



COMMUNITY SERVICES COMMITTEE MEETING

AGENDA

28 AUGUST 2019

Your attendance is required at a meeting of the Community Services Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 28 August 2019 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", is written over a faint, light blue circular stamp.

CHIEF EXECUTIVE OFFICER
21 August 2019

Next Meeting Date: 25.09.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor A P Williams
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Ellen Smith - Leave of Absence from 28 August 2019 to 13 September 2019

4 CONFIRMATION OF MINUTES

Minutes of the Community Services Committee held 31 July 2019

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 PROJECT DELIVERY MONTHLY REPORT - JULY 2019

File No: 7028

Attachments: 1. Project Delivery - Monthly Report - July 2019 [↓](#)

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

OFFICER'S RECOMMENDATION

THAT the Project Delivery Monthly Report for July 2019 be received.

COMMENTARY

The project delivery section submits a monthly project report outlining the status of the capital projects. The following projects have a one page capital monthly report outlining progress against time and budget.

- A. CBD Cultural Precinct – Custom House Design
- B. Riverbank Playground Amenities and Access (W4Q – Round 3)
- C. Visitor Information Centre (W4Q – Round 3)

PROJECT DELIVERY MONTHLY REPORT - JULY 2019

Project Delivery - Monthly Report - July 2019

Meeting Date: 28 August 2019

Attachment No: 1

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	July 19
Project	A. CBD Cultural Precinct – Custom House Design
Project Number	1148999
Project Manager	Shirley Hynes
Council Committee	Community Services

PROJECT SCOPE

Landscaping works at the rear of Customs House/ Bond Store.

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	August 19	September 19	
Design Development	September 19	June 20	
Procurement			
Construction			

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$500,000	\$0	\$0	\$500,000	\$500,000	\$0	\$0	\$500,000
External Funding	Nil							

PROJECT STATUS

Preliminary scoping underway.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	July 19
Project	B. Riverbank Playground Amenities and Access (W4Q Round 3)
Project Number	1147298
Project Manager	Thomas Olsen
Council Committee	Community Services

PROJECT SCOPE**PROJECT MILESTONES**

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	July 19	September 19	Project Plan completed
Design Development	July 19	October 19	Designer engaged
Procurement	November 19	December 19	
Construction	January 20	May 20	Target completion before RockyNats

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$1,090,000	\$9,898	\$45,802	\$1,034,300	\$1,090,000	\$9,898	\$45,802	\$1,034,300
External Funding	\$1,090,000							

PROJECT STATUS

Detailed survey complete.

Design has been commissioned, based on the URBIS original amenities design concepts.

Detailed design development will now commence on both the ramp and amenities with concepts to be presented to the CBD Steering Committee.

PROJECT DELIVERY – MONTHLY REPORT

Reporting Month	July 19
Project	C. Visitor Information Centre Upgrade (W4Q Round 3)
Project Number	1147294
Project Manager	Shirley Hynes
Council Committee	Community Services

PROJECT SCOPE

New entrance canopy, landscaping upgrade.

PROJECT MILESTONES

ITEM	TARGET COMMENCEMENT DATE	TARGET COMPLETION DATE	COMMENTARY
Project Planning	July 19	September 19	Scope confirmed based on completed clients design
Design Development	July 19		
Procurement	August 19		
Construction	October 19		

FINANCIAL PROFILE

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$300,000	\$0	\$0	\$300,000	\$150,000	\$0	\$0	\$150,000
External Funding	\$300,000							

PROJECT STATUS

Project progressing in accordance with program:

- Design complete and scope confirmed with client department.
- Drafting of tender documentation in progress.

8.2 2018/2019 CULTURAL GIFTS PROGRAM ARTWORKS ACQUISITIONS DONATIONS

File No:	7104
Attachments:	Nil
Authorising Officer:	John Webb - Manager Communities and Culture Colleen Worthy - General Manager Community Services
Author:	Bianca Acimovic - Gallery Director

SUMMARY

This report seeks to inform Council on the 2018/2019 Cultural Gift Program (CGP) donations made to Rockhampton Art Gallery collection.

OFFICER'S RECOMMENDATION

THAT Council accept the 2018/2019 Cultural Gifts Program Artworks Acquisitions Donations report.

BACKGROUND

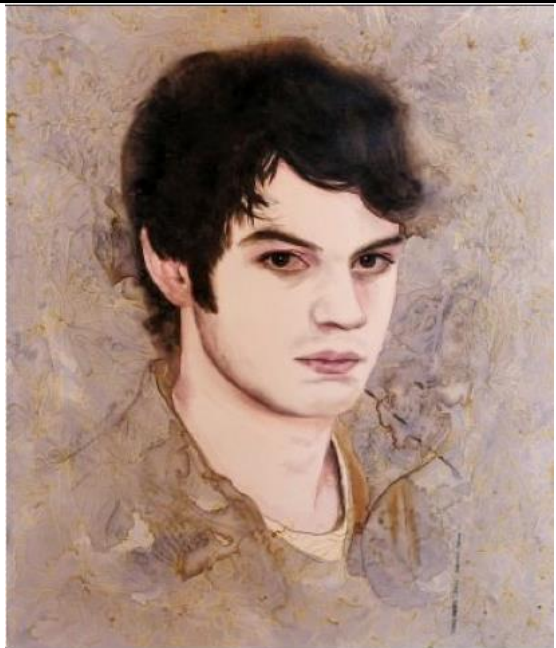
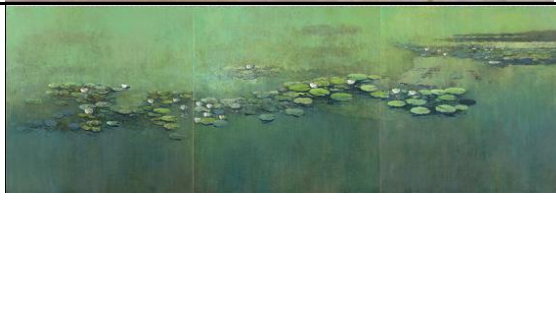

The Rockhampton Art Gallery collection is regarded as one of the finest in regional Australia. In the late 1970s, the then Mayor Pilbeam built a representative collection of modern Australian and features works by significant Australian artists such as Arthur Boyd, Sidney Nolan, John Olsen, David Aspden, Charles Blackman, Grace Cossington-Smith, Vida Lahey, Judy Cassab, Noel Counihan, Lloyd Rees, Clifton Pugh, Jeffrey Smart and Brett Whiteley, William Robinson, Robert Juniper, Jon Cattapan and Ken Done.

The collection of Australian paintings, the majority of which are of the National significance, is aligned to and complemented by an equally comprehensive collection of works on paper – many by the same artists, and others by significant artists such as Lionel and Daryl Lindsay, Keith Looby, Butcher Cherel, Judy Watson, Ray Croke, Fred Cress and John Peart and many others. The collection has been broadened by the acquisition of works on paper by significant British artists such as John Bellany, Henry Moore and Joe Tilson, which provide an international perspective on the modernist art movement. Acquisitions in the area of contemporary photo media since 2010 also ensure that Rockhampton Regional Gallery continues to stay abreast of current art movements in Australia and overseas.

With a limited acquisition fund, funded by Rockhampton Regional Council and augmented by public donations (encouraged by the Rockhampton Art Gallery Philanthropy Board and Friends of Rockhampton Art Gallery) the Gallery supports active collection growth, ensuring the collection's continued relevance. The collection was last valued in February 2018 by approved external industry valuers and it is valued today at over \$18 million.

One of the ways in which artworks are acquired into the Rockhampton Art Gallery collection is through the Australian Government Cultural Gifts Program (CGP). This Program encourages Australians to donate items of cultural significance from private collections to public art galleries, museums, libraries and archives. The Cultural Gifts Program offers donors a tax deduction for the market value of their gifts, under Subdivision 30-A of the Income Tax Assessment Act 1997. The deduction claimable by the donor is based on the average of two valuations by external industry approved valuers. The Department of Communications, Information Technology and the Arts administers the program with the advice of the Committee on Taxation Incentives for the Arts. The Committee advises the Secretary to the Department examines donations to ensure they conform to the program's requirements. Donations made under the Program are exempt from capital gains tax and the tax deduction may be spread over a period of up to five years.

