



ORDINARY MEETING

AGENDA

4 JUNE 2019

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 4 June 2019 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", is written over a faint, light blue circular stamp.

CHIEF EXECUTIVE OFFICER
31 May 2019

Next Meeting Date: 18.06.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

The opening prayer presented by Reverend Tom Henderson-Brooks from All Saints, North Rockhampton Parish.

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor M D Wickerson
Councillor A P Williams
Councillor R A Swadling

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Stephen Schwarten - Leave of Absence from 21 May 2019 to 14 June 2019

Councillor Cherie Rutherford - Leave of Absence from 27 May 2019 to 4 June 2019

Councillor Neil Fisher - Leave of Absence from 1 June 2019 to 31 July 2019

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 21 May 2019

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 28 MAY 2019

RECOMMENDATION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 28 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 28 May 2019
9.1.1 D/17-2019 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A HIGH IMPACT INDUSTRY

File No: D/17-2019

Attachments:

1. Locality Plan
2. Site Plan
3. Elevation Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Acting General Manager Community Services
Colleen Worthy - General Manager Community Services

Author: Brandon Diplock - Planning Officer

SUMMARY

Development Application Number: D/17-2019

Applicant: Watpac Construction Pty Ltd c/- PSA Consulting (Australia) Pty Ltd

Real Property Address: Lot 1 on CP888744 and Lot 1 on RP603369, Parish of Archer

Common Property Address: 484 Lakes Creek Road, Koongal

Area of Site: 13.11 hectares

Planning Scheme: Rockhampton Region Planning Scheme 2015

Planning Scheme Zone: High Impact Industry Zone (Lakes Creek Precinct)

Planning Scheme Overlays: Biodiversity Overlay
Bushfire Hazard Overlay (Medium & Buffer)
Coastal Protection Overlay
Flood Hazard Overlay
Steep Land Overlay

Existing Development: Abattoir

Existing Approvals: D/382-2013
D/243-2014

Approval Sought: Development Permit for a Material Change of Use for High Impact Industry

Level of Assessment: Impact Assessable

Submissions: Nil

Referral Agency(s): Department of State Development, Manufacturing, Infrastructure and Planning

Infrastructure Charges Area: Charge Area 1

Application Progress:

<i>Application Lodged:</i>	<i>12 March 2019</i>
<i>Acknowledgment Notice issued:</i>	<i>14 March 2019</i>
<i>Submission period commenced:</i>	<i>5 April 2019</i>
<i>Submission period end:</i>	<i>1 May 2019</i>
<i>Government Agency Response:</i>	<i>11 March 2019</i>
<i>Last receipt of information from applicant:</i>	<i>2 May 2019</i>
<i>Statutory due determination date:</i>	<i>19 June 2019</i>

COMMITTEE RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for a Material Change of Use for High Impact Industry, made by Watpac Construction Pty Ltd c/- PSA Consulting (Australia) Pty Ltd, on land located at 484 Lakes Creek Road, Koongal, described as Lot 1 on CP888744 and Lot 1 on RP603369, Parish of Archer, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
 - 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
 - 1.3 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.3.1 Plumbing and Drainage Works; and
 - 1.3.2 Building Works:
 - (i) Building Works.
 - 1.4 All Development Permits for Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
 - 1.5 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
 - 1.6 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 2.0 APPROVED PLANS AND DOCUMENTS**
- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Flood Study Report	6670, Rev 1	8 March 2019
Site Plan	DA-001	18 February 2019
Ground Level Plan	DA-100	18 February 2019
Floor Plan	DA-101	18 February 2019
Elevations	DA-200	18 February 2019
Sections	DA-300	18 February 2019
Sections	DA-301	18 February 2019

2.2 An electronic copy of the hydraulic / hydrological model used in the submitted Flood Study Report must be submitted to Council prior to the commencement of the use. The models are required so that Council is able to undertake a review where necessary and also to update Council's model.

2.3 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

2.4 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Building Works.

3.0 ACCESS WORKS

3.1 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.

3.2 The proposed emergency vehicle access track must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

4.0 PLUMBING AND DRAINAGE WORKS

4.1 A Development Permit for Plumbing and Drainage Works must be obtained for the removal and/or demolition of any existing structure on the development site.

4.2 All internal plumbing and drainage works must be designed and constructed in accordance with the *Plumbing and Drainage Act 2002*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.

4.3 The development must be connected to Council's reticulated sewerage and water networks.

4.4 Internal Plumbing and Sanitary Drainage of existing buildings must be contained within the lot it serves.

4.5 All sanitary drainage works must comply with *Australian Plumbing and Drainage Standard AS3500* Part 2 section 3 and 4 for flood affected areas.

5.0 SITE WORKS

5.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

5.2 Any vegetation cleared or removed must be:

- (i) mulched on-site and utilised on-site for landscaping purposes to Council's satisfaction; or
- (ii) removed for disposal at a location approved by Council, within sixty (60) days of clearing. Any vegetation removed must not be burnt.

6.0 ENVIRONMENTAL

- 6.1 An Erosion Control and Stormwater Control Management Plan prompt prepared by a Registered Professional Engineer of Queensland in accordance with the *Capricorn Municipal Design Guidelines*, must be implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

7.0 ENVIRONMENTAL HEALTH

- 7.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 7.2 Noise emitted from the activity must not cause an environmental nuisance.
- 7.3 Operations on the site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.
- 7.4 When requested by Council, nuisance monitoring must be undertaken and recorded within three (3) months, to investigate any genuine complaint of nuisance caused by noise, light or dust. An analysis of the monitoring data and a report, including nuisance mitigation measures, must be provided to Council within fourteen (14) days of the completion of the investigation.

ADVISORY NOTES**NOTE 1. Aboriginal Cultural Heritage**

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website www.datsip.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

RECOMMENDATION B

THAT in relation to the application for a Development Permit for a Material Change of Use for High Impact Industry, made by Watpac Construction Pty Ltd c/- PSA Consulting (Australia) Pty Ltd, on land located at 484 Lakes Creek Road, Koongal, described as Lot 1 on CP888744 and Lot 1 on RP603369, Parish of Archer,, Council resolves to issue an Infrastructure Charges Notice for the amount of \$53,312.00.

Recommendation of the Planning and Regulatory Committee, 28 May 2019**9.1.2 DECISIONS UNDER DELEGATION - APRIL 2019**

File No: 7028
Attachments: Nil
Authorising Officer: Steven Gatt - Acting General Manager Community Services
Colleen Worthy - General Manager Community Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

This report outlines the properly made development applications received in April 2019 and whether they will be decided under delegation or decided by Council.

COMMITTEE RECOMMENDATION

THAT this report into the applications lodged in April 2019 be received.

Recommendation of the Planning and Regulatory Committee, 28 May 2019**9.1.3 MONTHLY OPERATIONS REPORT FOR PLANNING & REGULATORY SERVICES - APRIL 2019****File No:** 1464**Attachments:** 1. Monthly Operations Report for Planning & Regulatory Services - April 2019**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Steven Gatt - Acting General Manager Community Services

SUMMARY

The Monthly Operations Report for the Planning & Regulatory Services Section for April 2019 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Planning & Regulatory Services Monthly Operations Report for April 2019 be 'received'.

COMMITTEE RECOMMENDATION

THAT Council convene a roundtable with the Department of Parks and Wildlife on the subject of feral animals at Fraser Park.

9.2 INFRASTRUCTURE COMMITTEE MEETING - 28 MAY 2019**RECOMMENDATION**

THAT the Minutes of the Infrastructure Committee meeting, held on 28 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 28 May 2019**9.2.1 FLOOD RISK PROFILE REPORT: 261 HOOK STREET, BERSERKER**

File No:	1743
Attachments:	1. 261 Hook Street Summary of Attachments Companion document
Authorising Officer:	Martin Crow - Manager Infrastructure Planning Peter Kofod - General Manager Regional Services
Author:	Monishaa Prasad - Senior Infrastructure Planning Engineer - Floodplain Management

SUMMARY

A flood risk profile is presented for the property at 261 Hook Street, Berserker to assist Council's future decision-making regarding this property.

COMMITTEE RECOMMENDATION

THAT the flood risk profile report for 261 Hook Street, Berserker be received.

Recommendation of the Infrastructure Committee, 28 May 2019**9.2.2 POISON CREEK ROAD IMMUNITY**

File No: 377
Attachments: 1. Cross Drainage Locations
Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services
Author: Stuart Harvey - Coordinator Strategic Infrastructure

SUMMARY

A subsequent investigation has been conducted into the works required to improve the flood immunity of the existing low level floodways on Poison Creek Road and the immunity of the wider Razorback Road route to Mount Morgan.

COMMITTEE RECOMMENDATION

THAT the Poison Creek Road Immunity Report lay on the table until the next Infrastructure Committee meeting.

Recommendation of the Infrastructure Committee, 28 May 2019**9.2.3 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT**

File No: 7028
Attachments: 1. Civil Operations Monthly Operations Report – April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Acting Manager Civil Operations

SUMMARY

This report outlines Civil Operations activities and services for April 2019.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report on the activities and services in April 2019 be received.

Recommendation of the Infrastructure Committee, 28 May 2019**9.2.4 PROJECT DELIVERY MONTHLY REPORT - APRIL 2019**

File No: 7028
Attachments: 1. Project Delivery Monthly Report - April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for April 2019 be received, excluding (A) CBD Smart Technology – Stage 3A/B/C/D.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for April 2019 for (A) CBD Smart Technology – Stage 3A/B/C/D be received.

Recommendation of the Infrastructure Committee, 28 May 2019**9.2.5 INFRASTRUCTURE PLANNING MONTHLY OPERATIONS REPORT - APRIL 2019****File No: 7028****Attachments: 1. Infrastructure Planning Monthly Operations Report - April 2019****Authorising Officer: Peter Kofod - General Manager Regional Services****Author: Martin Crow - Manager Infrastructure Planning**

SUMMARY

This report outlines Infrastructure Planning Monthly Operations Report for the period to the end of April 2019.

COMMITTEE RECOMMENDATION

THAT the Infrastructure Planning Monthly Operations Report for April 2019 be received.

Recommendation of the Infrastructure Committee, 28 May 2019**9.2.6 MCLEOD PARK OUTLET CHANNEL****File No: 2479****Attachments:**

1. Easement Acquisition Plan
2. Whole Parcel Acquisition Plan
3. 18% AEP Creek Flooding
4. Location Plan

Authorising Officer: Peter Kofod - General Manager Regional Services**Author: Martin Crow - Manager Infrastructure Planning**

SUMMARY

This report provides Council with options to acquire the necessary land for future enhancements to the McLeod Park Drainage System.

COMMITTEE RECOMMENDATION

THAT Council endorse Option 3 identified in the report.

9.3 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 28 MAY 2019**RECOMMENDATION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 28 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Airport, Water and Waste Committee, 28 May 2019**9.3.1 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - APRIL 2019****File No: 7927****Attachments: 1. Rockhampton Airport Monthly Operational Report - April 2019****Authorising Officer: Tony Cullen - General Manager Advance Rockhampton****Author: Tracey Baxter - Manager Airport**

SUMMARY

The Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport for April 2019 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for April 2019 be 'received'.

Recommendation of the Airport, Water and Waste Committee, 28 May 2019**9.3.2 POTENTIAL FOR FURTHER EXPANSION OF THE WATER SUPPLY SCHEME
IN SOUTHERN GRACEMERE**

File No: 1466
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

The expansion of the water supply scheme in parts of southern Gracemere has so far been delivered in a cost effective manner to enable direct connections to a drinking water main to be made for at least 17 properties, with a number of others considered possible with some additional investment in this important community project. This report seeks to secure some additional capital funding to enable a small number of specific locations to be included in the scope of the expansion of the water supply network.

COMMITTEE RECOMMENDATION

THAT Council endorse some further expansion of the water supply scheme in southern Gracemere and the inclusion of an additional allocation of \$100,000 be considered in the upcoming budget revision process to allow this work to be completed as soon as possible.

Recommendation of the Airport, Water and Waste Committee, 28 May 2019**9.3.3 FRW MONTHLY OPERATIONS REPORT - APRIL 2019**

File No: 1466
Attachments: 1. FRW Monthly Operations Report - April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 30 April 2019.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for April 2019 be received.

Recommendation of the Airport, Water and Waste Committee, 28 May 2019**9.3.4 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS REPORT APRIL 2019**

File No: 7927
Attachments: 1. RRWR Monthly Operations Report April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Charlie Sotiris - Acting Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of April 2019.

COMMITTEE RECOMMENDATION

THAT the RRWR Operations Report for the period ended 30 April 2019 be received.

9.4 COMMUNITY SERVICES COMMITTEE MEETING - 29 MAY 2019**RECOMMENDATION**

THAT the Minutes of the Community Services Committee meeting, held on 29 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Community Services Committee, 29 May 2019**9.4.1 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - APRIL 2019**

File No:	1464
Attachments:	1. Community Assets and Facilities Report - April 2019
Authorising Officer:	Richard Dunkley - Manager Community Assets and Facilities Colleen Worthy - General Manager Community Services
Author:	Sophia Czarkowski - Coordinator Facilities

SUMMARY

This report provides information on the activities of Community Assets and Facilities for the month of April 2019.

COMMITTEE RECOMMENDATION

THAT the Community Assets and Facilities monthly operational report for April 2019 be received.

Recommendation of the Community Services Committee, 29 May 2019**9.4.2 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR APRIL 2019**

File No: 1464
Attachments: 1. Communities and Culture Operational Report for April 2019
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: John Webb - Manager Communities and Culture

SUMMARY

The report provides information on the programs and activities of the Communities and Culture section for April 2019.

COMMITTEE RECOMMENDATION

THAT the Communities and Culture Operational Report for April 2019 be 'received'.

Recommendation of the Community Services Committee, 29 May 2019**9.4.3 PROJECT DELIVERY MONTHLY REPORT - APRIL 2019**

File No: 7028
Attachments: 1. Project Delivery Monthly Report - April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for April 2019 be received.

9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 29 MAY 2019**RECOMMENDATION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 29 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.1 GRACEMERE CEMETERY - PRE-PURCHASE OF BURIAL RIGHTS****File No:** 11979**Attachments:**

1. Proposed updated Cemeteries Related Activities Policy with tracked changes
2. Proposed updated Cemeteries Related Activities Policy

Authorising Officer: Brett Nicholls - Coordinator Community Projects and Open Space Facilities
Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services**Author:** Anne Black - Supervisor Cemeteries

SUMMARY

In August 2017 Council resolved to make provision for the pre-purchase of burial rights at Gracemere Cemetery. This report recommends changes to the existing Cemeteries Policy to enable this.

COMMITTEE RECOMMENDATION

THAT this matter lay on the table until the next Parks Recreation and Sport Committee meeting.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.2 GRACEMERE CEMETERY EXPANSION**

File No:	11979
Attachments:	1. Proposed Gracemere Cemetery Masterplan and detailed design
Authorising Officer:	Richard Dunkley - Manager Community Assets and Facilities Colleen Worthy - General Manager Community Services
Author:	Brett Nicholls - Coordinator Community Projects and Open Space Facilities

SUMMARY

The Gracemere Cemetery is nearing capacity and works are underway to accommodate the long term expansion of this site.

COMMITTEE RECOMMENDATION

THAT Council endorse the proposed detailed design.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.3 MOUNT MORGAN CEMETERY EXPANSION**

File No: 13363

Attachments: 1. Layout Plan
2. Expansion Map

Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services

Author: Brett Nicholls - Coordinator Community Projects and Open Space Facilities

SUMMARY

The Mount Morgan Cemetery is nearing capacity and fast-tracked works are underway to accommodate the long term expansion of this site.

COMMITTEE RECOMMENDATION

THAT Council:

1. Receive this report noting that the Mount Morgan Cemetery is nearing capacity;
2. Note works are underway to remedy the previous extension of this site;
3. Note works are underway to fast-track the future long term expansion of the site; and
4. Endorse for the CEO to liaise with DNRME to ensure that the current land tenure applications are treated as high priority.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.4 REQUEST TO RENEW LEASE FOR GRACEMERE SWIMMING POOL**

File No: 10473
Attachments: Nil
Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services
Author: Sophia Czarkowski - Coordinator Facilities

SUMMARY

Rockhampton Regional Council hold a Freehold Lease with Department of Education and Training for the operation of Gracemere Swimming Pool, the lease is due to expire on 29 September 2019.

COMMITTEE RECOMMENDATION**THAT:**

1. Council agrees to renew the Lease Agreement with Department of Education and Training for the Gracemere Swimming Pool under the same terms and conditions as the current arrangement; and
2. The Chief Executive Officer (Coordinator Property and Insurance) be authorised to proceed with negotiations with Department of Education and Training to finalise the Lease Agreement.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.5 REQUEST FOR EXTENSION OF LEASED AREA FOR THE STATE OF QUEENSLAND (REPRESENTED BY DEPARTMENT OF COMMUNITY SAFETY) - CALLIUNGAL RURAL FIRE BRIGADE**

File No: 7840
Attachments: 1. Proposed Lease Extension
Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services
Author: Jacinta James - Acting Senior Sports and Education Advisor

SUMMARY

The State of Queensland (Represented by Department of Community Safety) – Calliungal Rural Fire Brigade holds a Freehold Lease over part of Newman Oval, Mount Morgan (Lot 3 SP124256). The State Department on behalf of Calliungal Rural Fire Brigade are seeking an extension to the Freehold Lease area for the purpose of constructing an additional shed.

COMMITTEE RECOMMENDATION

THAT Council approve the extension of the Freehold Lease for The State of Queensland (Represented by Department of Community Safety) – Calliungal Rural Fire Brigade to allow the construction of an additional shed.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.6 REMOVAL OF SADDLE WATER TANK AND INSTALLATION OF PERMANENT WATER DISPENSER ON PILBEAM DRIVE****File No: 1464****Attachments:**

- 1. Existing Saddle Water Tank**
- 2. Proposed Water Bubbler**
- 3. Proposed Location of Water Bubbler**
- 4. Mount Archer Activation Master Plan - Endorsed by Council**

Authorising Officer: Colleen Worthy - General Manager Community Services**Author: Aaron Pont - Manager Parks**

SUMMARY

The purpose of this report is to provide information supporting the removal of the Pilbeam Drive Saddle Water tank and installation of a permanent water dispenser to potable water.

COMMITTEE RECOMMENDATION

THAT this matter lay on the table until the next Parks Recreation and Sport Committee meeting.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.7 PARKS OPERATIONAL REPORT - APRIL 2019**

File No: 1464
Attachments: 1. Operational Report - April 2019
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Manager Parks

SUMMARY

This report provides information on the activities and services of the Parks section for April 2019.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of the Parks section for April 2019 be received.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.8 PROJECT DELIVERY MONTHLY REPORT - APRIL 2019**

File No: 7028
Attachments: 1. Parks Project Reports - April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for April 2019 be received.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.9 TRUSTEE LEASE RENEWAL FOR SOUTHSIDE UNITED SPORTS CLUB INC****File No: 4750**

Attachments:

1. Land Ownership - Jardine Park
2. Southside United Sports Club Lease Buildings
3. Rocky sports club closes door for overdue 'facelift' - Morning Bulletin Article
4. History of Rates and Payments

Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services

Author: Jacinta James - Acting Senior Sports and Education Advisor

SUMMARY

In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought for the renewal of Southside United Sports Club Incorporated's Trustee lease.

COMMITTEE RECOMMENDATION

THAT Council approve Option One as detailed in the report.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

File No: 12660

Attachments:

1. Delegations Register - Local Law No. 1 (Administration) 2011 [↓](#)
2. Tracked Change Delegations Register - Local Law No. 1 (Administration) 2011 [↓](#)
3. Local Law No. 1 (Administration) 2011 [↓](#)

Authorising Officer: Tracy Sweeney - Manager Workforce and Governance

Author: Allysa Brennan - Coordinator Legal and Governance

SUMMARY

Council approval is sought to delegate the exercise of the powers contained within the recently revised Local Law No. 1 (Administration) 2011.

OFFICER'S RECOMMENDATION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer the exercise of powers contained within Schedule 1 of Attachment 1; Delegations Register – Local Law No. 1 (Administration) 2011.
2. These powers must be exercised subject to any limitations contained in Schedule 2 of the Delegations Register attached to the report.

COMMENTARY

The Local Laws Review Project is currently in progress with stage one adopted by Council 11 December 2018. Stage two is expected to be presented to Council in the near future.

A revision of the powers associated with the revised laws is being undertaken as a separate project to ensure alignment and mitigate risk. This project entails the identification and implementation of delegable powers and authorised person powers that reflect the new and amended laws. Once complete, the project will result in all powers aligned with Council's current local law suite being relevant, reliable and comprehensible.

This report focuses on powers contained within the revised primary local law; *Local Law No. 1 (Administration) 2011*. As the project progresses, further reports will be presented to Council to delegate powers relevant to other local and subordinate local laws.

Attached to the report are three (3) attachments. **Attachment 1**, referenced in the Officer's Recommendation, is an unmarked version of the register displaying only the powers proposed to be delegated to CEO.

Attachment 2 displays all powers contained within the law including those not recommended to be delegated to CEO. Mark ups have been made within this attachment to highlight the following:

- Red font and strike through text displays a current power that is not recommended to be delegated to CEO and is therefore excluded from Attachment 1.
- Red font (no strike through) displays new/amended powers/limitations/footnotes which are included in Attachment 1 and proposed to be delegated to CEO.

Attachment 3 is *Local Law No. 1 (Administration) 2011* (revised and adopted December 2018) for Councillor's information.

BACKGROUND

Without powers being delegated to the CEO and subsequently sub-delegated to relevant positions, Council operations would be impeded significantly as separate resolutions would be required to allow decisions to be made for a vast number of operational activities that are undertaken on a daily basis.

PREVIOUS DECISIONS

The delegable powers contained within the previous (unrevised) *Local Law No. 1 (Administration) 2011* were last considered, in their entirety, at the Council meeting on 13 December 2011. An additional single power was later identified and delegated at the Health and Compliance Committee at 2 June 2015.

Local Law No. 1 (Administration) 2011 was recently revised and adopted by Council 13 December 2018. A comparison of the previous vs. revised law has since occurred to analyse amendments to the law, identify new powers and ascertain impacts on existing powers. The attached Delegations Register contains the results of this comparison/review.

LEGISLATIVE CONTEXT

Section 257 of the *Local Government Act 2009* allows Council to delegate its powers to one or more individuals or standing committees, including to the CEO. Pursuant to section 257(4) of the *Local Government Act 2009* a delegation to the CEO must be reviewed annually by Council.

To further streamline the decision making process, section 259 of the *Local Government Act 2009* allows the CEO to sub-delegate the powers (including those delegated to him by Council) to another Council position where appropriate.

Once Council has delegated powers as contained within this report, all prior resolutions delegating the same powers are repealed.

LEGAL IMPLICATIONS

Important legal principles which apply to the delegation proposal set out in this report are:

- Council at all times retains power to revoke the delegation. Accordingly, Council retains ultimate control.
- Council, as delegator, has responsibility to ensure that the relevant power is properly exercised. Council will therefore continue to supervise and oversee the exercise of its powers.
- A delegation of power by Council may be subject to any lawful conditions which Council wishes to impose. The imposition of conditions enables Council to impose checks and balances on its delegations. However, the delegated power cannot be unduly fettered.
- The delegate must exercise a delegated power fairly and impartially, without being influenced by or being subject to the discretion of other individuals.

CORPORATE/OPERATIONAL PLAN

The revision of the powers associated with the revised local law aligns with Council's Operational Plan 2018-2019 Action 5.2.1.1 - *Work with stakeholders to identify policies and delegations required to support Local Laws as adopted by Council.*

CONCLUSION

This report includes the Delegations Register for the relevant local law incorporating sections to be delegated from Council to the CEO.

Once Council has resolved to delegate to the CEO the exercise of powers contained in Schedule 1 of the Delegations Register attached to this report, subject to any limitations contained in Schedule 2 of the Register, the sub-delegates will be given specific delegations according to their respective areas of responsibility subject to the same general conditions and, where appropriate, specific limitations.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Delegations Register - Local Law No. 1 (Administration) 2011

Meeting Date: 4 June 2019

Attachment No: 1

Delegations Register – Local Law No. 1 (Administration) 2011

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

Schedule 1

Section of Law	Title	Description
Section 8(1)	Part 2 – Approvals for Prescribed Activities Section 8 – Form of Application	Power to approve a form of application for a prescribed activity. <i>*See Footnotes</i>
Section 9(1)	Part 2 – Approvals for Prescribed Activities Section 9 – Local government's discretion in granting approvals	Power to grant approval for an applicant to undertake a prescribed activity in accordance with section 9(1). <i>*See Footnotes</i>
Section 9(2)	Part 2 – Approvals for Prescribed Activities Section 9 – Local government's discretion in granting approvals	Subject to s9(1), power to, by written notice to the applicant:– (a) grant the approval unconditionally; (b) grant the approval subject to conditions determined in accordance with s10; or (c) refuse to grant the approval.
Section 9(4)	Part 2 – Approvals for Prescribed Activities Section 9 – Local government's discretion in granting approvals	Power to give the applicant an information notice if:– (a) the local government refuses to grant the approval; or (b) grants the approval subject to a non-standard condition.
Section 10(1)	Part 2 – Approvals for Prescribed Activities Section 10 – Conditions of Approval	Power to grant an approval for a prescribed activity on appropriate conditions.
Section 12(1)	Part 2 – Approvals for Prescribed Activities Section 12 – Third Party Certification	Power to accept a certificate of a third party certifier as evidence about any application requirement. <i>*See Footnotes</i>
Section 14(3)	Part 2 – Approvals for Prescribed Activities Section 14 – Renewal of Approval	Power to approve the form of application for a renewal or extension of an approval. <i>*See footnotes for s8(1)</i>
Section 14(4)	Part 2 – Approvals for Prescribed Activities Section 14 – Renewal of Approval	Power to request, by written notice, that an applicant provide further reasonable information or clarification of information, documents or materials included in the application for renewal or extension of an approval for a prescribed activity.
Section 14(6)	Part 2 – Approvals for Prescribed Activities Section 14 – Renewal of Approval	Power to give, by written notice, a decision on an application for renewal or extension of approval for a prescribed activity.
Section 14(8)	Part 2 – Approvals for Prescribed Activities Section 14 – Renewal of Approval	Power to give an applicant for renewal or extension of approval for a prescribed activity an information notice if the application is refused or the approval contains non-standard conditions.
Section 14(9)	Part 2 – Approvals for Prescribed Activities Section 14 – Renewal of Approval	Power to amend existing conditions of an approval, without following the procedure in section 18, if an application for renewal or extension of approval for a prescribed activity has been granted.
Section 15(3)(a)	Part 2 – Approvals for Prescribed Activities Section 15 – Transfer of Approval	Power to approve the form of application for a transfer of an approval. <i>*See footnotes for s8(1)</i>
Section 15(4)	Part 2 – Approvals for Prescribed Activities Section 15 – Transfer of Approval	Power to request, by written notice, that an applicant for a transfer of a prescribed activity provide further reasonable information or clarification of information, documents or materials included in the application. <i>*See Footnotes</i>
Section 15(6)	Part 2 – Approvals for Prescribed Activities Section 15 – Transfer of Approval	Power to grant an application to transfer an approval only if satisfied about the matters in section 9(1).
Section 15(7)	Part 2 – Approvals for Prescribed Activities Section 15 – Transfer of Approval	Power to give, by written notice, a decision to grant or refuse an application to transfer an approval.
Section 15(8)	Part 2 – Approvals for Prescribed Activities Section 15 – Transfer of Approval	Power to amend the existing conditions of approval if an application for the transfer of the approval has been granted.

Section of Law	Title	Description
Section 15(9)	Part 2 – Approvals for Prescribed Activities Section 15 – Transfer of Approval	Power to amend the conditions of an approval, the transfer of which to another person Council has approved, under subsection (8) without following the procedure in section 18.
Section 15(11)	Part 2 – Approvals for Prescribed Activities Section 15 – Transfer of Approval	Power to give an information notice if an application for transfer of an approval is refused or granted but amended to include non-standard conditions.
Section 16(3)	Part 2 – Approvals for Prescribed Activities Section 16 – Amending conditions at request of approval holder	Power to consider and decide whether to grant or refuse an application to amend the conditions of an approval at the request of an approval holder.
Section 16(4)	Part 2 – Approvals for Prescribed Activities Section 16 – Amending conditions at request of approval holder	Power to give an approval holder written notice of amended conditions granted and the day that they take effect, in accordance with section 16(3).
Section 16(5)	Part 2 – Approvals for Prescribed Activities Section 16 – Amending conditions at request of approval holder	Power to give an approval holder an information notice where an application to amend the conditions of an approval is refused under section 16(3).
Section 16(6)	Part 2 – Approvals for Prescribed Activities Section 16 – Amending conditions at request of approval holder	Power to amend the conditions of approval under this section without following the procedure in section 18.
Section 18(2)	Part 2 – Approvals for Prescribed Activities Section 18 – Procedure for amending, suspending or cancelling approval	Power to give a show cause notice to an approval holder in accordance with section 18(2), if there is a ground under section 17 to amend, suspend or cancel an approval.
Section 18(3)	Part 2 – Approvals for Prescribed Activities Section 18 – Procedure for amending, suspending or cancelling approval	Power to:– (a) decide that a ground no longer exists to cancel, amend or suspend an approval after considering all submissions made to a show cause notice within the stated time; and (b) give written notice to an approval holder of the decision that a ground no longer exists to cancel, amend or suspend the approval.
Section 18(4)	Part 2 – Approvals for Prescribed Activities Section 18 – Procedure for amending, suspending or cancelling approval	Power to:– (a) amend an approval if a ground for amendment still exists after consideration of the applicant's submissions; or (b) suspend an approval if a ground for suspension still exists after consideration of the applicant's submissions; or (c) cancel an approval if a ground for cancellation still exists after consideration of the applicant's submissions.
Section 18(5)	Part 2 – Approvals for Prescribed Activities Section 18 – Procedure for amending, suspending or cancelling approval	Power to give an approval holder an information notice if a decision is taken pursuant to section 18(4).
Section 19(1)	Part 2 – Approvals for Prescribed Activities Section 19 – Procedure for immediate suspension of approval	Power to immediately suspend an approval if the prescribed activity poses:– (a) an urgent and serious threat to public health or safety; or (b) an urgent and serious risk of environmental harm, property damage or loss of amenity.
Section 19(2)	Part 2 – Approvals for Prescribed Activities Section 19 – Procedure for immediate suspension of approval	Power to give notice to an approval holder of a decision under section 19(1).
Section 22(3)	Part 4 – Review of Decisions Section 22 – Application for review	Power to extend the time for making an application for review of a decision under a local law.
Section 23(1)	Part 4 – Review of Decisions Section 23 – Review Decision	Power to review an original decision after receiving a review application and make a decision to:– (a) confirm the original decision; or (b) amend the original decision; or (c) substitute another decision for the original decision. *see Footnotes

Section of Law	Title	Description
Section 23(3)	Part 4 – Review of Decisions Section 23 – Review Decision	Power to give an applicant a review notice of a decision made in accordance with section 23(1).
Section 35(3)	Part 7 – Miscellaneous Section 35 – Fees	Power to waive or partially remit a fee, unless specific provision to the contrary is made in the local law or resolution fixing the fee. <i>* see Limitations to the Exercise of Power and Footnotes</i>
Section 37(3)	Part 7 – Miscellaneous Section 37 – Dealing with seized and impounded items	Power to direct disposal of an impounded perishable item.
Section 37(4)	Part 7 – Miscellaneous Section 37 – Dealing with seized and impounded items	Power to direct method of disposal for an impounded item with no commercial value or a value that would not cover the costs of sale of the item.
Section 37A(5)(c)	Part 7 – Miscellaneous Section 37A – Removal of vehicles from roads	Power to direct how a no commercial value vehicle is to be disposed.
Section 37A(10)(b)(i)	Part 7 – Miscellaneous Section 37A – Removal of vehicles from roads	Power to direct method of disposal of the vehicle if (A)-(D) have been met.
Section 37A(14)	Part 7 – Miscellaneous Section 37A – Removal of vehicles from roads	Power to direct method of disposal of the perishable goods.
Section 37A(15)(b)	Part 7 – Miscellaneous Section 37A – Removal of vehicles from roads	Power to consider and be satisfied with the proof furnished by the owner/person.

Schedule 2**Limitations to the Exercise of Power**

1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.
7	Section 35(3): For a period of 2 fiscal years from the original fee application payment.
8	Section 23(1): Applications received in accordance with Section 22 must be reviewed in accordance with Section 23(2) which states that the application must not be dealt with by:- (a) the person who made the original decision; or (b) a person in a less senior office than the person who made the original decision, unless the original decision was made by the CEO.

Footnotes

Section 8(1)	Section 8 allows LG's to stipulate if a written form is required or if an application can be made online. LG's may determine how simple or complex an application process needs to be for a particular prescribed activity.
Section 9(1)	See relevant subordinate Register for Limitation.
Section 12(1)	3rd party certificate required for establishment or occupation of temporary homes.
Section 15(4)	Transfer of approvals are allowed for Commercial Use of LG Controlled Areas & Roads, Operation of Accommodation Parks, Operation of Cemeteries, Gates and Grids.
Section 35(3)	Waiver/remittance of fees must be issued in accordance with relevant Council policies and procedures and are limited to a position's financial delegation band amount.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Tracked Change Delegations Register - Local Law No. 1 (Administration) 2011

Meeting Date: 4 June 2019

Attachment No: 2

Delegations Register – Local Law No. 1 (Administration) 2011

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

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Schedule 1

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Section 10(3)	Part 2 – Approvals for Prescribed Activities Section 10 – Conditions of Approval	Subject to subsection (2), power to, by subordinate local law, prescribe conditions that must be imposed on an approval or that will ordinarily be imposed on an approval.
Section 12(1)	Part 2 – Approvals for Prescribed Activities Section 12 – Third Party Certification	Power to accept a certificate of a third party certifier as evidence about any application requirement. <i>*See Footnotes</i>
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Section 23(3)	Part 4 – Review of Decisions Section 23 – Review Decision	Power to give an applicant a review notice of a decision made in accordance with section 23(1).
Section 35(3)	Part 7 – Miscellaneous Section 35 – Fees	Power to waive or partially remit a fee, unless specific provision to the contrary is made in the local law or resolution fixing the fee. <i>* see Limitations to the Exercise of Power and Footnotes</i>
Section 37(3)	Part 7 – Miscellaneous Section 37 – Dealing with seized and impounded items	Power to direct disposal of an impounded perishable item.
Section 37(4)	Part 7 – Miscellaneous Section 37 – Dealing with seized and impounded items	Power to direct method of disposal for an impounded item with no commercial value or a value that would not cover the costs of sale of the item.
Section 37A(5)(c)	Part 7 – Miscellaneous Section 37A – Removal of vehicles from roads	Power to direct how a no commercial value vehicle is to be disposed.
Section 37A(10)(b)(i)	Part 7 – Miscellaneous Section 37A – Removal of vehicles from roads	Power to direct method of disposal of the vehicle if (A)-(D) have been met.
Section 37A(14)	Part 7 – Miscellaneous Section 37A – Removal of vehicles from roads	Power to direct method of disposal of the perishable goods.
Section 37A(15)(b)	Part 7 – Miscellaneous Section 37A – Removal of vehicles from roads	Power to consider and be satisfied with the proof furnished by the owner/person.

Schedule 2**Limitations to the Exercise of Power**

1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.
7	Section 35(3): For a period of 2 fiscal years from the original fee application payment.
8	Section 23(1): Applications received in accordance with Section 22 must be reviewed in accordance with Section 23(2) which states that the application must not be dealt with by:- (a) the person who made the original decision; or (b) a person in a less senior office than the person who made the original decision, unless the original decision was made by the CEO.

Footnotes

Section 8(1)	Section 8 allows LG's to stipulate if a written form is required or if an application can be made online. LG's may determine how simple or complex an application process needs to be for a particular prescribed activity.
Section 9(1)	See relevant subordinate Register Worksheet for Limitation.
Section 12(1)	3rd party certificate required for establishment or occupation of temporary homes
Section 15(4)	Transfer of approvals are allowed for Commercial Use of LG Controlled Areas & Roads, Operation of Accommodation Parks, Operation of Cemeteries, Gates and Grids.
Section 35(3)	Waiver/remittance of fees must be issued in accordance with relevant Council policies and procedures and are limited to a position's financial delegation band amount.

COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

Local Law No. 1 (Administration) 2011

Meeting Date: 4 June 2019

Attachment No: 3

Local Law No. 1 (Administration) 2011

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Part 1 Preliminary

1 Short title

This local law may be cited as *Local Law No. 1 (Administration) 2011*.

2 Purposes and how they are to be achieved

- (1) The purposes of this local law are to provide a legal and procedural framework for the administration, implementation and enforcement of the local government's local laws, subordinate local laws and specified regulatory powers under legislation, and to provide for miscellaneous administrative matters.
- (2) The purposes are to be achieved by providing for—
 - (a) consistent and comprehensive processes for the local government to grant and regulate approvals to undertake prescribed activities; and
 - (b) authorised persons for enforcing local laws; and
 - (c) review of certain decisions made under local laws; and
 - (d) enforcement of local laws; and
 - (e) matters relating to legal proceedings; and
 - (f) miscellaneous administrative matters relating to meetings, fees, abandoned goods and seized and impounded items.

3 Definitions—the dictionary

The dictionary in schedule 1 defines particular words used in this local law.

4 Relationship with other laws¹

This local law is—

- (a) in addition to, and does not derogate from, laws regulating land use planning and development assessment; and
- (b) applies to each of the local government's local laws subject to any specific provision in a local law that expresses a contrary intention.

Part 2 Approvals for prescribed activities

5 Meaning of *prescribed activity*

Prescribed activity means—

- (a) an activity prescribed in part 1 of schedule 2 and defined in part 2 of schedule 2; or

¹ This local law and any subordinate local law made under it do not apply to the extent of any inconsistency with a law of the State or the Commonwealth. See the Act, section 27.

- (b) an activity for which a Local Government Act authorises the local government to grant an approval but does not make any other provision, except provision that is consistent with this part, about the process for the local government to grant the approval.

6 Offence to undertake local law prescribed activity without approval

- (1) This section applies to a prescribed activity mentioned in—
- (a) section 5(a); or
- (b) section 5(b) if the Local Government Act that authorises the local government to grant the approval is a local law.²
- (2) A person must not undertake the prescribed activity without a current approval granted by the local government.

Maximum penalty for subsection (2)—

- (a) for an activity for which no category has been declared by subordinate local law—50 penalty units; or
- (b) for a category 1 activity—50 penalty units; or
- (c) for a category 2 activity—200 penalty units; or
- (d) for a category 3 activity—500 penalty units.
- (3) However, a local government may, by subordinate local law, declare that subsection (2) does not apply to a prescribed activity or a particular activity that is within the category of a prescribed activity.

Examples—

- A subordinate local law may declare that subsection (2) does not apply to installation of a specified type of advertising device (for example, a device prescribed as a 'permitted advertising device'). These permitted advertising devices would not require an approval under this part but other types of advertising devices would continue to require an approval.
- A subordinate local law may declare that subsection (2) does not apply to the operation of a camping ground that meets certain criteria (for example, less than a certain size or in a particular location) or complies with certain conditions. A person operating such a camping ground would therefore not require an approval under this part.
- A subordinate local law may declare that subsection (2) does not apply to the establishment or operation of a temporary home in a particular part of the local government's area.

- (4) In this section—

category 1 activity means a prescribed activity that is declared as a category 1 activity by a subordinate local law for this definition.

category 2 activity means a prescribed activity that is declared as a category 2 activity by a subordinate local law for this definition.

category 3 activity means a prescribed activity that is declared as a category 3 activity by a subordinate local law for this definition.

² For the offence for undertaking a prescribed activity mentioned in section 5(b) without a current approval if the Local Government Act is not a local law, see the relevant Local Government Act that provides for the approval.

current approval means an approval that is in force and has not been suspended at the time the prescribed activity is being undertaken.

7 Approvals for prescribed activities to be obtained under this part

An approval required for a prescribed activity must be obtained under this part.

8 Form of application

- (1) An application for the local government's approval of a prescribed activity must be made in a form approved by the local government.

Examples of a form approved by the local government—

A written form or an online application process.

- (2) The application must be accompanied by—

- (a) documents and materials required under a subordinate local law for this paragraph; and
- (b) proof that the applicant currently holds any separate approval relating to the prescribed activity that is required under another law; and
- (c) the prescribed fee.

Example for paragraph (a)—

The local government may require an application to include site plans, management plans, relevant consents, evidence of public liability insurance etc.

Example for paragraph (b)—

A prescribed activity may require approvals under another Act in relation to development, building, liquor, carriage of goods, business licensing etc.

- (3) The local government may, by written notice, request the applicant to provide further reasonable information or clarification of information, documents or materials included in the application.
- (4) The notice under subsection (3) must state—
- (a) the grounds on which the request is made; and
 - (b) an outline of the facts and circumstances forming the basis for the grounds; and
 - (c) a detailed description of the information requested; and
 - (d) the date, not less than 7 days after the applicant receives the notice, by which the applicant must provide the information.
- (5) If the applicant does not, without reasonable excuse, provide the further information by the stated date—
- (a) the application lapses; and
 - (b) the local government must give the applicant written notice stating that—
 - (i) under this section the application lapses; and
 - (ii) the applicant may make a new application.
- (6) However, the local government may extend the period for the applicant to provide the further information.

- (7) A person must not provide information in or in connection with an application that is, to the person's knowledge, false or misleading in a material particular.

Maximum penalty for subsection (7)—20 penalty units.

9 Local government's discretion in granting approvals

- (1) The local government may grant an approval for an applicant to undertake a prescribed activity only if it is satisfied that—
- (a) if the prescribed activity requires a separate approval under an Act, a law of the Commonwealth or the local government's planning scheme—the separate approval has been granted; and
 - (b) the proposed operation and management of the prescribed activity is adequate to protect public health, safety and amenity and prevent environmental harm; and
 - (c) the grant of the approval would be consistent with the purpose of any relevant local law; and
 - (d) the proposed operation and management of the prescribed activity would be consistent with any additional criteria prescribed for the activity under a subordinate local law for this paragraph; and
 - (e) if the application relates to trust land—the grant of the approval would be consistent with the terms and conditions of the trust; and
 - (f) if the application relates to a prescribed activity mentioned in section 5(b)—the grant of the approval would be consistent with any requirements or criteria specified in the relevant Local Government Act in relation to the approval; and
 - (g) if the prescribed activity is the commercial use of a local government controlled area or road—the grant of the approval is consistent with the objective of the local government of restriction of the commercial use of local government controlled areas and roads, where such activities are permitted, in recognition of the fact that the activities may otherwise enjoy an unfair commercial advantage over competitive activities conducted from fixed premises in the local government area for which rates and other charges are paid, and to which planning and other regulatory legislation applies.

Example for paragraph (a)—

An application for commercial use of a local government controlled area that is held in trust by the local government under the *Land Act 1994* may require registration of a trustee lease or issue of a trustee permit prior to the approval being granted for commercial use of the area.

- (2) The local government may, by written notice to the applicant—
- (a) grant the approval unconditionally; or
 - (b) grant the approval subject to conditions determined in accordance with section 10; or
 - (c) refuse to grant the approval.

Examples for paragraph (b)—

- If an application for which the local government's approval is required may result in damage to property, the local government may, as a condition of giving its approval,

require the applicant to give reasonable security (which may include a deposit of money, a guarantee or an insurance bond) to ensure that the damage is made good.

- The local government may grant an approval subject to the standard conditions imposed on the approval pursuant to a subordinate local law made under section 10(3) of this law.
- (3) However, the local government's powers in deciding the application are subject to the provisions of any relevant local law.
- (4) The local government must give the applicant an information notice if the local government—
- (a) refuses to grant the approval; or
 - (b) grants the approval subject to a non-standard condition.
- (5) In this section—

non-standard condition means a condition that is not prescribed under section 10(3) as a condition that must be imposed on an approval or that will ordinarily be imposed on an approval.

10 Conditions of approval

- (1) An approval may be granted on conditions the local government considers appropriate.
- (2) However, the conditions must—
- (a) be reasonably necessary to ensure that the operation and management of the prescribed activity will be adequate to protect public health, safety and amenity and prevent environmental harm; and
 - (b) be consistent with the purpose of any relevant local law; and
 - (c) if the approval is for a prescribed activity mentioned in section 5(b)—be consistent with any requirements or criteria specified in the relevant Local Government Act in relation to the approval; and
 - (d) not conflict with the conditions of any other relevant approval issued under an Act; and
 - (e) require the approval holder to notify the local government in writing of a suspension or cancellation of a relevant approval for the prescribed activity under an Act within 3 days of the relevant approval being suspended or cancelled.
- (3) Subject to subsection (2), the local government may, by subordinate local law, prescribe conditions that must be imposed on an approval or that will ordinarily be imposed on an approval.
- (4) To remove any doubt, it is declared that a condition of an approval may authorise an act or omission that—
- (a) contravenes a noise standard; or
 - (b) causes an environmental nuisance.³

Example for paragraph (a)—

A condition of an approval for operation of a temporary entertainment event may authorise the

³ See *Environmental Protection Act 1994*, schedule 1, section 3(b).

operation of an amplifier device at specified times that would otherwise be a contravention of the noise standard in the *Environmental Protection Act 1994*, section 440Y.

- (5) In this section—

environmental nuisance see *Environmental Protection Act 1994*, section 15.

noise standard see *Environmental Protection Act 1994*, section 440K.

11 Compliance with conditions of approval

- (1) A holder of an approval must ensure each condition of the approval is complied with.

Maximum penalty for subsection (1)—50 penalty units.

- (2) For a prescribed activity mentioned in section 5(b), this section does not apply if the Act that provides for the local government to grant an approval stipulates a penalty for contravening a condition of the approval.

12 Third party certification

- (1) In deciding an application under this part, the local government may accept the certificate of a third party certifier as evidence about any application requirement that is mentioned in a subordinate local law for this subsection.

Example—

A subordinate local law under section 9(1)(d) might specify that a criterion to be met by applicants for approval to operate a public swimming pool is a management plan that complies with the Royal Life Saving Society's *Guidelines for Safe Pool Operation*. A subordinate local law under the current section could state that compliance with this requirement is a matter about which a third party certifier may provide certification. In deciding an application, the local government may then accept a certificate of a third party certifier (approved under a subordinate local law pursuant to subsection (2) – e.g. the Royal Life Saving Society) as evidence that this requirement has been met.

- (2) In this section—

third party certifier means—

- (a) an individual or organisation declared under a subordinate local law for this paragraph as a third party certifier for particular application requirements; or
- (b) an individual or organisation that has the qualifications prescribed under a subordinate local law for this paragraph as necessary to provide a certificate about particular application requirements.

application requirement means a matter that the local government must be satisfied about, or have regard to, before granting an application for approval for a prescribed activity.

13 Term of approval

Unless sooner cancelled or suspended, an approval remains in force for—

- (a) the term provided for the prescribed activity under a subordinate local law for this paragraph; or
- (b) if there is no term provided for under a subordinate local law—the term specified in the approval.

14 Renewal of approval

- (1) An approval holder may, before the end of the term of the approval, apply to the local government to renew or extend the approval for—
 - (a) a further term provided for the prescribed activity under a subordinate local law for this paragraph; or
 - (b) if there is no term provided for under a subordinate local law—a further term equal to the current term of the approval.
- (2) However, an approval holder may not apply to renew or extend the approval where the local government has given the approval holder reasonable written notice that the approval is one of a class of approvals that the local government does not intend to renew or extend.

Example—

The local government might give notice to the approval holder that, in order to prevent environmental harm to an endangered ecosystem, it does not intend to grant, renew or extend any approvals for the prescribed activity in a specified part of the local government area.

- (3) The application under subsection (1) must be—
 - (a) made in a form approved by the local government; and
 - (b) accompanied by the prescribed fee.
- (4) The local government may, by written notice, request the applicant to provide further reasonable information or clarification of information, documents or materials included in the application.
- (5) Section 8(4) to (7) applies to the notice as if it was a notice under section 8(3).
- (6) The local government may, by written notice to the applicant—
 - (a) grant the application; or
 - (b) grant the application and amend the conditions of the approval; or
 - (c) refuse the application.
- (7) In deciding under subsection (6), the local government may have regard to—
 - (a) the matters mentioned in section 9(1); and
 - (b) whether the conditions of the approval are being complied with by the applicant.
- (8) The local government must give the applicant an information notice if the local government—
 - (a) refuses the application; or
 - (b) grants the application and amends the approval to include non-standard conditions; or
 - (c) grants the application for a term less than the current term of the approval.
- (9) The local government may amend the conditions of the approval under subsection (6)(b) without following the procedure in section 18.

- (10) If an approval holder applies to renew or extend the approval, the approval remains in force until—
- (a) if the application is granted, with or without amendment of the conditions—the date the application is granted; or
 - (b) if the application is refused and the applicant applies for a review of the decision under part 4—the date the applicant is given notice of the review decision; or
 - (c) if the application is refused and the applicant has not applied for a review of the decision under part 4—14 days after the applicant is given an information notice under subsection (8).

15 Transfer of approval

- (1) The holder of an approval together with another person may apply to the local government for transfer of the approval to the other person (the *proposed transferee*).⁴
- (2) However, an approval cannot be transferred under this section if it is of a category declared as non-transferable under a subordinate local law for this subsection.
- (3) The application under subsection (1) must be—
 - (a) made in a form approved by the local government; and
 - (b) accompanied by the prescribed fee.
- (4) The local government may, by written notice, request the applicant to provide further reasonable information or clarification of information, documents or materials included in the application.
- (5) Section 8(4) to (7) applies to the notice as if it was a notice under section 8(3).
- (6) The local government may grant an application to transfer an approval only if it is satisfied about the matters mentioned in section 9(1).
- (7) The local government may, by written notice to the approval holder and the proposed transferee—
 - (a) grant the application to transfer the approval; or
 - (b) refuse the application to transfer the approval.
- (8) If the local government decides to grant the application to transfer the approval, the local government may amend the existing conditions of the approval.
- (9) The local government may amend the conditions of the approval under subsection (8) without following the procedure in section 18.
- (10) The local government must state, in the notice given under subsection (7)(a), any amendments to the conditions of the approval and the day that they take effect.
- (11) The local government must give the approval holder and the proposed transferee an information notice if the local government—
 - (a) refuses the application; or
 - (b) grants the application and amends the approval to include non-standard conditions.

⁴ See the Act, section 97, for the power of a local government to fix cost-recovery fees for approvals.

16 Amending conditions at request of approval holder

- (1) An approval holder may apply to the local government to amend the conditions of the approval.
- (2) The application must—
 - (a) be in writing and state—
 - (i) the proposed amendment; and
 - (ii) the reasons for it; and
 - (b) be accompanied by the prescribed fee.
- (3) The local government must consider and decide whether to grant or refuse the application.
- (4) If the local government decides to amend the conditions as requested, the local government must, within 14 days of the decision, give the approval holder written notice of the amended conditions and the day that they take effect.
- (5) If the local government refuses to amend the conditions, the local government must give the approval holder an information notice.
- (6) The local government may amend the conditions of the approval under this section without following the procedure in section 18.

17 Grounds for amending, suspending or cancelling approval

Each of the following is a ground for amending, suspending or cancelling an approval—

- (a) amendment, suspension or cancellation is necessary—
 - (i) for the protection of public health or safety; or
 - (ii) to prevent environmental harm; or
 - (iii) to prevent property damage or loss of amenity; or
 - (iv) to allow for works on roads or local government controlled areas; or
 - (v) to improve access to a road; or
 - (vi) to improve the efficiency of vehicle or pedestrian traffic.
- (b) another approval required for the prescribed activity under an Act has been suspended or cancelled;
- (c) in undertaking the prescribed activity, the approval holder has failed to comply with a local law or an Act;
- (d) the approval holder has failed to comply with a condition of the approval;
- (e) the approval holder has failed to comply with a notice under sections 26 or 27 that relates to the conduct of the prescribed activity or has failed to comply with a stop order under section 29;

- (f) the approval was granted because of a document or representation that was—
 - (i) false or misleading; or
 - (ii) obtained or made in another improper way.

18 Procedure for amending, suspending or cancelling approval

- (1) This section applies if the local government considers there is a ground under section 17 to amend, suspend or cancel an approval (the *proposed action*).
- (2) Before taking the proposed action, the local government must give the approval holder a written notice (the *show cause notice*) stating—
 - (a) the proposed action; and
 - (b) the grounds for the proposed action; and
 - (c) an outline of the facts and circumstances that are the basis of the grounds; and
 - (d) if the proposed action is suspension of the approval, the proposed suspension period; and
 - (e) that the approval holder may make written submissions, within a stated reasonable time of at least 21 days after the notice is given, why the proposed action should not be taken.
- (3) If, after considering all submissions made within the stated time, the local government decides that a ground no longer exists to cancel, amend or suspend the approval, the local government must take no further action about the show cause notice and give written notice to the approval holder about the decision.
- (4) If, after considering all submissions made within the stated time, the local government still considers there is a ground to take the proposed action, the local government may—
 - (a) if the proposed action was to amend the approval—amend the approval; or
 - (b) if the proposed action was to suspend the approval—suspend the approval for no longer than the period stated in the notice; or
 - (c) if the proposed action was to cancel the approval—amend the approval, suspend it for a period or cancel it.
- (5) If the local government decides to amend, suspend or cancel the approval, the local government must give the approval holder an information notice.
- (6) The decision takes effect on the day the written notice mentioned in subsection (3) or (5) is given to the approval holder, or if a later day of effect is stated in the notice, the later day.
- (7) This section does not limit the power a local government may have apart from this section to amend, suspend or cancel an approval.

19 Procedure for immediate suspension of approval

- (1) Despite section 18, the local government may immediately suspend an approval if the local government believes that continuation of the prescribed activity by the approval holder poses—

- (a) an urgent and serious threat to public health or safety; or
 - (b) an urgent and serious risk of environmental harm, property damage or loss of amenity.
- (2) The suspension—
- (a) can be effected only by the local government giving a notice to the approval holder about the decision to immediately suspend the approval, together with a show cause notice about proposed action under section 18; and
 - (b) operates immediately the notices are given to the approval holder; and
 - (c) continues to operate until the earliest of the following happens—
 - (i) the local government cancels the suspension;
 - (ii) the local government gives the approval holder notice under section 18(3) or (5) of its decision about the show cause notice;
 - (iii) 14 days have passed since the expiry of the stated time for the making of written submissions regarding the show cause notice;
 - (iv) 14 days have passed since the approval holder notifies the local government that it has made its final written submissions regarding the show cause notice.

Part 3 Authorised persons

20 Appointment

An authorised person's instrument of appointment⁵ must state the local laws, or the provisions of local laws, for which the person is appointed as an authorised person.

21 Threatening etc an authorised person⁶

A person must not threaten, insult or use abusive language to an authorised person.
Maximum penalty—20 penalty units.

Part 4 Review of decisions

22 Application for review

- (1) A person who is given, or is entitled to be given, an information notice for a decision under a local law (an *original decision*) may apply to the chief executive officer⁷ for a review of the decision under this part.⁸

⁵ See the Act, chapter 6, part 6, for the power to appoint authorised persons.

⁶ See also the Act, section 149, in relation to obstructing a person enforcing a local government Act and section 150 in relation to impersonating an authorised person.

⁷ See definition of *chief executive officer* in the Act, schedule 4.

- (2) The application (a **review application**) must be made within 14 days of—
 - (a) if the person is given an information notice for the decision—the day the person is given the notice; or
 - (b) if paragraph (a) does not apply—the day the person otherwise becomes aware of the original decision.
- (3) However, the local government may, at any time, extend the time for making a review application.
- (4) The review application must be in writing and—
 - (a) accompanied by a statement of the grounds on which the applicant seeks the review of the decision; and
 - (b) supported by enough information to enable the local government to decide the application.

23 Review decision

- (1) The local government must review the original decision within 28 days after receiving a review application and make a decision (the **review decision**) to—
 - (a) confirm the original decision; or
 - (b) amend the original decision; or
 - (c) substitute another decision for the original decision.
- (2) The application must not be dealt with by—
 - (a) the person who made the original decision; or
 - (b) a person in a less senior office than the person who made the original decision, unless the original decision was made by the chief executive officer.
- (3) The local government must, within 5 days of making the review decision, give the applicant notice of the decision (the **review notice**).
- (4) If the review decision is not the decision sought by the applicant, the review notice must also state the reasons for the review decision.
- (5) If the local government does not give the review notice within the 5 days, the local government is taken to have made a review decision confirming the original decision.

24 Stay of operation of original decision

- (1) A review application does not stay the original decision that is the subject of the application.
- (2) However, the applicant may, immediately after being given the information notice about the original decision, apply to the Magistrates Court for a stay of the original decision.
- (3) The court may stay the original decision to secure the effectiveness of the review.

⁸ Persons who are aggrieved by a local government decision for which they do not receive, and are not entitled to receive, an information notice may seek redress under the local government's complaints process, which is required by the Act, section 268.

- (4) A stay may be granted on conditions the court considers appropriate.

Part 5 Enforcement

25 Production of records

- (1) This section applies where an authorised person has entered a property under the Act to find out whether the conditions of an approval have been complied with.⁹
- (2) The authorised person may require the occupier of the property or another relevant person to produce for inspection records that are required by the conditions of an approval.
- (3) A person must comply with a requirement under subsection (2), unless the person has a reasonable excuse.
Maximum penalty for subsection (3)—10 penalty units.
- (4) In this section—
relevant person, for an approval mentioned in subsection (1) or (2) includes—
 - (a) the approval holder for the approval; and
 - (b) an employee or agent of the approval holder who is currently conducting the prescribed activity the subject of the approval on the property.

25A Compliance directions

- (1) If a person engages in conduct that is, or is preparatory to, a contravention of this local law, an authorised person may orally direct the person to do 1 or more of the following—
 - (a) stop the conduct;
 - (b) take specified action to remedy the contravention.
- (2) A direction may be given under this section in addition to any other enforcement action prescribed by this local law.
- (3) A person must comply with a direction given under subsection (1), unless the person has a reasonable excuse.
Maximum penalty—50 penalty units.

26 Compliance notice for contravention of local law or approval condition

- (1) Subsection (2) applies if an authorised person is satisfied on reasonable grounds that—
 - (a) a person—
 - (i) is contravening a local law or a condition of an approval; or
 - (ii) has contravened a local law or a condition of an approval in circumstances that make it likely the contravention will continue or be repeated; and

⁹ See the Act, section 132.

- (b) a matter relating to the contravention can be remedied; and
- (c) it is appropriate to give the person an opportunity to remedy the matter.

Examples for paragraph (b) of matters relating to a contravention that can be remedied—

- If the contravention relates to a person's failure to take action that is required under a local law or a condition of an approval, then the matter can be remedied by the person taking that action.
 - If the contravention relates to a person taking action that is prohibited under a local law or a condition of an approval, then the matter can be remedied by the person stopping that action.
- (2) The authorised person may give¹⁰ a written notice (a **compliance notice**) to the person (the **recipient**) requiring the person to remedy the contravention.¹¹
 - (3) The compliance notice must state the following—
 - (a) the particular provision of the local law or condition of an approval the authorised person believes is being, or has been, contravened; and
 - (b) briefly, how it is believed the provision of the local law or condition of an approval is being, or has been, contravened; and
 - (c) the time by which the recipient must remedy the contravention; and
 - (d) that it is an offence to fail to comply with the compliance notice; and
 - (e) the maximum penalty for failing to comply with the compliance notice.
 - (4) The time under subsection (3)(c) must be reasonable having regard to—
 - (a) the action required to remedy the contravention; and
 - (b) the risk to public health and safety, the risk of damage to property or loss of amenity and the risk of environmental harm posed by the contravention; and
 - (c) how long the recipient has been aware of the contravention.
 - (5) The compliance notice may also state the reasonable steps the authorised person considers necessary to remedy the contravention or avoid further contravention.

Examples of reasonable steps to avoid further contravention—

- The repetition of a specified action at stated intervals for a certain period.
 - Stopping taking an action that is prohibited by a local law or condition of an approval.
- (6) The compliance notice must include, or be accompanied by, an information notice.
 - (7) The recipient must comply with the compliance notice.¹²

Maximum penalty for subsection (7)—50 penalty units.

27 Compliance notice authorised by local law

- (1) This section applies if—

¹⁰ See the *Acts Interpretation Act 1954*, sections 39 and 39A, regarding the service of documents on a person.

¹¹ Where a compliance notice is given to the owner of a property and requires action to be taken in relation to that property, then it will constitute a **remedial notice** under the Act, section 138(2).

¹² See also sections 17(e) and 18 regarding the local government's power to amend, suspend or cancel an approval where a notice is not complied with, and the Act, section 142, regarding the local government's power to enter property and take action that is required under a remedial notice.

- (a) a local law provides that an authorised person may give a compliance notice to a person;¹³ and
 - (b) the authorised person gives¹⁴ a compliance notice to the person (the *recipient*).¹⁵
 - (2) The compliance notice must state the following—
 - (a) the provision of the local law that authorises the authorised person to give a compliance notice; and
 - (b) the specified action that the recipient must take to comply with the notice; and
 - (c) the time by which the recipient must comply with the notice; and
 - (d) that it is an offence to fail to comply with the notice; and
 - (e) the maximum penalty for failing to comply with the notice.
 - (3) The specified action in subsection (2)(b) must not be inconsistent with action required, by a remedial notice, to be taken under another Local Government Act.
 - (4) The time under subsection (2)(c) must be reasonable having regard to the risk to public health and safety, the risk of damage to property or loss of amenity and the risk of environmental harm that may result from failure to comply with the notice.
 - (5) The compliance notice must include, or be accompanied by, an information notice.
 - (6) The recipient must comply with the compliance notice.¹⁶
- Maximum penalty for subsection (6)—50 penalty units.

27A Power to require information

- (1) For monitoring or enforcing compliance with this local law an authorised person may, subject to subsection (2), require an occupier of a place, or a person at the place to give the authorised person information to help the authorised person ascertain whether the local law is being complied with.
- (2) When making a requirement under subsection (1), the authorised person must warn the person it is an offence to fail to comply with the requirement, unless the person has a reasonable excuse.

27B Failure to give information

- (1) A person of whom a requirement is made under section 27A(1) must comply with the requirement, unless the person has a reasonable excuse.
Maximum penalty—50 penalty units.
- (2) It is not a reasonable excuse for a person to fail to comply with the requirement

¹³ For example, see *Local Law No.4 (Local Government Controlled Areas, Facilities & Roads) 2011*, section 9(2) (Power to require owner of land adjoining road to fence land) and *Local Law No. 3 (Community & Environmental Management) 2011*, section 10(1) (Pest control notices), section 13(2) (Overgrown allotments), section 14(2) (Accumulation of objects and materials on allotments), section 16(2) (Fire hazards), section 19(2) (Community safety hazards).

¹⁴ See also footnote 10.

¹⁵ See also footnote 11.

¹⁶ See also footnote 12.

because giving the information might tend to incriminate the person.

- (3) However, if the person is a natural person, evidence of, or evidence directly or indirectly derived from, the information that might tend to incriminate the person is not admissible in evidence against the person in a civil or criminal proceeding, other than a proceeding for an offence about the falsity of the information.

28 Power to remove, remediate and cost recovery

- (1) This section applies where—
- (a) a structure or other material thing, other than a vehicle, has been brought onto a road in contravention of a local law; or
 - (b) a structure or other material thing has been brought onto a local government controlled area in contravention of a local law; or
 - (c) a structure has been erected or installed in, on, across, under or over a road in contravention of a local law; or
 - (d) damage, alteration or improvement has occurred to a local government controlled area or road in contravention of a local law.
- (2) Where this section applies, an authorised person may do 1 or more of the following—
- (a) seize (by dismantling if necessary) and impound the structure, thing or improvement;
 - (b) remediate the damage to the local government controlled area or road.
- (3) An authorised person may exercise a power under subsection (2) immediately if the immediate seizure, removal or remediation is necessary—
- (a) in the interests of public health or safety; or
 - (b) to prevent environmental harm, property damage or loss of amenity; or
 - (c) to prevent the structure, thing or damage hindering the operation of the local government controlled area or road.
- (4) Where subsection (3) does not apply, an authorised person may exercise a power under subsection (2) if—
- (a) the—
 - (i) owner, or person in possession, of the structure, thing or improvement has not complied with a compliance notice requiring the owner or person to remove it; or
 - (ii) person responsible for the damage, alteration or improvement has not complied with a compliance notice requiring the person to remediate the damage, alteration or improvement; and
 - (b) the time for making an application for review of the compliance notice under section 22 has expired.
- (5) The local government may recover the cost of action taken under this section as a debt from the person responsible for the activity mentioned in subsection (1).
- (6) In this section—
thing does not include an animal.

29 Stop orders

- (1) An authorised person may give a relevant person an order to immediately stop a prescribed activity if the authorised person believes that continuation of the activity poses—
 - (a) an urgent and serious threat to public health or safety; or
 - (b) an urgent and serious risk of environmental harm, property damage or loss of amenity.
- (2) An order under this section—
 - (a) may be given orally or in writing; and
 - (b) operates until the earliest of the following happens—
 - (i) the expiry of the period, of no more than 3 days, specified by the authorised person when the order is given;
 - (ii) the local government immediately suspends the approval for the prescribed activity under section 19.
- (3) An authorised person must confirm an oral order in writing by the next business day following the giving of the order.
- (4) A person who receives an order under this section must comply with the order.
Maximum penalty for subsection (4)—50 penalty units.
- (5) This section does not affect the local government's powers under another law.
- (6) In this section—
relevant person means the approval holder for the prescribed activity or an employee or agent of the approval holder currently conducting the prescribed activity.

Part 6 Legal proceedings**30 Defence of reasonable excuse**

If a person is charged with an offence involving a contravention of a local law, it is a defence to prove that the person had a reasonable excuse for the contravention.

31 General defence for owners or occupiers of land

In a proceeding under a local law against the owner or occupier of land for an offence relating to an act or omission with respect to the land, it is a defence for the owner or occupier to prove that—

- (a) the act or omission occurred without the owner's or occupier's knowledge or consent; and
- (b) the owner or occupier could not, by reasonable diligence, have prevented the act or omission.

32 Joint and several liability

- (1) If a local law imposes a liability on an owner or occupier of property, or a person

engaged in a particular activity, and 2 or more persons are the owners or occupiers of the relevant property, or are jointly engaged in the relevant activity, the liability is joint and several.

- (2) This section applies both to civil liabilities and liabilities enforced by summary proceedings under the *Justices Act 1886*.

33 Rewards

- (1) The local government may, by public notice, offer a reward for information leading to the conviction of a person for—
- (a) an offence involving damage to, or theft of, property of the local government or under the local government's control; or
 - (b) an offence against a local law.
- (2) The amount of the reward, and the conditions on which it is payable, must be decided by resolution of the local government.

Part 7 Miscellaneous

34 Maintenance of good order at meetings

- (1) A person who is not a member of the local government or a local government committee must not obstruct the proper conduct of a meeting of the local government or committee.

Maximum penalty for subsection (1)—20 penalty units.

- (2) If a person (other than a member) obstructs the proper conduct of a meeting of the local government or committee, the chairperson may ask the person to withdraw from the meeting place.

- (3) A person asked to withdraw from a meeting place under subsection (2) must immediately withdraw from the place and remain away until the end of the meeting or for a lesser period fixed by the chairperson.

Maximum penalty for subsection (3)—20 penalty units.

- (4) If a person contravenes subsection (3), an authorised person may, at the request of the chairperson, exercise reasonable force to remove the person, and keep the person away, from the meeting place.

35 Fees

- (1) If a local law provides for payment of a fee, and does not itself fix the amount of the fee, the fee is to be fixed by resolution under the Act, chapter 4, part 2.
- (2) A resolution fixing a fee may provide for the reimbursement of the fee in appropriate circumstances.

Example—

Suppose that a person pays an approval fee appropriate to an approval of 1 year's duration but, because of unforeseen circumstances, surrenders the approval within 3 months after it is granted. A resolution might provide that, in such a case, the former approval holder is to receive a partial reimbursement of the approval fee.

- (3) Unless specific provision to the contrary is made in the local law or resolution fixing a fee, the local government may, in an appropriate case, waive or partially remit a fee.

36 Abandoned goods

- (1) This section applies where an authorised person considers on reasonable grounds that goods have been abandoned in a local government controlled area or on a road.
- (2) However, this section does not apply if the local government or an authorised person considers on reasonable grounds that a vehicle has been—
 - (a) abandoned on a road as described in section 37A(1)(a); or
 - (b) left on a road as described in section 37A(1)(b)(i)(A); or
 - (c) found on a road as described in section 37A(1)(b)(i)(B).
- (3) The authorised person may seize and impound the goods.

37 Dealing with seized and impounded items

- (1) This section applies where—
 - (a) an authorised person has exercised a power under a local law to seize, confiscate, remove or impound a structure, thing or goods (an *impounded item*);¹⁷ or
 - (b) the local government has impounded an item that has been delivered into its custody pursuant to a local law (also an *impounded item*) and the local law states that this section is to apply.
- (2) However, this section does not apply to—
 - (a) an impounded item that is an animal; or¹⁸
 - (b) a vehicle if the local government or an authorised person considers on reasonable grounds that the vehicle has been —
 - (i) abandoned on a road as described in section 37A(1)(a); or
 - (ii) left on a road as described in section 37A(1)(b)(i)(A); or
 - (iii) found on a road as described in section 37A(1)(b)(i)(B).
- (3) If the impounded item is perishable, it may be immediately disposed of as the chief executive officer directs and the proceeds applied in accordance with subsection (7).
- (4) If the impounded item has no commercial value or has a value that would not cover the costs of sale of the item, it may be disposed of—as the chief executive officer directs, including by private sale, destruction, restoring or giving away and the proceeds applied in accordance with subsection (7).

¹⁷ See, for example, section 28 in relation to structures or things brought onto a local government controlled area or road in contravention of a local law and section 36 in relation to abandoned goods.

¹⁸ See *Local Law No. 2 (Animal Management) 2014*, part 4, in relation to the seizure of animals. See the *Animal Management (Cats and Dogs) Act 2008* in relation to the seizure of regulated dogs.

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- (5) A person may reclaim the impounded item if—
- (a) written application is made to the chief executive officer; and
 - (b) proof is produced to the satisfaction of the chief executive officer that the applicant is the owner of the item; and
 - (c) the applicant pays the prescribed fee for the impounding of the item.
- (6) At the expiry of 1 month since the date of impounding, the impounded item is forfeited to the local government, which may dispose of the item—
- (a) by sale through—
 - (i) public auction or tender, following an advertisement published at least 14 days before the date of the proposed sale; or
 - (ii) an agent of the local government; or
 - (iii) an enterprise owned by the local government; or
 - (b) if it has been offered for sale under paragraph (a) but has not been sold within a reasonable period—as the chief executive officer directs.
- (7) The proceeds of the sale or disposal of the impounded item must be applied in the following order—
- (a) in payment of the reasonable expenses incurred in selling or disposing of the impounded item;
 - (b) in payment of the prescribed fee for seizing and holding the impounded item;
 - (c) if there is an amount owing to an entity under a security interest registered for the impounded item under the *Personal Property Securities Act 2009* (Cwlth)—in payment of the amount owing under the security interest;
 - (d) the balance to the owner of the impounded item.
- (8) If no person establishes a valid claim to the amount to which the former owner is entitled under subsection (7)(d) within 1 year of the date of the sale or disposal, the amount becomes the property of the local government.

37A Removal of vehicles from roads

- (1) This section applies where the local government or an authorised person considers on reasonable grounds—
- (a) that a vehicle in the local government's area has been abandoned on a road, other than a busway, by the person who last drove or used it; or
 - (b) that—
 - (i) a vehicle in the local government's area has been—
 - (A) left on a road unattended whether temporarily or otherwise for a time or in a place, condition, way or circumstances where its presence is hazardous; or
 - (B) found on a road in a place, condition, way or circumstances where its presence is—
 - (a) hazardous; or
 - (b) in contravention of the *Transport Operations (Road Use Management) Act 1995*; or

- (c) in contravention of a local law; and
 - (ii) the driver of the vehicle—
 - (A) can not readily be located; or
 - (B) has failed to immediately remove the vehicle when required by an authorised person to do so.
 - (2) For subsection (1), the presence of a vehicle on a road is *hazardous* if it is causing, or is likely to cause, danger, hindrance or obstruction to traffic or is preventing, hindering or obstructing, or likely to prevent, hinder or obstruct the use of the road or a part of the road for a lawful purpose.
 - (3) Where this section applies, the local government or an authorised person may do 1 or more of the following—
 - (a) remove the vehicle from the road;
 - (b) impound the vehicle at a place for safe keeping;
 - (c) dispose of the vehicle under this section.
 - (4) Subsection (5) applies to a vehicle (a *no commercial value vehicle*) if—
 - (a) the vehicle is removed or impounded under subsection (3); and
 - (b) the vehicle is deemed by the local government or an authorised person to—
 - (i) have no commercial value; or
 - (ii) have a value that would not cover the cost to the local government of the total of the following—
 - (A) if the vehicle is removed from a road—the cost of removal of the vehicle from the road; and
 - (B) if the vehicle is impounded—the cost of impounding the vehicle; and
 - (C) if the vehicle is sold at a public auction— the costs of the sale.
- Examples for paragraph (b)—*
- a burnt out vehicle; or
 - a vehicle without an engine; or
 - a vehicle from which 1 or more wheels have been removed; or
 - a vehicle that has been severely damaged; or
 - a vehicle that has been stripped of parts or wrecked; or
 - a vehicle that is dilapidated or rusted throughout.
- (5) Where subsection (4) applies to a vehicle—
 - (a) the local government or an authorised person is not required to follow the procedures specified in subsections (6) to (10) inclusive in respect of the vehicle; and
 - (b) property in the vehicle vests in the local government; and
 - (c) the vehicle may be disposed of as the chief executive officer directs, including by private sale, destruction, restoring or giving away and the proceeds (if any) applied in accordance with subsection (11).

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- (6) Subsections (7) to (10) apply to a vehicle if—
- (a) the vehicle is removed or impounded under subsection (3); and
 - (b) the local government or an authorised person does not deem the vehicle to be a no commercial value vehicle under subsection (4).
- (7) Where subsection (6) applies to a vehicle, a written notice (a **vehicle impounding notice**) complying with subsection (8) must be—
- (a) where the local government or the authorised person who removed or impounded the vehicle knows, or can readily find out, the name and address of the owner of the vehicle—given to the owner within 14 days of the removal or impounding of the vehicle; or
 - (b) where the local government or the authorised person who removed or impounded the vehicle does not know, and cannot readily find out, the name and address of the owner of the vehicle—published on the local government’s website within 14 days of the removal or impounding of the vehicle.
- (8) For the purposes of subsection (7), a vehicle impounding notice for a vehicle must state—
- (a) a description of the vehicle; and
 - (b) if the vehicle is registered—the registration number of the vehicle; and
 - (c) if the vehicle was removed and impounded—
 - (i) the date of removal or impounding of the vehicle; and
 - (ii) a description of the location from which the vehicle was removed or impounded; and
 - (iii) the place at which the vehicle is impounded; and
 - (d) the reasons for the removal or impounding of the vehicle; and
 - (e) a statement that the owner of the vehicle, or a person acting on the owner’s behalf, may apply for the release of the vehicle; and
 - (f) a statement that an applicant for release of the vehicle must furnish proof to the satisfaction of the chief executive officer of the applicant’s ownership or of the applicant’s right to possession of the vehicle and, in the case of the applicant being a person acting on behalf of the owner, must furnish proof to the satisfaction of the chief executive officer of the applicant’s authority to act on behalf of the owner; and
 - (g) a statement that if a successful claim is not made for the return of the vehicle within 1 month of the date on which the vehicle impounding notice for the vehicle is given to the owner or published on the local government’s website, then the vehicle may be disposed of by the local government or an authorised person in accordance with subsection (10).
- (9) Subsection (10) applies to a vehicle if—
- (a) a vehicle impounding notice for the vehicle has been—
 - (i) given to the owner of the vehicle under subsection (7)(a); or
 - (ii) published on the local government’s website under subsection (7)(b); and
 - (b) a successful claim for the return of the vehicle is not made in accordance with

the time period specified in the vehicle impounding notice.

- (10) Where this subsection applies to a vehicle—
- (a) property in the vehicle vests in the local government; and
 - (b) the local government or an authorised person may dispose of the vehicle—
 - (i) as the chief executive officer directs, including by private sale, destruction, restoring or giving away if—
 - (A) the vehicle has no commercial value; or
 - (B) the vehicle has a value that would not cover the cost to the local government of the total of the following—
 - (a) if the vehicle is removed from a road—the cost of removal of the vehicle from the road; and
 - (b) if the vehicle is impounded—the cost of impounding the vehicle; and
 - (c) if the vehicle is sold at a public auction—the costs of the sale; or
 - (C) the vehicle cannot be sold at a public auction pursuant to paragraph (b)(ii); or
 - (D) the keeping of the vehicle is causing, or is likely to cause, a nuisance or a hazard; or
 - (ii) by sale through public auction or tender, following an advertisement published at least 14 days before the date of the proposed sale; or
 - (iii) if the vehicle has been offered for sale under paragraph (b)(ii) but has not been sold within a reasonable period—as the chief executive officer directs.
- (11) The proceeds of the sale or disposal of the vehicle must be applied in the following order—
- (a) in payment of the reasonable expenses incurred in selling or disposing of the vehicle;
 - (b) in payment of the prescribed fee for removal and impounding of the vehicle and the service or publication of the vehicle impounding notice for the vehicle under subsection (7);
 - (c) if there is an amount owing to an entity under a security interest registered for the vehicle under the *Personal Property Securities Act 2009* (Cwlth)—in payment of the amount owing under the security interest;
 - (d) the balance to the owner of the vehicle or, if after reasonable inquiry, the owner cannot be ascertained, into the general fund of the local government.
- (12) A secured party cannot enforce any security interest in the proceeds of sale against an entity to whom an amount is payable under subsection (11)(a) or (b).
- (13) The local government or an authorised person may deal with any goods, equipment or thing contained in, on or about the vehicle at the time of its removal in the same manner as the local government or an authorised person may deal with the vehicle pursuant to this section.
- (14) However, any perishable goods in or on the vehicle at the time of its removal may be

disposed of in the way the chief executive officer shall direct and the proceeds (if any) of the disposal shall be applied in accordance with the provisions of subsection (11).

- (15) The chief executive officer must not deliver possession of the vehicle to the owner thereof, or to another person acting on the owner's behalf, or to any other person claiming a right to the possession of the vehicle unless the following provisions have been complied with—
- (a) the owner, or person acting on the owner's behalf, or other person claiming a right to possession of the vehicle, shall have applied in writing signed by the applicant to the chief executive officer for the release of the vehicle;
 - (b) the applicant shall have furnished proof to the satisfaction of the chief executive officer of the applicant's ownership or of the applicant's right to possession of the vehicle and, in the case of the applicant being a person acting on behalf of the owner, shall have furnished proof to the satisfaction of the chief executive officer of the applicant's authority to act on behalf of the owner;
 - (c) the applicant shall have paid all expenses incurred by the local government concerned in connection with each of—
 - (i) the removal and impounding of the vehicle; and
 - (ii) the service, or publication, of any vehicle impounding notice in relation to the removal and impounding of the vehicle; and
 - (iii) the intended sale of the vehicle;
 - (d) the applicant has signed a receipt for the delivery of the vehicle to the applicant.
- (16) Any person who takes delivery, or obtains possession of or removes or attempts to remove from the detention of the local government a vehicle removed and impounded pursuant to the provisions of subsection (3) except in accordance with the provisions of subsection (15) shall be guilty of an offence.
- Maximum penalty—40 penalty units.
- (17) In this section—
- (a) *chief executive officer* means the chief executive officer of the local government;
 - (b) *vehicle* includes any part of a vehicle;
 - (c) *secured party* has the meaning given in the *Personal Property Securities Act 2009* (Commonwealth), section 10.

Part 8 Subordinate local laws

38 Subordinate local laws

The local government may make subordinate local laws about—

- (a) prescribed activities in respect of which the requirement for an approval does

- not apply;¹⁹ and
- (b) the categories of prescribed activities for the purposes of maximum penalties;²⁰
 - (c) the documents and materials that must accompany an application for an approval;²¹ and
 - (d) additional criteria for the granting of approvals for prescribed activities;²² and
 - (e) the conditions that must be imposed on an approval or that will ordinarily be imposed on an approval;²³ and
 - (f) application requirements for which a third party certifier's certificate may be accepted by the local government;²⁴ and
 - (g) the individuals or organisations that are declared as third party certifiers for particular application requirements;²⁵
 - (h) the qualifications that are necessary for an individual or organisation to provide a third party certificate about particular application requirements;²⁶ and
 - (i) the term for which an approval for a prescribed activity remains in force;²⁷ and
 - (j) the further term for which an approval for a prescribed activity may be renewed or extended;²⁸ and
 - (k) categories of approvals that are non-transferable;²⁹ and
 - (l) complementary accommodation prescribed as appropriate for accommodation parks;³⁰ and
 - (m) a State-controlled road to which this local law applies;³¹ and
 - (n) public place activities prescribed as regulated activities on local government controlled areas and roads.³²

¹⁹ See section 6(3).

²⁰ See section 6(4).

²¹ See section 8(2)(a).

²² See section 9(1)(d).

²³ See section 10(3).

²⁴ See section 12(1).

²⁵ See section 12(2), definition of *third party certifier*, paragraph(a).

²⁶ See section 12(2), definition of *third party certifier*, paragraph(b).

²⁷ See section 13(a).

²⁸ See section 14(1)(a).

²⁹ See section 15(2).

³⁰ See schedule 1, definition of *complementary accommodation*, paragraph (b).

³¹ See schedule 1, definition of *road*, subparagraph (b)(i).

³² See schedule 2, part 2, definition of *regulated activities on local government controlled areas and roads*, paragraph (c).

Schedule 1 Dictionary**Section 3**

accommodation park includes—

- (a) a place for parking and residing in caravans; and
- (b) a camping ground; and
- (c) a place that provides for complementary accommodation.

amend for an approval, includes varying a condition, removing a condition or adding a condition.

approval includes a consent, permission, licence, permit or authorisation.

authorised person see the Act, schedule 4³³.

business day see *Acts Interpretation Act 1954*, schedule 1.

caravan see *Residential Tenancies and Rooming Accommodation Act 2008*, section 7.

complementary accommodation means—

- (a) accommodation in an on-site caravan, a cabin, a manufactured home or a tent or other structure that can be readily assembled and disassembled; or
- (b) other accommodation prescribed under a subordinate local law for this paragraph as appropriate to an accommodation park.

compliance notice means a compliance notice given under—

- (a) section 26; or
- (b) another local law that authorises the giving of a compliance notice.

day includes—

- (a) a business day; and
- (b) a day other than a business day.

disturbance, of human remains, includes interfering with remains, removal of remains and opening of a site of burial

DOGIT land means land that is DOGIT land under the *Aboriginal Land Act 1991*, section 11, or the *Torres Strait Islander Land Act 1991*, section 12.

entertainment includes recreation and amusement.

entertainment event means an event that is open to the public for entertainment whether or not a charge for admission is made and whether or not the person who controls admission to the place reserves a right to refuse admission.

environmental harm see *Environmental Protection Act 1994*, section 14.

footpath means an area open to the public that is designated for, or has as 1 of its main uses, use by pedestrians.

goods does not include animals.

hazardous see section 37A(2).

³³ See also section 20.

human remains means the body or part of the body of a deceased person.

information notice, for a decision, means a written notice stating the following—

- (a) the decision; and
- (b) the reasons for the decision; and
- (c) that the person to whom the notice is given may apply for a review of the decision within 14 days after the notice is given; and
- (d) how to apply for a review.

local government means Rockhampton Regional Council.

Local Government Act see the Act, schedule 4.

local government area means the local government area of the local government.

local government cemetery means a cemetery under the control of the local government, including a cemetery located on land owned by the local government or on land for which the local government is the trustee.

local government controlled area—

- 1 A *local government controlled area* means land, facilities and other infrastructure owned, held in trust or otherwise controlled by the local government, other than a road.

Examples of local government controlled areas—

- land held by the local government in freehold or leasehold, or as trustee of a reserve
- parks, reserves and gazetted foreshores
- camping grounds or accommodation parks on land owned or controlled by the local government
- local government swimming pools
- cemeteries
- Council Chambers and local government offices
- jetties.

- 2 A *local government controlled area* includes part of a local government controlled area.

- 3 A *local government controlled area* does not include a residential lot on DOGIT land.

manufactured home see the *Manufactured Homes (Residential Parks) Act 2003*, section 10.

network connection see the Act, section 35(2).

no commercial value vehicle see section 37A(4).

non-standard condition see section 9(5).

prescribed activity see section 5.

prescribed fee means a cost-recovery fee fixed by the local government, by local law or by resolution, under the Act³⁴.

property see *Acts Interpretation Act 1954*, schedule 1.

³⁴ See the Act, section 97.

proposed transferee see section 15(1).

public notice means a notice published in a newspaper circulating in the local government's area.

public place see the Act, section 125(5).

residence means human habitation on a short-term or long-term basis.

review decision see section 23(1).

road means—

- (a) a road as defined in the Act, section 59; and
- (b) a State-controlled road—
 - (i) prescribed under a subordinate local law for this subparagraph as a road to which this local law applies unless otherwise provided; and
 - (ii) in respect of which the chief executive has given written agreement under the *Transport Operations (Road Use Management) Act 1995*, section 66(5)(b).

shared facility accommodation means accommodation occupied or available for occupation by residents, in return for payment, on the basis of residents sharing 1 or more of the following facilities—

- (a) dormitories or bedrooms;
- (b) toilets;
- (c) bathrooms, showers or other bathing facilities;
- (d) laundries;
- (e) dining facilities;
- (f) cooking facilities;
- (g) recreation facilities.

show cause notice see section 18(2).

the Act means the *Local Government Act 2009*.

vehicle see the *Transport Operations (Road Use Management) Act 1995*, schedule 4.

vehicle impounding notice see section 37A(7).

Schedule 2 Prescribed activities

Section 5

Part 1 Prescribed activities

alteration or improvement to local government controlled areas and roads
commercial use of local government controlled areas and roads
establishment or occupation of a temporary home
installation of advertising devices
keeping of animals
operation of accommodation parks
operation of cemeteries
operation of public swimming pools
operation of shared facility accommodation
operation of temporary entertainment events
undertaking regulated activities regarding human remains
undertaking regulated activities on local government controlled areas and roads

Part 2 Definitions of prescribed activities

*alteration or improvement to local government controlled areas and roads*³⁵
means—

1 *Alteration or improvement to local government controlled areas and roads*
means—

- (a) installing, changing, damaging or removing a structure in a local government controlled area or on a road; or
- (b) planting, clearing or damaging of vegetation in a local government controlled area or on a road.

³⁵ Where a local government controlled area comprises land held on trust by the local government under the *Land Act 1994*, the local government must take account of, and give precedence to, its rights, powers and responsibilities as a trustee under that Act.

2 *Alteration or improvement to local government controlled areas and roads* does not include an alteration or improvement—

- (a) that constitutes development under the *Planning Act*³⁶; or
- (b) for which a tree clearing permit is required under the *Vegetation Management Act 1999*; or
- (c) that involves a network connection; or
- (d) for which written approval of the local government is required under section 75 of the Act.

commercial use of local government controlled areas³⁷ and roads means the use of a local government controlled area or road for soliciting or carrying on the supply of goods and services (including food or drink) for profit, but does not include the following—

- (a) the provision of a public passenger service under the *Transport Operations (Passenger Transport) Act 1994*;
- (b) a business on part of a road if the person carrying on the business is authorised by a permit under the *Land Act 1994* to occupy the relevant part of the road for carrying on the business;
- (c) a business that a person is authorised to carry on under the *Transport Infrastructure Act 1994*;
- (d) using a road for a particular purpose if the use constitutes development under the *Planning Act*;
- (e) operation of a temporary entertainment event;
- (f) undertaking a regulated activity on a local government controlled area or road where the activity is the holding of a public place activity.

establishment or occupation of a temporary home means the erection, construction, installation, positioning or placement of a structure used or intended for temporary use as a place of residence but does not include—

- (a) a structure for erection which is constituted as development under the *Planning Act*; or
- (b) the establishment or the occupation of a temporary home on or in an accommodation park.

installation of advertising devices means the installation, erection or display of an advertisement or sign that is visible from a road or other public place.³⁸

keeping of animals means the keeping of an animal or animals for which an approval is required under *Local Law No. 2 (Animal Management) 2011*.

operation of accommodation parks means to operate, on a commercial basis, an accommodation park.

³⁶ See the definition of *Planning Act* in the Act, schedule 4.

³⁷ See footnote 36.

³⁸ See the Act, section 37(5), regarding the relationship between a local law about advertising devices and the local government's planning scheme.

operation of cemeteries means to operate a place for disposing of human remains by—

- (a) burial; or
- (b) cremation; or
- (c) placement in a columbarium, mausoleum or vault.

operation of public swimming pools means the operation of a swimming pool that is made available for use to—

- (a) members of the public or a section of the public; or
- (b) participants in organised swimming or diving competitions or in training for organised swimming or diving competitions; or
- (c) persons who have a commercial relationship with the owner of the pool.

operation of shared facility accommodation means the provision of shared facility accommodation to holiday makers or travellers, but does not include accommodation in a hotel or motel.

operation of temporary entertainment events means the opening to the public, or the preparation for opening to the public, of an entertainment event and for which the opening to the public does not constitute development under the Planning Act.

undertaking regulated activities regarding human remains means undertaking one of the following activities—

- (a) disturbance of human remains buried outside a cemetery; or
- (b) burial or disposal of human remains (excluding cremated remains) outside a cemetery; or
- (c) disturbance of human remains in a local government cemetery.

undertaking regulated activities on local government controlled areas³⁹ and roads means undertaking one of the following activities on a local government controlled area or road—

- (a) driving or leading of animals to cross a road; or
- (b) depositing of goods or materials; or
- (c) holding of a public place activity prescribed under a subordinate local law for this paragraph, excluding the operation of a temporary entertainment event.

Example for paragraph (c)— A subordinate local law may prescribe that a display or information booth in a public park or on a footpath is a regulated activity.

This and the preceding 32 pages bearing my initials is a certified copy of the consolidated version of *Local Law No. 1 (Administration) 2011* adopted in accordance with the provisions of section 32 of the *Local Government Act 2009* by Rockhampton Regional Council by resolution dated the day of (*insert the date of the relevant resolution of Council*) 2018.

.....
Chief Executive Officer

242502_1

³⁹ See footnote 36.

11.2 PROPOSED FEES AND CHARGES 2019-2020

File No: 7816

Attachments:

1. **Summary of proposed changes to Fees and Charges 2019-2020**[↓](#)
2. **Proposed Fees and Charges 2019-2020**[↓](#)

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Alicia Cutler - Chief Financial Officer

SUMMARY

The intention of this report is to submit Council's reviewed Fees and Charges Schedule for the 2019 – 2020 financial year.

OFFICER'S RECOMMENDATION

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the Fees and Charges schedule for the 2019-2020 financial year.

COMMENTARY

The proposed fees and charges for 2019/2020 are provided in the attached schedule. The schedule details the current fee for 2018/2019, proposed new fees and differences between the two years.

BACKGROUND

A review of fees and charges has been carried out by officers throughout January and February 2019. Where the service delivery has not changed, a percentage increase of between 1.5% and 2% was recommended as appropriate depending on the nature of the cost inputs. Fees that have experienced larger increases and/or consolidation are noted below. The proposed fees and charges schedule has been provided for your review and details the current and proposed fees with percentage and dollar increases.

There have been some late discussions and changes proposed around the costs of running charitable events in Council Spaces. To allow for changes, these sections have been removed from the attachment and will be brought to the next Council meeting with a proposal.

BUDGET IMPLICATIONS

The fees and charges set by the attached schedules form a significant part of Council's revenue raising requirements and provide the source of funding and/or contribution to programs delivered by Council.

The fees and charges are set in conjunction with the Budget each year to ensure appropriate and responsible revenue raising.

POLICY IMPLICATIONS

The fees and charges in the schedules can be amended at any time throughout the year in accordance with legislation.

CONCLUSION

The fees and charges for 2019/2020 are set under the provisions of the Local Government Act and are to be applied from the 1st July 2019. Council is required to make a resolution to adopt all such fees and charges and this report begins that review for next financial year.

Upon approval by Council the newly adopted fees and charges schedule 2018-19 is to be uploaded and presented on the Council's website.

PROPOSED FEES AND CHARGES 2019-2020

Summary of proposed changes to Fees and Charges 2019-2020

Meeting Date: 4 June 2019

Attachment No: 1

SUMMARY OF PROPOSED CHANGES**Corporate Services****Customer Service (page 4)**

Customer Service is proposing to remove lines for double sided printing and photocopying fees as well as the self-service printing fees as these weren't being utilised. Black and White photocopying A4 size is proposed to decrease by \$0.40 or 66.67% and A3 size by \$0.40 or 50%. Colour photocopying A3 size is proposed to increase by \$1 or 50%. All other fees and charges are proposed to increase within the range of 1.5% to 2.0%.

It is proposed to remove The Right to Information Application Fee and Processing Charges (Line 31 – 36) as these are set by State Government and can be found on their website. A line has been added referencing where these can be found.

Property Searches (page 6)

The fee for *"Records search and/or payment details – Current year plus 5 years"* has decreased by \$50.00 or 38.5% due to efficiencies and process changes which have reduced the time taken to perform these.

It is proposed to not charge a flat fee for *"Payment Dishonoured Fee – Australia Post"*, but to forward the actual cost on to the client.

"Refund Fee (relating to Water and Rates) in excess of two refund requests per financial year" is proposed to be removed as this is no longer required due to not being utilised.

Strategic Planning (page 7)

Strategic Planning fees have increased between 1.5% and 2.5% or in the range of \$0.50 to \$16.00.

SmartHub (page 8)

SmartHub fees have increased between 1.5% and 3.3% or \$0.50 and \$7.50.

All reference to "The Green Room" has been changed to "Board Room" due to the room being renamed. "Annex/small event space" has been renamed "Annex Event Space" and the Smart Board is now referred to as Microsoft Surface Hub.

Line 10 – new fee for the daily hire of the Microsoft Surface Hub.

Line 11 - renamed "Annex Office" due to Office 4 being permanently occupied.

Line 15 and Line 20 – Name changed as these fees are based on whether the occupancy is permanent or non-permanent and not where the desk is located. A monthly fee has been included as permanent tenants are billed monthly.

Lines 24, 28, 32, 36 – Lines for a monthly fee have been added as permanent tenants are billed monthly. Annex Office and Annex Event Space has been included.

Lines 44 – 66 are proposed to be removed as 212 Quay Street is to be demolished as of July 2019 and these spaces will no longer be available to be hired.

Advance Rockhampton**Regional Promotions (page 12)**

There are no changes proposed to fees for the Rockhampton River Festival.

Rockhampton Show (page 13)

All fees for the Rockhampton Show remained unchanged since Council adopted them on the 13th November 2018.

Airport (page 15)

Airport fees and charges have increased in the range of 0.5% and 23.2% or \$0.02 and \$22.83.

Regional Services**Waste & Recycling Services (page 20)**

A general increase has mostly been applied across the whole Waste business of 1.5%, rounded up to the nearest 50c to maintain easy cash processing at the gatehouse. The most notable changes have been increases to accommodate the new waste levy for applicable hazardous and commercial line items from 1 July 2019. The following are exceptions to the general 1.5% increase:

- Minimum charge per delivery all sites (line 5) has not been increased.
- Tyres from domestic sources (lines 24 to 29) have not been increased.

Charges for mattresses (lines 34 to 37) and cleansing services charges have only increased slightly from last year.

The Commercial waste charge per tonne (line 15) and Construction demolition charge per tonne (line 66) are now both set at \$233.00, a 57.43% increase to reflect the 1.5% CPI increase and State Government Waste levy of \$75 per tonne.

Five new regulated waste charges have replaced the two regulated waste charges from the previous year (lines 41 to 45), with an increase for the levy where applicable, to enable more detailed reporting to the Department of Environment and Science.

Fitzroy River Water (page 25)

Fees and charges have increased in the range of 1.3% and 5.8% or \$0.05 and \$222.00.

Civil Operations (page 34)

Fees and charges have increased in the range of 2.6% and 33.3% or between \$5.00 and \$28.00.

Line 13 *Plans all sizes* - has increased by 20% or \$15.00 due to the time taken by Administration staff to find, prepare and undertake the necessary copying.

Line 17 *Residential Driveway/Vehicle Access - construction of a vehicle access to a single dwelling or single lot (Application only)* and Line 19 *Residential Property Stormwater, Erection or Installation of a Structure, Private Water Pipeline, Undergrounding of Services (Application only)* – have increased by 11.1% or \$20.00 to allow for two inspections undertaken by the Technical Officer.

Line 23 *Minor Work in Road Reserve* – has increased by 4.3% or \$28.00 to allow for 2 inspections done by the Technical Officer.

Line 26 *Infrastructure Model Access Fee* – has increased by 4.3% or \$28.00 to allow for 2 inspections done by the Technical Officer.

Line 29 *Directional Signage* – has increased by 6.3% or \$20.00 to allow for 2 inspections done by the Technical Officer.

Lines 36 and 37 *Notices issued by Council and Inspection by Local Laws Officer* – have increased by 5% or \$5.00 and 33.3% or \$25.00 respectively.

MAPS (page 36)

Fees and charges have increased in the range of 1.1% and 2.1% or between \$0.20 and \$2.00.

Community Services

Community Halls

Removed and will be issued in a supplementary schedule next Council meeting.

Technology Centre (page 39)

All fees for the hire of the technology have remained the same, with the exception of One Day Microsoft Training Course which has increased by 3.2% or \$10.00.

Library (page 40)

Library fees have largely remained the same with a few increases of between 1.7% and 12% or \$1.00 and \$10.00. The fee for Rebinding has been removed as this service is no longer offered.

Child Care (page 42)

The Childcare centre fees are commercial fees and need to remain competitive within the industry. Fees have increased in the range of 1.6% and 1.8%.

It is proposed to remove fees for Occasional Care Full Day (lines 7-10) as the State Government no longer provides funding and this care is to be discontinued. It is also proposed to remove the Cancellation Fee (Line 25).

Line 22 – It is proposed to replace Administration fee with Enrolment Fee.

Art Gallery (page 43)

Fees across the Art Gallery have remained the same.

Major Venues (page 45)

All fees associated with the Pilbeam Theatre, Venues and Events box office, Showgrounds and Music Bowl have increased between 0.5% and 3.8% or \$0.05 and \$130.00.

The following new fees are proposed for the Pilbeam Theatre. The Courtyard Foyer use is to encourage initial usage of the area. The Commercial Kitchen Fee is based on the current fee for the James Lawrence kitchen hire.

SECTION:										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Account Number	Other Comments (non-published working notes)
22	Courtyard Foyer exclusive use	Commercial		new	POA	per session	Local Government Act 2009	Part 6 S262 (3) (c)		to encourage initial usage area to be available for hourly
23	Commercial kitchen	Commercial		new	\$115.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		based on James Lawrence kitchen hire

Rockhampton Heritage Village

Removed and will be issued in a supplementary schedule next Council meeting.

Regional Cemeteries (page 48)

Fees at Council's Regional Cemeteries have increased between 0.7% and 51.7% or \$0.25 and \$750.00.

Regional Cemeteries is proposing the removal of Memorial Plaque (small std) /sandstone block/beam (Permit extra) fees under Monument Fees Only. This fee had previously been removed from all other cemeteries and only applies to the South Rockhampton Cemetery. It is proposed to remove this fee from the South Rockhampton Cemetery as well, as this function is organised by families directly with contractors after securing approval from Regional Cemeteries. It is also proposed to remove Scatter fees under Ashes Scatter Garden as there is no real cost associated with performing this activity and Council has never previously been asked to do this at any cemetery site.

There is a \$750 fee increase to Seats – Donated (inc Plaque). This fee increase reflects the true cost to procure a low maintenance seat with back, supplied, delivered and installed on a concrete slab and with a plaque.

Parks Sport & Recreation

Removed and will be issued in a supplementary schedule next Council meeting.

Swimming Pools (page 53)

Swimming pool admission fees are remaining unchanged for 2019/2020 at \$2.50.

Local Laws – Animal Management Centre (page 54)

Local laws are proposing an increase of between 1.3% and 2% or \$1.00 and \$4.00 to fees and charges

Local Laws – Community Compliance (page 55)

Community Compliance has undergone a review of their fees and charges and has removed, added and amended the wording in item names.

Fees proposed to be removed are:

SECTION:										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl. GST)	2019/2020 Proposed Fee (incl. GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Account Number	Other Comments (non-published working notes)
98	Pay and Display Parking									
99	Car parking fees per hour	Cost-Recovery	GST-Exempt	\$0.70	Remove	per-hour	Local Government Act 2009	Council Local Law	Based on location of car-park	Adopted at the Council meeting on 21 November 2017 & Adopted at the Council meeting on 26 April 2018.
100	Car parking fees per day	Cost-Recovery	GST-Exempt	\$5.00	Remove	per-day	Local Government Act 2009	Council Local Law	Based on location of car-park	Adopted at the Council meeting on 21 November 2017 & Adopted at the Council meeting on 26 April 2018.
101	Weekly car parking passes	Cost-Recovery	GST-Exempt	\$20.00	Remove	per-week	Local Government Act 2009	Council Local Law	Based on location of car-park	Adopted at the Council meeting on 21 November 2017 & Adopted at the Council meeting on 26 April 2018.

New fees proposed are:

Line 30 – Local laws are proposing a 50% dog registration fee discount for desexed and microchipped dogs owned by over 65's who are not currently approved government pensioner concession card holders. It is anticipated that self-funded retirees will benefit from this new initiative and be encouraged to desex and microchip their pets to receive the concession.

SECTION:										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl. GST)	2019/2020 Proposed Fee (incl. GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Account Number	Other Comments (non-published working notes)
36	Decommissioned Greyhounds - Must provide evidence that the animal has been decommissioned	Cost-Recovery	GST-Exempt	New	\$17.00	per animal	Local Government Act 2009	Council Local Law	J343100.619.1113	New fee
37	Decommissioned Greyhounds - Must provide evidence that the animal has been decommissioned. Pension Concession Card holders only	Cost-Recovery	GST-Exempt	New	Free	per animal	Local Government Act 2009	Council Local Law	J343100.619.1113	New fee
43	Update Microchipping details	Commercial	GST Applies	New	at cost	per animal	Local Government Act 2009	Part 6 S262 (3) (c)	J343100.619.1113	New fee
64	Overgrown land non-compliance Administration fee	Cost Recovery	GST Exempt	New	\$85.00	per allotment	Local Government Act 2009	Council Local Law	J343200.625.1113	New Fee - cover administration Administrative fee to cover Council's costs (i.e. rateable charge on the land) associated with Council undertaking compliance work under Local Laws. (This charge is in addition to contractor fees.)
74	Application Fee	Cost Recovery	GST Exempt	New	\$225.00	per application	Local Government Act 2009	Council Local Law	J343200.623.1113	New fee
82	Application Fee	Cost Recovery	GST Exempt	Free	Free	per application	Local Government Act 2009	Council Local Law	J343200.623.1113	New Fee consistent with Footpath vending
86	Application Fee	Cost Recovery	GST Exempt	Free	Free	per application	Local Government Act 2009	Council Local Law	J343200.623.1113	New fee

Fees where the wording has changed are:

SECTION:										
Fee num	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Account Number	Other Comments (non-published working notes)
19	Desexed & Microchipped Dog - Owner must provide a desexing and microchipping certificate or letter issued by a vet (if the dog is microchipped during the registration period but only if the dog is also desexed)	Cost Recovery	GST Exempt	\$101.00	\$102.00	per animal	Local Government Act 2009	Council Local Law	J343100.619.1113	Wording is different includes microchipped
21	Desexed & Microchipped Dog - Pension Card Holder - Owner must provide a desexing and microchipping certificate or letter issued by a vet (if the dog is microchipped during the registration period but only if the dog is also desexed)	Cost-Recovery	GST Exempt	\$64.00	\$64.00	per animal	Local Government Act 2009	Council Local Law	J343100.619.1113	Wording is different includes microchipped

Public & Environmental Health (page 60)

Public & Environmental Health is proposing an increase of between 1.2% and 7% or \$0.20 and \$438.00 to fees and charges.

DEVELOPMENT ASSESSMENT AND COMPLIANCE (page 64 to 89)

Development Assessment (page 64)

Development Assessment fees have largely remained the same with a few increases of between 1.8% and 4.2% or \$0.50 and \$1233.00. The fee that is proposed to increase by \$1,233.00 denotes a 2% increase:

SECTION:									
Fee num	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
102	Shopping centre plus GFA	Cost-Recovery	GST Exempt	\$7,417.00	\$7,565.00	Planning Act	Chpt 3 Part 2 Section 51	\$148.00	2.0%
105	From 10001 to 15000 square metres GFA	Cost-Recovery	GST Exempt	\$61,650.00	\$62,883.00	Planning Act	Chpt 3 Part 2 Section 51	\$1,233.00	2.0%

Development Compliance - Building, Plumbing and Drainage (page 88)

Development Compliance Plumbing and Drainage fees and charges have increased in the range of 1.4% - 3.3% or \$1.00 and \$20.00.

The proposed changes are quite minor and were necessary to correct some issues identified since the major change in the fee structure last year. As a result of simplifying particular fees, some applications fees have been significantly lower than the cost of the service; therefore a base fee has now been implemented. Some other changes have been made to further reduce the number of application that will require a 'price on application'.

Fees proposed to be removed for Development Compliance – Building are:

SECTION:										
Fee num	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Account Number	Other Comments (non-published working notes)
76	E-Lodgement Discount									Lodgement incentive not required.
77	Discount for application lodged through e-services (when available)	Cost-Recovery	GST Exempt	10%	Remove		Local Government Act 2009	Part 6 S262 (3) (c)		

New fees proposed for Development Compliance – Building are:

SECTION:										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Account Number	Other Comments (non-published working notes)
10	Prelodgement fee is deducted from the total fee charged at lodgement of the associated development application									new
11	Where the Local Government is requested in writing under the Building Act 1975 to become the default certifier, the relevant assessment fee will be applicable as per the fees and charges schedule dependent on the type of application									new
19	New Class 1a (when Relocated)	Commercial	GST Applies	\$826.00	\$842.00	per dwelling/unit				This needed to be added as we were charging the standard new class 1a fee however when relocated, there are less inspections required so a lesser charge applies
45	Residential Lifts	Commercial	GST Applies	\$461.00	\$479.00					We did not have a fee for lifts and had to quote the same fee each time. A required new line based on standard assessment and inspections.

New fees proposed for Development Compliance – Plumbing and Drainage are:

SECTION:										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Account Number	Other Comments (non-published working notes)
50	Extension to approval period (expiry of permit)	Cost Recovery	GST Exempt	New	\$129.00	per extension	Plumbing and Drainage Act			

Fees proposed to be removed for Development Compliance – Plumbing and Drainage are:

SECTION:										
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Account Number	Other Comments (non-published working notes)
S1	8-LODGE MENT DISCOUNT-Remove line									
S2	Discount for application lodged through e-services (when available)-Remove line	Cost Recovery	GST Exempt		Remove	Per application	Plumbing and Drainage Act	Section 85 (2)(c)		

PROPOSED FEES AND CHARGES 2019-2020

Proposed Fees and Charges 2019-2020

Meeting Date: 4 June 2019

Attachment No: 2



**Rockhampton
Regional Council**
Fees and Charges

2019 - 2020

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Corporate Services

2019 - 2020

SECTION:		Customer Service								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Event / Wedding Bookings (Parks & Reserves, etc.)									
2										
3										
4	Photocopying - Black & White									
5	(a) 1 – 19 copies (A4)									
6	Per Copy (A4)	Commercial	GST Applies	\$0.60	\$0.20	each	Local Government Act 2009	Part 6 S262 (3)(c)	-\$0.40	-66.7%
7	Double Sided	Commercial	GST Applies	\$1.10	Remove	each	Local Government Act 2009	Part 6 S262 (3)(c)		
8	(b) Greater than 20 copies (A4)									
9	Per Copy	Commercial	GST Applies	\$0.45	Remove	each	Local Government Act 2009	Part 6 S262 (3)(c)		
10	Double Sided	Commercial	GST Applies	\$0.80	Remove	each	Local Government Act 2009	Part 6 S262 (3)(c)		
11	(c) Photocopying (Self-Service)	Commercial	GST Applies	\$0.20	Remove	each	Local Government Act 2009	Part 6 S262 (3)(c)		
12	1 – 5 copies (A3)									
13	Per Copy (A3)	Commercial	GST Applies	\$0.80	\$0.40	each	Local Government Act 2009	Part 6 S262 (3)(c)	-\$0.40	-50.0%
14	Double Sided	Commercial	GST Applies	\$1.20	Remove	each	Local Government Act 2009	Part 6 S262 (3)(c)		
15	(d) Greater than 20 copies (A3)									
16	Per Copy	Commercial	GST Applies	\$0.70	Remove	each	Local Government Act 2009	Part 6 S262 (3)(c)		
17	Double Sided	Commercial	GST Applies	\$1.00	Remove	each	Local Government Act 2009	Part 6 S262 (3)(c)		
18										
19	Photocopying - Colour (Where available)									
20	Per Copy (A4)	Commercial	GST Applies	\$1.00	\$1.00	each	Local Government Act 2009	Part 6 S262 (3)(c)		
21	Per Copy (A3)	Commercial	GST Applies	\$2.00	\$3.00	each	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	50.0%
22	Large Plan Copying (Where Available)									
23	Larger than A3 Plans (includes A1 & A0) - per sheet up to 10 sheets	Commercial	GST Applies	\$6.25	\$6.25	per unit	Local Government Act 2009	Part 6 S262 (3)(c)		
24	Per additional sheet	Commercial	GST Applies	\$4.25	\$4.25	each	Local Government Act 2009	Part 6 S262 (3)(c)		
25										
26	Printing									
27	A4 Black & White Printing Single Sided (Self-Service)	Commercial	GST Applies	\$0.25	Remove	each	Local Government Act 2009	Part 6 S262 (3)(c)		
28	A4 Black & White Printing Single Sided (Staff Assisted)	Commercial	GST Applies	\$0.65	Remove	each	Local Government Act 2009	Part 6 S262 (3)(c)		

SECTION:		Customer Service								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
29	A4 Black & White Printing Double Sided (Staff Assisted)	Commercial	GST Applies	\$0.80	Remove	each	Local Government Act 2009	Part 6 S262 (3)(c)		
30										
31	Right to Information									
32	These are set by State Government and can be found at: https://www.oic.qld.gov.au/guidelines/for-government/access-and-amendment/processing-applications/fees-and-charges			New			Right to Information Regulation 2009	Part 3.4 to Part 3.6		
33	Application Fee— for access to documents that do not concern the applicant's personal information	Cost Recovery	GST Exempt	\$48.00	Remove	each	Right to Information Regulation- 2009	Part 3.4		
34	Processing Charge— If the agency spends no more than five hours processing the application, No processing charge applies. If the agency spends more than five hours processing the application, Processing charge applies.	Cost Recovery	GST Exempt	\$7.45	Remove	for each 15mins or part thereof	Right to Information Regulation- 2009	Part 3.5		
35	Access Charge— Black and white photocopy A4 Right To Information application	Cost Recovery	GST Exempt	\$0.25	Remove	each	Right to Information Regulation- 2009	Part 3.6		
36	Access Charge— Black and white photocopy A4 Information Privacy application	Cost Recovery	GST Exempt	\$0.25	Remove	each	Information Privacy Regulation- 2009	Part 3.4		
37										
38	Tender Documents									
39	Tender Document Fee (CD production)	Commercial	GST Applies	\$35.50	\$35.50	Each	Local Government Act 2009	Part 6 S262 (3)(c)		
40										
41	Records File Retrieval									
42	Building file retrieval and copying - Domestic	Commercial	GST Applies	\$70.00	\$71.00	Each	Local Government Act 2009	Part 2 S97 (2) (c)	\$1.00	1.4%
43	Building file retrieval and copying - Commercial	Commercial	GST Applies	\$116.00	\$118.00	Each	Local Government Act 2009	Part 2 S97 (2) (c)	\$2.00	1.7%
44	Name and Address search fee	Commercial	GST Applies	\$25.00	\$25.00	Each	Local Government Act 2009	Part 2 S97 (2) (c)		

SECTION:		Property Searches								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Searches									
2	Financial Rates Records Search	Cost-Recovery	GST Exempt	\$114.00	\$116.00	per assessment	Local Government Act 2009	Part 2 S97 (2) (c)	\$2.00	1.8%
3										
4	Water Meter Reading									
5	Special Water Meter Reading (Onsite Inspection)	Cost-Recovery	GST Exempt	\$100.00	\$102.00	per property	Local Government Act 2009	Part 2 S97 (2) (c)	\$2.00	2.0%
6	Road & Drainage, Resumption or Realignment Details	Cost-Recovery	GST Exempt	\$40.00	\$40.50	per property	Local Government Act 2009	Part 2 S97 (2) (c)	\$0.50	1.3%
7										
8	Other									
9	Copy of Historic Rate Notice (older than current financial year)	Cost-Recovery	GST Exempt	\$16.00	\$16.00	per page	Local Government Act 2009	Part 2 S97 (2) (c)		
10	Records search and/or payment details - Current year plus 5 years	Cost-Recovery	GST Exempt	\$130.00	\$80.00	per request	Local Government Act 2009	Part 2 S97 (2) (c)	-\$50.00	-38.5%
11	Records search and/or payment details - Current year plus more than 5 years	Cost-Recovery	GST Exempt	POA	POA	per request	Local Government Act 2009	Part 2 S97 (2) (c)		
12	Payment Dishonoured Fee - Australia Post	Commercial	GST Applies	\$28.82	Actual Cost forwarded to client	each	Local Government Act 2009	Part 6 S262 (3) (c)		
13	Refund Fee (relating to Water and Rates) in excess of two refund requests per financial year	Cost-Recovery	GST Exempt	\$65.00	Remove	per request	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Strategic Planning								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Planning Scheme									
2	electronic copy	Cost Recovery	GST Exempt	\$ 20.00	\$20.50	per copy	Planning Act	Chapter 7, Part 3 s264	\$0.50	2.5%
3	hard copy									
4	Fitzroy Shire Planning Scheme 2005	Cost Recovery	GST Exempt	\$ 335.00	\$340.50	per copy	Planning Act	Chapter 7, Part 3 s264	\$5.50	1.6%
5	Mount Morgan Shire Planning Scheme 2005	Cost Recovery	GST Exempt	\$ 167.00	\$170.00	per copy	Planning Act	Chapter 7, Part 3 s264	\$3.00	1.8%
6	Rockhampton City Planning Scheme 2005	Cost Recovery	GST Exempt	\$ 392.00	\$398.00	per copy	Planning Act	Chapter 7, Part 3 s264	\$6.00	1.5%
7	Rockhampton Region Planning Scheme 2015 (excluding maps)	Cost Recovery	GST Exempt	\$ 414.00	\$420.50	per copy	Planning Act	Chapter 7, Part 3 s264	\$6.50	1.6%
8	Rockhampton Region Planning Scheme 2015 (including 1048 pages of A3 colour maps)	Cost Recovery	GST Exempt	\$ 1,046.00	\$1,062.00	per copy	Planning Act	Chapter 7, Part 3 s264	\$16.00	1.5%

SECTION:		Smart Regional Centre								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	SMARTHUB GROUND FLOOR, CUSTOMS HOUSE, 208 QUAY STREET									
2	Green Room Board Room									
3	<i>Inclusions - Wifi, smart board Microsoft Surface Hub green-screen-and-lighting-</i>									
4	Hourly	Commercial	GST Applies	\$30.00	\$30.50	per hour	Local Government Act 2009	Part 6 S262 (3)(c)	\$0.50	1.7%
5	Daily	Commercial	GST Applies	\$150.00	\$152.50	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$2.50	1.7%
6	Annex / small event space Annex Event Space									
7	<i>Inclusions - Wifi, projector, chairs, whiteboard and smart board Microsoft Surface Hub (if available).</i>									
8	Hourly	Commercial	GST Applies	\$35.00	\$36.00	per hour	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	2.9%
9	Daily	Commercial	GST Applies	\$175.00	\$178.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$3.00	1.7%
10	Microsoft Surface Hub	Commercial	GST Applies	New	\$76.50	per day	Local Government Act 2009	Part 6 S262 (3)(c)		
11	Office 4 (two desks with glass door) Adhoc usage available Annex Office									
12	<i>Inclusions - Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Green Room Boardroom (as required/ available).</i>									
13	Daily	Commercial	GST Applies	\$35.00	\$36.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	2.9%
14	Weekly	Commercial	GST Applies	\$50.00	\$51.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	2.0%
15	Co-workstations - non permanent in Lounge and Central Room (13 available)									
16	<i>Inclusions - Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Green Room Boardroom and Annex Office (as required/ available).</i>									
17	Daily	Commercial	GST Applies	\$15.00	\$15.50	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$0.50	3.3%
18	Weekly	Commercial	GST Applies	\$30.00	\$30.50	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$0.50	1.7%
19	Monthly	Commercial	GST Applies	New	\$132.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)		
20	Co-workstations - permanent located in Ring Room (5 available)									
21	<i>Inclusions - Smart Hub membership, 24 Hr access, Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Green Boardroom and Annex Office and Annex Event Space (as required/ available).</i>									
22	Weekly	Commercial	GST Applies	\$40.00	\$41.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	2.5%
23	Monthly	Commercial	GST Applies	New	\$176.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)		
24	Office 4 (two desks with glass door)									
25	<i>Inclusions - Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Green Room Boardroom (as required/ available).</i>									
26	Weekly	Commercial	GST Applies	\$50.00	\$51.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	2.0%
27	Monthly	Commercial	GST Applies	New	\$219.50	per month	Local Government Act 2009	Part 6 S262 (3)(c)		
28	Office 5 (two desks with glass door)									
29	<i>Inclusions - Smart Hub membership, 24 Hr access, Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Green Boardroom and Annex Office and Annex Event Space (as required/ available).</i>									
30	Weekly	Commercial	GST Applies	\$50.00	\$51.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	2.0%
31	Monthly	Commercial	GST Applies	New	\$219.50	per month	Local Government Act 2009	Part 6 S262 (3)(c)		
32	Office 6 (two desks with glass door, with one window)									
33	<i>Inclusions - Smart Hub membership, 24 Hr access, Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Green Boardroom and Annex Office and Annex Event Space (as required/ available).</i>									

SECTION:		Smart Regional Centre								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
34	Weekly	Commercial	GST Applies	\$50.00	\$51.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	2.0%
35	Monthly	Commercial	GST Applies	New	\$219.50	per month	Local Government Act 2009	Part 6 S262 (3)(c)		
36	Office 1 (three desks, private room with two windows)									
37	<i>Inclusions - Smart Hub membership, 24 Hr access, Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Green Boardroom and Annex Office and Annex Event Space (as required/ available).</i>									
38	Weekly	Commercial	GST Applies	\$60.00	\$61.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	1.7%
39	Monthly	Commercial	GST Applies	New	\$264.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)		
40	Office 2 (three desks, private room with window)									
41	<i>Inclusions - Smart Hub membership, 24 Hr access, Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Green Boardroom and Annex Office and Annex Event Space (as required/ available).</i>									
42	Weekly	Commercial	GST Applies	\$60.00	\$61.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	1.7%
43	Monthly	Commercial	GST Applies	New	\$264.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)		
44	SMARTHUB GROUND FLOOR AND LEVEL 2, 212 QUAY STREET									
45	Small Meeting Rooms									
46	<i>Inclusions - Wifi, desk and chairs</i>									
47	Hourly	Commercial	GST Applies	\$15.00	Remove	per hour	Local Government Act 2009	Part 6 S262 (3)(c)		
48	Daily	Commercial	GST Applies	\$35.00	Remove	per day	Local Government Act 2009	Part 6 S262 (3)(c)		
49	Workshop Room (Level 2)									
50	<i>Inclusions - Wifi, table and chairs, projector and white board</i>									
51	Hourly	Commercial	GST Applies	\$20.00	Remove	per hour	Local Government Act 2009	Part 6 S262 (3)(c)		
52	Daily	Commercial	GST Applies	\$100.00	Remove	per day	Local Government Act 2009	Part 6 S262 (3)(c)		
53	Event Spaces (GF and Level 2)									
54	<i>Inclusions - Wifi, table and chairs, projector and white board</i>									
55	Hourly	Commercial	GST Applies	\$20.00	Remove	per hour	Local Government Act 2009	Part 6 S262 (3)(c)		
56	Daily	Commercial	GST Applies	\$100.00	Remove	per day	Local Government Act 2009	Part 6 S262 (3)(c)		
57	Boardroom (Level 2)									
58	<i>Inclusions - Wifi, table and chairs, projector and white board</i>									
59	Hourly	Commercial	GST Applies	\$20.00	Remove	per hour	Local Government Act 2009	Part 6 S262 (3)(c)		
60	Daily	Commercial	GST Applies	\$100.00	Remove	per day	Local Government Act 2009	Part 6 S262 (3)(c)		
61	All other offices (GF and Level 2)									
62	<i>Inclusions - Smart Hub Membership, 24 Hr access, Wifi, use of kitchen facilities and meeting rooms as required/ available</i>									
63	Weekly	Commercial	GST Applies	\$100.00	Remove	per week	Local Government Act 2009	Part 6 S262 (3)(c)		
64	Non Resident SmartHub Membership									
65	<i>Inclusions - Free in-house training and workshop sessions, Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Green Room and Annex (as required/available)</i>									
66	Monthly	Commercial	GST Applies	\$50.00	Remove	per month	Local Government Act 2009	Part 6 S262 (3)(c)		
67	CUSTOMS HOUSE UPPER LEVEL FUNCTION SPACES, 208 QUAY STREET									
68	All Areas - Function Room, East Long Room and Balcony	Commercial	GST Applies	\$500.00	\$507.50	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$7.50	1.5%

SECTION:		Smart Regional Centre								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
69	<i>Inclusions - Air conditioning, refrigerator, bar facilities, warming kitchen and toilet facilities</i>									
70	Function Room	Commercial	GST Applies	\$400.00	\$406.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$6.00	1.5%
71	<i>Inclusions - Air conditioning, refrigerator, bar facilities, warming kitchen and toilet facilities</i>									
72	East Long Room	Commercial	GST Applies	\$175.00	\$178.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$3.00	1.7%
73	<i>Inclusions - Air conditioning, refrigerator, bar facilities, warming kitchen and toilet facilities</i>									
74	Balcony Area	Commercial	GST Applies	\$100.00	\$101.50	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.50	1.5%
75	<i>Exclusive use of balcony area, use of warming kitchen and toilet facilities</i>									
76	Security bond - Refundable following satisfactory cleaning and inspection. May be withheld for cleaning and repairs	Commercial	GST Applies	\$350.00	\$355.50	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$5.50	1.6%
77	Cleaning - Charged to the hirer if the facility requires additional cleaning following the event	Commercial	GST Applies	\$65.00	\$66.00	per hour	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	1.5%



Advance Rockhampton

2019 - 2020

SECTION:		Regional Promotions								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Rockhampton River Festival									
2	Market Stalls									
3	Market Stall Site 3m x 3m	Commercial	GST Applies	\$220.00	\$220.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)		
4	Market Stall Site 3m x 6m	Commercial	GST Applies	\$440.00	\$440.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)		
5	Per Metre	Commercial	GST Applies	\$45.00	\$45.00	per metre	Local Government Act 2009	Part 6 S262 (3)(c)		
6	Power outlet 15amp	Commercial	GST Applies	\$55.00	\$55.00	per outlet	Local Government Act 2009	Part 6 S262 (3)(c)		
7	Market Stall Site 3m x 3.3m	Commercial	GST Applies	\$230.00	\$230.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)		
8	Food Stall									
9	Not for profit food vendor site 3m x 3m	Commercial	GST Applies	\$150.00	\$150.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)		
10	Standard food vendor site 3m x 3m	Commercial	GST Applies	\$400.00	\$400.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)		
11	Not for profit food vendor site 3m x 6m	Commercial	GST Applies	\$300.00	\$300.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)		-
12	Standard food vendor site 3m x 6m	Commercial	GST Applies	\$600.00	\$600.00	per stall holder	Local Government Act 2009	Part 6 S262 (3)(c)		
13	Per Metre	Commercial	GST Applies	\$45.00	\$45.00	per metre	Local Government Act 2009	Part 6 S262 (3)(c)		
14	Power outlet 15amp	Commercial	GST Applies	\$55.00	\$55.00	per outlet	Local Government Act 2009	Part 6 S262 (3)(c)		

SECTION:		Rockhampton Show								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Show Entry Fees									
2	One day entry (over 5 years of age)	Commercial	GST Applies	\$5.00	\$5.00	per person	Local Government Act 2009	Part 6 S262 (3)(c)		
3	One day entry (under 5 years of age)	Commercial	GST Applies	Free	Free	per person	Local Government Act 2009	Part 6 S262 (3)(c)		
4	Exhibitors and livestock attendants wristbands	Commercial	GST Applies	\$5.00	\$5.00	for duration of Show	Local Government Act 2009	Part 6 S262 (3)(c)		
5	*Exhibitors are allocated free exhibitor passes based on the size of exhibition/level of sponsorship									
6	Camping site (incl power)	Commercial	GST Applies	\$30.00	\$30.00	per site for duration of Show	Local Government Act 2009	Part 6 S262 (3)(c)		
7	Stable Fees	Commercial	GST Applies	\$15.00	\$15.00	per night/stable for duration of Show	Local Government Act 2009	Part 6 S262 (3)(c)		
8	Indoor/Outdoor Exhibition Site Fees									
9	Walter Pierce Pavilion (incl Electricity) (depth approx 3m)									
10	Corner site - additional	Commercial	GST Applies	\$100.00	\$100.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
11	Doorway exposure	Commercial	GST Applies	\$100.00	\$100.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
12	Raffle site	Commercial	GST Applies	\$100.00	\$100.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
13	3m site frontage	Commercial	GST Applies	\$300.00	\$300.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
14	4m site frontage	Commercial	GST Applies	\$400.00	\$400.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
15	5m site frontage	Commercial	GST Applies	\$500.00	\$500.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
16	6m site frontage	Commercial	GST Applies	\$600.00	\$600.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
17	9m site frontage	Commercial	GST Applies	\$800.00	\$800.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
18	Cremorne Area (incl Electricity) (depth approx 3m)									
19	3m site frontage	Commercial	GST Applies	\$400.00	\$400.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
20	4m site frontage	Commercial	GST Applies	\$500.00	\$500.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		

SECTION:		Rockhampton Show								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
21	5m site frontage	Commercial	GST Applies	\$600.00	\$600.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
22	6m site frontage	Commercial	GST Applies	\$700.00	\$700.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
23	7m site frontage	Commercial	GST Applies	\$800.00	\$800.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
24	8m site frontage	Commercial	GST Applies	\$900.00	\$900.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
25	9m site frontage	Commercial	GST Applies	\$1,000.00	\$1,000.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
26	10m site frontage	Commercial	GST Applies	\$1,100.00	\$1,100.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
27	11m site frontage	Commercial	GST Applies	\$1,200.00	\$1,200.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
28	12m site frontage	Commercial	GST Applies	\$1,300.00	\$1,300.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
29	Outdoor Exhibitor (incl Electricity) (depth approx 5m)									
30	3m site frontage	Commercial	GST Applies	\$400.00	\$400.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
31	4m site frontage	Commercial	GST Applies	\$500.00	\$500.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
32	5m site frontage	Commercial	GST Applies	\$600.00	\$600.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
33	6m site frontage	Commercial	GST Applies	\$700.00	\$700.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
34	7m site frontage	Commercial	GST Applies	\$800.00	\$800.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
35	8m site frontage	Commercial	GST Applies	\$900.00	\$900.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
36	9m site frontage	Commercial	GST Applies	\$1,000.00	\$1,000.00	per stall	Local Government Act 2009	Part 6 S262 (3)(c)		
37	Showbag Pavilion (incl Electricity) (depth approx 7m)									
38	3m, 4m, 5m, 6m site frontages	Commercial	GST Applies	\$175 per square meter	\$175 per square meter	per square meter	Local Government Act 2009	Part 6 S262 (3)(c)		

SECTION:		Airport								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Passenger Service Charges (PSC)									
2	(a) Domestic Operations - All Passengers	Commercial	GST Applies	\$12.88	\$13.11	Per Arriving or Departing Passenger	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.23	1.8%
3	(b) International Operations - All Passengers	Commercial	GST Applies	\$23.83	\$24.31	Per Arriving or Departing Passenger	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.48	2.0%
4	(c) Domestic closed charters through Northern/Southern terminal Gates	Commercial	GST Applies	\$6.51	\$6.64	Per Arriving or Departing Passenger	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.13	2.0%
5										
6	Landing Charges (MTOW)									
7	(a) Pay by account:									
8	i. Civilian Aircraft less than 4,000 kg MTOW	Commercial	GST Applies	\$5.95	\$6.07	Per 1000kg based on published aircraft MTOW	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.12	2.0%
9	ii. Civilian Aircraft less than 90,000kg but greater than 4,000kg MTOW	Commercial	GST Applies	\$11.92	\$12.16	Per 1000kg based on published aircraft MTOW	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.24	2.0%
10	iii. Civilian Aircraft greater than 90,000kg MTOW	Commercial	GST Applies	\$17.88	\$18.24	Per 1000kg based on published aircraft MTOW	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.36	2.0%
11	iiii. Australian Military Aircraft	Commercial	GST Applies	\$17.88	\$18.24	As per Australian Airports Association or applicable exercise agreement	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.36	2.0%
12	iv. Foreign Military Aircraft	Commercial	GST Applies	\$17.88	\$18.24	Per 1000kg MTOW or as per applicable exercise agreement	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.36	2.0%
13	(b) Pay annual in advance - General Aviation Only (aircraft up to 4,000kg only)	Commercial	GST Applies	\$498.41	\$508.38	Per 1000kg based on published aircraft MTOW	Local Government Act 2009	Part 6 S262 (3) (c)	\$9.97	2.0%
14	(c) Touch and Go Operations (Only applies if prior permission is provided by Airport management for circuit training)	Commercial	GST Applies			30% of applicable MTOW landing charge	Local Government Act 2009	Part 6 S262 (3) (c)		
15	(d) Minimum Monthly Landing Fee Charge	Commercial	GST Applies	\$24.38	\$24.86	Per invoiced generated	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.49	2.0%
16	(e) Helicopters	Commercial	GST Applies			As per fixed wing aircraft	Local Government Act 2009	Part 6 S262 (3) (c)		
17										
18	Aircraft Parking Charges									
19	(a) RPT Apron (excluding Bay 6) - Aircraft parked in excess of 12 hrs	Commercial	GST Applies	\$1.62	\$1.66	Per 1000kg MTOW for every hour after 12hrs	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.03	2.0%
20	(b) RPT Apron (Bay 6 only) - Aircraft parked in excess of 6 hrs	Commercial	GST Applies	\$1.31	\$1.33	Per 1000kg MTOW for every hour after 6hrs	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.03	2.0%
21	(c) Helicopters	Commercial	GST Applies			As per fixed wing parking charges	Local Government Act 2009	Part 6 S262 (3) (c)		
22	(d) Parking for Code A and rotary aircraft, wingspan less than 15m on GA Aprons and grassed areas.									
23	i. Per day adhoc and itinerant users	Commercial	GST Applies	\$7.15	\$7.30	Per Day Adhoc & Itinerant Users	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.14	2.0%
24	ii. Per month for locally based aircraft	Commercial	GST Applies	\$47.67	\$48.62	Per Month locally based aircraft	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.95	2.0%
25	iii. Annually for locally based aircraft	Commercial	GST Applies	\$572.09	\$583.53	Annually locally based aircraft	Local Government Act 2009	Part 6 S262 (3) (c)	\$11.44	2.0%
26	iv. Pay annual in advance	Commercial	GST Applies	\$457.67	\$466.82	Annually paid in advance 20% discount	Local Government Act 2009	Part 6 S262 (3) (c)	\$9.15	2.0%
27	(d) Parking for Code B aircraft, wingspan more than 15m on GA Aprons and grassed areas;									
28	i. Per day adhoc and itinerant users	Commercial	GST Applies	\$14.31	\$14.59	Per Day Adhoc & Itinerant Users	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.29	2.0%

SECTION:		Airport								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
29	ii. Per month for locally based aircraft	Commercial	GST Applies	\$95.35	\$97.26	Per Month locally based aircraft	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.91	2.0%
30	iii. Annually for locally based aircraft	Commercial	GST Applies	\$1,144.17	\$1,167.06	Annually locally based aircraft	Local Government Act 2009	Part 6 S262 (3) (c)	\$22.88	2.0%
31	iv. Pay annual in advance	Commercial	GST Applies	\$915.33	\$933.64	Annual paid in advance 20% discount	Local Government Act 2009	Part 6 S262 (3) (c)	\$18.31	2.0%
32										
33	Freight Charge									
34	Goods discharged or loaded onto aircraft operating at Rockhampton Airport	Commercial	GST Applies	\$0.10	\$0.11	Per kg	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.01	6.1%
35										
36	Miscellaneous Charges									
37	(a) Airside Escort (Safety or Security) between 07:30hrs and 19:00hrs (local), 7 days per week	Commercial	GST Applies	\$76.74	\$78.27	Charged per hour. Minimum 1hr charge	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.53	2.0%
38	(b) Airside Escort (Safety or Security) between 19:00hrs and 07:30hrs (local), 7 days per week	Commercial	GST Applies	\$295.98	\$301.90	Charged per hour. Minimum 4hr charge	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.92	2.0%
39	(c) Airside environmental clean-up - applicable to airport tenants/aircraft operators do not complete a clean up of fuel, oil or other material spills to the satisfaction of Airport Management.	Commercial	GST Applies	\$87.70	\$89.45	Per hour charge, plus materials, such as replacement of spill kits and disposal of waste. Minimum 2hr charge	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.75	2.0%
40										
41	Electricity Charge									
42	Levied as per applicable Tariff charges set down in the Queensland Government Gazette. Plus GST.	Commercial	GST Applies			Tariff as per Qld Government Gazette	Local Government Act 2009	Part 6 S262 (3) (c)		
43										
44	Security Charge									
45	(a) CBS Infrastructure	Commercial	GST Applies	\$0.80	\$0.80	Per Arriving or Departing Passenger	Local Government Act 2009	Part 6 S262 (3) (c)		
46	(b) All other security activities	Commercial	GST Applies			Cost plus 10%	Local Government Act 2009	Part 6 S262 (3) (c)		
47	(c) Passenger and Checked Bag Screening	Commercial	GST Applies	\$3.78	\$3.78	Per Arriving or Departing Passenger	Local Government Act 2009	Part 6 S262 (3) (c)		
48										
49	Terminal Cleaning Charge									
50	All cleaning activities are cost plus 10% management charge	Commercial	GST Applies			Cost plus 10%	Local Government Act 2009	Part 6 S262 (3) (c)		
51										
52	Administration Charge									
53	Overhead charge for invoicing external charges (Damage to equipment or services)	Commercial	GST Applies			Cost plus 10%	Local Government Act 2009	Part 6 S262 (3) (c)		
54										
55	Conference Room Charge									
56	<i>Eddie Hudson Conference Room</i>									
57	(a) Hourly	Commercial	GST Applies	\$69.00	\$100.00	hourly	Local Government Act 2009	Part 6 S262 (3) (c)	\$31.00	44.9%
58	(b) Half day hire	Commercial	GST Applies	\$150.00	\$200.00	half day	Local Government Act 2009	Part 6 S262 (3) (c)	\$50.00	33.3%
59	(c) Full day hire	Commercial	GST Applies	\$224.00	\$400.00	full day	Local Government Act 2009	Part 6 S262 (3) (c)	\$176.00	78.6%
60	<i>Airport Management Board Room</i>									
61	(a) Hourly	Commercial	GST Applies	\$54.00	\$75.00	hourly	Local Government Act 2009	Part 6 S262 (3) (c)	\$21.00	38.9%
62	(b) Half day hire	Commercial	GST Applies	\$120.00	\$175.00	half day	Local Government Act 2009	Part 6 S262 (3) (c)	\$55.00	45.8%
63	(c) Full day hire	Commercial	GST Applies	\$182.00	\$250.00	full day	Local Government Act 2009	Part 6 S262 (3) (c)	\$68.00	37.4%
64	<i>VIP/Media/Training Room</i>									
65	(a) Hourly	Commercial	GST Applies	\$43.00	\$50.00	full day	Local Government Act 2009	Part 6 S262 (3) (c)	\$7.00	16.3%

SECTION:		Airport								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
66	(b) Half day hire	Commercial	GST Applies	\$107.00	\$150.00	full day	Local Government Act 2009	Part 6 S262 (3) (c)	\$43.00	40.2%
67	(c) Full day hire	Commercial	GST Applies	\$155.00	\$200.00	full day	Local Government Act 2009	Part 6 S262 (3) (c)	\$45.00	
68										
69	Car Parking Fees									
70	Short Term									
71	0 ~ 20 Minutes	Commercial	GST Applies	No Charge			Local Government Act 2009	Part 6 S262 (3) (c)		
72	0 ~ 30 Minutes	Commercial	GST Applies	\$2.00	\$2.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	
73	0 ~ 1 Hour	Commercial	GST Applies	\$4.00	\$4.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	12.5%
74	0 ~ 2 Hour	Commercial	GST Applies	\$6.00	\$7.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	16.7%
75	0 ~ 3 Hour	Commercial	GST Applies	\$8.00	\$9.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	12.5%
76	0 ~ 4 Hour	Commercial	GST Applies	\$10.00	\$11.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$1.50	15.0%
77	0 ~ 5 Hour	Commercial	GST Applies	\$12.00	\$13.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$1.50	12.5%
78	0 ~ 6 Hour	Commercial	GST Applies	\$14.00	\$16.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	14.3%
79	0 ~ 7 Hour	Commercial	GST Applies	\$16.00	\$18.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	12.5%
80	0 ~ 8 Hour	Commercial	GST Applies	\$18.00	\$20.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$2.50	13.9%
81	Over 8 Hours	Commercial	GST Applies	\$25.00	\$28.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	12.0%
82	1 Day (24 Hours)	Commercial	GST Applies	\$25.00	\$28.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	12.0%
83	2 Days	Commercial	GST Applies	\$50.00	\$56.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$6.50	13.0%
84	3 Days	Commercial	GST Applies	\$75.00	\$84.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$9.50	12.7%
85	4 Days	Commercial	GST Applies	\$100.00	\$112.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$12.50	12.5%
86	5 Days	Commercial	GST Applies	\$125.00	\$140.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$15.50	12.4%
87	Over 5 Days	Commercial	GST Applies	\$125.00 + \$25.00 per day thereafter	\$140.50 + \$25.00 per day thereafter		Local Government Act 2009	Part 6 S262 (3) (c)		
88										
89	Premium									
90	1 Day	Commercial	GST Applies	\$17.00	\$19.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	11.8%
91	2 Days	Commercial	GST Applies	\$34.00	\$38.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$4.50	13.2%
92	3 Days	Commercial	GST Applies	\$51.00	\$57.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$6.50	12.7%
93	4 Days	Commercial	GST Applies	\$68.00	\$76.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$8.50	12.5%
94	5 Days	Commercial	GST Applies	\$83.00	\$93.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$10.50	12.7%
95	6 Days	Commercial	GST Applies	\$98.00	\$110.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$12.50	12.8%
96	7 Days	Commercial	GST Applies	\$113.00	\$127.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$14.00	12.4%
97	8 Days	Commercial	GST Applies	\$128.00	\$144.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$16.00	12.5%
98	9 Days	Commercial	GST Applies	\$143.00	\$161.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$18.00	12.6%
99	10 Days	Commercial	GST Applies	\$158.00	\$178.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$20.00	12.7%
100	Over 10 Days	Commercial	GST Applies	\$158.00 + \$17.00 per day thereafter	\$178.00 + \$17.00 per day thereafter		Local Government Act 2009	Part 6 S262 (3) (c)		
101										
102	Long Term									
103	1 Day	Commercial	GST Applies	\$15.00	\$17.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	13.3%
104	2 Days	Commercial	GST Applies	\$29.00	\$32.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$3.50	12.1%
105	3 Days	Commercial	GST Applies	\$39.00	\$44.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	12.8%
106	4 Days	Commercial	GST Applies	\$49.00	\$55.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$6.00	12.2%
107	5 Days	Commercial	GST Applies	\$50.00	\$56.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$6.50	13.0%
108	6 Days	Commercial	GST Applies	\$59.00	\$66.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$7.50	12.7%

SECTION:		Airport								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
109	7 Days	Commercial	GST Applies	\$64.00	\$72.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$8.00	12.5%
110	8 Days	Commercial	GST Applies	\$66.00	\$74.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$8.50	12.9%
111	9 Days	Commercial	GST Applies	\$68.00	\$76.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$8.50	12.5%
112	10 Days	Commercial	GST Applies	\$69.00	\$77.50		Local Government Act 2009	Part 6 S262 (3) (c)	\$8.50	12.3%
113	Over 10 Days	Commercial	GST Applies	\$69.00+ \$4.00 per day thereafter	\$77.50+ \$4.00 per day thereafter		Local Government Act 2009	Part 6 S262 (3) (c)		
114										
115	Covered									
116	1 Day	Commercial	GST Applies	\$25.00	\$30.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	20.0%
117	2 Days	Commercial	GST Applies	\$50.00	\$60.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	20.0%
118	3 Days	Commercial	GST Applies	\$75.00	\$90.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$15.00	20.0%
119	4 Days	Commercial	GST Applies	\$100.00	\$120.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$20.00	20.0%
120	5 Days	Commercial	GST Applies	\$125.00	\$150.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$25.00	20.0%
121	6 Days	Commercial	GST Applies	\$150.00	\$180.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$30.00	20.0%
122	7 Days	Commercial	GST Applies	\$175.00	\$210.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$35.00	20.0%
123	8 Days	Commercial	GST Applies	\$200.00	\$240.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$40.00	20.0%
124	9 Days	Commercial	GST Applies	\$225.00	\$270.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$45.00	20.0%
125	10 Days	Commercial	GST Applies	\$250.00	\$300.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$50.00	20.0%
126	Over 10 Days	Commercial	GST Applies	\$250.00 + 25.00 per day thereafter	\$300.00 + 25.00 per day thereafter		Local Government Act 2009	Part 6 S262 (3) (c)		
127										
128	Taxi access charge									
129	Taxi access charge - pick up	Commercial	GST Applies	\$3.00	\$3.00		Local Government Act 2009	Part 6 S262 (3) (c)		
130	Taxi access charge - drop-off	Commercial	GST Applies	\$3.00	\$3.00		Local Government Act 2009	Part 6 S262 (3) (c)		



Regional Services

2019 - 2020

SECTION:		Waste & Recycling								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Waste & Regulatory Services									
2	Waste Management									
3										
4	Domestic - MSW - Self Haul									
5	Minimum charge per delivery at all sites	Commercial	GST Applies	\$5.00	\$5.00	transaction	Local Government Act 2009	S262 (3) (c)		
6	240 ltr wheelie bin, Car boot - sedan, suv or station wagon (seat up) / half trailer	Commercial	GST Applies	\$10.50	\$11.00	transaction	Local Government Act 2009	S262 (3) (c)	\$0.50	4.8%
7	Trailer (6'X4') / utility / tray back / van / suv or station wagon (seat down)	Commercial	GST Applies	\$19.50	\$20.00	transaction	Local Government Act 2009	S262 (3) (c)	\$0.50	2.6%
8	Larger trailer or 6'X4" trailer/ ute using hungry boards	Commercial	GST Applies	\$22.50	\$23.00	transaction	Local Government Act 2009	S262 (3) (c)	\$0.50	2.2%
9	Truck	Commercial	GST Applies	\$91.00	\$92.50	tonne	Local Government Act 2009	S262 (3) (c)	\$1.50	1.6%
10	Waste (unspecified domestic) requiring immediate cover	Commercial	GST Applies	\$277.50	\$282.00	cubic metre	Local Government Act 2009	S262 (3) (c)	\$4.50	1.6%
11	Truck volume fee if weighbridge facility not available	Commercial	GST Applies	\$50.00	\$70.00	tonne	Local Government Act 2009	S262 (3) (c)	\$20.00	40.0%
12										
13	Commercial - C&I -Self Haul									
14	Minimum charge per delivery all sites	Commercial	GST Applies	\$10.00	\$11.00	transaction	Local Government Act 2009	S262 (3) (c)	\$1.00	10.0%
15	Commercial Waste	Commercial	GST Applies	\$148.00	\$233.00		Local Government Act 2009	S262 (3) (c)	\$85.00	57.4%
16	Waste (unspecified commercial) requiring immediate cover	Commercial	GST Applies	\$277.50	\$364.00	tonne	Local Government Act 2009	S262 (3) (c)	\$86.50	31.2%
17	Volume fee if weighbridge facility not available	Commercial	GST Applies	\$74.00	Per waste stream per deemed weight in regulation	tonne	Local Government Act 2009	S262 (3) (c)		
18	Recyclables and Metals									
19	Domestic or commercial recyclables - paper, cardboard, glass & plastic bottles, steel & aluminium cans only delivered to bins at Recycling Drop Off Area.	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
20	Light metals including refrigerators delivered to recycling area.	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
21	Other metal including car bodies (degassed, free of fluids and tyres).	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
22										
23	Tyres - Only from domestic source									
24	Car / Motorcycle without rim	Commercial	GST Applies	\$8.50	\$8.50	tyre	Local Government Act 2009	S262 (3) (c)		
25	Car / motorcycle on rim	Commercial	GST Applies	\$16.50	\$16.50	tyre	Local Government Act 2009	S262 (3) (c)		
26	Light truck, 4WD, bobcat / skidsteer	Commercial	GST Applies	\$28.00	\$28.00	tyre	Local Government Act 2009	S262 (3) (c)		
27	Truck	Commercial	GST Applies	\$28.00	\$28.00	tyre	Local Government Act 2009	S262 (3) (c)		

SECTION:		Waste & Recycling								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
28	Small tractor	Commercial	GST Applies	\$102.00	\$102.00	tyre	Local Government Act 2009	S262 (3) (c)		
29	Large tractor	Commercial	GST Applies	\$204.00	\$204.00	tyre	Local Government Act 2009	S262 (3) (c)		
30	Other eg Loader tyres, specialist tyres	Commercial	GST Applies	POA	POA	tyre	Local Government Act 2009	S262 (3) (c)		
31	Disposal is limited to Lakes Creek Road or Gracemere landfills.									
32										
33	Mattresses									
34	Single mattress	Commercial	GST Applies	\$5.50	\$6.00	mattress	Local Government Act 2009	S262 (3) (c)	\$0.50	9.1%
35	Single ensemble base	Commercial	GST Applies	\$5.50	\$6.00	mattress	Local Government Act 2009	S262 (3) (c)	\$0.50	9.1%
36	Double, Queen, King mattress	Commercial	GST Applies	\$10.50	\$11.00	mattress	Local Government Act 2009	S262 (3) (c)	\$0.50	4.8%
37	Double, Queen, King ensemble base	Commercial	GST Applies	\$10.50	\$11.00	mattress	Local Government Act 2009	S262 (3) (c)	\$0.50	4.8%
38	(Mattress and Ensemble charge is an additional per unit charge over and above normal fees & charges).									
39										
40	Hazardous Wastes									
41	Asbestos or other approved hazardous waste	Commercial	GST Applies	\$277.50	\$282.00	tonne	Local Government Act 2009	S262 (3) (c)	\$4.50	1.6%
41	Low Hazard - Contaminated material capable of use as a form of cover material as approved by Council. Regulated Waste - Category 2	Commercial	GST Applies	\$148.00	To be removed - replaced by rows 62-66	tonne	Local Government Act 2009	S262 (3) (c)		
42	High Hazard - Contaminated material capable of direct burial as approved by Council. Regulated Waste - Category 1	Commercial	GST Applies	\$277.50	To be removed - replaced by rows 62-66	tonne	Local Government Act 2009	S262 (3) (c)		
42	Regulated Waste - Category 1	Commercial	GST Applies	\$277.00	\$452.00	tonne	Local Government Act 2009	S262 (3) (c)	\$175.00	63.2%
43	Regulated Waste - Category 2	Commercial	GST Applies	\$277.00	\$397.00	tonne	Local Government Act 2009	S262 (3) (c)	\$120.00	43.3%
44	Contaminated soil used for cover/operational use	Commercial	GST Applies	\$148.00	\$150.50	tonne	Local Government Act 2009	S262 (3) (c)	\$2.50	1.7%
45	Hazardous soil buried in landfill	Commercial	GST Applies	\$277.00	\$364.00	tonne	Local Government Act 2009	S262 (3) (c)	\$87.00	31.4%
46	Acid sulphate soil buried in landfill	Commercial	GST Applies	\$277.00	\$364.00	tonne	Local Government Act 2009	S262 (3) (c)	\$87.00	31.4%
47	Prices if weighbridge is down for regulated waste				Regulated waste will not be accepted if weighbridge is not operational	tonne	Local Government Act 2009	S262 (3) (c)		
48	Disposal is limited to Lakes Creek Road landfills.									

SECTION:		Waste & Recycling								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
49	Batteries - 5 or less	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
50	Batteries - greater than 5	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
51	Oil - 20L or less per drop off delivered to recycling area	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
52	Oil - greater than > 20L-per drop off	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
53	Solvents & turps	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
54	Unknown chemicals	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
55	Paint - > 1L or < 20L containers and < 100L per drop off	Commercial	GST Applies	No Charge	No Charge	Litre	Local Government Act 2009	S262 (3) (c)		
56	Paint - < 1L or > 20L containers	Commercial	GST Applies	Prohibited	Prohibited	Litre	Local Government Act 2009	S262 (3) (c)		
57	Paint acceptance is restricted to architectural and decorative paints only at Lakes Creek Road Landfill.									
58	Domestic cooking oils delivered to recycling area	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
59	Commercial cooking oils	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
60	Sewerage & water treatment sludge only accepted at Lakes Creek Road Landfill.	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	S262 (3) (c)		
61	Waste types prohibited - liquid or semi-liquid, hot ash, material that is smouldering or aflame, any radioactive or explosive wastes, ammunition.	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
62										
63	Inert Waste									
64	Inert waste-(Clean soil - free of any contaminates such as concrete, bitumen, greenwaste, timber)	Commercial	GST Applies	No Charge	No Charge	tonne	Local Government Act 2009	S262 (3) (c)		
65	Inert waste (soil, concrete, bricks, asphalt, reinforcing steel mix - excludes all other waste types), either separate or mixed.	Commercial	GST Applies	\$91.00	\$99.00	tonne	Local Government Act 2009	S262 (3) (c)	\$8.00	8.8%
66	Construction demolition	Commercial	GST Applies	\$148.00	\$233.00	tonne	Local Government Act 2009	S262 (3) (c)	\$85.00	57.4%
67	Prices if weighbridge is down			New	Per waste stream per deemed weight in regulation	tonne				
68	Disposal is limited to Lakes Creek Road									
69	Special Burials									
70	Special burials (by prior arrangement).	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	S262 (3) (c)		
71	Product destruction (defective commercial products)	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	S262 (3) (c)		
72										
73	Green Waste									
74	Minimum charge per delivery all sites	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
	Car boot – sedan, suv or station wagon (seat up) / half trailer	Commercial	GST Applies	No Charge	To be removed	transaction	Local Government Act 2009	S262 (3) (c)		

SECTION:		Waste & Recycling								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
	Trailer (6'X4') / utility / tray back / van / suv or station wagon (seat down)	Commercial	GST Applies	No Charge	To be removed	transaction	Local Government Act 2009	S262 (3) (c)		
	Larger trailer or 6'X4" trailer / ute using hungry boards	Commercial	GST Applies	No Charge	To be removed	transaction	Local Government Act 2009	S262 (3) (c)		
	Truck	Commercial	GST Applies	No Charge	To be removed	tonne	Local Government Act 2009	S262 (3) (c)		
75	Volume fee if weighbridge facility not available	Commercial	GST Applies	No Charge	No Charge	cubic metre	Local Government Act 2009	S262 (3) (c)		
76										
77	Sale of Mulched Greenwaste - Self loaded only									
78	Up to 5.0t / 10m3 per project	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
79	Greater than 5.0t / 10m3 per project	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	S262 (3) (c)		
80										
81	Product Sales									
82	Crushed glass	Commercial	GST Applies		POA	tonne	Local Government Act 2009	S262 (3) (c)		
83										
84	Cleansing Services Charge - Rockhampton Region Designated Waste Collection Area									
85	New wheelie bin	Commercial	GST Exempt	\$88.00	\$90.00	bin	Local Government Act 2009	S262 (3) (c)	\$2.00	2.3%
86	Missed collection (returned to service)	Commercial	GST Exempt	\$11.00	\$12.00	service	Local Government Act 2009	S262 (3) (c)	\$1.00	9.1%
87	Temporary Collection Service (min. 2 weeks, max. 3 months)	Commercial	GST Exempt	\$11.00	\$12.00	service	Local Government Act 2009	S262 (3) (c)	\$1.00	9.1%
88	One off collection (i.e. carnivals, special events) including bin delivery, recovery and cleansing.									
89	Note: Council requires 48 hours notice to provide this service.									
90	Less than six bins	Commercial	GST Exempt	\$44.00	\$45.00	transaction	Local Government Act 2009	S262 (3) (c)	\$1.00	2.3%
91	Seven - ten bins	Commercial	GST Exempt	\$61.50	\$63.00	transaction	Local Government Act 2009	S262 (3) (c)	\$1.50	2.4%
92	More than ten bins	Commercial	GST Exempt	POA	POA	transaction	Local Government Act 2009	S262 (3) (c)		
93	Plus bin servicing fee	Commercial	GST Exempt	\$10.50	\$12.00	bin	Local Government Act 2009	S262 (3) (c)	\$1.50	14.3%
94	Administration charge for late payment	Commercial	GST Exempt	\$29.00	\$30.00	transaction	Local Government Act 2009	S262 (3) (c)	\$1.00	3.4%

COMMERCIAL: No weighbridge available - other than skip bin trucks (Lakes Creek Road Waste Facility Only)

Vehicle Type	Waste type or other material	GVM or GCM (t)								
		≤4.5	>4.5 ≤10.0	>10.0 ≤16.0	>16.0 ≤23.5	>23.5 ≤28.0	>28.0 ≤40.0	>40.0 ≤43.5	>43.5 ≤51.0	>51.0
articulated motor vehicle	any type or mixture of waste or other material	—	\$ 233.00	\$ 699.00	\$ 1,864.00	\$ 2,796.00	\$ 4,893.00	\$ 5,766.75	\$ 7,106.50	\$ 9,553.00
car	any type or mixture of waste	\$ 11.65	—	—	—	—	—	—	—	—
car towing a trailer	any type or mixture of waste	\$ 58.25	—	—	—	—	—	—	—	—
compactor truck	any type or mixture of waste or other material	—	\$ 233.00	\$ 524.25	\$ 1,223.25	\$ 2,213.50	\$ 3,087.25	—	—	—
light commercial vehicle	C&I or any mixture of C&I or other material	\$ 174.75	—	—	—	—	—	—	—	—
light commercial vehicle	C&D or any mixture of waste that includes C&D	\$ 291.25	—	—	—	—	—	—	—	—
rigid truck	C&I or any mixture of C&I or other material	—	\$ 407.75	\$ 757.25	\$ 1,165.00	\$ 2,038.75	\$ 2,912.50	—	—	—
rigid truck	C&D or any mixture of waste that includes C&D	—	\$ 873.75	\$ 1,631.00	\$ 2,563.00	\$ 3,203.75	\$ 4,601.75	—	—	—
rigid truck towing a trailer	any type or mixture of waste or other material	—	\$ 233.00	\$ 699.00	\$ 1,864.00	\$ 2,796.00	\$ 4,893.00	\$ 5,766.75	\$ 7,106.50	\$ 9,553.00
van or ute	any type or mixture of waste	\$ 46.60	—	—	—	—	—	—	—	—
van or ute towing a trailer	any type or mixture of waste	\$ 93.20	—	—	—	—	—	—	—	—

COMMERCIAL: No weighbridge available - skip bin trucks (Lakes Creek Road Waste Facility Only)

1	C&I only — (a) if the actual volume of waste in the skip bin is equal to or less than half the capacity of the skip bin	\$ 18.60	per m3
	(b) if the actual volume of waste in the skip bin is more than half the capacity of the skip bin	\$ 35.00	per m3
2	C&D or any mixture of waste that includes C&D— (a) if the actual volume of waste in the skip bin is equal to or less than half the capacity of the skip bin	\$ 30.30	per m3
	(b) if the actual volume of waste in the skip bin is more than half the capacity of the skip bin	\$ 58.30	per m3

SECTION:		Fitzroy River Water							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Proposed v Current fee \$	Proposed v Current fee %
1	Water Connections								
2									
3	New Subdivision connections that have ball valve & raised to 300mm below ground (20mm metered service).	Cost Recovery	GST Exempt	\$514.00	\$524.00	Per Connection	Local Government Act 2009	10.00	1.9%
4	All water service for residential properties within declared water service area excluding first connection in new subdivisions.	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote	Per Connection	Local Government Act 2009		
5	All other connections	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote	Per Connection	Local Government Act 2009		
6	Rockhampton to Yeppoon pipeline service connections.	Cost Recovery	GST Exempt	\$10,246.00	\$10,450.00	Per Connection	Local Government Act 2009	204.00	2.0%
7	Water Disconnections								
8	Water Service Disconnection	Cost Recovery	GST Exempt	\$520.00	\$530.00	Per Connection	Local Government Act 2009	10.00	1.9%
9	Service Locations								
10	Relocate standard water service within declared water service area.	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009		
11	Meter Box Replacements	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009		
12	Water Meter Testing (NATA Lab tested)	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009		
13	On-site verification test with calibrated meter for all meter sizes.	Cost Recovery	GST Exempt	\$193.00	\$196.00	per test	Local Government Act 2009	3.00	1.6%
14	Water Main Pressure & Flow Test								
15	Hydrant Pressure and flow tests	Cost Recovery	GST Exempt	\$286.00	\$291.00	per test	Local Government Act 2009	5.00	1.7%
16	(Tests are conducted from street hydrants located adjacent to development site)								
17	Water or Sewer Reticulation Network Analysis								
18	Carry out water or sewer reticulation network analysis for new development & report.	Cost Recovery	GST Exempt	\$269.00	\$274.00	per hour of part thereof	Local Government Act 2009	5.00	1.9%
19	Minimum	Cost Recovery	GST Exempt	\$566.00	\$577.00	per job	Local Government Act 2009	11.00	1.9%
20	Watermain/Service Locations								
21	Water Main/Service locations (not potholed)	Cost Recovery	GST Exempt	\$164.00	\$167.00	per hour of part thereof	Local Government Act 2009	3.00	1.8%
22	Water Main/Service locations potholed)	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009		
23	Fitzroy River Barrage Irrigators			In accordance with contract	In accordance with contract				

SECTION:		Fitzroy River Water							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Proposed v Current fee \$	Proposed v Current fee %
24	Processing Fee - Standard Supply Contracts for Medium Priority Water Allocation Holders.	Cost Recovery	GST Exempt	\$110.00	\$112.00	per contract	Local Government Act 2009	2.00	1.8%
25	Processing Fee - Seasonal Water Allocation for Medium Priority Water Allocation Holders.	Cost Recovery	GST Exempt	\$110.00	\$112.00	per application	Local Government Act 2009	2.00	1.8%
26	Medium Priority Water Allocation Holder in Field Meter Testing (as requested by MPWAH).	Cost Recovery	GST Exempt	\$193.00	\$196.00	per hour or part thereof	Local Government Act 2009	3.00	1.6%
27	Metered Hydrant Standpipe Hire								
28	Security Deposit/Bond	Cost Recovery	GST Exempt	\$2,040.00	\$2,080.00	per standpipe hired	Local Government Act 2009	40.00	2.0%
29	Standpipe Hire	Cost Recovery	GST Exempt	\$32.00	\$32.00	per week or part thereof (more than 1 day)	Local Government Act 2009		
30	Standpipe Hire	Cost Recovery	GST Exempt	\$77.00	\$78.00	Monthly	Local Government Act 2009	1.00	1.3%
31	Water Purchases - Dooley Street Depot								
32	Water Usage Rate [R]	Cost Recovery	GST Exempt	\$2.55	\$2.60	per kl	Local Government Act 2009	0.05	2.0%
33	Sale of Standpipe card (Gracemere)	Cost Recovery	GST Exempt	\$35.00	\$35.70	each	Local Government Act 2009	0.70	2.0%
34	Sub Metering								
35	Meters and materials	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009		
36	Sub-metering Connectivity Inspections	Cost Recovery	GST Exempt	\$211.00	\$215.00	per inspection	Local Government Act 2009	4.00	1.9%
37	Sub-metering Connectivity Inspections (Over three (3) stories).	Cost Recovery	GST Exempt	\$314.00	\$320.00	per inspection	Local Government Act 2009	6.00	1.9%
38	Water Meter Reading								
39	Special Water Meter Reading (Averaged Account)	Cost Recovery	GST Exempt	Remove	Please remove for template	per request	Local Government Act 2009		
40	Special Water Meter Reading (Onsite Inspection)	Cost Recovery	GST Exempt	\$100.00	\$102.00	per property	Local Government Act 2009	2.00	2.0%
41									
42	Sewerage								
43	Sewer Connections/Disconnections	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009		
44	Sewer Main Locations	Cost Recovery	GST Exempt	\$164.00	\$167.00	per hour	Local Government Act 2009	3.00	1.8%
45	Building Over Sewer Applications								

SECTION:		Fitzroy River Water							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Proposed v Current fee \$	Proposed v Current fee %
46	Initial building over sewer analysis for new development and report (50% refund when BOS not required)	Cost Recovery	GST Exempt	\$264.00	\$269.00	per assessment	Local Government Act 2009	5.00	1.9%
47	CCTV – camera survey of sewer main prior to and after completion of works. (Full refund when BOS not required).	Cost Recovery	GST Exempt	\$687.00	\$700.00	per assessment	Local Government Act 2009	13.00	1.9%
48	Additional building over sewer analysis for new development and report.	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009		
49	Water/Sewerage Plans - Copy								
50	A4 water plan	Commercial	GST Applies	\$33.00	\$33.50	per plan	Local Government Act 2009	0.50	1.5%
51	A4 sewer plan	Commercial	GST Applies	\$33.00	\$33.50	per plan	Local Government Act 2009	0.50	1.5%
52	A4 houseline blockage plan	Commercial	GST Applies	\$33.00	\$33.50	per plan	Local Government Act 2009	0.50	1.5%
53	All other plan sizes	Commercial	GST Applies	\$33.00	\$33.50	per plan	Local Government Act 2009	0.50	1.5%
54	CCTV Sewer Inspections for Building Over Sewer - camera survey of sewer main for pre-existing structures already built over sewer.	Commercial	GST Applies	\$344.00	\$350.00	per inspection	Local Government Act 2009	6.00	1.7%
55	Bulk Liquid Waste Disposal								
56	Acceptance of chemical toilet or holding tank contents.	Cost Recovery	GST Exempt	\$58.90	\$60.00	per kilolitre of part thereof	Local Government Act 2009	1.10	1.9%
57	Other (Trade Waste)	Cost Recovery	GST Exempt	by negotiation	by negotiation		Local Government Act 2009		
58	Trade Waste Fees								
59	Annual License Fees								
60	Category 1								
61	Annual Fee	Cost-Recovery	GST Exempt	\$198.40	\$202.35	per annum	Local Government Act 2009	3.95	2.0%
62	Category 2								
63	Annual Fee	Cost-Recovery	GST Exempt	\$198.40	\$202.35	per annum	Local Government Act 2009	3.95	2.0%
64	Volumetric Rate (minimum)	Cost Recovery	GST Exempt	\$0.80	\$0.85	per kilolitre	Local Government Act 2009	0.05	5.8%
65	Category 3								
66	Annual Fee	Cost-Recovery	GST Exempt	\$298.00	\$303.90	per annum	Local Government Act 2009	5.90	2.0%
67	Volumetric Rate (minimum)	Cost Recovery	GST Exempt	\$0.80	\$0.85	per kilolitre	Local Government Act 2009	0.05	5.8%
68	BOD5 Rate	Cost Recovery	GST Exempt	\$1.60	\$1.65	per kilolitre	Local Government Act 2009	0.05	3.3%

SECTION:		Fitzroy River Water							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Proposed v Current fee \$	Proposed v Current fee %
69	Suspended Solids Rate	Cost Recovery	GST Exempt	\$1.80	\$1.85	per kilolitre	Local Government Act 2009	0.05	2.6%
70	Application/Renewal Fees								
71	Category 1 Permit	Cost-Recovery	GST Exempt	\$212.90	\$217.10	per application	Local Government Act 2009	4.20	2.0%
72	Category 2 Permit	Cost-Recovery	GST Exempt	\$212.90	\$217.10	per application	Local Government Act 2009	4.20	2.0%
73	Category 3 Agreement	Cost-Recovery	GST Exempt	by negotiation	by negotiation	per application	Local Government Act 2009		
74	Miscellaneous Trade Waste Fees								
75	Trade Waste Officer Charge Out Rate (minimum charge 1 hour).	Cost Recovery	GST Exempt	\$141.40	\$144.20	per hour or part thereof	Local Government Act 2009	2.80	2.0%
76	This rate shall apply to all sampling programs and inspections required as a result of non compliance with a Permit or Agreement.								
77	Testing Fees (to be applied in conjunction with Trade Waste Officer charge out rate).	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009		
78	Penalty Charges								
79	For all parameters: d = 1.2	Cost Recovery	GST Exempt	\$1.90	\$1.95	per kilogram	Local Government Act 2009	0.05	2.5%
80									
81	HEADWORKS CONTRIBUTION POLICY - Rockhampton City Planning Scheme and applicable/relevant to development permits issued prior to the adopted infrastructure charges resolution, November 2011.								
82	LOCAL PLANNING POLICY NO 5								
83	Valid for land rezoned after the relevant date (1 September 1985).								
84	Schedule A								
85	Infrastructure contributions:								
86	(a) Glenmore Water Treatment Plant Upgrade								
87	Areas affected:								
88	Whole of water supply area	Cost Recovery	GST Exempt	\$1,179.00	\$1,202.00	per unit	Integrated Planning Act	23.00	2.0%
89	(b) Sewerage Treatment Plant upgrading								

SECTION:		Fitzroy River Water							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Proposed v Current fee \$	Proposed v Current fee %
90	Areas affected:								
91	Whole of sewerred area	Cost Recovery	GST Exempt	\$1,443.00	\$1,471.00	per unit	Integrated Planning Act	28.00	1.9%
92	(c) Norman Road Sewer (Hospital Branch)								
93	Areas affected:								
94	Portions 239A, 240A, 241A, 242A & Part Portions 184 & 661, Parish of Murchison, refer Drawing M 822	Cost Recovery	GST Exempt	\$361.00	\$368.00	per unit	Integrated Planning Act	7.00	1.9%
95	(d) Norman Road Trunk Sewer								
96	Areas affected:								
97	Portions 176, 177, 178, 179, 180, 183, 225, 243A, 244A, 245A, 246A & Part Portion 247A, Parish of Murchison, Portions 48A, & 48B, Parish of Archer, refer Drawing M 822	Cost Recovery	GST Exempt	\$843.00	\$859.00	per unit	Integrated Planning Act	16.00	1.9%
98	(e) Parkhurst Industrial Sewer								
99	Areas affected:								
100	Portions 113, 114, 115, 116, 117, 118, 124, 125, 201, 202, 203, 204, 274, 68, 71, 119	Cost Recovery	GST Exempt	\$1,091.00	\$1,112.00	per unit	Integrated Planning Act	21.00	1.9%
101	(f) Norman Road Water Main (300, 225, 150)								
102	Areas affected:								
103	Portions 225, 241A, 242A, 243A & 244A, 245A, 246A, Parish of Murchison	Cost Recovery	GST Exempt	\$380.00	\$387.00	per unit	Integrated Planning Act	7.00	1.8%
104	(g) Norman Road Water Reservoir								
105	Areas affected:								
106	Portions 128, 219A, 225, 237B, 238A, 239A, 240A, 241A, 242A, 243A, 244A, 245A, 246A, 288 & Part Portion 184, 503 & 661, Parish of Murchison, refer Drawing M 822	Cost Recovery	GST Exempt	\$1,131.00	\$1,153.00	per unit	Integrated Planning Act	22.00	1.9%
107	(h) Rising Main to Norman Road Water Reservoir								
108	Areas affected:								

SECTION:		Fitzroy River Water							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Proposed v Current fee \$	Proposed v Current fee %
109	Portions 128, 219A, 225, 237B, 238A, 239A, 240A, 241A, 242A, 243A, 244A, 245A, 246A, 288 & Part Portions 184, 503 & 661, Parish of Murchison, refer Drawing M 822	Cost Recovery	GST Exempt	\$106.00	\$108.00	per unit	Integrated Planning Act	2.00	1.9%
110	(i) Carlton Street/Price Avenue duplicate (150 mm dia water main)								
111	Areas affected:								
112	Portions 194, 195, 196, Parish of Murchison	Cost Recovery	GST Exempt	\$474.00	\$483.00	per unit	Integrated Planning Act	9.00	1.9%
113	(j) Frenchville Road Sewer								
114	Areas affected:								
115	Portion 161, 1V, 4V, 5V, 6V, 7V, 8V, 9V, 10V, 11V, 12V, 13V, 14V, 15V, 16V, 17V, 20V, 156A, 24V, 155, 2203, 2206, 2206A, 23V, Parish of Archer	Cost Recovery	GST Exempt	\$917.00	\$935.00	per unit	Integrated Planning Act	18.00	2.0%
116	(k) Frenchville Road Additional Water Main (applies to all areas within RL 110m RCC Sewerage Datum Contour)								
117	Areas affected:								
118	Portions 6V, 7V, 8V, 9V, 10V, 11V, 12V, 13V, 14V, 15V, 16V, 17V, 20V, 156A, 24V, 155, 2203, 2206, 2206A, 23V, Parish of Archer	Cost Recovery	GST Exempt	\$1,024.00	\$1,044.00	per unit	Integrated Planning Act	20.00	2.0%
119	(l) Frenchville Road Water Booster Station (applies to all areas above RL 123m RCC Sewerage Datum Contour)								
120	Areas affected:								
121	Portions 14V, 15V, 16V, 17V, 20V, 156A, 2206, 2206A & 23V, Parish of Archer	Cost Recovery	GST Exempt	\$641.00	\$653.00	per unit	Integrated Planning Act	12.00	1.9%
122	(m) Lower Dawson Road Auxiliary Trunk Sewer								
123	Areas affected:								
124	Area bound by Ferguson Street, Upper Dawson Road, Nathan Street, Lower Dawson Road	Cost Recovery	GST Exempt	\$1,700.00	\$1,734.00	per unit	Integrated Planning Act	34.00	2.0%
125	(n) Parkhurst Water Reservoir								
126	Areas affected:								
127	The urban area shown on the proposed Parkhurst Development Central Plan	Cost Recovery	GST Exempt	\$2,276.00	\$2,321.00	per unit	Integrated Planning Act	45.00	2.0%
128	(o) Parkhurst Collector Sewer								

SECTION:		Fitzroy River Water							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Proposed v Current fee \$	Proposed v Current fee %
129	Areas affected:								
130	The urban area shown on the proposed Parkhurst Development Central Plan, refer Drawing SY 4068 3.	Cost Recovery	GST Exempt	\$1,680.00	\$1,713.00	per unit	Integrated Planning Act	33.00	2.0%
131	(p) Ramsay Creek Sewerage Pump Station								
132	Areas affected:								
133	Catchment area bounded by the Bruce Highway, Ramsay Creek, the City Boundary and the crest of the ridge adjacent to Olive Street	Cost Recovery	GST Exempt	\$361.00	\$368.00	per unit	Integrated Planning Act	7.00	1.9%
134	(q) Parkhurst Sewer Extension								
135	Areas affected:								
136	Area bounded by Norman Road, Olive Street, Yaamba Road & Boundary Road.	Cost Recovery	GST Exempt	\$822.00	\$838.00	per unit	Integrated Planning Act	16.00	1.9%
137	(r) Parkhurst Industrial Estate Reservoir								
138	Areas affected:								
139	Portions 118, 119, 120, 144, 176, Sub 3, Portion 196, Sub 3, Portion 201, Subs 3 & 4, Portion 202, Sub 3, Portion 274, Resub 1, Subs 41-43, Parish of Murchison.	Cost Recovery	GST Exempt	\$1,004.00	\$1,024.00	per unit	Integrated Planning Act	20.00	2.0%
140	(s) Rockonia Road Water Booster								
141	Areas affected:								
142	Those lots within the Rockonia Road boosted area	Cost Recovery	GST Exempt	\$1,131.00	\$1,153.00	per unit	Integrated Planning Act	22.00	1.9%
143	(t) 150 mm Water Main duplication (Forbes Avenue to Shields Avenue)								
144	Areas affected:								
145	Portions 42, 43, Parish of Archer, refer SOL 1429	Cost Recovery	GST Exempt	\$582.00	\$593.00	per unit	Integrated Planning Act	11.00	1.9%
146	(u) South Rockhampton Low Level Trunk Main Improvements								
147	Areas affected:								
148	The South Rockhampton low level water reticulation area	Cost Recovery	GST Exempt	\$989.00	\$1,008.00	per unit	Integrated Planning Act	19.00	1.9%
149	(v) Hadgraft Street sewerage Pump Station								
150	Areas affected:								
151	Hadgraft Street Catchment Area Located West of Norman Road and North of Park Street.	Cost Recovery	GST Exempt	\$433.00	\$441.00	per unit	Integrated Planning Act	8.00	1.8%

SECTION:		Fitzroy River Water							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Proposed v Current fee \$	Proposed v Current fee %
152	(w) Norman Road sewerage Pump Station & Rising Main.								
153	Areas affected:								
154	Norman Road north of Nagle Drive	Cost Recovery	GST Exempt	\$421.00	\$429.00	per unit	Integrated Planning Act	8.00	1.9%
155	(x) Norman Road North Watermain Extension								
156	Areas affected:								
157	Norman Road north of Nagle Drive	Cost Recovery	GST Exempt	\$790.00	\$805.00	per unit	Integrated Planning Act	15.00	1.9%
158	(y) Norman Road Water Pump Station Upgrades								
159	Areas affected:								
160	Norman Road north of Nagle Drive	Cost Recovery	GST Exempt	\$226.00	\$230.00	per unit	Integrated Planning Act	4.00	1.8%
161									
162	HEADWORKS CONTRIBUTION POLICY - Fitzroy Shire planning scheme and applicable/relevant to development permits issued prior to the adopted infrastructure charges resolution, November 2011.								
163	LOCAL PLANNING POLICY 1/96								
164	Standard Infrastructure contributions within infrastructure area:								
165	Water supply	Cost Recovery	GST Exempt	\$2,969.00	\$3,028.00	per lot	Integrated Planning Act	59.00	2.0%
166	Sewerage	Cost Recovery	GST Exempt	\$1,884.00	\$1,921.00	per lot	Integrated Planning Act	37.00	2.0%
167									
168	Non-standard Infrastructure contributions outside of infrastructure area:								
169	Water supply (including bring forward costs)	Cost Recovery	GST Exempt	\$2,969.00	\$3,028.00	per lot	Integrated Planning Act	59.00	2.0%
170	Sewerage (including bring forward costs)	Cost Recovery	GST Exempt	\$1,884.00	\$1,921.00	per lot	Integrated Planning Act	37.00	2.0%
171									
172	HEADWORKS CONTRIBUTION POLICY - Mt Morgan Shire planning scheme and applicable/relevant to development permits issued prior to the adopted infrastructure charges resolution, November 2011.								

SECTION:		Fitzroy River Water							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Proposed v Current fee \$	Proposed v Current fee %
173	That the Council's response to applications for water would be:-								
174	Outside the defined water area from existing rising main.	Cost Recovery	GST Exempt	\$11,137.00	\$11,359.00	per unit	Integrated Planning Act	222.00	2.0%
175	Internal to the defined water area:								
176	Vacant allotment: Connection fee plus cost								
177	External to the defined water area (if applicable);-								
178	Existing or vacant allotment subdivided:								
179	1 x Headworks charge/additional allotment plus cost of works external (if applicable) plus cost of works internal (if applicable) plus connection fees per additional allotments.								
180									
181	New allotment/s from vacant Crown land - as for (2) above								
182									
183	A headworks charge being set at	Cost Recovery	GST Exempt	\$3,480.00	\$3,549.00	per unit	Integrated Planning Act	69.00	2.0%
184	Sewerage headworks charge being set at:								
185	Area 6	Cost Recovery	GST Exempt	\$2,290.00	\$2,335.00	per equivalent tenement	Integrated Planning Act	45.00	2.0%
186	Area 4	Cost Recovery	GST Exempt	\$3,172.00	\$3,235.00	per equivalent tenement	Integrated Planning Act	63.00	2.0%

SECTION:		Civil Operations								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Rural Addressing									
2	Rural Address Numbers			Nil	Nil				-	-
3	Note: Council supplies and erects the initial rural address number at the property. The property owner is then responsible for maintenance, and where necessary, replacement of the number to the same standard.									
4	Additional or Replacement Rural Address Numbers (Self-installation)	Commercial	GST Applies	\$95.00	\$100.00		Local Government Act 2009	\$262 (3) (c)	\$5.00	5.3%
5	<i>Gates and Grids</i>									
6	- Application Fee only	Cost-Recovery	GST Exempt	\$245.00	\$252.00		Local Government Act 2009	Council Local Law	\$7.00	2.9%
7	- Gate Sign	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009	\$262 (3) (c)	-	-
8	2 advance warning signs, 4 hazard markers, and all posts and brackets)	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009	\$262 (3) (c)	-	-
9	4 hazard markers, and all posts and brackets	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009	\$262 (3) (c)	-	-
10	Notes: 1. Installation not included. 2. Fittings, and therefore cost, may be reduced, depending on construction materials for grids.									
11										
12	Roadworks/Drainage									
13	Plans all sizes	Commercial	GST Applies	\$75.00	\$90.00	each	Local Government Act 2009	\$262 (3) (c)	\$15.00	20.0%
14										
15	Road Reserve - Works (Local Law 21)									
16	(Which are not part of a subdivision)									
17	Residential Driveway/Vehicle Access - construction of a vehicle access to a single dwelling or single lot. (Application only)	Cost-Recovery	GST Exempt	\$180.00	\$200.00	each	Local Government Act 2009	Council Local Law	\$20.00	11.1%
18	Commercial Driveway/Vehicle Access - construction of a vehicle access to a single dwelling or single lot. (Application only)	Cost-Recovery	GST Exempt	\$195.00	\$200.00	each	Local Government Act 2009	Council Local Law	\$5.00	2.6%
19	Residential Property Stormwater, Erection or Installation of a Structure, Private Water Pipeline, Undergrounding of Services. (Application only)	Cost-Recovery	GST Exempt	\$180.00	\$200.00	each	Local Government Act 2009	Council Local Law	\$20.00	11.1%
20	Commercial Property Stormwater, Erection or Installation of a Struture, Private Water Pipeline, Undergrounding of Services. (Application only)	Cost-Recovery	GST Exempt	\$195.00	\$200.00	each	Local Government Act 2009	Council Local Law	\$5.00	2.6%
21	Driveway/Vehicle Access - Supply and installation of concrete crossovers.	Commercial	GST Applies	Private Works Quote	Private Works Quote	each	Local Government Act 2009	\$262 (3) (c)	-	-
22	Major Work in Road Reserve (works not covered under the IPA) - Permit fee based on 1.5% of the approved estimate of cost of the works within the road reserve (work greater than \$50,000) - minimum fee (includes roadworks, stormwater, water supply, sewerage etc) 1.5% of the cost of works for works greater than \$50,000 with min fee of \$680.00.	Cost-Recovery	GST Exempt	\$652 + 1.5% x est cost greater than \$50,000	\$680 + 1.5% x est cost greater than \$50,000	Minimum	Local Government Act 2009	Council Local Law	-	-

SECTION:		Civil Operations								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
23	Minor Work in Road Reserve (works not covered under SPA) – Permit fee of \$680.00 where approved estimate of cost of the works within the road reserve including roadworks, stormwater, water supply, sewerage and any other ancillary works is less than \$50,000.	Cost-Recovery	GST Exempt	\$652.00	\$680.00	Minimum	Local Government Act 2009	Council Local Law	\$28.00	4.3%
24										
25	Regulatory Documents/Studies/Infrastructure Models									
26	Infrastructure Model Access Fee	Commercial	GST Applies	\$652.00	\$680.00		Local Government Act 2009	\$262 (3) (c)	\$28.00	4.3%
27										
28	Miscellaneous Signage									
29	Directional Signage	Commercial	GST Applies	\$320.00	\$340.00		Local Government Act 2009	\$262 (3) (c)	\$20.00	6.3%
30										
31	Impounded Vehicles									
32	Auctioneer fee	Commercial	GST Applies	As Charged by appointed storage/ auction compound	As Charged by appointed storage/ auction compound		Transport Operations (Road Use Management) Act 1995		-	-
33	Public Notice Advertisement	Commercial	GST Applies	As charged by newspaper	As charged by newspaper		Transport Operations (Road Use Management) Act 1995		-	-
34	Towing Service fee	Commercial	GST Applies	As charged by towing service	As charged by towing service		Transport Operations (Road Use Management) Act 1995		-	-
35	Daily Storage fee	Commercial	GST Applies	As charged by appointed storage/ auction compound	As charged by appointed storage/ auction compound		Transport Operations (Road Use Management) Act 1995		-	-
36	Notices Issued by Council	Cost-Recovery	GST Exempt	\$100.00	\$105.00	per notice	Transport Operations (Road Use Management) Act 1995		\$5.00	5.0%
37	Inspection by Local Laws Officer	Cost-Recovery	GST Exempt	\$75.00	\$100.00	per inspection	Transport Operations (Road Use Management) Act 1995		\$25.00	33.3%
38	If, multiple vehicles have been advertised in the public notices at the same time, a pro-rata rate must be applied for each vehicle.									

SECTION:		Maps								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	GIS Mapping Products									
2	<i>Map Printed - Preconfigured and customised maps.</i>									
3	A4 SIZE	Commercial	GST Applies	\$17.50	\$17.80	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.30	1.7%
4	A3 SIZE	Commercial	GST Applies	\$29.50	\$30.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	1.7%
5	A2 SIZE	Commercial	GST Applies	\$47.00	\$47.70	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.70	1.5%
6	A1 SIZE	Commercial	GST Applies	\$71.00	\$72.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.4%
7	A0 SIZE	Commercial	GST Applies	\$101.50	\$103.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.50	1.5%
8	<i>Hourly Rate - Customised mapping products and data creation</i>									
9	GIS Consultancy	Commercial	GST Applies	\$142.00	\$144.00	Minimum 1 Hr	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	1.4%
10										
11	Road Register/Street Maps									
12	A4 whole of Council road register booklet	Cost Recovery	GST Exempt	\$63.00	\$64.00	each	Local Government Act 2009	Council Local Law	\$1.00	1.6%
13	A0 township street index	Cost Recovery	GST Exempt	\$63.00	\$64.00	each	Local Government Act 2009	Council Local Law	\$1.00	1.6%
14										
15	LIDAR Products - per tile									
16	Contours. Per tile 1km2	Commercial	GST Applies	\$11.50	\$11.70	1km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.20	1.7%
17	Contours. Per tile 2km2	Commercial	GST Applies	\$45.00	\$45.50	2km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	1.1%
18	DEM 1m grid (xyz) 1km2	Commercial	GST Applies	\$9.50	\$9.70	1km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.20	2.1%
19	DEM 1m grid (xyz) 2km2	Commercial	GST Applies	\$34.50	\$35.00	2km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	1.4%
20	LAS 1km2	Commercial	GST Applies	\$28.00	\$28.50	1km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	1.8%
21	LAS 2km2	Commercial	GST Applies	\$109.50	\$111.00	2km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.50	1.4%
22	Convert contours tiles to dxf,dwg	Commercial	GST Applies	\$11.50	\$11.70	each tile	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.20	1.7%
23										
24	Aerial Imagery									
25	Aerial Imagery < 100ha	Commercial	GST Applies	\$3.50	\$3.50	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
26	Aerial Imagery > 100ha	Commercial	GST Applies	\$47.00	\$48.00	per 1km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	2.1%
27										
28	Data Extraction									

SECTION:		Maps								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
29	Sewer layers	Commercial	GST Applies	\$0.10	\$0.10	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
30	Water layers	Commercial	GST Applies	\$0.10	\$0.10	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
31	Effluent layers	Commercial	GST Applies	\$0.10	\$0.10	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
32	Stormwater layers	Commercial	GST Applies	\$0.10	\$0.10	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
33	Road layers	Commercial	GST Applies	\$0.10	\$0.10	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
34	Contours (Custom Extraction)	Cost-Recovery	GST Applies	POA	POA	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
35										
36	Digital Data Media									
37	Supply DVD/USB up to 4.5GB	Commercial	GST Applies	\$15.50	\$15.70	per DVD/USB	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.20	1.3%
38	Supply external Hard Drive (500GB)	Commercial	GST Applies	\$117.00	\$119.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	1.7%
39										
40	Hourly Rate / Data Handling									
41	GIS Staff time	Commercial	GST Applies	\$142.00	\$144.00	Minimum 1 Hr	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	1.4%
42	Data Handling Charge (Lidar only)	Commercial	GST Applies	\$57.00	\$58.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.8%
43	Other									
44	* All GIS data is subject to Rockhampton Regional Council's Standard Terms for Access to Digital Data Products, Intellectual Property Rights and the discretion of the Assets & GIS Co-ordinator									



Community Services

2019 - 2020

SECTION:		Technology Centre								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fees \$	Proposed v Current fee %
1	Library Technology Centre									
2	Hire of training room (including 10PCs, High speed Internet access, Data projector and Whiteboard) per day	Commercial	GST Applies	\$755.00	\$755.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
3	Hire of training room as above (without Internet access) per day	Commercial	GST Applies	\$600.00	\$600.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
4	Hire of training room (including 21 PCs, High speed Internet access, Data projector and Whiteboard) per day	Commercial	GST Applies	\$1,460.00	\$1,460.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
5	Hire of training room as above (without Internet access) per day	Commercial	GST Applies	\$1,195.00	\$1,195.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
6	1 Day training course for Microsoft products per person	Commercial	GST Applies	\$310.00	\$320.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	3.2%
7	1 Day training course for other products	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)	-	-

SECTION:		Library								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Libraries - Overdue Fees									
2	Overdue items	Cost-Recovery	Division 81	\$0.10	\$0.10	per item per day after 5 days overdue	Local Government Act 2009	Part 6 S262 (3) (c)		
3	Overdue items	Cost-Recovery	Division 81	\$0.20	\$0.20	per item per day after 28 days overdue	Local Government Act 2009	Part 6 S262 (3) (c)		
4	Collection recovery fee	Cost-Recovery	Division 81	\$23.00	\$23.00		Local Government Act 2009	Part 6 S262 (3) (c)		
5										
6	General Fees									
7	Loss/irreparable damage	Commercial	GST Applies			Replacement Value per item	Local Government Act 2009	Part 6 S262 (3) (c)		
8	Minor repairs library resources (eg replacement barcode, cover, identification etc.)	Commercial	GST Applies	\$10.00	\$10.00	per item	Local Government Act 2009	Part 6 S262 (3) (c)		
9	rebinding required (cost incurred)	Commercial	GST Applies		Remove	No longer rebinding please remove	Local Government Act 2009	Part 6 S262 (3) (c)		
10	Administration fee	Commercial	GST Applies	\$9.00	\$9.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
11	Loss of Membership Card to Replace	Commercial	GST Applies	\$4.00	\$4.00	per item	Local Government Act 2009	Part 6 S262 (3) (c)		
12										
13	Archives and Local History Fees									
14	Copies of photographs - for private study and research only									
15	photographic print A4 from digital image/copy print	Commercial	GST Applies	\$20.00	\$20.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
16	photographic print A4 from original source	Commercial	GST Applies	\$55.00	\$55.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
17	Larger sizes	Commercial	GST Applies	POA	POA					
18	Digital image from copy	Commercial	GST Applies	\$19.00	\$19.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
19	Digital image from original	Commercial	GST Applies	\$36.00	\$36.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
20	Reproduction fees for commercial use subject to negotiation			POA	POA					
21	Research fees (per hour)	Commercial	GST Applies	\$58.00	\$59.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.7%
22										
23	Miscellaneous fees									
24	Interlibrary loan fee	Commercial	GST Applies	At cost	At cost	at cost	Local Government Act 2009	Part 6 S262 (3) (c)		
25										
26	Invigilation									
27	Exam supervision per hour	Commercial	GST Applies	\$65.00	\$68.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	4.6%
28										
29	Room Hire Fees - normal Library opening hours									
30	Fitzroy Room per hour - standard Library opening hours, other by negotiation	Commercial	GST Applies	\$50.00	\$56.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$6.00	12.0%
31	Fitzroy Room per day (maximum 8 hours)	Commercial	GST Applies	\$265.00	\$275.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	3.8%
32	Lectern	Commercial	GST Applies	\$5.00	Remove	each	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Library								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
33	Standard whiteboard (pens not supplied)	Commercial	GST Applies	\$5.00	Remove	each	Local Government Act 2009	Part 6 S262 (3) (c)		
34	PA System	Commercial	GST Applies	\$50.00	\$50.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
35										
36	Photocopying, printing single sided									
37	A4 black and white	Commercial	GST Applies	\$0.20	\$0.20	each	Local Government Act 2009	Part 6 S262 (3) (c)		
38	A3 black and white	Commercial	GST Applies	\$0.40	\$0.40	each	Local Government Act 2009	Part 6 S262 (3) (c)		
39	A4 colour	Commercial	GST Applies	\$1.00	\$1.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
40	A3 colour	Commercial	GST Applies	\$3.00	\$3.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Child Care								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	City Occasional Child Care									
2	Occasional Care Half Day Care- Per Child (per morning/afternoon session)									
3	Nursery	Commercial	GST Free	\$61.00	\$62.00	per 4.5hr session	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	1.6%
4	Toddler	Commercial	GST Free	\$58.00	\$59.00	per 4.5hr session	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	1.7%
5	Children preschool	Commercial	GST Free	\$55.00	\$56.00	per 4.5 hr session	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	1.8%
6										
7	Occasional care – full day									
8	Nursery	Commercial	GST Free	\$107.00	Remove	per day	Local Government Act 2009	Part 6 S262 (3)(c)		
9	Toddler	Commercial	GST Free	\$102.00	Remove	per day	Local Government Act 2009	Part 6 S262 (3)(c)		
10	Preschool	Commercial	GST Free	\$97.00	Remove	per day	Local Government Act 2009	Part 6 S262 (3)(c)		
11										
12	Late charges (per child for each 5 minutes after booked time)									
13	Nursery	Commercial	GST Free	\$15.00	\$15.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)		
14	Toddler	Commercial	GST Free	\$15.00	\$15.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)		
15	Preschool	Commercial	GST Free	\$15.00	\$15.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)		
16										
17	Council Long Day Care - Daily Sessional Fee									
18	Nursery	Commercial	GST Free	\$93.50	\$95.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.50	1.6%
19	Toddler	Commercial	GST Free	\$91.50	\$93.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.50	1.6%
20	Preschool	Commercial	GST Free	\$87.50	\$89.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.50	1.7%
21										
22	Administration Enrolment Fee									
23	Per Child	Commercial	GST Free	\$55.00	\$56.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	1.8%
24	Child care fees are subject to review pending changes to applicable Government funding assistance & requirements.									
25	Cancellation Fee (Admin Fee)	Commercial	GST Free	\$30.00	Remove	Per Cancellation	Local Government Act 2009	Part 6 S262 (3)(c)		

