



COMMUNITY SERVICES COMMITTEE MEETING

AGENDA

30 OCTOBER 2019

Your attendance is required at a meeting of the Community Services Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 30 October 2019 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", written over a light grey circular stamp.

CHIEF EXECUTIVE OFFICER
23 October 2019

Next Meeting Date: 27.11.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Tony Williams - Leave of Absence from 30 October 2019 to 1 November 2019

4 CONFIRMATION OF MINUTES

Minutes of the Community Services Committee held 25 September 2019

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - CBD CULTURAL PRECINCT - CUSTOMS HOUSE DESIGN

File No: 7028

Attachments: 1. CBD Cultural Precinct - Customs House Design [↓](#)

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

OFFICER'S RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – CBD Cultural Precinct – Customs House Design be received.

COMMENTARY

The project delivery section submits a monthly project report outlining the status of the capital projects. The following projects have a one page capital monthly report outlining progress against time and budget.

- CBD Cultural Precinct – Customs House Design

**PROJECT DELIVERY MONTHLY
REPORT - SEPTEMBER 2019
CBD CULTURAL PRECINCT –
CUSTOMS HOUSE DESIGN**

**CBD Cultural Precinct –
Customs House Design**

Meeting Date: 30 October 2019

Attachment No: 1

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	September 19
Project	A. CBD Cultural Precinct – Customs House Design
Project Number	1148999
Project Manager	Shirley Hynes
Council Committee	Community Services

PROJECT SCOPE

Landscaping works at the rear of Customs House/ Bond Store.

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	August 19	September 19	
Design Development	September 19	June 20	Preliminary Design scheduled to be complete and costed early November 2019
Procurement			
Construction			

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$ 500,000	\$ 1,446	\$ 5,000	\$493,554	\$ 500,000	\$ 1,446	\$ 5,000	\$493,554
External Funding	\$Nil							

PROJECT STATUS

Project progressing in accordance with program:

- Topographic and below ground services surveys complete.
- Design development commenced.
- Site meeting with Councillors planned for Mid October.

8.2 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - PILBEAM THEATRE REDEVELOPMENT

File No: 7028
Attachments: 1. Pilbeam Theatre Redevelopment [↓](#)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

OFFICER'S RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Pilbeam Theatre Redevelopment be received.

COMMENTARY

The project delivery section submits a monthly project report outlining the status of the capital projects. The following projects have a one page capital monthly report outlining progress against time and budget.

- Pilbeam Theatre Redevelopment

PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - PILBEAM THEATRE REDEVELOPMENT

Pilbeam Theatre Redevelopment

Meeting Date: 30 October 2019

Attachment No: 1

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	September 19
Project	B. Pilbeam Theatre Redevelopment
Project Number	1148918
Project Manager	Andrew Collins
Council Committee	Community Services

PROJECT SCOPE

The construction for the new Rockhampton Art Gallery at 220 Quay Street in the CBD is underway. The existing Art Gallery at the Pilbeam Theatre Complex will relocate to this new facility due for completion in mid-2021. This will leave the previous Art Gallery building available for potential reuse and redevelopment.

The functional layout and interrelationships of uses within the Pilbeam Theatre could be better resolved. This project will develop designs that will improve the functions and layouts within the building to enhance the future theatre and entertainment experience of end users.

Design services are to adaptively redevelop the internal and external spaces of the site, to meet the requirements identified by Council.

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	01/07/2019	01/03/2020	
Design Development	01/10/2019	25/01/2020	Enquiry by Design work shops
Procurement	03/08/2019	27/09/2019	Design – Concept tenders closed adjudication in process
Construction			

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$300,000	\$8,465	\$147	\$291,389	\$300,000	\$8,465	\$147	\$291,389
External Funding								

PROJECT STATUS

Tenders for the Concept design development for the Pilbeam Theatre Redevelopment have closed on 28/08/2019. Eight (8) offers have been received and are currently being evaluated.

8.3 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - VISITOR INFORMATION CENTRE UPGRADE (W4Q)

File No: 7028
Attachments: 1. Visitor Information Centre Upgrade (W4Q)[↓](#)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

OFFICER'S RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Visitor Information Centre Upgrade (W4Q) be received.

COMMENTARY

The project delivery section submits a monthly project report outlining the status of the capital projects. The following projects have a one page capital monthly report outlining progress against time and budget.

- Visitor Information Centre Upgrade (W4Q)

**PROJECT DELIVERY MONTHLY
REPORT - SEPTEMBER 2019 –
VISITOR INFORMATION CENTRE
UPGRADE (W4Q)**

**Visitor Information Centre Upgrade
(W4Q)**

Meeting Date: 30 October 2019

Attachment No: 1

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	September 19
Project	C. Visitor Information Centre Upgrade (W4Q Round 3)
Project Number	1147294
Project Manager	Shirley Hynes
Council Committee	Community Services

PROJECT SCOPE

New entrance canopy, landscaping upgrade.

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	July 19	September 19	Scope confirmed based on completed clients design.
Design Development	July 19	August 19	Complete
Procurement	August 19	September 19	Tenders advertised on 27 th September, tender period extended, tender closes 30 th October.
Construction	October 19	April 20	

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$ 300,000	\$ 1,401	\$ 0	\$298,599	\$ 300,000	\$ 1,401	\$ 0	\$ 298,599
External Funding	\$ 300,000							

PROJECT STATUS

Project progressing in accordance with program:

- Design complete and scope confirmed with client department.
- Tenders advertised on 27th September tender period extended, tender closes 30th October.
- Contract scheduled to be awarded November 2019, works on site to be carried out following New Year holidays, to minimise any disruption to delivery of information centre services on site.

8.4 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - HERITAGE VILLAGE LIGHTING UPGRADE (W4Q)

File No: 7028
Attachments: 1. Heritage Village Lighting Upgrade (W4Q)[↓](#)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

OFFICER'S RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Heritage Village Lighting Upgrade (W4Q) be received.

COMMENTARY

The project delivery section submits a monthly project report outlining the status of the capital projects. The following projects have a one page capital monthly report outlining progress against time and budget.

- Heritage Village Lighting Upgrade (W4Q)

**PROJECT DELIVERY MONTHLY
REPORT - SEPTEMBER 2019 -
HERITAGE VILLAGE LIGHTING
UPGRADE (W4Q)**

**Heritage Village Lighting Upgrade
(W4Q)**

Meeting Date: 30 October 2019

Attachment No: 1

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	September 19
Project	D. Heritage Village Lighting Upgrade (W4Q Round 3)
Project Number	1147293
Project Manager	Nathan Everton
Council Committee	Community Services

PROJECT SCOPE

Provide field and pathway lighting including PA system and alerting facilities to the facility. This is so markets and night events can occur, also to alert staff /general public of announcements, or emergency alarms.

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	July 2019		Completed
Design Development	November 2019		underway
Procurement	January 2020		
Construction	May 2020		

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$300,000	\$1,221	\$20,625	\$278,154	\$300,000	\$1,221	\$20,625	\$278,154
External Funding	\$300,000							

PROJECT STATUS

Design development progressing in accordance with program. Preliminary electrical design expected mid October.

8.5 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - SEPTEMBER 2019

File No: 1464

Attachments: 1. Community Assets and Facilities Monthly Report - September 2019 [↓](#)

Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Aaron Pont - Acting General Manager Community Services

Author: Sophia Czarkowski - Coordinator Facilities

SUMMARY

This report provides information on the activities of Community Assets and Facilities for the month of September 2019.

OFFICER'S RECOMMENDATION

THAT the Community Assets and Facilities monthly operational report for September 2019 be received.

COMMENTARY

The attached report contains information on the activities of the Community Assets and Facilities section.

COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - SEPTEMBER 2019

Community Assets and Facilities Monthly Report - September 2019

Meeting Date: 30 October 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

Community Assets and Facilities

PERIOD ENDED September 2019



1. Operational Summary

Community Assets and Facilities highlights for the month of September include:

- A portion of the sub-mains between the Daintree Exhibit and the Rockhampton Zoo Administration building is being replaced due to damage to the direct-buried underground cable. Trenching works have commenced with the administration building currently being supplied from a three phase generator. In conjunction with this work we are replacing the main water line that feeds the zoo.
- Paving works at Heritage Village Rockhampton
- Paving works at Conaghan Park Amenities Block Gracemere
- Anti-vandal downpipes renewal at Joseph Harrison Park
- Bird proofing Mt Morgan SOA
- Box gutter replacement Gracemere Works Depot
- Repaired monorail at Kershaw Gardens
- Installed All Abilities play equipment at Kershaw Gardens including new shade sail
- Repainted shade structures repaired rock wall at Agnes Street Reservoir
- Installed new air conditioning units at Athelstane Bowls Club

2. Customer Service Requests

Response times for completing customer requests in this reporting period for September are within set timeframes.



All Monthly Requests (Priority 3) Communities and Facilities 'Traffic Light' report September 2019

	Balance B/F	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q1
			Received	Completed									
Cemeteries - Complaint	1	0	0	0	1	0	0	8	0.00	1.33	1.33	21.25	0.00
Cemeteries - General Enquiry	0	0	0	0	0	0	0	14	0.00	0.50	1.20	0.57	0.00
Cemeteries (Asset)	3	1	3	0	5	3	0	30	0.00	5.09	12.31	14.52	7.29
Childcare (Asset)	0	0	1	1	0	0	0	30	0.00	0.00	0.67	0.67	0.00
Community Halls (Asset)	0	0	0	0	0	0	0	30	0.00	0.00	0.00	0.00	0.00
Admin and Depots (Asset)	3	0	0	0	3	0	0	30	0.00	0.00	0.00	0.00	0.00
Disaster Management (SES Buildings) (Asset)	0	0	0	0	0	0	0	30	0.00	0.00	0.00	0.00	0.00
Dog Pounds (Asset)	0	0	0	0	0	0	0	30	0.00	0.00	0.00	0.00	0.00
Gardens (Asset)	0	0	0	0	0	0	0	30	0.00	0.00	0.00	0.00	0.00
Libraries (Asset)	1	1	0	0	0	0	0	30	0.00	0.00	0.00	0.00	0.00
Council Owned Swimming Pools - General Enquiry	0	0	0	0	0	0	0	20	0.00	0.00	1.00	1.00	0.00
Leased Premises - Maintenance (Asset)	0	0	0	0	0	0	0	30	0.00	0.00	0.00	0.00	0.00
Sport and Recreation Facilities (Asset) Not Parks	3	2	0	0	1	0	0	30	0.00	0.00	0.00	0.00	0.00
TV Black Spot - Reception (Asset)	0	0	0	0	0	0	0		0.00	0.00	0.00	0.00	0.00
Arts & Heritage Services (Asset)	4	0	0	0	4	0	0	30	0.00	0.00	0.00	0.00	0.00

3. Capital Projects

Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended 25% of year elapsed

In terms of scope, schedule and budget, the project is;



on track






generally on track,
with minor issues



off track


Community Assets and Facilities – Capital Projects over \$50,000					
Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Bajool Amenities Building	1 July 2019	30 June 2020		\$120,000	\$0
Comments	Project has been scoped, meeting held with Councillor Wickerson in July 2019. Multiple options now sourced and cost estimates provided, awaiting confirmation on location.				
Flooring Renewal Program	1 July 2019	30 June 2020		\$70,000	\$18,091
Comments	<ul style="list-style-type: none"> 220 Quay Street Ground Floor – Complete North Rockhampton Cemetery - scoped 				
Mt Morgan Depot Renewal	1 July 2019	28 February 2020		\$200,000	\$130
Comments	Invitation to Quote has been finalised and will be released in October.				

Music Bowl - Demolish Roof	1 July 2019	10 December 2019		\$152,720	\$130
Comments	Invitation to Quote has been released and closes early October.				
Pilbeam Theatre - Main Foyer Doors	1 July 2019	30 June 2020		\$70,000	\$0
Comments	Not yet commenced				
Pilbeam Theatre - Replace Existing Door Locking for Fire	1 July 2019	30 June 2020		\$47,000	\$0
Comments	Not yet commenced				
Schotia Place - Renewal/Upgrade of Commercial Kitchens	1 July 2019	30 June 2020		\$62,000	\$0
Comments	Scope being finalised.				
Rockhampton Showgrounds Switchboard Enclosure Renewal	01 July 2019	30 June 2020		\$63,600	\$0
Comments	Initial investigations have commenced into which switchboards will be replaced this financial year.				
CCTV Renewal Program	01 July 2019	30 June 2020		\$125,600	\$7,396
Comments	Discussions have commenced between CAF and various stakeholders with regards to which cameras and control equipment require replacement this financial year. Alterations have been carried out to renew various fibre connections across the CBD.				

Access Road Renewal Program (Facilities)	01 July 2019	30 June 2020		\$283,899	\$119,903
Comments	Program provided by Civil Ops				
Air-conditioner Replacement Program	01 July 2019	30 June 2020		\$105,600	\$0
Comments	Priorities to be confirmed.				
Dooley Street Depot Security	01 July 2019	30 June 2020		\$100,000	\$0
Comments	Scope completed, tender specification to be developed.				

4. Budget

Financial performance as expected for the reporting period.

End of Month Budget Management Report - (Operating Only) - COMMUNITY ASSETS & FACILITIES						
						
As At End Of September						
Report Run: 03-Oct-2019 12:44:27 Excludes Nat Accs: 2802,2914,2917,2924						
	Adopted Budget	Actuals	EOM Commitments	Total	Variance	On Target
	\$	\$	\$	\$	%	25% of Year Gone
COMMUNITY ASSETS & FACILITIES						
<u>Community Facilities</u>						
Revenues	(178,692)	(103,549)	0	(103,549)	57.9%	
Expenses	14,447,662	3,357,212	3,417,353	6,774,565	23.2%	
Transfer / Overhead Allocation	34,824	(90,900)	0	(90,900)	-261.0%	
Total Unit: Community Facilities	14,303,794	3,162,763	3,417,353	6,580,116	22.1%	
<u>Community Projects & Open Space Facilities</u>						
Revenues	(310,864)	(75,311)	0	(75,311)	24.2%	
Expenses	2,353,594	526,182	199,243	725,425	22.4%	
Transfer / Overhead Allocation	615,141	152,772	0	152,772	24.8%	
Total Unit: Community Projects & Open Space Facilities	2,657,871	603,643	199,243	802,886	22.7%	
<u>Community Assets & Facilities Management</u>						
Expenses	322,956	53,340	0	53,340	16.5%	
Transfer / Overhead Allocation	6,500	0	0	0	0.0%	
Total Unit: Community Assets & Facilities Management	329,456	53,340	0	53,340	16.2%	
<u>Community Assets</u>						
Revenues	0	(7,332)	0	(7,332)	-	
Expenses	613,750	143,869	2,437	146,306	23.4%	
Transfer / Overhead Allocation	12,350	1,642	0	1,642	13.3%	
Total Unit: Community Assets	626,100	138,178	2,437	140,615	22.1%	
<u>Support Services</u>						
Expenses	332,971	83,631	0	83,631	25.1%	
Total Unit: Support Services	332,971	83,631	0	83,631	25.1%	
Total Section: COMMUNITY ASSETS & FACILITIES	18,250,192	4,041,555	3,619,033	7,660,587	22.1%	

5. Section Statistics

September 2019

Lost Time Injuries	
Number of Lost Time Injuries	1
Number of Days Lost Due to Injury	7
Incident and Hazard Reporting	
Total Number of Incidents/Hazards Reports	9
Description of Incidents/Hazards: <ol style="list-style-type: none"> 1. Chlorine dosing tank malfunctioned causing overflow into bunded area 2. A child injured herself on a piece of play equipment 3. Excavating on a job site and located a live cable. Safety measures were in place and no one was injured 4. Speed of traffic on Quay Street was raised as a hazard 5. Out of date fire extinguisher located 6. Building related material and rubbish located in depot area 7. Poor storage of items in depot area 8. Employee experienced pain in hip when carrying out work 9. Draw or tow bar on tractor has bent 	
Riskware Actions	
Number of Open Tasks	44
Number of Overdue Tasks	4
Hazard Reporting	
Number of Scheduled Hazard Inspections	3
Number of Incomplete Hazard Inspections	0
Number of Hazard Inspections completed outside the scheduled month	0

8.6 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP

File No: 12535
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from the Cathedral Parish of St Joseph for Major Sponsorship Assistance towards the Lights of Christmas 2019 event is presented for Council consideration.

OFFICER'S RECOMMENDATION

THAT Council considers the application made under the Major Sponsorship scheme for the staging of 'The Lights of Christmas' event to be held from 17 to 23 December 2019 and approve a cash sponsorship of \$8,600.00.

COMMENTARY

Based on the information supplied in the application and use of the rating assessment, it is recommended that Council consider the provision of cash sponsorship of \$8,600.00 for the event. The Cathedral Parish of St Joseph has submitted an application for assistance with the staging of the 'The Lights of Christmas 2019' event to be held from 17 to 23 December 2019. The application seeks cash sponsorship of \$15,000 from Council.

The event will use the William Street façade of St Joseph's Cathedral as the canvas for the show which will include the 7 - 8 minute animated movie, which will focus on the Christmas Story to be followed by slides acknowledging sponsors, Christmas wishes and art. The full show will take about 20 minutes with several runs each night, commencing at 7:30pm and concluding at 10:00pm. The applicant states that it will be secular in nature, aiming to create a community spirit of goodwill and providing a focal point for those families who tour the region viewing Christmas light displays around Rockhampton. In its third year the event organisers estimates 25,000 people will view the show.

Nationally recognised company Illuminate has been commissioned once again to produce the show and provide the technical support. They are a nationally recognised company that regularly produces similar events.

The St Joseph's Cathedral Parish states that it has an organising committee for this event, and have successfully conducted events in 2017 and 2018. The 2017 event was voted as the best small event at the Australian Event Awards last year. The Cathedral College community will be providing assistance with seating, car parking etc.

It will be seeking approval from Council to close William Street between Murray and West Street each night from 6:30pm until 10:00pm.

The budget for the event details a total cost of \$97,000 with the major expenses being for entertainment of \$54,000; equipment hire of \$30,000; travel cost \$6,000; and additional wages of \$5,000.

No business or marketing plan has been included as required for an event requesting major sponsorship.

Assessment

In accordance with the adopted Policy and Procedure the application received through the Major Sponsorship Scheme was assessed by Council against the following criteria:

- Applicant's capacity to undertake the event including any experience with similar events, relevant approvals and permissions required
- Community need or desire for the event and how this was determined
- Economic and community outcomes anticipated from the event
- Number of participants, including out of area visitors
- Value for money, including realistic budget with projected cost recovery

The recommended sponsorship amount equates to the 4 person assessment panel average figure.

CONCLUSION

Assessment of the information provided in the application against the rating assessment suggests that cash sponsorship of \$8,600.00 be provided to assist with the staging of the event. A copy of the completed assessment together with the application has been supplied separately to Councillors.

8.7 COMMUNITY ASSISTANCE PROGRAM - MINOR SPONSORSHIP

File No: 12535
Attachments: Nil
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from Rockhampton Touch Association Incorporated for Minor Sponsorship assistance towards Red Rooster Junior Carnival.

OFFICER'S RECOMMENDATION

THAT Council considers the Minor Sponsorship application from Rockhampton Touch Association Incorporation for funding to assist with the staging of the Red Rooster Junior Carnival to be held on 2 and 3 November 2019, and approves an amount of \$3,000 in sponsorship.

COMMENTARY

Rockhampton Touch Association Incorporated had lodged an application outside of Rounds under the Minor Sponsorship Scheme seeking \$3,000.00 in funding to assist with the Red Rooster Junior Carnival that will be held at Cyril Connell Fields, 78 Reaney Street, Berserker.

Event

This event has been held for over 15 years growing from a one day carnival with 20 teams to the current 120 teams playing over two days. Following the Queensland Touch Football run Junior State Cup, the Red Rooster Junior Carnival is the largest junior touch tournament held in the state. Teams from Gladstone, Capricorn Coast, Mackay, Emerald, Blackwater, Woorabinda, Dalby, Tambo as well as Rockhampton have previously attended.

The application states the Junior Touch Carnival is conducted to encourage as many children as possible to participate in a safe, friendly and supervised environment. It is a participation only event with no pressure of selections so children of all standard, level and experience can enjoy a tournament atmosphere. The event is also a fundraising event towards our junior development program which allows all children the opportunity to learn and develop touch football skills at no cost.

It is anticipated that 1,450 players and approx. 3,000 team coaches, managers, parents, supporters and spectators would be in Rockhampton over the weekend for this event. Around 48 teams (1,550 players, parents and supporters) will be from outside the Rockhampton area and requiring accommodation for a least two nights.

Sponsorship

The Association has requested cash sponsorship of \$3,000 from Council for the event, for which it has projected a total cost of \$18,570.00. This would represent a Council contribution of 16% of the cost of staging the event.

The budget submitted with the application details the major expenses being for:

- food/beverage \$12,000.00
- equipment hire \$4,500.00
- additional wages \$1,000.00
- other \$570.00

The estimated income for the event, including \$2,000.00 organisation contribution and the requested sponsorship of \$3,000.00 from Council is \$24,200.00. This is made up of Red Rooster sponsorship, food/beverage sales and team nomination fees.

It is proposed that Council's support would be acknowledged through Facebook, senior and junior websites, all correspondence and forms pertaining to the event (eg team nomination and registration sheets, event draw etc).

Assessment

In accordance with the adopted Policy and Procedure applications received through the Minor Sponsorship Scheme will be assessed by Council against the following criteria:

- Applicant's capacity to undertake the event including any experience with similar events, and ability to obtain relevant approvals and permissions;
- Wide community need for the event and how this was determined;
- Community outcomes expected from the event, including number of participants;
- Positive promotional outcomes for the local area; and
- Value for money, including realistic budget and cost recovery, with quotes for all items to be funded.

A copy of the application has been supplied separately to Councillors for consideration, along with the rating tool as adopted by Council.

CONCLUSION

Assessment of the information provided in the application against the rating tool suggests that cash sponsorship of \$3,000.00 be provided to assist with the staging of the event.

A copy of the completed tool has been supplied separately to Councillors with the application.

8.8 COMMUNITIES AND CULTURE SOLE SUPPLIER PROVISION

File No: 7104
Attachments: Nil
Authorising Officer: John Webb - Manager Communities and Culture
Aaron Pont - Acting General Manager Community Services
Author: Louise Hales - Programs and Development Officer

SUMMARY

Council Presents an annual program of exhibitions and performance, it is necessary to resolve that it would be impractical of Council to invite quotes for the content and physical productions.

OFFICER'S RECOMMENDATION

THAT Council resolve that 'it is satisfied that there is only one supplier who is reasonably available' and that 'because of the specialised nature of the services that are sought, it would be impractical for Council to invite quotes for the supply of the productions. Exhibition and services' as detailed in the report.

COMMENTARY

Council provides for the presentation of a range of performing arts activities and performances at the Pilbeam Theatre and for a range of exhibitions at the Rockhampton Art Gallery.

The theatre performances include the productions featured in the See it Live Theatre Season, Morning Melodies - a series of morning concerts for seniors and other performances targeted at special demographic groups, such as school-aged children.

When contracting to present these productions and exhibitions it is, by the nature of the activity, not possible to obtain more than one quotation for the supply of the production or exhibition and therefore it is necessary, under Chapter 6 Part 3 Division 3 Clause 235 of the Local Government Regulation 2012 to have Council resolve both or either "that it is satisfied that there is only one supplier who is reasonably available" and "because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders".

Detailed below are the productions currently scheduled to be presented by Council, through to the end of calendar year 2020 at the Pilbeam Theatre.

At this time the dates and producer/supplier for the 2020 Morning Melodies Series is unconfirmed.

Date	Company	Production / Exhibition	Supplier
Theatre Performances / Productions			
Throughout 2020	Various	Morning Melodies Program of 5 performances	Various
13/03/2020	RRC Musical	Performance Rights	Music Theatre International (Australasia) Pty Ltd
13/03/2020	RRC Musical	Creative team for Musical Professional fees	Joy Philippi Jeanette Douglas Jacinta De Le Lande Lita Hegvold Ross James Sue Earle
24/03/20	Alternative Facts	Grace Under Pressure	Alternative Facts
March 2020 TBC	Blakdance	Performing on Country	Blakdance
31/03/2020	CDP	91 Storey Treehouse	CDP Pty Ltd
18/04/20	HIT Productions	The Sapphires	HIT Productions
06/05/20	Performing Lines	Mission Songs Project	Mission Songs Project
06/06/20	RSO	Rhapsody in Blue	Rockhampton Symphony Orchestra
09/06/20	MICF	2020 Roadshow	Melbourne International Comedy Festival Company
18/06/20	Monkey BAA	Edward the Emu	Monkey BAA Theatre Co./ Arts on Tour
30/06/20	Queensland Ballet	Tutus on Tour	Queensland Ballet
15/07/20	Sydney Dance Company	Bonachela/ Lane	Arts on Tour
19/08/20	Opera Queensland	Tosca	Opera Queensland
August 2020	TBC	Entertainment for the Rockhampton Cultural Festival	TBC
14/10/20	Flamenco Fire	Veinte Anos	Flamenco Fire

As the Local Government Regulations 2012 require Council to make a specific resolution in regard these decisions and that this decision making power is unable to be delegated, this report will be presented to Council on an annual basis at approximately this time each year.

8.9 REGIONAL ARTS DEVELOPMENT FUND QUICK RESPONSE GRANT APPROVAL PROCESS

File No: 8944
Attachments: Nil
Authorising Officer: John Webb - Manager Communities and Culture
Aaron Pont - Acting General Manager Community Services
Author: Louise Hales - Programs and Development Officer

SUMMARY

The Regional Arts Development Fund offers a Quick Response grant for projects requiring funding within a short time frame. Currently all RADF recommendations must be endorsed by Council. As this timeframe can exceed six weeks, an alternative process is sort to better respond to community needs.

OFFICER'S RECOMMENDATION

THAT approval of RADF Quick Response Grants be delegated by Council to the Chief Executive Officer for endorsement by the appropriate General Manager.

COMMENTARY

The Regional Arts Development Fund (RADF) has a number of categories that relate to the type of project being undertaken. At times it is not possible for an applicant to submit a grant at one of the elected closing dates. In these instances a Quick Response option is available. This is useful when a small amount of funding is required to enable a project to continue, or when an opportunity has been provided at short notice.

The current approval process requires a number of weeks to complete as once applications are assessment by the RADF committee they are then presents to Council for a decision. To fulfil the community need of a quick turn-around funding it is recommended that the General Manager via CEO delegation be able to approve quick response grants.

A number of mitigations exist to manage risk and support transparency within this proposed process:

- Recommendations for RADF grants are provided by a committee. The membership of committee is endorsed by Council and represents a range of artistic areas. A Councillor also sits on this committee.
- The total expenditure for the RADF competitive grant pool from which the Quick Response grants are funded is endorsed by Council through standard budget processes
- Quick Response grants are to the value of up to \$1000.

Development and project grants will continue to be submitted to Council for approval. Any approval of Quick Response grants will still be communicated to Council at the earliest possible meeting.

8.10 COMMUNITIES & CULTURE OPERATIONAL REPORT SEPTEMBER 2019

File No: 1464
Attachments: 1. Communities and Culture Operations Report September 2019 [↓](#)
Authorising Officer: Aaron Pont - Acting General Manager Community Services
Author: John Webb - Manager Communities and Culture

SUMMARY

The report provides information on the programs and activities of the Communities and Culture Section for September 2019.

OFFICER'S RECOMMENDATION

THAT the Communities and Culture Operational Report of September 2019 be 'received'

COMMENTARY

The Communities and Culture section has responsibility for the following areas:

- Libraries and Childcare
- Central Queensland Home Assist
- Heritage Village
- Major Venues – Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds, Mount Morgan Showgrounds and Rockhampton Music Bowl.

COMMUNITIES & CULTURE OPERATIONAL REPORT SEPTEMBER 2019

Communities and Culture Operations Report September 2019

Meeting Date: 30 October 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

COMMUNITIES & CULTURE

PERIOD ENDED SEPTEMBER 2019



1. Operational Summary

- This month over 27204 members accessed the four library branches, with 3412 participants attending **186** library programs.
- The highlights of the month of September –
 - Rocky Reads Roald Dahl Readers and Writers Festival
 - You Can't Ask That!
- The Pilbeam Theatre hosted a range of events Rockhampton Grammar School DMTA 'Showcase featuring Beauty and the Beast', rehearsals for local dance schools prior to the Dance Festival, Bell Shakespeare's 'Much Ado about Nothing' as part of the Seeitlive program, comedian Ross Noble, 'Abba and the Bee Gees', and the 2019 Rockhampton Dance Festival which took place over nine days.
- The Rockhampton Showgrounds had twenty event days comprising of Rotary Youth Driver Awareness training, The Rockhampton Kennel Club Dog Show, Skating, Saloon Car Club meet, LG Roads workshops, Yearling Sale Meeting, The Handmade Expo, Pony Club State Titles, and Speedway.
- Heritage Village continued to be busy with school and other tours visiting from all around Central Queensland. In addition, 6 CQU students from Korea enjoyed stepping back in time in the Village. School Holiday Activities also proved extremely popular drawing strong numbers each day. The Shearing Shed hosted a wide variety of events such as the Energex Corporate Skilled Leader Program and the Rockhampton Orchid Society hosting the State Conference dinner. Markets attracted a different demographic due to publicity for productions on site by Arts CQ. This audience followed them around the Village to ensure that they did not miss a minute of their performances. Feedback indicates that their efforts were greatly appreciated and drew additional visitors to the Village.
- CQ Home Assist Secure Program, recorded an above average amount of 77 new registrations for the month of September. The cleansing and update of operational codes in the "in house" software, TRACCS has commenced, this update will reflect the huge changes in the disabilities and aged care sectors over the past 18 months.
- In the month of September Rockhampton Art Gallery was attended by 1,271 patrons. This included 83 Students via nine Groups. In the month an average of 1.2 programs and events were held daily with 1 of these being held off site. The Gallery staff were supported by volunteers who contributed 332.5hrs. The Rockhampton Art Gallery has shifted exhibition programming to a focus on collection processing for the New Rockhampton Art Gallery, this has commenced with the open collection displays of Collection Inside Out. This programming shift is reflected in a natural decrease in attendance.

2. Customer Service Requests





Response times for completing customer requests in this reporting period for September are within the set timeframes











All Monthly Requests (Priority 3) Arts and Heritage 'Traffic Light' report September 2019





	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q1	
			Received	Completed				●	●	●	●	●	●		●	●
Community Events & Arts	0	0	0	0	0	0	10	●	0.00	●	5.50	●	5.80	3.00	●	1.00
Heritage Village General	0	0	0	0	0	0	7	●	0.00	●	0.00	●	0.00	0.00	●	0.00
Showgrounds	0	0	0	0	0	0	5	●	0.00	●	0.00	●	0.00	0.00	●	0.00

3. Capital Projects

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Artwork acquisitions Art Gallery	July 19	June 20		\$15409	\$0
Comments	Planning commencing				
Public Art - Barramundi Riverbank	July 19	July 19		\$90000	\$ 99637
Comments	Completed				
Art Collection M'ment System	July 19	June 20		\$40000	\$0
Comments	Selection process underway				
Replace audio equipment Shearing Shed	July 19	June 20		\$68,777	\$0
Comments	Planning commenced				

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
North Rockhampton Library Renewal Program	July 19	June 20		\$20013	\$0
Comments	Planning commenced				
Rockhampton Regional Library Renewal Program	July 19	June 20		\$16400	\$0
Comments	Planning commenced				
Child Care Centre – external infrastructure	July 19	June 20		\$ 10000	\$0
Comments	Planning commenced				
Events Management System	July 19	June 20		\$ 9697	\$0
Comments	Planning commenced				

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Media Server for Pilbeam Theatre	July 19	June 20		\$35000	\$0
Comments	Planning commenced				
Replace AV Equipment and Screen	July 19	June 20		\$30362	\$0
Comments	Planning commenced				
Pilbeam Theatre Stage Lighting Equipment	July 19	June 20		\$63600	\$0
Comments	Planning commenced				
Replace Pilbeam Theatre Stage Lighting Moving Fixtures	July 19	June 20		\$61530	\$0
Comments	Planning commenced				

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Stage lift investigation review/upgrade	July 19	June 20		\$10000	\$0
Comments	Planning commenced				
Replace Pilbeam Front Door to Sliding	July 19	June 20		\$20500	\$0
Comments	Planning commenced				
Swap Pilbeam crash bars for all Pilbeam doors	July 19	June 20		\$10300	\$0
Comments	Planning commenced				
Replace Pilbeam DR AC	July 19	June 20		\$51300	\$0
Comments	Planning commenced				

4. Operational Projects

Libraries

Community Programs

This month over 27204 members accessed the four library branches, with 3412 participants attending 186 library programs.

Regular programming for infants and toddlers this month included the Lively Stories and Lively Babies sessions as well as the various First 5 Forever sessions for young families and carers. Primary school children attended the Lively STEM Club and Lively Origami Club at the Gracemere Library, as well as the Lively LEGO® Clubs at the Northside Library, Gracemere Library and Mount Morgan Library. The Anime/Manga Club and Lively Chess Club continue to attract primary and young adult aged participants. Adults attended TSS workshops, Knitting Clubs, a Baking Cook Book Club, Mah-Jong activities, book clubs, chess, Laughter Yoga and Tech Connected sessions, with the Sustainability Workshops held during the school holidays proving a popular intergenerational learning activity.

First 5 Forever

Almost all of the in-house Library sessions saw new families attending sessions for the first time, including one session at Gracemere library that consisted entirely of first time visitors. This is always a great opportunity to chat about reading with babies and the types of books that are suitable. At the end of the Gracemere session, several high contrast books were borrowed and one mum commented "I didn't know I was allowed to do that" when she was told skipping pages or just chatting about a picture was fine (and preferable) to 'forcing' a child to sit through a book they are not interested in. Sharing information and building parents' confidence around reading, talking, singing and playing with their children is one of the most important roles of the First 5 Forever program, so it is affirming to see this in action.

The First 5 Forever Officer presented 12 sessions this month, with 174 participants attending. Forty-three new members joined the library through the program.

The importance and joy of reading was celebrated in two special sessions this month. Tania Gill and Brenda Barry from the Rockhampton chapter of the Australian Literacy Educators' Association (ALEA) joined the First 5 Forever Officer, and Early Childhood education guru, Lindell Lutton, on International Literacy Day – September 7, presenting a wonderful storytime event for families with young children. All children received a free picture book from ALEA at the completion of the event.



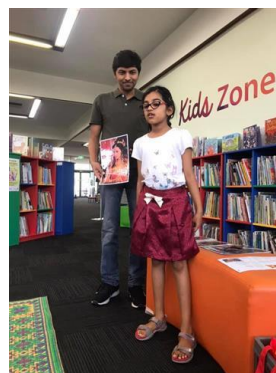
Lindell Lutton storytime session on International Literacy Day



International Literacy Day participants

Australian Reading Hour was also celebrated with a special Pyjama Party reading session held in the evening, where children (and parents) were encouraged to dress in their PJ's and listen to some fun bedtime stories at the library. Storytime sessions held outside of the usual event times, and afterhours, allows family members who work to enjoy the experience of a literacy session with their child, or children.

Children and parents had the opportunity to experience a very different type of Dads Read event this month. Our Dads Read ambassador, Anton, and his daughter Ashreya shared an exciting traditional Indian tale of a brave and clever hunter who becomes a King. Sharing stories from different cultures within the community enriches the children's social and language skills, and their understanding of the local community.



'Dads Read' Dad Anton with daughter Ashreya

Angry Birds 2 - Library visitors continue to enjoy the opportunity to colour and win movie passes to see family-friendly films at Birch Carroll & Coyle Cinemas. Lucky recipients were awarded their movie passes and merchandise at each library branch.



Angry Birds 2 Colouring in Competition Winners Alex and Emily Parker

Adult Learners' Week – Council staff from the Pest Management unit shared useful tips and strategies in dealing with weeds and feral animals at Council's libraries this month as part of Adult Learners' Week activities. A large (60kg) taxidermy boar pig, named 'Boris' proved a surprising hit with visitors at the Southside Library and Mount Morgan Library this month as part of the Pest Animal and Weed Week promotion. Boris is owned by the Capricorn Pest Management Group (CPMG) and is currently on loan to show the public how large and destructive these pest animals can be.



Caleb and Ken from Pest Management for Wild pig information session

Recording Resilient Stories of Today for the Future: CQ Bushfire Project

The CQ Bushfire Project has commenced with some equipment purchased and assigned to the Gracemere Library for the set-up of a Memory Lab. Some staff have also received training in Vicarious Mental Health Training offered by QLD Health, as well as further training in a greater understanding of the CQ Collection and archive donations. The next stage in the project over two months is to commence short Vox Pop recordings from Council staff and community members in the Gracemere and surrounding area. Funding for this project has been received from the Department of Communities, Disability Services and Seniors from the CQ Bushfires (Category C) Flexible Funding Grants Program.

School Orientations (Southside Library)

- Depot State School – Prep and Year 1
- North Rockhampton State High School (ESL Class)- Year 8-11

Living Sustainably School Holiday Program

Council's Living Sustainably school holiday program (21 Sep - 05 Oct 2019) attracted over 700 local residents of all ages to participate in a variety of hands-on workshops focussed on a range of themes, including: backyard habitats, bug hotels, butterflies and native bees, bees wax wraps- and even how to create a butterfly or frog friendly backyard. Council's Environmental Sustainability Team coordinated the sessions in conjunction with a range of local organisations and guest speakers.



An example of a backyard habitat



Native bee information session



Making bee wax wraps

Off the Shelf! Rocky Reads Roald Dahl Readers & Writers Festival (10-14 September)

The installation of the giant 10m BFG (Big Friendly Giant) banner in the foyer of the Southside Library early in September heralded the lead in to the inaugural Off the Shelf! Rocky Reads Roald Dahl Readers & Writers Festival at Council's libraries, which was a joint partnership with Penguin Australia and funded through the Queensland Government Strategic Priorities Grant from State Library of Queensland.

The festival had a two-fold approach – promoting the subversive and hugely popular 'dangerous' writing themes of UK author Roald Dahl with a program of free workshops for school students over three days - and an Up Late @ the Library 'You Can't Ask That!' ticketed adults-only evening held at the Southside Library on Friday 13 September.

Over 1540 students attended 16 workshops at the Northside Library and Southside Library during the festival, with 11 schools (Primary, secondary, distance education and homeschool) bussed to the libraries to join the festival of reading and writing fun. Sydney-based children's authors Jacqueline Harvey, Tim Harris and Pat Simmonds shared their writing passion in a series of talks, hands-on workshops and Master Classes for students ranging in age from 7 to 15 years.

Emerging poets and writers from the local area, Ann Farrow and Robyn Court were partnered with more experienced writers – with Rockhampton-based Barb Hunt and Claire Harmsworth delighting young audiences with the link from oral storytelling and history, to creating literary works. Ex CBCA Judge and Awards Co-ordinator Lindell Lutton offering a deep insight into judging of award-winning children's literature over the years.



The Hall State School Students with presenter Jeremy Staples



Presenter Pat Simmons at the Northside Library

Another hugely popular stream during the Festival were the story drama performances of an adaptation of Roald Dahl's famous chocolatey story of 'Willy Wonka' by a dozen young adult actors and actresses from the Rec Drama Company from Access Rec Rockhampton. The Fitzroy Room was filled to capacity with children, teachers and adults who roared their appreciation at appropriate moments at each of the three shows. Author Tim Harris provided 'exploding stories' throughout the performances, linked to his books penned under this series title. Tim presented an illustrated author talk and readers theatre performance to the entire school community at the nearby Rockhampton Special School which was greatly appreciated. An extra final performance of the show was presented during the school holidays to parents, friends and member of the public - with Golden Ticket recipients awarded their prizes after the show.





Guest presenter Jacqueline Harvey

Throughout the four day festival, zine creator Jeremy Staples presented a series of interactive, hands-on zine-making workshops for all ages attending the festival. These small, bespoke mini magazines, or 'zines' were created by participants using retro technology such as typewriters, dynamo label-makers, stamps, collages, pen, paper, printing and cutting. A complete set of zines, created as a response to the festival themes were deposited into the CQ Collection at the Rockhampton History Centre for future posterity. Students were delighted at the immediacy and therapeutic value of the zine-making activity at the library.



Special guest presenter Jeremy Staples with a Golden Ticket Winner

Teachers of an excellence program at a local high school took the opportunity to take students through the Rockhampton History Centre to explore the range of primary and secondary resources useful for creative writing experiences as part of the Off the Shelf! Festival. Local History Officer Cheryl Rickard provided an excellent overview and introduction to these resources for students and teachers.



Excellence program students during their tour of the History Centre

The highlight of the Festival for many was the three-tiered Willy-Wonka-inspired birthday cake made by Cr Wickerson and displayed in the library foyer, literally dripping with hundreds of brightly coloured lollies, chocolates, lollipops and sugary treats. Nearly three hundred children and parents sung a happy birthday song to Roald Dahl on his birthday (13 September) in the library foyer with Cr Drew Wickerson and Colleen Worthy, Community Services GM, before the official cake-cutting took place. The first two layers of the cake were consumed by eager volunteers within four hours of the initial cut.



Willy-Wonka-inspired birthday cake made by Cr Wickerson

One lucky recipient from each of the 16 workshops was presented with a Golden Ticket, to be redeemed (with an active library card) at the conclusion of the festival. Each Golden Ticket recipient was awarded a special prize pack of Roald Dahl merchandise, including a complete Roald Dahl home library, a Roald Dahl Monopoly Game, stickers, notebooks, badges and more. Liaison with the Roald Dahl Estate in the UK resulted in the design and limited edition production of Roald Dahl Matilda library cards for the Rockhampton Regional Council Library Service. These were very effective marketing tools post Festival and during the September school holidays.



Gold Ticket Prizes and Ticket winners

QBD Rockhampton operated a pop-up Roald Dahl bookshop in the Southside Library café space during the festival, which proved an excellent partnership with our local bookstore.



QBD Pop-up display at the Southside Library

Further promotion of the Off the Shelf! Festival collaboration took place further north at the 2019 QPLA PD Conference at Mackay. Library staff attending the conference talked up the festival concurrently taking place in Rockhampton with their entry in the QPLA Poster competition (see below).

Roald Dahl sparks the imaginations of Young and Old!

The kids had a great time interacting and suggesting funny actions for each storyboard. Overall a great installation!

The Rockhampton River Festival is the premier winter event in regional Queensland, attracting thousands of people from across the state and beyond to the Rockhampton Region. This year Rockhampton Regional Libraries were asked to take part officially for the first time, and we couldn't resist the opportunity to extend our reach to new audiences.

The Library Leadership Team brainstormed ideas and ways they could promote the Library service in a fun and interactive way whilst not needing to staff a full three day event. "A germ of a brilliant idea hit" (Matilda), then - install an interactive Roald Dahl Storyboard Walk! Each panel would feature a specific book including Matilda, The Twits, James and the Giant Peach, the BFG and The Witches.

Throughout the three-day festival the young - and the young at heart - strolled through the walk looking at the illustrations, reading the book quotes and interacting with the boards and each other. Many a tongue was stuck out like a Twit, discussions were had as to what their scumdidlyumptious made up chocolate was and new Gobblefunk words were invented!

A social media competition was run through the Rockhampton Regional Libraries Facebook page where festival-goers were encouraged to share their selfies with the story boards. This helped to future extend the reach of the activity and enticed more excited discussion and positive feedback to the Library Service.

The clever design of the storyboards means they will be able to be used for a variety of activities and events. That's good for us and it's good for our readers' users, but best of all it means we can keep the magic alive.

www.rrc.qld.gov.au/library | fb.com/livelylibraries

Queensland Public Library Association poster

The **Off the Shelf! You Can't Ask That!** event for adults only at the Southside Library on Friday 13 September was a radical departure from traditional library programming and showcased Rockhampton's rich counter-culture in an inclusive, fun and free evening activity. Patrons were encouraged to enter a lottery-drawn ballot for fifty people to attend the evening which drew a lot of community interest.

The evening commenced with a pop up author chat with erotic writer Natalie Gayle in the foyer, before canapés and drinks were served in the fairy-light bestrewn library courtyard, with music performed by the talented Short Fall. Students and a teacher from Full Metal Pole displayed their pole-dancing fitness and prowess on a pop-up pole in the library foyer, before guests were invited into the Fitzroy Room to the featured 'You Can't Ask That' Panel presentation. Audience members were encouraged to write questions on cards scattered throughout the library spaces and placed into a large red box, before the emcee Karen Lyons shared questions with the panel.

The panel were a courageous bunch of local people, willing to answer questions posed, and these included: - Christos, an older drag queen; Emma, a young person with multiple mental disabilities who identified as Plural; Haylee, a female tattoo artist; and Julia, a writer of erotic fiction. The panel session was both hilarious, insightful and moving, with many visitors stating how much they enjoyed this aspect of the evening. Adult only content previews available in various library collections was also streamed through the exhibition monitor during the evening. This included erotic fiction in print (Mills and Boon Dare, Wicked Wallflowers, Cowboys and Angels, Romancing Manhattan) and digital content (Borrowbox Wicked Words, Yellowsilk Dreams, Mills and Boon Sexy and Mills and Boon Blaze); plus streamed digital movies (Kanopy/ Beamafilm Gender and LGBTIQ themes) and adult graphic novels.



Performers from Full Metal Pole

The festival promoted themes of diversity and social inclusion, from both a theoretical and practical viewpoint. Feedback from the event included:

It was nice to have an event aimed at adults in Rockhampton, not dumbed down, showcasing controversial content.

We need to have more events like this in Rocky.

I really learnt something new tonight- when's the next one?

Wonderful to see more efforts are engaging with our LGBTIQ community.

The immediate benefits of the festival have shown an increase of 85.25% for total visitors to Southside Library in September 2018 compared to the same period in 2019.

By subsidising bus travel to the library for schools to attend workshops, this greatly helped to increase inclusion and access to the Festival. Golden Tickets were awarded to children in workshops who did not have a library card or a personal book collection at home to increase their use of the library as well as their family's awareness and use of the library.

The Up Late @ the Library event targeted a voice for marginalized and often misunderstood communities of interest and increased knowledge and awareness through open and honest communication. The event also positioned the library as a safe place and an important social connector in the community. Many enquiries from library patrons have focused on requests for future 'alternative literary' events in the future.



Library Technology Centre

The Technology Trainer travelled to the Mount Morgan Library and conducted a Tech Savvy Senior session on “Making the Most of Your Tablet”. Six clients attended and enjoyed learning about useful and interesting apps and how to download them.

The volunteer trainers and LTC staff enjoyed a social luncheon at the Frenchville Sports Club. These get-togethers provide an opportunity for the team to spend quality time with each other in a non-work environment.

A series of spreadsheets were developed to enter student evaluations from the Tech Connect sessions that are run in the LTC. These will enable us to provide effective and meaningful data when reporting to the Be Connected program and make informed decisions regarding future directions of this program.

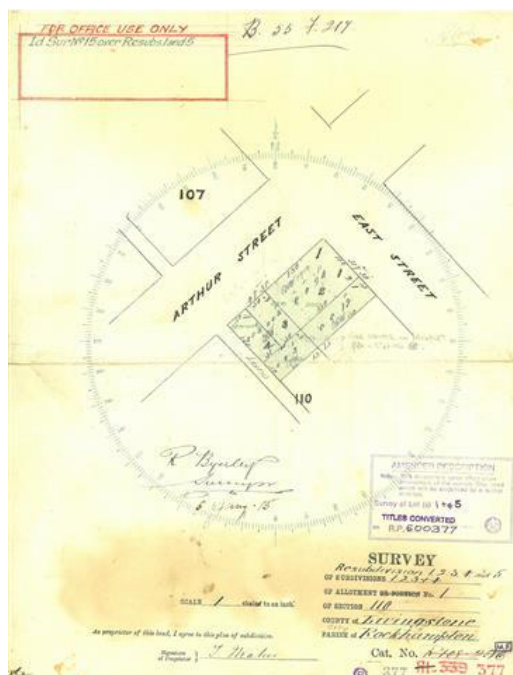
Planning is well underway for the upcoming Get Online Week events to be held mid-October. Invitations have been distributed and a mail out to Southside residents will be conducted in early October.

Rockhampton History Centre

Collection Development

Historian Barbara Webster donated her 1993 University of New England thesis ‘Stations in life: a study from below of social class in Rockhampton 1910 – 1921’. The thesis explores social structure of Rockhampton’s early twentieth century community by determining if class played a role shaping Rockhampton’s community.

Members of the Stanwell Community Group found three land survey maps in an old cabinet. Two of the survey maps show the subdivision of Section 110, allotment 1, subdivisions 1 to 16 on Arthur Street between East Street and Bolsover Street in 1876 and 1885 respectively. Survey maps, such as these, are useful in researching the history of a house and a street. The Council rates books are organised in section and portion numbers rather than house numbers. Maps such as these greatly assist in historical property searches.



E-content**Beamafilm Statistics - 1st September – 30th September**Film Views

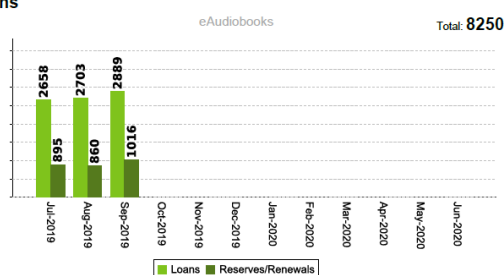
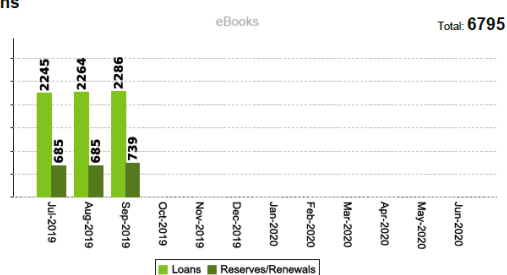
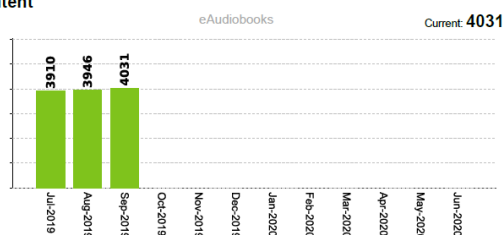
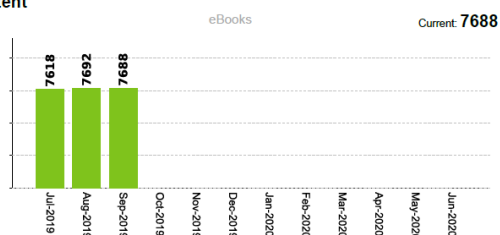
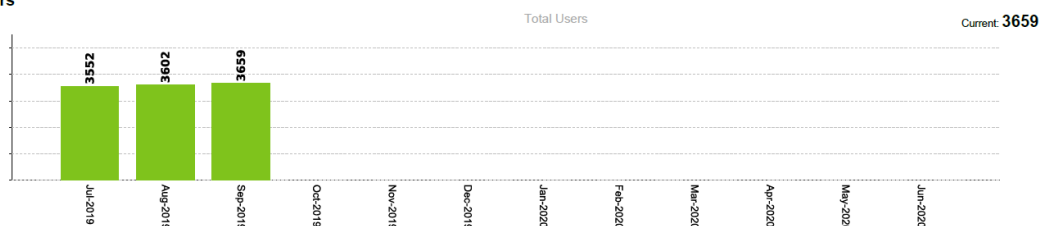
85 Views

Top 5 Films Watched:

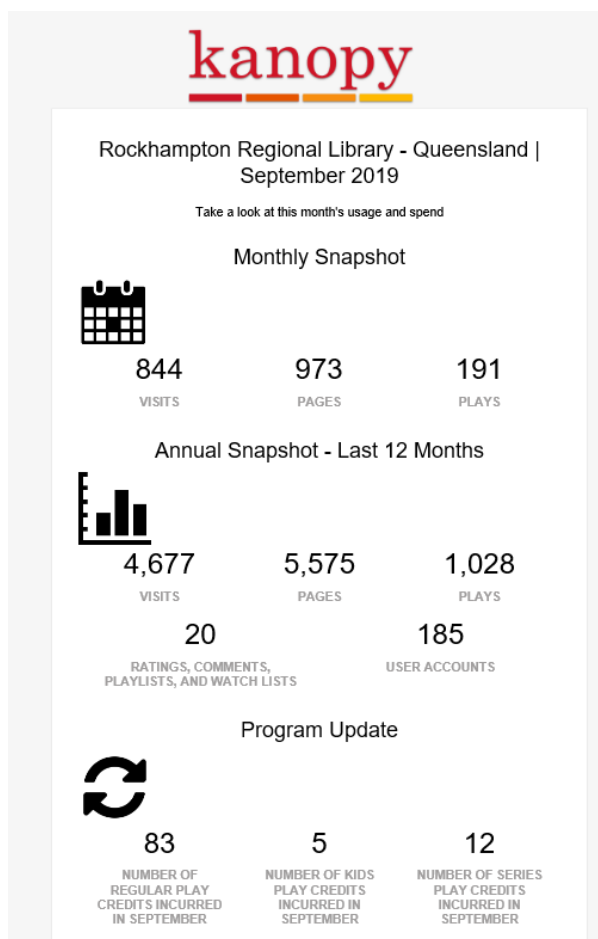
- 1 – Like Father, Like Son
- 2 - Siddharth
- 3 - The Salt of the Earth
- 4 - Pecking Order
- 5 - Watan

Top 5 Days In Month:

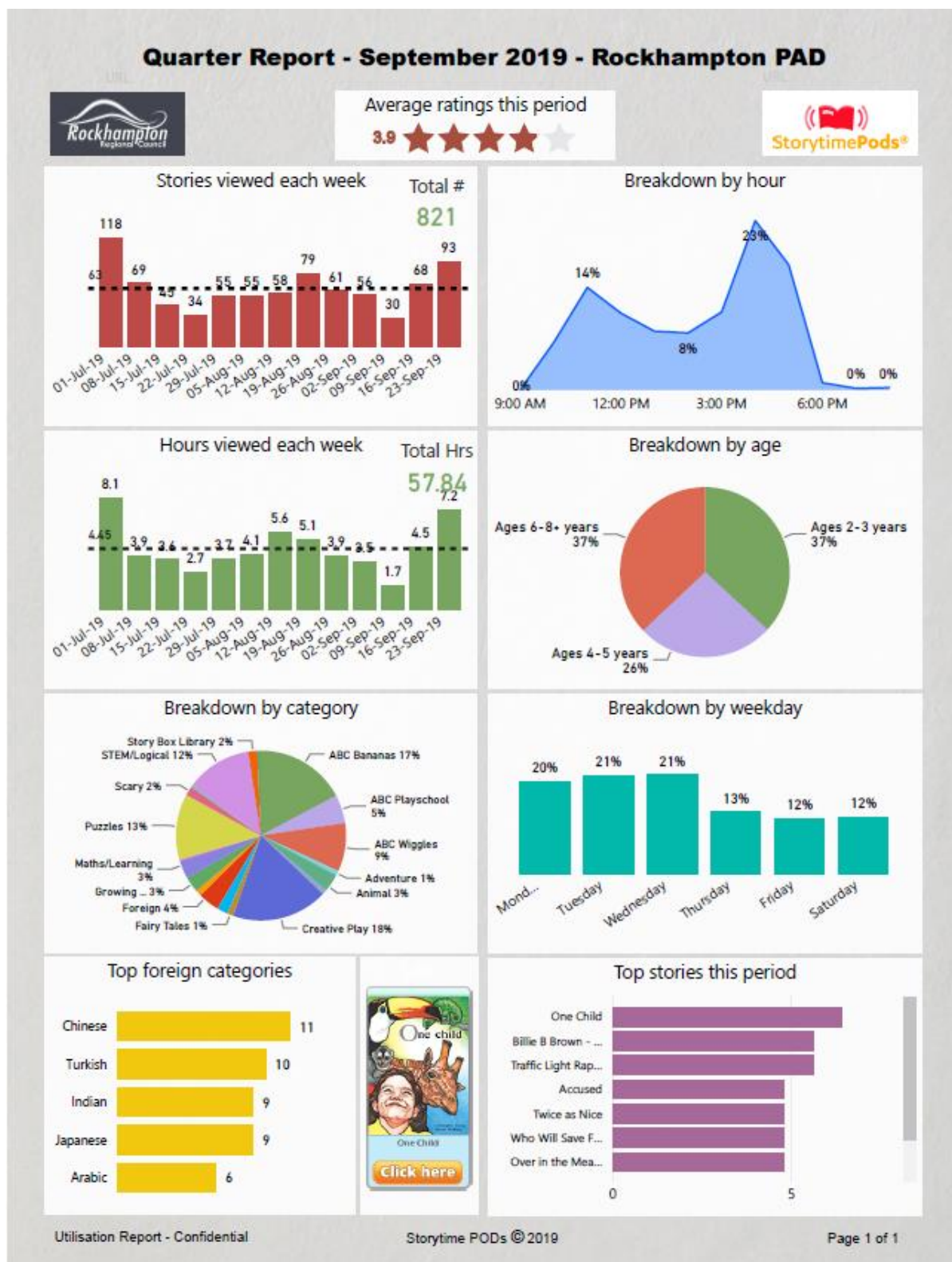
- 1 – 03/09/2019
- 2 – 02/09/2019
- 3 - 06/09/2019
- 4 – 07/09/2019
- 5 – 05/09/2019

BorrowBox Statistics September 2019**Loans****Loans****Content****Content****Users**

Kanopy Statistics for September 2019



Story time POD Quarter Report



Childcare

The Childcare had an exciting range of activities for the children this month. The Nursery room participated in the painting activities, the Toddler room did a messy exploration session and the Pre-schoolers learnt about Science.



Nursery room painting activities



Toddler room messy play exploration



Preschool science activity



Heritage Village

September Visitor Numbers -

• General entry	312
• Visitor information only	80
• School Tours	9 groups. 549 students
• Other Tours	3 groups 45 visitors
• Art Class	N/-
• School Holiday Activity	3 days 384 guests
• Markets	2444
• Market Stalls	N/a
• Village Hire	4 Hire – 153 guests
• Shearing Shed Hire	5 Hires - 533 guests
• Volunteer hours	3870

In September, perfect spring weather saw two young couples tie the knot in the beautiful heritage surroundings of the Village, one at Stringybark and the other in the Amphitheatre. This gave photographers a rich background to create some wonderful memories. The Shearing Shed also hosted the Energex Corporate Skilled Leader Program and the Rockhampton Orchid Society hosted the State Conference dinner.

Schools travelled from Dingo, Gracemere, Moranbah, Mackay and Emu Park as well as many in and around Rockhampton with 549 students from nine schools studying how much daily life has changed since settlement. CQU brought in six Koreans students and Bayview attended with a senior's tour.

School Holiday Activities then took over with 384 guests over the first three days attending the Village to enjoy the wide variety of rides and entertainment. Favourites still remain the coach, pony rides and of course the double decker bus. Livestock petting was also popular due to the spring lambs and kids who have just been born.

Markets also drew a good attendance with 2444 visitors on the day. Arts CQ drew a new demographic to the Village. The short plays were very well received and drew a dedicated audience who followed the cast around the Village to each new location. Requests were also made by the public for further viewing on Facebook or Youtube video which unfortunately is not currently available. Arts CQ have reported that their feedback surveys were extremely positive and it is hoped that this form of entertainment can once again be incorporated as entertainment in the Village.

Jobs Qld returned to the Village to undertake the revamping of the gardens in the front car park. Together with the Village volunteer gardeners, the carpark has been transformed.

Currently, Rockhampton Northern Access Upgrade is undertaking the construction of a firm surface in the overflow car park to accommodate buses and large vehicles while the exit from the car park is closed during the reconstruction of the Boundary Road and Highway development. Five new bus parks together with a widen access will allow visiting tourist and school buses to easily access and park at the side of the facility.

Trip Advisor – 4.5*rating - #2 of 29 things to do in Rockhampton

Hobart, Australia - Reviewed 2 weeks ago

[One of the better heritage sites visited](#)

This village is set out on around 11 acres and is full of interesting buildings and displays from carts & carriages to vintage motor cars (restored on site). It has very friendly volunteers running things and is a very worthy attraction to visit. Allow 3 or 4 hours min. David B

Reviewed 2 weeks ago via mobile - [1/2 way from Brisbane](#)

Rockhampton offers a break from driving. Food, Cool gardens & a old days village. Nice to see a town that cares & preserves its origins. A change from Ratrace, modernist ugly cities, character buildings mostly handcrafted.

ERIN L

Major Venues

Pilbeam Theatre

The Pilbeam Theatre was busy with a variety of local, commercial and Council-presented shows in September.

Rockhampton Regional Council presented Bell Shakespeare's production of Much Ado About Nothing at the theatre on 10 September. Shakespeare's timeless comedy was part of the theatre's See It Live Theatre Season. The company also undertook workshops with school students in the weeks leading up to the performance.

The Rockhampton Grammar School Dance and Music Theatre Academy presented its 2019 production, Showcase and Beauty and the Beast Jr on Saturday 7 September.

The Rockhampton Dance Festival was held at the Pilbeam Theatre from 26 September to 4 October. Hundreds of local dancers competed.

Comedian Ross Noble brought his latest show to the theatre on 11 September. Humournoid was described as being 'brilliantly inventive, quirky stand up'

ABBA and Bee Gees fans took the opportunity to relive an evening of classic hits in ABBA and the Bee Gees – A Night to Remember.

Walter Reid Cultural Centre

The Walter Reid Cultural Centre was busy with a variety of activities during September.

Rockhampton Chamber Music Society held its monthly concert in its clubrooms on Sunday 8 September. This concert featured Unisong Community Choir performing a variety of pieces from well known music theatre show.

Capricornia Printmakers annual exhibition, Off the Wall, was held at the Walter Reid Cultural Centre from 17 to 28 September. The exhibition featured what was described as 'wild and wonderful artwork'.

Rockhampton Showgrounds

More than 200 horses were nominated for the State Show Jumping Championships which were held at the Rockhampton Showgrounds from 23 to 26 September.

Rockhampton Speedway was held at the Showgrounds on 28 September, featuring Junior Sedans, Street Stocks and Super Stockers.

For Lease

The FOR LEASE space in the front of the Kern Arcade on East St is generously provided by the Coopers family for use by community arts groups and not-for-profit organisations.

September Displays:

Royal Queensland Art Society

Carols by Candlelight

Applications for the Carols by Candlelight charity recipient were launched and close October 15 for the 2019 program.

Melanie March is once again the artistic director of the program, with the Capricornia Winds providing the musical accompaniment.

The chosen theme is an Australian Christmas.

Regional Arts Development Fund 18/19 Report

This snap shot groups together funding of 2018/19 in three key areas, professional development, workshops, and events.

The strategic initiative for Indigenous arts investment that commenced in the 2017/18 financial year have concluded and the summary is enclosed.

The strategic initiative for the 2019 Rockhampton River Festival public arts program is summarised enclosed. It has been identified that recipients of the grant are not widely advertised and as such, recipients will be profiled on the RRC Website moving forward. The forms have been streamlined for the 2019/20 year to encourage applications.

Developing Skills Funding – total spend \$7471

In the 2018-19 financial year, eight grants for skills development were awarded.

These are listed as follows, with extended profiles on two of the activities.

Erin Dunne – mentorship with Todd Fuller

Kylie Harris – Fibre Arts Festival

Amber Countryman - exhibition mentorship

Vicki Luke – artist is residence Mt Morgan

Carolyn Sandaver – negative drawing workshop

Jodie Van de Wetering – attendance at Arts Ablaze

Oliver Skrypcznski – theatre directing for young people workshop with ATYP

Allana Gregson - Louise MacDonald Millinery Summer School held in Melbourne.

From the recipient:

Five-day millinery course with Australian milliner Louise MacDonald and guest milliner Lynnette Lim from Love Lutus. With Lynn, we draped our own choice of fabric over a blocked foundation to create an on trend beret style hat. We explored various methods of draping to perfectly enhance our piece of fabric.

With Louise MacDonald, we made two hats from small buntal mats without the use of blocks. In the absence of an extensive block collection the ability to make and create a diverse range of hat shapes is a bonus. In this workshop we learned some techniques that enabled me to create two shapes ready for trimming, giving me new skills to create my own unique shapes.

Reflections: The top 3 outcomes from this activity was that I was able to use a new medium that I had not used previously and create a wearable head piece that was not only comfortable but beautiful. I made connections with new suppliers so that I am able to source these new materials at a cost effective price to enable me to be able to supply reasonably priced materials in my workshops. I have made valuable connections with amazing tutors who are willing to come to CQ to teach students.



Jennifer Green – 5 Day artist retreat with John Lovett. Blackall Cultural Centre Livings Arts Centre.

From the recipient:

“What a Wonderful Tutor!”

John has been an Artists for 40+ Years. Has a wealth of knowledge, ability and talent.

Over the 5 days John was very giving of all this. His style is very structured as you can see in the photographs of his work, but works loose and free, which he willingly taught. Johns style of work very much appeals to me and I’m very much enjoying to paint these techniques.

I have come away from this workshop with great confident and a better understanding of the different aspects to watercolour painting. The different aspects I have presented in photographs.

To date, I have attended a Plein Air Class, which I was able to demonstrate to others, some of the techniques John taught.

This workshop was above and beyond my expectations.

I am over whelmed and very grateful and appreciative for the financial assistance you gave.

This allowing me to learn and hopefully to present and pass on these skills.

Thankyou! Jennifer Green.

**Workshop Funding – total spend \$27433**

In the 2018-19 financial year, seven grants for skills development were awarded.

CQCA – visual arts

The Journal Project

Deadly Skillz

Embroidery workshops

Street Art in Youth week

Conservation training

Rockhampton Lapidary Club Inc. Carving Workshops

From the recipient:

Rockhampton Lapidary Club is extremely grateful for the provision of this funding which has had quite favourable outcomes not only for our club, but for the craft.

We now have a provisional Carving judge available for our local gem shows. We are now able to offer Carving sections into our annual Rockhampton GemExpo competitions to give both our new judge and our club members more experience, and for the general public to see carvings at the show that we haven't been able to offer before.

Event Funding – total spend \$26649

Festival of the Bazaar

Rockhampton Symphony Orchestra with QSO

Legend and the Locals

Living Histories Project

Produced by Arts Central Queensland Inc.

This project initially received funding during the script development phase, the second grant assisted in paying artist fees to the cast. The series of locally developed play texts centred around the history and culture of early Rockhampton. They were performed on site at the Rockhampton Heritage Village to coincide with market days.



Indigenous Investment

Strategic initiative 2017/18, carried over to 2018/19

Over two years Rockhampton Regional Council worked with the Darumbal Community to develop and deliver on a range of projects that both showcased and developed local Indigenous artists and profiled the Darumbal Culture in the Region.

Exhibition development

Artist Nickeema Williams worked with locals from Wooribinda to develop the exhibition My Home, Your Home. The exhibition at the Rockhampton Art Gallery included paintings, assemblage, audio recordings and videos all created by community. The exhibition was then remounted after NAIDOC week in the Rockhampton CBD. During the initial exhibition the students involved came into Rockhampton to view their work on display and visit other sites in Rockhampton such as the university. RADF was able to fund the development fee for Nickeema Williams. The project was also supported by the CQ RASN.

Local artist bursaries

Richard Bell and Tony Albert, nationally recognised contemporary Indigenous artists were both featured in the Gold Award in Rockhampton. As part of their involvement they offered workshops. RADF was able to fund the participation of Indigenous artists to attend these workshops free of cost.

Coolamon for Council Chambers

Council has been working with Darumbal Elders to look at recognition. Part of the conversation highlighted the need for a significant work in the Council chambers. RADF has funded the Indigenous Governance and fabrication of the Coolamon.

Darumbal story Time

An initiative of Darumbal Cultural Connections and the Rockhampton Art Gallery, Darumbal Story Time invites children and their families to an informal arts, culture and story telling activity each Wednesday at the Rockhampton Art Gallery. Presented by Lelarnie Hatfield the children learn Darumbal language, and make a craft activity that relates to the story of the day.

The program has been hugely popular with day care and kindergarten groups who regularly attend.



Rockhampton River Festival 2019**\$19700**

The Rockhampton River Festival took place over three days from July 12-14 2019.

RADF funding was allocated to the event to develop the arts program.

The below projects were assisted with RADF, however the arts program covered further projects and is not fully represented in this summary.

Artist Shops – building on the Artist Village from 2018 that was constructed of shipping containers, for 2019 the Village popped up within a row of vacant shops. The shops were so large that they connected the main shopping street with service laneways that were activated for the Festival. The area was known as *Artways*.

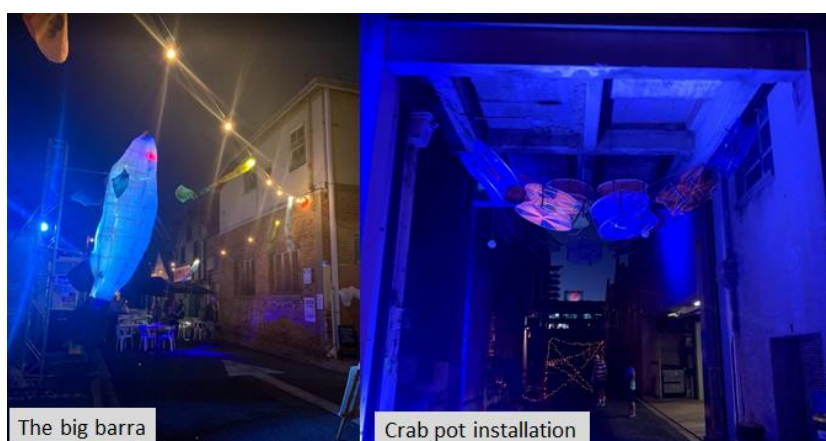
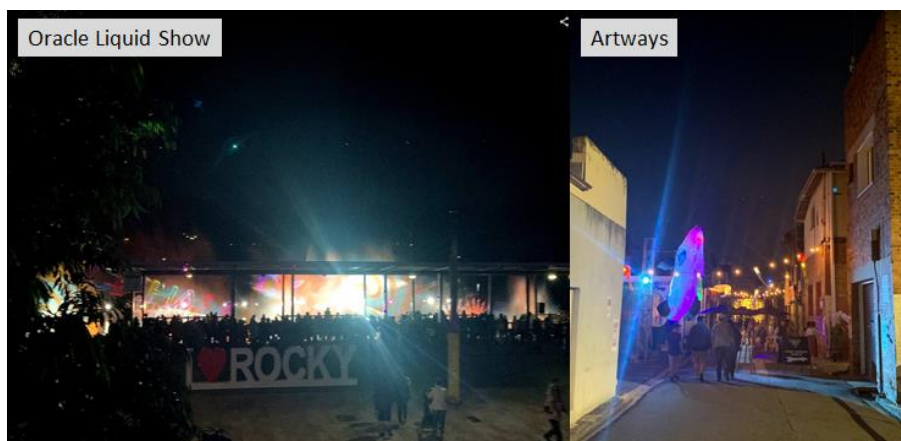
RADF allowed the funding of lighting for the area, the installation of hung works within the laneways including lanterns, crab pots and children's artworks.

Artist Fees – RADF assisted with funding performances. The Darumbal Dance Group performed several times a night before the Oracle Liquid Light Show.

RADF also assisted with fees for the newly established Rockhampton Improv Group who had their first public performance at the festival.

UV Space - building on the success, and existing collateral, of past years, the UV space was setup in a new location. This time a vacant room in the Artways Area that interconnected the laneways with artisan shops. The space was designed as miniature model of Rockhampton with the Fitzroy River cutting through complete with bridge, Customs house and a flood.

Visitors were invited to decorate a 3D cardboard house and add it into the model to grow the city.



CQ Home Assist Secure

During September the unit undertook a cleanse of dedicated software, TRACCS and the related data base. Significant changes in funding and the closure of the Under 65 State Government Funding body QCCS required transitioning the effected CQ Home Assist Secure clients to NDIS with some elderly clients being offered Home Care Packages from the Federal Government. A TRACCS software consultant assisted with script writing and advice to complete updates with minimal disruption to service. A new administration position has enabled the delivery of this project which will ensure more effective reporting and data collection as required for auditing purposes.


Recruitment commenced for the vacant position of Major Mods Officer. This financial year an additional \$180,000 has been received from Federal Government as the demand for Major Modifications - stair lifts, modifications to bathroom, concrete paths and internal lifts is increasing. The role target date period for recruitment and induction is planned to coincide with the next Major Mods panel meeting with local Occupational Therapists to prioritise and approve applications tabled for the quarter.



The Supervisor of the unit attended an area Housing & Homelessness Meeting, invited by the Department of Housing and Public Works. CQ Home Assist have been invited by the department to attend these meetings in the future to discuss current issues and provide feedback regarding trends and providing referral support to community housing providers.



Admin team members attended an NDIS Q & A Forum in Rockhampton to expand the staff knowledge base as the NDIS continues to evolve.



Art Gallery


Rockhampton Art Gallery | Monthly Report | September 2019

Monthly summary	Text summary	Supporting image
Total Visitors	1, 271	
Total volunteers hours	332.5	
Total number of Programs and Events	37 Onsite 1 Off site	
Total number of educational visits	83 Students 9 Groups	
1.0.0		
1.4.1 Healthy living opportunities and community activity programs are available	<p>Rockhampton Art Gallery supports opportunities for participation in healthy living programs through weekly sessions of <i>Yoga in the Gallery</i> and <i>Pilates Among the Paintings</i>. In September, Rockhampton Art Gallery hosted nine Yoga in the Gallery sessions. These took place in the Range Room, in the Public Treasures: Collection of Cultural Gifts exhibition. The Gallery is now a well-established alternative place for healthy living. The yoga and Pilates programs bringing together healthy body and a healthy mind at one location, Rockhampton Art Gallery.</p>	

<p>1.4.3 Provide opportunities for volunteers to contribute to the community</p>	<p>Throughout September Volunteers have been involved in setting up for events, taking bookings, greeting workshop participants and workshop assistants as well as numerous other tasks to assist in the daily operations. Rockhampton Art Gallery volunteers assisted with the regular weekly program Messy Mondays. A total of 85 tickets to Messy Mondays Bubs and Tots were sold across the 10 sessions held during September, and these children were accompanied by 83 adults.</p> <p>Volunteers assisted with the set up and running of Messy Mondays, as well as several one-off programs, including the Tea Pot Making workshop, Beeswax Wrap Making, Wine and Watercolour, School's Out Art Mash-Up: Pottery Dinosaurs and Dragons workshops, and The Art of Soap Making. Volunteer assistants are vital to the smooth-running of these workshops.</p>	
<p>1.6.1 Promote awareness programs of strong indigenous history and significant cultural representation</p>	<p>Throughout the month Curatorial Programs continued to support Darumbal Storytime in partnership with the Elders through this project Rockhampton Art Gallery aims to bring further into the light narratives, stories and traditions of the Darumbal people, while supporting Elders with industry accepted consultation fees. Curatorial Programs attended meetings with the Department of Aboriginal and Torres Strait Islander Partnerships regarding future employment options at the Gallery. The Reimagining Representation grant application was received by the funder and a request for further information was requested. Curatorial Programs has coordinated letters of support as well as meetings with Human Resources to respond to this request which was submitted at the end of September.</p> <p>The Collections Officer presented the <i>All That Shimmers</i> tour, which showcases the history of the Gold Award and includes a number of works from our collection by Indigenous artists. Sally Gabori's incredible work <i>Dibirdibi Country</i> 2011 was discussed at length along with other pieces. The tour was well attended by the public.</p>	

<p>1.6.2 Develop, maintain and promote our Region's history and places of local interest</p>	<p>The exhibitions <i>All That Shimmers</i> and <i>Public Treasures</i>, showcase a large range of works from the Rockhampton Art Gallery Collection. These exhibitions showcase significant works held in the collection and speak to the differing ways of contributing to the Gallery, methods of donating and how donors and Awards hosted by the gallery have made collection growth possible, and enhance the significance of the collection.</p> <p>A conservation area has been established within the gallery, in the <i>Inside Out</i> exhibition, to allow the public to view the collections management and conservation processes which have begun to prepare the collection for relocation in 2021. This area allows the community close access with artworks while they are being recorded and treated. Visitors to the Gallery are able to converse with collections staff about the collection the art gallery holds and the processes that are necessary to care for the collection.</p> <p>The Gallery Collections Officer gave a public exhibition talk during the Art Walk program and engaged the group in active communication about the past, present and future of the gallery.</p>	
<p>1.6.3 Develop, nurture and support local and Regional events and celebrations that enhance our community's sense of place and promote our cultural diversity</p>	<p>In the month of September Rockhampton Art Gallery has submitted and finalised many Cultural Gift Donations. The success of this process and the promotion of the New Rockhampton Art Gallery has prompted more donors to donate artworks to Rockhampton Art Gallery. Staff continue to perform extensive research and further work to facilitate these donations in order to continue to actively collect and build on to the foundations of our nationally significant collection</p> <p>An artwork from the collection by Jon Molvig , <i>Stockman, central Australia</i>, 1958, is on loan to QAGOMA, where it will be on display in their exhibition <i>John Molvig: Maverick</i> from September 2019 – February 2020, and features in QAGOMA's publication of the exhibition.</p> <p>Darumbal Storytime took place in September with great attendance to the sessions and positive feedback from participants. This program has succeeded in achieving funding for the remainder of 2019. A promotional film was produced regionally based Indigenous film maker John Muscat and will be shared on our social media and in house screens. Preparations continued for the Youth Committee project that grew from Arts Exchange, this has included collaborative work with a local artist and teacher and is reaching the stage of distributing the application forms and expressions of interest to schools. The Exchange Evening was held at the Gallery as a follow up from the initial conversation with QAGOMA and an EOI was developed for the youth committee.</p> <p>Rockhampton Art Gallery's Tea Pot Making workshop saw 15 in attendance, in comparison to the eight participants who attended the Tea Cup Making workshop in August. Participants were invited to create their own symbols and unique qualities in their tea pot, enabling them to use symbols and references linked to their sense of place and cultural identity. Programs participants also discovered how to create environmentally friendly beeswax wraps for food covering, encouraging and allowing local residents to hold in the environment around them.</p>	

