



# **COMMUNITY SERVICES COMMITTEE MEETING**

## **MINUTES**

**27 FEBRUARY 2019**

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**REPORT OF THE COMMUNITY SERVICES COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 27 FEBRUARY 2019 COMMENCING AT 9.01AM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Councillor R A Swadling (Chairperson)  
Councillor N K Fisher  
Councillor A P Williams  
Councillor C R Rutherford  
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Mr J Webb – Manager Communities and Culture  
Mr R Dunkley – Manager Community Assets and Facilities  
Ms S Czarkowski – Coordinator Community Facilities  
Mr B Nicholls – Coordinator Community Projects and Open Space  
Ms J Stratford – Coordinator Community Assets  
Ms K Talbot – Senior Media Officer  
Ms G Dwyer – Media Officer  
Ms K Walsh – Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

The Mayor, Councillor Strelow tendered her apology

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Community Services Committee held on 5 December 2018 be taken as read and adopted as a correct record.

Moved by: Councillor Williams  
Seconded by: Councillor Wickerson

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## **6 BUSINESS OUTSTANDING**

Nil

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - JANUARY 2019

**File No:** 10097

**Attachments:** 1. Community Assets and Facilities Report - January 2019

**Authorising Officer:** Richard Dunkley - Manager Community Assets and Facilities  
Colleen Worthy - General Manager Community Services

**Author:** Sophia Czarkowski - Coordinator Facilities

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#### SUMMARY

*This report provides information on the activities of Community Assets and Facilities for the month of January 2019.*

9:11AM Councillor Rutherford attended the meeting

#### COMMITTEE RECOMMENDATION

THAT the Community Assets and Facilities monthly operational report for January 2019 be received.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**8.2 COMMUNITIES AND CULTURE SOLE PROVIDER PROVISION**

**File No:** 7104  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*Council presents an annual program of exhibitions and performances for which it is necessary to resolve that it would be impractical for Council to invite quotes for the supply of the exhibition content and physical productions.*

**COMMITTEE RECOMMENDATION**

THAT Council resolve that 'it is satisfied that there is only one supplier who is reasonably available' and that 'because of the specialised nature of the services that are sought, it would be impractical for Council to invite quotes for the supply of the productions, exhibition and services' as detailed in the report.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

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**8.3 AUSTRALIAN COUNTRY HOSPITAL ASSOCIATION INC. TRUSTEE LEASE**

**File No:** 8285  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*A Trustee Lease between Council and the Australian Country Hospital Heritage Association Inc. covering a portion of land currently contained within the site of the Rockhampton Heritage Village has expired and subsequently a Council resolution is required to issue the association with a new Trustee Lease.*

**COMMITTEE RECOMMENDATION**

THAT

1. Pursuant to section 236(1)(b)(ii) and (c)(iii) of the Local Government Regulation 2012, Council approve the issuing of a Trustee Lease to the Australian Country Hospital Heritage Association Inc. for a period of five (5) years; and
2. Council authorises the Chief Executive Officer (General Manager Community Services) to negotiate suitable terms and conditions of the agreement with Australian Country Hospital Heritage Association Inc. in preparation for execution by the delegated officer.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**



**8.4 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR DECEMBER 2018**

**File No:** 1464  
**Attachments:** 1. Communities and Culture Operational Report  
- December 2018  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*The Report provides information on the programs and activities of the Communities and Culture section for December 2018*

**COMMITTEE RECOMMENDATION**

THAT the Communities and Culture Operational Report for December 2018 be received

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**8.5 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR JANUARY 2019****File No:** 1464**Attachments:** 1. Communities and Culture Operational Report  
- January 2019**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*The Report provides information on the programs and activities of the Communities and Culture section for January 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Communities and Culture Operational Report for January 2019 be received.

**Moved by:** Councillor Wickerson**Seconded by:** Councillor Rutherford**MOTION CARRIED**

## **9 NOTICES OF MOTION**

Nil

## **10 URGENT BUSINESS\QUESTIONS**

## **11 CLOSURE OF MEETING**

There being no further business the meeting closed at 9:32am.

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SIGNATURE

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CHAIRPERSON

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DATE