COMMUNITIES COMMITTEE MEETING

MINUTES

18 NOVEMBER 2025

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REPORT OF THE COMMUNITIES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 18 NOVEMBER 2025 COMMENCING AT 11:15 AM

1 OPENING

1.1 Acknowledgement of Country

11:15AM Councillor Wickerson attended the meeting
11:15AM Councillor Mathers attended the meeting

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse (via Teams)

In Attendance:

Mr D Morrison – Acting General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Communities Committee of 16 September 2025 be confirmed.

Moved by: **Councillor Taylor**
Seconded by: **Councillor Oram**
MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

File No:	**10097**
Authorising Officer:	**Damon Morrison - Acting General Manager Community Services**
Author:	**Damon Morrison - Acting General Manager Community Services**

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Communities Committee is presented for Councillors' information.

COMMITTEE RESOLUTION

THAT the Business Outstanding Table for the Communities Committee be received.

Moved by: **Councillor Mathers**
Seconded by: **Councillor Taylor**
MOTION CARRIED UNANIMOUSLY

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 PORTFOLIO UPDATE

File No: **10097**

Authorising Officer: **Evan Pardon - Chief Executive Officer**

Author: **Damon Morrison - Acting General Manager Community Services**

SUMMARY

Portfolio Councillors for Planning and Regulation; Parks, Sport and Public Spaces; Environmental Sustainability and Communities, Culture and Heritage will provide an update on matters of interest within their portfolio.

11:16AM The Chief Executive Officer left the meeting
11:18AM The Chief Executive Officer returned to the meeting

COMMITTEE RESOLUTION

THAT the Portfolio Updates for Planning and Regulation, Parks Sport and Public Spaces, Environmental Sustainability and Communities, Culture and Heritage be received.

Moved by: **Councillor Mathers**
Seconded by: **Councillor Taylor**
MOTION CARRIED UNANIMOUSLY

11 OFFICERS' REPORTS

11.1 PROJECT DELIVERY CAPITAL REPORT - COMMUNITY SERVICES - OCTOBER 2025

File No:	**16255**
Authorising Officer:	**Peter Kofod - General Manager Regional Services**
Author:	**Andrew Collins - Manager Project Delivery**

SUMMARY

Monthly Status Report on Community Services Capital projects currently managed by the Project Delivery Unit.

COMMITTEE RESOLUTION

THAT the Project Delivery Capital Report – Community Services – October 2025 be received.

Moved by:	**Councillor Rutherford**
Seconded by:	**Councillor Oram**

MOTION CARRIED UNANIMOUSLY

11.2 COMMUNITY ASSETS & FACILITIES SIGNIFICANT PROJECTS STATUS REPORT

File No:	**1464**
Authorising Officer:	**Damon Morrison - Acting General Manager Community Services**
Author:	**Emma-Jane Dwyer - Manager Community Assets and Facilities**

SUMMARY

This report provides the status for the Community Assets and Facilities significant projects endorsed for the current financial year.

COMMITTEE RESOLUTION

THAT the Community Assets and Facilities Significant Projects monthly status reports be received and any feedback noted for consideration.

Moved by: **Councillor Rutherford**
Seconded by: **Councillor Wickerson**
MOTION CARRIED UNANIMOUSLY

11.3 PARKS SIGNIFICANT PROJECT STATUS REPORT - OCTOBER 25/26

File No:	**15225**
Authorising Officer:	**Damon Morrison - Acting General Manager Community Services**
Author:	**Justin Bulwinkel - Sports and Active Communities Coordinator**

SUMMARY

This report provides updates on significant Parks capital projects for the months of September and October 2025/26.

COMMITTEE RESOLUTION

THAT the Parks 2025/26 Monthly Significant Project Status Report be received.

Moved by: **Councillor Rutherford**
Seconded by: **Councillor Oram**
MOTION CARRIED UNANIMOUSLY

11.4 PROPOSED TENURE FOR MOUNT MORGAN SQUASH COURTS – 36 THOMPSON AVENUE

File No:	**12534**
Authorising Officer:	**Damon Morrison - Acting General Manager Community Services**
Author:	**Emma-Jane Dwyer - Manager Community Assets and Facilities** **Erica Smith - Sports and Active Communities Advisor**

SUMMARY

This report presents two (2) options for Council to consider regarding the establishment of a tenure agreement for the Mount Morgan Squash Courts building located at 36 Thompson Avenue.

COMMITTEE RESOLUTION

THAT Council release an expressions of community interest for the use of the building at 36 Thompson Avenue, Mount Morgan.

Moved by: **Mayor Williams**

Seconded by: **Councillor Rutherford**

MOTION CARRIED

COMMITTEE RESOLUTION

THAT Council proceed with option 1 outlined in the report.

Moved by: **Councillor Oram**

Seconded by: **Councillor Taylor**

MOTION LOST

Councillors M Taylor, E Oram, E Hilse and S Latcham voted for the motion.

The Mayor Councillor A Williams, Councillors C Rutherford, G Mathers and D Wickerson voted against the motion.

The Chair, Mayor Williams exercised his casting vote in the negative.

11.5 MOUNT MORGAN ST ENOCH'S CHATTELS HIRE AGREEMENT

File No:	**374**
Authorising Officer:	**Damon Morrison - Acting General Manager Community Services**
Author:	**Emma-Jane Dwyer - Manager Community Assets and Facilities**

SUMMARY

Manager Community Assets and Facilities presenting a report on the proposed hire of Mount Morgan St. Enoch's chattels to the Mount Morgan Citizen's Club Inc.

COMMITTEE RESOLUTION

THAT:

1. Council agrees to enter into a hire agreement with the Mount Morgan Citizen's Club Inc. for a period of 3 years for the hire of the Mount Morgan St Enoch's chattels as listed in the report, for a nil fee; and
2. Council authorise the Chief Executive Officer (Manager Community Assets and Facilities) to negotiate the terms and conditions of the agreement between Council and the Mount Morgan Citizen's Club inc.

Moved by: **Councillor Rutherford**

Seconded by: **Councillor Wickerson**

MOTION CARRIED UNANIMOUSLY

11.6 MOUNT MORGAN COMMONWEALTH BANK OPTIONS

File No:	**13866**
Authorising Officer:	**Damon Morrison - Acting General Manager Community Services**
Author:	**Emma-Jane Dwyer - Manager Community Assets and Facilities**

SUMMARY

The purpose of this report is to present options for the Mount Morgan Commonwealth Bank Building.

12.35PM Councillor Hilse left the meeting

12:38PM The Chief Executive Officer left the meeting

COMMITTEE RESOLUTION

THAT Council authorise the Chief Executive Officer (Manager Community Assets & Facilities) to proceed with Option A as outlined in the report.

Moved by: **Councillor Rutherford**

Seconded by: **Councillor Wickerson**

MOTION LOST
Mayor, Councillor A Williams, Councillors D Wickerson and C Rutherford voted for the motion.
Councillor Oram abstained from voting on the motion.

COMMITTEE RECOMMENDATION

THAT Council authorise the Chief Executive Officer (Manager Community Assets & Facilities) to proceed with Option B as outlined in the report.

Moved by: **Councillor Latcham**

Seconded by: **Councillor Taylor**

MOTION LOST
Mayor called for a Division.
Councillors G Mathers, S Latcham and M Taylor voted for the motion.
Mayor Williams, Councillors D Wickerson and C Rutherford voted against the motion.
Councillor E Oram abstained from voting on the motion.
Councillor E Hilse was not in attendance for this item.

11.7 HERITAGE VILLAGE RV DUMP POINT

File No:	**11025**
Authorising Officer:	**Damon Morrison - Acting General Manager Community Services**
Author:	**Zac Tomkins - Coordinator Community Assets and Technical Services** **Emma-Jane Dwyer - Manager Community Assets and Facilities**

SUMMARY

This report evaluates four options to address ongoing issues at the Nuttall Street dump point.

COMMITTEE RESOLUTION

12.51 PM

Suspension of Standing Orders

COMMITTEE RECOMMENDATION

THAT pursuant to S7.8 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be suspended to allow adequate time for informal discussion on Item 11.7 – Heritage Village RV Dump Point.

Moved by: **Councillor Rutherford**
Seconded by: **Mayor Williams**
MOTION CARRIED

COMMITTEE RESOLUTION

12.58 PM
Resumption of Standing Orders

THAT pursuant to s780 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be resumed.

Moved by: **Mayor Williams**
Seconded by: **Councillor Oram**
MOTION CARRIED
COMMITTEE RESOLUTION

THAT Council endorse option 3 as detailed in this report.

Moved by: **Councillor Mathers**
MOTION lapsed for want of a seconder

COMMITTEE RESOLUTION

THAT Council endorse option 2 as detailed in this report.

Moved by: **Councillor Taylor**
Seconded by: **Councillor Oram**
MOTION CARRIED UNANIMOUSLY

11.8 ROCKHAMPTON ZOO CONSERVATION CONTRIBUTION

File No: 3066

Authorising Officer: Thomas Svenson - Manager Parks
Damon Morrison - Acting General Manager Community Services

Author: Tegan Gargett - Acting Director, Rockhampton Zoo

SUMMARY

Rockhampton Zoo holds funds in trust to be used to support conservation initiatives. These funds are raised through 15% of all visitor donations made to the zoo, as well as 15% of all animal encounters, guest experiences and animal sponsorships. This report is recommending conservation groups to support in 2025-2026 and 2026-2027.

COMMITTEE RESOLUTION

THAT Council endorses the following conservation groups to be recipients of money raised through Rockhampton Zoo donations, animal sponsorships and paid zoo experiences:

	Amount	2025-2026	2026-2027
National/Local Conservation Group	50%	Great Barrier Reef Foundation	The Wombat Foundation
International Conservation Group	50%	FFI – Sapo National Park Project	FFI – Hairy-nosed Otter Project

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

11.9 ROCKHAMPTON HERITAGE VILLAGE COLLECTION MANAGEMENT POLICY

File No:	**11025**
Authorising Officer:	**Damon Morrison - Acting General Manager Community Services**
Author:	**John Webb - Manager Communities and Culture** **Patric Lilleboe - Heritage and Village Operations Supervisor**

SUMMARY

This report presents the Heritage Village Collection Management Policy for Council's consideration and adoption.

1:10PM Councillor Rutherford left the meeting
1:10PM Councillor Rutherford returned to the meeting

COMMITTEE RESOLUTION

THAT Council:

1. adopts the Rockhampton Heritage Village Collection Management Policy; and
2. approves a review date for the Rockhampton Museum of Art Collection Management Policy and Procedure of November 2027.

Moved by: **Councillor Wickerson**
Seconded by: **Councillor Oram**
MOTION CARRIED

COMMITTEE RESOLUTION

1.15 PM

THAT the meeting be adjourned for 1 hour to allow Briefing Session to commence, with Committee Meeting to resume at 2.15pm.

Moved by: **Mayor Williams**
Seconded by: **Councillor Taylor**
MOTION CARRIED

COMMITTEE RESOLUTION

2.25 PM

THAT the meeting be resumed.

Moved by: **Mayor Williams**
Seconded by: **Councillor Taylor**
MOTION CARRIED

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers

In Attendance:

Mr D Morrison – Acting General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

11.10 UPDATE TO DOG OFF LEASH AREA REGISTER

File No:	**15228**
Authorising Officer:	**Steven Ellis - Coordinator Community Master Planning** **Damon Morrison - Acting General Manager Community Services**
Author:	**Jacinta Daniels - Community Master Planner**

SUMMARY

Council approval is sought to designate Dog Off-Leash Areas in line with Local Law No. 2 (Animal Management) 2011 and Subordinate Local Law No. 2 (Animal Management) 2011. The areas will be recorded in Council's Dog Off-Leash Area Register, now required under Schedule 7 of the amended subordinate local law.

2:30PM The Chief Executive Officer attended the meeting

COMMITTEE RESOLUTION

THAT Council resolves to designate the following areas, and maps attached to the report, as permitted Dog Off-Leash Areas for inclusion in Council's 'Dog Off-Leash Area Register' in accordance with Schedule 7 of the *Subordinate Local Law No 2 (Animal Management) 2011*:

1. Remembrance Park, 35 Arthur Street, Gracemere, limited to the designated area;
2. Kershaw Gardens – Southern precinct, Lot 230 Moores Creek Road, Park Avenue, limited to the designated area; and
3. Eddie Baker Park, 8-26 Currawong Street, Norman Gardens, limited to the designated area.

