



ORDINARY MEETING

MINUTES

16 APRIL 2019

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 16 APRIL 2019 COMMENCING AT 9.00AM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr R Cheesman – Deputy Chief Executive Officer
Mr T Cullen – General Manager Advance Rockhampton
Ms C Worthy – General Manager Community Services
Mr P Kofod – General Manager Regional Services
Ms T Sweeney – Manager Workforce and Governance
Mr D Stevenson – Manager Corporate and Technology
Mr J Webb – Manager Communities and Culture
Mr D Morrison – Executive Coordinator to the Mayor
Ms A Brennan – Coordinator Legal and Governance
Ms K Anderson – Coordinator Property and Insurance
Ms T Fitzgibbon – Coordinator Development Assessment
Mr C Wyatt – Coordinator Strategic Planning
Mr B Diplock – Planning Officer
Mr M Mansfield – Coordinator Media and Communications
Ms E Brodel – Media Officer
Ms G Dwyer – Media Officer
Ms S Jones – Community Engagement Officer
Ms K Walsh – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Williams has tendered his apology and will not be in attendance
Councillor Schwarten has tendered his apology and will not be in attendance

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 2 April 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson
MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

9:02AM

Councillor Rose Swadling informed the meeting of an interest in Item 16.2 – Acquisition of Land and declared the following:

“I declare that I have a personal interest in this matter due to owning a number of properties and family members having interest in property in the vicinity of the land detailed in the report, and I will be dealing with this declared personal interest by leaving the meeting while this matter is discussed and voted on.”

9:02AM

Councillor Fisher informed the meeting of an interest in Item 16.1 – Legal Matters Report and declared the following:

“I declare that I have a conflict of interest in this matter, the nature of the interest being that I am privy to information about parties involved in a legal matter mentioned in the report that puts me in conflict with Council due to the closeness of my relationship with the given person, and I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.”

9:02AM

Councillor Ellen Smith informed the meeting of an interest in Item 16.2 – Acquisition of Land and declared the following:

“I declare that I have a conflict of interest in this matter due to a close relationship with Kevin Tomkins from the Balmoral Pony Club, Zone President and Chief Instructor, and in my current role as an instructor at the Bouldercombe Pony Club I am answerable to him, and I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.”

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

8.1 PETITION - MAINTENANCE OF UPPER ULAM ROADS

File No: 8054

Responsible Officer: Peter Kofod – General Manager Regional Services

SUMMARY

Councillor Drew Wickerson tabled a petition with 31 signatures requesting that Bob's Creek Road, Upper Ulam Road and Upper Ulam Connection Road be graded and maintained twice yearly for the safety of bus students and community members.

8.2 PETITION - UPPER DAWSON ROAD - ROAD SAFETY**File No:** 8054**Responsible Officer:** Peter Kofod – General Manager Regional Services

SUMMARY

Councillor Drew Wickerson tabled a petition with 166 signatures regarding road safety concerns on Upper Dawson Road:

- 1. The speed limit on Upper Dawson Road be reduced from Frank Ford Park (approx.) to the junction of Upper Dawson Road and Canning Street; and from the junction of Upper Dawson Road with Derby Street to the point of intersection with Gladstone Road at the traffic lights. Consideration be given to reducing the speed limit along the entirety of the roads listed; to as low as 30 km/h in some sectors but not exceeding 40 km/h.*
- 2. Two or three (zebra) pedestrian crossings between Frank Ford Park and the Derby Street intersection with Gladstone Road.*
- 3. The installation of traffic lights, e.g. at the place of the nearest intersection to the crest ridge along Upper Dawson Road – approximately between the intersections of Lamington Street and Upper Dawson Road and Separation Street and Upper Dawson Road.*

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

9:05AM Councillor Ellen Smith left the meeting while the declared conflict of interest was discussed and voted on.

