



COMMUNITY SERVICES COMMITTEE MEETING

AGENDA

27 MARCH 2019

Your attendance is required at a meeting of the Community Services Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 27 March 2019 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
20 March 2019

Next Meeting Date: 01.05.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

| ITEM | SUBJECT | PAGE NO |
|------|---|---------|
| 1 | OPENING..... | 1 |
| 2 | PRESENT | 1 |
| 3 | APOLOGIES AND LEAVE OF ABSENCE | 1 |
| 4 | CONFIRMATION OF MINUTES..... | 1 |
| 5 | DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA | 1 |
| 6 | BUSINESS OUTSTANDING | 2 |
| | NIL | 2 |
| 7 | PUBLIC FORUMS/DEPUTATIONS | 3 |
| | NIL | 3 |
| 8 | OFFICERS' REPORTS | 4 |
| 8.1 | COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP..... | 4 |
| 8.2 | COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - FEBRUARY 2019 | 6 |
| 8.3 | PROJECT REPORTS - COMMUNITIES - FEBRUARY 2019 | 22 |
| 9 | NOTICES OF MOTION | 27 |
| | NIL | 27 |
| 10 | URGENT BUSINESS/QUESTIONS | 28 |
| 11 | CLOSURE OF MEETING..... | 29 |

1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor A P Williams
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Community Services Committee held 27 February 2019

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP

File No: 12535
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from the Rockhampton Golf Club Inc for Major Sponsorship assistance towards the Ian Weigh Toyota Pro Am event is presented for Council consideration.

OFFICER'S RECOMMENDATION

THAT Council considers the Major Sponsorship application from Rockhampton Golf Club Inc for funding to assist with the staging of the Ian Weigh Toyota Pro Am event to be held from 18 – 23 June 2019, and approves cash sponsorship of \$9,000 for the event.

COMMENTARY

Rockhampton Golf Club Inc has submitted an application for assistance with the staging of the Ian Weigh Toyota Pro Am to be held from 18 – 23 June 2019. The application seeks cash sponsorship of \$11,000 from Council towards the event which the committee advises attracts approximately 180 visitors and professionals per day over the 6 day event.

Event

The applicant states the event will attract approximately 180 visitors and professionals per day with players coming as far as Perth, Adelaide, Melbourne, Sydney, Canberra, Northern NSW, Gold Coast and Brisbane. It is estimated 100 -120 people will be requiring accommodation for 5/7 days. While in the area it is anticipated that visitors will visit some of Rockhamptons' attractions such as Botanical/Kershaw Gardens, Mt Archer, pools and the Riverside as well as purchasing food and fuel.

The Rockhampton Golf Club has held a Pro Am for the past 12 years whilst starting out as a one day event it is now the only 4 day Pro Am outside of Brisbane. The application states it has been the largest tournament on the Sunshine Tour which includes one and two day events in Townsville, Mackay, Moranbah, Dysart, Blackwater, Emerald, Middlesbrough and Tieri. As the premier event on this section of the tour, the Club have worked with the PGA to maximise professional participation by having the Rockhampton Pro Am the ultimate tournament of the Central Queensland leg of the tour.

The event will attract some of Australia's leading male and female professional golfers as well as a number of international players who compete on the Sunshine Tour. As the first Pro Am to invite female professional golfers, it will help to attract more female locals to participate.

The Rockhampton Golf Club Pro Am committee plan to organise a junior clinic to be run by some of the notable invited golf professional's exposing our local junior talent to a higher level of coaching than is available in our region. All junior clubs in the region will be given the opportunity to compete in a free 9 hole event with a professional in each of their groups.

As golf is a sport that can be played by anyone from the age of 4 up, it is important to expose the local community and encourage them to get outdoors and exercise. It also attracts juniors to the sport allowing them to play with and watch local professionals such as Justin Maker, Adam Blyth and Jake McLeod. Having the world number 6 Jason Day start his golf career as a Central Queensland Junior also makes the transition from amateur to professional a reality for our juniors.

