



# **ORDINARY MEETING**

## **MINUTES**

**10 DECEMBER 2019**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 10 DECEMBER 2019 COMMENCING AT 9.03AM**

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## **1 OPENING**

Opening prayer presented by Pastor David Alley from Peace Christian Church.

## **2 PRESENT**

Members Present:

Acting Mayor, Councillor C R Rutherford (Chairperson)  
Councillor M D Wickerson  
Councillor A P Williams  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Ms C Worthy – General Manager Community Services  
Ms A Cutler – Chief Financial Officer  
Ms T Sweeney – Manager Workforce and Governance  
Mr D Scott – Manager Planning and Regulatory Services  
Mr J Webb – Manager Communities and Culture  
Mr A Pont – Manager Parks  
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling  
Mr D Stevenson – Manager Corporate and Technology Services  
Mr A Russell – Manager Strategy and Planning  
Mr D Morrison – Executive Coordinator to the Mayor  
Ms C Bell – Coordinator Environmental Sustainability  
Mr J McCaul – Coordinator Development Engineering  
Ms A Brennan – Coordinator Legal and Governance  
Mr S Harvey – Coordinator Infrastructure Planning  
Ms K Anderson – Coordinator Property and Insurance  
Mr J Meyer – Infrastructure Planning Engineer  
Ms A Davie – Grants and Policy Advisor  
Mr W Clark – Senior Executive Economic Development  
Ms M Mills – Property and Resumptions Officer  
Mr G Meacham – Project Officer  
Ms K Barrett – Project Officer  
Ms B Tranent – University Legal Placement  
Ms K Talbot – Senior Media Officer  
Ms E Brodel – Media Officer  
Ms G Dwyer – Media Officer  
Ms S Friske – Committee Support Officer  
Ms L Leeder – Senior Committee Support Officer

### 3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Margaret Strelow.

Councillor Stephen Schwarten tendered his apology and was not in attendance.

Councillor Ellen Smith tendered her apology and was not in attendance.

### 4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

#### COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 19 November 2019 be taken as read and adopted as a correct record.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

### 5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

#### 9:07AM

Councillor Cherie Rutherford informed the meeting of a material personal interest in Item 9.1.4 – Decisions Under Delegation – October 2019 and declared the following:

“I declare that I have a material personal interest in Application D/95-2019 – ROL (three lots into thirteen lots) Aurizon Property Pty Ltd: 33-53 Knight Street, Park Avenue detailed in the report due to my sister and brother-in-law, Maree and Shane Sargent of Sargent Signs, owning adjoining property and will leave the meeting when the matter is discussed and voted on.”

#### 9:07AM

Councillor Drew Wickerson informed the meeting of a material personal interest in Item 9.3.3 – School Transport Infrastructure Program; Item 9.3.4 – Civil Operations Monthly Operations Report; and Item 9.3.5 – Infrastructure Planning Monthly Operations Report and declared the following:

“I declare that I have a material personal interest in these matters as I have a residence in Upper Dawson Road, and I will be dealing with this declared interest by leaving the meeting while the matters are discussed and voted on.”

#### 9:07AM

Chief Executive Officer Evan Pardon informed the meeting of Mayor Margaret Strelow's material personal interest in Item 10.1 – Councillors Discretionary Fund – Mayor Strelow – Crompton Park Hack and Pony Club Inc as her husband Darryl Strelow's business, Strelow Insurance and Financial Services, provides insurance cover for Crompton Park Hack and Pony Club Inc.

**9:08AM**

Chief Executive Officer Evan Pardon informed the meeting of a conflict of interest in Item 16.4 – Tender Consideration Plan for Barrier Procurement for Rockynats and declared the following:

“I declare that I have a conflict of interest in this matter as my son, Jacob Pardon, works for one of the companies named in the report and will leave the meeting when the matter is discussed and voted on.”

**9:08AM**

Councillor Neil Fisher informed the meeting of a conflict of interest in an Urgent Business matter that he intends to raise in regard to a donation from his Councillor Discretionary Fund and declared the following:

“I declare that I have a conflict of interest in this matter as I am Patron of the Rockhampton Horticultural Society Inc. and will leave the meeting when the matter is discussed and voted on.”

## **6 BUSINESS OUTSTANDING**

Nil



## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## **8 PRESENTATION OF PETITIONS**

Nil

## 9 COMMITTEE REPORTS

### COUNCIL RESOLUTION

THAT the order of business be changed to deal with Item 9.1 – Planning and Regulatory Committee Meeting 26 November 2019 and Item 9.3 – Infrastructure Committee Meeting 26 November 2019 until after the Officers Reports.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

### 9.2 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 26 NOVEMBER 2019

### COUNCIL RESOLUTION

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 26 November 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Airport, Water and Waste Committee, 26 November 2019****9.2.1 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - OCTOBER 2019****File No:** 7927**Attachments:** 1. Rockhampton Airport Monthly Operations Report - October 2019**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Trevor Heard - Manager Rockhampton Airport

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**SUMMARY**

*The Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport for October 2019 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for October 2019 be 'received'.

**Recommendation of the Airport, Water and Waste Committee, 26 November 2019**

**9.2.2 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019**

**File No:** 7028  
**Attachments:** 1. Airport security upgrade October Monthly  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

**SUMMARY**

Monthly reports on the projects currently managed by Project Delivery.

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 be received.

**Recommendation of the Airport, Water and Waste Committee, 26 November 2019****9.2.3 REGIONAL RECYCLING TRANSPORT ASSISTANCE PACKAGE**

**File No:** 12534  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling  
Ann Davie - Grants and Policy Advisor

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**SUMMARY**

*The purpose of this report is to provide information on the project being considered for the Regional Recycling Transport Assistance Package (RRTAP).*

**COMMITTEE RECOMMENDATION**

THAT the Regional Recycling Transport Assistance Package (RRTAP) report is received and that Council approve for the funding application to be submitted.

**Recommendation of the Airport, Water and Waste Committee, 26 November 2019****9.2.4 KERBSIDE WASTE SERVICES EXTENSION BETWEEN GRACEMERE AND KABRA****File No:** 169**Attachments:** Nil**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

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**SUMMARY**

*The purpose of this report is to seek Council endorsement to extend the domestic waste and recycle collection services to the properties situated in proximity to serviced areas of Gracemere and Kabra townships.*

**COMMITTEE RECOMMENDATION**

THAT Council endorse the waste and recycling collection services on an elective basis to the properties situated between the townships of Gracemere and Kabra and properties situated in proximity and west of Kabra.

**Recommendation of the Airport, Water and Waste Committee, 26 November 2019****9.2.5 ROCKHAMPTON REGIONAL WASTE & RECYCLING MONTHLY OPERATIONS REPORT OCTOBER 2019**

**File No:** 7927  
**Attachments:** 1. RRWR Monthly Report October 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

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**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste & Recycling (RRWR) for October 2019*

**COMMITTEE RECOMMENDATION**

THAT the RRWR Operations Report for October 2019 be received.



**Recommendation of the Airport, Water and Waste Committee, 26 November 2019****9.2.6 FRW MONTHLY OPERATIONS REPORT - OCTOBER 2019**

**File No:** 1466  
**Attachments:** 1. FRW Monthly Operations Report - October 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

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**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 October 2019.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report for October 2019 be received.

**9.4 COMMUNITY SERVICES COMMITTEE MEETING 27 NOVEMBER 2019****COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 27 November 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Community Services Committee, 27 November 2019****9.4.1 ELFIN HOUSE COMMUNITY CHILD CARE CENTRE INC. LEASE RENEWAL**

**File No:** 4234  
**Attachments:** 1. Lease A - Lot 706 on R26291  
**Authorising Officer:** Richard Dunkley - Manager Community Assets and Facilities  
Colleen Worthy - General Manager Community Services  
**Author:** Joanne Stratford - Supervisor Community Assets  
Brianna Jahnke - Coordinator Community Assets

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**SUMMARY**

*That Council renew freehold lease on Lot 16 on R26291 and trustee lease on Lot 706 on R26291 with Elfin House Child Care Centre Inc.*

**COMMITTEE RECOMMENDATION****THAT:**

- (i) Pursuant to section 236(1)(c)(iii) of the Local Government Regulation 2012, Council approve the renewal of a Freehold Lease to the Elfin House Child Care Centre Inc. for the whole of Lot 16 on R26291, as outlined in the report;
- (ii) Pursuant to section 263(1)(c)(iii) of the Local Government Regulation 2012, Council approve the renewal of a Trustee Lease to the Elfin House Child Care Centre Inc. for part of Lot 706 on R26291, as outlined in the report.

**Recommendation of the Community Services Committee, 27 November 2019****9.4.2 SOLE SOURCE SUPPLIER FOR ARCADE NEWS & CASKET**

**File No:** 164  
**Attachments:** Nil  
**Authorising Officer:** John Webb - Manager Communities and Culture  
Colleen Worthy - General Manager Community Services  
**Author:** Naomi Brownless - Coordinator Library and Child Services

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**SUMMARY**

*The purpose of this report is to seek a Council resolution that the nominated Rockhampton Regional Council Libraries supplier can be deemed a Sole Supplier in accordance with Section 235 (a) of the Local Government Regulation 2012.*

**COMMITTEE RECOMMENDATION**

THAT pursuant to s235(a) of the *Local Government Regulation 2012* Council approve the nominated Rockhampton Regional Libraries supplier, known as Arcade News & Casket be approved as a Sole Supplier of magazines, newspapers and locally published content for the Southside Library.

**Recommendation of the Community Services Committee, 27 November 2019****9.4.3 SOLE SOURCE SUPPLIER - BERSERKER NEWS**

**File No:** 164  
**Attachments:** Nil  
**Authorising Officer:** John Webb - Manager Communities and Culture  
Colleen Worthy - General Manager Community Services  
**Author:** Naomi Brownless - Coordinator Library and Child Services

---

**SUMMARY**

*The purpose of this report is to seek a Council resolution that the nominated Rockhampton Regional Council Libraries supplier can be deemed a Sole Supplier in accordance with Section 235 (a) of the Local Government Regulation 2012.*

**COMMITTEE RECOMMENDATION**

THAT pursuant to s235(a) of the *Local Government Regulation 2012* Council approve the nominated Rockhampton Regional Libraries supplier, known as Berserker News be approved as a Sole Supplier of magazines and newspapers for the Northside Library.

**Recommendation of the Community Services Committee, 27 November 2019****9.4.4 RECORDING RECOLLECTIONS OF FORMER MAYOR, R.B.J. (REX) PILBEAM**

**File No:** 1578  
**Attachments:** Nil  
**Authorising Officer:** John Webb - Manager Communities and Culture  
Colleen Worthy - General Manager Community Services  
**Author:** Naomi Brownless - Coordinator Library and Child Services

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**SUMMARY**

*A progress report on the recollections of former Mayor, R.B.J. (Rex) Pilbeam Oral History project during the time he raised funds and purchased the now highly valuable collection of artworks for the Rockhampton Art Gallery.*

**COMMITTEE RECOMMENDATION**

THAT Library staff continue with the Oral History Project until completion.

**Recommendation of the Community Services Committee, 27 November 2019****9.4.5 COMMUNITY ASSISTANCE REPORT**

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

**SUMMARY**

*Fourteen applications for funding were received for the second round of the Community Assistance Program for the current financial year. CQU Berserker Bears Football Club – CQU Berserker Bears Miniroos 5-A-Side Lightning Carnival application was deemed ineligible. Mount Morgan Golf Club Inc and Rockhampton & District Softball Association Inc did not have all the supporting documentation to be assessed in this round. Eleven applications have been assessed and recommendations for funding are presented for Council consideration.*

**COMMITTEE RECOMMENDATION**

THAT Council consider and approve the allocation of funding from the Community Assistance Program for the following Round Two eligible applications for the 2019/2020 financial year:

<b>Applicant</b>	<b>Project</b>	<b>Amount</b>
Alton Downs Polocrosse & Sports Club Inc	Purchase of Irrigator & Commercial Dishwasher	\$ 6,214.50
CQ Capras Rugby League Limited	Broncos Rugby League Weekend	\$10,000.00
Depot Hill State School P & F	Centenary Garden	\$ 2,200.00
Rock Covenant Love Ministries Ltd	Installation of Fence & Construction of Shed	\$10,812.50
Rockhampton BMX Club	Rockhampton BMX Club Open Day "Rocky Rumble 2020"	\$ 6,500.00
Rockhampton Clay Target Club	Central Zone Clay Target Championships	\$ 6,500.00
Rockhampton Eisteddfod Association Inc	85th Rockhampton Eisteddfod	\$20,000.00
Rockhampton Radio Control Car Club	Equipment purchase for Track Maintenance	\$ 1,000.00
Rockhampton South Kindergarten	Community Fence	\$ 8,500.00
Stitch and Chat Inc	Quilt and Craft Expo 2020	\$ 2,000.00
Women's Health Centre, Rockhampton	2020 Women's Wellness Expo	\$ 2,721.10
		<b>\$76,448.10</b>

**Recommendation of the Community Services Committee, 27 November 2019****9.4.6 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - CBD CULTURAL PRECINCT - CUSTOM HOUSE DESIGN****File No: 7028****Attachments: 1. CBD Cultural Precinct - Customs House Design****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Andrew Collins - Manager Project Delivery**

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**SUMMARY***Monthly reports on the projects currently managed by Project Delivery.***COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – CBD Cultural Precinct – Customs House Design be received.



**Recommendation of the Community Services Committee, 27 November 2019****9.4.7 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - PILBEAM THEATRE REDEVELOPMENT**

**File No:** 7028  
**Attachments:** 1. Pilbeam Theatre Redevelopment  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Pilbeam Theatre Redevelopment be received.

**Recommendation of the Community Services Committee, 27 November 2019****9.4.8 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - VISITOR INFORMATION CENTRE UPGRADE (W4Q)**

**File No:** 7028  
**Attachments:** 1. Visitor Information Centre Upgrade (W4Q)  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

1. THAT the Project Delivery Monthly Report for October 2019 – Visitor Information Centre Upgrade (W4Q) be received and the project not be progressed any further at this stage.
2. THAT officers present a further report.

## Recommendation of the Community Services Committee, 27 November 2019

### 9.4.9 REGIONAL ARTS DEVELOPMENT FUND 2019-20 ROUND 1 FUNDING RECOMMENDATIONS

**File No:** 8944  
**Attachments:** Nil  
**Authorising Officer:** John Webb - Manager Communities and Culture  
 Colleen Worthy - General Manager Community Services  
**Author:** Louise Hales - Programs and Development Officer

#### SUMMARY

*Applications received for round one of the 2019/20 Regional Arts Development Fund have been assessed by the RADF Committee and eight are recommended for funding.*

#### COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
<b>Shelley Pisani</b>	CQ Shop Front is a project that aims to support CQ artists, designers and makers to build sustainable business models and create commercially viable products.	\$3500
<b>Elizabeth Simard</b>	The Generations of Men film development celebrates the diverse history of pre-federation Central Queensland by adapting Judith Wright's historical investigation.	\$7610
<b>Janet Stevenson</b>	Individual professional development to attend the World Symposium of Choral Music July 11-18, 2020 in Auckland, New Zealand.	\$2819
<b>Jacob McQuire</b>	Darumbal Artist, Jacob McQuire returning to Darumbal Country to undertake an on Country residency to strengthen connection to Country and culture. This will take place at the Rockhampton Heritage Village.	\$6083
<b>Rockhampton Art Gallery</b>	The Brisbane Art Industry Immersion Program seeks to enrich participating Rockhampton-based artists' awareness of metropolitan art industries through travel.	\$14000
<b>Kellie O'Dempsey, Catherine O'Donnell, Todd Fuller</b>	Kellie O'Dempsey, Catherine O'Donnell, Todd Fuller undertake an artist in residence at the Rockhampton Heritage Village in 2020 to develop new work.	\$9388
<b>Mount Morgan Promotion and Development Inc</b>	This project will engage consultancy to develop an Interpretive Plan of the Historic Mount Morgan Rail and its significance in the development of the town.	\$4950
<b>Nellie Lovegrove</b>	The completion of the Fitzroy Bridge Underpass Mural, to continue the mural on the ceiling and southern side of the underpass.	\$10840
	total	\$59190

**Recommendation of the Community Services Committee, 27 November 2019****9.4.10 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - HERITAGE VILLAGE LIGHTING UPGRADE (W4Q)**

**File No:** 7028  
**Attachments:** 1. Heritage Village Lighting Upgrade (W4Q)  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

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**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Heritage Village Lighting Upgrade (W4Q) be received.

**Recommendation of the Community Services Committee, 27 November 2019****9.4.11 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - OCTOBER 2019**

**File No:** 1464

**Attachments:** 1. Community Assets and Facilities Monthly Operational Report - October 2019

**Authorising Officer:** Richard Dunkley - Manager Community Assets and Facilities  
Colleen Worthy - General Manager Community Services

**Author:** Sophia Czarkowski - Coordinator Facilities

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**SUMMARY**

*This report provides information on the activities of Community Assets and Facilities for the month of October 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Community Assets and Facilities monthly operational report for October 2019 be received.

**Recommendation of the Community Services Committee, 27 November 2019****9.4.12 COMMUNITIES & CULTURE OPERATIONAL REPORT OCTOBER 2019****File No:** 1464**Attachments:** 1. Communities & Culture Operations Report  
October 2019**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*The report provides information on the programs and activities of the Communities and Culture Section for October 2019*

**COMMITTEE RECOMMENDATION**

THAT the Communities and Culture Operational Report of October 2019 be 'received'

**Recommendation of the Community Services Committee, 27 November 2019****9.4.13 REQUEST FOR FINANCIAL ASSISTANCE FROM COUNCILLOR SWADLING'S  
COUNCILLOR DISCRETIONARY FUND (CDF) - RED ROSE FOUNDATION****File No:** 8295**Responsible Officer:** Lyn Brill – Executive Support Officer

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**SUMMARY**

*Councillor Rose Swadling is seeking approval to donate \$950.00 from her Councillor Discretionary Fund to install a “Red Chair” outside the Rockhampton Regional Library. The “Red Chair” represents the community’s support to call a stop to domestic and family violence.*

**COMMITTEE RECOMMENDATION**

THAT approval be granted to donate \$950.00 from Councillor Swadling’s Councillor Discretionary Fund to the Red Rose Foundation to install a “Red Chair” outside the Rockhampton Regional Library.

**9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 27 NOVEMBER 2019****COUNCIL RESOLUTION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 27 November 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

(Note: The complete minutes are contained in the separate Minutes document)



**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.1 ADDITIONAL SHADE AND SEATING AT THE DOG OFF LEASH AREA AT VICTORIA PARK**

**File No:** 1464  
**Attachments:** 1. Map of DOLA and proposed shade structure  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Aaron Pont - Acting General Manager Community Services

---

**SUMMARY**

*Council has the opportunity to improve amenity of recreational areas with additional shade structures and tree planting.*

**COMMITTEE RECOMMENDATION****THAT**

1. Officers develop a program for construction of new shade in parks and open spaces for budget consideration from 2020-21; and
2. Victoria Park Dog Off Leash Area be considered as a project in the revised budget.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.2 MONTHLY OPERATIONAL REPORT - OCTOBER 2019**

**File No:** 1464  
**Attachments:** 1. Operational Report - October 2019  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Aaron Pont - Acting General Manager Community Services

---

**SUMMARY**

*This report provides information on the activities and services of the Parks section for October 2019.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of the Parks section for October 2019 be received.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.3 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - 2ND WORLD WAR MEMORIAL AQUATIC CENTRE - SHADE STRUCTURE****File No: 7028****Attachments: 1. 2nd World War Memorial Aquatic Centre - Shade Structure****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Andrew Collins - Manager Project Delivery**

---

**SUMMARY***Monthly reports on the projects currently managed by Project Delivery.***COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – 2<sup>nd</sup> World War Memorial Aquatic Centre – Shade Structure be received.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.4 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - 42ND BATTALION MEMORIAL POOL - PERIMETER FENCE**