9:05AM Councillor Rose Swadling left the meeting while the declared personal interest was discussed and voted on.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.2 Acquisition of Land

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Fisher

Seconded by: Councillor Rutherford

MOTION CARRIED

COUNCIL RESOLUTION

9:05AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Rutherford

MOTION CARRIED

COUNCIL RESOLUTION

9:06AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Fisher

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.2 ACQUISITION OF LAND

File No: 2021

Attachments:

1. Properties
2. Plans
3. Background Information

Authorising Officer: Andrew Collins - Manager Project Delivery
Peter Kofod - General Manager Regional Services

Author: Kellie Anderson - Coordinator Property and Insurance

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Coordinator Property & Insurance reporting on acquisition of land.

COUNCIL RESOLUTION

THAT Council proceed in the manner outlined in the report.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

9:07AM Councillor Ellen Smith returned to the meeting
9:07AM Councillor Rose Swadling returned to the meeting

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 9 APRIL 2019

COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 9 April 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 9 April 2019**9.1.1 D/78-2018 - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR HIGH IMPACT INDUSTRY (SWEAT FURNACE)**

File No: D/78-2018

Attachments:

1. Locality Plan
2. Site Plan
3. Floor Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning and Regulatory Services
Colleen Worthy - General Manager Community Services

Author: Brandon Diplock - Planning Officer

SUMMARY

Development Application Number: D/78-2018

Applicant: Bowes Investments Pty Ltd T/A Zebra Metals Environmental Services

Real Property Address: Lot 1 on RP609889, Parish of Gracemere

Common Property Address: 227 Somerset Road, Gracemere

Area of Site: 29,610 square metres

Planning Scheme: Rockhampton Region Planning Scheme 2015

Planning Scheme Zone: Medium Impact Industry Zone

Planning Scheme Overlays: Creek Catchment Flood Overlay - Area 2
Steep Land Overlay - 15-25%+ slope
Transport Noise Corridor Overlay

Existing Development: Wrecking Yard

Existing Approvals: D-Y/2008-184 Medium Impact Industry
D/228-2012 Medium Impact Industry (wrecking yard)

Approval Sought: Development Permit for a Material Change of Use for High Impact Industry (Sweat Furnace)

Level of Assessment: Impact Assessable

Submissions: Three (3)

Referral Agency(s): Department of State Development, Manufacturing, Infrastructure and Planning

Infrastructure Charges Area: Charge Area 1

Application Progress:

<i>Application Lodged:</i>	<i>19 July 2018</i>
<i>Acknowledgment Notice issued:</i>	<i>30 July 2018</i>
<i>Submission period commenced:</i>	<i>21 August 2018</i>
<i>Submission period end:</i>	<i>11 September 2018</i>
<i>Applicant stop period:</i>	<i>26 September 2018</i>
<i>Applicant stop period:</i>	<i>22 October 2018</i>
<i>Council request for additional time:</i>	<i>11 March 2019</i>
<i>Government Agency Response:</i>	<i>10 August 2018</i>
<i>Last receipt of information from applicant:</i>	<i>11 March 2019</i>
<i>Statutory due determination date:</i>	<i>19 April 2019</i>

COMMITTEE RECOMMENDATION**RECOMMENDATION A**

That in relation to the application for a Development Permit for a Material Change of Use for High Impact Industry, made by Bowes Investments Pty Ltd T/A Zebra Metals Environmental Services, on land located at 227 Somerset Road, Gracemere, described as Lot 1 on RP609889, Parish of Gracemere, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
 - 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use, unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.5.1 Plumbing and Drainage Works (if required); and
 - 1.5.2 Building Works.
- 1.6 All Development Permits for Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works, if required.

- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Location Plan	SK-001, Rev 4	4 April 2019
Floor Plan	SK-002, Rev 4	4 April 2019
Environmental Report	Steer Environmental Consulting	13 June 2018

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works/Building Works.

3.0 ACCESS AND PARKING WORKS

- 3.1 All access, parking and vehicle manoeuvring areas must be constructed and surface treated in accordance with the approved site plan (refer to condition 2.1). All surface treatments must be constructed, operated and maintained in a manner so that there is no significant impact on the amenity of adjoining premises or the surrounding area being caused due to the emission of dust or resulting in sediment laden water.

NOTE: Should genuine complaints about dust be received, the access, parking and vehicle manoeuvring area may be requested to be sealed to Council's satisfaction.

4.0 PLUMBING AND DRAINAGE WORKS

- 4.1 Any alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing building must be in accordance with regulated work under the *Plumbing and Drainage Act 2002* and Council's Plumbing and Drainage Policies.
- 4.2 On-site water supply for domestic and fire fighting purposes must be provided and may include the provision of a bore, dams, water storage tanks or a combination of each.
- 4.3 Adequate domestic and fire fighting protection must be provided to the development, and must be certified by a hydraulic engineer or other suitably qualified person.
- 4.4 On-site sewerage treatment and disposal must be provided in accordance with the *Queensland Plumbing and Wastewater Code* and Council's Plumbing and Drainage Policies.

5.0 STORMWATER WORKS

- 5.1 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.

6.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 6.1 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, and sound engineering practice.
- 6.2 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

7.0 SITE WORKS

- 7.1 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments"*.
- 7.2 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

8.0 LANDSCAPING WORKS.

- 8.1 All landscaping must be established generally in accordance with the approved plans (refer to condition 2.1). The landscaping must be constructed and/or established prior to the commencement of the use and the landscape areas must predominantly contain plant species that have low water dependency. All landscaping must be of a mature age and height to ensure the development is appropriately screened prior to commencement of the use.
- 8.2 Large trees must not be planted within one (1) metre of the centreline of any sewerage and/or water infrastructure; small shrubs and groundcover are acceptable.
- 8.3 The landscaped areas must be subject to:
- 8.3.1 a watering and maintenance plan during the establishment moment; and
 - 8.3.2 an ongoing maintenance and replanting programme.

9.0 ELECTRICITY

- 9.1 Electricity services must be provided to the development in accordance with the standards and requirements of the relevant service provider.
- 9.2 A *Certificate of Electricity Supply* from the relevant service provider must be provided to Council, prior to the commencement of the use.

Note: The applicant can enter into a *Negotiated Connection Establishment Contract* with the Supplier for the provisioning of electrical services and/or street lighting. Provided the Applicant has undertaken all the conditions of the contract, including providing performance security, the Supplier will issue a *Certificate of Electricity Supply*.

10.0 TELECOMMUNICATIONS

- 10.1 Telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service provider. Unless otherwise stipulated by telecommunications legislation at the time of installation, this includes all necessary pits and pipes, and conduits that provide a connection to the telecommunications network.

Note: The Telecommunications Act 1997 (Commonwealth) specifies where the deployment of optical fibre and the installation of fibre-ready facilities is required.

- 10.2 Evidence of acceptance of the works from the relevant service provider must be provided to Council, prior to the commencement of the use.

Note: This will be a letter from either:

NBN a 'Certificate of Practical Completion';

Telstra a "Telecommunications Agreement/Provisioning Letter"; or

A Licenced Carrier under the Telecommunications Act 1997 - *signed documentation from a Registered Professional Engineer of Queensland - electrical engineer.*

11.0 ASSET MANAGEMENT

- 11.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 11.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 11.3 'As Constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the *Asset Design and As Constructed Manual (ADAC)*.

12.0 ENVIRONMENTAL HEALTH

- 12.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 12.2 Noise emitted from the activity must not cause an environmental nuisance.
- 12.3 Operations on the site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise, odour or dust.

13.0 OPERATING PROCEDURES

- 13.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Somerset Road.
- 13.2 The hours of operations must be limited to:
- (i) 0630 hours to 1830 hours on Monday to Saturday, and
 - (ii) no operations on Sunday or Public Holidays.
- 13.3 All surface treatments must be operated and maintained in a manner so that there is no significant impact on the amenity of adjoining premises or the surrounding area being caused due to the emission of dust or resulting in sediment laden water.
- Note: If the amenity impacts cannot be mitigated, the area must be sealed to Council's satisfaction.
- 13.4 All waste must be stored within a waste storage area (for example, general waste, recyclable waste, pallets, empty drums etcetera). The owner of the land must ensure that:
- 13.4.1 the area is kept in a clean and tidy condition;

- 13.4.2 fences and screens are maintained;
- 13.4.3 no waste material is stored external to the waste storage area/s;
- 13.4.4 all wash down of refuse containers takes place in the existing washdown facility;
- 13.4.5 contaminants/washdown does not discharge into surface water, water courses, drainage lines or onto adjoining properties; and
- 13.4.6 the area is maintained in accordance with *Environmental Protection Regulation 2008*.

14.0 FENCE

- 14.1 A 2.1 metre high solid fence (such as colourbond or similar) must be constructed along the entire eastern boundary of the subject site and along the southern boundary as far as the proposed car parks as shown on Location Plan SK-001 Rev 4.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website www.datsip.qld.gov.au.

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety Act 2011* and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. Duty to Notify of Environmental Harm

If a person becomes aware that serious or material environmental harm is caused or threatened by an activity or an associated activity, that person has a duty to notify Rockhampton Regional Council

NOTE 5. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 6. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

RECOMMENDATION B

That in relation to the application for a Development Permit for a Material Change of Use for High Impact Industry, made by Bowes Investments Pty Ltd T/A Zebra Metals Environmental Services, on land located at 227 Somerset Road, Gracemere, described as Lot 1 on RP609889, Parish of Gracemere, Council resolves to issue an Infrastructure Charges Notice for the amount of \$31,552.00.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 REGIONAL ARTS DEVELOPMENT FUND CATEGORY 1 OUT OF ROUND APPROVAL

File No: 8944
Attachments: Nil
Authorising Officer: John Webb - Manager Communities and Culture
Colleen Worthy - General Manager Community Services
Author: Louise Hales - Programs and Development Officer

SUMMARY

An application received out of round for the Regional Arts Development Fund has been assessed by the RADF Committee and is recommended for funding.

COUNCIL RESOLUTION

THAT Council approves the following application for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Jennifer Green	<i>The grant will be used towards the costs of attending the John Lovett Retreat 15 to 19 May 2019 for watercolour training.</i>	\$1000
	Total	\$1000

Moved by: Councillor Swadling
Seconded by: Councillor Smith
MOTION CARRIED

11.2 INFORMATION AND COMMUNICATION TECHNOLOGY SPECIALISED AND SOLE SUPPLIER ARRANGEMENTS**File No:** 3609**Attachments:** Nil**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer**Author:** Drew Stevenson - Manager Corporate and Technology

SUMMARY

The purpose of this report is to seek a Council resolution that the nominated information and communications technology vendors / suppliers are deemed as specialised or sole suppliers in accordance with Section 235 (a) and (b) of the Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT pursuant to s235(a) and (b) of the *Local Government Regulation 2012*, Council approve the nominated information and communications technology vendors / suppliers as specialist or sole suppliers of information technology software, maintenance and support services.

Moved by: Mayor Strelow**Seconded by:** Councillor Fisher**MOTION CARRIED**

11.3 CONSTRUCTION OF THE NEW ART GALLERY

File No: 12155
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

This report seeks Council's endorsement to call tenders and commence the construction of the new Art Gallery in Quay Street. The design documentation is now complete and external grant funding has been secured.

COUNCIL RESOLUTION

THAT Council resolves to commence construction of the New Art Gallery and invites the four shortlisted contractors to submit tenders.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

11.4 OFFICE OF THE CEO DEPARTMENT - MONTHLY OPERATIONAL REPORT - MARCH 2019**File No:** 1830**Attachments:**

1. Office of the CEO and Office of the Mayor Monthly Report - March 2019
2. Workforce and Governance Monthly Report - March 2019

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Tracy Sweeney - Manager Workforce and Governance

SUMMARY

The monthly operations report for the Office of the CEO Department as at 31 March 2019 is presented for Councillors information.

COUNCIL RESOLUTION

THAT the Office of the CEO Departmental Operations Report as at 31 March 2019 be "received".