Sponsorship

The association has requested cash sponsorship of \$11,000 from Council for the event for which it has projected a cost of \$86,956. The budget submitted details the major expenses being for:

- Prize money \$69,568
- Additional Wages \$6,000
- Food and beverage \$4,219
- Hire of Golf Professionals for Sponsors Day \$3,300
- Marketing and Promotion \$3,047
- Equipment Hire \$822

Income streams include:

- Sponsorship (excluding Council) \$60,500
- Entrance Fee \$11,444.50
- Organisation Contribution \$3,662.35
- Food and Beverage Sales \$349.09

Council will be acknowledged in all media communication, radio, TV, newspaper and social media as well as verbal recognition throughout the four days of tournament to include the presentation. Council will also be invited to attend the Pro Am Sponsors Ambrose event on the Wednesday before, with 2 teams/6 players spots allocated presentation on the Sunday and will have access to the Sponsors Tent on each of 4 days of competition.

Council previously sponsored this event in 2013/14 financial year to the amount of \$750.00.

Assessment

In accordance with the adopted Policy and Procedure applications received through the Major Sponsorship Scheme will be assessed by Council against the following criteria:

- Applicant's capacity to undertake the event including any experience with similar events, relevant approvals and permissions required
- Community need or desire for the event and how this was determined
- Economic and community outcomes anticipated from the event
- Number of participants, including out of area visitors; and
- Value for money, including realistic budget with projected cost recovery

A copy of the application has been supplied separately to Councillors for consideration, along with the rating tool as adopted by Council.

A Marketing Plan has been included with the application along with a breakdown of the cost for the 2018 event and an Operational Spend and Events Impact Report. Quotes have been provided only for Supply of Golf Professionals and not for other items of expenditure as required under the application process.

CONCLUSION

Panel Assessment of the information provided in the application against the rating assessment suggests an average cash sponsorship of \$9,000.00 be provided to assist with the staging of the event. A copy of the completed tool has been supplied separately to Councillors with the application.

8.2 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - FEBRUARY 2019

File No: 1464

Attachments: 1. Community Assets and Facilities Report - February 2019 [↓](#)

Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services

Author: Sophia Czarkowski - Coordinator Facilities

SUMMARY

This report provides information on the activities of Community Assets and Facilities for the month of February 2019.

OFFICER'S RECOMMENDATION

THAT the Community Assets and Facilities monthly operational report for February 2019 be received.

COMMENTARY

The attached report contains information on the activities of the Community Assets and Facilities section.

COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - FEBRUARY 2019

Community Assets and Facilities Report - February 2019

Meeting Date: 27 March 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

Community Assets and Facilities

PERIOD ENDED FEBRUARY 2019



1. Operational Summary

Community Assets and Facilities highlights for the month of February include:

- Social housing divestment strategy finalised with all recommendations being actioned.

2. Customer Service Requests

Response times for completing customer requests in this reporting period for February are outside the set timeframes and are being monitored.



All Monthly Requests (Priority 3) Communities and Facilities 'Traffic Light' report February 2019