**File No:** 7028  
**Attachments:** 1. 42nd Battalion Memorial Pool - Perimeter Fence  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – 42<sup>nd</sup> Battalion Memorial Pool – Perimeter Fence be received.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.5 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - BOTANIC GARDENS PATHWAYS AND SHADE STRUCTURE (W4Q)**

**File No:** 7028  
**Attachments:** 1. Botanic Gardens Pathways and Shade Structure (W4Q)  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Botanic Gardens Pathways and Shade Structure (W4Q) be received.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.6 LEASE PERIOD EXTENSION FOR ROCKHAMPTON CAPRAS RUGBY LEAGUE CLUB**

**File No:** 8865

**Attachments:** 1. Proposed Building Plans  
2. Construction Photos

**Authorising Officer:** Aaron Pont - Manager Parks  
Colleen Worthy - General Manager Community Services

**Author:** Jacinta James - Supervisor Sports and Administration

---

**SUMMARY**

*Central Queensland Capras Rugby League Football Club Inc holds a Trustee lease over part of Leichhardt Park that is due to expire on 31 January 2021. The Club are seeking an extension to the term of the lease following upgrades to their existing structure.*

**COMMITTEE RECOMMENDATION**

THAT the matter lay on the table pending further discussions.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.7 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - CEDRIC ARCHER PARK 'TOUCH OF PARADISE' LANDSCAPING**

**File No:** 7028  
**Attachments:** 1. Cedric Archer Park "Touch of Paradise" Landscaping  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Cedric Archer Park 'Touch of Paradise' Landscaping be received.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.8 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - FRASER PARK AMENITIES**

**File No:** 7028  
**Attachments:** 1. Fraser Park Amenities  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Fraser Park Amenities be received.



**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.9 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - ROCKHAMPTON CRICKET LIGHTING PROJECT**

**File No:** 7028  
**Attachments:** 1. Rockhampton Cricket Lighting Project  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Rockhampton Cricket Lighting Project be received.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.10 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - HUGO LASSEN FERNERY**

**File No:** 7028  
**Attachments:** 1. Hugo Lassen Fernery  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Hugo Lassen Fernery be received.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.11 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - KERSHAW GARDENS WATERFALL**

**File No:** 7028  
**Attachments:** 1. Kershaw Gardens Waterfall  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Kershaw Gardens Waterfall be received.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.12 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - MOUNT MORGAN WALKING AND BIKE TRAIL (W4Q)**

**File No:** 7028  
**Attachments:** 1. Mount Morgan Walking and Bike Trail (W4Q)  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Mount Morgan Walking and Bike Trail (W4Q) be received.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.13 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - PUMP TRACK GRACEMERE (W4Q)**

**File No:** 7028  
**Attachments:** 1. Pump Track Gracemere (W4Q)  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Pump Track Gracemere (W4Q) be received.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.14 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - YEPPEN ROUNDABOUT**

**File No:** 7028  
**Attachments:** 1. Yeppen Roundabout  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Yeppen Roundabout be received.

**Recommendation of the Parks, Recreation and Sport Committee, 27 November 2019****9.5.15 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - RIVERSIDE PLAYGROUND AMENITIES AND ACCESS (W4Q)**

**File No:** 7028  
**Attachments:** 1. Riverside Playground Amenities and Access (W4Q)  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Riverside Playground Amenities and Access (W4Q) be received.

**9.6 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING -  
28 NOVEMBER 2019****COUNCIL RESOLUTION**

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 28 November 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

(Note: The complete minutes are contained in the separate Minutes document)



**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.1 FINAL MANAGEMENT REPORT FOR ROCKHAMPTON REGIONAL COUNCIL 2019****File No:** 8151**Attachments:**  
1. 2019 Final Audit Management Letter  
2. 2019 Briefing Note**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer**Author:** Alicia Cutler - Chief Financial Officer

---

**SUMMARY**

*Following the certification of the Financial Statements for the period ended 30 June 2019, the Final Management Report was received from Thomas Noble & Russell (as delegate of the Auditor-General of Queensland). As required by the Local Government Regulation 2012, this is now presented to the next ordinary meeting of Council.*

**COMMITTEE RECOMMENDATION**

THAT the Final Management Report for the 2018-19 Financial Statements for Rockhampton Regional Council be received.

**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.2 QA&IP - QUALITY ASSURANCE & IMPROVEMENT PROGRAM**

**File No:** 5207  
**Attachments:** Nil  
**Authorising Officer:** John Wallace - Chief Audit Executive  
**Author:** John Wallace - Chief Audit Executive

---

**SUMMARY**

*An External Quality Review of the Internal Audit Function is required to be completed every 5 years. An Update/Report will be provided to the Committee on the results of this review.*

*Management have commissioned the Institute of Internal Auditors to undertake this independent review.*

**COMMITTEE RECOMMENDATION**

THAT the QA&IP Update/Report be received.

**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.3 RISK REGISTERS - QUARTERLY UPDATE AS AT 14 OCTOBER 2019**

**File No:** 8780

**Attachments:**

1. Corporate Risk Register - Quarterly Update as at 14 October 2019
2. Operational Risk Register - Quarterly Update as at 14 October 2019
3. Control Effectiveness Ratings as at 14 October 2019
4. Potential and Current Risk Exposure Profile from July 2015 -

**Authorising Officer:** John Wallace - Chief Audit Executive  
Ross Cheesman - Deputy Chief Executive Officer

**Author:** Kisane Ramm - Senior Risk and Assurance Advisor

---

**SUMMARY**

*Quarterly risk register updates as at 14 October 2019 submitted for the consideration of the Committee.*

**COMMITTEE RECOMMENDATION**

THAT the Committee “receives” the quarterly risk register updates as at 14 October 2019, as presented in this report and the attachments, and recommends that they be presented to Council for consideration and adoption.

**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.4 ASSET REVALUATION 2019/20**

**File No:** 5960  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer  
**Author:** Alicia Cutler - Chief Financial Officer

---

**SUMMARY**

*The purpose of this report is to inform the Audit and Business Improvement Committee regarding the Asset Revaluation for the 2019/20 reporting year.*

*Key items included are insight into the proposed methodology to be applied for the comprehensive revaluation of the Roads Infrastructure asset class and a change to valuation methodology from revaluation to cost for Site Improvements asset class.*

**COMMITTEE RECOMMENDATION**

THAT the progress towards Asset Valuations for the 19/20 reporting period be noted.

**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.5 ROLLING ANNUAL AUDIT PLAN - FY 2019-2020 STATUS UPDATE**

**File No:** 5207  
**Attachments:** 1. Rolling Annual Audit Plan - FY 2019-2020  
**Authorising Officer:** John Wallace - Chief Audit Executive  
**Author:** John Wallace - Chief Audit Executive

---

**SUMMARY**

*The quarterly Annual Audit Plan Status Update is provided for the information of the Committee.*

**COMMITTEE RECOMMENDATION**

THAT the report be received and the status of progress of work be noted. We estimate some additional days will need to be added for the unplanned Review of Internal Audit, which is not currently reflected in the Audit Plan.

**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.6 QUARTERLY ACTION PROGRESS REPORT****File No:** 5207**Attachments:**

1. **HIGH RISK-Items Requiring Action (x4)**
2. **ASSURANCE - Items Requiring Action (x53)**
3. **BUSINESS IMPROVEMENT - Items Requiring Action (x57)**

**Authorising Officer:** John Wallace - Chief Audit Executive**Author:** John Wallace - Chief Audit Executive

---

**SUMMARY**

*The requested Quarterly Action Progress Report (update) is presented to the Committee.*

**COMMITTEE RECOMMENDATION**

THAT the Action Progress Report as updated be received and actions taken by management noted.

THAT future tabled reports only include action items that are overdue (high, medium and low) and that a separate report of high risk recommendations that are not past the due date be included.

**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.7 ASSET MAINTENANCE PRE-START CHECKS REVIEW**

**File No:** 5207  
**Attachments:** 1. Asset Maintenance Pre-Start Checks Review  
**Authorising Officer:** John Wallace - Chief Audit Executive  
**Author:** John Wallace - Chief Audit Executive

---

**SUMMARY**

*The planned review of Asset Maintenance Pre-Start Checks, is presented to the Committee.*

**COMMITTEE RECOMMENDATION**

THAT the Asset Maintenance Pre-Start Checks Review be received.

**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.8 ENVIRONMENTAL MANAGEMENT [STANDING PLACEHOLDER]**

**File No:** 5207  
**Attachments:** Nil  
**Authorising Officer:** John Wallace - Chief Audit Executive  
**Author:** John Wallace - Chief Audit Executive

---

**SUMMARY**

*This is a requested standing placeholder for updating the Committee on matters relating to Environmental Management.*

**COMMITTEE RECOMMENDATION**

THAT the update on Environmental Management be received.



**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.9 CEO UPDATE [STANDING PLACEHOLDER]**

**File No:** 5207  
**Attachments:** Nil  
**Authorising Officer:** John Wallace - Chief Audit Executive  
**Author:** John Wallace - Chief Audit Executive

---

**SUMMARY**

*The CEO will update the Committee on matters of interest and importance.*

**COMMITTEE RECOMMENDATION**

THAT the CEO's Committee update be received.

**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.10 ASSET MANAGEMENT [STANDING PLACEHOLDER]**

**File No:** 5207  
**Attachments:** Nil  
**Authorising Officer:** John Wallace - Chief Audit Executive  
**Author:** John Wallace - Chief Audit Executive

---

**SUMMARY**

*This is a standing placeholder to update the Committee on Asset Management and related areas such as the status of the RAMP (Asset Management) IT Project as requested.*

**COMMITTEE RECOMMENDATION**

THAT the update(s) be received.

**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.11 COMMITTEE CHAIR UPDATE [STANDING PLACEHOLDER]**

**File No:** 5207  
**Attachments:** Nil  
**Authorising Officer:** John Wallace - Chief Audit Executive  
**Author:** John Wallace - Chief Audit Executive

---

**SUMMARY**

This is a standing placeholder for the Chair to address and update the Committee.

**COMMITTEE RECOMMENDATION**

THAT the Committee Chair Update be received.

THAT the Audit Committee be given the opportunity to have input to the 'scope of internal audit reviews' before commencement (by email).

**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.12 INVESTIGATION AND LEGAL MATTERS PROGRESS REPORT**

**File No:** 5207  
**Attachments:** 1. Legal Matters as at 30 September 2019  
**Authorising Officer:** Tracy Sweeney - Manager Workforce and Governance  
**Author:** Travis Pegrem - Coordinator Workforce Relations and Ethics

---

**SUMMARY**

*Coordinator Workforce Relations and Ethics presenting an update of financial year to date Investigative Matters and the current Legal Matters progress report.*

**COMMITTEE RECOMMENDATION**

THAT the update of investigative and legal matters for Rockhampton Regional Council be received.

**Recommendation of the Audit and Business Improvement Committee, 28 November 2019****9.6.13 LOSS / THEFT ITEMS - AUGUST TO OCTOBER 2019****File No:** 3911**Attachments:** 1. Loss/Theft Report - 1 August to 31 October 2019**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer**Author:** Kellie Anderson - Coordinator Property and Insurance

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**SUMMARY***Presenting details of the Loss / Theft register for the period 1 August to 31 October 2019***COMMITTEE RECOMMENDATION**

THAT the Committee 'receives' the Loss/Theft Report for the period 1 August to 31 October 2019.

## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 COUNCILLORS DISCRETIONARY FUND - MAYOR STRELOW - CROMPTON PARK HACK & PONY CLUB INC

**File No:** 8295  
**Attachments:** Nil  
**Authorising Officer:** Damon Morrison - Executive Coordinator to the Mayor  
**Author:** Nicole Semfel - Executive Support Officer

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#### SUMMARY

*Approval is sought from Council for a donation from Mayor Strelow's Councillor Discretionary Fund to the Crompton Park Hack & Pony Club Inc.*

#### COUNCIL RESOLUTION

THAT approval be granted to donate \$7,500.00 from Mayor Margaret Strelow's Councillor Discretionary Fund to the Crompton Park Hack & Pony Club Inc to assist with rebuilding the canteen after the building was set alight and destroyed.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**10.2 COUNCILLOR DISCRETIONARY FUND - COUNCILLOR STEPHEN SCHWARTEN  
- CAPRICORNIA CONSERVATION COUNCIL WILDLIFE RESCUE PROJECT****File No:** 8295**Attachments:** Nil**Authorising Officer:** Damon Morrison - Executive Coordinator to the Mayor**Author:** Lyn Brill - Administration Officer

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**SUMMARY**

*Approval is sought from Council for a financial donation from Councillor Swarten's Councillor Discretionary Fund to the Capricorn Conservation Council.*

**COUNCIL RESOLUTION**

THAT Council approves a donation of \$3,500 from Councillor Stephen Swarten's Councillor Discretionary Fund to the Capricorn Conservation Council's Bat Rescue and Rehabilitation Project.

**Moved by:** Councillor Williams**Seconded by:** Councillor Wickerson**MOTION CARRIED**

## 11 OFFICERS' REPORTS

### 11.1 D/117-2017 - INFRASTRUCTURE CHARGES FOR A DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (ONE LOT INTO 126 LOTS) (121 RESIDENTIAL LOTS, 2 MANGEMENT LOTS, 1 ACTIVE OPEN SPACE LOT, 1 LINEAR OPEN SPACE LOT AND 1 BALANCE LOT)

**File No:** D/117-2017

**Attachments:** 1. Locality Plan  
2. Site Plan

**Authorising Officer:** Amanda O'Mara - Acting Coordinator Development Assessment  
Doug Scott - Manager Planning & Regulatory Services  
Colleen Worthy - General Manager Community Services

**Author:** Thomas Gardiner - Planning Officer

#### SUMMARY

*Development Application Number:* D/117-2017

*Applicant:* Stockland Development Pty Ltd C/O RPS

*Real Property Address:* 23-27 William Palfrey Road, 923-947 Yaamba Road and 985-1005 Yaamba Road, Parkhurst

*Common Property Address:* Lot 5 on SP238731, Lot 22 and Lot 23 on SP134380, Lot 49 on SP129857 and Lot 41 on SP226571, Parish of Murchison

*Area of Site:* 77.36 hectares

*Planning Scheme:* Rockhampton Region Planning Scheme 2015

*Planning Scheme Zone:* Low-Medium Density Residential Zone

*Planning Scheme Overlays:* Bushfire Hazard Overlay (Medium, High and Very High Hazard)  
Creek Catchment Flood Overlay (Planning Area 1 and 2)  
Steep Land Overlay (15-20%, 20-25% and 25%+ slope)  
Biodiversity Waterways Overlay

*Existing Development:* Nil

*Existing Approvals:* D/89-2014 – Earthworks and Landscaping (Ellida Estate – Stages 1, 2 and 3)  
D/171-2014 – Road Works, Drainage Works, Stormwater Works, Water Infrastructure and Sewer Infrastructure  
Development Application for Reconfiguring a Lot (one lot into 126 lots) (121 residential lots, 2 management lots, 1 active open space lot, 1 linear open space lot, and 1 balance lot)

*Level of Assessment:* Code Assessable

*Referral Agency(s):* Department of Infrastructure, Local Government and Planning



*Ergon Energy (Advice Agency)**Infrastructure Charges Area:**Charge Area 1***COUNCIL RESOLUTION**

THAT in relation to the infrastructure charges associated with Development Permit (D/117-2017) for Reconfiguring a Lot (one lot into 126 lots) (121 residential lots, 2 management lots, 1 active open space lot, 1 linear open space lot and 1 balance lot) made by Stockland Development Pty Ltd C/O RPS, located at 23-27 William Palfrey Road, Parkhurst, described as Lot 5 on SP238731, Lot 22 and Lot 23 on SP134380, Lot 49 on SP129857 and Lot 41 on SP226571, Parish of Murchison, Council resolves to issue an Negotiated Infrastructure Charges Notice containing the following:

- (a) A total charge of \$2,646,000.00 applicable for the creation of 126 allotments;
- (b) An infrastructure credit of \$5,418,117.05 applicable for the construction of the trunk infrastructure networks conditioned as part of the approval;
- (c) An infrastructure credit of \$21,000.00 applicable for the existing allotment; and
- (d) A **refund of \$2,793,117.05** is payable for the development. The refund will be paid following the delivery of the trunk infrastructure networks are accepted by Council as 'on maintenance'.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**11.2 KOONGAL COMMUNITY GARDEN GROUP SEEKING TO ESTABLISH A  
COMMUNITY GARDEN - CAVAN STREET PARK**

**File No:** 8044  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer  
**Author:** Ross Cheesman - Acting Chief Executive Officer

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**SUMMARY**

*A Community Group is seeking to establish a Community Garden in a section of Cavan Street Park. This report considers Council's options in relation to working with this group.*

**COUNCIL RESOLUTION**

THAT Council approves the operation of a Community Garden in Cavan Street Park by the Koongal Community Garden Group under the conditions set by the CEO (Manager Parks).

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED**

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**11.3 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP -  
RIDGELANDS & DISTRICT SPORTING & AGRICULTURAL ASSOCIATION INC****File No:** 12535**Attachments:** Nil**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Kerri Dorman - Administration Supervisor

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**SUMMARY**

*An application from the Ridgeland & District Sporting & Agricultural Association Inc for Major Sponsorship assistance towards Ridgeland Show 2020 event is presented for Council consideration.*

**COUNCIL RESOLUTION**

THAT Council considers the Major Sponsorship application from Ridgeland & District Sporting & Agricultural Association Inc for funding to assist with the staging of Ridgeland Show 2020 to be held on 30 May 2020, and approves an amount of \$5,000.00 in sponsorship.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Wickerson**MOTION CARRIED**

**11.4 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP APPLICATION**

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

---

**SUMMARY**

*An application from the Darumbal Community Youth Service Inc (DCYSI) for Major Sponsorship assistance towards the Warba Wangarunya Rugby League Carnival (WWRLC) is presented for Council consideration.*

**COUNCIL RESOLUTION**

THAT Council consider the Major Sponsorship application from Darumbal Community Youth Service Inc (DCYSI) for funding to assist with the staging of the Warba Wangarunya Rugby League Carnival to be held on the Australia Day Weekend 25 – 26 January 2020, and approves an amount of \$7,000.00 in sponsorship.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED**

**11.5 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP - RACQ  
CAPRICORN HELICOPTER RESCUE SERVICE**

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

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**SUMMARY**

*An application from the RACQ Capricorn Helicopter Rescue Service for Major Sponsorship Assistance towards the Colour Me Capricorn event is presented for Council consideration.*

**COUNCIL RESOLUTION**

THAT Council considers the Major Sponsorship application from RACQ Capricorn Helicopter Rescue Service for funding to assist with the staging of the Colour Me Capricorn event to be held on Sunday 22 March 2020, and approves a sponsorship amount of \$3,300.00 towards the event.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Williams

**MOTION CARRIED**

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**11.6 1ST LIGHT HORSE REGIMENT - ROCKHAMPTON HISTORICAL SQUADRON & MUSEUM INC. - TRUSTEE LEASE**

**File No:** 4308  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*A Trustee Lease between Council and the 1st (CQ) Light Horse Regiment - Rockhampton Historical Squadron & Museum Inc. covering a portion of land currently contained within the site of the Rockhampton Heritage Village, has expired and subsequently a Council resolution is required to issue the group with a new Trustee Lease.*

**COUNCIL RESOLUTION**

1. THAT Pursuant to section 236(1)(b)(ii) and (c)(iii) of the Local Government Regulation 2012, Council approve the issuing of a Trustee Lease to the 1st (CQ) Light Horse Regiment - Rockhampton Historical Squadron & Museum Inc.
2. Council authorises the Chief Executive Officer (General Manager Community Services) to negotiate suitable terms and conditions of the agreement with the 1st (CQ) Light Horse Regiment - Rockhampton Historical Squadron & Museum Inc. as detailed in the report.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**11.7 5TH LIGHT HORSE REGIMENT MOUNT MORGAN TROOP INC.- TRUSTEE LEASE**

**File No:** 8244  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

---

**SUMMARY**

*A Trustee Lease between Council and the 5th Light Horse Regiment Mount Morgan Troop Inc. covering a portion of land currently contained within the site of the Mount Morgan Showgrounds, has expired and subsequently a Council resolution is required to issue the organisation with a new Trustee Lease.*

