



ORDINARY MEETING

AGENDA

9 FEBRUARY 2021

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 9 February 2021 commencing at 9:00am for transaction of the enclosed business.

In line with section 277E of the Local Government Regulation 2012, it has been determined that it is not practicable for the public to attend Council meetings in person at the current time. Until further notice, Council meetings will instead take place via videoconference and will be livestreamed online.

A handwritten signature in black ink, appearing to be "C. P.", is positioned above the title of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
5 February 2021

Next Meeting Date: 23.02.21

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	3
2	PRESENT	3
3	APOLOGIES AND LEAVE OF ABSENCE	3
4	CONFIRMATION OF MINUTES.....	3
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	3
6	BUSINESS OUTSTANDING	3
	NIL	3
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	PRESENTATION OF PETITIONS.....	3
	NIL	3
9	COUNCILLOR/DELEGATE REPORTS	4
9.1	LEAVE OF ABSENCE FOR COUNCILLOR NEIL FISHER - FRIDAY 26 FEBRUARY 2021 TO TUESDAY 2 MARCH 2021 INCLUSIVE	4
10	OFFICERS' REPORTS	5
	ADVANCE ROCKHAMPTON – ECONOMIC DEVELOPMENT AND EVENTS	5
	AIRPORT GROWTH AND DEVELOPMENT	5
	COMMUNITIES	5
10.1	ROCKHAMPTON ART GALLERY NAME CHANGE AND DEDUCTIBLE GIFT RECIPIENTS STATUS.....	5
10.2	ROCKHAMPTON ART GALLERY PHILANTHROPY BOARD MEMBER RECOMMENDATION	25
	INFRASTRUCTURE	37
	PLANNING AND REGULATION	37
	SPORTS, PARKS AND PUBLIC SPACES	37
	WASTE AND WASTE TO RESOURCE IMPLEMENTATION	37
10.3	TENDER CONSIDERATION PLAN FOR THE PURCHASE OF CUSPATE DRAINAGE MATERIAL.....	37
	WATER AND SUPPORTING A BETTER ENVIRONMENT	41

BUDGET, GOVERNANCE AND OTHER MATTERS	41
10.4 2020-21 OPERATIONAL PLAN QUARTERLY REPORT - QUARTER TWO	41
10.5 2020/2021 REVISED BUDGET	91
10.6 IMPLEMENTATION OF QUARTERLY RATING FOR 2021/22 FINANCIAL YEAR	153
10.7 FILLING OF VACANCY IN OFFICE OF COUNCILLOR - DIVISION 3	158
11 NOTICES OF MOTION	161
11.1 NOTICE OF MOTION - COUNCILLOR SHANE LATCHAM - TRAVEL EXPENSES REVIEW	161
12 QUESTIONS ON NOTICE	164
NIL	164
13 URGENT BUSINESS/QUESTIONS	164
14 CLOSURE OF MEETING.....	164

1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening prayer

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 27 January 2021

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COUNCILLOR/DELEGATE REPORTS**9.1 LEAVE OF ABSENCE FOR COUNCILLOR NEIL FISHER - FRIDAY 26 FEBRUARY 2021 TO TUESDAY 2 MARCH 2021 INCLUSIVE****File No:** 8294**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Nicole Semfel - Executive Support Officer

SUMMARY

Councillor Neil Fisher is seeking leave of absence from Friday 26 February 2021 to Tuesday 2 March 2021 inclusive.

OFFICER'S RECOMMENDATION

THAT Councillor Fisher be granted leave of absence from Friday 26 February 2021 to Tuesday 2 March 2021 inclusive.

BACKGROUND

Councillor Neil Fisher has advised the Chief Executive Officer that he wishes to take leave of absence from Friday 26 February 2021 to Tuesday 2 March 2021 inclusive.

10 OFFICERS' REPORTS

ADVANCE ROCKHAMPTON – ECONOMIC DEVELOPMENT AND EVENTS

Councillor Portfolio – Mayor Williams

No items for consideration.

AIRPORT GROWTH AND DEVELOPMENT

Councillor Portfolio – Councillor Fisher

No items for consideration.

COMMUNITIES

Councillor Portfolio – Councillor Wickerson

10.1 ROCKHAMPTON ART GALLERY NAME CHANGE AND DEDUCTIBLE GIFT RECIPIENTS STATUS

File No: 7104

Attachments:

1. Rockhampton Museum of Art - Amended Terms of Reference [↓](#)
2. Draft RRC Deed Variation Art Gallery Gift Fund v1 [↓](#)
3. Deed Poll Establishing Rockhampton Art Gallery Gift Fund [↓](#)

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: John Webb - Manager Communities and Culture

SUMMARY

This reports recommends Council endorse the revised Terms of Reference for the Rockhampton Art Gallery and Deed Poll of Variation for the Rockhampton Art Gallery Gift Fund to facilitate the name change from Rockhampton Art Gallery to Rockhampton Museum of Art.

OFFICER'S RECOMMENDATION

THAT:

1. Council approve the Deed Poll of Variation for the Rockhampton Art Gallery Gift Fund to change the name of the fund to Rockhampton Museum of Art Gift Fund.
2. Council approve the proposed amendments to the Rockhampton Art Gallery Terms of Reference to reflect the name change to Rockhampton Museum of Art.

COMMENTARY

Terms of Reference reflecting the role, objectives and operational approach of the Rockhampton Art Gallery were developed and endorsed to support the successful establishment of the Rockhampton Art Gallery Gift Fund by Deed Poll. The Gift Fund is endorsed by the Australian Tax Office to enable donations to the Fund to obtain Deductible Gift Recipients "DGR" Status. Council is trustee for the Rockhampton Art Gallery Gift Fund and holds the Gift Fund on Trust for the purposes set out in the Art Gallery's Terms of Reference.

Attached to the report are the following:

- Revised Rockhampton Museum of Art Terms of Reference;
- Proposed Deed Poll variation to the Rockhampton Museum of Art Gift Fund; and
- Deed Poll establishing the Rockhampton Art Gallery Gift Fund

BACKGROUND

In 2015 the Rockhampton Art Gallery Trust status was reviewed by Council to ensure it could appropriately undertake fundraising and support activities to the Gallery's best advantage.

Council endorsed the Art Gallery Terms of Reference and Deed Poll in 2015, and the Rockhampton Art Gallery Gift Fund was established and subsequently endorsed by the Australian Taxation Office as a deductible gift recipient. The Art Gallery Terms of Reference and Gift Fund need to be updated to reflect the change of name to Rockhampton Museum of Art and to also ensure DGR Status is maintained.

PREVIOUS DECISIONS

On 28 July 2015 Council through delegated authority to the Performance and Service Committee endorsed the Rockhampton Art Gallery Terms of Reference and Rockhampton Art Gallery Gift Fund Deed Poll.

On 19 November 2019 Council resolved that the new Art Gallery building be named the Rockhampton Museum of Art.

BUDGET IMPLICATIONS

Nil

LEGISLATIVE CONTEXT

Nil

LEGAL IMPLICATIONS

The recommendations in this report address the legal requirements of the change of name and to ensure that the DGR status of the Gift Fund is maintained.

STAFFING IMPLICATIONS

Nil

RISK ASSESSMENT

The recommendations will mitigate against the risk of losing DGR status of the Gift Fund due to the change of name of the Art Gallery.

CORPORATE/OPERATIONAL PLAN

These actions are in support of the follow corporate plan objectives

1.2 Regional public places that meet our community's needs

1.6 Our sense of place, diverse culture, history and creativity are valued and embraced

2.3 The redevelopment and activation of major urban places to attract investment and improved lifestyles.

CONCLUSION

That Council support the recommendations to approve the variations to the Deed Poll of the Rockhampton Art Gallery Gift Fund and the Rockhampton Art Gallery Terms of Reference to ensure that these documents are updated to reflect the name change to the Rockhampton Museum of Art and that DGR status is maintained for donations to the Gift Fund.

ROCKHAMPTON ART GALLERY NAME CHANGE AND DEDUCTIBLE GIFT RECIPIENTS STATUS

Rockhampton Museum of Art - Amended Terms of Reference

Meeting Date: 9 February 2021

Attachment No: 1

TERMS OF REFERENCE

ROCKHAMPTON ~~MUSEUM OF ART~~ART GALLERY

Rockhampton ~~Art Gallery~~Museum of Art (formerly the Rockhampton Art Gallery) is a public art ~~gallery-museum~~ that was established in 1967 and houses the finest collection of mid-twentieth century Australian art in regional Queensland. Predominantly acquired through sponsorship and benefaction, the collection has grown to a strong representation of modern and contemporary Australian paintings, prints, ceramics and photographs, and art and artefacts of central Queensland. The ~~Gallery-Museum~~ also has a significant collection of late 20th century British prints. There is a collection of Japanese objects, and a small collection of various media from other nationalities including ceramics, glass, prints and photographs.

The Rockhampton Art Gallery was originally located on Victoria Parade on the outskirts of Rockhampton's CBD. From 2021 the Gallery will be in the heart of Rockhampton's CBD, in a purpose built building named the Rockhampton Museum of Art.

Rockhampton ~~Art Gallery~~Museum of Art is a model regional gallery with a modern approach to exhibitions, education, programs and collecting that aims to:

1. Manage and develop the Collection in accordance with the Collection Management Plan of the Rockhampton ~~Art Gallery~~Museum of Art
2. Display and promote the Collection so that it is made readily accessible to the public
3. Preserve and maintain the Collection so that it can be enjoyed by both present and future generations
4. Provide outstanding facilities to display, store, document and conserve the Collection to optimise visitor experience and in line with current museum practice
5. Inspire, support and nurture the creative development of visual arts in central Queensland by providing cultural leadership for the sector and the region
6. Reach new audiences and increase visitation through region specific exhibitions, diverse education and public programs and targeted marketing
7. Give access to diverse and engaging themes in art by presenting touring exhibitions from international, national, state, regional and university galleries and museums
8. Plan and implement programs that increase understanding and appreciation of the visual arts, raise funds for ~~Gallery-Rockhampton Museum of Art~~ operations, expand membership and increase community engagement with the institution

Rockhampton ~~Art Gallery~~Museum of Art is owned and operated by Rockhampton Regional Council.

These Terms of Reference were adopted by the Rockhampton Regional Council on ~~28 July 2015~~.

ROCKHAMPTON ART GALLERY NAME CHANGE AND DEDUCTIBLE GIFT RECIPIENTS STATUS

Draft RRC Deed Variation Art Gallery Gift Fund v1

Meeting Date: 9 February 2021

Attachment No: 2



Rockhampton Regional Council

Deed Poll of Variation Rockhampton Art Gallery Gift Fund Deed Poll

This Deed Poll is made on2021

Party

Rockhampton Regional Council (ABN 59 923 523 766) of 232 Bolsover Street,
Rockhampton, QLD 4700 (the **Trustee**)

BACKGROUND

A The Trustee by way of a Deed Poll established the Rockhampton Art Gallery Gift Fund.

B The Trustee resolved on 19 November 2019 to rename the new Rockhampton Art Gallery building the Rockhampton Museum of Art.

C The Trustee wishes to amend the Deed Poll to reflect the new name of the Rockhampton Art Gallery.

AGREED TERMS

1. DEFINITIONS AND INTERPRETATION

1.1. Definitions

Deed means this Deed Poll.

Original Deed means the Deed Poll signed by Evan Anthony Pardon as Chief Executive Officer of the Trustee which the Trustee endorsed to enter into on 28 July 2015, a copy of which is attached at Schedule 1 of this Deed.

Variation Date is the date of this Deed Poll.

1.2. Terms defined in the Original Deed

In this Deed, expressions defined in the Original Deed and used in this Deed have the meaning set out in the Original Deed. The rules of interpretations set out in the Original Deed apply to this Deed.

2. VARIATION

2.1. With effect from the Variation Date the parties agree to amend the Original Deed so that any reference to the Rockhampton Art Gallery is now a reference to the Rockhampton Museum of Art, and any reference to the Rockhampton Art Gallery Gift Fund is now a reference to the Rockhampton Museum of Art Gift Fund.

2.2. Except as set out in clause 2.1, the Original Deed continues in full force and effect.

3. GENERAL

3.1. Governing Law

This Deed is governed by and must be construed according to the law applying in the State of Queensland.

3.2. Jurisdiction

The Trustee irrevocably and unconditionally submits to the non-exclusive jurisdiction of the Courts of the State of Queensland and any Courts which have jurisdiction to hear appeals from any of those Courts.

Executed and delivered as a deed in Rockhampton.

Signed, sealed and delivered by

Evan Anthony Pardon,

Chief Executive Officer of
Rockhampton Regional Council

)
) Chief Executive Officer
) Evan Anthony Pardon

In the presence of:

)
) Signature of Witness
)
)
) Name of Witness

Date signed

)

SCHEDULE 1

**Original Deed Poll by
Rockhampton Regional Council (ABN 59 923 523 766)**

ROCKHAMPTON ART GALLERY NAME CHANGE AND DEDUCTIBLE GIFT RECIPIENTS STATUS

Deed Poll Establishing Rockhampton Art Gallery Gift Fund

Meeting Date: 9 February 2021

Attachment No: 3



Rockhampton Regional Council

Deed Poll

Rockhampton Art Gallery Gift Fund

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This Deed Poll is made on _____ 2015.

Party

Rockhampton Regional Council (ABN 59 923 523 766) of 232 Bolsover Street, Rockhampton QLD 4700 (the **Trustee**).

Recitals

- A The Trustee is, in accordance with Subdivision 30-BA of Part 2-5 of the Tax Act, seeking endorsement as a Deductible Gift Recipient for the operation of the Rockhampton Art Gallery.
- B In order for the Trustee to be endorsed as a Deductible Gift Recipient, the Trustee is required to maintain a gift fund for the Rockhampton Art Gallery that complies with the requirements of section 30-130 of the Tax Act.
- C Accordingly, the Trustee wishes to establish the Gift Fund to hold any Gifts to the Rockhampton Art Gallery on trust for the Rockhampton Art Gallery in accordance with this Deed Poll.

It is declared as follows.

1 Definitions and Interpretation

1.1 Definitions

The following definitions apply unless the context requires otherwise.

Cultural Gifts Program means the Commonwealth government scheme that allows income tax deductions for certain gifts of property under Item 4 of the table in Subdivision 30-A of the Tax Act.

Deductible Gift Recipient has the meaning given in the Tax Act.

Gift means a donation, contribution, gift, settlement, benefaction or other voluntary transfer or disposition of money, money's worth, property or benefits and whether inter vivos or by will and includes any interest or income or proceeds derived from a Gift.

Government Authority means any government or any governmental, semi-governmental or judicial entity or authority. It also includes any self-regulatory organisation established under statute or any stock exchange.

GST has the meaning given in section 195-1 of the *A New Tax System (Goods and Services) Tax Act 1999* (Cth).

Initial Gift means the sum of \$10 donated to the Rockhampton Art Gallery by Ms Margaret Strelow.

Rockhampton Art Gallery means the public art gallery established and operated by the Rockhampton Regional Council in accordance with the Terms of Reference. The Rockhampton Art Gallery is not a separate legal entity, but is a part of the Rockhampton Regional Council that has a separate institutional character.

Rockhampton Art Gallery Gift Fund means:

- (a) the Initial Gift; and
- (b) all Gifts received by the Trustee for the Rockhampton Art Gallery.

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For the avoidance of doubt, any object of art received by the Trustee as a Gift to the Rockhampton Art Gallery, including any Gift received through the Cultural Gifts Program, will form part of the Rockhampton Art Gallery Gift Fund.

Tax includes all income tax, withholding tax, stamp, financial institutions, registration and other duties, bank accounts debits tax, GST or other goods and services tax and other taxes, levies, imposts, deductions and charges whatsoever (including in respect of any duty imposed on receipts or liabilities of financial institutions any amounts paid in respect thereof to another financial institution) together with interest on them and penalties with respect of them (if any) and charges, fees or other amounts made on or in respect of them.

Tax Act means the *Income Tax Assessment Act 1997* (Cth).

Terms of Reference means the Terms of Reference dated 28 July 2015 of the Rockhampton Art Gallery and as amended from time to time.

1.2 Interpretation

In this Deed unless the context indicates a contrary intention:

- (a) the expression 'person' includes an individual, the estate of an individual, a Government Authority, a corporation and a statutory or other authority or association (incorporated or unincorporated);
- (b) a reference to any party includes that party's executors, administrators, successors, substitutes and assigns, including any person taking by way of novation;
- (c) a reference to any document or agreement is to that document or agreement as amended, novated, supplemented, varied or replaced from time to time;
- (d) a reference to any legislation or to any section or provision thereof includes any statutory modification or re-enactment or any statutory provision substituted therefore and all ordinances, by-laws, regulations and other statutory instruments issued thereunder;
- (e) words importing the singular include the plural (and vice versa) and words denoting a given gender include all other genders;
- (f) headings are for convenience only and do not affect interpretation;
- (g) a reference to a clause is a reference to a clause of this Deed Poll; and
- (h) where any word or expression is given a defined meaning, any other part of speech or other grammatical form in respect of such word or expression has a corresponding meaning.

2 Declaration of Trust

The Trustee declares that it will hold the Rockhampton Art Gallery Gift Fund, subject to and upon the terms and conditions set out in this Deed Poll, on trust for the purposes of the Rockhampton Art Gallery as set out in the Terms of Reference.

3 Maintenance of Rockhampton Art Gallery Gift Fund**3.1 Receipt of Gifts**

- (a) The Rockhampton Art Gallery Gift Fund must not accept any money or property other than Gifts received in accordance with this clause 3.1.
- (b) All Gifts made to the Rockhampton Art Gallery Gift Fund must be separately identified and kept separately from any other funds of the Trustee.

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- (c) Money from interest on donations, income derived from donated property and money from the realisation of such property is to be credited to the bank account of the Rockhampton Art Gallery Gift Fund.
- (d) The Rockhampton Art Gallery Gift Fund must operate on a not for profit basis.
- (e) The Rockhampton Art Gallery Gift Fund must operate in accordance with any applicable requirements of the Tax Act.
- (f) If a receipt is issued by the Trustee in respect of a Gift to the Rockhampton Art Gallery Gift Fund, it must state:
 - (i) the Australian Business Number of the Trustee;
 - (ii) the name of the gift fund to which the Gift has been credited, being the 'Rockhampton Art Gallery Gift Fund';
 - (iii) the fact that the receipt is for a Gift; and
 - (iv) any other information which is required under the Tax Act.

3.2 Accounting policies

The Trustee must establish and maintain proper internal accounting records, procedures and policies exclusively for Gifts of the Rockhampton Art Gallery Gift Fund.

3.3 Notice to Australian Taxation Office

The Trustee must notify the Australian Taxation Office of any changes to the terms of the trust established in clause 2.

4 Application of the Rockhampton Art Gallery Gift Fund

The income and capital of the Rockhampton Art Gallery Gift Fund must be used only for the purposes of the Rockhampton Art Gallery as set out in the Terms of Reference, including in particular the acquisition of additional works of art for the Rockhampton Art Gallery collection, and other initiatives and projects that would not otherwise be possible within the normal day to day operation of the Rockhampton Art Gallery.

5 Winding-up

On the earlier of:

- (a) the winding up of the Rockhampton Art Gallery; and
- (b) if the Trustee is endorsed as a Deductible Gift Recipient because of the Rockhampton Art Gallery, the revocation of that endorsement,

any surplus assets of the Rockhampton Art Gallery Gift Fund must be transferred to one or more funds, authorities or institutions to which gifts can be deducted under Division 30 of the Tax Act.

6 Trustee**6.1 Trustee's Function**

The Trustee must hold the Rockhampton Art Gallery Gift Fund in accordance with clause 2, and for that purpose, and subject to this Deed, the Trustee has all the powers which it could exercise as if it were the absolute and beneficial owner of the Rockhampton Art Gallery Gift Fund and has all rights that a trustee may lawfully have.

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6.2 Discretion

The Trustee has, subject to the provisions of this Deed, absolute and uncontrolled discretion as to the exercise or non-exercise of its rights under this Deed.

7 Trustee's obligations

7.1 General

The Trustee must:

- (a) act continuously as trustee until the Rockhampton Art Gallery Gift Fund ends, in accordance with this Deed;
- (b) exercise reasonable care, skill and diligence in carrying out its functions and exercising rights and performing its obligation under this Deed;
- (c) except as provided in this Deed, not dispose of, encumber or part with possession of any of the Rockhampton Art Gallery Gift Fund; and
- (d) subject to being indemnified in accordance with clause 11, institute, prosecute, defend and compromise any legal, administrative and arbitral proceedings related to its obligations as trustee, in such places and jurisdictions as the Trustee thinks fit.

7.2 Exclusions

All liabilities and responsibilities which may from time to time be imposed on the Trustee at law or in equity are, to the extent permitted at law or in equity, and except to the extent expressly provided to the contrary in this Deed, expressly waived and negated.

8 Assistance for Trustee

8.1 Engagement of service providers

The Trustee may appoint any barrister, solicitor, accountant, contractor, qualified advisor, banker or other person in Australia or elsewhere who it considers necessary or desirable for the purpose of assisting it in carrying out its functions, exercising its rights and performing and observing its obligations under this Deed.

8.2 Acting on Advice

The Trustee may act upon the advice or information obtained from any person appointed pursuant to clause 8.1 at the expense of the Rockhampton Art Gallery Gift Fund.

8.3 Directions from the court

The Trustee may apply to any court of competent jurisdiction for directions in relation to any question and assent to and approve or oppose any application to any court made by or at the instance of the Attorney-General or any other person entitled to enforce this Deed.

9 Miscellaneous

9.1 Safe deposit

The Trustee may (but need not) deposit this Deed and all other documents relating to the Rockhampton Art Gallery Gift Fund in any safe deposit, safe or other receptacle selected by the Trustee, in Australia, or with any bank or firm of lawyers believed by it to be of good repute, in Australia, and the Trustee is not responsible for or required to insure against any loss incurred in connection with any deposit.

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9.2 Rights cumulative

The rights provided in this Deed are cumulative and not exclusive of the rights provided by law independently of this Deed.

10 Amendments to this Deed

10.1 Voluntary

Subject to clause 10.2, the Trustee may by deed poll amend, vary, add or delete any provision of this Deed.

10.2 Trustee not to Benefit

Subject to this Deed, the Trustee shall not be entitled to any interest or benefit in or arising from the Rockhampton Art Gallery Gift Fund by resulting trust or otherwise, and any acts by the Trustee purporting to create such interest or benefit shall be void.

11 Indemnity and Limited Recourse

11.1 Indemnity

The Trustee, its officers, directors, employees and attorneys are entitled to be indemnified out of the Rockhampton Art Gallery Gift Fund in respect of all fees, costs, losses, liabilities, Taxes and expenses incurred by it as a result of or in connection with the execution of this Deed, the performance of its role as trustee of the Rockhampton Art Gallery Gift Fund or the exercise by the Trustee of any of the powers, authorities or discretions vested in the Trustee under this Deed, including any legal costs and expenses (on a full indemnity basis) in connection with the above, but this indemnity does not extend to such cost, loss, liability or expense that arises out of the Trustee's fraud, gross negligence or wilful default.

Any indemnity to which the Trustee is entitled under this Deed is in addition to, and without prejudice to, any indemnity allowed by law or equity to trustees. The indemnity under this Deed is a continuing obligation and continues after the Deed ends. It is not necessary for the Trustee, or any other person, to incur an expense or make payment before enforcing a right of indemnity under this Deed.

11.2 Retention of money

The Trustee may retain and pay out of any moneys in its hands arising from this Deed all sums necessary to give effect to the Trustee's right of indemnity under clause 11.1.

11.3 No obligation to act until receipt of funds

Notwithstanding any other provision of this Deed or any other document, the Trustee is not obliged to do any act, matter or thing under or in connection with this Deed (including complying with any obligation under this Deed) or any other agreement from time to time between it and any other person:

- (a) until such time as it is placed in funds or is indemnified in accordance with this Deed and to its reasonable satisfaction;
- (b) unless its liability is limited in the manner set out in clause 11.4;
- (c) where in the Trustee's reasonable opinion to do so would or may result in the Trustee breaching the terms of this Deed or any other agreement from time to time between it and any other person; or

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- (d) if it is impossible for the Trustee to act or to act lawfully due to any cause beyond its control (including but not limited to act of God, war, riot, terrorism, fire, natural disaster, labour dispute or law taking effect after the date of this Deed).

11.4 Limitation on Trustee's Liability

- (a) Notwithstanding any other provisions of this Deed a liability arising under or in connection with this Deed is limited to and can be enforced against the Trustee only to the extent to which it can be satisfied out of the property of the Rockhampton Art Gallery Gift Fund out of which the Trustee is actually indemnified for the liability. This limitation of the Trustee's liability applies despite any other provision of this Deed and extends to all liabilities and obligations of the Trustee in any way connected with any representation, warranty, conduct, omission, agreement or transaction related to this Deed.
- (b) No other party may sue the Trustee in any capacity other than as trustee of the Rockhampton Art Gallery Gift Fund, including seeking the appointment of a Receiver (except in relation to the Rockhampton Art Gallery Gift Fund), a liquidator, an administrator or any similar person to the Trustee or proving in any liquidation, administration or arrangement of or affecting the Trustee (except in relation to the Rockhampton Art Gallery Gift Fund).
- (c) The provisions of this clause 11.4 shall not apply to any obligation or liability of the Trustee to the extent that it is not satisfied because under this Deed or by operation of law there is a reduction in the extent of the Trustee's indemnification out of the Rockhampton Art Gallery Gift Fund as a result of the Trustee's fraud, gross negligence or wilful default.
- (d) If any party other than the Trustee is responsible for performing any obligations relating to the Rockhampton Art Gallery Gift Fund, no act or omission of the Trustee (including any related failure to satisfy its obligations or breach of representation or warranty under this Deed) will be considered fraud, gross negligence or wilful default of the Trustee for the purpose of paragraph (c) to the extent to which the act or omission was caused or contributed to by any failure by that party or any other person to fulfil its obligations relating to the Rockhampton Art Gallery Gift Fund or by any other act or omission of that party or any other person.

11.5 Acts of attorneys, agents etc.

No attorney, agent, service provider, receiver or receiver and manager appointed in accordance with this Deed or any other agreement from time to time between it and any other person:

- (a) has authority to act on behalf of the Trustee in a way which exposes the Trustee to any liability in excess of that contemplated in clause 11.4(a); and
- (b) no act or omission of any such person will be considered fraud, gross negligence or wilful default of the Trustee for the purpose of clause 11.4(c), and

the Trustee shall not be liable for anything done or suffered to be done in good faith in reliance upon any advice, information or directions provided.

11.6 Obligations

The Trustee is not obliged to do or refrain from doing anything under this Deed or any other agreement from time to time between it and any other person (including enter into any transaction or incur any liability) unless the Trustee's liability is limited in the same manner as set out in this clause 11.

Deed Poll

[Allens > < Linklaters](#)**11.7 Knowledge of Trustee**

The Trustee will only be considered to have knowledge or awareness of, or notice of, any thing, or grounds to believe any thing, by virtue of the officers of the Trustee having day to day responsibility for the administration or management of the Trustee's obligations under this Deed having actual knowledge, actual awareness or actual notice of that thing, or grounds or reason to believe that thing (and similar references will be interpreted in this way). In addition, notice, knowledge or awareness of a default (howsoever described) means notice, knowledge or awareness of the occurrence of the events or circumstances constituting that default (as the case may be).

11.8 Paramount

The provisions of this clause 11:

- (a) are paramount and apply regardless of any other provision of this Deed or any other instrument, even a provision which seeks to apply regardless of any other provision;
- (b) survive and endure beyond any termination of this Deed for any reason;
- (c) are not severable from this Deed or any other Instrument; and
- (d) do not limit or adversely affect the powers of the Trustee, any receiver or attorney in respect of the Rockhampton Art Gallery Gift Fund.

11.9 Trustee not bound to give notice

The Trustee is not bound to give notice to any person of the execution of this Deed and the Trustee is not bound to take any steps to ascertain whether any event has happened (despite the Trustee's knowledge of such event).

12 Governing Law and Jurisdiction**12.1 Governing Law**


This Deed is governed by and must be construed according to the law applying in the State of Queensland.

12.2 Jurisdiction

The Trustee irrevocably and unconditionally submits to the non-exclusive jurisdiction of the Courts of the State of Queensland and any Courts which have jurisdiction to hear appeals from any of those Courts.


Deed Poll

[Allens & Linklaters](#)**Executed and delivered as a deed** in Rockhampton.**Executed by the Rockhampton Regional
Council** by its authorised officer in the
presence of:



Signature of Witness
Trudi Conrad

Name of Witness



Signature of Authorised Officer
Evan Gordon, CEO

Name & Position of Authorised Officer

**TERMS OF REFERENCE
ROCKHAMPTON ART GALLERY**

Rockhampton Art Gallery is a public art gallery that was established in 1967 and houses the finest collection of mid-twentieth century Australian art in regional Queensland. Predominantly acquired through sponsorship and benefaction, the collection has grown to a strong representation of modern and contemporary Australian paintings, prints, ceramics and photographs, and art and artefacts of central Queensland. The Gallery also has a significant collection of late 20th century British prints. There is a collection of Japanese objects, and a small collection of various media from other nationalities including ceramics, glass, prints and photographs.

Rockhampton Art Gallery is a model regional gallery with a modern approach to exhibitions, education, programs and collecting that aims to:

1. Manage and develop the Collection in accordance with the Collection Management Plan of the Rockhampton Art Gallery
2. Display and promote the Collection so that it is made readily accessible to the public
3. Preserve and maintain the Collection so that it can be enjoyed by both present and future generations
4. Provide outstanding facilities to display, store, document and conserve the Collection to optimise visitor experience and in line with current museum practice
5. Inspire, support and nurture the creative development of visual arts in central Queensland by providing cultural leadership for the sector and the region
6. Reach new audiences and increase visitation through region specific exhibitions, diverse education and public programs and targeted marketing
7. Give access to diverse and engaging themes in art by presenting touring exhibitions from international, national, state, regional and university galleries and museums
8. Plan and implement programs that increase understanding and appreciation of the visual arts, raise funds for Gallery operations, expand membership and increase community engagement with the Institution

Rockhampton Art Gallery is owned and operated by Rockhampton Regional Council.

These Terms of Reference were adopted by the Rockhampton Regional Council on 28 July 2015.

10.2 ROCKHAMPTON ART GALLERY PHILANTHROPY BOARD MEMBER RECOMMENDATION**File No:** 7104**Attachments:** 1. PB Terms of Reference AMENDED 03.02.21
2. [↓](#)**Authorising Officer:** Alicia Cutler - General Manager Community Services**Author:** John Webb - Manager Communities and Culture

SUMMARY

This report recommends the amendment of the Rockhampton Art Gallery Philanthropy Board Terms of Reference to reflect the change of name from the Rockhampton Art Gallery to the Rockhampton Museum of Art, and to update the Terms of Reference to reflect the advisory nature of the Board and clarify membership, role and duration of term for Board Members. In addition, this reports recommends Council endorses the existing members of the Philanthropy Board under these new revised Terms of Reference.

OFFICER'S RECOMMENDATION

THAT:

1. Council accept and endorse the Rockhampton Museum of Art Philanthropy Board Terms of Reference.
2. Council endorse the following as members of the Rockhampton Museum of Art Philanthropy Board in accordance with the Rockhampton Museum of Art Philanthropy Board Terms of Reference with their term to end at the conclusion of the next quadrennial election:
 - Dr Leonie Gray (Chair)
 - Ms Maria Harms
 - Mr Zac Garven
 - Ms Bronwyn Fenech
3. Council endorse Ms Suzi Blair as a member of the Rockhampton Museum of Art Philanthropy Board with her term ending on 30 April 2021 in accordance with the Rockhampton Museum of Art Philanthropy Board Terms of Reference and acknowledge and express its gratitude to Ms Suzi Blair for her three years of service to Rockhampton Art Gallery Philanthropy Board.
4. Council acknowledge and express its gratitude to Ms Tracey Siddins for her three years of service to Rockhampton Art Gallery Philanthropy Board.
5. Council acknowledge and express its gratitude to Mr Warwick Anderson for his more than seventeen years of service to former Rockhampton Art Gallery Trust, and more recently Rockhampton Art Gallery Philanthropy Board.

COMMENTARY

The Philanthropy Board Terms of Reference require updating to reflect the new name of the Rockhampton Museum of Art.

This presents an opportunity to review matters including the process of appointment of Board members, their role and responsibilities, the functioning of the Board and tenure membership. The changes proposed are outlined in the attached revised Philanthropy Board Terms of Reference.

BACKGROUND

The Rockhampton Art Gallery Philanthropy Board Terms of Reference were approved by Council on 26 April 2017. This and membership endorsement completed a process commenced in 2014 that saw the transition of former bodies – the Rockhampton Art Gallery Trust and the Rockhampton Art Gallery Advisory board to the Rockhampton Art Gallery Philanthropy Board.

A report (under separate cover) has been provided that amends and refines the Terms of Reference for the board as well as updates the documents for the new name.

PREVIOUS DECISIONS

On 26 April 2017 the Rockhampton Art Gallery Philanthropy Board Terms of Reference were endorsed by Council.

On 26 April 2017 Council endorsed the appointment of Dr Leonie Gray, Ms Maria Harms, Ms Bronwyn Fenech, and Mr Warwick Anderson to the Rockhampton Art Gallery Philanthropy Board on the endorsement of the Philanthropy Board Terms of Reference.

On 26 April 2018 Council endorsed the appointment of Ms Suzi Blair and Mr Zac Garven to the Rockhampton Art Gallery Philanthropy Board.

On 19 November 2019 Council resolved that the new Art Gallery Building be named the Rockhampton Museum of Art.

BUDGET IMPLICATIONS

Nil

LEGISLATIVE CONTEXT

Nil

LEGAL IMPLICATIONS

Mr Zac Garven has become a member of Rockhampton Regional Council staff subsequent to his initial appointment to the Board. This was identified on the commencement of his appointment with measures taken to manage any conflicts of interest.

STAFFING IMPLICATIONS

Nil

RISK ASSESSMENT

Nil substantial risk

CORPORATE/OPERATIONAL PLAN

These actions are in support of the follow corporate plan objectives

1.2 Regional public places that meet our community's needs

1.6 Our sense of place, diverse culture, history and creativity are valued and embraced

2.3 The redevelopment and activation of major urban places to attract investment and improved lifestyles

CONCLUSION

That Council support the changes to the Philanthropy Board Terms of Reference and the continued appointment of ongoing board members. Further, that Council expresses its gratitude to those board members that will not transition to the new Philanthropy Board.

**ROCKHAMPTON ART GALLERY
PHILANTHROPY BOARD MEMBER
RECOMMENDATION**

**PB Terms of Reference AMENDED
03.02.21 2**

Meeting Date: 9 February 2021

Attachment No: 1

Rockhampton Museum of Art
ROCKHAMPTON ART GALLERY

Philanthropy Board

TERMS OF REFERENCE



Review Date: [January 2021](#)~~March 2017~~

TABLE OF CONTENTS

1. Title	2
2. Scope	2
3. Role	2
4. Membership	3
5. Chairperson	4
6. Term of Office and Appointment	4
7. Frequency of Meetings	4
8. Quorum	5
9. Disputes, Complaints and Grievances	5
10. Removal from Office	5
11. Media	5
12. Financial Responsibility	5
13. Governance and Code of Conduct	6

1. Title

This group shall be known as ~~the~~ Rockhampton ~~Museum of Art Gallery-~~Philanthropy Board.

2. Scope

The Rockhampton ~~Museum of Art Gallery-~~Philanthropy Board plays ~~an important strategic leadership~~ role in the development and delivery of philanthropic actions and campaigns to ~~grow/help position~~ the Rockhampton ~~Museum of Art's collection and the community's support of and involvement with Art Gallery to achieve its cultural vision for the~~ Rockhampton ~~Museum of Art~~region.

The Rockhampton ~~Museum of Art Gallery-~~Philanthropy ~~Board's main objectives are~~Board will play a strategic role in:

- 2.1 The development and delivery of philanthropy and stakeholder engagement to help position the Rockhampton ~~Museum of Art Gallery~~ and Rockhampton Regional Council to achieve its cultural vision for the ~~region; city~~
- 2.2 ~~The~~Assist in positioning and promoting of the Rockhampton ~~Museum of Art Gallery~~ to attract business opportunities, ~~potential sponsors and joint venture partners and service current agreements; and sponsorships~~
- 2.3 ~~To make recommendations~~Advise on the acquisition and de-accession program for the Rockhampton ~~Museum of Art Gallery~~ collection.

3. Role

~~The In order to fulfill its role of;~~ the Rockhampton ~~Museum of Art Gallery-~~Philanthropy Board ~~is not to set strategy or direction for the arts in the will provide expertise to support Rockhampton region or involve itself in arts related operational matters which are the responsibility of Rockhampton Regional Council.~~

~~The Rockhampton Museum of Art Philanthropy Board provides expertise and support to the Rockhampton Museum of Art's Gallery staff; particularly in the areas of philanthropy and stakeholder engagement through~~by three key ~~activities: Advocacy, Sustainability, and Leadership.~~activity areas:

- 3.1 Advocacy
 - 3.1.1 ~~Promotes~~Promote the identity and public awareness of the Rockhampton ~~Museum of Art Gallery~~.
 - 3.1.2 Fosters the Rockhampton ~~Museum of Art's Art Gallery's~~ progress and development through ~~members' members'~~ connections and affiliations.
- 3.2 Sustainability
 - 3.2.1 Advises on income generation strategies to contribute to Rockhampton ~~Museum of Art's Art Gallery~~ capital investment projects, collection growth campaigns, ~~engagement and learning campaigns, and exhibition campaigns. regional sustainability and broader regional-~~

- [economic impact](#)
- 3.2.2 [Advise, assists](#)~~Advise, assist~~ and [contributes](#)~~one contribute to~~ the financing of ~~the~~ capital maintenance and improvement of the Rockhampton [Museum of Art Gallery](#).
- 3.3 Leadership
- 3.3.1 [Each member brings](#)~~Bring~~ high level skills aligned with the mission and goals of the Rockhampton [Museum of Art Gallery](#).
- 3.3.2 [Each member actively contributes to the philanthropic role of the Board through being a direct donor, facilitating connections with and to prospects, being an active ambassador for the Rockhampton Museum of Art, and attending important activities \(including major openings and special events\).](#)
- 3.3.3 [Contributes to philanthropy campaigns development, presentation and review including collateral, policy and communication.](#)
- 3.4 The Rockhampton [Museum of Art Gallery](#) Philanthropy Board [members key](#)~~keys~~ tasks [are](#)~~will be~~:
- 3.4.1 [Advise](#)~~Advice~~ on philanthropy and stakeholder engagement relevant to the Rockhampton [Museum of Art Gallery](#)
- 3.4.2 Provide expertise ~~to~~~~and~~ support ~~to~~ the Rockhampton [Museum of Art Gallery](#) in the areas of philanthropy, ~~and~~ stakeholder engagement and relationship building.
- 3.4.3 Support the values and mission of the Rockhampton [Museum of Art Gallery](#)
- 3.4.4 Participate in income development activities and act as ~~enterprise~~ champions [of activities.](#)
- 3.4.5 Act as [Ambassadors, promoting an Ambassador to promote](#) the values and work of the Rockhampton [Museum of Art Gallery](#), speaking with one voice once decisions are made.
- 3.4.6 Facilitate strong, robust communication between ~~the~~ Rockhampton [Museum of Art Gallery](#) and local stakeholders on the [philanthropic activities undertaken by planning and provision of](#) the Rockhampton [Museum of Art Gallery's services](#)
- 3.4.7 Identify and facilitate collaborative partnerships between the Rockhampton [Museum of Art Gallery](#) and local arts/cultural groups, the local community and other organisations within the state and nationally.
- 3.4.8 Facilitate ~~securing and~~ overseeing the philanthropy program [and securing of donations in all forms.](#)

- 3.4.9 Make recommendations for the acceptance of donations, gifts ~~and~~ sponsorships and partnerships.
- 3.4.10 ~~Endorse Advise on~~ the acquisition and de-accession program for the Rockhampton Museum of Art Gallery collection.
- 3.4.11 Support Rockhampton Museum of Art Gallery programming by attending important activities (including major openings and special events).
- 3.4.12 Comply~~Rockhampton Art Gallery Philanthropy Board members, as delegates of Rockhampton Regional Council, are required to comply~~ with the Rockhampton Regional Council Code of Conduct.

4. Membership

~~Membership is created based on knowledge,, experience and affiliation to the Rockhampton Region and Australian arts industry for the following priority areas:~~

Skills recommended for a position on the Rockhampton Museum of Art Philanthropy Board:

- 4.1 Strong support for Rockhampton Region and Rockhampton Museum of Art.
~~Skills represented to include commercial acumen, entrepreneurial approach, innovation, marketing, philanthropy, strategy and stakeholder engagement (including other levels of government, cultural institutions and collectors)~~
- 4.2 Strong appreciation of the role and value of public art galleries and museums for community enjoyment, education and wellbeing.
- 4.3 ~~Demonstrated high achievement and expertise within their dedicated profession~~ Capacity to think and act strategically and collaborate in team decisions and planning.
- 4.4 Ability to network and engage with stakeholders.
- 4.5 Understanding of philanthropy and that fund raising is ~~The ability to listen, analyse, think clearly and creatively, work well with people individually or in a group~~ The Mayor of Rockhampton Regional Council and Gallery Director are ex-officio ~~The Chairperson of the Philanthropy Board's core business.~~
- 4.6 Demonstrated achievement and expertise within dedicated profession.
- 4.7 Commitment to attend the regular Philanthropy Board meetings as scheduled.

5. Rockhampton Museum of Art Philanthropy Board Membership

~~Rockhampton Museum of Art Philanthropy Art Gallery Friends is an identified position~~ The Rockhampton Art Gallery Advisory Board consists of a minimum of ~~five~~5 and a maximum of ~~ten~~10 members at any one time including ~~three~~two identified members.

Reference to the occupant of a particular office or position includes any person occupying or performing the duties of that office or position for the time being.

5.1 Identified members

5.1.1 The Mayor of Rockhampton Regional Council, or nominated representative

5.1.2 The Director, Rockhampton Museum of Art

5.2 Identified members are not eligible to be nominated for the position of Chair of Rockhampton Museum of Art Philanthropy Board.

5.3 Identified members can nominate one proxy that will be kept up to date in terms of progress and information.

5.4 Council endorsed Philanthropy Board members:

5.4.1 A maximum of ~~six~~ (6) members sitting at one time are recommended by Rockhampton Art Gallery Philanthropy Board to Rockhampton Regional Council for endorsement.

5.4.2 These Board Members to be a combination of the following:

5.4.2.1 Patrons or major Capital PhilanthropistPhilanthropists with an interest or connection to the Central Queensland Council-area.

5.4.2.2 Patrons or major Capital PhilanthropistPhilanthropists with an interest or connection to the Australian arts industry.

5.4.2.3 Central Queensland Council-residents with capacity to identify and facilitate collaborative partnerships, income development activities, and act as enterprise champions for the Rockhampton Museum of Art.

5.4.2.4 The advertising of these Board Member positions will be advertised and administered by Rockhampton Museum of Art.

5.5 Council recommended Philanthropy Board members:

5.5.1 A maximum of two (2) members sitting at one time are recommended by Rockhampton Regional Council to Rockhampton Art Gallery Philanthropy Board.

5.5.2 theBoard membership to be a combination of the following:

5.5.2.1 Patrons or major Capital Philanthropist with an interest or connection to the Central Queensland area.

5.5.2.2 Patrons or major Capital Philanthropist with an interest or connection to the Australian arts

industry.

- 5.5.2.3 Central Queensland residents with capacity to identify and facilitate collaborative partnerships, income development activities, and act as enterprise champions for the Rockhampton Museum of Art Gallery.

- 5.5.2.4 The advertising of these member positions will be advertised and administered by Rockhampton Regional Council, via Rockhampton Museum of Art.

- 5.6 Rockhampton Museum of Art Philanthropy Board will be chaired by a member elected by the sitting Philanthropy Board, for a four year period.

- 5.7 The Chair is recommended to Rockhampton Regional Council for endorsement by Rockhampton Museum of Art Philanthropy Board.

- 5.8 Note that each of the representatives may nominate one proxy that will be kept up to date in terms of progress and information. Reasonable travel expenses would be considered to be reimbursed for independent Philanthropy Board members that do not live in the immediate region or Central Queensland Council areas.

- 5.9 Chairperson The Rockhampton Art Gallery Philanthropy Board can co-opt an approved scribe will be chaired a member of the Philanthropy Board, nominated by the sitting Philanthropy Board for Minute taking as required the term of three years..

6. Term of Office and Appointment

- 6.1 The Rockhampton Museum of Art Gallery Philanthropy Board members are attracted Is a term of three years with the option to nominate for election for a second term of three years Are appointed by the Rockhampton Regional Council Are attracted through an EO Expression of Interest process only by means of an active and passive attraction program as Philanthropy Board vacancies arise.

- 6.2 EOs Expression of Interest will be assessed against a selection criteria and assessed by the sitting Philanthropy Board, and recommended for endorsement by Rockhampton Regional Council.

- 6.2.1 Appointed for a term of that will end at the conclusion of the next quadrennial election four years with the option to nominate for reappointment for a second term, of four years..

- 6.2.2 At the conclusion of two terms the member must formally reapply through formal processes if they wish to be reappointed.

7. Frequency of Meetings

- 7.1 The Rockhampton Museum of Art Gallery Philanthropy Board will

have:

- 7.1.1 Scheduled monthly meetings from dates pre-set by the Chairperson of the Rockhampton ~~Museum of Art-Gallery~~ Philanthropy Board a minimum of 3 months in advance.
- 7.1.2 The option to carryover a meeting to the next month, with one months' notice should no business be arising.
- 7.1.3 A minimum of quarterly meetings, should monthly meeting not be required.
- 7.1.4 Meeting frequency can be increased if business demands.
- 7.1.5 Dates, times, locations will be set by the Chairperson.

8. Quorum

- 8.1 Chairperson plus half of the number of ~~the sitting Rockhampton Art Gallery~~ Philanthropy Board.

9. Disputes, Complaints and Grievances

- 9.1 All disputes, complaints and grievances will be handled in accordance with Rockhampton Regional Council's policies and procedures.

10. Removal from Office

- 10.1 An appointed member position shall become vacant if the member:
 - 10.1.1 Resigns by writing to the Rockhampton ~~Museum of Art Gallery address to the Rockhampton Art Gallery~~ Director.
 - 10.1.2 Is absent without prior leave granted by the ~~Rockhampton Art Gallery~~ Philanthropy Board from ~~3~~ consecutive meetings of the ~~Rockhampton Art Gallery~~ Philanthropy Board for which due notice has been given.
 - 10.1.3 Ceases to be qualified to continue as an appointed member.
 - 10.1.4 Is removed by formal resolution of ~~the Rockhampton Regional Council~~.

11. Media

- 11.1 The official spokespersons for the ~~Rockhampton Regional Council~~ and Rockhampton ~~Museum of Art-Gallery~~ are the Mayor, Councillors and selected officers.
- 11.2 If the Rockhampton ~~Museum of Art-Gallery~~ Philanthropy Board wishes to make comment to media it must first come through the Chairperson.

12. Financial Responsibility

The Rockhampton ~~Museum of Art-Gallery~~ will have an operating expenditure line item for ~~Rockhampton Art Gallery~~ Philanthropy Board activities, ~~within the Rockhampton Regional Council financial accounts.~~

The Rockhampton [Museum of Art](#) [Gallery](#) Philanthropy Board has:

- 12.1 No financial liability
- 12.2 No borrowing power
- 12.3 No budget and audit reporting responsibility
- 12.4 No delegated authority

13. Governance and Code of Conduct

The Rockhampton [Museum of Art](#) [Gallery](#) Philanthropy Board:

- 13.1 Operates within the Terms of Reference, and applicable policy, procedures and guidelines of ~~the~~ Rockhampton Regional Council.
- 13.2 Members are bound by the Rockhampton Regional Council Code of Conduct.
- 13.3 Main liaison contact ~~to Rockhampton Regional Council~~ is ~~the~~ Rockhampton [Museum of Art](#) [Gallery](#) Director.
- 13.4 Internal ~~Rockhampton Regional~~ Council support services will be delegated by the Rockhampton [Museum of Art](#) [Gallery](#) Director as required.
- 13.5 Insurance and public liability ~~are to be~~ managed by ~~Rockhampton Regional~~ Council.
- 13.6 No formal reporting ~~is~~ required to Rockhampton Regional Council.
- 13.7 Minutes to be recorded and provided to Rockhampton Regional Council.

INFRASTRUCTURE**Councillor Portfolio – Mayor Williams**

No items for consideration.

PLANNING AND REGULATION**Councillor Portfolio – Councillor Smith**

No items for consideration.

SPORTS, PARKS AND PUBLIC SPACES**Councillor Portfolio – Councillor Rutherford**

No items for consideration.

WASTE AND WASTE TO RESOURCE IMPLEMENTATION**Councillor Portfolio – Councillor Latcham**

10.3 TENDER CONSIDERATION PLAN FOR THE PURCHASE OF CUSPATE DRAINAGE MATERIAL

File No:	2300
Attachments:	Nil
Authorising Officer:	Peter Kofod - General Manager Regional Services
Author:	Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to seek approval under S230 of the Local Government Regulation (2012), to purchase Cuspate Drainage material for the construction of the Gracemere Landfill Capping System.

OFFICER'S RECOMMENDATION

THAT Council:

1. Receives this report and adopts the Tender Consideration Plan; and
2. Approves the manufacture and purchase of the Cuspate Drainage Layer from Southern Synthetics Pty Ltd, subject to the final laboratory testing result being satisfactory.

BACKGROUND

The Geosynthetic Clay Liner (GCL) and the Cuspate Drainage Layer will be used to cover the waste mass after the required grading of the cover material has been achieved. The GCL contains a Bentonite Clay material sandwiched between two (2) layers of Geosynthetic material, allowing it to expand when exposed to water to seal off the waste mass from surface water that may permeate down from the surface of the capping from rainfall.

The drainage layer is positioned above the GCL to minimise any water that has permeated through the cover soil, allowing it to drain away from the protective layer of the GCL. Both materials are designed to work in conjunction with each other, along with the cover soil, to provide protection from water ingress and stability of the cover soil in high rainfall events.

Due to the requirements for capping and closing of landfills, it is necessary for the material used to comply with stringent quality guidelines during manufacture and installed to meet the design specification and regulatory requirements for the capping of closed landfills.

Advice was received from Golder Associates to assist in the assessment of the market. Golder provided information and recommendations based on experience from projects using geosynthetic products around the world.

Three suppliers that had the technological capability to produce the lining material, in addition to their products meeting the performance aspect of the technical specification were recommended and approached. All three suppliers were required to provide quotes and technical data to support the product proposed to meet the specification, along with physical samples, with some being produced and shipped from overseas facilities. These samples require testing to ensure compatibility with the design intent, confirming the material will perform as intended, reducing the risk to Council of the material failing post installation.

COMMENTARY

Rockhampton Regional Waste and Recycling (RRWR) has engaged with Golder Associates to complete the design for the final capping of the Gracemere Landfill site, in preparation for final closure and construction of the new waste transfer station. RRWR has obtained three (3) preliminary quotes for the manufacture of the specialised geosynthetic materials that will be used for the final capping.

The preliminary Request for Quote (RFQ) was provided to three (3) companies that supply specialised geosynthetic materials to provide a product that complied with the technical specification detailed in the design of the capping system.

There is a limited market of geosynthetic material manufacturers who are able to produce and supply the materials that will meet the design specification and in the time frame required to meet the construction requirements of the program. RRWR will be proceeding with the tender process for the earthworks component of the capping, with Council supplying the geosynthetic materials to the successful contractor.

PREVIOUS DECISIONS

The capping of the Gracemere Landfill was approved under the FY20/21 RRWR Capital budget.

BUDGET IMPLICATIONS

The preliminary cost is based on the requirement to cover the 22,700m² of the Gracemere Landfill site using the Cuspate Drainage material, as follows and are within the FY20/21 budget:

Supplier	Preliminary cost
Southern Synthetics Pty Ltd	\$173,816.50
Supplier 2	\$317,800.00
Supplier 3	Non-Compliant product

LEGAL IMPLICATIONS

S230 of the Local Government Regulation (2012):

"230 Exception if quote or tender consideration plan prepared

(1) A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government-

(a) decides, by resolution, to prepare a quote or tender consideration plan; and

(b) prepares and adopts the plan.

(2) A **quote or tender consideration plan** is a document stating

(a) the objectives of the plan; and

(b) how the objectives are to be achieved; and

(c) how the achievement of the objectives will be measured; and

(d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and

(e) the proposed terms of the contract for the goods or services; and

(f) a risk analysis of the market from which the goods or services are to be obtained."

Tender Consideration Plan:

Objective:

The objective of this plan is to seek approval for the purchase of the Cuspate Drainage Material based on the quote process already undertaken without the need to undertake a further tender process.

Methodology:

The objective was satisfied by approaching the recommended specialist geosynthetic manufacturers to provide quotes for the supply of material that satisfy the material requirements of the technical specification.

Assessment of how the objective is satisfied:

The assessment included comparison of the technical documentation provided by each manufacturer, along with the pricing provided by each for the supply of a compliant material. The material sample provided by the manufacturer will then be laboratory tested to ensure the material met the requirements of the design.

Alternative methods considered to achieve the objectives:

The technical nature of the manufacture and supply of specialised geosynthetics, along with the requirement to conduct extensive product testing, does not lend itself to following a traditional tender process. With the product being manufactured overseas, combined with the timeframe associated with shipping, undertaking a traditional tender process will not achieve the project timeframes required.

Proposed terms of the contract:

The proposed terms of the contract will be the supply and delivery to the Gracemere WTS of the compliant Cuspate Drainage material. It is proposed to utilise Council's standard Supply of Goods Agreement as the terms of contract to purchase the Cuspate Drainage material, with the duration of the contract extending from the purchase of the material to the delivery to site, approximately 14 weeks.

Risk Assessment:

Based on the limited manufacturers available that are capable of supplying quality geosynthetic products, and using the supplier recommendations from Golder Associates (based on the testing results from their worldwide project database and manufacturing capability), along with the testing of the samples provided for the project to ensure the products meet the design specifications, the risk of material being supplied that does not meet the project needs is low.

CORPORATE/OPERATIONAL PLAN

Nil.

CONCLUSION

It is recommended that Council:

1. Adopts the proposed Tender Consideration Plan; and
2. Approves the manufacture and purchase of the Cuspate Drainage material from Southern Synthetics required for the final capping of the Gracemere Landfill site, subject to the final laboratory testing result being satisfactory.

WATER AND SUPPORTING A BETTER ENVIRONMENT
Councillor Portfolio – Councillor Kirkland

No items for consideration.

BUDGET, GOVERNANCE AND OTHER MATTERS

10.4 2020-21 OPERATIONAL PLAN QUARTERLY REPORT - QUARTER TWO

File No: 8320

Attachments: 1. 2020-21 Operational Plan Quarterly Report - Quarter 2 [2](#)

Authorising Officer: Tracy Sweeney - Executive Manager Workforce and Governance

Author: Allysa Brennan - Coordinator Legal and Governance

SUMMARY

The 2020-21 Operational Plan Quarterly Report for quarter two as at 31 December 2020, pursuant to section 174(3) Local Government Regulation 2012 is presented for Council endorsement.

OFFICER'S RECOMMENDATION

THAT Council receive the 2020-21 Operational Plan Quarterly Report for quarter two as at 31 December 2020.

COMMENTARY

The 2020-21 Operational Plan Quarterly Report – Quarter Two (1 October 2020 to 31 December 2020) is presented for Council's consideration (**Attachment 1**).

The attached report displays key statistics and performance summaries against each Councillor Portfolio including commentary on the relevant Key Focus Areas and Significant Capital Projects. In addition, the report records the status of each Operational Plan target using a 'completed', 'on track', 'not on track' and 'watching' mechanism and includes progress comments from responsible managers.

The attached report includes a Quarterly Performance Plan Report for each commercial business unit of Council. Details of how each commercial business unit has performed against its financial and non-financial performance targets are included as detailed in each business unit's adopted Annual Performance Plan for 2020-21.

Overall the majority of Operational Plan targets are on track or have been completed for this quarter. Comments have been provided in the report against those items where targets have not been met.

PREVIOUS DECISIONS

The 2020-21 Operational Plan was adopted by Council on 14 July 2020.

Amendments to the 2020-21 Operational Plan were adopted by Council on 24 November 2020.

BUDGET IMPLICATIONS

In accordance with section 175 of the *Local Government Regulation 2012*, the Operational Plan must be consistent with the budget.

The detail in the 2020-21 Operational Plan Quarterly Report indicate some over and under budget expenditure expectations due primarily to the impacts of COVID-19.

LEGISLATIVE CONTEXT

Section 174(3) of the *Local Government Regulation 2012* states:

The Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

LEGAL IMPLICATIONS

Failure to report on Council's progress towards implementing the Operational Plan every quarter will result in legislative non-compliance.

STAFFING IMPLICATIONS

There were no implications to Council permanent staffing levels during the reporting period.

RISK ASSESSMENT

In accordance with section 175 of the *Local Government Regulation 2012*, the Operational Plan must manage operational risks. The 2020-21 Operational Plan Quarterly Report has identified any risks and how the risks are being managed.

CORPORATE/OPERATIONAL PLAN

The purpose of the annual Operational Plan is to advise how Council intends to address the 2017-22 Corporate Plan outcomes over the coming financial year by outlining the actions and targets Council will undertake in accordance with the adopted budget.

The 2020-21 Operational Plan Quarterly Report details the status of the Operational Plan actions against the targets set by Council.

CONCLUSION

The 2020-21 Operational Plan Quarterly Report for quarter two as at 31 December 2020 has been prepared and presented to Council for endorsement.

2020-21 OPERATIONAL PLAN QUARTERLY REPORT QUARTER TWO

2020-21 Operational Plan Quarterly Report - Quarter 2

Meeting Date: 9 February 2021

Attachment No: 1



Operational Plan

Quarterly Report
October - December

2020-2021



Contents

Introduction.....	3
About the Operational Plan.....	3
Reporting on the progress of the Operational Plan	3
Community	
Key Focus Areas for 2020-21	4
Key Statistics – Year to Date Figures.....	4
Portfolio Summary	4
Economy	
Key Focus Areas for 2020-21	7
Key Statistics – Year to Date Figures.....	7
Portfolio Summary	7
Environment	
Key Focus Areas for 2020-21	9
Key Statistics – Year to Date Figures.....	9
Portfolio Summary	9
Service Excellence	
Key Focus Areas for 2020-21	11
Key Statistics – Year to Date Figures.....	11
Portfolio Summary	11
Local Government Leader	
Key Focus Areas for 2020-21	14
Key Statistics – Year to Date Figures.....	14
Portfolio Summary	14
Operational Plan Targets Progress Report.....	16
FRW Quarterly Performance Plan Report	30
RRWR Quarterly Performance Plan Report.....	41
Airport Quarterly Performance Plan Report	45

Introduction

About the Operational Plan

The Operational Plan is an annual document which outlines activities and actions Council will undertake for the financial year in accordance with the adopted budget. These activities and actions directly align to Council's five year Corporate Plan strategies and overall themes:



Reporting on the progress of the Operational Plan

The Operational Plan provides the basis for reporting to Council on the quarterly progress towards achieving the Corporate Plan outcomes through the implementation of the Operational Plan.

Targets have been set for each action within the Operational Plan. Reporting on these targets is based on progress against time, budget-based and other applicable milestones as outlined in reports to Council that are linked to these various initiatives, and may be developed through the course of the operational planning process from time to time.

Each of Council's lead accountability areas will provide performance data and highlights by section in relation to:

- Service delivery;
- Operational activities; and
- Significant projects.

This report for Quarter 2 is presented to Council in accordance with section 174(3) of the *Local Government Regulation 2012* that requires the Chief Executive Officer to present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

1 Community

A connected community that values a sense of belonging; where residents celebrate their diversity and have modern services available to support a safe, healthy and engaged lifestyle now and into the future.

Key Focus Areas for 2020-21

Community Connectivity (footpaths)
Major Sports and Events Precincts

Key Statistics – Year to Date Figures



Portfolio Summary

Waste and Waste to Resource Implementation

Rockhampton Regional Waste and Recycling (RRWR) has operated in accordance with its objectives and parameters outlined within the performance plan and those identified within Council's 2020-21 Operational Plan. Financial targets are on track against budget expectations. Safety has been a continued focus for the team to ensure the protection of both staff and the community. The operational aspects of waste facilities and waste and recycling collections have operated without issue. Waste and recycling education continued in Quarter 2 and included events and programs such as; Bouldercombe Waste Transfer Station unveiling of local primary school designed and painted art mural; School's Recycling Hero's Programme; National Garage Sale Trail;

National Recycling Week and; Good Neighbour Street Campaign where Council met with local community members to discuss challenges regarding recycling and other topics important to the community and Councils Litter and Illegal Dumping project.

Airport Growth and Development

Rockhampton Airport has shown solid growth during Quarter 2 with passenger numbers increasing above projected numbers. Both airlines continue to provide adequate seating capacity which is assisting in the growth figures and also a schedule that suits the traveller's needs. Virgin Australia has recommenced their overnight service with a 737 aircraft overnighing to provide travellers an option to arrive in Brisbane early each morning and return later in the evening.

1 Community

A connected community that values a sense of belonging; where residents celebrate their diversity and have modern services available to support a safe, healthy and engaged lifestyle now and into the future.

Officers will continue to work with the airlines to ensure the flight schedules reflect the needs of our community. The Airport has awarded the Café and Newsagency tenders.

Infrastructure

The capital program is progressing well with a total of \$60 million expended as at 30 December 2020. Based on the current performance, it is expected Council's capital program will be completed.

Community Connectivity (footpaths)

Key Focus Area

Council has constructed 1,400 metres of new footpaths in this financial year.

Disaster Resilience

Significant Capital Project

The feasibility study for a levee around the Airport precinct is on track. It is planned to complete the preliminary business cases for the shortlisted alignment options by October 2021.

Communities

During Quarter 2, the Community Services Directorate coordinated the installation of the Christmastree in Quay Street and decorations throughout the Region.

Major Sports and Events Precincts

Key Focus Area

The Pilbeam Theatre continued the return of live theatre following the COVID-19 closure, with three Council produced events and its first commercial show 'The Songs of Dolly Parton' while experiencing a

postponement of popular comedian Jimeoin, whose tour was cancelled due to COVID-19 travel restrictions.

The Walter Reid Cultural Centre hosted the Manhattan Short Film Festival, the Puls8 end of year dance showcase and the Major Player end of year recital. This facility was able to be utilised for schools looking for a COVID-19 safe moderate sized venue.

A successful Mayor's Carols by Candlelight was produced by the Major Venues Unit.

Rockhampton Museum of Art

Significant Capital Project

During Quarter 2, significant progress has been made to the Rockhampton Museum of Art project. The major external façade and roof works are almost complete. The project continues on target for completion by the end of the financial year.

Water and Supporting a Better Environment

Fitzroy River Water performed well during Quarter 2 in the delivery of water and sewerage services and is compliant with the majority of the 22 Customer Service Standards. Significant progress has been made with key capital projects identified in more detail below. At the time of preparing this report, the Fitzroy River Barrage has been replenished to 100% capacity, however, the No. 7 Dam remains at approximately 12% with Level 5 water restrictions now in place for the Mount Morgan community.

1 Community

A connected community that values a sense of belonging; where residents celebrate their diversity and have modern services available to support a safe, healthy and engaged lifestyle now and into the future.

Construction of the distribution system for the South Rockhampton Sewage Treatment Plant recycled waterscheme is nearing completion. The evaluation of tenders for construction of a solar facility at the Glenmore Water Treatment Plant is expected to be finalised by the end of January 2021.

Glenmore Water Treatment Plant Upgrade

Significant Capital Project

Tenders for this project are in the final stages of the evaluation process. The contract will be awarded to the preferred tenderer once the evaluation process is completed. It is likely that additional capital funding will be required for this project to be completed.

North Rockhampton Sewage Treatment Plant Upgrade

Significant Capital Project

Tender documents for this project are nearing completion for advertising as soon as possible. A peer review of the detailed design is currently being undertaken prior to finalising the design. Fitzroy River Water has reached an agreement with the landholder to acquire the land required for the North Rockhampton Sewage Treatment Plant augmentation and an approval process for the completion of the upgrade project has commenced.

Gracemere Sewage Treatment Plant Upgrade

Significant Capital Project

The detailed design of the remaining portions of the upgrade project is currently being procured. Once completed this information will be used to prepare tender documents to procure the works required to augment the Gracemere Sewage Treatment Plant to at least 25,000 equivalent persons.

Whole of Council

Community Engagement Framework

Work has commenced on the development of a Community Engagement Framework for Council's consideration to guide the planning, implementation and evaluation of community engagement activities for identified projects, strategies and decision making processes.

'Reflect' Reconciliation Action Plan

Identification of key stakeholders and COVID-19 restrictions have impacted the timetable for presentation of the draft Reconciliation Action Plan.

Internal and external working groups have now been established to help guide the finalisation of the Plan which is now anticipated to be finalised and presented to Council in Quarter 3.

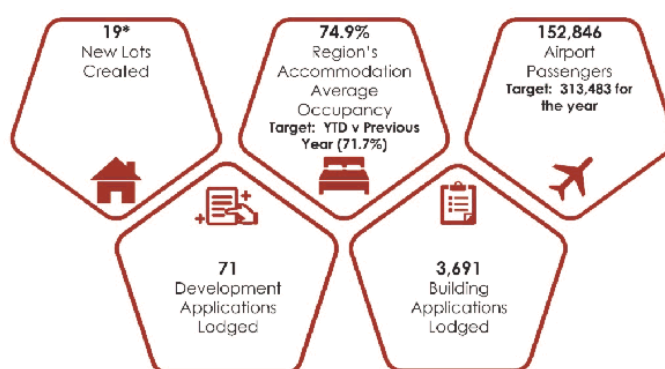
2 Economy

A thriving regional capital that creates and nurtures diverse opportunities to balance work, play and growth.

Key Focus Areas for 2020-21

Regional Development

Key Statistics – Year to Date Figures



* Reporting error identified in Quarter 1.

Portfolio Summary

Advance Rockhampton – Economic Development and Events

During Quarter 2, Advance Rockhampton has focused on:

- Ongoing industry and stakeholder engagement;
- Local content (purchasing and employment);
- Water security and agribusiness;
- Resources and civil construction;
- Defence and the Australia-Singapore Military Training Initiative project;
- Renewal energy projects;
- Transport and logistics; and

- Tourism, marketing and events.

Regional Development

Key Focus Area

The main highlights for regional development for Quarter 2 include:

- Supporting the delivery of the Mount Morgan Mountain Bike Trail Network;
- Rookwood Weir – 30,000ML of water allocated (Rural Funds Management to establish a significant agriculture presence in the Region as a result);
- Increased construction activity at the Rookwood Weir site and associated infrastructure sites;

2 Economy

A thriving regional capital that creates and nurtures diverse opportunities to balance work, play and growth.

- Significant activity in the local residential construction sector;
- Approval to extend the Development Incentives Policy as a tool to build our investment attraction credentials;
- Promotion of the Region as a Tourism destination for the domestic drive market;
- Visitor Information Centre service improvements;
- Resource and civil construction careers expo; and
- Developing Northern Australia conference.

Airport Growth and Development

Passenger numbers as at Quarter 2 are significantly above budget predictions of 93,463 passengers with 152,846 passengers travelling through the Rockhampton Airport.

Rockhampton Airport Terminal Upgrade

Significant Capital Project

The Rockhampton Airport Terminal Upgrade is progressing well with the commencement of the first stage of works. Council has been successful in gaining \$10.2 million from the Regional Airports Security Infrastructure Fund which will allow for the completion of Stage 2 works. Completing this development will allow growth for the Airport well into the future.

Planning and Regulation

Activity throughout the Region continues to grow from Quarter 1. There

has been a significant increase in Building Applications relating to roof repairs as a result of hail storm damage from April 2020. The industry expects roof repairs from the hail storm to continue well into Quarter 3 and Quarter 4. Along with this repair work, there continues to be a steady increase in new housing and building work. The Building and Plumbing unit record searches have increased by over 40% when compared to the same period last year. This is an indication of the positive activity in the Region.

Whole of Council

The SmartHub has continued to support its members, entrepreneurs and the small business community during Quarter 2 with the co-working space remaining open to the public, and events taking place both online and in-person (with limited numbers and in COVID-19 safe conditions).

The successful applicants to the first round of the Digital Business Capability Program (a program developed to assist local businesses that service the rural and agricultural sector with their online presence) have commenced on the agreed tasks identified in their initial strategy sessions. The final cohort have scheduled strategy sessions to take place in January 2021 and February 2021.

Stakeholder engagement for the 2021-23 SmartHub Operational Plan is complete. The document is in draft with the final version due for release in Quarter 3.

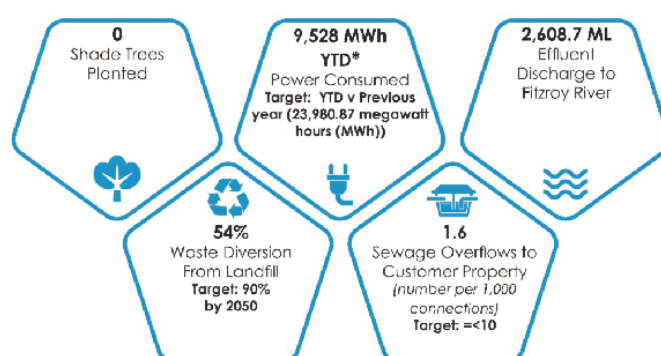
3 Environment

An environmentally balanced and aware community, which preserves and maintains our natural environment and incorporates contemporary and proven sustainability principles, as part of all activities for current and future generations.

Key Focus Areas for 2020-21

Increase the Tree Canopy throughout the Region

Key Statistics – Year to Date Figures



* This figure is for July - November 2020
V 10,218 MWh of the same period in 2019-20.

Portfolio Summary

Sports, Parks and Public Spaces

Council opened new community assets to the public during Quarter 2 including a toilet block and lighting at Fraser Park Mount Archer, mountain bike/cross country tracks at Mount Morgan and a pump track at Gracemere.

Increase the Tree Canopy throughout the Region

Key Focus Area

During Quarter 3 and Quarter 4, 365 advanced shade trees will be planted in parks around the Region with a focus on playgrounds that currently have inadequate shade.

Water and Supporting a Better Environment

Council's sustainability efforts were recognised as part of the Keep Australia Beautiful 2020 Queensland Sustainable Communities – Tidy Towns Awards. The Rockhampton Region was crowned Queensland's most Sustainable Community Overall for 2020 and also won the Resource Recovery and Waste Management Category and Environmental Sustainability – Water categories.

3 Environment

An environmentally balanced and aware community, which preserves and maintains our natural environment and incorporates contemporary and proven sustainability principles, as part of all activities for current and future generations.

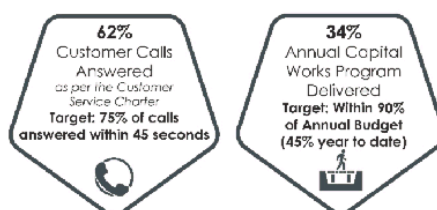
Council finalised its annual Reef Guardian Council Action Plan and made the switch from single-use plastics to reusable and 100% compostable plates, cutlery and cups across internal staff facilities (such as lunch rooms and training rooms). Construction of the distribution network for recycled water supply at the South Rockhampton Sewage Treatment Plant is nearing completion.



Key Focus Areas for 2020-21

Review of the facilities and service delivery to ensure future sustainability

Key Statistics – Year to Date Figures



Portfolio Summary

Advance Rockhampton – Economic Development and Events

Advance Rockhampton delivered the following initiatives and events during Quarter 2:

- Industry engagements including workshops, networking meetings, forums, and expos;
- Establishment of investment prospectuses and social media channels promoting the Region and economic opportunities;
- Further delivery of the Stop, See, Stay Tourism campaign including the launch of the Nomad market video and new Explore Guide;
- Rockynats festival re-launch and tickets back on sale;
- Working with Beef Australia to implement their 2021 plans; and

- New Year's Eve events.

Communities

Libraries continue to deliver a COVID-19 safe service in all branches. A workshop was held on 4 November 2020 with Council to review the Library hours and the possibility of opening times being extended for 2021.

CQ Home Assist services have been in high demand in Quarter 2. Staff and contractor hours allocated to the two funding bodies had increased significantly with a 22% increase during October and November 2020. Quarter 2 also saw the majority of the approved Seniors and Accessibility Renovation Assistance Grant jobs finalised. The grants funded improvements such as the installation of new steps, driveways, pathways and roofing for elderly and disabled persons.

4 Service Excellence

A modern thinking, community outcome focused organisation that effectively balances the community's aspirations with the resources available now and in the future.

Whole of Council

Corporate and Technology

The following is a summary of the performance results for priority services over Quarter 2:

- 92% of suppliers were paid within trading terms (target is 90%).
- Of Council's top 100 suppliers by dollar value, 98% were under a formal purchasing agreement (target is 90%).
- 100% of correspondence received was processed on the day of receipt (as per the target of 95% in the Recordkeeping Charter).
- 93% of Information and Community Technology support services were provided within Information Technology Service Catalogue service levels (target 90%).

Apprentice and Trainees

Council offered 25 positions in its 2021 Apprentice and Trainee program.

This Apprentice and Trainee intake includes the following fields: Electrical, Mechanical, Business Administration, Live Production and Services, Treatment Plant Operating and Horticulture. The recruitment process for these positions is well under way, with majority of Business Administration Trainees having been appointed and the remaining apprentice/trainees in interview/pre-employment stage all to commence early in Quarter 3.

Council held the Graduation Ceremony for finishing Apprentices and Trainees on 22 December 2020, which saw 18

graduate from the program. 17 of these completing trainees/apprentices have secured employment with Council.

Safety Performance

There has been a continued focus in the workplace on health and safety. Initiatives through Quarter 2 aim to improve the safety culture and promote positive strategic direction in line with the Health and Safety Strategy and Workplace Health and Safety Performance Plan for 2020-21.

The Peak Safety Committee endorsed for consultation: Contractor Control Procedure, Confined Space Safety Procedure and Drug and Alcohol Policy and Procedure.

Hazard identification and elimination remained the primary focus, and was further assisted by the integration of the Senior Safety Advisors into operational areas late in Quarter 2 to allow more opportunity for direct onsite coaching, mentoring and support to our workforce.

Performance against key performance indicators to date is exceeding the target for incident logging – 92% against a target of 90%. Tracking well for corrective action completion – 84% against a target of 85%, however compliance with scheduled hazard inspections continues to decrease with 83% recorded against a target of 90%.

During Quarter 2, 111 total injuries were recorded. This reflected a higher rate of injuries when compared to the same period in 2019-20 where 90 total injuries were recorded.

4 Service Excellence

A modern thinking, community outcome focused organisation that effectively balances the community's aspirations with the resources available now and in the future.

Council recorded 15 lost time injuries for Quarter 2, a significant increase from Quarter 1 with a total of six and compared to Council's 2019-20 total lost time injury count for the year which was 19. The increase in lost time injuries has also significantly impacted the days lost recorded and severity rate figures.

It is encouraging that asset damage is currently at 109 incidents compared to the same period in the previous year of 160 incidents.

Customer Service

While Customer Service target of answering calls was not achieved there has been an 11% improvement in this statistic compared to Quarter 1. Resources are currently being reviewed to see how the target can be met in Quarter 3. The Customer Service unit has

handled over 25,000 enquiries via counter, phones and online and are still experiencing an increase in the amount of rate searches being requested. There were 570 searches generated and issued during Quarter 2.

With the easing of COVID-19 restrictions through Quarter 2, more applications for hire of the community halls and Council parks for gatherings, weddings and temporary events were received.

Review of the facilities and service delivery to ensure future sustainability

Key Focus Area

Reviews are progressing and will be presented to the Chief Executive Officer by the 31 March 2021. Some data has been presented to Council and it is expected that budget savings will be incorporated into the 2021-22 budget.



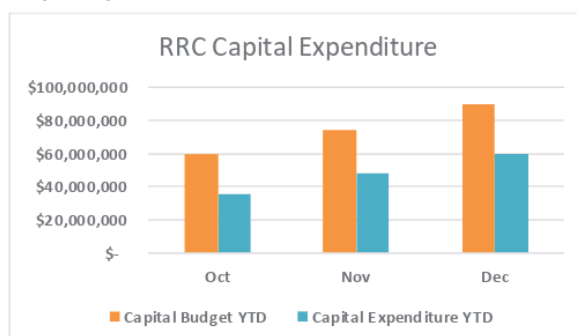
Key Focus Areas for 2020-21

Project Development and Advocacy

Key Statistics – Year to Date Figures

Operational Budget Tracker		Capital Budget Tracker	
50%	Budget completed	50%	Budget completed
47%	Operational Expenses V Budget	34%	Capital Expenses V Budget
49%	Operational Revenue V Budget		

Capital Spend Chart



Portfolio Summary

Advance Rockhampton – Economic Development and Events

Continued advocacy in the resources and construction sector has led to significant 'local content' uptake and increased industry collaboration.

The Terms of Reference for the Making Water Work in the Rockhampton Region project have been finalised.

Advance Rockhampton hosted the Resources and Civil Construction Careers Expo on 16 October 2020 with a focus on connecting and promoting industries with local businesses and prospective employees/school leavers.

Rockhampton hosted the Developing Northern Australia conference on 23 – 25 November 2020 with 434 delegates, 92 tour attendees and 107 accommodation bookings.



5 Local Government Leader

Delivering a high performing and progressive organisation that leads by example.

Water and Supporting a Better Environment

Further work has progressed on the review of the water pricing model with a focus on finding the right balance between the recovery of costs, consistency and fairness for all water customers. Detailed simulation modelling of different water pricing options will now be completed for presentation to Council.

Fitzroy River Water continues to play an active role in the consultation process for the amendment of the Water Plan and other relevant legislative instruments that will be used to regulate and operate the Rookwood Weir. This is an important project for the Region's water security and further economic development.

Whole of Council

Budget

Close budget monitoring has continued through the reporting period and is currently on track. A revised budget will

be presented to Council on 9 February 2021.

While some preparatory work for the 2021-22 budget commenced in Quarter 2, Quarter 3 will see significant work undertaken by the wider organisation.

Asset Management System

Council's Asset Management System went live on 23 November 2020. The Corporate Applications team continue to provide ongoing support to the various work groups. Performance monitoring and final refinement work continues. Planning will move to the future development and enhancement of this system.

Project Development and Advocacy

Key Focus Area

Development of an advocacy framework and strategy has commenced for Council's consideration to guide the planning and delivery of advocacy activities to progress identified priorities.

Operational Plan Targets Progress Report














October - December

2020-2021

1 Community







Legend:  Not On Track  Watching  On Track  Completed

1. Safe, accessible, reliable and sustainable infrastructure and facilities







Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
1.1.1	Plan and deliver targeted infrastructure in partnership with the private sector to facilitate residential development.	Evaluate opportunities to bring forward infrastructure to support development within the Region by 30 September 2020.	Infrastructure		Completed during Quarter 1.	Planning and Regulatory Services
1.1.2	Create community connectivity through the construction of walking circuits and missing links in footpaths.	Complete the construction of a minimum of 3000 metres of new footpaths.	Infrastructure		A slight drop in the construction of footpaths occurred in Quarter 2. Additional crews have been allocated to increase production.	Civil Operations
1.1.3	Prepare a three year forward maintenance program for roads, pathways and stormwater drainage.	Prepare program by 30 June 2021.	Infrastructure		Program has been developed for road construction and rehabilitation. Stormwater program is being developed.	Civil Operations
1.1.4	Continue to source funding for the South Rockhampton Flood Levee.	Secure sufficient funding for the project.	Infrastructure		Requests for funding have been submitted to both levels of government.	Regional Services Directorate
1.1.5	Review and update Council's Flood Management Strategy.	Complete by 30 June 2021.	Infrastructure		The review of Council's Flood Management Strategy has been programmed to commence in Quarter 3.	Infrastructure Planning
1.1.6	Prepare a Floodplain Risk Management Study and Plan for Frenchmans and Thozets Creek.	Complete by 30 June 2021.	Infrastructure		Council's internal infrastructure planning resources and consultancy budgets are currently fully committed to ongoing projects. Consultancy budget will need to be allocated in 2021-22 to complete this project.	Infrastructure Planning
1.1.7	Undertake a study into the feasibility of a flood levee to protect the Rockhampton Airport.	Complete the feasibility study by 30 June 2021.	Infrastructure		The feasibility study for a flood levee to protect the Airport precinct is progressing well. Preliminary alignments have been investigated and will shortly be refined down to preferred options. Due to the delays in awarding the tender, this project will not be complete until October 2021.	Infrastructure Planning
1.1.8	Deliver water supply and sewerage services in accordance with the Fitzroy River Water 2020-21 Performance Plan.	Achieve all financial and non-financial performance targets.	Water and Supporting a Better Environment		Water and sewerage services have been delivered to a high standard meeting all legislative requirements and are compliant with the majority of the 22 Customer Service Standards. See Fitzroy River Water Performance Plan Quarterly Report for detailed information about performance.	Fitzroy River Water
1.1.9	Glenmore Water Treatment Plant Electrical and Control Renewal.	Complete procurement and commence construction.	Water and Supporting a Better Environment		Tender evaluations nearing completion prior to award of this contract to the preferred tenderer. Additional capital funding being sought for the completion of this project.	Fitzroy River Water
1.1.10	North Rockhampton Sewage Treatment Plant Augmentation.	Complete procurement and commence construction.	Water and Supporting a Better Environment		Final review of detailed design and tender documents underway prior to advertising this tender. Land acquisition for augmentation project underway.	Fitzroy River Water
1.1.11	Gracemere Sewage Treatment Plant Augmentation.	Complete procurement and commence construction.	Water and Supporting a Better Environment		Detailed design for the augmentation of the Gracemere Sewage Treatment Plant is continuing prior to the preparation of tender documents.	Fitzroy River Water
1.1.12	Deliver waste and recycling services in accordance with Rockhampton Regional Waste & Recycling 2020-21 Performance Plan.	Achieve all financial and non-financial performance targets.	Waste and Waste to Resource Implementation		Financial and non-financial performance targets for Quarter 2 have been achieved.	Rockhampton Regional Waste and Recycling
1.1.13	Implement remediation plan for Gracemere Landfill.	Complete by 30 June 2021.	Waste and Waste to Resource Implementation		The design for the Gracemere Landfill capping system remains in its final stages, while various design elements are agreed upon. Construction is expected to commence in Quarter 3.	Rockhampton Regional Waste and Recycling

1 Community

Legend:  Not On Track  Watching  On Track  Completed




Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
1.1.14	Lakes Creek Road Landfill Cell construction.	Complete Cell A1 by 31 October 2020.	Waste and Waste to Resource Implementation		The construction of the Lakes Creek Road Landfill Cell A1 progressed well with minor works remaining beyond 30 December 2020.	Rockhampton Regional Waste and Recycling
1.1.15	Implement Landfill Gas Management System.	Complete implementation by 31 October 2020.	Waste and Waste to Resource Implementation		The installation of the Landfill Gas Management System at Lakes Creek Road Landfill is complete with the system now operating successfully.	Rockhampton Regional Waste and Recycling
1.1.16	Manage the airport in accordance with the Rockhampton Airport 2020-21 Performance Plan.	Achieve all financial and non-financial performance targets.	Airport Growth and Development		Passenger targets are ahead of budget. Management continues to work with Airlines to maintain the financial position of the Airport along with other commercial interests to provide sustainable long term returns. Further details are included in the Performance Plan below.	Rockhampton Airport
1.1.17	Implement opportunities for improving energy efficiency in Council facilities.	Implement energy efficient systems in accordance with the Environmental Action Plan.	Water and Supporting a Better Environment		Solar funds are available and Council is looking at going to tender in January 2021. A trial for energy efficiency will be conducted before roll out across Council. Asset energy efficiency change out will continue where required.	Community Assets and Facilities
1.1.18	Ensure the Asset Management System is implemented per the Project Plan.	Finalise system implementation including associated Payroll projects.	Whole of Council		Duplicated in 5.3.3	Corporate and Technology Services
1.1.19	Undertake a review of asset utilisation and capability for Council facilities to improve operations.	Deliver Asset Utilisation Report.	Communities		Asset utilisation report commenced with a view to identify end of life assets.	Community Assets and Facilities
1.1.20	Develop an Open Space Planning Framework that guides the provision and standards of public open spaces.	Develop the program by 30 June 2021.	Sports, Parks and Public Spaces		Framework development continuing in conjunction with Parks.	Strategy and Planning