| | Balance B/F | Completed in Current Mth | Current Month NEW Requests | | TOTAL INCOMPLETE REQUESTS BALANCE | Work Orders Issued | On Hold | Completion Standard (days) | Avg Completion Time (days) Current Mth | | Avg Completion Time (days) 6 Months | | Avg Completion Time (days) 12 Months | | Avg Duration (days) 12 Months (complete and incomplete) |
|---|-------------|--------------------------|----------------------------|-----------|-----------------------------------|--------------------|---------|----------------------------|--|------|-------------------------------------|------|--------------------------------------|-------|---|
| | | | Received | Completed | | | | | | | | | | | |
| Cemeteries - Complaint | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | ● | 0.00 | ● | 0.00 | ● | 60.00 | 0.00 |
| Cemeteries - General Enquiry | 0 | 0 | 2 | 2 | 0 | 0 | 0 | 14 | ● | 4.00 | ● | 1.36 | ● | 3.48 | 2.92 |
| Cemeteries (Asset) | 7 | 3 | 0 | 0 | 4 | 0 | 0 | 30 | ● | 0.00 | ● | 3.00 | ● | 8.96 | 13.11 |
| Childcare (Asset) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 30 | ● | 0.00 | ● | 1.00 | ● | 16.57 | 16.57 |
| Community Halls (Asset) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 30 | ● | 0.00 | ● | 0.00 | ● | 13.53 | 12.05 |
| Admin and Depots (Asset) | 5 | 0 | 0 | 0 | 5 | 0 | 0 | 30 | ● | 0.00 | ● | 0.00 | ● | 6.16 | 8.93 |
| Disaster Management (SES Buildings) (Asset) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 30 | ● | 0.00 | ● | 0.00 | ● | 11.80 | 11.80 |
| Dog Pounds (Asset) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 30 | ● | 0.00 | ● | 0.00 | ● | 0.67 | 0.67 |
| Gardens (Asset) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 30 | ● | 0.00 | ● | 0.00 | ● | 21.00 | 21.00 |
| Libraries (Asset) | 3 | 0 | 0 | 0 | 3 | 0 | 0 | 30 | ● | 0.00 | ● | 0.00 | ● | 17.08 | 21.43 |
| Council Owned Swimming Pools - General Enquiry | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 20 | ● | 0.00 | ● | 4.13 | ● | 30.50 | 1.71 |
| Leased Premises - Maintenance (Asset) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 30 | ● | 0.00 | ● | 0.00 | ● | 0.00 | 0.00 |
| Sport and Recreation Facilities (Asset) Not Parks | 4 | 0 | 0 | 0 | 4 | 0 | 0 | 30 | ● | 0.00 | ● | 0.00 | ● | 9.32 | 15.29 |
| TV Black Spot - Reception (Asset) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | ● | 0.00 | ● | 0.00 | ● | 0.00 | 0.00 |
| Arts & Heritage Services (Asset) | 5 | 0 | 0 | 0 | 5 | 0 | 0 | 30 | ● | 0.00 | ● | 0.00 | ● | 7.01 | 11.35 |

3. Capital Projects

Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended February – 66% of year elapsed

In terms of scope, schedule and budget, the project is;



on track














generally on track,
with minor issues














off track





| Project | Planned Start Date | Planned End Date | On Track | Budget Estimate | YTD actual (incl committals) |
|--|---|------------------|----------|-----------------|------------------------------|
| Community Facilities | | | | | |
| Rockhampton Showgrounds Switchboard Enclosure Renewal | 01 July 2018 | 30 June 2019 | | \$62,000 | \$58,813 |
| Comments | All three switchboards have been manufactured and fitted out with onsite replacement dates as follows: <ul style="list-style-type: none"> • R29(affects McCamley, Kele, Ag Hall Pavilions) - Thursday 7th and Friday the 8th March 2019. • R31(affects Exhibition Pavilion)- Monday the 11th March and Tuesday the 12th March 2019. • R50- Thursday the 14th March and Friday the 15th March 2019. | | | | |
| Carpet Renewal Program | 01 July 2018 | 30 June 2019 | | \$122,366 | \$61,621 |
| Comments | <ul style="list-style-type: none"> • City Occasional Child Care floor coverings completed - July 2018 • Old Library Floor Coverings completed - August 2018 • Fleet Administration Office completed – October 2018 • Heritage Village Administration scheduled – December 2018 • Mt Morgan Administration Office – Scheduled March 2019 | | | | |


| Project | Planned Start Date | Planned End Date | On Track | Budget Estimate | YTD actual (incl committals) |
|---|--|------------------|---|-----------------|------------------------------|
| | <ul style="list-style-type: none"> Bauhinia House – Completed waiting on invoice. | | | | |
| Access Road Renewal Program | 01 August 2018 | 30 June 2019 |  | \$487,584 | \$0 |
| Comments | Work commenced February 2019. Waiting on initial charges. | | | | |
| CCTV Renewal Program | 01 September 2018 | 30 June 2019 |  | \$103,000 | \$46,909 |
| Comments | ITQ sent out for supply of cameras/ control equipment and purchase order raised. The expected delivery date of equipment is 12 th April 2019 with installation to commence immediately. Installation is expected to take 2 weeks. | | | | |
| Pool Plant Renewal Program | 01 August 2018 | 30 June 2019 |  | \$51,000 | \$0 |
| Comments | Not yet commenced | | | | |
| Dwelling 239 Rockonia Road | 01 August 2018 | 31 December 2018 |  | \$40,000 | \$0 |
| Comments | Not yet commenced | | | | |
| Regional Library replace internal sliding security door | 01 August 2018 | 30 June 2019 |  | \$25,000 | \$0 |
| Comments | Not yet commenced | | | | |
| Parks Electrical Assets | 01 August 2018 | 30 June 2019 |  | \$170,000 | \$76,124 |
| Comments | Works commenced as follows: <ul style="list-style-type: none"> Stapleton Park replacement pole and switchboard (Completed) Frank Forde Park replacement pole and switchboard (Completed) | | | | |

| Project | Planned Start Date | Planned End Date | On Track | Budget Estimate | YTD actual (incl committals) |
|---------------------------------------|--|------------------|---|-----------------|------------------------------|
| | <ul style="list-style-type: none"> Marmor Park replacement switchboard and floodlights (Completed) Kershaw Gardens replacement irrigation switchboards (Completed) Stapleton Park Bike Track replacement pole and distribution boards(P/O to be raised) Rockhampton Ski Gardens replacement pole, main switchboard, and irrigation board (P/O to be raised) Wharf Street irrigation replacement switchboard(Awaiting quotes) Littler-cum-Ingham Park replacement switchboards/ irrigation boards(Awaiting quotes) | | | | |
| Fairy Lights East Street Replacement | 01 August 2018 | 30 June 2019 |  | \$65,000 | \$1,254 |
| Comments | Scoping has been completed, additional budget allocation being sought through revised budget | | | | |
| CCTV North Rockhampton Boat Ramp | 01 August 2018 | 30 June 2019 |  | \$25,000 | \$43,358 |
| Comments | Soil testing carried out. Engineering being carried out on pole, footings, solar equipment. | | | | |
| Mt Morgan Child Care Air Conditioning | 1 December 2018 | 28 February 2019 |  | \$100,000 | \$49,720 |
| Comments | Installation of air conditioning underway with completion expected March | | | | |
| Relocate Part of Gardens Depot | 1 September 2018 | 30 June 2019 |  | \$71,454 | \$77,606 |
| Comments | Work has commenced on the relocation of the Open Space Facilities team to Dooley Street Depot. Overspend to be investigated as money was being journaled to Recycle Shed Fitout | | | | |
| Recycle Shed Fitout | 1 September 2018 | 30 June 2019 |  | \$312,000 | \$163,796 |
| Comments | Work has commenced on the fit out including new concrete flooring, electrical fit out, new amenities, plumbing and workshop requirements. | | | | |

| Project | Planned Start Date | Planned End Date | On Track | Budget Estimate | YTD actual (incl committals) |
|--|--|------------------|---|-----------------|------------------------------|
| Botanic Gardens Depot Repair | 1 September 2019 | 30 June 2019 |  | \$20,000 | \$0 |
| Comments | Project scoped. | | | | |
| Recycle House Communications Upgrade | 1 July 2018 | 31 December 2019 |  | \$25,000 | \$0 |
| Comments | Work has been completed and is waiting on funds to be capitalised. | | | | |
| Open Space Facilities capital projects over \$100k | | | | | |
| Amenities Program Renew and Upgrade | 01 August 2018 | 30 June 2019 |  | \$308,000 | \$71,311 |
| Comments | <p>Community Facilities confirmed scope of works on 16/11/18.</p> <ul style="list-style-type: none">• Rockhampton BMX – Replacement of Toilet Block – C1129417 – Budget \$200,000. Soil test completed. Tender closes 6 March.• Saleyards Park Amenities – Rectification of defects – C1129413 – Budget \$35,000. Works completed.• Victoria Park Crocodile amenities – Repainting – C1129415 – Budget \$35,000. Works completed.• Kershaw gardens sandstone amenities – Rectification of defects – C1129416 - \$14,000. Works completed.• Rockhampton Cricket Grounds – Change rooms / amenities under the grandstand - Rectification of defects \$24,000 (plus C1126030 - \$67,000). Tender closed and contract awarded. | | | | |
| Schotia Place structural rectification works | 01 August 2018 | 30 April 2019 |  | \$200,000 | \$138,450 |
| Comments | Refurbishment works tender closed 13 February 2019. Tender awarded to Warner Construction, currently scheduling works. | | | | |
| Air-conditioner Replacement Program | 01 August 2018 | 30 June 2019 |  | \$114,219 | \$104,749 |

| Project | Planned Start Date | Planned End Date | On Track | Budget Estimate | YTD actual (incl committals) |
|--|--|------------------|---|-----------------|------------------------------|
| Comments | Dumac Electrical engaged on 22 November. Works currently in progress. | | | | |
| Music Bowl – Demolish roof | 01 August 2018 | 30 June 2019 |  | \$153,000 | \$35 |
| Comments | Venue Services Team presenting to March committee meeting outlining options. | | | | |
| Rockhampton Showgrounds – Stud Cattle Pavilion replacement | 01 August 2018 | 30 June 2019 |  | \$164,127 | \$207 |
| Comments | Demolition quote secured as engineer deemed not safe for use. Proposal being developed to Advance Rockhampton. | | | | |
| Walter Reid lift replacement | 01 August 2018 | 22 February 2019 |  | \$285,519 | \$197,861 |
| Comments | Works completed. | | | | |
| Reception Room at Rockhampton City Hall W4Q2 | 01 July 2018 | 30 February 2019 |  | \$1,231,736 | \$1,093,322 |
| Comments | Works reached practical completion on 26 February 2019. | | | | |
| Mt Morgan Pool replace filters and plant room | 01 November 2018 | 30 June 2019 |  | \$300,000 | \$70,791 |
| Comments | GHD to complete design by 15 March 2019. Works to be completed in winter shutdown period. | | | | |
| Rockhampton Showgrounds Robert Schwarten - Open Pavilion | 01 October 2018 | 01 March 2019 |  | \$149,000 | \$110,366 |
| Comments | Scope of works includes: <ul style="list-style-type: none"> • Downpipe replacement - Completed. • Skylight roof replacement - Completed. • Removal of under roof bird proofing and insulation. Works in progress. | | | | |

| Project | Planned Start Date | Planned End Date | On Track | Budget Estimate | YTD actual (incl committals) |
|---|--|------------------|---|--------------------------------|-------------------------------|
| Showgrounds Replace 3 large portable grandstands | 01 August 2018 | 30 June 2019 |  | \$220,000 | \$215,706 |
| Comments | Contract awarded. Currently scheduling works. | | | | |
| Mt Morgan Rail Complex – Façade refurbishment | 01 February 2019 | 30 April 2019 |  | \$500,000 | \$336,331 |
| Comments | Pre-paint maintenance, roof replacement and painting contracts awarded. Works in progress. | | | | |
| Project Delivery | | | | | |
| CBD Cultural Precinct –New Art Gallery and Demolition of East St Building | February 2017 | TBC |  | \$34,600,000 (project life) | \$2,788,214 (project life) |
| Comments | <p>The following was completed in February on the project:</p> <ul style="list-style-type: none">Expressions of Interest (EOI) have closed and report tabled at full council in February recommending short listed builders.A final design development workshop was carried out in February between Council and design team. Minor design changes proposed. Tender documents scheduled for completion at the end of March.Work on the Demolition of the East Street properties continued through February with some adjustments to scope to retain existing aspects.Development approval has been received.ERGON for infrastructure works. Site inspections carried out on premises impacted by power supply alterations | | | | |
| Gracemere SES Facilities Upgrade (W4Q) | May 2018 | 30 June 2019 |  | \$1,065,813 (project life) | \$81,591 (project life) |
| Comments | <p>Project progressing in accordance with program:</p> <ul style="list-style-type: none">Construction Contract awarded, works commenced on site February 2019.Ongoing liaison with stakeholders. | | | | |

| Project | Planned Start Date | Planned End Date | On Track | Budget Estimate | YTD actual (incl committals) |
|------------------------------|---|------------------|---|-----------------------|------------------------------|
| | <ul style="list-style-type: none"> SES seeking external funding for; generator, IT equipment, loose furniture. Funding if awarded, will not be available until July 2019 at the earliest. | | | | |
| Mount Morgan Firefly Caverns | November 2018 | TBC |  | \$0 (project life) | \$9,850 (project life) |
| Comments | <p>During the month of February the following has occurred.</p> <ul style="list-style-type: none"> An internal inspection has been carried out by Cardno. Cardno's report due end of March 2019 | | | | |

Mt Morgan Rail Complex - Existing colour scheme before new refurbishment



Mt Morgan Rail Complex - New colours scheme approved by Heritage



Mt Morgan Rail Complex - Existing steel trusses before rusted steel treatment and repainting