**COUNCIL RESOLUTION**

1. THAT Pursuant to section 236(1)(b)(ii) and (c)(iii) of the Local Government Regulation 2012, Council approve the issuing of a Trustee Lease to the 5th Light Horse Regiment Mount Morgan Troop Inc.
2. Council authorises the Chief Executive Officer (General Manager Community Services) to negotiate suitable terms and conditions of the agreement with the 5th Light Horse Regiment Mount Morgan Troop Inc. in preparation for execution by the delegated officer.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

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**11.8 MOUNT MORGAN AGRICULTURAL SHOW SOCIETY INC. - TRUSTEE LEASE AND PERMIT**

**File No:** 8730  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*A Trustee Lease and Permit between Council and the Mount Morgan Agricultural Show Society Inc. covering portions of land contained within the site of the Mount Morgan Showgrounds, has expired and subsequently a Council resolution is required to issue the organisation with a new Trustee Lease*

**COUNCIL RESOLUTION**

THAT

1. Pursuant to section 236(1)(b)(ii) and (c)(iii) of the Local Government Regulation 2012, Council approve the issuing of a Trustee Lease and Permit to the Mount Morgan Agricultural Show Society Inc.
2. Council authorises the Chief Executive Officer (General Manager Community Services) to negotiate suitable terms and conditions of the agreement with the Mount Morgan Agricultural Show Society Inc. in preparation for execution by the delegated officer.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**



**11.9 ENVIRONMENTAL SUSTAINABILITY POLICY - PROPOSED AMENDMENT**

**File No:** 11979  
**Attachments:** 1. Proposed Environmental Sustainability Policy  
**Authorising Officer:** Alicia Cutler - Chief Financial Officer  
Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Christine Bell - Coordinator Environmental Sustainability

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**SUMMARY**

*Council's Environmental Policy was last reviewed in 2016 and is due to be updated.*

**COUNCIL RESOLUTION**

That Council adopts the revised Environmental Sustainability Policy as presented.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Williams

**MOTION CARRIED UNANIMOUSLY**

**11.10 BUS SHELTER PROGRAM****File No:** 1921**Attachments:**

1. 2019-20 Bus Shelter Program
2. Approved bus shelters South Rockhampton
3. Approved bus shelters North Rockhampton
4. Approved bus shelters Gracemere
5. Types of bus shelters
6. Cantilever Bus stop multi

**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** David Bremert - Manager Civil Operations

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**SUMMARY**

*This report seeks Council approval to two types of the bus stop shelters proposed to be installed at existing bus stops across the region.*

**COUNCIL RESOLUTION**

THAT Council approves Type A for high patron usage sites; and

THAT Council approves Type B as the standard bus shelter.

**Moved by:** Councillor Williams**Seconded by:** Councillor Wickerson**MOTION CARRIED**

**11.11 ANNUAL GOODS AND SERVICES SPEND ANALYSIS**

**File No:** 5883  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Drew Stevenson - Manager Corporate & Technology

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**SUMMARY**

*Presenting details of the annual goods and services spend analysis for the 12 month period from 1 November 2018 to 31 October 2019.*

**COUNCIL RESOLUTION**

THAT Council receives the annual goods and services spend analysis report.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED**

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**11.12 PLANNING ACT 2016 AND SUSTAINABLE PLANNING ACT 2009 - TEMPORARY DELEGATION OVER CHRISTMAS / NEW YEAR PERIOD**

**File No:** 12660  
**Attachments:** Nil  
**Authorising Officer:** Tracy Sweeney - Manager Workforce and Governance  
**Author:** Allysa Brennan - Coordinator Legal and Governance

---

**SUMMARY**

*The purpose of this report is to obtain a temporary delegation for the Chief Executive Officer to facilitate the statutory requirements of the Planning Act 2016 and the Sustainable Planning Act 2009 to accommodate the Council meeting recess over the December 2019 to January 2020 period.*

**COUNCIL RESOLUTION**

THAT Council resolves as per Section 257 of the *Local Government Act 2009* to delegate its powers as 'Assessment Manager' under the *Planning Act 2016* and the *Sustainable Planning Act 2009* to the Chief Executive Officer for the period 11 December 2019 until 20 January 2020, both dates inclusive, subject to the following limitation:

1. The exercise of this delegation will only occur following consultation with, and written concurrence from, two elected members with one drawn from each of the below nominated groupings:
  - a) Mayor or Acting Mayor, and
  - b) A member of the Planning and Regulatory Standing Committee

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**11.13 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

**File No:** 12660

- Attachments:**
1. Delegation Register - Local Government Act 2009 - Clean
  2. Delegation Register - Local Government Regulation 2012 - Clean
  3. Delegation Register - Local Government Act 2009 - Tracked Changes
  4. Delegation Register - Local Government Regulation 2012 - Tracked Changes
  5. Delegation Register - Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011
  6. Delegation Register - Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2011
  7. Delegation Register - Subordinate Local Law No. 1.5 (Keeping of Animals) 2011
  8. Delegation Register - Subordinate Local Law No. 1.18 (Use of a Vehicle on an Airside Area) 2011
  9. Delegation Register - Local Law No. 2 (Animal Management) 2011
  10. Delegation Register - Subordinate Local Law No. 2 (Animal Management) 2011
  11. Delegation Register - Local Law No. 3 (Community and Environmental Management) 2011
  12. Delegation Register - Local Law No. 7 (Aerodromes) 2011

**Authorising Officer:** Tracy Sweeney - Manager Workforce and Governance

**Author:** Allysa Brennan - Coordinator Legal and Governance

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**SUMMARY**

*This report seeks Council's approval for delegations under State legislation and local and subordinate local laws to the position of Chief Executive Officer.*

**COUNCIL RESOLUTION**

**THAT:**

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of:
  - (a) Attachment 1 – Delegation Register – *Local Government Act 2009 - Clean as amended by replacing the reference to s142(7) with a reference to s142(8); and*
  - (b) Attachment 2 – Delegation Register - *Local Government Regulation 2012 – Clean,* with these powers to be exercised subject to any limitations contained in schedule 2 of the Delegation Registers attached to the report.
2. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the

Chief Executive Officer, the exercise of powers contained in schedule 1 of:

- (a) Attachment 5; Delegation Register – *Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011*
- (b) Attachment 6; Delegation Register – *Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2011*
- (c) Attachment 7; Delegation Register – *Subordinate Local Law No. 1.5 (Keeping of Animals) 2011*
- (d) Attachment 8; Delegation Register – *Subordinate Local Law No. 1.18 (Use of a Vehicle on an Airside Area) 2011*
- (e) Attachment 9; Delegation Register – *Local Law No. 2 (Animal Management) 2011*
- (f) Attachment 10; Delegation Register – *Subordinate Local Law No. 2 (Animal Management) 2011*
- (g) Attachment 11; Delegation Register – *Local Law No. 3 (Community and Environmental Management) 2011*
- (h) Attachment 12; Delegation Register – *Local Law No. 7 (Aerodromes) 2011*

with these powers to be exercised subject to any limitations contained in schedule 2 of the Delegation Registers attached to the report.

3. THAT these delegations be workshopped in the New Year.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Williams

**MOTION CARRIED**

**11.14 FRASER PARK - REGIONAL JOBS AND INVESTMENT PACKAGES**

**File No:** 12534  
**Attachments:** Nil  
**Authorising Officer:** Andrew Collins - Manager Project Delivery  
Peter Kofod - General Manager Regional Services  
**Author:** Tom Olsen - Project Manager

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**SUMMARY**

*This report provides Council with a status update on the Regional Job and Investment Package (RJIP) funding for the Fraser Park Redevelopment and outlines possible use options for the expenditure of the balance of the grant funds.*

**COUNCIL RESOLUTION**

THAT Council apply for a variation to the project to extend the RJIP project completion date to June 30 2020; and

THAT Council utilise the balance of the funding grant to complete Project 1 – Lighting as outlined in the report.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Williams

**MOTION CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION**

THAT Item 11.15 –Local Government Cycling Network Grants be dealt with later in the meeting.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Williams

**MOTION CARRIED**



**11.16 LOCAL GOVERNMENT INFRASTRUCTURE PLAN UPDATE**

**File No:** 11344

**Attachments:** 1. Updated LGIP (Part 4 and Schedule 3)  
2. Summary of changes to Schedule of Works

**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services

**Author:** Stuart Harvey - Coordinator Infrastructure Planning

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**SUMMARY**

*The purpose of this report is to seek Council endorsement to commence community consultation on Council's updated Local Government Infrastructure Plan (LGIP).*

**COUNCIL RESOLUTION**

THAT Council endorse the attached Local Government Infrastructure Plan for community consultation between 11 December 2019 and 24 January 2020 in accordance with the Ministers Guidelines and Rules under the Planning Act 2016.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**11.17 RRC WASTE STRATEGY 2020-2030****File No:** 13511**Attachments:**

1. Waste Strategy Community Consultation Feedback Review
2. RRC Waste Strategy 2020-2030 FINAL

**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

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**SUMMARY**

*The report is to seek Council's approval for the adoption of the final RRC Waste Strategy 2020-2030.*

**COUNCIL RESOLUTION**

THAT Council endorses the attached document "RRC Waste Strategy 2020-2030", and it be submitted to the Department of Environment and Science (Queensland Government) as Rockhampton Regional Council's (RRC) Waste Reduction and Recycling Plan.