Through the generosity of donors, Rockhampton Art Gallery has been offered and accepted, in-line with the Collection Plan 2014 – 2019, twenty-four (21) Cultural Gift Program artworks. The collective value of these works adds an additional \$299,000 to the collection.

Image	Didactic information
	<p>Cherry HOOD (b. 1959)</p> <p><i>Narcissus II</i> 2008</p> <p>watercolour paint on canvas, sealed with coating</p> <p>Donated through the Australian Government's Cultural Gifts Program by Imelda Ryan 2019</p> <p>2019.001</p>
	<p>Lawrence DAWS (b. 1927)</p> <p><i>The green pool</i> 2014</p> <p>oil on canvas</p> <p>Donated through the Australian Government's Cultural Gifts Program by Lawrence Daws, 2019</p> <p>2019.002</p>
	<p>Julian Meagher</p> <p><i>Mikoshi Nyushi Festival II</i> 2009</p> <p>oil on linen</p> <p>Donated through the Australian Government's Cultural Gifts Program by Paul Spiro, 2019</p> <p>2019.028</p>



Judy CASSAB (1920 - 2015)

Judy's husband, John Kampfner 1993

oil on canvas

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.010



Judy CASSAB (1920 - 2015)

Oscar Edwards 1963

Oil on board

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.011



Judy CASSAB (1920 - 2015)

Colin Lanceley 1994

oil on canvas

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.012



Judy CASSAB (1920 - 2015)

Elwyn Lynn 1986

oil on canvas

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.013



Judy CASSAB (1920 - 2015)

Artist and model 1996

Lithograph

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.014



Judy CASSAB (1920 - 2015)

Duo 2000

etching on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019 | 2019.015



Judy CASSAB (1920 - 2015)

Trance 2000

Etching on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.016



Judy CASSAB (1920 - 2015)

The Stairs of Pont Marie 1994

etching on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.017



Judy CASSAB (1920 - 2015)

Nude 2005

Etching on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.018



Judy CASSAB (1920 - 2015)

Coffee at Musee D'Orsay 1997

etching on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.019



Judy CASSAB (1920 - 2015)

Guitar Player 1997

etching on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.020



Judy CASSAB (1920 - 2015)

Entwined 1997

etching on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.021



Judy CASSAB (1920 - 2015)

Hammock 2005

etching on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.022



Judy CASSAB (1920 - 2015)

Holding Hands 1997

etching on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.023



Judy CASSAB (1920 - 2015)

Reunion 2001

etching on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.024



Judy CASSAB (1920 - 2015)

Max Ernst in the Pompidou 1992

etching on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.025



Judy CASSAB (1920 - 2015)

Road to the Valley

screenprint on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.026



Judy CASSAB (1920 - 2015)

Embrace 2005

screenprint on paper

Donated through the Australian Government's Cultural Gifts Program by Peter Kampfner, 2019

2019.027

BUDGET IMPLICATIONS

Cultural Gifts have a minor cost implication to the Rockhampton Art Gallery's operational budget. In recognition for the generosity of the donors the Rockhampton Art Gallery funds all costs associated with the donation process, these costs include; two industry approved valuations and the costs to transport the donation to Rockhampton. The assessment and acquisition process also requires the human resources of the Gallery Director and Collections Officer. Once assessed against the Collection Plan and acquired to the collection the artwork/s are cared for in the Gallery's collection store and insured as part of the asset register of Council. If acquisition decisions are informed and correctly made, it is projected that the value of the artworks will appreciate with the development and recognition of the artist's practices.

CONCLUSION

In the financial year of 2018/2019 Rockhampton Art Gallery received twenty-four (24) artworks, collectively valued at \$299,000 to the collection through the Federal Governments Cultural Gifts Program (CGP). Cultural Gifts are a major way the Rockhampton Art Gallery ensures the Gallery is acquiring contemporary and modern works of art, building on existing collection holdings, and ensuring the collection's national significance in to the future.

8.3 ROCKHAMPTON MUSIC BOWL SHELL DEMOLITION

File No: 1464
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: John Webb - Manager Communities and Culture

SUMMARY

The report confirms the decision to undertake demolition works to the shell structure of the Rockhampton Music Bowl site.

OFFICER'S RECOMMENDATION

THAT Council confirms the demolition of the shell of the music bowl and subsequent make good works for use of the open platform.

COMMENTARY

It has been previously identified by Council that shell structure of the Music Bowl has deteriorated beyond feasible repair and that removal of the shell is required.

Recent Carols by Candlelight events have only proceeded with short duration and limited engineering certification for the use of shell.

Use of the Rockhampton Common for a large scale music event and the recurrent use of the Robert Schwaren Outdoor pavilion have highlighted the desire for open flat performance spaces rather than bowl/curved roof structures.

It is anticipated that the shell can be removed whilst leaving the flat open platform and understage area along with electrical services in situ. This configuration will allow for the provision of temporary marquee structures to support external events.

BUDGET IMPLICATIONS

Budget to undertake this work has been provided in the Community Services budget.

CONCLUSION

The Council confirm the decision to commence the demolition of the shell making good the platform and related services in time for the December Carols by Candlelight.

8.4 EXPRESSION OF INTEREST OF TENNANT SPACE IN WALTER REID CULTURAL CENTRE**File No:** 1464**Attachments:** Nil**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** John Webb - Manager Communities and Culture

SUMMARY

This report seeks Council endorsement to open an Expression of Interest for vacant tenant space in the Walter Reid Culture Centre in order to consider granting a lease to a suitable community organisation.

OFFICER'S RECOMMENDATION

THAT Council authorises the General Manager of Community Services (Manager Communities and Culture) to call for Expression of Interest from suitable community organisations to lease vacant space within the Walter Reid Cultural Centre

COMMENTARY

The Walter Reid Culture Centre is home to art, craft, music and leisure groups many of whom have been tenants since the buildings inception.

Tenants include – Rockhampton Little Theatre, Officiana Athelstane, Capricornia Printmakers, Embroiderers' Guild, Patch Happy Circle, Royal Queensland Arts Society, Rockhampton Eisteddfod Assoc., Chamber Music Society, CQ Contemporary Artists, Rockhampton Youth Orchestra, Rockhampton Rail Modellers, Fibre Arts Group, Rockhampton Lapidary Club, Rockhampton Photography Club, Capricornia Potters Group.

During the second half of the financial year Capricorn Arts Mob sought an early termination of their lease on the ground floor adjacent to the entrance stairs. This was granted.

Consequently there is a vacant space within the Walter Reid Centre and organisations have approached Community Services as to the ability to access/lease this space.

An equitable process would be to invite expressions of interest from community based arts and cultural entities to lease this space. Any applications should be evaluated as to the cultural benefit, viability of the organisation and the manner in which it best makes use of this tenancy's unique location.

CONCLUSION

That Communities and Culture should invite expressions of interest for the leasing of the available tenancy in Walter Reid Cultural Centre to best make use of the space.

8.5 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR JULY 2019

File No: 1464
Attachments: 1. Communities & Culture Operational Report July 2019 [↓](#)
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: John Webb - Manager Communities and Culture

SUMMARY

The report provide information on the programs and activities of the Communities and Culture section for July 2019.

OFFICER'S RECOMMENDATION

THAT the Communities and Culture Operational Report for July 2019 be 'received'.

COMMENTARY

The Communities and Culture section has responsibility for the following areas:

1. Libraries and Childcare
2. Central Queensland Home Assist
3. Heritage Village
4. Art Gallery
5. Major Venues – Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds, Mount Morgan Showgrounds and Rockhampton Music Bowl.

COMMUNITES AND CULTURE OPERATIONAL REPORT FOR JULY 2019

Communities & Culture Operational Report July 2019

Meeting Date: 28 August 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

COMMUNITIES & CULTURE

PERIOD ENDED JULY 2019



1. Operational Summary

- This month the libraries presented 162 workshops attracting 3,492 participants. There were a total of 16,863 visitors to libraries during the month of July.
- The highlights of the month of July –
 - Library staff attended NAIDOC Week celebrations in Rockhampton and for the first time in Mount Morgan.
 - Installation of the Roald Dahl Story Board Walk at the River festival. This was a collaboration with Penguin Australia and the Roald Dahl Estate in the United Kingdom.
- The Pilbeam Theatre hosted performances of Dr Suess's The Cat in the Hat stage show, The Kings of Rock and Soul, Andrew Lloyd Webber's Cats as well as Opera Australia's Madama Butterfly and the Yamato Drummers of Japan as part of the 2019 See It Live Theatre Season.
- The Major Venues provided support for Talisman Sabre Open Day as well as to Jr Beef Cattle show at the Rockhampton Showgrounds
- Heritage Village has been very busy with School Tours coming from as far away as Yeppoon and Gladstone. Unfortunately due to high winds and rain the July markets had to be cancelled at the last minute and the Emergency Service Day was held on the river bank reducing overall numbers for July significantly.
- The CQ HAS Program are focusing on the implementation of the new Aged Care Quality Standards effective 1st July 2019 and with the assistance of our IT Department, our TRACCS Software (in-house program) will require an update which is being planned to improve the management of the different funding groups and reporting.

2. Customer Service Requests

Response times for completing customer requests in this reporting period for July are within the set timeframe



All Monthly Requests (Priority 3) Arts and Heritage 'Traffic Light' report July 2019

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed							
Community Events & Arts	0	0	1	1	0	0	10	● 1.00	● 6.00	● 5.33	3.00
Heritage Village General	0	0	0	0	0	0	7	● 0.00	● 0.00	● 0.00	0.00
Showgrounds	0	0	0	0	0	0	5	● 0.00	● 0.00	● 0.00	0.00

3. Capital Projects

Will be provided on completion of carry over process for 19/20

4. Operational Projects

Libraries

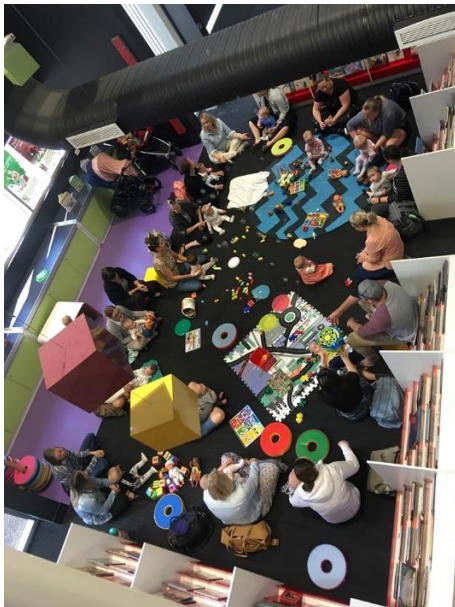
Community Programs

This month the libraries presented **162** workshops attracting **3,492** participants.

Rockhampton Regional Council Library Service was successful in receiving:

- CQ Bushfire Project: Recording Resilient Stories of Today for the Future Project. from the jointly funded Commonwealth-Queensland Disaster Recovery Funding Arrangements (DRFA) through Category C Community Recovery Funds (CRF) (\$10145)
- Be Connected: Get Online Week (\$1650)

The four branch libraries continued to provide a wide range of activities and events to promote resources to a broad range of visitors this month. This included programming for children (Storytelling, Lively Babies sessions, First5Forever sessions, Lego ® Clubs and school holiday activities); digital inclusion (STEM Club, Brick Building Club, 3D Printing, LTC workshops and classes, TSS and Get Connected workshops); teens (Anime/Manga Club) Council partnered workshops for Sustainability - and adults (book clubs, chess clubs, mah-jong, knitting and Laughter Yoga).



The Baby 'mosh pit' in the Kids Cove is a welcoming, inclusive space for parents and carers

School Holiday program

Bribie Island-based puppeteers Larrikin Puppets presented a range of engaging and interactive puppet workshops at all library branches during the recent school holidays. Over 120 participants learnt how to walk, talk, dance and shimmy with the qualified performers with children, teens, adults and young people with a disability greatly enjoying the free workshops which increased confidence building.



Larrikin Puppet Workshop Mount Morgan Library



Larrikin Puppets inspiring young puppeteers at the Southside Library

Other activities held during the holidays at the libraries included the screening of family movies, digital music making with 'Makey Makey' robotic kits, painting with Sphero robots, creating no sew tote bags, 3D paper constructions and chalking the sidewalk.



No sew Tote Library Bag Northside Library



Geishas and Ninjas workshop Gracemere Library



Geishas and Ninjas workshop Gracemere Library

Birch Carroll & Coyle continued with their support of libraries by providing collateral and movie passes linked to upcoming movies. Colouring entry forms for *Toy Story 4* and *The Lion King 2* attracted keen artists at each library site.



Toy Story 4 Colouring winner Gracemere Library



Northside Library colouring in winner

An internal promotion for a double pass to see the show *Possum Magic* at the Pilbeam Theatre attracted a good response across the libraries. Young winners were delighted to be able to choose a friend to take to the special child-friendly performance.



Possum Magic colouring winner Southside Library

Lively LEGO® Clubs

The Lively LEGO® Clubs continue to grow in popularity at all libraries, with a focus on collaborative learning, problem solving, communication, teamwork and a sense of fun. Extra brick building components will be added to the kits in coming months to extend the reach of the engineering outcomes.



Lively LEGO Club Northside Library

Sustainability Workshops

Two free workshops presented by Council's Sustainability team at the Southside Library during the school holidays attracted excellent numbers. Over 82 participants attended 'Get Crafty- Nature Style' on Saturday 6 July with positive feedback about the activities after the sessions.

Harry Potter Trivia

For fans of Harry Potter, July holds a special place as the birthday of the young wizard. Library Assistants June Rattenbury and Sue Haughton helped to create and facilitate an engaging and fun Harry Potter themed Trivia event for patrons at the Northside Library on Monday 15 July. The library meeting room was decorated with carefully selected Potter ephemera and books to add to the ambience of the evening.



Harry Potter Trivia at the Northside Library

NAIDOC

The best way to describe the effectiveness of community outreach at signature events such as the NAIDOC Expo at the Rockhampton Cricket Grounds on 12 July is summed up by this email sent from library staff at Southside Library referring to staff member Peta Wing, Early Literacy Officer and Bob Muir, Community Development Officer who both attended the NAIDOC event.

Hi All,

I had a phone call from a lady this afternoon (who did not want to give her name) who has a 1 year old and a 4 year old who attended NAIDOC. She was keen to thank the Library staff who attended NAIDOC for the outstanding service and books that they gave today. She reported that her daughter has previously attended the library with her day-care centre, but she was able to sign up her one year old to the service and that both of her children were very enthusiastic about the books that they had been given. She reported that they were keen to explore the books and that the books were at exactly the right level for them. She wanted to ensure that the Library Staff members at NAIDOC were aware that they had made a positive and long-lasting impact on her children and their interest in books.



Library stand at the NAIDOC Expo at the Rockhampton Cricket Grounds July

Social media featuring photos of local ATSI people perform extremely well, with more diversity welcomed and reflected in our library spaces.



New library member Abraham



Cross-promoting the Ghenoa Gela show 'My Urrwai' at NAIDOC proved an effective hook for library outreach



Picking up a prize from NAIDOC outreach

Artists and staff from Darumbal Youth Services manned an indigenous art exhibition displayed at the Southside Library from 2-4 July as part of the CQ NAIDOC Youth and Student Art Competition. The inclusive display featured word find and colouring in for children and adults viewing the exhibition.



Morris and James from Darumbal Community Youth Services Southside Library

Rockhampton History Centre

The Greater Rockhampton Scheme Centenary Exhibition was launch at Southside Library this month by Mayor Strelow, attracting radio, newspaper and local TV news coverage. The exhibition details the lively civic history of the Rockhampton and North Rockhampton Councils, from 1860 when the Municipality of Rockhampton was first declared, to 1919 when the regions amalgamated. Exhibitions are a wonderful opportunity to provide the public with access to items from the Central Queensland Collection, and to generate interest in donating personal items to this collection.

As a result of the Your Voice Library Oral History project for the 2019 River Festival, a digitised photograph of Mount Morgan local Fred Cole (1906 - 1998) was donated to the History Centre. Fred was heavily involved with the Mount Morgan community, and was a well-known tennis player. The photograph shows Fred with his various trophies and old tennis racquets.