Mt Morgan Rail Complex - Newly painted steel trusses




4. Operational Projects

As at period ended February – 66% of year elapsed


In terms of scope, schedule and budget, the project is;




on track



generally on track,
with minor issues



off track

| Project | Planned Start Date | Planned End Date | On Track | Comment | Budget Estimate | YTD actual (incl committals) |
|--|--------------------|------------------|---|---|-----------------|------------------------------|
| Installation of generator changeover switch Gracemere Depot | 18/02/2019 | 18/03/2019 |  | Purchase order raised for electrical contractor to install. | \$5,500 | \$4,952 |

5. Budget

Financial performance as expected for the reporting period.

End of Month Job Costing Ledger - (Operating Only) - COMMUNITY SERVICES



As At End Of February

Report Run: 08-Mar-2019 11:20:08 Excludes Nat Accs: 2802,2914,2917,2924

On target

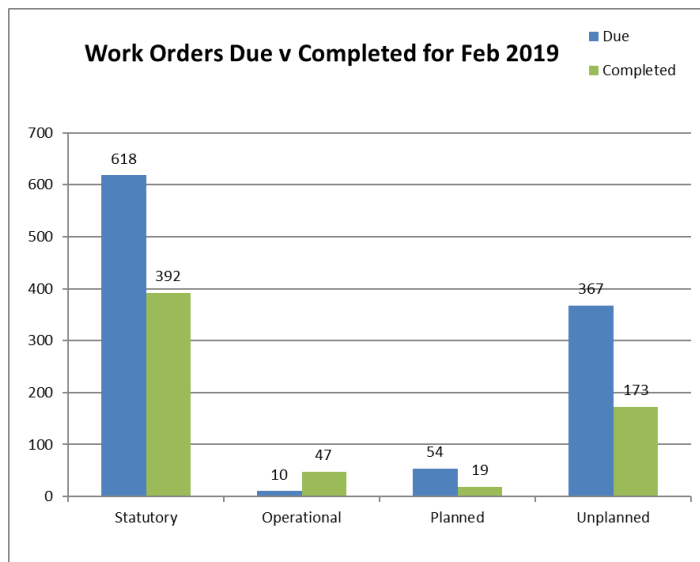
66.7% of

Year Gone

| | Adopted Budget \$ | Revised Budget \$ | EOM Commitments \$ | YTD Actual \$ | Commit + Actual \$ | Variance % | |
|---|-------------------------|-------------------------|--------------------------|-------------------|--------------------------|---------------|----------|
| COMMUNITY SERVICES | | | | | | | |
| COMMUNITY ASSETS & FACILITIES | | | | | | | |
| <u>Community Facilities</u> | | | | | | | |
| Revenues | (194,774) | (194,774) | 0 | (358,415) | (358,415) | 184% | ✓ |
| Expenses | 14,113,788 | 14,158,099 | 1,728,403 | 8,526,775 | 10,255,178 | 72% | ✗ |
| Transfer / Overhead Allocation | 182,768 | 182,768 | 0 | (95,753) | (95,753) | -52% | ✓ |
| Total Unit: Community Facilities | 14,101,782 | 14,146,093 | 1,728,403 | 8,072,607 | 9,801,010 | 69% | ✗ |
| <u>Community Projects & Open Space Facilities</u> | | | | | | | |
| Revenues | (310,797) | (310,797) | 0 | (213,577) | (213,577) | 69% | ✓ |
| Expenses | 2,498,140 | 2,498,140 | 107,727 | 1,551,456 | 1,659,183 | 66% | ✓ |
| Transfer / Overhead Allocation | 642,589 | 642,589 | 0 | 399,245 | 399,245 | 62% | ✓ |
| Total Unit: Community Projects & Open Space Facilities | 2,829,932 | 2,829,932 | 107,727 | 1,737,124 | 1,844,851 | 65% | ✓ |
| <u>Community Assets & Facilities Management</u> | | | | | | | |
| Revenues | (1,668) | (1,668) | 0 | (736) | (736) | 44% | ✗ |
| Expenses | 378,798 | 378,798 | 2,385 | 78,914 | 81,300 | 21% | ✓ |
| Transfer / Overhead Allocation | 6,500 | 6,500 | 0 | 0 | 0 | 0% | ✓ |
| Total Unit: Community Assets & Facilities Management | 383,630 | 383,630 | 2,385 | 78,179 | 80,564 | 21% | ✓ |
| <u>Community Assets</u> | | | | | | | |
| Revenues | (134,265) | (134,265) | 0 | (67,031) | (67,031) | 50% | ✗ |
| Expenses | 666,029 | 666,029 | 24,650 | 436,850 | 461,500 | 69% | ✗ |
| Transfer / Overhead Allocation | 46,426 | 46,426 | 0 | 24,482 | 24,482 | 53% | ✓ |
| Total Unit: Community Assets | 578,189 | 578,189 | 24,650 | 394,301 | 418,951 | 72% | ✗ |
| <u>Support Services</u> | | | | | | | |
| Expenses | 242,039 | 242,039 | 0 | 148,503 | 148,503 | 61% | ✓ |
| Total Unit: Support Services | 242,039 | 242,039 | 0 | 148,503 | 148,503 | 61% | ✓ |
| Total Section: COMMUNITY ASSETS & FACILITIES | 18,135,573 | 18,179,884 | 1,863,165 | 10,430,714 | 12,293,878 | 68% | ✗ |
| Total Department: COMMUNITY SERVICES | 18,135,573 | 18,179,884 | 1,863,165 | 10,430,714 | 12,293,878 | 68% | ✗ |
| Grand Total: | 18,135,573 | 18,179,884 | 1,863,165 | 10,430,714 | 12,293,878 | 68% | ✗ |

6. Section Statistics

Community Facilities



8.3 PROJECT REPORTS - COMMUNITIES - FEBRUARY 2019**File No:** 7028**Attachments:** 1. Project Reports - Communities - February 2019 [↓](#)**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the Community Services projects currently managed by Project Delivery.

OFFICER'S RECOMMENDATION

THAT the Projects Reports for Communities for February 2019 be received.

COMMENTARY

The project delivery section submits monthly project reports outlining the status of the capital projects. The following projects have a one page capital monthly report outlining progress against time and budget.

- CBD Cultural Precinct – New Art Gallery and Demolition of East St Building
- Gracemere SES (W4Q)
- Mount Morgan Fireclay Caverns

PROJECT REPORTS - COMMUNITIES - FEBRUARY 2019

Project Reports - Communities - February 2019

Meeting Date: 27 March 2019

Attachment No: 1

PROJECT DELIVERY – MONTHLY REPORT

| | |
|--------------------------|---|
| Reporting Month | February 19 |
| Project | CBD Cultural Precinct –New Art Gallery and Demolition of East St Building |
| Project Number | 1070714 / 1076600 / 1076941 |
| Project Manager | Andrew Collins |
| Council Committee | Community Services |

PROJECT SCOPE

The project is the design and construction of a new Art Gallery and the demolition of two buildings to link East street. The New Art Gallery is proposed to be a three (3) storey structure with around 4700m² gross floor area built over 212 and 214 Quay Street sites and a section of 220 Quay Street for a delivery dock. The building would include a double volume exhibition spaces, retail and café spaces, flexible multipurpose areas, administration, storage and back of house areas.

PROJECT MILESTONES

| ITEM | TARGET DATE | | COMMENTARY |
|--------------------|-------------|---------|--|
| | ORIGINAL | REVISED | |
| Project Planning | February 17 | | Project Plan compiled. Concept designs and business case completed/ Development Approvals lodged |
| Design Development | June 17 | | Construction and tender documentation underway |
| Procurement | October 18 | | EOI process underway / Tenders for East St Demo called |
| Construction | June 19 | | |

FINANCIAL PROFILE

The combine total budget for the design, construction and demolition works proposed is listed in the table below. The Art Gallery construction budget is (subject to funding) \$31.5m with a \$2M commitment for this financial year.

| | Project Life | | | | Current Year | | | |
|-------------------------|---|----------------|------------|------------------|--------------|----------------|------------|------------------|
| | Total Budget | Actual to date | Committals | Remaining Budget | Budget | Actual to date | Committals | Remaining Budget |
| Expenditure | \$34,600,000 (incl design & Demolition of East Street) | \$2,788,214 | \$376,843 | \$31,434,943 | \$3,698,566 | \$1,241,380 | \$376,843 | \$2,080,343 |
| External Funding | \$2,000,000 | | | | | | | |

