



ORDINARY MEETING

MINUTES

28 APRIL 2020

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**REPORT OF THE ORDINARY MEETING
HELD AT PILBEAM THEATRE, VICTORIA PARADE, ROCKHAMPTON
ON TUESDAY, 28 APRIL 2020 COMMENCING AT 9.00AM**

1 OPENING**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer
Ms T Sweeney – Manager Workforce & Governance
Mr M Clerc – Acting Chief Financial Officer
Ms L Leeder – Senior Committee Support Officer
Ms S Friske – Committee Support Officer

Attendance by video stream:

Mr R Cheesman – Deputy Chief Executive Officer
Ms A Cutler – Acting General Manager Community Services
Mr P Kofod – General Manager Regional Services
Ms T Sweeney – Manager Workforce & Governance
Mr A Russell – Manager Strategy and Planning
Mr D Morrison – Executive Coordinator to the Mayor
Ms C Bell – Coordinator Environmental Sustainability
Ms K Anderson – Coordinator Property and Insurance

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 14 April 2020 be taken as read and adopted as a correct record.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Shane Latcham informed the meeting of a perceived conflict of interest in *Item 10.5 – Application for Conversion to Freehold of Special Lease* and declared the following:

“I declare that I may have a perceived conflict of interest in the report due to a business association through Suncity Sports Club and will leave the meeting when the matter is discussed and voted on.”

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COUNCILLOR/DELEGATE REPORTS

Nil

10 OFFICERS' REPORTS

10.1 COMMUNITY ASSISTANCE PROGRAM: ENVIRONMENT AND SUSTAINABILITY SCHEME - MARCH 2020 COMMUNITY INITIATIVES

File No: 12535
Attachments: 1. Application assessment summary
Authorising Officer: Alicia Cutler - Acting General Manager Community Services
Author: Christine Bell - Coordinator Environmental Sustainability

SUMMARY

This report tables the community-based projects submitted for consideration under Council's Community Assistance Program – Environment and Sustainability Scheme, as part of the March 2020 funding round.

COUNCIL RESOLUTION

THAT Council approves funding and support for the following community-led environment and sustainability initiatives (all figures are GST exclusive):

- Access Recreation – *Waste Warriors* (recycling and waste management program), \$250 grant;
- C&K Crescent Lagoon Community Kindergarten – *Hands on learning for sustainability* (worm farm, native bush tucker garden, frog habitat and compost system), \$500 grant;
- Parkhurst State School P&C Association – *Butterfly garden* (garden upgrade, native plants and irrigation), \$2,000 grant;
- Capricornia Catchments – *Revitalising catchment communications* (website upgrade), \$3,000 grant;
- Multicultural Australia - *Tucker Time extended community meals* (enhancing community education activities and sustainable packaging, crockery and utensils), \$3,000 grant;
- Rockhampton Girls Grammar School Board of Trustees – *Agricultural garden area outdoor learning space* (garden upgrade, plants and irrigation), \$3,000 grant;
- Stanwell State School P&C Association – *Let there be water!* (water wise project including repairs to creek pump and an additional water tank), \$3,000 grant.

Moved by: Councillor Kirkland
Seconded by: Councillor Wickerson

MOTION CARRIED

10.2 LGAQ ELECTION OF EXECUTIVE DISTRICT REPRESENTATIVES 2020-2024

File No: 10072
Attachments: 1. Letter from LGAQ
2. Nomination Form
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Local Government Association of Queensland Inc inviting nominations for election of a representative for District No 6 (Central Queensland) for 2020-2024.

PROCEDURAL MOTION

THAT Council authorises the Chief Executive Officer to nominate Councillor Matt Burnett for election as District No 6 Representative on the Local Government Association of Queensland Inc Executive for 2020-2024.

Moved by: Councillor Williams

Seconded by: Councillor Smith

Motion Lost

DIVISION:

Councillors T Williams, C Rutherford, S Latcham and E Smith voted in the affirmative.

Councillors M Strelow, D Kirkland, N Fisher and D Wickerson voted in the negative.

The Mayor, Councillor M Strelow exercised her casting vote in the negative.

COUNCIL RESOLUTION

THAT Council authorises the Chief Executive Officer to nominate the Mayor, Councillor Margaret Strelow for election as District No 6 Representative on the Local Government Association of Queensland Inc Executive for 2020-2024.

Moved by: Councillor Wickerson

Seconded by: Councillor Kirkland

MOTION CARRIED UNANIMOUSLY

10.3 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDING 31 MARCH 2020

File No: 8148
Attachments: 1. Income Statement - March 2020
2. Key Indicators Graphs - March 2020
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Michael Clerc - Acting Chief Financial Officer

SUMMARY

The Acting Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 March 2020.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 March 2020 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

10.4 EXPENSES REIMBURSEMENT AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS POLICY FOR NEW TERM**File No:** 11979**Attachments:**

1. Draft Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy Updated with Cr Feedback 2020 - Clean
2. Draft Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy Updated with Cr Feedback 2020 - Tracked

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Council considered the draft Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy at its meeting on 14 April. Suggested changes have been made and the Policy is now presented for adoption.

COUNCIL RESOLUTION

THAT the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy as attached be adopted, with the amendment to 5.3.2.3 to allow travel within Queensland.

Moved by: Councillor Fisher**Seconded by:** Councillor Latcham**MOTION CARRIED**

9:21AM

Councillor Shane Latcham informed the meeting of a perceived conflict of interest in *Item 10.5 – Application for Conversion to Freehold of Special Lease* and declared the following:

“I declare that I may have a perceived conflict of interest in the report due to a business association through Suncity Sports Club and will leave the meeting when the matter is discussed and voted on.”

Councillor Latcham left the meeting.

10.5 APPLICATION FOR CONVERSION TO FREEHOLD OF SPECIAL LEASE

File No: 6084

Attachments:

1. Aerial Photo - Lot 35 on CP865921
2. Email response from the Department of Natural Resources, Mines and Energy
3. Draft letter of objection

Authorising Officer: Angus Russell - Manager Strategy and Planning
Ross Cheesman - Deputy Chief Executive Officer

Author: Steven Ellis - Senior Strategic Planner
Kellie Anderson - Coordinator Property and Insurance

SUMMARY

This report is regarding a request received from the Department of Natural Resources, Mines and Energy seeking Council's views on an application for conversion to freehold of Special Lease 0/200429 described as lot 35 on CP865921 being 6 Graeme Acton Way, Wandal.

COUNCIL RESOLUTION

THAT the Chief Executive Officer (Coordinator Property and Insurance) be authorised to lodge an objection with the Department of Natural Resources, Mines and Energy to the application for Conversion to Freehold of Special lease 0/200429 described as lot 35 on CP865921.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

9:26AM Councillor Latcham returned to the meeting

11 NOTICES OF MOTION

Nil

12 QUESTIONS ON NOTICE

Nil

13 URGENT BUSINESS\QUESTIONS

14 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

15.1 Organisational Structure

This report is considered confidential in accordance with section 275(1)(a) (h), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow

Seconded by: Councillor Kirkland

MOTION CARRIED

COUNCIL RESOLUTION

9:28AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Smith

Seconded by: Councillor Rutherford

MOTION CARRIED

COUNCIL RESOLUTION

9:57AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

15 CONFIDENTIAL REPORTS

15.1 ORGANISATIONAL STRUCTURE

File No: 289

Attachments: Attachment 2 – Organisation Structure April 2020

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Tracy Sweeney - Manager Workforce and Governance

This report is considered confidential in accordance with section 275(1)(a) (h), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report is seeking Council consideration of an Organisational Structure to meet Council's operational needs.

COUNCIL RESOLUTION

THAT the proposed changes to the Organisation Structure as at 28 April 2020 be adopted.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

16 CLOSURE OF MEETING

There being no further business the meeting closed at 10:00am.

SIGNATURE

CHAIRPERSON

DATE