



# **COMMUNITY SERVICES COMMITTEE MEETING**

## **AGENDA**

**25 SEPTEMBER 2019**

*Your attendance is required at a meeting of the Community Services Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 25 September 2019 commencing at 9.00am for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. P.", is written over a faint, light blue circular official stamp.

**CHIEF EXECUTIVE OFFICER**  
18 September 2019

Next Meeting Date: 30.10.19

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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**1 OPENING**

**2 PRESENT**

Members Present:

Councillor R A Swadling (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor N K Fisher  
Councillor A P Williams  
Councillor C R Rutherford  
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

**CONFIRMATION OF MINUTES**

**4**

Minutes of the Community Services Committee held 28 August 2019

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 PROJECT DELIVERY MONTHLY REPORT - AUGUST 2019

**File No:** 7028

**Attachments:** 1. Project Delivery Monthly Report - August 2019 [↓](#)

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Andrew Collins - Manager Project Delivery

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#### **SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

#### **OFFICER'S RECOMMENDATION**

THAT the Project Delivery Monthly Report for August 2019 be received.

#### **COMMENTARY**

The project delivery section submits a monthly project report outlining the status of the capital projects. The following projects have a one page capital monthly report outlining progress against time and budget.

- A. CBD Cultural Precinct – Custom House Design
- B. Riverbank Playground Amenities and Access (W4Q – Round 3)
- C. Visitor Information Centre (W4Q – Round 3)
- D. Mount Morgan Fireclay Caverns
- E. Pilbeam Theatre Redevelopment



# **PROJECT DELIVERY MONTHLY REPORT - AUGUST 2019**

## **Project Delivery Monthly Report - August 2019**

**Meeting Date: 25 September 2019**

**Attachment No: 1**

**PROJECT DELIVERY – MONTHLY REPORT**

<b>Reporting Month</b>	August 19
<b>Project</b>	A. CBD Cultural Precinct – Customs House Design
<b>Project Number</b>	1148999
<b>Project Manager</b>	Shirley Hynes
<b>Council Committee</b>	Community Services

**PROJECT SCOPE**

Landscaping works at the rear of Customs House/ Bond Store.

**PROJECT MILESTONES**

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	August 19	September 19	
Design Development	September 19	June 20	
Procurement			
Construction			

**FINANCIAL PROFILE**

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
<b>Expenditure</b>	\$500,000	\$1,254	\$0	\$498,746	\$500,000	\$1,254	\$0	\$498,746
<b>External Funding</b>	\$Nil							

**PROJECT STATUS**

Project progressing in accordance with program:

- Preliminary scoping meeting held with Cultural Precinct PCG to determine interface with other precinct project.
- Historic background documentation reviewed
- Topographic and below ground services surveys in progress

**PROJECT DELIVERY – MONTHLY REPORT**

<b>Reporting Month</b>	August 19
<b>Project</b>	B. Riverbank Playground Amenities and Access (W4Q Round 3)
<b>Project Number</b>	1147298
<b>Project Manager</b>	Thomas Olsen
<b>Council Committee</b>	Community Services

**PROJECT SCOPE**

Design and Construct the following to complement existing structures within Riverside Park:

- Amenities facilities to include 3 pans/cubicles with one to be an all abilities compliant/parents room;
- All abilities ramp or path to all levels of playground;
- Storage room to house specialist equipment that cleans pavers within the Riverside Precinct.

**PROJECT MILESTONES**

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	July 19	September 19	Project Plan completed
Design Development	July 19	November 19	Designer engaged
Procurement	November 19	December 19	
Construction	January 20	May 20	Target completion before RockyNats

**FINANCIAL PROFILE**

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
<b>Expenditure</b>	\$1,090,000	\$10,264	\$47,402	\$1,032,553	\$1,090,000	\$10,264	\$47,402	\$1,032,553
<b>External Funding</b>	\$1,090,000							

**PROJECT STATUS**

Survey and site investigations now complete.

Design development now underway.

Two (2) concept designs to be produced and presented to Parks Committee for endorsement when completed.

**PROJECT DELIVERY – MONTHLY REPORT**

<b>Reporting Month</b>	August 19
<b>Project</b>	C. Visitor Information Centre Upgrade (W4Q Round 3)
<b>Project Number</b>	1147294
<b>Project Manager</b>	Shirley Hynes
<b>Council Committee</b>	Community Services

**PROJECT SCOPE**

New entrance canopy, landscaping upgrade.

**PROJECT MILESTONES**

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	July 19	September 19	Scope confirmed based on completed clients design
Design Development	July 19	August 19	Complete
Procurement	August 19	September 19	
Construction	October 19	April 20	

**FINANCIAL PROFILE**

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
<b>Expenditure</b>	\$300,000	\$1,401	\$0	\$298,599	\$300,000	\$1,401	\$0	\$298,599
<b>External Funding</b>	\$300,000							

**PROJECT STATUS**

Project progressing in accordance with program:

- Design complete and scope confirmed with client department.
- Drafting of tender documentation complete.
- Tenders to be called in September.

**PROJECT DELIVERY – MONTHLY REPORT**

<b>Reporting Month</b>	August 19
<b>Project</b>	D. Mount Morgan Fireclay Caverns
<b>Project Number</b>	1129165
<b>Project Manager</b>	Shirley Hynes
<b>Council Committee</b>	Community Services

**PROJECT SCOPE**

The current project scope is to develop and confirm parameters and scope of works required in order to facilitate access into the Fireclay Caverns to assess for the safe reopening to the public.

**PROJECT MILESTONES**

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	August 19		
Procurement	September 19		Consultant appointments
Construction			To be determined.

**FINANCIAL PROFILE**

Budget allocation part of operational design fund.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
<b>Expenditure</b>	\$80,000	\$29,925	\$0	\$50,075	\$50,075	\$0	\$0	\$50,075
<b>External Funding</b>	\$0							

**PROJECT STATUS**

- Site visit with key stakeholders August 19
- Meeting with DNRME to progress, land tenure, access, buildings, traditional owner matters and activation.

**PROJECT DELIVERY – MONTHLY REPORT**

<b>Reporting Month</b>	August 19
<b>Project</b>	E. Pilbeam Theatre Redevelopment
<b>Project Number</b>	1148918
<b>Project Manager</b>	Andrew Collins
<b>Council Committee</b>	Community Services

**PROJECT SCOPE**

The construction for the new Rockhampton Art Gallery at 220 Quay Street in the CBD is underway. The existing Art Gallery at the Pilbeam Theatre Complex will relocate to this new facility due for completion in mid-2021. This will leave the previous Art Gallery building available for potential reuse and redevelopment.

The functional layout and interrelationships of uses within the Pilbeam Theatre could be better resolved. This project will develop designs that will improve the functions and layouts within the building to enhance the future theatre and entertainment experience of end users.

Design services are to adaptively redevelop the internal and external spaces of the site, to meet the requirements identified by Council.

**PROJECT MILESTONES**

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	01/07/2019	01/03/2020	
Design Development	01/10/2019	25/01/2020	Enquiry by Design work shops
Procurement	03/08/2019	27/09/2019	Design – Concept tenders closed adjudication in process
Construction			

**FINANCIAL PROFILE**

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
<b>Expenditure</b>	\$300,000	\$8,465	\$147	\$291,389	\$300,000	\$8,465	\$147	\$291,389
<b>External Funding</b>								

**PROJECT STATUS**

Tenders for the Concept design development for the Pilbeam Theatre Redevelopment have closed on 28/08/2019. Eight (8) offers have been received and are currently being evaluated.

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**8.2 REGIONAL ARTS DEVELOPMENT FUND**

**File No:** 8944  
**Attachments:** Nil  
**Authorising Officer:** John Webb - Manager Communities and Culture  
Colleen Worthy - General Manager Community Services  
**Author:** Louise Hales - Programs and Development Officer

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**SUMMARY**

*An application received out of round for the Regional Arts Development Fund has been assessed by the RADF Committee and is recommended for funding.*

**OFFICER'S RECOMMENDATION**

THAT Council approves the following application for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Oliver Skrzypczynski	<i>The grant will be used towards the costs of attending the ATYP Directing Young Performers Workshop.</i>	\$1025
	Total	\$1025

**COMMENTARY**

The applicant has requested assistance to attend a Directing Young Performers Workshop with Australian Theatre for Young People in Sydney.

**BACKGROUND**

The Regional Arts Development Fund is a joint program of the Queensland Government (administered by Arts Queensland) and the Rockhampton Regional Council that focuses on the development of quality art and arts practice in our region.

Category 1 applications can be received out of round to enable short turnaround funding.

For the 2018-19 funding period a total of \$60,000 is available through the annual RADF grants program.

A surplus from 17-18 has now been added to the fund for 18-19.

Should this application be approved the remaining funds, and 18/19 surplus, will be \$386. Arts Queensland may roll this amount into the 19/20 funding allocation.

**8.3 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - AUGUST 2019**

**File No:** 1464

**Attachments:** 1. Community Assets and Facilities Monthly Report - August 2019 [↓](#)

**Authorising Officer:** Richard Dunkley - Manager Community Assets and Facilities  
Colleen Worthy - General Manager Community Services

**Author:** Sophia Czarkowski - Coordinator Facilities

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**SUMMARY**

*This report provides information on the activities of Community Assets and Facilities for the month of August 2019.*

**OFFICER'S RECOMMENDATION**

THAT the Community Assets and Facilities monthly operational report for August 2019 be received.

**COMMENTARY**

The attached report contains information on the activities of the Community Assets and Facilities section.



# **COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - AUGUST 2019**

## **Community Assets and Facilities Monthly Report - August 2019**

**Meeting Date: 25 September 2019**

**Attachment No: 1**

# MONTHLY OPERATIONS REPORT

## Community Assets and Facilities

PERIOD ENDED AUGUST 2019



### 1. Operational Summary

Community Assets and Facilities highlights for the month of August include:

- Replacement of existing fluorescent lighting in the Mount Morgan Showgrounds pavilions with energy efficient suspended LED battens.
- Installation of new solar LED pathway lighting along the Moores Creek Rd/ Kerrigan Street Cycle way.
- A portion of the sub-mains between the Daintree Exhibit and the Rockhampton Zoo Administration building is being replaced due to damage to the direct-buried underground cable. Trenching works have commenced with the administration building currently being supplied from a three phase generator.
- Facilities Maintenance Supervisor commenced
- 42<sup>nd</sup> Battalion Memorial Pool:
  - Resealed wading pool
  - Refurbishment of female amenities block
  - Repair expansion joints in 50m pool
  - Complete structural assessment, fibreglass repairs and painting of waterslides
- Mt Morgan Showgrounds – concrete ramps in front of toilet block
- Paving works at Pilbeam Theatre
- Paving works at Rockhampton Heritage Village
- City Hall Stormwater rectification works

## 2. Customer Service Requests

Response times for completing customer requests in this reporting period for August are within set timeframes.



### All Monthly Requests (Priority 3) Communities and Facilities 'Traffic Light' report August 2019

	Balance B/F	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed								
Cemeteries - Complaint	1	0	0	0	1	0	0	8	● 0.00	● 1.33	● 1.33	16.00
Cemeteries - General Enquiry	0	0	1	1	0	0	0	14	● 0.00	● 0.60	● 1.13	0.53
Cemeteries (Asset)	2	0	5	3	4	2	0	30	● 1.00	● 1.50	● 11.46	13.04
Childcare (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 1.00	1.00
Community Halls (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Admin and Depots (Asset)	3	0	0	0	3	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Disaster Management (SES Buildings) (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Dog Pounds (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Gardens (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Libraries (Asset)	1	0	0	0	1	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Council Owned Swimming Pools - General Enquiry	0	0	0	0	0	0	0	20	● 0.00	● 0.00	● 4.13	1.71
Leased Premises - Maintenance (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Sport and Recreation Facilities (Asset) Not Parks	3	0	0	0	3	0	0	30	● 0.00	● 0.00	● 0.00	0.00
TV Black Spot - Reception (Asset)	0	0	0	0	0	0	0		● 0.00	● 0.00	● 0.00	0.00
Arts & Heritage Services (Asset)	4	0	0	0	4	0	0	30	● 0.00	● 0.00	● 0.00	0.00

### 3. Capital Projects

Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended 16.7% of year elapsed

In terms of scope, schedule and budget, the project is;



on track



generally on track,  
with minor issues








off track

#### Community Assets and Facilities – Capital Projects over \$50,000

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Bajool Amenities Building	1 July 2019	30 June 2020		\$120,000	\$0
<b>Comments</b>	Project has been scoped, meeting held with Councillor Wickerson in July 2019. Investigating options for design and construct.				
Flooring Renewal Program	1 July 2019	30 June 2020		\$70,000	\$12,924
<b>Comments</b>	<ul style="list-style-type: none"> <li>220 Quay Street Ground Floor - Complete</li> </ul>				
Mt Morgan Depot Renewal	1 July 2019	28 February 2020		\$200,000	\$0
<b>Comments</b>	Scope currently being finalised. Tender to be released in October 2019.				