2. Regional public places that meet our community's needs



Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
1.2.1	Identify and pursue securing a suitable site for a Multi-Sports Precinct in North Rockhampton.	Present a report on options and estimated costs by 1 December 2020.	Sports, Parks and Public Spaces		Further engagement required with stakeholders in relation to preferred option. Report to be presented to Council by 30 June 2021.	Strategy and Planning
1.2.2	Identify and pursue securing a suitable site for a Multi-Sports Precinct in Gracemere.	Present a report on options and estimated costs by 1 December 2020.	Sports, Parks and Public Spaces		Further engagement required with stakeholders in relation to preferred option. Report to be presented to Council by 30 June 2021.	Strategy and Planning
1.2.3	Develop a Master Plan for the Rockhampton Showgrounds and Victoria Park Precinct.	Prepare plan by 31 March 2021.	Sports, Parks and Public Spaces		Progress delayed due to resource constraints and interrelationships with Victoria Park stadium proposal.	Strategy and Planning
1.2.4	Plan for the development of a regional Motor Sports Precinct.	Secure an appropriate site, engage with stakeholders and prepare implementation plan by 31 March 2021.	Sports, Parks and Public Spaces		Technical assessments continuing. Preliminary financial and economic assessment initiated.	Strategy and Planning
1.2.5	Develop Master Plan for the Common.	Prepare plan by 31 March 2021.	Sports, Parks and Public Spaces		Continuing engagement with a number of stakeholders in relation to land use and requirements.	Strategy and Planning
1.2.6	Undertake a feasibility study that addresses options for future use and redevelopment of the Pilbeam Theatre precinct.	Present to Council for adoption by 30 September 2020.	Communities		Concept design presented in Council Workshop by Regional Services on 18 November 2020 with report for Council to endorse application for funds from State to support business case to be presented in Quarter 3.	Communities and Culture

1 Community

Legend:  Not On Track  Watching  On Track  Completed

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
1.2.7	Develop and commence execution of policy, procedure and processes to ensure successful transition to new Rockhampton Museum of Art.	Complete execution by 30 June 2021 to align with the opening of the Rockhampton Museum of Art.	Communities		Actions to support this objective on track and timed as allowed by budgeted resources.	Communities and Culture
1.2.8	Undertake future planning for the Botanic Gardens and Zoo.	Complete by 31 March 2021.	Sports, Parks and Public Spaces		A Council Workshop was held on 4 November 2020 to consider precincts, options and initial priorities. Drafting of development scheme and implementation plan commenced.	Strategy and Planning
1.2.9	Undertake a review of the Kershaw Gardens Master Plan.	Complete by 31 March 2021.	Sports, Parks and Public Spaces		Review drafted for internal discussion. It is anticipated there will be delays to the completion of the review due to workloads and competing priorities.	Strategy and Planning


3. Safe places for our community

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
1.3.1	Maintain a safe work environment for all employees, volunteers and contractors of Council.	Review actions and priorities in the Safety and Training Strategic Plan and implement actions as per the agreed timeframes.	Whole of Council		No outstanding actions from the Safety and Training Strategic Plan. Community Services Unit surpassed five years Last Time Injury Free for a Low Risk Area.	Community Services Directorate
1.3.2	Prepare bushfire evacuation options assessment for Mt Archer and neighbouring suburbs.	Prepare assessment options by 30 September 2020.	Infrastructure		The bushfire evacuation plan for Mt Archer and surrounding areas has been completed and is awaiting endorsement by the Local Disaster Management Group.	Infrastructure Planning

4. Healthy living and active lifestyles

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
1.4.1	Streamline Council's funding for community not for profit organisations to ensure fairness and equity.	Carry out a review of Community Assistance Program by 31 October 2020.	Communities		Review in progress for presentation to Council Workshop in February 2021.	Community Services Directorate

5. Inclusive, connected and informed community

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
1.5.1	Provide the community with information about Council services, policies and projects through the delivery of Community Engagement Strategy actions.	Deliver Community Engagement Strategy actions within agreed timeframes.	Whole of Council		Community engagement framework scheduled to be presented at Councillor workshop on 3 March 2021.	Office of the CEO

1 Community

Legend:  Not On Track  Watching  On Track  Completed






6. Our sense of place, diverse culture, history and creativity are valued and embraced

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
1.6.1	Promote awareness programs of strong Indigenous history and significant cultural representation through the development, adoption and implementation of a Reconciliation Action Plan.	Develop plan for adoption by 31 August 2020 and deliver agreed actions within approved timelines.	Communities		Draft Reconciliation Action Plan under review by internal and external working groups for feedback before presentation at Councillor Workshop on 3 March 2021.	Office of the CEO

2 Economy

Legend:  Not On Track  Watching  On Track  Completed

1. A destination sought for lifestyle, community events and tourism



Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
2.1.1	Pursue tourism opportunities for the Region that leverage existing assets that provides a strong platform for future visitor and economic growth for the Region.	Update Tourism Action Plan and actions delivered in accordance with adopted timeframes.	Advance Rockhampton – Economic Development and Events		Key actions within Tourism Action Plan delivered by Quarter 2. A new Tourism Action Plan is being revised and changed to Visitor Economy Strategy which includes a Destination Marketing Plan, economic growth opportunities and drivers that align with the new COVID-19 industry standards and travel trends. This will be finalised by Quarter 4.	Tourism, Marketing and Events
2.1.2	Develop and deliver structured and targeted marketing campaigns for the Region across Explore, Live and Invest dimensions.	Deliver in accordance with agreed timeframes.	Advance Rockhampton – Economic Development and Events		Continuation of campaigns across Tourism and Economic Development sections listed below: EXPLORE: The Stop See Stay and Fishing the Fitzroy campaigns targeting drive travellers from the South East Corner and Regional Queensland including families, nomads and fishing markets. These campaigns have been advertised on three dedicated billboards installed along the Bruce Highway (from the South) and media platforms such as TV, Social and Digital. A \$10K Thready Competition was launched to extend fishing tourism offering. LIVE: The Live website has been merged into the Advance Rockhampton website to deliver a more rounded relocation and liveability marketing strategy to both locals and potential residents under the Advance Rockhampton banner. INVEST: The Advance Rockhampton LinkedIn page was launched to further engage with industry and business.	Tourism, Marketing and Events
2.1.3	Develop a calendar of events for the Region to deliver economic growth that positions Rockhampton as the Events Capital of Central Queensland.	Undertake monthly review and update.	Advance Rockhampton – Economic Development and Events		The Christmas Events calendar was reduced due to COVID-19 implications, however other Council owned and third party events were supported to ensure a festive season was celebrated in the Region. New Year's Eve saw a revised version of the "Light up the Sky" Fireworks Show supported by Tripe M, with additional fireworks to allow residents and visitors to enjoy from their homes and vantage points rather than mass gatherings to ensure a COVID safe celebration. Major events for Quarter 3 and Quarter 4 include the Inaugural Rocknats Car Festival and Beef21 which are well underway with COVID Safe Event planning and approvals in addition to event operations and marketing.	Tourism, Marketing and Events
2.1.4	Deliver improved wayfinding and signage across the Region to better inform and direct pedestrian and vehicular traffic while also creating a stronger regional identity.	Review progress of delivery of Council's Wayfinding Strategy by 31 July 2020 and develop and implement a program for the current and future years.	Advance Rockhampton – Economic Development and Events		The current Wayfinding Strategy works have now been delivered with new major signage at the Rockhampton Airport completed in December 2020. Work is also in progress with the Information Technology team to better utilise the smart city assets in Quay Street with utilisation of additional digital capability. A future Wayfinding plan under the strategy guidelines for 2021-22 to be developed by the end of 2020-21.	Tourism, Marketing and Events
2.1.5	Investigate opportunities to attract direct flights to support tourism growth.	Establish viability by 1 December 2020.	Airport Growth and Development		The Rockhampton Airport held discussions with Airlines to look at opportunities for flights to other destinations as per the Passenger Survey results and carried out studies to provide airlines with data on new route development.	Rockhampton Airport

2 Economy




Legend:  Not On Track  Watching  On Track  Completed

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
2.1.6	Develop a Business Plan for the Heritage Village that rebrands and revitalises the venue that will create a space for events and a facility that attracts visitors to the Region.	Develop Business Plan by 31 December 2020 and deliver Stage 1 by 30 June 2021.	Advance Rockhampton – Economic Development and Events		The Communities and Culture team have been supporting the development of a Business Plan review that was presented to Council workshop on 2 December 2020. The draft of the Business Plan is to be reported to Council for adoption in January 2021.	Communities and Culture

2. Value add to the strengths of industry to deepen regional economic activity

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
2.2.1	Review and update Council's Economic Development Strategy and Action Plan to deliver tangible economic and social outcomes to the Region (and aligned with COVID-19 Local Recovery Plan ref 5.1.1).	Update Action Plan by 31 August 2020 and deliver actions in accordance with adopted timeframes.	Advance Rockhampton – Economic Development and Events		The Terms of Reference and priorities for the new plan will be drafted in Quarter 1 of 2021-22. Further Council engagement and wider industry engagement will be undertaken in Quarter 1 and Quarter 2 of 2021-22 to update Council's Economic Development Strategy and new Action Plan.	Economic Development
2.2.2	Council's procurement of goods and services are in line with the Local Preference Policy guiding purchasing decisions that encourage buying locally within the Region.	Annual local goods and services spend analysis is greater than 70% local.	Whole of Council		The goods and services spend analysis for the twelve months, November 2019 to October 2020, demonstrates Council's continued commitment to supporting the Region's economy with \$113.3 million (80%) spent locally, including \$21.8 million (97%) on hire of construction plant and equipment, trade services and roadmaking material.	Corporate and Technology Services
2.2.3	Deliver capability building initiatives that encourage business and industry development.	Develop and implement activities in-line with Council's Economic Development Strategy and SmartHub Operational Plan.	Advance Rockhampton – Economic Development and Events		Advance Rockhampton and Australian Small Business Advisory Services delivered online courses in 2020 that focused on developing digital/online capabilities for the small business sector. Course material for 2021 is currently being developed. Two capability statement and tender writing workshops were also undertaken focusing on the resources and construction sectors.	Economic Development

3. The redevelopment and activation of major urban places to attract investment and improved lifestyles

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
2.3.1	Develop strategies and initiatives that promote redevelopment, business attraction and growth and ultimately revitalise all of the Region's commercial centres.	Projects that assist in activating the Region's centres in accordance with Economic Action Plan, CBD Framework and commercial centres strategy (links to ref 4.4.1).	Advance Rockhampton – Economic Development and Events		Investment prospectuses have been developed for agribusiness, industrial precincts and resources/mining. Advance Rockhampton continues to engage with industry to promote these opportunities. Development Incentives Policy finalised and approved in Q4 2020. The Façade improvement scheme being close to full subscription.	Economic Development
2.3.2	Review progress of implementation of the Advancing Mount Morgan Strategy.	Complete reviews by 31 December 2020.	Advance Rockhampton – Economic Development and Events		Review completed. Over 50% of the 50 initiatives within the Advancing Mount Morgan Strategy have either been completed or are in progress. The Mount Morgan Mountain Bike System has been delivered and the Fireday Caverns Project is going through a compulsory acquisition process.	Economic Development
2.3.3	Explore opportunities associated with the results of the Growing Gracemere community engagement.	Complete reviews by 31 December 2020.	Advance Rockhampton – Economic Development and Events		Reviews completed and draft Growing Gracemere Strategy to be presented to Council for consideration and adoption in February 2021.	Economic Development

2 Economy

Legend:  Not On Track  Watching  On Track  Completed





4. Infrastructure services are driven to deliver future economic growth

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
2.4.1	Continued rollout of smart technologies infrastructure in public spaces as guided by the Smart Way Forward Strategy.	Install community digital engagement banners.	Advance Rockhampton – Economic Development and Events		Currently finalising quotes for technology options for the ground-mounted digital noticeboards with the view to placing an order by the end of January 2021.	Corporate and Technology Services
2.4.2	Identification and pursuit of industrial land opportunities to facilitate large scale, difficult to locate industry.	Confirm options and viability by 30 September 2020.	Advance Rockhampton – Economic Development and Events		The land valuation has been procured for a potential site. Further progress will be subject to a review of priorities and Capital budget.	Strategy and Planning
2.4.3	Pursue funding opportunities for Stage 2 Rockhampton Airport terminal upgrade and apron extension.	Prepare and submit grant applications in accordance with criteria and timeframes.	Airport Growth and Development		Funds secured for Stage 2 of the terminal upgrade (\$10.2 million). Proactive representations for the apron extension funds are continuing.	Rockhampton Airport
2.4.4	Rockhampton Airport Terminal Security Upgrade.	Complete Stage 1 by 31 December 2020.	Airport Growth and Development		The Rockhampton Airport Terminal Security Upgrade works are completed and the new security equipment has been commissioned and put into service.	Rockhampton Airport



3 Environment

Legend:  Not On Track  Watching  On Track  Completed

1. Contribute to healthy natural ecosystems

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
3.1.1	Develop a program for landscaping improvements in parks and streetscapes.	Develop program by 1 September 2020. Actions delivered by 30 June 2021.	Sports, Parks and Public Spaces		Median island refurbishments to be undertaken in major road corridors during Quarter 3 and Quarter 4 in anticipation of upcoming events.	Parks
3.1.2	Increase the Region's tree canopy coverage through planting projects of key corridors and recreational areas.	1. Submit a planting program for endorsement by 1 December 2020. 2. Deliver planting projects including 250 shade trees by June 2021. 3. Develop five year planting program by June 2021.	Sports, Parks and Public Spaces		Action/Target Updated As Per Council Workshop 6 August 2020 There will be 365 advanced shade trees planted in Parks across the Region during Quarter 3 and Quarter 4. Council workshop to be undertaken in Quarter 3 to develop a scope of the five year planting program.	Parks
3.1.3	Encourage activities that protect, maintain and enhance our natural environment by fostering strong partnerships to better manage the condition of key natural assets, green corridors and urban waterways.	Support collaborative projects that deliver positive environmental outcomes in accordance with the Environmental Sustainability Strategy Annual Action Plan.	Water and Supporting a Better Environment		Council participated in the Reef Guardian Council Executive Committee meeting on 17 November 2020 and submitted the annual Reef Guardian Council Action Plan. The Environmental Sustainability Unit continues to pursue new collaborative opportunities with Healthy Land and Water, the Department of Corrective Services, Fitzroy Basin Association, Sunwater, Dreamtime Cultural Centre, Max Employment's Work for the Dole Scheme and CQUniversity's Horticulture and Conservation and Land Management programs. Council also supports strong community partnerships to deliver on-ground Natural Resource Management works on Council land, as well as skilling and employment pathways for locals. During Quarter 2, active delivery partners included Multicultural Australia, Capricornia Catchments, Capricornia Correctional Centre and Jobs Queensland. Work sites included Fraser Park, Eichelberger and Col Austin Parks, Frenchville Road, Springers Lagoon and Plover Street. So far this financial year, over 5,000 volunteer hours have been invested in preparation, establishment and maintenance of Natural Resource Management sites. An additional 400 new trees/shrubs have been planted. Potential new Natural Resource Management sites have been scoped including Murray Lagoon (behind Zoo enclosure), extensions of Col Austin (in-fill), parts of Moores Creek (in behind Northside Depot and Nursery), sections adjacent to Kershaw Gardens and the riparian section of Yewdale Park.	Finance
3.1.4	Encourage the sustainable use of water resources through the promotion of water wise behaviours and practices.	Deliver annual marketing communications plan.	Water and Supporting a Better Environment		Annual marketing and communications plan developed in collaboration with media team and content planning for media releases associated with water wise messaging underway.	Fitzroy River Water

2. Sustainable and innovative environmental practices

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
3.2.1	Facilitate implementation of the Environmental Sustainability Strategy.	Deliver actions in the Environmental Sustainability Strategy in accordance with the annual action plan and report progress in the annual highlights report.	Water and Supporting a Better Environment		Council's Sustainability Strategy Executive Group is implementing a series of 47 actions as outlined in the 2020-21 annual action plan. Council received the Quarter 1 progress report in November 2020 and will receive the Quarter 2 progress report in February 2021. All actions are on track at this time.	Finance
3.2.2	Support Council's environmental sustainability initiatives through the installation of a Solar Farm at the Glenmore Water Treatment Plant.	Complete installation by 30 June 2021.	Water and Supporting a Better Environment		Revised tenders sought from shortlisted tenderers for proposals that are affordable within the available budget allocation. Tender evaluation nearing completion with award of contract to follow as soon as possible. Installation likely to commence before 30 June 2021 but unlikely to be completed until October 2021.	Fitzroy River Water

3 Environment

Legend:  Not On Track  Watching  On Track  Completed





3. Understand Council's and the community's environmental impacts

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
3.3.1	Prepare for, and build resilience to, local climate variability related impacts.	Priority response measures embedded within Council's normal operating activities.	Water and Supporting a Better Environment		Managers and key decision makers have access to State-based climate mitigation and adaptation materials through Council's Sustainability Toolkit on Council's Intranet. The Toolkit will be further promoted throughout the year as part of the internal 'Second Nature' communications campaign. Resilience considerations have also been addressed within disaster and bushfire management planning activities.	Finance

4 Service Excellence

Legend:  Not On Track  Watching  On Track  Completed



1. Customer focused services

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
4.1.1	Undertake a review of the facilities and service delivery to ensure future sustainability.	Complete review on identified services and facilities by 31 March 2021.	Whole of Council		Most of the information has been sourced and a report to be provided to the Chief Executive Officer by the target date.	Corporate Services Directorate
4.1.2	Undertake a review of key operational areas of the business to enable the identification of service standards.	Develop a Service Delivery Statement that specifies section objectives and service standards by 30 September 2020.	Whole of Council		The Service Delivery Statement has not been completed by the due date. Significant progress has occurred during Quarter 2 with a revised completion date of 31 March 2021.	Corporate Services Directorate
4.1.3	Consider electronic billing options for rates and water charges.	Implement agreed outcomes by 30 June 2021.	Whole of Council		Council commenced a promotion campaign in June 2020, however there has been minimal uptake by ratepayers for the subscription. At end of Quarter 2, only 4.2% of ratepayers had registered. Further promotion will continue during Quarter 3 and Quarter 4 for e-notices.	Finance
4.1.4	Prepare for the implementation of quarterly rates billing.	Preparation completed by 30 June 2021 to allow for the first quarterly bills to be issued in 2021-22.	Whole of Council		Council resolved in May 2020 to go to quarterly billing. A report is due to be presented to Council in Quarter 3 outlining further details in relation to quarterly billing.	Finance



2. Practical and values based compliance frameworks

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
4.2.1	Ensure employees are appropriately trained, skilled and certified to safely undertake the requirements of their position.	Undertake verification of competency assessment with all identified employees by 30 June 2021.	Whole of Council		To date 626 Verification of Competency assessments have been completed. There is a total of 506 remaining that are on target to be completed by 30 June 2021.	Workforce and Governance

3. Accountable and motivated organisation

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
4.3.1	Develop and implement a Volunteer Management Plan.	Deliver approved Volunteer Management Plan actions.	Communities		The Volunteer Management Plan (for whole of Council) has not been drafted as yet. The allocation of resources for this action awaits the outcome of the Heritage Village review. Progress has been made to improve volunteer management at the Heritage Village.	Community Services Directorate
4.3.2	Develop and implement the Information and Communication Technology Strategic Plan 2021-2025.	Develop the 2021-2025 Information and Communication Strategic Plan and deliver the actions for 2020-21.	Whole of Council		The Information and Communication Technology Strategic Plan 2021-2025 was endorsed by the Information Systems Steering Group for referral to the Leadership Team and final sign off on 14 December 2020.	Corporate and Technology Services

4. Plan for future population and economic growth giving consideration to a diverse range of industries and services

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
4.4.1	Amend the Rockhampton Region Planning Scheme as required to achieve Council's policy objectives and outcomes.	Review and update the Commercial Centres Strategy and develop and implement a rolling program of planning scheme amendments.	Advance Rockhampton – Economic Development and Events		Tenders have been advertised for procurement of Commercial Centres Study and are anticipated to be completed by 30 June 2021. A proposed program of planning scheme amendments is to be workshopped with Council in early 2021.	Strategy and Planning
4.4.2	Review and update Council's Development Incentives Policy.	Complete review by 30 September 2020 and update policy by 10 November 2020.	Advance Rockhampton – Economic Development and Events		Council adopted the Development Incentives Policy on 8 December 2020. This policy was developed to stimulate investment and to show the market that Rockhampton Regional Council and Advance Rockhampton are committed to investment attraction and sustainable growth.	Advance Rockhampton

4 Service Excellence




Legend:  Not On Track  Watching  On Track  Completed

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
4.4.3	Support the Northern Boundary Review.	Respond to the Boundary Commissioner's requirements within the prescribed timeframes.	Whole of Council		Review not yet commenced by the Change Commissioner.	Corporate Service Directorate



5 Local Government Leader

Legend:  Not On Track  Watching  On Track  Completed

1. Productive partnerships with all levels of government and relevant stakeholders

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
5.1.1	Develop a COVID-19 Local Recovery Plan that feeds into the Regional and State Recovery Plans.	Lead and coordinate the formulation and delivery of the plan.	Advance Rockhampton – Economic Development and Events		Opportunities to influence the State's COVID Recovery Plan and Regional Economic Recovery Plans were limited and a number of Council priorities have been advocated separately in the lead-up to the State Election on 31 October 2020. Subject to the outcome of the State Election, a formal and separate COVID-19 Local Recovery Plan may no longer be required to be pursued and instead COVID-19 implications and initiatives can be integrated into the wider economic development strategy referenced in Action 2.2.1 and advocacy efforts in Action 5.1.2.	Office of the CEO
5.1.2	Identify and pursue opportunities for advocacy for regional policy and associated outcomes that benefit the Region.	Develop a formal coordinated approach to advocating at State and Federal levels for Council's priority projects by 31 July 2020.	Advance Rockhampton – Economic Development and Events		Outcomes from the Council workshop held during Quarter 2 are being incorporated into draft advocacy framework and strategy which is intended to be presented to Council on 3 March 2021.	Office of the CEO
5.1.3	Investigate creation of a new Regional Tourism Organisation based on Council's local government area.	Complete by 31 December 2020.	Advance Rockhampton – Economic Development and Events		The investigation of the Region's current status and scoping of opportunities, including the result of the State Election in October 2020 which influenced outcome, has been undertaken and completed. Recommendations and next steps are to be finalised in Quarter 3 with a focus on regional collaboration across Central and Western Queensland local government areas.	Tourism, Marketing and Events

2. Strong leadership that provides quality governance to support and service the community



Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
5.2.1	Review the direction and priorities for the organisation, by identifying expectations that the community desires within the Region and what Council will do to achieve these through the development of a five-year Corporate Plan.	Adopt Corporate Plan for 2022-2027 by 30 June 2021.	Whole of Council		Following a number of workshops with Council's leadership team in Quarter 1 to discuss strategic concepts and models, it was decided to extend the deadline for adoption of the new Corporate Plan to early 2022. A Council workshop is expected to be held before 30 June 2021 to obtain Councillor's feedback on the development of the Corporate Plan.	Workforce and Governance
5.2.2	Review of water pricing model.	Complete review by 31 March 2021.	Water and Supporting a Better Environment		Preliminary results of the review into water pricing were presented to Council at a workshop in late 2020. Further modelling is being undertaken to focus on some priority opportunities for reviewing water pricing.	Fitzroy River Water

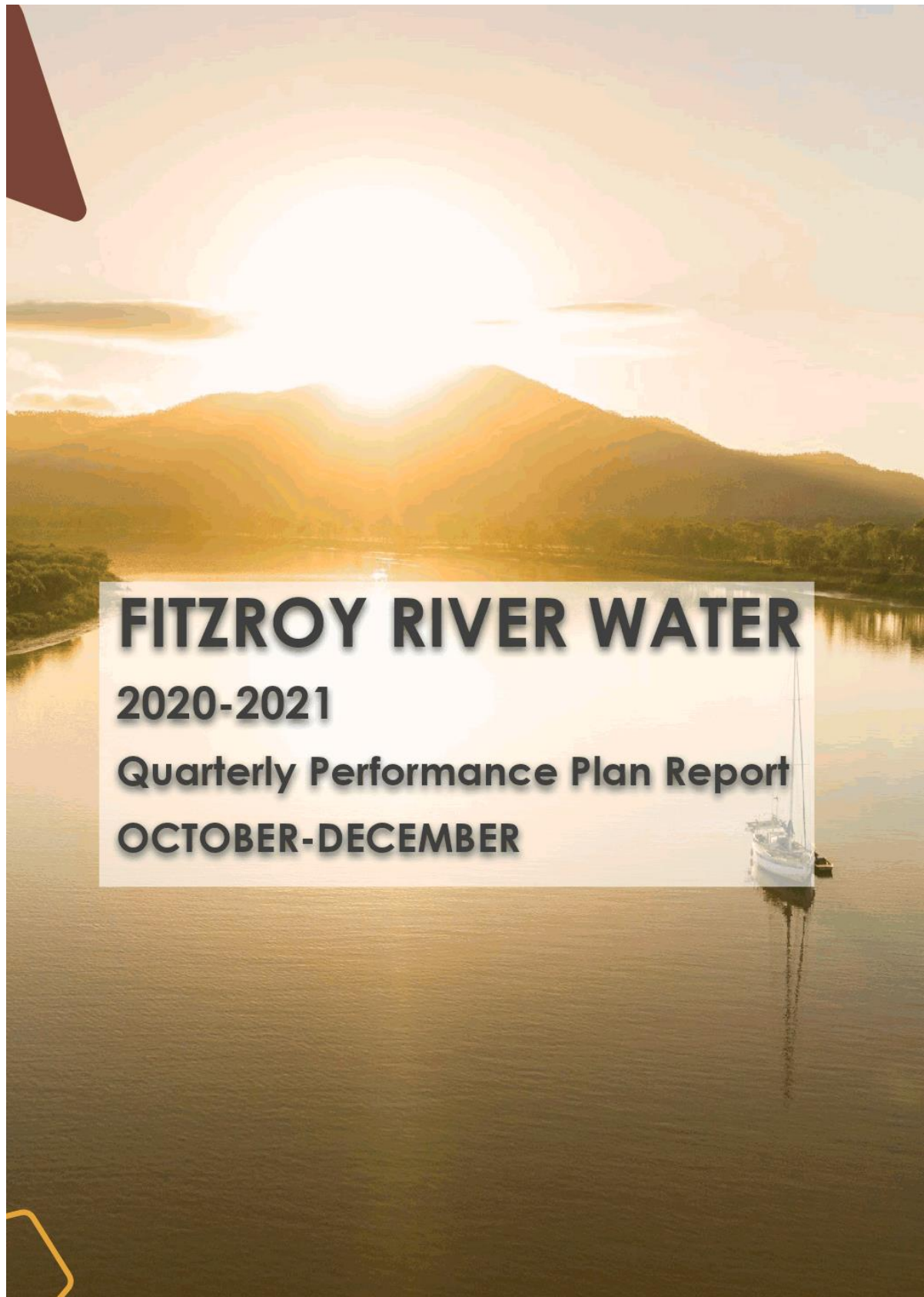
3. Financially sustainable organisation

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
5.3.1	Ensure the efficient and effective management of Council's finances.	Long Term Financial Forecast updated at each budget and budget revision.	Whole of Council		Budget revision is planned to go to Council in Quarter 3 and the Long Term Financial Forecast will be updated to reflect the changes to the Budget.	Finance

5 Local Government Leader

Legend:  Not On Track  Watching  On Track  Completed

Code	Action	Target	Portfolio	On Track	Comments	Responsible Section
5.3.2	Update asset management plans for: • Roads • Bridges and Major Culverts • Buildings • Airport • Parks	Complete by 30 June 2021.	Whole of Council		Infrastructure Planning Assets and GIS – The draft Asset Management Plan for Water and sewerage assets is undergoing internal review and will be presented to Council in Quarter 3. The draft Asset Management Plan for Bridges and Major Culverts is also undergoing internal review and will be presented to Council in Quarter 4. The Roads Asset Management Plan will commence in Quarter 4 but will not be complete this financial year as the vacant position designated to deliver this work is yet to be filled. The Airport Asset Management Plan will be completed during 2021-22 utilising the updated airport asset valuations being completed this financial year. Communities Assets and Facilities – The review of the Buildings Asset Management Plan and Parks Asset Management Plan are underway.	Infrastructure Planning
5.3.3	Implementation of Council wide Asset Management System.	Complete implementation in accordance with agreed timeframes.	Whole of Council		Council's Asset Management System went live on 23 November 2020. The Corporate Applications team continue to provide ongoing support to the various work groups. Performance monitoring and final refinement work continues.	Corporate and Technology Services



Fitzroy River Water (FRW) is required to provide a quarterly report on its performance against financial and non-financial performance targets as adopted in the Annual Performance Plan for 2020-21.

Manager's Overview

FRW has performed well during Quarter 2 in accordance with the Performance Plan and delivered water and sewerage services to a very high standard with all legislative requirements met and compliance with the majority of the 22 Customer Service Standards. At the time of completing this report, reporting data was not available for all Customer Service Standards due mostly to some changes in corporate business systems used to capture this data.

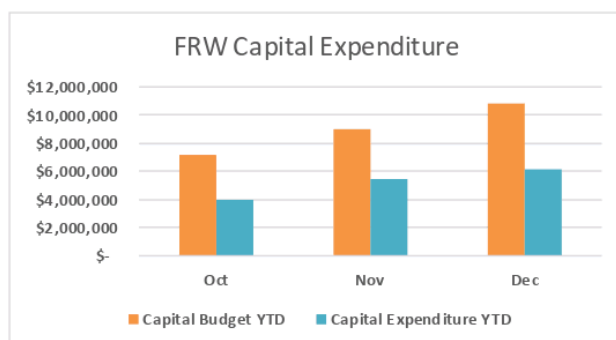
Specific highlights or events during Quarter 2 are as follows:

- **Drinking Water Quality** – 100% compliance with Australian Drinking Water Guidelines and Queensland legislation.
- **Mount Morgan Water Restrictions** – Level 5 water restrictions were introduced in early December 2020 to further reduce water demand after No. 7 Dam decreased to less than 15%.
- **Water Plan Amendment for Rookwood Weir** – FRW participated in workshop discussions with other key stakeholders to progress the amendment of relevant legislative instruments for the Rookwood Weir.
- **High Water Demand** – The ongoing relatively dry, hot conditions have contributed to relatively high water demand during Quarter 2 in parts of Rockhampton and Gracemere.
- **Gracemere Water Supply Network Expansion** – FRW's construction work to expand parts of the Gracemere water supply network is almost complete for this financial year.
- **Recycled Water Scheme Construction** – Construction of the distribution network for the South Rockhampton Recycled Water Scheme is nearing completion with only minor works remaining now that the new Gavial Creek Bridge has opened.

Financial Performance

Operational Budget Tracker		Capital Budget Tracker	
50%	Budget completed	50%	Budget completed
50%	Operational Expenses V Budget	29%	Capital Expenses V Budget
48%	Operational Revenue V Budget		

Capital Spend Chart



Comments

FRW's year to date operational revenue is at 48.4%. Gross water consumption revenue is at 42.8% of budget at the end of Quarter 2, however including water consumption billing issued in January 2021, this increases the water consumption revenue to 46.2%. Operational expenditure is on target at 50%.


















Capital expenditure is at 29% influenced by some large contractor projects yet to fully ramp up. Expenditure during Quarter 2 was significantly up compared to the Quarter 1 due to some large contractor payments. The areas of prominent activity are Gracemere Water Main extensions, Hadgraft Street and Jardine Park Sewerage Pump Stations electrical renewals, Sewer Main refurbishments and relining and Water Main replacement programs.

Non-Financial Performance













Day to Day Continuity







Rockhampton and Gracemere – number of access charges as at July 2020: 38,406

CSS Ref	Performance Indicator	Potable Water Supply Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
CSS1	Extent of unplanned interruptions – connections based (no. per 1,000 connections per year)	<80	14	10	24	
CSS2	Extent of unplanned interruptions – incidents based (no. per 100 km of main per year) Rockhampton & Gracemere: 777km	<30	21	16	37	
CSS3	Time for restoration of service – unplanned interruptions (% restored within 5 hours)	>90%	100%	100%	100%	

CSS Ref	Performance Indicator	Potable Water Supply Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
CSS4	Customer interruption frequency:					
	1 interruption per year	12%	2.10%	1%	3.10%	
	2 interruptions per year	2%	0.03%	ND	0.03%	
	3 interruptions per year	1%	ND	ND	0.00%	
	4 interruptions per year	0.50%	ND	ND	0.00%	
	5 or more interruptions per year	0.25%	ND	ND	0.00%	
CSS5	Relative incidence of planned and unplanned interruption incidents (% of planned versus total number of interruptions)	>30%	5%	3%	4%	
CSS6	Average interruption duration - planned and unplanned (hours)	3 hours	1.36 hours	0.99 hours	1.18 hours	
CSS7	Response time:					
	Priority 1 – 1 hour response	95%	94%	85%	90%	
	Priority 2 – 2 hours response	95%	99%	86%	93%	
	Priority 3 – 24 hours response	95%	99%	99%	99%	
	Restoration time:					
	Priority 1 – 5 hours restoration	95%	94%	85%	90%	
	Priority 2 – 24 hours restoration	95%	100%	96%	98%	
	Priority 3 – 5 days restoration	95%	100%	100%	100%	
Legend:  Not On Track  Watching  On Track  Completed						

Mount Morgan – number of access charges as at July 2020: 1,510

CSS Ref	Performance Indicator	Potable Water Supply Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
CSS1	Extent of unplanned interruptions – connections based (no. per 1,000 connections per year)	<80	11	2	13	
CSS2	Extent of unplanned interruptions – incidents based (no. per 100 km of main per year) Mount Morgan: 71km	<30	4	4	8	
CSS3	Time for restoration of service – unplanned interruptions (% restored within 5 hours)	>90%	100%	100%	100%	
CSS4	Customer interruption frequency:					
	1 interruption per year	12%	1.05%	0.19%	1.24%	
	2 interruptions per year	2%	ND	ND	0.00%	
	3 interruptions per year	1%	ND	ND	0.00%	
	4 interruptions per year	0.50%	ND	ND	0.00%	
	5 or more interruptions per year	0.25%	ND	ND	0.00%	
CSS5	Relative incidence of planned and unplanned interruption incidents (% of planned versus total number of interruptions)	>30%	0%	25%	13%	
CSS6	Average interruption duration – planned and unplanned (hours)	3 hours	0.14 hours	1.25 hours	0.70 hours	
CSS7	Response time:					
	Priority 1 – 1 hour response	95%	100%	ND	100%	
	Priority 2 – 2 hours response	95%	80%	100%	90%	
	Priority 3 – 24 hours response	95%	100%	100%	100%	
	Restoration time:					
	Priority 1 – 5 hours restoration	95%	100%	ND	100%	

CSS Ref	Performance Indicator	Potable Water Supply Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
	Priority 2 – 24 hours restoration	95%	100%	100%	100%	
	Priority 3 – 5 days restoration	95%	100%	100%	100%	
Legend:  Not On Track  Watching  On Track  Completed						

Reference Codes – A blank field should contain one of the following:

- (a) 0 (zero)
 (b) ND (no data is available, although the indicator is relevant)
 (c) NR (not relevant, the indicator is not relevant to that scheme)

Comments

CSS2 – Rockhampton and Gracemere Water Supply Scheme – A total of 27 unplanned incidents affecting 381 connections for Quarter 2 has contributed to this result.

CSS7 – Rockhampton and Gracemere Water Supply Scheme:

Response

P1 – Total of 48 requests with 41 (85%) being responded to within 1 hour.











P2 – Total of 80 requests with 69 (86%) being responded to within 2 hours.

Restoration










P1 – Total of 48 requests with 41 (85%) being restored within 5 hours.

Adequacy and Quality of Normal Supply of Water Supply

Rockhampton and Gracemere – number of access charges as at July 2020: 38,406

CSS Ref	Performance Indicator	Potable Water Supply Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
CSS8	Minimum pressure standard at the water meter (kPa)	220 kPa	220 kPa	220 kPa	220 kPa	
CSS9	Minimum flow standard at the water meter	9 L/min	9 L/min	9 L/min	9 L/min	
CSS10	Connections with deficient pressure and/or flow (% of total connections)	<2.5%	0.3%	0.3%	0.3%	
CSS11	Drinking water quality (compliance with industry standard) ¹	>98%	100%	100%	100%	
CSS12	Drinking water quality complaints (number per 1,000 connections)	<5	0.33	0.40	0.73	
CSS13	Drinking water quality incidents (number per 1,000 connections)	<5	0	0	0	
Legend:  Not On Track  Watching  On Track  Completed						

Mount Morgan – number of access charges as at July 2020: 1,510

CSS Ref	Performance Indicator	Potable Water Supply Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
CSS8	Minimum pressure standard at the water meter (kPa)	220 kPa	220 kPa	220 kPa	220 kPa	
CSS9	Minimum flow standard at the water meter	9 L/min	9 L/min	9 L/min	9 L/min	
CSS10	Connections with deficient pressure and/or flow (% of total connections)	<2.5%	2.0%	2.0%	2.0%	
CSS11	Drinking water quality (compliance with industry standard) ¹	>98%	100%	100%	100%	
CSS12	Drinking water quality complaints (number per 1,000 connections)	<5	These figures are combined with the Rockhampton and Gracemere figures above to give a total across all water supply schemes.			
CSS13	Drinking water quality incidents (number per 1,000 connections)	<5	0	0	0	
Legend:  Not On Track  Watching  On Track  Completed						

¹FRW's Drinking Water Quality Management Plan identifies the following key water quality parameters as reference indicators for customer service purposes: physical and chemical water quality parameters – Target: >99% of all samples tested compliant with Australian Drinking Water Guidelines; E. coli – Target: None detected in > 98% of all samples tested.








Reference Codes – A blank field should contain one of the following:

- (a) 0 (zero)
- (b) ND (no data is available, although the indicator is relevant)
- (c) NR (not relevant, the indicator is not relevant to that scheme)








Comments

All performance indicators have been achieved for Quarter 2.

Long Term Continuity of Water Services**Rockhampton and Gracemere – number of access charges as at July 2020: 38,406**

CSS Ref	Performance Indicator	Potable Water Supply Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
CSS14	Water main breaks (number per 100 km main) Rockhampton & Gracemere: 777km	<40	2	5	7	
CSS15	Water services breaks (number per 1,000 connections)	<40	4	4	8	
CSS16	System water loss (litres per connection per day)	<200 L	94 L	ND	94 L	
Legend:  Not On Track  Watching  On Track  Completed						

Mount Morgan – number of access charges as at July 2020: 1,510

CSS Ref	Performance Indicator	Potable Water Supply Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
CSS14	Water main breaks (number per 100 km main) Mount Morgan: 71 km	<40	0	0	0	
CSS15	Water services breaks (number per 1,000 connections)	<40	1	1	2	
CSS16	System water loss (litres per connection per day)	<200 L	98 L	ND	98 L	
Legend:  Not On Track  Watching  On Track  Completed						







Reference Codes – A blank field should contain one of the following:








- (a) 0 (zero)
 (b) ND (no data is available, although the indicator is relevant)
 (c) NR (not relevant, the indicator is not relevant to that scheme)

Comments













All performance indicators have been achieved for Quarter 2.

Effective Transportation of Sewage**Rockhampton and Gracemere – number of access connections as at July 2020: 52,134**

CSS Ref	Performance Indicator	Sewerage Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
CSS17	Sewage overflows – total (number per 100km main) Rockhampton & Gracemere: 727km	<30	17.33	11.42	28.75	
CSS18	Sewage overflows to customer property (number per 1,000 connections)	<10	2.42	1.6	4.02	
CSS19	Odour complaints (number per 1,000 connections)	<1	0.09	0.09	0.18	
CSS20	Response time:					
	Priority 1 – 1 hour response	>95%	100%	76%	88%	
	Priority 2 – 2 hours response	>95%	97%	87%	92%	
	Priority 3 – 24 hours response	>95%	100%	100%	100%	

CSS Ref	Performance Indicator	Sewerage Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
	Restoration time:					
	Priority 1 – 5 hours restoration	>95%	100%	95%	98%	
	Priority 2 – 24 hours restoration	>95%	99%	99%	99%	
	Priority 3 – 5 days restoration	>95%	100%	100%	100%	
Legend:  Not On Track  Watching  On Track  Completed						

Mount Morgan – number of access connections as at July 2020: 558

CSS Ref	Performance Indicator	Sewerage Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
CSS17	Sewage overflows – total (number per 100km main) Mount Morgan: 15km	<10	ND	0	0	
CSS18	Sewage overflows to customer property (number per 1,000 connections)	<5	ND	0	0	
CSS19	Odour complaints (number per 1,000 connections)	<1	These figures are combined with the Rockhampton and Gracemere figures above to give a total across all sewage supply schemes.			
CSS20	Response time:					
	Priority 1 – 1 hour response	>95%	ND	ND	0	
	Priority 2 – 2 hours response	>95%	ND	ND	0	
	Priority 3 – 24 hours response	>95%	ND	ND	0	
	Restoration time:					
	Priority 1 – 5 hours restoration	>95%	ND	ND	0	
	Priority 2 – 24 hours restoration	>95%	ND	ND	0	
	Priority 3 – 5 days restoration	>95%	ND	ND	0	
Legend:  Not On Track  Watching  On Track  Completed						

Reference Codes – A blank field should contain one of the following:

- (a) 0 (zero)
 (b) ND (no data is available, although the indicator is relevant)
 (c) NR (not relevant, the indicator is not relevant to that scheme)

Comments

CSS17 – Rockhampton and Gracemere Sewerage Scheme – A total number of 130 blockages and 83 overflows for Quarter 2.

CSS20 – Rockhampton and Gracemere Sewerage Scheme:







Response

P1 – Total of 21 requests with 16 (76%) being responded to within 1 hour.







P2 – Total of 21 requests with 20 (95%) being responded to within 2 hours.

Long Term Continuity of Sewerage Services

Rockhampton and Gracemere – number of access connections as at July 2020: 52,134

CSS Ref	Performance Indicator	Sewerage Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
CSS21	Sewer main breaks and chokes (number per 100 km main) Rockhampton & Gracemere: 727km	<50	4.95	3.44	8.39	
CSS22	Sewer inflow and infiltration (ratio of Peak Day Flow to Average Day Flow)	<5	1.47	2.31	1.89	
Legend:  Not On Track  Watching  On Track  Completed						

Mount Morgan – number of access connections as at July 2020: 558

CSS Ref	Performance Indicator	Sewerage Schemes				On Track
		Annual Target	Q1	Q2	YTD Actual	
CSS21	Sewer main breaks and chokes (number per 100 km main) Mount Morgan: 15km	<20	ND	ND	0	
CSS22	Sewer inflow and infiltration (ratio of Peak Day Flow to Average Day Flow)	<5	1.34	1.33	1.34	
Legend:  Not On Track  Watching  On Track  Completed						








Reference Codes – A blank field should contain one of the following:

- (a) 0 (zero)
 (b) ND (no data is available, although the indicator is relevant)
 (c) NR (not relevant, the indicator is not relevant to that scheme)

Comments

All performance indicators have been achieved for Quarter 2.

Customer Service Standards

Performance Indicator	2020-21 Target	Q1	Q2	YTD Actual	On Track
Installation of new water connections (within the water service area)	15 working days	81%	81%	81%	
Installation of sewerage connections (within the sewerage area)	15 working days	60%	46%	81%	
Complaints – (excluding maintenance of water and sewerage services) – advise outcome	20 working days	100%	100%	100%	
Legend:  Not On Track  Watching  On Track  Completed					

Comments

All performance indicators have been achieved for Quarter 2.

Conclusion

FRW has continued to perform to a high standard during Quarter 2. The completion of additional capital works will further improve performance in some areas. The imminent arrival of the wet season has the potential to influence operational and financial performance. FRW continues to monitor its operations very closely.



Rockhampton Regional Waste and Recycling (RRWR) is required to provide a quarterly report on its performance against financial and non-financial performance targets as adopted in the Annual Performance Plan for 2020-21.

Manager's Overview

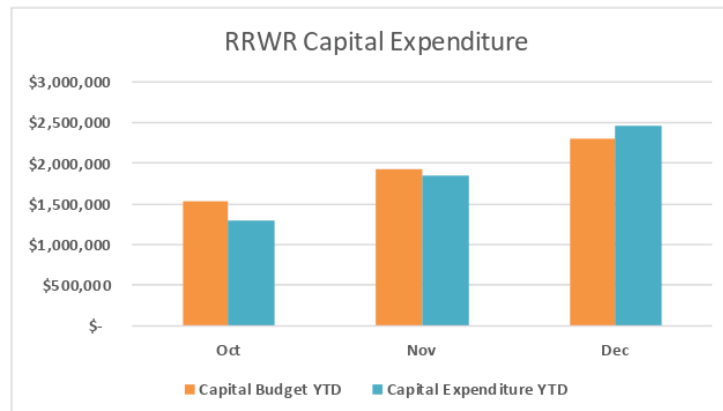
RRWR's performance during Quarter 2 has been in accordance with the parameters outlined within the performance plan and those identified within Council's 2020-21 Operational Plan.

Some highlights for RRWR are presented below:

- **Waste Facilities** – All waste and recycling facilities have operated without issue.
- **Waste Collections** – All waste and recycling collections have been completed without issue.
- **Waste Strategy** – Continued action towards a Business Case is ongoing for presentation to Council for consideration regarding the kerbside collection options for Garden Organics or Food Organics and Garden Organics.
- **Waste Education** – External facing education has continued, including events and programs such as; Bouldercombe Waste Transfer Station unveiling of local primary school designed and painted art mural, the School's Recycling Hero's Programme, National Garage Sale Trail, National Recycling Week, Good Neighbour Street Campaign where Council met with local community members to discuss challenges regarding recycling and other topics important to the community and Council's Litter and Illegal Dumping project. Efforts have been sustained on addressing contamination within the recycling bin.
- **Landfill Development** – The filling of waste continues within the first 'piggyback cell' (Cell A). The construction of 'piggy back' Cell A1, has been progressing well, however with some continued delays due to COVID-19 in regards to international material supplies and the availability of interstate specialists. Minor works are outstanding beyond 30 December 2020.
- **Landfill Gas Management** – Installation works for the landfill gas management system at the Lakes Creek Road Landfill is completed and successfully operating in line with expectation. This significant environmental project is expected to reduce carbon (CO₂e) in the first year by approximately 20,000 tonnes and is expected to increase year-on-year.

Financial Performance






Operational Budget Tracker		Capital Budget Tracker	
50%	Budget completed	50%	Budget completed
47%	Operational Expenses V Budget	53%	Capital Expenses V Budget
51%	Operational Revenue V Budget		

Capital Spend Chart**Comments**

RRWR operational revenue is at 51%. The majority of RRWR's revenue streams are tracking on or above budget. All operational expenditure items are on target, or slightly below target. Capital expenditure is slightly above the percentage of year elapsed at 53% mainly due to large contractor payments in November 2020 and December 2020 for the Lakes Creek Road Landfill Life Extension Project which is now well advanced.

Non-Financial Performance

Performance Indicator	2020-21 Target	Q1	Q2	YTD Actual	On Track
Weekly collection of domestic waste on the same day every week	98%	99.96%	99.96%	99.96%	
Weekly collection of commercial waste	95%	99.96%	99.96%	99.96%	
Fortnightly collection of domestic recyclable waste	98%	99.95%	99.91%	99.93%	
Fortnightly collection of commercial recyclable waste	98%	99.95%	99.91%	99.93%	
Missed service collection provided within two working days from notification when notification is within one working day of scheduled collection	95%	100%	98.40%	99.20%	
Collection services will be made available within four working days upon application by the owner	95%	98.51%	98.41%	98.46%	
Provision of assisted services within ten working days from application by the resident	98%	100%	100%	100%	

Performance Indicator	2020-21 Target	Q1	Q2	YTD Actual	On Track
Repair or replacement of stolen, removed, damaged, vandalised mobile bins within four working days from notification	95%	97.01%	95.17%	96.09%	
Legend:  Not On Track  Watching  On Track  Completed					

Comments

All performance indicators have been achieved for Quarter 2.

Conclusion

Performance throughout Quarter 2 has been of a high standard with continued vigilance to ensure performance is not only maintained but with an ongoing focus of continuous improvement. RRWR's performance in safety has been outstanding. RRWR has delivered well against both capital and operational budget targets for Quarter 2.



Rockhampton Airport is required to provide a quarterly report on its performance against financial and non-financial performance targets as adopted in the Annual Performance Plan for 2020-21.

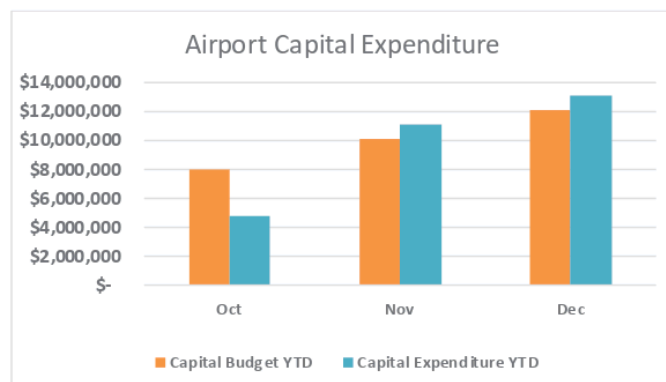
Manager's Overview

The Airport has shown growth in regards to the increase of passenger numbers during Quarter 2. Airlines continue to support this growth by providing adequate seating capacity in aircrafts, daily flight schedules and same day business travel. Airport compliance and safety during Quarter 2 remains within performance indicator targets. A total of eight bird strikes were recorded and the relevant Airport staff continue to monitor this area closely. The installation of new turf on the exits between the short term and premium car parks and replacement of the entrance sign to a more modern electronic version has improved the image of the Airport.

Financial Performance

Operational Budget Tracker		Capital Budget Tracker	
50%	Budget completed	50%	Budget completed
43%	Operational Expenses V Budget	54%	Capital Expenses V Budget
43%	Operational Revenue V Budget		













Capital Spend Chart



Comments

The Airport's operational revenue and operational expenditure are both at 43%. Fee revenue is currently below the budget percentage of year elapsed due to the impacts of COVID-19 on passenger service charges, security screening, checked bag screening and car rental concessions. However, passenger numbers and related airport activity has been improving steadily throughout the financial year to date. Airport expenditure is below budget due to the timing of receipt of invoices for electricity and cleaning expenditure, and also due to lower than anticipated spend on security screening and contractors YTD. Capital expenditure is above the percentage of year elapsed at 54%, due to the significant progress of the terminal refurbishment in Quarter 2.

Non-Financial Performance

Performance Indicator	2020-21 Target	Q1	Q2	YTD Actual	On Track
Passenger Numbers	318,000	59,124	93,724	152,846	
Bird Strikes	10 per quarter	8	8	16	
Lost Time Days – workplace injuries	0	4	3	7	
Reported Public Injuries on Airport Precinct	0	0	0	0	
Hazard inspections completed on time	100%	100%	83.33%	91.66%	
Rectification Action completed	100%	100%	100%	100%	
Improve staff culture survey results	Yes	Yes	Yes	Yes	
Customer Requests Actioned within set timeframes	100%	100%	100%	100%	
Legend:  Not On Track  Watching  On Track  Completed					

Comments

The Airport recorded one lost time day during Quarter 1 in the previous Operational Plan Quarterly Report however, this figure has been amended to four after further review. The Airport recorded three lost time days during Quarter 2. Management will continue to hold tool box talks and ensure safe work practices are followed.

Due to competing timeframes and calendar schedules, one hazard inspection was completed just outside the December 2020 target.

Conclusion

Given the current climate, the Airport has shown solid growth during Quarter 2. The outlook is projected to see increased schedules and passenger numbers moving forward.

10.5 2020/2021 REVISED BUDGET**File No:** 8785

Attachments:

1. 2020/2021 Revised Budget & Forward Projections[↓](#)
2. Revenue Policy 2020/2021[↓](#)
3. Revenue Statement 2020/2021[↓](#)
4. Debt (Borrowings) Policy 2020/2021[↓](#)
5. 2020/2021 Estimated Activity Statement for Business Activities[↓](#)
6. 2020/2021 One Page Budget Summary[↓](#)
7. 2020/2021 Revised Capital Budget Summary[↓](#)
8. 2020/2021 Revised Capital List[↓](#)

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer**Author:** Marnie Taylor - Chief Financial Officer

SUMMARY

Chief Financial Officer presenting a budget amendment under S.170 of the Local Government Regulation 2012.

OFFICER'S RECOMMENDATION

THAT in accordance with S. 170(3) of the *Local Government Regulation 2012*, the budget amendment for the 2020/2021 financial year be adopted incorporating the following attachments:

1. 2020/2021 Revised Budget & Forward Projections;
2. Revenue Policy 2020/2021 as adopted by Council on 14 July 2020;
3. Revenue Statement 2020/2021 as adopted by Council on 14 July 2020;
4. Debt (Borrowings) Policy 2020/2021 as adopted by Council on 14 July 2020; and
5. 2020/2021 Estimated Activity Statement for Business Activities: a statement showing the estimated costs of Council's significant business activities and commercial business units.

COMMENTARY

This budget amendment is presented as a result of the number of changes required to the 2020/2021 budget, particularly in the capital revenue and expenditure areas. Council officers considered that it was not sufficient to undertake a Monthly Budget Review to present to Council in order to capture all the changes.

As a result, the Finance team has been monitoring changes proposed by various sections of Council and in consultation with the Leadership Team and Managers, now presents an amended budget for 2020/2021, which reflects the decisions made and resulting changes to programs.

Updated Operational Result

The 2020/2021 Original Budget proposed a deficit of \$5.4m, the changes made in the amended budget have improved Council's position, with a forecast of a proposed deficit of \$5.1m.

With each budget revision, substantial organisational effort is required. It was considered important to update the position, both in the operational budget and capital budget, to ensure that the loan amounts drawn down later in the financial year match Council's position closely.

The following differences have contributed to the downward movement in the deficit:

Type	Change	Commentary
Depreciation expense	Increase of \$882,000	Reflective of 2019/2020 actuals and impact of new assets
By-election expense	Increase of \$468,000	Costs of conducting the By-election not originally budgeted
Flying Fox dispersal expenses	Increase of \$133,000	Ongoing Flying Fox dispersal activities required, particularly impacting on the Airport
Venue operations expenses	Increase of \$294,000	Operating costs of facilities with no offsetting income and removal of contingency
Tree planting expense	Reduction of \$375,000	Moved funds to capital expenditure – Cedric Archer Park
Strategic Planning expense	Reduction of \$205,000	Reallocation of funds to capital expenditure – Botanic Gardens & Zoo Redevelopment
Planning & Regulatory Fees & Charges Revenue	Increase of \$957,000	Increased activities
RASI Operating Grant Revenue	Increase of \$688,000 in 2020/2021	Airport Security Grant \$848,000 over two years
Events expense	Increase of \$150,000	Events increased expenditure (Rockynats, Beef Week) offset by capital expenditure reduction

Capital changes

Council adopted an original capital budget of \$170.6m in July 2020. The following key capital changes have been made to the Revised Budget, which will result in capital expenditure being \$153.8m (\$106.9m net):

- Removal of the South Rockhampton Flood Levee revenue and expense of \$156m for the total project. The removal has a \$0 net impact on Council's balance sheet. Funds remain in 2021/2022 and 2022/2023 for ancillary costs associated with this project, such as design preparation.
- Increase of \$9.8m for the Glenmore Water Treatment Plant, bringing a total project cost of \$17.1m to be spent over this year and subsequent financial years.
- Inclusion of an additional \$7.4m in revenue and expense for the Regional Airports Screening Infrastructure (RASI) works.
- Deferral of \$1.75m to 2021/2022 in Infrastructure Stimulus.
- Deferral of \$5m to 2021/2022 in Industrial Land acquisitions.
- Inclusion of the Local Roads and Community Infrastructure Program grant funding over 2020/2021 and 2021/2022 - \$3.132m split over two years.

Capital spend has remained consistent through the year and it is expected that this trend will continue for the remainder of the financial year. Based on the updated operational result and the movement in the capital expenditure program, it is anticipated that Council will not be required to draw down the full \$55m in borrowings which was adopted at the Original Budget in July 2020. An application has been submitted to Queensland Treasury Corporation for the full \$55m, however Council can alter this amount at a later date when the level of funds required has been fully assessed.

Key Sustainability Ratios:

The amendments to the budget have seen an improvement in the ratios as adopted in July:

Ratio	Adopted Budget Position 2020/2021	Revised Budget December 2020	Target Commentary
Operating Surplus Ratio	(2.6)%	(2.5)%	Between 0% and 10%
Asset Sustainability Ratio	125.2%	143.7%	Greater than 90%
Net Financial Ratios	81.7%	79.2%	Not greater than 60%

Budget Adoption Papers

In accordance with S.169 and S.170 of the Local Government Regulation 2012, full budget papers are to be included as part of the amendment to budget. As a result, the following have been included for adoption without alteration from original adoption in July 2020:

- Revenue Policy 2020/2021
- Revenue Statement 2020/2021
- Debt (Borrowings) Policy 2020/2021

The 2020/2021 One Page Budget Summary, the 2020/2021 Revised Capital Budget Summary and the 2020/2021 Revised Capital List are included as working papers to support the revised budget adoption.

CONCLUSION

There are a considerable amount of changes included in this amendment to budget. The revision has shown an overall improvement in Council's position and aligned more appropriately the capital revenue and expenditure forecast for the remainder of the financial year.

2020/2021 REVISED BUDGET

2020/2021 Revised Budget & Forward Projections

Meeting Date: 9 February 2021

Attachment No: 1

LONG TERM FINANCIAL FORECAST - FINANCIAL STATEMENTS - 2020/21 REVISED BUDGET
ROCKHAMPTON REGIONAL COUNCIL

Statement of Income and Expenditure

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Income										
Revenue										
Operating revenue										
Rates and utility charges excluding discounts and rebates	169,380	175,158	182,056	187,592	194,217	200,148	206,270	212,591	219,115	225,850
Less rebates and discounts	(16,604)	(15,594)	(16,219)	(16,711)	(17,307)	(17,834)	(18,379)	(18,941)	(19,522)	(20,121)
Net rates, levies and charges	152,775	159,563	165,837	170,881	176,910	182,314	187,892	193,649	199,593	205,729
Fees and charges	22,804	28,084	28,934	31,116	31,708	32,699	33,680	34,691	35,731	36,803
Rental income	2,991	3,214	3,278	3,344	3,411	3,479	3,548	3,619	3,692	3,766
Interest received	733	1,099	1,007	1,389	1,537	1,596	1,663	1,755	1,826	1,874
Sales revenue	6,179	6,303	6,429	6,557	6,689	6,822	6,959	7,098	7,240	7,385
Other income	6,103	6,525	6,656	6,789	6,925	7,063	7,204	7,348	7,495	7,645
Grants, subsidies, contributions and donations	14,466	13,791	13,903	14,181	14,465	14,754	15,049	15,350	15,657	15,970
Total operating revenue	206,051	218,579	226,044	234,257	241,643	248,727	255,995	263,511	271,235	279,173
Capital revenue										
Government subsidies and grants—capital	44,198	11,150	4,035	3,173	3,237	3,248	3,315	3,326	3,429	3,441
Contributions from developers	2,695	2,749	2,804	2,860	2,917	2,975	3,035	3,095	3,157	3,221
Grants, subsidies, contributions and donations	46,892	13,899	6,839	6,033	6,154	6,223	6,349	6,421	6,586	6,662
Total revenue	252,943	232,478	232,883	240,290	247,797	254,950	262,345	269,932	277,821	285,834
Capital income	-	-	-	-	-	-	-	-	-	-
Total income	252,943	232,478	232,883	240,290	247,797	254,950	262,345	269,932	277,821	285,834
Expenses										
Operating expenses										
Employee benefits	85,383	89,522	92,208	94,974	97,824	100,758	103,781	106,894	110,101	113,404
Materials and services	64,048	63,197	64,809	68,131	68,858	70,956	73,301	75,939	77,595	80,142
Finance costs	5,414	5,133	4,394	4,509	4,700	4,616	4,530	4,415	4,189	3,923
Depreciation and amortisation	55,851	58,423	60,149	61,584	63,369	64,734	65,926	67,317	68,601	69,613
Other expenses	494	507	522	538	554	571	588	606	624	643
Total operating expenses	211,191	216,782	222,081	229,737	235,304	241,636	248,126	255,171	261,111	267,725
Capital expenses	-	-	-	-	-	-	-	-	-	-
Total expenses	211,191	216,782	222,081	229,737	235,304	241,636	248,126	255,171	261,111	267,725
Net result	41,752	15,696	10,802	10,554	12,493	13,315	14,219	14,761	16,710	18,109
Operating result										
Operating revenue	206,051	218,579	226,044	234,257	241,643	248,727	255,995	263,511	271,235	279,173
Operating expenses	211,191	216,782	222,081	229,737	235,304	241,636	248,126	255,171	261,111	267,725
Operating result	(5,140)	1,797	3,963	4,521	6,339	7,092	7,869	8,340	10,124	11,448

Statement of Financial Position

	2020-2021 \$000	2021-2022 \$000	2022-2023 \$000	2023-2024 \$000	2024-2025 \$000	2025-2026 \$000	2026-2027 \$000	2027-2028 \$000	2028-2029 \$000	2028-2029 \$000
Assets										
Current assets										
Cash and cash equivalents	59,595	47,333	46,289	48,614	51,637	53,507	56,330	60,057	62,038	63,141
Trade and other receivables	16,875	17,875	18,496	19,088	19,735	20,312	20,904	21,455	22,143	22,792
Inventories	1,906	1,906	1,906	1,906	1,906	1,906	1,906	1,906	1,906	1,906
Other current assets	1,549	1,549	1,549	1,549	1,549	1,549	1,549	1,549	1,549	1,549
Non-current assets held for sale	160	160	160	160	160	160	160	160	160	1,986
Total current assets	80,085	68,823	68,400	71,316	74,987	77,434	80,848	85,127	87,795	91,373
Non-current assets										
Property, plant & equipment	2,681,687	2,761,491	2,835,393	2,906,500	2,969,752	3,032,726	3,100,021	3,167,119	3,238,006	3,309,268
Other non-current assets	2,658	3,080	2,634	2,899	2,761	3,041	3,262	2,975	3,074	2,706
Total non-current assets	2,684,345	2,764,571	2,838,027	2,909,399	2,972,513	3,035,767	3,103,283	3,170,093	3,241,080	3,311,974
Total assets	2,764,430	2,833,393	2,906,427	2,980,715	3,047,500	3,113,201	3,184,131	3,255,221	3,328,876	3,403,348
Liabilities										
Current liabilities										
Trade and other payables	21,845	22,098	22,706	23,586	24,107	24,835	25,621	26,401	27,148	28,003
Borrowings	31,076	30,534	13,228	13,574	14,292	15,062	15,781	16,435	17,060	17,670
Provisions	14,126	14,129	13,976	14,034	17,703	13,976	13,976	14,039	16,506	13,976
Other current liabilities	292	292	292	292	292	292	292	292	292	292
Total current liabilities	67,339	67,053	50,201	51,486	56,393	54,165	55,670	57,167	60,996	59,941
Non-current liabilities										
Trade and other payables	918	918	918	918	918	918	918	918	918	918
Borrowings	138,890	140,391	164,708	170,157	163,876	156,826	148,056	136,628	123,584	109,921
Provisions	24,768	24,765	24,918	24,860	21,133	21,133	21,133	21,071	18,541	18,541
Other non-current liabilities	11,339	11,339	11,339	11,339	11,339	11,339	11,339	11,339	11,339	11,339
Total non-current liabilities	175,914	177,412	201,883	207,274	197,266	190,215	181,445	169,955	154,381	140,717
Total liabilities	243,254	244,465	252,084	258,759	253,659	244,380	237,115	227,122	215,377	200,658
Net community assets	2,521,176	2,588,928	2,654,343	2,721,956	2,793,841	2,868,820	2,947,016	3,028,099	3,113,499	3,202,689
Community equity										
Asset revaluation surplus	1,003,261	1,055,317	1,109,930	1,166,990	1,226,382	1,288,046	1,352,023	1,418,345	1,487,035	1,558,117
Retained surplus	1,517,915	1,533,611	1,544,412	1,554,966	1,567,459	1,580,774	1,594,993	1,609,753	1,626,464	1,644,573
Total community equity	2,521,176	2,588,928	2,654,343	2,721,956	2,793,841	2,868,820	2,947,016	3,028,099	3,113,499	3,202,689

Statement of Cash Flows

	2020-2021 \$000	2021-2022 \$000	2022-2023 \$000	2023-2024 \$000	2024-2025 \$000	2025-2026 \$000	2026-2027 \$000	2027-2028 \$000	2028-2029 \$000	2028-2029 \$000
Cash flows from operating activities										
Receipts from customers	189,234	199,439	207,249	214,777	221,617	228,350	235,173	242,261	249,408	256,946
Payments to suppliers and employees	(151,181)	(153,339)	(157,304)	(163,144)	(167,103)	(171,952)	(177,289)	(183,072)	(187,995)	(193,762)
Interest received	733	1,099	1,007	1,389	1,537	1,596	1,663	1,755	1,826	1,874
Rental income	3,076	3,196	3,273	3,339	3,404	3,473	3,543	3,614	3,685	3,760
Non-capital grants and contributions	14,783	13,846	13,894	14,161	14,438	14,730	15,025	15,329	15,628	15,944
Borrowing costs	(4,840)	(4,767)	(4,020)	(4,128)	(4,311)	(4,220)	(4,125)	(4,002)	(3,769)	(3,494)
Payment of provision	(1,419)	-	-	-	(58)	(3,727)	-	-	(63)	(2,530)
Net cash inflow from operating activities	50,387	59,473	64,098	66,394	69,524	68,251	73,989	75,885	78,721	78,738
Cash flows from investing activities										
Payments for property, plant and equipment	(151,626)	(90,606)	(78,684)	(75,135)	(66,597)	(65,335)	(68,538)	(67,391)	(70,075)	(70,899)
Payments for intangible assets	(767)	(1,086)	(308)	(761)	(495)	(988)	(928)	(415)	(823)	(353)
Proceeds from sale of property, plant and equipment	-	5,100	-	-	-	-	-	-	-	-
Grants, subsidies, contributions and donations	46,892	13,899	6,839	6,033	6,154	6,223	6,349	6,421	6,586	6,662
Net cash inflow from investing activities	(105,501)	(72,694)	(72,153)	(69,863)	(60,937)	(60,100)	(63,116)	(61,385)	(64,312)	(64,591)
Cash flows from financing activities										
Proceeds from borrowings	55,650	32,000	37,500	19,000	8,000	8,000	7,000	5,000	4,000	4,000
Repayment of borrowings	(26,298)	(31,041)	(30,489)	(13,205)	(13,563)	(14,280)	(15,051)	(15,773)	(16,429)	(17,044)
Net cash inflow from financing activities	29,352	959	7,011	5,795	(5,563)	(6,280)	(8,051)	(10,773)	(12,429)	(13,044)
Total cash flows										
Net increase in cash and cash equivalent held	(25,762)	(12,262)	(1,044)	2,325	3,023	1,870	2,822	3,728	1,980	1,103
Opening cash and cash equivalents	85,357	59,595	47,333	46,289	48,614	51,637	53,507	56,330	60,057	62,038
Closing cash and cash equivalents	59,595	47,333	46,289	48,614	51,637	53,507	56,330	60,057	62,038	63,141

Statement of Changes in Equity

	2020-2021 \$000	2021-2022 \$000	2022-2023 \$000	2023-2024 \$000	2024-2025 \$000	2025-2026 \$000	2026-2027 \$000	2027-2028 \$000	2028-2029 \$000	2028-2029 \$000
Asset revaluation surplus										
Opening balance	954,449	1,003,261	1,055,317	1,109,930	1,166,990	1,226,382	1,288,046	1,352,023	1,418,345	1,487,035
Increase in asset revaluation surplus	48,812	52,056	54,613	57,060	59,392	61,664	63,977	66,322	68,690	71,082
Closing balance	1,003,261	1,055,317	1,109,930	1,166,990	1,226,382	1,288,046	1,352,023	1,418,345	1,487,035	1,558,117
Retained surplus										
Opening balance	1,476,163	1,517,915	1,533,611	1,544,412	1,554,966	1,567,459	1,580,774	1,594,993	1,609,753	1,626,464
Net result	41,752	15,696	10,802	10,554	12,493	13,315	14,219	14,761	16,710	18,109
Closing balance	1,517,915	1,533,611	1,544,412	1,554,966	1,567,459	1,580,774	1,594,993	1,609,753	1,626,464	1,644,573
Total										
Opening balance	2,430,612	2,521,176	2,588,928	2,654,343	2,721,956	2,793,841	2,868,820	2,947,016	3,028,099	3,113,499
Net result	41,752	15,696	10,802	10,554	12,493	13,315	14,219	14,761	16,710	18,109
Increase in asset revaluation surplus	48,812	52,056	54,613	57,060	59,392	61,664	63,977	66,322	68,690	71,082
Closing balance	2,521,176	2,588,928	2,654,343	2,721,956	2,793,841	2,868,820	2,947,016	3,028,099	3,113,499	3,202,689

Measures of Financial Sustainability & Required Disclosure

Reported Change in Rates And Utility Charges				
	30/06/2020	30/06/2021	\$ Increase	% Increase
Budgeted Gross Rate Revenue	\$164,897,789	\$169,379,582	\$4,481,793	2.7%
Budgeted Nett Rate Revenue*	\$150,551,151	\$153,000,167	\$2,449,016	1.6%

* 19/20 figure updated for over estimate of pensioner subsidies in adopted budget

	Forecast									
	30/06/2021	30/06/2022	30/06/2023	30/06/2024	30/06/2025	30/06/2026	30/06/2027	30/06/2028	30/06/2029	30/06/2030
1 Operating Surplus Ratio - Target Benchmark between 0% and 10%										
(Net Operating Surplus / Total Operating Revenue) (%)	(2.5)%	0.8%	1.8%	1.9%	2.6%	2.9%	3.1%	3.2%	3.7%	4.1%
2 Net Financial Asset / Liability Ratio - Target Benchmark not greater than 60%										
((Total Liabilities - Current Assets) / Total Operating Revenue) (%)	79.2%	80.4%	81.3%	80.0%	73.9%	67.1%	61.0%	53.9%	47.0%	39.1%
3 Asset Sustainability Ratio - Target Benchmark greater than 90%										
(Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense) (%)	143.7%	91.3%	82.3%	78.7%	66.7%	77.0%	71.2%	67.4%	71.3%	74.6%

2020/2021 REVISED BUDGET

Revenue Policy 2020/2021

Meeting Date: 9 February 2021

Attachment No: 2

REVENUE POLICY 2020-2021

STATUTORY POLICY



1 Scope

This policy is Rockhampton Regional Council's strategic Revenue Policy which applies for the financial year 1 July 2020 to 30 June 2021.

2 Purpose

The purpose of this policy is to provide Council with a contemporary Revenue Policy to:

- (a) Comply with legislative requirements; and
- (b) Set principles used by Council in 2020-2021 for:
 - (i) The making and levying of rates and charges;
 - (ii) Exercising its powers to grant rebates and concessions for rates and charges;
 - (iii) Recovery of overdue rates and charges; and
 - (iv) Cost-recovery methods.

3 Related Documents

3.1 Primary

Local Government Act 2009

Local Government Regulation 2012

3.2 Secondary

Planning Act 2016

Debt Recovery Policy

Development Incentives Policy - 15 May 2018 to 31 December 2020

Development Incentives Policy – 1 August 2017 to 14 May 2018

Development Incentives Policy – 1 December 2013 to 31 July 2017

Fees and Charges Schedule

Infrastructure Charges Collection Policy

Rates Concession Policy

Reconfiguration of a Lot Incentives Policy

Revenue Statement

Rockhampton Region Planning Scheme

LEGAL AND GOVERNANCE USE ONLY			
Adopted/Approved:	Adopted 23 June 2020	Department:	Corporate Services
Version:	1	Section:	Finance
Reviewed Date:		Page No:	Page 1 of 4

4 Definitions

To assist in interpretation, the following definitions apply:

CEO	Chief Executive Officer A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Council	Rockhampton Regional Council
Region	Area defined by the electoral boundaries of Council.

5 Policy Statement

In accordance with the *Local Government Act 2009*, this Revenue Policy is used in developing the revenue budget for 2020-2021.

Where appropriate Council is guided by the principles of equity and "user pays" in the making of rates and charges to minimise the impact of rating on the efficiency of the local economy.

5.1 Making and Levying of Rates and Charges

In making rates and charges, Council is required to comply with legislative requirements.

Council will also have regard to the principles of:

- (a) Equity by taking into account the actual and potential demands placed on Council, location and use of land, unimproved and site value of land, and land's capacity to earn revenue;
- (b) Transparency in the making of rates and charges;
- (c) Having in place a rating regime that is simple and efficient to administer;
- (d) National competition principles where applicable (user pays);
- (e) Clarity in terms of responsibilities (Council's and ratepayers) in regard to the rating process; and
- (f) Timing the levy of rates to take into account the financial cycle of local economic activity, in order to assist the smooth running of the local economy.

5.2 Granting Concessions for Rates and Charges

In considering the application of concessions, Council is guided by the principles of:

- (a) Equity by having regard to the different levels of capacity to pay within the local community;
- (b) Transparency by making clear the requirements necessary to receive concessions;
- (c) Flexibility to allow Council to respond to local economic issues;
- (d) The same treatment for ratepayers with similar circumstances; and
- (e) Responsiveness to community expectations of what activities should attract assistance from Council.

Consideration may be given by Council to granting a class concession in the event all or part of the local government area is declared a natural disaster area by the State Government.

5.3 Recovering Overdue Rates and Charges

Council exercises its recovery powers pursuant to the provisions of Chapter 4 Part 12 of the *Local Government Regulation 2012*, in order to reduce the overall rate burden on ratepayers.

Council is guided by the principles of:

- (a) Transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations;
- (b) Clarity and cost effectiveness in the processes used to recover outstanding rates and charges;

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Adopted/Approved:	Adopted, 23 June 2020	Department:	Corporate Services
Version:	1	Section:	Finance
Reviewed Date:		Page No:	Page 2 of 4

- (c) Equity by having regard to capacity to pay in determining appropriate arrangements for different sectors of the community;
- (d) Providing the same treatment for ratepayers with similar circumstances; and
- (e) Flexibility by responding where necessary to changes in the local economy.

5.4 Principles Used for Cost-Recovery Fees

Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees.

Council recognises the validity of fully imposing the user pays principle for its cost-recovery fees, unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. This is considered to be the most equitable and effective revenue approach, and is founded on the basis that the Region's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.

In setting its cost-recovery fees, Council is aware of the legislative requirement that such a fee must not be more than the cost to Council of taking the action to which the fee applies.

5.5 Other Matters

5.5.1 Purpose of Concessions

Statutory provision exists for Council to rebate or defer rates in certain circumstances. In considering the application of concessions, Council is guided by the principles set out in paragraph 5.2.

5.5.2 Physical and Social Infrastructure Costs for New Development

Council requires developers to pay reasonable and relevant contributions towards the cost of physical and social infrastructure required to support the development. Specific charges are detailed in Council's town planning schemes.

Mechanisms for the planning and funding of infrastructure for urban growth are contained within the *Planning Act 2016*. These schemes are based on normal anticipated growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the Region, it may be necessary to bring forward physical and social infrastructure projects. Where this occurs, Council expects developers to meet sufficient costs to ensure the availability of facilities is not adversely affected and existing ratepayers are not burdened with the cost of providing the additional infrastructure.

5.5.3 Development Incentives Policies

Council has adopted development incentives policies to stimulate the economic growth of the Region. The development incentives policies can be found on Council's website. The focus of the policies are to provide relief of fees and charges to those applications which:

- (a) Create new jobs and investment;
- (b) Value-add through enhanced service delivery or supply chains;
- (c) Generate growth within identified strategic industrial and commercial locations; and
- (d) Diversify and make the local economy more sustainable.

5.6 Delegation of Authority

Authority for implementation of the Revenue Policy is delegated by Council to the CEO in accordance with section 257 the *Local Government Act 2009*.

Authority for the day to day management of the Revenue Policy is the responsibility of the Deputy Chief Executive Officer/General Manager Corporate Services and/or the Chief Financial Officer.

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Adopted/Approved:	Adopted, 23 June 2020	Department:	Corporate Services
Version:	1	Section:	Finance
Reviewed Date:		Page No:	Page 3 of 4

6 Review Timelines

This policy is reviewed when any of the following occur:

- (a) As required by legislation – reviewed each financial year at the beginning of the annual budget process;
- (b) The related information is amended or replaced; or
- (c) Other circumstances as determined from time to time by the Council.

7 Document Management

Sponsor	Chief Executive Officer
Business Owner	Deputy Chief Executive Officer
Policy Owner	Chief Financial Officer
Policy Quality Control	Legal and Governance



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Adopted/Approved:	Adopted, 23 June 2020	Department:	Corporate Services
Version:	1	Section:	Finance
Reviewed Date:		Page No:	Page 4 of 4

2020/2021 REVISED BUDGET

Revenue Statement 2020/2021

Meeting Date: 9 February 2021

Attachment No: 3

REVENUE STATEMENT 2020/2021



SCOPE

The Revenue Statement is produced in accordance with s104 of the *Local Government Act 2009* and s169 and 172 of the *Local Government Regulation 2012*.

OVERVIEW

The purpose of this revenue statement is:

- to provide an explanatory statement outlining and explaining the revenue raising measures adopted in the budget, and
- to comply in all respects with legislative requirements.

REFERENCE

- Local Government Act 2009
- Local Government Regulation 2012

APPLICABILITY

This revenue statement applies to the financial year from 1 July 2020 to 30 June 2021. It is approved in conjunction with the Budget as presented to Council on 14 July 2020.

It is not intended that this revenue statement reproduce all related policies. Related policies will be referred to where appropriate and will take precedence should clarification be required.

GUIDELINE

Pursuant to the provisions of the *Local Government Act 2009* and the *Local Government Regulation 2012* the following explanation of revenue raising measures adopted in the 2020/2021 Budget are provided.

1. RATES AND CHARGES (LGA s94)

For the financial year beginning 1 July 2020, Rockhampton Regional Council will make and levy rates and charges. Rates and Charges will include:-

- A. Differential General Rates,
- B. Special Rates and Charges,
- C. Separate Charges, and
- D. Utility Charges for Water, Sewerage and Waste Management.

The Statement deals with the principles used by Council in fixing rates and charges and if applicable, how the Council will apply user pays principles to utility and general charges.

2. GENERAL RATES RATIONALE

Council accepts that the basis for levying general rates in Queensland is land valuations. Ideally, the general rate would be determined by dividing the total income needed from general rates by the rateable valuation of lands. However there is considerable diversity in the Region in terms of land use and location (such as between the urban and rural areas), land values, access to, and actual and potential demands for services and facilities.

Rockhampton Regional Council

Revenue Statement 2020/2021

Council is committed to spreading the general rates burden equitably among broad classes of ratepayer. This does not mean the general rate is levied on a "user pays system". Instead, Council has designed the general rating system taking into account the following factors:

- the relative rateable value of lands and the general rates that would be payable if only one general rate were levied;
- the use of the land as it relates to actual and potential demand for Council services;
- location of the land as it relates to actual and potential demand for Council services; and
- the impact of rateable valuations on the level of general rates to be paid. Council is of the opinion that a common rating policy and structure should be embraced for the whole region.

3. GENERAL RATES – CATEGORIES AND DESCRIPTIONS (LGR Chapter 4, Part 5 Division 1)

Council adopts differential general rating for the following reasons:

- Council is committed to spreading the general rates burden equitably;
- the use of a single general rate would not result in an equitable distribution of the rates burden among ratepayers;
- certain land uses and locations of lands require and/or impose greater demands on Council services relative to other land uses and locations; and
- valuation relativities between commercial/industrial, rural, urban, productive and residential uses, do not reflect the intensity of land use nor the actual or potential demands on Council services and facilities.

Land rating categories are defined by separating the town and rural locations of the Council area and then differentiating properties based on the use to which the land is being put. Where it is considered appropriate, relative valuations are used to define land rating categories in order to reduce the variation in general rate charges between consecutive years and limit increases to a reasonable level across all land uses.

The Council, for the purpose of making and levying differential general rates, has resolved to categorise all rateable land in its area into twenty two (22) categories and sub categories specified hereunder in the schedule. The Council delegates to the CEO the power to identify the rating category to which each parcel of rateable land belongs. In undertaking this task the CEO will be guided by the descriptions of each category. The terms 'LV', 'Land Valuation', 'SV' and 'Site Valuation' refer to the Land Valuation and Site Valuation assigned by the Queensland Department of Natural Resources, Mines and Energy for the applicable year of valuation.

The term "principal place of residence" is a single dwelling house or dwelling unit at which one owner of the land must reside permanently for a minimum of 6 months of the year.

In establishing principal place of residence Council will consider as evidence, but not be limited to, the owner's declared address for Queensland driver's licence, or any other form of evidence deemed acceptable to Council.

Rockhampton Regional Council

Revenue Statement 2020/2021

GENERAL RATING CATEGORIES 2020-21

No.	Category	Description	Identifiers (Land Use Codes)
1	Commercial / light industry	Land used, or intended to be used, in whole or in part, for commercial or light industrial purposes, other than land included in categories 2(a), 2(b), 2(c), 3 and 22.	1,4,6,7, 10 to 49 (excl. 31, 35, 37, 40 and lands in any other category).
2 (a)	Major shopping centres with a floor area 0 – 10,000m ²	Land used, or intended to be used, as a shopping centre with a gross floor area up to 10,000m ² and a value greater than \$2,500,001.	12 to 16 inclusive and 23, with a rateable valuation >\$2,500,001
2 (b)	Major shopping centres with a floor area 10,001 - 50,000 m ²	Land used, or intended to be used, as a shopping centre with a gross floor area between 10,001m ² and 50,000m ² and a value greater than \$2,500,001.	12 to 16 inclusive and 23, with a rateable valuation >\$2,500,001
2 (c)	Major shopping centres with a floor area >50,000m ²	Land used, or intended to be used, as a shopping centre with a gross floor area greater than 50,000m ² and a value greater than \$2,500,001.	12 to 16 inclusive and 23, with a rateable valuation >\$2,500,001
3	Heavy and noxious industry	Land used, or intended to be used, for:- (a) a fuel dump; (b) fuel storage; (c) an oil refinery; (d) heavy industry; (e) general industry; (f) noxious industry which emanates noise, odour or dust, including an abattoir.	31, 35, 37
4	Power Generation	Land used, or capable of being used, for the generation of greater than 400 megawatts of electricity.	37
5	Extractive	Land used, or intended to be used, in whole or in part, for:- (a) the extraction of minerals or other substances from the ground; and (b) any purpose associated or connected with the extraction of minerals and other substances from the ground.	40
6	Agriculture, farming and other rural	Land used, or intended to be used, for non-residential rural, agricultural or farming purposes.	60 to 89 and 93 to 94 (excl. 72 excl. lands in any other category).

Rockhampton Regional Council		Revenue Statement 2020/2021	
8A	Residential Other	Land with a value of less than \$101,001 used, or intended to be used, for:- (a) residential purposes, other than as the owner's principal place of residence; or (b) two or more self-contained dwellings (including flats)	2, 3, 5, 8 & 9
8B	Residential Other	Land with a value of \$101,001 or more used, or intended to be used, for:- (a) residential purposes, other than as the owner's principal place of residence; or (b) two or more self-contained dwellings (including flats)	2, 3, 5, 8 & 9
9	Residential 1	Land used or intended to be used for residential purposes, as the owner's principal place of residence with a value of less than \$94,001.	1, 2, 4, 5, 6 and 94 with a rateable valuation <\$94,001 (excl. lands in any other category).
10	Residential 2	Land used or intended to be used for residential purposes, as the owner's principal place of residence with a value of between \$94,001 and \$153,000.	1, 2, 4, 5, 6 and 94 with a rateable valuation >\$94,000 but <\$153,001 (excl. lands in any other category).
11	Residential 3	Land used or intended to be used for residential purposes, as the owner's principal place of residence with a value of between \$153,001 and \$240,000.	1, 2, 4, 5, 6 and 94 with a rateable valuation >\$153,000 but <\$240,001 (excl. lands in any other category).
12	Residential 4	Land used or intended to be used for residential purposes, as the owner's principal place of residence with a value between \$240,001 and \$450,000	1, 2, 4, 5, 6 and 94 with a rateable valuation >\$240,000 but <\$450,001 (excl. lands in any other category).
13	Residential 5	Land used or intended to be used for residential purposes, as the owner's principal place of residence with a value more than \$450,000	1, 2, 4, 5, 6 and 94 with a rateable valuation >\$450,000 (excl. lands in any other category).
21	Strata (residential)	Land, which is a lot in a community title scheme or residential group title, used as the owner's principal place of residence.	Land use codes 8 and 9 (excl. lands in any other category).

Rockhampton Regional Council

Revenue Statement 2020/2021

22	Strata (commercial/ industrial)	Land, which is a lot in a community title scheme or building unit, which is used, or intended to be used, for commercial or industrial purposes.	Land use codes 8 and 9
24	Vacant urban/rural land >\$430,000	Vacant land intended for use for development purposes with a value of more than \$430,000.	Land use code 1 and 4 with a rateable valuation >\$430,000
25	Developer concession	Land, which qualifies for a discounted valuation pursuant to section 50 of the <i>Land Valuation Act</i> .	Land use code 72
26	Special uses	Land, used, or intended to be used, for non-commercial purposes such as social and community welfare, defence or education purposes.	Land use codes 21, 50 – 59, 92, 96 – 100
27 (a)	Other \$0 - \$60,000	Land, with a value of \$60,000 or less, which is not otherwise categorized.	Land use codes 1, 4, 90, 91 and 95
27 (b)	Other - >\$60,000	Land, with a value of more than \$60,000, which is not otherwise categorized.	Land use codes 1, 4, 90, 91 and 95

General Rates and Minimum General Rates

For the 2020/21 financial year differential general rates and minimum general rates will be levied pursuant to section 94 of the *Local Government Act 2009*, on the differential general rate categories as follows-

Category No.	Category	General Rate (cents in the Dollar of Rateable Value)	Minimum General Rate (\$)
1	Commercial/light Industry	2.2364	1,501
2 (a)	Major shopping centres with a floor area 0 – 10,000 sqm	2.5017	20,627
2 (b)	Major shopping centres with a floor area 10,001 - 50,000 sqm	3.7401	235,562
2 (c)	Major shopping centres with a floor area >50,000 sqm	7.3899	1,779,847
3	Heavy and noxious industry	3.5626	3,131
4	Power Generation	6.8141	3,131
5	Extractive	8.2127	2,555

Rockhampton Regional Council		Revenue Statement 2020/2021	
6	Agriculture, farming and other rural	1.1693	1,394
8A	Residential Other, \$ 0 - \$101,000	1.4997	996
8B	Residential Other, >\$101,000	1.3591	1,515
9	Residential 1, \$ 0 - \$94,000	1.3003	760
10	Residential 2, \$94,001 - \$153,000	1.1636	1,222
11	Residential 3, \$153,001 - \$240,000	1.1097	1,780
12	Residential 4, \$240,001 - \$450,000	1.0158	2,663
13	Residential 5, > \$450,000	0.9154	4,571
21	Strata (residential)	1.4895	760
22	Strata (commercial/industrial)	2.3710	1,501
24	Vacant urban land >\$430,000	2.2831	1,501
25	Developer concession	1.4872	0
26	Special uses	1.5481	2,439
27 (a)	Other \$0 - \$60,000	1.8696	646
27 (b)	Other >\$60,001	2.7579	1,501

4. LIMITATION ON RATE INCREASE – LGR Chapter 4, Part 9, Division 3

For the 2020/21 financial year Council will not be resolving to limit any increases in rates and charges.

5. SPECIAL RATES/CHARGES (LGA s94)

Rural Fire Services Levies

Council will, pursuant to section 128A of the *Fire and Emergency Services Act 1990* and section 94 of the *Local Government Act 2009*, make and levy special charges for the provision of rural fire fighting services to certain parts of the Region. The charges shall be levied on all land which specifically benefits from the provision of rural fire-fighting services.

For 2020/21, the Council shall make a special charge, in the following amounts, for each of the following Rural Fire Brigades.

Rockhampton Regional Council

Revenue Statement 2020/2021

Rural Fire Brigade	Levy 2020/21	Rural Fire Brigade	Levy 2020/21
Alton Downs	\$40.00	Garnant	-
Archer Ulam	-	Gogango	-
Aricia	-	Gracemere	\$20.00
Bajool	\$25.00	Kalapa	\$20.00
Bouldercombe	\$50.00	Marmor	\$20.00
Calioran	-	Mornish	-
Calliungal	\$50.00	Stanwell	-
Dalma	\$20.00	South Ulam	-
Faraday	-	Westwood	\$50.00

The rateable land to which each of the special charges will apply is land within the areas separately described on a map titled "ROCKHAMPTON REGIONAL COUNCIL - RURAL FIRE BRIGADES BOUNDARIES". A copy of the Map is attached at Schedule 1.

The discount for the prompt payment of rates and charges, granted in accordance with section 130 of the Local Government Regulation 2012, will not apply to these charges.

Overall Plans

The Overall Plan for each of the special charges is as follows:-

1. The service, facility or activity for which each special charge is levied is to fund the provision of fire prevention and firefighting services, equipment and activities by the rural fire brigades identified in the special charge table in the defined benefit areas.
2. The time for implementing the overall plan is one (1) year ending 30 June 2021. However, provision of fire-fighting services is an ongoing activity, and further special charges are expected to be made in future years.
3. The works and services specified in the overall plan will be carried out or provided during the year ending on 30 June 2021.
4. The estimated cost of implementing the overall plan (being the cost of planned works and activities for 2020/21) is approximately \$91,173.00.
5. The special charge is intended to raise all funds necessary to carry out the overall plan.

The occupier of the land to be levied with the special charge has specifically benefited, or will specifically benefit, from the implementation of the overall plan, comprising fire-fighting services, because rural fire brigades are charged with fire-fighting and fire prevention under *the Fire & Emergency Services Act 1990* and whose services could not be provided or maintained without the imposition of the special charge.

6. SEPARATE CHARGES (LGA s94)

Council will make and levy separate charges pursuant to section 94 of the *Local Government Act 2009* to defray the expense it incurs in providing identified services or facilities or engaging in identified activities for the benefit of its local governed area. The charges are calculated on the basis of the estimated cost to Council of providing these services. Revenue raised from these charges will only be used to fund either all or part of the costs associated with the activities.

Council considers that the benefit of each service, facility or activity is shared equally by all parcels of rateable land, regardless of their value.

Road Network Separate Charge

Council will make and levy a separate charge to defray part of the cost of maintaining the road network within the region. Council will make and levy the charge equally on all rateable land within the Rockhampton Regional Council area.

Rockhampton Regional Council

Revenue Statement 2020/2021

The amount of the Road Network Separate Charge will be \$450.00 per annum per rateable assessment throughout the region.

Natural Environment Separate Charge

Council will make and levy a separate charge to defray part of the cost of formulating and implementing initiatives for environmental protection, enhancement and conservation, including the many and varied initiatives that contribute to these outcomes.

Council will make and levy the charge equally on all rateable land within the Rockhampton Regional Council area.

The amount of the Natural Environment Separate Charge will be \$50.00 per annum per rateable assessment throughout the region.

The discount for the prompt payment of rates and charges, granted in accordance with section 130 of the *Local Government Regulation 2012*, will not apply to the Natural Environment Separate Charge.

7. UTILITY CHARGES (LGA s94)

Council will make and levy utility service charges, pursuant to section 94 of the *Local Government Act 2009*, for the financial year beginning 1 July 2020 on the basis of an equitable distribution of the burden on those who utilise, or stand to benefit from, the provision of the utility services.

WATER

Water charges will be set to recover all of the costs associated with the provision of water services by Council in the financial year.

Subject to any express provision to the contrary Council will charge all land connected to its water supply, or capable of connection to the supply, a two-part tariff for the period 1 July 2020 to 30 June 2021, comprising:-

- a graduated single tier access charge for land connected to Council's water supply, or capable of connection to the supply; and
- a multi-tiered consumption charge for residential users and a single tier charge for non-residential users.

There are three (3) water supply areas: Gracemere, Mount Morgan and Rockhampton.

The following additional policy is adopted in relation to access charges:

- (a) The access charge for an individual residential community title lot will be the sum payable for a 20mm water meter connection, regardless of the true size of the connection to the lot itself or to the development of which it forms part.
- (b) The access charge for premises that contain residential flats will be the sum payable for a 20mm water meter connection multiplied by the number of flats upon the premises, regardless of the true size of the connection to the premises.
- (c) To prevent doubt, a management lot in a staged residential community titles scheme is not a residential community title lot.
- (d) The access charge for an individual commercial community title lot will be:
 - i. If the size of the water meter at the boundary of the scheme land (i.e. the meter to which the property services to individual scheme lots connect) is not greater than 50mm, then the access charge per lot shall be the sum payable for a 20mm water meter connection.
 - ii. If the size of the water meter at the boundary of the scheme land is greater than 50mm, the standard non-residential access charges according to the meter size will apply.

Rockhampton Regional Council

Revenue Statement 2020/2021

The following additional policy is adopted in relation to consumption charges:

- (a) Where water is supplied to premises that comprise a residential flats development, the consumption volume allowed in each tier will be multiplied by the number of flats upon the premises.
- (b) Where water is supplied to a lot which forms part of a community titles scheme, and the supply to each individual lot and the common property is not separately metered, Council will levy the consumption charges for the water supplied to the premises (the scheme) in a manner permitted by section 196 of the *Body Corporate and Community Management Act 1997*, namely:
 - i. Council will levy each lot-owner for a share of the supplied volume recorded by the water meter at the boundary of the scheme land, and that share will be equivalent to the ratio of the contribution schedule lot entitlement of the owner's lot to the aggregate of contribution schedule lot entitlements recorded in the community management statement for the community titles scheme; or
 - ii. For a community titles scheme in which there is only a single schedule of lot entitlements rather than a contributions schedule and an interest schedule (i.e. a scheme that continues to be governed by the Building Units and Group Titles Act rather than by the *Body Corporate and Community Management Act 1997*), Council will levy each lot-owner for a share of the supplied volume recorded by the water meter at the boundary of the scheme land, and that share will be equivalent to the ratio of the lot entitlement of the owner's lot to the aggregate of lot entitlements recorded in the building units plan or the group title plan of which the lot is part; or
 - iii. Alternatively to levying the consumption charges on the basis of lot entitlement, Council may exercise its discretion to enter with the body corporate for a community titles scheme to which the *Body Corporate and Community Management Act* applies an arrangement under which the body corporate accepts liability for the full consumption charge payable upon the supplied volume recorded on the water meter at the boundary of the scheme land, in which case Council will levy the body corporate for the full amount of the consumption charge and will make no separate levies against lots in the scheme.
- (c) Where water is supplied to a lot or common property which forms part of a community titles scheme where the supply to each individual lot and the common property is separately metered to the common property of a community titles scheme, Council will levy each lot for its metered consumption and the body corporate for the water supplied to the common property.
- (d) Where more than one dwelling house is situated upon a single parcel of land (that is to say, the land the subject of a single valuation), Council will charge a separate two-part tariff for each dwelling house as if each were located upon a different, individually-valued parcel.
- (e) Where a dwelling house is situated partly upon one parcel of land and partly upon another, Council will charge a single two-part tariff for supply to the building, and will levy the tariff against the parcel upon which the dominant portion of the house is situated. The dominant portion will be the portion of the house that has the greater floor area.
- (f) The following provisions apply to premises serviced by a designated fire service:
 - i. Council will charge a separate two-part tariff for the service, in addition to the tariff/s it charges for any other water service connection/s to the land.
 - ii. The access charge for the service will be determined upon the basis that the service connects to a 20mm water meter.
 - iii. Standard consumption charges will apply unless Council resolves to discount the charge pursuant to this resolution.

Rockhampton Regional Council

Revenue Statement 2020/2021

- iv. The consumption charge will be, for a quarter for which the Queensland Fire and Emergency Service reports or verifies, or Council otherwise verifies, use of the service to fight a fire, either the standard consumption charge or that sum discounted by a percentage Council determines as appropriate.
- v. If the Queensland Fire and Emergency Service reports or verifies, or Council otherwise verifies, that the service was used during a quarter to fight a fire, and Council determines after the end of that quarter that a discounted consumption charge was appropriate for the quarter, Council may credit against the next quarterly consumption charge the difference between the charge paid and the discounted charge determined as appropriate.
- vi. To prevent doubt, Council may determine that a 100% discount is or was appropriate.
- (g) For non-licensed premises (i.e. premises for which there exists no liquor license) occupied or used by approved sporting bodies, or approved non-profit charitable organisations, Council will provide a concession in accordance with its concession policy for access to Council's water supply, and water consumed from that supply will be charged at Residential rates.
- (h) Council will apply section 102 of the *Local Government Regulation 2012* to the reading of water meters so that if a meter is due to be read on a particular day (e.g. the last day of a quarter) to enable Council to calculate a consumption charge to be levied, the meter will be deemed read on that particular day if it is read within 2 weeks before the day or 2 weeks after the day.
- (i) The commencing water meter reading for a quarterly consumption charge cycle (i.e. a quarter plus or minus 2 weeks at the beginning and the end of the quarter) is the reading last recorded in a quarterly charge cycle, or, in the case of a new meter connection, the reading recorded on the day of connection.
- (j) The minimum value of a debt required to raise a charge will be \$5.00. If the total charge on an Assessment is less than this amount, then the charges will not be raised and consequently a bill will not be issued. This charge is not raised at all and is effectively written off which will prevent the raising of small balances where the cost of administration, printing, postage and collection is greater than the revenue returned.
- (k) For the purposes of making and levying water charges the following definitions apply:-
 - i. An approved sporting body is an association of persons, incorporated or not, and whether an individual association or a member of a class of association, that Council accepts or approves by resolution as a body that benefits the community by organising and conducting a sporting activity or sporting activities and whose constitution prevents the distribution of its income and assets to its members.
 - ii. An approved charitable organisation is an organisation incorporated or not, that Council accepts or approves by resolution as a charitable organisation, and whose constitution prevents the distribution of its income and assets to its members.
 - iii. A community title lot is a lot in a community titles scheme.
 - iv. A community titles scheme is a community titles scheme created under the *Body Corporate and Community Management Act 1997*, or is a development similar to such a scheme but that continues to be governed by the *Building Units and Group Titles Act 1980* rather than by the *Body Corporate and Community Management Act 1997* (e.g. a development created under the *Integrated Resort Development Act 1987*).
 - v. A contribution schedule lot entitlement is an entitlement by that name, recorded in the community management statement (or analogous instrument) for a community titles scheme.
 - vi. A designated fire service is a water supply service to premises, specifically dedicated for use in fighting fires.

Rockhampton Regional Council

Revenue Statement 2020/2021

- vii. A flat is a self-contained residential unit or module that is not a community title lot; but (to prevent doubt) the expression does not include a bedroom in a boarding house.

Gracemere Water Supply

The access charge for all properties located within the boundaries, and approved properties outside the boundaries of the Gracemere Water Supply Area, will be as detailed in the water access charges table below per meter or per lot as appropriate for the period 1 July 2020 to the 30 June 2021 and will generally be levied on a half yearly basis.

<u>Meter Size</u>	<u>Annual Charge</u>
20mm	\$ 432.00
25mm	\$ 674.00
32mm	\$ 1,104.00
40mm	\$ 1,724.00
50mm	\$ 2,694.00
Special 60mm	\$ 3,931.00
65mm	\$ 4,553.00
75mm	\$ 6,061.00
80mm	\$ 6,897.00
100mm	\$ 10,775.00
150mm	\$ 24,244.00
200mm	\$ 43,104.00
Vacant Land	\$ 432.00

The access charge for unoccupied land that is capable of connection to Council's water supply will be the sum payable for a 20mm residential water meter connection.

The consumption charge detailed in the consumption charges table below will apply for all water consumed in the water period (year). This charge will apply to all properties located within the boundaries and approved properties outside the boundaries of the Gracemere Water Supply Area. The water period (year) for the consumption charge will be for a period from the 1 July 2020 to the 30 June 2021 and billing will generally be in arrears on a quarterly basis.

Gracemere Water Supply Scheme – Non Residential Consumption Charges

<u>Tier</u>	<u>Charge per Kilolitre</u>
All consumption	\$1.90/kl

Gracemere Water Supply Scheme – Residential Consumption Charges

<u>Tier (Per Meter)</u>	<u>Charge per Kilolitre</u>
<=75kl per quarter	\$0.82/kl
> 75kl <=150kl per quarter	\$1.29/kl
>150kl per quarter	\$2.54/kl

Rockhampton Regional Council

Revenue Statement 2020/2021

Mt Morgan Water Supply

The access charge for all properties located within the boundaries, and approved properties outside the boundaries of the Mount Morgan Water Supply Area, will be as detailed in the water access charges table below per meter or per lot as appropriate for the period 1 July 2020 to the 30 June 2021 and will generally be levied on a half yearly basis.

<u>Meter Size</u>	<u>Annual Charge</u>
20mm	\$ 445.00
25mm	\$ 695.00
32mm	\$ 1,139.00
40mm	\$ 1,777.00
50mm	\$ 2,776.00
65mm	\$ 4,693.00
75mm	\$ 6,246.00
80mm	\$ 7,013.00
100mm	\$ 11,104.00
150mm	\$ 24,985.00
200mm	\$ 44,418.00
Vacant Land	\$ 445.00

The access charge for unoccupied land that is capable of connection to Council's water supply, will be the sum payable for a 20mm residential water meter connection.

The consumption charge detailed in the consumption charges table below will apply for all water consumed in the water period (year). This charge will apply to all properties located within the boundaries and approved properties outside the boundaries of the Mount Morgan Water Supply Area. The water period (year) for the consumption charge will be for a period from the 1 July 2020 to the 30 June 2021 and billing will generally be in arrears on a quarterly basis.

Mount Morgan Water Supply Scheme – Non Residential Consumption Charges

<u>Tier</u>	<u>Charge per Kilolitre</u>
All consumption	\$1.90/kl

Mount Morgan Water Supply Scheme – Residential Consumption Charges

<u>Tier (Per Meter)</u>	<u>Charge per Kilolitre</u>
<=75kl per quarter	\$0.82/kl
> 75kl <=150kl per quarter	\$1.29/kl
>150kl per quarter	\$2.54/kl

Rockhampton Regional Council

Revenue Statement 2020/2021

Rockhampton Water Supply

The access charge for all properties located within the boundaries, and approved properties outside the boundaries of the Rockhampton Water Supply Area, will be as detailed in the water access charges table below per meter or per lot as appropriate for the period 1 July 2020 to the 30 June 2021 and will generally be levied on a half yearly basis.

<u>Meter Size</u>	<u>Annual Charge</u>
20mm	\$ 406.00
25mm	\$ 633.00
32mm	\$ 1,037.00
40mm	\$ 1,619.00
50mm	\$ 2,529.00
65mm	\$ 4,275.00
75mm	\$ 5,693.00
80mm	\$ 6,476.00
100mm	\$ 10,119.00
150mm	\$ 22,764.00
200mm	\$ 40,472.00
Vacant Land	\$ 406.00

The access charge for unoccupied land that is capable of connection to Council's water supply will be the sum payable for a 20mm residential water meter connection.

The consumption charge detailed in the consumption charges table below will apply for all water consumed in the water period (year). This charge will apply to all properties located within the boundaries and approved properties outside the boundaries of the Rockhampton Water Supply Area. The water period (year) for the consumption charge will be for a period from the 1 July 2020 to the 30 June 2021 and billing will generally be in arrears on a quarterly basis.

Rockhampton Water Supply Scheme – Non Residential Water Consumption Charges

<u>Tier</u>	<u>Charge per Kilolitre</u>
All consumption	\$1.90/kl

Rockhampton Water Supply Scheme – Residential Water Consumption Charges

<u>Tier (Per Meter)</u>	<u>Charge per Kilolitre</u>
<=75kl per quarter	\$0.82/kl
> 75kl <=150kl per quarter	\$1.29/kl
>150kl per quarter	\$2.54/kl

Rockhampton Regional Council

Revenue Statement 2020/2021

SEWERAGE

For the financial year beginning 1 July 2020 Council will make and levy a sewerage charge in respect of land within the Declared Sewerage Areas of Rockhampton Region to which the Council provides or is prepared to provide sewerage services, including areas to which such services are extended from time to time during the course of the financial year.

A sewerage charge will also be levied on non-rateable land where the owner of the land requests that Council provide sewerage services.

In accordance with the Requirement to Connect to Sewerage Infrastructure Policy that was adopted by Council on 7 October 2014, the sewerage access charges in relation to Stage 2 of the Mount Morgan Sewerage Scheme are only charged upon connection to the system.

The sewerage charge will be set to recover all of the costs associated with the provision of sewerage reticulation services provided by Council in the financial year.

For occupied land, charges for 2020/21 will be made and levied on the following basis:-

- i. Generally, a sewerage charge will be levied in respect of each water closet pedestal or urinal installed.
- ii. However, for a single dwelling, residential unit, granny flat, stables property or a property subject to a residential differential rate, only the first water closet pedestal will attract the normal sewerage pedestal charge.
 - The term single dwelling is to be given its ordinary meaning as a residential property used for ordinary domestic purposes and includes home office situations such as for example, where desk or computer work may be done, phone calls made or answered from within the premises for business purposes but where there are no more than 1 (one) non-resident employee on the premises and no significant external indicia to distinguish the premises from any other domestic residence;
 - The term single dwelling does not include premises where a distinct externally visible business activity has been established.
 - The term granny flat is defined as a dwelling, whether attached or detached, that is used in conjunction with, and subordinate to, a dwelling house on the same lot.
- iii. In the case of multiple dwellings on a single title or assessment (e.g. flats), the sewerage charge is calculated by multiplying the number of flats by the charge for the first water closet pedestal.
- iv. In the case of Retirement Villages or Aged/Nursing Homes incorporating independent living accommodation, the sewerage charge will be levied on the first pedestal only in each independent living unit/cottage. Sewerage charges will be levied on a per pedestal/urinal basis for pedestals/urinals installed elsewhere at the Aged/Nursing Homes properties.
- v. For all other premises, the sewerage charge is calculated on the number of pedestals together with the number of urinals multiplied by the charge for the first water closet pedestal. For the purpose of this paragraph, each 1200mm of a continuous style urinal or part thereof will count as one urinal.
- vi. Sewerage Charges do not apply to Public Amenities Blocks on leased Council land that are locked and controlled by the Clubs.

Where there is more than one dwelling house on a land parcel, charges shall apply as if each house were on a separate land parcel. Where there is more than one commercial or industrial building upon a land parcel, charges will apply as if each building were on a separate land parcel.

Rockhampton Regional Council

Revenue Statement 2020/2021

Where a building is used for more purposes than one, charges will be levied by reference to the dominant use of the building, determined by Council.

For properties within the differential general rating category '6' Agriculture, farming and Other Rural, the sewerage utility charge is levied on the same basis as residential properties, even though to be eligible the properties must be classified as commercial use properties.

For the purpose of these charges:

- (a) a community titles lot is taken to be:
 - I. A single dwelling if it is used wholly or predominantly as a place of residence; and
 - II. A non-dwelling property in any other case.
- (b) A community title lot is a lot in a community titles scheme;
- (c) A community titles scheme is a community titles scheme created under or by virtue of the *Body Corporate and Community Management Act 1997*, or is a development similar to such a scheme but that continues to be governed by the *Building Units and Group Titles Act 1980* rather than by the *Body Corporate and Community Management Act* (e.g. a development created under the *Integrated Resort Development Act 1987*);
- (d) A contribution schedule lot entitlement is an entitlement by that name, recorded in the community management statement (or analogous instrument) for a community titles scheme.

The sewerage charges will be those shown in the following tables:-

<u>Sewered Premises</u>	<u>Basis</u>	<u>Number of Charges</u>
Private Dwelling/Residential Unit/Granny Flat (secondary dwelling) or Stables or property subject to rural differential rate.	Each Residence (regardless of number of pedestals)	1 Charge
Flats	Each Flat	1 Charge
Aged/Nursing Home Plus Aged/Nursing other fixtures	Each Unit/Cottage Each Pedestal/Urinal	1 Charge 1 Charge
Other Premises	Each Pedestal / 1200mm of Urinal or part thereof	1 Charge
Vacant Land	Each rateable property	1 Vacant Land Charge

For those properties in the Declared Sewerage Areas, charges as per the above schedule for 2020/2021 will be:

<u>Declared Sewered Area</u>	<u>Amount of Charge</u>	<u>Amount of Vacant Land Charge</u>
Gracemere	\$857.00	\$813.00
Mount Morgan	\$792.00	\$752.00
Rockhampton	\$656.00	\$624.00

Rockhampton Regional Council

Revenue Statement 2020/2021

WASTE & RECYCLING

For the financial year beginning 1 July 2020, Council will make and levy the following utility charges for:

<u>Schedule of Waste Collection and Recycling Charges</u>	
<u>Service</u>	<u>Annual Charge</u>
Domestic Services	
Combined General Waste/Recycling Service	\$443.00
Additional General Waste Service – same day service as nominated	\$340.00
Additional Recycling Service – same day service as nominated service day	\$200.00
660L General Waste Service	Annual Utility Charge per Tenement
1100L General Waste Service	Annual Utility Charge per Tenement
Commercial Services 1 July 2020 to 31 December 2020	
General Waste Service - 240L	\$217.00
Recycling Service – 240L	\$120.00
Commercial Residential General Waste Service (Eligible Levy	\$182.00
660L General Waste Service (Council Use Only)	\$600.00
1100L General Waste Service (Council Use Only)	\$900.00
Commercial Services 1 January 2021 to 30 June 2021	
General Waste Service - 240L	\$219.00
Recycling Service – 240L	\$120.00
Commercial Residential General Waste Service (Eligible Levy Exempt)	\$182.00
660L General Waste Service (Council Use Only)	\$600.00
1100L General Waste Service (Council Use Only)	\$900.00

The Commercial Waste Services charge has been separated into two periods as, the Queensland Government will be deferring the increase of waste levy rates originally scheduled to take effect from 1 July 2020 for a period of 6 months to assist businesses in dealing with the financial impacts of COVID-19.

Where Council deems a specialised waste collection service is required for Domestic Service/s bulk waste bins are used in lieu of the standard 240L wheelie bin and Waste and Recycling Collection Charges to the property are based on the annual utility charge per tenement.

“Tenement” includes any premises used as a separate domicile such as, for example -

- a single unit private dwelling; or
- premises containing 2 or more flats, apartments or other dwelling units, each used as a separate domicile; or
- a boarding house, hostel, lodging house, or guest house.

The schedule of commercial premises eligible for utilising 660L or 1100L bulk bins are Council facilities only.

Rockhampton Regional Council

Revenue Statement 2020/2021

Services to be provided**Domestic Waste and Recycling Services**

The service comprises the following services as described:

Combined Domestic General Waste and Recycling Collection Service

This service is on the basis that the combined general waste and recycling collection service provided is available to properties within a Declared Waste Collection Areas.

The combined domestic general waste and recycling collection charge, Council levies against a Domestic Premise will be the single sum shown in the Schedule of Waste and Recycling Collection Charges, covering for the full financial year the combined cost of:

- providing a Standard General Waste Container (240L waste container) to hold domestic general waste;
- emptying the waste container once per week and removing the contents from the premises;
- disposal of the waste at an approved facility;
- providing a waste container to hold recyclables;
- emptying the recyclables waste container fortnightly, and removing the contents from the premises; and
- processing of recyclable material at an approved facility.

Domestic Premises – General

Council will levy the charge on each parcel of residential land, including a lot in a community title scheme, whether occupied or not, within the Waste Collection Areas, regardless of whether ratepayers choose to use the domestic general waste collection and/or recycling services Council makes available.

To ensure public health standards are maintained in rural residential areas, waste collection services are offered on an elective basis to owners of rural residential land in proximity to major haul routes and where it is economically and/or responsibly viable to do so.

These properties shall be identified on waste collection area maps by geo-fencing the land parcel and shall be deemed as located within the waste collection area. Once levied the charge will apply and cannot be removed.

Where a service is supplied to a residence on a property within differential rating category 6 – Agriculture, farming and other rural, the domestic waste charge shall apply. For newly constructed structures, the charge will apply from the earlier of plumbing or building approval or delivery of waste containers.

Where there is more than one structure on land capable of separate occupation a charge will be made for each structure.

The number of charges levied to a domestic property shall be the number of bins the Chief Executive Officer or his delegate considers necessary; or the number of bins the ratepayer requests, whichever is greater. Additional bin collections from domestic properties will only be made available on the same day as the minimum service.

Commercial Waste and Recycling Services

The service comprises of the following services as described:

Commercial Premises in a Designated Waste Collection Area

This service is on the basis that the general waste and recycling collection service it provides are available to commercial properties within the Designated Waste Collection Areas.

A General Waste Collection and or Commercial Recycling Collection levy shall be charged per waste container collection (called a Service) as per the Schedule of Waste and Recycling Collection Charges,

Rockhampton Regional Council

Revenue Statement 2020/2021

covering for the full financial year the combined cost of:

- providing the number of waste containers that the Chief Executive Officer or his delegate considers necessary or the number of bins the ratepayer requests, whichever is greater;
- emptying each waste container and removing the contents from the premises on the number of occasions each week that the Chief Executive Officer or his delegate considers necessary; or on the number of occasions the ratepayer requests, whichever is greater;
- disposal of the waste at an approved facility;
- where a waste container is provided to hold recyclables;
- emptying and removing the contents from the premises of that waste container once per fortnight;
- processing of recyclable material at an approved facility; and
- Queensland Government waste levy – as per the *Waste Reduction Recycling (Waste Levy) Amendment Act 2019*.

Commercial Residential Waste Service.

This service is undertaken on the above premise but excludes the Queensland Government waste levy. Eligible properties are residential properties that Council provides a commercial waste collection service (not recycling). Eligible properties are:

- Nursing Homes, retirement villages and private age care
- Residential, lifestyle or manufactured home parks
- Boarding Houses
- Purpose built Student Accommodations – off campus, rooming accommodations

Commercial Premises - General

Council will levy a waste and recycling collection levy against commercial premises for the removal of commercial waste and recycling, unless the Chief Executive Officer or his delegate is satisfied that an approved private waste collection provider removes commercial waste and recycling from the premises, and will do so, at least once weekly for commercial waste and or once fortnightly for recycling.

Where there is more than one structure on land capable of separate occupation a charge will be made for each structure. Charges for the collection of Commercial Waste will be based on volume and frequency of collection. Charges will be made for additional collections from commercial properties.

8. COST RECOVERY FEES (LGA s97)

The principles of Full Cost Pricing are applied in calculating all cost recovery fees of the Council where applicable, but the fees will not exceed the cost to Council of providing the service or taking the action for which each fee is charged.

Cost Recovery Fees are listed in Fees and Charges which was last adopted at Council's Meeting held on 23 June 2020.

9. BUSINESS ACTIVITY FEES

Council has the power to conduct business activities and make business activity fees for services and facilities it provides on this basis. Business activity fees are made where Council provides a service and the other party to the transaction can choose whether or not to avail itself of the service. Business activity fees are a class of charge, which are purely commercial in application and are subject to the Commonwealth's Goods and Services Tax.

Business activity fees include but are not confined to the following: rents, plant hire, private works and hire of facilities.

10. TIME FOR PAYMENT (LGR s118)

Rates and utility charges referred to in this policy shall generally be levied half yearly with the exception of water consumption which will be levied at quarterly intervals on a rolling basis. Such rates and utility charges shall be payable by the due date detailed on the rate notice.

All rates and charges will be due and payable on the day that is 30 clear days after the issue of a notice to pay.

As a guide a separate rates notice will be issued in the first six months of the financial year (July – December), and in the second half of the financial year (January – June). These notices will cover the billing periods 1 July 2020 to 31 December 2020 (usually issued July or August), and 1 January 2021 to 30 June 2021 (usually issued January or February), respectively. Each notice includes one half of the annual rates and charges levied.

11. INTEREST (LGR s133)

All rates and charges remaining outstanding 30 clear days after the due date will be deemed to be overdue rates and will thereafter bear interest at the rate of 8.5% per annum, compounding on daily rests in accordance with the *Local Government Regulation 2012*, calculated on the balance of overdue rates and charges.

12. DISCOUNT (LGR s130)

Discount at the rate of ten (10) percent will be allowed on gross Council rates and charges, excluding any charge specifically excluded from discount entitlement, provided payment of the full amount outstanding, including any overdue rates and interest to the date of payment, less any discount entitlement, is paid by the due date on original notice of the levy.

The discount shall not apply to special charges, Natural Environment separate charge or water consumption charges.

13. RATE CONCESSIONS (LGR s121)

Council approves concessions each year prior to its budget meeting, in the form of the Rate Concession Policy. This was adopted by Council on the 14 July 2020. The main areas of concessions are as follows:

Pensioner Subsidy

For Pensioner Ratepayers of their principal place of residence Council will offer a subsidy (upon the same terms and conditions as the Queensland Government Pensioner Rate Subsidy Scheme of 20% (to a maximum of \$260) on all rates levied in respect of the property the person owns and occupies, excluding environment separate charge, special rates/charges, water consumption charges and rural and state fire levies/charges.

For Pensioner Ratepayers of their principal place of residence a person in receipt of a Widow/ers Allowance will be entitled to a subsidy of 20% (to a maximum of \$260) on all rates levied in respect of the property the person owns and occupies, excluding environment separate charge, special rates/charges, water consumption charges and rural and state fire levies/charges.

In both cases, the concession is offered on the basis that the ratepayers are pensioners (as defined by the *Local Government Regulation 2012*).

COVID 19 Rebate

Council will grant a rebate of \$70 to assessments with a general rating categories of:

- Category 1 – Commercial Industry
- Category 6 – Agricultural
- Category 9 – Residential 1
- Category 10 – Residential 2
- Category 11 – Residential 3

Rockhampton Regional CouncilRevenue Statement 2020/2021

- Category 12 – Residential 4
- Category 13 – Residential 5
- Category 21 – Strata (Residential)
- Category 22 – Strata (Commercial/Industrial)

and excluding assessments with a land use code of 01 or 04 (vacant land).

The assessment must have this rating category as at the 1st of July 2020. This rebate will not be applied retrospectively and will be deducted from the rates notice issued for the period 1 July 2020 to 31 December 2020 only.

Permit to Occupy – Separate Charges

Council will grant a concession of all Separate Charges on those assessments that only contain a permit to occupy for pump sites and where the land area is 25 square meters or less, provided the ratepayer as shown on the assessment is the owner of another property in the Council area on which the Separate Charges have been levied.

The concession is offered on the basis that the payment of the additional separate charge will cause the ratepayer hardship.

Permit to Occupy – General Rates

Council will grant a concession of up to \$600.00 in General Rates for properties on those assessments that only contain a permit to occupy for pump sites and where the land area is 25 square meters or less, provided the ratepayer as shown on the assessment is the owner of another property in the Council area on which General Rates have been levied.

The concession is offered on the basis that the payment of general rates will cause the ratepayer hardship.

Sporting Clubs and Associations

Council will grant varied levels of concessions to charitable and other Non-Profit and Charitable Community Groups, including not-for-profit Sporting Bodies, in accordance with the provisions of the Rates Concession Policy.

The concessions are offered on the basis that the ratepayers are entities whose objects do not include the making of a profit.

CBD Commercial Properties with Mixed Residential Use

The purpose of the concession is to reduce vacancies in the CBD by providing an incentive for commercial property owners within the defined CBD area to utilise unoccupied commercial space for residential purposes. Residential purposes is defined as any space constructed and permitted for residential use and occupied by the owner or tenant as a residence.

The basis for this concession is stimulation of economic development within the defined CBD area.

Council Owned/Trustee Land

Council will grant a concession on General Rates and Separate Charges for vacant land that is owned or held as Trustee by Council if it is leased to another person and the land is not used for any business, commercial or industrial purpose. The level of concession is in accordance with Council's Rates Concession Policy.

The concessions are offered on the basis that the payment of general and separate rates will cause the ratepayer/lessee hardship.

Multi-Residential Unit Developments

Council may grant a concession of 100% of the waste/recycling charge for each multi-residential unit or units for which a community title scheme exists.

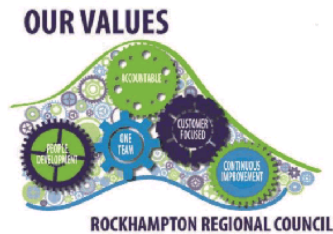
This may apply where it has been deemed impractical for Council to provide services to a multi-residential

Rockhampton Regional CouncilRevenue Statement 2020/2021

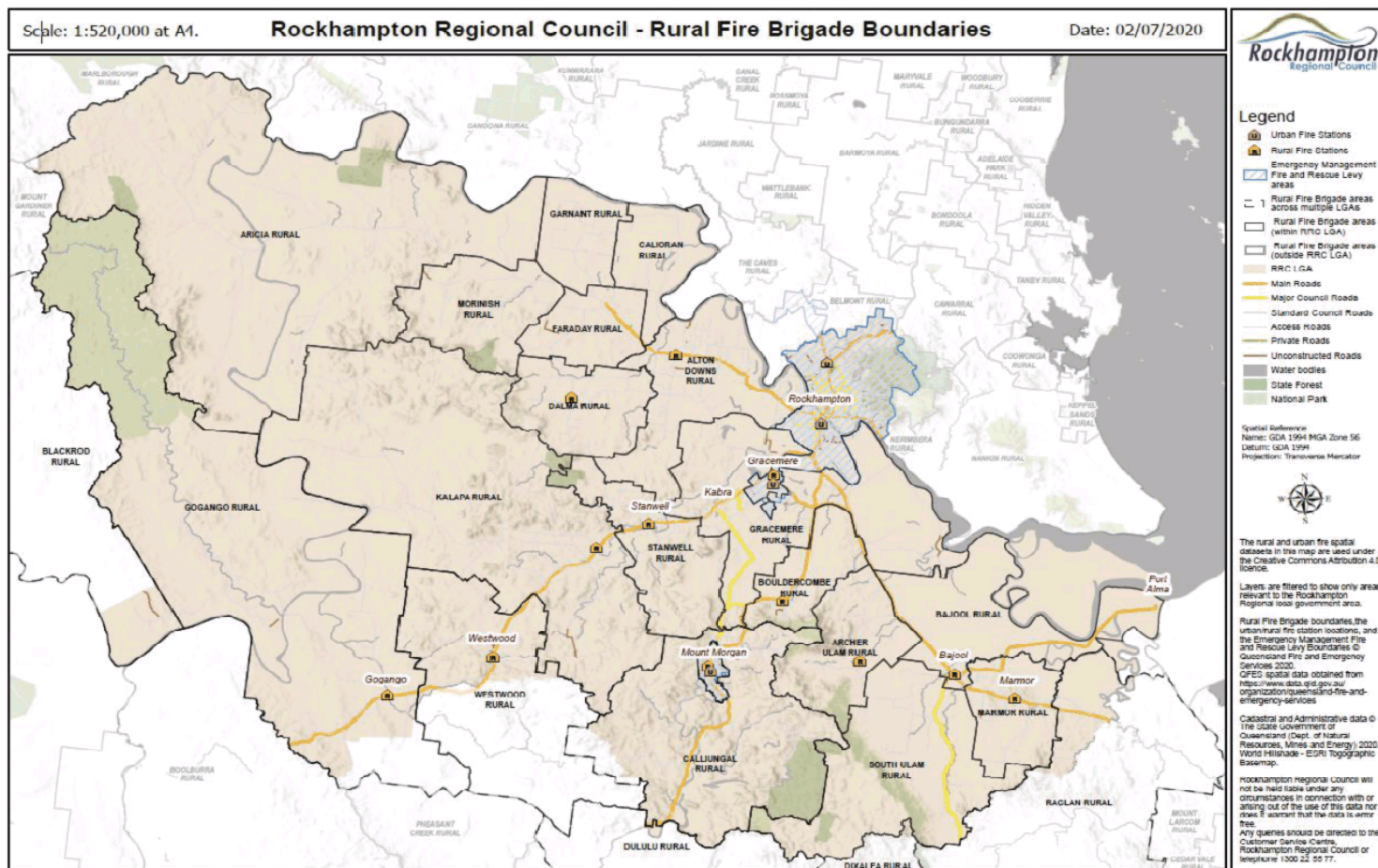
unit development consisting of six or more units within a plan.

14. AUTHORITY

It is a requirement of the *Local Government Act 2009* that for each financial year Council adopt, by resolution, a Revenue Statement.



SCHEDULE 1 – ROCKHAMPTON REGIONAL COUNCIL – RURAL FIRE BRIGADE BOUNDARIES



2020/2021 REVISED BUDGET

Debt (Borrowings) Policy 2020/2021

Meeting Date: 9 February 2021

Attachment No: 4

DEBT (BORROWINGS) POLICY

STATUTORY POLICY



1 Scope

This policy applies to the use of loan borrowings to fund Rockhampton Regional Council infrastructure and other important capital works projects.

2 Purpose

The purpose of this policy is to provide Council with a contemporary Debt (Borrowings) Policy for responsible financial management on the loan funding of infrastructure and capital works projects by ensuring the level of Council indebtedness is within acceptable limits to Council, its ratepayers and interested external parties.

3 Related Documents

3.1 Primary

Local Government Act 2009

Local Government Regulation 2012

3.2 Secondary

Statutory Bodies Financial Arrangements Act 1982

4 Definitions

To assist in interpretation, the following definitions apply:

Council	Rockhampton Regional Council
QTC	Queensland Treasury Corporation
Ratepayers	As defined in the <i>Local Government Regulation 2012</i> , a person who is liable to pay rates or charges.

5 Policy Statement

As a general principle, Council recognises that loan borrowings for capital works projects are an important funding source for local government and that the full cost of infrastructure should not be borne entirely by present-day ratepayers, but be contributed to by future ratepayers who will also benefit. Whilst recognising the importance of loan borrowings, Council should not place undue reliance upon loans as a source of funding.

Council will restrict all long term borrowings to expenditure on identified capital works projects that are considered by Council to be of the highest priority and which cannot be funded from revenue, as identified by the adopted budget.

Council will not use long term debt to finance operating activities or recurrent expenditure. A working capital facility or overdraft may be utilised to help fund short term cash flow requirements that may arise from time to time.

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Adopted/Approved:	Adopted, 14 July 2020	Department:	Corporate Services
Version:	14	Section:	Finance
Reviewed Date:		Page No:	Page 1 of 3

The basis for determination of the utilisation of loan funds will be as follows:

- (a) Where a capital works project for a service that is funded by utility or user charges, for example water, sewer, waste, is determined to be funded by way of loans, the user charge should reflect the cost of providing the service including the loan servicing costs.
- (b) Other specific capital works projects, not funded by user charges, should only be considered for loan funding where the project is considered by Council to be of long term benefit to the majority of ratepayers.
- (c) The term of any loan should not exceed the expected life of the asset being funded.

5.1 10 Year Loan Programme Forecast

Council utilises loan borrowings to fund capital and infrastructure works when required. Repayments are usually spread over a period of 15 to 20 years or shorter depending on the life of the asset being created. The Debt (Borrowings) Policy includes the following information:

- (a) New borrowings for the current and the next nine financial years; and
- (b) Repayment schedule for new and existing borrowings.

The following 10 year program is proposed by Council, although allocations are revised on an annual basis in conjunction with the review of its short and long term budgets:

Table 1
10 Year Borrowing and Repayment Schedule

Financial Year	New Borrowing Amount (\$)	Loan Redemption Amount (\$)	Repayment Period (years)
Existing Loans	N/A	N/A	3-15
2020/21	55,650,000	26,288,430	15-20
2021/22	32,000,000	31,031,030	15-20
2022/23	37,500,000	30,464,480	15-20
2023/24	19,000,000	13,523,720	15-20
2024/25	8,000,000	13,569,860	15-20
2025/26	8,000,000	14,286,820	15-20
2026/27	7,000,000	15,057,890	15-20
2027/28	5,000,000	15,779,710	15-20
2028/29	4,000,000	16,435,920	15-20
2029/30	4,000,000	17,051,180	15-20

5.2 Repayment Schedule

The loan portfolio of Council is raised solely with QTC primarily utilising QTC's fixed rate loan product. A fixed rate loan is a loan where the interest rate does not fluctuate for the term of the fixed period. A fixed rate loan provides rate certainty; however, an early repayment adjustment applies for any unscheduled repayments.