Mount Morgan Tennis champion Fred Cole



Mount Morgan Tennis champion Fred Cole

E-content

Beamafilm Statistics - 1st July– 31st July

Film Views

83 Views

Top 5 Films Watched:

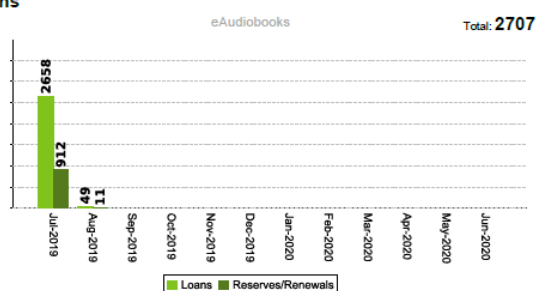
- 1 – Silence
- 2 - Short Term 12
- 3 - Sister Smile
- 4 - Jimmy's Hall
- 5 - Alexander Nevsky

Top 5 Days In Month:

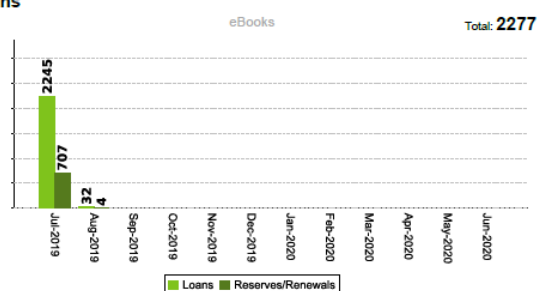
- 1 – 2019-07-04
- 2 – 2019-07-25
- 3 - 2019-07-27
- 4 – 2019-07-29
- 5 – 2019-07-28

BorrowBox Statistics July 2019

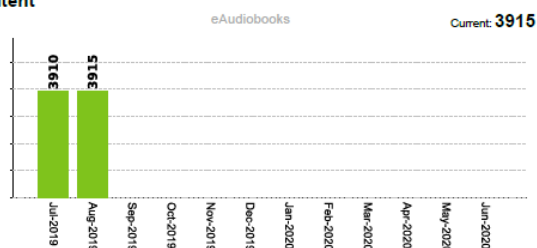
Loans



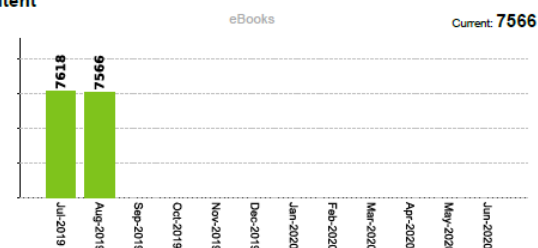
Loans



Content



Content



Kanopy Statistics for July 2019



Rockhampton Regional Library - Queensland | July 2019

Take a look at this month's usage and spend

Monthly Snapshot



575

VISITS

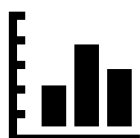
738

PAGES

172

PLAYS

Annual Snapshot - Last 12 Months



2,615

VISITS

3,209

PAGES

602

PLAYS

12

RATINGS, COMMENTS,
PLAYLISTS, AND WATCH LISTS

158

USER ACCOUNTS

First Five Forever

Outreach to the ATSI and SSI communities proved especially effective this month, with Library staff attending two significant NAIDOC celebrations. Library staff attended the Mount Morgan NAIDOC Community Day at the Mount Morgan School of Arts on 5 July with good engagement with the community. As an incentive to join the library service, new library members went into a lucky draw to win a double pass to see local Rockhampton actress and 'Move it Mob Style' dance instructor Ghenoa Gela perform in her self-titled play 'My Urrwai'. A further double pass was offered to visitors to the NAIDOC Expo at the Rockhampton Cricket Grounds the following Friday. This outreach effectively positioned Council as ambassadors for indigenous arts in the region. The actress herself linked to social media to extend the reach of the library service to her fan-base and was receptive to work with the library in further outreach in 2020.



Excited Ghenoa Gela fan at the Southside Library

Over 1402 participants attended 16 First 5 Forever sessions this month.

The SLQ MicroGrant funded 'Roald Dahl' Storyboard Walk at the Rockhampton River Festival in July featured 12 corflute panels with interactive and typical Dahlesque statements for families to talk and play with their young children placed on the lower concourse of Quay Street and strategically located leading into the play area. The Storyboard Walk further promoted the Off the Shelf! Rocky Reads Roald Dahl Festival planned for 10-14 September 2019 at various Rockhampton Regional



Winner of the Facebook share your photo from the River Festival competition

Further pop-up advertising to promote the **Off the Shelf! Festival** was used at the recent Emergency Services Day on Sunday 28 July with some engaging photographs of visitors inviting a silly and playful response to the boards. Over 35 willing candidates poked their tongue at the library stand to promote the festival!



Jonty the dog joined the fun



Council's Sustainability team helped poke their tongues out to promote a good cause

The First 5 Forever Officer presented a series of story activities on one of the Rockhampton River Festival stages to promote early literacy initiatives. This type of outreach targets families of young children attending a free and inclusive festival. A song and told version of 'We're going on a croc hunt' proved an appropriate choice for a River-based festival on the banks of the Fitzroy River.



Croc Hunt song on the F5F River Festival Stage

The First 5 Forever Reference group which meets quarterly, helped to identify possible outreach opportunities for early literacy engagement. Pizza proved an attractive enticement for people to stop and offer up ideas for community engagement. The 'pop-up' reference group were delighted to be involved in the consultative process with some excellent ideas for outreach in the furthest geographic sectors of the region.



First 5 Forever Reference group Southside Library

Communities and Culture Manager John Webb attended Northside Library as part of the monthly Dads Read July to be the special Dads Read ambassador. John read books aloud to the group of Dads and young children books all based on Australian animals. A beautiful carpet python, blue tongue lizard, baby crocodile, bearded dragon and other reptiles were carefully unboxed by Little Aussie Encounters and children and parents were enamoured to get up close and personal with the Australian animals.



Dads Read Ambassador John Webb and Little Aussie Encounters Northside Library

Library Technology Centre

The Tech Connect program is being well attended with workshops filling quickly. This program is providing a flow-on effect with many clients signing up for additional workshops and extended community courses.

A successful grant funding application was submitted to The Good Things Foundation, with \$1650 awarded for the purpose of delivering two morning tea sessions during Get Online Week in October. These sessions are designed to increase the digital literacy of senior community members, and to encourage them to sign up for free technology workshops.

LTC Volunteer Trainers enjoyed attending the Mayor's Annual Volunteers' Appreciation Afternoon Tea, and left feeling valued for the work they do. Unfortunately, due to ill health, a number of Volunteer Trainers have retired from volunteer duties. So as not to overburden the remaining trainers, a recruitment program is now being developed to attract new volunteers with the teaching and IT skills necessary.

Heritage Village

July Visitor Numbers -

• General entry	567
• Visitor information only	148
• School Tours	6 groups. 278 students
• Other Tours	3 group. 47 visitors
• Art Class	7
• School Holiday Activity	6 days 723 visitors
• Markets	Cancelled – inclement weather
• Market Stalls	Cancelled – inclement weather
• Village Hire	1 Hire - 81 guests
• Shearing Shed Hire	3 Hires - 530 guests
• Volunteer hours	3956

The Shearing Shed once again hosted the Naidoc Ball with 200 guests. Organisers feedback was extremely positive with plans to increase the menu to build the event for next year. The Department of Employment Awards dinner proved to be a very busy evening with over 200 guests and the State Member Brittany Lauga in attendance.

Volunteer Tour Guides were kept very busy for the School Holiday Activities with numbers remaining constant from previous years with feedback being enthusiastic from Mum's and children alike. School tours have increased in numbers with classes coming from as far away as Gladstone and Yeppoon. Every effort is made to accommodate the needs of individual classes and their curriculum requirements. Julie Thornton provided a costume display to demonstrate how our style of clothing has changed greatly since the early days of settlement.

Unfortunately, high winds and rain led to the cancellation of July markets which was disappointing for both visitors and workers at the Village. Due to other commitments another date was not able to be arranged. The next market will be held in September.

Volunteers enjoyed the Volunteer Appreciation High Tea hosted by the Mayor, which was well attended just prior to Riverfest. Participants enjoyed great views over the city from the ferris wheel as well as taking home many of the prizes given away on the day.

Volunteers also offered their time to research public opinion at RiverFest in relation to what their preferences might be for entertainment at the Heritage Village. This was of great assistance for forward planning of the Village since limited staff were available due to commitments with Riverfest.

Marlene Millards art classes are still proving popular with sessions still booking out on each occasion. The new lighting on the oval is fully functional and planning is in progress to celebrate the addition to the site.

A new tarp has seen Timber Cutters camp revamped to provide a more realistic experience for children as they learn the art of boiling the billy and how people lived and survived in logging and railway camps. Swinging the billy is proving very popular with school groups tours.

The new replacement miniature rail line has arrived at the Village and is awaiting installation by Warners. The contact for the Rockhampton Northern Access Upgrade has also advised that the new boundary fence should commence in the not too distant future. The new fence will be installed prior to the old fence being removed to ensure security for the museum. The project is experiencing some delays in relation to utility providers.

Trip Advisor – 4.5*rating - #2 of 25 things to do in Rockhampton

Well worth the visit

Reviewed 1 week ago

The amount of work gone into this heritage village is exceptional. It provides a good example of early life in Rockhampton and surrounds

Date of experience: August 2019

Thanks Keith

Outstanding

Reviewed 3 weeks ago

Wow! This lovely Heritage Village was so much bigger & better than I expected. All the displays were so very well done and the whole village so well maintained by the 150 or so volunteers - an absolute credit to them. Old cars, motor bikes, tractors, buggies, fire engines and even some Military displays. The Country Hospital was an eye opener with so much equipment including an Iron Lung & Operating Theatre with manequins dressed as doctors & nurses. I walked in and had the feeling that someone was going to pop out from somewhere and ask me if I was visiting a patient. The cottages looked like someone had just stepped outside - pot plants on the verandahs, childrens rooms with toys, teddies & dolls, kitchens set ready for a meal. The grounds are very well maintained. Unfortunately I only had a couple of hours there when I could really have spent double that time easily so may pay to go back as it's so well worth it

Date of experience: July 2019

Thank DianneD572

●●●●●

Major Venues

Pilbeam Theatre

The Pilbeam Theatre was busy with a variety of local, commercial and Council-presented shows in July.

Starting off the month was Dr Suess's The Cat in the Hat stage show. Hundreds of children over two performances enjoyed this zany and imaginative stage show.

Rockhampton Regional Council presented Opera Australia's Madama Butterfly. Along with Opera Australia's wonderful singers, the performance featured a children's chorus drawn from the Rockhampton community.

The Pilbeam theatre played host to a double header of rock and soul with The Kings of Rock and Soul. Jack Gatto performed as Elvis while James Cupples performed as Tom Jones.

Emmaus College performed Andrew Lloyd Webber's Cats at the theatre towards the end of July. The students performed three shows.

Rockhampton theatregoers were the first in Australia to see the new production of the Yamato Drummers of Japan. With drums that weight up to half a tonne, audiences experience a high energy performance.

Walter Reid Cultural Centre

The Walter Reid Cultural Centre was busy with a variety of activities during July.

The arts groups in the centre held their annual exhibition in conjunction with the Rockhampton River Festival. Works including painting, photography, printmaking, embroidery, felting and more were on sale.

Rockhampton Chamber Music Society held its monthly concert in its clubrooms on Sunday 14 July.

Rockhampton Little Theatre performed The Diary of Anne Frank over four performances in the Walter Reid Cultural Centre auditorium.

A sellout audience attended My Urrwai, created and performed by Rockhampton born performer Ghenoa Gela at the Walter Reid Cultural Centre in July. My Urrwai is a unique and personal story

Rockhampton Showgrounds

Young people involved in the Beef industry had the opportunity to develop and enhance their skills at the Junior Beef Show at the Showgrounds in July.

For Lease

The FOR LEASE space in the front of the Kern Arcade on East St is generously provided by the Coopers family for use by community arts groups and not-for-profit organisations.

July Displays:

Royal Queensland Art Society exhibition

Wooribinda Arts Exhibition lead by Nickeema Williams and supported by the Regional Arts Services Network.

Into the Wild – collaborative exhibition raising funds for wildlife care.

Opera Australia Regional Children's Chorus

Young choristers were treated to an unforgettable experience of working with International standard opera singers in this production of Madama Butterfly.

Each participant was costumed by the opera and rehearsed on stage with the crew for several hours before the performance.

Rockhampton Cultural Festival

The annual celebration of our diverse region has been supported by community extremely well. A committed group meet to discuss the running of the event.

Lantern workshops have taken place with the Central Queensland Multicultural Association. Lanterns are also being delivered from Mackay where community produced works earlier in the year.

The festival will take place at the new location on the Riverside and Quay St on Saturday August 24.

CQ Home Assist Secure

The new Financial Year has commenced with a focus on embedding the changes to the program that the new Aged Care Quality Standards effective 1st July have introduced.

On 3rd June 19, the Aged Care Quality and Safety Commission visited our CQ Home Assist Secure office at Schotia Place for a spot Assessment Review. The report received in July 2019 found that the service is compliant and met the expected outcomes - having demonstrated effective management processes on a continuous improvement approach to service management, planning and delivery. To further plan the incorporation of recording and reporting on the management of new standards we have confirmed a consultation with our TRACCS in-house software program to commence both a "cleanse of the system" and the incorporation of new standards into our system. Additional administration resource have been sourced in order to deliver this project.

Demand for contractors in the Gladstone area had forced a proactive approach in sourcing new and professional contractors for this area. We travelled to Gladstone for an afternoon of meeting with some electricians, plumbers, carpenters and handyman businesses to explain the program and to distribute the required tender documents for return to Rockhampton Regional Council Tenders and Contracts team. This served us well and we now have some new contractors to add to our register.

CQ Home Assist Secure aim to attend presentations with various community groups at least once a month and during July, Courtney from our Administration Team joined the 60's & Better group for morning tea at the Red Lion to explain how the program works and eligibility.

Increasing work resulting from a new business model implemented by the Federal Government for Aged Home Care Package clients and NDIS clients has seen a long forecast need for additional human resources. A Part Time Fixed Term Administration Officer was conferment in the budget for 2019-2020 and is out for recruitment.

Art Gallery

July report to be provided in August

5. Budget

End of Month Budget Management Report - (Operating Only) - COMMUNITIES & CULTURE As At End Of July



	Adopted Budget \$	Actuals \$	EOM Commitments \$	Total \$	Variance %
COMMUNITIES & CULTURE					
<u>Heritage Village</u>					
Revenues	(442,810)	(39,292)	0	(39,292)	8.9%
Expenses	1,045,836	64,331	54,494	118,825	11.4%
Transfer / Overhead Allocation	69,459	6,564	0	6,564	9.5%
Total Unit: Heritage Village	672,485	31,603	54,494	86,097	12.8%
<u>Venue Operations</u>					
Revenues	(1,509,420)	(86,395)	0	(86,395)	5.7%
Expenses	2,241,438	135,098	55,683	190,781	8.5%
Transfer / Overhead Allocation	(70,449)	1,217	0	1,217	-1.7%
Total Unit: Venue Operations	661,569	49,920	55,683	105,603	16.0%
<u>Art Gallery</u>					
Revenues	(54,500)	(22,200)	375	(21,825)	40.0%
Expenses	839,807	61,959	43,086	105,044	12.5%
Transfer / Overhead Allocation	0	25	0	25	-
Total Unit: Art Gallery	785,307	39,783	43,461	83,244	10.6%
<u>Library & Childcare Services</u>					
Revenues	(1,518,684)	(106,583)	0	(106,583)	7.0%
Expenses	4,430,185	311,555	363,989	675,544	15.2%
Transfer / Overhead Allocation	29,113	837	0	837	2.9%
Total Unit: Library & Childcare Services	2,940,615	205,809	363,989	569,798	19.4%
<u>CQ Home Assist</u>					
Revenues	(2,221,339)	(826,834)	0	(826,834)	37.2%
Expenses	2,073,205	98,545	493,504	592,049	28.6%
Transfer / Overhead Allocation	129,174	3,948	0	3,948	3.1%
Total Unit: CQ Home Assist	(18,960)	(724,341)	493,504	(230,837)	1217.5%
<u>Communities & Culture Management</u>					
Revenues	(2,113,833)	(308,904)	0	(308,904)	14.6%
Expenses	2,992,352	190,393	193,762	384,154	12.8%
Transfer / Overhead Allocation	54,993	2,865	0	2,865	5.2%
Total Unit: Communities & Culture Management	933,512	(115,647)	193,762	78,115	8.4%
<u>Rockhampton Art Gallery Gift Fund</u>					
Revenues	0	(7,778)	0	(7,778)	-
Total Unit: Rockhampton Art Gallery Gift Fund	0	(7,778)	0	(7,778)	-
Total Section: COMMUNITIES & CULTURE	5,974,528	(520,650)	1,204,892	684,242	11.5%

6. Section Statistics

Safety Statistics

The safety statistics for the reporting period are:

	First Quarter		
	July	August	September
Number of Lost Time Injuries	Not provided	-	-
Number of Days Lost Due to Injury	Not provided	-	-
Total Number of Incidents Reported	Not provided	-	-
Number of Incomplete Hazard Inspections	Not provided	-	-

Legislative timeframes

Item	Due Date	Compliant? (Yes/No)	Status
Outdated employee immunisations, tickets and/or licenses	Various	No	9 licences are overdue – have been followed up for attention
Outdated legislative compliance mandatory training and/or qualifications	Various	No	4 staff are overdue for training – have been followed up for attention

Service Delivery

Service Level	Target	Current FYTD Performance	Service Level Type
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	625 participants, 156%	Operational
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	3,492 participants, 46.56%	Operational
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.03 per capita	Operational
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	264 hours, 13.2%	Operational
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	98.45%	Operational
Provide the community with access to occasional child care places with an average utilisation rate of 50%	50%	No longer defined due to change in funding	Operational
Provide 9301 hours of home maintenance services to eligible Home Assist clients per annum	90%	831 hours – 8.93%	Operational
Deliver 5613 hours of home maintenance services for CHSP eligible clients per annum	90%	1,092 hours – 19.45%	Operational
Complete 30 major modification projects for CHSP eligible clients per annum (additional funding received 19-20 budget from Federal Government)	100%	8 units – 26.60%	Operational
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	Completed or re-provided	Operational
Respond to all reactive requests in accordance with adopted responses schedule, budget, availability of materials and contractor if required	90%	Measure under review	Operational
Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum	16,000	To be provided in August	Operational
Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum	100	10	Operational

Service Level	Target	Current FYTD Performance	Service Level Type
Operate the Pilbeam Theatre Box Office as a profit centre for the unit with a target of 60,000 tickets sold per annum	60,000	5278	Operational
Operate the Rockhampton Heritage Village, with a target total site visitation of 30,000 per annum	30,000	2233	Operational

Operational Plan Targets

Performance against Operational Targets as at December 2018.

Operational Plan Ref	Action	Target	Status
1.2.1.1	Provide quality arts and cultural facilities throughout the Region	Deliver 100% of the See It Live program at the Pilbeam Theatre/ Major Venues	2019 See it Live continued with Opera Australia's "Madama Butterfly" and Yamato Drummers of Japan's "Jhonetsu Passion" Performing Lines performed "My Urriwai" at the Walter Reid Cultural Centre Auditorium
		Community long-term use spaces at the Walter Reid Cultural Centre are 100% tenanted by the arts and cultural community	One spaces is to be tenanted
		Deliver 100% of the endorsed Rockhampton Art Gallery program	<i>To be provided in August</i>
1.4.1.1	Provide community sponsorship for activities in various sectors	Administer the Rockhampton Regional Australia Day Funding accordance with the guidelines	A fund of \$15,000 exists to support communities in celebrating Australia Day. Applications for 2020 celebrations will be released by October.
1.4.1.2	Deliver a range of performances, programs and activities for various age groups	Community programs and performances are delivered in accordance with contracts, schedules and funding agreements	Morning Melodies 2019 season continued with "Musical Mystery Tour" with crowd favourite Danny Elliott Family show Possum Magic was

Operational Plan Ref	Action	Target	Status
			performed.
1.4.1.3	Provide library services	Library services delivered in accordance with Council standards	16,863 visits FYTD 37,355 issues FYTD
1.4.1.4	Deliver funded home maintenance and modification services to support seniors and people living with a disability to continue living independently	Service delivered in accordance with eligibility and funding arrangements	Delivered on a continuing basis.
1.4.3.1	Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Provide a minimum of 2500hrs of volunteer services per annum	Libraries – 118 hrs FYTD Art Gallery – <i>To be provided in August</i>
1.5.1.1	Libraries Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Programs delivered annually with in excess of 1000 person participation rate	3,492 participants and 162 programs in July 3,492 participants and 162 programs for FYTD
1.5.1.2	Libraries Provide facilities and training through the Library Technology Centre and libraries to develop digital skills and reduce social exclusion	Deliver 2000 contact hours of community training	264 contact hours of training provided in July. 264 contact hours of training provided for FYTD
1.5.1.3	Provide a home delivery library service to people who are housebound	Provide a home delivery service with a high satisfaction rating from an annual survey of clients	951 loans during July 951 Home Delivery loans FYTD Annual survey results were returned with 68 clients very satisfied and 10 clients satisfied with the Home Delivery Service.
1.6.2.1	Implement Heritage Village Masterplan to increase visitation and revenue	Increase annual visitors to the Heritage Village by 5% in comparison to previous year	July 2018 -9737 July 2019 – 2233 Cancel Markets and EMS Day

Operational Plan Ref	Action	Target	Status
1.6.3.1	Preserve the documentary heritage of the Region through maintaining and developing the Local History Centre and its collection	Develop a guideline on the accession and deaccession of donated items	131 research requests received during July 131 requests received for FYTD
1.6.4.1	Deliver and support local events and celebrations	Conduct annual Rockhampton Cultural Festival	Planning is continuing for next festival to be held on August 24 with announcement made of its relocation to the Riverbank for 2019.
		Conduct Heritage Festival event	Event planning being undertaken for 2020.
		Conduct Rockhampton Carols by Candlelight annual event	Location discussions for 2019 event continue. Applications for Charity EOI to be released in September 2019.
1.6.4.2	Support Regional events through delivery of the Arts Program	Deliver Arts Program at three major events	Planning underway for Cultural Festival, River Festival and Carols by Candlelight
1.6.4.3	Deliver and support major regional events	Deliver one large music theatre production attended by in excess of 3000 patrons at the Pilbeam Theatre	Council will be presenting "Mama Mia" as our community Musical in 2020

Operational Plan Ref	Action	Target	Status
1.6.44	Promote and facilitate the use of the Rockhampton Showgrounds for major events	Rockhampton Showgrounds is used for 25% of year for ground and events uses.	2.2 % used YTD
1.6.5.1	Deliver a diverse range of creative arts programs	Programs are delivered in accordance with guidelines and schedules	100% of 2019-2020 public programs YTD have been delivered in accordance with guidelines and schedules.
1.6.5.2	Deliver the Regional Arts Development Fund	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	First round of the 2019/20 financial year will close in October.
1.6.5.3	Support the creations of public art throughout the Region	Deliver Public Art Program	<i>To be provided in August</i>
2.2.3.1	Provide access to resources and free community technology training courses to develop skills	Provide community access to technology and deliver 2000 hours of computer training Conduct satisfaction survey to determine effectiveness of training provided	3,015 hours of public access provided; 40 hours of community training provided during June. 3,015 hours of public access provided; 40 hours of community training provided FYTD Satisfaction measures being developed
2.2.3.2	Provide quality child care services	Services provided meet the national quality standard	951 places utilised with a 98.45% utilisation rate during June 951 places utilised FYTD with a 98.45% utilisation rate FYTD

Libraries**Volunteer hours**

Location / Program Area	Total hours for July
Anime/Manga Club	8
CapriCon	0
F5F	0
Lively Chess	6
Laughter Yoga	4
Library Technology Centre	100
TOTAL	118

Utilisation

Activity	Regional Library	North Rockhampton	Mt Morgan	Gracemere	History Centre	e-Content	Anytime Library	Total
Loans	19026	7633	1195	2049	-	7441	11	37,355
Returns	20227	8,525	1504	2676	-	-	4	32,936
Reservations	1545	653	190	137	-	-	-	2,525
Inter-library loans	67	26	46	16	-	-	-	155
Total Transactions	40,865	16,837	2,935	4,878	-	7,441	15	72,971
Public Computer Access Hours	2113	329	214	254	105	-	-	3,015
Visits	7989	4099	1911	2633	231	-	-	16,863
Program Participation (Including LTC figures)	2727	342	103	320	-	-	-	3,492

Community Training Course	July 2019		Financial YTD	
	Contact Hours	Participants	Contact Hours	Participants
Email Made Easy	30	6	30	6
Files and Folders	28	7	28	7
How to Drive a Computer	28	6	28	6
Internet Made Easy	38	8	38	8
Personal and Computer Security	18	4	18	4
PowerPoint	0	0	0	0
Practice Makes Perfect	22	11	22	11
Windows 10	42	6	42	6
Word 10	46	9	46	9
Be Connected/Tech Connect	12	30	12	30
TOTAL	264	87	264	87

Professional Development Training Course	July 2019		Financial YTD	
	Contact Hours	Participants	Contact Hours	Participants
Introductory Excel	-	-	-	-
Intermediate Excel	-	-	-	-
Advanced Excel	-	-	-	-
Introductory Word	-	-	-	-
Intermediate Word	-	-	-	-
Advanced Word	-	-	-	-
PowerPoint	-	-	-	-
Project	-	-	-	-
Ergon Energy – Introduction to Word, Excel and Outlook	-	-	-	-
TOTAL	-	-	-	-

Public Access – Client Group	July 2019		Financial YTD	
	Hours of use	Participants	Hours of use	Participants
General community	1959	1746	1959	1746
Cerebral Palsy League	38	19	38	19
U3A	32	16	32	16
CQLUG	10	5	10	5
TOTAL	2039	1786	2039	1786

Room Hire	July 2019		Financial YTD	
	Hours of use	Participants	Contact Hours	Participants
Computer training room 1.2	0	0	0	0

Other Activities	July 2019		Financial YTD	
	Hours of use	Participants	Hours of use	Participants
Tech Troubles Workshop	0	0	0	0
Train the Trainers	16	8	16	8
Photoshop Workshop	-	-	-	-
TOTAL	16	8	16	8

Library Wi-Fi

Rockhampton Regional Council - Summary report for network 'RRC Library WiFi - wireless' | JULY2019

Usage stats

TOTAL DATA TRANSFERRED

696.43 GB

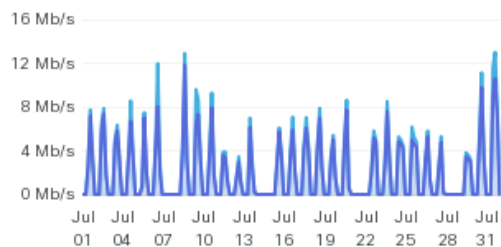
TOTAL DATA DOWNLOADED

610.91 GB

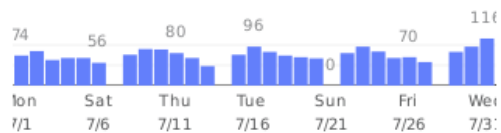
TOTAL DATA UPLOADED

85.51 GB

Usage over time



Clients per day



Client stats

TOTAL UNIQUE CLIENTS

971

AVERAGE # OF CLIENTS PER DAY

67

AVERAGE USAGE PER CLIENT

734.4 MB

Childcare

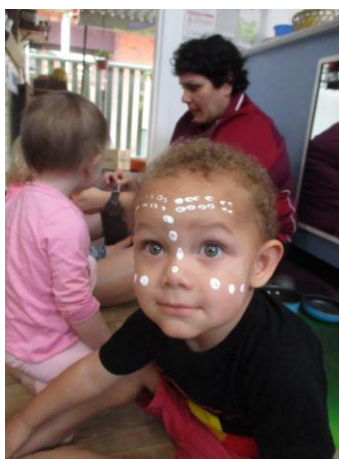
Utilisation

	July 2019 42/day
Days available	23
Places available	966
Places utilised	951
Utilisation Rate	98.45%

There are 70 active families currently utilising the Childcare service.

Highlights for the centre

Nursery celebrated NAIDOC week, reading stories, face painting, log painting and finger/hand painting.



CQ Home Assist Secure**FUNDED SERVICES PROVIDED**

Services Provided – Funded Services Home Assist, CHSP & QCCS Maintenance & Minor Modifications

CHSP & QCCS Major Home Modification Services

<i>Service</i>	<i>July 2019</i>	<i>July 2018</i>	<i>2019 – 20 YTD</i>	<i>2018 – 19 YTD</i>
HOME ASSIST hours (estimated)	831	869	831	764
CHSP & QCCS hours (estimated)	1092	1,045	1,092	1,045
Jobs completed	882	918	882	918
New clients	17	46	17	46
Total active clients	8438	7834		

CHSP & QCCS Major Home Modification Services

<i>Service</i>	<i>July 2019</i>	<i>July 2018</i>	<i>2019 – 20</i>	<i>2018 – 2019</i>
New applications	12	11	12	11
Jobs completed	8	0	8	0
Funding provided	\$50,330	\$NIL	\$183,225	\$NIL
Client contribution	\$48,782	\$Nil	\$209,906	\$NIL

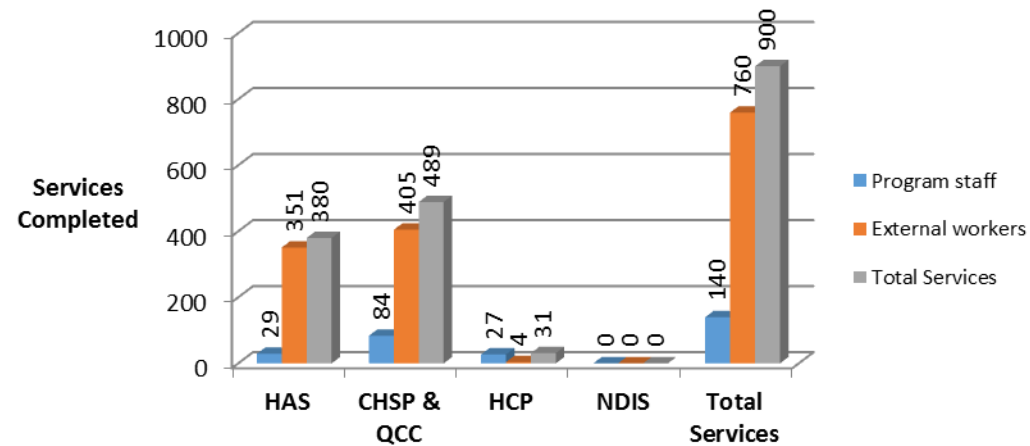
**SERVICES PROVIDED TO PACKAGED CLIENTS -
FEE FOR SERVICE**

Jobs completed	July 2019
NDIS Simple Modifications	0
NDIS Major Modifications	0
Home Care Packages – Simple Modification	27
Home Care Packages – Major Modification	0
Home Care Packages – Home Maintenance	4

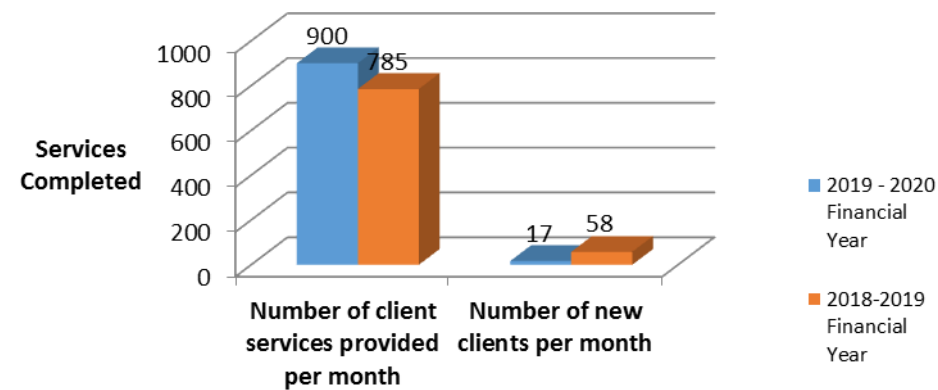
Total Households Assisted

Current Month – July 2019	Financial Year to Date Total	July 2018
688	688	745

Monthly Staff & Contractor Statistics - July 2019



Comparison of Yearly Statistics - July 2019



8.6 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - JULY 2019

File No: 1464

Attachments: 1. Community Assets and Facilities Monthly Report - July 2019 [↓](#)

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SUMMARY

This report provides information on the activities of Community Assets and Facilities for the month of July 2019.

OFFICER'S RECOMMENDATION

THAT the Community Assets and Facilities monthly operational report for July 2019 be received.