Music Bowl - Demolish Roof	1 July 2019	10 December 2019		\$152,720	\$0
<b>Comments</b>	Project currently being scoped.				
Recycle Shed Fitout	unknown	30 November 2019		\$20,000	\$16,313
<b>Comments</b>	Noise surveys are being finalised along with safety chevrons.				
Pilbeam Theatre - Main Foyer Doors	1 July 2019	30 June 2020		\$70,000	\$0
<b>Comments</b>	Not yet commenced				
Pilbeam Theatre - Replace Existing Door Locking for Fire	1 July 2019	30 June 2020		\$47,000	\$0
<b>Comments</b>	Not yet commenced				
Schotia Place - Renewal/Upgrade of Commercial Kitchens	1 July 2019	30 June 2020		\$62,000	\$0
<b>Comments</b>	Scope being finalised.				

Rockhampton Showgrounds Switchboard Enclosure Renewal	01 July 2019	30 June 2020		\$63,600	\$0
<b>Comments</b>	Initial investigations have commenced into which switchboards will be replaced this financial year.				
CCTV Renewal Program	01 July 2019	30 June 2020		\$125,600	\$7,396
<b>Comments</b>	Discussions have commenced between CAF and various stakeholders with regards to which cameras and control equipment require replacement this financial year. Alterations have been carried out to renew various fibre connections across the CBD.				
Access Road Renewal Program (Facilities)	01 July 2019	30 June 2020		\$283,899	\$118,433
<b>Comments</b>	Program provided by Civil Ops				
Air-conditioner Replacement Program	01 July 2019	30 June 2020		\$105,600	\$0
<b>Comments</b>	Priorities to be confirmed				
Dooley Street Depot Security	01 July 2019	30 June 2020		\$100,000	\$0
<b>Comments</b>	Scope completed, tender specification to be developed.				

## 4. Budget

Financial performance as expected for the reporting period.

### End of Month Budget Management Report - (Operating Only) - COMMUNITY ASSETS & FACILITIES



As At End Of August

Report Run: 05-Sep-2019 13:42:52 Excludes Nat Accs: 2802,2914,2917,2924

On Target

Adopted Budget \$	Actuals \$	EOM Commitments \$	Total \$	Variance %	16.7% of Year Gone
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#### COMMUNITY ASSETS & FACILITIES

##### Community Facilities

Revenues	(178,692)	(86,008)	0	(86,008)	48.1%
Expenses	14,447,662	1,965,669	3,693,194	5,658,863	13.6%
Transfer / Overhead Allocation	34,824	(77,773)	0	(77,773)	-223.3%
<b>Total Unit: Community Facilities</b>	<b>14,303,794</b>	<b>1,801,888</b>	<b>3,693,194</b>	<b>5,495,082</b>	<b>12.6%</b>

##### Community Projects & Open Space Facilities

Revenues	(310,864)	(45,030)	0	(45,030)	14.5%
Expenses	2,353,594	353,686	198,723	552,410	15.0%
Transfer / Overhead Allocation	615,141	111,209	0	111,209	18.1%
<b>Total Unit: Community Projects &amp; Open Space Facilities</b>	<b>2,657,871</b>	<b>419,866</b>	<b>198,723</b>	<b>618,589</b>	<b>15.8%</b>

##### Community Assets & Facilities Management

Expenses	322,956	37,318	17	37,335	11.6%
Transfer / Overhead Allocation	6,500	0	0	0	0.0%
<b>Total Unit: Community Assets &amp; Facilities Management</b>	<b>329,456</b>	<b>37,318</b>	<b>17</b>	<b>37,335</b>	<b>11.3%</b>

##### Community Assets

Revenues	0	(4,790)	0	(4,790)	-
Expenses	613,750	93,103	2,358	95,461	15.2%
Transfer / Overhead Allocation	12,350	1,061	0	1,061	8.6%
<b>Total Unit: Community Assets</b>	<b>626,100</b>	<b>89,374</b>	<b>2,358</b>	<b>91,732</b>	<b>14.3%</b>

##### Support Services

Expenses	332,971	58,104	0	58,104	17.5%
<b>Total Unit: Support Services</b>	<b>332,971</b>	<b>58,104</b>	<b>0</b>	<b>58,104</b>	<b>17.5%</b>

<b>Total Section: COMMUNITY ASSETS &amp; FACILITIES</b>	<b>18,250,192</b>	<b>2,406,549</b>	<b>3,894,292</b>	<b>6,300,841</b>	<b>13.2%</b>
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## 5. Section Statistics

### August 2019

<b>Lost Time Injuries</b>	
Number of Lost Time Injuries	0
Number of Days Lost Due to Injury	0
<b>Incident and Hazard Reporting</b>	
Total Number of Incidents/Hazards Reports	5
Description of Incident/s: <ol style="list-style-type: none"> <li>1. A contractor had incorrect plant safety systems – no flashing lights</li> <li>2. An employee's vehicle didn't have adequate load protection</li> <li>3. Rear axle wheel came off trailer</li> <li>4. An employee stepped off gutter and jarred back</li> <li>5. An employee was carrying out work and experienced an issue Safety Discussion</li> </ol>	
<b>Riskware Actions</b>	
Number of Open Tasks	41
Number of Overdue Tasks	5
<b>Hazard Reporting</b>	
Number of Scheduled Hazard Inspections	8
Number of Incomplete Hazard Inspections	1*
Number of Hazard Inspections completed outside the scheduled month	0

\* Hazard Inspection completed on 5 September 2019



**8.4 COMMUNITIES & CULTURE OPERARTIONAL REPORT AUGUST 2019**

**File No:** 1464  
**Attachments:** 1. **Communities & Culture Operational Report August 2019**[↓](#)  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*The report provides information on the programs and activities of the Communities and Culture Section for August 2019*

**OFFICER'S RECOMMENDATION**

THAT the Communities and Culture Operational Report of August 2019 be 'received'

**COMMENTARY**

The Communities and Culture section has responsibility for the following areas:

- Libraries and Childcare
- Central Queensland Home Assist
- Heritage Village
- Major Venues – Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds, Mt Morgan Showgrounds and Rockhampton Music Bowl.

# **COMMUNITIES & CULTURE OPERARTIONAL REPORT AUGUST 2019**

## **Communities & Culture Operational Report August 2019**

**Meeting Date: 25 September 2019**

**Attachment No: 1**

# MONTHLY OPERATIONS REPORT

## COMMUNITIES & CULTURE

PERIOD ENDED August 2019



### 1. Operational Summary

- This month the libraries presented 159 programs attracting 1591 participants. There were a total of 27 200 visitors to libraries during the month of August.
- The highlights of the month of August –
  - Range of activities around Book Week.
  - Manga Drawing Club exhibition
- The Pilbeam Theatre hosted 14 performances, made up of "Possum Magic", Rockhampton Grammar Schools production of Roald Dahl's "Matilda", Mark Vincent in concert, "Practically Perfect" by Karla Hillam was the Mayor's treat Morning Melodies, Naomi Price's "Lady Beagle", Xavier Rudd in concert, The Queen tribute show "Bohemian Rhapsody" and the local schools "Battle of the Bands".
- The Rockhampton Showgrounds had 19 event days comprising Rocky Swap, Rocket Science, Queensland State Karate titles, Handmade Expo, The Gem Expo, The Camping 4x4 and Fishing Expo, The Rockhampton Kennel Club Dog Show and the Varsity Bash Dinner.
- Heritage Village was busy with School Tours coming from Mackay, Gladstone, Yeppoon and Rockhampton. A whole of school tour from St Joseph's Wandal presented a challenge with 13 tours being conducted simultaneously. Volunteers and staff enjoyed the day immensely as did the students. Minister Stirling Hinchliffe and Barry O'Rourke attended the Village to officially 'turn on the lights' funded by the State Government Works for Queensland Program. Staff and volunteers attended the media call and the Village is thrilled that it can now host evening events in a safer environment.
- The CQ HAS Program undertook engagement and networking activities with community aged care and disability organisations. A representative from the program was as guest speakers at morning teas and attended senior expos with an information site. New registrations have followed as a direct result of these activities
- In the month of July Rockhampton Art Gallery was attended by 4,231 [\*1,872 off site attendance Rockhampton River Festival]. This attendance included 169 Students via 5 Groups. In the month an average of 1.2 programs and events were held daily with 3 of these being held off site. The Gallery staff were supported by volunteers who contributed 292.25hrs.
- In the month of August Rockhampton Art Gallery has shifted exhibition programming to a focus on collection processing for the New Rockhampton Art Gallery, this has commenced with the open collection displays of Collection Inside Out. This programming shift is reflected in a decrease in attendance.

## 2. Customer Service Requests

Response times for completing customer requests in this reporting period for August are within the set timeframes



### All Monthly Requests (Priority 3) Arts and Heritage 'Traffic Light' report August 2019

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed							
Community Events & Arts	0	0	0	0	0	0	10	● 0.00	● 6.00	● 5.80	3.00
Heritage Village General	0	0	0	0	0	0	7	● 0.00	● 0.00	● 0.00	0.00
Showgrounds	0	0	0	0	0	0	5	● 0.00	● 0.00	● 0.00	0.00

## . Capital Projects

Will be provided on completion of carry over process for 19/20

## 4. Operational Projects

### Libraries

#### Community Programs

This month over 27200 members accessed the four library branches, with 1591 participants attending 156 library programs.

Regular programming for infants and toddlers this month included the Lively Stories and Lively Babies sessions as well as the various First 5 Forever sessions for young families and carers. Primary school children attended the Lively STEM Club and Lively Origami Club at the Gracemere Library, as well as the Lively LEGO® Clubs at the Northside Library, Gracemere Library and Mount Morgan Library. The Anime/Manga Club and Lively Chess Club continue to attract primary and young adult aged participants. Adults attended TSS workshops, Knitting Clubs, Mah-Jong activities, book clubs, chess, Laughter Yoga and Tech Connected sessions.

#### Children's Book Week

Library staff at all branches embraced the opportunity to get dressed in their favourite book costume to promote Children's Book Week on Thursday 21 August, with storytelling sessions presented at all libraries on this day. Cat in a Hat, Mary Poppins, Cruella de Vile, the Great Big Enormous Crocodile, Thelma the Unicorn, Superman and Where's Wally all featured in the library spaces as a very effective promotional tool.



*The Gracemere Library team in action for Book Week*



*The Southside Library team having fun for Book Week*



*Children dressed up to take part in the CBW activities at the Northside Library*

### **First Five Forever**

There were a few less sessions this month, with the First 5 Forever Officer on leave for the first three weeks of August, however, a number of the regular sessions were able to be facilitated by other library staff in her absence.

There were 125 participants at 10 First 5 Forever sessions this month, and 25 new members joined the library through the program.

The highlight for August was, without a doubt, the Children's Book Week celebrations. A special Dads Read session was held at the end of Book Week, with a superhero theme to tie in with the 2019 CBCA theme of "Reading is my secret power". Thor and Captain America (Russel and Garrett from the Alliance of Regional Costumers) took time out from their busy Avengers schedule and became our guest reading legends for the day, thrilling the children and parents alike. This session had a fantastic reach on social media, and was shared through both of the Library Facebook pages and the ARC Facebook page.

