



ORDINARY MEETING

MINUTES

1 OCTOBER 2019

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 1 OCTOBER 2019 COMMENCING AT 9.01AM**

1 OPENING

The Opening prayer was presented by Pastor Brett Wilson from the Rockhampton Baptist Church.

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr D Stevenson – Acting Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr M Vycke – Acting General Manager Advance Rockhampton
Ms T Sweeney – Manager Workforce and Governance
Mr A Russell – Manager Strategy and Planning
Ms A Pearce – Manager Tourism, Events and Marketing
Mr J Gillard – Manager Economic Development
Mr M Elgey – Acting Manager Parks
Mr C Wyatt – Coordinator Strategic Planning
Ms T Fitzgibbon – Coordinator Development Assessment
Mr S Ellis – Senior Strategic Planner
Ms A James – Strategic Planner
Mr D Morrison – Executive Coordinator to the Mayor
Ms K Talbot – Acting Coordinator Media and Communications
Ms E Brodel – Acting Senior Media Officer
Ms G Dwyer - Media Officer
Ms K Walsh – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Schwarten tendered his apology.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 17 September 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Smith

Seconded by: Councillor Wickerson

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

9:04AM

Councillor Smith informed the meeting of a conflict of Interest in Item 9.1.3 – Decisions Under Delegation – August 2019 – D/81-2019-ROL (2 into 2 lots) and declared the following:

“I declare that I have a conflict of Interest in this matter as I am related to G Halberstater and I will leave the meeting while the matter is discussed and voted on.”

Councillor Williams informed the meeting of a conflict of interest in Item 9.2.4 – Rockhampton Regional Waste and Recycling Monthly Operations Report for August 2019 - Operational Projects – Commercial Waste Containers – Quay Lane and declared the following:

“I declare that I have a Conflict of Interest in the matter due to my brother Jim Williams and nephews Leigh and Matthew Williams owning/operating ‘Regional Waste Services’ and will leave the meeting while this matter is discussed and voted on.”

Councillor Rose Swadling informed the meeting of a material personal interest in Item 9.3.1 – C. Fitzroy River Bank Protection (W4Q) and declared the following:

“I declare that I have a material personal Interest in this matter due to owning properties in the vicinity of land detailed in the report, and I will be dealing with this declared material personal interest by leaving the meeting while this matter is discussed and voted on.”

The Mayor Councillor Strelow informed the meeting of a material personal interest in Item 9.4.1 Project Delivery Monthly Report – August 2019 – E. The Pilbeam Theatre Redevelopment and declared the following:

“I declare that I have a material personal interest in this matter due to owning property in the vicinity and will leave the meeting when the matter is discussed and voted on.”

The Mayor, Councillor Margaret Strelow informed the meeting of a material personal interest in Item 9.3.1 – Project Delivery Monthly Report – August 2019 - A. CBD Smart Technology – Stage 3E and declared the following:

“I declare that I have a material personal interest in the matter as I live in that section of road, and I will be dealing with this declared material personal interest by leaving the meeting while this matter is discussed and voted on.”

Councillor Smith informed the meeting of conflict of interest in Item 16.1 - Regional Motor Sport Precinct – Preliminary Investigation and declared the following:

“I declare that I have a conflict of interest in this matter as I am related to the owner, Gerard and Sue Halbestater who own land which is identified in the report and I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.”

Councillor Fisher informed the meeting of conflict of interest in Item 9.5.4 – Rockhampton Grammar School's Draft Development Plan For Rugby Park.

“I declare that I have a relationship with Russell Tucker and the nature of my relationship with Russell Tucker is that he is my father in-law and lives in proximity to Blackall Street and I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.”

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 24 SEPTEMBER 2019

COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 24 September 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, with the exception of Item 9.1.3 - D/81-019-ROL (2 into 2 Lots) be received.

Moved by: Councillor Smith

Seconded by: Mayor Strelow

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 24 September 2019**9.1.1 DEER MANAGEMENT**

File No: 2557
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Karen Moody - Acting Manager Planning and Regulatory Services

SUMMARY

This report outlines current control actions being undertaken in relation to the Feral Rusa Deer population within the Lakes Creek/Nerimbera area of Rockhampton.

COMMITTEE RECOMMENDATION

THAT Council receives this report relating to the current feral rusa deer control program being conducted in accordance with the *Biosecurity Act 2014* and Council's Biosecurity Plan.

Recommendation of the Planning and Regulatory Committee, 24 September 2019**9.1.2 MONTHLY OPERATIONS REPORT FOR PLANNING & REGULATORY SERVICES - AUGUST 2019****File No: 1464****Attachments: 1. Monthly Operations Report for Planning & Regulatory Services - August 2019****Authorising Officer: Colleen Worthy - General Manager Community Services****Author: Karen Moody - Acting Manager Planning and Regulatory Services**

SUMMARY

The Monthly Operations Report for Planning & Regulatory Services for August 2019 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Planning and Regulatory Services Monthly Operations Report for August 2019 be received’.

Recommendation of the Planning and Regulatory Committee, 24 September 2019

9:09AM Councillor Smith left the meeting room having earlier declared an interest in this matter.

9.1.3 DECISIONS UNDER DELEGATION - AUGUST 2019

File No: 7028
Attachments: Nil
Authorising Officer: Karen Moody - Acting Manager Planning and Regulatory Services
Colleen Worthy - General Manager Community Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

This report outlines the properly made development applications received in August 2019 and whether they will be decided under delegation or decided by Council.

COUNCIL RESOLUTION

THAT this report into the applications lodged in August 2019 - D/81-019-ROL (2 into 2 Lots) be received.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

9:09AM Councillor Smith returned to the meeting room.

9.2 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 24 SEPTEMBER 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 24 September 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, with the exception of Item 9.2.4 - Rockhampton Regional Waste and Recycling Monthly Operations Report for August 2019 – Operational Projects – Commercial Waste Containers – Quay Lane.

Moved by: Councillor Fisher
Seconded by: Councillor Wickerson

MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Airport, Water and Waste Committee, 24 September 2019**9.2.1 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - AUGUST 2019****File No:** 7927**Attachments:** 1. Rockhampton Airport Monthly Operational Report - August 2019**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Trevor Heard - Acting Manager Rockhampton Airport

SUMMARY

The Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport for August 2019 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for August 2019 be 'received'.

Recommendation of the Airport, Water and Waste Committee, 24 September 2019**9.2.2 PROJECT DELIVERY MONTHLY REPORT - AUGUST 2019**

File No: 7028
Attachments: 1. Project Delivery Monthly Report - August 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for August 2019 be received.

Recommendation of the Airport, Water and Waste Committee, 24 September 2019**9.2.3 FRW MONTHLY OPERATIONS REPORT - AUGUST 2019**

File No: 1466
Attachments: 1. FRW Monthly Operations Report - August 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 August 2019.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for August 2019 be received.

Recommendation of the Airport, Water and Waste Committee, 24 September 2019**9.2.5 KERBSIDE WASTE AND RECYCLING EXPANSION OF SERVICES****File No:** 169**Attachments:**

1. Maps 1km Kerbside Waste Expansion Areas
2. RRWR Community Engagement Kerbside Waste Collection expansion

Authorising Officer: Peter Kofod - General Manager Regional Services**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to seek Council's endorsement of the priority order in which a systematic investigation will be undertaken to investigate the viability of rolling out domestic waste collection services to non-serviced areas within the Rockhampton Region.

COMMITTEE RECOMMENDATION

THAT Council resolve to approve the priority order in which a systematic investigation will be undertaken to investigate the viability of rolling out domestic waste collection services to non-serviced waste collection areas of Gogango, Westwood, Stanwell, Kabra, Bouldercombe, Moongan (off Razorback Road), Marmor, Bajool and Limestone Creek.

Recommendation of the Airport, Water and Waste Committee, 24 September 2019**9.2.6 WATER SUPPLY****File No:** 2830**Responsible Officer:** Evan Pardon – Chief Executive Officer

SUMMARY

Councillor Rutherford presented a letter from Chantal Booth in regards to supply of reliable water.

COMMITTEE RECOMMENDATION

THAT the letter be received and a report be presented to Council.

Recommendation of the Airport, Water and Waste Committee, 24 September 2019

9.2.7 REVIEW OF WATER WISE STRATEGY

File No: 1466

Responsible Officer: Jason Plumb – Manager FRW

SUMMARY

Councillor Fisher requested a review of the current Water Wise Strategy.

COMMITTEE RECOMMENDATION

THAT Council review the Water Wise Strategy and update for implementation.

Recommendation of the Airport, Water and Waste Committee, 24 September 2019

9:13AM

Councillor Williams left the meeting room having earlier declared an interest in the matter.

9.2.4 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS REPORT FOR AUGUST 2019**File No: 7927****Attachments: 1. RRWR Monthly Operations Report August 2019****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling**

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling for the month of August 2019

COUNCIL RESOLUTION

THAT the Rockhampton Regional Waste and Recycling Monthly Operations Report for August 2019 - Operational Projects – Commercial Waste Containers – Quay Lane for August 2019 be received.

Moved by: Councillor Fisher**Seconded by: Mayor Strelow****MOTION CARRIED**

9:13AM

Councillor Williams returned to the meeting room.

14.1 MAYORAL MINUTE - ALCOHOL AND DRUG REHABILITATION FACILITY AND SITE SELECTION PROCESS**File No: 11051****Responsible Officer: Damon Morrison – Executive Coordinator to the Mayor****COUNCIL RESOLUTION**

THAT a redacted version of report presented to Confidential Ordinary Council Meeting on 11 December 2018 “16.4 Update on Qld Health Rockhampton Alcohol and Drug Rehabilitation Facility and Site Selection Process” (as attached) be made publically available.

Moved by: Mayor Strelow**MOTION CARRIED UNANIMOUSLY**

CONFIDENTIAL ORDINARY MEETING AGENDA

11 DECEMBER 2018

16.4 UPDATE ON QLD HEALTH ROCKHAMPTON ALCOHOL AND DRUG REHABILITATION FACILITY AND SITE SELECTION PROCESS**File No:** 11051**Attachments:**

1. Rockhampton Alcohol and Drug Rehabilitation Facility Project Scope [↓](#)
2. Aerial Map View [↓](#)

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer**Author:** Drew Stevenson - Manager Corporate & Technology
Angus Russell - Manager Strategy and Planning

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Reporting on discussions with Queensland Health regarding the establishment of a 42-bed alcohol and drug rehabilitation and treatment facility in Rockhampton.

OFFICER'S RECOMMENDATION

THAT Council receives the Rockhampton Alcohol and Drug Rehabilitation and Treatment Facility status report and authorises the actions as recommended in the report.

COMMENTARY

A State Government election commitment, earlier this year, promised a new 42-bed alcohol and drug rehabilitation and treatment facility in Rockhampton comprising:

- 32 beds for residential rehabilitation;
- 8 beds for withdrawal treatment;
- 2 family units; and
- Capacity for non-residential intensive and structured day programs.

Further details regarding the scope of the project are provided in Attachment 1. The proposed facility is identified in the 2018/19 State budget, with \$9.5M allocated over three years.

BACKGROUND

Prior to Council officer's involvement in the property selection process, Queensland Health (QH), through their consultants, had reportedly undertaken a desktop assessment of 17 properties in the Rockhampton Region (Parkhurst – 9 sites, Norman Gardens – 5 and Gracemere – 3). QH subsequently narrowed their search down to acquiring a 2 ha portion of 5 – 71 Olive Street Parkhurst (previously being considered by Council as a hockey/sports development) [REDACTED].

At the point of Council's involvement in the site selection process in September 2018, Council Officers advised QH that the proposed site for the rehabilitation facility was not consistent with the anticipated future residential use of this area nor did QH appear to consider if and how the proposal will be coordinated with future development of the site. It is likely the proposed use would have significantly detracted from future development of the site and consequently its current and future value. It is also likely that the nearby residents and commercial landholders would object to the use.

Noting Council's objection to the Parkhurst properties, QH sought input regarding other possible sites. Council officers suggested a portion of the CQ University's properties on Yaamba Road, either main campus or former CSIRO site. It is understood the University was not receptive of the rehabilitation facility on their properties. Officers subsequently suggested the Music Bowl property, Lot 219 on LN 2518 – refer Attachment 2.

Lot 219, known as 607 – 701 Yaamba Road is approximately 86,500m². During initial discussions regarding this site QH suggested they would take 2 hectares with frontage to Yaamba Road, while Council Officers suggested 2 hectares towards the western boundary of the property and possibly including the adjoining parcel – Lot 2 on RP616767. However, noting the impact the rehabilitation facility may have on the future use (development and sale) of the balance of Lot 219, it was suggested to QH that they purchase the whole of Lot 219. This would give flexibility on the siting of the facility on the lot and scope for future site development by QH.

Property Sale Discussion

It is proposed that the purchase be based on fair market value and may include the following financial considerations for Council. A previous valuation of the land in 2014 indicated a value of \$22.50 per square metre of developable land. Applying this rate to the entire Lot 219 would equate to \$1,946,250, however the land is encumbered by the music bowl and associated structures and an earlier demolition estimate was \$300,000 resulting in a net estimated value of around \$1.6 million.

If the site were to be privately developed for a facility of similar scale and purpose, the infrastructure charges have been estimated to be approximately \$424,000. Discounting this charge with the current incentives policy of a 75% concession for medical, health and community services uses would reduce this to \$106,000. It is unlikely that Queensland Health would be subject to Council's infrastructure charges, so this might nominally be considered foregone charge revenue.

Previous initiatives to sell the music bowl site for redevelopment in 2013/14 resulted in a best offer of just over \$1 million. Using this as a guide, a negotiated sale to QH of between \$1 million and \$1.6 million may be possible depending on updated valuations and demolition costs.

Should QH persist with only seeking to acquire the 2 ha of land they require, any valuation should include consideration of the reduced value of the balance of Lot 219 and the adjacent Lot 2 RP616767.

Sale of the whole of Lot 219 will also need to consider the Council owned parcel of land immediately to the west (Lot 2 on RP616767). This parcel includes an area of Limestone Creek and is currently zoned Open Space. There is approximately 1.5 hectares (of 4.79 ha total) of potentially useable land on this parcel but it is also listed on the Environmental Management Register (EMR) and was understood to have been used for storage of ammonium nitrate in the past. Options for this parcel include retaining and ensuring it has legal and functional access, potentially undertaking environmental site assessments and seeking to have it removed from the EMR (estimate - \$20K to \$50K) and potentially seeking to incorporate with the sale of Lot 219 (nominal value likely to be less than \$340,000).

CONFIDENTIAL ORDINARY MEETING AGENDA11 DECEMBER 2018

PREVIOUS DECISIONS

In a series of reports in late 2013 / early 2014 Council resolved to sell the Music Bowl property, 607 – 701 Yaamba Road, by public tender.

On 7 October 2014, following due diligence by the preferred tenderer, an update report on the sale of the property was presented to Council. In that report, the tenderer's due diligence was not favourable and subsequently offered a reduced price with other conditions. Council resolved at that time to reject the tenderer's offer, withdraw the sale and seek a further report on maintenance needs for the site for continued public use.

LEGISLATIVE CONTEXT**236 Exceptions for valuable non-current asset contracts**

(1) Subject to subsections (2) to (4), a local government may dispose of a valuable non-current asset other than by tender or auction if—

(b) the valuable non-current asset is disposed of to—

(i) a government agency; or

(2) An exception mentioned in subsection (1)(a) to (e) applies to a local government disposing of a valuable non-current asset only if, before the disposal, the local government has decided, by resolution, that the exception may apply to the local government on the disposal of a valuable non-current asset other than by tender or auction.

(3) A local government may only dispose of land or an interest in land under this section if the consideration for the disposal would be equal to, or more than, the market value of the land or the interest in land, including the market value of any improvements on the land.

(4) However, subsection (3) does not apply if the land or interest in land is disposed of under subsection (1)(b), (1)(c)(ii) or (1)(f).

CONCLUSION

QH representatives expressed their desire to finalise the site selection of the rehabilitation facility by December 2018 to clear the way for detailed design of the facility. It is recommended that Council:

- Approves the sale of the whole of Lot 219 on LN 2514, in accordance with s236 of the LG Regulation, to Queensland Health for the purpose of establishing an alcohol and drug rehabilitation and treatment facility; and
- Authorises the Chief Executive Officer (Coordinator Property & Insurance) to conclude the property sale negotiations with Queensland Health.

UPDATE ON QLD HEALTH ROCKHAMPTON ALCOHOL AND DRUG REHABILITATION FACILITY AND SITE SELECTION PROCESS

Rockhampton Alcohol and Drug Rehabilitation Facility Project Scope

Meeting Date: 11 December 2018

Attachment No: 1

ROCKHAMPTON ALCOHOL AND DRUG REHABILITATION FACILITY

Project scope

To further the Government election commitment, it is intended to deliver a new 42-bed drug rehabilitation and treatment facility in Rockhampton that will be run by a non-government organisation. The facility will comprise of the following:

- 32 beds for residential rehabilitation;
- 8 beds for withdrawal treatment;
- 2 family units; and
- Capacity for non-residential intensive and structured day programs.

Description of key AOD treatment types to be provided at new facility

Residential rehabilitation (proposed 32 beds and 2 family units)

- medium to longer term intensive treatment (i.e. 28 days to 12 months or longer) where individuals are accommodated (24/7 staffing) and engage in a structured program of treatment and intervention to address their substance dependence and associated problems (i.e. social, legal, medical) and are supported to re-integrate into the community through post-treatment support; and
- family units would provide specialist accommodation and intervention to support parents to access treatment and remain with their children.

Withdrawal management (proposed 8 beds)

- withdrawal management (i.e. 'detox') is support and intervention (sometimes medical) provided to stabilise a person's physiological state and manage withdrawal symptoms as they stop using substances; and
- withdrawal management needs vary by drug type and individual medical and social circumstances can be offered through bed-based services and/or outpatient support in the community (i.e. ambulatory or home-based support).

Non-residential rehabilitation (intensive, structured day programs)

- non-residential rehabilitation is intensive, structured treatment delivered without an accommodation component, where clients attend daily programs delivered over a set time period (e.g. five days a week over six weeks).

Site Criteria

Based on an approximation of building areas for each of the nominated buildings, the total built area is estimated to be 1,900m² for 8 buildings.

In assuming a maximum site coverage of 30%, then the minimum land area DoH would be seeking would be 6,333m², hence anywhere from 6,000m² to 10,000m² would be appropriate.

Preference is to be close to public transport

Proximity to community facilities and key infrastructure e.g. shops, banking facilities, gym etc.

Located in a residential precinct rather than commercial or special uses area.

Locations

Two possible other locations have been identified.

Firstly Parkhurst just north of Rocky that apparently has large blocks that would be a suitable location. Apparently, Gracemere is less favourable as it does not have a suitable public transport service, but DoH would consider Gracemere if there is nothing suitable in Parkhurst.

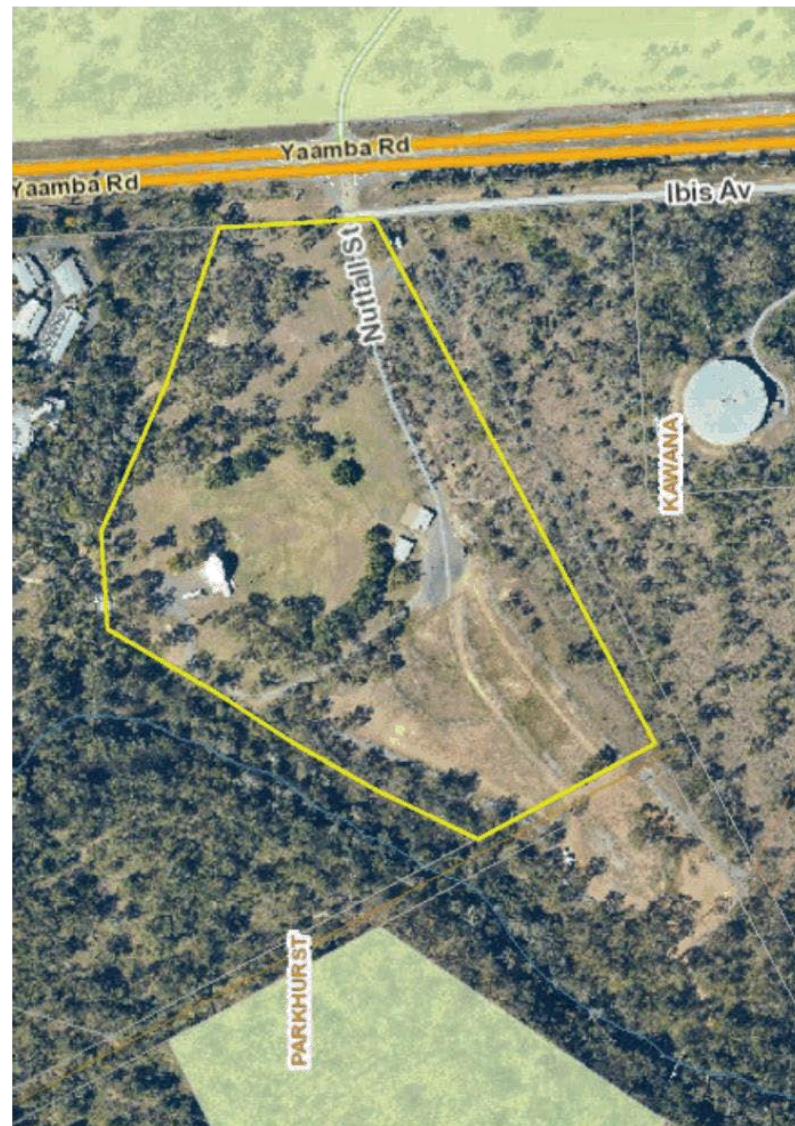
UPDATE ON QLD HEALTH ROCKHAMPTON ALCOHOL AND DRUG REHABILITATION FACILITY AND SITE SELECTION PROCESS

Aerial Map View

Meeting Date: 11 December 2018

Attachment No: 2

607 – 701 Yaamba Road
Lot 219 on LN2518



9.3 INFRASTRUCTURE COMMITTEE MEETING 24 SEPTEMBER 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 24 September 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, with the exception of Item 9.3.1 - Project Delivery Monthly Report – August 2019 – A. CBD Smart Technology – Stage 3E and Item 9.3.1 - C. – Fitzroy River – Bank Protection (W4Q).

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 24 September 2019**9.3.1 PROJECT DELIVERY MONTHLY REPORT - AUGUST 2019**

File No: 7028
Attachments: 1. Project Delivery Monthly Report - August 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

9:21AM

Councillor Swadling left the meeting having earlier declared an interest in this matter.

COUNCIL RESOLUTION

THAT the Project Delivery Monthly Report for August 2019 -Project Delivery Monthly Report – August 2019 – C. - Fitzroy River – Bank Protection (W4Q) be received.

Moved by: Councillor Williams
Seconded by: Councillor Wickerson
MOTION CARRIED

9:22AM

Councillor Swadling returned to the meeting.

9:22AM

Mayor Strelow left the meeting having earlier declared an interest in this matter and Councillor Rutherford assumed the Chair.

COUNCIL RESOLUTION

THAT the Project Delivery Monthly Report for August 2019 - Project Delivery Monthly Report – August 2019 – A. – CBD Smart Technology - Stage 3E be received.

Moved by: Councillor Williams
Seconded by: Councillor Rutherford
MOTION CARRIED

9:23 AM Mayor Strelow returned to the meeting room and resumed the Chair.

Recommendation of the Infrastructure Committee, 24 September 2019**9.3.2 BOB'S CREEK ROAD AND UPPER ULAM ROAD PROPOSED SEALING OFF****File No:** 575277**Attachments:** 1. Letter to Bajool, Marmor & District
Ratepayers Association**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** David Bremert - Manager Civil Operations

SUMMARY

The current rural program proposes to seal a section of Bob's Creek Road from the Bruce Highway intersection to Chainage 1.6km from Bruce Highway. The Bajool, Marmor & District Ratepayers Association has written to Council requesting to vary the program with an alternative section be sealed this year.

COMMITTEE RECOMMENDATION

THAT Council endorses the proposed sealing as requested in the submission.

Recommendation of the Infrastructure Committee, 24 September 2019**9.3.3 GLENROY ROAD - PROPOSED UPGRADE STRATEGY**

File No: 6833 & 2830
Attachments: 1. Glenroy Road Sections
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: David Bremert - Manager Civil Operations

SUMMARY

At the Infrastructure Committee Meeting on 27 August 2019, the Committee raised concerns relating to the upgrading of Glenroy Road due to the potential traffic increase as a result of the Rookwood Weir development. This report looks at the current strategy for the road.

COMMITTEE RECOMMENDATION

THAT Council note the planned works for Glenroy Road.

Recommendation of the Infrastructure Committee, 24 September 2019**9.3.4 MORGAN STREET FOOTPATH MOUNT MORGAN****File No:** 8021 & 1961**Attachments:**

1. Handrail Option A
2. Handrail Option B
3. Handrail Option C
4. Current view of steps
5. Proposed location of handrails

Authorising Officer: Peter Kofod - General Manager Regional Services**Author:** David Bremert - Manager Civil Operations

SUMMARY

The upgrade of the footpath along Morgan Street, Mount Morgan is nearing completion. This upgrade involved replacing the existing old asphalt/concrete footpath with a new concrete footpath. A complaint from the community has been received relating to potential trip hazards near the shop entrances.

COMMITTEE RECOMMENDATION

THAT Council endorses the installation of stainless steel handrails either Option A or Option B depending on the location and that designs be prepared for the installation of art work within these rails.

THAT Council progress the artwork and seek funding.

Recommendation of the Infrastructure Committee, 24 September 2019**9.3.5 INFRASTRUCTURE PLANNING MONTHLY OPERATION REPORT - AUGUST 2019**

File No: 7028

Attachments: 1. Infrastructure Planning Monthly Operations Report - August 2019

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Martin Crow - Acting General Manager Regional Services

SUMMARY

This report outlines Infrastructure Planning Monthly Operations Report for the period to the end of August 2019.

COMMITTEE RECOMMENDATION

THAT the Infrastructure Planning Monthly Operations Report for August 2019 report be received.

Recommendation of the Infrastructure Committee, 24 September 2019**9.3.6 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT**

File No: 7028
Attachments: 1. Civil Operations Monthly Operations Report - August 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: David Bremert - Manager Civil Operations

SUMMARY

This report outlines Civil Operations Monthly Operations Report on the activities and services in August 2019.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report on the activities and services in August 2019 be received.

9.4 COMMUNITY SERVICES COMMITTEE MEETING - 25 SEPTEMBER 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 25 September 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, with the exception of Item 9.4.1 – Project Delivery Monthly Report – August 2019 – E. Pilbeam Theatre Redevelopment.

Moved by: Councillor Swadling

Seconded by: Mayor Strelow

MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Community Services Committee, 25 September 2019

9:24AM Mayor Strelow left the meeting having earlier declared a material personal interest in this matter and Councillor Rutherford assumed the Chair.

9.4.1 PROJECT DELIVERY MONTHLY REPORT - AUGUST 2019

File No: 7028
Attachments: 1. Project Delivery Monthly Report - August 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COUNCIL RESOLUTION

THAT the Project Delivery Monthly Report for August 2019 – E. Pilbeam Theatre Redevelopment, be received.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson
MOTION CARRIED

9:25AM Mayor Strelow returned to the meeting and resumed the Chair..