COMMENTARY

The attached report contains information on the activities of the Community Assets and Facilities section.

COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - JULY 2019

Community Assets and Facilities Monthly Report - July 2019

Meeting Date: 28 August 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

Community Assets and Facilities

PERIOD ENDED JULY 2019



1. Operational Summary

Community Assets and Facilities highlights for the month of July include:

- Replacement of existing fluorescent lighting in the Mount Morgan Showgrounds pavilions with energy efficient suspended LED battens.
- Installation and removal of the large River Festival sign under the Fitzroy River Bridge.
- Replace sliding access gate that divides chimpanzee enclosure
- Installation of new backwash pump system for South Rockhampton Swimming Pool 25m pool
- Painting of Quay Street River Bank hand rails and seating
- Repairs to the fire mains at Rockhampton Library
- Improvements to the stormwater drainage at Rockhampton City Hall

2. Customer Service Requests

Response times for completing customer requests in this reporting period for July are within set timeframes.









All Monthly Requests (Priority 3) Communities and Facilities 'Traffic Light' report July 2019

	Balance Bf	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed								
Cemeteries - Complaint	3	2	0	0	1	0	0	8	● 0.00	● 1.33	● 1.33	10.50
Cemeteries - General Enquiry	0	0	1	0	0	0	0	14	● 0.00	● 2.14	● 1.13	0.63
Cemeteries (Asset)	0	0	5	2	3	2	0	30	● 1.50	● 1.67	● 12.46	12.83
Childcare (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 2.00	2.00
Community Halls (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Admin and Depots (Asset)	3	0	0	0	3	0	0	30	● 0.00	● 0.00	● 1.20	1.20
Disaster Management (SES Buildings) (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Dog Pounds (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Gardens (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Libraries (Asset)	1	0	0	0	1	0	0	30	● 0.00	● 0.00	● 7.00	7.00
Council Owned Swimming Pools - General Enquiry	0	0	0	0	0	0	0	20	● 0.00	● 0.00	● 4.13	1.71
Leased Premises - Maintenance (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Sport and Recreation Facilities (Asset) Not Parks	4	1	0	0	3	0	0	30	● 0.00	● 0.00	● 17.33	17.33
TV Black Spot - Reception (Asset)	0	0	0	0	0	0	0	30	● 0.00	● 0.00	● 0.00	0.00
Arts & Heritage Services (Asset)	4	0	0	0	4	0	0	30	● 0.00	● 0.00	● 1.00	1.00



3. Capital Projects

Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended 8.3% of year elapsed

In terms of scope, schedule and budget, the project is;		
		
on track	generally on track, with minor issues	off track

Community Assets and Facilities – Capital Projects over \$50,000					
Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Bajool Amenities Building	1 July 2019	30 June 2020		\$120,000	\$0
Comments	Project has been scoped, meeting held with Councillor Wickerson in July 2019. Requires further funding.				
Flooring Renewal Program	1 July 2019	30 June 2020		\$70,000	\$12,924
Comments	<ul style="list-style-type: none"> 220 Quay Street Ground Floor - Complete 				
Mt Morgan Depot Renewal	1 July 2019	28 February 2020		\$200,000	\$0
Comments	Scope currently being finalised. Tender to be released in September 2020.				

Music Bowl - Demolish Roof	1 July 2019	10 December 2019		\$152,720	\$0
Comments	Project currently being scoped.				
Recycle Shed Fitout	unknown	30 November 2019		\$16,313	\$16,313
Comments	Project almost complete, awaiting safety department to advise of noise test to carry out installing chevrons throughout workshop.				
Pilbeam Theatre - Main Foyer Doors	1 July 2019	30 June 2020		\$70,000	\$0
Comments					
Pilbeam Theatre - Replace Existing Door Locking for Fire	1 July 2019	30 June 2020		\$47,000	\$0
Comments					
Schotia Place - Renewal/Upgrade of Commercial Kitchens	1 July 2019	30 June 2020		\$62,000	\$0
Comments					
Rockhampton Showgrounds Switchboard Enclosure Renewal	01 July 2019	30 June 2020		\$63,600	\$0
Comments	Initial investigations have commenced into which switchboards will be replaced this financial year.				
CCTV Renewal Program	01 July 2019	30 June 2020		\$125,600	\$0
Comments	Discussions have commenced between CAF and various stakeholders with regards to which cameras and control equipment require replacement this financial year.				

Access Road Renewal Program (Facilities)	01 July 2019	30 June 2020		\$283,899	\$118,433
Comments	Program provided by Civil Ops				
Air-conditioner Replacement Program	01 July 2019	30 June 2020		\$105,600	\$0
Comments	Priorities to be confirmed				
Dooley Street Depot Security	01 July 2019	30 June 2020		\$100,000	\$0
Comments	Scope completed.				

4. Budget

Financial performance as expected for the reporting period.



End of Month Budget Management Report - (Operating Only) COMMUNITY ASSETS & FACILITIES

As At End Of July

Report Run: 06-Aug-2019 12:55:09 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget	Actuals	EOM Commitments	Total	Variance	On Target 8.3% of Year Gone
	\$	\$	\$	\$	%	
COMMUNITY ASSETS & FACILITIES						
<u>Community Facilities</u>						
Revenues	(178,692)	(74,262)	0	(74,262)	41.6%	
Expenses	14,447,662	649,647	3,210,442	3,860,089	26.7%	
Transfer / Overhead Allocation	34,824	(22,105)	0	(22,105)	-63.5%	
Total Unit: Community Facilities	14,303,794	553,280	3,210,442	3,763,722	26.3%	
<u>Community Projects & Open Space Facilities</u>						
Revenues	(310,864)	(28,587)	0	(28,587)	9.2%	
Expenses	2,353,594	148,581	207,755	356,336	15.1%	
Transfer / Overhead Allocation	615,141	54,390	0	54,390	8.8%	
Total Unit: Community Projects & Open Space Facilities	2,657,871	174,384	207,755	382,139	14.4%	
<u>Community Assets & Facilities Management</u>						
Expenses	322,956	13,122	19	13,141	4.1%	
Transfer / Overhead Allocation	6,500	0	0	0	0.0%	
Total Unit: Community Assets & Facilities Management	329,456	13,122	19	13,141	4.0%	
<u>Community Assets</u>						
Revenues	0	(2,246)	0	(2,246)	-	
Expenses	613,750	27,114	2,358	29,472	4.8%	
Transfer / Overhead Allocation	12,350	531	0	531	4.3%	
Total Unit: Community Assets	626,100	25,399	2,358	27,757	4.4%	
<u>Support Services</u>						
Expenses	332,971	20,142	0	20,142	6.0%	
Total Unit: Support Services	332,971	20,142	0	20,142	6.0%	
Total Section: COMMUNITY ASSETS & FACILITIES	18,250,192	786,328	3,420,573	4,206,901	23.1%	

5. Section Statistics

July 2019

Lost Time Injuries	
Number of Lost Time Injuries	1
Number of Days Lost Due to Injury	2
Incident and Hazard Reporting	
Total Number of Incidents/Hazards Reports	7
Description of Incident/s: <ol style="list-style-type: none"> 1. Recycle wheelie bin filled with heavy books making it too heavy for cleaner to move. Staff to be advised to consider weight of items in bin. 2. Staff member's vehicle made contact with small kangaroo while travelling to work, no injury or trauma to driver, extensive damage to vehicle. 3. Wheelie bins placed in front of designated pedestrian walkway restricting access. Bins moved to correct location. 4. Roof of North Rockhampton Cemetery storage containers rusting and collapsing inwards; door hinges also rusted; build-up of debris under external roof. Short term rectification of issues, with view to replace storage containers in the future. 5. Staff member operating plant along footpath, ran over concrete pit cover, pit cover caved in with back wheels going into pit causing staff member to injure back. 6. Staff member operating plant near garden bed, hit a large tree root with bucket causing machine to stop suddenly and staff member to jerk forward in the cab. 7. Staff member heating milk up in microwave using new cup, painted handle of cup burned hand. 	
Riskware Actions	
Number of Open Tasks	16
Number of Overdue Tasks	5
Hazard Reporting	
Number of Scheduled Hazard Inspections	2
Number of Incomplete Hazard Inspections	0
Number of Hazard Inspections completed outside the scheduled month	0

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSURE OF MEETING