



COMMUNITIES COMMITTEE MEETING

MINUTES

16 JUNE 2026

These Minutes are due to be confirmed at the next
Communities Committee meeting on 21 July 2026.

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**REPORT OF THE COMMUNITIES COMMITTEE MEETING HELD AT COUNCIL
CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON TUESDAY, 16 JUNE 2026
COMMENCING AT 10:08 AM**

1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Communities Committee of 19 May 2026 be confirmed.

Moved by: Councillor Wickerson

Seconded by: Councillor Mathers

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

File No: 10097
Authorising Officer: Damon Morrison - General Manager Communities and Lifestyle
Author: Damon Morrison - General Manager Communities and Lifestyle

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Communities Committee is presented for Councillors' information.

COMMITTEE RESOLUTION

THAT the Business Outstanding Table for the Communities Committee be received.

Moved by: Councillor Mathers
Seconded by: Councillor Oram
MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

UNCONFIRMED

10 COUNCILLOR/DELEGATE REPORTS

10.1 PORTFOLIO UPDATE

File No: 10097
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Damon Morrison - General Manager Communities and Lifestyle

SUMMARY

Portfolio Councillors for Communities, Culture and Heritage, Planning and Regulation; Parks, Sport and Public Spaces; Environmental Sustainability will provide an update on matters of interest within their portfolio.

COMMITTEE RESOLUTION

THAT the Portfolio Updates for Communities, Culture and Heritage, Planning and Regulation, Parks, Sport and Public Spaces and Environmental Sustainability be received.

Moved by: Mayor Williams
Seconded by: Councillor Taylor

MOTION CARRIED

11 OFFICERS' REPORTS

11.1 PROJECT DELIVERY CAPITAL REPORT - COMMUNITIES COMMITTEE - MAY 2026

File No: 16255
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly Status Report on Organisational Services and Communities and Lifestyle Services Capital projects currently managed by the Project Delivery Unit.

COMMITTEE RESOLUTION

THAT the Project Delivery Capital Report – Communities Committee – May 2026 be received.

Moved by: Councillor Oram
Seconded by: Councillor Rutherford
MOTION CARRIED UNANIMOUSLY

**11.2 OPEN SPACES AND COMMUNITY PARTNERSHIP SIGNIFICANT PROJECT
STATUS REPORT - MAY 25/26**

File No: 15225
Authorising Officer: Damon Morrison - General Manager Communities and Lifestyle
Author: Justin Bulwinkel - Sports and Active Communities Coordinator

SUMMARY

This report outlines progress and key updates on significant capital projects delivered across the Open Spaces & Recreation and Growth and Community Partnerships teams for the period May 2026 (FY 2025–26).

COMMITTEE RESOLUTION

THAT Open Space & Community Partnerships significant capital projects status report for the month of April 2026, be received.

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED

**11.3 PROPOSED DOG OFF-LEASH AREA FOR CEDRIC ARCHER PARK,
GRACEMERE**

File No: 15224
Authorising Officer: Steven Ellis - Acting Manager Growth & Community Partnerships
Damon Morrison - General Manager Communities and Lifestyle
Author: Jacinta Daniels - Master Planner

SUMMARY

This report seeks Council approval to deliver a community-supported Dog Off-Leash Area at Cedric Archer Park, including designation of the Dog Off-Leash Area in Council's Dog Off-Leash Area Register in Schedule 7 of Subordinate Local Law No. 2 (Animal Management) 2011 upon completion of the project.

10:38AM The Chief Executive Officer attended the meeting

COMMITTEE RESOLUTION

THAT Council:

- a) approves the development of a fenced Dog Off-Leash Area project at Cedric Archer Park, Gracemere;
- b) resolves that upon completion of the project:
 - (i) the fenced area at Cedric Archer Park (as indicated in the attached plan) is designated as a Dog Off-Leash Area in accordance with section 11(1) of the *Subordinate Local Law No. 2 (Animal Management) 2011*; and
 - (ii) the designated fenced Dog Off-Leash Area is included in the Dog Off-Leash Area Register in Schedule 7 of the *Subordinate Local Law No. 2 (Animal Management) 2011*.

Moved by: Councillor Oram
Seconded by: Councillor Rutherford
MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS QUESTIONS

UNCONFIRMED

15 CLOSURE OF MEETING

There being no further business the meeting closed at 10:51 pm.

SIGNATURE

CHAIRPERSON

DATE

UNCONFIRMED