The Baby Play sessions were once again very popular this month, with almost 65 parents and babies attending throughout August. It is also great to see some Dads becoming more comfortable and joining in, in the space. The Baby Play program is new this year has continued to grow, with parents enjoying the opportunities to learn new ways to play with their babies, and new games, books and resources to try out.



*Thor and Captain America dropped into the Dads Read session (Alliance of Regional Costumers)*



### Origami Club

The inaugural Origami Club at the Gracemere Library was a huge success with over 33 participants of all ages learning how to fold paper into simple stylish Japanese crafts on a Saturday afternoon. Excellent feedback was received after this session with further folding action scheduled to take place at the end of September.



Origami folding at the Gracemere Library

### Anime/Manga Exhibition

The Anime/Manga Club is made up of a talented bunch of young adults who live and breathe pop culture references and are passionate about drawing anime and manga. The group has been meeting on a regular basis at the Southside Library every Monday afternoon and has evolved as a response to the second CapriCon Steampunk and Pop Culture Convention held at the Southside Library in 2015. Every year, the group has been honing their art styles and developing a range of art to display and showcase their prowess over the past four years.

The group is collaborative and has been guided under the tutelage of Nikki Waltham and Kayla Bharda-Smith who have been emerging as art leaders in the youth space over this period. The Anime/Manga Club is facilitated entirely by young adults in a welcoming, inclusive library space.

The artwork on display at the Southside Library was curated and hung by the young artists themselves for their first anime/manga art exhibition. The pieces were originally installed in the Library Pavilion at CapriCon 2019 where they were viewed by thousands of visitors. The exhibition at the Southside Library was officially opened by Mayor Margaret Strelow at an intimate evening launch on 21 August 2019.

Visitors' comments included:

- *These are awesome! I wish I could draw like them, because I suck! It was great! Very motivational!*
- *Incredibly talented, creative, inspiring.*
- *Amazing art work*
- *Keep dreaming and drawing*
- *Great art work. Thank you for sharing your talents. Keep up the good work.*
- *Great opportunity for young artists*
- *Art is only the start, Anime all the way.*
- *Wonderful! What a talented bunch.*
- *Looks cool- love it!*
- *So proud of our group.*



*Anime/Manga Exhibition at the Southside Library- 21 August 2019*



*Family members proudly supporting the art exhibition*



*Manga Art Leader Kayla Bharda-Smith*

### **Rockhampton Cultural Festival**

Library staff attended the annual Rockhampton Cultural Festival on the Riverside Precinct this month and talked up library services and programs to visitors at the event. The Rockhampton Baton-Twirlers Club showcased some spectacular fire-twirling and glow stick twirling at the library tent to promote the fact that 'Libraries are Lit', with Geoff Waller from Passions Ignite teaching simple drumming techniques for willing participants using the library's Kraatz African Drum collection. Outreach focused on promoting the First 5 Forever initiative, Tech Connect workshops and general library membership.





*Library staff promoting digital content at the 'Libraries are Lit' tent at the Cultural Festival*

### **Seniors Week**

A touring speaker presented a well-received memoir writing workshop at the Northside Library on 24 August for 15 participants. Graeme Gibson is an adult educator and worked effectively with adults ranging from 18 to 88 years in an interactive, inspiring writing workshop. Complementary resources were placed on display to further engage with the audience.



*Life writing workshop with Graeme Gibson at the Northside Library*

A collaborative Tech Savvy Senior, First 5 Forever and Robotics activity was presented at Oak Tree Retirement Village for an intergenerational audience during Seniors Week.

### **Sustainability Workshop**

A successful Upcycling Workshop held at the Southside Library on 10 August with Found Object Artist Nora Hanasy attracted a good response. The program of events, managed by Council's Sustainability team in partnership with Council's libraries has showcased a variety of sustainability activities to an appreciative demographic over the past eight months.



*Upcycling workshop*

### **Library Technology Centre**

#### **Professional Development in Brisbane**

Trainer attended the "Advanced Data Analysis in Excel" run by Odyssey Training in order to enhance the quality of the professional development delivered here. The training was of excellent quality and provided a more comprehensive knowledge base when dealing with clients' questions.

#### **University student volunteer promotion**

An advertisement has been distributed to the third year teaching students the CQU to enhance their teaching practice by volunteering as potential trainers.

#### **Capture IT Webinar**

Trainer attended a "Capture IT" webinar which was run by the Be Connected team. The session discussed a new enrolment process which will eliminate the problems associated with students needing an email address. It will also allow us to count clients who have not signed up to Be Connected but have been provided with any technology assistance we provide. This will include all clients who attend any of our pre-existing courses and workshops as well as those who receive help in the Tech Troubles sessions. This is extremely good news, as it will significantly improve the numbers registered to Be Connected, which enhances the grant possibilities. However, it is quite labour intensive to track this data and will require an effective process to be established. A time process is now being explored.

#### **Tech Connect Client Evaluations**

In order to provide valuable client feedback regarding the Tech/Be Connected programs a new evaluation form has been created along with a detailed spreadsheet to record this data. This will allow valuable statistical data to assist with the reporting process and planning for future workshop development.



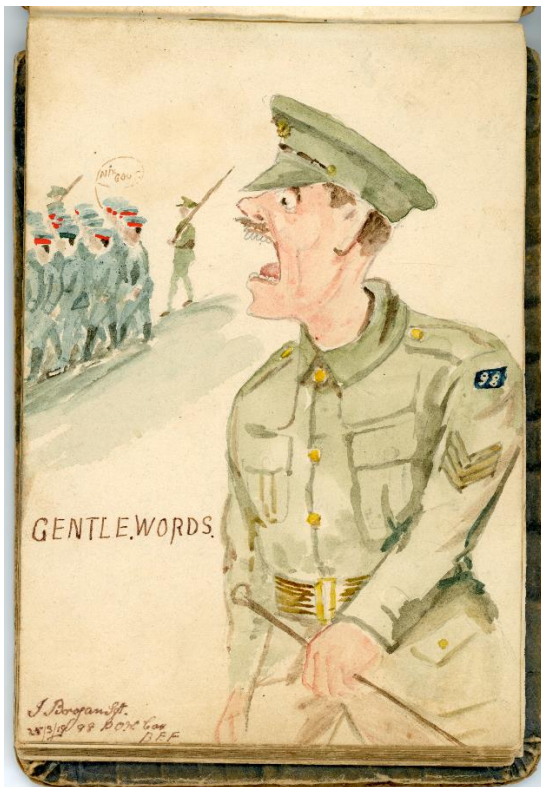
*LTC Volunteers greatly enjoyed the Mayor's Thank You event leading into the Rockhampton River Festival*

## Rockhampton History Centre

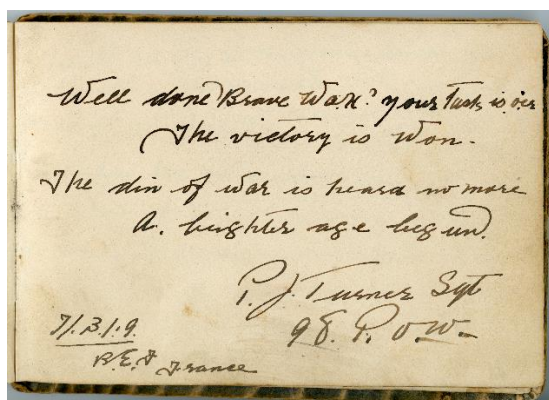
### CQ Collection Donations

Winifred Violet Dunford (Smith) Autograph books (1913 – 1919)

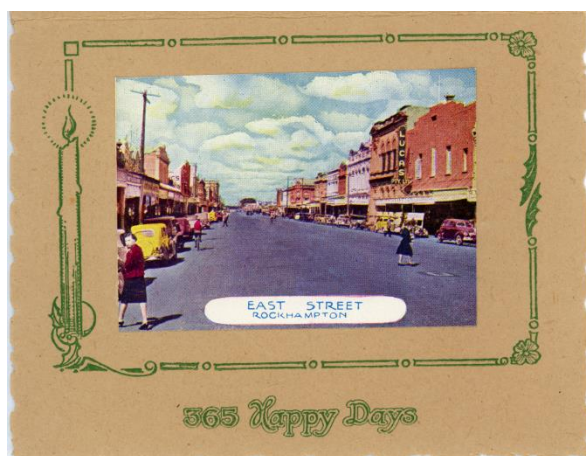
Stefani Mooney, Granddaughter of Winifred, donated digitised copies of two Autograph books belonging to her grandmother Winifred Dunford covering her 18 months service as Women's Army Auxiliary Corps (WAAC) as a nursing assistant during WWI in England and France. The autograph books are destined to be held at the War Memorial Canberra. The books contain well wishes, ditties and several drawings and paintings conveying hope and humour from these uncertain times. The family settled in Central Queensland.



*Images from autograph books- Winifred Violet Dunford (Smith)*



Christmas Cards featuring Rockhampton East Street scenes from 1944 from the Holland family were donated to the CQ Collection. The photo images are a valuable depiction of architecture, fashion and vehicles during the final years of WWII in this area.



Christmas card from 1944 showing East Street, Rockhampton

**Throwback Thursday** features an image sourced from the CQ Collection linked to a national day every Thursday on the Lively Libraries Facebook page and promotes the collection and the History Centre. Some of the posts have had an exponential reach during the month, with a further four months of posts scheduled for the remainder of the year.

### Photograph Digitisation Project

History Centre staff have been diligently scanning photographs from various discrete RCC albums from the 1990s and attributing metadata to various fields to increase digital access to the collection. It is anticipated that up to 10,000 photos will be scanned by the end of the year.

### E-content

#### Beamafilm Statistics - 1st August– 31st August

##### Film Views

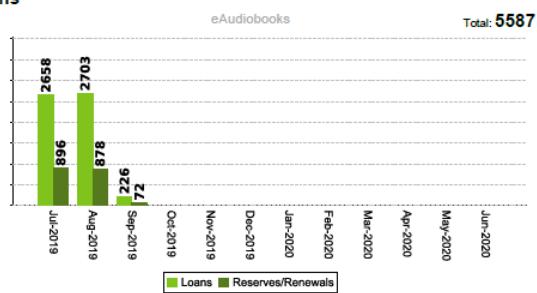
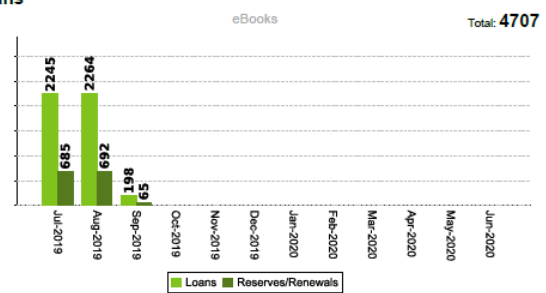
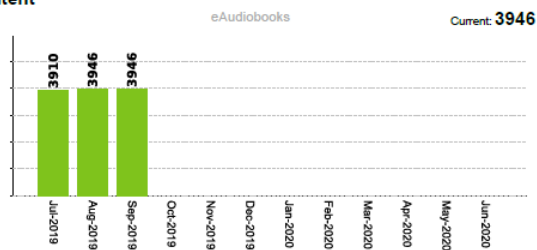
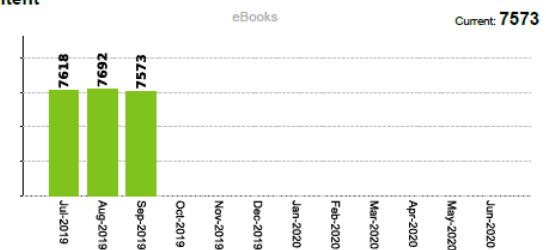
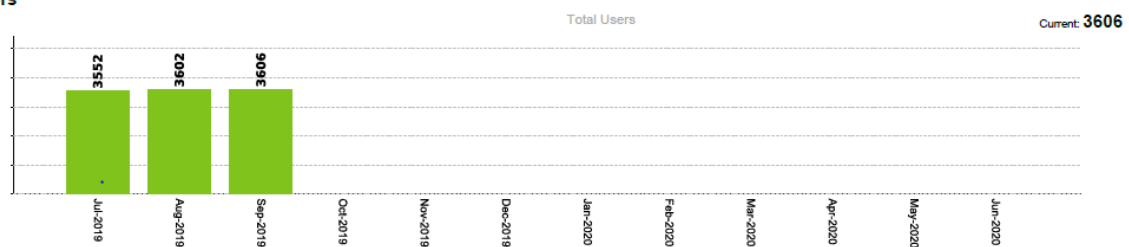
92 Views

##### Top 5 Films Watched:

- 1 – The Legend of Ben Hall
- 2 - The Extraordinary Tale of William Buckley
- 3 - The Past
- 4 - Desert Brides
- 5 - 100 Days to Victory

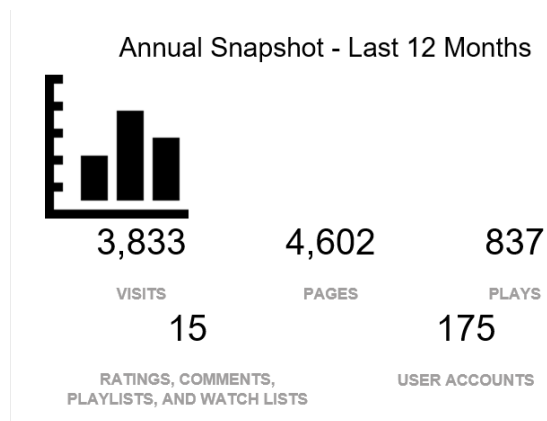
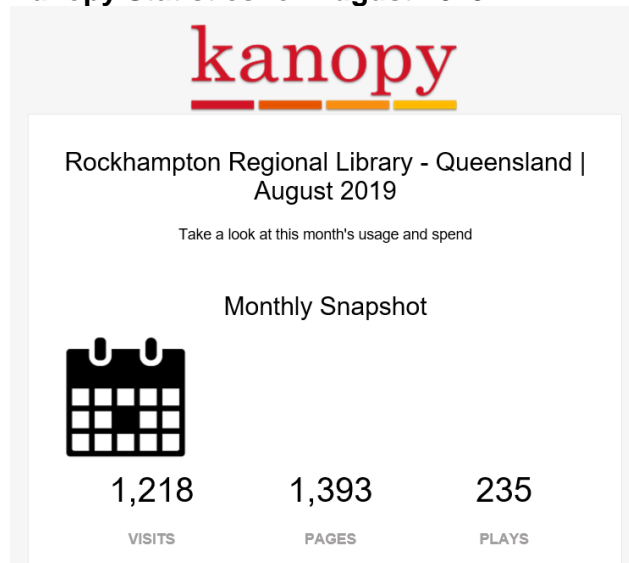
Top 5 Days In Month:

- 1 – 7/08/19
- 2 – 11/08/19
- 3 - 1/08/19
- 4 – 7/08/19
- 5 – 16/08/19

**BorrowBox Statistics August 2019****Loans****Loans****Content****Content****Users**



## Kanopy Statistics for August 2019



## Childcare

The highlight for August was, without a doubt, the Children's Book Week celebrations with children and staff dressing up every day that week.



Toddlers from the Childcare Centre participated in the special story time session held at the Southside Library for National Book Week. They were entertained by the fantastic storytelling by Ann-Maree Dyer and delighted in looking at the books. The children had so much fun that when it came time to leave the library there were some tears!





## Heritage Village

### August Visitor Numbers -

• General entry	474
• Visitor information only	86
• School Tours	10 groups. 730 students
• Other Tours	3 groups 35 visitors
• Art Class	4
• School Holiday Activity	N/a
• Markets	N/a
• Market Stalls	N/a
• Village Hire	5 Hire – 384 guests
• Shearing Shed Hire	10 Hires - 1128 guests
• Volunteer hours	3486

The Shearing Shed was busy during August with a wide variety of functions being held. Staff catered for two weddings, the annual Capricorn Animal Aid Ball, two birthday parties and an afternoon tea. The Liberal National Party also held a Father's Day morning tea and Council hosted their 25 year club celebration as well as the CEO's forum. In addition, catering was supplied for many of the school tours.

Once again school tours were extremely popular due to curriculum requirements to study the difference between the lifestyle of early settlers compared with today's modern society. The introduction of electricity, running water, fuelled vehicles provides a vivid contrast in how daily life has changed. Children enjoyed viewing cottages, vehicles, machinery and basic household items. Several schools from the Mackay district made return trips to the Village as well as schools from Gladstone, Yeppoon and many from the Rockhampton District.

St Joseph's School, Wandal, returned to celebrate Mary McKillop Day and volunteers enjoyed conducting tours for 13 student tour groups through the Village with live displays and demonstrations of many of the artefacts as well as heritage rides and animal feeding. Some of the activities were uploaded to Facebook and drew a lot of attention - volunteer 'Ross' cutting some cool moves to 1920's wind-up gramophone music with the children joining in and 'Lionel' teaching them how to 'swing the billy' at Timbercutters.

Additional student tours arrived from Sister City Ibusuki and Central Queensland University who enjoyed soaking up our local history as well as a group of retired teachers who were keen to visit the Country Hospital.

The new lighting on the oval was launched by visiting Minister for Local Government, Racing and Multicultural Affairs Stirling Hinchliffe together with Barry O'Rourke MP. Funding from State Government's Works for Queensland Program has lit up the Village oval which will allow more opportunity for evening events and functions in a safer environment. Cr Rose Swadling and Cr Drew Wickerson also attended the event. After the media formalities, Minister Hinchliffe and Barry O'Rourke enjoyed a vintage car ride around the Village to take in the sites and view many of the original buildings including the Kianga Shearing Shed and pioneer slab huts which had been transported from Moura and rebuilt on site by Volunteers.

Rockhampton Northern Access Upgrade has progressed with the second stage of the fencing nearing completion. Once the fencing is complete, the miniature rail track will be laid allowing the rides to recommence. Roadworks are now planned for Boundary Rd North with a turning lane onto the highway to the south. This will mean that the exit from the car park will be closed for a period of time and TMR are working with Council to identify a solution for the parking to buses and caravans during this period.

**Trip Advisor – 4.5\*rating - #2 of 29 things to do in Rockhampton****Great Venue**

*I attended a wedding here and it's a lovely location for an event. The historical buildings and vehicles are lovely to view (and you can do so before the event), and the function room/barn is really lovely. The restoration work is done very well, and the staff are very friendly, informative and helpful. Worth a wander, or an event booking.*

*Date of experience: August 2019  
Jacqui T, Sydney Australia*

**Enjoyable**

*Firstly we'd like to thank Robert for being an excellent guide and for giving us a lift around the park in the vintage car. His knowledge was excellent and super interesting. We thoroughly enjoyed our few hours at the heritage park and enjoyed speaking to the volunteers that were passionate about their work. The staff that were renovating cars gave us the run down on how the old cars worked which was also excellent. Definitely worth a visit and very reasonably priced.*

*Date of experience: August 2019  
SianiWms – Llangadog, United Kingdom*

## **Major Venues**

### **Pilbeam Theatre**

The Pilbeam Theatre was busy with a variety of local, commercial and Council-presented shows in August.

Rockhampton Regional Council presented Monkey Baa Theatre Company's production of Possum Magic on Thursday 1 August. The show was very well attended with two near-capacity daytime schools shows and another general public performances in the evening.

Rockhampton Grammar School performed its annual musical, Matilda, at the theatre over four performances from 9 August.

August's Morning Melodies was 'practically perfect'! Thanks to the 'Mayor's Treat' \$5 ticket price and a tribute to Julie Andrews performed by Karla Hillam, almost 800 people attended the show.

The Pilbeam Theatre stage reverberated to the sounds of the Beatles in August when Lady Beatle was performed. Starring Naomi Price, the show saw some of The Beatles best known hits reimagined and reinterpreted.

Xavier Rudd returned to the Pilbeam Theatre for the first time in several years with his Storm Boy Tour on 21 August. He was supported by chill-master Bobby Alu.

Hot on the trail of the Queen movie, Bohemian Rhapsody, Thomas Crane and his band Bohemian Rhapsody performed their 'Greatest Hits' show at the Theatre on 24 August.

Rock bands from local secondary schools fought it out to win the CQ All Schools Battle of the Bands Trophy at the Pilbeam Theatre on Friday 30 August. The concert has become an annual event, showcasing up and coming young bands from schools in the region.

### **Walter Reid Cultural Centre**

The Walter Reid Cultural Centre was busy with a variety of activities during August.

Rockhampton Chamber Music Society held its monthly concert in its clubrooms on Sunday 11 August.

Devine Drama and Dance performed 'Making Shapes', at the Walter Reid Cultural Centre in August. The play, an original work, explored cyber bullying and its effects.

### **Rockhampton Showgrounds**

One of the Rockhampton Showgrounds most popular events, the Rocky Swap, was held at the showgrounds on Saturday 3 August. Organised by the Rotary Club of North Rockhampton and the All Classic Motor Club of CQ, the event attracted thousands of people and hundreds of stallholders.

The Rockhampton Lapidary Club held its annual Gem Expo at the showgrounds in August. The event featured displays and demonstrations as well as stalls selling rocks, gems and jewellery.

Thousands of people attended the Home and Lifestyle Expo at the Rockhampton Showgrounds on 23-26 August. Local and national companies displayed a wide range of home and outdoor living products.

### **For Lease**

The FOR LEASE space in the front of the Kern Arcade on East St is generously provided by the Coopers family for use by community arts groups and not-for-profit organisations.

August Displays:

Into the Wild

Marlene Millard

**Rockhampton Cultural Festival**

The Cultural Festival took place on Saturday 24 August at the Riverside precinct. It was well attended with much positive feedback received from performers, public and vendors.

**Carols by Candlelight**

Applications for the Carols by Candlelight charity recipient will be launched in September for the 2019 events.

Melanie March is once again the artistic director of the program, with the Capricornia Winds providing the musical accompaniment.

## CQ Home Assist Secure

A new Level 2 Administration 2 Year Fixed Term Contact Part Time Permanent position has been created within the CQ Home Assist program in August in response to the impact of the roll out of the NDIS and the Aged Care sector's Home Care Packages. This contractual position has been filled by an experienced applicant.

During August staff attend the Oak Tree Senior Expo in Yeppoon, a morning tea with the Salvation Army in Rockhampton and also a small trade and senior expo organised by the Rockhampton Men's Shed. CQ Home Assist has a close relationship with the Rockhampton Men's Shed as we work in unison to fabricate ramps, chair raisers, timber wedges etc.



These were an opportunities to network and offer information regarding our services.




Administration Staff received Queensland Ombudsman Training from the Assistant Ombudsman and Manager of the Education and Engagement Team. The training provided information about the Office as an oversight agency for State and Local Government agencies in Queensland. We had the opportunity to ask questions about the role of an Ombudsman and were given a supply of brochures to distribute to our clients in the CQ Home Assist First Interview Packs .





## Art Gallery

### Rockhampton Art Gallery | Monthly Report | July 2019



Monthly summary	Text summary	Supporting image
Total Visitors	4,231 [*1,872 off site attendance Rockhampton River Festival]	
Total volunteers hours	292.25	
Total number of Programs and Events	33 Onsite 3 Off site	
Total number of educational visits	169 Students 5 Groups	
1.0.0		
1.4.1 Healthy living opportunities and community activity programs are available	Rockhampton Art Gallery supports opportunities for participation in healthy living programs through weekly sessions of <i>Yoga in the Gallery</i> and <i>Pilates Among the Paintings</i> . In July, Rockhampton Art Gallery hosted 10 <i>Yoga in the Gallery</i> sessions. These took place in <i>The Bayton Award 2019</i> exhibition, in the Range Room. July marked the start of <i>Yoga in the Gallery</i> taking place twice a week, on Mondays and Wednesdays. As expected, Mondays, the new day, were quieter than Wednesdays, but throughout the month was showing gains in popularity. A total of 107 people attended <i>Yoga in the Gallery</i> , equating to an average of 10.7 per session. Mondays saw 7-8 participants, while Wednesdays saw 13-14 on average. <i>Pilates Among the Paintings</i> resumed for two sessions. A total of 17 participants attended, averaging 8.5.	
1.4.3 Provide opportunities for volunteers to contribute to the community	Throughout July, Volunteers have been involved in broad range of operational activities ranging from setting up for events, taking bookings, greeting workshop participants to workshop assistants. Particularly throughout the month volunteers assisted with the set up and running of <i>Messy Mondays</i> , as well as other one-off programs such as school holiday workshops (lantern making and foam plate printing), <i>Lamp Shade Making</i> and <i>No Sew Bench Seat workshop</i> . Collectively they contributed 292.25hrs.	