Recommendation of the Community Services Committee, 25 September 2019**9.4.2 REGIONAL ARTS DEVELOPMENT FUND**

File No: 8944
Attachments: Nil
Authorising Officer: John Webb - Manager Communities and Culture
Colleen Worthy - General Manager Community Services
Author: Louise Hales - Programs and Development Officer

SUMMARY

An application received out of round for the Regional Arts Development Fund has been assessed by the RADF Committee and is recommended for funding.

COMMITTEE RECOMMENDATION

THAT Council approves the following application for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Oliver Skrzypczynski	The grant will be used towards the costs of attending the ATYP Directing Young Performers Workshop.	\$1025
	Total	\$1025

Recommendation of the Community Services Committee, 25 September 2019**9.4.3 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - AUGUST 2019**

File No: 1464

Attachments: 1. Community Assets and Facilities Monthly Report - August 2019

Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services

Author: Sophia Czarkowski - Coordinator Facilities

SUMMARY

This report provides information on the activities of Community Assets and Facilities for the month of August 2019.

COMMITTEE RECOMMENDATION

THAT the Community Assets and Facilities monthly operational report for August 2019 be received.

Recommendation of the Community Services Committee, 25 September 2019**9.4.4 COMMUNITIES & CULTURE OPERATIONAL REPORT AUGUST 2019**

File No: 1464
Attachments: 1. Communities & Culture Operational Report August 2019
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: John Webb - Manager Communities and Culture

SUMMARY

The report provides information on the programs and activities of the Communities and Culture Section for August 2019

COMMITTEE RECOMMENDATION

THAT the Communities and Culture Operational Report for August 2019 be 'received'

Recommendation of the Community Services Committee, 25 September 2019**9.4.5 COMMUNITY ASSISTANCE PROGRAM - MULTI-YEAR FUNDING****File No:** 12535**Attachments:** 1. Proposed Multi-Year Funding - Community Events (Confidential)**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Kerri Dorman - Administration Supervisor

SUMMARY

General Manager Community Services seeking Council approval to enter into multi-year funding agreements for recurrent iconic or significant events.

COMMITTEE RECOMMENDATION

THAT the report lay on the table pending a workshop.

9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 25 SEPTEMBER 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 25 September 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.5.5 – Request to enter into a Freehold Licence with Norths Chargers Senior Rugby League Club at McLeod Park and Item 9.5.4 – Rockhampton Grammar School's Draft Development Plan for Rugby Park.

Moved by: Councillor Rutherford

Seconded by: Councillor Swadling

MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks, Recreation and Sport Committee, 25 September 2019**9.5.1 PROJECT DELIVERY MONTHLY REPORT - AUGUST 2019**

File No: 7028
Attachments: 1. Project Delivery Monthly Report - August 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for August 2019 be received.

Recommendation of the Parks, Recreation and Sport Committee, 25 September 2019**9.5.2 NAMING OF PEDESTRIAN BRIDGE AT TOUCH OF PARADISE LAGOON, GRACEMERE****File No: 1313****Attachments: Nil****Authorising Officer: Colleen Worthy - General Manager Community Services****Author: Aaron Pont - Manager Parks**

SUMMARY

Council endorsement is sought for naming of the recently constructed pedestrian bridge at Touch of Paradise Lagoons, Gracemere.

COMMITTEE RECOMMENDATION

THAT Council call for community nominations to name the bridge at Touch of Paradise Lagoons Gracemere.

Recommendation of the Parks, Recreation and Sport Committee, 25 September 2019**9.5.3 MONTHLY OPERATIONAL REPORT - AUGUST 2019**

File No: 1464
Attachments: 1. Monthly Operational Report - August 2019
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Manager Parks

SUMMARY

This report provides information on the activities and services of the Parks section for August 2019.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of the Parks section for August 2019 be received

Recommendation of the Parks, Recreation and Sport Committee, 25 September 2019

9:27AM

Councillor Fisher left the meeting room having earlier declared an conflict of interest in this matter.

9.5.4 ROCKHAMPTON GRAMMAR SCHOOL'S DRAFT DEVELOPMENT PLAN FOR RUGBY PARK

File No: 12501

Attachments:

1. Draft Development Plan Summary
2. Draft Development Site Plans and Flood Mapping

Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services

Author: Jacinta James - Supervisor Sports and Administration

SUMMARY

In 2016, the Rockhampton Grammar School entered into a Trustee Lease with Council over Rugby Park, L379 Blackall Street, The Range (being Lot 522 SP120476). As per Special Condition 4 of the agreement, the School have supplied a draft development plan for the facility.

9:27AM

Councillor Fisher left the meeting

COUNCIL RESOLUTION

THAT Council receives the Rockhampton Grammar School's Draft Development Plan and notes the desirability of flood mitigation.

Moved by: Councillor Rutherford

Seconded by: Councillor Swadling

MOTION CARRIED

9:28AM

Councillor Fisher returned to the meeting.

Recommendation of the Parks, Recreation and Sport Committee, 25 September 2019**9.5.5 REQUEST TO ENTER INTO A FREEHOLD LICENCE WITH NORTHS CHARGERS SENIOR RUGBY LEAGUE CLUB AT MCLEOD PARK**

File No: 8044
Attachments: Nil
Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services
Author: Jacinta James - Supervisor Sports and Administration

SUMMARY

Norths Chargers Senior Rugby League Club have outgrown their existing facility at the Gymmy Grounds, 2 Goodsall Street, Berserker (being Lot 182 LN1332) and require additional land in order to meet the needs of the Club.

COUNCIL RESOLUTION

THAT Council enter into a non-exclusive Freehold Licence with North Chargers Senior Rugby League Club at McLeod Park for training purposes. The Freehold Licence to include the following clauses:

- a. The primary use of McLeod Park is to accommodate sporting clubs or organisations who are being displaced from their facility to enable maintenance of sporting fields throughout the Region
- b. McLeod Park is a detention basin with a history of deficient soil conditions and insufficient drainage
- c. McLeod Park is not deemed suitable for use during the wet season

As a result of the above items, the development of McLeod Park as a 'home facility' for Norths Chargers Senior Rugby League is therefore not favourable.

Moved by: Councillor Rutherford

Seconded by: Mayor Strelow

The motion was withdrawn

COUNCIL RESOLUTION

9:32AM

That pursuant to s7.10 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be suspended to allow adequate time for informal discussion on Item 9.5.5 - Request to Enter into a Freehold Licence with Norths Chargers Senior Rugby League Club at McLeod Park prior to entering into formal debate.

Moved by: Councillor Williams

MOTION CARRIED

COUNCIL RESOLUTION**9:44AM**

That pursuant to s7.10 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be resumed.