The amount required to extinguish a fixed rate loan at any point in time is the market value of the loan. The market value reflects the remaining cash flows required to repay the debt, valued at the current market rates of interest. An early repayment adjustment reflects the difference between the loan balance and the market value of a fixed rate loan. The adjustment can be a loss or a gain depending on whether market rates for the remaining term are lower or higher than the original fixed rate.

LEGAL & GOVERNANCE USE ONLY			
Adopted/Approved:	Adopted, 14 July 2020	Department:	Corporate Services
Version:	14	Section:	Finance
Reviewed Date:		Page No:	Page 2 of 3

Council intends maintaining principal and interest repayment schedules consistent with the fixed rate terms of individual loans so exposures to early repayment adjustment losses are minimised. However, in circumstances where the early repayment adjustment will result in a gain to Council, consideration will be given to early repayment of the relevant loan facilities, subject to evaluation of Council's financial position at the time.

The budgeted loan portfolio of Council for 2020/21 is as follows:

Table 2
Budget Interest and Redemption by Fund/Function for the Year to 30 June 2021

	A	B	C	D	E (A – C + D = E)
FUNCTION DESCRIPTION	EST BOOK DEBT BALANCE 01/07/2020	QTC ADMIN AND INTEREST	QTC REDEMPTION	NEW ADVANCES	EST BOOK DEBT BALANCE 30/06/2021
Water and Sewerage	23,688,530	1,080,890	7,048,040	-	16,640,490
Waste and Recycling	11,518,340	451,870	2,675,180	3,000,000	11,843,160
Airport	5,716,740	124,060	338,990	11,500,000	16,877,750
Other/ General Functions	99,597,220	3,192,420	16,226,220	41,150,000	124,521,000
TOTAL ALL FUNDS	140,520,830	4,849,240	26,288,430	55,650,000	169,882,400

6 Review Timelines

This policy is reviewed when any of the following occur:

- (a) As required by legislation – no later than 30 June 2021 in conjunction with the budget;
- (b) The related information is amended or replaced; or
- (c) Other circumstances as determined from time to time by the Council.

7 Document Management

Sponsor	Chief Executive Officer
Business Owner	Deputy Chief Executive Officer
Policy Owner	Chief Financial Officer
Policy Quality Control	Legal and Governance

OUR VALUES



LEGAL & GOVERNANCE USE ONLY			
Adopted/Approved:	Adopted, 14 July 2020	Department:	Corporate Services
Version:	14	Section:	Finance
Reviewed Date:		Page No:	Page 3 of 3

2020/2021 REVISED BUDGET

2020/2021 Estimated Activity Statement for Business Activities

Meeting Date: 9 February 2021

Attachment No: 5

SUMMARY OF INCOME, EXPENDITURE AND COMMUNITY SERVICE OBLIGATIONS

Rockhampton Regional Council
Statement of Significant Business Activities to Which the Code of Competitive Conduct Applies
2020-2021 Financial Year

Budget Report	Airport \$	Water & Sewerage \$	Refuse Collection \$
Revenues for services provided to the Council	\$0	\$0	\$296,000
Revenues for services provided to external clients	\$13,131,853	\$69,924,343	\$23,726,812
Community Service Obligations	\$239,603	\$623,751	\$1,087,537
Total Revenue	\$13,371,456	\$70,548,094	\$25,110,349
Less: Expenditure	-\$13,585,779	-\$46,320,986	-\$21,546,105
Less: Return on Equity	\$0	-\$15,887,296	-\$1,038,519
Surplus/(Deficit)	-\$214,323	\$8,339,812	\$2,525,725
List of Community Service Obligations (CSO)			
Royal Flying Doctors Service & Capricorn Rescue Helicopter Service	\$206,603		
Patient Transfer Parking	\$33,000		
Combined Lines and Manholes (Operational and Capital Portions)		\$351,839	
Remissions to Community & Sporting Bodies		\$161,912	
Undetected Leak Rebates		\$110,000	
Old Landfill Maintenance Works			\$132,357
Regulated Waste Disposal			\$127,443
Charity Waste Policy			\$51,033
Green Waste			\$721,704
Waste Education			\$55,000
Total	\$239,603	\$623,751	\$1,087,537

The CSO value is determined by Council and represents an activity's costs which would not be incurred if the activity's primary objective was to make a profit. The Council provides funding from general revenue to the business activity to cover the cost of providing non-commercial community services or costs deemed to be CSO's by the Council.

SUMMARY OF INCOME, EXPENDITURE AND COMMUNITY SERVICE OBLIGATIONS

Rockhampton Regional Council
Statement of Other Business Activities to Which the Code of Competitive Conduct Applies
2020-2021 Financial Year

Budget Report	Building Certification \$
Revenues for services provided to the Council	\$550
Revenues for services provided to external clients	\$275,000
Community Service Obligations	\$204,615
Total Revenue	\$480,165
Less: Expenditure	-\$286,264
Less: Return on Equity	\$0
Surplus/(Deficit)	\$193,901
List of Community Service Obligations (CSO)	
To assist the business offer services at an affordable price for the customer where a Private Certifiers do not accommodate the market on the basis that any external revenue in this area assists Council to offset its compliance costs that would be greater if the Private Certification services was not offered	\$204,615
Total	\$204,615

The CSO value is determined by Council and represents an activity's costs which would not be incurred if the activity's primary objective was to make a profit. The Council provides funding from general revenue to the business activity to cover the cost of providing non-commercial community services or costs deemed to be CSO's by the Council.

2020/2021 REVISED BUDGET

2020/2021 One Page Budget Summary

Meeting Date: 9 February 2021

Attachment No: 6

Rockhampton Regional Council

One Page Budget Summary for 2020/2021

Revised Budget

Based on iB CHART

	Total 20/21 Adopted Budget	Total 20/21 December Revised	Resourcing 20/21 Adopted Budget	Resourcing 20/21 December Revised	Office of CEO 20/21 Adopted Budget	Office of CEO 20/21 December Revised	Advance Rockhampton 20/21 Adopted Budget	Advance 20/21 December Revised	Community Services 20/21 Adopted Budget	Community Services 20/21 December Revised	Corporate Services 20/21 Adopted Budget	Corporate Services 20/21 December Revised
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATIONS												
Operating Revenue												
Rates and Utility Charges	(169,379,582)	(169,379,582)	(83,655,507)	(83,655,507)	0	0	0	0	0	0	0	0
Less Rebates and Discounts	16,305,415	16,305,415	9,505,793	9,505,793	0	0	0	0	0	0	0	0
Fees and Charges	(22,458,987)	(22,458,987)	800,000	430,000	0	0	(933,150)	(1,185,150)	(6,528,350)	(6,053,036)	(8,674,719)	(8,719,719)
Interest Received	(508,000)	(508,000)	(208,000)	(208,000)	0	0	0	0	0	0	(40,000)	(40,000)
Grants Subsidies and Contributions	(14,150,094)	(14,465,044)	(8,734,474)	(8,515,992)	(60,000)	(60,000)	(227,537)	(227,537)	(3,960,378)	(3,469,082)	(350,000)	(1,156,675)
Other Revenue	(9,039,279)	(9,093,753)	340,000	(10,000)	(27,435)	(27,435)	(230,000)	(235,000)	(1,616,656)	(1,488,896)	(4,844,000)	(4,828,147)
Sales Contract and Recoverable Works	(5,989,487)	(6,179,225)	0	0	0	0	0	0	0	0	0	0
Total Operating Revenue	(205,145,014)	(206,050,873)	(81,952,188)	(82,453,706)	(87,435)	(87,435)	(1,390,687)	(1,647,687)	(12,105,363)	(11,009,115)	(13,908,723)	(14,744,542)
Operating Expense												
Finance Costs	5,373,800	5,368,800	3,192,870	3,192,870	0	0	0	0	9,000	4,000	515,600	515,600
Depreciation	54,969,352	55,851,316	0	0	4,453	3,242	0	0	7,243,596	7,809,770	9,444,743	9,323,791
Employee Costs	85,489,009	85,383,047	(2,000)	(2,000)	8,273,442	8,259,142	3,370,246	3,310,335	31,037,608	30,989,014	17,944,044	17,944,044
Materials and Services	74,047,665	73,943,232	810,000	810,000	646,221	1,174,512	3,895,770	4,255,682	23,379,008	21,950,568	21,190,970	21,438,480
Internal Transfers	(6,479,513)	(6,531,669)	0	0	228,118	228,118	10,442	4,121	3,470,864	3,493,792	(15,992,472)	(15,992,472)
Code of Competitive Conduct Adjustments	0	0	(27,972,276)	(27,972,276)	0	0	0	0	(204,615)	(204,615)	(262,307)	(262,307)
Corporate Overheads	(2,823,811)	(2,823,811)	(6,625,119)	(6,625,119)	0	0	0	0	(440,348)	(440,348)	1,168,823	1,168,823
Total Operating Expense	210,877,422	211,190,915	(30,796,525)	(30,796,525)	9,152,234	9,665,013	7,276,460	7,570,139	64,495,115	63,899,182	34,009,602	34,136,159
Net Operating (Profit)/Deficit	5,432,409	5,140,042	(112,748,713)	(113,250,231)	9,064,799	9,577,578	5,885,773	5,922,452	52,389,732	52,500,068	20,100,879	19,391,618
Capital Funding												
Existing or Operational Funds (Used) / Banked	(27,335,743)	(26,856,902)	18,712,925	23,554,800	4,453	(8,508)	(515,000)	(797,615)	(3,967,230)	(7,532,139)	(8,355,078)	(6,849,118)
Grants, Subsidies and Sales/Disposals	(61,434,409)	(44,195,566)	(879,000)	(3,072,239)	0	0	0	0	(1,472,650)	(1,786,133)	(8,735,000)	(15,874,750)
Developer Contributions	(2,815,300)	(2,694,900)	0	0	0	0	0	0	(41,000)	(41,000)	0	0
Funded Depreciation	(49,636,943)	(50,711,274)	4,589,855	4,925,719	(4,453)	(3,242)	0	0	(7,243,596)	(7,809,770)	(8,602,189)	(9,109,468)
New Loans 2020-2021	(55,650,000)	(55,650,000)	(41,150,000)	(41,150,000)	0	0	0	0	0	0	(11,500,000)	(11,500,000)
Total Capital Funding	(196,872,394)	(186,109,542)	(18,726,220)	(16,341,720)	0	(11,750)	(515,000)	(797,615)	(12,724,476)	(17,169,042)	(37,192,267)	(43,333,336)
Capital Expenditure												
Capital Expenditure	170,583,964	153,811,642	2,500,000	105,240	0	11,750	515,000	797,615	12,724,476	17,169,042	36,853,277	42,994,146
Debt Redemption	25,288,430	25,297,900	16,225,220	16,234,480	0	0	0	0	0	0	338,990	339,190
Total Capital Expenditure	195,872,394	180,109,542	18,726,220	16,341,720	0	11,750	515,000	797,615	12,724,476	17,169,042	37,192,267	43,333,336
Net Decrease/(Increase) of Accumulated Budget Funding	27,335,742	26,856,902	(136,051,493)	(141,730,749)	9,060,346	9,586,087	6,400,773	6,720,057	56,356,962	60,122,207	27,613,403	26,026,412
DEBT												
Opening Balance (1/7/2020)	140,520,830	140,614,210	99,597,220	99,638,590	0	0	0	0	0	0	5,716,740	5,747,060
New Loans	55,650,000	55,650,000	41,150,000	41,150,000	0	0	0	0	0	0	11,500,000	11,500,000
Payments	(26,288,430)	(26,297,900)	(16,226,220)	(16,236,480)	0	0	0	0	0	0	(338,990)	(339,190)
Closing Balance	169,882,400	169,966,310	124,521,000	124,552,110	0	0	0	0	0	0	16,877,750	16,907,870

Rockhampton Regional Council

One Page Budget Summary for 2020/2021
Revised Budget

Based on iB CHART

	Corporate Services				Regional Services							
	Airport 20/21 Adopted Budget	Airport 20/21 December Revised	Other Corporate Services 20/21 Adopted Budget	Other Corporate Services 20/21 December Revised	Regional Services 20/21 Adopted Budget	Regional Services 20/21 December Revised	Fitzroy River Water 20/21 Adopted Budget	Fitzroy River Water 20/21 December Revised	Waste and Recycling Services 20/21 Adopted Budget	Waste and Recycling 20/21 December Revised	Other Regional Services 20/21 Adopted Budget	Other Regional Services 20/21 December Revised
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
OPERATIONS												
<i>Operating Revenue</i>												
Rates and Utility Charges	0	0	0	0	(85,724,075)	(85,724,075)	(68,549,393)	(68,549,393)	(17,174,682)	(17,174,682)	0	0
Less Rebates and Discounts	0	0	0	0	8,799,621	8,799,621	4,947,081	4,947,081	1,852,540	1,852,540	0	0
Fees and Charges	(8,438,494)	(8,438,494)	(236,225)	(10,390,651)	(7,122,788)	(7,122,788)	(1,285,330)	(1,285,330)	(5,813,410)	(5,868,410)	(24,027)	(24,027)
Interest Received	(40,000)	(40,000)	0	(40,000)	(260,000)	(260,000)	(260,000)	(260,000)	0	0	0	0
Grants Subsidies and Contributions	0	(783,000)	(350,000)	(728,846)	(817,707)	(1,036,758)	(15,000)	(15,000)	(350,890)	(319,941)	(451,817)	(701,817)
Other Revenue	(3,870,359)	(3,870,359)	(973,845)	(4,957,755)	(2,660,184)	(2,556,184)	(323,574)	(323,574)	(3,272,320)	(2,118,320)	(59,290)	(59,290)
Sales Contract and Recoverable Works	0	0	0	0	(5,989,487)	(6,179,225)	(4,317,388)	(4,507,127)	0	0	(1,672,099)	(1,672,099)
Total Operating Revenue	(12,348,853)	(13,131,853)	(1,559,870)	(16,117,152)	(95,700,599)	(96,108,388)	(69,734,604)	(69,924,343)	(23,750,761)	(23,726,812)	(2,207,233)	(2,457,233)
<i>Operating Expense</i>												
Finance Costs	205,600	205,600	310,000	545,430	1,656,330	1,656,330	1,109,740	1,109,740	546,590	546,590	0	0
Depreciation	3,725,781	3,880,529	5,718,983	9,279,385	38,276,559	38,714,514	14,125,834	14,058,644	1,532,991	1,717,732	22,617,834	22,938,118
Employee Costs	2,434,182	2,434,182	15,509,862	17,210,127	24,866,587	24,885,512	7,306,385	7,341,385	3,658,358	3,580,793	13,881,844	13,963,344
Materials and Services	5,627,013	5,627,013	15,563,957	21,462,033	24,325,696	24,513,990	6,706,093	6,567,593	9,899,952	10,078,248	7,719,651	7,868,151
Internal Transfers	292,335	292,335	(16,284,607)	(16,150,254)	5,803,335	5,734,571	1,182,539	1,182,539	2,300,303	2,231,539	2,340,494	2,340,494
Code of Competitive Conduct Adjustments	(262,307)	(262,307)	0	3,293,566	28,439,198	28,439,198	26,750,950	26,750,950	1,674,298	1,674,298	0	0
Corporate Overheads	1,168,823	1,168,823	0	1,041,452	3,072,831	3,072,831	4,583,732	4,583,732	1,367,879	1,367,879	(2,878,780)	(2,878,780)
Total Operating Expense	13,191,407	13,346,176	20,818,195	36,679,740	126,440,536	127,016,946	61,775,021	61,584,531	20,884,371	21,201,087	43,681,144	44,231,328
Net Operating (Profit)/Deficit	842,554	214,323	19,258,325	20,562,587	30,739,938	30,908,558	(7,959,583)	(8,339,812)	(2,774,390)	(2,525,725)	41,473,911	41,774,095
<i>Capital Funding</i>												
Existing or Operational Funds (Used) / Banked	(120,623)	(711,027)	(8,234,455)	(2,418,958)	(33,215,813)	(35,224,321)	(11,171,746)	(12,719,239)	(2,696,806)	(2,818,356)	(19,347,267)	(19,686,727)
Grants, Subsidies and Sales/Disposals	(8,440,000)	(15,874,750)	(295,000)	0	(60,347,759)	(22,863,444)	(1,414,950)	(1,115,006)	0	0	(48,932,809)	(21,748,438)
Developer Contributions	0	0	0	0	(2,874,300)	(2,653,800)	(1,628,800)	(1,628,800)	0	0	(1,245,500)	(1,025,000)
Funded Depreciation	(2,883,207)	(3,666,206)	(5,718,983)	(9,279,385)	(38,276,559)	(38,714,514)	(14,125,634)	(14,058,644)	(1,532,991)	(1,717,752)	(22,617,934)	(22,938,118)
New Loans 2020-2021	(11,500,000)	(11,500,000)	0	0	(3,000,000)	(3,000,000)	0	0	(3,000,000)	(3,000,000)	0	0
Total Capital Funding	(22,943,829)	(31,751,983)	(14,248,438)	(11,698,343)	(127,714,431)	(102,456,079)	(28,341,130)	(29,521,688)	(7,229,791)	(7,536,108)	(92,143,510)	(65,398,283)
<i>Capital Expenditure</i>												
Capital Expenditure	22,604,639	31,412,793	14,248,438	11,698,343	117,991,211	92,733,849	21,293,090	22,473,278	4,554,611	4,862,288	92,143,510	65,398,283
Debt Redemption	338,980	339,190	0	0	9,723,220	9,723,220	7,048,410	7,048,410	2,675,180	2,675,180	0	0
Total Capital Expenditure	22,943,629	31,751,983	14,248,438	11,698,343	127,714,431	102,456,079	28,341,130	29,521,688	7,229,791	7,536,108	92,143,510	65,398,283
Net Decrease/(Increase) of Accumulated Budget Funding	120,623	711,026	27,492,788	22,981,545	63,965,761	66,132,879	3,212,163	4,379,427	(77,590)	292,631	60,821,178	61,460,822
DEBT												
Opening Balance (1/7/2020)	5,716,740	5,747,060	0	0	35,206,870	35,228,560	23,688,530	23,688,800	11,518,340	11,541,760	0	0
New Loans	11,500,000	11,500,000	0	0	3,000,000	3,000,000	0	0	3,000,000	3,000,000	0	0
Payments	(338,980)	(339,190)	0	0	(9,723,220)	(9,723,220)	(7,048,410)	(7,048,410)	(2,675,180)	(2,675,180)	0	0
Closing Balance	16,877,760	16,907,870	0	0	28,483,650	28,505,340	16,640,120	16,638,390	11,843,160	11,867,580	0	0

2020/2021 REVISED BUDGET

2020/2021 Revised Capital Budget Summary

Meeting Date: 9 February 2021

Attachment No: 7

CAPITAL DECEMBER REVISED BUDGET SUMMARY 2020-21 to 2022-23

		Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570		
		Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,501		
		Revenue		-64,349,709		-46,891,365		-18,778,911		-6,628,655		-72,298,931		
		Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total				
Line	Category	Description	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue		
1	Advance Rockhampton	Rockynats	415,000				0		0		0			
2		Signage	100,000		410,000		100,000		100,000		610,000			
3		Tourism	0	0	387,615	0	0	0	195,000	-97,500	582,615	-97,500		
4	Advance Rockhampton Total		515,000	0	797,615	0	100,000	0	295,000	-97,500	1,192,615	-97,500		
5	Airport	Airport - Airside	1,195,378	0	2,660,108	0	889,400	0	261,400	0	3,810,908	0		
6		Airport Facilities	1,559,461	0	2,174,529	0	1,158,400	0	663,100	0	3,996,029	0		
7	Airport Total		2,754,839	0	4,834,637	0	2,047,800	0	924,500	0	7,806,937	0		
8	Corporate	Adani	0		0		0		0		0			
9		Communications & Information Technology	1,261,900		2,011,750		1,422,200		888,100		4,322,050			
10		Contingency	0		0		0		0		0			
11		Environmental Sustainability	0		105,240		0		0		105,240			
12		Fleet	6,457,621	0	7,016,250	0	5,370,000	0	4,700,040	0	17,086,290	0		
13		Infrastructure Stimulus	2,500,000				4,250,000		0		4,250,000			
14		Land	6,528,917	-295,000	2,143,917	0	5,021,500	-5,000,000	21,500	0	7,186,917	-5,000,000		
15		Resourcing	0				0		0		0			
16		Smart Regional Centre	0	0	421,186		0		0		421,186			
17		Works for QLD		-879,000		-3,672,239		0		0		-3,672,239		
18	Corporate Total		16,748,438	-1,174,000	11,698,343	-3,672,239	16,063,700	-5,000,000	5,609,640	0	33,371,683	-8,672,239		
19	Communities	Access Roads	200,000		526,940		63,600		42,000		632,540			
20		Art Gallery	1,540,800	-25,000	1,571,209	-25,000	121,500	-1,400,000	136,500	-25,000	1,829,209	-1,450,000		
21		Botanic Gardens	880,000	0	1,375,045	0	730,000	0	625,000	0	2,730,045	0		
22		Cemetery	793,694		758,916		340,000		476,000		1,574,916			
23		Child Care	0		0		16,400		0		16,400			
24		Developer Contributions		-41,000		-41,000		-41,000		-41,000		-123,000		
25		Facilities New	0	0	280,000	0	358,800	0	373,800	0	1,012,600	0		
26		Facilities Renewal	898,283	0	1,477,126	0	3,372,600	0	2,008,001	0	6,857,727	0		
27		Facilities Upgrade	230,000	0	230,000	0	160,000	0	703,300	0	1,093,300	0		
28		Fleet	200,153		467,653		80,000		515,700		1,063,353			
29		Health & Environment	40,000	0	100,585	-32,650	0	0	27,000	0	127,585	-32,650		
30		Heritage Village	820,000		788,603	0	546,100	0	0	0	1,334,703	0		
31		Hockey Redevelopment	0	0	465,535	0	0	0	0	0	465,535	0		
32		Kershaw Gardens	532,960	0	329,463	0	525,000	0	70,000	0	924,463	0		
33		Libraries	76,413		76,413		104,300		16,400		197,113			
34		Mount Archer	1,844,903	-1,447,650	1,803,290	-1,728,483	0	0	0	0	1,803,290	-1,728,483		
35		Parks new	295,193		579,126		470,000		100,000		1,149,126			
36		Parks Renewal	868,215	0	1,273,402	0	1,670,000	0	1,332,600	0	4,276,002	0		
37		Parks Upgrade	0		38,969		0		0		38,969			
38		Pitbeam Theatre	435,500		530,982		1,272,700		1,272,700		3,091,182			
39		Rockhampton Zoo	1,252,630	0	1,856,975	0	539,107	0	450,000	0	2,846,082	0		
40		Showgrounds	70,000		70,000		226,000		31,800		327,800			
41		Swimming Pools	892,132		830,720		266,066		120,000		1,216,786			
42	Venues & Events	70,300		79,997		83,100		125,000		288,097				
43	W4Q	0	0	0		0		0	0	0	0			
44	Communities Total		11,941,176	-1,513,650	15,510,349	-1,827,133	10,960,073	-1,441,000	8,425,801	-66,000	34,896,823	-3,334,133		
45	Regional Services	Contingency	1,000,000		225,000		1,000,000		1,000,000		2,225,000			
46	Regional Services Total		1,000,000		225,000		1,000,000		1,000,000		2,225,000			

CAPITAL DECEMBER REVISED BUDGET SUMMARY 2020-21 to 2022-23

		Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570	
		Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,501	
		Revenue		-44,349,709		-46,891,365		-18,778,911		-6,628,655		-72,296,931	
		Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total			
Line	Category	Description	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	
47	Civil Infrastructure	Airport Levee	654,000	-263,638	1,508,000	-263,637	0	0	0	0	1,508,000	-263,637	
48		Boat Ramps & Jetties	575,000	-439,500	585,000	0	1,000,000	0	500,000	0	2,085,000	0	
49		Carparks	25,000	-220,500	342,000	-220,500	40,000	0	50,000	0	432,000	-220,500	
50		Contingency	0	0	0	0	0	0	0	0	0	0	
51		Design	0	0	0	0	0	0	0	0	0	0	
52		Developer Contributions	0	-1,025,000	0	-1,025,000	0	-1,025,000	0	-1,025,000	0	-3,075,000	
53		Disaster Management	170,000	0	210,000	0	120,000	0	0	0	330,000	0	
54		Equipment	120,200	0	118,730	0	0	0	0	0	118,730	0	
55		Flood Damage	0	0	0	0	0	0	0	0	0	0	
56		Floodways	490,000	0	525,000	0	410,000	0	410,000	0	1,345,000	0	
57		Footpaths	1,937,655	-1,447,955	2,080,407	-3,208,286	470,000	-1,565,831	427,000	0	2,977,407	-4,774,117	
58		Heritage Village	0	0	0	0	0	0	0	0	0	0	
59		Land	301,000	0	170,000	0	0	0	0	0	170,000	0	
60		Marine	0	0	0	0	0	0	0	0	0	0	
61		Road Reconstruction	4,840,000	0	7,152,342	0	8,382,000	0	8,008,800	-744,600	23,543,142	-744,600	
62		Road Rehabilitation	3,391,000	-3,010,112	4,433,605	-2,606,313	2,534,400	-2,869,955	5,081,400	-2,869,955	12,049,405	-8,346,223	
63		Road Reseals	3,560,000	0	2,969,000	0	4,748,200	0	4,829,000	0	12,546,200	0	
64		Roads	0	0	0	0	0	0	0	0	0	0	
65		Rural Roads Gravel Resheet	2,986,000	0	2,947,000	0	2,830,000	0	2,920,000	0	8,697,000	0	
66		Rural Roads Sealing	2,984,200	-4,071,800	1,364,415	-1,627,000	2,969,100	-71,800	3,183,500	-71,800	7,517,015	-1,770,600	
67		Stormwater	3,490,900	-39,060	2,620,978	-39,060	1,179,000	0	969,000	0	4,768,978	-39,060	
68		Streetscapes	0	0	0	0	0	0	0	0	0	0	
69		Traffic Facilities	1,577,000	-125,000	2,752,500	-581,289	3,497,000	-632,900	1,386,000	-125,000	7,635,500	-1,339,189	
70		Bridges	2,362,300	-597,054	2,362,300	-697,054	805,000	0	2,157,000	0	5,324,300	-697,054	
71	Sewerage Treatment	0	0	0	0	0	0	0	0	0	0		
72	Road Rehabilitation	0	0	0	-1,470,125	0	-1,043,625	0	0	0	-2,513,750		
73	Rural Road	0	0	0	0	140,000	0	0	0	140,000	0		
74	Civil Infrastructure Total		29,464,255	-11,239,619	32,141,277	-11,738,265	29,124,700	-7,209,111	29,921,700	-4,836,355	91,187,677	-23,783,731	
75	Fitzroy River Water	Developer Contributions	0	-1,628,800	0	-1,628,800	0	-1,628,800	0	-1,628,800	0	-4,886,400	
76		Facilities	0	0	0	0	0	0	0	0	0	0	
77		Sewerage Network	1,700,000	0	1,908,200	0	675,900	0	392,400	0	2,976,500	0	
78		Water - General	0	-543,200	0	-679,131	0	0	0	0	0	-679,131	
79		Water Network	2,200,000	0	2,074,993	0	3,000,000	0	3,000,000	0	8,074,993	0	
80		Water Treatment	3,434,229	0	3,282,685	0	602,571	0	671,800	0	4,557,056	0	
81		Sewerage Treatment	6,031,446	-871,750	6,173,900	-435,875	2,207,600	0	1,028,100	0	9,409,600	-435,875	
82	Fitzroy River Water Total		13,365,675	-3,043,750	13,439,778	-2,743,806	6,486,071	-1,628,800	5,092,300	-1,628,800	25,018,149	-6,001,406	
83	Major Infrastructure Projects	CBD Works	2,569,397	0	3,020,642	0	0	0	0	0	3,020,642	0	
84		Cedric Archer Park	1,000,000	0	1,428,211	0	0	0	0	0	1,428,211	0	
85		Gracemere STP Augmentation	500,000	0	500,000	0	2,000,000	0	2,500,000	0	5,000,000	0	
86		GWTP Electrical	1,800,000	0	3,130,000	0	10,000,000	0	4,000,000	0	17,130,000	0	
87		New Art Gallery	24,309,058	-10,938,690	22,746,518	-11,035,173	0	-3,500,000	0	0	22,746,518	-14,535,173	
88		North STP Augmentation	3,000,000	0	2,778,800	0	8,500,000	0	10,000,000	0	21,278,800	0	
89		Pump Track	335,000	0	229,882	0	0	0	0	0	229,882	0	
90		South Rockhampton Flood Levee	30,249,100	-28,000,000	3,376,386	0	2,000,000	0	1,734,428	0	7,110,814	0	
91		Terminal Refurbishment	19,850,000	-8,440,000	26,578,156	-15,874,750	0	0	0	0	26,578,156	-15,874,750	
92		Bridges	4,000,000	0	3,888,459	0	0	0	0	0	3,888,459	0	
93		GWTP Solar	2,627,415	0	2,624,700	0	0	0	0	0	2,624,700	0	
94	Major Infrastructure Projects Total		90,239,970	-47,378,690	70,301,755	-26,909,923	22,500,000	-3,500,000	18,234,428	0	111,036,183	-30,409,923	
95	Waste & Recycling Services	Equipment	0	0	1,297	0	0	0	131,610	0	132,907	0	
96		Lakes Creek Landfill	3,866,066	0	4,008,471	0	490,643	0	5,048,843	0	9,547,957	0	
97		Waste - General	688,545	0	825,583	0	90,950	0	246,100	0	1,162,633	0	
98		Waste Transfer Stations	0	0	26,937	0	1,070,000	0	1,070,000	0	2,166,937	0	
99	Waste & Recycling Services Total		4,554,611	0	4,862,288	0	1,651,593	0	6,496,553	0	13,010,434	0	
100	Grand Total		170,583,964	-64,349,709	153,811,642	-46,891,365	89,933,937	-18,778,911	75,999,922	-6,628,655	319,745,501	-72,296,931	

2020/2021 REVISED BUDGET

2020/2021 Revised Capital List

Meeting Date: 9 February 2021

Attachment No: 8

CAPITAL DECEMBER REVISED BUDGET DETAILED REPORT 2020-21 to 2022-23

			Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570	
			Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,501	
			Revenue		-64,349,709		46,891,365		-18,778,911		-6,628,655		-72,298,931	
Line	Category	Description	Project Description	Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total		
				Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	
1	Advance Rockhampton	Rockynats	[N] Rocky Nats Event	415,000		0		0		0		0		
2		Rockynats Total		415,000		0		0		0		0		
3		Signage	Regional Signage	100,000		410,000		100,000		100,000		610,000		
4		Signage Total		100,000		410,000		100,000		100,000		610,000		
5		Tourism	[R] Refurbish Visitor Info Centre Spire	0		387,615		0		0		387,615		
6			Upgrade Mt Morgan Visitor Information Centre	0		0		0		195,000		195,000		
7			Visitor Information Centre Mt Morgan Upg Revenue	0		0		0		0		-97,500		
8		Tourism Total		0		387,615		0		195,000		-97,500		
9	Advance Rockhampton Total			515,000		797,615		0		295,000		582,615		
10	Airport	Airport - Airside	[N] GA Apron Lighting	0		339,867		0		0		339,867		
11			[N] Security Upgrades to General Aviation	107,600		107,600		53,300		0		160,900		
12			[R] Airport Pavement Renewal Project	0		34,207		0		0		34,207		
13			[R] GA Apron Asphalt Surfacing	288,921		88,921		0		0		88,921		
14			[R] Military Area Bitumen Surfacing South	43,757		43,757		0		0		43,757		
15			[R] Obstacle Lights	31,800		31,800		0		0		31,800		
16			[R] PAPI Replacement 15/33	160,900		130,900		0		0		130,900		
17			[R] RPT Apron Lighting	0		250,226		0		0		250,226		
18			[R] Secondary Runway Resurface	262,400		262,400		0		0		262,400		
19			[R] Terminal Building Airside Water Main Replacement	0		116,326		0		0		116,326		
20			[U] Improve Airside Stormwater Management	0		4,104		0		0		4,104		
21			[U] Ongoing extension of all weather trafficable perimeter road	300,000		300,000		300,000		261,400		861,400		
22			[R] GA Apron Rejuvenation	0		0		536,100		0		536,100		
23			[N] Airport Apron Extension	0		750,000		0		0		750,000		
24			[R] RPT Bay 3	0		200,000		0		0		200,000		
25		Airport - Airside Total		1,195,378		2,660,108		889,400		261,400		3,810,908		
26		Airport Facilities	[R] Replace GA generator Shed	53,300		53,300		0		0		53,300		
27			[N] Install Backup Airconditioning in the two Terminal Communications Rooms	60,500		60,500		0		0		60,500		
28			[N] New Plant	0		30,000		0		0		30,000		
29			[N] Rockhampton Airport Eddie Hudson Memorabilia Refurbishment	0		20,000		0		0		20,000		
30			[R] Hand Dryers	15,840		15,840		0		0		15,840		
31			[R] Airport Cross Runway	1,130,021		1,030,021		1,000,000		0		2,030,021		
32			[R] Airport Infrastructure Planning	0		147,580		0		0		147,580		
33			[R] Car Park Refurbishment - Street Lighting	0		0		0		128,100		128,100		
34			[R] CCTV Equipment	0		18,557		0		0		18,557		
35			[R] Front of terminal road access	75,000		175,000		0		0		175,000		
36			[R] Renewal of aviation security infrastructure	76,400		105,012		21,500		0		126,512		
37			[R] Repairs to Defence Deployment Areas	0		27,719		26,700		0		54,419		
38			[R] Replace Corrective Services Airconditioning Unit	5,100		5,100		0		0		5,100		
39			[R] Replace existing storage-workshop-office-lunchroom Rose	0		135,000		0		0		135,000		
40			[R] Replace Maintenance Shed Airconditioning Unit	0		0		5,100		0		5,100		
41			[R] Replace Mesh on Perimeter Security Fence	53,300		53,300		0		0		53,300		
42			[R] Replace Stormwater Infrastructure	0		0		100,000		267,500		367,500		
43			[R] Replace Terminal Communication Rooms Airconditioning Units	0		0		5,100		0		5,100		
44			[R] Resurface the Bitumen Area of the Short-term Carpark	0		0		0		267,500		267,500		
45			[R] Terminal Refurbishment - fire indication panel	0		107,600		0		0		107,600		
46			[U] Roof for ALER Generator, fuel tank, aircon equip, main terminal generator an	90,000		90,000		0		0		90,000		
47			[R] Airport Garden Irrigation	0		100,000		0		0		100,000		
48		Airport Facilities Total		1,559,461		2,174,529		1,158,400		663,100		3,396,029		
49	Airport Total			2,754,839		4,834,637		2,047,800		924,500		7,806,937		

CAPITAL DECEMBER REVISED BUDGET DETAILED REPORT 2020-21 to 2022-23

				Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570	
				Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,501	
				Revenue		-64,349,709		-46,891,365		-18,778,911		-6,628,655		-72,298,931	
Line	Category	Description	Project Description	Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total			
				Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue		
50	Corporate	Communications & Information Technology	(N) Asset Management System (Core)	300,000		355,287		100,000		0		455,287			
51			(N) Performance Planning (Audit & Risk Corporate Planning)	0		0		131,000		0		131,000			
52			(R) DR Site Airconditioner	0		20,000		0		0		20,000			
53			(R) Email Archive Replacement Project	0		0		52,300		0		52,300			
54			(R) Fibre Multiplexor	31,800		31,800		0		0		31,800			
55			(R) Fibre Network Upgrade	50,000		57,000		50,000		50,000		157,000			
56			(R) Firewall Replacements	14,400		14,400		17,000		14,000		45,400			
57			(R) ITR - Radio Link Renewal Program	75,000		127,000		105,000		135,000		367,000			
58			(R) ITR - Video Conferencing Renewal/Replacement	0		30,000		0		0		30,000			
59			(R) Replace Comms Hut at Disaster Recovery Site	0		40,000		0		0		40,000			
60			(R) Server Room UPS	0		0		0		17,000		17,000			
61			(R) Visual and Streaming Equipment for Council Chambers	0		11,750		0		0		11,750			
62			(U) Aulton Improvements/Upgrade	0		44,000		0		0		44,000			
63			(U) DR Site Migration (FRW)	0		80,000		0		0		80,000			
64			(U) DR Site UPS	0		0		0		18,000		18,000			
65			(U) ePathway/Mobile	0		53,000		0		0		53,000			
66			(U) GIS system - GDA2020 project upgrade	0		11,000		0		0		11,000			
67			(U) People, Property, Revenue and Regulatory System	0		0		567,900		0		567,900			
68			(U) Systems Upgrade/Improvements (budget from 1017185)	145,300		242,713		213,800		280,000		736,513			
69			ITR - Networking Replacements	232,000		406,800		41,000		110,000		557,800			
70			ITR - Purchase of Printers - MFDs	21,400		88,000		48,300		100,100		236,300			
71			ITR - Server Replacements	42,000		42,000		15,000		83,000		140,000			
72			ITR - Storage Area Network Capacity Increase	0		0		81,000		81,000		162,000			
73			Pathway ECM Integration Project	0		7,000		0		0		7,000			
74			Storage Replacement	350,000		350,000		0		0		350,000			
75		Communications & Information Technology Total		1,261,900		2,011,750		1,422,200		888,100		4,322,050			
76		Environmental Sustainability	(N) Tropicana - related capital purchases - Lighting & other	0		105,240		0		0		105,240			
77		Environmental Sustainability Total		0		105,240		0		0		105,240			
78		Fleet	(N) Vacuum Saviclyt Gluton H20 EV	0		34,500		0		0		34,500			
79			(R) 2 way radio System - Equipment	50,000		50,000		0		0		50,000			
80			(R) Fleet Renewal Program - RRRG	4,812,480		6,172,480		5,370,000		4,700,040		16,242,520			
81			Fleet Renewal Program - carryover budget	1,595,141		592,020		0		0		592,020			
82			(N) Truck 8T Tipper	0		80,000		0		0		80,000			
83			(N) Trailer Natural Resource Management 926U	0		7,250		0		0		7,250			
84			(N) Truck 8T Tipper with Crane FRW (6T upgrade)	0		40,000		0		0		40,000			
85			(N) Mitsubishi Triton4X2 Scab	0		40,000		0		0		40,000			
86		Fleet Total		6,457,621		7,016,250		5,370,000		4,700,040		17,086,290			
87		Infrastructure Stimulus	(N) Infrastructure Stimulus	2,500,000		0		4,250,000		0		4,250,000			
88		Infrastructure Stimulus Total		2,500,000		0		4,250,000		0		4,250,000			
89		Land	(N) Industrial Land Acquisition	5,000,000		0		5,000,000		0		5,000,000			
90			(N) Motorsports Land Acquisition	1,360,000		1,360,000		0		0		1,360,000			
91			(N) Mount Morgan Land Consolidation	50,000		50,000		0		0		50,000			
92			(N) Sale of Portion of Lot 219 LN2518 - AOD Rehab Facility	0	-295,000	0	0	0	0	0	0	0	0		
93			(N) Various Small Allotments	21,500		21,500		21,500		21,500		64,500			
94			(N) Wembley St - Site Investigation	97,417		97,417		0		0		97,417			
95			(N) Land Sales	0	0	0	0	-5,000,000		0		-5,000,000			
96			(N) Purchase of Northside Land	0		400,000		0		0		400,000			
97			(N) Kershaw Gardens Land Purchase - Camping	0		215,000		0		0		215,000			
98		Land Total		6,528,917	-295,000	2,143,917	0	5,021,500	-5,000,000	21,500	0	7,186,917	-5,000,000		
99		Smart Regional Centre	(N) CBD Smart Tech Stage 3C - Quay St (William to Derby)	0		81,630		0		0		81,630			
100			(N) CBD Smart Tech Stage 3E - Vic Pde and Col Brown Park	0		70,464		0		0		70,464			
101			(N) CBD Smart Technologies - Parking Sensors (additional)	0		17,841		0		0		17,841			
102			(N) Derby/East St Roundabout	0		84,798		0		0		84,798			
103			(N) Rural Digital Banner Disaster Public Messaging Program	0		135,000		0		0		135,000			
104			(U) CCTV System Upgrade CBD Smart Tech	0		31,453		0		0		31,453			
105		Smart Regional Centre Total		0		421,186		0		0		421,186			
106		Works for QLD	(N) REV - W4Q Funding	-879,000		-3,672,239		0		0		-3,672,239			
107		Works for QLD Total		-879,000		-3,672,239		0		0		-3,672,239			
108	Corporate Total			16,748,438	-1,174,000	11,698,343	-3,672,239	16,063,700	-5,000,000	5,609,640	0	33,371,683	-8,672,239		