Moved by: **Councillor Rutherford**
Seconded by: **Councillor Oram**
MOTION CARRIED

11.11 PROPOSED DOG OFF-LEASH AREA FOR CEDRIC ARCHER PARK, GRACEMERE

File No: **15224**

Authorising Officer: **Steven Ellis - Coordinator Community Master Planning**
Damon Morrison - Acting General Manager Community Services

Author: **Jacinta Daniels - Community Master Planner**

SUMMARY

This report seeks Council endorsement to commence community engagement regarding the proposed development of a fenced dog off-leash area at Cedric Archer Park, Gracemere.

2:30PM The Chief Executive Officer attended the meeting

COMMITTEE RESOLUTION

THAT Council endorses officers to undertake community engagement regarding the proposed development of a dog off-leash area at Cedric Archer Park.

Moved by: **Councillor Oram**
Seconded by: **Councillor Rutherford**
MOTION CARRIED

11.12 RIGARLSFORD PARK DOG OF LEASH AREA CONSULTATION REPORT

File No:	**11206**
Authorising Officer:	**Damon Morrison - Acting General Manager Community Services**
Author:	**Justin Bulwinkel - Sports and Active Communities Coordinator**

SUMMARY

This report presents the outcomes of community consultation regarding the proposed establishment of a Dog Off-Leash Area (DOLA) at Rigarlsford Park, Koongal.

COMMITTEE RESOLUTION

THAT:

1. Council does not proceed with the establishment of a Dog Off-Leash Area (DOLA) at Rigarlsford Park; and
2. Council declines the request to deliver public amenities (toilets) at Duthie Park.

Moved by: **Councillor Rutherford**
Seconded by: **Councillor Oram**
MOTION CARRIED UNANIMOUSLY

11.13 ROCKHAMPTON REGIONAL TENNIS CENTRE - MEMBERSHIP & PARTICIPATION

File No: 9242

Authorising Officer: Damon Morrison - Acting General Manager Community Services

Author: Justin Bulwinkel - Sports and Active Communities Coordinator
Erica Smith - Sports and Active Communities Advisor

SUMMARY

The following data regarding membership and participation numbers has been provided to Council from the Operator at Rockhampton Regional Tennis Centre. Additionally, a high-level project status update on impending capital works has been included within the report.

COMMITTEE RESOLUTION

THAT:

1. Council receives the officer's report on membership and participation numbers for Rockhampton Regional Tennis Centre; and
2. Council receives the officer's update on the capital works project at Rockhampton Regional Tennis Centre including both Council and Community projects.

Moved by: Councillor Rutherford
Seconded by: Councillor Oram
MOTION CARRIED UNANIMOUSLY

11.14 VICTORIA PARK CRICKET RELOCATION PROJECT UPDATE & FREEHOLD LEASE REQUEST

File No:	**11081**
Authorising Officer:	**Thomas Svenson - Manager Parks** **Damon Morrison - Acting General Manager Community Services**
Author:	**Justin Bulwinkel - Sports and Active Communities Coordinator**

SUMMARY

This report provides an update on the Victoria Park Cricket Relocation Project, part of Council's endorsed capital program. The project will relocate cricket activities from Victoria Park to purpose-built facilities at Kele Park and Kalka Shades, delivering improved amenities and operational sustainability for community sport. It also seeks Council's approval to grant a Freehold Lease to Brothers Cricket Club Rockhampton Inc. for the new training facility at Kele Park. The works include construction of a three-bay cricket training facility, installation of three synthetic wickets, rectification works, improved car park amenity, and associated asset disposals.

COMMITTEE RESOLUTION

THAT:

1. Council receives the update on the capital works plan to relocate cricket activities from Victoria Park to Kele Park and Kalka Shades;
2. Pursuant to Sections 236(1)(b)(ii) and 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld), Council approve the request for a Freehold Lease over part of Lot 101 on SP123574 (128 Western Street, West Rockhampton) for Brothers Cricket Club Rockhampton Inc., area identified in Attachment 1 (Nets) of the report**;** and
3. Council authorises the Chief Executive Officer (Sports and Active Communities Coordinator) to negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

Moved by: **Councillor Rutherford**
Seconded by: **Councillor Oram**
MOTION CARRIED

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

Nil

15 CLOSURE OF MEETING

There being no further business the meeting closed at 2:58 pm.

SIGNATURE

CHAIRPERSON

DATE