 'received'.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Latcham

**MOTION CARRIED**

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**9.8 HOUSING CONSTRUCTION GRANT PROGRAM - DRAFT AMENDMENTS**

9:49AM Councillor Fisher, having earlier informed the meeting of a declarable conflict of interest and his decision to not participate in the decision, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

**File No:** 1291  
**Authorising Officer:** Marnie Taylor - Chief Financial Officer  
Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Damon Morrison - Manager Office of the Mayor

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**SUMMARY**

*The Housing Construction Grant program previously introduced by Council provides for payments of approved applications upon completion of construction of new homes by 30 June 2021. This report summarises a number of identified capacity constraints in the local construction industry and other circumstances which may impact the delivery of payments by 30 June 2021 and presents an amended policy for consideration and adoption.*

**COUNCIL RESOLUTION**

THAT Council adopt amendments to the Housing Construction Grant Policy as outlined within the report.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Mathers

**MOTION CARRIED UNANIMOUSLY**

Councillors Williams, Mathers, Wickerson, Rutherford, Smith, Kirkland and Latcham voted in the affirmative

9:53AM Councillor Fisher returned to the meeting room  
9:53AM Councillor Mathers left the meeting room  
9:53AM Councillor Mathers returned to the meeting room



**9.9 ASSISTANT PORTFOLIO COUNCILLOR APPOINTMENT**

**File No:** 10072  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Damon Morrison - Manager Office of the Mayor

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**SUMMARY**

*A request has been received for an appointment as Assistant Portfolio Councillor for the Infrastructure Portfolio.*

**COUNCIL RESOLUTION**

THAT Councillor Latcham be appointed as the Infrastructure Assistant Portfolio Councillor.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Mathers

**MOTION CARRIED UNANIMOUSLY**

## 10 NOTICES OF MOTION

### 10.1 NOTICE OF MOTION - COUNCILLOR DREW WICKERSON - REVIEW OF COUNCILLOR TRAVEL APPROVAL PROCESS

**File No:** 10072

**Responsible Officer:** Emma Brodel - Senior Executive Assistant to the Mayor  
Damon Morrison - Manager Office of the Mayor  
Evan Pardon - Chief Executive Officer

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#### SUMMARY

*Councillor Drew Wickerson has indicated his intention to move a Notice of Motion at the Ordinary Council Meeting on 25 May 2021 seeking amendment to Council's Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy regarding payment or reimbursement of expenses incurred by Councillors for all travel incurred outside of the Rockhampton Local Government Area.*

#### COUNCIL RESOLUTION

THAT Council adopt amendment to the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy as outlined in the report.

THAT delegation be given to the Chief Executive Officer to determine urgent Councillor travel.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

**11 QUESTIONS ON NOTICE**

**12 URGENT BUSINESS QUESTIONS**

**13 CLOSURE OF MEETING**

There being no further business the meeting closed at 10:32am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE