



ORDINARY MEETING

MINUTES

5 NOVEMBER 2019

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 5 NOVEMBER 2019 COMMENCING AT 9.03AM**

1 OPENING

Opening prayer presented by Pastor David Alley, Peace Christian Church.

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor S J Schwarten
Councillor A P Williams
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms C Worthy – General Manager Community Services
Mr M Vycke – Acting General Manager Advance Rockhampton
Ms A Cutler – Chief Financial Officer
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling
Ms A Pearce – Manager Tourism, Events and Marketing
Mr J Gillard – Manager Economic Development
Ms T Sweeney – Manager Workforce and Governance
Ms A Pont – Manager Parks
Mr J Webb – Manager Communities and Culture
Mr D Stevenson – Manager Corporate and Technology
Mr D Morrison – Executive Coordinator to the Mayor
Ms A Brennan – Coordinator Legal and Governance
Ms C Bell – Coordinator Environmental Sustainability
Mr M Mansfield – Coordinator Media and Communications
Ms T Fitzgibbon – Coordinator Development Assessment
Mr C Wyatt – Coordinator Strategic Planning
Mr B Koelmeyer – Planning Officer
Mr W Clark – Senior Executive Economic Development
Ms K Barrett – Project Officer
Ms E Brodel – Media Officer
Ms G Dwyer – Media Officer
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Drew Wickerson

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 15 October 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Smith

Seconded by: Councillor Rutherford

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

The Mayor, Councillor Margaret Strelow informed the meeting of a material personal interest in **Item 9.1.2 - Decisions Under Delegation – September 2019** and declared the following:

"I declare that I have a material personal interest in Application D/90-2019 – MCU for Transport Depot - Aurizon Network Pty Limited: 339-380 Bolsover Street, Depot Hill due to owning property in the vicinity and will leave the meeting when the matter is discussed and voted on."

The Mayor, Councillor Margaret Strelow informed the meeting of a material personal interest in **Item 9.3.5 - Project Delivery Monthly Report – September 2019 - CBD Smart Technology - Stage 3E** and declared the following:

"I declare that I have a material personal interest in this matter as I live in that section of road, and I will be dealing with this declared interest by leaving the meeting while this matter is discussed and voted on."

The Mayor, Councillor Margaret Strelow informed the meeting of a material personal interest in **Item 9.4.5 - Project Delivery Monthly Report – September 2019 – Pilbeam Theatre Redevelopment** and declared the following:

"I declare that I have a material personal interest in this matter due to owning property in the vicinity and will leave the meeting when the matter is discussed and voted on."

Councillor Ellen Smith informed the meeting of a conflict of interest in **Item 11.7 – Australia Day Grant Program for 2020** and declared the following:

"I declare that I have a conflict of interest in this matter due to being a long-time member of the Bouldercombe Progress Association Inc. and will leave the meeting when this matter is discussed and voted on."

Councillor Cherie Rutherford informed the meeting of a conflict of interest in **Item 16.1 – Rockhampton Alcohol and Other Drugs Rehabilitation Facility Update** and declared the following:

“I declare that I have a perceived conflict of interest in this matter due to the proximity of my property to one of the proposed identified sites and will leave the meeting when this matter is discussed and voted on.”

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 29 OCTOBER 2019

COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 29 October 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding 9.1.2 - Decisions Under Delegation – September 2019.

Moved by: Councillor Smith
Seconded by: Councillor Williams

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 29 October 2019
9.1.1 D/65-2019 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A DWELLING HOUSE

File No: D/65-2019

Attachments:

1. Site Plan
2. Ground Floor Plan
3. Storage Loft Floor Plan
4. Elevations Plan
5. Locality Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Doug Scott - Manager Planning & Regulatory Services
Aaron Pont - Acting General Manager Community Services

Author: Bevan Koelmeyer - Planning Officer

SUMMARY

Development Application Number: D/65-2019

Applicant: Wendy Lawrence

Real Property Address: Lot 75 on RP603370, Parish of Archer

Common Property Address: 608 Montgomerie Street, Lakes Creek

Area of Site: 1,012 square metres

Planning Scheme: Rockhampton Region Planning Scheme 2015

Planning Scheme Zone: Rural Residential Zone

Planning Scheme Overlays: Airport environs overlay;
Bushfire hazard overlay;
Special management area overlay; and
Steep land overlay.

Existing Development: Vacant Land

Existing Approvals: Nil Applicable

Approval Sought: Development Permit for a Material Change of Use for a Dwelling House

Level of Assessment: Impact Assessable

Submissions: Nil

Referral Agency(s): None Applicable

Infrastructure Charges Area: Charge Area 3

Application Progress:

<i>Application Lodged:</i>	29 July 2019
<i>Confirmation Notice issued:</i>	8 August 2019
<i>Submission period commenced:</i>	15 August 2019
<i>Submission period end:</i>	4 September 2019

Statutory due determination date:	8 November 2019
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COMMITTEE RECOMMENDATION

THAT in relation to the application for a Development Permit for a Material Change of Use for a Dwelling House, made by Wendy Lawrence, located at 608 Montgomerie Street, Lakes Creek, described as Lot 75 on RP603370, Parish of Archer, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer and their employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any Operational Works required by this development approval:
 - 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use,unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.5.1 Operational Works:
 - (i) Access Works.
 - 1.5.2 Plumbing and Drainage Works; and
 - 1.5.3 Building Works.
- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.9 All conditions, works, or requirements of this development approval relating to the existing non-compliant Dwelling House must be undertaken and completed by obtaining the Development Permits:
 - 1.9.1 to Council's satisfaction;
 - 1.9.2 at no cost to Council; and