PROJECT STATUS

The following was completed in February on the project:

- Expressions of Interest (EOI) have closed and report tabled at full council in February recommending short listed builders.
- A final design development workshop was carried out in February between Council and design team. Minor design changes proposed. Tender documents scheduled for completion at the end of March.
- Work on the Demolition of the East Street properties continued through February with some adjustments to scope to retain existing aspects.
- Development approval has been received.
- ERGON for infrastructure works. Site inspections carried out on premises impacted by power supply alterations

PROJECT DELIVERY - MONTHLY REPORT

| | |
|--------------------------|--|
| Reporting Month | February 19 |
| Project | Gracemere SES Facilities Upgrade (W4Q) |
| Project Number | 1079795 |
| Project Manager | Shirley Hynes |
| Council Committee | Community Services |

PROJECT SCOPE

Gracemere State Emergency Services is currently situated next to Gracemere Community Centre located at 10 Barry Street and is the base for SES training and operational response. The new building will provide a flexible open plan office / training room, cellular offices, kitchen, unisex toilet & shower, laundry facility and storage area incorporating secure caged area. The existing SES building will be retained as a complimentary to the new facility.

PROJECT MILESTONES

| ITEM | TARGET DATE | | COMMENTARY |
|--------------------|-------------|-------------|------------------|
| | ORIGINAL | REVISED | |
| Project Planning | May 18 | June 18 | Completed |
| Design Development | June 18 | | Completed |
| Procurement | November 18 | December 18 | Completed |
| Construction | December 18 | January 19 | Contract Awarded |

FINANCIAL PROFILE

The revised budget is \$1,065,813. Budget surplus funding on completed Works for Queensland Round 2 Projects reallocated to this project, as per Report/Action Sheet from Ordinary Council 05 February 2019.

| | Project Life | | | | Current Year | | | |
|-------------------------|--------------|----------------|------------|------------------|--------------|----------------|------------|------------------|
| | Total Budget | Actual to date | Committals | Remaining Budget | Budget | Actual to date | Committals | Remaining Budget |
| Expenditure | \$1,065,813 | \$81,591 | \$892,750 | \$91,472 | \$1,058,274 | \$74,053 | \$906,493 | \$77,729 |
| External Funding | \$500,000 | | | | | | | |

PROJECT STATUS

Project progressing in accordance with program:

- Construction Contract awarded, works commenced on site February 2019.
- Ongoing liaison with stakeholders.
- SES seeking external funding for; generator, IT equipment, loose furniture. Funding if awarded, will not be available until July 2019 at the earliest.

PROJECT DELIVERY – MONTHLY REPORT

| | |
|--------------------------|-------------------------------|
| Reporting Month | February 19 |
| Project | Mount Morgan Fireclay Caverns |
| Project Number | 1129165 |
| Project Manager | Andrew Collins |
| Council Committee | Community Services |

PROJECT SCOPE

The current project scope is to confirm access into the Fireclay Caverns to assess for the safe reopening to the public.

PROJECT MILESTONES

| ITEM | TARGET DATE | | COMMENTARY |
|------------------|-------------|---------|---|
| | ORIGINAL | REVISED | |
| Project Planning | November 18 | | Risk assessments, safe working method statement and A deed of access processed. |
| Procurement | November 18 | | Cardno procured based on previous commission by the state. |
| Construction | | | To be determined. |

FINANCIAL PROFILE

Budget allocation needs to be confirmed.

| | Project Life | | | | Current Year | | | |
|-------------------------|--------------|----------------|------------|------------------|--------------|----------------|------------|------------------|
| | Total Budget | Actual to date | Committals | Remaining Budget | Budget | Actual to date | Committals | Remaining Budget |
| Expenditure | \$0 | \$9,850 | \$20,075 | -\$29,925 | \$0 | \$9,850 | \$20,075 | -\$29,925 |
| External Funding | | | | | | | | |

PROJECT STATUS

During the month of February the following has occurred.

- An internal inspection has been carried out by Cardno.
- Cardno's report due end of March 2019.

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSURE OF MEETING