SECTION:		Art Gallery								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Art Gallery									
2	Rights & reproductions (Art Gallery Collection). Concessions are considered for scholars, educational publishers and or charities.									
3	Photography for publication: High resolution digital image, 8 bit and 16 bit RGB and 8 bit CMYK, on Disc	Commercial	GST Applies	\$156.00	\$156.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
4	A4 Photo. For research & study: colour print	Commercial	GST Applies	\$28.55	\$28.55	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
5										
6	Research Fee									
7	Artists or Artwork research conducted beyond 45 minutes	Commercial	GST Applies	\$66.25	\$66.25	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
8										
9	Art Gallery Venue Hire									
10	(a) Seminar Room - No longer hired to public, now used for collection storage									
11	(b) Range Room									
12	Normal	Commercial	GST Applies	\$347.00	\$347.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
13	Concession	Commercial	GST Applies	\$277.50	\$277.50	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
14	(c) Gold Room									
15	Normal	Commercial	GST Applies	\$347.00	\$347.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
16	Concession	Commercial	GST Applies	\$277.50	\$277.50	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
17	(d) Range and Gold Rooms									
18	Normal	Commercial	GST Applies	\$694.00	\$694.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
19	Concession	Commercial	GST Applies	\$555.00	\$555.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
20	(e) Amphitheatre									
21	Normal	Commercial	GST Applies	\$173.50	\$173.50	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
22	Concession	Commercial	GST Applies	\$138.75	\$138.75	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
23	(f) Beatrice Hutton Room									

SECTION:		Art Gallery								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
24	Normal	Commercial	GST Applies	\$240.00	\$240.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
25	Concession	Commercial	GST Applies	\$192.00	\$192.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
26	(g) Anderson Room									
27	Normal	Commercial	GST Applies	\$347.00	\$347.00	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
28	Concession	Commercial	GST Applies	\$277.50	\$277.50	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		
29										
30	Equipment and Furniture Set-up by Council staff	Commercial	GST Applies	\$66.50	\$66.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
31	* Hire is a minimum/maximum 4 hour hire. Additional charge for each hour thereafter subject to overtime, security and associated costs.									
32	* Additional costs may be incurred for cleaning, security, power, staff - GST will apply									
33	*Per Hire Charge applies to venue hire between the hours: Monday to Friday 9.00am - 4.00pm and Saturday/Sunday 10.00 to 4.00pm. An additional staff charge will apply to the hire of any room outside standard hours									

SECTION:		Major Venues								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	COM - Commercial									
2	LNFP - RRC Local Not for Profit									
3	Pilbeam Theatre									
4	Venue Costs									
5	Base Rental charge of one day or one session as applicable is required in advance of hiring as a security deposit. In the event of cancellation, the security deposit may be refunded at the discretion of the manager. Additional Security deposit may be applied to manage risk related to the event at the discretion of the manager									
6	Cleaning as a result of normal use is included in hire charge. An additional charge will be levied for extraordinary cleaning.									
7	Performance Rental (base) for COM	Commercial	GST Applies	\$1,210.00	\$1,230.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)	\$20.00	1.7%
8	Performance Rental (base) for LNFP	Commercial	GST Applies	\$658.00	\$670.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)	\$12.00	1.8%
9	vs Percentage of Net Box Office-Plus GST for COM	Commercial	GST Applies	10%	10%	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
10	vs Percentage of Net Box Office-Plus GST for LNFP	Commercial	GST Applies	10%	10%	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
11	Conference / Meeting Full Day for COM	Commercial	GST Applies	\$2,005.00	\$2,030.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)	\$25.00	1.2%
12	Conference / Meeting Full Day for LNFP	Commercial	GST Applies	\$1,485.00	\$1,510.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)	\$25.00	1.7%
13	Second Audience Conference / Meeting COM	Commercial	GST Applies	\$1,002.50	\$1,020.00	per additional session	Local Government Act 2009	Part 6 S262 (3) (c)	\$17.50	1.7%
14	Second Audience Conference / Meeting LNFP	Commercial	GST Applies	\$742.50	\$755.00	per additional session	Local Government Act 2009	Part 6 S262 (3) (c)	\$12.50	1.7%
15	Rehearsal and Set-Up for COM	Commercial	GST Applies	\$79.50	\$80.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.3%
16	Rehearsal and Set-Up for LNFP	Commercial	GST Applies	\$66.50	\$67.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.5%
17	Eisteddfod/ Dance Festival (min. 3hr per session) per hour	Commercial	GST Applies	\$66.50	\$67.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.5%
18	Fee for Non return of Swipe Card	Commercial	GST Applies	\$30.00	\$30.00	per card	Local Government Act 2009	Part 6 S262 (3) (c)		
19	Fee for Non return of Key	Commercial	GST Applies	\$50.00	\$50.00	per key	Local Government Act 2009	Part 6 S262 (3) (c)		
20	Fee for "pop-up" shop in foyer for separate entity to hirer	Commercial	GST Applies	\$20.00	\$20.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Major Venues								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
21	Fee for funtion in Upper Foyer and Balcony if separate entity or exclusive use	Commercial	GST Applies	\$215.00	POA	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
22	Courtyard Foyer exclusive use	Commercial		new	POA	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
23	Commercial kitchen	Commercial		new	\$115.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
24	Theatre Bar	Commercial	GST Applies	\$215.00	POA	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
25	Front of House and Ancillary Staff									
26	Merchandise Seller per hour	Commercial	GST Applies	\$49.00	\$49.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
27	Duty Manager per hour	Commercial	GST Applies	\$66.50	\$67.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.5%
28	Ushers (up to 6 / performance) for COM	Commercial	GST Applies	\$480.00	\$485.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.0%
29	Ushers (up to 6 /performance) for NFP	Commercial	GST Applies	\$240.00	\$242.50	per session	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.50	1.0%
30	Ushers Eisteddfod/ Dance Festival per day	Commercial	GST Applies	\$395.00	\$400.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.3%
31	Additional Cleaning Charges	Commercial	GST Applies	\$48.00	\$49.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	2.1%
32										
33	Production Charges									
34	Standing Charge per performance for COM	Commercial	GST Applies	\$331.50	\$335.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.50	1.1%
35	Standing Charge per performance for NFP	Commercial	GST Applies	\$165.75	\$167.50	per session	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.75	1.1%
36	Stage Electricity and Consumables as metered per KwHr	Commercial	GST Applies	\$0.99	\$1.00	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.01	1.0%
37	Use of Steinway Grand Piano (Tuning additional) - COM	Commercial	GST Applies	\$270.00	\$275.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.9%
38	Production Staff per hour	Commercial	GST Applies	\$66.50	\$67.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.5%
39										
40	Venues and Events Box Office Charges									
41	All Venues									
42	Event Creation Fee per performance for COM	Commercial	GST Applies	\$76.50	\$77.50	per session	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.3%
43	Event Creation Fee per performance for LNFP	Commercial	GST Applies	\$76.50	\$77.50	per session	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.3%
44	Event Creation Fee Eisteddfod/ Dance Festival per total event	Commercial	GST Applies	\$400.00	\$405.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.3%
45										
46	Booking Fee for LNFP									

SECTION:		Major Venues								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
47	Zero Price Ticket Charges (1st 20 at no charge) for NFP	Commercial	GST Applies	\$2.60	\$2.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	1.9%
48	Credit Card Charge (charged to Hirer)	Commercial	GST Applies	3.5%	3.5%		Local Government Act 2009	Part 6 S262 (3) (c)		
49	Ticket with a net Ticket value < \$25.00	Commercial	GST Applies	\$2.60	\$2.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	1.9%
50	Ticket with a net Ticket value > \$25 and < \$50	Commercial	GST Applies	\$2.85	\$2.90	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	1.8%
51	Ticket with a net Ticket value > \$50 and < \$100	Commercial	GST Applies	\$3.10	\$3.15	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	1.6%
52	Ticket with a net Ticket value > \$100	Commercial	GST Applies	\$3.90	\$3.95	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	1.3%
53	Eisteddfod/ Dance Festival GA Session Ticket	Commercial	GST Applies	\$1.45	\$1.45	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
54	Eisteddfod/ Dance Festival Reserved Session Ticket	Commercial	GST Applies	\$1.65	\$1.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
55	Eisteddfod/ Dance Festival Season Ticket	Commercial	GST Applies	\$2.60	\$2.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	1.9%
56	Cancellation Fee (200% of the applicable Booking Fee)									
57	Booking Fee for COM									
58	Zero Price Ticket Charges (1st 20 at no charge) for COM	Commercial	GST Applies	\$3.80	\$3.85	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	1.3%
59	Ticket with a net Ticket value < \$25.00	Commercial	GST Applies	\$3.80	\$3.85	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	1.3%
60	Ticket with a net Ticket value > \$25 and < \$50	Commercial	GST Applies	\$4.30	\$4.35	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	1.2%
61	Ticket with a net Ticket value > \$50 and < \$100	Commercial	GST Applies	\$5.35	\$5.40	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	0.9%
62	Ticket with a net Ticket value > \$100	Commercial	GST Applies	\$7.50	\$7.55	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	0.7%
63	Credit Card Charge (charged to PATRON in conv. fee)			2%	2%					
64	Refunds and exchanges per ticket	Commercial	GST Applies	\$3.25	\$3.30	per unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.05	1.5%
65	Internet Service Fee per ticket	Commercial	GST Applies	\$1.65	\$1.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
66	Telephone Service Fee per Transaction	Commercial	GST Applies	\$5.40	\$5.40	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
67	Ticket Postage Fee - Standard Mail	Commercial	GST Applies	\$3.60	\$3.60	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
68	Ticket Postage Fee - Registered Mail	Commercial	GST Applies	\$6.65	\$6.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
69										
70	Showgrounds Hire of Facilities									

SECTION:		Regional Cemeteries								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	North Rockhampton Cemetery									
2	North Rockhampton - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$776.00	\$790.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)	\$14.00	1.8%
3	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,230.00	\$1,254.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$24.00	2.0%
4	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,435.00	\$1,463.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$28.00	2.0%
5	Interment Fees- Full Set up grass top	Commercial	GST Applies	\$1,315.00	\$1,340.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$25.00	1.9%
6	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,585.00	\$1,616.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$31.00	2.0%
7	Late fee - not completed by 4.00pm Monday - Friday (Extra)	Commercial	GST Applies	\$360.00	\$367.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)	\$7.00	1.9%
8	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
9	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
10	Ashes									
11	Interment of Ashes	Commercial	GST Applies	\$265.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.9%
12	Interment of ashes Saturday/Sunday Extra	Commercial	GST Applies	\$360.00	\$367.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$7.00	1.9%
13	Exhumations									
14	Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
15	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
16	Monument Fees									
17	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$282.00	\$287.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.8%
18	Attach plaque from other supplier	Commercial	GST Applies	\$61.00	\$62.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.6%
19	Single Marker (concrete)	Commercial	GST Applies	\$38.00	\$38.50	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	1.3%
20	Double Marker (concrete)	Commercial	GST Applies	\$64.00	\$65.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.6%
21	Memorial Wall - Single Plaque Site (150mm x 130mm) including fixing (plaque additional)	Commercial	GST Applies	\$300.00	\$305.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.7%
22										
23	Gracemere Cemetery									
24	Gracemere - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$560.00	\$570.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	1.8%
25	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,230.00	\$1,254.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$24.00	2.0%
26	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,435.00	\$1,463.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$28.00	2.0%
27	Interment Fees- Full Set up grass top	Commercial	GST Applies	\$1,315.00	\$1,340.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$25.00	1.9%
28	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,585.00	\$1,616.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$31.00	2.0%
29	Late fee - not completed by 4.00pm Monday - Friday Extra	Commercial	GST Applies	\$360.00	\$367.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)	\$7.00	1.9%
30	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
31	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
32	Ashes									
33	Single Niche	Commercial	GST Applies	\$300.00	\$305.00	per niche	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.7%
34	Double Niche	Commercial	GST Applies	\$600.00	\$610.00	per double	Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	1.7%
35	Interment of Ashes (Grave or Niche)	Commercial	GST Applies	\$265.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.9%
36	Plaque (150 x 130mm) - maximum 7 lines	Commercial	GST Applies	\$190.00	\$193.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.6%

SECTION:		Regional Cemeteries								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
37	Interment of ashes Saturday/Sunday (Extra)	Commercial	GST Applies	\$360.00	\$365.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.4%
38	Exhumations									
39	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
40	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
41	Monument Fees									
42	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$282.00	\$287.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.8%
43	Attach plaque from other supplier	Commercial	GST Applies	\$61.00	\$62.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.6%
44	Single Marker (concrete)	Commercial	GST Applies	\$38.00	\$38.50	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	1.3%
45	Double Marker (concrete)	Commercial	GST Applies	\$64.00	\$65.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.6%
46	Single Plots in designated gardens:									
47	Plots	Commercial	GST Applies	\$280.00	\$285.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.8%
48	Interments	Commercial	GST Applies	\$265.00	\$270.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.9%
49	Marker	Commercial	GST Applies	\$278.00	\$280.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	0.7%
50	Plaques (max 7 lines)	Commercial	GST Applies	\$190.00	\$193.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.6%
51	Family Plots in designated garden:						Local Government Act 2009	Part 6 S262 (3) (c)		
52	Plots	Commercial	GST Applies	\$570.00	\$580.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	1.8%
53	Interment	Commercial	GST Applies	\$265.00	\$270.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.9%
54	Marker	Commercial	GST Applies	\$905.00	\$920.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$15.00	1.7%
55	Plaques (150 x 130mm) (max 7 lines etc)	Commercial	GST Applies	\$190.00	\$193.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.6%
56										
57	Mt Morgan Cemetery									
58	Mt Morgan - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$450.00	\$460.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	2.2%
59	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,230.00	\$1,254.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$24.00	2.0%
60	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,435.00	\$1,463.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$28.00	2.0%
61	Interment Fees- Full Set up grass top	Commercial	GST Applies	\$1,315.00	\$1,340.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$25.00	1.9%
62	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,585.00	\$1,616.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$31.00	2.0%
63	Late fee - not completed by 4.00pm Monday - Friday Extra	Commercial	GST Applies	\$360.00	\$367.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)	\$7.00	1.9%
64	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
65	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
66	Ashes									
67	Single Niche	Commercial	GST Applies	\$300.00	\$305.00	per niche	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.7%
68	Double Niche	Commercial	GST Applies	\$600.00	\$610.00	per double	Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	1.7%
69	Interment of Ashes (Grave or Niche)	Commercial	GST Applies	\$265.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.9%
70	Plaque (150 x 130mm) - maximum 7 lines	Commercial	GST Applies	\$190.00	\$193.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.6%
71	Interment of ashes Saturday/Sunday	Commercial	GST Applies	\$360.00	\$365.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.4%
72	Exhumations									
73	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
74	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
75	Monument Fees									
76	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$282.00	\$287.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.8%

SECTION:		Regional Cemeteries								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
77	Attach plaque from other supplier	Commercial	GST Applies	\$61.00	\$62.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.6%
78	Single Marker (concrete)	Commercial	GST Applies	\$38.00	\$38.50	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	1.3%
79	Double Marker (concrete)	Commercial	GST Applies	\$64.00	\$65.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.6%
80	Memorial Wall - Single Plaque Site (150mm x 130mm) including fixing (plaque additional)	Commercial	GST Applies	\$300.00	\$305.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.7%
81										
82	Bajool Cemetery									
83	Bajool - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$450.00	\$460.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	2.2%
84	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,230.00	\$1,254.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$24.00	2.0%
85	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,435.00	\$1,463.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$28.00	2.0%
86	Interment Fees- Full Set up grass top	Commercial	GST Applies	\$1,315.00	\$1,340.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$25.00	1.9%
87	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,585.00	\$1,616.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$31.00	2.0%
88	Late fee - not completed by 4.00pm Monday - Friday Extra	Commercial	GST Applies	\$360.00	\$367.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)	\$7.00	1.9%
89	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
90	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
91	Ashes									
92	Interment of Ashes	Commercial	GST Applies	\$260.00	\$265.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.9%
93	Interment of ashes Saturday/Sunday	Commercial	GST Applies	\$360.00	\$365.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.4%
94	Exhumations									
95	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
96	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
97	Monument Fees									
98	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$282.00	\$287.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.8%
99	Attach plaque from other supplier	Commercial	GST Applies	\$61.00	\$62.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.6%
100	Single Marker (concrete)	Commercial	GST Applies	\$38.00	\$38.50	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	1.3%
101	Double Marker (concrete)	Commercial	GST Applies	\$64.00	\$65.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.6%
102										
103	South Rockhampton Cemetery (NO NEW BURIALS)									
104	Monument Fees Only									
105	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$282.00	\$287.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.8%
106	Memorial Plaque (small std) /sandstone block/beam (Permit extra)	Commercial	GST Applies	\$1,076.00	Remove	each	Local Government Act 2009	Part 6 S262 (3) (c)		
107										
108	Rockhampton Memorial Gardens									
109	Grave Site	Commercial	GST Applies	POA	POA	per site	Local Government Act 2009	Part 6 S262 (3) (c)		
110	Baby's Grave (Max size: 800mm)	Commercial	GST Applies	\$588.00	\$600.00	per site	Local Government Act 2009	Part 6 S262 (3) (c)	\$12.00	2.0%
111	Interment	Commercial	GST Applies	\$1,150.00	\$1,173.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$23.00	2.0%
112	Interment (Child U10)	Commercial	GST Applies	\$805.00	\$820.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$15.00	1.9%

SECTION:		Regional Cemeteries								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
113	Interment (Baby in baby's grave only)	Commercial	GST Applies	\$805.00	\$820.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$15.00	1.9%
114	Interment of Ashes in Crypt	Commercial	GST Applies	\$805.00	\$820.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$15.00	1.9%
115	Standard Plaque - 7 lines (150mm X 130mm) (Compulsory)	Commercial	GST Applies	\$190.00	\$193.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.6%
116	Late fee for ALL services (services include interment/ashes/chapel/refreshments) - not completed by 4.00pm Monday - Friday	Commercial	GST Applies	\$360.00	\$365.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.4%
117	Saturday Burial (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
118	Sunday/Public Holiday Burial (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
119	Exhumations									
120	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
121	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
122	Miscellaneous Fees									
123	Photos/Recess for plaque (Ceramic)	Commercial	GST Applies	\$180.00	\$183.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.7%
124	Photos/Recess for plaque (Stainless Steel)	Commercial	GST Applies	\$295.00	\$300.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.7%
125	Additional lines on standard plaque	Commercial	GST Applies	\$30.00	\$30.50	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	1.7%
126	Standard large plaque - 6 lines (380mm x 220mm)	Commercial	GST Applies	\$300.00	\$305.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.7%
127	Additional lines on standard large plaque	Commercial	GST Applies	\$32.00	\$32.50	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	1.6%
128	Alternative Border Standard Plaque	Commercial	GST Applies	\$32.00	\$32.50	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	1.6%
129	Alternative Border Standard Large Plaque	Commercial	GST Applies	\$54.00	\$55.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.9%
130	Emblem on plaque	Commercial	GST Applies	\$60.00	\$61.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.7%
131	Bronze vase attached to plaque (Niche wall)	Commercial	GST Applies	\$82.25	\$84.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.75	2.1%
132	Chrome Vase (Niche wall)	Commercial	GST Applies	\$15.25	\$15.50	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.25	1.6%
133	Perpetual Bronze flower	Commercial	GST Applies	\$115.00	\$117.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	1.7%
134	Memorials / Ashes Markers									
135	Single Marker (Granite)	Commercial	GST Applies	\$278.00	\$280.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	0.7%
136	Double Marker (Granite)	Commercial	GST Applies	\$448.00	\$455.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$7.00	1.6%
137	Family Plot Marker (Granite)	Commercial	GST Applies	\$905.00	\$920.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$15.00	1.7%
138	Memorial Block	Commercial	GST Applies	\$765.00	\$780.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$15.00	2.0%
139	Babies Memorial Block	Commercial	GST Applies	\$357.00	\$364.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$7.00	2.0%
140	Fee for Ashes in Gardens/Columbarium									
141	Single Plots in any garden or edge:									
142	Plots	Commercial	GST Applies	\$280.00	\$285.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.8%
143	Interments	Commercial	GST Applies	\$265.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.9%
144	Marker (Garden Only)	Commercial	GST Applies	\$278.00	\$280.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	0.7%
145	Plaques (max 7 lines)	Commercial	GST Applies	\$190.00	\$193.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.6%
146	Double Plots in any garden or edge:									
147	Plots	Commercial	GST Applies	\$500.00	\$510.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	2.0%
148	Interment	Commercial	GST Applies	\$265.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.9%

SECTION:		Regional Cemeteries								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
149	Marker	Commercial	GST Applies	\$448.00	\$455.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$7.00	1.6%
150	Plaques (150 x 130mm) (max 7 lines etc)	Commercial	GST Applies	\$190.00	\$193.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.6%
151	Family Plots									
152	Plots	Commercial	GST Applies	\$570.00	\$580.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	1.8%
153	Interment	Commercial	GST Applies	\$265.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.9%
154	Marker	Commercial	GST Applies	\$905.00	\$920.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$15.00	1.7%
155	Plaques (150 x 130mm) (max 7 lines etc)	Commercial	GST Applies	\$190.00	\$193.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.6%
156	Niche Wall Alcove									
157	Niche	Commercial	GST Applies	\$305.00	\$310.00	per niche	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.6%
158	Plaque (170 x 150cm)	Commercial	GST Applies	\$190.00	\$193.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.6%
159	Interment	Commercial	GST Applies	\$265.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.9%
160	Ashes Scatter Garden									
161	Garden Edge Space	Commercial	GST Applies	\$110.00	\$112.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	1.8%
162	Plaque (small)	Commercial	GST Applies	\$190.00	\$193.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.6%
163	Scatter	Commercial	GST Applies	\$55.00	Remove	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
164	Memorialisation									
165	Seats - Donated (inc plaque)	Commercial	GST Applies	\$1,450.00	\$2,200.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$750.00	51.7%
166	Small Vases (all gardens) installed by Gardens Staff (Extra)	Commercial	GST Applies	\$15.00	\$20.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	33.3%
167	Large Vases (family ashes plots only) installed by Gardens Staff (Extra)	Commercial	GST Applies	\$25.00	\$30.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	20.0%
168	Miscellaneous Services									
169	Chapel/Refreshment Area - Memorial Gardens									
170	Chapel/Refreshment area Use	Commercial	GST Applies	\$71.00	\$72.50	per service	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.50	2.1%
171	Chapel area use - EXTRA MARQUEE SET UP	Commercial	GST Applies	\$108.00	\$110.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	1.9%
172	Chapel + Refreshment use (Maximum 2 hours Refreshment)	Commercial	GST Applies	\$87.00	\$88.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.1%
173	Refreshment per hour after	Commercial	GST Applies	\$61.00	\$62.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.6%
174	Garden Setting Funeral Service set up (includes marquees)	Commercial	GST Applies	\$274.00	\$279.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	1.8%
175	Services Saturday Fee Extra	Commercial	GST Applies	\$360.00	\$367.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)	\$7.00	1.9%
176	Services Sunday Fee Extra	Commercial	GST Applies	POA	POA	per service	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Swimming Pools								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Swimming Pools									
2	All listed fees are the maximum charge. Operators of Council's Pools may charge less than these and will set the fees for multiple use, hire for events and fees for specialised programs.									
3	WWII Memorial Pool (Southside), 42nd Battalion Memorial Pool (North side), Mount Morgan & Gracemere									
4	Entry Fees									
5	Child (Under 2)	Commercial	GST Applies	free	Free	each	Local Government Act 2009	Part 6 S262 (3) (c)		
6	Child (Under 16)	Commercial	GST Applies	\$2.50	\$2.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		
7	Adult	Commercial	GST Applies	\$2.50	\$2.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		
8	Concession or Student (ID Required)	Commercial	GST Applies	\$2.50	\$2.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		
9	Spectator	Commercial	GST Applies	\$2.50	\$2.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Local Laws - Animal Management Centre								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Impounding									
2	Impound fee for other materials ie boat/ building material	Cost-Recovery	GST Exempt	\$270.00	\$274.00	per impound	Local Government Act 2009	Council Local Law	\$4.00	1.5%
3	Impound fee for signs/banners (not on trailers)	Cost-Recovery	GST Exempt	\$75.00	\$76.00	per impound	Local Government Act 2009	Council Local Law	\$1.00	1.3%
4	Release of Other Impounded Animals									
5	Livestock Cattle & Horses /pony or the like	Cost-Recovery	GST Exempt	\$124.00	\$126.00	per head	Local Government Act 2009	Council Local Law	\$2.00	1.6%
6	Sustenance Rate for Livestock Cattle & Horses /pony or the like	Cost-Recovery	GST Exempt	\$58.00	\$59.00	per head/per day	Local Government Act 2009	Council Local Law	\$1.00	1.7%
7	Livestock Other goats, pigs, sheep, alpacas and the like	Cost-Recovery	GST Exempt	\$50.00	\$50.00	per head	Local Government Act 2009	Council Local Law		
8	Sustenance Rate for Livestock other goats, pigs, sheep, alpacas and the like	Cost-Recovery	GST Exempt	\$25.00	\$25.00	per head/per day	Local Government Act 2009	Council Local Law		
9	Other Impounded Animals including aviary and poultry and other domestic pets	Cost-Recovery	GST Exempt	\$12.00	\$12.00	per head	Local Government Act 2009	Council Local Law		
10	Sustenance Rate for aviary and poultry and other domestic pets	Cost-Recovery	GST Exempt	\$6.00	\$6.00	per head/per day	Local Government Act 2009	Council Local Law		
11	Cattle Tagging - Applies if NLS tag is required	Cost Recovery	GST Exempt	\$21.00	\$21.00	per head	Local Government Act 2009	Council Local Law		
12	Transport (includes droving, transporting by vehicle or other means of relocating stock)	Cost Recovery	GST Exempt	\$76.00	\$77.00	per hour	Local Government Act 2009	Council Local Law	\$1.00	1.3%
13	Vet or other	Cost Recovery	GST Exempt	at cost	at cost		Local Government Act 2009	Council Local Law		
14	Impounding - Cats and Dogs									
15	1st Impoundment release fee (dogs) - current registration - collected first day	Cost Recovery	GST Exempt	No charge	No charge	per head	Local Government Act 2009	Council Local Law		
16	1st Impoundment release fee (dogs) - current registration - not collected first day	Cost Recovery	GST Exempt	\$52.00	\$53.00	per head	Local Government Act 2009	Council Local Law	\$1.00	1.9%
17	First day release fee - microchipped or wearing ID tags (cats and dogs)	Cost-Recovery	GST Exempt	\$30.00	\$30.00	per head	Local Government Act 2009	Council Local Law		
18	First day release fee - not microchipped or not wearing ID tags (cats and dogs)	Cost-Recovery	GST Exempt	\$52.00	\$53.00	per head	Local Government Act 2009	Council Local Law	\$1.00	1.9%
19	Second and subsequent Release Fee (cats and dogs)	Cost-Recovery	GST Exempt	\$52.00	\$53.00	per head	Local Government Act 2009	Council Local Law	\$1.00	1.9%
20	Vet or other	Cost Recovery	GST Exempt	at cost	at cost		Local Government Act 2009	Council Local Law		
21	Seized Dog									
22	Seized dog release fee	Cost-Recovery	GST Exempt	\$100.00	\$102.00	per animal	Local Government Act 2009	Council Local Law	\$2.00	2.0%
23	b-microchipped impounded cat or dog before release	Cost-Recovery	GST Exempt	\$36.00	\$36.00	per head	Local Government Act 2009	Council Local Law		
24	Vet or other	Cost Recovery	GST Exempt	at cost	at cost		Local Government Act 2009	Council Local Law		
25	General Animal Control									
26	Cat or Dog Trap Hire - Security deposit, refunded upon return of trap only	Commercial	GST Exempt	\$62.00	\$62.00	per service	Local Government Act 2009	Local Government Act		
27	Traps lost, damaged, or not returned	Commercial	GST Applies	at cost	at cost	per service	Local Government Act 2009	Local Government Act		

SECTION:		Local Laws - Community Compliance								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Keeping of Animals									
2	<u>Application for Approval</u>									
3	Keeping 3 to 10 cats and dogs (animal registration not included)	Cost-Recovery	GST Exempt	\$320.00	\$324.00	per animal	Local Government Act 2009	Council Local Law	\$4.00	1.3%
4	Keeping 3 to 10 cats and dogs - Pensioner (see note 1) (animal registration not included)	Cost-Recovery	GST Exempt	\$218.00	\$220.00	per animal	Local Government Act 2009	Council Local Law	\$2.00	0.9%
5	Keeping more than 10 cats and dogs (animal registration not included)	Cost-Recovery	GST Exempt	\$390.00	\$390.00	per animal	Local Government Act 2009	Council Local Law		
6	Keeping over 10 cats and dogs (Pensioner (See Note 1) (animal registration not included)	Cost-Recovery	GST Exempt	\$318.00	\$318.00	per animal	Local Government Act 2009	Council Local Law		
7	Guard Dog	Cost-Recovery	GST Exempt	\$218.00	\$220.00	per application	Local Government Act 2009	Council Local Law	\$2.00	0.9%
8	All other animals or combination of animals (excluding cats and dogs)	Cost-Recovery	GST Exempt	\$218.00	\$218.00	per application	Local Government Act 2009	Council Local Law		
9	Application to Amend Conditions (excludes new animals)	Cost-Recovery	GST Exempt	\$195.00	\$198.00	per application	Local Government Act 2009	Council Local Law	\$3.00	1.5%
10	Application for Renewal	Cost-Recovery	GST Exempt	\$195.00	\$198.00	per application	Local Government Act 2009	Council Local Law	\$3.00	1.5%
11	Note: Approvals are not transferrable to other owners or properties									
12										
13	<u>Dog Registration</u>									
14	Note: All registrations are for a year or part there-of. Evidence of desexing and microchipping must be provided in the form of a Vet certificate.									
15	Pensioner To be entitled to the pensioner fee, the pensioner must be in receipt of a Centrelink Pension or a Department of Veterans' Affairs Pension and hold a current Pensioner Concession Card or Repatriation Health Card - for all conditions.									
16	<u>Part Year Registration</u>									
17	Prorata fee applies to animals registered from 1 March to 31 August and is applicable to the first year registration within RRC only (does not apply to renewals or Regulated Dogs)	Cost Recovery	GST Exempt	50% of the applicable fee	50% of the applicable fee	per animal	Local Government Act 2009	Council Local Law		
18	<u>Refunds</u>									
19	Desexed & Microchipped Dog - Owner must provide a desexing and microchipping certificate or letter issued by a vet (if the dog is microchipped during the registration period but only if the dog is also desexed)	Cost Recovery	GST Exempt	\$101.00	\$102.00	per animal	Local Government Act 2009	Council Local Law	\$1.00	1.0%
20	Desexed Dog - Owner must provide a desexing certificate or letter issued by a vet	Cost Recovery	GST Exempt	\$80.00	\$81.00	per animal	Local Government Act 2009	Council Local Law	\$1.00	1.3%
21	Desexed & Microchipped Dog - Pension Card Holder - Owner must provide a desexing and microchipping certificate or letter issued by a vet (if the dog is microchipped during the registration period but only if the dog is also desexed)	Cost-Recovery	GST Exempt	\$64.00	\$64.00	per animal	Local Government Act 2009	Council Local Law		
22	Desexed Dog - Pension Card holder - Owner must provide a desexing certificate or letter issued by a vet	Cost Recovery	GST Exempt	\$46.00	Free	per animal	Local Government Act 2009	Council Local Law		
23	Deceased - Owner must provide adequate proof such as a euthanasia certificate, letter issued by a vet, or surrender the registration tag. Refund will not be given where registration has been transferred.	Cost Recovery	GST Exempt	Prorata based on unused portion of registration	Prorata based on unused portion of registration	per animal	Local Government Act 2009	Council Local Law		
24	<u>Dog Registration</u>									
25	Puppy fee - registration for a dog up to 6 months old for the first year	Cost Recovery	GST Exempt	\$30.00	\$30.00	per animal	Local Government Act 2009	Council Local Law		
26	Assistance Dogs with NGO Certificate - Certificate must be provided	Cost Recovery	GST Exempt	Nil	Nil	Exempt	Local Government Act 2009	Council Local Law		
27	Desexed (before renewal due date or any non-renewal)	Cost Recovery	GST Exempt	\$34.00	\$35.00	per animal	Local Government Act 2009	Council Local Law	\$1.00	2.9%
28	Desexed - Pension Concession Card holders only	Cost Recovery	GST Exempt	Free	Free	per animal	Local Government Act 2009	Council Local Law		

SECTION:		Local Laws - Community Compliance								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
29	Desexed and Microchipped	Cost Recovery	GST Exempt	\$17.00	\$17.00	per animal	Local Government Act 2009	Council Local Law		
30	Desexed and Microchipped - 50% fee concession for over 65 (senior) only <i>Note: To be entitled to the over 65 (senior) 50% fee concession, the senior must produce evidence of been over 65.</i>	Cost Recovery	GST Exempt	New	\$8.50	per animal	Local Government Act 2009	Council Local Law		
31	Desexed and Microchipped - Pension Concession Card holders only	Cost Recovery	GST Exempt	Free	Free	per animal	Local Government Act 2009	Council Local Law		
32	Entire animal registration	Cost Recovery	GST Exempt	\$118.00	\$120.00	per animal	Local Government Act 2009	Council Local Law	\$2.00	1.7%
33	Entire animal registration - Pension Concession Card holders only	Cost Recovery	GST Exempt	\$64.00	\$64.00	per animal	Local Government Act 2009	Council Local Law		
34	Entire owned by a member of Canine Control Council - Documentation of membership to be provided.	Cost Recovery	GST Exempt	50% of applicable fee	50% of the applicable fee	per animal	Local Government Act 2009	Council Local Law		
35	Farm Dogs - For rural areas and/or areas 20,000m2 only, must be a Primary Producer and evidence is to be provided.	Cost Recovery	GST Exempt	\$13.00	\$13.00	per animal	Local Government Act 2009	Council Local Law		
36	Decommisioned Greyhounds - Must provide evidence that the animal has been decommissioned	Cost-Recovery	GST Exempt	New	\$17.00	per animal	Local Government Act 2009	Council Local Law		
37	Decommisioned Greyhounds - Must provide evidence that the animal has been decommissioned. Pension Concession Card holders only	Cost-Recovery	GST Exempt	New	Free	per animal	Local Government Act 2009	Council Local Law		
38	Greyhounds - Must hold a current Multiple Animal Permit or DA approval, evidence is to be provided.	Cost Recovery	GST Exempt	\$470.00	\$479.00	per animal	Local Government Act 2009	Council Local Law		
39	Multiple Dog Registration - 3 or more dogs owned by one(1) owner only (excludes greyhounds). Must hold current Keeping of Animals permit.	Cost Recovery	GST Exempt	\$470.00	\$477.00	per owner	Local Government Act 2009	Council Local Law		
40	Replacement Registration Tag	Cost Recovery	GST Exempt	\$5.00	\$5.00	per tag	Local Government Act 2009	Council Local Law		
41	Transfer of Registration Between Animals - From a deceased dog to a new dog registration, for the current registration period only, and where a refund has not been given.	Cost Recovery	GST Exempt	\$7.50	\$7.60	per event	Local Government Act 2009	Animal Management Act 2008	\$0.10	1.3%
42	Transfer of Current Registration from Another Local Government - For the current registration period only, evidence of current registration to be provided.	Cost Recovery	GST Exempt	\$7.50	\$7.60	per event	Local Government Act 2009	Animal Management Act 2008	\$0.10	1.3%
43	Update Microchipping details	Commercial	GST Applies	New	at cost	per animal	Local Government Act 2009	Part 6 S262 (3) (c)		
44	Regulated Dogs									
45	Prescribed fee for the internal review of an original decision of the Animal Management (Cats and Dogs) Act 2008.	Cost Recovery	GST Exempt	\$400.00	\$408.00	per event	Local Government Act 2009	Animal Management Act 2008		
46	<u>Declared Dangerous</u>									
47	Initial Registration - Includes Regulated Dog Management Kit (1 approved tag and 2 approved signs)	Cost Recovery	GST Exempt	\$450.00	\$460.00	per animal	Local Government Act 2009	Animal Management Act 2008	\$10.00	2.2%
48	Annual Registration Renewal - Declared dangerous and in non-compliance with the conditions of keeping and the performance of the dog .	Cost Recovery	GST Exempt	\$450.00	\$460.00	per animal	Local Government Act 2009	Animal Management Act 2008		
49	Annual Registration Renewal - Declared dangerous dog - subsequent years upon successful performance review and the continuing compliance with the conditions of the declaration.	Cost Recovery	GST Exempt	\$180.00	\$183.00	per animal	Local Government Act 2009	Animal Management Act 2008		
50	<u>Restricted</u>									
51	Initial Registration - Includes Regulated Dog Management Kit (1 approved tag and 2 approved signs)	Cost Recovery	GST Exempt	\$450.00	\$460.00	per animal	Local Government Act 2009	Animal Management Act 2008	\$10.00	2.2%

SECTION:		Local Laws - Community Compliance								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
52	Annual Registration Renewal -Restricted and in non-compliance with the conditions of keeping and the performance of the dog .	Cost-Recovery	GST Exempt	\$450.00	\$460.00	per animal	Local Government Act 2009	Animal Management Act 2008		
53	Annual Registration Renewal - Declared dangerous dog - subsequent years upon successful performance review and the continuing compliance with the conditions of the declaration.	Cost-Recovery	GST Exempt	\$200.00	\$204.00	per animal	Local Government Act 2009	Animal Management Act 2008		
54	Menacing									
55	Initial Registration - Includes Regulated Dog Management Kit (1 approved tag and 2 approved signs)	Cost Recovery	GST Exempt	\$350.00	\$357.00	per animal	Local Government Act 2009	Animal Management Act 2008	\$7.00	2.0%
56	Annual Renewal Registration - Declared menacing dog and in non-compliance with the conditions of keeping and the performance of the dog .	Cost Recovery	GST Exempt	\$350.00	\$357.00	per animal	Local Government Act 2009	Animal Management Act 2008		
57	Annual Renewal Registration - Declared menacing dog (non desexed dog) - subsequent years upon successful performance review and the continuing compliance with the conditions of the declaration	Cost Recovery	GST Exempt	\$150.00	\$153.00	per animal	Local Government Act 2009	Animal Management Act 2008		
58	Registration - Declared menacing dog (desexed dog) - subsequent years upon successful performance review and the continuing compliance with the conditions of the declaration.	Cost Recovery	GST Exempt	\$120.00	\$122.00	per animal	Local Government Act 2009	Animal Management Act 2008		
59	Replacement Signage/Tags (only available to owners of Regulated Dogs)									
60	Sign - Only available to owners of Regulated Dogs	Commercial	GST Applies	\$32.00	\$33.00	per item	Local Government Act 2009	Animal Management Act 2008	\$1.00	3.1%
61	Replacement Regulated Dog Tag - Only available to owners of Regulated Dogs	Cost Recovery	GST Exempt	\$10.00	\$10.00	per item	Local Government Act 2009	Council Local Law		
62										
63	Overgrown Land (Land Clearing/Slashing)									
64	Overgrown land non-compliance Administration fee	Cost Recovery	GST Exempt	New	\$85.00	per allotment	Local Government Act 2009	Council Local Law		
65	Mowing, Slashing or Clean Up of an Overgrown Allotment - following non-compliance with an Overgrown or Unsightly Compliance Notice	Cost Recovery	GST Exempt	\$84.00	at cost	per allotment	Local Government Act 2009	Council Local Law		
66										
67	Commercial Use of Roads									
68	Note: All permits/licenses are subject to annual renewal. A copy of the current Public Liability Insurance Cover must accompany application (\$20 Million for Local and State Govt controlled areas).									
69										
70	Mobile Roadside Vending (Mobile and Stationary)									
71	Application Fee	Cost Recovery	GST Exempt	\$222.00	\$225.00	per application	Local Government Act 2009	Council Local Law	\$3.00	1.4%
72	Annual Licence Renewal Fee	Cost Recovery	GST Exempt	\$120.00	\$122.00	per application	Local Government Act 2009	Council Local Law	\$2.00	1.7%
73	Stationery Roadside Vending									
74	Application Fee	Cost Recovery	GST Exempt	New	\$225.00	per application	Local Government Act 2009	Council Local Law		

SECTION:		Local Laws - Community Compliance								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
75	Annual Renewal Fee	Cost Recovery	GST Exempt	\$120.00	\$122.00	per application	Local Government Act 2009	Council Local Law	\$2.00	1.7%
76										
77	Footpath Vending									
78	Application Fee (excludes groups constituted for religious, charitable or educational purposes or any not-for-profit)	Cost Recovery	GST Exempt	\$245.00	\$248.00	per application	Local Government Act 2010	Council Local Law	\$3.00	1.2%
79	Annual Renewal Fee (excludes groups constituted for religious, charitable or educational purposes or any not-for-profit)	Cost Recovery	GST Exempt	\$120.00	\$122.00	per application	Local Government Act 2010	Council Local Law	\$2.00	1.7%
80										
81	Footpath Dining									
82	Application Fee	Cost Recovery	GST Exempt	Free	Free	per application	Local Government Act 2009	Council Local Law		
83	Annual Licence Renewal Fee	Cost Recovery	GST Exempt	\$120.00	\$122.00	per application	Local Government Act 2009	Council Local Law	\$2.00	1.7%
84										
85	Busking Street Performing									
86	Application Fee	Cost Recovery	GST Exempt	Free	Free	per application	Local Government Act 2009	Council Local Law		
87										
88	Parking Permits									
89	Parking Permit Application (All types)	Cost Recovery	GST Exempt	\$120.00	\$120.00	per application	Local Government Act 2009	Council Local Law		
90	Annual Permit Renewal Fee	Cost Recovery	GST Exempt	\$120.00	\$120.00	per application	Local Government Act 2009	Council Local Law		
91	Types of parking permits Community service organisation parking permit where the person will use the parking permit for an activity, which is consistent with the objectives of the community service organisation, and parking is regulated by time. Resident parking permit where the person resides in a residence situated on a section of road and parking immediately adjacent to the residence is regulated by time, and the residence does not have adequate off-street parking. To be eligible for a resident parking permit, residents must be a primary owner occupier and/or tenant of the property. Eligible residents are entitled to one residential permit (non-transferable) for each vehicle registered to the address. Visitor parking permit where the parking permit is to be made available by the resident for use by another person who is visiting or attending at the residence. Temporary parking permit where it is not reasonably practical for the applicant to carry out the activity unless the designated parking space or spaces are allocated to the applicant's exclusive use for the duration of the activity. Works zone parking permit where the part of the road is adjacent to a site at which the person is proposing to undertake building or construction work, and it is not reasonably practical for all work activity and movements to be confined within the site.									
92										
93	General Approval/Permit/Licence fee									
94	Note: This permit fee is for an approval permit that are not specifically detailed in the above sections									
95	Short-Term Permit/Approval - Issued for periods up to 1 month	Cost Recovery	GST Exempt	\$154.00	\$157.00	per application	Local Government Act 2009	Council Local Law	\$3.00	1.9%

SECTION:		Local Laws - Community Compliance								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
96	Long-Term Permit/approval - Issued for periods over 1 month	Cost Recovery	GST Exempt	\$154 for the first month plus \$51.00 for each additional month	\$157 for the first month plus \$52.00 for each additional month	per application	Local Government Act 2009	Council Local Law		
97										
98	Pay and Display Parking									
99	Car parking fees per hour	Cost Recovery	GST Exempt	\$0.70	Remove	per hour	Local Government Act 2009	Council Local Law		
100	Car parking fees per day	Cost Recovery	GST Exempt	\$5.00	Remove	per day	Local Government Act 2009	Council Local Law		
101	Weekly car parking passes	Cost Recovery	GST Exempt	\$20.00	Remove	per week	Local Government Act 2009	Council Local Law		
102										
103	Motor Vehicle Ownership Searches - Conducted to determine ownership of a vehicle eg CITEC	Cost-Recovery	GST Exempt	at cost	at cost	per search	Local Government Act 2009	Part 6 S262 (3) (C)		

SECTION:		Public & Environmental Health								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Current v Proposed fee \$	Proposed v Current fee %
1	Food Act 2006									
2	Food Business Licence Application Only (i.e. no Food Safety Program)									
3	Category 1 - Businesses with breakfast preparation only (as part of accommodation activity), fruit and vegetable cutting only, icecream only, food vehicles and home base food businesses manufacturing non-potentially hazardous foods only, drinking-water carriers and food stores with pies or similar only (excluding short term food businesses)	Cost Recovery	GST Exempt	\$481.00	\$488.00	per application	Food Act 2006	S31 & S85	\$7.00	1.5%
4	Category 2 - Hotels, resorts, restaurants, clubs, supermarkets and similar medium-large premises, takeaway food bars, cafes, bakeries, small convenience stores and similar small-medium premises, food vehicles and home based food businesses manufacturing potentially hazardous food (excluding short term food businesses)	Cost Recovery	GST Exempt	\$758.00	\$769.00	per application	Food Act 2006	S31 & S85	\$11.00	1.5%
5	Category 3 - Large supermarkets (excluding short term food businesses)	Cost Recovery	GST Exempt	\$984.00	\$998.00	per application	Food Act 2006	S31 & S85	\$14.00	1.4%
6	Short term food business (up to 52 days/year) in the RRC local government area	Cost Recovery	GST Exempt	\$85.00	\$87.00	per application	Food Act 2006	S31 & S85	\$2.00	2.4%
7										
8	Food Business Licence Application with Food Safety Program									
9	Category 1 - Excluding short term food businesses	Cost Recovery	GST Exempt	\$1,051.00	\$1,067.00	per application	Food Act 2006	S31, S85 & S102	\$16.00	1.5%
10	Category 2 - Excluding short term food businesses	Cost Recovery	GST Exempt	\$1,328.00	\$1,348.00	per application	Food Act 2006	S31, S85 & S102	\$20.00	1.5%
11	Category 3 - Excluding short term food businesses	Cost Recovery	GST Exempt	\$1,554.00	\$1,577.00	per application	Food Act 2006	S31, S85 & S102	\$23.00	1.5%
12	Short term food business	Cost Recovery	GST Exempt	\$655.00	\$666.00	per application	Food Act 2006	S31, S85 & S102	\$11.00	1.7%
13										
14	Annual Food Business Licence Renewal									
15	Category 1	Cost Recovery	GST Exempt	\$184.00	\$187.00	per application	Food Act 2006	s31 & s85	\$3.00	1.6%
16	Category 2	Cost Recovery	GST Exempt	\$320.00	\$325.00	per application	Food Act 2006	s31 & s85	\$5.00	1.6%
17	Category 3	Cost Recovery	GST Exempt	\$440.00	\$447.00	per application	Food Act 2006	s31 & s85	\$7.00	1.6%
18										
19	Food Business Licence Restoration - Restoration of lapsed licence due to non-renewal.									
20	Category 1	Cost Recovery	GST Exempt	\$277.00	\$281.00	per application	Food Act 2006	s31 & s85	\$4.00	1.4%
21	Category 2	Cost Recovery	GST Exempt	\$413.00	\$419.00	per application	Food Act 2006	s31 & s85	\$6.00	1.5%
22	Category 3	Cost Recovery	GST Exempt	\$533.00	\$541.00	per application	Food Act 2006	s31 & s85	\$8.00	1.5%
23										
24	Food Business Licence Amendment									
25	Amendment of licence details - Licensee name, contact details etc.	Cost Recovery	GST Exempt	\$95.00	\$97.00	per application	Food Act 2006	S31 & S85	\$2.00	2.1%
26	Amendment of premises location - Full assessment of premises for new location.	Cost Recovery	GST Exempt	Refer to relevant food business licence application fee	Refer to relevant food business licence application fee	per application	Food Act 2006	s31 & s85		
27	Application for minor material alteration of premises - Minor material amendments to food business premises.	Cost Recovery	GST Exempt	25% of application fee for relevant food business licence - Category 1 \$120, Category 2 \$189 and Category 3 \$246	25% of application fee for relevant food business licence - Category 1 \$122, Category 2 \$192 and Category 3 \$250	per assessment	Food Act 2006	S31 & S85		
28	Application for major material alteration of premises - Major material amendments to food business premises	Cost Recovery	GST Exempt	75% of application fee for relevant food business licence - category 1 \$360, category 2 \$568 Category 3 \$738	75% of application fee for relevant food business licence - category 1 \$366, category 2 \$577 Category 3 \$749	per assessment	Food Act	S31 & S85		
29	Application for Accreditation of a Food Safety Program only	Cost Recovery	GST Exempt	\$570.00	\$579.00	per application	Food Act 2006	s31 & s102	\$9.00	1.6%
30	Application for Amendment of an Accredited Food Safety Program	Cost Recovery	GST Exempt	\$100.00	\$ 102 to a maximum of the accreditation fee (\$579)	per hour	Food Act 2006	s31 & s102	\$2.00	2.0%

SECTION:		Public & Environmental Health								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Current v Proposed fee \$	Proposed v Current fee %
31	Food Safety Audit/ non conformance audit	Cost-Recovery	GST Exempt	\$116.00	\$118.00	per hour	Food Act 2006	s31 & s102	\$2.00	1.7%
32	LG Food Safety Non-Conformance Audit (Council following 3 non compliant audit reports)	Cost Recovery	GST Exempt	\$100.00	\$102.00	per hour	Food Act 2006	s31 & s102	\$2.00	2.0%
33	Additional Inspections	Cost Recovery	GST Exempt	\$100.00	\$102.00	per hour	Food Act 2006	S31	\$2.00	2.0%
34										
35	Environmental Protection Act 1994 & Sustainable Planning Act 2009									
36	Application for assessment of development application for ERA with aggregate environmental score of 25 or less	Cost Recovery	Gst Exempt	\$1,564.00	\$1,619.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 10	\$55.00	3.5%
37	Application for assessment of development application for ERA with aggregate environmental score more than 25 but no more than 74.	Cost Recovery	Gst Exempt	\$3,130.00	\$3,240.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 10	\$110.00	3.5%
38	Application for assessment of development application for ERA with aggregate environmental score of more than 74.	Cost Recovery	Gst Exempt	\$12,518.00	\$12,956.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 10	\$438.00	3.5%
39	Request under the Planning Act to do any of the following where ERA's are involved:									
40	Extension application - relating to a prescribed development application by a registered non profit organisation.	Cost Recovery	GST Exempt	\$378.00	\$404.50	per application	Planning Act 2016	Planning Regulation 2017 Schedule 15	\$26.50	7.0%
41	Extension application - otherwise to above	Cost Recovery	GST Exempt	\$782.00	\$809.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 15	\$27.00	3.5%
42	Change a Development Approval - minor change if the development approval was given for a prescribed development by a non profit organisation and section 38 of the planning regulation applied.	Cost Recovery	GST Exempt	\$782.00	\$809.50	per application	Planning Act 2016	Planning Regulation 2017 Schedule 15	\$27.50	3.5%
43	Change a Development Approval - minor change if the development approval otherwise than above	Cost Recovery	GST Exempt	\$1,564.00	\$1,619.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 15		
44	Change a Development Approval other than a minor change	Cost Recovery	GST Exempt	The same fee as the application fee for the assessment	payable to the assessment manager if the change application	per application	Planning Act 2016	Planning Regulation 2017 Schedule 15		
45	Application for environmental authority EP Act (125(1)(e)	Cost Recovery	GST Exempt	\$630 plus 30% of the annual fee for the authority that is the subject of the application	\$652 plus 30% of the annual fee for the authority that is the subject of the application	per application	Environmental Protection Act	Schedule 10 Fees - EP Regs 2008		
46	Application to change environmental authority, other than an application for a minor change or a change approved by the administering authority (EP Act (132(1)(b))	Cost Recovery	GST Exempt	\$327.60	\$339.00	per application	Environmental Protection Act	Schedule 10 Fees - EP Regs 2008	\$11.40	3.5%
47	Amendment application for environmental authority (EP Act 226(1)c)	Cost Recovery	GST Exempt	\$316.60	\$327.60	per application	Environmental Protection Act	Schedule 10 Fees Part 2 - EP Regs 2008	\$11.00	3.5%
48	Asesessment fee (EP Act 228(3)) for a major amendment application	Cost Recovery	GST Exempt	316.60 plus 30% of the annual fee for the authority tht is the subject of the application	30% of the annual fee for the authority tht is the subject of the application	per application	Environmental Protection Act	Schedule 10 Fees Part 2 - EP Regs 2008		
49	Application to change amendment application for environmental authority EP Act 236(b)	Cost Recovery	GST Exempt	\$327.60	\$339.00	per application	Environmental Protection Act	Schedule 10 Fees Part 2 - EP Regs 2008	\$11.40	3.5%
50	Amalgamation application EP Act 246(d)	Cost Recovery	GST Exempt	\$327.60	\$339.00	per application	Environmental Protection Act	Schedule 10 Fees Part 2 - EP Regs 2008	\$11.40	3.5%
51	Transfer application for environmental authority for a prescribed ERA EP Act 253(f)	Cost Recovery	GST Exempt	\$130.90	\$135.40	per application	Environmental Protection Act	Schedule 10 Fees Part 2 - EP Regs 2008	\$4.50	3.4%
52	Conversion application EP Act 696 (b)	Cost Recovery	GST Exempt	\$327.60	\$339.00	per application	Environmental Protection Act	Schedule 10 Fees Part 2 - EP Regs 2008	\$11.40	3.5%
53										
54	Annual Fee for Environmental Authority									
55	ERA 6 Asphalt Manufacturing Threshold 2	Cost Recovery	GST Exempt	\$4,051.20	\$4,052.00	per application	Environmental Protection Act 1994	S514	\$0.80	0.0%
56	ERA 49 Boat Maintenance or Repair	Cost Recovery	GST Exempt	\$2,150.50	\$2,151.00	per application	Environmental Protection Act 1994	S514	\$0.50	0.0%
57	ERA 19 Metal Forming	Cost Recovery	GST Exempt	\$315.00	\$315.00	per application	Environmental Protection Act 1994	S514		
58	ERA 20 Metal Recovery Threshold 1	Cost Recovery	GST Exempt	\$315.00	\$315.00	per application	Environmental Protection Act	S514		
59	ERA 20 Metal Recovery Threshold 2	Cost Recovery	GST Exempt	\$2,405.40	\$2,406.00	per application	Environmental Protection Act 1994	S514	\$0.60	0.0%
60	ERA 12 Plastic Product Manufacturing Threshold 1	Cost Recovery	GST Exempt	\$3,544.80	\$3,545.00	per application	Environmental Protection Act 1994	S514	\$0.20	0.0%

SECTION:		Public & Environmental Health								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Current v Proposed fee \$	Proposed v Current fee %
61	ERA 12 Plastic Product Manufacturing Threshold 2	Cost Recovery	GST Exempt	\$6,836.40	\$6,837.00	per application	Environmental Protection Act 1994	S514	\$0.60	0.0%
62	ERA 38 Surface Coating Threshold 1	Cost Recovery	GST Exempt	\$1,266.00	\$1,266.00	per application	Environmental Protection Act 1994	S514		
63	ERA 61 Waste Incineration & Thermal Treatment Threshold 1	Cost Recovery	GST Exempt	\$315.00	\$315.00	per application	Environmental Protection Act	S514		
64	NOTE: Highest fee is charged for multiple activities									
65	Late Payment Fee - Late payment of annual fee for Registration Certificate	Cost Recovery	GST Exempt	\$130.90	\$135.40	per application	Environmental Protection Act 1994	Schedule 10 Fees part 3 - EP Regs 2008	\$4.50	3.4%
66	Anniversary Changeover Application	Cost Recovery	GST Exempt	Available on application	Available on application	per application	Environmental Protection Act 1994	EP Regs Section 138		
67	Fees for termination of suspension of Environmental Authority	Cost Recovery	GST Exempt	Available on application	Available on application	per application	Environmental Protection Act 1994	EP Regs Section 140A		
68	Application for consideration of a draft Transitional Environmental Program	Cost Recovery	GST Exempt	\$330.00	\$335.00	per application	Environmental Protection Act 1994	EP Regs 2008 Section 140 (1)	\$5.00	1.5%
69	Transitional Environmental Program (TEP) and monitoring compliance with TEP	Cost Recovery	GST Exempt	\$336.00	\$340.00	per assess	Environmental Protection Act 1994	EP Regs 2008 Section 140 (2)	\$4.00	1.2%
70										
71	Public Health (ICPAS) Act 2003									
72	Application for a Higher Risk Personal Appearance Licence	Cost Recovery	GST Exempt	\$445.00	\$452.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	S9 & S58	\$7.00	1.6%
73	Annual Higher Risk Personal Appearance Licence Renewal	Cost Recovery	GST Exempt	\$257.00	\$260.00	per site	Public Health (Infection Control for Personal Appearance Services) Act 2003	S9 & S58	\$3.00	1.2%
74	Amendment of Licence - Change to location (relocation) or adding additional premises	Cost Recovery	GST Exempt	\$367.00	\$373.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	S9 & S58	\$6.00	1.6%
75	Transfer of Licence - to proposed transferee	Cost Recovery	GST Exempt	\$95.00	\$97.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	S9 & S58	\$2.00	2.1%
76	Inspection Fee - for inspection after a remedial notice	Cost Recovery	GST Exempt	\$100.00	\$102.00	per hour	Public Health (Infection Control for Personal Appearance Services) Act 2003	S110	\$2.00	2.0%
77	Inspection of Non-Higher Risk Personal Appearance Premises - E.g. following complaint, only to be charged if inspection trigger justified	Cost Recovery	GST Exempt	\$100.00	\$102.00	per hour	Public Health (Infection Control for Personal Appearance Services) Act 2003	S105 & S107	\$2.00	2.0%
78	Amendment of Licence - Change to current premise layout or additional rooms in current premise	Cost Recovery	GST Exempt	\$184.00	\$187.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	S9 & S58	\$3.00	1.6%
79	Residential Services (Accreditation) Act 2002									
80	Health Inspection under <i>Residential Services (Accreditation) Act 2002</i>	Cost Recovery	GST Exempt	\$100.00	\$102.00	per hour	Residential Services (Accreditation) Act 2002	S29		
81	Health Plan Assessment under <i>Residential Services (Accreditation) Act 2002</i>	Cost Recovery	GST Exempt	\$247 + \$100/hour for inspection	\$250 + \$102/ hour for inspection	per application	Residential Services (Accreditation) Act	S29		
82										
83	Compliance Inspection	Cost Recovery	GST Exempt	\$100.00	\$102.00	per hour	Residential Services (Accreditation) Act	S29	\$2.00	2.0%
84										
85	Environment & Public Health Record Search									
86	Activity/Facility Records Search - current status of licence/registration records only (i.e. no inspection report)	Commercial	GST Exempt	\$100.00	\$102.00	per application	Local Government Act 2009	S97(2)(c)	\$2.00	2.0%
87	Activity/Facility Search & Inspection - current status of licence records and current inspection report where applicable	Commercial	GST Exempt	\$320.00	\$325.00	per application	Local Government Act 2009	S97(2)(c)	\$5.00	1.6%
88										
89	Temporary Entertainment Event									

SECTION:		Public & Environmental Health								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Current v Proposed fee \$	Proposed v Current fee %
90	Temporary Entertainment Event Application Fee	Cost Recovery	GST Exempt	\$388.00	\$394.00	per application	Local Government Act 2009	Council Local Law	\$6.00	1.5%
91	Temporary Entertainment Event Application Fee - For local community groups only, payable upon lodgement and is non-refundable	Cost Recovery	GST Exempt	\$194.00	\$197.00	per application	Local Government Act 2009	Council Local Law	\$3.00	1.5%
92	Renewal Fee	Cost Recovery	GST Exempt	\$194.00	\$197.00	per application	Local Government Act 2009	Council Local Law	\$3.00	1.5%
93	Renewal Fee - For local community groups only, payable upon lodgement and is non-refundable	Cost Recovery	GST Exempt	\$100.00	\$102.00	per application	Local Government Act 2009	Council Local Law	\$2.00	2.0%
94	Amendment Fee	Cost Recovery	GST Exempt	\$95.00	\$97.00	per application	Local Government Act 2009	Council Local Law	\$2.00	2.1%
95	Transfer Fee - transfer to another approval holder	Cost Recovery	GST Exempt	\$95.00	\$97.00	per application	Local Government Act 2009	Council Local Law	\$2.00	2.1%
96										
97	Pest Management									
98	Declared weeds trailer deposit/bond	Commercial	GST Exempt	\$289.00	\$289.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
99	Declared weeds trailer hire	Commercial	GST Applies	\$25.00	\$25.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
100										
101	Declared weeds trailer hire	Commercial	GST Applies	\$116.00	\$116.00	per week	Local Government Act 2009	Part 6 S262 (3) (c)		
102	Declared weeds trailer hire late return fee	Commercial	GST Applies	\$35.00	\$35.00	Per day for each day overdue	Local Government Act 2009	Part 6 S262 (3) (c)		
103	Splatter Gun Hire deposit/Hire	Commercial	GST Exempt	\$105.00	\$105.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
104	Splatter Gun Hire	Commercial	GST Applies	\$33.00	\$33.00	per week	Local Government Act 2009	Part 6 S262 (3) (c)		
105	Splatter Gun Hire late return fee	Commercial	GST Applies	\$17.00	\$17.00	Per day for each day overdue	Local Government Act 2009	Part 6 S262 (3) (c)		
106	Cat and fox trap hire - Security deposit, refunded upon return of trap only	Commercial	GST Exempt	\$63.00	\$62.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	-\$1.00	-1.6%
107	Invasive plant records search	Commercial	GST Applies	\$48.00	\$50.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	4.2%
108	Invasive plant property inspection	Commercial	GST Applies	\$84.00	\$85.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.2%
109	Copy approved Biosecurity Program	Cost-Recovery	GST Applies	\$3.00	\$3.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
110	Inspection of a register of biosecurity orders	Cost-Recovery	GST Applies	\$15.60	\$16.50	per hour	Biosecurity Act 2014	Schedule 10 of Regulation	\$0.90	5.8%
111	A copy of all or part of the inforamtion held in a register of biosecurity orders (s379(6)	Cost-Recovery	GST Applies	\$46.90	\$48.55	per application	Biosecurity Act 2014	Schedule 10 of Regulation	\$1.65	3.5%
112	Application to extend compliance under pest control notice	Cost-Recovery	GST Applies	\$63.00	\$64.00	per application	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.6%
113	Vehicle inspection for invasive weed seeds	Commercial	GST Applies	\$84.00	\$85.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.2%
114	Treatment of invasive plants on private land	Commercial	GST Applies	POA	POA	per job	Local Government Act 2009	Part 6 S262 (3) (c)		
115										
116	Vector Management									
117	Treatment of mosquitoes or vermin in exceptional circumstances	Commercial	GST Applies	POA	POA	per job	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Applications for Material Change of Use								
2									
3	Rural Purposes								
4	Animal husbandry plus site area fees	Cost-Recovery	GST Exempt	\$2,174.00	\$2,217.00	Planning Act	Chpt 3 Part 2 Section 51	\$43.00	2.0%
5	Site area up to 2 Ha	Cost-Recovery	GST Exempt	\$390.00	\$398.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	2.1%
6	Site area from 2 Ha to 5 Ha	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
7	Site area between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$1,920.00	\$1,958.00	Planning Act	Chpt 3 Part 2 Section 51	\$38.00	2.0%
8	Site area over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
9	Animal keeping plus cost per no. of animals	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
10	1 -10 animals	Cost-Recovery	GST Exempt	\$195.00	\$199.00	Planning Act	Chpt 3 Part 2 Section 51	\$4.00	2.1%
11	11-20 animals	Cost-Recovery	GST Exempt	\$390.00	\$398.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	2.1%
12	21-30 animals	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%
13	Over 30 animals	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
14	Aquaculture plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
15	Site area up to 2 Ha	Cost-Recovery	GST Exempt	\$390.00	\$398.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	2.1%
16	Site area between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
17	Site area between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
18	Site area over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
19	Intensive horticulture	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
20	Site area up to 2 Ha	Cost-Recovery	GST Exempt	\$390.00	\$398.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	2.1%
21	Site area between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
22	Site area between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
23	Site area over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
24	Rural industry/cropping plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
25	Site area up to 2 Ha	Cost-Recovery	GST Exempt	\$390.00	\$398.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	2.1%
26	Site area between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
27	Site area between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
28	Site area over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
29	Roadside stall	Cost-Recovery	GST Exempt	\$304.00	\$310.00	Planning Act	Chpt 3 Part 2 Section 51	\$6.00	2.0%
30	Rural workers' accommodation	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
31	Winery plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
32	Site area up to 2 Ha	Cost-Recovery	GST Exempt	\$390.00	\$398.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	2.1%
33	Site area between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
34	Site area between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
35	Site area over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
36	Permanent plantation plus site area	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
37	Site area up to 2 Ha	Cost-Recovery	GST Exempt	\$390.00	\$398.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	2.1%
38	Site area between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
39	Site area between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
40	Site area over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
41									
42	Residential Purposes								
43	Short-term accommodation/Rooming accommodation plus cost per unit	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
44	Cost per unit	Cost-Recovery	GST Exempt	\$411.00	\$419.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	1.9%
45	Retirement facility /residential care facility plus cost per unit/room	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
46	Cost per unit/room	Cost-Recovery	GST Exempt	\$411.00	\$419.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	1.9%
47	Tourist park plus cost per cabin, van or tent site /Relocatable home park plus cost per cabin	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
48	Cost per cabin site	Cost-Recovery	GST Exempt	\$195.00	\$199.00	Planning Act	Chpt 3 Part 2 Section 51	\$4.00	2.1%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
49	Cost per van or tent site	Cost-Recovery	GST Exempt	\$40.00	\$41.00	Planning Act	Chpt 3 Part 2 Section 51	\$1.00	2.5%
50	Caretaker's accommodation	Cost-Recovery	GST Exempt	\$927.00	\$946.00	Planning Act	Chpt 3 Part 2 Section 51	\$19.00	2.0%
51	Non-resident workforce accommodation plus cost per no. of people accommodated	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
52	1 to 50 persons accommodated	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
53	50 to 100 persons accommodated	Cost-Recovery	GST Exempt	\$8,220.00	\$8,384.00	Planning Act	Chpt 3 Part 2 Section 51	\$164.00	2.0%
54	Over 100 persons accommodated	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
55	Dual occupancy	Cost-Recovery	GST Exempt	\$2,715.00	\$2,769.00	Planning Act	Chpt 3 Part 2 Section 51	\$54.00	2.0%
56	Dwelling house/Dwelling unit	Cost-Recovery	GST Exempt	\$927.00	\$946.00	Planning Act	Chpt 3 Part 2 Section 51	\$19.00	2.0%
57	Home-based business	Cost-Recovery	GST Exempt	\$927.00	\$946.00	Planning Act	Chpt 3 Part 2 Section 51	\$19.00	2.0%
58	Nature-based tourism/Outstation plus cost per cabin	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
59	Cost per cabin	Cost-Recovery	GST Exempt	\$195.00	\$199.00	Planning Act	Chpt 3 Part 2 Section 51	\$4.00	2.1%
60	Community residence	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
61	Multiple dwelling plus per unit cost	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
62	One to five units	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
63	Six to ten units	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
64	Eleven to fifteen units	Cost-Recovery	GST Exempt	\$6,165.00	\$6,288.00	Planning Act	Chpt 3 Part 2 Section 51	\$123.00	2.0%
65	Over fifteen units	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
66									
67	Commercial Purposes								
68	Parking station plus cost per space	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
69	Cost per space	Cost-Recovery	GST Exempt	\$24.00	\$25.00	Planning Act	Chpt 3 Part 2 Section 51	\$1.00	4.2%
70	Car wash	Cost-Recovery	GST Exempt	\$2,715.00	\$2,769.00	Planning Act	Chpt 3 Part 2 Section 51	\$54.00	2.0%
71	Theatre	Cost-Recovery	GST Exempt	\$2,715.00	\$2,769.00	Planning Act	Chpt 3 Part 2 Section 51	\$54.00	2.0%
72	Office/Sales office plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
73	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
74	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
75	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
76	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
77	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
78	Food and drink outlet plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
79	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
80	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
81	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
82	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
83	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
84	Funeral parlour plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
85	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
86	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
87	From 501 to 750 metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
88	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
89	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
90	Garden centre plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
91	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
92	Site area 251 to 500 square metres	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
93	Site area 501 to 750 metres	Cost-Recovery	GST Exempt	\$1,560.00	\$1,591.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%
94	Site area 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
95	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
96	Hotel/Bar plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
97	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
98	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
99	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
100	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
101	Over 1001 sqare metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
102	Shopping centre plus GFA	Cost-Recovery	GST Exempt	\$7,417.00	\$7,565.00	Planning Act	Chpt 3 Part 2 Section 51	\$148.00	2.0%
103	Up to 5000 square metres GFA	Cost-Recovery	GST Exempt	\$20,550.00	\$20,961.00	Planning Act	Chpt 3 Part 2 Section 51	\$411.00	2.0%
104	From 5001 to 10000 square metres GFA	Cost-Recovery	GST Exempt	\$41,100.00	\$41,922.00	Planning Act	Chpt 3 Part 2 Section 51	\$822.00	2.0%
105	From 10001 to 15000 square metres GFA	Cost-Recovery	GST Exempt	\$61,650.00	\$62,883.00	Planning Act	Chpt 3 Part 2 Section 51	\$1,233.00	2.0%
106	Over 15000 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
107	Market	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
108	Health care services plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
109	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
110	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
111	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
112	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
113	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
114	Motor sport facility plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
115	Site area up to 2 Ha	Cost-Recovery	GST Exempt	\$390.00	\$398.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	2.1%
116	Site area between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
117	Site area between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
118	Site area over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
119	Nightclub Entertainment Facility plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
120	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
121	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
122	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
123	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
124	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
125	Agricultural supplies store plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
126	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%
127	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
128	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,560.00	\$1,591.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%
129	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
130	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
131	Showroom plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
132	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
133	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
134	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
135	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
136	Over 1001 sqare metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
137	Outdoor sales plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
138	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%
139	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
140	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,560.00	\$1,591.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%
141	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
142	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
143	Service Station plus site area fees	Cost-Recovery	GST Exempt	\$3,458.00	\$3,527.00	Planning Act	Chpt 3 Part 2 Section 51	\$69.00	2.0%
144	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,626.00	\$1,659.00	Planning Act	Chpt 3 Part 2 Section 51	\$33.00	2.0%
145	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,710.00	\$2,764.00	Planning Act	Chpt 3 Part 2 Section 51	\$54.00	2.0%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
146	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$4,336.00	\$4,423.00	Planning Act	Chpt 3 Part 2 Section 51	\$87.00	2.0%
147	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$5,420.00	\$5,528.00	Planning Act	Chpt 3 Part 2 Section 51	\$108.00	2.0%
148	Area fee capped at \$10,000 for up to 5,000 square metres	Cost-Recovery	GST Exempt	\$10,000.00	\$10,200.00	Planning Act	Chpt 3 Part 2 Section 51	\$200.00	2.0%
149	Area fee capped at \$15,000 for up to one hectare	Cost-Recovery	GST Exempt	\$15,000.00	\$15,300.00	Planning Act	Chpt 3 Part 2 Section 51	\$300.00	2.0%
150	Area fee capped at \$20,000 for up to two hectares	Cost-Recovery	GST Exempt	\$20,000.00	\$20,400.00	Planning Act	Chpt 3 Part 2 Section 51	\$400.00	2.0%
151	Shop/Adult store plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
152	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
153	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
154	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
155	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
156	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
157	Tourist attraction plus GFA	Cost-Recovery	GST Exempt	\$2,608.00	\$2,660.00	Planning Act	Chpt 3 Part 2 Section 51	\$52.00	2.0%
158	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
159	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
160	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
161	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
162	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
163	Hardware and trade supplies plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
164	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
165	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
166	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
167	From 750 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
168	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
169	Veterinary services plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
170	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
171	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
172	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
173	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
174	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
175	Industrial Purposes								
176	Brothel	Cost-Recovery	GST Exempt	\$4,082.00	\$4,164.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
177	Bulk landscape supplies /Wholesale nursery plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
178	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
179	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
180	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
181	Site area from 750 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
182	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
183	Environment facility plus site area fees	Cost-Recovery	GST Exempt	\$3,458.00	\$3,527.00	Planning Act	Chpt 3 Part 2 Section 51	\$69.00	2.0%
184	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
185	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
186	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
187	Site area from 750 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
188	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
189	Extractive industry plus site area fees	Cost-Recovery	GST Exempt	\$3,458.00	\$3,527.00	Planning Act	Chpt 3 Part 2 Section 51	\$69.00	2.0%
190	Site area per hectare	Cost-Recovery	GST Exempt	\$2,471.00	\$2,520.00	Planning Act	Chpt 3 Part 2 Section 51	\$49.00	2.0%
191	Research and technology industry plus site area fees	Cost-Recovery	GST Exempt	\$2,587.00	\$2,639.00	Planning Act	Chpt 3 Part 2 Section 51	\$52.00	2.0%
192	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%
193	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
194	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,560.00	\$1,591.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%
195	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
196	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
197	High impact industry plus site area fees	Cost-Recovery	GST Exempt	\$3,458.00	\$3,527.00	Planning Act	Chpt 3 Part 2 Section 51	\$69.00	2.0%
198	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
199	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
200	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
201	Site area 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
202	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
203	Low impact industry plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
204	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%
205	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
206	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,560.00	\$1,591.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%
207	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
208	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
209	Service industry plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
210	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
211	Sitea area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
212	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
213	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
214	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
215	Special industry plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
216	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
217	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
218	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
219	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
220	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
221	Medium impact industry plus site area fees	Cost-Recovery	GST Exempt	\$2,608.00	\$2,660.00	Planning Act	Chpt 3 Part 2 Section 51	\$52.00	2.0%
222	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%
223	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
224	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,560.00	\$1,591.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%
225	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
226	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
227	Marine industry plus site area fees	Cost-Recovery	GST Exempt	\$2,608.00	\$2,660.00	Planning Act	Chpt 3 Part 2 Section 51	\$52.00	2.0%
228	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%
229	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
230	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,560.00	\$1,591.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%
231	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
232	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
233	Transport depot plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
234	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
235	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
236	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,560.00	\$1,591.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%
237	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
238	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
239	Air service plus site area fees	Cost-Recovery	GST Exempt	\$2,608.00	\$2,660.00	Planning Act	Chpt 3 Part 2 Section 51	\$52.00	2.0%
240	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%
241	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
242	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,560.00	\$1,591.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%
243	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
244	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
245	Warehouse plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
246	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
247	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
248	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
249	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
250	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
251	Other Purposes								
252	Child care centre plus no. of children accommodated fees	Cost-Recovery	GST Exempt	\$2,174.00	\$2,217.00	Planning Act	Chpt 3 Part 2 Section 51	\$43.00	2.0%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
253	<i>Cost per 10 children accommodated or part thereof</i>	Cost-Recovery	GST Exempt	\$424.00	\$432.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	1.9%
254	Community use /Community care centre plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
255	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
256	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
257	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
258	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
259	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
260	Demolition	Cost-Recovery	GST Exempt	\$927.00	\$946.00	Planning Act	Chpt 3 Part 2 Section 51	\$19.00	2.0%
261	Engineering work	Cost-Recovery	GST Exempt	\$927.00	\$946.00	Planning Act	Chpt 3 Part 2 Section 51	\$19.00	2.0%
262	Detention facility plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
263	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
264	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
265	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
266	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
267	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
268	Indoor sport and recreation/Club plus GFA	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
269	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%
270	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
271	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$1,560.00	\$1,591.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
272	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
273	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
274	Utility installation/Substation	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
275	Function facility plus GFA	Cost-Recovery	GST Exempt	\$2,174.00	\$2,217.00	Planning Act	Chpt 3 Part 2 Section 51	\$43.00	2.0%
276	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%
277	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
278	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$1,569.00	\$1,600.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%
279	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
280	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
281	Major sport, recreation and entertainment facility/Tourist attraction	Cost-Recovery	GST Exempt	Sum of individual components	Sum of individual components	Planning Act	Chpt 3 Part 2 Section 51		
282	Major electricity infrastructure (exl. Telecommunication facilities)	Cost-Recovery	GST Exempt	\$2,721.00	\$2,775.00	Planning Act	Chpt 3 Part 2 Section 51	\$54.00	2.0%
283	Renewable energy facility plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
284	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,233.00	\$1,258.00	Planning Act	Chpt 3 Part 2 Section 51	\$25.00	2.0%
285	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,055.00	\$2,096.00	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	2.0%
286	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,288.00	\$3,354.00	Planning Act	Chpt 3 Part 2 Section 51	\$66.00	2.0%
287	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,110.00	\$4,192.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
288	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
289	Outdoor sport and recreation plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
290	Site area up to 2 Ha	Cost-Recovery	GST Exempt	\$390.00	\$398.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	2.1%
291	Site area between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
292	Site area beween 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
293	Site area over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
294	Park plus site area fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
295	Site area up to 2 Ha	Cost-Recovery	GST Exempt	\$390.00	\$398.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	2.1%
296	Site area between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
297	Site area between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
298	Site area over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
299	Landing	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
300	Cemetery	Cost-Recovery	GST Exempt	\$4,082.00	\$4,164.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
301	Crematorium	Cost-Recovery	GST Exempt	\$4,082.00	\$4,164.00	Planning Act	Chpt 3 Part 2 Section 51	\$82.00	2.0%
302	Educational establishment	Cost-Recovery	GST Exempt	\$1,651.00	\$1,684.00	Planning Act	Chpt 3 Part 2 Section 51	\$33.00	2.0%
303	Emergency services	Cost-Recovery	GST Exempt	\$1,651.00	\$1,684.00	Planning Act	Chpt 3 Part 2 Section 51	\$33.00	2.0%
304	Hospital	Cost-Recovery	GST Exempt	\$2,818.00	\$2,874.00	Planning Act	Chpt 3 Part 2 Section 51	\$56.00	2.0%
305	Place of Worship	Cost-Recovery	GST Exempt	\$1,983.00	\$2,023.00	Planning Act	Chpt 3 Part 2 Section 51	\$40.00	2.0%
306	Telecommunication facility	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
307	Port services plus site area fees	Cost-Recovery	GST Exempt	\$2,721.00	\$2,775.00	Planning Act	Chpt 3 Part 2 Section 51	\$54.00	2.0%
308	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$585.00	\$597.00	Planning Act	Chpt 3 Part 2 Section 51	\$12.00	2.1%
309	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$975.00	\$995.00	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	2.1%
310	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,560.00	\$1,591.00	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	2.0%
311	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$1,950.00	\$1,989.00	Planning Act	Chpt 3 Part 2 Section 51	\$39.00	2.0%
312	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	Planning Act	Chpt 3 Part 2 Section 51		
313	Building Works Assessable Against the Planning Scheme	Cost-Recovery	GST Exempt	\$750.00	\$765.00	Planning Act	Chpt 3 Part 2 Section 51	\$15.00	2.0%
314	Reconfiguring a Lot Applications								

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
315	Reconfiguring a Lot (subdivision) plus Lot/Unit fees	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
316	Lot/Unit fees	Cost-Recovery	GST Exempt	\$553.00	\$564.00	Planning Act	Chpt 3 Part 2 Section 51	\$11.00	2.0%
317	Boundary Realignment (no extra lots created)	Cost-Recovery	GST Exempt	\$1,211.00	\$1,235.00	Planning Act	Chpt 3 Part 2 Section 51	\$24.00	2.0%
318									
319	Endorsement of Survey Plans and Certificate of Survey Plan Approval								
320	Submission of Survey Plan for endorsement (including Standard Format Plans/Community Management Statements/Building Format Plans/Road Opening Plans) plus Lot/Unit fees	Cost-Recovery	GST Exempt	\$553.00	\$564.00	Planning Act	Chpt 3 Part 2 Section 51	\$11.00	2.0%
321	Lot/Unit fees	Cost-Recovery	GST Exempt	\$195.00	\$199.00	Planning Act	Chpt 3 Part 2 Section 51	\$4.00	2.1%
322	Endorsement of a Road Opening Plan (including truncations and widening)	Cost-Recovery	GST Exempt	\$553.00	\$564.00	Planning Act	Chpt 3 Part 2 Section 51	\$11.00	2.0%
323	Resealing Fee	Cost-Recovery	GST Exempt	\$497.00	\$507.00	Planning Act	Chpt 3 Part 2 Section 51	\$10.00	2.0%
324	Endorsement of Community Management Statement only	Cost-Recovery	GST Exempt	\$497.00	\$507.00	Planning Act	Chpt 3 Part 2 Section 51	\$10.00	2.0%
325									
326	Operational Works - Note: fees are calculated from the estimated (quote, schedule of costs) cost of construction inclusive of GST. Fee includes all inspections except where								
327	Prescribed tidal works	Cost-Recovery	GST Exempt	\$1,790.00	\$1,826.00	Planning Act	Chpt 3 Part 2 Section 51	\$36.00	2.0%
328	Operational works up to \$10,000	Cost-Recovery	GST Exempt	\$416.00	\$424.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	1.9%
329	Operational works between \$10,001 and \$20,000	Cost-Recovery	GST Exempt	\$780.00	\$796.00	Planning Act	Chpt 3 Part 2 Section 51	\$16.00	2.1%
330	Operational Works between \$20,001 and \$24,999	Cost-Recovery	GST Exempt	\$1,133.00	\$1,156.00	Planning Act	Chpt 3 Part 2 Section 51	\$23.00	2.0%
331	Operational Works from \$25,000 to \$249,999.00	Cost-Recovery	GST Exempt	\$1,701 plus 3.75% of value of work over \$25,000	\$1,735.00 plus 3.75% of value of work over \$25,000	Planning Act	Chpt 3 Part 2 Section 51		
332	Operational Works from \$250,000.0 to \$499,999.00	Cost-Recovery	GST Exempt	\$11,345 plus 3% of value of work over \$250,000	\$11,572.00 plus 3% of value of work over \$250,000	Planning Act	Chpt 3 Part 2 Section 51		
333	Operational Works from \$500,000.00 to \$999,999.00	Cost-Recovery	GST Exempt	\$19,853 plus 2% of value of work over \$500,000	\$20,250.00 plus 2% of value of work over \$500,000	Planning Act	Chpt 3 Part 2 Section 51		
334	Operational Works from \$1,000,000 \$1,999,999.00	Cost-Recovery	GST Exempt	\$31,199 plus 1.5% of value of work over \$1,000,000	\$31,823.00 plus 1.5% of value of work over \$1,000,000	Planning Act	Chpt 3 Part 2 Section 51		

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
335	Operational Works from \$2,000,000 to \$4,999,999	Cost-Recovery	GST Exempt	\$48,217 plus 0.4% of value of work over \$2,000,000	\$49,181.00 plus 0.4% of value of work over \$2,000,000	Planning Act	Chpt 3 Part 2 Section 51		
336	Operational Works \$5,000,000 and greater	Cost-Recovery	GST Exempt	\$61,833 plus 0.25% of value of work over \$5,000,000	\$63,070.00 plus 0.25% of value of work over \$5,000,000	Planning Act	Chpt 3 Part 2 Section 51		
337									
338	Earthworks only (including inspection fees)								
339	Earthworks up to 1,000 cubic metres	Cost-Recovery	GST Exempt	\$1,133.00	\$1,156.00	Planning Act	Chpt 3 Part 2 Section 51	\$23.00	2.0%
340	Earthworks from 1,000 cubic metres to 10,000 cubic metres	Cost-Recovery	GST Exempt	\$2,267.00	\$2,312.00	Planning Act	Chpt 3 Part 2 Section 51	\$45.00	2.0%
341	Earthworks from 10,000 cubic metres to 100,000 cubic metres	Cost-Recovery	GST Exempt	\$3,402.00	\$3,470.00	Planning Act	Chpt 3 Part 2 Section 51	\$68.00	2.0%
342	Earthworks over 100,000 cubic metres	Cost-Recovery	GST Exempt	\$5,671.00	\$5,784.00	Planning Act	Chpt 3 Part 2 Section 51	\$113.00	2.0%
343	Non compliant fees								
344	Reinspection of non-conforming work on defects period	Cost-Recovery	GST Exempt	\$411.00	\$419.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	1.9%
345	Reinspection of non-conforming work during construction period	Cost-Recovery	GST Exempt	\$411.00	\$419.00	Planning Act	Chpt 3 Part 2 Section 51	\$8.00	1.9%
346	Application for a CMDG compliant Vehicle Cross Over (associated with a single dwelling)	Cost-Recovery	GST Exempt	\$169.00	\$172.00	Planning Act	Chpt 3 Part 2 Section 51	\$3.00	1.8%
347	Bonding of Incomplete Subdivision Works	Cost-Recovery	GST Exempt	\$565.00	\$576.00	Planning Act	Chpt 3 Part 2 Section 51	\$11.00	1.9%
348	Reduction of Bond	Cost-Recovery	GST Exempt	\$565.00	\$576.00	Planning Act	Chpt 3 Part 2 Section 51	\$11.00	1.9%
349	Amendment or Replacement of Existing Outstanding Works Bond	Cost-Recovery	GST Exempt	\$565.00	\$576.00	Planning Act	Chpt 3 Part 2 Section 51	\$11.00	1.9%
350									
351	Signage when not associated with a MCU								
352	Advertising device (on premises sign)	Cost-Recovery	GST Exempt	\$553.00	\$564.00	Planning Act	Chpt 3 Part 2 Section 51	\$11.00	2.0%
353	Advertising device (third party sign)	Cost-Recovery	GST Exempt	\$2,380.00	\$2,428.00	Planning Act	Chpt 3 Part 2 Section 51	\$48.00	2.0%
354									
355	PRELIMINARY APPROVALS								
356	Preliminary Approvals affecting the Planning Scheme (variation approval)	Cost-Recovery	GST Exempt	75 percent of the standard application fee calculated from potential lot yield, unit yield, GFA and Site Area	75 percent of the standard application fee calculated from potential lot yield, unit yield, GFA and Site Area	Planning Act	Chpt 3 Part 2 Section 51		
357									
358	Miscellaneous								

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
359	Prelodgement meeting	Cost-Recovery	GST Exempt	\$500 that is subtracted from the application fee when submitted	\$500 that is subtracted from the application fee when submitted	Planning Act	Chpt 3 Part 2 Section 51		
360	Request to Extend the Relevant Period	Cost-Recovery	GST Exempt	\$941.00	\$960.00	Planning Act	Chpt 3 Part 2 Section 51	\$19.00	2.0%
361	Request for a Pre-Request Response from the Relevant Entity for a Permissible Change application	Cost-Recovery	GST Exempt	\$941.00	\$960.00	Planning Act	Chpt 3 Part 2 Section 51	\$19.00	2.0%
362	Rockhampton Regional Council as concurrence agency for development application	Cost-Recovery	GST Exempt	100% of relevant application fee	100% of relevant application fee	Planning Act	Chpt 3 Part 2 Section 51		
363	Request to Change a Development Approval (change approval), excluding requests to only extend the relevant period	Cost-Recovery	GST Exempt	Maximum fee of 30% of current development fees and charges schedule with a minimum fee of \$940	Maximum fee of 30% of current development fees and charges schedule with a minimum fee of \$960	Planning Act	Chpt 3 Part 2 Section 51		
364	Town Planning Compliance of Building Applications	Cost-Recovery	GST Exempt	\$303.00	\$309.00	Planning Act	Chpt 3 Part 2 Section 51	\$6.00	2.0%
365	Flood Search – Fitzroy River Riverine and Local Catchment Flooding	Cost-Recovery	GST Exempt	\$93.00	\$95.00	Planning Act	Chpt 3 Part 2 Section 51	\$2.00	2.2%
366	Public Notification Sign	Cost-Recovery	GST Exempt	\$47.00	\$48.00	Planning Act	Chpt 3 Part 2 Section 51	\$1.00	2.1%
367	Fee for providing information under Chapter 7 Part 3 of Planning Act 2016 (on CD)	Cost-Recovery	GST Exempt	\$15.50	\$16.00	Planning Act	Chpt 7 Part 3	\$0.50	3.2%
368	Exemption certificate	Cost-Recovery	GST Exempt	\$500.00	\$510.00	Planning Act	s51(1)(b)(ii)	\$10.00	2.0%
369	Refunds								
370	Not Properly Made Application	Cost-Recovery	GST Exempt	\$599.00	\$611.00	Planning Act		\$12.00	2.0%
371	Application withdrawn prior to the issue of an Acknowledgement Notice	Cost-Recovery	GST Exempt	90 percent of application fee	90 percent of application fee	Planning Act	s109		
372	Application withdrawn prior to the issue of an Information Request	Cost-Recovery	GST Exempt	80 percent of application fee	80 percent of application fee	Planning Act	s109		
373	Application withdrawn after the issue of an Information Request	Cost-Recovery	GST Exempt	50 percent of application fee	50 percent of application fee	Planning Act	s109		
374	Application withdrawn after public notification has commenced	Cost-Recovery	GST Exempt	30 percent of application fee	30 percent of application fee	Planning Act	s109		
375	Application withdrawn prior to the issue of a Decision Notice	Cost-Recovery	GST Exempt	10 percent of the application fee (90% if no Acknowledgement Notice and 80% if no information request)	10 percent of the application fee (90% if no Acknowledgement Notice and 80% if no information request)	Planning Act	s109		
376	Application refused	Cost-Recovery	GST Exempt		No refund	Planning Act	s109		
377									
378	Concessions								
379	Educational, Religious, Charitable or Community Organisations	Cost-Recovery	GST Exempt	50% concession with a minimum fee of \$940	50% concession with a minimum fee of \$959.00	Planning Act	Chpt 3 Part 2 Section 51		
380	All other requests	Cost-Recovery	GST Exempt	Must be accompanied with payment of full fees. If a variation is allowed, a refund will be arranged.	Must be accompanied with payment of full fees. If a variation is allowed, a refund will be arranged.	Planning Act	Chpt 3 Part 2 Section 51		

SECTION:		Development Assessment							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
381	On Premises signs associated with an Education, C.I Religious, Charitable or Community and Volunteer Emergency Service Organisation use	Cost-Recovery	GST Exempt	No charge	No charge	Planning Act	Chpt 3 Part 2 Section 51		
382	Planning Certificates								
383	Limited	Cost Recovery	GST Exempt	\$ 147.00	\$150.00	Planning Act	s 265	\$3.00	2.0%
384	Standard	Cost Recovery	GST Exempt	\$ 737.00	\$752.00	Planning Act	s 265	\$15.00	2.0%
385	Full	Cost Recovery	GST Exempt	\$ 1,897.00	\$1,935.00	Planning Act	s 265	\$38.00	2.0%

SECTION:		Development Compliance Building								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	BUILDING CERTIFICATION GENERALLY									
2	Competitive Services Policy Notes for Building Certification Services and the like.									
3										
4	Delegated Officers being Manager Planning Services and Coordinator Building and Plumbing Services have pricing discretion to alter / negotiate fees on behalf of Council on an as needs basis.									
5	Fees include - lodgement - assessment - inspection (s) as may be required and are to be paid in full at time of lodgement.									
6	No refund of fees will be made by Council in the event of the application lapsing or Council approving or refusing the application.									
7	The fee structure includes mandatory inspections as conditioned in the development approval. In the event an inspection result is failed, a reinspection fee will apply and must be paid prior to the final documentations being issued.									
8	Where the fee is shown as "Price on Application", quotations may be provided upon request in writing to the Manager Planning and Regulatory Services or Coordinator Building and Plumbing Services.									
9	N.B. Pool safety certificate default and commercial services are subject to Council having available an appropriately licenced and available staff member, when not so, the applicant is to be aware this service may include an out source fee component in order for the service to be delivered.									
10	Prelodgement fee is deducted from the total fee charged at lodgement of the associated development application									
11	Where the Local Government is requested in writing under the Building Act 1975 to become the default certifier, the relevant assessment fee will be applicable as per the fees and charges schedule dependent on the type of application									
12										
13	BUILDING CERTIFICATION (Competitive Services)									
14										
15	Class 1a Approvals A single dwelling being a single dwelling, row house, terrace house, town house villa unit, duplex etc.(includes new, relocated and change of classification)									
16	Assessable Maintenance/ minor works	Commercial	GST Applies	\$461.00	\$470.00	Lod + assess + Insp	Local Government Act 2009	Part 6 S262 (3) (c)	\$9.00	2.0%
17	New Class 1a	Commercial	GST Applies	\$1653 for the first unit/dwelling and \$826 for each additional unit/dwelling	\$1686 for the first unit/dwelling and \$842 for each additional unit/dwelling	per dwelling/unit	Local Government Act 2009	Part 6 S262 (3) (c)		
18	Alterations & Additions (includes restumping, re-roofing and re-cladding)	Commercial	GST Applies	\$762 for the first unit/dwelling and \$381 for each additional unit/dwelling	\$777 for the first unit/dwelling and \$388 for each additional unit/dwelling	per dwelling/unit	Local Government Act 2009	Part 6 S262 (3) (c)		
19	New Class 1a (when Relocated)	Commercial	GST Applies	\$826.00	\$842.00	per dwelling/unit			\$16.00	1.9%
20	Class 1b Approvals A boarding house, guest house, hostel or the like (includes new, relocated and change of classification)									
21	A boarding house, guest house, hostel or the like < 300 sqm < 12 persons	Commercial	GST Applies	\$1,653.00	\$1,686.00	Lod + assess + Insp	Local Government Act 2009	Part 6 S262 (3) (c)		
22										
23	Class 10a Approvals A non-habitable building or structure being a private garage, carport, shed or the like (includes new, relocated and change of classification)									
24	New 10a	Commercial	GST Applies	\$504.00	\$514.00	Lod + assess + Insp	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Development Compliance Building								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
25	Alterations / Additions / Assessable Maintenance or the like	Commercial	GST Applies	\$410.00	\$418.00	Lod + assess + Insp	Local Government Act 2009	Part 6 S262 (3) (c)		
26	Small Shed + Cubby House (Less than 20sqm)	Commercial	GST Applies	\$250.00	\$255.00				\$5.00	2.0%
27	Class 10b Approvals A structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool, or the like (includes new, relocated and change of classification)									
28	Retaining or free standing walls	Commercial	GST Applies	\$681.00	\$694.00	Lod + assess + Insp	Local Government Act 2009	Part 6 S262 (3) (c)	\$13.00	1.9%
29	All other 10b structures	Commercial	GST Applies	\$431.00	\$439.00	Lod + assess + Insp	Local Government Act 2009	Part 6 S262 (3) (c)	\$8.00	1.9%
30	<u>Swimming pools and Spa's</u>									
31	Above ground inflatable and rigid wall pools and in-ground plastic / fibreglass	Commercial	GST Applies	\$427.00	\$435.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$8.00	1.9%
32	In-ground Reinforced concrete	Commercial	GST Applies	\$658.00	\$671.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$13.00	2.0%
33	Temporary or Replacement of Pool Barrier System	Commercial	GST Applies	\$383.00	\$390.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$7.00	1.8%
34										
35	Class 10c Approvals A private bushfire shelter									
36	A private bush fire shelter	Commercial	GST Applies	\$431.00	\$439.00		Local Government Act 2009	Part 6 S262 (3) (c)		
37										
38	Class 2 to 9 Approvals Commercial class buildings generally (includes new, relocated and change of classification)									
39	Class 2 - 9 Buildings less than 500sqm (Includes alteration/additions)	Commercial	GST Applies	\$1,588.00	\$1,619.00		Local Government Act 2009	Part 6 S262 (3) (c)		
40	Class 2 - 9 Buildings over 500sqm (Includes alteration/additions)	Commercial	GST Applies	POA	POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S262 (3) (c)		
41										
42	Special Structure Approvals									
43	Buildings and structures that otherwise cannot be classified under the BCA Less than 500sqm	Commercial	GST Applies	\$1,588.00	\$1,619.00		Local Government Act 2009	Part 6 S262 (3) (c)		
44	Buildings and structures that otherwise cannot be classified under the BCA over 500sqm	Commercial	GST Applies	POA	POA		Local Government Act 2009	Part 6 S262 (3) (c)		
45	Residential Lifts	Commercial	GST Applies	\$461.00	\$470.00				\$9.00	2.0%
46	Demolition and or Remove Building(s)									
47	Class 1a, 1b	Commercial	GST Applies	\$583.00	\$594.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$11.00	1.9%
48	Class 10a 10b 10c	Commercial	GST Applies	\$250.00	\$255.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$5.00	2.0%
49	Class 2 - 9 Buildings less than 500sqm	Commercial	GST Applies	\$794.00	\$809.00		Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Development Compliance Building								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
50	Class 2 - 9 Buildings more than 500sqm	Commercial	GST Applies	POA	POA	Quotation	Local Government Act 2009	Part 6 S262 (3) (c)		
51										
52	Advertising Signage									
53	Freestanding or Attached	Commercial	GST Applies	\$431.00	\$439.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$8.00	1.9%
54	-									
55	Underpinning	Commercial	GST Applies	POA	POA	Quotation based on time estimate	Local Government Act 2009	Part 6 S262 (3) (c)		
56	-									
57	Inspections									
58	Inspection <u>for and on behalf</u> of Private Certifier	Commercial	GST Applies	\$330.00	\$336.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$6.00	1.8%
59	Inspections/ re-inspections	Commercial		\$168.00	\$171.00		Local Government Act 2009	Section 97	\$3.00	1.8%
60										
61	Extension of time requests (Currency Period)	Commercial	GST Applies	\$127.00	\$129.00	per application	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	1.6%
62										
63	Change of Nominated Builder	Commercial	GST Applies	\$94.00	\$96.00	per application	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.00	2.1%
64										
65	Change to an Existing Approval	Commercial	GST Applies	22% of current fee	22% of current fee		Local Government Act 2009	Part 6 S262 (3) (c)		
66										
67	Request for Certificate of Classification for Buildings Constructed Prior To 30 April 1998	Commercial	GST Applies	POA	POA	per application	Local Government Act 2009	Part 6 S262 (3) (c)		
68	Buildings less than 500sqm	Commercial	GST Applies	\$759.00	\$775.00		Local Government Act 2010	Part 6 S262 (3) (c)	\$16.00	2.1%
69	Buildings more than 500sqm	Commercial	GST Applies	POA	POA	Quotation	Local Government Act 2011	Part 6 S262 (3) (c)		
70	Refund of Fees (per application % of application fee)									
71	Not Properly Made	Commercial	GST Applies	90%	90%		Local Government Act 2009	Part 6 S262 (3) (c)		
72	Under Assessment	Commercial	GST Applies	60%	60%		Local Government Act 2009	Part 6 S262 (3) (c)		
73	Information request	Commercial	GST Applies	40%	40%		Local Government Act 2009	Part 6 S262 (3) (c)		
74	Assessment to decision stage but not issued	Commercial	GST Applies	10%	10%		Local Government Act 2009	Part 6 S262 (3) (c)		
75										
76	E-Lodgement Discount									
77	Discount for application lodged through e-services (when available)	Cost Recovery	GST Exempt	10%	Remove		Local Government Act 2009	Part 6 S262 (3) (c)		
78										
79	BUILDING REGULATORY FUNCTIONS									
80										
81	"Building Work" Lodgement and Archiving Fees (LG Govt Function)									
82	Lodgement of Private Certifier Application	Cost Recovery	GST Exempt	\$87.00	\$89.00	per application	Local Government Act 2009	Section 97		
83	Discount for application lodged through e-services (when available)	Cost-Recovery	GST Exempt	20%	20%	Per application	Local Government Act 2009	Part 6 S262 (3) (c)		
84										

SECTION:		Development Compliance Building								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
85	Concurrence Agency Fees									
86	Concurrence Assessments including lodgement fee (fee per matter under consideration)	Cost Recovery	GST Exempt	\$491.00	\$501.00	per property	Local Government Act 2009	Section 97	\$10.00	2.0%
87										
88	Temporary Structure (for short term events e.g. Marquis etc. over 100sqm)	Cost Recovery	GST Exempt	\$898.00	\$915.00	per property	Local Government Act 2009	Section 97	\$17.00	1.9%
89										
90	Request to Local Government for exemption to pool fencing requirements	Cost Recovery	GST Exempt	\$383.00	\$390.00	per property	Local Government Act 2009	Section 97		
91										
92	PROPERTY SEARCH INFORMATION									
93	Building and Plumbing Record Search - Residential	Cost Recovery	GST Exempt	\$104.00	\$106.00	per property	Local Government Act 2009	Section 97	\$2.00	1.9%
94	Building and Plumbing Record Search - Commercial	Cost Recovery	GST Exempt	\$187.00	\$190.00	per property	Local Government Act 2009	Section 97	\$3.00	1.6%
95	Swimming pool safety certificate Service includes Government Safety Certificate	Commercial	GST Applies	\$400.00	\$408.00		Local Government Act 2009	Part 6 S262 (3) (c)	\$8.00	2.0%
96										
97	Form 19 Request for Building Information									
98	Part A, B and C Development Information	Cost Recovery	GST Exempt	\$55.00	\$56.00	per part	Local Government Act 2009	Section 97	\$1.00	1.8%
99										
100	Monthly Development Approval Statistics						Local Government Act 2009	Section 97		
101	Annual Subscription	Cost Recovery	GST Exempt	\$191.00	\$195.00		Local Government Act 2009	Section 97	\$4.00	2.1%
102	1 Month only subscription	Cost Recovery	GST Exempt	\$20.00	\$21.00		Local Government Act 2009	Section 97		
103										
104	Certificate of Classification for Existing Buildings									
105	Copy of each Certificate if on record (fee payable even if record not found)	Cost Recovery	GST Exempt	\$94.00	\$96.00	per certificate	Local Government Act 2009	Section 97	\$2.00	2.1%

SECTION:		Development Compliance Plumbing Drainage								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	PLUMBING AND DRAINAGE FEES									
2	Inspections - per inspection	Cost Recovery	GST Exempt	\$164.00	\$167.00	each - assess site work - one fee to cover shire	Plumbing and Drainage Act	Section 85 (2)(c)	\$3.00	1.8%
3	DWELLING/ DUPLEX/ DUAL OCCUPANCY/ MULTI DWELLING UNITS FEES - Class 1	Cost Recovery	GST Exempt							
4	Assessment and drawing of SDP plan includes 4 inspections	Cost Recovery	GST Exempt	\$1,013.00	\$1,033.00	Per unit	Plumbing and Drainage Act	Section 85 (2)(c)	\$20.00	2.0%
5	Compliance Assessment (with dwelling application and includes min of 1 inspection)	Cost Recovery	GST Exempt	\$363.00	\$370.00	per assessment	Plumbing and Drainage Act	Section 85 (2)(c)	\$7.00	1.9%
6	Solar hot water system installation when different plumber - 1 time administration fee and inspection fee	Cost Recovery	GST Exempt	\$260.00	\$265.00		Plumbing and Drainage Act	Section 85 (2)(c)	\$5.00	1.9%
7	Alterations and additions to Dwelling/ Duplex/ Dual Occupancy/ Multi Unit Dwelling (Class 1 ,2 , 3) <i>less than 10 fixtures</i> (includes min 3 inspections)	Cost Recovery	GST Exempt	\$581 + \$49 per fitting	\$592 + \$50 per fitting		Plumbing and Drainage Act	Section 85 (2)(c)		
8	Alterations and additions to Dwelling/ Duplex/ Dual Occupancy/ Multi Unit Dwelling (Class 1 ,2 , 3) <i>more than 10 fixtures</i> (includes min 3 inspections)	Cost Recovery	GST Exempt	POA	POA		Plumbing and Drainage Act	Section 85 (2)(c)		
9	Installation of replacement hot water systems and solar heat pumps (includes 1 inspection) <i>Note if Plumber/Drainer has Endorsement of Licence only the Lodgement of Form 4 is required</i>	Cost Recovery	GST Exempt	\$263.00	\$268.00		Plumbing and Drainage Act	Section 85 (2)(c)	\$5.00	1.9%
10	Water service replacement - Domestic	Cost Recovery	GST Exempt	\$164.00	\$169.00	per item	Plumbing and Drainage Act	Section 85 (2)(c)	\$5.00	3.0%
11	New Class 10 Building	Cost Recovery	GST Exempt	\$581 + \$49 per fixture	\$592 + \$50 per fitting		Plumbing and Drainage Act	Section 85 (2)(c)		
12	COMMERCIAL FEES - Classes 4.5,6,7,8,9									
13	NEW WORK									
14	Assessment of plans <i>less than 10 fixtures</i> (includes min 3 inspections)	Cost Recovery	GST Exempt	\$581 + \$49 per fixture	\$592 + \$50 per fitting	per fixture	Plumbing and Drainage Act	Section 85 (2)(c)		
15	Assessment of plans <i>more than 10 fixtures</i>	Cost Recovery	GST Exempt	POA	POA	Subject to Quotation based on number of fixtures and inspections required	Plumbing and Drainage Act	Section 85 (2)(c)		
16	Installation of fire hose reels (includes 1 inspection)	Cost Recovery	GST Exempt	\$263.00	\$268.00	Fee includes 1 inspection	Plumbing and Drainage Act	Section 85 (2)(c)	\$5.00	1.9%
17	Water Service Replacement (includes min 1 inspection)	Cost Recovery	GST Exempt	\$311.00	\$317.00	per item	Plumbing and Drainage Act	Section 85 (2)(c)	\$6.00	1.9%
18	Back flow installation	Cost Recovery	GST Exempt	\$103.00	\$105.00				\$2.00	1.9%
19	BACKFLOW PREVENTION (When not associated with another plumbing application)	Cost Recovery	GST Exempt							
20	Assess non testable device (includes min of 1 inspection)	Cost Recovery	GST Exempt	\$246.00	\$251.00	per item	Plumbing and Drainage Act	Section 85 (2)(c)	\$5.00	2.0%
21	Assess testable device - Note Usually Commercial Work (Registered Break tank (RBT)) Pressure vacuum Breaker (PVB), Double Check Valve (DCV), Reduced Pressure Zone (RPZD) Includes min of 1 inspection	Cost Recovery	GST Exempt	\$267.00	\$272.00	per item	Plumbing and Drainage Act	Section 85 (2)(c)	\$5.00	1.9%
22	Register device (Annual Inspection Results)	Cost Recovery	GST Exempt	\$10.00	\$10.00	Per device	Plumbing and Drainage Act	Section 85 (2)(c)		
23	Removal of testable backflow devices includes min of 1 inspection	Cost Recovery	GST Exempt	\$257.00	\$262.00	per assessment	Plumbing and Drainage Act	Section 85 (2)(c)	\$5.00	1.9%
24	GREASE TRAP/ ARRESTOR includes min of 1 inspection	Cost Recovery	GST Exempt	\$297.00	\$303.00	each device	Plumbing and Drainage Act	Section 85 (2)(c)	\$6.00	2.0%
25										
26	INSTALLATION OF REPLACEMENT HOT WATER SYSTEMS AND SOLAR HEAT PUMPS									

SECTION:		Development Compliance Plumbing Drainage								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2019/2020 Proposed Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
27	Note if Plumber/Drainer has Endorsement of Licence only the Lodgement of Form 4 is required									
28	MINOR WORK (where not notifiable work)	Cost Recovery	GST Exempt							
29	REPLACEMENT OF SOLAR HEAT PUMPS									
30	Swimming Pool (includes 1 inspection)	Cost Recovery	GST Exempt	\$263.00	\$268.00	per assessment	Plumbing and Drainage Act	Section 85 (2)(c)	\$5.00	1.9%
31	Sanitary Drainage and Water Plumbing disconnection fee (includes 1 inspection)	Cost Recovery	GST Exempt	\$320.00	\$326.00	per request	Plumbing and Drainage Act	Section 85 (2)(c)	\$6.00	1.9%
32	Drainage relay/ relocation (replace existing) (includes min 1 inspection)	Cost Recovery	GST Exempt	\$311.00	\$317.00	per assessment	Plumbing and Drainage Act	Section 85 (2)(c)	\$6.00	1.9%
33										
34	WATER SERVICE REPLACEMENT - Commercial/Industrial									
35	WATER SERVICE REPLACEMENT - Domestic									
36										
37	ONSITE SEWERAGE FACILITIES									
38	Onsite sewerage (ONLY) application (include min of 2 inspections and conversion)	Cost Recovery	GST Exempt	\$520.00	\$530.00	per assessment	Plumbing and Drainage Act	Section 85 (2)(c)	\$10.00	1.9%
39	conversion from onsite system/septic to sewer (includes min of 2 inspections)	Cost Recovery	GST Exempt	\$416.00	\$424.00	per assessment	Plumbing and Drainage Act	Section 85 (2)(c)	\$8.00	1.9%
40										
41	COPIES OF PLANS AND SEARCHES									
42	House drainage plan A4 copies	Cost Recovery	GST Exempt	\$32.00	\$33.00	each	Plumbing and Drainage Act	Section 85 (2)(c)	\$1.00	3.1%
43	House drainage plan large copies	Cost Recovery	GST Exempt	\$70.00	\$71.00	each	Plumbing and Drainage Act	Section 85 (2)(c)	\$1.00	1.4%
44	Building and Plumbing Record Search - Residential	Cost Recovery	GST Exempt	\$104.00	\$106.00	per property	Plumbing and Drainage Act	Section 85 (2)(c)	\$2.00	1.9%
45	Building and Plumbing Record Search - Commercial	Cost-Recovery	GST Exempt	\$187.00	\$191.00	per property	Plumbing and Drainage Act	Section 85 (2)(c)	\$4.00	2.1%
46	Plumbing Miscellaneous administration fee	Cost Recovery	GST Exempt	\$95.00	\$97.00	each	Plumbing and Drainage Act	Section 85 (2)(c)	\$2.00	2.1%
47										
48	AMENDED PLAN (Major amendment 50% of Original Fee)	Cost Recovery	GST Exempt	50% of original assessment fee	50% of original assessment fee		Plumbing and Drainage Act	Section 85 (2)(c)		
49	Re-issue of Compliance Permit for initial or change of plumber details, drainer or owner	Cost Recovery	GST Exempt	\$30.00	\$31.00	per change	Plumbing and Drainage Act	Section 85 (2)(c)	\$1.00	3.3%
50	Extension to approval period (expiry of permit)	Cost Recovery	GST Exempt	New	\$129.00	per extension	Plumbing and Drainage Act			
51	E-LODGE MENT-DISCOUNT Remove line									
52	Discount for application lodged through e-services (when available) Remove Line	Cost Recovery	GST Exempt		Remove	Per application	Plumbing and Drainage Act	Section 85 (2)(c)		
53	WITHDRAWN / CANCELLED APPLICATIONS REFUNDS Note: All requests must be submitted in writing									
54	Assessment not commenced	Cost Recovery	GST Exempt	90% of Assessment fee plus inspections	90% of Assessment fee plus inspections		Plumbing and Drainage Act	Section 85 (2)(c)		
55	Assessment Commenced but not completed	Cost Recovery	GST Exempt	60% of assessment fee plus inspections	60% of assessment fee plus inspections		Plumbing and Drainage Act	Section 85 (2)(c)		
56	Assessment completed	Cost Recovery	GST Exempt	Inspection refund only	Inspection refund only		Plumbing and Drainage Act	Section 85 (2)(c)		
57	Note: where an application has lapsed and no work has been carried out, inspection fees may be refunded	Cost Recovery	GST Exempt	Inspection refund only	Inspection refund only		Plumbing and Drainage Act	Section 85 (2)(c)		

11.3 2019 ROCKHAMPTON AGRICULTURAL SHOW - APPROVAL FOR PAYMENT OF PRIZES

File No: 6097
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Council's current Payment Exception Authority Procedure requires Council or Committee approval to pay prize monies in cash. This report is seeking formal approval to allow prizes to be paid in cash at the 2019 Rockhampton Agricultural Show.

OFFICER'S RECOMMENDATION

THAT Council approve the payment of prizes in cash for the 2019 Rockhampton Agricultural Show.

COMMENTARY

A Payment Exception Authority is a process whereby special payments are made that are not processed per the normal payment system and arise for a number of reasons. Sitting behind this is a procedure that currently does not allow prize monies to be paid via cash only EFT without Council or Committee approval. Given the number of prizes, the small average prize amount and the immediate "one-off" payments to prize winners, it is not viable to use EFT options.

This report is seeking Council approval to pay prizes for the 2019 Show in cash. Finance have provided the guidance for the controls in the application of this. This procedure was written prior to Council being involved with the Show and will now be reviewed as to its application for this and similar events.

CONCLUSION

In conclusion it is recommended that Council approve the payment of prizes in cash for the 2019 Rockhampton Agricultural Show.

11.4 ADVANCE ROCKHAMPTON OPERATIONAL REPORT MARCH AND APRIL 2019**File No:** 12614**Attachments:** 1. **Advance Operational Report March and April 2019**[↓](#)**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer**Author:** Tony Cullen - General Manager Advance Rockhampton

SUMMARY

The monthly operations report for the Advance Rockhampton Unit over the months of March and April 2019 is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Advance Rockhampton Operational Report for March and April 2019 be received.

COMMENTARY

The attached report provides details of the core areas of activity during March and April 2019 that has been allocated as a result of priorities driven throughout the Council and also the regional economy.

Completing the first half of the financial year, budget, corporate and operational plan, the activities and deliverables of the unit continue to be more targeted through KPI's that align with the following:

- Corporate and Operational Plan
- Budget
- Economic Development Action Plan

These areas of alignment now provide clear direction from the resolution of Council to the deliverables that officers will work towards and be measured against.

BACKGROUND

Council's Advance Rockhampton Unit provides monthly reporting to Council. The following report and attachment provides details of actions undertaken and deliverables during March and April.

CONCLUSION

It is recommended that Council receive the attached report.

**ADVANCE ROCKHAMPTON
OPERATIONAL REPORT
MARCH AND APRIL 2019**

**Advance Operational Report
March and April 2019**

Meeting Date: 4 June 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

ADVANCE ROCKHAMPTON, Regional Development
and Promotions and Commercial

PERIOD ENDED March and April 2019



1. Commercial Summary

CBD Land EOI

The EOI for the CBD blocks has now closed. We had one submission, however we have chosen not to go to the next stage with this submission. We are now looking at options before reopening the EOI process.

CBD Branding

Officers are continually working with CBD Building owners and working towards improving the CBD Buildings to make it more attractive to new businesses.

Façade Improvement Scheme

Final submissions for scheme are currently being assessed with ongoing liaison with CBD applicants and successful recipients. The number of businesses looking at this scheme has picked up and hopefully this will continue into the future.

CBD Activation

Centres Activation Coordinator has been working with other sections of Advance Rockhampton, Council, CBD business operators and community contacts to plan the Riverside Alive program of weekly events, activities and interactions to draw more people to engage with the Riverside precinct. Including Moonlight Movies, entertainment and live creepy crawling encounters which have had great interest from the community.

CBD Marketing and Promotion

The CBD newsletter was recently sent out for May 2019 highlighting the new CBD activation and programming: Riverside Alive, along with the Local small business breakfasts with Liam Fahey invites, and promoting upcoming events.

Mount Morgan

Officers are continuing to lock in artist workshops for the Artist in Residence program as well as an accompanying marketing promotions campaign to raise awareness and attract workshop participants.

The Centres Activation Coordinator is working with a community member to establish a country/farmers market in Mount Morgan.

2. Customer Service Requests

Response times for completing customer requests in this reporting period for April 2019



All Monthly Requests (Priority 3) Marketing 'Traffic Light' report April 2019

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed				●		●		●		
Community Engagement	0	0	0	0	0	0	3	●	0.00	●	0.00	●	0.00	0.00
Marketing Enquiries	0	0	0	0	0	0	1	●	0.00	●	2.67	●	4.30	6.60

3. Capital Projects

Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended April 2019

In terms of scope, schedule and budget, the project is;



on track



generally on track,
with minor issues



off track

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Wayfinding Strategy	In progress	Ongoing			
Comments	<ul style="list-style-type: none"> Suite 1 (Rockhampton Gateway Entry Statement), Suite 2 (Regional Town Gateway Signs) and Suite 5 (Riverside Precinct Signs) of the strategy have been completed. A tender has been awarded for Suite 8 (Recreational Precinct), Suite 9 (Local Park Signs) and Suite 10 (Mount Archer and Trail Signs). These signs are being completed incrementally by the Parks department. A tender to fabricate signs in Suite 3 (Airport Arrival Gateway Signs), Suite 4 (Vehicle Directional Signs) and Suite 6 (City Precinct Signs) was awarded in July 2018. Suite 7 (Kershaw Garden Signs) was completed as part of the Kershaw Gardens redevelopment. Due to the Airport redevelopment the Airport sign has been put on hold. Once Council finalises the Master Plan we will look at all signage. 				

4. Budget

Financial performance as expected for the reporting period.

End of Month Job Costing Ledger - (Operating Only) - ADVANCED ROCKHAMPTON

	As At End of April					
	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual	Commit + Actual	Var
	\$	\$	\$	\$	\$	%
GM ADVANCE ROCKHAMPTON						
Revenues	0	0	0	(16,681)	(16,681)	-
Expenses	996,349	996,349	281	487,615	487,895	49%
Transfer / Overhead Allocation	0	0	0	11,321	11,321	-
Total	996,349	996,349	281	482,255	482,536	48%
ADVANCE COMMERCIAL						
<i>Manager Commercial</i>						
Expenses	706,271	706,271	23,945	428,601	452,546	64%
Transfer / Overhead Allocation	0	0	0	1,523	1,523	-
Total Section:	706,271	706,271	23,945	430,124	454,069	64%
REGIONAL DEVELOPMENT & EVENTS						
<i>Events</i>						
Revenues	(160,333)	(611,281)	0	(477,871)	(477,871)	78%
Expenses	1,017,951	1,754,094	276,264	1,394,978	1,671,241	95%
Transfer / Overhead Allocation	0	0	0	80,054	80,054	-
Total Unit:	857,618	1,142,813	276,264	997,161	1,273,425	111%
<i>Marketing</i>						
Revenues	(5,141)	(5,141)	0	0	0	0%
Expenses	890,566	890,566	83,809	547,196	631,005	71%
Transfer / Overhead Allocation	10,442	10,442	0	(6,799)	(6,799)	-65%
Total Unit:	895,866	895,866	83,809	540,397	624,206	70%
<i>Regional Development</i>						
Revenues	0	0	0	(236,791)	(236,791)	-
Expenses	1,043,732	1,043,732	71,497	821,900	893,397	86%
Transfer / Overhead Allocation	0	0	0	2,204	2,204	-
Total	1,043,732	1,043,732	71,497	587,313	658,810	63%
<i>Tourism</i>						
Revenues	0	0	0	(10,141)	(10,141)	-
Expenses	305,884	305,884	16,560	291,149	307,709	101%
Transfer / Overhead Allocation	0	0	0	691	691	-
Total Unit:	305,884	305,884	16,560	281,699	298,259	98%
<i>Manager Regional Development & Events</i>						
Revenues	0	0	0	(221)	(221)	-
Expenses	358,881	358,881	1,063	201,309	202,371	56%
Total Unit:	358,881	358,881	1,063	201,088	202,150	56%
Total Section:	3,461,981	3,747,176	449,193	2,607,658	3,056,851	82%
Grand Total:	5,164,602	5,449,797	473,419	3,520,037	3,993,456	73%

5. Section Statistics

Safety Statistics

The safety statistics for the reporting period ending April 2019:

	Quarter – ending June 2019		
	April	May	June
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	0	0	0
Total Number of Incidents Reported	0	0	0
Number of Incomplete Hazard Inspections	0	0	0

6. Operational Projects

ECONOMIC DEVELOPMENT

International Trade and Investment

- ***The Rockhampton Promotional Event for Business Opportunities*** was delivered on 5 April 2019 in Brisbane. The partners for the event are Skilled and Business Migration Queensland (Qld Govt), Australia China Business Council and Mazart Accountants and Strategists. It attracted a high level of interest and about 138 businesses attended to gain an understanding about Rockhampton. Through the events, many businesses are scheduling their visit to Rockhampton and exploring potential to export products overseas.
- ***Beef Ledger*** and AR delivered the Celebrity Chef event in Huizhou on 28-30 March 2019 to showcase the quality of our beef and some processed food products to continue to make inroads into the market for trade and investment. The CEO of Beef Ledger is planning to visit Rockhampton on 14 May to share the product feedback with local businesses and sign a Memorandum of Understanding with AR for further cooperation in the field of trade and investment.
- ***100 books from Rockhampton*** have sent to Zhenjiang and they are currently going through the customs clearance.
- ***The Morning Bulletin and Zhenjiang Daily Media Group*** are currently waiting for Zhenjiang Government approval for their first piece of articles so they can proceed. Due to the nature of media, the approval process is longer than expected.
- ***Zhenjiang Medial, Health and Allied Health delegation***: their visit is scheduled in late July to meet with relevant parties in Rockhampton for future cooperation in the sector.
- ***Huizhou delegation***: Huizhou delegation is visiting Rockhampton in late Jun to share Best Practice on anti-corruption policies.
- ***13 Days Tour Program to China***: to have Rockhampton residents be part of the Rockhampton Day Celebration, a tour program to China was launched. It is scheduled on

1-14 November and has 2 nights in Zhenjiang. The quota of 30 places were all filled up within the first two weeks after the launch.

- **Grant Applications:** a grant application to access some funding to establishing a new food processing hub is under progress.
- **Black Sesame Consortium:** CQUniversity, AgriVentis, and Advance Rockhampton have been working together to explore potential to establish an oil production facility and market the products nationally and internationally. 20-21 May is scheduled as the Planning Day which will share all relevant information for the project's future plans.
- **Aquaculture investment:** AR is assisting a Sydney-based Korean born investor to assist him in establishing an aquaculture feed manufacturing plant. He is lodging an application to NAIF for a government loan.
- **Study Rockhampton:** AR is currently assisting Teys Australia program to attract about 100 trainees per year from Korean Government to support their planned expansion and some long term students to the region. It is also assisting schools for potential sister school relationships with Singapore, Japan and China.
- **160 Years Celebration on Chinese Settlement in Rockhampton Region:** in partnership with the Rockhampton Chinese Association this event is under planning to host a large cultural and business event in Sep/Oct 2020.
- **Asian High Value Crops:** In addition to the medicinal mushrooms, AR initiated communication with the Federal Government to do some feasibility study on the possibility of growing hydroponic ginseng sprouts for next year 2020.

Economic and Business Development

Aquaculture Industry Development

- Development of the Rockhampton Aquaculture Industry Development Plan and the West Rockhampton Aquaculture Investigation project is approx. 85% complete.
- Continued engagement with interested landholders within the Bajool Aquaculture Development Area and potential aquaculture supply chain business.

Making Water Work

- Making Water Work is a project that is focused on what is required to increase the economic opportunities in the Fitzroy Agricultural Corridor from the utilisation of water considering the development and additional opportunities provided by the Rookwood Weir.
- In April, Advance Rockhampton began high level discussions with the Department of Agriculture and Fisheries regarding the project.

Rockhampton Recreational Fishing Development Strategy, the focus of actions for the recreational fishing strategy in April was:

- To negotiate a land tenure approach for the Casuarina and Inkerman Creek Boat Ramps that would meet the needs of stakeholders, Gladstone Ports Corporation and the State Government.
- Begin concept design work for the Mount Morgan Dam Jetty/Pontoon system.
- Continuation of the land based fishing areas project with land based fishing areas at Donovan Park, The Bend / Lucius Street Depot Hill, Queens Park, Ski Gardens and Mount Morgan. Note that the Ski Gardens land based fishing area will be a multi-use facility with rowing.
- Finalised the Mount Morgan Fish Habitat Enhancement Plan in line with the expectations of the dams' operator, FRW.

Advance Mount Morgan Strategy, identified opportunities including funding avenues and next steps for the Draft Advance Mount Morgan Strategy pending Council's direction on the strategy.

Business Development, various activities were undertaken in March to assist local businesses including:

- The roll out of the Digital Solution Program to Rockhampton and Mount Morgan.
- The commissioning of the Mount Morgan Certificate IV in Small Business Management Course.
- Assisting Adani to plan for workforce, product and training requirements from the Rockhampton Region.
- Assisting a new 4WD drive training and tourism business to identify potential locations for business establishment in the Region.
- Coordination of initial discussions for a biofuels pilot in the Rockhampton Region.

Industry Engagement

Rockhampton Resources Expo – additional discussions with the Queensland Resources Council to try and commit QRC to the event.

Agricultural Expansion - discussed issues relating to availability of water from the Fitzroy River.

Mine visits – visited Rolleston, Minerva and Ensham coal mines and discussed issues relevant to the Rockhampton Region (11 April 2019).

Northern Australia Alliance – discussed possible membership opportunities with Senator Matt Canavan's office and Advance Cairns (chair of Northern Australia Alliance).

Communities in Transition Program – Perused and commented on clean growth choices workshop report.

Capricornia Chamber of Commerce – attended April monthly meeting at Restaurant 98 (15 April 2019).

NDIS – Met with CQU and other regional stakeholders to expand knowledge of the program. Arranged to draft an access brochure for Rockhampton Regions businesses with the Rockhampton Community Access Equity Group.

South Rockhampton Sports Precinct – Continued discussions on project

CQ METS Accelerator Program – provided comments about and attended final pitch night in the Smart Hub (18 April 2019).

Business Development – Attended meeting of Rockhampton Angel Investors Network in Smart Hub (18 April 2019)

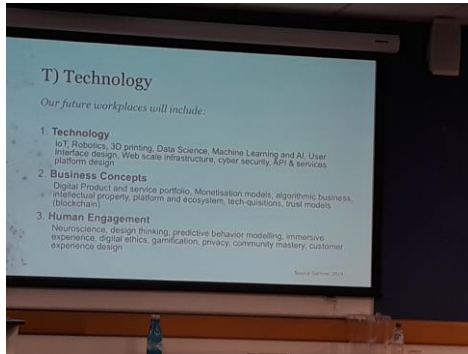
Regional Skills Investment Strategy

Council has collaborated with Queensland Government for a 2 year program to identify skills shortages, training and development needs now and into the future, with the assistance of a Reference Group. There are three main sectors being targeted here in Rockhampton, Mining & Resources, Civil Construction, Health & Community Services. Due to Health being a huge sector I have narrowed this down to, Aged Care, Mental Health, Drugs & Alcohol.

Industry Engagement - At this stage, I have been gathering information and evidence while networking with the following

- Various RTO's across these sectors
- Civil Construction Companies, to get a feel of how they perceive the needs with all the work coming up.

- Aged care facilities, looking into the future of the huge needs in home care, and residential care now and moving forward.
- Training organizations specifically within the mining sector
- Workforce providers to understand what they are encountering on the ground
- Attended Workforce 2025 in Gladstone to see what the future workforce is looking like
- Very close to having Reference group together.
- Promotional flyer approved.



REGIONAL PROMOTIONS

Marketing

River Festival 2019

- Sponsorship – secured three sponsors, all major sponsors locked away
- Marketing – agency appointed for marketing of event, with website and social channels now live with new design. Calendar of activity to start in May.
- Entertainment program under development

7 Rocky River Run

- Sponsorship – six sponsors have been confirmed, with one other still to confirm their in-kind sponsorship involvement in the event. Fruit sponsor currently being sourced.
- Marketing – activity is underway and will continue in the lead up to the event

Rockhampton Agricultural Show

- Marketing campaign implementation

Environment and Public Health

- Updates to strategy documents design
- Promotional collateral update

Mount Morgan Promotions and Development

- Website development

Libraries

- Tech Connect initiative marketing
- LTC web content review and strategy
- Monthly e-newsletter
- What's On Program
- Website content and structure redesign

Customer Service

- Welcome to the Region booklet for new residents
- Review and assess current Yellow and White Pages listings and contracts

Communities

- Homeless Connect campaign
- Seniors Week campaign

Animal Management

- Educational video series strategy
- Dog Registration Renewal campaign
- Responsible Pet Owner Handbook
- x3 Kids Activity Books
- Education Plan design

Smart Hub

- Regular event promotion
- Turbo-Traction Lab campaign
- Monthly e-newsletter

Advance Rockhampton

- **My Rockhampton** - Issue 13 is now in development stages and due to be released in June 2019.
- **Advance Rockhampton e-newsletter** - continues to be distributed to Advance Rockhampton's general database fortnightly.
- **Aquaculture documents** – 2 x documents are currently being developed, including the Rockhampton Aquaculture Industry Development Plan (RAIDP) and the West Rockhampton Aquaculture Prospectus.
- **Relocation campaign** – development of the campaign is now underway, including videos showcasing the Region.
- **Queensland Small Business Week event** – marketing campaign now live
- **Event marketing assistance** provided and continues for Golden Mount Festival, GEMBOREE, Heritage Markets, Seniors Week event, Orchid Society and Oceania Cup.