- 1.9.3 by lodging the applications within three (3) months of the date of this development approval, and completion of the works within six (6) months from date of the approval of those works,

unless otherwise stated.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

Drawing/report title	Prepared by	Date	Reference number	Revision/Issue
Cover Page	Plan a Building	8 January 2019	19.01, Sheet 1 of 5	-
Ground Floor Plan	Plan a Building	8 January 2019	19.01, Sheet 2 of 5	-
Storage Loft Floor Plan	Plan a Building	8 January 2019	19.01, Sheet 3 of 5	-
Elevations	Plan a Building	8 January 2019	19.01, Sheet 4 of 5	-
Site Plan	Plan a Building	8 January 2019	19.01, Sheet 5 of 5	-

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the commencement of the use or prior to the submission of an application for a Development Permit for Operational Works or Building Works, whichever is the earlier.

3.0 ACCESS WORKS

- 3.1 A Development Permit for Operational Works (access works) must be obtained prior to the commencement of any access works on the development site.

Note: It is advised that a Works in Road Reserve Permit (including a fee for the vehicle crossover and compliant with Standard *Capricorn Municipal Development Guidelines, Standard Drawings*) may be accepted in place of the application for a Development Permit for Operational Works (access works).

- 3.2 The existing access from Montgomerie Street to the development must be upgraded. All access works must comply with the requirements of the *Capricorn Municipal Development Guidelines* and *Australian Standard AS2890 "Parking facilities"*.

4.0 PLUMBING AND DRAINAGE WORKS

- 4.1 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018*, and Council's Plumbing and Drainage Policies.
- 4.2 The development must be connected to Council's reticulated water network.
- 4.3 The existing water connection point(s) must be retained, and upgraded if necessary, to service the development.

- 4.4 On-site sewerage treatment and disposal must be provided in accordance with the *Queensland Plumbing and Wastewater Code* and Council's Plumbing and Drainage Policies.
- 4.5 Structures must not be located within the on-site sewerage treatment and disposal area or conflict with the separation distances, in accordance with the *Queensland Plumbing and Wastewater Code*.
- 5.0 ROOF AND ALLOTMENT DRAINAGE WORKS
- 5.1 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.
- 6.0 ELECTRICITY AND TELECOMMUNICATIONS
- 6.1 Electricity and telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service providers.
- 7.0 ASSET MANAGEMENT
- 7.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 7.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website: www.datsip.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Property Note (Audit of conditions)

An inspection of the property to ascertain compliance with conditions will be undertaken three (3) months after the approval takes effect. If the works are completed prior to this time please contact Council for an earlier inspection. A property note to this effect will be placed on Council's records.

NOTE 5. Noise and Odour

The lot the subject of this development approval is located within a Special Management Area. This area is expressly identified as being impacted by lawful non-residential uses. In commencing a residential use within the area, the owner(s) acknowledges and accepts that the use will be potentially impacted by emissions from the lawful non-residential uses.

It is the responsibility of the property owner(s) to take all measures necessary to ensure that the proposed dwelling is developed and maintained in such a way as to mitigate odour and noise impacts from the surrounding lawful non-residential uses. These measures must be undertaken at the expense of the property owner(s).

NOTE 6. Infrastructure Charges Notice

Council has resolved not to issue an Infrastructure Charges Notice for this development because the new infrastructure charges arising from the development are less than or equal to the credits applicable for the new development.

Recommendation of the Planning and Regulatory Committee, 29 October 2019**9.1.3 PIG CONTROL OCTOBER 2019**

File No: 2557
Attachments: Nil
Authorising Officer: Doug Scott - Manager Planning & Regulatory Services
Colleen Worthy - General Manager Community Services
Author: Karen Moody - Coordinator Health and Environment

SUMMARY

This report outlines current activities being undertaken to control feral pigs in the Mt Archer Area of Rockhampton.

COMMITTEE RECOMMENDATION

THAT Council receives this report on pig control.

Recommendation of the Planning and Regulatory Committee, 29 October 2019**9.1.4 MONTHLY OPERATIONS REPORT FOR PLANNING & REGULATORY SERVICES - SEPTEMBER 2019**

File No: 1464

Attachments: 1. Monthly Operations Report for Planning & Regulatory Services - September 2019

Authorising Officer: Aaron Pont - Acting General Manager Community Services

Author: Doug Scott - Manager Planning & Regulatory Services

SUMMARY

The Monthly Operations Report for Planning & Regulatory Services for September 2019 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Planning & Regulatory Services Monthly Operations Report for September 2019 to be 'received'.

Recommendation of the Planning and Regulatory Committee, 29 October 2019**9.1.2 DECISIONS UNDER DELEGATION - SEPTEMBER 2019**

9:07AM Mayor Strelow left the meeting room having earlier declared an interest in this item.
Councillor Rutherford assumed the Chair.

File No: 7028
Attachments: Nil
Authorising Officer: Doug Scott - Manager Planning & Regulatory Services
Colleen Worthy - General Manager Community Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

This report outlines the properly made development applications received in September 2019 and whether they will be decided under delegation or decided by Council.

COUNCIL RESOLUTION

THAT this report into the applications lodged in September 2019 be received, excluding D/90-2019 – MCU for Transport Depot.

THAT this report into application D/90-2019 – MCU for Transport Depot be received.

Moved by: Councillor Smith
Seconded by: Councillor Fisher

MOTION CARRIED

9:08AM Mayor Strelow returned to the meeting room and resumed the Chair.

9.2 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 29 OCTOBER 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 29 October 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Airport, Water and Waste Committee, 29 October 2019**9.2.1 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019****File No: 7028****Attachments: 1. Project Delivery Monthly Report - September 2019****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Andrew Collins - Manager Project Delivery**

SUMMARY*Monthly reports on the projects currently managed by Project Delivery.***COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for September 2019 be received.

Recommendation of the Airport, Water and Waste Committee, 29 October 2019**9.2.2 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - SEPTEMBER 2019****File No:** 7927**Attachments:** 1. Rockhampton Airport Monthly Operational Report - September 2019**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Trevor Heard - Manager Rockhampton Airport

SUMMARY

The Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport for September 2019 is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for September 2019 be 'received'.

Recommendation of the Airport, Water and Waste Committee, 29 October 2019**9.2.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS REPORT FOR PERIOD ENDED 30 SEPTEMBER 2019****File No:** 7927**Attachments:** 1. Monthly Operations Report RRWR - September 2019**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of September 2019.

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report for Rockhampton Regional Waste and Recycling for period ended 30 September 2019 be received.

Recommendation of the Airport, Water and Waste Committee, 29 October 2019**9.2.4 ROCKHAMPTON REGIONAL WASTE AND RECYCLING ANNUAL PERFORMANCE PLAN QUARTERLY REPORT AS AT SEPTEMBER 2019**

File No: 7927
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

Rockhampton Regional Waste and Recycling's performance against financial and non-financial targets is reported to Council on a quarterly basis in accordance with the adopted Annual Performance Plan for 2019/20. This report as at 30 September 2019 is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Regional Waste and Recycling Annual Performance Plan Quarterly Report as at 30 September 2019 be received.

Recommendation of the Airport, Water and Waste Committee, 29 October 2019**9.2.5 FRW MONTHLY OPERATIONS REPORT - SEPTEMBER 2019**

File No: 1466
Attachments: 1. FRW Monthly Operations Report - September 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 30 September 2019.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for September 2019 be received.

Recommendation of the Airport, Water and Waste Committee, 29 October 2019**9.2.6 FRW ANNUAL PERFORMANCE PLAN AS AT 30 SEPTEMBER 2019****File No:** 1466

Attachments:

1. Customer Service Standards as at 30 September 2019
2. Customer Service and Financial Targets as at 30 September 2019
3. Non Compliance Comments as at 30 September 2019

Authorising Officer: Peter Kofod - General Manager Regional Services**Author:** Jason Plumb - Manager Fitzroy River Water

SUMMARY

Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted Annual Performance Plan for 2019/20. This report as at 30 September 2019 is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 30 September 2019 be received.

9.3 INFRASTRUCTURE COMMITTEE MEETING - 29 OCTOBER 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 29 October 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.3.5 - Project Delivery Monthly Report – September 2019 - CBD Smart Technology - Stage 3E.

Moved by: Councillor Williams
Seconded by: Councillor Rutherford
MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 29 October 2019**9.3.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Peter Kofod - General Manager Regional Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received.

Recommendation of the Infrastructure Committee, 29 October 2019**9.3.2 INFRASTRUCTURE PLANNING CENTRAL QUEENSLAND BUSHFIRES
FLEXIBLE FUNDING ROUND TWO (FINAL ROUND) GRANTS****File No:** 12534**Attachments:** Nil**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Elizabeth Drumm - Coordinator Disaster Management

SUMMARY

This report is to seek Council's endorsement to submit applications to the Central Queensland Bushfire Flexible Funding Round Two Grants.

COMMITTEE RECOMMENDATION

THAT Council endorse the project identified within this report to seek funding under the Central Queensland Bushfires – Flexible Funding Grants – Round Two (final round).

Recommendation of the Infrastructure Committee, 29 October 2019**9.3.3 DRIVEWAY REPLACEMENT REQUEST**

File No: 8054
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: David Bremert - Manager Civil Operations

SUMMARY

The owner of a residential property in Kawana has requested Council replace the driveway. The driveway is in a poor state due to age of concrete and tree root damage.

COMMITTEE RECOMMENDATION

THAT Council not accede to the driveway replacement request.

Recommendation of the Infrastructure Committee, 29 October 2019**9.3.4 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT**

File No: 7028
Attachments: 1. Civil Operations Monthly Operations Report - September 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: David Bremert - Manager Civil Operations

SUMMARY

This report outlines Civil Operations Monthly Operations Report on the activities and services in September 2019.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report on the activities and services in September 2019 be received.

Recommendation of the Infrastructure Committee, 29 October 2019**9.3.6 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - FISHING PLATFORMS (W4Q)**

File No: 7028
Attachments: 1. Fishing Platforms (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Fishing Platforms (W4Q) be received.

Recommendation of the Infrastructure Committee, 29 October 2019**9.3.7 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - FITZROY RIVER - BANK PROTECTION (W4Q)**

File No: 7028
Attachments: 1. Fitzroy River - Bank Protection (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Fitzroy River – Bank Protection be received.

Recommendation of the Infrastructure Committee, 29 October 2019**9.3.8 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - RICHARDSON ROAD/REDHILL ACCESS TRAFFIC SIGNALS (BLACKSPOT)**

File No: 7028
Attachments: 1. Richardson Road/Redhill Access Traffic Signals (Blackspot)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Richardson Road/Red Hill Access Traffic Signals (Blackspot) be received.

Recommendation of the Infrastructure Committee, 29 October 2019**9.3.9 INFRASTRUCTURE PLANNING MONTHLY OPERATIONS REPORT - SEPTEMBER 2019****File No: 7028****Attachments: 1. Infrastructure Planning Monthly Operations Report - September 2019****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Martin Crow - Manager Infrastructure Planning**

SUMMARY

This report outlines Infrastructure Planning Monthly Operations Report for the period to the end of September 2019.

COMMITTEE RECOMMENDATION

THAT the Infrastructure Planning Monthly Operations Report for September 2019 report be received.

Recommendation of the Infrastructure Committee, 29 October 2019**9.3.5 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - CBD SMART TECHNOLOGY - STAGE 3E**

9:13AM Mayor Strelow left the meeting room having earlier declared an interest in this item.
Councillor Rutherford assumed the Chair.

File No: 7028
Attachments: 1. CBD Smart Technology - Stage 3E
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COUNCIL RESOLUTION

THAT the Project Delivery Monthly Report for September 2019 – CBD Smart Technology – Stage 3E be received.

Moved by: Councillor Williams
Seconded by: Councillor Fisher

MOTION CARRIED

9:14AM Mayor Strelow returned to the meeting room and resumed the Chair.

9.4 COMMUNITY SERVICES COMMITTEE MEETING - 30 OCTOBER 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 30 October 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.4.5 - Project Delivery Monthly Report – September 2019 – Pilbeam Theatre Redevelopment.

Moved by: Mayor Strelow
Seconded by: Councillor Williams
MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Community Services Committee, 30 October 2019**9.4.1 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - SEPTEMBER 2019**

File No: 1464

Attachments: 1. Community Assets and Facilities Monthly Report - September 2019

Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Aaron Pont - Acting General Manager Community Services

Author: Sophia Czarkowski - Coordinator Facilities

SUMMARY

This report provides information on the activities of Community Assets and Facilities for the month of September 2019.

COMMITTEE RECOMMENDATION

THAT the Community Assets and Facilities monthly operational report for September 2019 be received.

Recommendation of the Community Services Committee, 30 October 2019**9.4.2 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP****File No:** 12535**Attachments:** Nil**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Kerri Dorman - Administration Supervisor

SUMMARY

An application from the Cathedral Parish of St Joseph for Major Sponsorship Assistance towards the Lights of Christmas 2019 event is presented for Council consideration.

COMMITTEE RECOMMENDATION

THAT Council considers the application made under the Major Sponsorship scheme for the staging of 'The Lights of Christmas' event to be held from 17 to 23 December 2019 and approve a cash sponsorship of \$15,000.00.

Recommendation of the Community Services Committee, 30 October 2019**9.4.3 COMMUNITY ASSISTANCE PROGRAM - MINOR SPONSORSHIP**

File No: 12535
Attachments: Nil
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from Rockhampton Touch Association Incorporated for Minor Sponsorship assistance towards Red Rooster Junior Carnival.

COMMITTEE RECOMMENDATION

THAT Council considers the Minor Sponsorship application from Rockhampton Touch Association Incorporation for funding to assist with the staging of the Red Rooster Junior Carnival to be held on 2 and 3 November 2019, and approves an amount of \$3,000 in sponsorship.

Recommendation of the Community Services Committee, 30 October 2019**9.4.4 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 -
CBD CULTURAL PRECINCT - CUSTOMS HOUSE DESIGN****File No: 7028****Attachments: 1. CBD Cultural Precinct - Customs House
Design****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Andrew Collins - Manager Project Delivery**

SUMMARY*Monthly reports on the projects currently managed by Project Delivery.***COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for September 2019 – CBD Cultural Precinct – Customs House Design be received.

Recommendation of the Community Services Committee, 30 October 2019**9.4.6 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - VISITOR INFORMATION CENTRE UPGRADE (W4Q)**

File No: 7028
Attachments: 1. Visitor Information Centre Upgrade (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Visitor Information Centre Upgrade (W4Q) be received.

Recommendation of the Community Services Committee, 30 October 2019**9.4.7 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - HERITAGE VILLAGE LIGHTING UPGRADE (W4Q)**

File No: 7028
Attachments: 1. Heritage Village Lighting Upgrade (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Heritage Village Lighting Upgrade (W4Q) be received.

Recommendation of the Community Services Committee, 30 October 2019**9.4.8 COMMUNITIES AND CULTURE SOLE SUPPLIER PROVISION**

File No: 7104
Attachments: Nil
Authorising Officer: John Webb - Manager Communities and Culture
Aaron Pont - Acting General Manager Community Services
Author: Louise Hales - Programs and Development Officer

SUMMARY

Council Presents an annual program of exhibitions and performance, it is necessary to resolve that it would be impractical of Council to invite quotes for the content and physical productions.

COMMITTEE RECOMMENDATION

THAT Council resolve that 'it is satisfied that there is only one supplier who is reasonably available' and that 'because of the specialised nature of the services that are sought, it would be impractical for Council to invite quotes for the supply of the productions. Exhibition and services' as detailed in the report.

Recommendation of the Community Services Committee, 30 October 2019**9.4.9 REGIONAL ARTS DEVELOPMENT FUND QUICK RESPONSE GRANT APPROVAL PROCESS**

File No: 8944
Attachments: Nil
Authorising Officer: John Webb - Manager Communities and Culture
Aaron Pont - Acting General Manager Community Services
Author: Louise Hales - Programs and Development Officer

SUMMARY

The Regional Arts Development Fund offers a Quick Response grant for projects requiring funding within a short time frame. Currently all RADF recommendations must be endorsed by Council. As this timeframe can exceed six weeks, an alternative process is sort to better respond to community needs.

COMMITTEE RECOMMENDATION

THAT approval of RADF Quick Response Grants be delegated by Council to the Chief Executive Officer for endorsement by the appropriate General Manager.

Recommendation of the Community Services Committee, 30 October 2019**9.4.10 COMMUNITIES & CULTURE OPERATIONAL REPORT SEPTEMBER 2019**

File No: 1464
Attachments: 1. September 2019
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: John Webb - Manager Communities and Culture

SUMMARY

The report provides information on the programs and activities of the Communities and Culture Section for September 2019.

COMMITTEE RECOMMENDATION

THAT the Communities and Culture Operational Report of September 2019 be 'received'

Recommendation of the Community Services Committee, 30 October 2019**9.4.5 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - PILBEAM THEATRE REDEVELOPMENT**

9:16AM Mayor Strelow left the meeting room having earlier declared an interest in this item.
Councillor Rutherford assumed the Chair.

File No: 7028
Attachments: 1. Pilbeam Theatre Redevelopment
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COUNCIL RESOLUTION

THAT the Project Delivery Monthly Report for September 2019 – Pilbeam Theatre Redevelopment be received.

Moved by: Councillor Rutherford
Seconded by: Councillor Fisher

MOTION CARRIED

9:16AM Mayor Strelow returned to the meeting room and resumed the Chair.

9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 30 OCTOBER 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 30 October 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.1 MOUNT ARCHER, FRASER PARK - WAYFINDING AND INTERPRETATIVE SIGNAGE****File No:** 787**Attachments:**
1. Proofs
2. Signage**Authorising Officer:** Andrew Collins - Manager Project Delivery**Author:** Tom Olsen - Project Manager

SUMMARY

Wayfinding and Interpretative signage package has been compiled and endorsed by Darumbal and endorsement of the package by Council is now requested.

COMMITTEE RECOMMENDATION

THAT the report on the signage package for the Fraser Park Redevelopment be received and work progress to installation.

THAT the elevated board walk be named the 'Treetop Canopy Walk'.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.2 MONTHLY OPERATIONAL REPORT - SEPTEMBER 2019**

File No: 1464
Attachments: 1. Operational Report - September 2019
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Acting General Manager Community Services

SUMMARY

This report provides information on the activities and services of the Parks section for September 2019.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of the Parks section for September 2019 be received and a further review be done on our tree street planting.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.3 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - 2ND WORLD WAR MEMORIAL AQUATIC CENTRE - SHADE STRUCTURE****File No: 7028****Attachments: 1. 2nd World War Memorial Aquatic Centre - Shade Structure****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Andrew Collins - Manager Project Delivery**

SUMMARY*Monthly reports on the projects currently managed by Project Delivery.***COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for September 2019 – 2nd World War Memorial Aquatic Centre – Shade Structure be received.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.4 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - 42ND
BATTALION MEMORIAL POOL - PERIMETER FENCE****File No: 7028****Attachments: 1. 42nd Battalion Memorial Pool - Perimeter
Fence****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Andrew Collins - Manager Project Delivery**

SUMMARY*Monthly reports on the projects currently managed by Project Delivery.***COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for September 2019 – 42nd Battalion Memorial Pool – Perimeter Fence be received.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.5 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - BOTANIC GARDENS PATHWAYS AND SHADE STRUCTURE (W4Q)**

File No: 7028
Attachments: 1. Botanic Gardens Pathways and Shade Structure (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Botanic Gardens Pathways and Shade Structure (W4Q) be received.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.6 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - CEDRIC ARCHER PARK 'TOUCH OF PARADISE' LANDSCAPING**

File No: 7028
Attachments: 1. Cedric Archer Park 'Touch of Paradise' Landscaping.
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Cedric Archer Park 'Touch of Paradise' Landscaping be received.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.7 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - FRASER PARK AMENITIES**

File No: 7028
Attachments: 1. Fraser Park Amenities
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Fraser Park Amenities be received.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.8 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 -
ROCKHAMPTON CRICKET LIGHTING PROJECT**

File No: 7028
Attachments: 1. Rockhampton Cricket Lighting Project
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Rockhampton Cricket Lighting Project be received.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.9 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - HUGO LASSEN FERNERY**

File No: 7028
Attachments: 1. Hugo Lassen Fernery
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Hugo Lassen Fernery be received.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.10 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - KERSHAW GARDENS WATERFALL**

File No: 7028
Attachments: 1. Kershaw Gardens Waterfall
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Kershaw Gardens Waterfall be received and the final decision on rails be delegated to the Chair.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.11 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - MOUNT MORGAN WALKING AND BIKE TRAIL (W4Q)**

File No: 7028
Attachments: 1. Mount Morgan Walking and Bike Trail (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Mount Morgan Walking and Bike Trail (W4Q) be received.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.12 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - PUMP TRACK GRACEMERE (W4Q)**

File No: 7028
Attachments: 1. Pump Track Gracemere (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Pump Track Gracemere (W4Q) be received; and

THAT a report be brought back to the next meeting summarising the planning to-date and with information on options for site locations.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.13 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - YEPPEN ROUNDABOUT**

File No: 7028
Attachments: 1. Yeppen Roundabout
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Yeppen Roundabout be received.

Recommendation of the Parks, Recreation and Sport Committee, 30 October 2019**9.5.14 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - RIVERSIDE PLAYGROUND AMENITIES AND ACCESS (W4Q)**

File No: 7028
Attachments: 1. Riverside Playground Amenities and Access (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Riverside Playground Amenities and Access (W4Q) be received.

10 COUNCILLOR/DELEGATE REPORTS

10.1 REQUEST FOR LEAVE OF ABSENCE - MAYOR STRELOW - 10 DECEMBER 2019

File No: 10072
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Cindy Green - EA to the Mayor

SUMMARY

Request for Leave of Absence from Mayor Strelow for 10 December 2019.

COUNCIL RESOLUTION

THAT Mayor Margaret Strelow be granted a leave of absence for 10 December 2019.

Moved by: Councillor Smith
Seconded by: Councillor Williams
MOTION CARRIED

11 OFFICERS' REPORTS

11.1 LOCAL LAW DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER

File No: 12660

- Attachments:**
1. Delegations Register - Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2019
 2. Delegations Register - Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011
 3. Delegations Register - Subordinate Local Law No. 1.15 (Parking Contrary to an Indication on an Official Traffic Sign Regulating Parking by Time or Payment of a Fee) 2011
 4. Delegations Register - Subordinate Local Law No. 1.16 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011
 5. Delegations Register - Subordinate Local Law No. 1.17 (Gates and Grids) 2019
 6. Delegations Register - Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011
 7. Delegations Register - Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2019
 8. Delegations Register - Local Law No. 5 (Parking) 2011
 9. Delegations Register - Subordinate Local Law No. 5 (Parking) 2011

Authorising Officer: Tracy Sweeney - Manager Workforce and Governance

Author: Allysa Brennan - Coordinator Legal and Governance

SUMMARY

Council approval is sought to delegate the exercise of powers to the Chief Executive Officer pursuant to the suite of local and subordinate local laws listed within the report.

COUNCIL RESOLUTION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer the exercise of powers contained within:
 - (a) Schedule 1 of Attachment 1; Delegations Register – Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2019,
 - (b) Schedule 1 of Attachment 2; Delegations Register – Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011,

- (c) Schedule 1 of Attachment 3; Delegations Register – Subordinate Local Law No. 1.15 (Parking Contrary to an Indication on an Official Traffic Sign Regulating Parking by Time or Payment of a Fee) 2011,
 - (d) Schedule 1 of Attachment 4; Delegations Register – Subordinate Local Law No. 1.16 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011,
 - (e) Schedule 1 of Attachment 5; Delegations Register – Subordinate Local Law No. 1.17 (Gates and Grids) 2019,
 - (f) Schedule 1 of Attachment 6; Delegations Register – Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011,
 - (g) Schedule 1 of Attachment 7; Delegations Register – Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2019,
 - (h) Schedule 1 of Attachment 8; Delegations Register – Local Law No. 5 (Parking) 2011,
 - (i) Schedule 1 of Attachment 9; Delegations Register – Subordinate Local Law No. 5 (Parking) 2011.
2. These powers must be exercised subject to any limitations contained in Schedule 2 of each of the Delegations Registers attached to the report. All prior resolutions delegating powers within the abovementioned laws are repealed.

Moved by: Mayor Strelow

Seconded by: Councillor Smith

MOTION CARRIED

11.2 SCHEDULE OF MEETINGS - JANUARY TO MARCH 2020

File No: 1460
Attachments: 1. Proposed Schedule of Meetings
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Chief Executive Officer presenting the Schedule of Council and Committee meetings for the period January to March 2020.

9:20AM Councillor Schwarten attended the meeting

COUNCIL RESOLUTION

THAT the Schedule of Council and Committee meetings for the period January to March 2020 be adopted with the following amendment, moving the committee meetings from the week commencing 24 February 2020 to the week commencing 10 February 2020.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

11.3 2019-21 WORKS FOR QUEENSLAND PROGRAM

File No: 12534
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

This report provides an update on the 2019-21 Works for Queensland Program, including the status of each project and capital budget phasing.

COUNCIL RESOLUTION

THAT the 2019-21 Works for Queensland Program report be received.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

11.4 ADVANCING MOUNT MORGAN STRATEGY ENDORSEMENT

File No: 1731
Attachments: 1. Advancing Mount Morgan Strategy
Authorising Officer: Jesse Gillard - Manager Economic Development
Tony Cullen - General Manager Advance Rockhampton
Author: Wade Clark - Senior Executive Economic Development

SUMMARY

The Advancing Mount Morgan Strategy outlines a series of plans and initiatives aimed at improving the economic prosperity of Mount Morgan. Community engagement has been completed on the strategy and endorsement is requested based on minor modifications to the strategy being made.

COUNCIL RESOLUTION

THAT Council endorses the Advancing Mount Morgan Strategy and Advance Rockhampton leads the implementation of the Advancing Mount Morgan Strategy.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

11.5 ADVANCE ROCKHAMPTON SPECIALISED AND SOLE SUPPLIER ARRANGEMENTS**File No:** 3609**Attachments:** Nil**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Annette Pearce - Manager Tourism, Events and Marketing

SUMMARY

The purpose of this report is to seek a Council resolution that the nominated sporting event management service provider is approved as a specialised supplier in accordance with Section 235(b) of the Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT pursuant to s235(b) of the *Local Government Regulation 2012*, Council approve the nominated sporting event management service provider as a specialist supplier for delivering the 7 Rocky River Run event for two (2) years.

Moved by: Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

11.6 SOLE SUPPLIER - ROCKHAMPTON REGIONAL WASTE & RECYCLING**File No:** 7927**Attachments:** Nil**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to seek a Council resolution that the nominated supplier is deemed as a sole supplier in accordance with Section 235 (a) of the Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT pursuant to s235 (a) of the *Local Government Regulation 2012*, Council approve the Jaylon Pacific Pty Ltd as a sole supplier of TarpARMOR landfill tarping system equipment.

Moved by: Councillor Fisher**Seconded by:** Councillor Smith**MOTION CARRIED**

11.7 AUSTRALIA DAY GRANT PROGRAM FOR 2020

9:26AM Councillor Smith earlier in the meeting declared a conflict of interest with the Bouldercombe Progress Association Inc. and will leave the meeting room when this matter is discussed.

File No: 5095

Attachments: Nil

Authorising Officer: John Webb - Manager Communities and Culture
Colleen Worthy - General Manager Community Services

Author: Louise Hales - Programs and Development Officer

SUMMARY

In 2013 Council resolved to establish an Australia Day Community Grants Program to assist local organisations to coordinate community based Australia Day celebration across the region. Applications for funding to support activities for Australia Day 2020 are now presented for Council approval.

COUNCIL RESOLUTION

THAT Council:

1. award a grant of \$3,500 to the Rotary Club of Mt Morgan to assist the group in presenting a community-focused Australia Day celebration in Mt Morgan in 2020;
2. award a grant of \$3,000 to the Friends of the Heritage Village to assist the group in presenting a community-focused Australia Day celebration in Rockhampton in 2020;
3. allocate a figure of up to \$3,000 for an event at Gracemere, subject to a suitable community group coming forward;
4. allocate the remaining funds to Advance Rockhampton to assist in presenting the Council run Australia day event at Kershaw Gardens.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

9:30AM Councillor Smith left the meeting room

COUNCIL RESOLUTION

THAT Council award a grant of \$750 to the Bouldercombe Progress Association Inc. to assist the group in presenting a community-focused Australia Day celebration in Bouldercombe in 2020.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

9:30AM Councillor Smith returned to the meeting room

11.8 NATURAL ENVIRONMENT STUDY 2019

File No: 1174
Attachments: Nil
Authorising Officer: Alicia Cutler - Chief Financial Officer
Ross Cheesman - Acting Chief Executive Officer
Author: Christine Bell - Coordinator Environmental Sustainability
Cameron Wyatt - Coordinator Strategic Planning

SUMMARY

Council's current Planning Scheme, Geocortex mapping and land management activities are informed by a Natural Environment Study completed in 2010 for the amalgamated areas of Rockhampton and Livingstone. An updated Natural Environment Study has been undertaken to guide Council's future consideration of the Region's natural assets and environmental values.

COUNCIL RESOLUTION

That the Natural Environment Study (2019) for the Rockhampton Region be received.

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED

11.9 ENVIRONMENTAL SUSTAINABILITY STRATEGY: QUARTERLY PROGRESS REPORT FOR Q1 FY2019-20

File No: 1174
Attachments: 1. Detailed progress report for Q1 FY2019-20
Authorising Officer: Alicia Cutler - Chief Financial Officer
Ross Cheesman - Deputy Chief Executive Officer
Author: Christine Bell - Coordinator Environmental Sustainability

SUMMARY

This report provides an update on implementation of Council's Environmental Sustainability Strategy including the quarterly progress report for Quarter 1 FY2019-20.

COUNCIL RESOLUTION

That Council receive the Environmental Sustainability Strategy quarterly progress report for Quarter 1 FY2019-20.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

11.10 ADOPTION OF 2018/19 ANNUAL REPORT

File No: 5042
Attachments: 1. 2018/19 Annual Report
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Content for the 2018/19 Annual Report is submitted for Council's consideration and approval.

COUNCIL RESOLUTION

THAT in accordance with the *Local Government Act 2009*, the *Local Government Regulation 2012* and the *Water Supply (Safety and Reliability) Act 2008*, the 2018/19 Annual Report as presented be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED

11.11 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2019

File No: 8148
Attachments: 1. Income Statement September 2019
2. Key Indicator Graphs September 2019
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 September 2019.

COUNCIL RESOLUTION

That the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 September 2019 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED

12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - COUNCILLOR STEPHEN SCHWARTEN - QUAY STREET PAVER RECTIFICATION

File No: 11359

Attachments: 1. Notice of Motion - Councillor Stephen Schwarten - Quay Street Pavers

Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Stephen Schwarten has indicated his intention to move a Notice of Motion at the Council Meeting on 5 November 2019 regarding the resolution of Council dated 1 October 2019 regarding Quay Street Pavers.

9:38AM

In accordance with Section 175G of the Local Government Act 2009 (*Duty to report another councillor's material personal interest or conflict of interest at a meeting*), Mayor Strelow declared the following: "I believe that Councillor Schwarten has a conflict of interest in this matter."

Councillor Schwarten insisted he did not have a conflict of interest in this matter.

Council considered the conflict of interest.

COUNCIL RESOLUTION

THAT Council considers that there is a conflict of interest in the matter as Councillor Schwarten received a gift from Geoff and Noreen Murphy whom are associated with a significant contractor on the Quay Street redevelopment project, and the value of the gift received by Team McMillan on 14/12/2015 was \$5,000, and Councillor Schwarten may not participate in the meeting and vote in the public interest.

Moved by: Mayor Strelow

Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

9:41AM Councillor Schwarten left the meeting room

COUNCILLOR'S RECOMMENDATION

THAT:

- (a) Council rescinds and otherwise revokes the Resolution of the Ordinary meeting held on 1 October 2019 "That Council accepts the proposal to trial six (6) locations for paver rectification in the report" about Quay Street; and
- (b) Council adopts a different Resolution providing for qualified private consulting civil engineering parties to be engaged to best recommend to Council what best to do to fix the problem that is the crumbling roadway surface in the interest of present and future residents of Rockhampton Region.

Motion lapsed for want of a mover

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

14.1 WHEELIE BINS IN EDINGTON STREET

File No: 8058

Responsible Officer: Evan Pardon – Chief Executive Officer

SUMMARY

Councillor Tony Williams raised the matter of public health and safety concerns identified by the residents of Edington Street caused by wheelie bins being left on the footpath.

COUNCIL RESOLUTION

THAT a report be presented to the next Council meeting regarding wheelie bins being left on the footpath in Edington Street.

Moved by: Councillor Williams

Seconded by: Councillor Smith

MOTION CARRIED

14.2 DOG OFF LEASH AREA AT VICTORIA PARK**File No: 8044****Responsible Officer: Colleen Worthy - General Manager Community Services****COUNCIL RESOLUTION**

THAT officers investigate options for the provision of additional shade and seating at the dog off leash area at Victoria Park and report back to the final Parks Recreation and Sport Committee meeting on 27 November 2019.

Moved by: Mayor Strelow**Seconded by: Councillor Fisher****MOTION CARRIED**

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Rockhampton Alcohol and Other Drugs Rehabilitation Facility Update

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

16.2 Final Management Report for Rockhampton Regional Council 2018/2019

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

Moved by: Mayor Strelow

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

16.3 Outstanding Rates

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION**16.4 Economic Opportunity at the Airport**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

COUNCIL RESOLUTION

9:49AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Smith

Seconded by: Councillor Rutherford

MOTION CARRIED

9:49AM Mayor Strelow declared a 10 minute recess

10:00AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor A P Williams
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms C Worthy – General Manager Community Services
Mr M Vycke – Acting General Manager Advance Rockhampton
Ms A Cutler – Chief Financial Officer
Mr D Stevenson – Manager Corporate and Technology
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Coordinator Media and Communications
Ms E Brodel – Media Officer
Ms G Dwyer – Media Officer
Ms L Leeder – Senior Committee Support Officer

10:00AM Councillor Rutherford left the meeting room while Item 16.1 – Rockhampton Alcohol and Other Drugs Rehabilitation Facility Update was discussed, having earlier declared an interest in this matter.

10:14AM Councillor Rutherford returned to the meeting room.

COUNCIL RESOLUTION**10:46AM**

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Smith

Seconded by: Councillor Rutherford

MOTION CARRIED

16 CONFIDENTIAL REPORTS

10:46AM Councillor Rutherford left the meeting room having earlier declared an interest in this matter.

16.1 ROCKHAMPTON ALCOHOL AND OTHER DRUGS REHABILITATION FACILITY UPDATE

File No: 11051

Attachments:

1. Site Plan - 24 July 2019 Council Meeting
2. AOD Rehab Facility Concept Layout - Rev Oct 19

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Drew Stevenson - Manager Corporate & Technology

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The purpose of this report is to update Council and seek guidance on matters regarding the development of Rockhampton Alcohol and Other Drug (AOD) Rehabilitation Facility as they relate to the disposal of Council land.

COUNCIL RESOLUTION

THAT Council 'receives' this update report and resolves to proceed as detailed in the report recommendations.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

10:47AM Councillor Rutherford returned to the meeting room

**16.2 FINAL MANAGEMENT REPORT FOR ROCKHAMPTON REGIONAL COUNCIL
2018/2019****File No:** 8151**Attachments:** 1. 2019 Final Audit Management Letter**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer**Author:** Alicia Cutler - Chief Financial Officer

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

SUMMARY

Following the certification of the Financial Statements for the period ended 30 June 2019, the Final Management Report was received from Thomas Noble & Russell (as delegate of the Auditor-General of Queensland). As required by the Local Government Regulation 2012, this is now presented to the next ordinary meeting of Council.

COUNCIL RESOLUTION

THAT the Final Management Report for the 2018-19 Financial Statements for Rockhampton Regional Council be received.

Moved by: Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED**

16.3 OUTSTANDING RATES**File No:** 521**Attachments:** 1. Email Request from Ratepayer**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer**Author:** Alicia Cutler - Chief Financial Officer

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

SUMMARY

The purpose of this report is for Council to consider and approve a course of action for an outstanding debt.

COUNCIL RESOLUTION

THAT Council proceed with option two in relation to the property as outlined in the report.

Moved by: Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED**

16.4 ECONOMIC OPPORTUNITY AT THE AIRPORT**File No:** 1689**Attachments:**

1. New Works Estimate
2. Option 1
3. Option 2

Authorising Officer: Tony Cullen - General Manager Advance Rockhampton**Author:** Marcus Vycke - Commercial Manager

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report provides preliminary advice on a potential commercial opportunity for the Rockhampton Airport and seeks support for progressing discussions with the proponent.

COUNCIL RESOLUTION

1. THAT Council receive the report; and
2. THAT further investigation and negotiation be undertaken with the potential company and a further report including a business case be presented to Council.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 10:48am.

SIGNATURE

CHAIRPERSON

DATE