



# **ORDINARY MEETING**

## **MINUTES**

**9 JUNE 2020**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 9 JUNE 2020 COMMENCING AT 9.03AM**

## **1 OPENING**

- 1.1 Acknowledgement of Country
- 1.2 Prayer presented by Pastor David Hood from Peace Christian Church

## **2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Deputy Mayor, Councillor N K Fisher  
Councillor S Latcham  
Councillor A P Williams  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr J Plumb – Manager Fitzroy River Water  
Mr D Stevenson – Manager Corporate and Technology Services  
Ms K Anderson – Coordinator Property and Insurance  
Ms L Leeder – Senior Committee Support Officer

Attendance via video stream:

Ms A Cutler – Chief Financial Officer  
Mr D Scott – Acting General Manager Community Services  
Ms T Sweeney – Executive Manager Workforce and Governance  
Mr J Webb – Manager Communities and Culture  
Mr D Morrison – Manager Office of the Mayor  
Mr J McCaul – Acting Manager Planning and Regulatory Services  
Ms A O'Mara – Senior Planning Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 26 May 2020 be taken as read and adopted as a correct record.

THAT the minutes of the Special Meeting held on 1 June 2020 be taken as read and adopted as a correct record.

**Moved by: Councillor Smith**  
**Seconded by: Councillor Wickerson**

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COUNCILLOR/DELEGATE REPORTS**

Nil

## 10 OFFICERS' REPORTS

### 10.1 D/24-2020 - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR A COMMUNITY CARE CENTRE

<b>File No:</b>	<b>D/24-2020</b>
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. Locality Plan</li> <li>2. Site Plan</li> <li>3. First Floor Plan</li> <li>4. Ground Floor Plan</li> <li>5. East Elevation</li> </ol>
<b>Authorising Officer:</b>	<p><b>Tarnya Fitzgibbon - Coordinator Development Assessment</b>  <b>Karen Moody - Acting Manager Planning and Regulatory Services</b>  <b>Doug Scott - Acting General Manager Community Services</b></p>
<b>Author:</b>	<b>Amanda O'Mara - Senior Planning Officer</b>

#### SUMMARY

<i>Development Application Number:</i>	<i>D/24-2020</i>
<i>Applicant:</i>	<i>Home Support Association Inc.</i>
<i>Real Property Address:</i>	<i>Lot 12 on SP227126 and Lot 1 and Lot 4 on RP604752, Parish of Rockhampton</i>
<i>Common Property Address:</i>	<i>13 and 19 Cavell Street and 6 Haig Street, Wandal</i>
<i>Area of Site:</i>	<i>3,696 square metres</i>
<i>Planning Scheme:</i>	<i>Rockhampton Region Planning Scheme 2015 (version 2.1)</i>
<i>Planning Scheme Zone:</i>	<i>Low Density Residential Zone</i>
<i>Planning Scheme Overlays:</i>	<i>Nil applicable</i>
<i>Existing Development:</i>	<i>Community Care Centre</i>
<i>Approval Sought:</i>	<i>Development Permit for a Material Change of Use for a Community Care Centre</i>
<i>Level of Assessment:</i>	<i>Impact Assessable</i>
<i>Submissions:</i>	<i>Nil</i>
<i>Referral Agency(s):</i>	<i>Department of State Development, Manufacturing, Infrastructure and Planning</i>
<i>Infrastructure Charges Area:</i>	<i>Charge Area one</i>

#### COUNCIL RESOLUTION

##### RECOMMENDATION A

THAT in relation to the application for a Development Permit for a Material Change of Use for a Community Care Centre, made by Home Support Association Inc., on Lot 12 on SP227126 and Lot 1 and Lot 4 on RP604752, Parish of Rockhampton, located at 13 and 19 Cavell Street and 6 Haig Street, Wandal, Council resolves to Approve the application subject to the following conditions:

## 1.0 ADMINISTRATION

- 1.1 The Developer and their employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
- 1.3.1 to Council's satisfaction;
  - 1.3.2 at no cost to Council; and
  - 1.3.3 prior to the commencement of the use,  
unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.5.1 Operational Works:
    - (i) Access and Parking Works;
    - (ii) Stormwater Works;
    - (iii) Roof and Allotment Drainage;
  - 1.5.2 Plumbing and Drainage Works; and
  - 1.5.3 Building Works:
    - (i) Demolition Works; and
    - (ii) Building Works.
- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.9 Lots 1 and 4 on RP604762 and Lot 12 SP227126 must be amalgamated and registered as one lot prior to the commencement of the use.