Tourism

- Advance Rockhampton's Barramundi Season campaign is still live in market. Once this has been completed success of the campaign will be reviewed.
- EOIs for next FY's calendar of events for fishing will be released shortly.

Events

CapriCon Steampunk & Pop Culture Convention Rockhampton Showgrounds 6 April 2019



In excess of 16,000 attendees made CapriCon 2019 the biggest yet. We saw an increase in young families and those that had not attended a pop culture convention before.

The ATM on-site saw attendees withdraw a total of \$80,000.

All celebrity guests were extremely pleased with the event and many commented that it was above and beyond what they expected for a regional convention.

Planning is underway for the 2020 event.

Social Media Stats

Page Reach (this quarter): 122,918 + paid reach of 18,203 = 141,121

Organic page impressions (this quarter): 222,173

Lifetime engaged users: 13,296

Page likes: from when Advance took over the page from Libraries likes increased by 68% went from 2275 – 3842



Location of audience that like the page: only 2253 are from Rockhampton (1,589 (35% of followers) are not going to follow what's On Rockhampton page) Other locations include: Brisbane, Mackay, Bundaberg, Townsville, Central Highlands, Capricorn Coast. The event is a tourism drawcard for the region being the only major convention between Brisbane and Townsville with reviews from attendees stating we have surpassed Townsville's Magneticon event this year.

Red Hot Summer Tour April 20th



There were 5000 attendees through the gates Easter Saturday at the Cricket/AFL grounds to listen to the rock legend John Farnham with special guests Daryl Braithwaite, Jon Stevens, Vanessa Amorosi, Thirsty Merc and Dragon.

Council supported with traffic management, grounds, waste & event staff/ liaison

ANZAC Day 25th April 2019

The dawn service was held at the Botanic Gardens with an estimated crowd of 3000 attending. The March was well attended with the new route finishing at Rod Laver Plaza in Quay Street well received by all who participated. The new location for the Civic Service accommodated 100 guests and others. The ANZAC debrief is scheduled for early May with monthly ANZAC Day working group meetings chaired by Cr Swadling commencing midyear.

**FUTURE EVENTS****Pop Up Polo Saturday 8th June**

The world's largest and most successful polo series returns to Central Queensland, bringing with it award winning entertainment, glamour, excitement, premium food, Champagne and the thrill of the world's fastest ball game, presented in the guise of Urban Polo. Pop Up Polo is an experience that is difficult to forget or surpass.

Council is supporting with traffic management, grounds, waste & event staff/ liaison.

Rockhampton Show 12th – 14th June

12-14 JUNE 2019
Rockhampton Showgrounds

The show office is open each Wednesday from 8am – 4.30pm and Monday to Friday from 1st May. Nominations, entertainment, exhibitors and overall coordination of the event is on track and on budget.

For all enquiries: 4936 8005 | show@rrc.qld.gov.au | www.rockyshow.com.au

7 Rocky River Run 2019 Sunday 30th June 2019

The 7 Rocky River Run on Sunday, 30 June 2019 raises funds to address youth mental health issues and the prevention of youth suicide, which has been a significant issue in Rockhampton for several years. The event has become a great tourist attraction for Rockhampton and is a major contributor to funding local community groups and celebrates its twelfth successful year in 2019. Rockhampton's favourite charity event once again promises to be a fun day out, all in the name of a good cause! Planning is underway with contractor Atlas MultiSports

Rockhampton River Festival 12th – 14th July

Expressions of interest for food and market site holders have come in and successful vendors have been advised. Major attractions have been secured, Panache show, Our Story oracle liquid light show on the river, wheel of Oz planning underway.

Bi weekly meetings have also commenced with Advance Rockhampton, The Art Gallery and The Library.

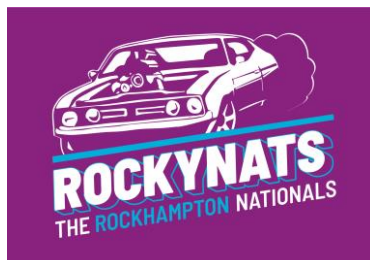
Mapping has for the festival has commenced working with civil design on the site plan. Third Party events have been locked in. Entertainment program for stages are being planned. Children's entertainment has been locked in with a Talent Show element. Laneway activation is underway with the art gallery. Libraries have finalised Roald Dahl activation.

Tropicana 2019 13th and 14th September 2019



- **Garden competition: Friday 13th September**
 - Open to entrants 21 July 2019
 - Close 28 August 2019
 - Judging 3 – 5 September 2019
 - Presentation 13 September 2019 at the Botanic Gardens.
 - Bus tour 15 September 2109
 - The garden competition will be the opening evening of Tropicana weekend.
- **Tropicana Ecofest** to be held on Saturday 14 September as a day and evening event.
 - Workshops, presentations, educational items, kids activities, entertainment, and a lantern/light parade are planned to be part of this event.
 - Further particulars to be advised

ROCKYNATS Event 26th – 28th June 2020



The Summernats crew are set to take over the streets of Rockhampton next year with the debut of Rockynats. Backed by the Rockhampton Regional Council, the Rockynats is a new car festival that will be staged in the heart of Rockhampton's heritage riverfront district, with the trifecta of burnouts, drag racing and drifting all part of the event – plus a static car show and street cruise. The cool thing about it is, all of the driving action will take place on the picturesque riverfront.

TOURISM

Tourism Support Officer

The Tourism Unit welcomed the new Tourism Support Officer at the Visitor Information Centre. The Tourism Support Officer spent April getting to know all the volunteers and learning the operations of the centre.

April 2019 Visitor Information Centre Statistics

Total VIC Numbers for April 2019

The Spire Visitor Information Centre - Visitor Statistics							
Date	People Walk in	Door Count	TOTAL VIC Numbers				
			Phone	Website	Email	Social Media - Likes	Other
Apr-18	1004						
Apr-19	1026	4528	270		12		

Where our Visitors Came From

The Spire Visitor Information Centre - Visitor Statistics													
Date	People Walk in	Door Count	Australian Postcode									International Total	
			Local	QLD	NSW	VIC	SA	WA	NT	ACT	TAS		
Apr-18	1004			464	98	0	56	27	33	11	6	309	
Apr-19	1026	4528	105	356	105	5	45	38	18	5	4	682	

About our Visitors

The Spire Visitor Information Centre - Visitor Statistics															
Date	People Walk in	Door Count	Reason for Visit				Age Brackets					Modes of Transport			
			VFR	Passing Through	Holidays	Business	0-18	19-35	36-50	51-65	66+	Private Vehicle	Hire Vehicle	Bus	Aircraft
Apr-18	1004		56		843	105	97	227	187	294	199	383	114	3	0
Apr-19	1026	4528	35	14	677	81	81	227	176	263	188	298	90	6	1

VIC Famil and Training

A representative from Queensland Rail travel visited and provided volunteers and staff with training on rail ticketing and prices and what packages they have to help distribute travellers through Rockhampton into Central Queensland. The Tourism Unit will work closely with Queensland Rail Trail to develop packages and itineraries that bring visitors into the Rockhampton Region.

Tourism Marketing

Wonders of China Tour

Advance Rockhampton has developed a 13 day trip of a lifetime through China, exploring it's culture, landscapes and diversity. During this time, the tour will be hosted in Zhenjiang to celebrate our sister city relationship. With a range of special events, activities and food experiences organised, this is a once in a lifetime experience

Marketing and promotions of this tour started in April and is set to finalise early May. Expected attendees are between 50 – 60.

Australian Tourism Exchange

Explore Rockhampton attended Australian Tourism Exchange in Perth, WA 8 – 12 April 2019. Australian Tourism Exchange is Australia's largest annual travel and tourism business-to-business event.

The event brings together Australian tourism businesses, and tourism wholesalers and retailers from around the world through a combination of scheduled business appointments and networking events. It also provides international travel buyers with the opportunity to experience Australia's tourism offering first-hand through pre and post-event familiarisations.

Explore Rockhampton developed a range of documents and prospectuses to take to this event including a new video promoting the Rockhampton Region, Itineraries for western or eastern markets, product fact files and images of the Rockhampton Region.

Significant follow up from ATE will follow.

Mountain Bike Guide

Development of a Mountain Bike Guide has commenced to support First Turkey Mountain Bike Reserve. This is being done in conjunction with the Mountain Biking Club.

Content and Communication

Newsletter: Distribution per fortnight

The Explore Rockhampton Newsletter continues to be sent out fortnightly going to 1,152 recipients. Subscribers can sign up via the Explore Rockhampton website. This newsletter is increasing slowly with the number of followers.

Media Blasts: Distribution once per week

Four media blasts were sent out to travel, caravanning, media and tourism contacts across Australia. Content included: Headricks Lane Brewery, Mount Archer Award, Kortess Business and Frenchville sports club award.

There was interest in the Mount Archer Award from House and Garden Magazine around utilising the information in an edition at some stage. The Tourism Unit will continue to monitor the coverage that may come through.

Fishing the Fitzroy Marketing Campaign Statistics

Fishing the Fitzroy Facebook							
YEAR	Month	Page Views (per month)	Reach (per month)	Likes (total)	Followers (total)	Highest performing Video	Voluntary Code of Practice (Total)
2019	March	1,337	124,351	5,972	6,110	A sustainable future - 6.300 views - 70 shares	473
2019	April	2,323	111,450	10,998	11,144	Are you thinking of Fishing the Fitzroy? It's worth your time to watch this video before you do! - 1,950 views, 19 shares	475

Malaysian Fishermen

March saw a team of three individuals from Malaysia visit the region for Fishing based on advice from a local fishermen. The Tourism Unit is working with the group to identify opportunities to bring the Asian market to the region specifically for fishing.

Hooked on Brooke

Hooked on Brooke is a fishing influencer who produces content for Fishflix; an online fishing channel. Brooke visited the Rockhampton Region in March and will be producing two videos on fishing in the Rockhampton Region. Advance Rockhampton is working with Brooke around opportunities to promote Fishing the Fitzroy Further.

Launch of Barra Bash – Frenchville Sports Club

Advance Rockhampton and Rockhampton Regional Council is supporting the event, aiming to increase tourism to the Rockhampton Region as part of the recreational fishing development strategy.

Creek to Coast

As part of sponsorship of the Barra Bash and the recreational fishing development strategy, Creek to Coast visited the region and filmed three segments on Rockhampton.

New Fishing Charter – Rise Environmental and Guiding Service

New fishing charter – Rise Environmental and Guiding Service has started in the region.

Product Development

Study Queensland Destination and Brand Management Workshops

Attendance at the Study Queensland Destination and Brand Management Workshops for Study Rockhampton.

Event Support

BeefEater Retreat

35 individuals from BeefEaters where in Rockhampton during March for their annual sales retreat hosted by the Empire Apartments. This is the first time that they have chosen Rockhampton as a destination.

Visit: 5 – 7 March 2019

Length of stay: 3 nights, 4 days

Mode of transport: Aeroplane

Expected Attendees: 35 individuals



Their welcome event was held on the lower bank on the Riverside Precinct. This area was transformed (see attached pictures) and made a great first impression to the visitors. The Empire Hotel has provided feedback to us showcasing how amazing the guests thought Rockhampton was and that they did not expect the experience that they received. Many guests commented to the Empire that they would be back with their family for holidays.

This is vital to showcasing a different side of Rockhampton and drawing new audiences to the region. Economic Impact on Rockhampton is estimated to be \$164,699 with additional value add of \$79,758 to the region.



Gemboree

The GEMBOREE event was held over the Easter long weekend supported by Advance Rockhampton including the Tourism Unit. The event was a huge success bringing a number of visitors to the region. We are waiting for an estimate of final numbers and an Economic Impact Assessment report to be completed by the event organisers.

11.5 2017-19 WORKS FOR QUEENSLAND PROGRAM**File No:** 12534**Attachments:** Nil**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Andrew Collins - Manager Project Delivery**SUMMARY**

This report provides an update on the 2017-19 Works for Queensland Program, including the status of each project and capital budget phasing.

OFFICER'S RECOMMENDATION

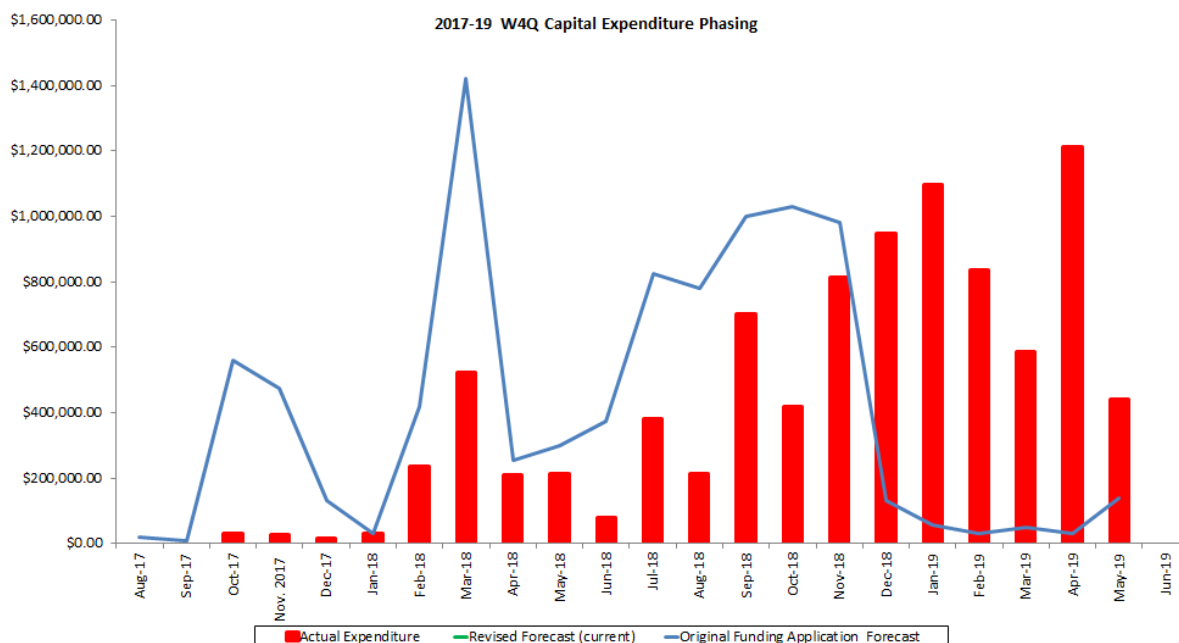
THAT the 2017-19 Works for Queensland Program report be received.

COMMENTARY

This report provides an update on the 2017-19 Works for Queensland Program. The current status of the seventeen (17) projects is provided below:

Current Project Status	
Completed	12
Under Construction	05

Currently 91% of the total allocation has been expended. A detailed breakdown of individual projects and capital budget phasing is provided below.



2017-19 Works for Queensland Program - Individual Breakdown

Project Title	Project Description	W4Q Project Budget (GST Excl.)	LTD Expenditure	Budget Remaining	Status
Rockhampton Heritage Village Amenities Block Replacement Project	This project includes the cost of removing an old asbestos structure and construction of new amenities	\$ 165,089.00	\$ 165,089.00	\$ -	Completed
Rockhampton Heritage Village Lighting Upgrade	Replace and upgrade lighting and electrical infrastructure at the Rockhampton Heritage Village.	\$ 150,000.00	\$ 141,960.00	\$ 8,040.00	Completed
Mount Archer Summit Circuit Stage 2 (Fraser Park Canopy Walk)	Stage 2 includes elevated walkway, lookouts, pathways	\$ 400,000.00	\$ 400,000.00	\$ -	Completed
Facility Upgrades Package	Various Facilities Upgrades	\$ 134,559.00	\$ 134,559.00	\$ -	
Japanese Gardens shelter repair	Japanese Gardens shelter: repair defects			\$ -	Completed
Schotia Place reseal timber floor	Schotia Place: reseal timber floor			\$ -	Completed
Mt Morgan Administration office roof replacement	Mt Morgan Administration office: roof replacement			\$ -	Completed
Springers Lagoon	Works to stabilise and enhance the area as a nature based recreation area.	\$ 80,000.00	\$ 34,290.00	\$ 45,710.00	Under Construction (90% completed)
Pilbeam Drive Walkway Connection to Frenchville Road	Footpath connection and car park at the base of Pilbeam Drive.	\$ 850,000.00	\$ 516,280.00	\$ 333,720.00	Under Construction (95% completed)
Macquarie Street Upgrade Works	Upgrade works on Macquarie Street, between Somerset Road to Middle Road	\$ 500,000.00	\$ 500,000.00	\$ -	Completed
Hugo Lassen Fernery	Investigation into the structural condition of the existing structure and options for redevelopment.	\$ 15,000.00	\$ 16,170.00	-\$ 1,170.00	Completed
SES Facilities Upgrades	Construction of new building at the Gracemere SES Facility.	\$ 1,208,852.00	\$ 892,300.00	\$ 316,552.00	Under Construction (85% completed)
Footpath and Cycleway Package	Pedestrian and cycle infrastructure	\$ 525,000.00	\$ 507,725.00	\$ 17,275.00	
High Street (Eldon St to Childcare)					Completed
Bolsover Street (Stanley to Francis Sts)					Completed
Carlton Street (Orr Ave to McLaughlin St)					Completed
Denham Street (Athelstane Tce to Spencer Street (Agnes St to Gardens)					Completed
Alma Street (Derby St to Town Hall					Completed
Pilbeam Drive (Bridge to Existing Path)					Under Construction (95% completed)
Straightening and Replacement of Street Signage	Straightening and replacement of street signage at multiple sites in the Rockhampton Region.	\$ 150,000.00	\$ 150,000.00	\$ -	Completed
Mount Morgan CBD Footpath Upgrade	Works to upgrade the footpath on Morgan Street in the CBD of the town of Mount Morgan, plus improvements to seating and rubbish bins.	\$ 500,000.00	\$ 443,192.00	\$ 56,808.00	Under Construction
Gracemere CBD Footpath Upgrade	Works to improve the footpath in the CBD of the town of Gracemere.	\$ 500,000.00	\$ 500,000.00	\$ -	W4Q Funding Fully Expanded.
Reception Room at Rockhampton City Hall	Restoration of the Reception Room at City Hall	\$ 1,180,000.00	\$ 1,156,160.00	\$ 23,840.00	Completed
Stapleton Park Flood Valves	Installation of flood valves to mitigate the impacts of flooding near the PCYC and Historical Society Building in Rockhampton.	\$ 100,000.00	\$ 75,551.00	\$ 24,449.00	Completed
Stapleton Park Toilets	Construction of a public toilet facility.	\$ 114,500.00	\$ 114,500.00	\$ -	Completed
Development of supporting infrastructure for Rockhampton Hockey Association.	Development of artificial hockey surface and associated infrastructure	\$ 2,475,000.00	\$ 2,475,000.00	\$ -	W4Q Funding Fully Expanded.
TOTAL		\$ 9,048,000.00	\$ 8,222,776.00	\$ 825,224.00	

BUDGET IMPLICATIONS

The current program remains within the allocated grant funds.

CONCLUSION

The 2017-19 Works for Queensland Program is nearing completion.

11.6 MOUNT MORGAN FIRECLAY CAVERNS REACTIVATION

File No: 7141
Attachments: 1. Mount Morgan Fireclay Caverns; Risk Assessment for Tourist Entry [↓](#)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

This report summaries the findings of the consultant's report in relation to assessing the risk and options in reopening the Mount Morgan Fireclay Caverns to tourism.

OFFICER'S RECOMMENDATION

THAT:

1. Council receives the Consultant's report and considers the tourist path options for reopening the Fireclay Caverns detailed in the report; and
2. Consider funding the planning and scoping of this project as part of the 2019-20 budget.

COMMENTARY

Rockhampton Regional Council has been investigating the possibility of safely reopening the Mount Morgan Mine Clay Caverns/Dinosaur Footprint visitor experience.

The Caverns were closed indefinitely in 2011 due to a number of minor rock falls in the year preceding and following a risk assessment carried out by a consultant for DNRME at the time.

The closure of the Caverns, which were of great interest to tourists and school groups, has been a concern of Council and the Mount Morgan Community due to declining visitor numbers to the township. This reduction in visitor numbers has an economic impact on the town and its identity as a historic place of interest. The Jurassic dinosaur fauna found in the Mount Morgan Fireclay Caverns, are only found in two other locations in Australia, namely Western Australia and Central Queensland. Evidence of Jurassic dinosaur footprints are typically found in coal mines and therefore the Mount Morgan Fireclay Cavern footprints are very unique as a tourism attraction due to their accessibility.

Recent talks with DNRME and the Mount Morgan Community has revealed a willingness to support a reopening of the Dinosaur Footprint visitor experience to boost tourist visitor numbers to Mount Morgan.

BACKGROUND

Rockhampton Regional Council has been working directly with the Infrastructure Management, Mines and Energy Resources section of DNRME, to gain safe access to the site (access within the Caverns) and to secure land tenure over the Cavern Site.

Council commissioned Cardno to carry out a Stability Analysis of the site and prepare an internal cavern access risk assessment and procedural methodology. A deed of access was executed between DNRME, RRC and Cardno and internal access of the Caverns to carry out the risk assessment for tourist entry was carried out on 25 February 2019.

The inspection on 25 February 2019 forms the basis of the attached report.

The consultant also carried out a comparative assessment of photographs taken in relatively the same location in 2011, with the aim of identifying areas of instability and erosion and the effects this has had over time of the internal structure of the cavern.

The inspection has revealed, and the report documents, that there has been very little change in the eight years between the two photographic sets.

Cardno following the inspection and assessment of previous reports provided by other geotechnical consultants have developed an updated Hazard mapping of Cavern internal structure with low, moderate and high hazard areas defined (see figure 1 below and 4-35 in the report). They have concluded that the low hazard areas shown are the most suitable for Tourist entry; however risk management controls will need to be applied.

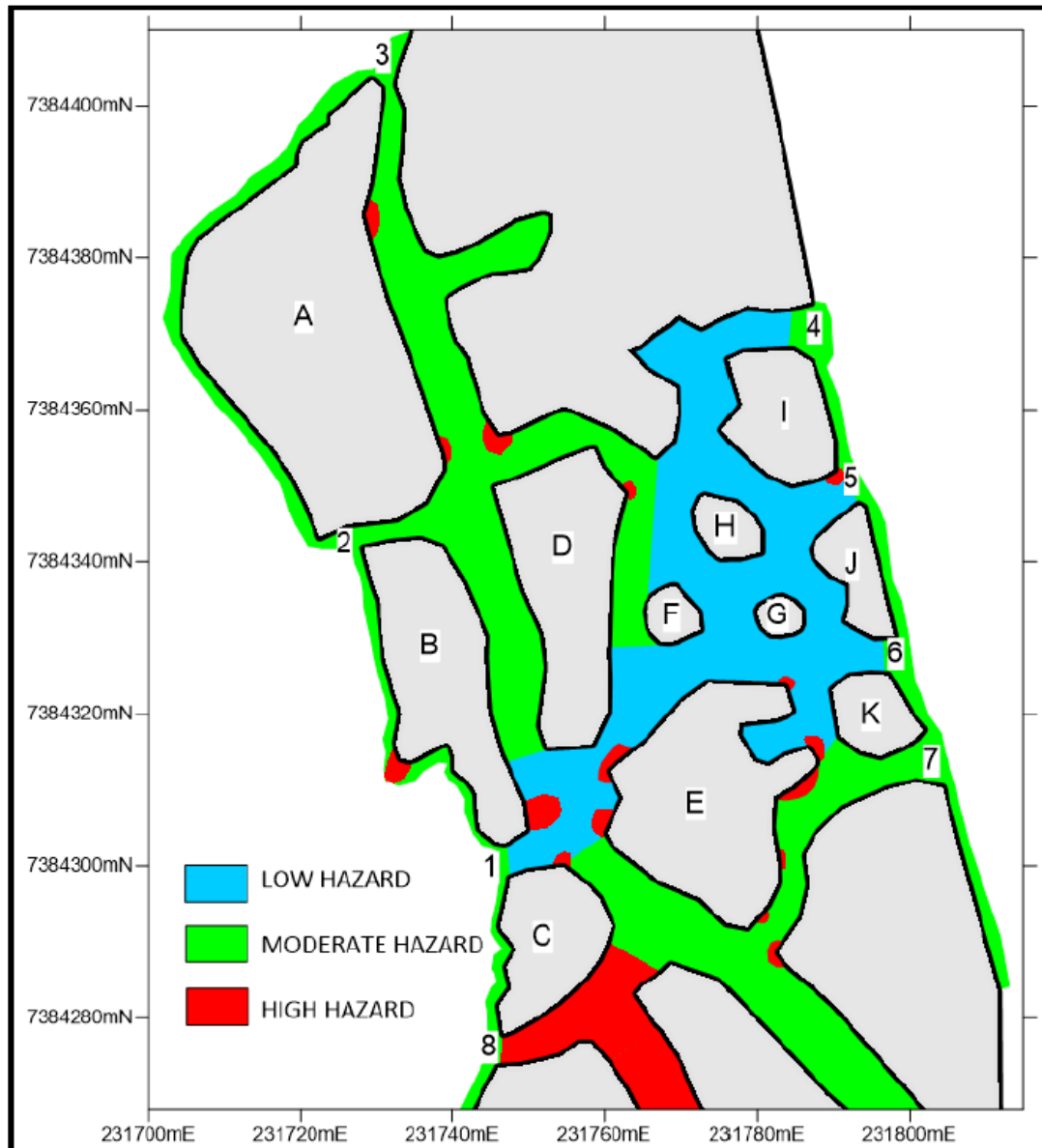


Figure 1

Cardno has also carried out risk assessments of the car parking / turnaround area and on the many entrances into the Cavern system.

Cardno has presented several options in their report to allow and control tourist access. They do not consider that catastrophic collapse of the caverns is likely. Their main area of concern and major risk is in relation to spalling from pillar ribs and veneers from the roof. These concerns should be addressed by controlled access as indicated in the low hazard area of the Hazard Map (see figure 1 above and 4-35 in the report).

Cardno has identified four possible tourist path options in their report with analysis on advantages and disadvantages of each of the options; these are as follows:

Option 1: Re-opening Existing Pathway

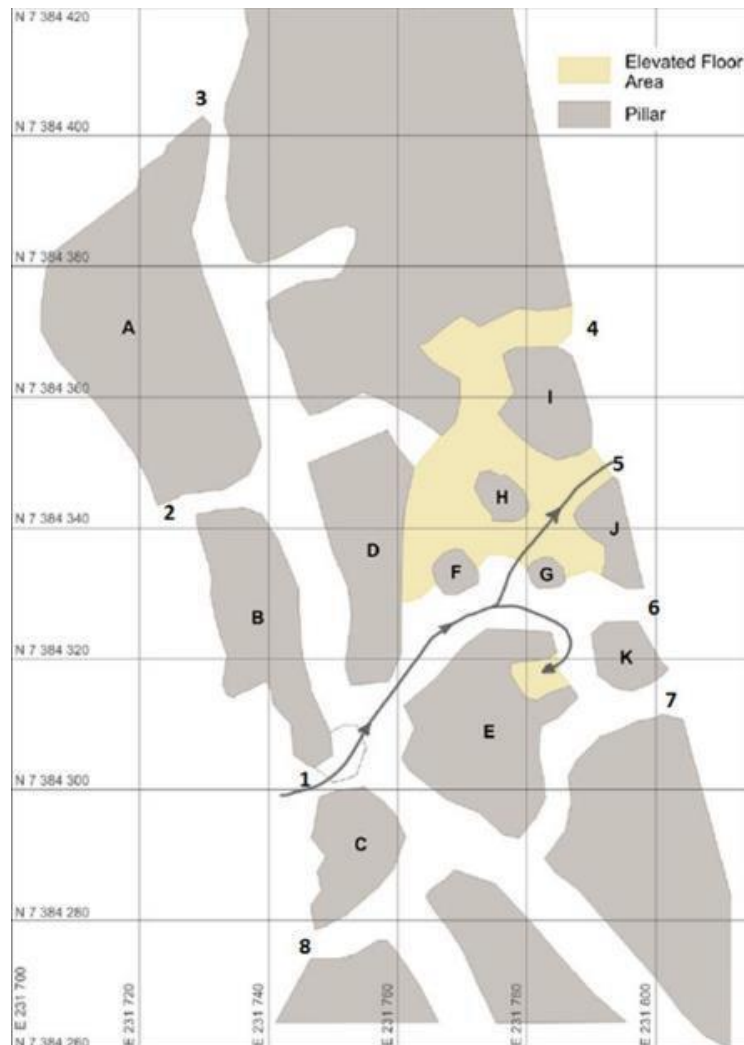
This option would allow entry through Entrance 1, and exit through Entrance 5 utilising existing stairs

Advantages:

- Gives tourists the “full cave experience”.
- Full visibility of dinosaur footprints.
- Maximum exposure to the caverns.

Disadvantages:

- May increase exposure to risk from pillar slabbing and flaking from the roof.
- Requires remediation to the stairways.



Option 1

Option 2: Restriction to Tourist to Platform at Entrance 1

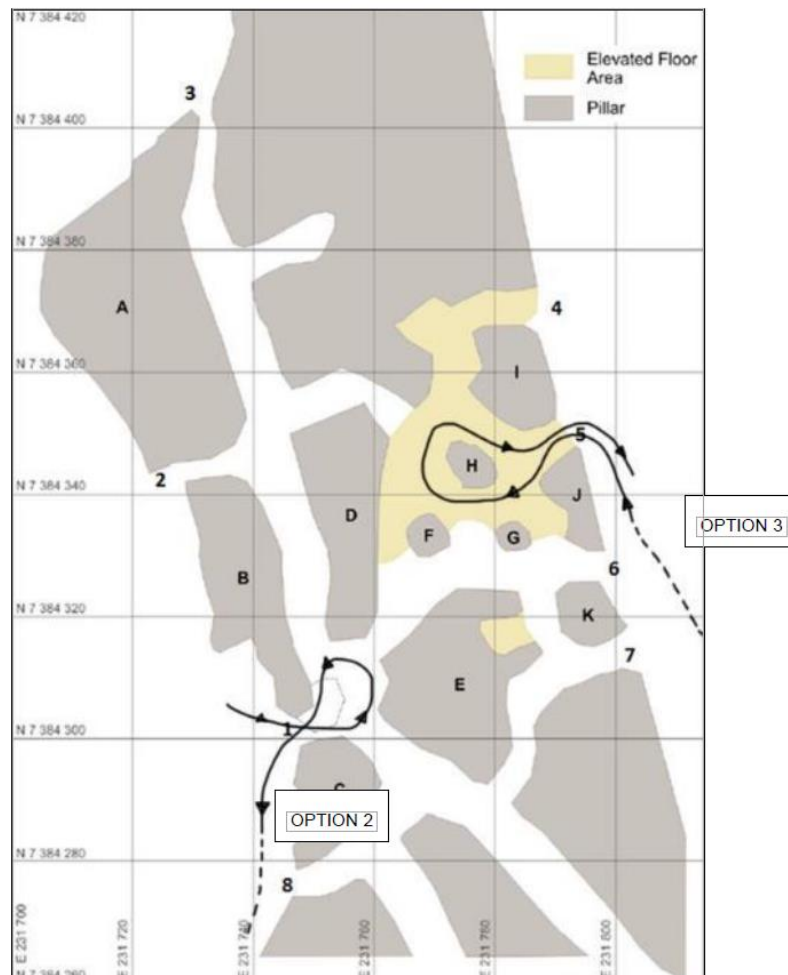
This option restricts tourist access to a modified structure around Entrance 1, which would be located between Pillars C and E, and Pillars B and D

Advantages:

- Gives tourists a reasonably good cave experience.
- Visibility of dinosaur footprints close to Pillar E.
- Contains tourists to a protected structure.
- Minimises exposure to material falling from roof.
- Could be combined with Option 3 (**Figure 6-4 of the report**).

Disadvantages:

- Doesn't provide the full cave experience.
- Tourists may feel restricted on platform and numbers would need to be managed. Requires fabrication of new protective structure.



Option 2 & 3

Option 3: Higher Gallery via Entrance 5

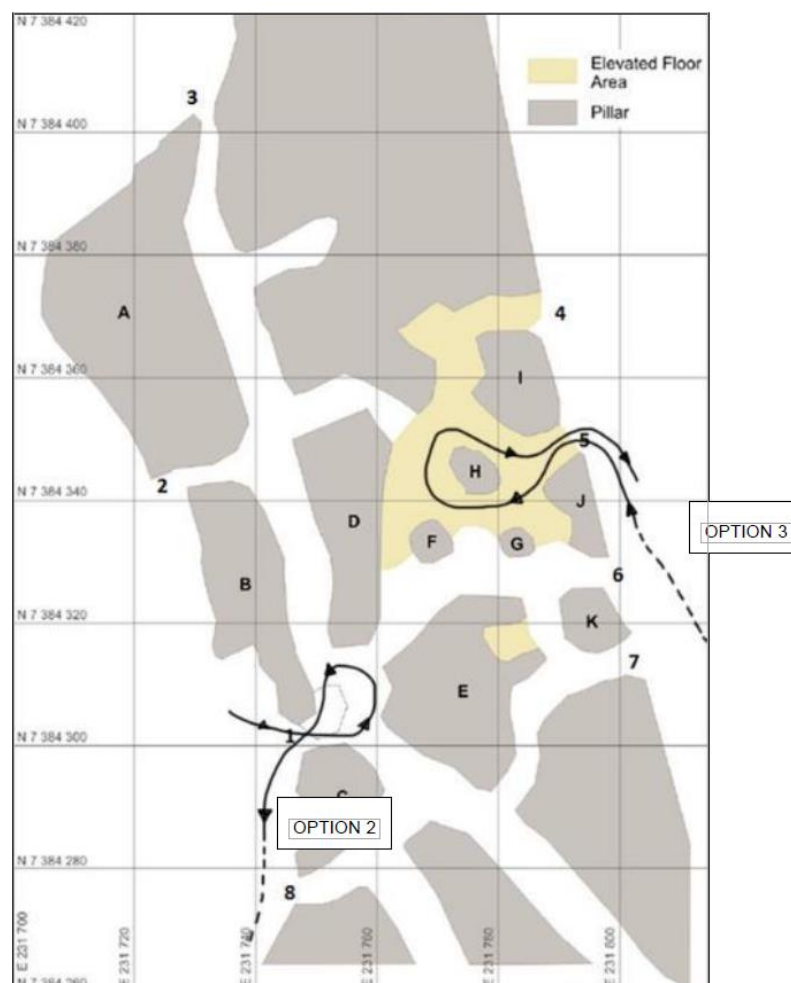
This option restricts tourists to the higher-level gallery around Pillars F, G and H, while affording views towards Entrance 1 and various other corridors from entrance 5

Advantages:

- Entrance 5 area appears stable with little evidence of shedding of the pillars (**Figure 5-8 in report**).
- The area that tourists can access is reasonably self-contained, although tourists can still spread out.
- Good views down to Entrance 1.
- Gallery roof does not appear to be shedding large amounts of material.
- Can be combined with Option 2.
- Provides a view over the site and around the southern end of the caverns.
- Reduced risk of rib failure due to lower height.
- Easier to install remedial roof and rib support, where required, in this area.

Disadvantages:

- Does not provide full cave experience.
- **No dinosaur footprints in this area.**
- Will require fabrication of compliant railings.
- Poor parking on eastern side of caverns, would require tourists to walk from western side.



Option 2 & 3

Option 4: High Level Viewing Platform

This option is an additional option that could also be considered, either as stand-alone, or as part of other tours, would be the creation of an elevated viewing structure at Entrance 1 which brings tourists close to the dinosaur footprints.

Advantages:

- Brings tourists up close to dinosaur footprints.
- Minimises risk from uncontrolled entry.
- May be combined with other options.

Disadvantages:

- Does not provide full cave experience by itself.
- Requires fabrication of new structure.
- Tourists may feel restricted and numbers will need to be managed.
- Would limit access to able-bodied only.

BUDGET IMPLICATIONS

The next stage of the project will develop the projects scope, feasibility and business case. From this construction cost plans and life cycle costings will be developed and a project budget can be considered.

LAND TENURE

Council has submitted an application to purchase the Fireclay Caverns site part lot 101 on SP139776 and for an access easement to the Caverns site. Native title has not been extinguished over the site and this process will have to be completed to allow for the purchase to be finalised.

PREVIOUS DECISIONS

Council resolved at the Ordinary Meeting on 5 March 2019 as follows.

That Council:

- 1) *receives the report;*
- 2) *progress the work underway to secure access and control of the Fireclay Caverns, relevant parts of the mine site and concept design works for the Mount Morgan Mountain Bike and Rail Trail project; and*
- 3) *submits an Expression of Interest with the State Government Department of Employment, Small Business and Training, 'Skilling Queenslanders for Work' funding program for Stage 1 of the Mount Morgan Mountain Bike and Rail Trail Project.*

CONCLUSION

The consultant's report has put forward a number of options for council to consider with reasonable risk control and management strategies that would allow safe access to the Caverns again for tourism.

MOUNT MORGAN FIRECLAY CAVERNS REACTIVATION

Mount Morgan Fireclay Caverns; Risk Assessment for Tourist Entry

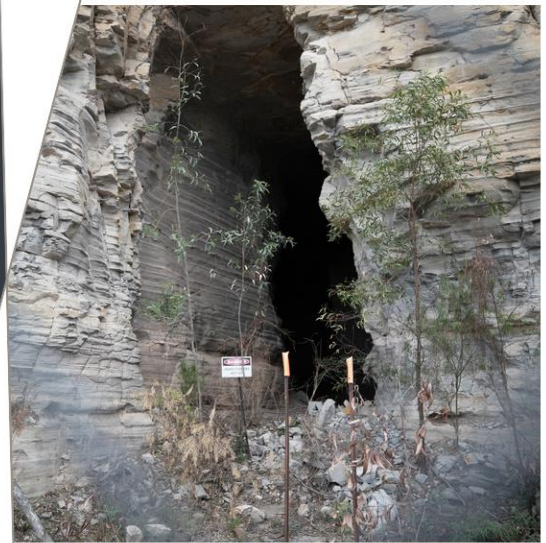
Meeting Date: 4 June 2019

Attachment No: 1

Mt Morgan Fireclay Caverns

Risk Assessment for Tourist Entry

M30490



Prepared for
Rockhampton Regional Council

9 April 2019

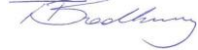
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1 Introduction

1.1 General and Project History

After small rock falls occurred in 2011, geotechnical consultants Strata Control Technology (SCT) proposed that there may be a potential risk of a collapse of the Mount Morgan Fireclay caverns caused by a failure of the three smaller pillars F, G and H on the eastern side of the caverns (**Figure 1-1**).

SCT (2012)¹ suggested that the ensuing roof collapse may cause the displacement of large volumes of air and fly rock, known in the mining industry as a windblast, presenting a hazard for anyone in the general vicinity, including the portals and car park area. As a result, the caverns have not been accessible for a physical inspection since this report was provided to DNRM.

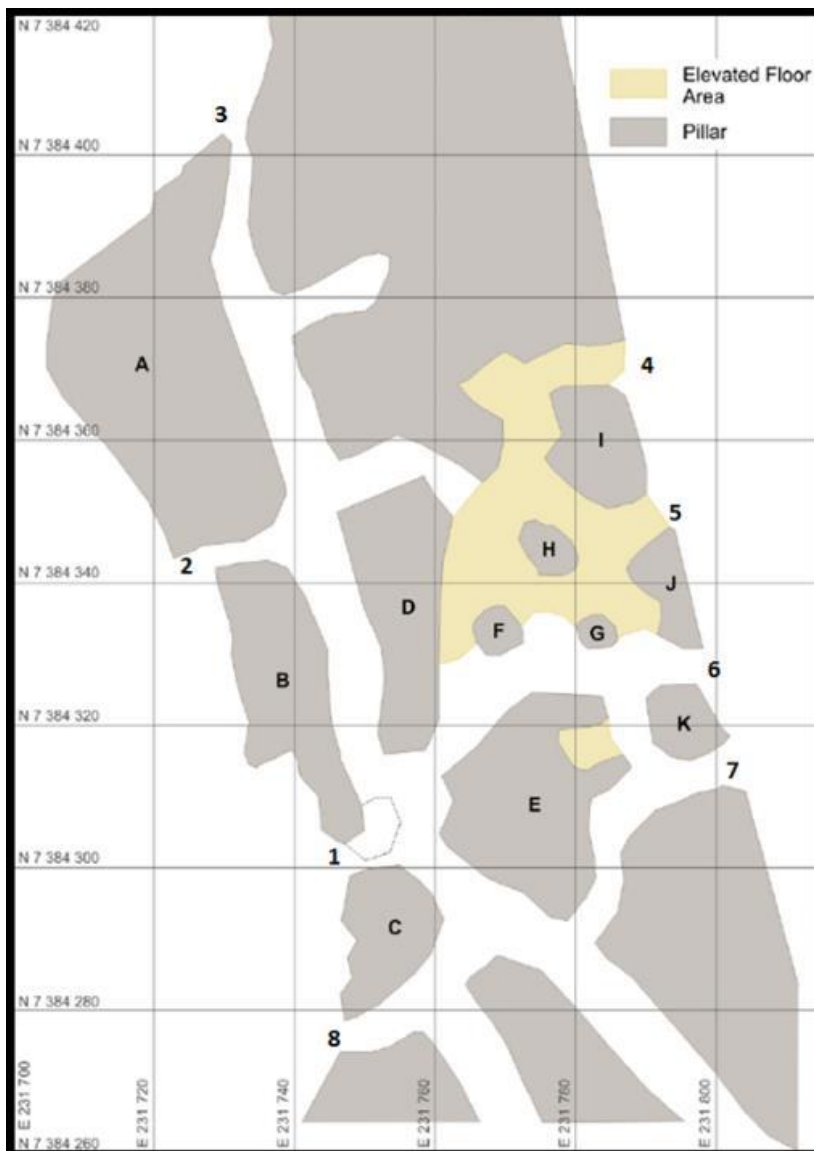


Figure 1-1 Layout of Caverns with Entrance Numbers and Pillar References.

¹ SCT Operations Pty Ltd (2012). Assessment of Hazards at Mount Morgan Fireclay Caverns and Options for Safe Access. Report No. DEEDI3941.

In 2018², Cardno Earth Sciences (Cardno ES) in collaboration with Gordon Geotechniques Pty Ltd (GGPL) finalised a stability analysis report on the Mount Morgan Fireclay Caverns. The purpose of the analysis was to better understand the stability risk and proposed risk reduction strategies, with the ultimate goal of allowing public access to the caverns.

The preliminary findings reported in February 2017 were based on review of historical data, inspections, geotechnical drilling, laboratory testing of rock core and global stability analysis. These findings were peer reviewed by Strata Control Technology in May 2017 (SCT, 2017³), prior to finalising the report in March 2018.

In the short term, the stability analysis presented in the Cardno report was required to gain access to the caverns initially with a drone to survey the conditions. Observations of those areas accessed by the drone in March 2018 indicated that there had been minimal additional deterioration, since the last recorded rock falls in 2011 (Cardno, 2018b)⁴.

With the observations from the drone survey and the results of the stability analysis, a physical inspection of the caverns has now been allowed to identify areas requiring remedial support. This inspection was carried out on the 25th February 2019 and forms the basis of this report.

² Cardno (2018a). Preliminary Stability Analysis – Mount Morgan Mine Site, Fireclay Caverns. Report No. U24172 – March 2018.

³ SCT Operations Pty Ltd (2017). Mount Morgan Fireclay Caverns: Review of Cardno/GGPL Report U24172. Report No. DNRM4551.

⁴ Cardno (2018b). Addendum Report – Mount Morgan Mine Site, Fireclay Caverns. Report No. U24172 – April 2018.

2 Scope of Work

The scope of work was sent out to Rockhampton Regional Council in our submission number M430490, dated 19th October 2018. The scope covered two stages of investigation.

2.1 Stage One

The first stage was an external inspection to assess the potential instability issues around the outside of the caverns and to assess risks relating to accessing the caverns. This was completed in late December 2018.

2.2 Stage Two

The second stage of the investigation (and the subject of this report), utilised the results of the first stage to facilitate access to the caverns for physical inspection. The aims of the investigation were as follows:

- To identify any rockfalls since the caverns were closed;
- Determine areas requiring remedial ground support measures to a level considered safe for public access;
- Develop a plan to manage risk to an acceptable level for public access;
- Compare photographic records of the conditions inside the caverns prior to closure, compared with images taken during the inspection;
- Take convergence and erosion pin measurements and update the monitoring records;
- Review and recommend measures on external slopes and bunding, root jacking and boulders on the hill side
- Review and risk assess the tour route based on the hazard plan; and
- Update the hazard mapping plans.

Fieldwork was undertaken on 25th February 2019 by a principal and senior principal geologist from Cardno QLD Pty Ltd (Cardno), and a principal geotechnical engineer from Gordon Geotechniques.

3 Site Conditions

3.1 Regional Geology

Mount Morgan is mapped as part of the Rockhampton 250,000 sheet (1974). The area is referred to as The Razorback Range and is mapped as having a basement of Middle Devonian acid to intermediate ash-flow tuff, volcanic arenites and limestones, with intrusions of tonalite, granodiorite and diorite. The Razorback Beds comprise a sequence of quartz arenite, siltstone and conglomerate lithologies which are part of the Lower Jurassic Evergreen Formation.

The Razorback Beds unconformably overlie the Mount Morgan batholith, which is composed of a differentiated series of gabbros, diorites and granites. Both geotechnical boreholes drilled in December 2017, intersected the unconformity below the Fireclay caverns and continued into the underlying igneous material of the Middle Devonian (Cardno, 2018a).

The northwest-trending Gracemere Anticline forms the dominant structure in the district. While there are close relationships between the Devonian intrusions and this structure, they appear to be independent of each other. It appears that major periods of normal faulting occurred between the Devonian and Jurassic, but no further displacement has occurred since then.

Topographically, the local area takes the form of mesa-butte, formed by erosion of the Razorback Beds, with outliers distributed around the local area, associated with the tendency of the Razorback Beds to form escarpments which are unrelated to faulting. However, it has been proposed that the escarpment defining the eastern extremity of the Razorback Beds is a fault line scarp.

The upper parts of the Razorback Beds comprise cross-stratified sandstones, essentially of planar type and pointing to a probable deltaic depositional environment. The interbedded siltstone/claystone/mudstone strata mined in the Fireclay Caves is found throughout the lower portion of the Razorback Beds and has been found to be rich in kaolinite. The lack of cross-bedding and fine grain size indicates a likely lacustrine environment.

The most widespread basal unit has been recognised as Middle Devonian quartz diorite. Basalt is found beneath the sediments at the caverns site which is likely related to the Devonian intrusives.

3.2 Fireclay Caves

The caverns were formed from the excavation of the fine-grained strata termed fireclay using bord and pillar methods. The upper section just below the harder sandstone was excavated first, followed by the material in the floor, which increased the height of the chambers in the caves. Around the smaller pillars the floor material was not removed (**Figure 1-1**).

The literature suggests that the caves were manually excavated with pick and shovel, however blast holes observed at the entrances during the December 2016 external inspection by Cardno and a plan showing a magazine near Pillar E suggests blasting may have been used to excavate the fireclay (Cardno, 2018a).

The chambers are typically 8-9 m high but range from 5-6 m in the small pillar area where floor material was left to increase stability, up to a maximum of 12 m near Entrance 3 (**Figure 1-1**). The roof spans between pillars are typically 5-8 m but range from 4 m up to 12 m, with an average span of 6.4 m (Cardno, 2018a).

The fireclay was used throughout the mine to line several corrosive, hot furnaces. Between 1906 and 1927, approximately 112,000 tonnes of fireclay was extracted from the caves.

In 1953, dinosaur footprint impressions were discovered on the roof of the caverns and since then over 300 dinosaur footprints have been identified. There are four main areas of dinosaur tracks in the caverns (**Figure 3-1**), with five different types of prints identified (Queensland Museum, 2002⁵).

From 2007 to 2011, the caverns were a feature of the privately operated mine site tours by TMC Tours until their closure in 2011, following a number of small rock falls inside the caverns that occurred within a twelve-month period. Approximately 7000 tourists per year visited the caves since guided tours commenced in 1991.

⁵ Queensland Museum (2002). Report on the Mount Morgan Clay Caverns Dinosaur Footprint and Trackways Site. November 2002.



Figure 3-1 Dinosaur Footprints.

4 Field Investigation

4.1 Conditions in the Caverns

4.1.1 Previous Findings

Cardno (2018a) detailed the location of the rock falls in the caverns from both the roof and ribs documented in the geotechnical reports by Parsons Brinckerhoff and Golder Associates from 2002 to 2011. These are summarised in **Figure 4-1** and **Table 4-1**. It is highlighted that there have been no failures on the small pillars.

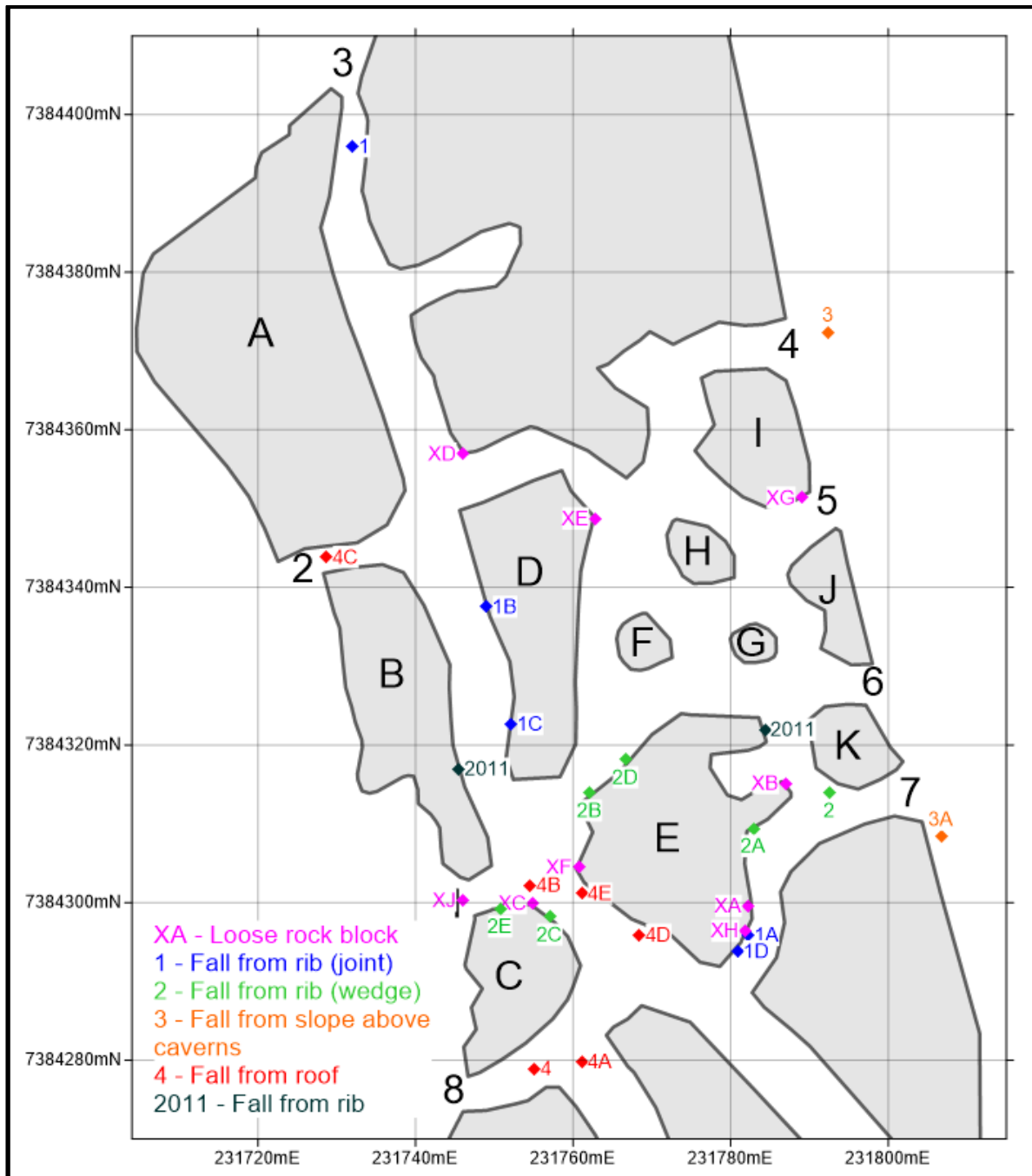


Figure 4-1 Location of Rock Falls up to 2011 (Cardno, 2018a).

Table 4-1 Details of Roof and Rib Falls.

ID	Location	Type	Date	Details
XA	Eastern side of pillar E	Loose rock block	Pre 2002	
XB	Eastern side of pillar E	Loose rock block	Pre 2002	
XC	Pillar C near Entrance 1	Loose rock block	Pre 2002	
XD	North of pillar D	Loose rock block	Pre 2002	
XE	Eastern side of pillar D	Loose rock block	Pre 2002	
XF	Western side of pillar E	Loose rock block	Pre 2002	
XG	Northern side of Entrance 5	Loose rock block	Pre 2002	
XH	Eastern side of pillar E	Loose rock block	Pre 2002	
XJ	From crown of Entrance 1	Loose rock block	2006-2009	Sandstone rock up to 60 mm x 20 mm and 20 mm thick. May also be due to vandals.
1	Near Entrance 3	Joint fall from rib	Pre 2002	Due to undercut joint.
1A	Eastern side of pillar E	Joint fall from rib	2006-2009	Rock debris 0.2 m x 0.2 m delineated by joints.
1B	Western side of pillar D	Joint fall from rib	Pre 2002	Siltstone debris up to 0.3 m.
1C	Western side of pillar D	Joint fall from rib	Pre 2002	Siltstone debris up to 0.4 m.
1D	Eastern side of pillar E	Joint fall from rib	2006-2009	Rock debris 0.2 m x 0.2 m delineated by joints.
2	Cavern near Entrance 7	Wedge fall from rib	Pre 2002	
2A	Cavern near Entrance 7	Wedge fall from rib	2002-2006	Rock wedge up to 0.3 m, delineated by vertical joints.
2B	Cavern near Entrance 1	Wedge fall from rib	2002-2006	Rock wedge up to 0.4 m thick, defined by near vertical joints.
2C	Cavern near Entrance 1	Wedge fall from rib	2006-2009	Rock wedge of siltstone similar to 2D and 2E.
2D	Cavern near Entrance 1	Wedge fall from rib	2006-2009	Rock wedge of siltstone 0.3 m x 0.2 m.
2E	Cavern near Entrance 1	Wedge fall from rib	2006-2009	Rock wedge of siltstone 0.7 m x 0.3 m.
3	Outside Entrance 4	Fall from slope	Pre 2002	A sandstone bed up to 0.5 m thick had fallen up to 2 m out from cutting.
3A	South of Entrance 7	Fall from slope		Sandstone boulder 1 m at toe of cutting.
4	Cavern near Entrance 8	Fall from roof	Pre 2002	Several rectangular blocks up to 0.5 m x 0.3 m.

ID	Location	Type	Date	Details
4A	Cavern near Entrance 8	Fall from roof	2002-2006	
4B	Cavern near Entrance 1	Fall from roof	2002-2006	Small slab of iron cemented sandstone 10-20 mm x 60 mm.
4C	Near Entrance 2	Fall from roof	Pre 2002	Sandstone debris 10-60 mm from crown.
4D	Western side of pillar E	Fall from roof	2006-2009	Sandstone debris 10-20 mm x 60 mm – 15 pieces in total.
4E	SW side of pillar E	Fall from rib	2006-2009	Siltstone debris up to 0.15 m.
2011	Near walkway Pillar E	Fall from rib	2011	Two small blocks <0.3 m.
2011	Eastern side of pillar B	Fall from rib	2011	One block – 1 m ³ .

It should be highlighted that there have been no large-scale failures of the roof or ribs. The existing failures consist of material that is typically <0.5 m thick and well within the capacity of support systems routinely used in the underground mining industry around Australia (**Table 4-1**).

4.1.2 Failure Modes

Based on previous inspections and geotechnical reports, the failure modes for the sandstone roof and siltstone ribs in the caverns are well understood.

At this stage, the roof and ribs are not supported with any steel support such as mesh and bolts. Minor shotcreting has been carried out on two corners of Pillar C and Pillar E near Entrance 1, to support loose rib blocks identified (**Figure 4-2**).



Figure 4-2 Shotcreting of Corners near Entrance 1.

4.1.2.2 Siltstone Ribs

SCT (2012) observed two failure modes for the erosion of the siltstone ribs:

1. Differential shrinkage induced by moisture changes as near surface blocks desiccate, causing larger lumps of material to flake off (**Figure 4-3**). The desiccated blocks are typically a lighter shade of grey and <0.3 m across (**Table 4-1**).
2. Gradual surface erosion causing a fine powder to form on the surface. This powder is gradually eroded by wind or simply falls off and piles up at the base of the rib (**Figure 4-3**). The debris that accumulates at the toe of the ribs is commonly 0.1 m thick but may be up to 0.5 m thick (**Figure 4-3**).

The preferential erosion of the softer layers within the fireclay by wind through the caves is shown in **Figure 4-4**. During the February inspection, fine dust was observed to become airborne and exit the entrances when the wind is of sufficient velocity and in the right direction.



Figure 4-3 Erosive Processes on Siltstone Ribs.



Figure 4-4 Wind Erosion of Siltstone Ribs at the Base of Pillar G.

Conversely, some of the ribs on Pillar G show no sign of wind erosion and have graffiti evident back to 1977, which has remained intact (**Figure 4-5**). This is presumably related to the location of these ribs away from Entrances 5 and 6.



Figure 4-5 Graffiti on Pillar G.

Another failure mode for the ribs is related to failure along joints. During the excavation of the caves, the sub-vertical joints were used to assist the removal of the fireclay. As such, many of the pillar ribs are closely aligned sub-parallel to the main joint orientations (**Figure 4-6**).

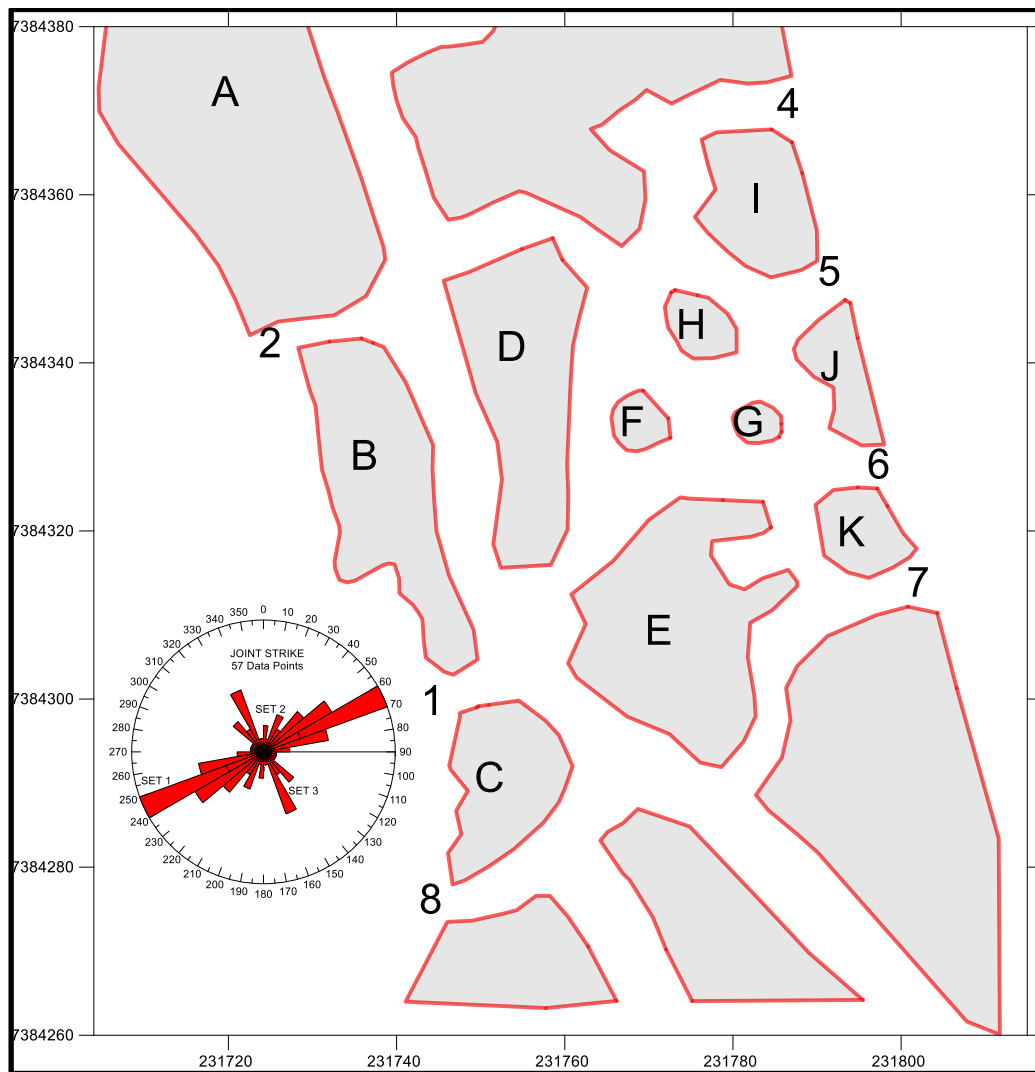


Figure 4-6 Joint Orientation in relation to the Cave Layout.

Parsons Brinckerhoff (2002⁶) suggested that these joint controlled failures are either (**Figure 4-7**):

- Undercutting and a toppling failure on joints and bedding.
- Wedge failure.

⁶ Parsons Brinckerhoff (2002). Geotechnical Stability Assessment of the Mount Morgan Fireclay Caverns. Report No. 213092A-PR001B.



Figure 4-7 Joint Controlled Failures of Siltstone Ribs.

4.1.2.3 Sandstone Roof

The main failure mode for the sandstone roof is shallow failure along joints, estimated typically at around 0.3 m (**Figure 4-8**). Smaller scale flaking of sandstone roof material also occurs (**Figure 4-9**). Even though the material is small in size this type of failure is not considered acceptable for tourist entry, unless suitable controls are implemented.



Figure 4-8 Joint Controlled Failure of Sandstone Roof.



Figure 4-9 Flaking of Small Sized Roof Material.

4.1.3 Observations in February 2019

During the February 2019 inspection of the caves, no additional significant rock falls were observed where access was possible. The three stubs, including the northern entry near Entrance 3 and the entries at the southern end of the caves were not entered due to the presence of bats (**Figure 1-1**). The inspection of the roof and rib conditions was restricted to observations from the start of the entry.

4.1.3.1 Previous Failure of Roof Material

Whilst carrying out the February inspection, areas where material from the roof had previously failed were observed. The main examples are shown in **Figure 4-10**. The poorest roof conditions were evident near Entrance 8 in an area of jointed and iron stained sandstone (**Figure 4-10**).

Smaller scale roof flaking was noted near Entrance 2 (**Figure 4-10**).



Figure 4-10 Existing Roof Fall Areas – February 2019.

4.1.3.2 Previous Failure of Rib Material

Similarly, failures of rib material that had been previously reported were also inspected. Several examples are shown in **Figure 4-11**.



Figure 4-11 Existing Rib Fall Areas – February 2019.

4.1.3.3 Areas of Deterioration Since 2011

As well as the previous roof and rib failures documented in **Table 4-1**, two additional failures were noted during the inspection (**Figure 4-12**). The timing of these failures is unknown. These are detailed below:

- Blocks of rib at the entrance to stub south of Pillar E.
- Small pieces of rib in the intersection between Pillar A and Pillar D.

As indicated in the photographs in **Figure 4-12**, these failures are similar in size to previous failures.

In addition, a loose rib block was observed on the eastern side of Pillar A. This block was still in place but open fracturing was evident behind the block (**Figure 4-12**).

