



COMMUNITY SERVICES COMMITTEE MEETING

AGENDA

29 MAY 2019

Your attendance is required at a meeting of the Community Services Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 29 May 2019 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", is written over a faint circular stamp.

CHIEF EXECUTIVE OFFICER
21 May 2019

Next Meeting Date: 26.06.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor A P Williams
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Cherie Rutherford - Leave of Absence from 27 May 2019 to 4 June 2019

4 CONFIRMATION OF MINUTES

Minutes of the Community Services Committee held 1 May 2019

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - APRIL 2019

File No: 1464

Attachments: 1. Community Assets and Facilities Report - April 2019 [↓](#)

Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services

Author: Sophia Czarkowski - Coordinator Facilities

SUMMARY

This report provides information on the activities of Community Assets and Facilities for the month of April 2019.

OFFICER'S RECOMMENDATION

THAT the Community Assets and Facilities monthly operational report for April 2019 be received.

COMMENTARY

The attached report contains information on the activities of the Community Assets and Facilities section.

COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - APRIL 2019

Community Assets and Facilities Report - April 2019

Meeting Date: 29 May 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

Community Assets and Facilities

PERIOD ENDED APRIL 2019



1. Operational Summary

Community Assets and Facilities highlights for the month of April include:

- Facilitated Asset and Project Management Collaboration meeting with Isaac Regional Council
- Completed the painting and flooring replacement at Mt Morgan Customer Service
- Installed new down pipes at Rockhampton Art Gallery
- Completed installation of new traffic lights at intersection Berserker and Simpson Street
- Upgrade control boards for field lighting at Jardine Park
- Carried out painting and floor restoration works in School of Arts

2. Customer Service Requests

Response times for completing customer requests in this reporting period for April are outside the set timeframes and are being monitored.



All Monthly Requests (Priority 3) Communities and Facilities 'Traffic Light' report April 2019

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)			
			Received	Completed											
Cemeteries - Complaint	0	0	0	0	0	0	0	8	<div></div>	0.00	<div></div>	0.00	<div></div>	60.00	0.00
Cemeteries - General Enquiry	0	0	2	1	1	0	0	14	<div></div>	1.00	<div></div>	1.55	<div></div>	2.75	2.54
Cemeteries (Asset)	1	0	1	1	1	0	0	30	<div></div>	0.00	<div></div>	13.00	<div></div>	12.32	14.59
Childcare (Asset)	0	0	0	0	0	0	0	30	<div></div>	0.00	<div></div>	1.00	<div></div>	15.60	15.60
Community Halls (Asset)	0	0	0	0	0	0	0	30	<div></div>	0.00	<div></div>	0.00	<div></div>	16.46	14.17
Admin and Depots (Asset)	4	1	0	0	3	0	0	30	<div></div>	0.00	<div></div>	0.00	<div></div>	7.12	10.02
Disaster Management (SES Buildings) (Asset)	0	0	0	0	0	0	0	30	<div></div>	0.00	<div></div>	0.00	<div></div>	11.80	11.80
Dog Pounds (Asset)	0	0	0	0	0	0	0	30	<div></div>	0.00	<div></div>	0.00	<div></div>	0.67	0.67
Gardens (Asset)	0	0	0	0	0	0	0	30	<div></div>	0.00	<div></div>	0.00	<div></div>	16.25	16.25
Libraries (Asset)	3	0	0	0	3	0	0	30	<div></div>	0.00	<div></div>	0.00	<div></div>	18.27	22.79
Council Owned Swimming Pools - General Enquiry	0	0	0	0	0	0	0	20	<div></div>	0.00	<div></div>	2.00	<div></div>	4.13	1.71
Leased Premises - Maintenance (Asset)	0	0	0	0	0	0	0	30	<div></div>	0.00	<div></div>	0.00	<div></div>	0.00	0.00
Sport and Recreation Facilities (Asset) Not Parks	4	0	0	0	4	0	0	30	<div></div>	0.00	<div></div>	0.00	<div></div>	6.24	12.50
TV Black Spot - Reception (Asset)	0	0	0	0	0	0	0		<div></div>	0.00	<div></div>	0.00	<div></div>	0.00	0.00
Arts & Heritage Services (Asset)	5	0	0	0	5	0	0	30	<div></div>	0.00	<div></div>	0.00	<div></div>	7.66	13.94

3. Capital Projects

Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended April – 83% of year elapsed.

In terms of scope, schedule and budget, the project is;



on track














generally on track,
with minor issues









off track

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Community Facilities					
Rockhampton Showgrounds Switchboard Enclosure Renewal	01 July 2018	30 June 2019		\$62,000	\$58,813
Comments	Switchboards R29, R31, and R50 have now been replaced and commissioned. AIF forms and condition assessments are yet to be completed.				
Carpet Renewal Program	01 July 2018	30 June 2019		\$122,366	\$99,286
Comments	<ul style="list-style-type: none"> City Occasional Child Care floor coverings completed - July 2018 Old Library Floor Coverings completed - August 2018 Fleet Administration Office completed – October 2018 Heritage Village Administration completed – December 2018 Mt Morgan Administration Office completed – March 2019 Bauhinia House completed – March 2019 Botanic Gardens Tearooms completed – April 2019 				




Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Access Road Renewal Program (CP450)	01 August 2018	30 June 2019		\$487,584	\$6,220
Comments	Work commenced in February 2019, waiting on next stage of work to be completed in May / June.				
CCTV Renewal Program	01 September 2018	30 June 2019		\$103,000	\$46,909
Comments	ITQ sent out for supply of cameras/ control equipment and purchase order raised. The expected delivery date of equipment is 12 th April 2019 with installation to commence immediately. Installation is expected to take 2 weeks.				
Dwelling 239 Rockonia Road	01 August 2018	30 June 2019		\$40,000	\$0
Comments	Not yet commenced				
Regional Library replace internal sliding security door	01 August 2018	30 June 2019		\$25,000	\$0
Comments	Not yet commenced				
Fairy Lights East Street Replacement	01 August 2018	30 June 2019		\$65,000	\$1,254
Comments	Scoping has been completed, additional budget allocation being sought through revised budget				
CCTV North Rockhampton Boat Ramp	01 August 2018	30 June 2019		\$25,000	\$43,358
Comments	Soil testing carried out. Engineering being carried out on pole, footings, solar equipment.				
Mt Morgan Child Care Air Conditioning	1 December 2018	28 February 2019		\$100,000	\$49,720


Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Comments	Completed.				
Recycle Shed Fitout	1 September 2018	30 June 2019		\$312,000	\$277,618
Comments	Work has commenced on the fit out including new concrete flooring, electrical fit out, new amenities, plumbing and workshop requirements.				
Recycle House Communications Upgrade	1 July 2018	31 December 2019		\$25,000	\$14,488
Comments	Work complete.				
Community Projects & Open Space Facilities (capital projects over \$100k and Councillor projects)					
Bajool Amenities (Cr Wickerson)	1 July 2018	30 June 2019		\$40,000 from divisional allocation for preparatory works.	\$2,177
Comments	<ul style="list-style-type: none">• Bajool community engagement underway.• Approval requirements investigated and resolved.• Soil test and waste water disposal plan completed and provided to building fabricator.• Project plan developed and costing being finalised.				
Amenities Program Renew and Upgrade	01 August 2018	30 June 2019		\$308,000	\$236,615
Comments	<ul style="list-style-type: none">• Saleyards Park Amenities – Rectification of defects – C1129413 – \$35,000. Works completed.• Victoria Park Crocodile amenities – Repainting – C1129415 – \$35,000. Works completed.• Kershaw gardens sandstone amenities – Rectification of defects – C1129416 - \$14,000. Works completed.• Rockhampton BMX – Replacement of Toilet Block – C1129417 – \$200,000. BT Builders to complete works by 30 June.				

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Schotia Place structural rectification works	01 August 2018	30 April 2019		\$200,000	\$139,844
Comments	Refurbishment works commenced on 1 April.				
Air-conditioner Replacement Program	01 August 2018	30 June 2019		\$114,219	\$105,565
Comments	Works completed.				
Music Bowl – Demolish roof	01 August 2018	30 June 2019		\$153,000	\$280
Comments	Venue Services Team presenting to May committee meeting outlining options for future.				
Rockhampton Showgrounds – Stud Cattle Pavilion replacement	01 August 2018	30 June 2019		\$164,127	\$6,811
Comments	Builders quoting to rectify structural defects. Staged works proposed to commence before show on 13 June.				
Showgrounds Replace 3 large portable grandstands	01 August 2018	30 June 2019		\$220,000	\$233,618
Comments	Currently being fabricated. Installation started on 7 May and to be completed by 30 May. Budget over run will be addressed in revised budget submittal.				
Mt Morgan Rail Complex – Façade refurbishment	01 February 2019	30 April 2019		\$500,000	\$427,384
Comments	Pre-paint maintenance, roof replacement and painting works completed.				

4. Operational Projects

As at period ended April – 83% of year elapsed

In terms of scope, schedule and budget, the project is;		
		
on track	generally on track, with minor issues	off track

Project	Planned Start Date	Planned End Date	On Track	Comment	Budget Estimate	YTD actual (incl committals)
Installation of generator changeover switch Gracemere Depot	18/02/2019	18/03/2019		Purchase order raised for electrical contractor to install.	\$5,500	\$4,952

5. Safety

Safety

April 2019

Lost Time Injuries	
Number of Lost Time Injuries	1
Number of Days Lost Due to Injury	15
Incident and Hazard Reporting	
Total Number of Incidents/Hazards Reports	3
Description of Incident/s: <ol style="list-style-type: none"> 1. Testing of public pool facility indicated high levels of chlorine in the water. Rectification action occurred immediately. 2. Worker stepped on damaged floor joist causing it to snap. Worker grabbed on to wall to stop themselves from falling and hurt shoulder. Damaged floor joist removed. 3. Worker bitten by insect or spider on arm, later causing swelling and redness. All workers reminded to make sure sleeve buttons are done up when accessing long grass. 	
Riskware Actions	
Number of Open Tasks	25
Number of Overdue Tasks	7
Hazard Reporting	
Number of Scheduled Hazard Inspections	3
Number of Incomplete Hazard Inspections	1
Number of Hazard Inspections completed outside the scheduled month	0

6. Section Statistics

Work Orders

Figure 1 compares the number of work orders raised to the number of work orders completed for the reporting period.