Moved by: Councillor Fisher

Seconded by: Councillor Williams

MOTION CARRIED

COUNCIL RESOLUTION

THAT Council enter into a non-exclusive Freehold Licence with North Chargers Senior Rugby League Club at McLeod Park for training purposes. The Freehold Licence to include the following clauses:

- a. The primary use of McLeod Park is to accommodate sporting clubs or organisations who are being displaced from their facility to enable maintenance of sporting fields throughout the Region
- b. McLeod Park is a detention basin with a history of deficient soil conditions and insufficient drainage
- c. McLeod Park is not deemed suitable for use during the wet season

And further, any further development will require planning scheme assessment .

Moved by: Mayor Strelow

Seconded by:

Lapsed for want of a Seconder

Mayor Strelow foreshadowed the following motion:

THAT this matter be workshopped and returned to the Parks, Recreation and Sport Committee.

COUNCIL RESOLUTION

THAT Council enter into a non-exclusive Freehold Licence with Norths Chargers Senior Rugby League Club at McLeod Park.

THAT any further development will require planning scheme assessment .

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION LOST

COUNCIL RESOLUTION

THAT this matter be workshopped and returned to the Parks, Recreation and Sport Committee.

Moved by: Mayor Strelow

Seconded by: Councillor Wickerson

MOTION CARRIED

Councillor Williams recorded his vote against the motion.

Recommendation of the Parks, Recreation and Sport Committee, 25 September 2019**9.5.6 COMMERCIAL RECREATIONAL USE OF COUNCIL-OWNED LAND**

File No: 8044
Attachments: 1. Proposed Land at Kele Park
Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services
Author: Jacinta James - Supervisor Sports and Administration

SUMMARY

An entity has approached Council seeking tenure on Council owned parkland for the purpose of commercial recreational use.

COMMITTEE RECOMMENDATION

THAT Council denies the request for commercial recreational use of Council owned land (being part of Kele Park) and further options be considered with the Entity.

9:58AM Mayor Strelow declared a recess for 15 minutes.

10:15 AM The meeting resumed.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr D Stevenson – Acting Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr M Vycke – Acting General Manager Advance Rockhampton
Ms T Sweeney – Manager Workforce and Governance
Mr A Russell – Manager Strategy and Planning
Ms A Pearce – Manager Tourism, Events and Marketing
Mr M Elgey – Acting Manager Parks
Mr A Collins – Manager Project Delivery
Mr C Wyatt – Coordinator Strategic Planning
Mr S Ellis – Senior Strategic Planner
Ms A James – Strategic Planner
Ms R Phelan – Project Officer
Ms K Barrett – Project Officer
Mr D Morrison – Executive Coordinator to the Mayor
Ms K Talbot – Acting Coordinator Media and Communications
Ms E Brodel – Acting Senior Media Officer
Ms G Dwyer - Media Officer
Ms K Walsh – Committee Support Officer

**9.6 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING –
26 SEPTEMBER 2019**

10:16AM Councillor Rutherford left the meeting.

10:16AM Councillor Rutherford returned to the meeting.

COUNCIL RESOLUTION

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 26 September 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

THAT Council commends our Financial Team for the External Audit Report and the Financial Closing Report.

Moved by: Mayor Strelow

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.1 ANNUAL AUDIT PLAN PROGRESS 2018-2019 (LAST FY)

File No: 5207
Attachments: 1. Audit Plan Progress 2018-2019 (Last FY)
Authorising Officer: John Wallace - Chief Audit Executive
Author: John Wallace - Chief Audit Executive

SUMMARY

The final disposition of the Annual Audit Plan for last FY is presented to the committee.

COMMITTEE RECOMMENDATION

THAT the Annual Audit Plan Progress Report be received showing the work achieved to 30 June 2019.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.2 ANNUAL AUDIT PLAN PROGRESS 2019-2020 (CURRENT FY)

File No: 5207

Attachments: 1. AUDIT PLAN PROGRESS (CURRENT FY)

Authorising Officer: John Wallace - Chief Audit Executive

Author: John Wallace - Chief Audit Executive

SUMMARY

The current year progress report is attached showing work completed against the approved alternate Annual Audit Plan.

COMMITTEE RECOMMENDATION

THAT the Annual Audit Plan Progress 2019-2020 report be received and progress noted.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019**9.6.3 INVESTIGATION AND LEGAL MATTERS PROGRESS REPORT**

File No: 5207
Attachments: 1. Legal Matters Report as at 30 June 2019
Authorising Officer: Tracy Sweeney - Manager Workforce and Governance
Author: Travis Pegrem - Coordinator Workforce Relations and Ethics

SUMMARY

Coordinator Workforce Relations and Ethics presenting an update of financial year to date Investigative Matters and the current Legal Matters progress report.

COMMITTEE RECOMMENDATION

THAT the update of investigative and legal matters for Rockhampton Regional Council be received.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.4 LOSS / THEFT ITEMS - JUNE TO AUGUST 2019

File No: 3911
Attachments: 1. Loss/Theft Report - 1 June to 31 August 2019
Authorising Officer: Drew Stevenson - Acting General Manager Corporate Services
Author: Kellie Anderson - Coordinator Property and Insurance

SUMMARY

Presenting details of the Loss/Theft register for the period 1 June to 31 August 2019

COMMITTEE RECOMMENDATION

THAT the Committee 'receives' the Loss/Theft Report for the period 1 June to 31 August 2019.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.5 COMMITTEE CHAIR UPDATE [STANDING PLACEHOLDER]

File No: 5207

Attachments: Nil

Authorising Officer: John Wallace - Chief Audit Executive

Author: John Wallace - Chief Audit Executive

SUMMARY

This is a standing placeholder for the Chair to address and update the Committee.

COMMITTEE RECOMMENDATION

THAT the Committee Chair Update be received.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.6 CEO UPDATE [STANDING PLACEHOLDER]

File No: 5207
Attachments: Nil
Authorising Officer: John Wallace - Chief Audit Executive
Author: John Wallace - Chief Audit Executive

SUMMARY

The CEO will update the Committee on matters of interest and importance.

COMMITTEE RECOMMENDATION

THAT the CEO's update be received.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.7 ASSET MANAGEMENT [STANDING PLACEHOLDER]

File No: 5207
Attachments: Nil
Authorising Officer: John Wallace - Chief Audit Executive
Author: John Wallace - Chief Audit Executive

SUMMARY

This is a standing placeholder to update the committee on Asset Management and related areas such as the status of the RAMP (Asset Management) IT Project as requested.

COMMITTEE RECOMMENDATION

THAT the Asset Management update(s) be received.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.8 ENVIRONMENTAL MANAGEMENT [STANDING PLACEHOLDER]

File No: 5207

Attachments: Nil

Authorising Officer: John Wallace - Chief Audit Executive

Author: John Wallace - Chief Audit Executive

SUMMARY

This is a requested standing placeholder for updating the committee on matters relating to Environmental Management.

COMMITTEE RECOMMENDATION

THAT the update on Environmental Management be received.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.9 ANNUAL FINANCIAL STATEMENTS 30 JUNE 2019

File No: 9509
Attachments: 1. 2018/2019 Annual Financial Statements
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

Chief Financial Officer providing report on the 18/19 Draft Financial Statements that have been provided to Thomas Noble Russell (TNR) and audited on behalf of Queensland Audit Office. The closing audit report is provided under separate cover.

COMMITTEE RECOMMENDATION

THAT the Financial Statements for the period ended 30 June 2019 be received and any feedback be provided to the Mayor and Chief Executive Officer prior to final signing.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.10 2019 CLOSING REPORT

File No: 9509
Attachments: 1. 2019 Closing Report 30 June 2019
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

The report from Thomas Noble Russell is provided in regards to the final audit for 2019.

COMMITTEE RECOMMENDATION

THAT the 2019 Closing Report 30 June 2019 be "received".

Recommendation of the Audit and Business Improvement Committee, 26 September 2019**9.6.11 RISK REGISTERS - QUARTERLY UPDATE AS AT 9 AUGUST 2019****File No:** 8780

Attachments:

1. Corporate Risk Register - Quarterly Update as at 9 August 2019
2. Operational Risk Register - Quarterly Update as at 9 August 2019
3. Comparison of Potential and Current Exposure Risk Ratings as at 9 August 2019

Authorising Officer: John Wallace - Chief Audit Executive
Drew Stevenson - Acting General Manager Corporate Services

Author: Kisane Ramm - Senior Risk and Assurance Advisor

SUMMARY

Submission of the quarterly risk register updates, as at 9 August 2019, for the Committee's consideration.

COMMITTEE RECOMMENDATION

THAT the Committee "receives" the quarterly risk register updates as at 9 August 2019, as presented in the attachments to this report, and they be presented to Council for consideration and adoption.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.12 ACTION PROGRESS REPORT**File No:** 5207**Attachments:**

1. HIGH Risk Items - Remaining Open (x4)
2. 100% COMPLETED Items This Quarter (x25)
3. ASSURANCE Items - Remaining Open (x18)
4. BI Items - Remaining Open (x57)

Authorising Officer: John Wallace - Chief Audit Executive**Author:** John Wallace - Chief Audit Executive

SUMMARY

The requested Action Progress Report showing the status of Audit Recommendations requiring action to be taken by management is provided for the committee's review and comment.

COMMITTEE RECOMMENDATION

THAT the Action Progress report be received and status of actions noted.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.13 CASH WALKTHROUGH - ROCKHAMPTON SHOW

File No: 5207
Attachments: 1. Cash Walkthrough-Rockhampton Show
Authorising Officer: John Wallace - Chief Audit Executive
Author: John Wallace - Chief Audit Executive

SUMMARY

The planned review of Cash Management for the Rockhampton Show Event is now completed and presented to the committee.

COMMITTEE RECOMMENDATION

THAT the Cash Walkthrough - Rockhampton Show report be received.

Recommendation of the Audit and Business Improvement Committee, 26 September 2019

9.6.14 STUDY ASSISTANCE PROCESS REVIEW

File No: 5207
Attachments: 1. Study Assistance Process Review
Authorising Officer: John Wallace - Chief Audit Executive
Author: John Wallace - Chief Audit Executive

SUMMARY

The planned review of Study Assistance is presented to the committee.

COMMITTEE RECOMMENDATION

THAT the Study Assistance Process Review be received.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 PROPOSED INTERNATIONAL TRAVEL TO CHINA

File No: 8308
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Young Beamish - Senior Executive Trade and Investment

SUMMARY

This report seeks Council approval for Senior Trade and Investment Officer and General Manager Advance Rockhampton to visit Zhenjiang to manage the Rockhampton Day celebration on 7 November 2019 and visit Huizhou, Guangzhou, Xian and Shanghai to facilitate trade and investment with China.

COUNCIL RESOLUTION

THAT Council approves the General Manager Advance Rockhampton and Senior Executive for Trade and Investment to visit Chinese cities in November 2019 to further develop international relations and generate opportunities for international Trade and Investment.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson
MOTION CARRIED

11.2 7 ROCKY RIVER RUN

File No: 12535
Attachments: 1. Event Impact Statement
2. 7 Rocky River Run Profit and Loss
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Annette Pearce - Manager Tourism, Events and Marketing

SUMMARY

This report outlines a request for Rockhampton Regional Council to distribute Rocky River Run funds to charity.

COUNCIL RESOLUTION

THAT Council determines charity amounts for the 7 Rocky River Run 2019 charities R U OK and Ronald McDonald House Northern Australia.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

11.3 2020 ROCKHAMPTON RIVER FESTIVAL DATES

File No: 6097
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Annette Pearce - Manager Tourism, Events and Marketing

SUMMARY

The Rockhampton River Festival has cemented its place as regional Queensland's premier winter festival with more than one hundred thousand people flocking to the three-day event in 2019. To ensure effective planning for 2020 the suggested dates put forward are 24 to 26 July 2020.

COUNCIL RESOLUTION

THAT Council approves the dates of 24 to 26 July 2020 for the Rockhampton River Festival.

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED

11.4 CONTINUATION OF THE DINING PLATFORM PROGRAM

File No: 11359
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Marcus Vycke - Manager Commercial

SUMMARY

Further to Council's report on 26 September 2017 and 2 April 2019, this report proposes to seek approval for another three (3) platforms to be constructed.

COUNCIL RESOLUTION

1. THAT Council approve the construction for another three (3) platforms.
2. THAT a further report be prepared to extend the dining platform program.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

11.5 GATES AND GRIDS POLICY AND LOCAL LAW MAKING PROCESS**File No:** 11698**Attachments:**

1. Subordinate Local Law No. 1.17 (Gates and Grids) 2019
2. Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011
3. Local Law (Repealing) Local Law (No. 2) 2019
4. Summary of Submissions (Confidential)
5. Gates and Grids Policy

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Peter Kofod - General Manager Regional Services

SUMMARY

The public exhibition of the revised Subordinate Local Law No. 1.17 (Gates and Grids) 2019 covers the installation, maintenance and removal of gates and grids and supporting policy for the management of gates and grids and submission has been completed. This report seeks Council's endorsement to endorse the revised local law and supporting policy along with the final stages of the Local Law Making Process.

COUNCIL RESOLUTION

THAT Council resolves –

- (a) to make each of the following local laws, as advertised
 - i. Local Law (Repealing) Local Law (No. 2) 2019
- (b) to make each of the following subordinate local laws, as advertised
 - i. Subordinate Local Law No. 1.17 (Gates and Grids) 2019
 - ii. Local Government Controlled Areas, Facilities and Roads (Amendment) Subordinate Local Law (No. 1) 2019
- (c) to adopt, pursuant to section 32 of the *Local Government Act 2009*, in the form attached to this report to Council, consolidated versions of the local laws and subordinate local laws of Council as follows –
 - i. Subordinate Local Law No. 1.17 (Gates and Grids) 2019
 - ii. Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2019.
 - iii. Local Law (Repealing) Local Law (No. 2) 2019
- (d) Endorse the Gates and Grids Policy

Moved by: Mayor Strelow**Seconded by:** Councillor Williams**MOTION CARRIED UNANIMOUSLY**

11.6 PLANNING SCHEME MAJOR AMENDMENT AND FINAL STATE INTEREST REVIEW

File No: RRPS-PRO-2015/001-01-06
Attachments: 1. Pause Notice issued by DSDMIP
Authorising Officer: Cameron Wyatt - Coordinator Strategic Planning
Angus Russell - Manager Strategy and Planning
Drew Stevenson - Acting General Manager Corporate Services
Author: Alyce James - Strategic Planner

SUMMARY

The Department of State Development, Manufacturing, Infrastructure and Planning has advised Council that some changes made in response to and following the public consultation are significantly different from the publicly advertised version of the major amendment to the Rockhampton Region Planning Scheme. These changes refer to the lowering of the level of assessment for total demolition of a character building from impact assessable to code assessable and the removal of minor demolition.

COUNCIL RESOLUTION

THAT Council resubmit the Rockhampton Region Planning Scheme Major Amendment in accordance with the changes recommended within this report to the Department of State Development, Manufacturing, Infrastructure and Planning to continue the Ministerial Review process..

Moved by: Councillor Smith
Seconded by: Councillor Wickerson
MOTION CARRIED

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.2 Quay Street Paver Rectification

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.3 Chief Executive Officer Monthly Report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.4 Chief Executive Officer - Annual Performance Review

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

Moved by: Mayor Strelow

Seconded by: Councillor Williams

MOTION CARRIED

COUNCIL RESOLUTION**10:38AM**

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling

Seconded by: Mayor Strelow

MOTION CARRIED

10:39AM

Councillor Drew Wickerson informed the meeting of a Conflict of Interest in Item 16.2 – Quay Street Paver Rectification and declared the following:

“I declare that I have a conflict of interest in this matter as I have received a gift from Geoff and Noreen Murphy; and the value of the gift received by Team McMillan, of which I was a member, is \$5,000.00; and I received the gift on 14/12/2015; and the nature of Geoff and Noreen Murphy’s interest in the matter is that they were involved with a company that is the subject of this report and I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.”

10:39AM Councillor Wickerson left the meeting.

10:51AM Councillor Wickerson returned to the meeting.

10:55AM

Councillor Swadling informed the meeting of a material personal interest in Item 16.3 – Chief Executive Officer Monthly Report and declared the following:

“I declare that I have a material personal interest in the matter due to a number of family members having interest in property in the vicinity of the South Rockhampton Flood Levee and I will be dealing with this declared material personal interest by leaving the meeting while the matter is discussed and voted on.”

10:55AM Councillor Swadling left the meeting.

11:00AM Councillor Swadling returned to the meeting.

COUNCIL RESOLUTION**11:15AM**

THAT the meeting be adjourned until 12.30pm.

Moved by: Mayor Strelow

Seconded by: Councillor Swadling

MOTION CARRIED

COUNCIL RESOLUTION**1:13PM**

That the meeting be resumed

Moved by: Councillor Smith

Seconded by: Councillor Wickerson

MOTION CARRIED

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr D Stevenson – Acting Deputy Chief Executive Officer
Mr M Vycke – Acting General Manager Advance Rockhampton
Mr P Kofod – General Manager Regional Services
Ms T Sweeney – Manager Workforce and Governance
Mr C Wyatt – Coordinator Strategic Planning
Mr S Ellis – Senior Strategic Planner
Ms A James – Strategic Planner
Mr D Morrison – Executive Coordinator to the Mayor
Ms K Talbot – Acting Coordinator Media and Communications
Ms K Walsh – Committee Support Officer

1:14PM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

16 CONFIDENTIAL REPORTS

1:15PM

Councillor Wickerson left the meeting room having earlier declared a conflict of interest in this matter.

16.2 QUAY STREET PAVER RECTIFICATION

File No: 11359

Attachments: Nil

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Andrew Collins - Manager Project Delivery

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

That the report outlines the proposal to replace areas of cracked pavers in Quay Street and undertake further investigation works during the trial to confirm cause of failure.

COUNCIL RESOLUTION

THAT Council accepts the proposal to trial six (6) locations for paver rectification as detailed in the report.

Moved by: Mayor Strelow

Seconded by: Councillor Swadling

MOTION CARRIED

1:15PM

Councillor Wickerson returned to the meeting.

16.3 CHIEF EXECUTIVE OFFICER MONTHLY REPORT

1:15PM

Councillor Swadling left the meeting room having earlier declared a material personal interest in this matter.

File No: 1830

Attachments: Nil

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Chief Executive Officer presenting monthly report for the period ending 23 September 2019.

COUNCIL RESOLUTION

THAT the monthly report from the Chief Executive Officer for the period ending 23 September 2019 be received.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

1:16PM

Councillor Swadling returned to the meeting.

16.4 CHIEF EXECUTIVE OFFICER - ANNUAL PERFORMANCE REVIEW**File No:** 6947**Attachments:** Nil**Authorising Officer:** Tracy Sweeney - Manager Workforce and Governance**Author:** Tracy Sweeney - Manager Workforce and Governance

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report is presented for Councillors to consider the annual performance review and the setting of key performance indicators for the Chief Executive Officer.

COUNCIL RESOLUTION

THAT the recommendations detailed in the report be adopted.

Moved by: Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Regional Motor Sport Precinct - Preliminary Investigation

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow

Seconded by: Councillor Swadling

MOTION CARRIED

1:16PM

Councillor Smith left the meeting having earlier declared a conflict of interest in this matter.

COUNCIL RESOLUTION

1:17PM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED

1:25PM

Councillor Swadling declared a material personal interest in Item 16.1 – Regional Motor Sport Precinct – Preliminary Investigation and declared the following:

“I declare that I have a material personal interest in this matter due to owning property in the vicinity of land as detailed in the report and I will be dealing with this declared material personal interest by leaving the meeting while this matter is discussed and voted on.”

1:25PM

Councillor Swadling left the meeting.

COUNCIL RESOLUTION

1:52PM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 REGIONAL MOTOR SPORT PRECINCT - PRELIMINARY INVESTIGATION

File No: 6913

Attachments:

1. Map of potential sites
2. Preliminary Investigation Report

Authorising Officer: Cameron Wyatt - Coordinator Strategic Planning
Angus Russell - Manager Strategy and Planning
Drew Stevenson - Acting General Manager Corporate Services

Author: Alyce James - Strategic Planner

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report discusses the potential for a multi-use motor sport precinct within the region.

COUNCIL RESOLUTION

THAT Council endorse the actions as discussed in the meeting.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson
MOTION CARRIED

1:53PM

Councillor Smith returned to the meeting.

1:53PM

Councillor Swadling returned to the meeting.

17 CLOSURE OF MEETING

There being no further business the meeting closed at 1:53pm.

SIGNATURE

CHAIRPERSON

DATE