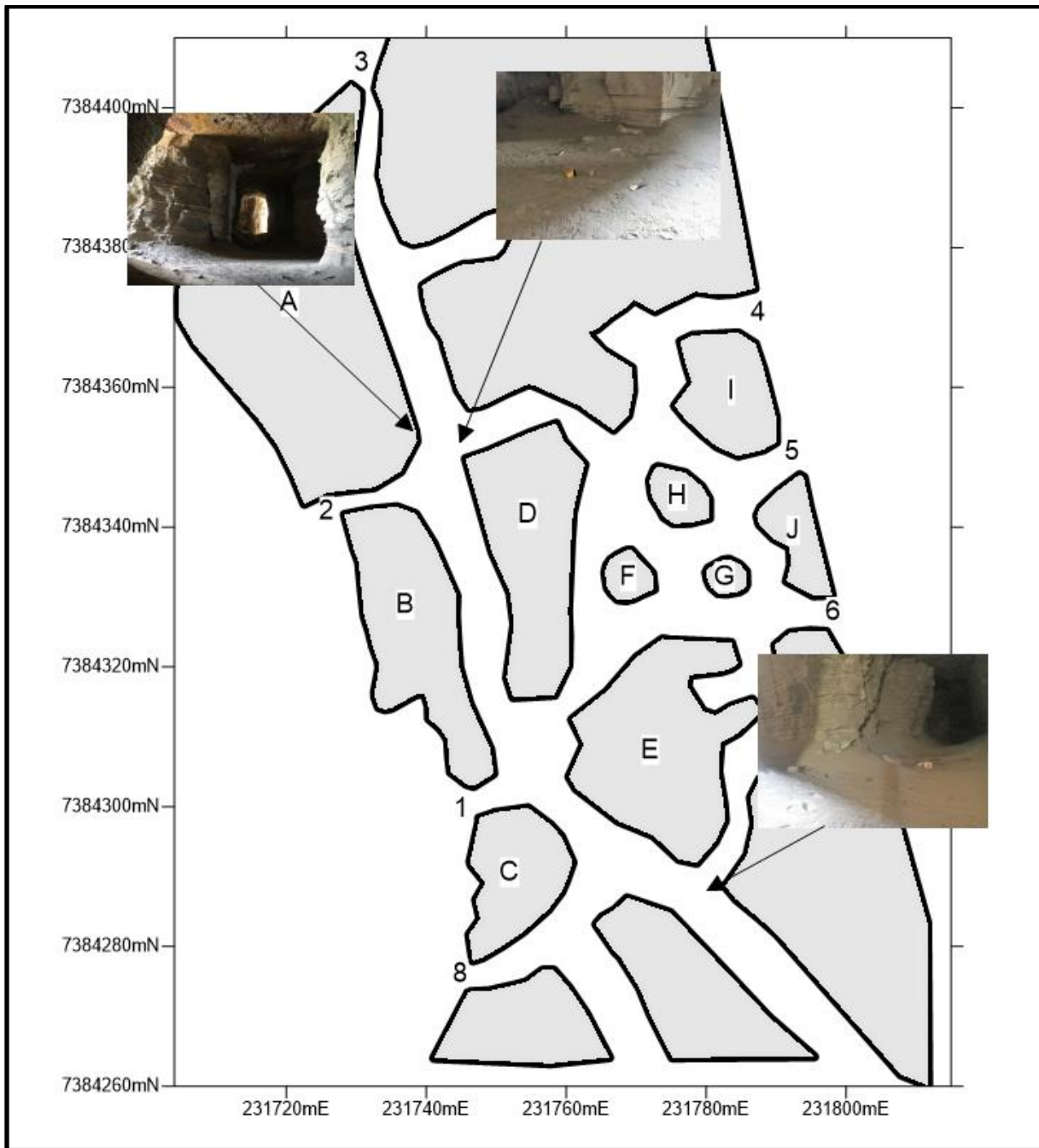


Figure 4-12 Areas of New Deterioration since 2011.

4.2 Comparison of Previous and Current Conditions

4.2.1 Photographic Comparison

During the inspection, photographs were taken at approximately the same locations that were recorded in 2011 by Golder, with the aim of identifying areas of instability and erosion that have affected the roof and ribs within the caverns.

The majority of the 2019 images were taken from approximately the same location as the 2011 set, though the exact placement could not be identified (**Figure 4-13**). Viewpoint 7 appears to have been taken closer to Entrance 1 than shown on **Figure 4-13**.

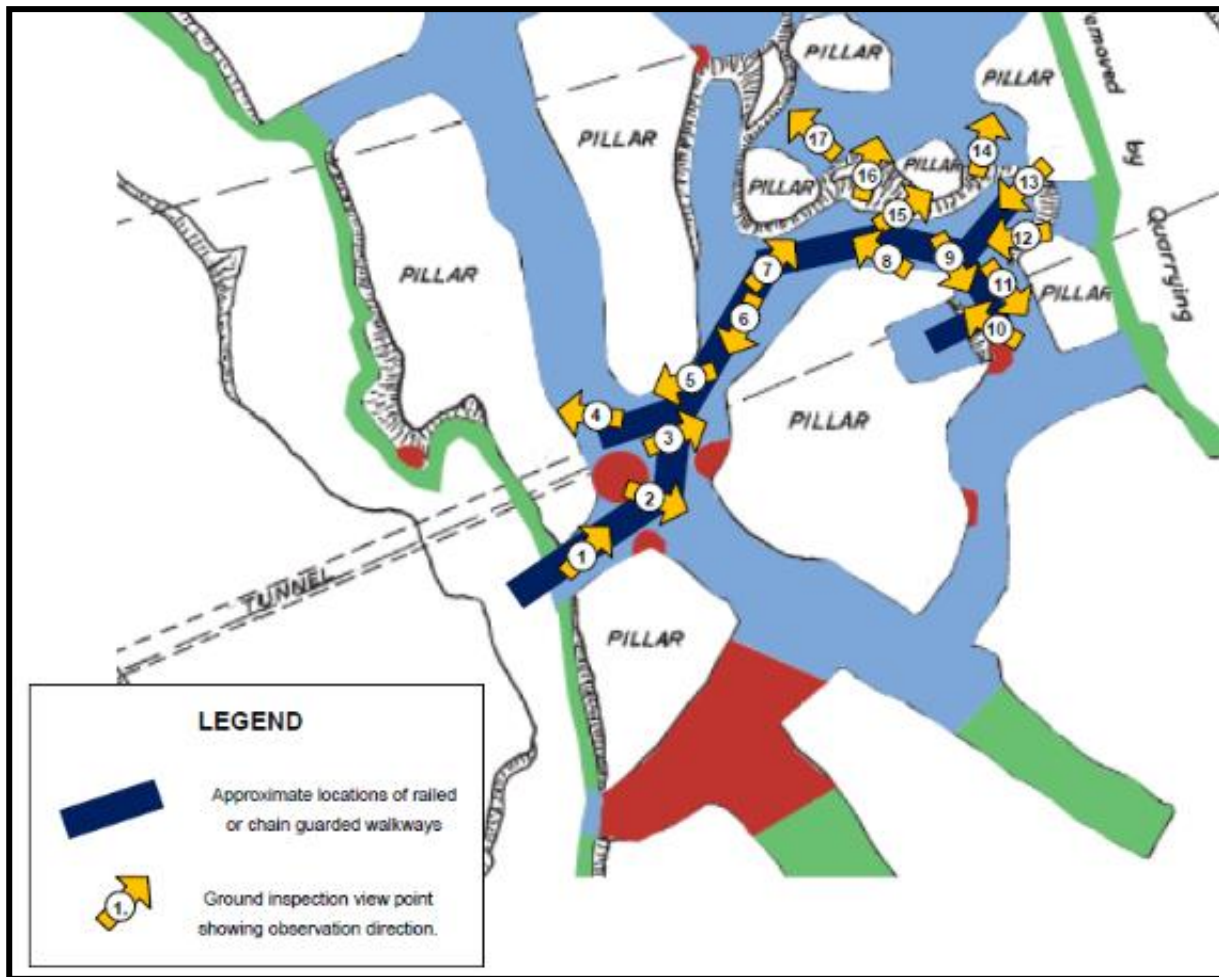


Figure 4-13 Photographic Inspection Points (Golder, 2011a⁷).

Overall, very little change can be identified in the eight years between the two sets of photographs. The differences identified are summarised below:

- Viewpoint 1: Minor peeling of shotcrete on pillar (a).
- Viewpoint 2: Minor peeling of shotcrete on pillar (b).
- Viewpoint 3: Minor peeling of shotcrete in pillar (c).
- Viewpoint 4: Seepage not observed at time of the 2019 inspection (d).
- Viewpoint 5: Little observable difference, possibly shedding/desiccation of small rocks from cavern rib (e).
- Viewpoint 6: Minor peeling of shotcrete on pillar (f).
- Viewpoint 7: No appreciable difference. This location appears to be taken from stairway between Pillar B and C, rather than near Pillar F as shown in **Figure 4-12**.
- Viewpoint 8: No appreciable difference.
- Viewpoint 9: No appreciable difference, though there is corrosion occurring around the base of the ladder posts.
- Viewpoint 10: Minor change in profile due to very low volume pillar shedding/desiccation (g), and peeling of rock flour veneer (h).

⁷ Golder Associates (2011a). Geotechnical Study and Remedial Recommendations for Mount Morgan Fireclay Caverns. Report No. 117631008-001-Rev0.

- Viewpoint 11: No appreciable difference. There may be some minor rockfall but this is difficult to pick up as there are significant amounts of debris in this area.
- Viewpoint 12: Minor changes in profile due to very low volume pillar shedding/desiccation (i, j). Also increased amount of debris at base of ribs and in the walkway compared to 2011.
- Viewpoint 13: Some erosion into the softer layers of the strata (k), otherwise little difference.
- Viewpoint 14: No appreciable difference.
- Viewpoint 15: There does appear to be some additional pitting within the roof (l), however, this could also be due to the resolution of the original photograph. No substantial differences.
- Viewpoint 16: No appreciable difference.



Figure 4-14 Ground Inspection Viewpoint 1 (2011 versus 2019).



Figure 4-15 Ground Inspection Viewpoint 2 (2011 versus 2019).

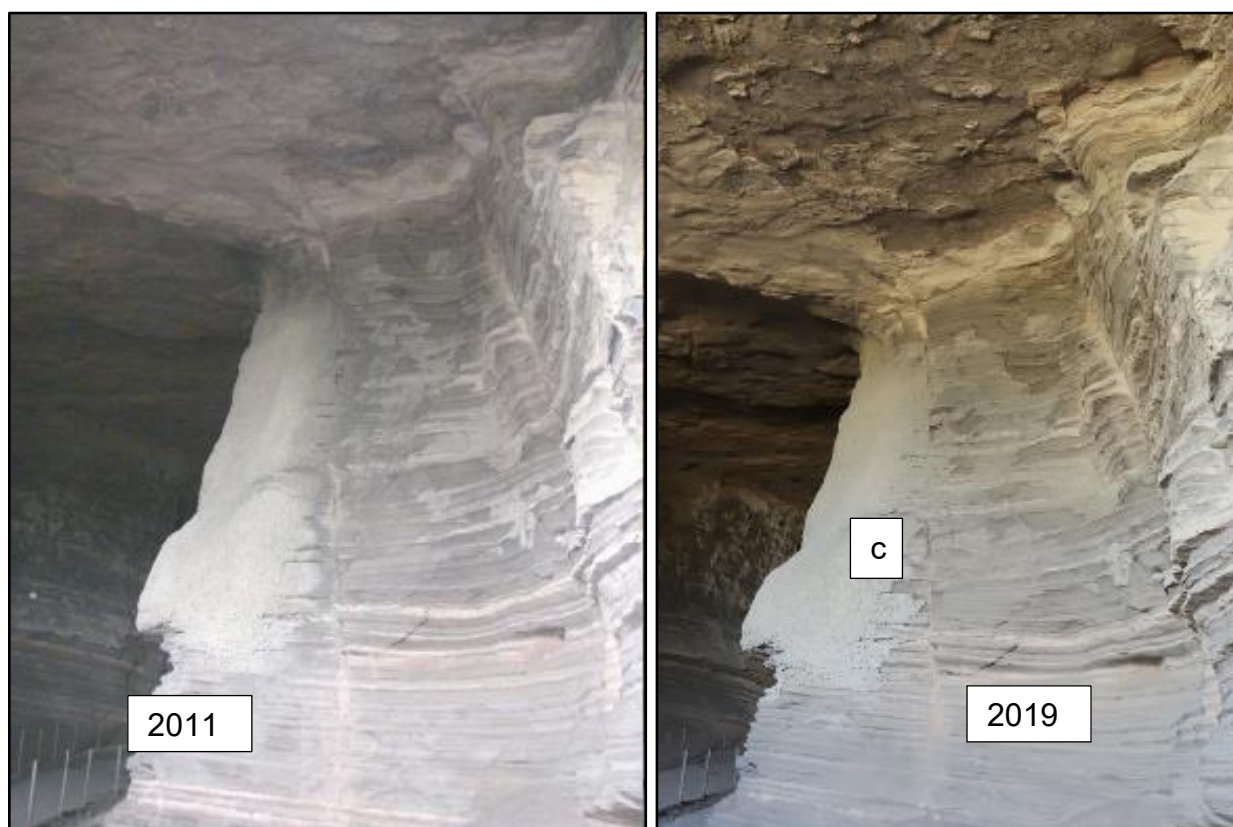


Figure 4-16 Ground Inspection Viewpoint 3 (2011 versus 2019).

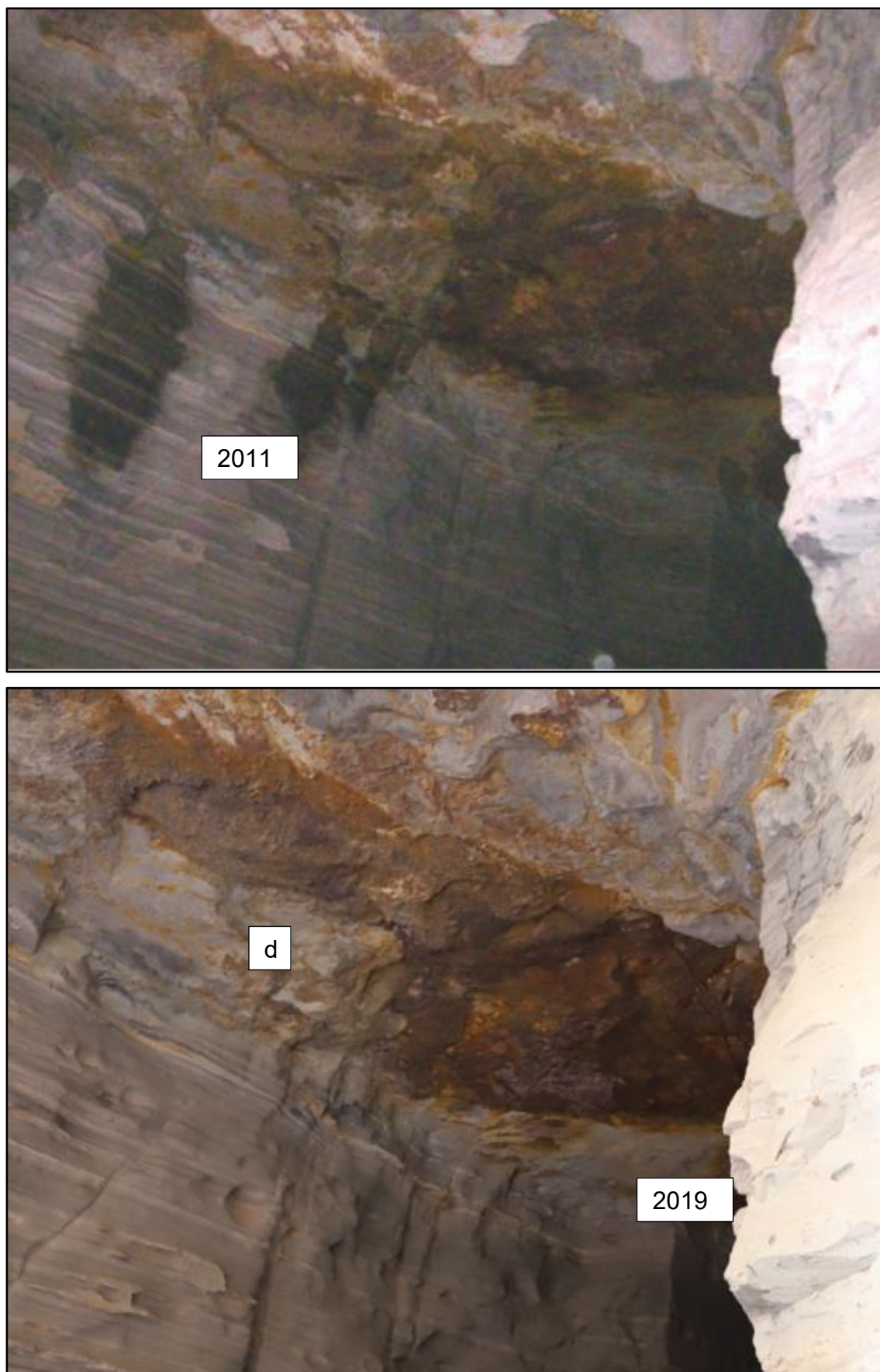


Figure 4-17 Ground Inspection Viewpoint 4 (2011 versus 2019).



Figure 4-18 Ground Inspection Viewpoint 5 (2011 versus 2019).

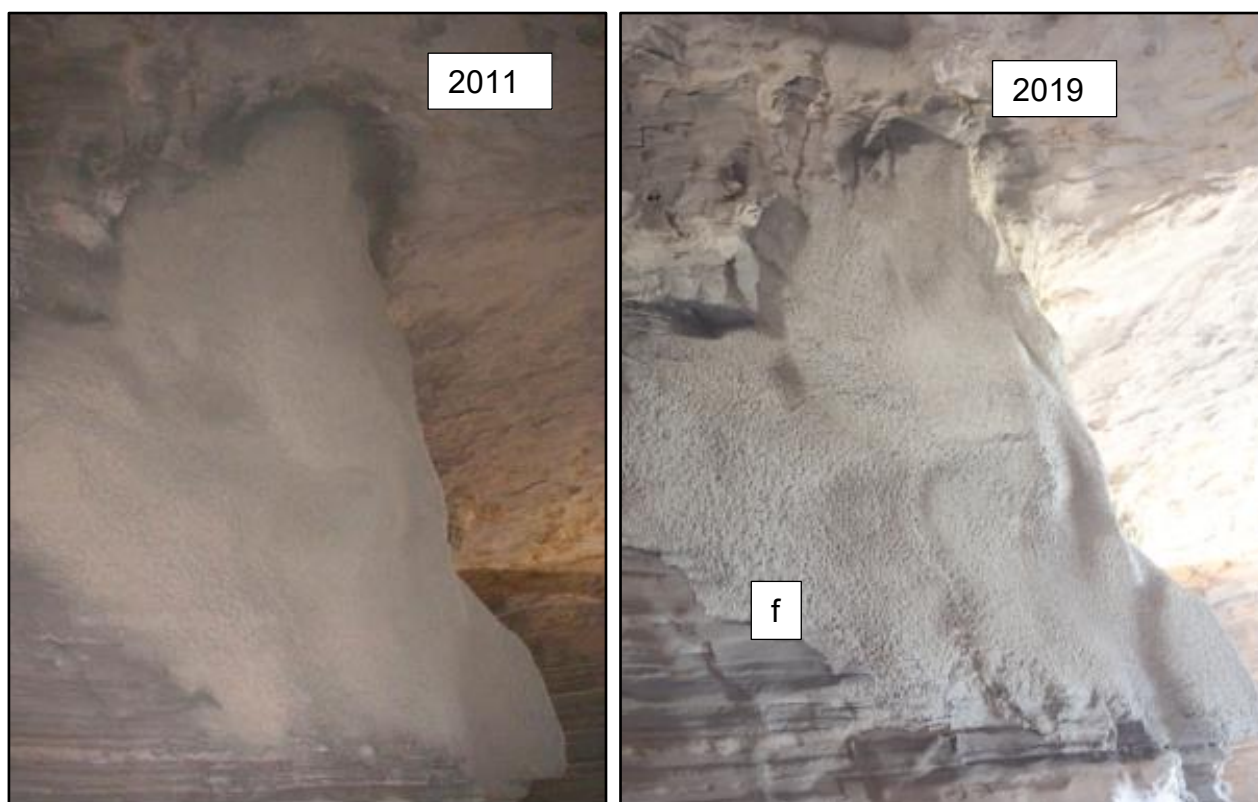


Figure 4-19 Ground Inspection Viewpoint 6 (2011 versus 2019).

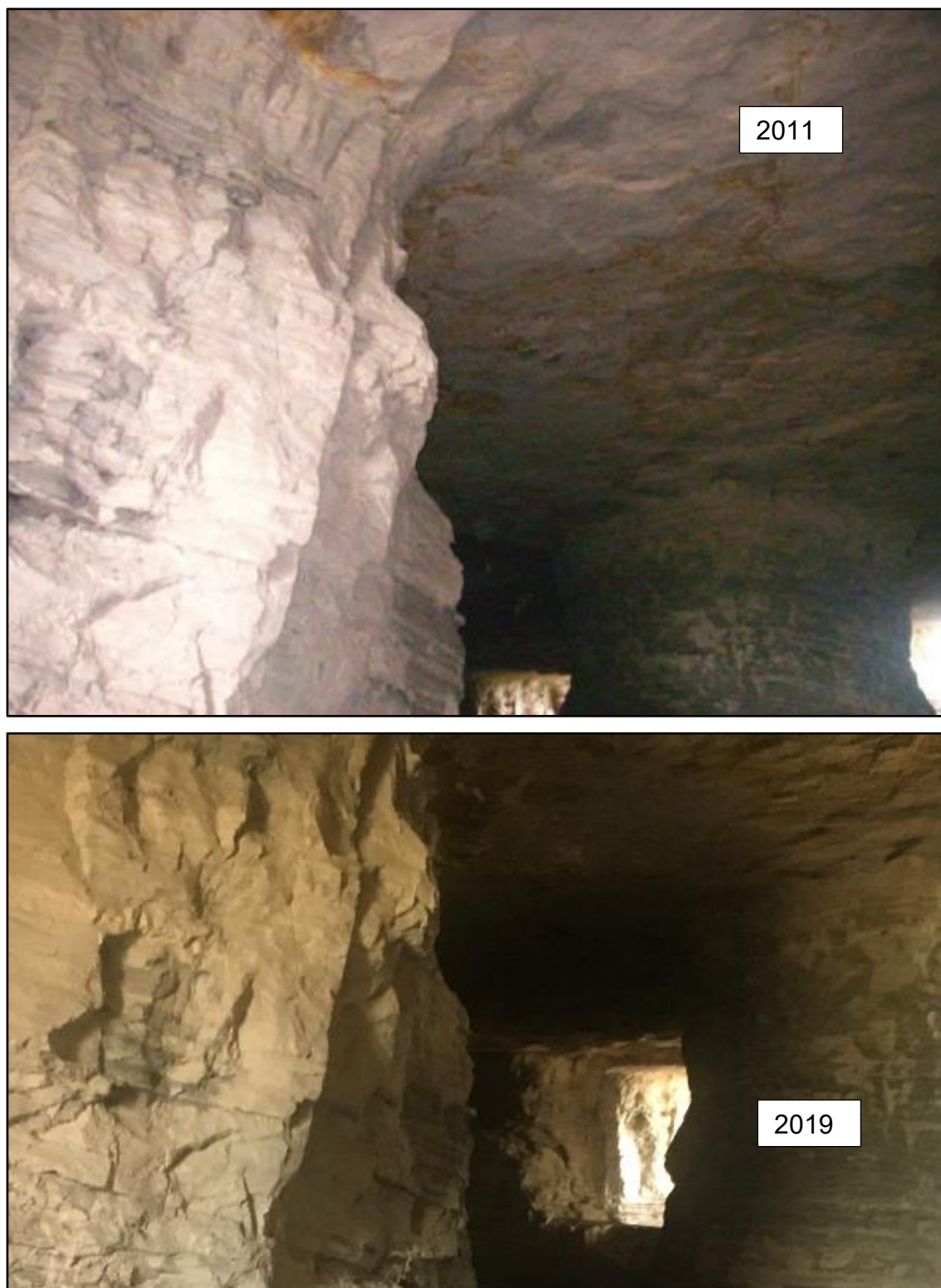


Figure 4-20 Ground Inspection Viewpoint 7 (2011 versus 2019).



Figure 4-21 Ground Inspection Viewpoint 8 (2011 versus 2019).



Figure 4-22 Ground Inspection Viewpoint 9 (2011 versus 2019).

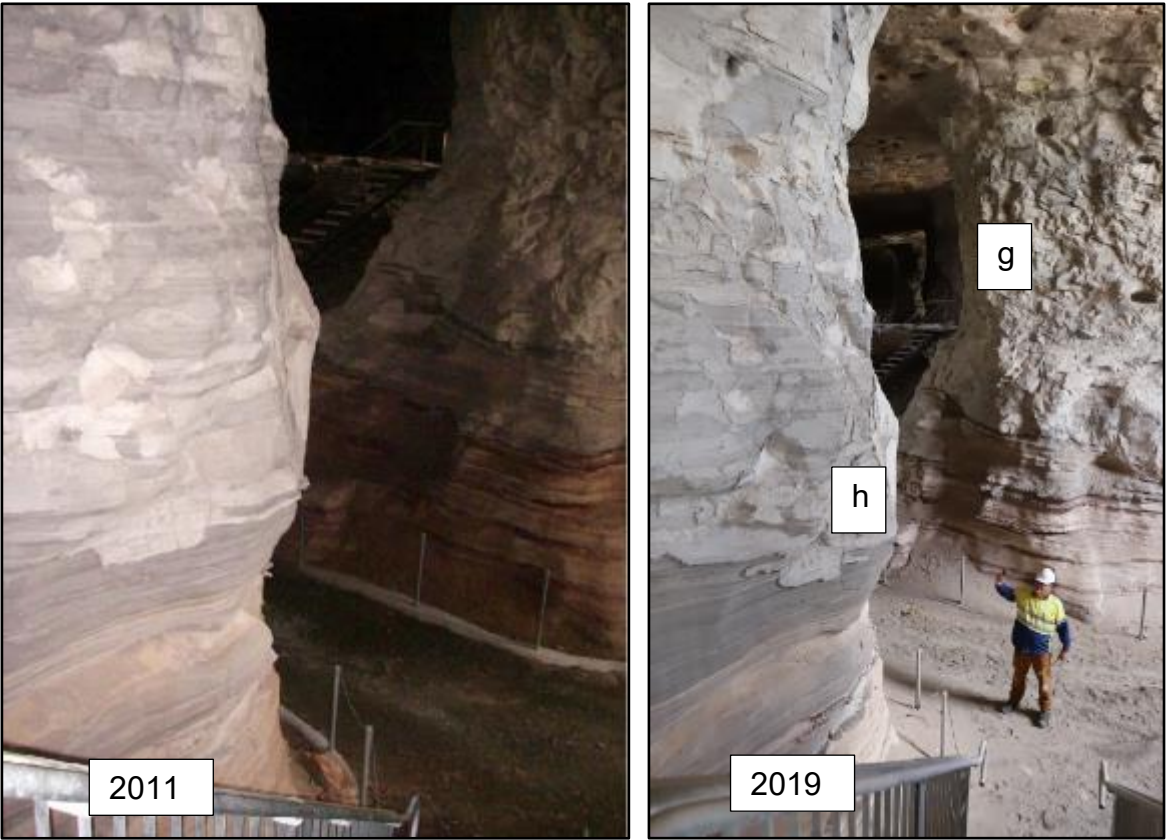


Figure 4-23 Ground Inspection Viewpoint 10 (2011 versus 2019).



Figure 4-24 Ground Inspection Viewpoint 11 (2011 versus 2019).

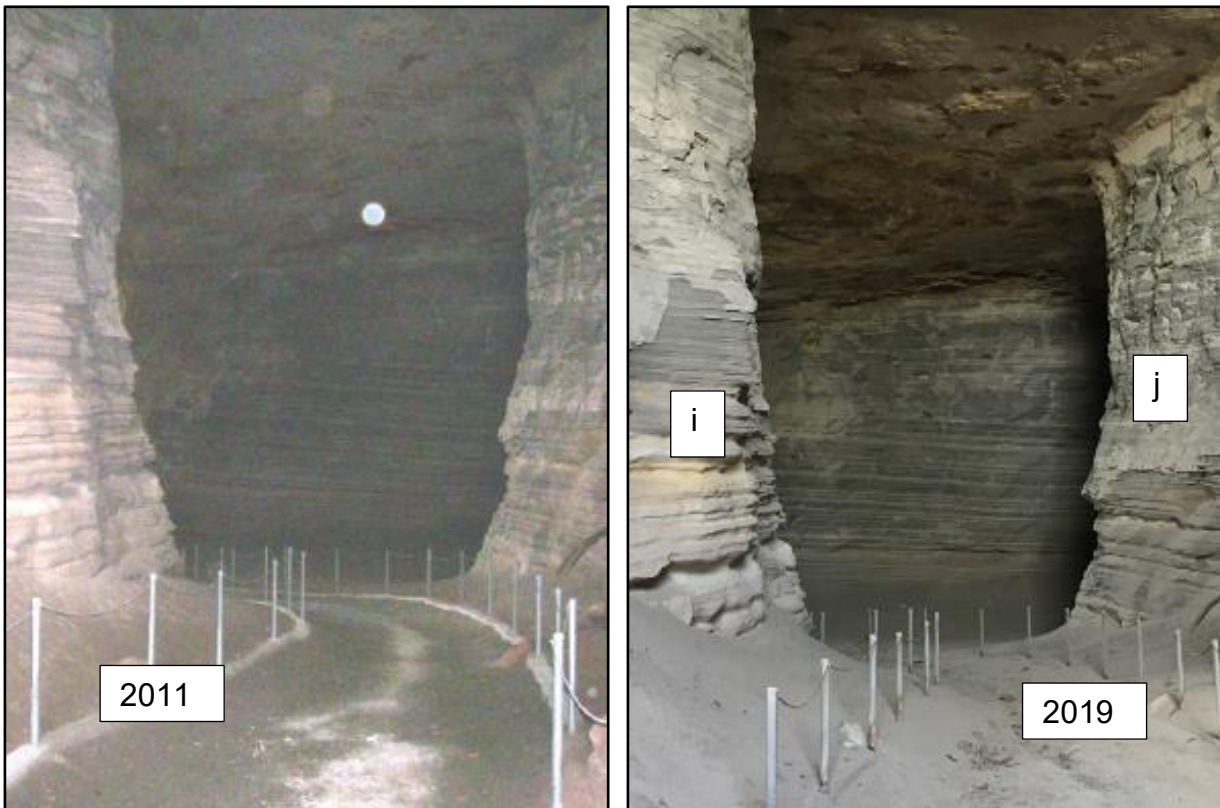


Figure 4-25 Ground Inspection Viewpoint 12 (2011 versus 2019).



Figure 4-26 Ground Inspection Viewpoint 13 (2011 versus 2019).



Figure 4-27 Ground Inspection Viewpoint 14 (2011 versus 2019).



Figure 4-28 Ground Inspection Viewpoint 15 (2011 versus 2019).



Figure 4-29 Ground Inspection Viewpoint 16 (2011 versus 2019).

4.2.2 Monitoring

4.2.2.1 Erosion Pins

Monitoring the rate of erosion of the pillar ribs was implemented in 2006, using a number of erosion pins installed at heights of 0.6-3 m above the floor (**Figure 4-30**). As part of the February 2019 inspection by Cardno, measurements were taken on these erosion pins



Figure 4-30 Example of an Erosion Pin.

As shown in **Figure 4-31**, there was some variation in the results measured between 2006 and 2008. Parsons Brinckerhoff (2009⁸) suggested this variability was due to the:

1. Location of the pin.
2. Friable nature of the bed into which the pin has been installed compared to others.
3. Wind strength where the pin has been installed.

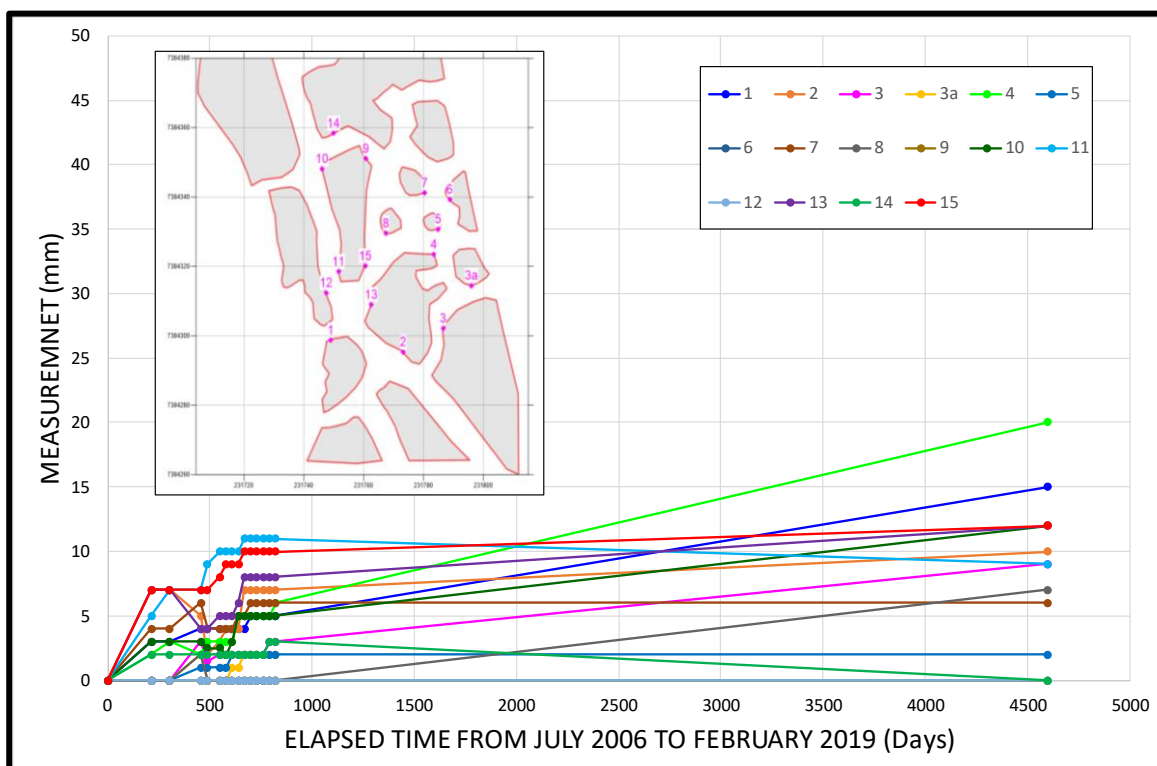


Figure 4-31 Erosion Pin Measurements.

⁸ Parsons Brinckerhoff (2009). Geotechnical Stability Assessment of the Mount Morgan Fireclay Caverns. Report No. 2132462A-RPT002-A.

The highest readings appear to be in areas subjected to increased levels of wind. As detailed by Cardno (2018a), the average erosion rate of all pins between 2006 and 2008 was 1.94 mm per year and the highest rate was 4.7 mm per year.

In comparison, the February 2019 measurements indicate the average rate between 2008 and 2019 is 0.32 mm/year with a maximum of 1.35 mm/year. The highest total readings were measured on pins 1 and 4 located adjacent to Entrances 1 and 5 respectively (**Figure 4-31**).

4.2.2.2 Convergence Pins

As well as the erosion pins, Golder installed a number of roof and floor convergence pins in 2011 (**Figure 4-32**). The timing of installation and the measurements associated with these pins is not known.



Figure 4-32 Installed Convergence Pins and Wires Hanging from the Roof near Pillar H.

Golder (2010⁹) recommended that these roof and floor convergence pins are monitored using a tape extensometer on a monthly basis. However, in 2011 Golder reported that the convergence results had been erratic and unreliable and the extensometer was being recalibrated

With the improvement in surveying techniques, it is recommended that the measurement of convergence pins is not continued and designated survey stations/prisms are set up on both the roof and rib at selected locations.

⁹ Golder Associates (2010). Geotechnical Assessment of the Mount Morgan Fireclay Caverns. Report No. 097631036-001-Rev0.

4.3 Hazard Mapping

4.3.1 Previous Hazard Plans

4.3.1.1 Parsons Brinckerhoff 2002

In 2002, Parsons Brinckerhoff produced a hazard plan for the caverns. Different sections of the caverns were assessed as either low, moderate or high hazard areas based on the ground conditions as follows (**Figure 4-33**).

- **High** - Detailed investigation, planning and implementation of treatment options required to reduce risk to acceptable levels.
- **Moderate** - Tolerable provided treatment plan is implemented to maintain or reduce risks. May be accepted. May require investigation and planning of treatment options.
- **Low** - Usually accepted. Treatment requirements and responsibility to be defined to maintain or reduce risks.

Based on their 2002 assessment, Parsons Brinckerhoff recommended that the caverns could be opened provided risk management procedures were implemented.

As shown in **Figure 4-33**, the majority of the caverns were assessed as low hazard. These low risk areas were determined by Parsons Brinckerhoff (2002) as acceptable for tourist inspection provided treatment requirements and responsibilities are defined to maintain or reduce risk.

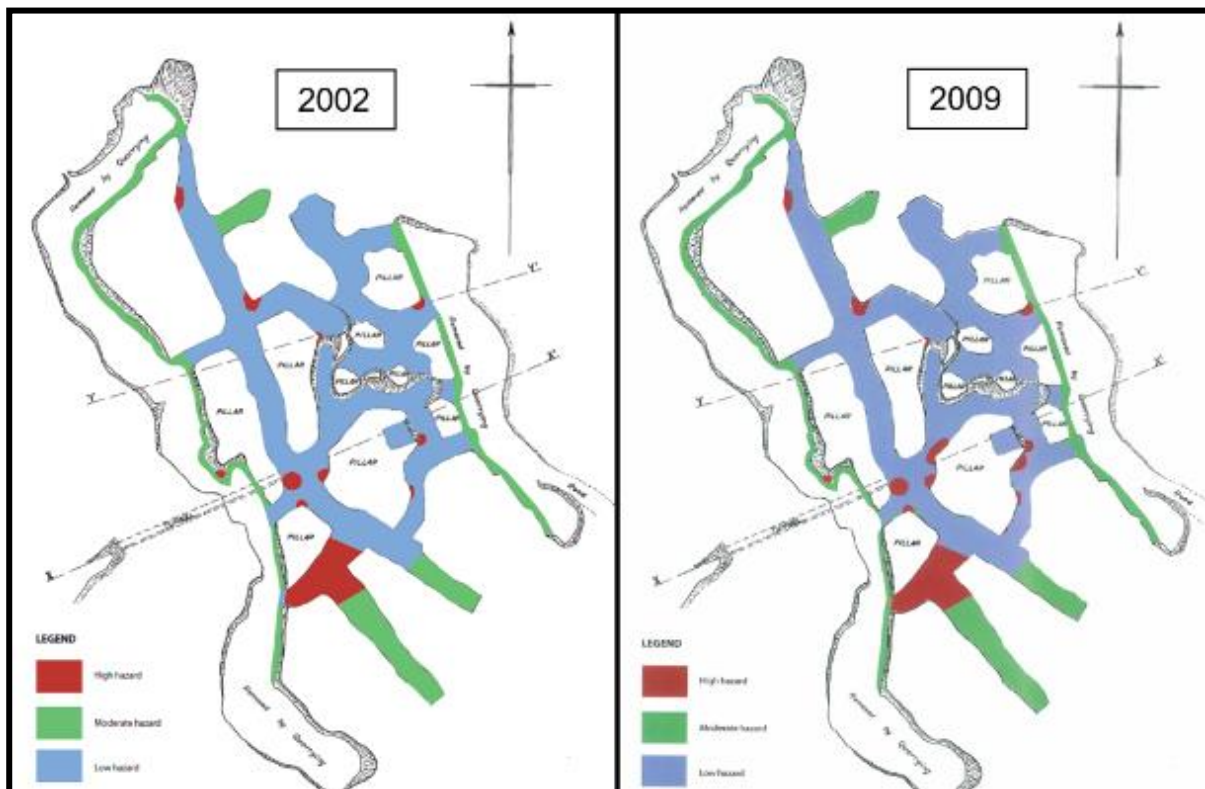


Figure 4-33 Hazard Plans (Parsons Brinckerhoff, 2002 and 2009).

4.3.1.2 Parsons Brinckerhoff 2006

In 2006, Parsons Brinckerhoff reassessed both the geotechnical features identified in 2002 and any new failures observed since 2002. The geotechnical stability and hazard plans were also reviewed. Only one rock fall had occurred in the high hazard area near Entrance 8 since 2002 and as such, the overall hazard ranking did not change (**Figure 4-1**).

Cracks in the roof of the caverns near Entrance 1 reported by DNRM in 2006 were not considered to be a geotechnical hazard by Parsons Brinckerhoff. These cracks were interpreted as pre-existing roof joints.

4.3.1.3 Parsons Brinckerhoff 2009

Due to an increase in rainfall events after 2006, Parsons Brinckerhoff were requested to carry out a follow up geotechnical assessment in 2009. During this 2009 assessment, Parsons Brinckerhoff reviewed the 2002 risk assessment and the hazard rankings were not changed.

Following the 2009 inspection and assessment by Parsons Brinckerhoff, the hazard map was updated. The areas where new geotechnical hazards had been identified included (**Figure 4-33**):

- The overhang at Entrance 1 was increased from low to moderate.
- Moderate and high hazard falls in the caverns near Entrance 1 on Pillar E.
- High hazard falls in the caverns near Entrance 7 on Pillar E.

4.3.1.4 Golder Associates 2011

In 2011, Golder Associates risk assessed the three main hazards for both risk to property and risk to loss of life, using the Australian Geomechanics Society Guidelines for Landslide Risk Management (Golder, 2011b). These included:

1. Rockfalls from external slopes around the caves.
2. Rockfalls from pillars or roof in the underground area triggered by continual weathering and groundwater pressure in joints and bedding planes.
3. Failure of pillars in the underground area leading to roof collapse.

The probability of these hazards resulting in loss of life were assessed at 10^{-8} , 10^{-5} and 10^{-9} respectively. The probabilities for rockfalls from external slopes and the failure of pillars are well below the AGS tolerable risk criteria. The rockfalls from pillars and roof is at the limit of the tolerable risk criteria. Nevertheless, Golder (2011b) recommended additional controls for all three hazards be put in place prior to reopening the caves as follows:

For rockfalls around the slopes the following additional controls were recommended:

- Regular (12) month inspections by a geotechnical engineer.
- Remove trees capable of root jacking blocks from the slope.
- Remove boulders supported by trees.
- Cleaning debris from catch bund installed below western excavated slope.
- Extend entryway canopy structure out from portal or install bolts and mesh or install catch zone with a fence above portal.

For the failure of roof and ribs, which was considered the highest probability risk, Golder recommended additional controls including:

- Restrict access to the caves after rain when seepage is observed by a trained geotechnical practitioner. This information should be consulted against the TARP and incorporated as part of site operations procedures.
- Scaling of loose rock from roof and pillars.
- Install bolts and mesh roof support to contain falls or fabricate walkway canopy structure of wood or steel to prevent rock falls reaching people.

Finally, for the risk of large-scale pillar failure controls included:

- Monitoring instrumentation to be installed at stated locations (telltales). This information should be consulted with TARP and incorporated as part of site operations procedures.
- Regular inspection by personnel trained to specification. Regular (12 month) inspections by a geotechnical engineer. Assess pillar width change and pillar stability due to rockfalls.

In 2011, Golder also updated the hazard plan with several new hazards particularly around Entrance 1 (**Figure 4-34**). The main rock fall hazard directly above Entrance 1 has since been scaled down. Other potential hazards around this entrance are discussed further in Section 5.1.2.1. The small-scale rib failure near the stairway next to Pillar E was also highlighted as a hazard (**Figure 4-34**).

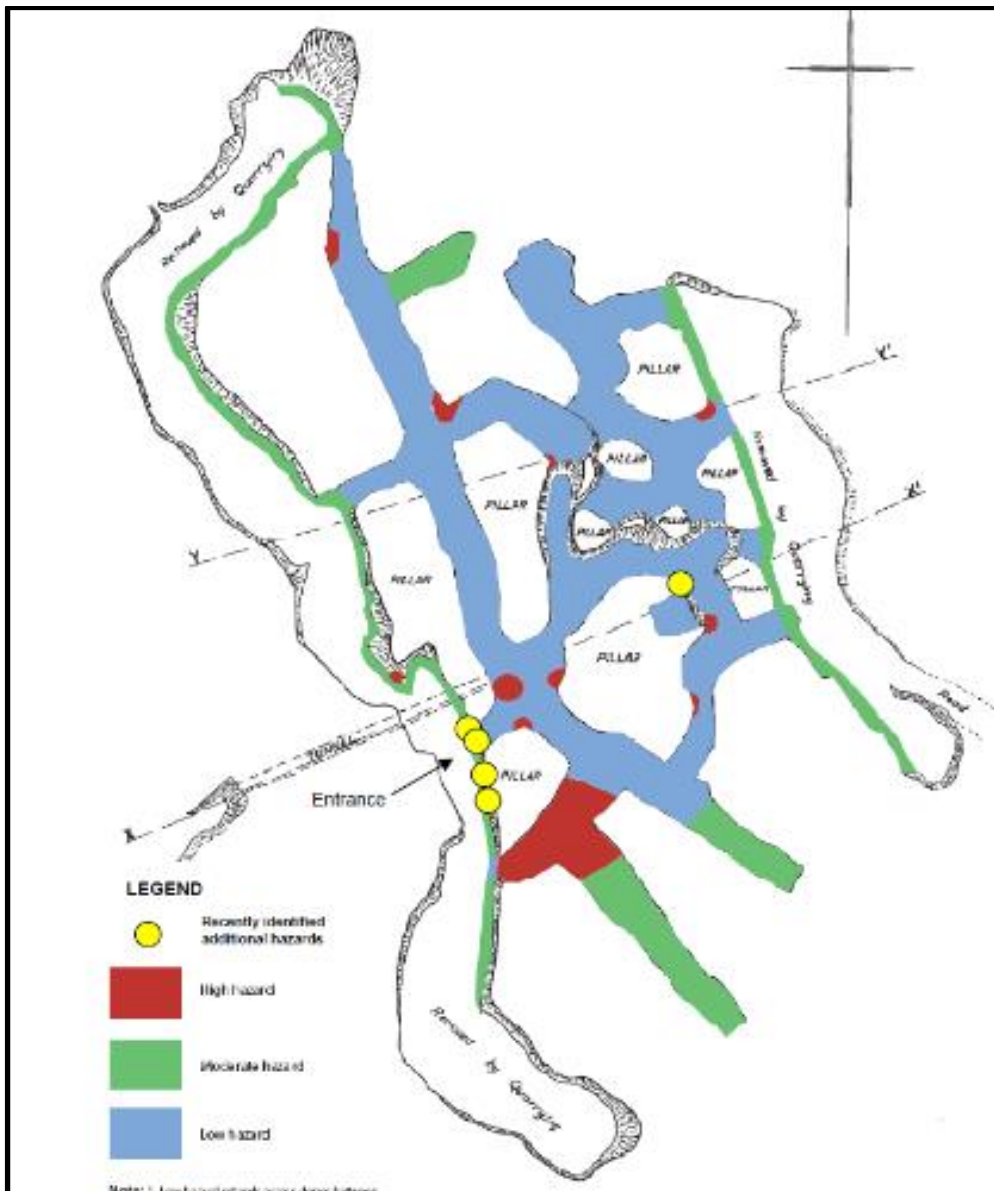


Figure 4-34 Hazard Plan Update by Golder (2011b).

4.3.2 Cardno 2019

Based on previous inspections and geotechnical reports and the subsequent inspection in February 2019, Cardno has updated the hazard plan. The two main hazards that need to be addressed are the small-scale falls of material from either the roof or ribs in the caverns.

In those areas where there are narrower roadways and previous roof and rib falls the rating has been increased from low to moderate hazard (**Figure 4-35**).

The two areas identified with previously unmapped deterioration shown in **Figure 4-12** have been upgraded to red hazard. Also, the first stub near Entrance 8 has been increased to a red hazard area due to the presence of jointed sandstone roof in this area (**Figure 4-35**).

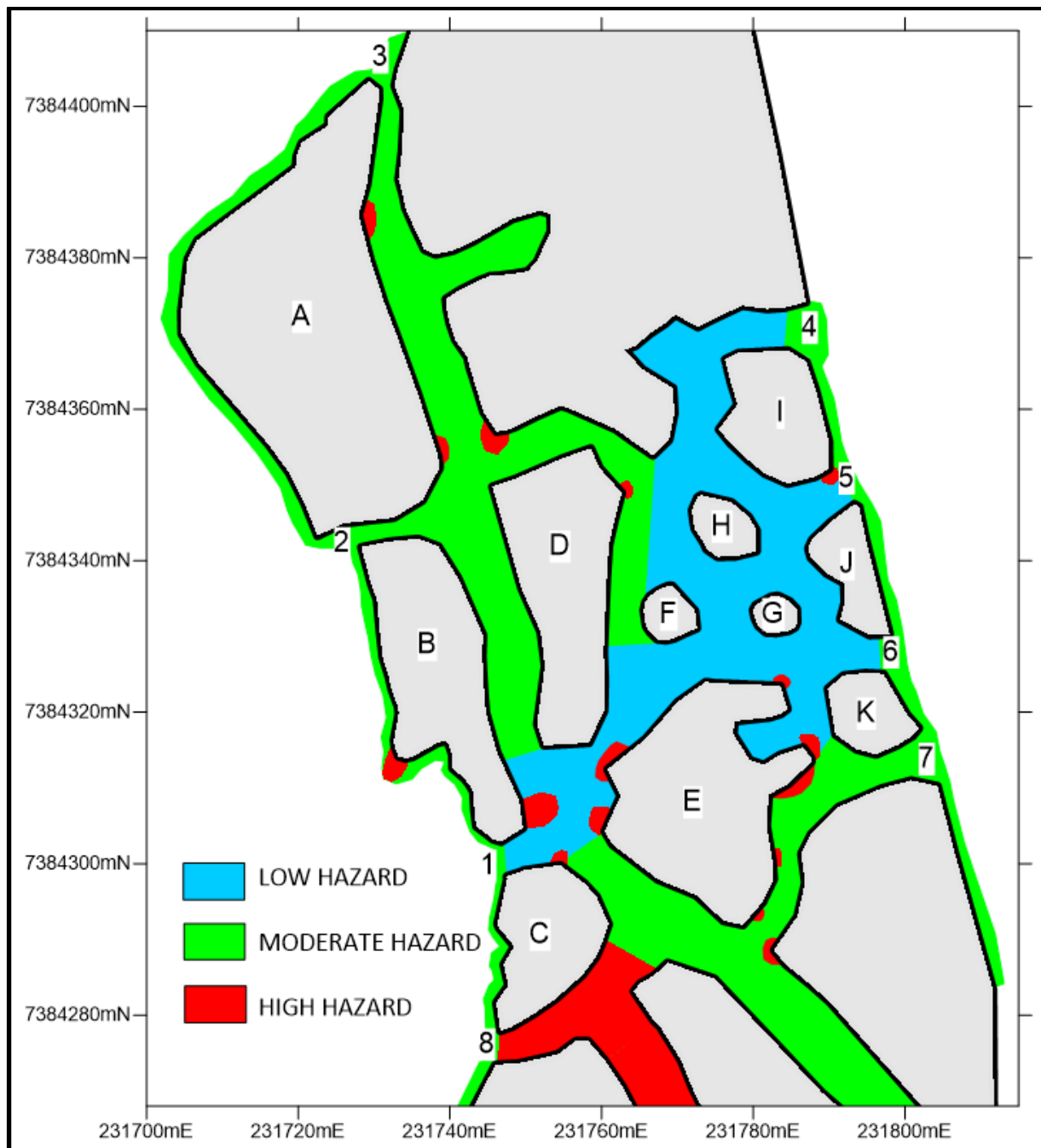


Figure 4-35 Updated Hazard Map – March 2019.

The low hazard area shown in **Figure 4-35** is considered the most suitable for tourist entry. However, risk management controls will need to be applied in this area as detailed later in the report.

5 Risk Assessment and Risk Management

5.1 External Slopes and Approach

5.1.1 Parking / Turnaround Area

During the inspection, multiple washouts were observed on the track leading up to the caverns. Rock was seen to be shedding from the cuttings adjacent to the track but only in relatively low volumes and not impacting the access route. No signs of instability were observed on the track and no tension cracks or obvious slumping other than superficial erosion was observed.

The parking area was clear of rock fall. Boulder shedding is occurring adjacent to the caverns, but the morphology of these mean that boulders are dropping straight down and are not bouncing into the parking area. The majority of the shed boulders are contained to an area some 2-3 m from the caverns. It appears that there is a bund (possibly created through grading of the car park area), and few boulders are found on the park side of the berm indicating that it is reasonably effective at containing shed boulders.

The geometry of the bunds was assessed by Cardno in the 2018 stability report. It was observed during the February 2019 inspection that some rock fall material had accumulated in the bund near Entrance 2 (**Figure 5-1**). It is important that this material is cleaned out to prevent ski-ramping of subsequent rock fall.



Figure 5-1 Material in Bund between Entrances 1 and 2.

There is no indication of instability within the car park area, other than surficial erosion; there are no tension cracks or other indicators of global instability.

5.1.2 Risks at Entrances

For the most part, the entrances do not show indications of large-scale instability, though there are boulders which are shedding from the entrance pillars in various volumes. Some entrances show more instability than others, in the form of potential shedding boulders. Assessment of each entrance is as follows:

5.1.2.1 Entrance 1

Entrance 1 has traditionally been the entrance used for tourist entry. There is a degree of cracking and some small pillar-shed boulders at the entrance. Sandstone boulders above the entry do not appear to be unstable (**Figure 5-2**). The entry of tourists can be controlled by use of the walkway, and it is recommended to continue using this entry providing there is some remediation to the pillars. Few boulders are present above this entrance, and those found here do not appear to be in the position to roll (**Figure 5-3**). There are some trees growing near the edge which may promote root jacking and should be removed (**Figure 5-3**).



Figure 5-2 Entrance 1.



Figure 5-3 Top of Entrance 1.

5.1.2.2 Entrance 2

There is some cracking and evidence of boulder shed around this entrance (**Figure 5-4**). This entrance is also narrower than Entrance 1. This places people closer to the high ribs and is not recommended.



Figure 5-4 Entrance 2.

5.1.2.3 Entrance 3

Significant rock fall has occurred around Entrance 3 and in the passageway (**Figure 5-5**). There are many cracks in the remnant rock pillars and some of these are open suggesting a higher risk from shedding. This entrance is not recommended to be used for public access.



Figure 5-5 Entrance 3.

5.1.2.4 Entrance 4

A small amount of erosional undercutting is present in the softer fireclay portion of this entrance, beneath the harder iron-rich sandstone (**Figure 5-6**). There is little evidence of potential rockfall from the entrance, and while there are sandstone boulders over the entrance, they do not appear to be loose. The entrance opens into the upper gallery and potentially could be used for egress into the limited portion of the site. There are more trees growing near the entrances on the eastern side of the site which could promote root jacking, but the number of boulders that are free to roll above the entrances appears limited (**Figure 5-7**).



Figure 5-6 Entrance 4.



Figure 5-7 Aerial view of Slopes above Entrance 4 and 5.

5.1.2.5 Entrance 5

A small amount of erosional undercutting is present in the softer fireclay portion of this entrance, beneath the harder iron-rich sandstone (**Figure 5-8**). There is little evidence of potential rockfall from the entrance, and while there are sandstone boulders over the entrance, they do not appear to be loose (**Figure 5-7**). The entrance opens into the upper gallery and potentially could be used for egress into the limited portion of the site. Due to the lack of rockfall or boulders that appear loose this may be regarded as one of the preferred options for egress.



Figure 5-8 Entrance 5.

5.1.2.6 Entrance 6

There is little evidence of instability around Entrance 6, and erosion has smoothed over the overhanging rock (**Figure 5-9**). Boulders are present in the overlying iron-rich sandstone layers, though these do not appear to be in a position to roll. The entrance appears to be stable enough to use as egress, however, there is a drop to ground level of some 2 m on the inside of the cavern and would require stairs to be placed. Due to this requirement and the fact that it would expose people to an uncontrolled area, the use of Entrance 6 is not recommended.



Figure 5-9 Entrance 6.

5.1.2.7 Entrance 7

Entrance 7 does not show much evidence of external instability. Again, there is some erosion of the softer fireclay but few overhanging boulders (**Figure 5-10**). There is a fairly large amount of rockfall on the inside of the entrance, though these appear to be fairly old. However, using this entrance exposes people to an uncontrolled area and is not recommended.



Figure 5-10 Entrance 7.

5.1.2.8 Entrance 8

There is some evidence of instability in the pillars surrounding Entrance 8 (**Figure 5-11**). This entrance is not recommended due to its proximity to a bat-infested blind stub and roof fall in the sandstone at the entrance (**Figure 4-1**).



Figure 5-11 Entrance 8.

5.2 Risks within the Caverns

As detailed earlier, the risk of large-scale roof and rib failure is not considered high. In areas of public access, the use of ground support is recommended to reduce the probability even lower for this type of failure.

The highest risk hazards are considered to be small scale flaking from the roof and small rib failures either controlled by the joints and bedding or due to weathering and desiccation (Section 4.1.2).

6 Tourist Routes

6.1 Previous Tour Routes

The 2009 geotechnical report by Parsons Brinckerhoff concluded that:

- The area of the proposed tourist route was generally safe (**Figure 6-1**).
- Walkways should be located between pillars or at least 1.5 m out from the pillar ribs.
- External signage or fencing should be used.
- Medium and high hazard areas should be fenced off and existing barricades upgraded.

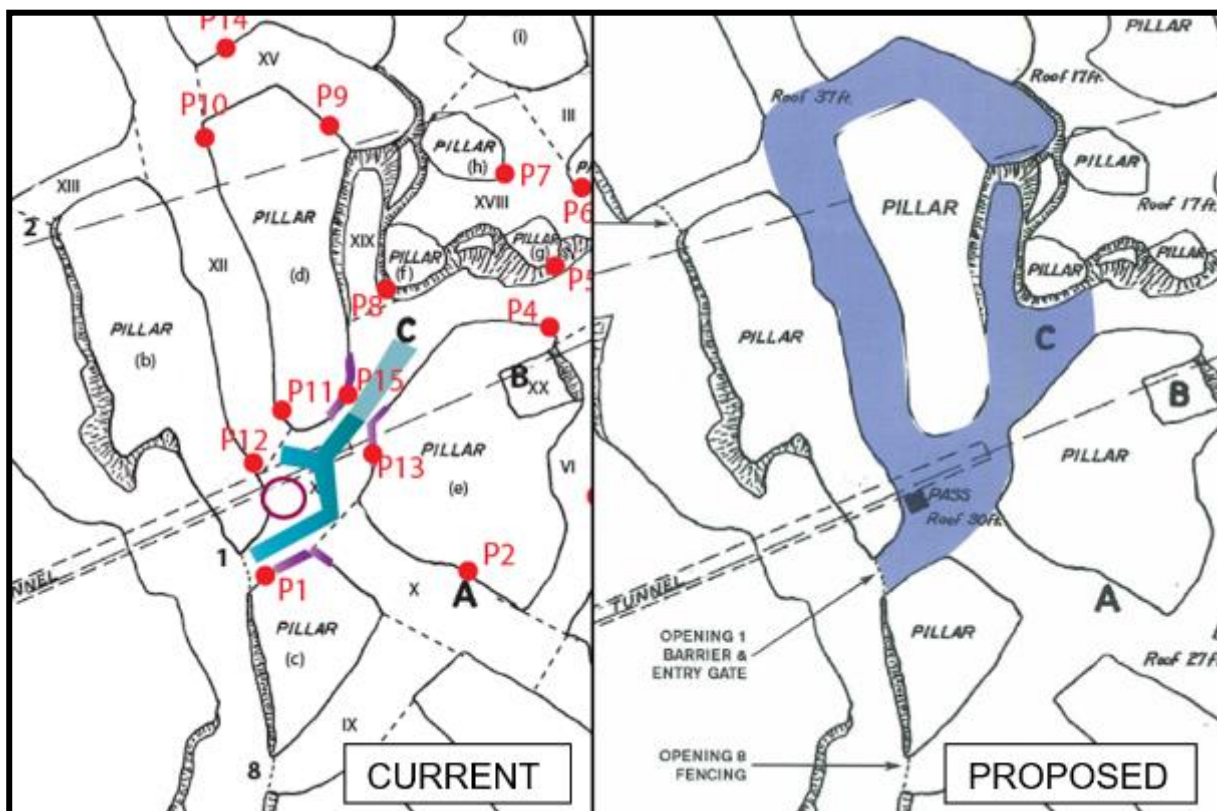


Figure 6-1 Current and Proposed Circular Tour Route in 2009 (Parsons Brinckerhoff, 2009).

6.2 Other Options

Following two workshops held by the DNRM in 2015, the preferred options identified for the caverns were:

1. Full entry to the caverns with risk reduction measures,
2. External viewing experience and
3. Presentation cavern.

SCT (2012) documented further detail for viewing the caverns remotely:

1. Set up cameras and lighting to allow the caverns to be viewed remotely in real time from a tourist's centre.
2. Set up a virtual 3D image that could be viewed at the tourist's centre
3. Take casts of the dinosaur footprints to display at the tourist's centre.

6.3 Proposed Solutions

Based on previous geotechnical investigations and modelling, Cardno do not consider that catastrophic collapse of the caverns is likely. Cardno suggest that the major risks are spalling of small slabs from the pillar ribs, and fall of small rocks and surficial veneer from the roof.

There are areas which show fairly substantial evidence of roof fall. These are mainly restricted to the passage between entrances 2 and 3 and around the blind stub south of Pillars C and E. Due to these conditions, Cardno recommend that access be controlled within the caverns as shown on the updated hazard plan (**Figure 4-35**).

Several options to control tourist access are presented below:

6.3.1 Option 1: Re-Opening Existing Pathway

Option 1 would allow entry through Entrance 1, and exit through Entrance 5 utilising existing stairs (**Figure 6-2**). Photographic comparison of this route indicates that there has not been major failure of the roof or pillars along this route, though there are small-volume slabs, as well as shedding/desiccation of the rock veneer. At present, this pathway is not well controlled.

To minimise risk on this route, it is recommended that the pathway is narrowed somewhat to keep people away from the pillars which may shed, although there did not appear to be any obvious hazard at the time of inspection. The stairs to the upper level between Pillars F and G are loose, with the bottom step fallen away from the structure. The stairway up to the footprints in Pillar E is also corroded at the base. These would both likely need repair or replacement.

Flaking of material from the roof would be managed either by use of a covered walkway or through compulsory PPE for tourists. Both methods are used at tourist mines elsewhere, with hard hats being mandatory at the majority of mines, and covered walkways being used at unstable areas, notably at King Arthur's caves in South Wales in the UK.

Advantages:

- Gives tourists the "full cave experience".
- Full visibility of dinosaur footprints.
- Maximum exposure to the caverns.

Disadvantages:

- May increase exposure to risk from pillar slabbing and flaking from the roof.
- Requires remediation to the stairways.

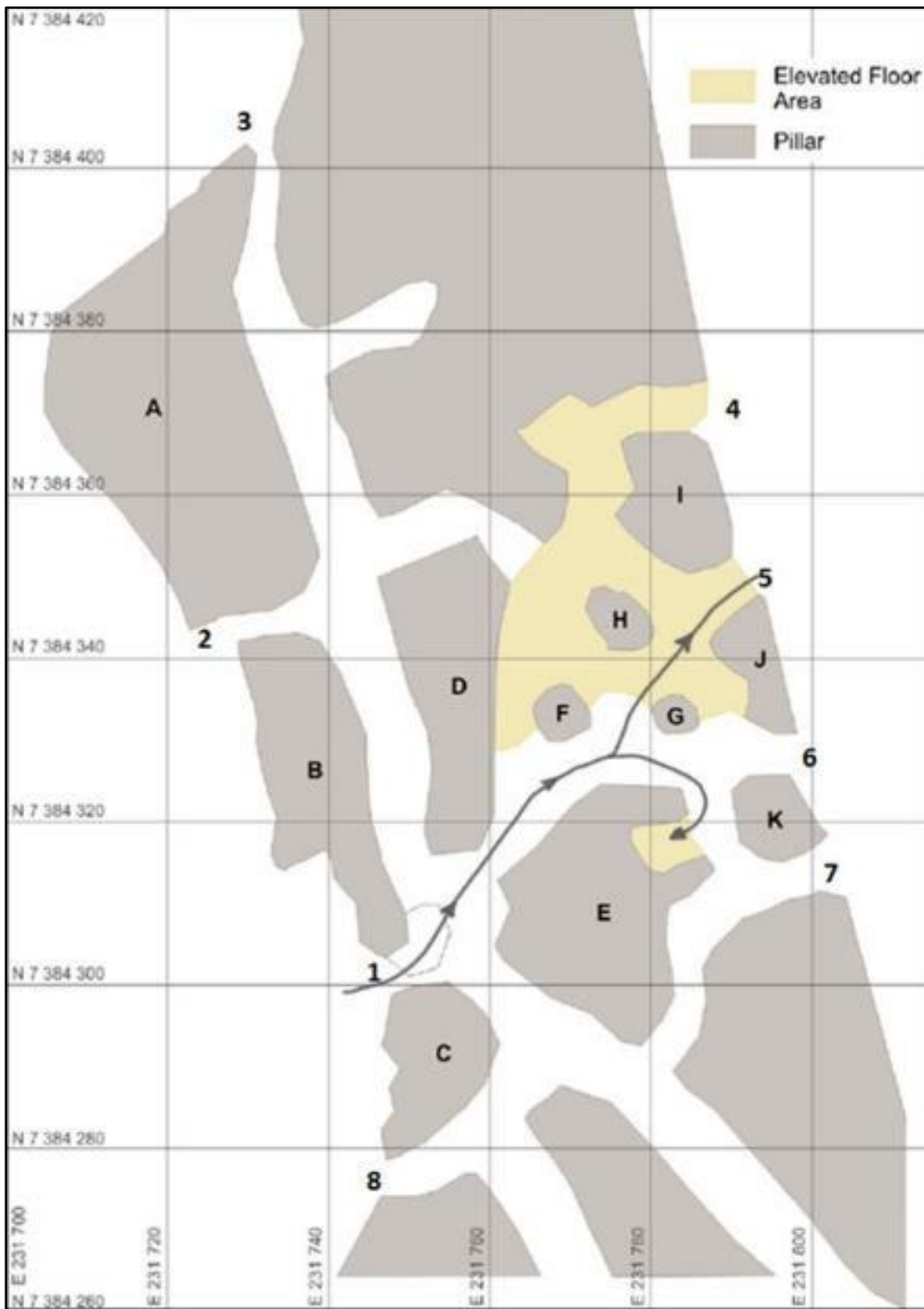


Figure 6-2 Option 1 Route.

A similar route was recommended by Golder (2011a) in **Figure 6-3**.



Figure 6-3 Recommended Bolts and Mesh (Golder, 2011a).

6.3.2 Option 2: Restriction of Tourists to Platform at Entrance 1

Option 2 restricts tourist access to a modified structure around Entrance 1, which would be located between Pillars C and E, and Pillars B and D (**Figure 6-4**). This structure is envisioned to have a partial roof over it, which would protect tourists from falling materials, but would also afford views along the corridor to Entrance 3 and through to Pillars F, G and H.

Advantages:

- Gives tourists a reasonably good cave experience.
- Visibility of dinosaur footprints close to Pillar E.
- Contains tourists to a protected structure.
- Minimises exposure to material falling from roof.
- Could be combined with Option 3 (**Figure 6-4**).

Disadvantages:

- Doesn't provide the full cave experience.
- Tourists may feel restricted on platform and numbers would need to be managed.
- Requires fabrication of new protective structure.

6.3.3 Option 3: Higher Gallery via Entrance 5

Option 3 utilises one of the entries on the eastern side of the caverns (**Figure 6-4**). These entrances appear to have less cracking of the pillars, and risk mapping tended to indicate that instability of the pillars and flaking from the roof is less problematic in this area. The lower height of the caves in this area also reduces the risk of rib failure.

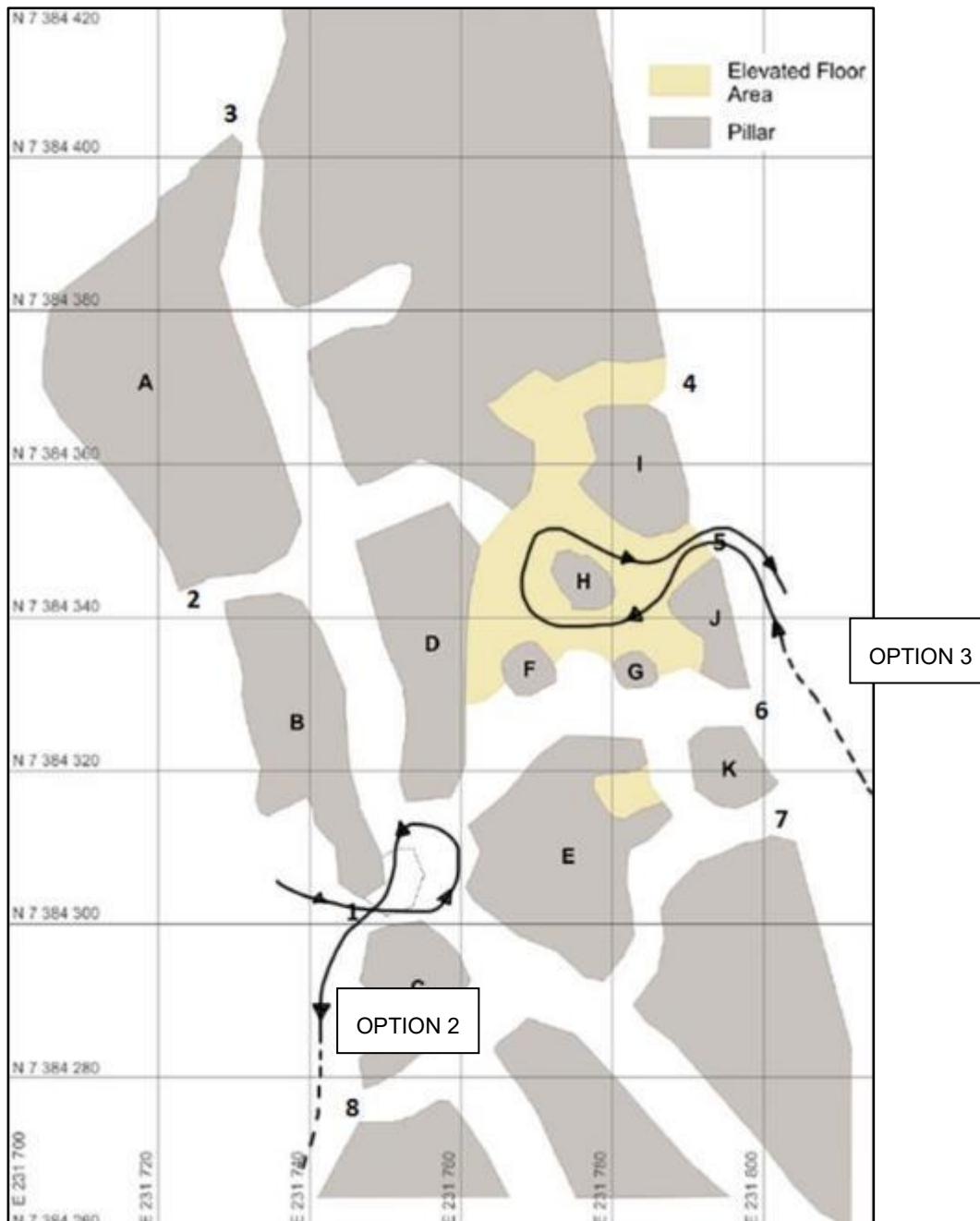


Figure 6-4 Options 2 and 3.

Option 3 restricts tourists to the higher-level gallery around Pillars F, G and H, while affording views towards Entrance 1 and various other corridors (**Figure 6-4**). This area is significantly above the floor level of the rest of the caverns and at the time of inspection the railings were not compliant with minimum standards for tourists.

Advantages:

- Entrance 5 area appears stable with little evidence of shedding of the pillars (**Figure 5-8**).
- The area that tourists can access is reasonably self-contained, although tourists can still spread out.
- Good views down to Entrance 1.
- Gallery roof does not appear to be shedding large amounts of material.
- Can be combined with Option 2.
- Provides a view over the site and around the southern end of the caverns.
- Reduced risk of rib failure due to lower height.

- Easier to install remedial roof and rib support, where required, in this area.

Disadvantages:

- Does not provide full cave experience.
- No dinosaur footprints in this area.
- Will require fabrication of compliant railings.
- Poor parking on eastern side of caverns, would require tourists to walk from western side.

6.3.4 Option 4: High Level Viewing Platform

An additional option that could also be considered, either as standalone, or as part of other tours, would be the creation of an elevated viewing structure at Entrance 1 which brings tourists close to the dinosaur footprints. It is envisioned that this would be a semi-enclosed structure, particularly on the access steps underneath the entrance itself.

Advantages:

- Brings tourists up close to dinosaur footprints.
- Minimises risk from uncontrolled entry.
- May be combined with other options.

Disadvantages:

- Does not provide full cave experience by itself.
- Requires fabrication of new structure.
- Tourists may feel restricted and numbers will need to be managed.
- Would limit access to able-bodied only.

Risk assessments for options 1, 2 and 3 are provided in Appendix A.

6.4 Risk Minimisation Strategies

Based on the previous discussion a number of risk minimisation strategies are available for consideration once the tour option is decided on.

6.4.1 Ground Support

Ground support is an effective solution to potential failures. The issue is the intrusiveness of the potential solution and difficulty of installing items like rock bolts at height. Machinery access may also require the walkway at Entrance 1 to be dismantled or alternatively Entrances 7 or 8 could be utilised with some level of ground remediation (**Figure 1-1**).

While hard engineering controls may be effective, they are not necessarily appropriate for this location in entirety. Although, once tour options are decided, it may be that localised ground engineering is undertaken to reduce localised risks, e.g. pillar ribs that appear to be at risk of shedding. This can also be controlled by separation (see Section 6.4.2)

The main hazard recognised is the small-scale roof flaking of roof material, which was found along the pathways where the roof had shed small particles over the years. These are highly unlikely to cause serious injury but may possibly cause panic amongst tourists.

There have recently been advances in products known as TSLs (Thin Spray-on Liners) which are (usually) polyurethane or cementitious polymers, designed to be applied in coatings of 3-5 mm. These liners adhere to the rock surface and provide tensile strength to the rock mass and actively prevent ravelling and spalling of small flakes of roof material (Jjuuko and Kalumba, 2016¹⁰). This material also reduces weathering and may help preserve the dinosaur footprints from the effects of exposure.

¹⁰ Jjuuko, S. and Kalumba, D (2016). Application of Thin Spray-on Liners for Rock Surface Support in South African Mines – A Review. International Journal of Innovative Research in Advanced Engineering. Issue 07, Volume 3 (July 2016).

TSL will not prevent large boulders from falling, and hence should not be considered as an approach to reduce the risk in the Moderate and High-Risk areas.

Prior to installing ground support, all loose material will need to be scaled down. Care should be taken not to leave overhangs when blocks are removed, which may themselves destabilise over time.

6.4.2 Barricades/Stairways/Canopies

Protecting the tourists from small-scale rock fall is something that can also be considered by means of a covered canopy or similar. It is envisaged that any canopy would be open on one side so it does not detract from the visual experience, and its utilisation would be to deflect small pieces of roof material, rather than as a structural control. Such a structure would likely be limited in its installation to tourist areas such as presented in Option 2.

Cardno consider that the most crucial component of risk minimisation is to restrict the areas that tourists can access. The rib hazard can be further reduced by increasing the distance from the tourists. The walkways are currently demarcated largely by chain-link. Cardno recommends that more substantial fencing is put in place and the walkways narrowed to provide set-back from the pillars. It is suggested that where the track goes between Pillars D and E a sturdier fence/barricade is fabricated rather than the soft control of a chain.

As previously identified by Golder (2010), the stairway up to the dinosaur footprints in Pillar E is close to the rib and should be moved further away (**Figure 4-22**).

The barricades at the edge of the elevated area around the smaller pillars are considered totally inappropriate for risk management and these will need to be replaced with compliant fencing should the elevated area be considered for part of the tour.

At the time of inspection, both stairways within the caverns were corroded and will likely need replacement. A full structural inspection should be undertaken on these if the intent is to continue to use them.

6.4.3 Entrances

Rocks are present above many of the entrances (see Section 5.1.2). When the final tour route has been decided the rocks above the selected entrance(s) should be completely removed. Although there appears to be comparatively little risk of these rolling, removal at this stage would eliminate the risk of them destabilising with time.

Trees should be removed within 10 m of the entrance. Root jacking is observed in several areas and this will promote further instability with time. Removal of trees near the edge of the caverns in all areas will also help prevent damage to the rock, which may fall elsewhere.

Some cracking of the pillars around the entrances was noted. The selected entrance(s) should be thoroughly scaled back to minimise the risk of rock fall. This scaling should be continued along the selected tour route within the caverns.

6.4.4 PPE and Administration

Although one of the least effective forms of risk control, Cardno highly recommend that a site induction is conducted before entry. Such items that need to be covered are muster points, hazardous areas (behind bunds and outside of tour area for example) and the acknowledgment by tourists that they are entering a potentially higher risk area. Individual entry is not to be allowed and all entry by tourists is under the supervision of a tour guide.

Hard hats should be mandatory throughout the visit.

6.4.5 Bunds

The bunds around the entrances should be kept clear and maintained at a sufficient height.

6.4.6 TARPS

Golder (2011a) prepared a TARP focussing on hazard prevention and control through the early detection of hazards. The aspects covered by the TARP included strata conditions, convergence monitoring and groundwater ingress (**Figure 6-5**). The TARP also specified follow up geotechnical assessment if movement, rock falls and change in conditions.

Cardno (2018a) also recommended adding a timeframe to the convergence/survey measurements and including that large rainfall events may trigger an inspection. Other modifications include the use of practical triggers such as rocks on floor/walkway, crack in roof, ground noise, water drips, recent rainfall, seismic

trigger, new starter doing pre-tour inspections, blasting at the local quarry, changes in photographic comparisons and extreme temperature condition changes that may influence expansion and contraction.

Cardno also recommended that the actions must include who is responsible for escalation process. The TARP should also be regularly reviewed.

Level	1 - Green	2 - Yellow	3 - Orange	4 - Red
• Observed strata conditions	• No observable changes to conditions according to ground inspection procedure.	• Visible evidence observed of newly formed roof or pillar rock cracking, showing stress induced pillar fractures or joint dilation < 2 mm width. • Minor rock fall <10 cm ³ .	• Visible evidence observed of significant newly formed cracking, stress induced pillar fracture, joint dilation > 2 mm width. • Moderate rock fall >10 cm ³ . • Signs of floor heave.	• Visible evidence observed of significant newly formed cracking, stress induced pillar fracture, joint dilation > 5 mm width. • Significant rock fall > 20 cm ³ . • Signs of floor heave.
• Convergence monitoring results	• < 2 mm of measured movement of convergence pins.	• 2 to 3 mm of measured movement of convergence pins.	• > 3 mm of measured movement of convergence pins.	• > 5 mm of measured movement of convergence pins.
• Groundwater ingress	• Minor seepage	• Dripping groundwater ingress from roof or wall cracks and joints < 0.5 L / min	• Dripping groundwater ingress from roof or wall cracks and joints > 0.5 L / min	• Running groundwater ingress from roof or wall cracks and joints > 5.0 L / min
• Actions	• No remedial actions necessary • Update ground inspection register and measure convergence at normal frequency.	• Advise Site Supervisor and site staff of the situation. • Update ground inspection register and convergence register showing emphasis on newly changed conditions. • Increase frequency of ground inspections and convergence monitoring to weekly.	• Restrict cavern entry to the public. • Advise Site Senior Executive, Site Supervisor and site staff of the situation. • Update ground inspection register and convergence register showing emphasis on newly changed conditions. • Increase frequency of ground inspections and convergence monitoring to daily. • Consider Incident Management Team activation.	• Immediately evacuate caverns and restrict entry to the public. • Advise Site Senior Executive, Site Supervisor and site staff of the situation. • Update ground inspection register and convergence register. • Activate Incident Management Team. • Increase frequency of ground inspections and convergence monitoring to twice daily.
• Follow up Actions	• Monthly review meeting	• Increase review meeting frequency to fortnightly. • Return to Alert Level – 1 (green) only where readings and observations are repeatable and stable for four consecutive readings.	• Increase review meeting frequency to daily. • Seek Geotechnical specialist input regarding remedial actions. • Return to Alert Level – 2 (yellow) only after consultation with geotechnical specialist and where readings and observations are repeatable and stable for ten consecutive readings.	• Maintain daily review meetings. • Seek Geotechnical specialist input regarding remedial actions. • Return to Alert Level – 3 (orange) only after consultation with geotechnical specialist and readings and observations are repeatable and stable for fifteen consecutive readings.

Figure 6-5 TARP (Golder, 2011a).

6.4.7 Ground Inspection Forms

Golder (2011a) developed a ground inspection form, with fortnightly intervals for the inspection process recommended (Figure 6-6). A similar process is recommended if the caves are to be used for public access.

<u>Mount Morgan Fireclay Cavern Ground Inspection Proforma</u>			
Date: _____		Name: _____	
Process Step		Circle and add comments when answering yes.	
1	Open ground control visual inspection log.		
2	Study latest images of ground conditions within the caverns.		
3	Collect field equipment and travel to caverns following site OHS&E procedures.		
4	Inspect cavern entrance and surrounding slope for visible changes		
5	Have any rocks fallen from the slope or cavern entrance cutting?	Yes	No
6	Does the internal roof of the cavern show any signs of delamination, cracking or slumping	Yes	No
7	Are there any trees growing above the entrance within three metres of the slope crest?	Yes	No
8	Add Comments:		
9	Proceed to inspect and photograph the caverns following the ground inspection viewpoint map.		
10	Is there any visible evidence of newly formed cracks within the pillars or roof?	Yes	No
11	Is there any visible evidence of joint dilation?	Yes	No
12	Are there any new rock detachments from pillars or roof?	Yes	No
13	Is any groundwater influx present?	Yes	No
14	Are there any signs of floor deformation?	Yes	No
15	Do the erosion pins show an increase in exposed length?	Yes	No
16	Do convergence points show any movement?	Yes	No
17	Add Comments:		
18	Download photographs, label and compare with previous ground inspection photos in register.		
19	Compare observed conditions and measured data to Strata Hazard TARP for recommended Actions and reporting.		
20	Enter Ground Inspection data into site register.		
21	Forward latest update of register to Site Supervisor and Site Senior Executive.		
Signature of monitoring officer: _____			

Figure 6-6 Ground Inspection Form (Golder, 2011a).

6.4.8 Inspections

Regular geotechnical inspections, as well as daily pre-tour inspections by trained and competent personnel, are also recommended. The inspections should also include a photographic record of any roof or rib falls or other changes in ground conditions that are identified (Appendix B).

6.4.9 Monitoring

As well as visual monitoring, some level of survey monitoring should be implemented. The accuracy of the latest prisms available is quoted in the literature at between 0.3 and 2 mm depending on the model used. These values are more accurate and reliable than conventional telltale or erosion/convergence pin monitoring.

7 Limitations

Geotechnical and environmental services are provided by Cardno in accordance with generally accepted professional engineering and geologic practice in the area where these services are rendered. The client acknowledges that the present standard in the engineering, geologic and environmental profession does not include a guarantee of perfection, and no other warranty, expressed or implied, is extended by Cardno.

It is the reader's responsibility to verify the correct interpretation and intention of the recommendations presented herein. Cardno assumes no responsibility for misunderstandings or improper interpretations that result in unsatisfactory or unsafe work products. It is the reader's further responsibility to acquire copies of any supplemental reports, addenda or responses to public agency reviews that may supersede recommendations in this report.

The findings presented in this report have been based on the investigation described herein. It is unlikely that the measurements and values obtained from sampling and testing during this investigation will represent the extremes of conditions that may exist within the site. Hence, if any ground conditions different to those described in this report are encountered, further advice should be immediately sought from Cardno.

It is recommended that Cardno be commissioned to provide a review of any design and documentation to confirm that the intents of this report are properly reflected in this design.

This report has been prepared specifically for Rockhampton Regional Council and the project designers. Information contained in this report should not be construed as appropriate for other purposes or other users.

APPENDIX

A

RISK ASSESSMENTS OF TOURIST
ROUTES

The proposed tourist routes have been risk assessed based on the current conditions, and following proposed remediation methods.

Cardno have not considered areas outside the proposed routes which take would expose people to Moderate and High risks (as per updated risk map in Section 4.3.2).

The following tables have been used in the risk assessment (derived from ISO 31000)

Consequence:

Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
First aid or no treatment required. Minor onsite environmental impact which can be remediated in 24 hours	Medically treated injury/illness. Locally contained environmental impact which can be remediated in the short term	Lost Time Injury/illness; Environmental damage at multiple locations/ can be remediated in the medium term with possible ongoing monitoring required.	Extensive injury, illness or impairment to one or more persons; Notifiable Incident to Regulator. Environmental damage which can be remediated in the longer term with ongoing monitoring and management.	One or more fatalities and/or severe irreversible disability to one or more people; Sustained, large scale ecological damage which cannot be remediated or wilful environmental harm.

Likelihood:

Almost Certain A	Likely B	Possible C	Unlikely D	Rare E
Is expected to occur in most circumstances	Will probably occur in most circumstances	Might occur at some time	Could occur at some time	May occur only in exceptional circumstances
Once a year or more	Once every 1-3 years	Once every 10 years	Once every 30 years	Once every 100 years

Risk Matrix:

		Consequence					
		Insignificant	Minor	Moderate	Major	Catastrophic	
Likelihood	Almost Certain	Medium (11)	High (16)	Extreme (20)	Extreme (23)	Extreme (25)	A
	Likely	Medium (7)	High (12)	High (17)	Extreme (21)	Extreme (24)	B
	Possible	Low (4)	Medium (8)	High (13)	High (18)	Extreme (22)	C
	Unlikely	Low (2)	Low (5)	Medium (9)	High (14)	High (19)	D
	Rare	Low (1)	Low (3)	Low (6)	Medium (10)	High (15)	E
		1	2	3	4	5	

Activity: Transport to Caverns from Gate by Tour Operator.

Step	Potential Hazards	Existing controls	Existing Risk			Further Recommended Controls	Residual Risk		
			C	L	R		L	C	R
Drive up access slope to parking bay outside caverns	Washouts in access track.	Periodical maintenance of track – had not been done recently at time of inspection.	3	B	H	Grading and maintenance of track to be undertaken at regular intervals. Overland flow to be intercepted by means of spoon drain or similar.	2	D	L
	Failure of cuttings along side of track.	Adequate offset between vehicle and cuttings.	3	D	M	Cuttings to be inspected regularly and maintained where necessary.	3	E	L
Parking at caverns	Boulder roll from caverns.	Small bund between caverns and parking area.	4	C	H	Bunds to be increased in height. Boulders to be scaled back from entrances. Designated parking area to be established with adequate setback from caverns.	4	E	M
	Uncontrolled entry by tourists.	Area currently fenced off, no access.	3	C	H	Limited number of tourists under control of operator at all times. Site induction prior to visit.	3	D	M

Activity: Option 1 Tour Route.

Step	Potential Hazards	Existing controls	Existing Risk			Further Recommended Controls	Residual Risk		
			C	L	R		C	L	R
Access caverns by Entrance 1	Boulder roll from above entrance.	None.	4	C	H	Removal of boulders above selected entrance(s).	2	D	L
	Slab shedding from pillars and entrance(s).	None.	4	C	H	Scaling of pillars, regular monitoring and maintenance.	2	D	L
Viewing dinosaur footprints	Slab shedding from rib.	Chain-link fence barriers.	4	C	H	More substantial barriers, reduce width of accessible area to allow for setback distance from ribs and pillars. Scaling of pillars. Assess requirement for rib bolts.	2	C	M
	Flaking of small pieces of material from the roof.	PPE.	2	C	M	Create a covered structure which will protect people from small pieces of material falling from the roof.	1	C	L
						Treat the roof with TSL.	1	D	L
Moving along walkway from Entrance 1 to elevated area	Slab shedding from rib.	Chain-link fence barriers.	4	C	H	More substantial barriers, reduce width of accessible area to allow for setback distance from ribs and pillars. Scaling of pillars. Assess requirement for rib bolts.	2	C	M
	Flaking of small pieces of material from the roof.	PPE.	2	C	M	Create a covered structure which will protect people from small pieces of material from the roof.	1	C	L
						Treat the roof with TSL.	1	D	L
Access elevated footprint area	Corrosion at steps – could give way.	Limited access area, few people at a time can access.	3	C	H	Replace steps with new ones.	3	E	L
Access elevated cavern area	Corrosion at steps – could give way.	Limited access area, few people at a time can access.	3	C	H	Replace steps with new ones.	3	E	L
	Fall from elevated area.	Chain link railing.	4	C	H	Replace railing with compliant fall barriers.	4	E	M

Activity: Option 2 Tour Route.

Step	Potential Hazards	Existing controls	Existing Risk			Further Recommended Controls	Residual Risk		
			C	L	R		C	L	R
Access caverns by Entrance 1	Boulder roll from above entrance.	None.	4	C	H	Removal of boulders above selected entrance(s).	2	D	L
	Slab shedding from pillars and entrance(s).	None.	4	C	H	Scaling of pillars, regular monitoring and maintenance. Assess requirement for roof and rib bolts.	2	D	L
Viewing dinosaur footprints	Slab shedding from rib.	Chain-link fence barriers.	4	C	H	More substantial barriers, reduce width of accessible area to allow for setback distance from ribs and pillars. Scaling of pillars.	2	C	M
	Flaking of small pieces of material from the roof.	PPE.	2	C	M	Create a covered structure which will protect people from small pieces of material from the roof.	1	C	L
						Treat the roof with TSL.	1	D	L
Exit caverns by Entrance 1	Uncontrolled exit and loss of control of tourists by tour guide – tourists may access off-limits areas and be subject to boulder fall.	Small bund between caverns and parking area.	4	C	H	Bunds to be increased in height. Boulders to be scaled back from entrances.	4	E	M
						Induction advising of need for group to stay together, plus identification of muster area.	3	D	M

Activity: Option 3 Tour Route.

Step	Potential Hazards	Existing controls	Existing Risk			Further Recommended Controls	Residual Risk		
			C	L	R		C	L	R
Park in designated area and walk around cavern to Entrance 5	Boulder roll from slopes around south side of caverns.	Setback distance from road to slope.	4	C	H	Removal of boulders above selected entrance(s).	2	D	L
	Slab shedding from pillars and entrance(s).	None.	4	C	H	Scaling of pillars, regular monitoring and maintenance. Assess requirement for roof and rib bolts.	2	D	L
Viewing caverns	Slab shedding from rib.	None at present.	2	B	H	Setback distance from pillars. Scaling of pillars. Assess requirement for rib bolts.	3	E	L
	Fall from heights.	Chain link rail.	4	C	H	Replace railing with compliant fall barriers.	4	E	M
	Pieces of material falling from the roof.	PPE.	2	C	M	Treat the roof with TSL. Assess requirement for roof bolts.	1	D	L

Activity: Option 4 covered viewing area

Step	Potential Hazards	Existing controls	Existing Risk			Further Recommended Controls	Residual Risk		
			C	L	R		C	L	R
Access caverns by Entrance 1 or 8 (depending on which area gives best view of footprints)	Boulder roll from above entrance.	None.	4	C	H	Removal of boulders above selected entrance(s).	2	D	L
	Slab shedding from pillars and entrance(s).	None.	4	C	H	Scaling of pillars, regular monitoring and maintenance. Assess requirement for roof and rib bolts.	2	D	L
						Construction of canopy to prevent impact should boulders fall	2	C	M
Climb stairs to view footprints	Trip / slip on stairs	None at present.	2	D	H	Housekeeping, limit number of tourists in structure at a given time	2	E	L
	Fall from heights.	None at present	4	C	H	Compliant barriers around viewing areas.	4	E	M
	Pieces of material falling from the roof.	PPE.	2	C	M	Treat the roof with TSL. Assess requirement for roof bolts, covered viewing area	1	D	L

APPENDIX

B

PHOTOGRAPHIC RECORD OF 2019
INSPECTION

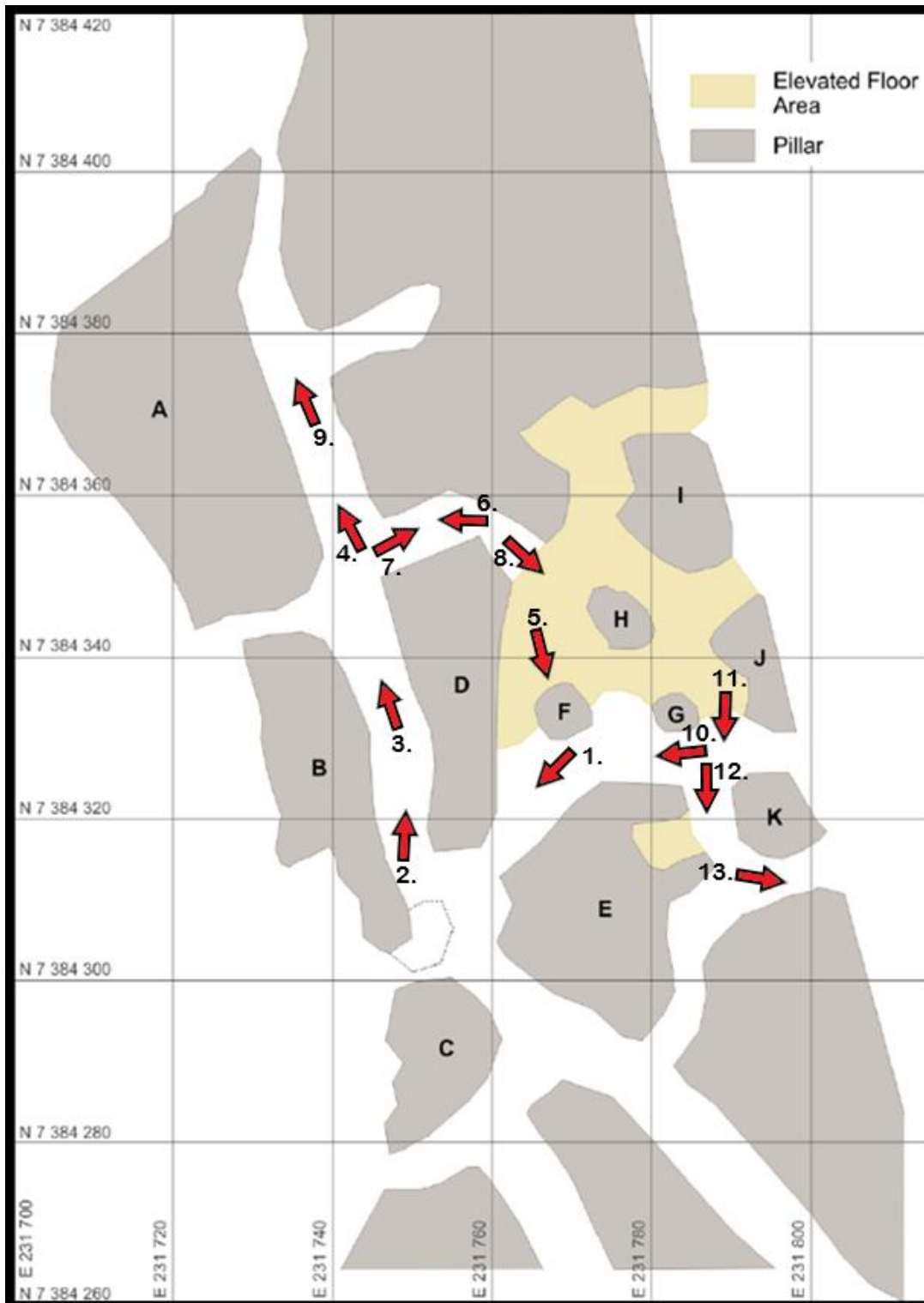


Figure 7-1 Location of 2019 Observation Points.



Figure 7-2 Observation Point 1.



Figure 7-3 Observation Point 2.



Figure 7-4 Observation Point 3.



Figure 7-5 Observation Point 4.



Figure 7-6 Observation Point 5.



Figure 7-7 Observation Point 6.



Figure 7-8 Observation Point 7.



Figure 7-9 Observation Point 8.



Figure 7-10 Observation Point 9.

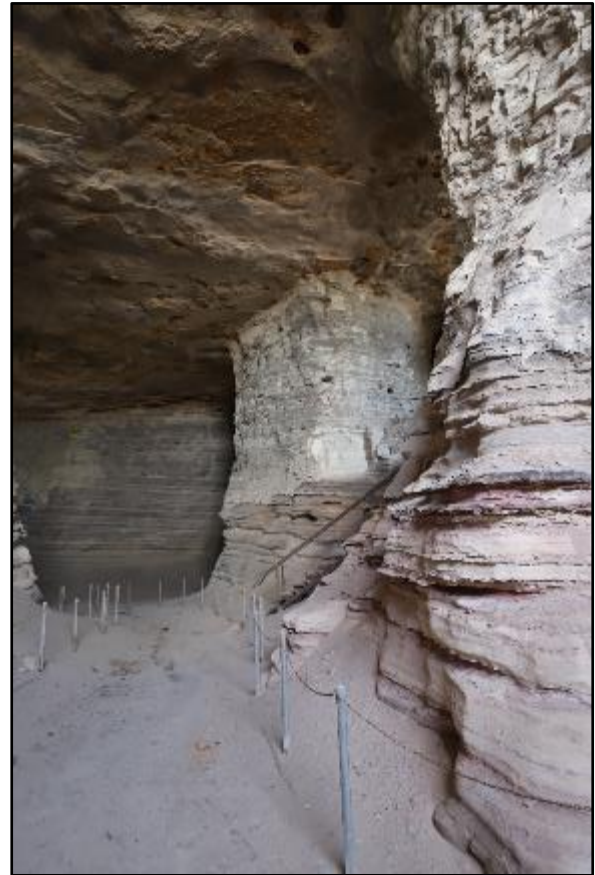


Figure 7-11 Observation Point 10.



Figure 7-12 Observation Point 11.

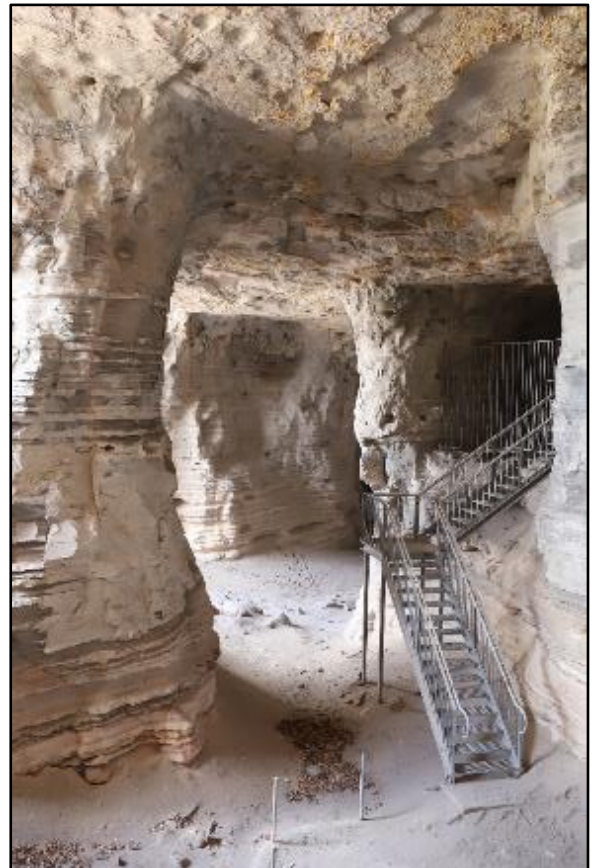


Figure 7-13 Observation Point 12.



Figure 7-14 Observation Point 13.

11.7 MOUNT MORGAN FIRECLAY CAVERNS FREEHOLDING AND ACCESS EASEMENT**File No:** 7141**Attachments:**

1. Site Map
2. Letter dated 10 May 2019 from the Department of Natural Resources, Mines and Energy [↓](#)
3. Letter dated 8 May 2019 from the Department of Natural Resources, Mines and Energy [↓](#)

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer**Author:** Damon Morrison - Executive Coordinator to the Mayor

SUMMARY

This report provides details of the proposed acquisition of State Government owned land and a proposed access easement to the site.

OFFICER'S RECOMMENDATION

THAT the Chief Executive Officer be authorised to sign the 'Agreement to Offer a Deed of Grant' and proceed as recommended in the report.

BACKGROUND

Council has been in discussions with the Department of Natural Resources, Mines and Energy ("DNRME") regarding the freeholding to Council of approximately 16HA being part of 101 on SP139776 that encompasses the Mount Morgan Fireclay Caverns and for an access easement over part of lot 203 on RN1556 as set out in Attachment 1.

Even though Council is the Trustee of Lot 203 on RN1556, DNRME requires Council to establish an access easement through this lot to gain legal access to the proposed purchase site.

DNRME has expressed its in-principle support for the grant of freehold of the site which the Fireclay Caverns is situated to Council, subject to Council addressing native title. It has also expressed its in-principle approval for the proposed access easement, subject to Council addressing native title and obtaining consent from Telstra, Optus and NBN who all have easement rights over the same area.

If Council wishes to proceed with the proposed purchase of the Fireclay Caverns site, the attached Agreement to Offer must be signed and returned to DNRME by 7 June 2019 with Council having until 10 August 2019 to provide written advice stating how Council proposes to address native title. All other conditions of DNRME's offer (including provision of evidence that native title has been addressed) must be satisfied by 10 May 2021.

If Council proceeds with the proposed purchase and access easement, an assessment will be required to be undertaken on the most appropriate mechanism to address native title which will be subject to a further report to Council.

PREVIOUS DECISIONS

At its Ordinary Meeting on 5 March 2019 Council resolved as follows.

That Council:

- 1) receives the report;*
- 2) progress the work underway to secure access and control of the Fireclay Caverns, relevant parts of the mine site and concept design works for the Mount Morgan Mountain Bike and Rail Trail project; and*
- 3) Submits an Expression of Interest with the State Government Department of Employment, Small Business and Training, 'Skilling Queenslanders for Work' funding program for Stage 1 of the Mount Morgan Mountain Bike and Rail Trail Project.*

BUDGET IMPLICATIONS

The purchase price of the Fireclay Caverns site is \$22,729.55 (inclusive of all charges), payable by 10 August 2019. The DNRME fees for the proposed access easement are \$1,167.00 (inclusive of all charges.)

The capital costs of the purchase can be funded in the 2019-2020 year from the carried forward capital budget. The other duties and fees payable to DNRME can be accommodated in the existing financial years' and 2019-202 operational budgets.

There will be additional operational costs namely legal fees incurred in reviewing and addressing the native title implications of the proposed purchase and access easement which will be met from the 2019-2020 operational budget, the costs of which will be subject to a further report to Council. As these costs could be significant there may be a possibility that this budget item may have to be increased at a future revised budget.

CONCLUSION

It is recommended that Council authorises the Chief Executive Officer to sign the attached Agreement to Offer and undertake an assessment of on the most appropriate mechanism to address native title over the subject land.

MOUNT MORGAN FIRECLAY CAVERNS FREEHOLDING AND ACCESS EASEMENT

Site Map

Meeting Date: 4 June 2019

Attachment No: 1



**MOUNT MORGAN FIRECLAY
CAVERNS FREEHOLDING AND
ACCESS EASEMENT**

**Letter dated 10 May 2019 from the
Department of Natural Resources,
Mines and Energy**

Meeting Date: 4 June 2019

Attachment No: 2

Author: Rayden Smith
File / Ref number: 2018/006256
Directorate / Unit: State Land Asset Management
Phone: (07) 4837 3378



10 May 2019

Rockhampton Regional Council
PO Box 1860
ROCKHAMPTON QLD 4700

Dear Sir/Madam

PROPOSED PURCHASE OF APPROXIMATELY 16.0HA BEING PART OF LOT 101 ON SP139776 AS SHOWN ON DWG 2018-206-54

Reference is made to your application dated 7 November 2018.

It is advised that approval will be sought for the issue of a Deed of Grant over approximately 16.0 ha being part of Lot 101 on SP139776 as shown on DWG 2018-206-54, subject to the terms and conditions as set out in the attached **Agreement to Offer a Deed of Grant** and compliance with the requirements of offer.

This offer will lapse unless the following requirements are lodged by the specified time, with the DNRME Rockhampton Office –

The following must be returned to the department by close of business on **7 June 2019**, otherwise this offer will lapse –

1. Completion and return of the attached **Agreement to Offer a Deed of Grant**. This agreement document must be completed by all proposed registered tenure holders.
2. Payment of all required monies being the amount of \$10,729.55. A copy of the account should be returned to the department along with your payment

Note - Required monies -

- o where the purchase price is \$10,000 or less - payment of an amount equivalent to the total amount of the offer.
- o where the purchase price is more than \$10,000 - payment of an amount equivalent to the total of all prescribed fees and charges, the calculated GST, plus \$10,000

The following must be returned to the department by close of business on **10 August 2019** otherwise this offer lapses –

1. Payment of \$22,729.55 as detailed, less any of the **required money**. A copy of the account should be returned to the department along with your payment.
2. Provision of written advice stating how native title is to be addressed. If proceeding with an ILUA, provide written agreement from the native title parties that they agree to enter into negotiations regarding an ILUA; and
3. Lodgement of any plan required in respect of this application.

Postal :
DNRME Rockhampton
PO Box 1762
Rockhampton QLD 4700

Telephone : (07) 48373300
Fax: (07) 48373421

All other conditions of this offer must be satisfied by **10 May 2021** otherwise this offer lapses-

1. Provision of evidence that native title has been addressed in accordance with the *Native Title Act 1993* to the satisfaction of DNRME
2. Compliance in full with the offer requirements for your associated proposed easement over Lot 203 on RN1556 (reference number 2018/006259)

If you **do not apply** for an extension of time and **the offer lapses**, a new application and application fee will be required. If you make a new application, the matter will be re-investigated and a new decision will be made that will include re-assessment of the land value and all conditions and requirements applicable to the dealing. This re-assessment may also result in the application being refused.

Note - Section 442 of the Land Act states that if an offer is not accepted in writing within the stated time, the offer lapses. An application to extend the stated time may be made at any time before the time passes.

Once the stated time has passed, an application may only be made within **42 days** after the time has passed. Where an application is made after the stated time has passed but within the following 42 day period, the time can only be extended where exceptional circumstances exist.

No applications for extension of time made after the 42 day period referred to in section 442 will be considered.

If you wish to discuss this matter please contact Rayden Smith on (07) 48373378.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to SLAM-Rockhampton@dnrme.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

You may wish to seek your own legal advice with regard to this offer.

Please quote reference number **2018/006256** in any future correspondence.

You can track the progress of your lodged land application on the DNRM webpage - <https://dashboard.dnrme.qld.gov.au>.

Yours sincerely



Rayden Smith
A/ Senior Land Officer
State Land Asset Management
Central Region, Rockhampton

Offer Account

(This is not a Tax Invoice)

Issued

Payment Reference: 636286
Offer Account Date: 10/05/2019
Enquiry Reference: 2018/006256/2
Account No: 1802006256
Account Due Date: 07/06/2019

Applicant: Rockhampton Regional Council
 PO Box 1860
 Rockhampton QLD 4700
 Australia

ABN No.**ACN/ARBN No.**

Queensland
Government

Department of
Natural Resources,
Mines and Energy

Item Description	Quantity	Amount (\$)	Amount Due (\$)
Total Sale Price (GST Incl if applicable)	1	22000.00	
Property Value (Taxable, GST Excl)	1	20000.00	20000.00
GST on Taxable Property Value	1	2000.00	2000.00
Conveyance/Stamp Duty (GST Exempt)	1	255.00	255.00
Deed Fee (Div 81)	1	72.55	72.55
Plan Lodgement Fee (Div 81)	1	402.00	402.00
Total Payable at Acceptance/Settlement:			\$22729.55

Comment:

Offer account for purchase of part of Lot 101 on SP139776 - RRC

Payment Methods:

Payment options are cash (in person only), EFTPOS (in person at some centres only, cheque (in person or by post), BPOINT or BPay (details below).

Cheques should be made payable to 'Department of Natural Resources, Mines and Energy' and marked 'not negotiable'.

To ensure proper crediting of your account, please provide a copy of this account for cash and cheque payments and indicate whether you wish to receive a receipt.



Biller Code: 928549
 Ref: 10000006362867



Pay on line via credit card
www.bpoint.com.au or contact your
 financial institution to make this
 payment directly from your cheque,
 savings or credit account

BPAY or BPOINT
 Transaction ID

BPay only amounts greater than \$50

BPOINT amounts between \$10 and \$100,000

If applicable a Tax Invoice will be provided on completion of this dealing.
 10-May-2019

Department of Natural Resources, Mines and Energy

Agreement to Offer a Deed of Grant (1.1) over unallocated State land Requirements and notification of acceptance of offer

DNRME reference number: 2018/006256

OVERVIEW

Subject to compliance with the Offer Requirements as set out in this document, approval will be sought for the issue a Deed of Grant over an area of approximately 16.0ha being part of Lot 101 on SP139776 as shown on drawing 2018-206-54, on the terms and conditions stated in this agreement.

Your completion and return of this form together with payment of the attached account constitutes written agreement to the offer of purchase and the subsequent issue of the Deed of Grant.

Note - the Governor's approval for the issue of a Deed of Grant will be sought only if you decide to accept and comply with all conditions of the offer.

A Deed of Grant is issued subject to all reservations required or authorised under the *Land Act 1994* or any other Act. All the minerals (as defined by the Mineral Resources Act) and all the petroleum (as defined by the *Petroleum Act*) on and below the surface of the land are reserved to the State. The State also reserves quarry material (as defined by the *Forestry Act*) on and below the surface of the land in accordance with the *Land Act 1994*.

OFFER REQUIREMENTS

This offer will lapse unless the following requirements are lodged by the specified time, with the DNRME Rockhampton Office –

The following must be returned to the department by close of business on **7 June 2019**, otherwise this offer will lapse –

1. Completion and return of this **Agreement to Offer a Deed of Grant**. This agreement document must be completed by all current registered tenure holders
2. Payment of all required monies being the amount of **\$10,729.55**. A copy of the account should be returned to the department along with your payment

Note - Required monies –

- where the purchase price is \$10,000 or less - payment of an amount equivalent to the total amount of the offer.
- where the purchase price is more than \$10,000 - payment of an amount equivalent to the total of all prescribed fees and charges, the calculated GST, plus \$10,000

The following must be returned to the department by close of business on **10 August 2019** otherwise this offer lapses –

1. Payment of \$22,729.55 as detailed, less any of the **required money**. A copy of the account should be returned to the department along with your payment.
2. Provision of written advice stating how native title is to be addressed. If proceeding with an ILUA, provide written agreement from the native title parties that they agree to enter into negotiations regarding an ILUA; and
3. Lodgement of any plan required in respect of this application.



Agreement to Offer a Deed of Grant

All other conditions of this offer must be satisfied by **10 May 2021** otherwise this offer lapses-

1. Provision of evidence that native title has been addressed in accordance with the *Native Title Act 1993* to the satisfaction of DNRME
2. Compliance in full with the offer requirements for your associated proposed easement over Lot 203 on RN1556 (reference number 2018/006259)

If you believe you will be unable to comply with any of the conditions of this offer by the due date, you should apply in writing for an extension of time. Any application for extension of time is to be made before the offer lapses and must address the following -

- what action you have taken to comply with the offer conditions; **AND**
- why the conditions cannot be complied with by the due date; **AND**
- the time for which the extension of time is requested, including reasons for the amount of time required.

Note -

1. If you do not apply for an extension of time and the offer lapses, you will need to make a fresh application and pay the required application fee. If the new application is accepted, the application will be re-investigated and include re-assessment of the purchase price, all conditions and requirements applicable to the dealing. This re-investigation may also result in the application being refused.

PARTICULARS OF LAND

Tenure Type - Deed of Grant

Description - Part of Lot 101 on SP139776 as shown on drawing no. 2018-206-54

Area (ha) - 16.0ha

TENANCY DETAILS

The holders of the Deed of Grant are to be recorded as:-

NAME

ROCKHAMPTON REGIONAL COUNCIL

COMPANY ACN No. (where applicable)

☐

Sole Tenant

☐

Joint Tenants

☐

Tenants in Common

POSTAL ADDRESS of person or Company to whom correspondence is to be addressed

Town/City:

State:

Postcode:

PURCHASE PRICE

The purchase price has been determined at \$22,000.00 inclusive of GST and is subject to payment of all associated costs.

The department may review the purchase price of the land upon evidence that native title has been addressed if it takes longer than six (6) months.

Agreement to Offer a Deed of Grant

Note - If an extension of time is granted to comply with the department's requirements of offer, it should be noted the purchase price is subject to review and you will need to pay any revised purchase price and increase in associated fees as a condition of offer.

GOODS AND SERVICES TAX (GST)

Goods and Services Tax (GST) is payable on all land transactions in accordance with *A New Tax System (Goods and Services Tax) Act 1999* unless it is an input taxed supply under Division 40 or specifically exempted from GST under Division 38 of that Act.

TAX INVOICE

A tax invoice for obtaining a Deed of Grant will be issued to the registered owner within 28 days of the date of the issue of the deed.

PLAN REQUIREMENTS

The department requires a plan to be prepared at your expense to satisfy the requirements of this offer and arrangements should be made with a Consulting Cadastral Surveyor to prepare the plan.

The plan must show, the purchase area as shown on Drawing no. 2018-206-54 and the balance of reserve Lot 101 on SP139776.

Your Consulting Cadastral Surveyor should contact the department's Principal Surveyor or Senior Surveyor, DNRME Rockhampton Office, if there are any questions or concerns in relation to any survey or plan requirements.

Note – The department recommends commencing action to meet native title requirements before contracting a surveyor to undertake field work and prepare a plan of survey of the land.

APPROVALS AND/OR REQUIREMENTS OF THE COMMONWEALTH, STATE OR LOCAL GOVERNMENT

It should be noted that it is the proposed owner's responsibility to ensure that all other necessary approvals and/or requirements of the Commonwealth, State or local government in respect of the use of the area are obtained and/or satisfied.

The department makes no guarantee as to the condition of the land or that it is fit for its intended purpose.

FOREIGN OWNERSHIP

Your attention is drawn to the requirements of the *Foreign Ownership of Land Register Act 1988* that a foreign person (as defined in that Act) or a trustee of a foreign person or a foreign trust, must lodge a Notification of Ownership Form for each interest acquired. No fee is payable and further enquiries should be directed to the Foreign Ownership of Land Registry on 1300 255 750 or email Titlesinfo@qld.gov.au.

If you are a permanent resident of Australia, and Australian Citizen or wholly owned Australian Company, there is no requirement for you to take further action in this matter.

NATIVE TITLE

Investigations by the department have determined that native title may continue to exist over the land to which this offer applies. You are to address any requirements of the *Commonwealth Native Title Act 1993* (NTA) before the department may progress the proposed tenure. The NTA sets out how certain dealings can proceed over land and waters where native title may continue to exist.

Agreement to Offer a Deed of Grant

Additional information on the ways that native title can be addressed can be found on the department's website - <http://www.qld.gov.au/environment/land/state/use/native-title/>

It is recommended you seek independent legal advice in relation to the options available to you to address native title.

Note – No tenure will be granted until any existing native title in the land has been surrendered (by way of a registered ILUA) or the Federal Court has determined that native title does not exist in relation to the area subject to the proposed tenure.

Should you wish to proceed with an ILUA or compulsory acquisition the following steps are required to be undertaken:

ILUA Negotiations

- If you elect to enter into ILUA negotiations, you are required to comply with this offer within two (2) years;
- This office must be kept updated of the developments in your negotiations by providing a report detailing progress every three (3) months;
- This office must be provided with a draft of the agreement before it is signed by the parties to ensure that what is being consented to in the ILUA is that which has been offered to you;
- The surrender of native title rights and interests will be required over the proposed dealing area; and
- As the surrender of native title rights and interests is required, the State must be a party to the ILUA. The State will not be an active negotiating party in relation to the ILUA however, the State must be satisfied with the terms of the agreement before it will sign the agreement.

Compulsory Acquisition

- If you elect to compulsorily acquire native title, you are required to comply with this offer within one (1) year;
- This office must be kept updated regarding the developments in your negotiations by providing a report detailing progress every three (3) months;
- Provide a copy of the Notice of Intention to Acquire;
- Provide details of any objections and outcomes;
- Advise when correspondence has been forwarded to Acquisitions Branch, Brisbane for processing of the Taking of Native Title Rights and Interests.

OTHER REQUIREMENTS

It is noted that Norton Gold Fields Limited (Norton Gold) holds a number of mining interests under the *Mineral Resources Act 1989* over the proposed purchase area. If all offer requirements are met and the freeholding of the purchase area proceeds, the grant of freehold does not in any way alter the rights of the mining lessee under their mining interests in accordance with the *Mineral Resources Act 1989*.

DNRME strongly encourages RRC to work proactively with Norton Gold in terms of access and other relevant matters affecting Norton Gold's mining interests.

Agreement to Offer a Deed of Grant

DECLARATION

The information provided in this Agreement to Offer and any attachments is authorised under the *Land Act 1994* and is being used to process your application. The department will endeavour to maintain the confidentiality of information relating to your application. However, consideration of your application may involve consultation with other parties and if so, details of your application may be disclosed to third parties. This information will not otherwise be disclosed outside of the department unless required or authorised by law such as under the *Right to Information Act 2009*. If the proposed Deed of Grant issues, the details of the Deed of Grant, including the registered owner will be registered in the Land Registry which is available to the public to search.

I/We agree, subject to compliance with the Offer Requirements, to the purchase of the subject land and to the issue of the Deed of Grant in accordance with the terms and conditions stated in this agreement and note that this acceptance shall not be effective until I/We have complied with the Offer Requirements.

DECLARATION BY A CORPORATION

Executed for and on behalf of:

Corporation name

If a Corporation then record ☐ ACN ☐ ARBN ☐ ABNIn accordance with section 127 of the *Corporations Act 2001*,

Name and Signature of authorised person/s

Dated

day of

Year

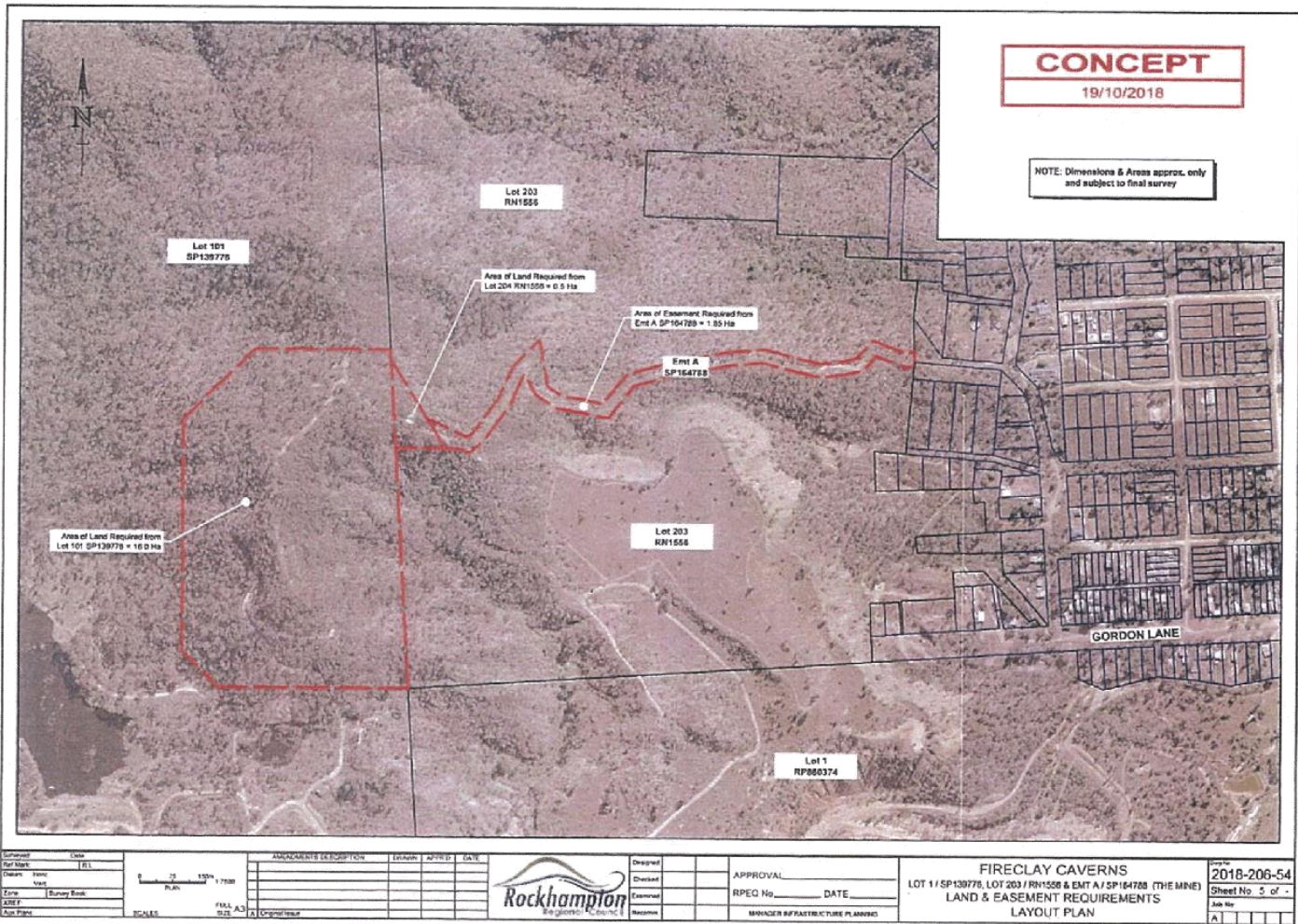
Note – Sole Directors simply insert name and sign as sole director. Other Companies require signature of two Directors or by a Director and Secretary. Where an attorney or other agent executes this Agreement on behalf of a company, the form of the execution must indicate the source of this authority and a certified copy of authority must be provided to the Department. A witness is only required for an attorney or other agent where the source of authority requires a witness.

In relation to this agreement to offer, it is recommended you seek independent legal advice.

Postal :
DNRME Rockhampton
PO Box 1762
Rockhampton
4700 QLD

Email: SLAM-
Rockhampton@dnrme.qld.gov.au
Telephone : (07) 48373300
Fax: (07) 48373421

END OF DOCUMENT



**MOUNT MORGAN FIRECLAY
CAVERNS FREEHOLDING AND
ACCESS EASEMENT**

**Letter dated 8 May 2019 from the
Department of Natural Resources,
Mines and Energy**

Meeting Date: 4 June 2019

Attachment No: 3

Author: Rayden Smith
File / Ref number: 2018/006259
Directorate / Unit: State Land Asset Management
Phone: (07) 4837 3378



8 May 2019

Rockhampton Regional Council
PO Box 1860
ROCKHAMPTON QLD 4700

Dear Sir/Madam

PROPOSED EASEMENT OVER PART OF LOT 203 ON RN1556 AS SHOWN ON DWG 2018-206-54

I refer to your application dated 7 November 2018 for Minister's approval for the above proposed easement. Please be advised in principle approval is provided for the grant of an easement for access purposes over approximately 2.15ha as shown on DWG 2018-206-54, subject to the following requirements being met by **8 August 2019**.

1. Payment of the attached offer account in full

All other conditions must be satisfied by **8 May 2021** otherwise this in-principle approval lapses:

1. Lodgement of a survey plan showing the proposed easement
2. Lodgement of executed easement documentation amended as per Attachment A
3. Completion and return of Form 18 – General Consent executed by the grantee of Easement in Gross No 712439689 (Telstra)
4. Completion and return of Form 18 – General Consent executed by the grantee of Easement No 709405575 (Optus)
5. Completion and return of Form 18 – General Consent executed by proposed grantee of easement (NBN) if the easement proceeds to registration.
6. Provision of evidence that native title has been addressed in accordance with the *Native Title Act 1993* to the satisfaction of DNRME.
7. Compliance in full with the offer requirements for your associated purchase of state land (reference number 2018/006256).

Investigations by the department have determined that native title may continue to exist over the land to which this offer applies. You are to address any requirements of the *Commonwealth Native Title Act 1993* (NTA) before the department may progress the proposed tenure. The NTA sets out how certain dealings can proceed over land or waters where native title may continue to exist.

Additional information on the ways that native title can be addressed can be found on the department's website – <http://www.qld.gov.au/environment/land/state/use/native-title>

Postal :
DNRME Rockhampton
PO Box 1762
Rockhampton QLD 4700

Telephone : (07) 48373300
Fax: (07) 48373421

It is recommended you seek independent legal advice in relation to the options available to you to address native title.

Note – No tenure will be granted under any existing native title in the land has been surrendered (by way of registered ILUA), future act consent has been provided by way of registered ILUA or native title has been compulsorily acquired.

Should you wish to proceed with an ILUA or compulsory acquisition the following steps are required to be undertaken:

ILUA Negotiations

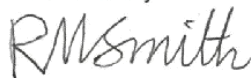
- If you elect to enter into ILUA negotiations, you are required to comply with this offer within two (2) years;
- This office must be kept updated of the developments in your negotiations by providing a report detailing progress every three (3) months;
- This office must be provided with a draft of the agreement before it is signed by the parties to ensure that what is being consented to in the ILUA is that which has been offered to you; and
- If the ILUA provides for the surrender of native title rights and interests, the State must be a party to the ILUA. The State will not be an active negotiating party in relation to the ILUA however, the State must be satisfied with the terms of the agreement before it will sign the agreement.

Compulsory Acquisition

- If you elect to compulsorily acquire native title, you are required to comply with this offer within one (1) year;
- This office must be kept updated of the developments in your negotiations by providing a report detailing progress every three (3) months;
- Provide a copy of the Notice of Intention to Acquire;
- Provide details of an objections and outcomes; and
- Advise when correspondence has been forwarded to Acquisitions Branch, Brisbane for processing of the Taking of Native Title Rights and Interests

In the event the offer requirements are not met by the specified date, and an extension has not been sought, the in principle approval will lapse. A fresh application will need to be lodged for consideration if the easement is still required. Please quote reference number **2018/006259** in any future correspondence.

Yours sincerely



Rayden Smith
A/ Senior Land Officer
State Land Asset Management
Central Region, Rockhampton

Attachment A**Form 9 Easement**

Item 1 – Lodger – Insert case reference 2018/006259

Item 2 – Easement – Insert survey reference once known (servient tenement)

Item 2 – Easement – omit not applicable as the easement is not an easement in gross

Item 2 – Easement – Insert survey reference once known (dominant tenement, being the area of Lot 101 on SP139776 to be purchased)

Item 6 – Consideration – Insert \$550.00

Form 20 Schedule

Clause 3.1 – omit *"However, the Council must allow the owner and all relevant authorities...fire management, works and related purposes. Notice is not required... or other works that prevent such access."* RRC as trustee is wholly responsible for the management of the land and therefore this is not required.

Clause 3.2.6 omit *"in the case of stock proof fencing to secure stock"* as this is not relevant.

Clause 3.2.7 – amend to *"to allow right of way"* as the easement may only be used for its specified purpose (i.e access).

Clause 6 omit *Idemnity*, insert *Indemnity*

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Bad Debt Write Offs

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16 CONFIDENTIAL REPORTS

16.1 BAD DEBT WRITE OFFS

File No: 1117

Attachments: 1. Write Offs Over \$3000.00

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Alicia Cutler - Chief Financial Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Chief Financial Officer submitting a schedule of amounts considered to be uncollectable for approval to be written off as bad debts.

17 CLOSURE OF MEETING