<p>1.6.1 Promote awareness programs of strong indigenous history and significant cultural representation</p>	<p>In the month of July activities were undertaken that directly contributed to the development of forward exhibition program, including development actions that will contribute to an exhibition of Indigenous works of art drawn from the Collection to be displayed mid-2020. This exhibition is programed to align with NADIOC Week 2020 and celebrate work by Indigenous artists held in Rockhampton Art Gallery Collection.</p> <p>Collection management staff have undertaken research to support the acquisition of the public Barramundi artwork that has been installed on the elevator shaft at Quay Street in July 2019. Further conservation reporting has been performed on the <i>Toonooba Poles</i> on Quay Street to assess their condition and guide their future maintenance.</p> <p>Throughout the month Curatorial Programs continued to support <i>Darumbal Storytime</i> in partnership with the Elders this program bring further into the light narratives, stories and traditions of the Darumbal people, while supporting Elders with industry accepted consultation fees. The program has been strongly attended by kindergartens and primary schools in the region and conversations have begun with Darumbal Enterprise on ways to extend programs at the Gallery. <i>Darumbal Storytime</i> has been generously supported by Shanahan Swaffield Partners as a Program Partner for Term 3 2019.</p>	
<p>1.6.2 Develop, maintain and promote our Region's history and places of local interest</p>	<p>Throughout the month Rockhampton Art Gallery has exhibited a selection of objects from the <i>Mackay Family Collection</i> in the glass vitrine at the entry to the <i>Anderson Room</i>. The <i>Mackay Family Collection</i> consists of a range of objects relating to Scottish pioneer Colin Campbell Mackay, his family in Scotland, and his wife Elizabeth Mackay and their family. It includes items brought from Scotland by Colin Campbell Mackay, including such traditional Scots items as a sporran and dirk that belonged to his father; firearms; photographs and other documents; an embroidered sampler; and exercise and textbooks used by the Campbell children.</p> <p>In the delivery of collections management work has continued to research collection artists to establish a detailed list of artist biographies and artworks that have been acquired to Rockhampton Art Gallery's collection through, <i>The Gold Award</i>, and the Australian Government's Cultural Gifts Program. This research will inform the development of two future exhibitions, <i>All That Shimmers</i> and <i>Public Treasures</i>, with artworks in both exhibitions being entirely drawn from Rockhampton Art Gallery's Collection. These exhibitions will showcase significant works held in Rockhampton Art Gallery's Collection and speak to the ways of donating, and how donors have made collection growth possible.</p> <p>In the month of July Rockhampton Art Gallery continued to process artworks donated through Cultural Gifts Program, including donation from private collectors and artwork donations by Friends of Rockhampton Art Gallery. Copyright licences have been sought from the artists for these works,</p>	 



	<p>supporting the sharing of the Collection to the wider community through publications, events and social media channels.</p> <p>The Gallery's curatorial staff have continued to prepare for the New Rockhampton Art Gallery including drafting, lodging and being notified of a successful application of \$16,000 to <i>Gordon Darling Foundation</i>. This funding will support the development of New Rockhampton Art Gallery Collection Publication in 2021.</p>	
1.6.3 Develop, nurture and support local and Regional events and celebrations that enhance our community's sense of place and promote our cultural diversity	<p>In the month of July the Gallery team have developed and presented an artistic program to support the wider <i>Rockhampton River Festival 2019</i>. This has included the delivery of the Artist Pop Up Shop, Quay Lane and Quay Street art installations.</p> <p>Rockhampton Art Gallery delivered the regular weekly program <i>Messy Monday</i>. A total of 94 tickets to <i>Messy Mondays Bubs and Tots</i> were sold across the 10 sessions held during July, and these children were accompanied by 92 adults. <i>Messy Mondays</i> is supported by The Capricornian as a Program Partner.</p> <p>In this period Rockhampton Art Gallery delivered school holiday workshop on lantern making for young participants aged 6 to 14. The participants made lanterns to be displayed at Rockhampton Cultural Festival later this year. Taking part in a creative activity such as this benefits these children's sense of place in the community and promotes cultural diversity. 19 young artists participated in this workshop, which is significantly above the breakeven target of 4.</p>	
1.6.4 Provide and support the community's development of and creative participation in the arts	<p>In the month of July, Rockhampton Art Gallery has exhibited <i>Counterparts</i>. <i>Counterparts</i> is an exhibition that brings together the voice of regional artists through explorations of works held in Rockhampton Art Gallery's nationally significant Collection. As a Collection, Rockhampton Art Gallery's acquisitions disproportionately represent and favour male artists, yet statistics show the demographic of living practitioners primarily consist of women. <i>Counterparts</i> used the <i>Countess Report (2016)</i> as a principal research source, from which art practitioners working in the region undertook one (1) week research internship with Rockhampton Art Gallery, from which they accessed and research the works of female artists in the Collection to develop one (1) work of art.</p> <p><i>Counterparts</i> involved extensive intensive development and collaboration with six regional female artists and the Rockhampton Art Gallery curatorial, collections and exhibition team. The process of internship, research and design consolidation while an intense process, acted to distil concepts and produce a body of work that is responsive and compelling, while also developing the skills and capacity of regional practitioners.</p>	



	<p>Funded by Regional Arts Fund, <i>Counterparts</i> was supported by Artist In Conversation Counterparts series. Prepared and facilitated by the Gallery team, these programs support the regional artists' development and participation as they directly engage with and showcase the regions practicing artists.</p>	
1.6.5 Develop and maintain opportunities that celebrate our local residents	<p>In the month of July, Rockhampton Art Gallery presented <i>The Bayton Award 2019</i> exhibition. Supporting the exhibition was a range of public program including <i>The Bayton Award Next Level</i>. The program supports the development of the regions artists as it was a platform for open sharing and constructive feedback by the Gallery team, and the opportunity to reflect on the <i>Award</i> and their submissions, as Rockhampton Art Gallery works with the regions artists to prepare for <i>The Bayton Award 2022</i>.</p> <p>Curatorial Programs have supported the community's development of and creative participation in the arts through the program development and implementation of free in-exhibition activities, as well as the provision of free community based programs including <i>Darumbal Storytime</i>, <i>Art Walks</i> and <i>Artist Anonymous</i>.</p> <p>In the month of July, Rockhampton Art Gallery presented the exhibition <i>Clockwork Royals</i> by Noel Brady. In <i>Clockwork Royals</i>, artist Noel Brady uses available materials or <i>bricoleur</i> to masterfully recreate their classic lines, form and design. Brady grew up playing cards with his grandmother by the light of a kerosene lamp and has always been drawn to the picture cards in a standard deck of 52. Focusing on the picture card power couples, the Kings and Queens, Brady dissects their unique personalities using an assemblage of piano parts, recycled objects, wood, metal, rubber, cardboard and plastic and recreates the eight monarchs and their medieval motifs in relief.</p> <p>Rockhampton Art Gallery engages skilled residents in the roles of Artist educators. <i>Yoga in the Gallery</i>, <i>Pilates among the Paintings</i>, both school holiday workshops, and <i>Messy Mondays</i> are all facilitated by local artist educators. Engagement is on a fee for service bases and as such this engagement supports artists with an income stream from their practice, as well as enabling them to expand their skillset and role in the community.</p>	 

5.3.1 Council's resources are allocated in an efficient and effective manner	Local business, The Capricornian, renewed its program partnership of <i>Messy Mondays</i> for the 2019/2020 financial year. With The Capricornian's ongoing support Rockhampton Art Gallery is able to continue provide <i>Messy Mondays</i> at the same ticket price to the public. Program partners are a vital part of the presentation and programming of Rockhampton Art Gallery. Program partners support the delivery of a vibrant and unique arts program in the Central Queensland region. Rockhampton Art Gallery continues to develop program partners, with <i>Darumbal Storytime</i> now generously supported by Shanahan Swaffield Partners as a Program Partner for Term 3 2019.	
5.4.2 Encourage greater risk taking in the pursuit of innovation, improved processes and the delivery of efficient and effective services	<p>An active focus throughout the month has been made to invest time into the existing electronic filing system to streamline access for collection management including artwork and artist information, and to clarify information held in the database. This ongoing activity enhance searchability to the Collection, and supports further activities including digitisation of the collection, as the Gallery team progresses to making the Collection searchable online by the public at any time. As progress continues for online access to the Collection, various collections databases have been reviewed and rated throughout the month to assist in the selection of a future Collection Database.</p> <p>Operational Gallery forms were created throughout the month to ensure the adherence of Council procedures, and to aid in the performance of collections management actives.</p> <p>In response to the <i>Preservation Needs Assessment Report 2019</i>, research has begun to inform grant applications for conservation and collections management projects. These conservation activities and projects will contribute to upcoming Open Collection exhibitions, and assist in the preparing the Collection to relocate to the New Rockhampton Art Gallery.</p> <p>In the month of July Curatorial Programs attended a 5day internship at the Museum of Contemporary Art (MCA) in Sydney funded by Regional Arts Fund. This immersion in MCA's Education Centre supported a wide variety of information across many fields including technology, Aboriginal and Torres Strait Islander perspectives and programs, as well as afterhours programming, school tours and programs for people with access needs. This learning experience will contribute to inform the New Rockhampton Art Gallery programming and learning delivery.</p>	

Donations to the Gift Fund - **\$5,210.00 cash donations**

Artwork donations - **\$0.00 artwork donations**

Artist	Artwork	Donor	Temporary Value
		<b>TOTAL</b>	<b>\$ 0.00</b>

Funding Lodged – **20,000.00**


Closing Date	Name of Funder	Name of Fund	Amount applying for	Amount Available	Project Budget	Title of project	Details of Project
28/06/2019	Community Giving Fund	Aurizon	\$20,000.00	\$20,000.00	\$40,000.00	Youth Leadership Committee	This project will bring a diversity of experience, ideas and fresh insights to all areas of the Gallery. The group will act as a critical advisory body for the Gallery on issues affecting our region, the Youth Committee will loudly and proudly promote youth inclusivity of our youth audience across all programs.




**Total applied for \$20,000.00**

Funding Acquitted – Nil


Closing Date	Name of Funder	Name of Fund	Amount applying for	Amount Available	Project Budget	Title of project	Details of Project





## Rockhampton Art Gallery | Monthly Report | August 2019



Monthly summary	Text summary	Supporting image
Total Visitors	1,616	
Total volunteers hours	279.75	
Total number of Programs and Events	41 Onsite 0 Off site	
Total number of educational visits	184 Students 7 Groups	
1.0.0		
1.4.1 Healthy living opportunities and community activity programs are available	Rockhampton Art Gallery supports opportunities for participation in healthy living programs through weekly sessions of <i>Yoga in the Gallery</i> and <i>Pilates Among the Paintings</i> . In August, Rockhampton Art Gallery hosted eight <i>Yoga in the Gallery</i> in the Gallery sessions. These took place in the <i>Range Room</i> , firstly in <i>The Bayton Award 2019</i> exhibition and then in <i>Public Treasures: Collection of Cultural Gifts</i> exhibition. The Gallery is now a well-established alternative place for healthy living. The yoga and Pilates programs bringing together healthy body and a healthy mind at one location, Rockhampton Art Gallery.	

<p>1.4.3 Provide opportunities for volunteers to contribute to the community</p>	<p>Throughout August volunteers have been involved in setting up for events, taking bookings, greeting workshop participants and workshop assistants as well as numerous other tasks to assist in the daily operations. Rockhampton Art Gallery volunteers assisted with the regular weekly program Messy Monday. A total of 70 tickets Volunteers assisted with the set up and running of Messy Mondays, as well as several one-off programs, including Perfect Brew: Tea Cup Making workshop, Beeswax Wrap Making, The Art of Soap Making, Beginner's Metalsmithing, Recycled Wire Weaving Jewellery workshop, and Advanced Metalsmithing. Collectively they contributed 279.75hrs.</p>	
<p>1.6.1 Promote awareness programs of strong indigenous history and significant cultural representation</p>	<p>In the month of July the Gallery has engaged the skill of regionally based Indigenous film maker John Muscat for video product to support the federally funded exhibition <i>Counterparts</i>. Through this engaged John has produced 6 short films that provide further onsite interpretation for the exhibition, and which can also be shared to social media for further reach.</p> <p>In July of a 7m barramundi by Uncle Tosi Cora was installed Riverside at the Rod Laver lift shaft as part of Rockhampton River Festival 2019. The public artwork has now been accessioned to the Collection.</p> <p>Throughout the month Rockhampton Art Gallery has continued to support <i>Darumbal Storytime</i> in partnership with the Elders. Through this project Rockhampton Art Gallery aims to bring further into the light narratives, stories and traditions of the Darumbal people, while supporting Elders with industry accepted consultation fees. Future projects that connect with and showcase Indigenous histories have continued and have brought about conversations with Department of Aboriginal and Torres Strait Islander Partnerships and the preparation of funding to Tim Fairfax Family Fund for the <i>Reimagining Representations Project 2020 - 2021</i>.</p>	
<p>1.6.2 Develop, maintain and promote our Region's history and places of local interest</p>	<p>The exhibitions <i>All That Shimmers</i> and <i>Public Treasures</i>, showcase a large range of works from the Rockhampton Art Gallery Collection. These exhibitions showcase significant works held in the collection and speak to the differing ways of contributing to the Gallery, methods of donating and how donors and Awards hosted by the gallery have made collection growth possible, and enhance the significance of the collection.</p> <p>In the month of August Rockhampton Art Gallery was notified of successful funding application to the National Maritime Museum for a <i>Maritime Interpretation Plan</i> for the Customs House, Bonds Store, Horse Stables and the New Rockhampton Art Gallery (212 Quay Street - Customs House site former, 214 and 220 Quay Street). This project proposes to develop a Maritime Heritage Interpretation Strategy and Plan for the sites, and provided researched interpretation concepts and to bring together the sites with an overlay of maritime history and activities focused upon post Europeans settlement to the region.</p>	



<p>1.6.3 Develop, nurture and support local and Regional events and celebrations that enhance our community's sense of place and promote our cultural diversity</p>	<p>August has seen the closing of <i>The Bayton Award 2019</i> and <i>Clockwork Royals</i>, and the opening of <i>All That Shimmers: Collection of The Gold Award</i> and <i>Public Treasures: Collection of Cultural Gifts</i>. <i>The Bayton Award</i> was de-installed and works were packaged for collection by purchasers and artists. <i>The Bayton Award</i> served to support the art practice of local artists with 9 of the 28 works in <i>The Bayton Award</i> being sold during the exhibition.</p> <p>Rockhampton Art Gallery continues to actively collect and build on to the foundations of the nationally significant collection. In the month of August Rockhampton Art Gallery began to finalise Cultural Gift Program donations to the Rockhampton Art Gallery. Copyright licences were sought from the artists for these works so that they can be more easily shared the wider community through publications, events and social media channels. Media releases were developed to acknowledge and announce these donations to the Gallery, and the works were arranged to be on display for public viewing. The collection artwork <i>Stockman, central Australia</i>, 1958 by Jon Molvig has been prepared for loan to QAGOMA, where it will be on display in their exhibition <i>John Molvig: Maverick</i> from September 2019 – February 2020, the work also features in QAGOMA's publication of the exhibition.</p> <p><i>Darumbal Storytime</i> took place four time in August with great attendance to the sessions and positive feedback from participants. This program has succeeded in achieving funding for the remainder of 2019. Preparations continued for the <i>Youth Committee Project</i> a project that has evolved from <i>Arts Exchange</i> facilitated by QAGOMA. This has included collaborative work with a local artist and teacher, and is reaching the stage of distributing the application forms and expressions of interest to schools.</p> <p>Programs have contributed to be a primary way that Rockhampton Art Gallery support local and regional event. In August these have include 41 programs and events. With highlights being: Rockhampton Art Gallery's Perfect Brew: Tea Cup Making workshop, eight participants in attendance. Participants were invited to create their own symbols and unique qualities in their own tea cup, saucer and spoon, enabling them to use symbols and references linked to their sense of place and cultural identity.</p> <p>Rockhampton Art Gallery's Beeswax Wrap: the workshop was fully booked, with 16 participants. This is the first workshop of its kind, and so did remarkably well. It did not require paid promotion on social media or any other special advertising aside from standard practice. In this workshop, participants discovered how to create environmentally friendly beeswax wraps for food covering. This indicates the value that local residents hold in the environment around them.</p>	
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<p>1.6.4 Provide and support the community's development of and creative participation in the arts</p>	<p>Throughout the month curatorial staff have developed and delivered content to support the Gallery to engage with learning opportunities including; delivery of tours to school for the exhibitions <i>Counterparts</i> and <i>The Bayton Award</i>; development of <i>Counterparts</i> online content (artist headshots, biographies, research documentation) which serves as an educative resource on the Gallery's website accessible by the public; and preparing and facilitating <i>Artist In Conversation Counterparts Series</i> inserting a layer of investigation through a public Q&amp;A. Rockhampton Art Gallery also hosted Bruce Heiser to deliver mentoring sessions to local regional artists.</p> <p>Rockhampton Art Gallery hosted several new and unique workshops during August, which were all popular and reached above breakeven level of attendance:</p> <ul style="list-style-type: none"> <li>▪ <i>Perfect Brew: Tea Cup Making</i>: 8 tickets sold</li> <li>▪ <i>Beginner's Metalsmithing</i>: 14 tickets sold</li> <li>▪ <i>Recycled Wire Weaving Jewellery</i>: 6 tickets sold</li> <li>▪ <i>Advanced Metalsmithing</i>: 5 tickets sold</li> </ul> <p>As well as these workshops in the arts, Rockhampton Art Gallery's craft and sustainability programs, <i>Beeswax Wraps</i> and <i>The Art of Soap Making</i>, both sold out. Rockhampton Art Gallery also hosted a Professional Development opportunity for Artist Educators and Gallery volunteers. This was run by Brisbane artist educator Jemica Ostrofski, and entailed a presentation with advice and experience on running successful arts workshops. Ten local Artist Educators and Rockhampton Art Gallery volunteers attended this presentation, and it was very well received. Relevant and supportive up-skilling of local artists is vital for ongoing community development of, and participation in, the arts, as well as increasing volunteer opportunities, and developing opportunities that celebrate our local residents.</p>	 
<p>1.6.5 Develop and maintain opportunities that celebrate our local residents</p>	<p>Throughout the month of August the Gallery team have continued conversations and development work for future exhibitions that include showcasing works of artists living and working in Central Queensland. Exhibition development and delivery is a long-term outcome in which Rockhampton Art Gallery celebrates local residents and the Gallery team has contributed this long term activity in the month. Looking ahead the Gallery team have also met with a prospective Artist Educators and began the contracting process so that they can deliver programs in the future.</p> <p>Rockhampton Art Gallery engages skilled residents in the roles of Artist educators. <i>Yoga in the Gallery</i>, <i>Pilates among the Paintings</i>, <i>Perfect Brew: Tea Cup Making</i>, <i>Beeswax Wrap Making</i>, and <i>Messy Mondays</i> are all facilitated by local artist educators. Workshops help to provide artists with an income stream from their practice, as well as enabling them to expand their skillset and role in the community. In particular, the <i>Beeswax Wrap</i> workshop and <i>The Art of Soap Making</i> were fully booked prior to the workshops taking place. This demonstrates a strong desire from the community for workshops that are environmentally friendly and craft-based, from which participants can take home a practical object as</p>	 

	well as new skills.	
5.3.1 Council’s resources are allocated in an efficient and effective manner	<p>Sponsorship and Partnerships are in the development phase with Stockland Rockhampton and Allenstown Square to provide programs for the community during 2019 and 2020 school holiday period.</p> <p>Ticket sales to programs and events continue through Rockhampton Tickets and also through POS onsite. Future optional ticketing solutions will be tested in coming months.</p>	
5.4.2 Encourage greater risk taking in the pursuit of innovation, improved processes and the delivery of efficient and effective services	<p>Project work was continued with CQU students to further develop and support the creation of 3D scan of the ceramics collection. When complete 30 works from the ceramic Collection will be available on the Gallery’s website for the public to engage with. View their own device members of the public near and far will be able to navigable each facet of the ceramics and explored at will. To further support this project a grant was developed and lodged in the month to fund the procurement of a 3D scanner and printer to compliment the CQU 3D scanning project. If successful Rockhampton Art Gallery will be able to share the collection in the form of digital and physical reproductions.</p> <p>Rockhampton Art Gallery will support a live stream the <i>Arts Ablaze</i> conference at the Gallery, with planning for this is underway for delivery in October 2019. Delivering this for the community contributes to further breaking down the barriers of distance that is inherent for regional artworks and artists.</p>	
Donations to the Gift Fund - <b>\$5,609.15cash donations</b>		
Artwork donations - <b>\$0.00 artwork donations</b>		



Funding Lodged – **310,561.40**

<b>Closing Date</b>	<b>Name of Funder</b>	<b>Name of Fund</b>	<b>Amount applying for</b>	<b>Amount Available</b>	<b>Project Budget</b>	<b>Title of project</b>	<b>Details of Project</b>
09/08/2019	Honda Foundation	Honda Foundation	\$6,000.00	\$30,000.00	\$10,000.00	Collection Access and preservation	Sensory and digital collection access - enhancing knowledge and access through touch and reach.
12/08/2019	Tim Fairfax Family Foundation	Tim Fairfax Family Foundation	\$247,061.40	\$250,000.00	\$376,084.49	Reimagining Representation	Explore and develop Indigenous specific recreation programs and Support operational cost to develop and implementation the 24 month program.
30/08/2019	Qantas	Regional Grants	\$26,000.00	NA	\$45,000.00	Brisbane ARI Immersion	6 Artists/ art workers from CQ region travel to Brisbane to participate in industry immersion, whereby they visit commercial art galleries and engage with metropolitan art dialogue.
31/08/2019	Department of Justice and Attorney General	Gambling Community Benefit Fund	\$31,500.00	\$35,000.00	\$84,549.13	Luminair Bluetooth	Exhibition lights, connectivity and integration with old lights for the New Rockhampton Art Gallery

**Total applied for    \$310,561.40**

## Funding confirmed

Date	Name of Funder	Name of Fund	Amount received	Title of project	Details of Project
August 2019	National Library of Australia	Community Heritage Grants	\$10,290	Conservation Materials	Acquiring conservation grade storage materials to ensure the care of Rockhampton Art Gallery's nationally significant collection. This application will fund the purchase of conservation materials to the value of \$10,287.