CAPITAL DECEMBER REVISED BUDGET DETAILED REPORT 2020-21 to 2022-23

				Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570	
				Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,501	
				Revenue		-64,349,709		46,891,365		-18,778,911		6,628,655		72,298,931	
Line	Category	Description	Project Description	Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total			
				Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue		
109	Communities	Access Roads	[R] Access Road renewal program - priorities provided by Civil Operations	200,000		526,940		63,600		42,000		632,540			
110		Access Roads Total		200,000		526,940		63,600		42,000		632,540			
111		Art Gallery	[N] Artwork commissioning fund	21,500		21,500		21,500		21,500		64,500			
112			[N] Acquisition of Art from Bayton Award	0		0		5,000		0		5,000			
113			[N] Artwork acquisitions Art Gallery	45,000		60,409		45,000		45,000		150,409			
114			[N] New Art Gallery Construction- Donations	0		0		-1,400,000		0		-1,400,000			
115			[N] New Gallery Collection Compactor	358,600		358,600		0		0		358,600			
116			[N] New Gallery Event Furniture	41,000		41,000		0		0		41,000			
117			[N] New Gallery Exhibit Furniture/Plinths	51,300		51,300		0		0		51,300			
118			[N] New Gallery Exhibit Media Server/AV	153,800		153,800		0		0		153,800			
119			[N] New Gallery Exhibition Lighting	153,800		153,800		0		0		153,800			
120			[N] New Gallery Foyer Furniture	61,500		61,500		0		0		61,500			
121			[N] New Gallery Movable Walls	307,500		307,500		0		0		307,500			
122			[N] New Gallery Office fit out	41,000		41,000		0		0		41,000			
123			[N] New Gallery Retail Space Fit out	102,500		102,500		0		0		102,500			
124			[N] New Gallery Storage Spans	82,000		82,000		0		0		82,000			
125			[N] New Gallery Workshop fit out	51,300		51,300		0		0		51,300			
126			[R] Art Collection Management System	0		15,000		0		0		15,000			
127			[R] Quay Lane Historic Substations Public Art	0		0		50,000		0		50,000			
128			Art Gallery Gold Award Purchases	20,000		20,000		0		20,000		40,000			
129			Rockhampton Art Gallery Gift Fund - Contributions Suspense	50,000	-25,000	50,000	-25,000	0	0	100,000	-25,000	100,000	50,000		
130		Art Gallery Total		1,540,800	25,000	1,571,209	25,000	121,500	1,400,000	136,500	25,000	1,829,209	1,450,000		
131		Botanic Gardens	[N/R] Botanic Gardens Pathways & Shade Shelters W4Q	200,000		0		0		0		0			
132			[N] Tyre bath & wash down bay - Pathogens	100,000		0		0		0		0			
133			[R] Botanic Gardens Pathways and Shade Shelters- W4QR3	420,000		421,265		0		0		421,265			
134			[R] Botanic Gardens-Japanese Gardens pond restoration	0		38,780		0		0		38,780			
135			Botanic Gardens - Curators Shed	0		15,000		0		0		15,000			
136			Botanic Gardens Playground upgrade	0		0		0		300,000		300,000			
137			Botanic Traffic Ann Street and Murray Lagoon Drive	0		0		50,000		0		50,000			
138			Botanic Traffic flow 1 Intersection/round-about, Spencer Street	0		0		50,000		0		50,000			
139			Floral clock - Botanic Gardens	0		50,000		0		0		50,000			
140			Murray Lagoon Precinct	0		0		30,000		75,000		105,000			
141			Upgrade Botanic Gardens Irrigation Network	110,000		50,000		550,000		200,000		800,000			
142			[N] Botanic Gardens - Improvements in Planting/Horticultural Displays	50,000		0		50,000		50,000		100,000			
143			[N] Botanic Gardens Zoo Potable Water Supply	0		800,000		0		0		800,000			
144		Botanic Gardens Total		880,000		1,375,045		730,000		625,000		2,730,045			
145		Cemetery	[N] Extension of Gracemere Cemetery	543,694		504,974		0		50,000		554,974			
146			[N] Memorial gardens - New storage shed	0		0		90,000		0		90,000			
147			[N] Mt Morgan Cemetery extension	0		3,942		50,000		246,000		299,942			
148			[N] North Rockhampton Cemetery - New storage shed	0		0		0		80,000		80,000			
149			[R] Memorial Gardens - Table Water Remediation	0		0		100,000		0		100,000			
150			[U] South Rockhampton Cemetery - Drainage	250,000		250,000		100,000		100,000		450,000			
151		Cemetery Total		793,694		758,916		340,000		476,000		1,574,916			
152		Child Care	[R] City Occasional Child Care Centre	0		0		16,400		0		16,400			
153		Child Care Total		0		0		16,400		0		16,400			
154		Developer Contributions	[N] Developer Contributions - Parks	0	-41,000	-41,000		-41,000		-41,000		-123,000			
155		Developer Contributions Total		0	-41,000	-41,000		-41,000		-41,000		-123,000			
156		Facilities New	[N] CAF Solar Program	0		200,000		200,000		300,000		700,000			
157			[N] City Hall - New Electric Car Charging Facility	0		0		85,000		0		85,000			
158			[N] New Bajool Amenities Block	0		80,000		0		0		80,000			
159			[U] Energy Efficiency Program	0		0		73,800		73,800		147,600			
160		Facilities New Total		0		280,000		358,800		373,800		1,012,600			
161		Facilities Renewal	[N] Access and Equity Upgrade Projects	31,800		31,800		31,800		31,800		95,400			
162			[N] Mt Morgan Carport	0		0		25,000		0		25,000			
163			[N] Recycle Shed Fitout	0		17,763		0		0		17,763			
164			[N] Schotla Place Fire System Install	80,000		80,000		0		0		80,000			
165			[R/D] 72 Glenmore Road - St John Building	0		0		0		52,300		52,300			
166			[R/D] Customs House - Internal Painting	0		0		0		136,300		136,300			
167			[R/D] Park Avenue CWA Hall	0		0		30,000		30,000		60,000			
168			[R/U] Dooley Street Depot - Sign Shed Renewal	0		0		500,000		0		500,000			
169			[R/U] North Rockhampton Library - Rear Entrance Works	0		0		150,000		0		150,000			
170			[R/U] Northside Library Service Area Upgrades	0		0		80,000		20,000		100,000			
171			[R] 15 Cooper Street	0		0		64,600		0		64,600			
172			[R] Aged Persons Accommodation - 28 Pattison St, Mt Morgan - Unit 1	0		15,400		0		0		15,400			
173			[R] Air-conditioner Replacement Program	105,600		193,633		105,600		105,600		404,733			
174			[R] Bajool Amenities Building	30,000		103,003		0		0		103,003			
175			[R] Bensmaker Lodge - 19 Lamach Street Reroof	0		0		26,700		0		26,700			
176			[R] CCTV Renewal Program	30,000		30,000		0		0		30,000			
177			[R] Cedric Archer Park Sport Recreation Canteen & clubhouse	0		0		0		22,600		22,600			
178			[R] City Hall - Window Frames	0		0		20,000		20,000		40,000			

Capital Budget - Project Details

Page 3

CAPITAL DECEMBER REVISED BUDGET DETAILED REPORT 2020-21 to 2022-23

			Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570		
			Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,501		
			Revenue		-64,349,709		46,891,365		-18,778,911		6,628,655		-72,298,931		
					Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total		
Line	Category	Description	Project Description	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue		
179	Communities	Facilities Renewal	[R] City Hall Pathway Renewals	0	0	15,000	0	0	0	0	0	15,000	0		
180			[R] City Hall Refurbishment	0	0	0	0	50,000	0	50,000	0	100,000	0		
181			[R] Depot Master Planning	0	0	0	0	0	0	30,000	0	30,000	0		
182			[R] DF Robert Archer Grandstand-Works	0	0	0	0	123,000	0	0	0	123,000	0		
183			[R] Dooley St Depot-Truck Shed - Painting of Structural steel work	0	0	0	0	50,000	0	0	0	50,000	0		
184			[R] Dooley Street Depot - Fleet Services workshop - Rectification of non complia	0	0	41,965	0	0	0	0	0	41,965	0		
185			[R] Gracemere Animal Management Centre - Water/Sewerage System	250,000	0	250,000	0	0	0	0	0	250,000	0		
186			[R] Gracemere Community Hall - Internal Painting	0	0	0	0	0	0	50,000	0	50,000	0		
187			[R] Leichardt Park Amenities	0	0	0	0	0	0	15,400	0	15,400	0		
188			[R] Mt Morgan - 2 Bymes Parade	0	0	0	0	0	0	30,800	0	30,800	0		
189			[R] Mt Morgan Admin building restump	55,000	0	55,000	0	0	0	0	0	55,000	0		
190			[R] Mt Morgan Depot Renewal	0	0	0	0	0	0	525,800	0	525,800	0		
191			[R] Mt Morgan Rail complex external works	0	0	0	0	0	0	59,101	0	59,101	0		
192			[R] Mt Morgan Railway Station - Good Shed Defects	0	0	0	0	12,300	0	0	0	12,300	0		
193			[R] Mt Morgan SOA & Library - External repaint	0	0	0	0	100,000	0	0	0	100,000	0		
194			[R] Northside Pool Complex - Dwelling	0	0	0	0	70,000	0	0	0	70,000	0		
195			[R] Renew translucent sheeting over Fleet Workshop - Dooley St	100,000	0	110,000	0	0	0	0	0	110,000	0		
196			[R] Repairs to Rush Street - Units	0	0	0	0	31,500	0	0	0	31,500	0		
197			[R] Rockhampton Tennis - Demolition of existing storage shed and replacement	0	0	0	0	25,000	0	0	0	25,000	0		
198			[R] Scholia Place - Complete Internal repaint	0	0	0	0	0	0	46,000	0	46,000	0		
199			[R] Scholia Place - undertake structural rectification works	0	0	120,000	0	0	0	0	0	120,000	0		
200			[R] Sound Shell - Amenities Block	0	0	0	0	0	0	27,700	0	27,700	0		
201			[R] Sound Shell - Kiosk Entry and gates	0	0	0	0	13,300	0	0	0	13,300	0		
202			[R] South Rockhampton Library Windows	0	0	0	0	20,000	0	0	0	20,000	0		
203			[R] Walter Reid Cultural Centre - Unit	107,283	0	0	0	0	0	0	0	0	0		
204			[U] City Hall Precinct - Upgrade/replacement of essential power generator	0	0	0	0	450,000	0	0	0	450,000	0		
205			[U] Dooley Street Depot Security System Upgrade	0	0	174,600	0	0	0	0	0	174,600	0		
206			[U] Parks Electrical Assets	87,100	0	217,562	0	87,100	0	87,100	0	391,762	0		
207			[U] Rockhampton Tennis - Stormwater remediation	0	0	0	0	50,000	0	0	0	50,000	0		
208			[U] CCTV Camera Upgrades	21,500	0	21,500	0	26,700	0	21,500	0	69,700	0		
209			[R] Rockhampton Botanic Gardens - Residence repairs	0	0	0	0	80,000	0	0	0	80,000	0		
210			[R] AMP Building Component - Bulk Allocation	0	0	0	0	1,150,000	0	626,000	0	1,776,000	0		
211			Facilities Renewal Total			898,283	0	1,477,126	0	3,372,600	0	2,008,001	0	6,857,727	0
212			Facilities Upgrade			0	0	0	0	0	0	543,300	0	543,300	0
213						50,000	0	50,000	0	0	0	0	0	50,000	0
214			Facilities Upgrade Total			180,000	0	180,000	0	160,000	0	160,000	0	500,000	0
215			Fleet			230,000	0	230,000	0	160,000	0	703,300	0	1,093,300	0
216						0	0	0	0	30,000	0	0	0	30,000	0
217					[N] Bigmate GPS installation	0	0	0	0	0	0	200,000	0	200,000	0
218					[N] Insulated Bucket Truck	0	0	0	0	0	0	0	0	0	0
219					[N] Tool of Trade Vehicle (Facilities)	40,000	0	40,000	0	0	0	0	0	40,000	0
220					[R] Amenities Program Renew and Upgrade	160,153	0	160,153	0	50,000	0	315,700	0	525,853	0
221					[R/U] Fleet Gracemere Workshop Extensions	0	0	160,000	0	0	0	0	0	160,000	0
222					[N] Dooley Street Depot Electric Car Charging Facility	0	0	65,000	0	0	0	0	0	65,000	0
223					[N] Livestock Officer Vehicle	0	0	42,500	0	0	0	0	0	42,500	0
224			Fleet Total			200,153	0	467,653	0	80,000	0	515,700	0	1,063,353	0
225			Health & Environment			0	0	32,650	-32,650	0	0	0	0	32,650	-32,650
226					[R] Purchase 3 Quik Spray FTBT-400 Quik Spray Locker System	0	0	67,935	0	0	0	7,000	0	74,935	0
227					[R] Vector Management	40,000	0	0	0	0	0	20,000	0	20,000	0
228			Health & Environment Total			40,000	0	100,585	-32,650	0	0	27,000	0	127,585	-32,650
229			Heritage Village			0	0	0	0	46,100	0	0	0	46,100	0
230					[R] Heritage Village - Replacement of shearing shed trip hazard pavers	0	0	0	0	0	0	0	0	0	0
231					[R] Heritage Village - Lighting upgrades - W4QR3	320,000	0	288,603	0	0	0	0	0	288,603	0
232					[N] Heritage Village - Improvements	500,000	0	500,000	0	500,000	0	0	0	1,000,000	0
233			Heritage Village Total			820,000	0	788,603	0	546,100	0	0	0	1,334,703	0
234			Hockey Redevelopment			0	0	101,229	0	0	0	0	0	101,229	0
235					[N] Rockhampton Hockey Existing field flood mitigation project	0	0	364,306	0	0	0	0	0	364,306	0
236			Hockey Redevelopment Total			0	0	465,535	0	0	0	0	0	465,535	0
237			Kershaw Gardens			0	0	0	0	75,000	0	0	0	75,000	0
238					[N] Kershaw Gardens - Replacement of Hire Dongas	0	0	45,600	0	0	0	0	0	45,600	0
239					[R] Kershaw Gardens - Waterfall - Renewal of facade pumping	53,960	0	95,000	0	0	0	0	0	95,000	0
240					[R] TCM Kershaw Gardens Remediation	359,000	0	0	0	0	0	0	0	0	0
241					[U] Kershaw - divert water away from Sensory Garden	70,000	0	67,509	0	0	0	0	0	67,509	0
242					Kershaw Irrigation	0	0	0	0	400,000	0	20,000	0	420,000	0
243					Kershaw pump for rapids waterfall in rainforest	0	0	3,312	0	0	0	0	0	3,312	0
244					Wide Area Mower	0	0	68,042	0	0	0	0	0	68,042	0
245					[N] Kershaw Gardens footpath renewal	50,000	0	50,000	0	50,000	0	50,000	0	150,000	0
246			Kershaw Gardens Total			532,960	0	329,463	0	525,000	0	70,000	0	924,463	0

CAPITAL DECEMBER REVISED BUDGET DETAILED REPORT 2020-21 to 2022-23

			Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570	
			Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,501	
			Revenue		-64,349,709		46,891,365		-18,778,911		6,628,655		-72,298,931	
Line	Category	Description	Project Description	Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total		
				Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	
245	Communities	Libraries	[N] RFID System Upgrade	0	0	0	0	21,500	0	0	0	21,500	0	
246			[N] Scanner / Reader History Centre	0	0	0	0	10,000	0	0	0	10,000	0	
247			[R] North Rockhampton Library	20,013	0	20,013	0	0	0	0	0	20,013	0	
248			[R] Rockhampton Regional Library Renewal Program	16,400	0	16,400	0	16,400	0	0	0	32,800	0	
249			[R] Upgrade Library management software	10,300	0	10,300	0	0	0	16,400	0	26,700	0	
250			[U] adaptive technologies	16,400	0	16,400	0	0	0	0	0	16,400	0	
251			[U] Technology Centre equipment replacement - not workstations but other equipme	13,300	0	13,300	0	13,300	0	0	0	26,600	0	
252			[R] Facilities Renewal	0	0	0	0	43,100	0	0	0	43,100	0	
253			Libraries Total		76,413	0	76,413	0	104,300	0	16,400	0	197,113	0
254	Mount Archer	[N] Fraser Park Stage 1C - Connecting paths	153,234	0	0	0	0	0	0	0	0	0		
255		Fraser Park - New Amenities	460,000	-600,000	477,360	-600,000	0	0	0	0	477,360	-600,000		
256		Fraser Park Stage 1 DJE - Munda-gudda Discovery Path	1,231,669	-847,650	875,930	-1,128,483	0	0	0	0	875,930	-1,128,483		
257		Fraser Park Stage 1F Car Park Works	0	0	450,000	0	0	0	0	0	450,000	0		
258	Mount Archer Total		1,844,903	-1,447,650	1,803,290	-1,728,483	0	0	0	0	1,803,290	-1,728,483		
259	Parks new	[N] 1/2 Size Basketball Court at All Blacks Park	0	0	30,000	0	0	0	0	0	30,000	0		
260		[N] Apex Park Playground Addition	0	0	17,478	0	0	0	0	0	17,478	0		
261		[N] Cedric Archer Park - Permanent Shade Shelters and Picnic Tables	0	0	39,970	0	0	0	0	0	39,970	0		
262		[N] Eichelberger Park Playground Addition	0	0	10,000	0	0	0	0	0	10,000	0		
263		[N] Park Bench Seating for Parks and Pathways	0	0	9,777	0	0	0	0	0	9,777	0		
264		[N] Public Exercise Equipment (Col Brown Park)	0	0	1,588	0	0	0	0	0	1,588	0		
265		[N] Shade Construction Program	100,000	0	200,000	0	100,000	0	100,000	0	400,000	0		
266		[R] Cenotaph FP & Create Interpretive Hub	163,193	0	178,313	0	0	0	0	0	178,313	0		
267		[R] Ted Price Pk DOLA Enhancement - Gracemere	0	0	50,000	0	0	0	0	0	50,000	0		
268		New playground equipment for park	0	0	10,000	0	0	0	0	0	10,000	0		
269		Northside Depot Traffic Management improvements	0	0	0	0	20,000	0	0	0	20,000	0		
270		Fleet	0	0	0	0	250,000	0	0	0	250,000	0		
271		[N] Ceiling Fans - Nursery potting operations shed	12,000	0	12,000	0	0	0	0	0	12,000	0		
272		[N] Northside Depot Improvements	20,000	0	20,000	0	100,000	0	0	0	120,000	0		
273	Parks new Total		295,193	0	579,126	0	470,000	0	100,000	0	1,149,126	0		
274	Parks Renewal	[N] Benke Park Fountain	0	0	10,000	0	0	0	0	0	10,000	0		
275		[N] Portable Cricket Pitch	0	0	35,000	0	0	0	0	0	35,000	0		
276		[R/U] Stapleton Skate Park - Upgrades to drainage and restoration activities to	89,200	0	89,200	0	100,000	0	0	0	189,200	0		
277		[R] Access Roads & Carparks Renewal Program	0	0	48,955	0	100,000	0	112,600	0	261,555	0		
278		[R] Archer Park Railway Station - Stormwater Upgrade	300,000	0	300,000	0	0	0	0	0	300,000	0		
279		[R] Footpaths Renewal Program	50,000	0	102,418	0	50,000	0	50,000	0	202,418	0		
280		[R] Irrigation Renewal Program	144,015	0	149,953	0	400,000	0	200,000	0	749,953	0		
281		[R] New/renewed signage as per Signage Strategy	0	0	4,228	0	0	0	0	0	4,228	0		
282		[R] Parks Renewals	0	0	0	0	500,000	0	500,000	0	1,000,000	0		
283		[R] Playground - Equipment Renewal Program	250,000	0	365,925	0	250,000	0	250,000	0	865,925	0		
284		[R] Rigardsford Park Expenditure Lease	0	0	25,000	0	0	0	0	0	25,000	0		
285		[R] Water Fountain renewals	20,000	0	77,724	0	70,000	0	20,000	0	167,724	0		
286		[U] Bulls Refurbishment	15,000	0	15,000	0	0	0	0	0	15,000	0		
287		Capital Seed Funding	0	0	0	0	200,000	0	200,000	0	400,000	0		
288		Depot Fuel Storage	0	0	50,000	0	0	0	0	0	50,000	0		
289		Parks Renewal Total		868,215	0	1,273,402	0	1,670,000	0	1,332,600	0	4,276,002	0	
290	Parks Upgrade	[N] Bulman Park Upgrade	0	0	38,969	0	0	0	0	0	38,969	0		
291		Parks Upgrade Total	0	0	38,969	0	0	0	0	0	38,969	0		
292		[N] Media Server for Pilbeam Theatre	0	0	3,602	0	0	0	0	0	3,602	0		
293		[N] Renew flylines to Pilbeam Theatre	52,300	0	52,300	0	0	0	0	0	52,300	0		
294		[R/U] Pilbeam Theatre - Various Building works	0	0	0	0	200,000	0	0	0	200,000	0		
295		[R] Pilbeam Theatre - Replacement of Ageing Aircon Plant	0	0	2,982	0	0	0	0	0	2,982	0		
296		[R] Pilbeam Theatre Cyc Theatre Lanterns	45,000	0	45,000	0	0	0	0	0	45,000	0		
297		[R] Pilbeam Theatre Overhead Stage Lighting Equipment	0	0	63,600	0	0	0	63,600	0	127,200	0		
298		[R] Pilbeam Theatre Renewal	0	0	0	0	1,087,500	0	1,087,500	0	2,175,000	0		
299		[R] Pilbeam Theatre Replace Stage Lighting Dimmers	50,000	0	50,000	0	0	0	0	0	50,000	0		
300		[R] Pilbeam Theatre Roof Sealing Restoration	120,000	0	120,000	0	0	0	0	0	120,000	0		
301		[R] Replace Pilbeam DR AC	0	0	33,000	0	0	0	0	0	33,000	0		
302		[R] Replace Pilbeam Front Facade Lighting	61,500	0	0	0	0	0	0	0	61,500	0		
303		[R] Replace Pilbeam Theatre OH Stage & FOH Lighting Moving Fixtures	0	0	0	0	0	0	46,100	0	46,100	0		
304		[R] Resheet Pilbeam Theatre Stage Floor	0	0	0	0	0	0	18,500	0	18,500	0		
305		[R] Pilbeam Theatre - Main Foyer doors	0	0	133,798	0	0	0	0	0	133,798	0		
306		[U] Pilbeam Theatre - Upgrade Sound System (Monitors)	26,700	0	26,700	0	0	0	0	0	26,700	0		
307	Pilbeam Theatre - Security Upgrade	0	0	0	0	0	0	57,000	0	57,000	0			
308	Pilbeam Theatre Auditorium Lighting	75,000	0	0	0	0	0	0	0	75,000	0			
309	Pilbeam Theatre Foyer Lighting	5,000	0	0	0	0	0	0	0	5,000	0			
310	Pilbeam Theatre Total		435,500	0	530,982	0	1,287,500	0	1,272,700	0	3,091,182	0		

CAPITAL DECEMBER REVISED BUDGET DETAILED REPORT 2020-21 to 2022-23

				Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570	
				Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,501	
				Revenue		-64,349,709		46,891,365		-18,778,911		6,628,655		72,298,931	
Line	Category	Description	Project Description	Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total			
				Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue		
311	Communities	Rockhampton Zoo	[N] Endosure demolition Rockhampton Zoo	0	0	0	0	32,107	0	0	0	32,107	0		
312			[N] Master Plan Rockhampton Zoo	40,000	0	0	0	0	0	0	0	0	0	0	
313			[N] Rockhampton Zoo - New Animal Exhibit	300,000	0	300,983	0	0	0	0	0	300,983	0	0	
314			[N] Zoo - Chimp Climbing Structures	0	0	0	0	15,000	0	0	0	15,000	0	0	
315			[N] Zoo improvements - W4QR3	296,630	0	310,328	0	0	0	0	0	310,328	0	0	
316			[R/N] Zoo - Reptile Endosures On Exhibit	0	0	0	0	0	100,000	0	0	100,000	0	0	
317			[R/U] Zoo - Perentile Endosure	50,000	0	203,028	0	0	0	0	0	203,028	0	0	
318			[R] Zoo - Chimp Endosure (Replace beams old section)	0	0	0	0	50,000	0	0	0	50,000	0	0	
319			[R] Zoo - Endosure Renewals	0	0	0	0	150,000	0	100,000	0	250,000	0	0	
320			[R] Zoo - Kangaroo Sheds	20,000	0	20,000	0	10,000	0	0	0	30,000	0	0	
321			[R] Zoo - Perimeter Fencing	445,000	0	445,464	0	0	0	0	0	445,464	0	0	
322			[R] Zoo-renewal of internal pathways	32,000	0	12,172	0	32,000	0	0	0	44,172	0	0	
323			[U] Zoo - Fireproof Chimp House	70,000	0	70,000	0	0	0	0	0	70,000	0	0	
324			Master Plan implementation	0	0	0	0	250,000	0	250,000	0	500,000	0	0	
325			[N] Botanic Gardens and Zoo Redevelopment	0	0	495,000	0	0	0	0	0	495,000	0	0	
326			Rockhampton Zoo Total			1,252,630	0	1,856,975	0	539,107	0	450,000	0	2,846,082	0
327		Showgrounds	[R] Rton Showgrounds Switchboard enclosure Renewal	70,000	0	70,000	0	0	0	0	0	70,000	0	0	
328			[R] Showgrounds Exhibition Pavilion - Repaint roof & replace roof fixings	0	0	0	0	48,200	0	0	0	48,200	0	0	
329			[R] Showgrounds Exhibition Pavilion - Various Defects	0	0	0	0	45,000	0	0	0	45,000	0	0	
330			[R] Showgrounds Hideaway Bar Toilets-Variou Works	0	0	0	0	0	31,800	0	0	31,800	0	0	
331			[R] Showgrounds Manager Residence	0	0	0	0	112,800	0	112,800	0	112,800	0	0	
332			Showgrounds Peoples Bar - Repairs to retaining wall and supply storage area.	0	0	0	0	20,000	0	0	0	20,000	0	0	
333			Showgrounds Total			70,000	0	70,000	0	226,000	0	31,800	0	327,800	0
334		Swimming Pools	[N] Southside pool shade	193,126	0	288,359	0	0	0	0	0	288,359	0	0	
335			[R/U] Northside Pool - Stormwater	80,000	0	80,000	0	0	0	0	0	80,000	0	0	
336			[R] 42nd Battalion Memorial Pool Fence Replacement	0	0	0	0	0	80,000	0	0	80,000	0	0	
337			[R] Pool Renewal Program	0	0	22,950	0	40,000	0	40,000	0	102,950	0	0	
338			[U] Mt M Pool replace filters & plant room	400,000	0	229,434	0	226,066	0	0	0	455,500	0	0	
339			[U] Northside Pool Perimeter Fence	19,006	0	9,977	0	0	0	0	0	9,977	0	0	
340			[R/U] Southside Pool - Balance Tank Lines	200,000	0	200,000	0	0	0	0	0	200,000	0	0	
341			Swimming Pools Total			892,132	0	830,720	0	266,066	0	120,000	0	1,216,786	0
342		Venues & Events	[N] Pilbeam Auditorium Projector x2 - AV	0	0	0	0	0	40,000	0	40,000	0	0	0	
343	[R] Replace Foyer Furniture		0	0	0	0	31,800	0	0	0	31,800	0	0		
344	[R] Replace Lighting Desk		0	0	0	0	0	80,000	0	0	80,000	0	0		
345	[R] Replace Theatre Main Sound Console		50,000	0	50,000	0	0	0	0	0	50,000	0	0		
346	[R] Replace WRCC Digital Projector		0	0	0	0	0	5,000	0	0	5,000	0	0		
347	[R] Stage lift investigation review/upgrade		10,000	0	10,000	0	0	0	0	0	10,000	0	0		
348	[R] Upgrade Pilbeam door locks to Cardax System		0	0	0	0	51,300	0	0	0	51,300	0	0		
349	[U] Events Perfect Venues Management System		0	0	9,697	0	0	0	0	0	9,697	0	0		
350	Replace AV equipment 3D movie MVRM		10,300	0	10,300	0	0	0	0	0	10,300	0	0		
351	Venues & Events Total				70,300	0	79,997	0	83,100	0	125,000	0	288,097	0	
352	Communities Total			11,941,176	-1,513,650	15,510,949	-1,827,133	10,960,073	-1,441,000	8,425,801	66,000	34,896,823	-3,334,133		
353	Regional Services	Contingency	Capital Works Contingency Fund	1,000,000	0	225,000	0	1,000,000	0	1,000,000	0	2,225,000	0		
354		Contingency Total		1,000,000	0	225,000	0	1,000,000	0	1,000,000	0	2,225,000	0		
355	Regional Services Total			1,000,000	0	225,000	0	1,000,000	0	1,000,000	0	2,225,000	0		
356	Civil Infrastructure	Airport Levee	[N] Design for Airport Levee	0	-263,638	0	-263,637	0	0	0	0	0	-263,637		
357			Design for Airport Levee	654,000	0	1,508,000	0	0	0	0	0	1,508,000	0		
358		Airport Levee Total		654,000	-263,638	1,508,000	-263,637	0	0	0	0	1,508,000	-263,637		
359		Boat Ramps & Jetties	[N] Casuarina Boat Ramp	0	0	0	0	500,000	0	500,000	0	1,000,000	0		
360			[N] Inkerman Boat Ramp	500,000	0	500,000	0	500,000	0	0	0	1,000,000	0		
361			[N] Port Alma Boat Ramp - Land Acquisitions	75,000	0	85,000	0	0	0	0	0	85,000	0		
362			Fishing Platforms (Expense 1147292) - W4QR3	0	-439,500	0	0	0	0	0	0	0	0		
363			Boat Ramps & Jetties Total		575,000	-439,500	585,000	0	1,000,000	0	500,000	0	2,085,000	0	
364		Carparks	Pilbeam Drive Car Park - Saddle Redevelopment	0	0	342,000	0	0	0	0	0	342,000	0		
365			Pilbeam Drive Carpark Saddle redevelopment	0	-220,500	0	-220,500	0	0	0	0	0	-220,500		
366			Carparks Renewal	25,000	0	0	0	40,000	0	50,000	0	90,000	0		
367		Carparks Total		25,000	-220,500	342,000	-220,500	40,000	0	50,000	0	432,000	-220,500		
368		Developer Contributions	[N] Developer Contributions Roadworks	0	-1,025,000	0	-1,025,000	0	-1,025,000	0	-1,025,000	0	-3,075,000		
369		Developer Contributions Total		0	-1,025,000	0	-1,025,000	0	-1,025,000	0	-1,025,000	0	-3,075,000		
370		Disaster Management	Flood Stations Network Investment plan	170,000	0	210,000	0	120,000	0	0	0	330,000	0		
371		Disaster Management Total		170,000	0	210,000	0	120,000	0	0	0	330,000	0		
372		Equipment	LDCC Equipment Upgrade	41,300	0	43,130	0	0	0	0	0	43,130	0		
373			Renewal of Design Office Survey equipment	78,900	0	75,600	0	0	0	0	0	75,600	0		
374		Equipment Total		120,200	0	118,730	0	0	0	0	0	118,730	0		
375		Floodways	Floodways CP422 - Bulk Allocation	490,000	0	490,000	0	410,000	0	410,000	0	1,310,000	0		
376			Glenroy Marlborough Rd - Ch 25.98	0	0	35,000	0	0	0	0	0	35,000	0		
377		Floodways Total		490,000	0	525,000	0	410,000	0	410,000	0	1,345,000	0		

CAPITAL DECEMBER REVISED BUDGET DETAILED REPORT 2020-21 to 2022-23

				Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570	
				Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,501	
				Revenue		64,349,709		46,891,365		18,778,911		6,628,655		72,298,931	
Line	Category	Description	Project Description	Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total			
				Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue		
378	Civil Infrastructure	Footpaths	[N] Mount Morgan Walking and bike trail - W4QR3	340,000		449,418		0		0		449,418			
379			Disability Access Infrastructure - Ramps (Various locations in the broader	0		25,000		0		0		25,000			
380			Footpath Reconstruction - Bulk Allocation	256,000		256,000		470,000		427,000		1,153,000			
381			Lawrie Street - Bicycle Maintenance Station	8,200		8,200		0		0		8,200			
382			Local Govt Cycling Funding Program		-64,500		-64,500		0	0		0		-64,500	
383			New Footpath Package - W4QR3	450,000		363,834		0		0		363,834			
384			New Footpath Package (Expense 1147291) - W4QR3		-500,000		0		0	0		0			
385			[R] -UCC-FT-New Footpath Package - Federal Grant	883,455		883,455		0		0		883,455			
386			[R] Local Roads and Community Infrastructure Program		-883,455		-3,049,286		-1,565,831		0		-4,615,117		
387			STP-Nth Rockhampton High School	0		38,500		0		0		38,500			
388			STP-North Rockhampton High School Crossing Funding	0		0	-38,500		0	0		0	-38,500		
389			STP-St Anthony's Catholic School Crossing	0		56,000		0		0		56,000			
390			STP-St Anthony's Catholic School Crossing funding		0		-56,000		0	0		0	-56,000		
391			Footpaths Total	1,937,655	-1,447,955	2,080,407	-3,208,286	470,000	-1,565,831	427,000	0	2,977,407	-4,774,117		
392			Land	Infrastructure Planning - Land Acquisitions and Resumptions	301,000		170,000		0		0		170,000		
393			Land Total	301,000		170,000		0		0		170,000			
394		Road Reconstruction	Alexander St - Richardson Rd to Moores Creek Rd	770,000		1,070,000		0		0		1,070,000			
395			Alexandra Street - Farm Street to Maloney Street	0		0		777,000		0		777,000			
396			Boongary Road - Halfpenny Road to Kabra Road	0		755,000		1,200,000		0		1,955,000			
397			Bracher Road Rehab - Lion Creek to Wandai	645,000		895,000		0		0		895,000			
398			Campbell Street - Cambridge Street to Albert Street	0		0		1,050,000		0		1,050,000			
399			Canning Street - Cambridge Street to North Street	0		0		0		1,580,000		1,580,000			
400			Glenmore Road - Dooley to Park	0		0		825,000		0		825,000			
401			Glenmore Road Haynes St to Kluver	0		0		685,000		290,000		975,000			
402			Glenmore Road No 137 to Highway Street	0		0		0		650,000		650,000			
403			Glenmore Road Park St to Tung Yeen	825,000		1,000,000		0		0		1,000,000			
404			Knight Street - Horace to Knight top end	0		727,000		0		0		727,000			
405			Lucas Street - Johnson Road to Allan Road	0	0	0	0	0	1,450,000	-579,200		1,450,000	-579,200		
406			Norman Road - Boundary Road to Olive Street	0		0		0	1,100,000			1,100,000			
407			Norman Road - Boundary Road to Olive Street	0	0	0	0	0	0	-165,400			-165,400		
408			Peter St rehab - Dean to Ellis	0		0		0		320,000		320,000			
409			Robison Street - Dooley Street to Glenmore Rd	0		0		1,125,000		0		1,125,000			
410			Robison Street - Park Street to Dooley Street	0		0		0		883,800		883,800			
411			Somerset Road - Somerset OLC to MacQuarie Street (117 to 31 Somerset)	0		0		1,720,000		1,480,000		3,200,000			
412			Talbot Street - Berserker Street to Clanfield Street	1,050,000		1,050,000		0		0		1,050,000			
413			Witt St Dean to Water	0		0		0		255,000		255,000			
414			[N] -UCC-NC-River Rose Drive	50,000		50,000		1,000,000		0		1,050,000			
415			[R] -UCC-RC-Macquarie Street - Lot 62-Lot96	1,500,000		1,500,000		0		0		1,500,000			
416			Stonleigh Rd Gogango - Ch 0.0-2.5 km	0		39,042		0		0		39,042			
417	Calmarin Rd Garmant		0		25,300		0		0		25,300				
418	Riverslea Rd Gogango Seal Ch 1.68-2.90 km		0		41,000		0		0		41,000				
419	Road Reconstruction Total		4,840,000	0	7,152,342	0	8,382,000	0	8,008,800	-744,600	23,543,142	-744,600			
420	Road Rehabilitation		Archer Street - Campbell Street to George	0		0		0		390,000		390,000			
421			Berserker Street Elphinstone to Leamington	0		0		390,000		0		390,000			
422			Blackspot Allocation for 100% Projects	0		0		512,500		512,500		1,025,000			
423			Blackspot Funding General	0	0	0	0		-500,000		-500,000		-1,000,000		
424			Bolsover Street	0		0		0		458,000		458,000			
425			Canosa Street - Curve Widening	0		550,000		0		0		550,000			
426			D-640/2002 Road Maintenance Levy - Nine Mile Rd	0	-61,500		-61,000		-61,500		-61,500		-184,000		
427		Denham Street - West Street to Canning Street	0		0		0		500,000		500,000				
428		Denison Street - Derby Street to Stanley Street	0		0		320,000		0		320,000				
429		Dooley St Depot Access road upgrade	100,000		0		0		0		0				
430		Elida Lane Mt Archer - Retainig wall	0		17,900		0		0		17,900				
431		Eton Street (Denham St to end)	0		0		0		340,000		340,000				
432		Guardrail Renewal	50,000		80,000		50,000		50,000		180,000				
433		Heavy Patching / Pavement Rehabilitation - Bulk Allocation	142,000		142,000		461,000		120,000		723,000				
434		Hollingsworth Street - McIlwraith Street to Hayne St	0		0		0		600,000		600,000				
435		Kerb Ramp Program - Bulk Allocation	25,000		25,000		25,000		25,000		75,000				
436		Land acquisition costs associated with projects	0		0		160,900		160,900		321,800				
437		Main street - Twigg to Yamba	0		0		0		350,000		350,000				
438		Main Street Haynes to Glenmore	0		0		0		350,000		350,000				
439		Meter Street - Kerb and carparking	0		40,000		0		0		40,000				
440		Musgrave Street	0		250,000		0		0		250,000				
441		Penlington St - Brae to Davis	0		0		115,000		0		115,000				
442		Quay Lane - North Street to Albert Street	369,000		550,000		0		0		550,000				
443		Rev - TIDS Funding		-825,000		-825,000		-825,000		-825,000		-2,475,000			
444		Roads to Recovery Revenue Commonwealth Government		-1,483,455		-1,483,455		-1,483,455		-1,483,455		-4,450,365			
445		Upper Dawson Road - Prospect to Parnell	340,000		340,000		0		0		340,000				
446		Victoria Parade - North Street to Quest Apartments	2,000,000		2,000,000		0		0		2,000,000				
447		Victoria Parade - Quest Apartments to Cambridge Street	0		0		0		1,065,000		1,065,000				

Capital Budget - Project Details

Page 7

CAPITAL DECEMBER REVISED BUDGET DETAILED REPORT 2020-21 to 2022-23

			Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570		
			Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,901		
			Revenue		-64,349,709		-46,891,365		-18,778,911		-6,628,655		-72,298,931		
Line	Category	Description	Project Description	Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total			
				Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue		
448	Civil Infrastructure	Road Rehabilitation	Wackford Street Drainage - Stage 1 (Expense)		-640,157		-236,858		0		0		0		-236,858
449			Western St Mt Morgan East to Black	100,000	0	100,000	0	0	0	0	0	100,000	0		
450			Western Street (Wandal to Kallara)	0	0	0	0	500,000	0	0	0	500,000	0		
451			William Street (Mt Morgan) - East Street to Black Street	0	0	85,000	0	0	0	0	0	85,000	0		
452			[N] -UCC-RS-Upper Dawson Road - Margaret St to Caroline Street	250,000	0	250,000	0	0	0	0	0	250,000	0		
453			[N] -UCC-TM-Rosedale Street turnaround	15,000	0	3,705	0	0	0	0	0	3,705	0		
454			Robinson Street - Digger Lane to Dean St Kerb	0	0	0	0	0	0	160,000	0	160,000	0		
455			Road Rehabilitation Total	3,391,000	-3,010,112	4,433,605	-2,606,313	2,534,400	-2,869,955	5,081,400	-2,869,955	12,049,405	-8,346,223		
456		Road Reseals	Annual Reseal Program	400,000	0	320,000	0	410,000	0	400,000	0	1,130,000	0		
457			Annual Reseal Program CP427	2,810,000	0	2,414,000	0	3,938,200	0	3,917,000	0	10,269,200	0		
458			Annual Reseal Program CP428	350,000	0	235,000	0	400,000	0	512,000	0	1,147,000	0		
459		Road Reseals Total	3,560,000	0	2,969,000	0	4,748,200	0	4,829,000	0	12,546,200	0			
460	Rural Roads Gravel Resheet	Renewal of Unsealed Road Gravel Program A	2,986,000	0	2,947,000	0	2,830,000	0	2,920,000	0	8,697,000	0			
461	Rural Roads Gravel Resheet Total	2,986,000	0	2,947,000	0	2,830,000	0	2,920,000	0	8,697,000	0				
462	Rural Roads Sealing	Alton Downs-Nine Mile Road - Ch 1.50 to Ch 4.70	0	0	0	0	217,500	0	0	0	217,500	0			
463		Archer Road-Struck Oil Road - Ch 00 to 1.0	0	0	0	0	375,200	0	0	0	375,200	0			
464		Aremby Road Ch 00 to 6.58 - bitumen seal	0	0	14,415	0	0	0	0	0	14,415	0			
465		Arthur Street (Westwood) - Ch 00 to 0.80	214,200	0	180,000	0	0	0	0	0	180,000	0			
466		Bills road - 4.24 to 5.87 seal	0	0	0	0	256,000	0	0	0	256,000	0			
467		Bobs Creek Road - Ch 00-1.60	420,000	0	420,000	0	0	0	236,000	0	656,000	0			
468		Boongary Road - Stewart Street to Halfpenny Road	0	0	0	0	0	0	907,100	0	907,100	0			
469		Contribution from OMYA to South Uiam Road	0	-71,800	0	-120,000	0	-71,800	0	-71,800	0	-263,600	0		
470		Galton St - bitumen seal Ch 0.25-0.50	0	0	0	0	75,000	0	0	0	75,000	0			
471		Glenroy Road - Ch 8.50 to 19.90 - bitumen seal	0	0	0	0	0	0	430,000	0	430,000	0			
472		Herbert St- bitumen seal Ch 0.15-0.25	0	0	0	0	30,000	0	0	0	30,000	0			
473		Hunt Road (Alton Downs) Road - Ch 1.45 to 4.50 - Seal	350,000	0	350,000	0	0	0	493,000	0	843,000	0			
474		Inslay Avenue (Bouldercombe) - Ch 0 to 0.67	0	0	0	0	74,800	0	0	0	74,800	0			
475		Laurel Bank Road - Ch 3.86 to Ch 7.69 - bitumen seal	0	0	0	0	466,400	0	0	0	466,400	0			
476		Lion Mountain Road - Ch 9.20 to 11.20 - bitumen seal	0	0	0	0	579,100	0	0	0	579,100	0			
477		Low Cost Seals - minor roads	0	0	0	0	0	0	103,000	0	103,000	0			
478		Mogho Road - Ch 00 to 5.51 - bitumen seal	0	0	0	0	252,200	0	0	0	252,200	0			
479		North St Mt Morgan East st extended to end	0	0	0	0	100,000	0	0	0	100,000	0			
480		South Uiam Road - Widening 2017 use 1078559	0	0	0	0	359,400	0	277,100	0	636,500	0			
481		Stanwell-Waroula Road - Ch 10.25 to 24.2	0	0	0	0	0	0	300,000	0	300,000	0			
482		Thirsty Creek Road - CH 0.0 to 14.5 km	2,000,000	0	400,000	0	0	0	0	0	400,000	0			
483		Thirsty Creek Road - Ch 0.0 to 14.5 km (Exp	0	-4,000,000	0	-1,507,000	0	0	0	0	0	-1,507,000	0		
484		Upper Uiam Road - Ch 9.3 to 10.3 - bitumen seal	0	0	0	0	0	0	303,000	0	303,000	0			
485		Watts Road - Ch 0.00 to 0.50	0	0	0	0	0	0	134,300	0	134,300	0			
486		Webb Road (Bouldercombe) - bitumen seal 700m	0	0	0	0	183,500	0	0	0	183,500	0			
487		Rural Roads Sealing Total	2,984,200	-4,071,800	1,364,415	-1,627,000	2,969,100	-71,800	3,183,500	-71,800	7,517,815	-1,770,600			
488	Stormwater	[N] Fitzroy River - Bank Protection - W4QR3	1,450,900	0	86,978	0	0	0	86,978	0	86,978	0			
489		Boundary Road-McLaughlin St Intersection	250,000	0	340,000	0	0	0	0	0	340,000	0			
490		Caribea Estate Drainage - Stage 3 (inlets)	0	0	0	0	404,000	0	0	0	404,000	0			
491		Cheney St Drainage Upgrade-Contribution to Developer	1,500,000	0	900,000	0	0	0	0	0	900,000	0			
492		Gross Pollutant trap - Riverside	0	0	45,000	0	0	0	0	0	45,000	0			
493		Melville Street Open Channel	0	0	69,000	0	0	0	0	0	69,000	0			
494		Mt Morgan Fencing Drains	0	0	0	0	125,000	0	0	0	125,000	0			
495		Replace Stormwater Inlets	100,000	0	100,000	0	100,000	0	100,000	0	300,000	0			
496		Stormwater - Bulk Allocation	0	0	0	0	0	0	719,000	0	719,000	0			
497		Stormwater - Minor Capital Program	100,000	0	100,000	0	100,000	0	100,000	0	300,000	0			
498		Stormwater quality device Refurbishment / Renewal	50,000	0	0	0	50,000	0	50,000	0	100,000	0			
499		Stormwater Quality Trial Sites	40,000	0	50,000	0	0	0	0	0	50,000	0			
500		Wackford Street Drainage (Stage 1)	0	0	580,000	0	0	0	0	0	580,000	0			
501		Webber Park Stage 1B inlets/outlets	0	-39,000	0	-39,000	0	0	0	0	0	-39,000	0		
502		North Rickhampton Flood Mitigation Stormwater Drainage	0	0	0	0	400,000	0	0	0	400,000	0			
503		Quay St and Wood St - 1500mm Fibre Pipe replacement	0	0	350,000	0	0	0	0	0	350,000	0			
504	Stormwater Total	3,490,900	-39,000	2,620,978	-39,000	1,179,000	0	969,000	0	4,768,978	-39,000				
505	Traffic Facilities	Bawden St - Curve Improvements	0	0	0	0	440,000	0	0	0	440,000	0			
506		Blackspot - [U] UCC-RC-Derby Street and East Street Roundabout - Revenue 1151772	0	0	45,000	0	0	0	0	0	45,000	0			
507		Boongary Road - Kabra Road Intersection	200,000	0	600,000	0	0	0	0	0	600,000	0			
508		Boundary Rd - Norman Rd Intersection	900,000	0	1,005,000	0	0	0	0	0	1,005,000	0			
509		Bus Shelter program	100,000	0	350,000	0	100,000	0	100,000	0	550,000	0			
510		Bus Stop Program	252,000	0	100,000	0	252,000	0	161,000	0	513,000	0			
511		Bus Stop Shelter Program (BSSP) Expense 1148883	0	0	0	-247,000	0	0	0	0	0	-247,000	0		
512		Farm Street - Alexandra Street Intersection	0	0	0	0	1,250,000	0	0	0	1,250,000	0			
513		Intersection Glenmore Rd and Main St	0	0	107,000	0	0	0	0	0	107,000	0			
514		Norman Road - Foulkes St Intersection upgrade to lights	0	0	0	0	680,000	0	800,000	0	1,480,000	0			
515		Pilbeam Drive - Safety Audit Works	0	0	85,000	0	0	0	100,000	0	185,000	0			
516		Road Safety Minor Works Program	100,000	0	100,000	0	200,000	0	200,000	0	500,000	0			
517	Streetlighting Improvement Program	25,000	0	25,000	0	25,000	0	25,000	0	75,000	0				

