



ORDINARY MEETING

MINUTES

11 MAY 2021

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	3
2	PRESENT	3
3	APOLOGIES AND LEAVE OF ABSENCE	4
3.1	LEAVE OF ABSENCE FOR COUNCILLOR CHERIE RUTHERFORD - TUESDAY 11 MAY TO TUESDAY 18 MAY 2021 INCLUSIVE	4
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	4
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	4
6	PUBLIC FORUMS/DEPUTATIONS	5
	NIL	5
7	PRESENTATION OF PETITIONS.....	5
	NIL	5
8	COUNCILLOR/DELEGATE REPORTS	6
8.1	COUNCILLOR DISCRETIONARY FUND APPLICATION - COUNCILLOR NEIL FISHER - HINDU TEMPLE OF CENTRAL QUEENSLAND	6
9	OFFICERS' REPORTS	7
9.1	COMMUNITY ASSISTANCE PROGRAM - 2020/21 ROUND 3 APPLICATIONS.....	7
9.2	ROCKHAMPTON MUSEUM OF ART PHILANTHROPY BOARD MEMBER RECOMMENDATION	9
9.3	LOCAL LAW NO. 8 ADMINISTRATIVE MATTERS AND WASTE AND RECYCLING COLLECTION SERVICES POLICY	10
9.4	COMMUNITY ASSISTANCE PROGRAM: ENVIRONMENT AND SUSTAINABILITY SCHEME - APRIL 2021 COMMUNITY INITIATIVES	11
9.5	ASSISTANT PORTFOLIO COUNCILLOR APPOINTMENT.....	12
9.6	INTERIM MANAGEMENT REPORT FOR THE ROCKHAMPTON REGIONAL COUNCIL 2020/2021	13
9.7	2020-21 OPERATIONAL PLAN QUARTERLY REPORT - QUARTER THREE AND MINOR AMENDMENTS TO 2020-21 OPERATIONAL PLAN	14
10	NOTICES OF MOTION	15
	NIL	15

11	QUESTIONS ON NOTICE	15
	NIL	15
12	URGENT BUSINESS\QUESTIONS	15
	NIL	15
13	CLOSED SESSION	16
	14.1 PROPERTY MATTER	
14	CONFIDENTIAL REPORTS.....	17
	14.1 PROPERTY MATTER	17
15	CLOSURE OF MEETING.....	17

**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 11 MAY 2021 COMMENCING AT 9:08AM**

1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Councillor S Latcham
Councillor C E Smith
Councillor M D Wickerson
Councillor D Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms A Cutler – General Manager Community Services
Ms M Taylor – Chief Financial Officer
Ms T Sweeney – Executive Manager Workforce and Governance
Mr J Webb – Manager Communities and Culture
Mr M O'Keeffe – Manager Rockhampton Regional Waste and Recycling
Dr J Plumb – Manager Fitzroy River Water
Mr M Vycke – Manager Airport
Ms A Brennan – Coordinator Legal and Governance
Ms L Leeder – Senior Committee Support Officer

Via Webex:

Mr G Bowden – Executive Manager Advance Rockhampton
Mr D Morrison – Manager Office of the Mayor
Ms C Bell – Coordinator Environmental Sustainability
Ms K Roberts – Coordinator Property and Insurance
Mr C Wyatt – Coordinator Strategic Planning
Mr M Mansfield – Coordinator Media and Communications
Ms K Dorman – Administration Supervisor
Ms C Pointing – Senior Communications Officer
Ms A James – Strategic Planner
Ms R Collins – Planning Assistant

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Neil Fisher

3.1 LEAVE OF ABSENCE FOR COUNCILLOR CHERIE RUTHERFORD - TUESDAY 11 MAY TO TUESDAY 18 MAY 2021 INCLUSIVE

File No: 8294

Authorising Officer: Emma Brodel - Senior Executive Assistant to the Mayor
Damon Morrison - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer

Author: Nicole Semfel - Executive Support Officer

SUMMARY

Councillor Cherie Rutherford is seeking leave of absence from Tuesday 11 May 2021 to Tuesday 18 May 2021 inclusive.

COUNCIL RESOLUTION

THAT Councillor Rutherford be granted leave of absence from Tuesday 11 May 2021 to Tuesday 18 May 2021 inclusive.

Moved by: Councillor Wickerson

Seconded by: Councillor Kirkland

MOTION CARRIED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting of 27 April 2021 be confirmed.

Moved by: Councillor Smith

Seconded by: Councillor Latcham

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Grant Mathers informed the meeting:

"I have a declarable conflict of interest in *Item 14.1 – Property Matter* as my cousin Sandra Boag and her husband Ian Boag own a property in the vicinity of the land identified for the Motorsport Precinct. Also my father, Ken Mathers a former rider, has a historical link to Speedway and my Uncle Winston Mathers is still involved locally with the sport. Also my sons Trent and Kye Mathers, my sister Cherie Rutherford and brother in law Michael Rutherford and myself volunteer during Speedway events.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on."

Councillor Ellen Smith informed the meeting:

"I have a declarable conflict of interest in *Item 14.1 – Property Matter*. This declarable interest arises because I am related to Gerard Halberstater who owns an adjoining property of the land which is identified in the report.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on."

Councillor Shane Latcham informed the meeting:

"I have a declarable conflict of interest in *Item 9.1 – Community Assistance Program – 2020/21 Round 3 Applications*. This declarable conflict of interest arises because I am a Trustee for a Family Trust that owns a tennis complex in North Rockhampton.

I propose to leave and stay away from the place where the meeting is being held while the topic of Rockhampton Tennis Association is discussed and voted on."

Councillor Ellen Smith informed the meeting:

"I have a declarable conflict of interest in *Item 9.1 – Community Assistance Program – 2020/21 Round 3 Applications*. This declarable conflict of interest arises as my nephew Rhett McKinnon is employed by Tennis Queensland as a Development Officer and is associated with the Rockhampton Tennis Association.

I propose to leave and stay away from the place where the meeting is being held while the topic of Rockhampton Tennis Association is discussed and voted on."

6 PUBLIC FORUMS/DEPUTATIONS

Nil

7 PRESENTATION OF PETITIONS

Nil

8 COUNCILLOR/DELEGATE REPORTS

8.1 COUNCILLOR DISCRETIONARY FUND APPLICATION - COUNCILLOR NEIL FISHER - HINDU TEMPLE OF CENTRAL QUEENSLAND

File No: 8295

Authorising Officer: Emma Brodel - Senior Executive Assistant to the Mayor
Damon Morrison - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer

Author: Nicole Semfel - Executive Support Officer

SUMMARY

This report requests Council's consideration and approval for an allocation from Councillor Neil Fisher's Councillor Discretionary Fund towards an irrigation system at the Hindu Temple of Central Queensland.

COUNCIL RESOLUTION

THAT Council approves the allocation of \$1,200.00 from Councillor Neil Fisher's Councillor Discretionary Fund towards the purchase and installation of an irrigation system at the Hindu Temple of Central Queensland.

Moved by: Councillor Latcham

Seconded by: Councillor Mathers

MOTION CARRIED

9 OFFICERS' REPORTS

9.1 COMMUNITY ASSISTANCE PROGRAM - 2020/21 ROUND 3 APPLICATIONS

File No: 12535

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: Kerri Dorman - Administration Supervisor

SUMMARY

Round 3 of the 2020/2021 Community Assistance Program closed on Monday 12 April 2021 with a total of ten applications received. Eight under the Minor Scheme, one under the Major Scheme and one application deemed ineligible. Accordingly, nine applications have been assessed and recommendations for funding are presented for Council consideration.

COUNCIL RESOLUTION

THAT Council approves the Assessment Panel's recommended allocation of funding from the 3rd Round of the Community Assistance Program for the following, excluding Rockhampton Tennis Association item:

Applicant	Purpose of Grant/Sponsorship	Amount
Brothers Australian Football Club	Light Up Kele Park	\$10,000.00
Capricornia Catchments Inc	Capricornia Catchments Looking After Its Volunteers	\$1,871.00
Hands of Compassion World Aid Inc t/a Rockhampton Food Bank	Organisation Support	\$12,000.00
Ridgelands & District Rodeo & Show Association Inc	Ridgelands Campdraft	\$11,000.00
Rockhampton Lapidary Club Inc	Gem Expo 2021	\$5,000.00
Rockhampton Golf Club Inc	2021 Ian Weigh Toyota Rockhampton Pro-Am	\$7,000.00
Rockhampton Pipe Band Inc	Unisex Disabled Toilet Facility	\$10,890.00
Scripture Union Queensland	Powerkids 2021	\$2,160.20
TOTAL		\$59,921.20

Moved by: Councillor Wickerson

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

9:16AM

Councillor Latcham, having earlier informed the meeting of a declarable conflict of interest and his decision to not participate in the decision pertaining to Rockhampton Tennis Association, left the meeting room and stayed away while the matter was discussed and voted on.

Councillor Smith, having earlier informed the meeting of a declarable conflict of interest and her decision to not participate in the decision pertaining to Rockhampton Tennis Association, left the meeting room and stayed away while the matter was discussed and voted on.

COUNCIL RESOLUTION

THAT Council approves the Assessment Panel's recommended allocation of funding from the 3rd Round of the Community Assistance Program for the Rockhampton Tennis Association item:

Applicant	Purpose of Grant/Sponsorship	Amount
Rockhampton Tennis Association	Town & Country Team Doubles Championships	\$3,000.00
TOTAL		\$3,000.00

Moved by: Councillor Kirkland

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

9:17AM Councillor Smith and Councillor Latcham returned to the meeting room

9.2 ROCKHAMPTON MUSEUM OF ART PHILANTHROPY BOARD MEMBER RECOMMENDATION**File No: 7104****Authorising Officer: John Webb - Manager Communities and Culture
Alicia Cutler - General Manager Community Services****Author: Bianca Acimovic - Gallery Director**

SUMMARY

The Rockhampton Museum of Art Philanthropy Board recommends to Rockhampton Regional Council the appointment of new Rockhampton Museum of Art Philanthropy Board Member.

COUNCIL RESOLUTION

THAT Council accept the recommendation by the Rockhampton Museum of Art Philanthropy Board and appoint Dr Christine Campbell for a Term, in accordance with the Rockhampton Museum of Art Philanthropy Board Terms of Reference.

Moved by: Councillor Wickerson**Seconded by: Councillor Mathers****MOTION CARRIED UNANIMOUSLY**

9.3 LOCAL LAW NO. 8 ADMINISTRATIVE MATTERS AND WASTE AND RECYCLING COLLECTION SERVICES POLICY**File No:** 11979**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling**SUMMARY**

This report seeks to address outstanding administrative matters resulting from the making of Local Law No. 8 (Waste Management) 2018, and, Council endorsement of the amended Waste & Recycling Collection Services Policy.

COUNCIL RESOLUTION**THAT**

1. In accordance with section 5 of *Local Law No. 8 (Waste Management) 2018*, Council approves to designate the Region (being the Rockhampton Regional Area defined by the Local Government Areas of Queensland) in which the local government may conduct general waste or green waste collection.
2. For the purposes of the definition of “recyclable waste” in *Local Law No. 8 (Waste Management) 2018*, Council declares the following as recyclable waste:
Clean and empty household recyclable material (containers holding food, beverage and cleaning products) including:
 - a) cans – aluminium, steel including aerosols,
 - b) paper and cardboard – for example, newspaper, magazines, phone books, pizza boxes (no food or oil),
 - c) cartons – for example, milk, juice cartons, poppers,
 - d) plastics – product containers with the type 1, 2, 3, 4, 5, 6 and 7 plastics recycling symbol,
 - e) glass – bottles and jars only, and
 - f) aluminium foil, including food trays and disposable pie dishes.
3. For the purposes of the definition of “standard general waste container” in *Local Law No. 8 (Waste Management) 2018*, Council approves the standard general waste container as:
 - a) 240 litre waste container for general domestic and recyclable waste,
 - b) 140 litre waste container for assisted service for general domestic waste,
 - c) 660 litre waste container for bulk general domestic waste, and
 - d) 1,100 litre waste container for bulk general domestic waste.
4. For the purposes of the definition of “industrial waste container” in *Local Law No. 8 (Waste Management) 2018*, Council approves the industrial waste container as a waste container provided as an integral component or recommended by the manufacturer of a waste interceptor to store for removal of industrial waste.
5. The Waste and Recycling Collection Services Policy, as amended, be adopted.

Moved by: Councillor Latcham**Seconded by:** Councillor Smith**MOTION CARRIED**

9.4 COMMUNITY ASSISTANCE PROGRAM: ENVIRONMENT AND SUSTAINABILITY SCHEME - APRIL 2021 COMMUNITY INITIATIVES

File No: 12535
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Christine Bell - Coordinator Environmental Sustainability

SUMMARY

This report tables the latest round of community-based initiatives submitted for consideration under Council's Community Assistance Program – Environment and Sustainability Scheme.

COUNCIL RESOLUTION

That Council approves funding and support for the following community-led environment and sustainability initiative (figures are GST exclusive):

- Stanwell State School P&C Association – Recycling Heroes (school recycling and composting initiatives), \$600 grant.
- Mount Morgan Central State School P&C Association – The Full Circle (school composting and food waste reduction initiatives), \$1,200 grant.
- Capricornia Catchments – Learning to utilize drones as critical property management tools (in collaboration with Wycarbah and District Landcare Group), \$3,000 grant.
- St Peter's Catholic Primary School P&F Association – Don't waste our environment part 2 (school organics composting and green waste initiatives), \$1,500 grant.
- Rockhampton Mountain Bike Club – Moores Creek trail repairs (historic shared access trails along Moores Creek at First Turkey Mountain Bike Reserve), \$3,000 grant.
- Emmaus College P&F Association – Sustainability Youth Summit 2021 (to be hosted by the Student Sustainability Committee in collaboration with CQUniversity), \$2,500 grant.
- Central Queensland Aboriginal Corporation for Cultural Activities – Tooling up for the Plant Tour Revival (supporting additional tools and equipment for nursery and land management activities), \$2,000 grant.

Moved by: Councillor Kirkland
Seconded by: Councillor Wickerson

MOTION CARRIED

9.5 ASSISTANT PORTFOLIO COUNCILLOR APPOINTMENT

File No: 10072
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Following the recent consideration of Portfolio Titles a request has been received for an appointment as Assistant Portfolio Councillor for the Parks, Sport and Public Spaces Portfolio.

COUNCIL RESOLUTION

THAT Councillor Wickerson be appointed as the Parks, Sport and Public Spaces Assistant Portfolio Councillor.

Moved by: Mayor Williams
Seconded by: Councillor Smith
MOTION CARRIED UNANIMOUSLY

9.6 INTERIM MANAGEMENT REPORT FOR THE ROCKHAMPTON REGIONAL COUNCIL 2020/2021**File No: 8151****Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer****Author: Marnie Taylor - Chief Financial Officer**

SUMMARY

Following the interim audit work performed to 31 March 2021 the Interim Management Letter was received from Thomas Noble & Russell (as delegate of the Auditor-General of Queensland). As required by the Local Government Regulation 2012, this is now presented to the next ordinary meeting of Council.

COUNCIL RESOLUTION

THAT the Interim Management Letter for the 2020/2021 financial audit for Rockhampton Regional Council be received.

Moved by: Mayor Williams**Seconded by: Councillor Kirkland****MOTION CARRIED**

9.7 2020-21 OPERATIONAL PLAN QUARTERLY REPORT - QUARTER THREE AND MINOR AMENDMENTS TO 2020-21 OPERATIONAL PLAN**File No: 8320****Authorising Officer: Tracy Sweeney - Executive Manager Workforce and Governance****Author: Allysa Brennan - Coordinator Legal and Governance**

SUMMARY

The 2020-21 Operational Plan Quarterly Report for quarter three as at 31 March 2021, pursuant to section 174(3) Local Government Regulation 2012 is presented for Council endorsement together with proposed amendments to the 2020-21 Operational Plan for Council's adoption.

COUNCIL RESOLUTION

THAT Council:

- (a) Receive the 2020-21 Operational Plan Quarterly Report for quarter three as at 31 March 2021; and
- (b) Adopt the amendments to the 2020-21 Operational Plan outlined in the report.

Moved by: Councillor Kirkland**Seconded by: Councillor Latcham****MOTION CARRIED UNANIMOUSLY**

10 NOTICES OF MOTION

Nil

11 QUESTIONS ON NOTICE

Nil

12 URGENT BUSINESS\QUESTIONS

Nil

COUNCIL RESOLUTION

10.29AM

THAT the meeting be adjourned until 10:45am.

Moved by: Councillor Kirkland

Seconded by: Councillor Wickerson

MOTION CARRIED

10:45AM The meeting resumed

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Councillor S Latcham
Councillor C E Smith
Councillor M D Wickerson
Councillor D Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr A Russell – Manager Strategy and Planning
Mr C Wyatt – Coordinator Strategic Planning
Ms L Leeder – Senior Committee Support Officer

Via Webex:

Mr G Bowden – Executive Manager Advance Rockhampton
Ms T Sweeney – Executive Manager Workforce and Governance
Mr D Morrison – Manager Office of the Mayor
Ms K Roberts – Coordinator Property and Insurance
Mr M Mansfield – Coordinator Media and Communications
Ms A James – Strategic Planner
Ms R Collins – Planning Assistant

13 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

10:45AM

Councillor Smith, having earlier informed the meeting of a declarable conflict of interest and her decision to not participate in the decision, left the meeting room and stayed away while the matter was discussed and voted on.

Councillor Mathers, having earlier informed the meeting of a declarable conflict of interest and his decision to not participate in the decision, left the meeting room and stayed away while the matter was discussed and voted on.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

14.1 Property Matter

In accordance with section 254J(3)(h) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967.

Moved by: Councillor Wickerson

Seconded by: Councillor Kirkland

MOTION CARRIED

COUNCIL RESOLUTION

10:46AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Kirkland

Seconded by: Councillor Latcham

MOTION CARRIED

COUNCIL RESOLUTION

11:11AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Latcham

Seconded by: Councillor Wickerson

MOTION CARRIED

14 CONFIDENTIAL REPORTS

14.1 PROPERTY MATTER

File No: 13762

Authorising Officer: Angus Russell - Manager Strategy and Planning
Ross Cheesman - Deputy Chief Executive Officer

Author: Cameron Wyatt - Coordinator Strategic Planning

In accordance with section 254J(3)(h) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967.

SUMMARY

The purpose of this report is to present options for deliberation and decision.

COUNCIL RESOLUTION

1. THAT Council endorse Option 1B as detailed in the report.
2. THAT the report be released publicly when possible.

Moved by: Councillor Latcham

Seconded by: Councillor Kirkland

MOTION CARRIED UNANIMOUSLY

11:12AM Councillor Smith and Councillor Mathers returned to the meeting room

15 CLOSURE OF MEETING

There being no further business the meeting closed at 11:12am.

SIGNATURE

CHAIRPERSON

DATE