



**COMMUNITIES COMMITTEE
MEETING**

MINUTES

16 AUGUST 2022

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**REPORT OF THE COMMUNITIES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 16 AUGUST 2022 COMMENCING AT 11:00AM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham (via video link)
Councillor G D Mathers
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr R Cheesman – Acting Chief Executive Officer
Ms A Cutler – General Manager Community Services (Executive Officer)
Mr G Bowden – Executive Manager Advance Rockhampton (via video link)
Mr D Scott – Manager Planning and Regulatory Services
Ms E Dwyer – Manager Community Assets and Facilities
Mr M Crow – Manager Infrastructure Planning (via video link)
Mr A Collins – Manager Project Delivery (via video link)
Mr D Morrison – Manager Workforce and Governance (via video link)
Ms C Bell – Coordinator Environmental Sustainability
Mr C Wyatt – Coordinator Strategic Planning (via video link)
Ms K Roberts – Coordinator Property and Insurance
Mr M Millett – Coordinator Major Venues
Mr M Mansfield – Coordinator Media and Communications (via video link)
Ms A Davie – Grants and Policy Advisor
Mr J Bulwinkel – Supervisor Business Support
Ms K Dorman – Administration Supervisor (via video link)
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Communities Committee of 19 July 2022 be confirmed.

Moved by: Councillor Smith
Seconded by: Councillor Kirkland

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Cherie Rutherford informed the meeting:

"I have a declarable conflict of interest in **Item 8.6 Proposed Lease Renewal – PCYC**. This declarable conflict of interest arises as I have recently been employed by PCYC.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on."

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 SUSTAINABILITY STRATEGY (TOWARDS 2030) - PROPOSED CONSULTATION

File No: 1174
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Christine Bell - Coordinator Environmental Sustainability

SUMMARY

The draft revised Sustainability Strategy is presented for Council's endorsement and approval of the proposed community engagement phase.

PROCEDURAL MOTION

THAT the matter lay on the table seeking an additional page in the document dealing with pest management.

Moved by: Councillor Fisher

MOTION LOST

COMMITTEE RESOLUTION

1. THAT Council endorse the revised *Sustainability Strategy - Draft for Consultation*.
2. THAT Council approve consultation on the revised Sustainability Strategy for the purposes of seeking community feedback.

Moved by: Councillor Kirkland

Seconded by: Councillor Wickerson

MOTION CARRIED

Councillor Fisher and Councillor Smith recorded their vote against the motion.

8.2 TERMS OF REFERENCE - RADF COMMITTEE

File No: 2837
Authorising Officer: John Webb - Manager Communities and Culture
Alicia Cutler - General Manager Community Services
Author: Mark Millett - Coordinator Major Venues

SUMMARY

The Rockhampton Regional Council (RRC) Regional Arts Development Fund (RADF) Committee provides advice and assistance to RRC on arts and cultural grant submissions received under the RADF Program. The Terms of Reference – RADF Committee (Attached) are provided to guide the Committee to ensure the best possible outcome for Rockhampton Regional Council and the community of Rockhampton.

COMMITTEE RESOLUTION

THAT Council endorses the Terms of Reference – RADF Committee, and that the Terms of Reference – RADF Committee be implemented.

Moved by: Councillor Wickerson
Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

8.3 COMMUNITY ASSISTANCE PROGRAM

File No: 12535
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Following a number of workshops in regards to the Community Assistance program, seeking Council's support and adoption of the new Policy and Procedure as well as the allocations for each program to be distributed.

COMMITTEE RESOLUTION

1. THAT in accordance with Part 5 of the Local Government Regulation 2012, Council adopt the Community Assistance Program Policy and the Community Assistance Program Procedure.
2. THAT Council endorse the allocation of funds to each program as outlined in the report and the guidelines to be provided for those organisations wishing to apply.

Moved by: Councillor Wickerson

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

8.4 PROPERTY MATTER - 78 EAST STREET, MOUNT MORGAN

File No: 374
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Emma-Jane Dwyer - Manager Community Assets & Facilities

SUMMARY

Manager Community Assets and Facilities reporting on a proposal for property acquisition in Mount Morgan.

COMMITTEE RESOLUTION

12:01PM

That pursuant to s7.8 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be suspended to allow adequate time for informal discussion on Item 8.4 – Property Matter – 78 East Street, Mount Morgan - prior to entering into formal debate.

Moved by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

COMMITTEE RESOLUTION

12:18PM

That pursuant to s7.8 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be resumed.

Moved by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

COMMITTEE RESOLUTION

THAT this matter laid on the table at the Communities Committee meeting on 19 July 2022 be lifted from the table to be dealt with accordingly.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

COMMITTEE RESOLUTION

THAT:

1. Council transfer the ownership of all three buildings at 78 East Street, Mount Morgan to the Mount Morgan Citizens Club in an 'as is' condition, for \$1.
2. Pursuant to Section 236(1)(b)(ii) of the Local Government Regulation 2012 (Qld) Council approve the lease of the land at 78 East Street Mount Morgan to the Mount Morgan Citizens Club Inc, and authorises the Chief Executive Officer (General Manager Community Services) to negotiate the terms of the agreement in preparation for execution by the delegated officer.
3. Council retains ownership of the contents of the large Church.
4. Furthermore Council proceed to make alterations to the Planning Scheme as in regards to the proposed purpose of these buildings.

Moved by: **Councillor Rutherford**

Seconded by: **Councillor Mathers**

MOTION CARRIED

8.5 2022 FREEHOLD LEASE AND TRUSTEE LEASE RENEWALS FOR SPORTS AND RECREATION

File No: 4247
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Justin Bulwinkel - Supervisor Business Support

SUMMARY

In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought to commence the renewal of Freehold and Trustee Leases that currently hold a status of 'expired'.

COMMITTEE RESOLUTION

THAT pursuant to s7.4 Council Meeting Procedures the meeting proceed to the next item of business on the agenda.

Moved by: Councillor Mathers
Seconded by: Councillor Kirkland

MOTION CARRIED

8.6 PROPOSED LEASE RENEWAL – PCYC

12:30PM

Having earlier informed the meeting of a declarable conflict of interest in this matter, Councillor Rutherford left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

File No: 4209
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Justin Bulwinkel - Supervisor Business Support

SUMMARY

Supervisor Business Support reporting on a proposed lease renewal for the Queensland Police Citizens' Youth Welfare Association (PCYC) at Stapleton Park.

COMMITTEE RESOLUTION

THAT

1. Pursuant to section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld), Council approve the renewal of the Trustee Lease to the Queensland Police Citizens' Youth Welfare Association over part of Stapleton Park, 16-20 Bridge Street (Lot 3 on SP262805) for a period of two years; and
2. Council authorises the Chief Executive Officer (Supervisor Business Support) to negotiate the terms and conditions of the agreement with the tenant in preparation for execution by the delegated officer.

Moved by: Councillor Wickerson

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

Councillors Williams, Fisher, Mathers, Wickerson, Smith, Kirkland and Latcham voted in the affirmative.

Councillor Rutherford was not in the meeting room and did not participate in the vote

COMMITTEE RESOLUTION

THAT Item 8.5 – 2022 Freehold Lease and Trustee Lease Renewals for Sports and Recreation be dealt with next.

Moved by: Councillor Mathers

MOTION CARRIED

12:36PM Councillor Rutherford returned to the meeting room

8.5 2022 FREEHOLD LEASE AND TRUSTEE LEASE RENEWALS FOR SPORTS AND RECREATION

File No: 4247
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Justin Bulwinkel - Supervisor Business Support

SUMMARY

In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought to commence the renewal of Freehold and Trustee Leases that currently hold a status of 'expired'.

COMMITTEE RESOLUTION

THAT

1. Pursuant to Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) Council approve the renewal of the Freehold Leases and Trustee Leases as identified in the report, excluding:
 - a) The Rockhampton Cycling Club Inc.
 - b) Rocky Twirlers Inc.
 - c) Gracemere Junior Rugby League Inc.
2. A further report be prepared to provide options on ownership of the Council buildings leased by the organisations identified above.
3. Council authorises the Chief Executive Officer (Supervisor Business Support) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.

Moved by: Councillor Mathers
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

COMMITTEE RESOLUTION

12:48PM

THAT the meeting be adjourned until 1:00pm.

Moved by: Mayor Williams**MOTION CARRIED****COMMITTEE RESOLUTION**

1:02PM

THAT the meeting be resumed.

Moved by: Councillor Fisher**MOTION CARRIED**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham (via video link)
Councillor G D Mathers
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr R Cheesman – Acting Chief Executive Officer
Ms A Cutler – General Manager Community Services (Executive Officer)
Mr P Kofod – General Manager Regional Services (via video link)
Mr G Bowden – Executive Manager Advance Rockhampton (via video link)
Ms E Dwyer – Manager Community Assets and Facilities
Mr A Collins – Manager Project Delivery (via video link)
Mr D Morrison – Manager Workforce and Governance (via video link)
Ms K Roberts – Coordinator Property and Insurance
Mr J Bulwinkel – Supervisor Business Support
Ms L Leeder – Senior Committee Support Officer

8.7 ROCKHAMPTON BOTANIC GARDENS & ZOO: VISITOR HUB AND ANIMAL OPERATIONS CENTRE DETAIL DESIGN UPDATE

File No: 14700
Authorising Officer: Alicia Cutler - General Manager Community Services
Author: Jacob Weir - Project Manager Art Gallery - Technical

SUMMARY

This report summarises the outcome from the detailed design for the Rockhampton Botanic Gardens & Zoo Visitor Hub and Animal Operations Centre.

The Issued for Construction (IFC) documentation has been completed and the project is now ready to proceed into procurement for a construction contractor.

Given the current market situation with significant price increases and inflation, it is difficult to provide factual financial advice on project costs and budgeting.

A pre-tender estimate has been prepared for the project; however this report seeks endorsement to release a construction tender for the works with different staging options to obtain real and accurate cost information to present back to Council along with appropriate financial options to proceed with awarding a contract.

This report does not seek endorsement to award the construction contract.

COMMITTEE RESOLUTION

THAT Council:

1. Receives the report; and
2. Endorse only the release of a construction tender for the project works, with a report back to Council during the tender evaluation phase to seek endorsement for the contract award; including the presentation of funding options based on actual contract prices.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

9 NOTICES OF MOTION

Nil

10 QUESTIONS ON NOTICE

Nil

11 URGENT BUSINESS\QUESTIONS

12 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 Disposal of Assets

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Moved by: Councillor Mathers

Seconded by: Councillor Kirkland

MOTION CARRIED UNANIMOUSLY

COMMITTEE RESOLUTION

1:14PM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

COMMITTEE RESOLUTION

1:48PM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Mathers

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

13 CONFIDENTIAL REPORTS

13.1 DISPOSAL OF ASSETS

File No: 4949

Authorising Officer: Alicia Cutler - General Manager Community Services

Author: Emma-Jane Dwyer - Manager Community Assets & Facilities

In accordance with section 254J(3)(g) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

SUMMARY

The property nominated in this report requires significant remedial or maintenance works in order to retain it. This report details a plan over the next 2 years to dispose of the nominated property and convert the land to recreational reserve once cleared.

COMMITTEE RESOLUTION

THAT Council authorises the Chief Executive Officers (Manager Community Assets and Facilities and Coordinator Property & Insurance) to deal with the property as per Option 1 detailed in the report, with an option also to be provided for removal.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

14 CLOSURE OF MEETING

There being no further business the meeting closed at 1:48pm.

SIGNATURE

CHAIRPERSON

DATE