Capital Budget - Project Details

Page 8

CAPITAL DECEMBER REVISED BUDGET DETAILED REPORT 2020-21 to 2022-23

				Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570	
				Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,591	
				Revenue		-64,349,709		46,891,365		-18,778,911		6,628,655		72,298,931	
Line	Category	Description	Project Description	Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total			
				Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue				
518	Civil Infrastructure	Traffic Facilities	UEC-Bus Stops Program-Grant Income		-125,000		-5,000		-125,000		-125,000		-255,000		
519			William St and Davis Street Intersection - Blackspot (Revenue 1148622)	0		60,000		0		0		60,000			
520			Yewdale Drive (Richardson Rd to Feez st traffic lights)	0		0		550,000		0		550,000			
521			Developer Contributions		0	0	0		-507,900		0		-507,900		
522			Williams St - Davis St Intersection - blackspot	0			-53,789				0		-53,789		
523			Blackspot-Colliver Rd-South Yaamba Rd Alton Downs	0		80,000		0		0		80,000			
524			Colliver Rd St Yaamba Rd Intersection Blackspot	0	0		-80,000		0		0		-80,000		
525			STP-The Hall State School Bus Stop	0		195,500		0		0		195,500			
526			STP-The Hall State School Bus Stop funding		0		-195,500		0		0		-195,500		
527		Traffic Facilities Total		1,577,000	-125,000	2,752,500	-581,289	3,497,000	-632,900	1,386,000	-125,000	7,635,500	-1,339,189		
528		Bridges	Bridge Rehabilitation - Bulk Allocation	205,000		205,000		205,000		205,000		615,000			
529			Casuarina Rd - Serpentine Creek Bridge		-144,285		-144,285		0		0		-144,285		
530			Casuarina Rd - Swan Creek Bridge		-144,285		-144,285		0		0		-144,285		
531			Casuarina Rd-Serpentine Creek Bridge	600,000		450,000		0		0		450,000			
532			Casuarina Rd-Swan Creek Bridge	500,000		450,000		0		0		450,000			
533			Glenroy Rd - Louisa Creek Bridge	700,000		900,000		0		0		900,000			
534			Glenroy Road - Louise Bridge		-308,484		-408,484		0		0		-408,484		
535			Old Capricorn Highway - Scrubby Creek Bridge	100,000		0		600,000		552,000		1,152,000			
536			O'Shannessy Street - Replace culvert with low level fway	52,300		52,300		0		1,400,000		1,452,300			
537			[N] -UWC-BDG-Mt Morgan Swing Bridge	205,000		305,000		0		0		305,000			
538		Bridges Total		2,362,300	-597,054	2,362,300	-697,054	805,000	0	2,157,000	0	5,324,300	-697,054		
539		Road Rehabilitation	Boongary Road - Halfpenny Road to Kabra Road		0		-377,500		-600,000		0		-977,500		
540			BRPS-Macquarie Street - Lot 62-Lot56 (Gracemere Creek Culvert)		0		-345,100		0		0		-649,000		
541			HVSP Glenmore Road Haynes ST to Kluver		0		-443,625		-443,625		0		-887,250		
542		Road Rehabilitation Total			0		-1,470,125		-1,043,625		0		-2,513,750		
543		Rural Road	Stewart Park Road Alton Downs- development agreement	0		0		140,000		0		140,000			
544		Rural Road Total		0		0		140,000		0		140,000			
545	Civil Infrastructure Total			29,464,255	-11,239,619	32,141,277	-11,738,265	29,124,700	-7,209,111	29,921,700	-4,836,355	91,187,677	-23,783,731		
546	Fitzroy River Water	Developer Contributions	Sewerage Developer Contributions Received		-682,700		-682,700		-682,700		-682,700		-2,048,100		
547			Water Developer Contributions Received		-345,100		-345,100		-345,100		-345,100		-2,048,100		
548		Developer Contributions Total			-1,628,800		-1,628,800		-1,628,800		-1,628,800		-4,086,400		
549		Sewerage Network	[R] R - S - Jump up & mainline priority	250,000		250,000		284,800		284,800		819,600			
550			[R] R - S Access Chamber Raising	150,000		150,000		107,600		107,600		365,200			
551			[R] R S Main 225mm Card St diversion	0		208,200		0		0		208,200			
552			[U] R NRFMA Sewer Upgrade	1,300,000		1,300,000		283,500		0		1,583,500			
553		Sewerage Network Total		1,700,000		1,908,200		675,900		392,400		2,976,500			
554		Water - General	[N] SRSTP Construction of Recycled Water Scheme		-280,000		-280,000		0		0		-280,000		
555			[N] SRSTP Mechanical Dewatering		-263,700		-297,376		0		0		-297,376		
556			[R] Yaamba Rd 600mm water main relocation		0		-101,755		0		0		-101,755		
557		Water - General Total			-541,200		-679,131		0		0		-679,131		
558		Water Network	[N] G West Gce 150mm water extension Stage 1	0		236,000		0		0		236,000			
559			[N] G West Gce 150mm water extension Stage 2	500,000		412,000		0		0		412,000			
560			[R] M - Water Main Replacement Program	262,900		222,900		262,900		262,900		748,700			
561			[R] M Water Meter Replacement	100,000		50,000		0		0		50,000			
562			[R] R - W Property Service Replacements	150,000		150,000		150,000		150,000		450,000			
563			[R] R Valve & Hydrant Renewal	53,300		103,000		53,300		53,300		209,600			
564			[R] R -Water Main Replacement Program	733,800		560,000		2,533,800		2,533,800		5,627,600			
565			[R] R Water Meter Replacement	400,000		325,800		0		0		325,800			
566			[N] G W Main 150mm extension 215 Lucas St Gce			15,293		0		0		15,293			
567		Water Network Total		2,200,000		2,074,993		3,000,000		3,000,000		8,074,993			
568		Water Treatment	[N] GWTP Filtration Capacity Upgrade	150,000		150,000		0		0		150,000			
569			[N] M W Dam No. 7 CCTV	0		15,631		0		0		15,631			
570			[N] MMWTP M&E & Civil Renewals	0		0		20,500		20,500		41,000			
571			[N] R WPS Norman Rd Generator Install	0		50,000		0		0		50,000			
572			[R] Barrage Control Room Switchboard Upgrade	0		180,000		0		0		180,000			
573			[R] Barrage Gate Winch M&E renewal	100,000		72,157		0		100,000		172,157			
574			[R] G WPS M&E and Civil	0		0		20,500		0		20,500			
575			[R] GWTP Sludge Scraper Mechanical Renewal	15,000		15,000		0		0		15,000			
576			[R] M WPS Baree WPS Electrical Upgrade	0		44,300		0		0		44,300			
577			[R] M WPS M&E & Civil Renewals	0		0		10,300		0		10,300			
578			[R] R Reservoir M&E and Civil	0		0		51,300		51,300		102,600			
579			[R] R SCADA system upgrade Whole of FRW	200,000		292,000		200,000		0		492,000			
580			[R] R W Reservoir Yaamba Rd Mechanical and Electrical Renewal	0		50,000		0		0		50,000			
581			[R] R W Reservoir Yaamba Rd Roof and Floor Refurbishment	500,000		733,605		0		0		733,605			
582			[R] R WPS Agnes St No. 1-2-3 Pump renewal	0		0		0		320,000		320,000			
583			[R] R WPS Braddy St pump upgrade	0		16,600		0		0		16,600			
584			[R] R WPS Lakes Creek Electrical and control upgrade	0		6,100		0		0		6,100			
585			[R] R WPS Low Lift rising main Condition Assessment & remedial works	0		0		32,000		0		32,000			
586			[R] R WPS Low Lift High Level Intake Structure refurbishment	0		65,335		0		0		65,335			
587			[R] R WPS Low Lift Valves Renewal	134,000		134,000		0		0		134,000			

Capital Budget - Project Details

Page 9

CAPITAL DECEMBER REVISED BUDGET DETAILED REPORT 2020-21 to 2022-23

				Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570	
				Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,501	
				Revenue		-64,349,709		-46,891,365		-18,778,911		-6,628,655		-72,298,931	
Line	Category	Description	Project Description	Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total			
				Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue		
588	Fitzroy River Water	Water Treatment	[R] R WPS M&E and Civil	0	0	0	0	267,971	0	0	0	267,971	0		
589			[R] R WPS Mt Archer No 1 M&E Renewal	0	0	0	0	0	0	80,000	0	80,000	0		
590			[R] R WPS Thozet Rd Mech-Elect and Valve Renewal	1,000,000	0	100,000	0	0	0	0	0	100,000	0		
591			[R] Water Barrage Gates Maintenance	100,000	0	100,000	0	0	0	100,000	0	200,000	0		
592			[U] M WPS Black St WPS Shed Renewal	0	0	35,000	0	0	0	0	0	35,000	0		
593			[U] R Barrage Gate Height Increase Project	900,000	0	889,957	0	0	0	0	0	889,957	0		
594			[U] R WPS Low Lift Pump No 2 and 3 Renewal	335,229	0	333,000	0	0	0	0	0	333,000	0		
595		Water Treatment Total		3,434,229	0	3,282,685	0	602,571	0	671,000	0	4,557,056	0		
596		Sewerage Treatment	[N] MMSTP Augmentation Construction	50,000	0	10,000	0	0	0	0	0	10,000	0		
597			[N] MMSTP Install Standby Inlet Screen	0	0	40,000	0	0	0	0	0	40,000	0		
598			[N] R - S Main (Gravity) 225mm (Discharge for SEW 132 from Springbrook CI SPS 1	0	0	0	0	203,354	0	0	0	203,354	0		
599			[N] R S Main (Rising) 100mm (Olvert Springbrook SPS from Belmont SPS to gravity	0	0	0	0	193,419	0	0	0	193,419	0		
600			[N] R S Main (Rising) 200mm (McLaughlin St SPS to Sturt St) - 3.4km	1,300,000	0	1,300,000	0	0	0	0	0	1,300,000	0		
601			[R] R SPS McLaughlin St SEW 6	0	0	0	0	769,481	0	0	0	769,481	0		
602			[N] SRSTP Construction of Recycled Water Scheme	840,000	0	802,700	0	0	0	0	0	802,700	0		
603			[N] SRSTP Mechanical Dewatering	900,000	0	900,000	0	0	0	0	0	900,000	0		
604			[R] M MMSTP M&E and Civil	0	0	0	0	0	0	20,500	0	20,500	0		
605			[R] NRSTP Secondary Clarifier Mech and Elec Renewal	150,000	0	30,000	0	0	0	0	0	30,000	0		
606			[R] NRSTP Sludge Lagoons Supernatant Return Renewal	0	0	40,000	0	0	0	0	0	40,000	0		
607			[R] R Sewer Combined Lines Control	100,000	0	100,000	0	107,600	0	107,600	0	315,200	0		
608			[R] R SPS Airport Carpark Electrical and Pump Renewal	0	0	22,000	0	80,000	0	0	0	102,000	0		
609			[R] R SPS Airport Fuel Depot Pump No 1 and 2 Renewal	0	0	15,000	0	27,000	0	0	0	42,000	0		
610			[R] R SPS Aquatic Place Complete Electrical and Comms (Unlicensed)	82,000	0	57,100	0	0	0	0	0	57,100	0		
611			[R] R SPS Arthur St Civil Structure Renewal	0	0	0	0	100,000	0	0	0	100,000	0		
612			[R] R SPS Belmont Rd Pump No 1 and 2 Renewal	0	0	0	0	18,000	0	0	0	18,000	0		
613			[R] R SPS Blue Gum Toe Complete Electrical and Comms (Unlicensed)	0	0	58,300	0	0	0	0	0	58,300	0		
614			[R] R SPS Blue Gum Toe Pump No 1 and 2 Renewal	0	0	0	0	0	0	16,400	0	16,400	0		
615			[R] R SPS Bodero Electrical and Site Renewal	95,000	0	71,500	0	0	0	0	0	71,500	0		
616			[R] R SPS Bodero Pump No 1 and 2 Renewal	20,000	0	20,000	0	0	0	0	0	20,000	0		
617			[R] R SPS Brothers Club Electrical and Comms Renewal (Unlicensed)	0	0	56,000	0	0	0	0	0	56,000	0		
618			[R] R SPS Brothers Club Pump No 1 and 2 Renewal	16,400	0	16,400	0	0	0	0	0	16,400	0		
619			[R] R SPS Canons Rd SPS Electrical and Pump Renewal	82,000	0	0	0	0	0	0	0	0	0		
620			[R] R SPS Fitzroy St Electrical and Comms Renewal (Unlicensed)	0	0	10,000	0	0	0	0	0	10,000	0		
621			[R] R SPS Hadgraft St Switchboard Renewal	855,000	0	858,000	0	0	0	0	0	858,000	0		
622			[R] R SPS Kalka Shades Pump No 1 and 2 Renewal	0	0	0	0	21,500	0	0	0	21,500	0		
623			[R] R SPS Lakes Creek Rd East No 1-2 Pump & Valves	0	0	0	0	30,000	0	0	0	30,000	0		
624			[R] R SPS Lakes Creek Rd West Pump No 2	0	0	24,000	0	0	0	0	0	24,000	0		
625			[R] R SPS Lion Creek Rd Pump Renewal	0	0	0	0	72,000	0	0	0	72,000	0		
626			[R] R SPS M&E and Civil	0	0	0	0	0	0	362,100	0	362,100	0		
627			[R] R SPS Melbourne St Electrical and Comms Renewal (Unlicensed)	0	0	13,500	0	0	0	0	0	13,500	0		
628			[R] R SPS Melbourne St Pump No 1 No 2	0	0	0	0	30,000	0	0	0	30,000	0		
629			[R] R SPS Nuttall St Pump No 1 No 2	12,400	0	12,400	0	0	0	0	0	12,400	0		
630			[R] R SPS Park St Complete Electrical and Comms (Unlicensed)	61,500	0	55,400	0	0	0	0	0	55,400	0		
631			[R] R SPS Pennyquick St Pump No 1 No 2	30,700	0	30,700	0	0	0	0	0	30,700	0		
632			[R] R SPS Pennyquick St Electrical and Comms Renewal (Unlicensed)	0	0	13,500	0	0	0	0	0	13,500	0		
633			[R] R SPS Prestige Estate Pump No 1 and 2 Renewal	0	0	0	0	21,500	0	0	0	21,500	0		
634			[R] R SPS Red Hill Pump No 1 and 2 Renewal	0	0	0	0	0	0	21,500	0	21,500	0		
635			[R] R SPS Showgrounds Electrical Renewal	0	0	1,500	0	0	0	0	0	1,500	0		
636			[R] Sewer Main Relining & associated works	500,000	0	475,500	0	500,000	0	500,000	0	1,475,500	0		
637			[R] SRSTP Primary Digesters Internal Renewal	0	0	140,000	0	0	0	0	0	140,000	0		
638			[R] SRSTP Sludge Transfer Station Refurbishment and Odour Control	0	0	67,500	0	0	0	0	0	67,500	0		
639			[U] R NRMMA Sewer Upgrade (Expense C1148655)	0	-871,750	0	-435,875	0	0	0	0	0	-435,875		
640			[U] R SPS Ferguson St Site renewal	0	0	6,400	0	0	0	0	0	6,400	0		
641			[U] R SPS Jardine Park Mechanical and Electrical Upgrade	936,446	0	786,500	0	0	0	0	0	786,500	0		
642			[U] R SPS Springbrook CI upgrade	0	0	0	0	33,746	0	0	0	33,746	0		
643			[R] SRSTP No 1 Secondary Sedi tank Half Bridge Scraper Renewal	0	0	80,000	0	0	0	0	0	80,000	0		
644			[R] SRSTP New Positive Displacement Blower	0	0	60,000	0	0	0	0	0	60,000	0		
645		Sewerage Treatment Total		6,031,446	-871,750	6,173,900	-435,875	2,207,600	0	1,028,100	0	9,409,600	-435,875		
646	Fitzroy River Water Total			13,365,675	-3,043,750	13,439,778	-2,743,806	6,486,071	-1,628,800	5,092,300	-1,628,800	25,018,149	-5,001,406		
647	Major Infrastructure Projects	CBD Works	[N] CBD Cultural Precinct - Demolish One East St Property	0	0	541	0	0	0	0	0	541	0		
648			[N] Riverbank Playground Amenities and Access - W4QR3	290,000	0	58,456	0	0	0	0	0	58,456	0		
649			[N] Riverbank Upper-Stage 1C&D Denham St - Quay St to East St	64,013	0	73,644	0	0	0	0	0	73,644	0		
650			[U] CBD Cultural Precinct - Customs H Landscape/Toilets	0	0	651,391	0	0	0	0	0	651,391	0		
651			[U] CBD Cultural Precinct - East Street Linkages	988,500	0	988,565	0	0	0	0	0	988,565	0		
652			[U] CBD Cultural Precinct - Electrical Works	26,884	0	48,046	0	0	0	0	0	48,046	0		
653			[R] Quay Lane Project	1,200,000	0	1,200,000	0	0	0	0	0	1,200,000	0		
654		CBD Works Total		2,569,397	0	3,020,642	0	0	0	0	0	3,020,642	0		
655		Cedric Archer Park	[N] Cedric Archer Park - Wetlands	1,000,000	0	1,428,211	0	0	0	0	0	1,428,211	0		
656		Cedric Archer Park Total		1,000,000	0	1,428,211	0	0	0	0	0	1,428,211	0		
657		Gracemere STP Augmentation	[U] GSTP Augmentation	500,000	0	500,000	0	2,000,000	0	2,500,000	0	5,000,000	0		

Capital Budget - Project Details

Page 10

CAPITAL DECEMBER REVISED BUDGET DETAILED REPORT 2020-21 to 2022-23

				Net Expenditure		106,234,255		106,920,277		71,155,026		69,371,267		247,446,570	
				Expense		170,583,964		153,811,642		89,933,937		75,999,922		319,745,501	
				Revenue		-64,349,709		46,891,365		-18,778,911		6,628,655		-72,298,931	
				Adopted Budget 2020-21		December Revised 2020-21		Year 2 2021-22		Year 3 2022-23		3 Year Total			
Line	Category	Description	Project Description	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue	Expense	Revenue
658	Major Infrastructure Projects	Gracemere STP Augmentation Total		500,000		500,000		2,000,000		2,500,000		5,000,000			
659		GWTP Electrical	[R] GWTP Electrical and Control Renewal	1,800,000		3,130,000		10,000,000		4,000,000		17,130,000			
660		GWTP Electrical Total		1,800,000		3,130,000		10,000,000		4,000,000		17,130,000			
661		New Art Gallery	[N] New Art Gallery Construction	24,309,058		22,746,518		0		0		22,746,518			
662			[N] New Art Gallery Construction - Federal Grant		-8,938,690		-9,035,173		0		0			-9,035,173	
663			[N] New Art Gallery Construction-State Grant		-2,000,000		-2,000,000		-3,500,000		0			-5,500,000	
664		New Art Gallery Total		24,309,058	-10,938,690	22,746,518	-11,035,173	0	-3,500,000	0	0	22,746,518	-14,535,173		
665		North STP Augmentation	R-STP Rockhampton North	3,000,000		2,778,800		8,500,000		10,000,000		21,278,800			
666		North STP Augmentation Total		3,000,000		2,778,800		8,500,000		10,000,000		21,278,800			
667		Pump Track	[N] Pump Track - Gracemere - W4QR3	335,000		229,882		0		0		229,882			
668		Pump Track Total		335,000		229,882		0		0		229,882			
669		South Rockhampton Flood Levee	[N] Levee Bank South Rockhampton	30,249,100	-28,000,000	2,922,292	0	2,000,000	0	1,734,428	0	6,656,720	0		
670			[N] SRFL - Preliminaries	0		44,736		0		0		44,736			
671			[N] SRFL - Design Development	0		226,699		0		0		226,699			
672			[N] SRFL - Package 1 - Riverbank Protection Works	0		912		0		0		912			
673			[N] SRFL - Package 3 - Stormwater relocation / protection a	0		135,572		0		0		135,572			
674			[N] SRFL - Package 4 - Water / Sewage Relocation / Protection	0		39,422		0		0		39,422			
675			[N] SRFL - Package 5 - Borrow Pit Preparation Works	0		1,893		0		0		1,893			
676			[N] SRFL - Package 6 - Public Utility Providers Design	0		4,860		0		0		4,860			
677		South Rockhampton Flood Levee Total		30,249,100	-28,000,000	3,376,386	0	2,000,000	0	1,734,428	0	7,110,814	0		
678		Terminal Refurbishment	[R] Airport Terminal Designs & Investigations	0		72,471		0		0		72,471			
679			[R] Airport Terminal Stage 1B included Stage 2	12,500,000	-8,440,000	0	0	0	0	0	0	0	0	0	
680		Terminal Refurbishment Total		12,500,000	-8,440,000	72,471	-15,874,750	0	0	0	0	72,471	-15,874,750		
681		Bridges	Quay Street - Gavial Creek Bridge Major Renewal	4,000,000		3,888,459		0		0		3,888,459			
682		Bridges Total		4,000,000		3,888,459		0		0		3,888,459			
683		GWTP Solar	[N] R Sustainable Rockhampton Investment Fund	2,627,415		2,624,700		0		0		2,624,700			
684		GWTP Solar Total		2,627,415		2,624,700		0		0		2,624,700			
685	Major Infrastructure Projects Total			90,239,970	-47,378,690	70,361,755	-26,909,923	22,500,000	-3,500,000	18,234,428	0	111,036,183	-30,409,923		
687	Waste & Recycling Services	Equipment	[R] Water evaporation system Lakes Creek Landfill	0		1,297		0		131,610		132,907			
688		Equipment Total		0		1,297		0		131,610		132,907			
689		Lakes Creek Landfill	[N] Capping & Closure of Stage 1 & 2 - Gracemere Landfill	1,335,725		1,418,578		0		0		1,418,578			
690			[N] Lakes Creek Road Land Acquisition	110,750		110,200		0		0		110,200			
691			[N] Lakes Creek Road Landfill - Life Extension	2,311,200		2,313,295		235,400		4,847,100		7,395,795			
692			[N] Lakes Creek Road Landfill - Life Extension Design	0		0		53,500		0		53,500			
693			[N] Lakes Creek Road Landfill - Life Extension interim capping and cover	0		61,018		0		0		61,018			
694			[N] Lakes Creek Road Landfill Capping Ball Area A	0		0		146,852		146,852		293,704			
695			[N] Landscaping Lakes Creek Rd Landfill	53,500		50,489		0		0		50,489			
696			[U] Historical Closed Landfill Remediation	54,891		54,891		54,891		54,891		164,673			
697		Lakes Creek Landfill Total		3,866,066		4,008,471		490,643		5,048,843		9,547,957			
698		Waste - General	[N] Mower for Lakes Creek Rd Landfill	0		0		16,050		0		16,050			
699			[R] Building - Fittings (Site Office) AssetID - 1070229	53,500		49,914		0		0		49,914			
700			Lakes Creek Road Upgrades	635,045		462,637		0		246,100		708,737			
701			Water Truck / Fire Cannon / Hose Reels	0		0		74,900		0		74,900			
702			[N] Stage 1 Drainage to Wetlands Lakes Creek Road Landfill	0		214,000		0		0		214,000			
703			[N] LCRLE Entrance Road - Pull-off Area	0		99,032		0		0		99,032			
704		Waste - General Total		688,545		825,583		90,950		246,100		1,162,633			
705		Waste Transfer Stations	Gracemere WTS Design and Construct	0		26,937		1,070,000		1,070,000		2,166,937			
706		Waste Transfer Stations Total		0		26,937		1,070,000		1,070,000		2,166,937			
707	Waste & Recycling Services Total			4,554,611		4,862,288		1,651,593		6,496,553		13,010,434			
708	Grand Total			170,583,964	-64,349,709	153,811,642	-46,891,365	89,933,937	-18,778,911	75,999,922	-6,628,655	319,745,501	-72,298,931		

10.6 IMPLEMENTATION OF QUARTERLY RATING FOR 2021/22 FINANCIAL YEAR

File No: 7094
Attachments: Nil
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

Council resolved at a Special Meeting on 7 May 2020 to introduce quarterly rating for the 2021/22 financial year to distribute the financial burden on ratepayers. Upon undertaking an analysis it has become evident this process will present a financial impost on Council without providing any real benefit to the community. This report outlines key impacts for Council to consider prior to commencement of the implementation of this project.

OFFICER'S RECOMMENDATION

THAT Council maintain the current half yearly rates billing (excluding water billing) process rather than a quarterly cycle.

COMMENTARY

Prior to the commencement of implementing the process changes for quarterly rating issues for Council, Financial Services thought it was prudent business acumen to highlight the various impacts across Council.

Key stakeholders have been engaged with to determine the potential impacts quarterly rating will likely have on their areas.

This report will provide more detail, however on balance, it does appear that the introduction of this billing regime will come at a cost to Council without necessarily providing the community with any additional benefits above what it currently receives. The prepayment of rates is a widely utilised facility.

In the compilation of this report it is advised that the following points were not considered:

- Amalgamation of rates and water accounts into one account
- Issuing of Rates and Water notices in the same envelope
- Water pricing/billing process

CORPORATE SERVICES - Finance**Rate and Revenue Unit****Supplementary Rates Notice**

The issuing of a supplementary notice allows Council to pro rata rates and charges due to change in valuations, services and new properties in between rates issues. Council currently issues these notices on a rolling fortnightly basis.

With the implementation of quarterly rating, this fortnightly process will no longer be undertaken for changes to services, minor increase in valuations. Council will, however, continue to issue these notices for credits (refunds to ratepayers), major variations to valuations and new properties, as required. It is anticipated that this will have a minor impact on revenue but will increase efficiency within the Rates and Revenue Unit and allow resources to be redirected to other functions.

eNotices (Electronic Delivery of notices)

In June 2020, eNotices was implemented to provide ratepayers with an alternative delivery method to receive their rates, water and animal notices via email. This delivery method compliments postal and BPAY View.

The cost of eNotices is 33c per email plus an annual license fee vs \$1.19 per notice to print and post a notice. With the doubling of the distribution of rates notices for Council to cover the costs of the additional printing and postage we will need an uptake to eNotices in the vicinity of 50% of the ratepayer base. As of the 5 January 2021, 4.2% of the ratepayer base are registered for this method of delivery. These registrations include rates, water and animal notices. The benchmark for electronic delivery is 13%.

Rates and Revenue are currently working in conjunction with the Media unit to develop methods to increase rates of subscription. Council has included promotional details in rates and water notices this financial year as well as running a promotional campaign in late 2020. It is forecast that the additional two rate runs required annually will increase printing and postage costs by around \$78,000, together with an impact on resourcing in Customer Service, which is expanded on later in the report.

Policy Impacts

Debt Recovery Policy – Major Amendment

Rates Payment Policy – Minor amendment

Rates and Charges - Refunds and Adjustments Policy – Minor Amendment

Revenue Policy – Minor Amendments

Revenue Statement – Updated to reflect changes in the policies.

Pension Concession

Under current state legislation when a pensioner applies for their rebate from Council and the State Government, it is backdated to the commencement of the current rating period. The change to quarterly rating has the ability to alter the amount of concession a pensioner will receive. This will be dependent on when they make application for the concession. For example - if a pensioner applies in November, the concession is backdated to July and the pensioner receives 5 months subsidy. With quarterly rating, if they apply for the concession in November it will only be backdated for one month to October.

Although this may reduce the amount of funds that Council has to allow for concessions within the budget, the possible perception that Council is reducing the financial benefit it provides to pensioners may be an issue.

Timing of Rates Notices

Current – based on 6 monthly issue rates notices are issued late July, early August and late January, early February.

Future – based on a quarterly issue it is anticipated rates notices to be issued in the 1st week of August, November, February and May.

Due date is currently 30 clear days after the date of issue.

Management Accounting

There will be an increase in the number of BPAY and Australia Post transactions, as a result, this will see an increase in the fees that are paid to the CBA and Australia Post for the processing of the payments. It is not envisaged that these increases will be exorbitant.

Customer Service

Peak customer interactions as a result of the due date for rates and animal notices will increase from 3 to 5. These interactions include the counter payments, phone calls, requests for copies of rates notices, arrangements and email enquiries.

Through the 2020/2021 budget deliberations, there was a conscious decision to reduce resourcing in Customer Service to achieve cost savings. This reduction in resourcing has had a negative impact on our Customer Service Charter KPIs, as reported in the Operational Plan Quarterly Reports for 2020/2021. It is anticipated that Customer Service would have to resource back up support to some extent to meet the increase in expected customer interactions resulting from the introduction of quarterly rating.

The increase to 4 rate payment due dates will also impact on the ability for staff to take leave as Customer Service place a leave embargo for the week when Rates are due to ensure customer service levels are maintained.

Corporate and Technology

IT System - Pathway

The issuing of quarterly rating will double the number of rates transactions within Council's Corporate System - Pathway. There will also be an increase in customer service requests and data to be stored within ECM from customer correspondence.

Records

With the increase of rates notices issued there will be a subsequent increase in the amount of general correspondence that is generated. There will potentially be a doubling of the customer correspondence that is required to be processed and distributed within ECM.

OFFICE OF THE MAYOR - Media

Education – Ratepayer

Community education will be required to increase ratepayer awareness in the following:

- Rates notices will be issued every 3 months rather than 6 monthly.
- Changes to the debt recovery process
- Pre-payment of rates
- eNotices

COMMUNITY SERVICES – Planning and Regulatory Services

There will be a requirement for the timely supply to Rates and Revenue of the following data to ensure property database within Pathway is accurate prior to the levy being created. This information includes, but is not limited to, final inspections for plumbing, dwellings, street addressing, new subdivisions and toilet counts.

EXTERNAL PROVIDERS

Collection House (Debt Recovery)

Collection House have advised that they will work closely with Council to understand the changes in the Debt Recovery Policy and alter their processes to reflect the changes. As part of the recent tender process, Collection House were advised of the potential to move to quarterly rating and will assist with the transition to the new process as required.

Forms Express (Printers)

At the time of being offered the tender for printing of animal, rates and water notices, Council was issuing rates on a 6 monthly basis and water on a rolling fortnightly basis. There may initially be a few delays in relation to our service level agreement with the increased number of rates runs but the impact is expected to be minor.

BACKGROUND

Council has traditionally issued rates notices on a 6 monthly basis, generally in late July and January. Historical data indicates that approximately 90% of ratepayers pay their rates by the due date, within 30 days after issue, to receive the prompt payment discount.

With the impacts of Covid-19 in early 2020, Council looked at various methods that may reduce the financial impacts on its ratepayer base by distributing the burden over 4 quarterly payments versus 2 x 6 monthly payments to be in line with major utility companies.

The prepayment of rates facility is widely utilised by the community and as at the end of June 2020, the sum of \$9m had been prepaid.

PREVIOUS DECISIONS

At Council's Special Meeting 7 May 2020, Council resolved that quarterly billing be implemented for the 2021/22 financial year. Confidential report Covid-19 Potential 20/21 Budget Impacts.

BUDGET IMPLICATIONS

With the additional two rates notice issues there will be an increase in postage & production costs. Current costs are per rates run:

- Production of Notices - \$ 5 042
- Postage - \$29 522
- Reminder Letter Production & Mailing - \$2 600
- SMS Reminders - \$1 750

Cash Flow – 90% of rates revenue is received within 30 days of issue, therefore, Council has the majority of its revenue by the start of September and March each year. The implementation of quarterly rating will disperse the revenue more evenly across the year, however the final quarterly rate run in May could potentially impact on the timing of cash flow for the financial year, given it is close to year end.

Further, the amount that Council receives in prepaid rates annually is considerable (Council held over \$9m in prepaid rates at the end of 2019/2020) and this is a further indication of ratepayers planning for their rates payments, without the need to alter the rating periods from six monthly to quarterly.

The cessation of debit supplementary rates notices will slightly reduce income, however calculations have not been conducted to determine the amount as there are many variables to consider.

Additional data storage will be required to ensure information is maintained and these costs are yet to be determined.

Due to the alterations required to Council's Debt Recovery Process there is the real possibility that rates arrears may increase, above the current average of 4 to 4.5%. Quarterly rating will result in changes to timelines around when Council is able to undertake advanced recovery action such as legal action and judgement.

At a minimum, the additional costs are in the order of \$78,000 for production plus additional staff to service the payments and enquiries. Factoring in an additional staff member within Customer Service, could result in further increased costs annually of \$45,000-\$50,000.

LEGISLATIVE CONTEXT

There are no legislative considerations in relation to this matter.

LEGAL IMPLICATIONS

There are no further legal considerations in relation to this matter, other than what has already been addressed in this report.

STAFFING IMPLICATIONS

There are implications for staffing across all of the units mentioned above as there will be a direct impact on their workloads. At this point there has been an identification for additional staffing resources, specifically in the Customer Service Centre. Other areas, such as Planning and Regulatory, may need to review how they roster staff during the additional peak periods.

Rates and Revenue Unit will need to review the following:

- workflow process within the team
- policies and procedures
- rostering of annual leave

RISK ASSESSMENT

Lack of communication to the community on the change to quarterly rating poses a reputational risk to Council, as ratepayers have become accustomed to 6 monthly issue of rates notices. There is potential for some ratepayers to miss payment deadlines due to the change to quarterly rating, which may result in negative sentiment towards Council.

Further, the additional costs for production and staffing pose a financial risk to Council which could be avoided if half yearly rating is retained.

OPERATIONAL PLAN

Service Excellence Action 4.1.4 – Prepare for the implementation of quarterly rates billing.

CONCLUSION

As identified through this report, a move to quarterly billing will come at a cost to Council without achieving any real benefits to the community, given a large majority of ratepayers are already paying within the discount period. Ratepayers have the ability to make payments via BPAY throughout the year, which gives them the option to spread the financial burden. The quantum of prepaid rates also demonstrates that quarterly rating is not necessarily needed by the community.

Council's debt collection timelines and processes will need to alter to align with the quarterly rating cycle, which could result in an increase in rate arrears.

The additional costs associated with quarterly rating, is in opposition to Council's direction of achieving operational efficiencies, and therefore it is recommended that Council not proceed with moving from half yearly to quarterly rating.

Further, a review of the impacts for the implementation of quarterly rating has determined that there are a number of sections across council that need to be included in the project if quarterly rating is to proceed. The key sections, apart from Rates and Revenue, include but are not limited to Customer Service, Information Technology and Media. These sections will need to be involved in the implementation and review phases of the project, should Council wish to continue and adopt quarterly rating.

If quarterly rating continues to be the agreed approach for 2021/2022, there are a number of actions required, involving the Implementation Team which will need to be assembled to deliver the project.

10.7 FILLING OF VACANCY IN OFFICE OF COUNCILLOR - DIVISION 3

File No: 10072
Attachments: 1. Resignation Letter [↓](#)
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Following Notice of Election result for Mayoral By-Election, Councillor Tony Williams has provided his letter of resignation as Councillor for Division 3. Council is now required to resolve to proceed with a by-election for Division 3 in accordance with legislative requirements.

OFFICER'S RECOMMENDATION

THAT in accordance with Section 166(1)(a) of the *Local Government Act 2009*, Council resolve to undertake a by-election for Rockhampton Regional Council Division 3 following resignation of Councillor Tony Williams after his appointment to position of Mayor.

COMMENTARY

The Chief Executive Officer has received the official Notice of Election Result for Mayoral By-Election from Electoral Commission Queensland advising of the appointment of Councillor Tony Williams to the position of Mayor (attached). Councillor Williams was sworn in as Mayor on Thursday 4 February 2021.

This means there is now a vacancy in the office of Councillor for Division 3.

Section 166 of the Local Government Act states:

166 Filling vacancy in office of another councillor

- (1) A vacancy in the office of a councillor, other than the mayor, must be filled—*
- (a) if the office becomes vacant during the beginning of the local government's term—in the way decided by the local government under subsection (2); or*
 - (b) if the office becomes vacant during the middle of the local government's term—by a by-election; or*
 - (c) if the office becomes vacant during the final part of the local government's term—by following the procedure under section 166B.*
- (2) For subsection (1)(a), the local government must decide, by resolution, whether the vacancy is to be filled— (a) by a by-election; or (b) by following the procedure under section 166A*

In accordance with the requirements of the Local Government Act 2009, Councillor Williams has provided his resignation in writing from the position of Councillor for Division 3.

Council is now required to formally resolve to undertake a by-election for Division 3. Following this resolution, the Chief Executive Officer will write to the Electoral Commission Queensland requesting a by-election take place as soon as possible.

FILLING OF VACANCY IN OFFICE OF COUNCILLOR - DIVISION 3

Resignation Letter

Meeting Date: 9 February 2021

Attachment No: 1

COUNCILLOR TONY WILLIAMS

Division 3

Lakes Creek | Nerimbra | Koongal | Berserker
Infrastructure



4 February 2021

Mr Evan Pardon
Chief Executive Officer
Rockhampton Regional Council
232 Bolsover Street
Rockhampton QLD 4700

Dear Evan

Following receipt of notification from the Electoral Commission Queensland that I have been duly elected Mayor of Rockhampton Regional Council, I Anthony Paul Williams hereby give notice that I resign from my role as Councillor for Division 3, effective as at 1pm today.

Yours faithfully



Tony Williams
Mayor
Rockhampton Regional Council



Ph: 0407 579 025

E: tony.williams@rrc.qld.gov.au

www.rockhamptonregion.qld.gov.au

11 NOTICES OF MOTION

11.1 NOTICE OF MOTION - COUNCILLOR SHANE LATCHAM - TRAVEL EXPENSES REVIEW

File No: 8308

Attachments: 1. Travel Expenses Review Correspondence to the Chief Executive Officer [↓](#)

Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Shane Latcham has indicated his intention to move a Notice of Motion at the Ordinary Council Meeting on 9 February 2021 relating to Travel Expenses under the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Statutory Policy.

COUNCILLOR'S RECOMMENDATION

THAT Council approve an increase in Councillor Latcham's current budget allocation for travel expenses by an additional \$5,000.00.

BACKGROUND

Section 5.1.3 'Travel Expenses' of the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Statutory Policy adopted by Council on 28 April 2020 states that any travel expenses incurred outside of current budget allocation must first be approved by Council resolution.

**NOTICE OF MOTION –
COUNCILLOR SHANE LATCHAM -
TRAVEL EXPENSES REVIEW**

**Travel Expenses Review
Correspondence to the
Chief Executive Officer**

Meeting Date: 9 February 2021

Attachment No: 1

COUNCILLOR SHANE LATCHAM



Division 1

Norman Gardens | Parkhurst | Limestone Creek
Waste and Waste to Resource Implementation

2 February 2021

Mr Evan Pardon
Chief Executive Officer
Rockhampton Regional Council
232 Bolsover Street
ROCKHAMPTON QLD 4700

Dear Evan

Notice of Motion

I hereby give notice of my intention to move the following motion at the meeting of Council on Tuesday 9 February, 2021.

"That Council approve an increase in Councillor Latcham's current budget allocation to travel expenses by an additional \$5,000.00."

Under the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Statutory Policy adopted by Council on 28 April, 2020, Section 5.1.3 Travel Expenses, any travel expenses incurred outside of current budget allocation must first be approved by Council resolution.

I therefore, seek the approval from Council to increase my allowance to accommodate future anticipated travel required to fulfil my portfolio responsibilities.

Yours faithfully

Councillor Shane Latcham
Division 1
Rockhampton Regional Council



Ph: 0437 857 736

E: shane.latcham@rrc.qld.gov.au

www.rockhamptonregion.qld.gov.au

12 QUESTIONS ON NOTICE

Nil

13 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

14 CLOSURE OF MEETING