## 2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

Drawing/Report Title	Prepared by	Date	Reference number	Rev/Issue
Engineering Infrastructure Report	Patcol Group	3 April 2020	20-013	1
Location Plan	SK Drafting Building Designs	24 February 2020	SKD 19-033 / SK 102	A
Site Plan	SK Drafting Building Designs	24 February 2020	SKD 19-033 / SK 103	A
Ground Floor Plan	SK Drafting Building Designs	24 February 2020	SKD 19-033 / SK 104	A
First Floor Plan	SK Drafting Building Designs	24 February 2020	SKD 19-033 / SK 105	A
Roof Plan	SK Drafting Building Designs	24 February 2020	SKD 19-033 / SK 106	A
S-01 Section	SK Drafting Building Designs	24 February 2020	SKD 19-033 / SK 107	A
S-02 Section	SK Drafting Building Designs	24 February 2020	SKD 19-033 / SK 108	A
E-01 North Elevation	SK Drafting Building Designs	24 February 2020	SKD 19-033 / SK 109	A
E-02 East Elevation	SK Drafting Building Designs	24 February 2020	SKD 19-033 / SK 110	A
E-03 South & West Elevations	SK Drafting Building Designs	24 February 2020	SKD 19-033 / SK 111	A

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works/Building Works.
- 3.0 **ACCESS AND PARKING WORKS**
- 3.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.
- 3.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 3.3 All car parking and access areas must be paved or sealed to Council's satisfaction. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access and parking works).
- 3.4 The four (4) existing parking spaces at the northern end of the Administration Building that are egressed via a reverse manoeuvre onto Cavell Street must be utilised as staff parking only. Suitable regulatory signage must be provided to this effect. All other vehicles must ingress and egress the development in a forward gear.



- 3.5 The tandem parking spaces adjacent to the existing shed at the rear of 6 Haig Street (Lot 4 on RP604752) must be utilised as staff parking only. Suitable regulatory signage must be provided to this effect.
- 3.6 Any redundant vehicular crossovers must be replaced by Council standard kerb and channel.
- 3.7 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities"*.
- 3.8 Parking spaces must be line-marked in accordance with the approved Site Plan (refer to condition 2.1) and in accordance with the *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 3.9 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"* and *Australian Standard AS2890.1 "Parking facilities – Off-street car parking"*.
- 3.10 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.
- 3.11 Bicycle parking facilities must be provided in accordance with *AUSTROADS Guide to Traffic Engineering Practice, Part 14 – Bicycles*. The bicycle parking facilities must be located at basement or ground floor level and encourage casual surveillance.
- 4.0 **PLUMBING AND DRAINAGE WORKS**
- 4.1 A Development Permit for Plumbing and Drainage Works must be obtained for the removal and/or demolition of any existing structure on the development site.
- 4.2 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 4.3 The development must be connected to Council's reticulated sewerage and water networks.
- 4.4 The existing sewerage and water connection point(s) must be retained, and upgraded if necessary, to service the development.
- 4.5 Internal Plumbing and Sanitary Drainage of existing buildings must be contained within the lot it serves.
- 4.6 Adequate domestic and fire fighting protection must be provided to the development, and must be certified by a hydraulic engineer or other suitably qualified person.
- 4.7 Sewer connections and water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 4.8 Alteration or relocation of internal sanitary drainage works associated with the existing building must be in accordance with regulated work under the *Plumbing and Drainage Act 2018*.
- 4.9 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing building must be in accordance with regulated work under the *Plumbing and Drainage Act 2018* and Council's Plumbing and Drainage Policies.

4.10 The development must comply with *Queensland Development Code, Mandatory Part 1.4 "Building over or near relevant infrastructure."* Any permit associated with the Building Over/Adjacent to Local Government Sewerage Infrastructure Policy must be obtained prior to the issue of a Development Permit for Building Works.

#### 5.0 STORMWATER WORKS

5.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works required by this development approval.

5.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).

5.3 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.

5.4 The development must not increase peak stormwater runoff for a selected range of storm events up to and including a one per cent (1%) Annual exceedance probability storm event, for the post-development conditions.

5.5 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by engineering plans with details of any new drainage systems including retention systems, inlet and outlet structures, or the amendment and upgrading of existing drainage systems to implement the proposed drainage strategy.

#### 6.0 ROOF AND ALLOTMENT DRAINAGE WORKS

6.1 A Development Permit for Operational Works (roof and allotment drainage works) must be obtained prior to the commencement of any drainage works on the development site.

6.2 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (roof and allotment drainage works).

6.3 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

6.4 The development must not increase peak stormwater runoff for a selected range of storm events up to and including a one per cent (1%) Annual Exceedance Probability storm event, for the post-development conditions.

#### 7.0 SITE WORKS

7.1 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments"*.

7.2 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

#### 8.0 BUILDING WORKS

8.1 A Development Permit for Building Works must be obtained prior to the commencement of any building works on the development site.

- 8.2 A Development Permit for Building Works must be obtained for the removal and/or demolition of any existing structure on the development site.
- 8.3 All building works for Class 2 to Class 9 buildings must be undertaken in accordance with *Queensland Development Code, Mandatory Part 1.4 "Building over or near relevant infrastructure."*
- 8.4 All building works must be undertaken in accordance with Council's *Building Over/Adjacent to Local Government Sewerage Infrastructure Policy* and any permit obtained in respect of this policy.
- 8.5 All external elements, such as air conditioners and associated equipment, must be adequately screened from public view, to Council's satisfaction.
- 8.6 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 8.7 Access to and use of the land the subject of this application must comply with the provisions of the *Disability Discrimination Act 1992* and/or the *Anti-Discrimination Act 1991*. If either of those statutes require the provision of access or facilities in a way that is inconsistent with this development approval, those facilities must be provided.
- 8.8 All windows facing the adjoining residential properties must be properly glazed or screened to not intrude on the privacy of residents.
- 9.0 LANDSCAPING WORKS
- 9.1 All landscaping must be established generally in accordance with the approved plans (refer to condition 2.1). The landscaping must be constructed and/or established prior to the commencement of the use and the landscape areas must predominantly contain plant species that have low water dependency.
- 9.2 Large trees must not be planted within one (1) metre of the centreline of any sewerage and/or water infrastructure; small shrubs and groundcover are acceptable.
- 9.3 The landscaped areas must be subject to:
- 9.3.1 a watering and maintenance plan during the establishment moment; and
  - 9.3.2 an ongoing maintenance and replanting programme.
- 10.0 ASSET MANAGEMENT
- 10.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 10.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 11.0 ENVIRONMENTAL
- 11.1 Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan that addresses, but is not limited to, the following:
- (i) objectives;
  - (ii) site location and topography;

- (iii) site drainage;
- (iv) soils;
- (v) erosion susceptibility;
- (vi) erosion risk;
- (vii) concept;
- (viii) design; and
- (ix) implementation,

for the construction and post-construction phases of work.

- 11.2 The Erosion Control and Stormwater Control Management Plan, prepared by a Registered Professional Engineer of Queensland in accordance with the *Capricorn Municipal Design Guidelines*, must be implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

## 12.0 OPERATING PROCEDURES

- 12.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Cavell Street or Haig Street.
- 12.2 Operations on the development site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.
- 12.3 All waste storage areas must be:
- 12.3.1 kept in a clean and tidy condition; and
  - 12.3.2 maintained in accordance with *Environmental Protection Regulation 2008*.
- 12.4 The hours of operations for the development site must be limited to:
- (i) 0700 hours to 1900 hours on Monday to Saturday; and
  - (ii) 0800 hours to 1900 hours on Sundays or Public Holidays.

## ADVISORY NOTES

### NOTE 1. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety Act 2011* and *Public Health Act 2005*.

### NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

### NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

**NOTE 4. Infrastructure Charges Notice**

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

**RECOMMENDATION B**

THAT in relation to the application for a Development Permit for a Material Change of Use for a Community Care Centre, made by Home Support Association Inc., on Lot 12 on SP227126 and Lot 1 and Lot 4 on RP604752, Parish of Rockhampton, located at 13 and 19 Cavell Street and 6 Haig Street, Wandal, Council resolves to issue an Infrastructure Charges Notice for the amount of \$22,265.00.