**Moved by:** Councillor Fisher**Seconded by:** Councillor Williams**MOTION CARRIED UNANIMOUSLY**

**11.18 REGIONAL AGRICULTURAL SHOW DEVELOPMENT GRANTS PROGRAM**

**File No:** 12534  
**Attachments:** Nil  
**Authorising Officer:** Angus Russell - Manager Strategy and Planning  
Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Ann Davie - Grants and Policy Advisor

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**SUMMARY**

*The Australian Department of Agriculture Regional Agricultural Show Development Grants Program is open to organisations responsible for running agricultural shows in regional Australia. It is proposed that Rockhampton Regional Council apply for funding under this grant to purchase temporary grandstands to be housed at the Rockhampton Showgrounds.*

**COUNCIL RESOLUTION**

THAT Council endorses the submission of a grant application to seek funding for the purchase of temporary grandstands, which are to be housed at the Rockhampton Showgrounds.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**11.19 BUILDING BETTER REGIONS FUND - COMMUNITY INVESTMENTS**

**File No:** 12534

**Attachments:** 1. Building Better Regions Fund - Community Investment Guidelines

**Authorising Officer:** Angus Russell - Manager Strategy and Planning  
Ross Cheesman - Acting Chief Executive Officer

**Author:** Ann Davie - Grants and Policy Advisor  
Annette Pearce - Manager Tourism, Events and Marketing

---

**SUMMARY**

*The report recommends a project for application to the Community Investments Stream of Round 4 of the Australian Government's Building Better Regions Fund.*

**COUNCIL RESOLUTION**

THAT Council endorses the recommended project for submission to the Community Investments stream of the Building Better Regions Fund.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**11.20 ACTIVE COMMUNITY INFRASTRUCTURE PROJECTS - MOUNT MORGAN  
WALKING TRAIL**

**File No:** 12534  
**Attachments:** 1. Mt Morgan Path Map  
**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer  
Angus Russell - Manager Strategy and Planning  
**Author:** Ann Davie - Grants and Policy Advisor  
Wade Clark - Senior Executive Economic Development

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**SUMMARY**

*The report recommends that the Mount Morgan Mountain Bike and Rail Trail project (Dam to East Street section) be put forward as an Expression of Interest with the Active Community Infrastructure Projects program.*

**COUNCIL RESOLUTION**

THAT Council endorses the recommended project for submission as an Expression of Interest to the Queensland Government's Active Community Infrastructure Projects program.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**11.21 TMR RESUMPTION OF COUNCIL LAND - FRENCHMANS CREEK BRIDGE  
UPGRADE PROJECT, LAKES CREEK ROAD****File No:** 323**Attachments:**  
1. Aerial Map  
2. TMR's drawings**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer**Author:** Michelle Mills - Property and Resumptions Officer  
Kellie Anderson - Coordinator Property and Insurance

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**SUMMARY**

*Reporting on taking of additional Council owned land situated at 249-253 Lakes Creek Road, Berserker as part of the Department Transport & Main Roads Frenchmans Creek Bridge Upgrade project.*

**COUNCIL RESOLUTION**

THAT Council retain the balance of Lot 12 on RP603387 situated at 249-253 Lakes Creek Road, Berserker.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Rutherford**MOTION CARRIED**

**COUNCIL RESOLUTION**

10:31AM

THAT the meeting be adjourned, to resume at 10:50am.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

10:57AM

The meeting resumed and Item 11.15 to be dealt with next.

Members Present:

Acting Mayor, Councillor C R Rutherford (Chairperson)  
Councillor M D Wickerson  
Councillor A P Williams  
Councillor N K Fisher  
Councillor R A Swadling

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Ms C Worthy – General Manager Community Services  
Ms A Cutler – Chief Financial Officer  
Ms T Sweeney – Manager Workforce and Governance  
Mr D Scott – Manager Planning and Regulatory Services  
Mr D Stevenson – Manager Corporate and Technology Services  
Mr A Russell – Manager Strategy and Planning  
Mr M Vycke – Manager Airport  
Ms A Pearce – Manager Tourism, Events and Marketing  
Mr D Morrison – Executive Coordinator to the Mayor  
Mr S Harvey – Coordinator Infrastructure Planning  
Ms K Anderson – Coordinator Property and Insurance  
Mr J Meyer – Infrastructure Planning Engineer  
Mr T Gardiner – Senior Planning Officer  
Ms M Mills – Property and Resumptions Officer  
Ms K Talbot – Senior Media Officer  
Ms E Brodel – Media Officer  
Ms G Dwyer – Media Officer  
Ms S Friske – Committee Support Officer  
Ms L Leeder – Senior Committee Support Officer

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**11.15 LOCAL GOVERNMENT CYCLING NETWORK GRANTS**

**File No:** 5732  
**Attachments:** 1. Victoria Parade Concept  
2. Derby Street Concept  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services  
**Author:** Stuart Harvey - Coordinator Infrastructure Planning

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**SUMMARY**

*The Department of Transport and Main Roads have recently called for funding submissions under the Cycle Network Local Government Grants Program. Council Officers are proposing to submit a project under this program.*

**COUNCIL RESOLUTION**

THAT Council:

1. Endorse the submission under the Cycle Network Local Government Grants Program to provide shared on road, and off-road cycle facilities on Victoria Parade from North Street to Cambridge Street (Attachment 1); and
2. Endorse the submission under the Cycle Network Local Government Grants Program to provide detailed design for on road and off-road cycle facilities on Derby Street, from Canning Street to Denison Street (Attachment 2).

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Williams

**MOTION CARRIED**



## **12 NOTICES OF MOTION**

Nil

## **13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS\QUESTIONS****14.1 COUNCILLOR DISCRETIONARY FUND - COUNCILLOR ELLEN SMITH - CROMPTON PARK HACK AND PONY CLUB INC.****File No: 8295****Responsible Officer: Megan Careless – Executive Support Officer**

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**SUMMARY**

*Approval is sought from Council for a donation from Councillor Ellen Smith's Councillor Discretionary Fund to the Crompton Park Hack & Pony Club Inc.*

**COUNCIL RESOLUTION**

THAT approval be granted to donate \$500.00 from Councillor Ellen Smith's Councillor Discretionary Fund to the Crompton Park Hack & Pony Club Inc. to assist with rebuilding the canteen after the building was set alight and destroyed.

**Moved by: Councillor Fisher****Seconded by: Councillor Wickerson****MOTION CARRIED**

**14.2 COUNCILLOR DISCRETIONARY FUND - COUNCILLOR NEIL FISHER - MEALS ON WHEELS INC.****File No:** 8295**Responsible Officer:** Megan Careless – Executive Support Officer

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**SUMMARY**

*Approval is sought from Council for a donation from Councillor Neil Fisher's Councillor Discretionary Fund to Meals on Wheels Rockhampton Inc.*

**COUNCIL RESOLUTION**

THAT approval be granted to donate \$1,800.00 from Councillor Neil Fisher's Councillor Discretionary Fund to Rockhampton Meals on Wheels Inc to provide financial assistance to commence the planting of a fruit orchard in Janet Pujolas Park in 2020.

**Moved by:** Councillor Fisher**Seconded by:** Councillor Wickerson**MOTION CARRIED**

## 15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Proposed Sale of Land - 33 School Street, Walterhall

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Williams

**MOTION CARRIED**

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.2 Proposed sale of 15A Patrick Street, Allenstown

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Williams

**MOTION CARRIED**

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.3 Dispose of Council Owned Land

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Williams

**MOTION CARRIED**

**COUNCIL RESOLUTION**

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

**16.4 Tender Consideration Plan for Barrier Procurement for Rockynats**

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Williams

**MOTION CARRIED**

**COUNCIL RESOLUTION**

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

**16.5 Building Better Regions Fund - Infrastructure Projects**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**COUNCIL RESOLUTION**

**11:07AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Williams

**MOTION CARRIED**

11:09AM Councillor Swadling attended the meeting

11:31AM Chief Executive Officer left the meeting room when Item 16.4 was discussed having earlier declared an interest in this matter

11:36AM Chief Executive Officer returned to the meeting room

**COUNCIL RESOLUTION****11:55AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 16 CONFIDENTIAL REPORTS

### 16.1 PROPOSED SALE OF LAND - 33 SCHOOL STREET, WALTERHALL

**File No:** 1680

**Attachments:**

1. Aerial Map
2. Adjoining Owner Consultation - Letter 1
3. Adjoining Owner Consultation - Letter 2

**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
Drew Stevenson - Manager Corporate & Technology

**Author:** Michelle Mills - Property and Resumptions Officer  
Kellie Anderson - Coordinator Property and Insurance

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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### SUMMARY

*Reporting on the proposed sale of land situated at 33 School Street, Walterhall.*

### COUNCIL RESOLUTION

THAT the Chief Executive Officer (Property & Resumptions Officer) be authorised to:

1. Dispose of land at 33 School Street, Walterhall (Lot 195 on RP600696) via closed tender in accordance with section 236(1)(c)(iv) of the *Local Government Regulation 2012*; and
2. Call tenders to all eligible adjoining owners of 33 School Street, Walterhall, subject to the following conditions:
  - a) The successful tenderer must amalgamate 33 School Street, Walterhall with all their adjoining allotments on purchase and
  - b) All costs incurred will be paid by the successful tenderer, including but not limited to stamp duty, survey costs, planning application costs, legal costs and registration fees.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED**



**16.2 PROPOSED SALE OF 15A PATRICK STREET, ALLENSTOWN****File No:** 1680**Attachments:**

1. Aerial Map
2. Adjoining Owner Consultation
3. Adjoining Owner's Request

**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
Drew Stevenson - Manager Corporate & Technology**Author:** Michelle Mills - Property and Resumptions Officer  
Kellie Anderson - Coordinator Property and Insurance

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

---

**SUMMARY**

*Coordinator Property and Insurance reporting on a request to purchase 15A Patrick Street, Allenstown.*

**COUNCIL RESOLUTION**

THAT Council adopt option 3 as outlined in the report.

**Moved by:** Councillor Wickerson**Seconded by:** Councillor Rutherford**MOTION CARRIED**

**16.3 DISPOSE OF COUNCIL OWNED LAND****File No:** 2021**Attachments:** 1. Land Report**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer**Author:** Ross Cheesman - Acting Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*This reports considers an approach to dispose of Council owned land.*

**COUNCIL RESOLUTION**

1. THAT Council proceeds as outlined in the report.
2. THAT a further report with additional details be brought back to Council following Step 1 as outlined in the report.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Williams**MOTION CARRIED**

11:55AM Chief Executive Officer left the meeting room having earlier declared a conflict of interest in this matter. Deputy Chief Executive Officer assumed the Executive Officer role.