<p>1.6.4 Provide and support the community's development of and creative participation in the arts</p>	<p>Curatorial Programs have supported the community's development of and creative participation in the arts through the program development and implementation for <i>All That Shimmers: Collection of The Gold Award and Public Treasures: Collection of Cultural Gifts</i>. As well as the provision of free community based programs including Darumbal Storytime, Art Walks, Artist Anonymous and partnered programs delivered at Allenstown Square.</p> <p>The final pinch pots workshop was held in September and both Calligraphy workshops that we offered sold out. Although initial Gold Tour sales were low on the final day we received an additional 7 bookings making the program an intimate but successful tour. Rockhampton Art Gallery hosted a new and unique Tea Pot Making workshop during September. It was fully booked, with 15 participants in attendance. This demonstrates Rockhampton's need for the new and different workshops that are offered here, and shows the value that residence hold in their own creative participation in the arts. Wine and Watercolour saw 13 participants. The popularity of this beginners' workshop demonstrates the value that the local community holds in being able to take part in social art classes.</p> <p>During week one of the September school holiday, Rockhampton Art Gallery ran two art workshops for young people. These were the School's Out Art Mash-Up: Pottery Dinosaurs and Dragons workshops. Ten children and eight children, respectively, attended the workshops. This demonstrates the value that the local community holds in participating in the arts. Rockhampton Art Gallery hosted two private workshops for out-of-school groups during September. These were run by local artist educators, providing them with addition engagement, as well as providing the youth groups with creative participation in the arts. The groups were made up of 15 8 to 12-year-olds and 15 under 10s.</p> <p>The Programming Officers met with a prospective Artist Educators and began the contracting process to bring them on board so that they can deliver programs in the future. Curatorial Programs also conducted meetings with Stockland Rockhampton and Allenstown Square moving forward with partnerships for school holiday programs. Relationships were also developed with City Childcare with plans for future visits to the Gallery in the planning stages.</p>	
<p>1.6.5 Develop and maintain opportunities that celebrate our local residents</p>	<p>Throughout the month of August the Gallery team have continued conversations and development work for future exhibitions that include showcasing works of artists living and working in Central Queensland. Exhibition development and delivery is a long-term outcome in which Rockhampton Art Gallery celebrates local residents and the Gallery team has contributed this long term activity in the month. Looking ahead the Gallery team have also met with a prospective Artist Educators and began the contracting process so that they can deliver programs in the future.</p> <p>Curatorial Programs was connected with John Meade through previous The Gold Award winner, Jon Cattapan. Jon Meade is working on delivering programming in September/October for local regional artists to continue to develop their practice. Rockhampton Art Gallery will support live stream the Arts Ablaze conference at the Gallery and planning for this is underway to happen in October. This further breaks down the barriers of distance that is inherent for regional artworks and artists. Curatorial programs accompanied two local artists to participate in local radio interviews where they were able to discuss their current practice and work as well as the programs that they had on offer at the Gallery.</p>	

	Yoga in the Gallery, Tea Pot Making, Beeswax Wrap Making, Wine and Watercolour, The Art of Soap Making and Messy Mondays are all facilitated by local artist educators. Workshops help to provide artists with an income stream from their practice, as well as enabling them to expand their skillset and role in the community. In particular, Yoga in the Gallery continues to gain greater attendance with each passing week, and many participants attend on a regular basis. This demonstrates a strong desire from the community for healthy living opportunities, and that the class content, timing, pricing and venue are meeting the needs of local residents.	
5.3.1 Council's resources are allocated in an efficient and effective manner	<p>Sponsorship and Partnerships are in the development phase with Stockland Rockhampton and Allenstown Square to provide programs for the community during 2019 and 2020 school holiday period.</p> <p>Ticket sales to programs and events continue through Rockhampton Tickets and also through POS onsite. Future optional ticketing solutions will be tested in coming months.</p>	
5.4.2 Encourage greater risk taking in the pursuit of innovation, improved processes and the delivery of efficient and effective services	Project work was continued with CQU students to further develop and support the creation of 3D scans of the ceramics collection. When complete, the results of this project will be made available on our website for the public to view at will. They will be navigable by the viewer so each facet of the ceramics may be oriented and explored at will. Feedback and coaching on professional etiquette and performance was provided to CQU students undertaking this project.	

Donations to the Gift Fund - **\$909.33 cash donations**Artwork donations - **+\$85,000.00 artwork donations**

Artist	Artwork	Donor	Temporary Value
Jonathan McCord	Candelabrum	Estate of McCord	\$TBC
Jonathan McCord	Cosmic Reflection	Estate of McCord	\$TBC
Jonathan McCord	Oiroboros	Estate of McCord	\$TBC
Jonathan McCord	Candelabrum	Estate of McCord	\$TBC
Arthur McIntyre	(selection of works)	Estate of McIntyre	\$TBC
Katthy Cavaliere	(selection of works)	Estate of Cavaliere	\$TBC
Luke Roberts	Papal Odong-Odong	Artist	\$25,0000
David Rankin	Red meditation 1995	Bruce Heiser	\$15,000.00 est
David Rankin	Loan Ridge, Dawn 1996	Bruce Heiser	\$15,000.00 est
David Rankin	Prophecy of dry bones	Bruce Heiser	\$15,000.00 est
Virginia Cuppiage	Eclipse	Nicholas Thompson , Nicholas Thompson Gallery	\$15,000.00 est
		TOTAL	\$ +85,000.00

Funding Lodged – **\$36,422.90**

Closing Date	Name of Funder	Name of Fund	Amount applying for	Amount Available	Project Budget	Title of Project
September 2019	Visions of Australia	Visions of Australia	\$ 18,691.00	\$200,000.00	\$36,422. 90	New Work 3 Resident 2020

Funding confirmed

Date	Name of Funder	Name of Fund	Amount received	Title of project	Details of Project
September 2019	Department of Communities, Disability Services and Seniors	Advancing Queensland: an age-friendly community 2019–20	\$32,200	AGEing through ARTing: post-employment transitional pathways for social participation, lifelong learning and valuing	AGEing through ARTing is a 10 month creative development program, focused on aging community needs across the spectrum of creative participation, learning, social interaction with Rockhampton Art Gallery.
Total amount received			\$32,200.00		

Partnerships received September : \$24,500.00

Partner Project	Value	Source
Allenstown Shopping Centre September School holiday activation	\$4,500.00	Gallery Director
Stockland Shopping Centre January School holiday activation	\$5,000.00	Gallery Director
UQAM Kinnane Endowment Internships for Staff and Students	\$15,000	

Funding Acquitted – Nil

Closin g Date	Name of Funder	Name of Fund	Title of project	Details of Project
Sep	RAF	Regional Arts Fund	Counterparts	<p>Counterparts is an exhibition that brings together the voice of regional artists through explorations of works held in Rockhampton Art Gallery's nationally significant collection.</p> <p>As a collection, Rockhampton Art Gallery's acquisitions disproportionately represent and favour male artists, yet statistics show the demographic of living practitioners primarily consist of women. Counterparts aims to use the Countess Report (2016) as a principal research source, from which art practitioners working in the region will undertake a one (1) week research internship with Rockhampton Art Gallery, from which they will access and research the works of female artists in the Collection to develop one (1) work of art. In this new light, the work held in the Collection by female artists like Linde Ivimey, Margaret Olley, Del Kathryn Barton, Poxini Papapetrau, Petrina Hicks and Sally Gabori will be brought to light by new stories and ideas relevant the political framework of 2018, creating a platform for a variety of voices to contribute to breaking down institutional gender representation as highlighted by the Countess Report (2016).</p>

5. Budget



End of Month Budget Management Report - (Operating Only) - COMMUNITIES & CULTURE

As At End Of September

Report Run: 03-Oct-2019 12:44:28 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget	Actuals	EOM Commitments	Total	Variance	On Target 25% of Year Gone
	\$	\$	\$	\$	%	
COMMUNITIES & CULTURE						
<u>Heritage Village</u>						
Revenues	(442,810)	(175,701)	0	(175,701)	39.7%	
Expenses	1,045,836	286,059	53,513	339,572	27.4%	
Transfer / Overhead Allocation	69,459	13,567	0	13,567	19.5%	
Total Unit: Heritage Village	672,485	123,925	53,513	177,438	18.4%	
<u>Venue Operations</u>						
Revenues	(1,509,420)	(242,190)	(222)	(242,412)	16.0%	
Expenses	2,241,438	476,131	43,414	519,545	21.2%	
Transfer / Overhead Allocation	(70,449)	4,717	0	4,717	-6.7%	
Total Unit: Venue Operations	661,569	238,657	43,192	281,849	36.1%	
<u>Art Gallery</u>						
Revenues	(54,500)	(71,576)	0	(71,576)	131.3%	
Expenses	839,807	242,487	32,119	274,606	28.9%	
Transfer / Overhead Allocation	0	162	0	162	-	
Total Unit: Art Gallery	785,307	171,073	32,119	203,193	21.8%	
<u>Library & Childcare Services</u>						
Revenues	(1,518,684)	(466,045)	0	(466,045)	30.7%	
Expenses	4,430,185	1,261,282	224,277	1,485,559	28.5%	
Transfer / Overhead Allocation	29,113	(1,694)	0	(1,694)	-5.8%	
Total Unit: Library & Childcare Services	2,940,615	793,543	224,277	1,017,820	27.0%	
<u>CQ Home Assist</u>						
Revenues	(2,221,339)	(915,342)	0	(915,342)	41.2%	
Expenses	2,073,205	512,142	613,199	1,125,342	24.7%	
Transfer / Overhead Allocation	129,174	12,769	0	12,769	9.9%	
Total Unit: CQ Home Assist	(18,960)	(390,430)	613,199	222,769	2059.2%	
<u>Communities & Culture Management</u>						
Revenues	(2,113,833)	(513,203)	0	(513,203)	24.3%	
Expenses	2,992,352	544,109	146,207	690,316	18.2%	
Transfer / Overhead Allocation	54,993	10,815	0	10,815	19.7%	
Total Unit: Communities &	933,512	41,722	146,207	187,929	4.5%	

Culture Management
Rockhampton Art Gallery Gift Fund

Revenues	0	(14,372)	0	(14,372)	-
Total Unit: Rockhampton Art Gallery Gift Fund	0	(14,372)	0	(14,372)	-
Total Section: COMMUNITIES & CULTURE	5,974,528	964,118	1,112,507	2,076,625	16.1%

6. Section Statistics

Safety Statistics

The safety statistics for the reporting period are:

	First Quarter		
	July	August	September
Number of Lost Time Injuries	0	Not provided	1
Number of Days Lost Due to Injury	0	Not provided	15
Total Number of Incidents Reported	1	Not provided -	8
Number of Incomplete Hazard Inspections	0	Not provided -	0

Legislative timeframes

Item	Due Date	Compliant? (Yes/No)	Status
Outdated employee immunisations, tickets and/or licenses	Various	No	2 licences are overdue – have been followed up for attention
Outdated legislative compliance mandatory training and/or qualifications	Various	Yes	0 staff are overdue for training

Service Delivery

Service Level	Target	Current FYTD Performance	Service Level Type
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	815 participants, 203.75%	Operational
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	8,498 participants, 113.31%	Operational
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.07 per capita	Operational
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	206 hours, 10.30%	Operational
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	98.89%	Operational
Provide 9301 hours of home maintenance services to eligible Home Assist clients per annum	90%	2540 hours – 27.30%	Operational
Deliver 5613 hours of home maintenance services for CHSP eligible clients per annum	90%	1811 hours – 32.26%	Operational
Deliver \$400,000 in major modification projects for CHSP eligible clients and \$160,000 in minor modifications annum (additional funding received 19-20 budget from Federal Government)	100%	Minor Mods \$15,869 – 9.90% Major Mods - \$86,000 - 21.50%	Operational
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	Process commencing	Operational
Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum	16,000	January – September attendance 20,327	Operational
Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum	100	29	Operational
Operate the Pilbeam Theatre Box Office as a profit centre for the unit with a target of 60,000 tickets sold per annum	60,000	16362	Operational

Service Level	Target	Current FYTD Performance	Service Level Type
Operate the Rockhampton Heritage Village, with a target total site visitation of 30,000 per annum	30,000	9411	Operational

Operational Plan Targets

Performance against Operational Targets as at December 2018.

Operational Plan Ref	Action	Target	Status
1.2.1.1	Provide quality arts and cultural facilities throughout the Region	Deliver 100% of the See It Live program at the Pilbeam Theatre/ Major Venues	2019 See it Live has one remaining performance which is Serenade for Strings on October 23.
		Community long-term use spaces at the Walter Reid Cultural Centre are 100% tenanted by the arts and cultural community	One spaces is to be tenanted
		Deliver 100% of the endorsed Rockhampton Art Gallery program	66% of the annual program delivered
1.4.1.1	Provide community sponsorship for activities in various sectors	Administer the Rockhampton Regional Australia Day Funding accordance with the guidelines	A fund of \$15,000 exists to support communities in celebrating Australia Day. Applications for 2020 celebrations will be released by October.
1.4.1.2	Deliver a range of performances, programs and activities for various age groups	Community programs and performances are delivered in accordance with contracts, schedules and funding agreements	"Much Ado About Nothing" performed by Bell Shakespeare.
1.4.1.3	Provide library services	Library services delivered in accordance with Council standards	60,524 visits FYTD 106,067 issues FYTD
1.4.1.4	Deliver funded home maintenance and modification services to support seniors and people living with a disability to continue living independently	Service delivered in accordance with eligibility and funding arrangements	Delivered on a continuing basis
1.4.3.1	Deliver programs and activities that promote development, lifelong learning, social inclusion	Provide a minimum of 2500hrs of volunteer services per annum	Libraries – 677 hrs FYTD

Operational Plan Ref	Action	Target	Status
	and capacity building		Art Gallery – 1002.5 hrs FYTD
1.5.1.1	Libraries Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Programs delivered annually with in excess of 1000 person participation rate	3,412 participants and 186 programs in September. 8,498 participants and 513 programs for FYTD
1.5.1.2	Libraries Provide facilities and training through the Library Technology Centre and libraries to develop digital skills and reduce social exclusion	Deliver 2000 contact hours of community training	58 contact hours of training provided in September. 206 contact hours of training provided for FYTD
1.5.1.3	Provide a home delivery library service to people who are housebound	Provide a home delivery service with a high satisfaction rating from an annual survey of clients	127 research requests received during September. 362 requests received for FYTD Annual survey results were returned with 68 clients very satisfied and 10 clients satisfied with the Home Delivery Service.
1.6.2.1	Implement Heritage Village Masterplan to increase visitation and revenue	Increase annual visitors to the Heritage Village by 5% in comparison to previous year	September 2018 – 2167 September 2019 – 4423 (Incl Shearing Shed)
1.6.3.1	Preserve the documentary heritage of the Region through maintaining and developing the Local History Centre and its collection	Develop a guideline on the accession and deaccession of donated items	127 research requests received during September. 362 requests received for FYTD
1.6.4.1	Deliver and support local events and celebrations	Conduct annual Rockhampton Cultural Festival	The Cultural Festival took place on Saturday 24 August at the Riverside precinct.
		Conduct Heritage Festival event	Event planning being undertaken for 2020
		Conduct Rockhampton Carols by Candlelight	Location discussions for 2019 event

Operational Plan Ref	Action	Target	Status
		annual event	continue. Applications for Charity EOI close October 15.
1.6.4.2	Support Regional events through delivery of the Arts Program	Deliver Arts Program at three major events	Cultural Festival, River Festival have been delivered and Planning is underway for Carols by Candlelight
1.6.4.3	Deliver and support major regional events	Deliver one large music theatre production attended by in excess of 3000 patrons at the Pilbeam Theatre	Council will be presenting "Mama Mia" as our community Musical in 2020 A review of creatives was undertaken with a view to appointments in September Auditions will take place from 10 November.
1.6.44	Promote and facilitate the use of the Rockhampton Showgrounds for major events	Rockhampton Showgrounds is used for 25% of year for ground and events uses.	29 event days to Oct 09. 7.95 % used YTD
1.6.5.1	Deliver a diverse range of creative arts programs	Programs are delivered in accordance with guidelines and schedules	100% of 2019/20 public programs YTD have been delivered in accordance with guidelines and schedules.
1.6.5.2	Deliver the Regional Arts Development Fund	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	First round of the 2019/20 financial year will close in November.
1.6.5.3	Support the creations of public art throughout the Region	Deliver Public Art Program	All budgeted public art project for 2019 delivered

Operational Plan Ref	Action	Target	Status
2.2.3.1	Provide access to resources and free community technology training courses to develop skills	Provide community access to technology and deliver 2000 hours of computer training Conduct satisfaction survey to determine effectiveness of training provided	2,111 hours of public access provided; 10 hours of community training provided during September. 8,024 hours of public access provided; 38 hours of community training provided FYTD Satisfaction measures being developed
2.2.3.2	Provide quality child care services	Services provided meet the national quality standard	870 places utilised with a 98.63% utilisation rate during September. 2,741 places utilised FYTD with a 98.89% utilisation rate FYTD

Libraries**Volunteer hours**

Location / Program Area	Total hours for September
Anime/Manga Club	15
CapriCon	0
F5F	2
Lively Chess	6
Laughter Yoga	4
Library Technology Centre	198
TOTAL	225

Utilisation

Activity	Regional Library	North Rockhampton	Mt Morgan	Gracemere	History Centre	e-Content	Anytime Library	Total
Loans	16222	6946	994	1873	-	7797	-	33832
Returns	18093	7902	1169	2607	-	-	-	29771
Reservations	1342	604	217	88	-	-	-	2251
Inter-library loans	30	19	38	7	-	-	-	94
Total Transactions	35687	15471	2418	4575	-	7797	-	65948
Public Computer Access Hours	1480	216	220	119	76	-	-	2111
Visits	19759	3459	1999	2636	217	-	-	28070
Program Participation (Including LTC and Outreach figures)	2827	197	151	237	-	-	-	3412

Community Training Course	September 2019		Financial YTD	
	Contact Hours	Participants	Contact Hours	Participants
Email Made Easy	8	12	20	38
Files and Folders	6	17	18	58
How to Drive a Computer	8	29	20	57
Internet Made Easy	6	14	20	50
Personal and Computer Security	6	19	22	46
PowerPoint	-	-	-	-
Practice Makes Perfect	8	13	26	31
Windows 10	8	32	22	65
Word 10	8	27	22	78
Be Connected/Tech Connect			36	82
TOTAL	58	163	206	505
Professional Development Training Course	September 2019		Financial YTD	
	Contact Hours	Participants	Hours of use	Contact Hours
Introductory Excel	-	-	-	-
Intermediate Excel	6	4	19	20
Advanced Excel	-	-	13	14
Introductory Word	6	6	6	6
Intermediate Word	-	-	-	-
Advanced Word	-	-	-	-
PowerPoint	-	-	-	-
Project	-	-	-	-
Introduction to Office	6	7	6	7
TOTAL	18	30	44	47

Public Access – Client Group	September 2019		Financial YTD	
	Hours of use	Participants	Contact Hours	Participants
General community	1480	1550	5453	5180
Cerebral Palsy League	6	9	22	39
U3A	4	21	12	53
CQLUG	-	-	4	8
TOTAL	1490	1580	5491	5280

Room Hire	September 2019		Financial YTD	
	Hours of use	Participants	Contact Hours	Hours of use
Computer training room 1.2	0	0	0	0

Other Activities	September 2019		Financial YTD	
	Hours of use	Participants	Contact Hours	Participants
Tech Troubles Workshop	27	65	108	250
Train the Trainers	-	-	18	15
Photoshop Workshop	-	-	-	-
TOTAL	27	65	126	265

Library Wi-Fi

Rockhampton Regional Council - Summary report for network 'RRC Library WiFi - wireless' | SEPTEMBER 2019

Usage stats

TOTAL DATA TRANSFERRED

762.55 GB

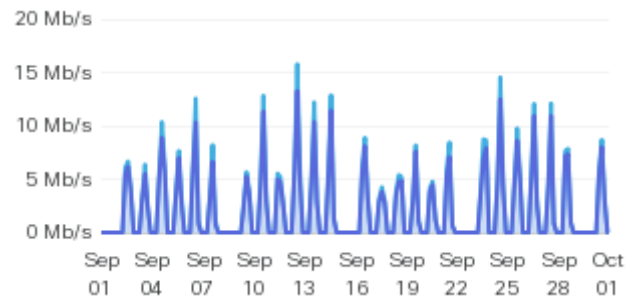
TOTAL DATA DOWNLOADED

675.93 GB

TOTAL DATA UPLOADED

86.63 GB

Usage over time



Date	Number of People
Sun 9/1	0
Mon 9/16	91
Tue 9/2	70
Wed 9/11	83
Thu 9/26	78
Fri 9/6	70
Sat 9/21	52

TOTAL UNIQUE CLIENTS

900

AVERAGE # OF CLIENTS PER DAY

67

AVERAGE USAGE PER CLIENT

867.6 MB

Childcare**Utilisation**

	September 2019 42/day
Days available	21
Places available	882
Places utilised	870
Utilisation Rate	98.63%

There are 71 active families currently utilising the Childcare service.

CQ Home Assist Secure**FUNDED SERVICES PROVIDED**

Services Provided – Funded Services Home Assist, CHSP & QCCS Maintenance & Minor Modifications

CHSP & QCCS Major Home Modification Services

<i>Service</i>	<i>September 2019</i>	<i>September 2018</i>	<i>2019 – 20 YTD</i>	<i>2018 – 19 YTD</i>
HOME ASSIST hours (estimated)	853	640	2540	2490
CHSP & QCCS hours (estimated)	1072	1197	3255	3846
Jobs completed	843	855	2605	2631
New clients	119	51	206	165
Total active clients	8582	7942		

CHSP Major Home Modification Services

<i>Service</i>	<i>September 2019</i>	<i>September 2018</i>	<i>2019 – 20</i>	<i>2018 – 2019</i>
New applications	4	9	26	32
Jobs completed	4	6	15	7
Funding provided	\$26,350	\$17,550	\$87,455	\$20,375
Client contribution	\$26,350	\$17,550	\$85,907	\$20,375

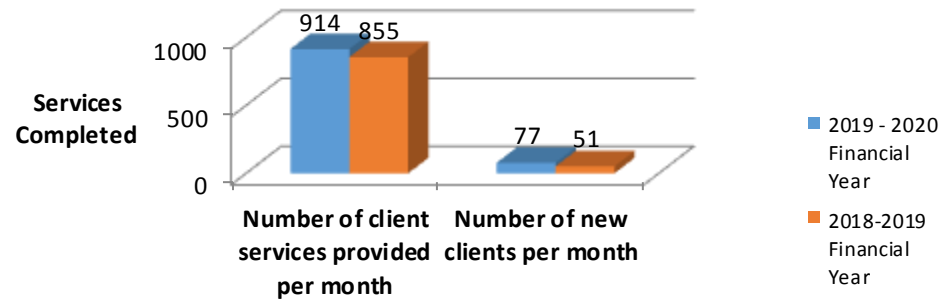
SERVICES PROVIDED TO PACKAGED CLIENTS - FEE FOR SERVICE

Jobs completed	September 2019
NDIS Simple Modifications	0
NDIS Major Modifications	0
Home Care Packages – Simple Modification	15
Home Care Packages – Major Modification	3
Home Care Packages – Home Maintenance	24

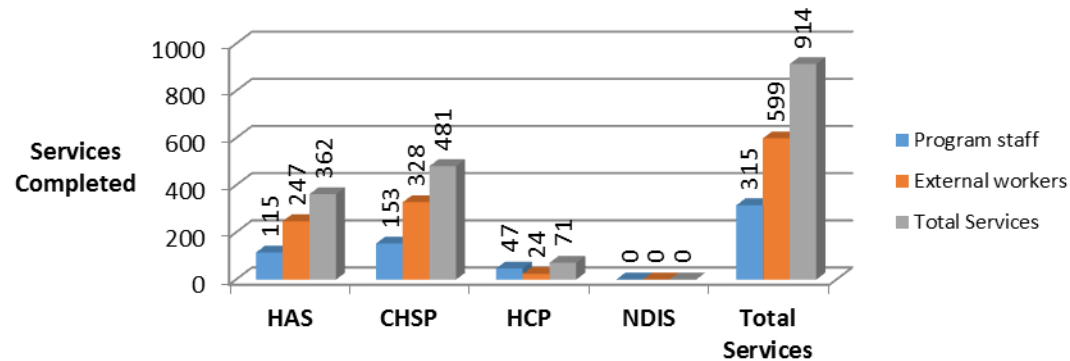
Total Households Assisted

Current Month – Sept 2019	Financial Year to Date Total	September 2018
797	2344	762

Comparison of Yearly Statistics - September 2019



Monthly Staff & Contractor Statistics - September 2019



9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSURE OF MEETING