**Total amount received**  
**\$10,290.00**

## Funding Acquitted – Nil

Closing Date	Name of Funder	Name of Fund	Amount applying for	Amount Available	Project Budget	Title of project	Details of Project

## 5. Budget

## End of Month Budget Management Report - (Operating Only) - COMMUNITIES &amp; CULTURE

As At End Of August

Report Run: 05-Sep-2019 13:42:53 Excludes Nat Accs: 2802,2914,2917,2924



	Adopted Budget \$	Actuals \$	Commitment s \$	Total \$	Variance %	On Target 16.7% of Year
<b>COMMUNITIES &amp; CULTURE</b>						
<u>Heritage Village</u>						
Revenues	(442,810)	(97,554)	0	(97,554)	22.0%	
Expenses	1,045,836	172,397	57,392	229,789	16.5%	
Transfer / Overhead Allocation	69,459	12,464	0	12,464	17.9%	
<b>Total Unit: Heritage Village</b>	<b>672,485</b>	<b>87,307</b>	<b>57,392</b>	<b>144,639</b>	<b>13.0%</b>	
<u>Venue Operations</u>						
Revenues	(1,509,420)	(93,096)	0	(93,096)	6.2%	
Expenses	2,241,438	302,955	52,345	355,300	13.5%	
Transfer / Overhead Allocation	(70,449)	4,023	0	4,023	-5.7%	
<b>Total Unit: Venue Operations</b>	<b>661,563</b>	<b>213,882</b>	<b>52,345</b>	<b>266,227</b>	<b>32.3%</b>	
<u>Art Gallery</u>						
Revenues	(54,500)	(54,336)	0	(54,336)	99.7%	
Expenses	839,807	176,969	30,681	207,650	21.1%	
Transfer / Overhead Allocation	0	25	0	25	-	
<b>Total Unit: Art Gallery</b>	<b>785,307</b>	<b>122,658</b>	<b>30,681</b>	<b>153,339</b>	<b>15.6%</b>	
<u>Library &amp; Childcare Services</u>						
Revenues	(1,518,684)	(205,884)	0	(205,884)	13.6%	
Expenses	4,430,185	835,965	331,529	1,167,494	18.9%	
Transfer / Overhead Allocation	29,113	1,165	0	1,165	4.0%	
<b>Total Unit: Library &amp; Childcare Services</b>	<b>2,940,615</b>	<b>631,246</b>	<b>331,529</b>	<b>962,775</b>	<b>21.5%</b>	
<u>CQ Home Assist</u>						
Revenues	(2,221,339)	(879,763)	0	(879,763)	39.6%	
Expenses	2,073,205	343,796	383,754	727,550	16.6%	
Transfer / Overhead Allocation	129,174	8,249	0	8,249	6.4%	
<b>Total Unit: CQ Home Assist</b>	<b>(18,960)</b>	<b>(527,718)</b>	<b>383,754</b>	<b>(143,965)</b>	<b>111.1%</b>	
<u>Communities &amp; Culture Management</u>						
Revenues	(2,113,833)	(308,766)	0	(308,766)	14.6%	
Expenses	2,992,352	344,158	204,500	548,658	11.5%	
Transfer / Overhead Allocation	54,993	6,539	0	6,539	11.9%	
<b>Total Unit: Communities &amp; Culture Manager</b>	<b>933,512</b>	<b>41,931</b>	<b>204,500</b>	<b>246,431</b>	<b>4.5%</b>	
<u>Rockhampton Art Gallery Gift Fund</u>						
Revenues	0	(13,387)	0	(13,387)	-	
<b>Total Unit: Rockhampton Art Gallery Gift Fu</b>	<b>0</b>	<b>(13,387)</b>	<b>0</b>	<b>(13,387)</b>	<b>-</b>	
<b>Total Section: COMMUNITIES &amp; CULTURE</b>	<b>5,974,528</b>	<b>555,919</b>	<b>1,060,201</b>	<b>1,616,119</b>	<b>9.3%</b>	

## 6. Section Statistics

### Safety Statistics

The safety statistics for the reporting period are:

	First Quarter		
	July	August	September
Number of Lost Time Injuries	0	Not provided	-
Number of Days Lost Due to Injury	0	Not provided	-
Total Number of Incidents Reported	1	Not provided -	-
Number of Incomplete Hazard Inspections	0	Not provided -	-

### Legislative timeframes

Item	Due Date	Compliant? (Yes/No)	Status
Outdated employee immunisations, tickets and/or licenses	Various	No	1 licence is overdue – have been followed up for attention
Outdated legislative compliance mandatory training and/or qualifications	Various	No	2staff are overdue for training – have been followed and booked for next opportunity

**Service Delivery**

Service Level	Target	Current FYTD Performance	Service Level Type
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	815 participants, 203.75%	Operational
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	5,086 participants, 67.81%	Operational
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.05 per capita	Operational
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	148 hours, 7.40%	Operational
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	99.03%	Operational
Provide 9301 hours of home maintenance services to eligible Home Assist clients per annum	90%	1,687 hours – 18.30%	Operational
Deliver 5613 hours of home maintenance services for CHSP eligible clients per annum	90%	2,183 hours – 38.89%	Operational
Complete 30 major modification projects for CHSP eligible clients per annum (additional funding received 19-20 budget from Federal Government)	100%	11 units – 36.66%	Operational
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	Process commencing	Operational
Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum	16,000	January – August attendance 18,140	Operational
Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum	100	24	Operational
Operate the Pilbeam Theatre Box Office as a profit centre for the unit with a target of 60,000 tickets sold per annum	60,000	11299	Operational
Operate the Rockhampton Heritage Village, with a target total site visitation of 30,000 per annum	30,000	4988	Operational

## Operational Plan Targets

Performance against Operational Targets as at December 2018.

Operational Plan Ref	Action	Target	Status
1.2.1.1	Provide quality arts and cultural facilities throughout the Region	Deliver 100% of the See It Live program at the Pilbeam Theatre/ Major Venues	2019 See it Live continued with Possum Magic
		Community long-term use spaces at the Walter Reid Cultural Centre are 100% tenanted by the arts and cultural community	One spaces is to be tenanted
		Deliver 100% of the endorsed Rockhampton Art Gallery program	66% of the annual program delivered
1.4.1.1	Provide community sponsorship for activities in various sectors	Administer the Rockhampton Regional Australia Day Funding accordance with the guidelines	A fund of \$15,000 exists to support communities in celebrating Australia Day. Applications for 2020 celebrations will be released by October.
1.4.1.2	Deliver a range of performances, programs and activities for various age groups	Community programs and performances are delivered in accordance with contracts, schedules and funding agreements	Morning Melodies 2019 season continued with "Practically Perfect" a tribute to Julie Andrews performed by Karla Hillam  Family show Possum Magic was performed.  "Lady Beatle" performed a reimagined Beatles performance
1.4.1.3	Provide library services	Library services delivered in accordance with Council standards	32,454 visits FYTD 72,235 issues FYTD
1.4.1.4	Deliver funded home maintenance and modification services to support seniors and people living with a disability to continue living	Service delivered in accordance with eligibility and funding arrangements	Delivered on a continuing basis.

Operational Plan Ref	Action	Target	Status
	independently		
1.4.3.1	Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Provide a minimum of 2500hrs of volunteer services per annum	Libraries – 533 hrs FYTD Art Gallery – 572 hrs FYTD
1.5.1.1	Libraries Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Programs delivered annually with in excess of 1000 person participation rate	1,591 participants and 156 programs in August 5,086 participants and 327 programs for FYTD
1.5.1.2	Libraries Provide facilities and training through the Library Technology Centre and libraries to develop digital skills and reduce social exclusion	Deliver 2000 contact hours of community training	77 contact hours of training provided in August. 148 contact hours of training provided for FYTD
1.5.1.3	Provide a home delivery library service to people who are housebound	Provide a home delivery service with a high satisfaction rating from an annual survey of clients	930 loans during August 1881 Home Delivery loans FYTD Annual survey results were returned with 68 clients very satisfied and 10 clients satisfied with the Home Delivery Service.
1.6.2.1	Implement Heritage Village Masterplan to increase visitation and revenue	Increase annual visitors to the Heritage Village by 5% in comparison to previous year	August 2018 – 3360 (Cultural Fest 2419) August 2019 - 4988
1.6.3.1	Preserve the documentary heritage of the Region through maintaining and developing the Local History Centre and its collection	Develop a guideline on the accession and deaccession of donated items	104 research requests received during August 235 requests received for FYTD

Operational Plan Ref	Action	Target	Status
1.6.4.1	Deliver and support local events and celebrations	Conduct annual Rockhampton Cultural Festival	The Cultural Festival took place on Saturday 24 August at the Riverside precinct.
		Conduct Heritage Festival event	Event planning being undertaken for 2020.
		Conduct Rockhampton Carols by Candlelight annual event	Location discussions for 2019 event continue. Applications for Charity EOI to be released in September 2019.
1.6.4.2	Support Regional events through delivery of the Arts Program	Deliver Arts Program at three major events	Cultural Festival, River Festival have been delivered and Planning is underway for Carols by Candlelight
1.6.4.3	Deliver and support major regional events	Deliver one large music theatre production attended by in excess of 3000 patrons at the Pilbeam Theatre	Council will be presenting "Mama Mia" as our community Musical in 2020 A review of creatives was undertaken with a view to appointments in September
1.6.44	Promote and facilitate the use of the Rockhampton Showgrounds for major events	Rockhampton Showgrounds is used for 25% of year for ground and events uses.	19 event days to Aug 31 5.2 % used YTD
1.6.5.1	Deliver a diverse range of creative arts programs	Programs are delivered in accordance with guidelines and schedules	100% of 2019/20 public programs YTD have been delivered in accordance with guidelines and schedules.
1.6.5.2	Deliver the Regional Arts Development Fund	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	First round of the 2019/20 financial year will close in October.
1.6.5.3	Support the creations of public art throughout the Region	Deliver Public Art Program	All budgeted public art project for 2019 delivered



Operational Plan Ref	Action	Target	Status
2.2.3.1	Provide access to resources and free community technology training courses to develop skills	Provide community access to technology and deliver 2000 hours of computer training  Conduct satisfaction survey to determine effectiveness of training provided	2,898 hours of public access provided; 12 hours of community training provided during August.  5,913 hours of public access provided; 28 hours of community training provided FYTD  Satisfaction measures being developed
2.2.3.2	Provide quality child care services	Services provided meet the national quality standard	920 places utilised with a 99.60% utilisation rate during August  1871 places utilised FYTD with a 99.03% utilisation rate FYTD

**Libraries****Volunteer hours**

Location / Program Area	Total hours for August
Anime/Manga Club	8
CapriCon	0
F5F	0
Lively Chess	16
Laughter Yoga	10
Library Technology Centre	306
<b>TOTAL</b>	<b>340</b>

**Utilisation**

Activity	Regional Library	North Rockhampton	Mt Morgan	Gracemere	History Centre	e-Content	Anytime Library	Total
<b>Loans</b>	17159	7252	1064	2018	-	7387	-	<b>34880</b>
<b>Returns</b>	18273	8322	1353	2773	-	-	-	<b>30721</b>
<b>Reservations</b>	1568	662	218	111	-	-	-	<b>2559</b>
<b>Inter-library loans</b>	51	10	20	11	-	-	-	<b>92</b>
<b>Total Transactions</b>	<b>37051</b>	<b>16246</b>	<b>2655</b>	<b>4913</b>	<b>-</b>	<b>7387</b>	<b>-</b>	<b>68252</b>
<b>Public Computer Access Hours</b>	2014	247	261	187	189	-	-	<b>2898</b>
<b>Visits</b>	6752	3855	1963	2832	189	-	-	<b>15591</b>
<b>Program Participation (Including LTC and Outreach figures)</b>	1122	136	142	191	-	-	-	<b>1591</b>

Community Training Course	August 2019		Financial YTD	
	Contact Hours	Participants	Contact Hours	Participants
Email Made Easy	6	11	12	26
Files and Folders	8	27	12	41
How to Drive a Computer	6	14	12	28
Internet Made Easy	8	17	14	36
Personal and Computer Security	8	12	16	27
PowerPoint				
Practice Makes Perfect	8	7	18	18
Windows 10	8	17	14	33
Word 10	6	20	14	51
Be Connected/Tech Connect	19	52	36	82
<b>TOTAL</b>	<b>77</b>	<b>177</b>	<b>148</b>	<b>342</b>

Community Training Course	August 2019		Financial YTD	
	Contact Hours	Participants	Contact Hours	Participants
Email Made Easy	6	11	12	26
Files and Folders	8	27	12	41
How to Drive a Computer	6	14	12	28
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Word 10	6	20	14	51
Be Connected/Tech Connect	19	52	36	82
<b>TOTAL</b>	<b>77</b>	<b>177</b>	<b>148</b>	<b>342</b>