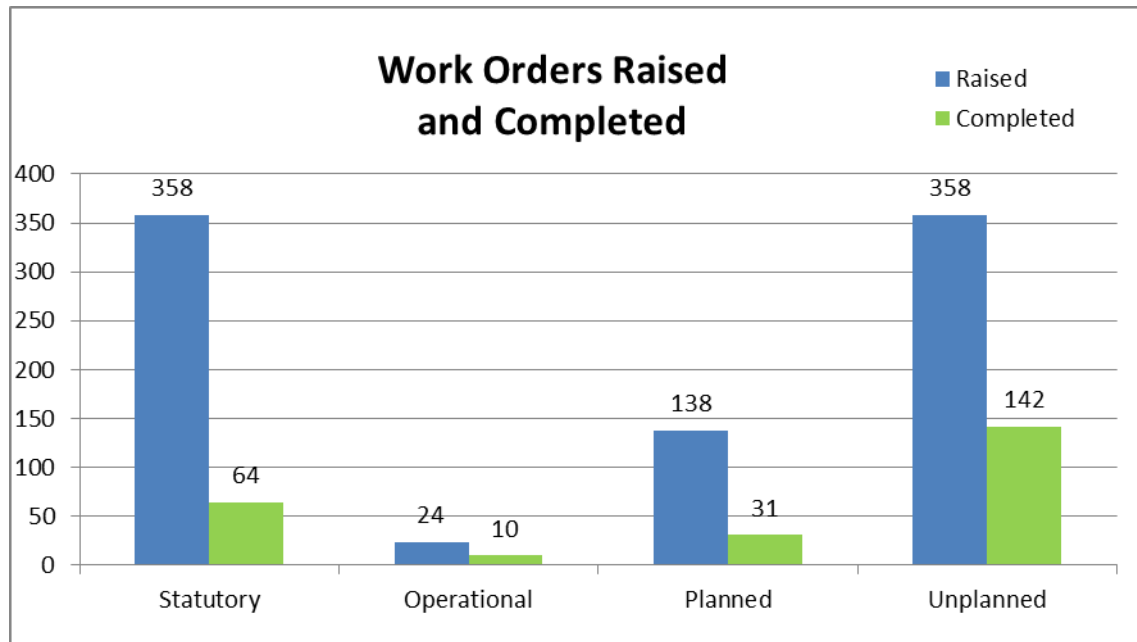


Figure 1

Analysis

During the month only 28% of work orders raised were completed. This is the result of insufficient scheduling, limited follow-up on outstanding documentation and lack of Contractor accountability. Once the CAF Asset Maintenance Management Guidelines and associated work processes have been fully implemented, a significant improvement in the delivery and management of work orders should be evident.

Work Requests

Figure 2 compares the number of work requests and the number of work orders raised relevant to those requests during the reporting period.

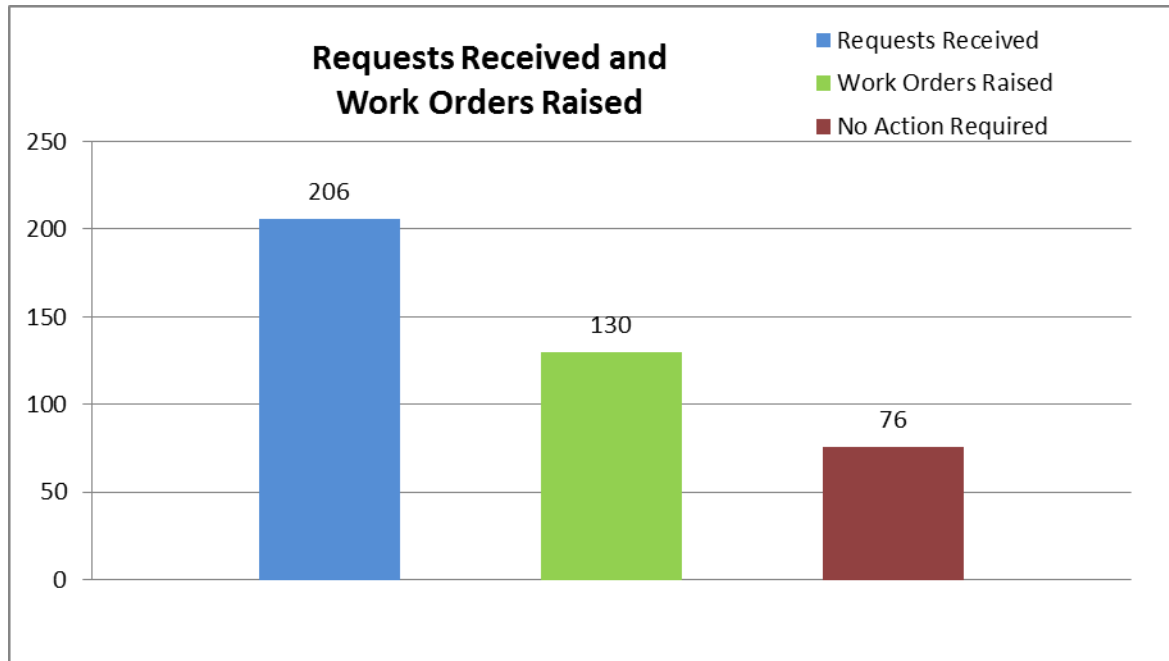


Figure 2

Analysis

100% of requests received were actioned by Support Services indicating effective processes are in place to manage requests as they are received.

7. Budget

Financial performance as expected for the reporting period.



End of Month Job Costing Ledger - (Operating Only) - COMMUNITY SERVICES As At End Of /

Report Run: 01-May-2019 08:30:58 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual	Commit + Actual	Variance %
	\$	\$	\$	\$	\$	%
COMMUNITY ASSETS & FACILITIES						
<u>Community Facilities</u>						
Revenues	(194,774)	(194,774)	0	(396,372)	(396,372)	204%
Expenses	14,113,788	14,158,099	1,455,560	10,699,798	12,155,357	86%
Transfer / Overhead Allocation	182,768	182,768	0	(67,803)	(67,803)	-37%
Total Unit: Community Facilities	14,101,782	14,146,093	1,455,560	10,235,623	11,691,182	83%
<u>Community Projects & Open Space Facilities</u>						
Revenues	(310,797)	(310,797)	0	(264,459)	(264,459)	85%
Expenses	2,498,140	2,498,140	145,165	1,884,352	2,029,517	81%
Transfer / Overhead Allocation	642,589	642,589	0	476,815	476,815	74%
Total Unit: Community Projects & Open Space Facilities	2,829,932	2,829,932	145,165	2,096,709	2,241,873	79%
<u>Community Assets & Facilities Management</u>						
Revenues	(1,668)	(1,668)	0	(736)	(736)	44%
Expenses	378,798	378,798	2,385	114,304	116,690	31%
Transfer / Overhead Allocation	6,500	6,500	0	0	0	0%
Total Unit: Community Assets & Facilities Management	383,630	383,630	2,385	113,569	115,954	30%
<u>Parks Management</u>						
Revenues	(108,513)	(108,513)	0	(58,310)	(58,310)	54%
Expenses	292,906	292,906	1,957	148,329	150,286	51%
Transfer / Overhead Allocation	46,426	46,426	0	25,196	25,196	54%
Total Unit: Parks Management	230,819	230,819	1,957	115,215	117,172	51%
<u>Community Assets</u>						
Revenues	(25,753)	(25,753)	0	(23,846)	(23,846)	93%
Expenses	373,122	373,122	9,494	371,834	381,328	102%
Transfer / Overhead Allocation	0	0	0	6,595	6,595	0%
Total Unit: Community Assets	347,370	347,370	9,494	354,583	364,077	105%
<u>Support Services</u>						
Expenses	242,039	242,039	0	175,218	175,218	72%
Total Unit: Support Services	242,039	242,039	0	175,218	175,218	72%
Total Section: COMMUNITY ASSETS & FACILITIES	18,135,573	18,179,884	1,614,560	13,090,917	14,705,477	81%
Total Department: COMMUNITY SERVICES	18,135,573	18,179,884	1,614,560	13,090,917	14,705,477	81%
Grand Total:	18,135,573	18,179,884	1,614,560	13,090,917	14,705,477	81%

Operational Budget

Table 1 and 2 compare the planned and actual costs of maintenance activities for the reporting period.

Community Facilities April 2019	Planned	Actual	%
Statutory	\$39,432	\$32,759	83.08%
Planned	\$113,493	\$73,081	64.40%
Operational	\$302,584	\$235,767	77.92%
Unplanned / Reactive	\$75,676	\$95,576	126.30%
TOTAL	\$531,185	\$437,183	82.30%

Table 1

Open Space Facilities April 2019	Planned	Actual	%
Regional Playgrounds	\$20,250	\$16,591	81.93%
Regional Construction	\$47,539	\$35,859	75.43%
Regional Cleansing	\$59,310	\$81,932	138.14%
TOTAL	\$127,099	\$134,382	105.73%

Table 2

Analysis

Planned expenditure in both of the above tables is an estimate only and is based on an even spread across the 12 months of the adopted annual budget. As maintenance activities and associated costs are not spread evenly across the months, any comparison between planned and actual costs would be inaccurate.

Operational expenditure fluctuates dependent on requirements for the month; with the overall year-to-date expenditure tracking well.

Capital Budget

Table 2 compares the planned and actual costs relating to minor capital projects for the financial year to date.

April 2019	Budget	Actual	%
Facilities	\$6,633,193	\$2,803,699	42.27%
Open Space Facilities	\$5,563,185	\$1,979,921	35.59%

Table 2

Analysis

The budget amount in the above table shows the revised capital amount and as some projects may span multiple financial years, a portion of this amount may be carried over, which would mean the 'planned' budget is not a true figure. In addition to this, there is currently no monthly spend forecast, which would make any comparison between planned and actual expenditure inaccurate.

8.2 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR APRIL 2019

File No: 1464
Attachments: 1. Communities and Culture Operational Report for April 2019 [↓](#)
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: John Webb - Manager Communities and Culture

SUMMARY

The report provides information on the programs and activities of the Communities and Culture section for April 2019.

OFFICER'S RECOMMENDATION

THAT the Communities and Culture Operational Report for April 2019 be 'received'.

COMMENTARY

The Communities and Culture section has responsibility for the following areas:

1. Libraries
2. Childcare
3. Central Queensland Home Assist Secure
4. Heritage Village
5. Major Venues (Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds, Mt Morgan Showground and Rockhampton Music Bowl).

COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR APRIL 2019

Communitess and Culture Operational Report for April 2019

Meeting Date: 29 May 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

COMMUNITIES & CULTURE

PERIOD ENDED APRIL 2019



1. Operational Summary

- The Library Service presented 142 programs and events, attracting 18,386 visitors participating.

The highlight of the month of April –

- CapriCon 2019 delivered at the showgrounds as a joint project with Advanced Rockhampton. 150 new members joined the library and 1082 people entered the Library Lucky Door Prize competition.
- Very pleasing satisfaction results for Library Home Delivery Service
- Rockhampton Showgrounds hosted both CapriCon and Gemboree.
- CQHAS Program registration has now reached an “all time” high of 8338 registered clients.
- The Art Gallery presented 40 programs and events, attracting 1,577 visitors to the programs, events and exhibitions.
 - 36 On site at Rockhampton Art Gallery
 - 4 Off site including Mt Morgan
- Undertook Preservation Needs Assessment of the collection
- Received Artwork donations via Cultural Gifts Program and Friends of Rockhampton Art Gallery

2. Customer Service Requests





Response times for completing customer requests in this reporting period for April are within the set timeframe.












All Monthly Requests (Priority 3) Arts and Heritage 'Traffic Light' report April 2019

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)		Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed											
Community Events & Arts	1	1	1	1	0	0	10	●	10.00	●	7.00	●	5.50		3.25
Heritage Village General	0	0	0	0	0	0	7	●	0.00	●	0.00	●	0.00		0.00
Showgrounds	0	0	0	0	0	0	5	●	0.00	●	0.00	●	0.00		0.00

3. Capital Projects

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Artwork acquisitions Art Gallery	August 18	June 2019		\$68,777	\$50,000
Comments	Purchase of Artworks from The Gold Award 2019, amount revised capital budget				
Public Art - Barramundi Riverbank	July 18	June 2019		\$90,000	\$0.00
Comments	Approved project by Darumbal Enterprise amount revised working though design development.				
Public Art Conservation/Management	July 18	June 2019		\$0.00	\$0.00
Comments	No longer funded since Capital budget review				
Art Collection Management System	July 18	June 2019		\$40,000	\$0.00
Comments	Progressing with IT. A system has been identified and has been tested by Gallery Staff. IT is now assessing systems alignment with RRC systems.				

North Rockhampton Library Renewal Program	February 2019	June 2019		\$15,000	\$0.00
Comments	New Customer Service Desk to be installed – external scoping required				
Audio & Video Gracemere Library	June 2018	March 19		\$2,500	\$0.00
Comments	New equipment for function room at Gracemere Library – Purchases complete, install in April 2019.				
Video and Audio Fitzroy Room Rockhampton Library	February 2019	March 2019		\$2,513	\$0.00
Comments	New equipment for Fitzroy room at Rockhampton Library – Purchases Complete, install in April 2019.				
City Occasional Child Care Centre	February 2019	April 2019		\$10,000	\$0.00
Comments	Scope under review due to operational changes – may need to be reassigned				
Gracemere Library Chambers Floor Levelling	Completed			\$0.00	\$14,504
Comments	Floor has been levelled, all works complete				
Events Perfect Venues Management System	Completed	Jan 19		\$9,697	\$0.00
Comments	New software package and licence to manage unit's venue hire operation. Purchase complete, final configuration complete and program is in use.				

Replace AV Equipment and Screen	August 18	Planned End Date		\$31,000	\$0.00
Comments	Still in progress. Obtaining information/pricing from suppliers.				
Replace Pilbeam Theatre Stage Lighting Moving Fixtures	February 2019	Planned End Date		\$60,000	\$60000
Comments	Completed				
Stage lift investigation review/upgrade	Planned Start Date	Planned End Date		\$10,000	\$0.00
Comments	Still in progress. Obtaining information/pricing from suppliers.				

4. Operational Projects

Libraries

Community Programs

During April, the libraries hosted **142** programs attracting **18,386** participants.

CapriCon, the signature event for Youth Week 2019 in the CQ region was successfully transitioned from the Southside Library and civic precinct and staged at the Rockhampton Showgrounds on Saturday 6 April under the banner of Advance Rockhampton.

Lead in workshops were funded by the Queensland Government and State Library of Queensland's 2018 Public Library Strategic Priorities Grant. They were held in the two months prior to CapriCon and allowed patrons to try new and different activities in hands-on workshops at the libraries. Workshops included - making Steampunk accoutrements from recycled material, creating Worbla's® decorations, learning about speculative fiction writing, recording sound bites of fantasy stories, using VR Tiltbrush with martial arts moves and manga drawing, designing holograms and other special effects, making miniatures, using special effects make-up, watching anime movies with pizza and dressing up and joining in Harry Potter themed trivia nights.

The workshops were held on a Wednesday evening, Friday and Saturday period mainly at the Southside Library but also at the Northside Library and highlighted the upcoming pop culture event. Facilitators for the workshops were contracted both locally and further afield to share unique skillsets for the community. Intergenerational learning was a feature at many workshops, delighting attendees. Elaborate displays were created by library staff at the Southside Library and Gracemere Library to promote CapriCon and associated lead in activities.

The following lead in workshops for CapriCon attracted **1576** participants in total:

- **Speculative Fiction Bootcamp** – Writing workshop for young adults with local writing group Specul8.
- **Word Bites** – Recording of short narrative in the Sound Studio with a professional audio engineer.
- **Harry Potter Trivia** – A costumed trivia event for Harry Potter 'Potterheads'.
- **Martial Arts, Manga and Mindfulness** – An innovative workshop combining Wing Chun martial arts movements led by practitioner Stuart Leake from the Sunshine Coast and manga drawing led by illustrator David Lovegrove from NSW.
- **Google VR Tiltbrush** – Members of the Anime Club used VR to create three dimensional anime and manga using movement and Tiltbrush.
- **Miniature Workshop** – Local community group Capricorn Dollhouse Miniature Enthusiasts led a hands on workshop making a 1:12 scale garden table.
- **Hollywood Tricks** – Special effects workshops using digital tech with Brisbane based company ActivateEd for community members.
- **Hologram Workshop** – Hands on workshop making holograms with plastic, a black box and an iPad.
- **Upcycled Wearable Steampunk Workshops** – Interactive workshop using scraps and recycled industrial material with Brisbane-based business Reverse Garbage
- **Anime and Pizza Nights** – young people were introduced to classic anime movies at the libraries

- **Worbla's® Art Series** – an introduction to using a moulded product for cosplay and applying techniques in a hands-on workshop with local business Tada's Costuming.
- **Make-Up Special Effects** – Theatre make up secrets were shared with local company Tada's Costuming.
- **Framing anime/manga art** – Young members of the Southside Library Anime group prepared one piece to hang. These young people come to the library every week to hone their craft.



Worbla's Art Workshop at Northside Library
CapriCon



Anime Art Club whose work was displayed at

CapriCon 2019

The Walter Pierce or 'Library Pavilion' featured a range of free interactive activities for children and families with a large component focusing on First 5 Forever play and outreach. Another important element on the day was recruiting new library members. An incentive for new library memberships was completing an entry form linked to a lucky door prize. 1082 participants entered. While the majority of people entering the competition were already members 150 new members signed up. However those who were already members were able to update and reactivate their membership status. Staff were able to promote all the new Library services to lost clientele resulting in a positive public relations outcome for the Library.

A troupe of library staff and CapriCon volunteers ably assisted throughout the 10am-5pm event which featured:

- **Pop-Up Library** – graphic novels and other fandom resources for loan at the event
- **Library Tent** – handling general enquiries, loaning items on display, joining library members and managing the Lucky Door entries
- **First 5 Forever** – craft tables with simple pop-themed projects and information about membership
- **Obstacle Course** – young children delighted in attempting the creative course to be awarded their SuperHero Certificate
- **Chill Out Zone** – a comfortable, pillow-laden rest area to sit, read and retreat from the activities
- **Anime/Manga Art Exhibition** – framed art pieces from the libraries' anime/manga group
- **Anime/Manga Drawing Wall** – textas were on hand for freelance drawing by an all-age audience
- **Photobooth** – a commercial booth with costumes available to use was positioned in a corner attracting considerable interest
- **Library Pavilion Stage** – entertainment from a variety of performers including Rocky Twirlers, author's Steve and Karen Tyrrell and perennially popular children's singer and actor, Jay Laga'aia.

- **Face-Painting** – children and families could sit and watch the action on the stage while waiting to be painted
- **Balloon Twisting** – commercial balloon artist Curly-Lou proved popular for young visitors
- **Tardis** – Cr Wickerson's Dr Who Tardis and Game of Thrones was on offer for a photo backdrop linked to a Relay for Life fundraiser
- **Gelato Bar** – a commercial business proved popular throughout the day
- **Capricorn Dollhouse Miniature Enthusiasts** – hosted a large display of miniatures
- **QWERTY** – a typing enthusiast shared her love of old portable typewriters with an interactive experience for visitors
- **Digital Fun** – special effects workshop with an iPad and apps with ActivateEd.
- **VR Beat Sabre** – showcasing the library's VR equipment in an interactive experience
- **NAO Robot** – attendees could try their hand at programming the NAO robot with James Collins the Program Officer, Programs and Engagement, State Library of Queensland.
- **Sphero Maze** – coding the libraries' Sphero robots to move through a mini road course
- **3D Printing** – two of the library's 3D printers printed simple and elaborate objects throughout the day
- **Photo Booth** – Rockhampton Camera Club volunteers snapped hundreds of images at the event which have since been uploaded to the libraries' Facebook page.

ALLENSTOWN, THE RANGE

Free! Snippets

NEWSPAPERS

Rhodes Watson 0423 566 648 Issue 57 March 22-April 4, 2019
snippetsnews@gmail.com snippetsnewspapers.com.au

Louanna to twist balloons for kids at CapriCon 2019

Louanna Lanese has been twisting balloons into sculptures for eight years and hopes to travel the world teaching others.

She is so talented with balloon twisting while being interviewed she whipped up a llama without any plans. It just happened.

Her parents have a business called Sensational Parties in East Street. Louanna was playing around in the shop with the balloons and her parents said they were taking her to a balloon conference. She wasn't very happy with their decision and wanted to go on a school skiing trip. It was the last school holiday before finishing year 12.

"I wasn't happy, my friends were going skiing and I was going to be a lion school," Louanna said.

"I met a balloon artist from Melbourne and he took me under his wing and showed me what to do and how far to go."

At parties, kids' eyes light up when Louanna creates their favourite character. "It is definitely worth seeing their faces. It is almost like Christmas Day. I like it when parents line up and ask for a design they think I can't make."

You might see people in shopping centres doing little pieces for kids. Louanna has taken the art form to a different level. Some of her sculptures can take two to three days. "I made a castle for Mario Kart and I put Princess Peach in the castle."

"It was about four metres tall and two metres wide. There were 2000-300 balloons."

"I try to plan for these large



sculptures but I find it easier if I design as I go.

"My reward for making these sculptures is seeing the emotion on faces. It never feels like work," she said.

Louanna said the designs last three days before they start deflating. Then you get a baby version of the original when they deflate.

This year she has been asked to make feature pieces for the entrance of CapriCon 2019.

"I will be making four major pieces that will probably take four days to make. During the day I will be making little sculptures for CapriCon attendees."

If she can continue to make original designs she could be teaching around the world.



At balloon conventions there are competitions held. Louanna likes the mystery box competition.

"You open the box and there are balloons inside. The competitor has five minutes to design something. It really stretches your imagination."

CapriCon 2019 is on April 6, 10am to 8pm at the Rockhampton Showgrounds.

"Louanna to twist balloons at CapriCon 2019" Snippets Issue 57 4 April 2019



James Collins Program Officer, Programs and Engagement, State Library of Queensland



Setting up for the big day

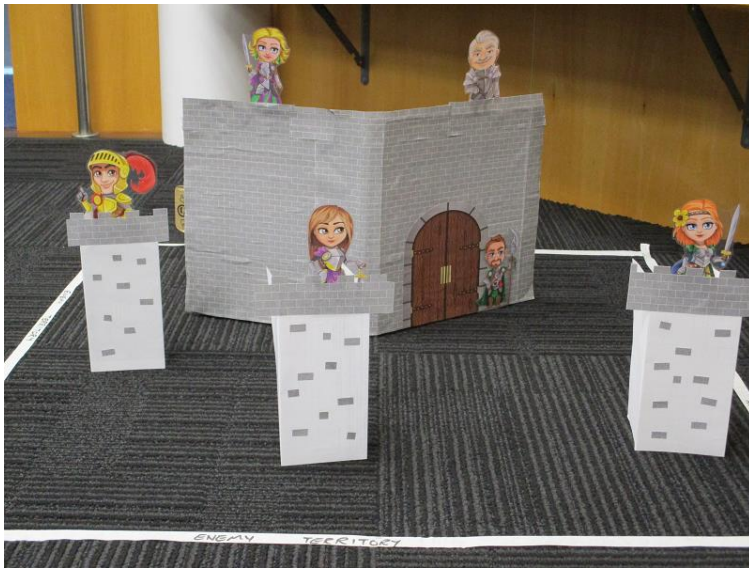


Regular Programming

Adults enjoyed sessions such as BookClubs, knitting and crochet clubs, Lego® for Adults, Mah-jong, Be Connected workshops, digital learning in the Library Technology Centre, sustainability workshops, trivia morning (Easter), laughter yoga and family movies. Young adults attended the weekly Anime/Manga club and monthly STEM Club – with children and families enjoying the regular Lego® clubs, chess club, school holiday programs, AUSLAN Storytime, early literacy and First 5 Forever sessions.

School Holidays – following on from the first day of school holidays with CapriCon, a complementary program of free activities were offered at all libraries during the holiday period. Birch Carroll & Coyle continued their ongoing support of libraries by providing movie passes and merchandise for the Disney holiday movie *Dumbo* via a colouring competition hosted at all library branches.

Gracemere Library hosted a Castles and Catapults workshop utilising simple physics in a makerspace activity, as well as an Easter craft workshop on the cusp of the Easter holiday.



Castles and Catapults workshop held at the Gracemere Library

Southside Library participants created an engineering masterpiece with a Rube Goldberg Machine using found objects to complete a simple task.



Rube Goldberg Machine



Examples of the machines created by participants at the Southside Library Rube Goldberg Machine event

Northside Library hosted Ozobot robot workshops, a Wii Gaming tournament and a Book Folding workshop.



Ozobot fun at the Northside Library

Mount Morgan Library hosted a series of small interactive paper-based craft workshops during the holidays.

Sustainability Workshops – Over 91 people attended the free monthly Sustainability Workshops on Growing your own kitchen garden at the Southside Library in April. Council's Sustainability unit facilitated workshops with monthly sessions continuing to increase interest and participation. The event was complemented by a resource list developed by library staff to extend the reach of the workshop.



Sustainability Workshops on Growing your own kitchen garden at the Southside Library in April

E-content

Beamafilm Statistics - 1st April – 30th April

Free Movie streaming with your library card

Film Views

75 Views

Top 5 Films Watched:

1 – 2 or 3 Things I Know About Her

2 - Babettes Feast

3 - Heading South

4 - The Bicycle Thief

5 - The Last Metro

Top 5 Days In Month:

1 – 24/04/2019

2 – 5/04/2019

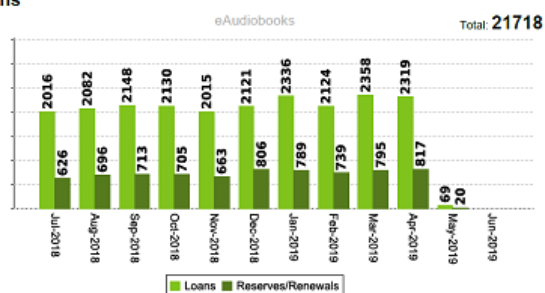
3 - 14/04/2019

4 – 13/04/2019

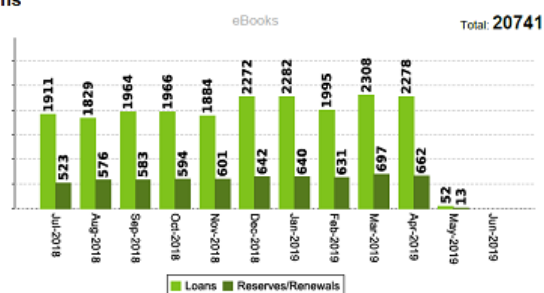
5 – 20/04/2019

BorrowBox Statistics July 2018 – April 2019

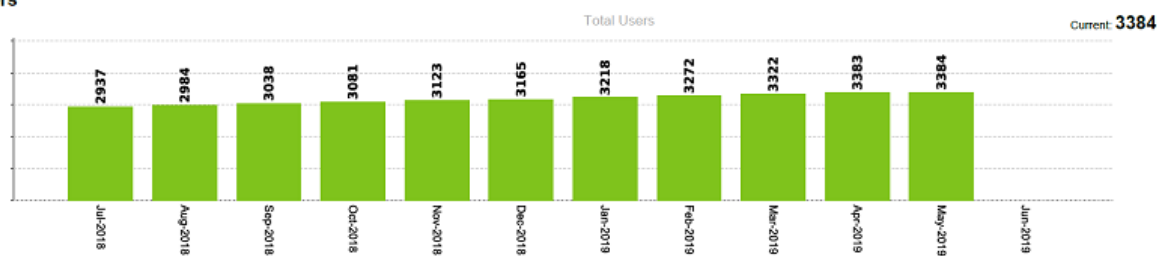
Loans



Loans



Users



Kanopy Statistics for April 2019



Rockhampton Regional Library -
Queensland | April 2019

Take a look at this month's usage and spend

Monthly Snapshot



501

VISITS

595

PAGES

115

PLAYS

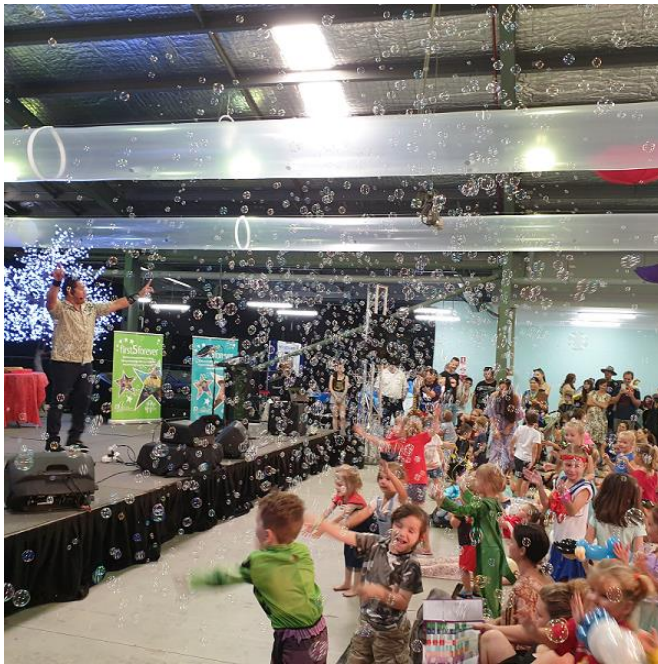
First Five Forever

In house programing delivered F5F sessions to 110 attendees during April, with a further 24 new members joining the Library through the program. However, we saw many thousand people through the library pavilion during CapriCon with a very high proportion of these visitors stopping at the First 5 Forever activities.



First 5 Forever crafting tables at CapriCon 2019

CapriCon is a very important outreach event for F5F. The First 5 Forever craft tables at CapriCon were extremely popular. While there was no accurate way to report exact numbers, the tables were consistently full throughout the day with over 50 children at the stations at any one time. The Jay Laga'aia concerts were once again hugely successful. Jay is a fantastic ambassador for the importance of early literacy and language development through reading, singing, talking and playing. His messaging on the day was seamless and on point. Over 350 children's picture books were given out to children throughout the day, allowing us to reach families and share important First 5 Forever messaging to a diverse audience that we many not otherwise reach. We had 16 new members under the age of 5 years join the library on the day.



Jay Laga'aia concert at CapriCon 2019

We also had another great month of in-house F5F programming, with families enjoying a wide variety of singing, playing and story time sessions across all of the branches. This month we had guest dad Jim, and big brother Cal lead our two Dads Read sessions for the month, and Baby Play at Northside Library saw six new families come along to their first ever Library session.



Guest Dad Jim reading at the Dads Read session at Southside Library



Baby Play at the Southside Library

Rockhampton History Centre

A member of the now defunct Secretaries' Association of Queensland, Central Queensland Branch, donated two scrapbooks full of newspaper articles relating to the secretarial profession from 1979 to 1985.



Donated newspaper articles relating to the secretarial profession from 1979 to 1985

Home Delivery

Results from the annual Home Delivery Satisfaction survey were received this month, with 78 responses returned from the 98 delivered. A high proportion of respondents indicated high satisfaction with the Home Delivery service and the Home Delivery Officer. The majority of respondents were very satisfied that the Home Delivery service helps them feel like a valued member of our community.

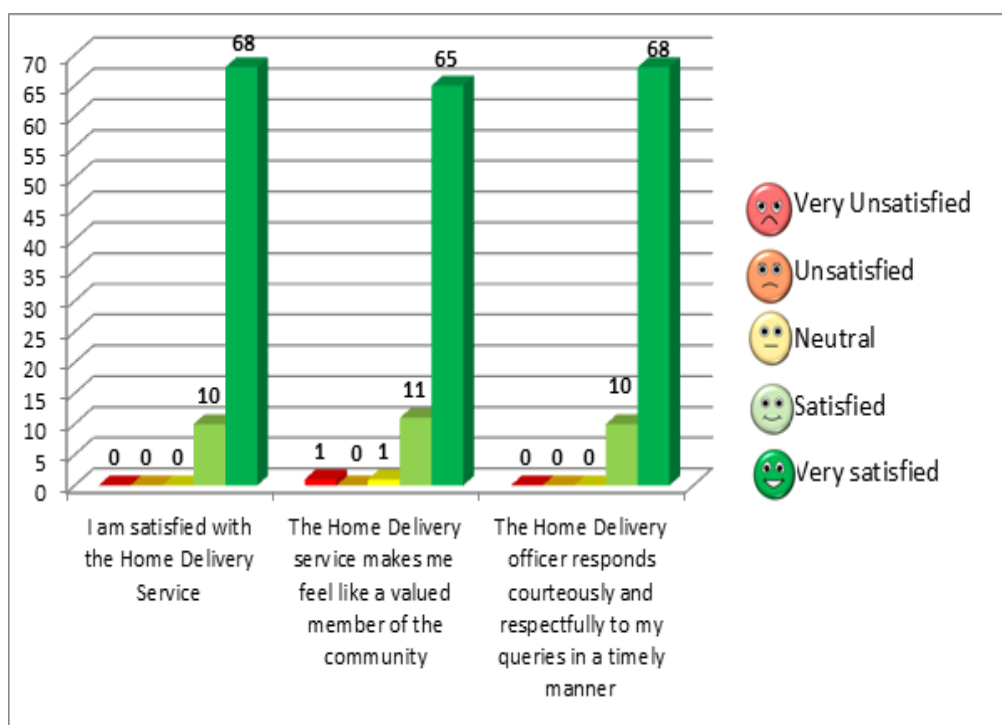
In the final survey question, we asked respondents 'How could we improve this session?' Some responses to this question include:

"I have no suggestions. Rebecca is most courteous and I don't think you can better her." J Hermann

"Becky our Home Delivery Officer here at "Bethesda Aged Care" is always courteous very helpful finding special authors and books we ask about. A wonderful service and free." Ron Stewart

"I cannot see how you would need to even try to improve the service I have had for years. I wish I could remember the name of the lovely young lady who has been coming to me for a long time. She is outstanding and has never failed with any book yet as I am unable to get around I am 93 now. Thank you sincerely and special thank you to my library lady." Marcia Illiott

"Employ more REBECCA'S. Thank you so much. (Couldn't do without it!! I very rarely can't get out - so what would I do without the LIBRARY. Rebecca is like another part of my family - I don't have any family in Rockhampton.) Hi Rebecca, I'm like a child at Christmas waiting to see what Santa Claus brings - as I wait to see what the 'LIBRARY LADY' brings! Cheers, Bridgit."



Home Delivery Survey responses graph

Library Technology Centre

This month LTC participants attended 328 contact hours of Volunteer led training, encompassing Tech Connect Workshops and Community Courses. Tech Troubles Sessions continue to be highly valued by the community, with 116 attendees receiving free tech assistance.

Through the Person Vue testing centre the LTC delivered 26 exam sessions to 26 attendees.

Childcare

Throughout April we shared in celebrating Easter through a variety of activities and discussions such as, cooking, craft, books, painting, songs, and stories. Preschool children made chocolates, toddlers baked hot cross buns and the nursery children painted the Easter bunny and the Easter Bilby.

There has been a steady increase in the utilisation rate of the Childcare Centre with the utilisation rate up to 97.3% for the month of April.



Heritage Village

April Visitor Numbers -

- | | |
|---|-----------------------|
| • General entry | 225 |
| • Visitor information only | 39 |
| • School Tours | 2 groups. 39 students |
| • Other Tours | 6 group. 101 visitors |
| • School Holiday Activity | 6 days 625 |
| • Markets | N/- |
| • Market Stalls | N/- |
| • Volunteer hours | 3669 |
| • Closed for 5 days public holidays at Easter and ANZAC Day | |

Volunteers have been kept busy during April with a variety of tours at the Village. Students from two local schools toured the Village and enjoyed petting the animals and visiting the variety of displays.

One group of kindergarten students visited the fire station and watched a fire safety video with 'Adopt a Firey' volunteer Barry Semple. The video is kept to their level of comprehension and teaches 'drop and roll' and 'staying low' to the ground procedures when caught in a fire. Students also try on various fire fighting uniforms to bring the experience to life.

Four Seniors tours, two from Bayview Towers, also enjoyed touring the Village on the tram along with morning tea at Arnolds Store. The Omega group from the Baptist Church made a special request to spend time with 'Happy' one of our Clydesdales with personality plus. 'Happy' seems to be forming his own fan club.

School holiday activities again attracted a good crowd with an increase on last year's numbers. With the weather being milder, families enjoyed a variety of rides and petting the animals.

Shearing Shed hosted a wedding, a family reunion and a benefit morning tea during April. Wifi has recently been installed for the convenience of hirers. The technology will also greatly assist with meetings and conferences held by Council for staff and visitors to the region.

Marlene Millard, a local artist has commenced a series of workshops at the Village, the first of which was charcoal drawing. The class was booked out with 10 in attendance, including 2 gentlemen volunteers from the Village. Marlene reported that a waiting list is now forming for the upcoming workshops which will be held in a variety of mediums.

Members of Arts CQ have commenced rehearsals for three one act plays which will form part of the entertainment for Heritage Festival. The themes will be drawn from local and surrounding history and take place in and around Dingley Cottage and the Country Hospital.

Volunteers continue to repair the newly acquired Hospital Post Office to bring the structure up to building code standard. This will add an additional and valuable space for displays and demonstrations.

New gates have almost been completed for the oval. The gates will ensure that audiences are kept safe from displays and activities at events such as the Emergency Services Day e.g. landing the Rescue 300 helicopter or livestock displays held by the Light Horse.

Jobs Qld continue to lend valuable support to the Village with painting fences and general garden and site maintenance.

Trip Advisor – 4*rating - #2 of 25 things to do in Rockhampton

Reviewed 2 weeks ago

[This place is so awesome!](#)

Really enjoyed it here, Staff were great, volunteers at the front desk are doing a great job. More people need to experience what the Heritage Village has to offer, it's a great place for families, friends and all people to learn some local history.

Date of experience: April 2019

Reviewed 4 weeks ago

[great place to visit,very friendly people.](#)

We got to see a lot but not everything as we did not have the time, we even got to ride in a vintage car

Date of experience: March 2019

Major Venues

Pilbeam Theatre

The Pilbeam Theatre was busy with a variety of commercial and Council-presented shows in April.

Morning Melodies started off the month with We've Only Just Begun – a tribute to the music of the Carpenters, starring music theatre star Angela Lumericisi.

Council presented the Flying Fruit Fly Circus's new show Junk at the theatre on 3 April. The Circus is recognised as one of the world's leading youth arts companies.

One of Australia's iconic musicians, Ian Moss, performed at the theatre on Friday 5 April. The concert saw Moss perform a selection of his hits on his acoustic guitar.

The Pilbeam Theatre reverberated to the sounds of Dolly Parton on 27 July when Brooke McMullen performed The Coat of Many Colors-The Songs of Dolly Parton.

Walter Reid Cultural Centre

The Walter Reid Cultural Centre was busy with a variety of activities during April.

The Royal Queensland Art Society held a two day workshop, facilitated by award-winning artist Deb Mostert in April. The workshop included plein air sketching and water colours.

Central Queensland Contemporary Artists held a workshop with one Joe Furlonger, one of Australia's leading landscape artists.

Rockhampton Chamber Music Society held its monthly concert in its clubrooms.

Rockhampton Showgrounds

Australia's premier lapidary, gem, fossil and jewellery trade show, Gemboree, was held at the Rockhampton Showgrounds in April. The event was held in conjunction with Rockhampton's first International Gemmological Symposium.

CapriCon, Rockhampton Region's own pop culture convention, was held for the first time at the Rockhampton Showgrounds in April. The event had been moved from Library/City Hall precinct to cater for increasing patronage.

FOR LEASE

The FOR LEASE space in the front of the Kern Arcade on East St is generously provided by the Coopers family for use by community arts groups and not-for-profit organisations.

April Displays:

Capricorn Potters Group
Reid Shop

Regional Arts Development Fund

Due to the limited remaining funds in the RADF pool, Round 3 has been cancelled as an official round and instead only category 1 applications will be received until funds have run out. There is \$167.68 remaining.

Pilbeam Theatre School Tours

Primary and high schools classes continue to book tours of the venue for students studying drama and live performance. These are offered for free to local school students.

CQ Home Assist Secure



CQ Home Assist Secure team enjoyed the Easter break it is noted that despite the number of public holidays for the month the volume of calls and quotes were particularly high during April 19.


To replace a Field Officer who has been on extended leave for three months we welcomed Col O'Rourke to our team. Col joined us to assist with the install of grab rails and minor mods, first interviews, smoke alarm and light bulb changes. Being able to have a full time Field Officer back in the community has allowed us to manage urgent hospital referrals and prompt turnarounds for jobs as both our clients and the occupational therapists are reliant on our service which of course covers a huge area.




At our monthly staff meeting in April we discussed that CQ Home Assist are still in need of Gladstone and Central Highlands contractors, particularly appliance repair technicians, electricians and handymen. It was agreed that the best way to deal with this shortage and to boost our interest that we commence a project to recruit more contractors by advertising flyers at hardware stores in the areas and searching yellow pages. We would then commence a register that interested contractor's emails and phone numbers could be obtained and after our initial connection and explaining how the program works financially and what would be required to support the tender application. A recruitment day would then be organised at a venue in Gladstone and Emerald where our staff could assist with supplying tender documentation and sit with the contractor to explain the billing and invoicing processes of the CQ Home Assist Secure. We have had some contractors who are confused with the processes and do not like the fact that they must provide two invoices with each job one for the clients and one us.



In preparing for the new national standards and reforms taking place with Aged Care and the Disability Sectors, our Supervisor Maree has booked in for a Rockhampton workshop around the introduction of new legislation and auditing on the 21st May to stay abreast of the impending changes.



Art Gallery


Monthly summary	Text summary	Supporting image
Total Visitors	1,577	
Total volunteers hours	376.20 hours	
Total number of Programs and Events	36 Onsite 4 Off site	
Total number of educational visits	61 Students 6 Groups	
1.0.0		
1.4.1 Healthy living opportunities and community activity programs are available	<p>In April, Rockhampton Art Gallery hosted four Yoga in the Gallery sessions and one Pilates Among the Paintings session. These took place in the <i>John Brack: Works on Paper</i> exhibition in the Anderson Room.</p> <p>April saw the first session of the term two seven-week block of Pilates, with 9 participants attending. The number attending yoga ranged from 7 to 16, with a total of 47 in attendance.</p>	
1.4.3 Provide opportunities for volunteers to contribute to the community	<p>During April volunteer time totalled 376.20</p> <p>Rockhampton Art Gallery hosted two school groups during April, totalling 46 students. These groups were from Rockhampton Grammar School and Woorabinda State School, and ranged from Grades 2 to 10. Volunteers assisted with supervision and guidance during these school group visits. They also prepared in-exhibition activities for participants to enjoy during their visits.</p> <p>Volunteers were vital in the presentation of Rockhampton Art Gallery's school holiday workshops, <i>Painting Rockhampton: Youth Mural Project</i>, and the setup of <i>Watercolour Wisdom</i>. Volunteers also assisted with the Gallery's weekly <i>Messy Mondays</i> program. Throughout the month three volunteers assisted the artist educator in the successful</p>	

	<p>presentation of <i>Messy Mondays</i>. Messy Mondays is supported annually by the financial sponsorship of The Capricornian. In April, four <i>Messy Mondays</i> mornings took place, comprising eight one-hour sessions. A total of 96 Messy Mondays tickets were sold, and combined a total of 198 parents and children attended <i>Messy Mondays</i>.</p> <p>April also saw the exhibition change over from <i>House and My Home Your Home</i> to <i>Safe Space</i>. Volunteers assisted in a range of tasks associated with the changeover.</p> <p>Rockhampton Art Gallery has also provided access and training to Councils computer systems to enable some volunteers to complete research tasks for the Collection and Curatorial team. Research tasks have included artist and exhibitions they have previously held as well as research into well-known places within the Rockhampton Region.</p> <p>Volunteers during April have providing great feedback on the variety of tasks they are provided with and also that tasks are aligning with volunteers interests and skill sets as well as building on their current skills.</p>	
1.6.1 Promote awareness programs of strong indigenous history and significant cultural representation	<p>April saw the continuation of the exhibition <i>My Home Your Home</i>, a collaboration between artists and community members living in Woorabinda, led by artist Nickeema Williams. Working alongside Rockhampton Art Gallery curatorial staff, the exhibition will present commissioned installations that speak of home and what home means to the community of Woorabinda. Specifically created to encourage physical interaction and participation by visitors, the artworks are drawn from the collective efforts of community.</p> <p><i>My Home Your Home</i> was well received by the Woorabinda community, Darumbal elders, school groups and the wider public.</p> <p>During the month of April, Rockhampton Art Gallery continued to promote <i>My Home, Your Home</i>, an exhibition by Indigenous artist Nickeema Williams and the Woorabinda community. The exhibition illustrated the different places the children of Woorabinda call home, and what the concept of home means to the community of Woorabinda.</p>	

		
<p>1.6.2 Develop, maintain and promote our Region's history and places of local interest</p>	<p>Rockhampton Art Gallery coordinated a mural project for young people during the April school holidays. This four-day project saw young artists ages 11 to 15 discuss, research, design and create a mural on a public building in a local Rockhampton sports ground. Led by artist educator Niloufar Lovegrove, the participants used themes of sports and nature that are relevant to the area to create a public artwork that promotes and celebrates our community's sense of place and cultural diversity.</p> <p>The School's Out Art Mash-Up workshops during the school holiday focused on creating an Easter bilby. With images and stories about bilbies, these workshops incorporated a strong sense of Australian culture and its diverse wildlife.</p> <p><i>John Brack: works on paper</i> on exhibition at Rockhampton Art Gallery for the month of April aims to create a point of local interest, growing attendance to Rockhampton Art Gallery through the calibre of the artist and works displayed. The exhibition is entirely drawn from works held in Rockhampton Art Gallery's collection, highlighting the regions nationally significant collection. In future years it is aimed that the region will be further promoted with this exhibition being proposed as a travelling exhibition, enabling Rockhampton's nationally significant to be accessed throughout the state and beyond.</p> <p>This exhibition has been the setting for a 4 week Life Drawing program which has continued Rockhampton Art Gallery's reputation as a place of engagement and learning.</p>	 

	<p>Erin Dunne's 2019 solo exhibition at Rockhampton Art Gallery, <i>House</i>, continued its successful trajectory through April. A large number of works sold and engagement through social channels and within the exhibition spaces was very high. Visitor and industry feedback was also very complimentary. <i>House</i> represents a significant shift in her artistic practice. In this body of work, Dunne bridges her experiences as both artist and art educator to present an immersive exhibition with a focus on audience participation and collaboration. <i>House</i> draws on ideas and imagery from Dunne's exploration of dwellings and by delving into their personal and symbolic significance, launches them into the third dimension. In bringing her drawings off the page and giving them a life of their own, the exhibition aims to surprise, delight, inspire curiosity and invite play for audiences of all ages and abilities.</p>	
<p>1.6.3 Develop, nurture and support local and Regional events and celebrations that enhance our community's sense of place and promote our cultural diversity</p>	<p>During the month of April the Gallery's Collections and Curatorial team, hosted four regional Queensland artists in their internship at the Art Gallery, preparing them for the upcoming <i>Counterparts</i> exhibition.</p> <p>The Collections and Curatorial team worked with each artist individually assisted the artist by compiling researching and facilitating discussion which informed the creation of the <i>Counterparts</i> exhibition. The team assisted the artist through a research lead process to review and identify one work from the collection to respond to, from which to their own concept artwork. This project has been funded by Regional Art Fund.</p> <p>Through successful funding from National Library of Australia Community Heritage Grant Rockhampton Art Gallery performed a Preservation Needs Assessment of the collection with Tegan Anthes of Preservation Australia. This assessment ascertained the immediate needs of the collection. From the outcome report Rockhampton Art Gallery team have immediately begun following the recommendations, one of which was the rehousing of the works-on-paper collection. The teams are in the process of preparing funding applications to re-house the works-on-paper collection.</p> <p>Rockhampton Art Gallery continues to actively collect and build on to the foundations of the nationally significant collection. In the month of April Rockhampton Art Gallery received artwork donations of 4 works by 3 artists, donated as Cultural Gifts from private collectors and artwork donations by Friends of Rockhampton Art Gallery.</p>	

<p>1.6.4 Provide and support the community's development of and creative participation in the arts</p>	<p><i>John Brack: Works on Paper</i> opened in the Anderson Room on 30 March. The Brack show draws from the Gallery's nationally significant collection to present a collection of works that speak to the human condition, and the way we see and perceive the human form.</p> <p>John Brack's representative images defined the society of post war urban Australia through a visual commentary that incorporated irony, humour, and metaphor; all wrapped up in a sophisticated nod to art history. Through his practice Brack dealt with recurring or depersonalization and loss of individuality wrought by confined urban living, consumerism, the human condition and its effect on environment and behavior, complexities of relationships, political struggle, religious difference and war. The double-sided works hang suspended from the ceiling and respond to each other in gentle, contemplative unison. The exhibition has been specifically designed as a potential touring show that will extend the Collection's reach and continue to build a broader appreciation of its significant holdings.</p> <p>In the month of April Rockhampton Art Gallery presented a large array of programs, including: <i>Watercolour Wisdom</i> is a four-week course that commenced in April. This introductory course to watercolour painting was well attended for the ticketing capacity. The first of two <i>Fluid Art on Canvas</i> workshops took place towards the end of April. Participants were invited to experiment with acrylic paints on canvas, without feeling the pressure of drawing or designing something specific. This workshop was well attended for the ticketing capacity.</p> <p>Children's workshops are vital in promoting grassroots participation in the arts and interest in attending other art gallery-led events.</p> <p>During the April school holidays, two children's pottery workshops were run. These workshops both sold out. Separately, STEAM Extreme, an eight-week after-school art club, was unable to proceed due to lack of bookings. Though it received great interest on social media, this did not transpire into the number of bookings required for it to go ahead.</p> <p>Planning is also underway for the 2019 Winter Artist Markets. The team is engaging with stallholders, planning communication and developing a strategic direction for the future of the markets. The first market is to be held on the 26th May.</p>	 
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<p>1.6.5 Develop and maintain opportunities that celebrate our local residents</p>	<p>For regional artist Maree Purnell, the natural environment is not only an intense source of inspiration for, it also serves to literally and physically inform her drawn and painted works. Non-representational, yet strongly influenced by nature, <i>Wild's</i> body of works have been completed largely within the local landscape and intentionally exposed to the elements. A sustained practice of drawing underpins each of the paintings followed by a process of layering where images are suggested rather than structurally delineated. Forms are allowed to organically emerge and details are revealed that reference the abstract or the intangible – the shifting force of matter with a brush mark, a line or drip of paint.</p> <p><i>Wild</i> represents Purnell's ongoing response to the degradation of habitat and evidence of a shifting environment in and beyond the region that can be attributed in part to the increase in human and climate related impacts. The works in <i>Wild</i> convey a contrast of surface and texture and connect the viewer to the state of subtle transformation evident in the environment. The result is a series of abstract works that refer to disturbance and evolution. It's the space that exists between the beauty and promise of abundance in the environment that give the works in <i>Wild</i> their essence. Shown in the Marilyn Luck Gallery, <i>Wild's</i> series of six abstract landscape oils on linen were accompanied by a beautifully shot and choreographed film. Produced by local photographer and videographer Naomi Pelletier, the film features drone captured footage and provided a superb vehicle for further demonstrating and deepening Maree's practice.</p> <p>Rockhampton Art Gallery engage artist educators who live and work in the Central Queensland region. The passion and enthusiasm of Artist Educators is influential to the success of program. Wine and Watercolour workshop has recently been revamped, including a new artist educator assigned. This has seen the program reach beyond capacity. This this demand a second, stand-alone Wine and Watercolour workshop is planned for term two. This workshop provides an accessible and fun beginners' guide to participating in the arts, as well as celebrating the talents of our local artists.</p>	 
<p>2.2.4 Encourage buying locally throughout the Region</p>	<p>Rockhampton Art Gallery Gift Shop did not engage any new stockists during April, this is a conscious decision as the Gallery prepares for the the New Art Gallery. Enquiries to stock new artists continue to be received a result of the New Art Gallery announcement last month. These enquiries are being assessed based on their suitability as outline in the Business Case. In the meantime skills and capacity is being developed through participation in the upcoming Winter Artists Markets.</p>	

	<div><h3>Summary of Local Spend</h3><table border="1"><thead><tr><th>Category</th><th>July</th><th>August</th><th>September</th><th>October</th><th>November</th><th>December</th><th>January</th><th>February</th><th>March</th><th>April</th></tr></thead><tbody><tr><td>Local Spend</td><td>14,500.00</td><td>10,500.00</td><td>5,500.00</td><td>9,500.00</td><td>10,500.00</td><td>3,000.00</td><td>5,500.00</td><td>4,500.00</td><td>6,500.00</td><td>3,000.00</td></tr><tr><td>C Q Spend</td><td>8,000.00</td><td>1,000.00</td><td>2,500.00</td><td>1,000.00</td><td>3,500.00</td><td>1,000.00</td><td>1,000.00</td><td>2,500.00</td><td>1,000.00</td><td>1,000.00</td></tr><tr><td>Qld Spend</td><td>2,000.00</td><td>1,000.00</td><td>3,500.00</td><td>2,000.00</td><td>1,000.00</td><td>1,000.00</td><td>1,000.00</td><td>1,000.00</td><td>1,000.00</td><td>1,000.00</td></tr><tr><td>Outside Spend (Total)</td><td>5,500.00</td><td>2,500.00</td><td>1,000.00</td><td>6,000.00</td><td>4,500.00</td><td>1,000.00</td><td>1,000.00</td><td>6,500.00</td><td>1,000.00</td><td>11,500.00</td></tr></tbody></table></div>	Category	July	August	September	October	November	December	January	February	March	April	Local Spend	14,500.00	10,500.00	5,500.00	9,500.00	10,500.00	3,000.00	5,500.00	4,500.00	6,500.00	3,000.00	C Q Spend	8,000.00	1,000.00	2,500.00	1,000.00	3,500.00	1,000.00	1,000.00	2,500.00	1,000.00	1,000.00	Qld Spend	2,000.00	1,000.00	3,500.00	2,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	Outside Spend (Total)	5,500.00	2,500.00	1,000.00	6,000.00	4,500.00	1,000.00	1,000.00	6,500.00	1,000.00	11,500.00	
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5.4.2 Encourage greater risk taking in the pursuit of innovation, improved processes and the delivery of efficient and effective services	<p>In the pursuit of innovation, a new databases is being trialled, the database aims to provide searchable assess of collection through an online collection search system for staff and public alike.</p> <p>Planning is underway for The Bayton Award Opening in June 2019. This planning involves building on previous year’s delivery of these events and making improvements to ensure the customer receives a superior event and resources are delivered efficiently. As this is the last Bayton Award at the current site this exhibition aims to be a celebration of Central Queensland artists with a greater focus on supporting local.</p>	<div><h3>Veevart Museum Overview</h3><p>Explore all the features that the Veevart Platform has to offer. Built on top of the powerful Salesforce platform, we provide institutions with a 360° view of their visitors and donors, while focusing our development efforts in helping you raise more funding, engage with your community, and work simpler and faster.</p></div>																																																							

5. Budget

End of Month General Ledger - (Operating Only) - COMMUNITY SERVICES



As At End Of April

Report Run: 07-May-2019 08:35:14 ; Excluding 2914, 2918, 2919, 2814, 2917, 2924, 1801, 1806, 1807, 1901, 1906

	Adopted Budget FULL YR \$	Revised Budget \$	YTD Actual \$	EOM Commitments \$	Commit + Actual \$	Variance %
COMMUNITY SERVICES						
COMMUNITIES & CULTURE						
<u>Heritage Village</u>						
Revenues	(435,956)	(435,956)	(366,910)	0	(366,910)	84%
Expenses	1,026,703	1,026,703	827,383	80,426	907,809	88%
Transfer / Overhead Allocation	54,704	54,704	50,323	0	50,323	92%
Total Unit: Heritage Village	645,452	645,452	510,795	80,426	591,222	92%
<u>Venue Operations</u>						
Revenues	(1,408,300)	(1,408,300)	(979,620)	0	(979,620)	70%
Expenses	2,082,928	2,082,928	1,519,057	101,468	1,620,525	78%
Transfer / Overhead Allocation	(70,449)	(70,449)	(24,553)	0	(24,553)	35%
Total Unit: Venue Operations	604,179	604,179	514,884	101,468	616,352	102%
<u>Art Gallery</u>						
Revenues	(257,400)	(257,400)	(172,457)	0	(172,457)	67%
Expenses	1,026,145	1,026,145	705,195	29,852	735,047	72%
Transfer / Overhead Allocation	(29,500)	(29,500)	(1,364)	0	(1,364)	5%
Total Unit: Art Gallery	739,245	739,245	531,374	29,852	561,226	76%
<u>Library & Childcare Services</u>						
Revenues	(1,368,903)	(1,368,903)	(1,176,003)	0	(1,176,003)	86%
Expenses	4,047,782	4,047,782	3,286,704	224,885	3,511,589	87%
Transfer / Overhead Allocation	16,789	16,789	10,537	0	10,537	63%
Total Unit: Library & Childcare Services	2,695,668	2,695,668	2,121,237	224,885	2,346,122	87%
<u>CQ Home Assist</u>						
Revenues	(2,022,751)	(2,022,751)	(1,836,483)	0	(1,836,483)	91%
Expenses	1,851,574	1,851,574	1,448,965	638,005	2,086,970	113%
Transfer / Overhead Allocation	129,174	129,174	62,494	0	62,494	48%
Total Unit: CQ Home Assist	(42,004)	(42,004)	(325,024)	638,005	312,981	-745%
<u>Communities & Culture Management</u>						
Revenues	(2,083,000)	(2,083,000)	(1,555,706)	0	(1,555,706)	75%
Expenses	3,247,902	3,247,902	2,029,923	50,160	2,080,083	64%
Transfer / Overhead Allocation	54,993	54,993	36,520	0	36,520	66%
Total Unit: Communities & Culture Management	1,219,895	1,219,895	510,738	50,160	560,898	46%
<u>Rockhampton Art Gallery Gift Fund</u>						
Revenues	0	0	(32,935)	0	(32,935)	-
Total Unit: Rockhampton Art Gallery Gift Fund	0	0	(32,935)	0	(32,935)	-
Total Section: COMMUNITIES & CULTURE	5,862,435	5,862,435	3,831,069	1,124,797	4,955,865	85%
Total Department: COMMUNITY SERVICES	5,862,435	5,862,435	3,831,069	1,124,797	4,955,865	85%
Grand Total:	5,862,435	5,862,435	3,831,069	1,124,797	4,955,865	85%

6. Section Statistics

Safety Statistics

The safety statistics for the reporting period are:

	Third Quarter		
	April	May	June
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	17	0	0
Total Number of Incidents Reported	3	0	0
Number of Incomplete Hazard Inspections	4	0	0

Legislative timeframes

Item	Due Date	Compliant? (Yes/No)	Status
Outdated employee immunisations, tickets and/or licenses	Various	No	13 licences are overdue – have been followed up for urgent attention
Outdated legislative compliance mandatory training and/or qualifications	Various	No	8 staff are overdue for training – have been followed up for urgent attention

Service Delivery

Service Level	Target	Current FYTD Performance	Service Level Type
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	785 participants, 192.25%	Operational
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	34,334 participants, 457.78%	Operational
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.20 per capita	Operational
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	2318 hours, 115.9%	Operational
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	95.08%	Operational
Provide the community with access to occasional child care places with an average utilisation rate of 50%	50%	No longer defined due to change in funding	Operational
Provide 9301 hours of home maintenance services to eligible Home Assist clients per annum	90%	8012 hours – 86.14%	Operational
Deliver 6448 hours of home maintenance services for CHSP eligible clients per annum	90%	11563 hours – 179.32%	Operational
Complete 17 major modification projects for CHSP eligible clients per annum	100%	23 – 135.29%	Operational
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	Nil Planned	Operational
Respond to all reactive requests in accordance with adopted responses schedule, budget, availability of materials and contractor if required	90%	Measure under review	Operational
Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum	16,000	Jan – April 7,174	Operational
Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum	100	79	Operational

Service Level	Target	Current FYTD Performance	Service Level Type
Operate the Pilbeam Theatre Box Office as a profit centre for the unit with a target of 60,000 tickets sold per annum	60,000	43,738	Operational
Operate the Rockhampton Heritage Village, with a target total site visitation of 30,000 per annum	30,000	26,230	Operational

Operational Plan Targets

Performance against Operational Targets as at December 2018.

Operational Plan Ref	Action	Target	Status
1.2.1.1	Provide quality arts and cultural facilities throughout the Region	Deliver 100% of the See It Live program at the Pilbeam Theatre	2019 See it Live commenced with successful delivery of Two by Ensemble Theatre, Rockhampton Regional Council Musical Kinky Boots and Junk- Flying Fruit Fly Circus
		Community long-term use spaces at the Walter Reid Cultural Centre are 100% tenanted by the arts and cultural community	All spaces have long term leases in places as approved by Council
		Deliver 100% of the endorsed Rockhampton Art Gallery program	33% of the 2019 exhibition program and public program has been delivered for the Rockhampton Art Gallery.
1.4.1.2	Provide community sponsorship for activities in various sectors	Administer the Rockhampton Regional Australia Day Funding accordance with the guidelines	A fund of \$15,000 exists to support communities in celebrating Australia Day. Successful events were held in 2019 by -Rotary Club of Mt Morgan -Gracemere Men's Shed Inc -Bouldercombe Progress Association Council provided events assistance for the Gracemere event
1.4.1.3	Deliver a range of performances, programs and	Community programs and performances are	Morning Melodies 2019 season continued

Operational Plan Ref	Action	Target	Status
	activities for various age groups	delivered in accordance with contracts, schedules and funding agreements	with "The Lounge Suite" in February and We've Only Just Begun in March 2019.
1.4.1.4	Provide library services	Library services delivered in accordance with Council standards	187,692 visits FYTD 362,144 issues FYTD
1.4.1.5	Deliver funded home maintenance and modification services to support seniors and people living with a disability to continue living independently	Service delivered in accordance with eligibility and funding arrangements	Delivered on a continuing basis.
1.4.3.1	Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Provide a minimum of 2500hrs of volunteer services per annum	Libraries – 2,601 hrs FYTD Art Gallery – 4,192.47 hrs FYTD
1.4.3.2	Engage volunteers to assist with activities in the zoo, selected major parks, Heritage Village and Pilbeam Theatre	Increase in number of volunteers at each venue by 5% and confirm by visitor intercept surveys	Pilbeam Theatre – 3,165.75 hrs FYTD Heritage Village – 38191 Hrs FYTD
1.5.1.1	Libraries Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Programs delivered annually with in excess of 1000 person participation rate	18,386 participants and 142 programs in April 34,334 participants and 1,462 programs for FYTD
1.5.1.2	Libraries Provide facilities and training through the Library Technology Centre and libraries to develop digital skills and reduce social exclusion	Deliver 2000 contact hours of community training	328 contact hours of training provided in April. 2,318 contact hours of training provided for FYTD

Operational Plan Ref	Action	Target	Status
1.5.1.3	Provide a home delivery library service to people who are housebound	Provide a home delivery service with a high satisfaction rating from an annual survey of clients	873 loans during April 8,449 Home Delivery loans for year to date Survey results have been returned with 68 clients very satisfied and 10 clients satisfied with the Home Delivery Service.
1.6.2.1	Operate the Rockhampton Heritage Village	Heritage Village opened in accordance with operating hours and has total site visitation exceeding 30000 persons	26,230
1.6.2.3	Maintain documentary heritage of the Region through maintaining and developing the Local History Centre and its collection	Develop a guideline on the accession and deaccession of donated items	63 research requests received during April 872 requests received for FYTD
1.6.3.1	Deliver and support local events and celebrations	Conduct annual Rockhampton Cultural Festival	2018 event successfully delivered on Sat 25 th August with attendance of approximately 3000. Planning is continuing for next festival to be held on August 24 with announcement made of is relocation to the Riverbank for 2019.
		Conduct Heritage Festival event	Planning continuing for 2019 event Initial stalls bookings are underway.
		Conduct Rockhampton Carols by Candlelight annual event	Event held Wednesday 12 th Dec at the Pilbeam Theatre and Saturday 15 th December at the Rockhampton Showgrounds. Proceeds to Legacy CQ. Debrief occurred for 2018 Carols an initial planning underway for 2019.
		Provide inclusive and culturally and linguistically	Story time in another language was

Operational Plan Ref	Action	Target	Status
		diverse Library programs	scheduled in April at the Northside Library with Sam from Auslan as a special guest.
		Deliver the CapriCon Steampunk and Pop Culture Convention at Rockhampton Regional Library	CapriCon was a huge success with 16,000 people at the event.
1.6.3.2	Deliver and support major regional events	Deliver one large music theatre production attended by in excess of 3000 patrons at the Pilbeam Theatre	Kinky Boots successfully delivered to universal acclaim with attendances over 5000
		Deliver two major exhibitions delivering in excess of 4000 visitors at the Rockhampton Art Gallery	2019 exhibition attendances - Unearthed 5,318
		Rockhampton Showgrounds is used for 25 days for whole- of-grounds events	16 days whole-of-grounds events FYTD.
1.6.4.1	Deliver a diverse range of creative arts programs	Programs are delivered in accordance with guidelines and schedules	100% of 2018-2019 public programs YTD have been delivered in accordance with guidelines and schedules.
1.6.4.2	Deliver the Regional Arts Development Fund	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	18/19 funding agreement with Arts Qld was successful and approved. Round 3 cancelled due to exhaustion of funds.
1.6.4.3	Support the creations of public art throughout the Region	Three public art commissions supported under the Public Art Program, within available budget and resourcing	<p>Process of identifying suitable opportunities within normal council process underway as policy with dedicated funding not endorsed. Current project include:</p> <ul style="list-style-type: none"> ✓ Gracemere footpath – awaiting installation ✓ Kele Park beautification Project – completed

Operational Plan Ref	Action	Target	Status
			<ul style="list-style-type: none"> ✓ Benke Park – Quoting ✓ Barramundi – Elder consultation, design develop proceeding, quoting ✓ Frazer Park Seating – EOI closed
2.2.2.1	Support community training programs/ education workshops held in the region	Provide 500 hours of Microsoft training courses through the Library Technology Centre	<p>0 contact hours of training provided in April.</p> <p>643 contact hours of training provided for FYTD</p>
2.2.3.2	Provide access to resources and free community technology training courses to develop skills	<p>Provide community access to technology and deliver 2000 hours of computer training</p> <p>Conduct satisfaction survey to determine effectiveness of training provided</p>	<p>2,832 hours of public access provided; 84 hours of community training provided during April.</p> <p>30,629 hours of public access provided; 1,168 hours of community training provided FYTD</p> <p>Satisfaction measures being developed</p>
2.2.3.3	Provide quality child care services	Services provided meet the national quality standard	<p>899 places utilised with a 97.3% utilisation rate during April</p> <p>7,877 places utilised FYTD with a 95.08% utilisation rate FYTD</p>

Libraries**Volunteer hours**

Location / Program Area	Total hours for April
Anime/Manga Club	10
CapriCon	544
F5F	2
Lively Chess	40
Laughter Yoga	4
Library Technology Centre	166
TOTAL	766

Utilisation

Activity	Regional Library	North Rockhampton	Mt Morgan	Gracemere	History Centre	e-Content	Anytime Library	Total
Loans	18,302	7,626	1,114	2,132	-	6,940	2	36,116
Returns	21,038	9,536	1,462	3,031	-	-		35,067
Reservations	2,067	864	324	181	-	-	-	3,436
Inter-library loans	47	20	44	16	-	-	-	127
Total Transactions	41,454	18,046	2,944	5,360	-	6,940	2	74,746
Public Computer Access Hours	2,142	233	172	199	86	-	-	2,832
Visits	7,346	3,917	1,715	2,440	163	-	-	15,581
Program Participation (Including LTC figures)	17,849	239	119	179	-	-	-	18,386

Community Training Course	April 2019		Financial YTD	
	Contact Hours	Participants	Contact Hours	Participants
Email Made Easy	60	7	228	55
Files and Folders	36	6	146	29
How to Drive a Computer	58	7	328	58
Internet Made Easy	28	5	270	55
Personal and Computer Security	40	7	226	45
PowerPoint	0	0	182	52
Practice Makes Perfect	44	6	198	31
Windows 10	32	7	334	59
Word 10	0	0	192	35
Be Connected/Tech Connect	30	15	154	77
TOTAL	328	60	2318	496

Professional Development Training Course	April 2019		Financial YTD	
	Contact Hours	Participants	Contact Hours	Participants
Introductory Excel	-	-	147	21
Intermediate Excel	-	-	182	26
Advanced Excel	-	-	126	9
Introductory Word	-	-	41	5
Intermediate Word	-	-	49	2
Advanced Word	-	-	0	0
PowerPoint	-	-	0	0
Project	-	-	21	3
Ergon Energy – Introduction to Word, Excel and Outlook	-	-	77	11
TOTAL	-	-	643	82

Public Access – Client Group	April 2019		Financial YTD	
	Hours of use	Participants	Contact Hours	Participants
General community	2142	1745	22034	19446
Cerebral Palsy League	42	6	772	131
U3A	38	19	360	160
CQLUG	4	2	36	18
TOTAL	2226	1772	23202	19755

Room Hire	April 2019		Financial YTD	
	Hours of use	Participants	Contact Hours	Participants
Computer training room 1.2	0	0	0	0

Other Activities	April 2019		Financial YTD	
	Hours of use	Participants	Contact Hours	Participants
Tech Troubles Workshop	116	58	1408	704
Train the Trainers	-	-	198	62
Photoshop Workshop	-	-	-	-
TOTAL	116	58	1606	766

Library Wi-Fi

Rockhampton Regional Council - Summary report for network 'RRC Library WiFi - wireless' | APRIL 2019

TOTAL DATA TRANSFERRED

721.78 GB

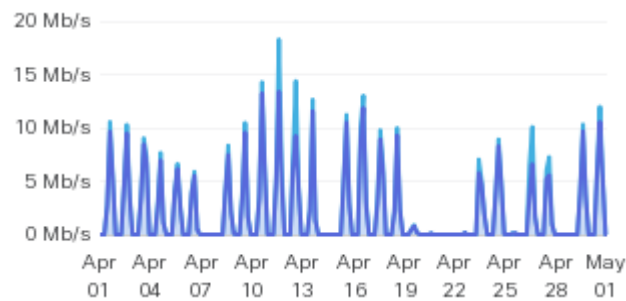
TOTAL DATA DOWNLOADED

632.14 GB

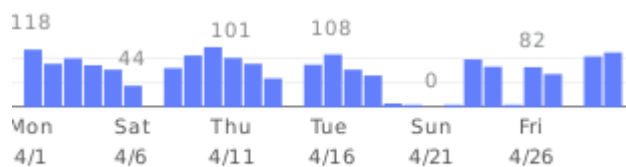
TOTAL DATA UPLOADED

89.64 GB

Usage over time



Clients per day



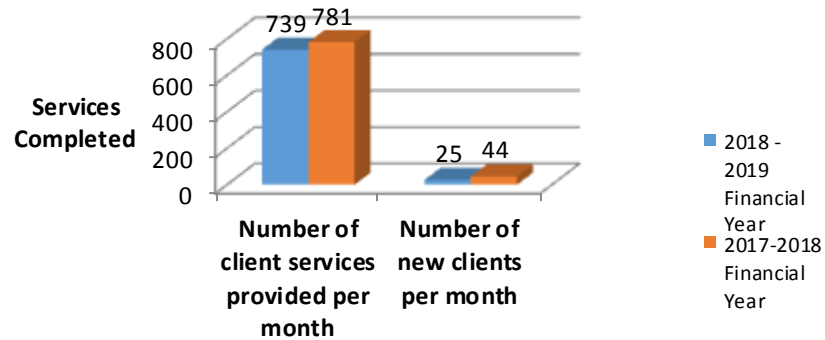
Childcare**Utilisation**

	April 2019 42/day
Days available	22
Places available	924
Places utilised	899
Utilisation Rate	97.29%

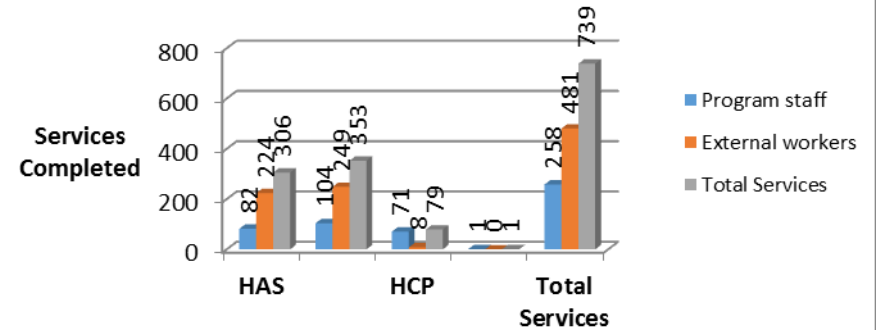
There are 71 active families currently utilising the Childcare service.

CQ Home Assist Secure

Comparison of Yearly Statistics - April 2019



Monthly Staff & Contractor Statistics - April 2019



FUNDED SERVICES PROVIDED

Services Provided – Funded Services Home Assist, CHSP & QCCS Maintenance & Minor Modifications

CHSP & QCCS Major Home Modification Services

Service	April 2019	April 2018	2018 – 19 YTD	2017 – 18 YTD
HOME ASSIST hours (estimated)	699	814	8012	6956
CHSP & QCCS hours (estimated)	947	998	11563	10606
Jobs completed	589	781	8363	8011
New clients	25	38	393	459
Total active clients	8338	7671		

CHSP & QCCS Major Home Modification Services

<i>Service</i>	<i>April 2019</i>	<i>April 2018</i>	<i>2018 – 2019</i>	<i>2017 - 2018</i>
New applications	9	3	89	67
Jobs completed	3	1	23	28
Funding provided	\$21,974	\$8,550	\$113,621	\$173,819
Client contribution	\$34,724	\$8,550	\$139,983	\$186,384

SERVICES PROVIDED TO PACKAGED CLIENTS

Jobs completed	April 2019
NDIS Simple Modifications	1
NDIS Major Modifications	NIL
Home Care Packages – Simple Modification	4
Home Care Packages – Major Modification	2
Home Care Packages – Home Maintenance	48

Total Households Assisted

Current Month – April 2019	Financial Year to Date Total	Average Monthly Households assisted For 2017-2018 Financial Year	April 2018
606	8048	690	849

8.3 PROJECT DELIVERY MONTHLY REPORT - APRIL 2019

File No: 7028
Attachments: 1. Project Delivery Monthly Report - April 2019 [↓](#)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

OFFICER'S RECOMMENDATION

THAT the Project Delivery Monthly Report for April 2019 be received.

COMMENTARY

The project delivery section submits a monthly project report outlining the status of the capital projects. The following project has a one page capital monthly report outlining progress against time and budget.

- A. Gracemere SES Facilities Upgrade (W4Q)

PROJECT DELIVERY MONTHLY REPORT - APRIL 2019

Project Delivery Monthly Report - April 2019

Meeting Date: 29 May 2019

Attachment No: 1

PROJECT DELIVERY - MONTHLY REPORT

Reporting Month	April 19
Project	Gracemere SES Facilities Upgrade (W4Q)
Project Number	1079795
Project Manager	Shirley Hynes
Council Committee	Community Services

PROJECT SCOPE

Gracemere State Emergency Services is currently situated next to Gracemere Community Centre located at 10 Barry Street and is the base for SES training and operational response. The new building will provide a flexible open plan office / training room, cellular offices, kitchen, unisex toilet and shower, laundry facility and storage area incorporating secure caged area. The existing SES building will be retained as a complimentary to the new facility.

PROJECT MILESTONES

ITEM	TARGET DATE		COMMENTARY
	ORIGINAL	REVISED	
Project Planning	May 18	June 18	Completed
Design Development	June 18		Completed
Procurement	November 18	December 18	Completed
Construction	December 18	January 19	Contract Awarded

FINANCIAL PROFILE

The revised budget is \$1,065,813. Budget surplus funding on completed Works for Queensland Round 2 Projects reallocated to this project, as per Report/Action Sheet from Ordinary Council 05 February 2019.

	Project Life				Current Year			
	Total Budget	Actual to date	Committals	Remaining Budget	Budget	Actual to date	Committals	Remaining Budget
Expenditure	\$1,065,813	\$761,911	\$259,872	\$44,030	\$1,058,275	\$754,373	\$259,030	\$44,030
External Funding	\$1,065,813							

PROJECT STATUS

Project progressing in accordance with program:

- Works commenced on site in February 2019.
- Infrastructure installation works complete
- Shell complete, first fix and fit out in progress
- Ongoing liaison with stakeholders.
- Remaining budget – contingency and FFE.
- SES seeking external funding for; generator, IT equipment, loose furniture. Funding if awarded, will not be available until July 2019 at the earliest.

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSURE OF MEETING