**Moved by: Councillor Smith**  
**Seconded by: Councillor Rutherford**

**MOTION CARRIED**

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**10.2 PROPOSED ANIMAL INSPECTION PROGRAM**

**File No:** 11741  
**Attachments:** 1. Notice of Proposed Inspection Program  
**Authorising Officer:** Jamie McCaul - Acting Manager Planning and Regulatory Services  
Doug Scott - Acting General Manager Community Services  
**Author:** Clint Swadling - Coordinator Local Laws

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**SUMMARY**

*This report requests Council approval for an Animal Inspection Program to occur in accordance with the Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011. The program is intended to be selective, not systematic, and it is proposed to undertake the inspection of properties with a stables approval previously issued under any current or superseded local law or where a stable is located within a relevant zone per the Rockhampton Regional Planning Scheme.*

*Further, it is requested to waive the application / renewal fee until the 31 December 2020 to assist with Council being able to consolidate the status of all stables through the region.*

**COUNCIL RESOLUTION**

THAT the matter lay on the table until the next Council meeting on 23 June 2020.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

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**10.3 ANNUAL POLICY REVIEW - PURCHASING POLICY - ACQUISITION OF GOODS AND SERVICES**

**File No:** 5883  
**Attachments:** 1. Revised Draft Purchasing Policy  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Drew Stevenson - Manager Corporate and Technology Services

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**SUMMARY**

*The annual review of the Purchasing Policy – Acquisition of Goods and Services is presented for consideration and adoption.*

**COUNCIL RESOLUTION**

THAT the revised Purchasing Policy – Acquisition of Goods and Services be adopted.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Latcham  
**MOTION CARRIED**

**10.4 PROPOSED LOCAL PREFERENCE POLICY UPDATE**

**File No:** 5883  
**Attachments:** 1. Draft Local Preference Policy  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Drew Stevenson - Manager Corporate and Technology Services

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**SUMMARY**

*Presenting the draft Local Preference Policy proposing an update to the Tenderer Local Content categories to encourage greater use of local sub-contractors and suppliers on Council major projects for Council's consideration and adoption.*

**COUNCIL RESOLUTION**

THAT Council adopts the revised draft Local Preference Policy as attached to this report.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED**



**10.5 DRAFT REVENUE POLICY FOR REVIEW**

**File No:** 11979

**Attachments:**

1. Draft Revenue Policy 2020-2021
2. Draft Revenue Policy 2020-2021 Track Changes

**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer

**Author:** Alicia Cutler - Chief Financial Officer

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**SUMMARY**

*Chief Financial Officer presenting reviewed Revenue Policy to Council for adoption. This policy is integral to the Annual Budget and as such is presented prior to the adoption of the Budget.*

**COUNCIL RESOLUTION**

THAT the matter lay on the table.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**10.6 SCHEDULE OF ORDINARY COUNCIL MEETINGS**

**File No:** 10072  
**Attachments:** 1. Schedule of Meetings  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer  
**Previous Items:** 5.2 - Schedule of Ordinary Council Meetings - Ordinary Council - 08 Apr 2020 5.00pm (Special)

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**SUMMARY**

*The Chief Executive Officer seeks to continue the current meeting schedule for the Ordinary meetings of Rockhampton Regional Council up to 8 December 2020.*

**COUNCIL RESOLUTION**

THAT Council fix the day and time for the Ordinary meetings of Rockhampton Regional Council as every second and fourth Tuesday of the month at 9.00am for the period 14 July to 8 December 2020.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**10.7 COUNCILLOR REMUNERATION**

**File No:** 10072  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*Several months ago Council agreed to not accept the Councillor remuneration increase as recommended by the Local Government Remuneration Commission to take effect from 1st July 2020. Further advice is that this requires a formal resolution under s247 Local Government Regulation (2012).*

**COUNCIL RESOLUTION**

THAT pursuant to s247 *Local Government Regulation (2012)* Council does not apply the increase to the Councillor remuneration schedule for the 2020-21 year and maintains the existing rates of remuneration.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED UNANIMOUSLY**

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**10.8 DECLARATION OF RETICULATED WATER AND SEWERAGE SERVICE AREAS**

**File No:** 1466  
**Attachments:** 1. Reticulated Water Service Area Maps 2020  
2. Reticulated Sewer Service Area Maps 2020  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

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**SUMMARY**

*Council is required to review and declare the areas within which it offers reticulated water and sewerage services on an annual basis following changes made to legislation in 2019. This report provides a declaration of these service areas within the Rockhampton Regional Council area.*

**COUNCIL RESOLUTION**

THAT Council declare via a notice the reticulated water service and reticulated sewerage service areas for the localities of Rockhampton, Gracemere and Mount Morgan based on the updated maps as attached to this report, with the following amendments to water service area maps 6, 14 and 16:

- a) Map 6: The existing connections associated with Samuel Crescent, Stuart Close, Gremalis Drive and Belmont Road need to be included;
- b) Map 14: Small supply zone atop Mt Archer, primarily on Sleipner Street and Elida Street, needs to be included;
- c) Map 16: Existing connected properties on and adjacent to Larcombe Street need to be included.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Kirkland

**MOTION CARRIED**

**10.9 ROCKHAMPTON AIRPORT TERMINAL UPGRADE - PROJECT FUNDING REQUIREMENTS**

**File No:** 3821  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*This report seeks Council commitment for the remaining funding required to complete Stage 1 works and to also consider the allocation of an additional \$2.5M to bring forward a component of the Stage 2 works.*

**COUNCIL RESOLUTION**

THAT Council:

1. Notes the current status of project.
2. Accept cost estimate of \$41.00M to complete all works of Airport Terminal Building upgrade project as per Council adopted Master Plan layout.
3. Commit to the allocation of \$12.50M to complete Stage 1 works and part of Stage 2 works.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher  
MOTION LOST

**DIVISION:**

Councillors M Strelow, N Fisher and S Latcham voted in the affirmative.  
Councillors C Rutherford, D Wickerson, D Kirkland, E Smith, and T Williams voted in the negative.

## 11 NOTICES OF MOTION

Nil

**12 QUESTIONS ON NOTICE**

Nil

**13 URGENT BUSINESS QUESTIONS**



## 14 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 15.1 Amendments to the Water Plan (Fitzroy Basin) for the Rookwood Weir

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Kirkland

**Seconded by:** Councillor Smith

**MOTION CARRIED**

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 15.2 Proposed Sale of Council Land

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

### COUNCIL RESOLUTION

**9:57AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Kirkland

**MOTION CARRIED**

**COUNCIL RESOLUTION**

**10:13AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## 15 CONFIDENTIAL REPORTS

### 15.1 AMENDMENTS TO THE WATER PLAN (FITZROY BASIN) FOR THE ROOKWOOD WEIR

**File No:** 1466

**Attachments:**

1. Stakeholder Letter Rookwood Weir - RRC
2. Fitzroy Basin Rookwood Statement Proposals

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Jason Plumb - Manager Fitzroy River Water

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### SUMMARY

*The Department of Natural Resources, Mines and Energy (DNRME) has commenced the process of making changes to the Water Plan (Fitzroy Basin) to incorporate information relevant to the eventual construction of the Rookwood Weir. As a key stakeholder in the Fitzroy Basin, Council has the opportunity to make a submission to this process so that Council's interests are considered and included in any amendments made.*

#### COUNCIL RESOLUTION

THAT Council make a submission to the formal consultation process associated with the preparation of draft amendments to the *Water Plan (Fitzroy Basin)* as recommended in the report.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

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## 15.2 PROPOSED SALE OF COUNCIL LAND

**File No:** 1680

**Attachments:**

1. Offer to purchase
2. Valuation report dated 28 June 2019
3. Aerial map

**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology Services  
Ross Cheesman - Deputy Chief Executive Officer

**Author:** Kellie Anderson - Coordinator Property and Insurance

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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### SUMMARY

*Coordinator Property & Insurance reporting on a request to purchase Council land.*

### COUNCIL RESOLUTION

THAT pursuant to section 236(1)(c)(iv) of the Local Government Regulation 2012, the Chief Executive Officer (Property and Resumptions Officer) be authorised to negotiate and enter into a contract for the sale of 10 Normanby Street, The Range (lots 163, 164 and 165 on RP600994) to the adjoining owner of 34 Normanby Street, The Range, subject to the following conditions:

1. The sale price will be determined by a second independent valuation of 10 Normanby Street, The Range to be obtained at the Council's expense;
2. The purchaser must amalgamate 10 Normanby Street, The Range with 34 Normanby Street, The Range;
3. The sale is subject to the purchaser granting easements over the existing stormwater and sewerage infrastructure contained within 10 Normanby Street, The Range (lots 163-165 on RP600994) using Council's standard easement terms; and
4. The purchaser is responsible for costs, including but not limited to, stamp duty, survey costs, planning application costs, purchaser's legal costs (if applicable) and registration fees.

THAT a further report be presented to Council on options for the remaining lots.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Kirkland

**MOTION CARRIED**

**16 CLOSURE OF MEETING**

There being no further business the meeting closed at 10:16am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE