



# **COMMUNITY SERVICES COMMITTEE MEETING**

## **MINUTES**

**25 SEPTEMBER 2019**

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**REPORT OF THE COMMUNITY SERVICES COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY 25 SEPTEMBER 2019 COMMENCING AT 9.03AM**

**1 OPENING****2 PRESENT**

## Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor N K Fisher  
Councillor A P Williams  
Councillor C R Rutherford  
Councillor M D Wickerson

## In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr J Webb – Manager Communities and Culture  
Mr A Collins – Manager Project Delivery  
Mr R Dunkley – Manager Community Assets and Facilities  
Mr S Czarkowski – Coordinator Facilities  
Ms B Jahnke – Coordinator Community Assets  
Ms K Dorman – Administration Supervisor  
Ms G Dwyer – Media Officer  
Ms K Walsh – Acting Senior Committee Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor Rose Swadling tendered her apologies.

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Community Services Committee held on 28 August 2019 be taken as read and adopted as a correct record.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

### **9:05AM**

The Mayor Councillor Strelow informed the meeting of a material personal interest in Item 8.1 Project Delivery Monthly Report – August 2019 – E. The Pilbeam Theatre Redevelopment.

“I declare that I have a material personal interest in Item 8.1 Project Delivery Monthly Report – August 2019 – E. The Pilbeam Theatre Redevelopment due to owning property in the vicinity and will leave the meeting when the matter is discussed and voted on.”

## **6 BUSINESS OUTSTANDING**

Nil

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

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## 8 OFFICERS' REPORTS

### 8.1 PROJECT DELIVERY MONTHLY REPORT - AUGUST 2019

**File No:** 7028  
**Attachments:** 1. Project Delivery Monthly Report - August 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

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#### SUMMARY

*Monthly reports on the projects currently managed by Project Delivery.*

#### COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for August 2019, with the exception of Item 8.1 – E. Pilbeam Theatre Redevelopment, be received.

THAT a report on all projects be brought to a Councillor workshop for briefing and input.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

9:13AM Mayor Strelow left the meeting having earlier declared a material personal interest in this matter. Councillor Rutherford assumed the Chair.

#### COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for August 2019 - E. Pilbeam Theatre be received.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

9:17AM Mayor Strelow returned to the meeting

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**8.2 REGIONAL ARTS DEVELOPMENT FUND**

**File No:** 8944  
**Attachments:** Nil  
**Authorising Officer:** John Webb - Manager Communities and Culture  
Colleen Worthy - General Manager Community Services  
**Author:** Louise Hales - Programs and Development Officer

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**SUMMARY**

*An application received out of round for the Regional Arts Development Fund has been assessed by the RADF Committee and is recommended for funding.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the following application for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Oliver Skrzypczynski	The grant will be used towards the costs of attending the ATYP Directing Young Performers Workshop.	\$1025
	Total	\$1025

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**



**8.3 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - AUGUST 2019**

**File No:** 1464

**Attachments:** 1. Community Assets and Facilities Monthly Report - August 2019

**Authorising Officer:** Richard Dunkley - Manager Community Assets and Facilities  
Colleen Worthy - General Manager Community Services

**Author:** Sophia Czarkowski - Coordinator Facilities

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**SUMMARY**

*This report provides information on the activities of Community Assets and Facilities for the month of August 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Community Assets and Facilities monthly operational report for August 2019 be received.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**8.4 COMMUNITIES & CULTURE OPERATIONAL REPORT AUGUST 2019****File No:** 1464**Attachments:** 1. Communities & Culture Operational Report  
August 2019**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*The report provides information on the programs and activities of the Communities and Culture Section for August 2019*

**COMMITTEE RECOMMENDATION**

THAT the Communities and Culture Operational Report for August 2019 be 'received'

**Moved by:** Mayor Strelow**Seconded by:** Councillor Fisher**MOTION CARRIED**

**8.5 COMMUNITY ASSISTANCE PROGRAM - MULTI-YEAR FUNDING****File No:** 12535**Attachments:** 1. **Proposed Multi-Year Funding - Community Events (Confidential)****Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Kerri Dorman - Administration Supervisor

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**SUMMARY**

*General Manager Community Services seeking Council approval to enter into multi-year funding agreements for recurrent iconic or significant events.*

**COMMITTEE RECOMMENDATION**

THAT the report lay on the table pending a workshop.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Fisher**MOTION CARRIED**

## **9 NOTICES OF MOTION**

Nil

## **10 URGENT BUSINESS\QUESTIONS**

## 11 CLOSURE OF MEETING

There being no further business the meeting closed at 9:26am.

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SIGNATURE

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CHAIRPERSON

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DATE