Moved by: Councillor Smith**Seconded by:** Councillor Fisher**MOTION CARRIED**

11.5 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2019

File No: 8148
Attachments: 1. Income Statement March 2019
2. Key Indicator Graphs March 2019
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 March 2019.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 March 2019 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

**11.6 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT
MARCH 2019****File No:** 1392**Attachments:**

1. CTS Monthly Report - March 2019
2. ES Monthly Report - March 2019
3. SP Monthly Report - March 2019
4. Finance Monthly Report - March 2019

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

The monthly operations report for the Corporate Services Department as at 31 March 2019 is presented for Councillors information.

9:27AM

The Mayor Councillor Margaret Strelow informed the meeting of interest in Item 11.6 – Corporate Services Department – Monthly Operational Report March 2019 – Smart Technology Rollout Update, and declared the following:

“I declare that I have a material personal interest in this matter due to owning property adjacent to a site mentioned in the Smart Technology Rollout Update in the Monthly Report, and I will be dealing with this declared material personal interest by leaving the meeting while the matter is discussed and voted on.”

COUNCIL RESOLUTION

THAT the Corporate Services Departmental Operations Report as at 31 March 2019 be received with the exception of the Smart Technology Rollout Update.

Moved by: Mayor Strelow**Seconded by:** Councillor Wickerson**MOTION CARRIED**

9:31AM

Mayor Strelow left the meeting while the declared material personal interest was voted on.

COUNCIL RESOLUTION

THAT the Corporate Services Departmental Operations Report as at 31 March 2019 be received.

Moved by: Councillor Swadling**Seconded by:** Councillor Smith**MOTION CARRIED**

9:32AM Mayor Strelow returned to the meeting

11.7 AMENDMENTS TO COUNCIL MEETING PROCEDURES POLICY**File No:** 8237**Attachments:** 1. Council Meeting Procedures Policy (track changes)**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

SUMMARY*Chief Executive Officer presenting the Council Meeting Procedures Policy with amendments.***COUNCIL RESOLUTION**

THAT Council adopt the amended Council Meeting Procedures Policy as attached to the report.

Moved by: Mayor Strelow**Seconded by:** Councillor Fisher**MOTION CARRIED**

11.8 TRADE MISSION INVITATION

File No: 8308
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Damon Morrison - Executive Coordinator to the Mayor

SUMMARY

This report seeks approval for Mayor Strelow and the General Manager of Advance Rockhampton to attend a Queensland Government Trade Mission to the United States of America in June 2019.

COUNCIL RESOLUTION

THAT Council approves the travel and attendance by Mayor Strelow and the General Manager of Advance Rockhampton as part of the Queensland Government's Trade Mission to the United States of America in June 2019.

Moved by: Councillor Rutherford
Seconded by: Councillor Swadling
MOTION CARRIED

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

9:43AM Councillor Fisher left the meeting

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Legal Matters Report - January to March 2019

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford
MOTION CARRIED

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.3 Chief Executive Officer Monthly Report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Swadling
Seconded by: Councillor Smith
MOTION CARRIED

COUNCIL RESOLUTION

9:45AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

COUNCIL RESOLUTION**9:52AM**

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Smith

Seconded by: Councillor Wickerson

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 LEGAL MATTERS REPORT - JANUARY TO MARCH 2019

File No: 1392

Attachments: 1. Legal Matters Report - 1 January 2019 to 31 March 2019

Authorising Officer: Tracy Sweeney - Manager Workforce and Governance

Author: Allysa Brennan - Coordinator Legal and Governance

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

Presenting an update of current legal matters that Council is involved in as at 31 March 2019.

COUNCIL RESOLUTION

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 31 March 2019 be received.

Moved by: Councillor Smith

Seconded by: Councillor Swadling

MOTION CARRIED

16.3 CHIEF EXECUTIVE OFFICER MONTHLY REPORT**File No:** 1830**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Chief Executive Officer presenting monthly report for the period ending 8 April 2019.

COUNCIL RESOLUTION

THAT the monthly report from the Chief Executive Officer for the period ending 8 April 2019 be received.

Moved by: Councillor Wickerson**Seconded by:** Councillor Rutherford**MOTION CARRIED**

17 CLOSURE OF MEETING

There being no further business the meeting closed at 9:52am.

SIGNATURE

CHAIRPERSON

DATE