



**COMMUNITIES COMMITTEE  
MEETING**

**MINUTES**

**21 APRIL 2026**

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**REPORT OF THE COMMUNITIES COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 21 APRIL 2026 COMMENCING AT 10:40AM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Deputy Mayor, Councillor M D Wickerson (Chairperson)  
Councillor S Latcham  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr D Morrison – General Manager communities and Lifestyle (Executive Officer)  
Mr E Pardon – Chief Executive Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

The Mayor, Councillor Williams tendered his apology

Leave of Absence for the meeting was previously granted to Councillor Edward Oram.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Communities Committee of 17 March 2026 be confirmed.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Hilse

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

**File No:** 10097  
**Authorising Officer:** Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Damon Morrison - General Manager Communities and Lifestyle

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#### SUMMARY

*The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Communities Committee is presented for Councillors' information.*

#### COMMITTEE RESOLUTION

THAT the Business Outstanding Table for the Communities Committee be received.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Taylor

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COMMITTEE REPORTS**

Nil

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## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 PORTFOLIO UPDATE

**File No:** 10097  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Damon Morrison - General Manager Communities and Lifestyle

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#### SUMMARY

*Portfolio Councillors for Communities, Culture and Heritage, Planning and Regulation; Parks, Sport and Public Spaces; Environmental Sustainability will provide an update on matters of interest within their portfolio.*

#### COMMITTEE RESOLUTION

THAT the Portfolio Updates for Communities, Culture and Heritage, Planning and Regulation, Parks, Sport and Public Spaces and Environmental Sustainability be received.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Taylor

**MOTION CARRIED**

## 11 OFFICERS' REPORTS

### 11.1 PROJECT DELIVERY CAPITAL REPORT- COMMUNITIES COMMITTEE - MARCH 2026

**File No:** 16255  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
Evan Pardon - Chief Executive Officer  
**Author:** Andrew Collins - Manager Project Delivery

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#### SUMMARY

*Monthly Status Report on Organisational Services and Communities and Lifestyle Services Capital projects currently managed by the Project Delivery Unit.*

#### COMMITTEE RESOLUTION

THAT the Project Delivery Capital Report – Communities Committee – March 2026 be received.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Hilse

**MOTION CARRIED**

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**11.2 OPEN SPACES & COMMUNITY PARTNERSHIP SIGNIFICANT PROJECT STATUS REPORT - APRIL 25/26**

**File No:** 15225  
**Authorising Officer:** Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Erica Smith - Sports and Active Communities Advisor

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**SUMMARY**

*This report outlines progress and key updates on significant capital projects delivered across the Open Spaces & Recreation and Growth and Community Partnerships teams for the period March 2026 (FY 2025–26).*

**COMMITTEE RESOLUTION**

THAT Open Space & Community Partnerships significant capital projects status report for the month of March 2026, be received.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Taylor

**MOTION CARRIED**

**11.3 RESCINDMENT OF PLUMBING AND DRAINAGE POLICY**

**File No:** 11979  
**Authorising Officer:** Doug Scott - Manager Planning & Regulatory Services  
Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Angela Arnold - Coordinator Building, Plumbing and Compliance

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**SUMMARY**

*This report recommends that Council rescind the Plumbing and Drainage Policy, as it no longer provides guidance beyond what is already established in current national and state legislation.*

**COMMITTEE RESOLUTION**

THAT Council rescind the Plumbing and Drainage Policy as outlined within the report.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Taylor

**MOTION CARRIED**

**11.4 2026 FREEHOLD AND TRUSTEE LEASE RENEWALS FOR SPORT AND ACTIVE COMMUNITY GROUPS**

**File No:** 374  
**Authorising Officer:** Justin Bulwinkel - Sports and Active Communities Coordinator  
Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Erica Smith - Sports and Active Communities Advisor

**SUMMARY**

*In accordance with Section 236(1)(b)(ii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought to commence the renewal of Freehold and Trustee Leases.*

11:39AM The Chief Executive Officer left the meeting room

**COMMITTEE RESOLUTION****THAT:**

1. Pursuant to section 236(1)(b)(ii) of the *Local Government Regulation 2012 (Qld)*, Council approve the renewal of the Freehold Leases and Trustee Leases listed in this report to the existing tenants:
  - a. Capricorn Community Radio 4 You Inc., 10 Pilbeam Drive Mount Archer
  - b. Capricornia Silver Band Incorporated, 350 Berserker Street, Frenchville
  - c. Central Queensland Family History Association Incorporated, 16A Highway Street, Park Avenue
  - d. Rockhampton Mallet Sports Club Inc., 100 Spencer Street, The Range
  - e. Rockhampton All Blacks Sports Club Inc., 291 Lakes Creek Road, Koongal
  - f. Gracemere Bowls Club Inc., 47 Capricorn Street, Gracemere
  - g. Victoria Park Bowls Club Incorporated, 4 Graeme Acton Way, Wandal
  - h. Trustees of Berserker Lodge No. 407 of Antient Free and Accepted Masons of Queensland (Berserker Masonic Lodge), 19 Larnach Street Allentown
2. Council authorises the Chief Executive Officer (Sports and Active Communities Coordinator) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