Professional Development Training Course	August 2019		Financial YTD	
	Contact Hours	Participants	Hours of use	Contact Hours
Introductory Excel	-	-	-	-
Intermediate Excel	13	16	13	16
Advanced Excel	13	14	13	14
Introductory Word	-	-	-	-
Intermediate Word	-	-	-	-
Advanced Word	-	-	-	-
PowerPoint	-	-	-	-
Project	-	-	-	-
Ergon Energy – Introduction to Word, Excel and Outlook	-	-	-	-
<b>TOTAL</b>	<b>26</b>	<b>30</b>	<b>26</b>	<b>30</b>
Public Access – Client Group	August 2019		Financial YTD	
	Hours of use	Participants	Contact Hours	Participants
General community	2014	1884	3973	3630
Cerebral Palsy League	6	11	16	30
U3A	4	16	8	32
CQLUG	2	3	4	8
<b>TOTAL</b>	<b>2026</b>	<b>1914</b>	<b>4001</b>	<b>3700</b>
Room Hire	August 2019		Financial YTD	
	Hours of use	Participants	Contact Hours	Participants
Computer training room 1.2	0	0	0	0
Other Activities	August 2019		Financial YTD	
	Hours of use	Participants	Contact Hours	Participants
Tech Troubles Workshop	43	87	81	185
Train the Trainers	2	7	18	15
Photoshop Workshop	-	-	-	-
<b>TOTAL</b>	<b>45</b>	<b>94</b>	<b>99</b>	<b>200</b>

## Library Wi-Fi

### Rockhampton Regional Council - Summary report for network 'RRC Library WiFi - wireless' | AUGUST 2019

#### Usage stats

TOTAL DATA TRANSFERRED

860.32 GB

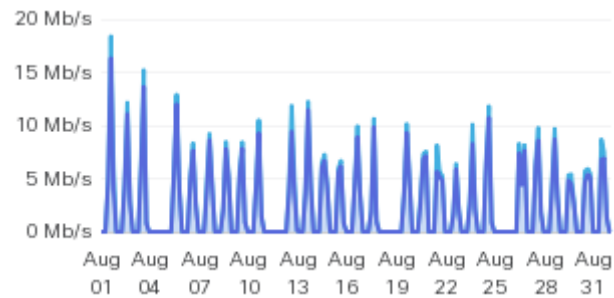
TOTAL DATA DOWNLOADED

766.63 GB

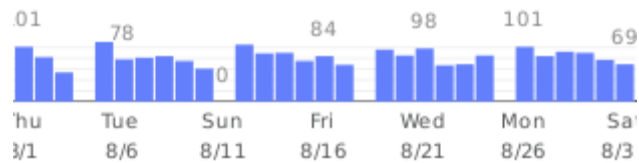
TOTAL DATA UPLOADED

93.68 GB

#### Usage over time



#### Clients per day



**Client stats**

TOTAL UNIQUE CLIENTS

964

AVERAGE # OF CLIENTS PER DAY

72

AVERAGE USAGE PER CLIENT

913.9 MB

**Childcare****Utilisation**

	<b>August 2019 42/day</b>
<b>Days available</b>	22
<b>Places available</b>	924
<b>Places utilised</b>	920
<b>Utilisation Rate</b>	99.6%

There are 71 active families currently utilising the Childcare service.

**CQ Home Assist Secure  
FUNDED SERVICES PROVIDED**

Services Provided – Funded Services Home Assist, CHSP & QCCS Maintenance & Minor Modifications

**CHSP & QCCS Major Home Modification Services**

<i>Service</i>	<i>August 2019</i>	<i>August 2018</i>	<i>2019 – 20 YTD</i>	<i>2018 – 19 YTD</i>
HOME ASSIST hours (estimated)	856	764	1,687	1,850
CHSP & QCCS hours (estimated)	1,091	1,045	2,183	2,649
Jobs completed	880	785	1,762	1,776
New clients	70	58	87	114
Total active clients	8535	7834		

**CHSP & QCCS Major Home Modification Services**

<i>Service</i>	<i>August 2019</i>	<i>August 2018</i>	<i>2019 – 20</i>	<i>2018 – 2019</i>
New applications	10	11	22	23
Jobs completed	3	0	11	1
Funding provided	\$10,775	\$NIL	\$61,105	\$2,825
Client contribution	\$10,775	\$Nil	\$59,557	\$2,825

**SERVICES PROVIDED TO PACKAGED CLIENTS - FEE FOR SERVICE**

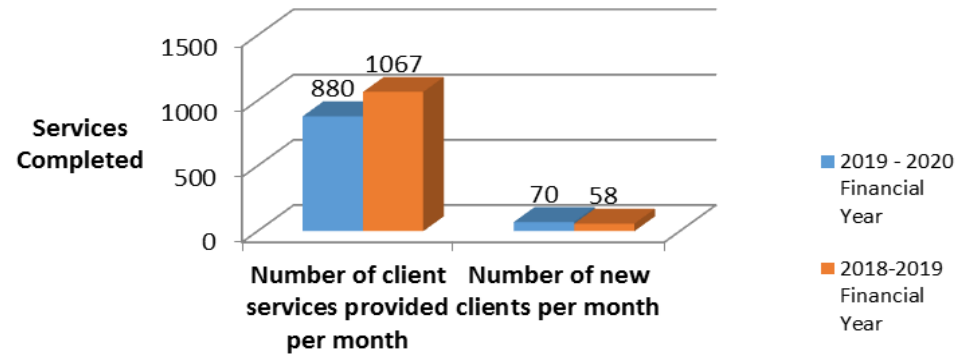
<b>Jobs completed</b>	<b>August 2019</b>
<b>NDIS Simple Modifications</b>	<b>10</b>
<b>NDIS Major Modifications</b>	<b>0</b>
<b>Home Care Packages – Simple Modification</b>	<b>13</b>
<b>Home Care Packages – Major Modification</b>	<b>0</b>
<b>Home Care Packages – Home Maintenance</b>	<b>8</b>

**Total Households Assisted**

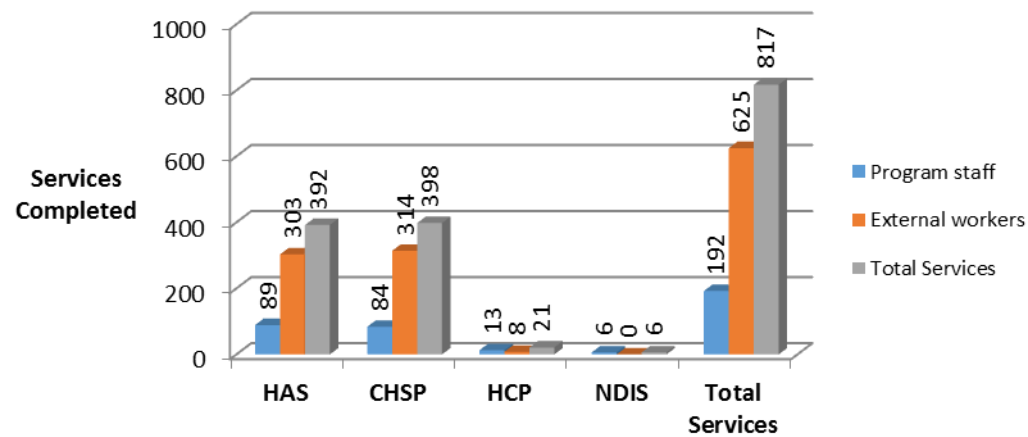
<b>Current Month – August 2019</b>	<b>Financial Year to Date Total</b>	<b>August 2018</b>
<b>859</b>	<b>1547</b>	<b>948</b>



### Comparison of Yearly Statistics - August 2019



### Monthly Staff & Contractor Statistics - August 2019



**8.5 COMMUNITY ASSISTANCE PROGRAM - MULTI-YEAR FUNDING****File No:** 12535**Attachments:** 1. **Proposed Multi-Year Funding - Community Events (Confidential)****Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Kerri Dorman - Administration Supervisor**SUMMARY**

*General Manager Community Services seeking Council approval to enter into multi-year funding agreements for recurrent iconic or significant events.*

**OFFICER'S RECOMMENDATION**

THAT the proposed community events outlined in the report for Multi-Year Funding for a three (3) year period from 1 July 2019 to 30 June 2022 be approved.

**COMMENTARY**

Council contributes annually to various community and sporting groups within the regional jurisdiction through its Community Grants and Sponsorship programs. This funding is made available through advertised funding rounds and specific applications under emergent circumstances. However, nineteen applications are for recurrent events that have a regional uniqueness, enhanced cultural significance, and economic impact so as to be described as "Iconic Regional Events".

Council has recognised nineteen events as falling into this category and made provision for annual funding for them. It is now recommended that these events be considered as subject to multi-year funding agreements for the next 3 years to achieve the following outcomes:

1. Ensure an annual funding allocation is made towards the event;
2. Provide certainty in funding allocation to facilitate the forward planning associated with the event;
3. Facilitate the sustainability of the event over the longer term.

The suggested events, funding level, for duration (2019/20 to 2021/22 financial year) of the proposed multi-year funding agreements are detailed in the table below:

Organisation	Event	Funding Amount
Capricorn Helicopter Rescue Service	Colour Me Capricorn	\$3,000
Capricorn Helicopter Rescue Service	River Glow	\$3,000
Central Queensland Motor Sporting Club Inc	CQ Crane Hire Gold Rush Hillsprint	\$10,000
Challenge the Mountain	Challenge the Mountain	\$15,000
Golden Mount Festival	Golden Mount Festival	\$15,000
Indian Association of Central Queensland Inc	IACQ Diwali Milan	\$1,500
Headspace	CQ All Schools "Battle of the Bands"	\$7,000

Mount Morgan Rodeo Inc	Mount Morgan Rodeo and Family Fun Day	\$4,000
Mount Morgan Show Society Inc	Mount Morgan Show	\$5,000
Multicultural Development Association	Multi-faith Dinner	\$1,500
Ridgeland & District Sporting & Agricultural Association Inc	Ridgeland Show	\$5,000
Rockhampton BMX Club Inc	Rocky Rumble	\$3,000
Rockhampton Dance Festival Inc	CQ Dance Festival	\$12,000
Rockhampton Eisteddfod Association Inc	Rockhampton Eisteddfod	\$20,000
Rocky Barra Bounty (Managed by Infofish Australia)	Rocky Barra Bounty	\$2,500
Rotary Club of Rockhampton North	Rocky Swap	\$15,000
Team Indigenous	20/20 Indigenous Big Bash Cricket Tournament	\$3,000
Uniting Care Community (T/A Lifeline)	Bookfest	\$4,000
Women That Fish Barra Classic (Sponsored by Suntag Australia)	Women That Fish Barra Classic	\$1,200
		\$130,700.00

### BUDGET IMPLICATIONS

A previous total budget of \$127,000 had been allocated to Multi-year sponsorship, funding 8 events during the previous funding period of 2016/17 to 2018/19.

The annual budget impact for the proposed Multi-year sponsorship period of 2019/20 to 2021/22 funding 19 events totals \$130,700.00.

Assessment was undertaken on all events resulting in some recommended amounts being revised.

### POLICY IMPLICATIONS

Major Sponsorship Policy - Policy Statement:

Council will allocate funds within its annual budget for the provision of major corporate sponsorship to organisations undertaking events that provide significant economic and community development outcomes for the Region through:

- Increased community participation in the Region;
- Activation of civic spaces;
- Promotion of the Region as a destination; and
- A tangible benefit to Council e.g. enhanced corporate image or revenue potential.

Council may commit to providing corporate sponsorship on a recurrent basis for regional events deemed to be of significant community benefit. These will be subject to a multi-year sponsorship agreement.

**CONCLUSION**

The events detailed occur on a recurrent basis and meet the criteria set for major sponsorship:

- Increased community participation in the Region;
- Activation of civic spaces;
- Promotion of the Region as a destination; and
- A tangible benefit to Council e.g. enhanced corporate image or revenue potential.

It is recommended that they be afforded a three (3) year multi-year funding agreement status as per recommended amounts indicated above with a further review to occur in 2022.

## **9 NOTICES OF MOTION**

Nil

**10 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

## **11 CLOSURE OF MEETING**