#### 16.4 TENDER CONSIDERATION PLAN FOR BARRIER PROCUREMENT FOR ROCKYNATS

**File No:** 6097

**Attachments:** 1. The Rockynats Contract Recommendations Report

**Authorising Officer:** Marcus Vycke - Manager Commercial

**Author:** Annette Pearce - Manager Tourism, Events and Marketing

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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#### SUMMARY

*This report provides the tender consideration plan outlining the procurement process that has been undertaken with local suppliers for the manufacture of custom pre-cast concrete motorsport barriers required for the Rockynats event to be held in June 2020.*

#### COUNCIL RESOLUTION

THAT Council:

1. Receives this report; and adopts the Tender Consideration Plan; and
2. Approves the manufacture & purchase of the barriers from Stresscrete Pty Ltd. (*option 1 the Rockynats Contract Recommendations Report*).

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

11:57AM Chief Executive Officer returned to the meeting room and resumed Executive Officer role.

**16.5 BUILDING BETTER REGIONS FUND - INFRASTRUCTURE PROJECTS****File No:** 12534**Attachments:**  
1. BBRF Infrastructure Projects Guideline  
2. Preliminary Business Case**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer**Author:** Angus Russell - Manager Strategy and Planning  
Marcus Vycke - Manager Commercial

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (Commercial information and competitive grant program).

---

**SUMMARY**

*The report recommends a project for application to the Infrastructure Projects Stream of Round 4 of the Australian Government's Building Better Regions Fund.*

**COUNCIL RESOLUTION**

THAT Council endorses the recommended project (option 2 as described in the report) for submission to the Infrastructure Projects Stream of the Building Better Regions Fund.

**Moved by:** Councillor Fisher**Seconded by:** Councillor Swadling**MOTION CARRIED UNANIMOUSLY**

## **9 COMMITTEE REPORTS**

### **9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 26 NOVEMBER 2019**

#### **COUNCIL RESOLUTION**

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 26 November 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.1.4 – Decisions under Delegation – October 2019.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Planning and Regulatory Committee, 26 November 2019****9.1.1 MONTHLY OPERATIONS REPORT FOR PLANNING & REGULATORY SERVICES - OCTOBER 2019****File No:** 1464**Attachments:** 1. Monthly Operations Report for Planning & Regulatory Services - October 2019**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Doug Scott - Manager Planning & Regulatory Services

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**SUMMARY**

*The Monthly Operations Report for Planning & Regulatory Services for October 2019 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Planning & Regulatory Services Monthly Operations Report for October 2019 be 'received.'

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**Recommendation of the Planning and Regulatory Committee, 26 November 2019**
**9.1.2 D/82-2019 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR HEALTH CARE SERVICES**

**File No:** D/82-2019

**Attachments:** 1. Locality Plan  
2. Site Plan

**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Doug Scott - Manager Planning & Regulatory Services  
Colleen Worthy - General Manager Community Services

**Author:** Thomas Gardiner - Planning Officer

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**SUMMARY**

*Development Application Number:* D/82-2019

*Applicant:* P & H Peirano

*Real Property Address:* Lot 2 and Lot 3 on RP606144, Parish of Rockhampton

*Common Property Address:* 140 William Street, Rockhampton City

*Area of Site:* 1,388 square metres

*Planning Scheme:* Rockhampton Region Planning Scheme 2015

*Planning Scheme Zone:* Low-Medium Density Residential Zone

*Planning Scheme Overlays:* Nil

*Existing Development:* Structure accommodating a former Motorcycle Sales facility including a workshop and office

*Existing Approvals:* TPC/742-1900 – Car Repair Station including retail and wholesale of motor accessories  
D-R/1031-2006 – Community Facility

*Approval Sought:* Development Permit for a Material Change of Use for Health Care Services

*Level of Assessment:* Impact Assessable

*Submissions:* Nil

*Referral Agency(s):* Nil

*Infrastructure Charges Area:* Charge Area 2

*Application Progress:*

<i>Application Lodged:</i>	28 August 2019
<i>Confirmation Notice issued:</i>	30 August 2019
<i>Submission period commenced:</i>	13 September 2019
<i>Submission period end:</i>	4 October 2019
<i>Council request for additional time:</i>	5 November 2019

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Statutory due determination date:	6 December 2019
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**COMMITTEE RECOMMENDATION****RECOMMENDATION A**

THAT in relation to the application for a Development Permit for a Material Change of Use for Health Care Services, made by P & H Peirano, located at 140 William Street, Rockhampton City, described as Lot 2 and Lot 3 on RP606144, Parish of Rockhampton, Council resolves to Approve the application on its merits:

- a) The proposed use will be located in an existing commercial building on the site and is surrounded by existing commercial premises which will minimise any potential land use conflict;
- b) The proposed use will not detract from the residential amenity of the surrounding area nor compromise the intent of the zone to encourage predominantly low-medium density residential development;
- c) The proposed use does not compromise the strategic framework in the *Rockhampton Region Planning Scheme 2015*;
- d) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and
- e) The proposed development does not compromise the relevant State Planning Policy.

**RECOMMENDATION B**

That in relation to the application for a Development Permit for a Material Change of Use for Health Care Services, made by P & H Peirano, located at 140 William Street, Rockhampton City, described as Lot 2 and Lot 3 on RP606144, Parish of Rockhampton, Council resolves to Approve the application subject to the following conditions:

**1.0 ADMINISTRATION**

- 1.1 The Developer and their employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
  - 1.3.1 to Council's satisfaction;
  - 1.3.2 at no cost to Council; and
  - 1.3.3 prior to the commencement of the use.
 unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use unless otherwise stated.



- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:

1.5.1 Operational Works:

- (i) Road Works;
- (ii) Access and Parking Works;

1.5.2 Plumbing and Drainage Works; and

1.5.3 Building Works.

- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.

- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.

- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

- 1.9 Lot 2 and 3 on RP606144 must be amalgamated and registered as one lot prior to the commencement of the use.

## 2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Proposed Site Plan	S-02, Revision 1	9 September 2019
Floor Plans	S-03, Revision 1	27 August 2019
Elevations	S-04, Revision 1	27 August 2019

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

## 3.0 ROAD WORKS

- 3.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works required by this development approval.

- 3.2 All road works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, and relevant *Australian Standards* and *Austroads Guidelines* and the provisions of a Development Permit for Operational Works (road works).

- 3.3 The existing two (2) northern most accesses to the development site on Campbell Street must be removed and replaced by Council standard kerb and channel.

- 3.4 On-street rear-in parking spaces on Campbell Street must be lined marked for the full frontage of the development site.

- 3.5 One (1) additional parallel on-street parking space along William Street must be line marked to extend the existing two (2) parallel parking spaces.

- 3.6 Traffic signs and pavement markings must be provided in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*. Where necessary, existing traffic signs and pavement markings must be modified in accordance with the *Manual of Uniform Traffic Control Devices – Queensland*.

#### 4.0 ACCESS AND PARKING WORKS

- 4.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.
- 4.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, and *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 4.3 All car parking and access areas must be paved or sealed to Council's satisfaction. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access and parking works).
- 4.4 An 'Entry Only' sign must be provided at the existing southernmost access to the site from Campbell Street (marked as 'ENTRY' on the approved plan (refer to condition 2.1)).
- 4.5 The existing access to the development site at William Street must be redesigned as an 'exit only' access point (marked as 'EXIT' on the approved plan (refer to condition 2.1)). An 'Exit Only' sign must be provided at this access point.
- 4.6 Any redundant vehicular crossovers must be replaced by Council standard kerb and channel.
- 4.7 All vehicles must ingress and egress the development in a forward gear.
- 4.8 A minimum of eleven (11) parking spaces must be provided on-site.
- 4.9 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities"*.
- 4.10 Parking spaces must be line-marked in accordance with the approved Site Plan (refer to condition 2.1) and in accordance with the *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 4.11 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"* and *Australian Standard AS2890.1 "Parking facilities – Off-street car parking"*.
- 4.12 Road signage and pavement markings must be installed in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"*.

#### 5.0 PLUMBING AND DRAINAGE WORKS

- 5.1 A Development Permit for Plumbing and Drainage Works must be obtained for the removal and/or demolition of any existing structure on the development site.
- 5.2 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Water Supply (Safety and Reliability) Act 2008*, *Plumbing and Drainage Act 2018*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 5.3 The development must be connected to Council's reticulated sewerage and water networks.
- 5.4 The existing sewerage and water connection point(s) must be retained, and upgraded if necessary, to service the development.
- 5.5 Adequate domestic and firefighting protection must be provided to the development, and must be certified by a hydraulic engineer or other suitably qualified person.

- 5.6 Sewer connections and water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 5.7 The finished sewerage access chamber surface must be at a sufficient level to avoid ponding of stormwater above the top of the chamber. A heavy duty trafficable lid must be provided in the trafficable area.
- 5.8 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing building must be in accordance with regulated work under the *Plumbing and Drainage Act 2018* and Council's Plumbing and Drainage Policies.
- 5.9 Sewerage trade waste permits must be obtained for the discharge of any non-domestic waste into Council's reticulated sewerage network. Arrestor traps must be provided where commercial or non-domestic waste is proposed to be discharged into the sewer system.

#### 6.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 6.1 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, and sound engineering practice.
- 6.2 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

#### 7.0 SITE WORKS

- 7.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

#### 8.0 BUILDING WORKS

- 8.1 A Development Permit for Building Works must be obtained for the development site.

#### 9.0 LANDSCAPING WORKS

- 9.1 All landscaping must be established generally in accordance with the approved plans (refer to condition 2.1). The landscaping must be constructed and/or established prior to the commencement of the use and the landscape areas must predominantly contain plant species that have low water dependency.

#### 10.0 ASSET MANAGEMENT

- 10.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 10.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 10.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the *Asset Design and As Constructed Manual (ADAC)*.

#### 11.0 ENVIRONMENTAL HEALTH

- 11.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 11.2 Noise emitted from the activity must not cause an environmental nuisance.
- 11.3 Operations on the development site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.
- 11.4 When requested by Council, nuisance monitoring must be undertaken and recorded within three (3) months, to investigate any genuine complaint of nuisance caused by noise, light or dust. An analysis of the monitoring data and a report, including nuisance mitigation measures, must be provided to Council within fourteen (14) days of the completion of the investigation.
- 12.0 OPERATING PROCEDURES
- 12.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Campbell or William Street.
- 12.2 The hours of operations for the development site must be limited to 0700 hours to 1900 hours on Monday to Sunday.
- 12.3 All waste storage areas must be:
- 12.3.1 kept in a clean and tidy condition; and
  - 12.3.2 maintained in accordance with *Environmental Protection Regulation 2008*.

#### ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety Act 2011* and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 5. Infrastructure Charges Notice

Council has resolved not to issue an Infrastructure Charges Notice for this development because the new infrastructure charges arising from the development are less than or equal the credits applicable for the new development.

**Recommendation of the Planning and Regulatory Committee, 26 November 2019****9.1.3 AMENDED RECONFIGURATION OF A LOT INCENTIVES POLICY**

<b>File No:</b>	<b>11979</b>
<b>Attachments:</b>	<b>1. Draft Reconfiguration of a Lot Incentives Policy with Track Changes</b> <b>2. Final Draft Reconfiguration of a Lot Incentives Policy</b>
<b>Authorising Officer:</b>	<b>Doug Scott - Manager Planning &amp; Regulatory Services</b> <b>Colleen Worthy - General Manager Community Services</b>
<b>Author:</b>	<b>Tarnya Fitzgibbon - Coordinator Development Assessment</b>

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**SUMMARY**

*In 2017 Council introduced an incentive for reconfiguration of a lot approvals, by allowing the developer to pay infrastructure charges on a per lot basis either when the lot is transferred or within two (2) years of the approval (whichever is the earlier).*

**COMMITTEE RECOMMENDATION**

THAT Council adopt the amended Reconfiguration of a Lot Incentives Policy.

**Recommendation of the Planning and Regulatory Committee, 26 November 2019****9.1.5 CHANGES TO THE SUPPLY OF SODIUM FLUOROACETATE (1080) TO LOCAL GOVERNMENT**

**File No:** 2557  
**Attachments:** Nil  
**Authorising Officer:** Doug Scott - Manager Planning & Regulatory Services  
Colleen Worthy - General Manager Community Services  
**Author:** Karen Moody - Coordinator Health and Environment

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**SUMMARY**

*This report presents to Council proposed changes to the supply of sodium fluoroacetate (1080) to Council and the associated impacts.*

**COMMITTEE RECOMMENDATION**

THAT Council receives this report on changes to the supply of sodium fluoroacetate (1080) to Local Government.

11:59AM Councillor Rutherford left the meeting room having earlier declared a material personal interest in this item. Councillor Williams assumed the Chair.

**Recommendation of the Planning and Regulatory Committee, 26 November 2019**

**9.1.4 DECISION UNDER DELEGATION - OCTOBER 2019**

**File No:** 7028  
**Attachments:** Nil  
**Authorising Officer:** Doug Scott - Manager Planning & Regulatory Services  
Colleen Worthy - General Manager Community Services  
**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

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**SUMMARY**

*This report outlines the properly made development applications received in October 2019 and whether they will be decided under delegation or decided by Council.*

**COUNCIL RESOLUTION**

THAT this report into the applications lodged in October 2019 be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

12:00PM Councillor Rutherford returned to the meeting room and resumed the Chair.



**9.3 INFRASTRUCTURE COMMITTEE MEETING - 26 NOVEMBER 2019**

12:01PM

Councillor Rose Swadling informed the meeting of a material personal interest in Item 9.3.7 - Project Delivery Monthly Report – October 2019 – Fishing Platforms (W4Q) and declared the following:

“I declare that I have a material personal interest in this matter as I own two properties in the nearby vicinity and I will be dealing with this declared interest by leaving the meeting while this matter is discussed and voted on.”

**COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 26 November 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding the following items:

- 9.3.3 – School Transport Infrastructure Program;
- 9.3.4 – Civil Operations Monthly Operations Report;
- 9.3.5 – Infrastructure Planning Monthly Operations Report;
- 9.3.7 – Project Delivery Monthly Report – October 2019 – Fishing Platforms (W4Q).

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Infrastructure Committee, 26 November 2019****9.3.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Peter Kofod - General Manager Regional Services

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Infrastructure Committee be received.

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**Recommendation of the Infrastructure Committee, 26 November 2019****9.3.2 ROCKHAMPTON RING ROAD UPDATE**

**File No:** 8602  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Martin Crow - Manager Infrastructure Planning

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**SUMMARY**

*Council has requested that Officers of the Department of Transport and Main Roads provide an update on the Rockhampton Ring Road Project.*

**COMMITTEE RECOMMENDATION**

1. THAT the deputation by Officers from the Department of Transport and Main Roads for the Rockhampton Ring Road Project be “received”.
2. THAT Council thank the Department of Transport and Main Roads for their deputation and look forward the commencement of consultation with Council.
3. THAT Council withdraw membership and representation from the steering committee until such time that Council’s representative on that committee is at liberty to share any information with Council and Elected Members. Council is keen to work with main roads to ensure mutual benefit as we see ourselves as an equal player in this project.
4. THAT Council request that full data and modelling including flood and traffic modelling be shared with Council to satisfy Council that the interests of our community are being addressed.
5. THAT Council express interest to engage at the earliest opportunity in relation to Dreamtime Cultural Centre and Music Bowl as access from the new alignment is critical.
6. THAT correspondence and meeting requests are to be directed via the Chief Executive Officer who will delegate appropriately within the organisation.

**Recommendation of the Infrastructure Committee, 26 November 2019****9.3.6 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - CBD SMART TECHNOLOGY - STAGE 3E**

**File No:** 7028  
**Attachments:** 1. CBD Smart Technology - Stage 3E  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

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**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – CBD Smart Technology – Stage 3E be received.

**Recommendation of the Infrastructure Committee, 26 November 2019****9.3.8 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - RICHARDSON ROAD/REDHILL ACCESS TRAFFIC SIGNALS (BLACKSPOT)**

**File No:** 7028  
**Attachments:** 1. Richardson Road/Redhill Access Traffic Signals (Blackspot)  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

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**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Richardson Road/Redhill Access Traffic Signals (Blackspot) be received.

**Recommendation of the Infrastructure Committee, 26 November 2019****9.3.9 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - FITZROY RIVER  
- BANK PROTECTION (W4Q)**

**File No:** 7028  
**Attachments:** 1. Fitzroy River - Bank Protection (W4Q)  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

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**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for October 2019 – Fitzroy River – Bank Protection be received.

12:02PM Councillor Wickerson left the meeting room having earlier declared a material personal interest in Items 9.3.3, 9.3.4 and 9.3.5.

**Recommendation of the Infrastructure Committee, 26 November 2019**

**9.3.3 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM**

**File No:** 5252

**Attachments:**

1. Process Flowchart
2. Concept Design - Bus Stop Construction
3. Concept Design - Pedestrian Crossing

**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services

**Author:** Stuart Harvey - Coordinator Infrastructure Planning

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**SUMMARY**

*Council officers have produced some initial projects for consideration under the School Transport Infrastructure Program (STIP), a new sub program of the Targeted Road Safety Program. This report contains information on these projects and the process for nomination of future projects.*

**COUNCIL RESOLUTION**

THAT Council endorse the submission of the Breakspear Street Footpath Project and the Upper Dawson Road Children's Crossing Project for the School Transport Infrastructure Program.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**Recommendation of the Infrastructure Committee, 26 November 2019****9.3.4 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT**

**File No:** 7028  
**Attachments:** 1. Civil Operations Monthly Operations Report - October 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** David Bremert - Manager Civil Operations

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**SUMMARY**

*This report outlines Civil Operations Monthly Operations Report on the activities and services in October 2019 (attachment 1).*

**COUNCIL RESOLUTION**

THAT the Civil Operations Monthly Operations Report on the activities and services in October 2019 be received.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**



**Recommendation of the Infrastructure Committee, 26 November 2019****9.3.5 INFRASTRUCTURE PLANNING MONTHLY OPERATIONS REPORT OCTOBER 2019****File No: 7028****Attachments: 1. Infrastructure Planning Monthly Operations Report October 2019****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Martin Crow - Manager Infrastructure Planning**

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**SUMMARY**

*This report outlines Infrastructure Planning Monthly Operations Report for the period to the end of October 2019.*

**COUNCIL RESOLUTION**

THAT the Infrastructure Planning Monthly Operations Report for October 2019 report be received.

**Moved by: Councillor Williams****Seconded by: Councillor Fisher****MOTION CARRIED**

12:05PM Councillor Wickerson returned to the meeting room

**Recommendation of the Infrastructure Committee, 26 November 2019**

12:05PM Councillor Swadling left the meeting room having earlier declared a material personal interest in this matter.

**9.3.7 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - FISHING PLATFORMS (W4Q)**

**File No:** 7028  
**Attachments:** 1. Fishing Platforms (W4Q)  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

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**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COUNCIL RESOLUTION**

THAT the Project Delivery Monthly Report for October 2019 – Fishing Platforms (W4Q) be received.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED**

12:07PM Councillor Swadling returned to the meeting room

## 14 URGENT BUSINESS\QUESTIONS

12:07PM Councillor Fisher left the meeting room having earlier declared an interest in this item.

### 14.3 COUNCILLOR DISCRETIONARY FUND - COUNCILLOR NEIL FISHER - ROCKHAMPTON HORTICULTURAL SOCIETY INC

File No: 8295

Responsible Officer: Megan Careless – Executive Support Officer

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#### SUMMARY

*Approval is sought from Council for a donation from Councillor Neil Fisher's Councillor Discretionary Fund to the Rockhampton Horticultural Society Inc.*

#### COUNCIL RESOLUTION

THAT approval be granted to donate \$504.00 from Councillor Neil Fisher's Councillor Discretionary Fund to the Rockhampton Horticultural Society Inc. to assist with their Show at the Rockhampton Show in June 2020.

Moved by: Councillor Rutherford

Seconded by: Councillor Swadling

**MOTION CARRIED**

12:08PM Councillor Fisher returned to the meeting room

## **17 CLOSURE OF MEETING**

There being no further business the meeting closed at 12:09pm.

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SIGNATURE

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CHAIRPERSON

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DATE