11:43AM The Chief Executive Officer returned to the meeting room

**11.5 ROCKHAMPTON RADIO CONTROL CAR CLUB - LEASE RENEWAL AND EXTENSION**

**File No:** 5098  
**Authorising Officer:** Justin Bulwinkel - Sports and Active Communities Coordinator  
Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Erica Smith - Sports and Active Communities Advisor

**SUMMARY**

*The report recommends renewing the Trustee Lease for the Rockhampton Radio Control Car Club, including a defined future aspirational lease extension area to accommodate the expansion of the club activities and identified increase in site safety at 504 Quay St, Depot Hill.*

**COMMITTEE RESOLUTION**

THAT pursuant to Section 236(1)(b)(ii) of the *Local Government Regulation 2012* Council:

1. approves the request to renew the Trustee Lease to Rockhampton Radio Control Car Club Incorporated over the existing Lease 'D' on SP289774 at 504 Quay Street, Depot Hill;
2. approves the request to the future increase of the Rockhampton Radio Control Car Club Incorporated Trustee Lease area to encompass an additional area currently subject to a Trustee Permit, as shown as Permit E in Attachment 1, following the club's completion of the required surveying and payment of associated fees; and
3. authorises the Chief Executive Officer (Sports and Active Communities Coordinator) to negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Taylor

**MOTION CARRIED**

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**11.6 ROCKHAMPTON REGIONAL LIBRARIES COLLECTION DEVELOPMENT STATEMENT**

**File No:** 164  
**Authorising Officer:** Mark Millett - Acting Manager Communities % Culture  
Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Erin Wallace - Coordinator Library & Child Services

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**SUMMARY**

*This report presents a proposed Regional Libraries Collection Development Statement for review and endorsement. The Statement has been developed in response to the most recent Service Level Agreement for Public Libraries requiring local governments to adopt a statement as a condition to continued receipt of Queensland Government funding.*

**COMMITTEE RESOLUTION**

THAT Council endorse the Rockhampton Regional Libraries Collection Development Statement, as attached to the report.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

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**11.7 TASTE OF THE WORLD CULTURAL FESTIVAL PARTNERSHIP RENEWAL**

**File No:** 6097  
**Authorising Officer:** Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Mark Millett - Acting Manager Communities & Culture

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**SUMMARY**

*The report seeks Council's approval to continue the partnership model between Council and Central Queensland Multicultural Association for the delivery of the annual Taste of the World Cultural Festival for the next three years.*

**COMMITTEE RESOLUTION**

THAT:

1. Council approves the renewal of an Event Support Agreement with the Central Queensland Multicultural Association (CQMA) for the purpose of the joint delivery of Taste of the World Cultural Festival annually for a three-year term commencing financial year 2026/27;
2. the Chief Executive Officer (Manager Communities & Culture) be authorised to negotiate the terms and conditions of the Event Support Agreement for execution by the delegated officer; and
3. a formal review of the partnership model be conducted following the 2028/29 event.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**11.8 ROCKHAMPTON AGRICULTURAL SHOW PROPOSED CHANGES TO TICKETING**

**File No:** 14298  
**Authorising Officer:** John Webb - Acting General Manager Advance  
Rockhampton  
Evan Pardon - Chief Executive Officer  
**Author:** Adam Lowe - Events Coordinator  
Mark Millett - Acting Manager Communities & Culture  
John Webb - Acting General Manager Advance  
Rockhampton

**SUMMARY**

*This report seeks amendments to the Rockhampton Show Fees and Charges Schedule for the Rockhampton Agricultural Show event.*

**COMMITTEE RECOMMENDATION**

THAT Council:

1. endorses Option 1 for the 2026 Rockhampton Agricultural admission tickets as detailed in the report with the amendment to the Family Pass Early Bird to \$30.00; and
2. delegate the authority to Chief Executive Officer via the General Manager, Advance Rockhampton to negotiate a Service Agreement with the Showmen's Guild of Australasia based on these admission fees.

**Moved by:** Councillor Taylor  
**Seconded by:** Councillor Wickerson

**MOTION LOST**

Councillors Taylor and Wickerson voted for the motion

**COMMITTEE RESOLUTION**

THAT Council:

1. endorses a flat \$10.00 admission fee for the 2026 Rockhampton Agricultural Show with a Schools per Student admission fee of \$5.00; and
2. delegate the authority to Chief Executive Officer via the General Manager, Advance Rockhampton to negotiate a Service Agreement with the Showmen's Guild of Australasia based on these admission fees.

**Moved by:** Councillor Latcham  
**Seconded by:** Councillor Hilse

**MOTION CARRIED**

Councillor Taylor and Councillor Mathers recorded their vote against the motion.

**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS\QUESTIONS**

Nil

**15 CLOSURE OF MEETING**

There being no further business the meeting closed at 12:49pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE