



# **COMMUNITY SERVICES COMMITTEE MEETING**

## **AGENDA**

**5 DECEMBER 2018**

*Your attendance is required at a meeting of the Community Services Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 5 December 2018 commencing at 9.00am for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. P.", written in a cursive style.

**CHIEF EXECUTIVE OFFICER**  
27 November 2018

Next Meeting Date: 27.02.19

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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**1 OPENING**

**2 PRESENT**

Members Present:

Councillor R A Swadling (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor N K Fisher  
Councillor A P Williams  
Councillor C R Rutherford  
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

**4 CONFIRMATION OF MINUTES**

Minutes of the Community Services Committee held 21 November 2018

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 DEMOLITION OF COMMUNITY ASSETS

**File No:** 5960  
**Attachments:** Nil  
**Authorising Officer:** Brett Nicholls - Coordinator Community Projects and Open Space Facilities  
Colleen Worthy - General Manager Community Services  
**Author:** Darren Toohey - Project Manager

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#### SUMMARY

*Council consideration is sought in relation to the demolition/disposal of the Western Street amenities building and Victoria Park cricket club building.*

#### OFFICER'S RECOMMENDATION

THAT the Western Street Amenities and Victoria Park Cricket club building be demolished / disposed.

#### COMMENTARY

Both building assets have numerous defects to rectify as per condition assessments carried out by the Assets Officer.

The values of these defects are:

- Western Street Amenities - \$ 55,660
- Victoria Park Cricket Club House - \$ 117,000

#### BACKGROUND

##### Western Street Amenities

The building was leased to the Rockhampton & District Softball Association until approximately 2009 when the new clubhouse building at Kele Park was constructed. The building was then leased to the Rockhampton & District Junior Rugby League in December 2010, before the club formally requested to relinquish the lease on 15 January 2013 and has been vacant since. The building has been inundated by several floods.

Brothers Australian Football Club approached Council in October 2018 seeking to use the building for storage purposes, however the cost involved in repairing the building purely for storage use is not considered feasible.

##### Victoria Park Cricket Club House

Rovers Cricket Club had a lease over the existing clubhouse building until 2009, at which point Rockhampton Cricket was provided a lease over the building and license over the field until 2012/13. The building has been used occasionally for events since 2013, those being sporting events and Beef Week. The building was mainly used for storage at these events and is considered to be in poor condition.

#### BUDGET IMPLICATIONS

The Victoria Park cricket club has \$30,000 allocated under minor capital 18/19 budget for Rationalisation of building. Demolition cost is \$17,500.

The Western Street Amenities has \$17,000 allocated under minor capital 18/19 for rectification of defects. The existing switchboard for Kele Park is situated in this amenities block, the \$17,000 allocated would be used for relocation of switch board, Demolition costs of \$18,750 would be funded from Community Facilities operational budget.

**CONCLUSION**

As a result of the condition, location and limited use of these buildings, it is recommended demolition/disposal as the most viable option for council.



**8.2 OPERATIONAL STRATEGIC REVIEW - NEW ROCKHAMPTON ART GALLERY - SOLE PROVIDER PROVISION**

**File No:** 7104  
**Attachments:** Nil  
**Authorising Officer:** John Webb - Manager Communities and Culture  
Colleen Worthy - General Manager Community Services  
**Author:** Bianca Acimovic - Gallery Director

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**SUMMARY**

Subsequent to the 2018 New Rockhampton Art Gallery Business Case, retrospective approval is sought for the engagement of sub-consultants Positive Solutions. These additional consultants are to expand on the initial Business Case by undertaking a Strategic Operational Review for the New Rockhampton Art Gallery.

**OFFICER'S RECOMMENDATION**

THAT Council resolve retrospectively that 'because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders' for the supply of the Strategic Operational Review for the New Rockhampton Art Gallery as detailed in the report.

THAT Positive Solutions be approved as a sole supplier to Council in accordance with s.235(a) of the *Local Government Regulation 2012*.

**COMMENTARY**

Under Chapter 6 Part 3 Division 3 Clause 235 of the *Local Government Regulation 2012* to have Council resolve both or either "that it is satisfied that there is only one supplier who is reasonably available" and "because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders".

This report seeks retrospective approval for the engagement Positive Solutions for develop and deliver the New Rockhampton Art Gallery Strategic Operational review under the above terms.

**BACKGROUND**

From June 2017 – January 2018 The Maytix Group were commissioned by Rockhampton Regional Council to undertake the development of a Business Case for the new Rockhampton Art Gallery. The Business Case is the founding document for the new Rockhampton Art Gallery. Not only has the Business Case presented and proved the projects viability, but it has put forward recommendations for further investigations and research. Within the outcomes and recommendations the Business Case highlighted that further work needed to be undertaken on the governance and operational sustainability to bring about the most efficient operational model. Throughout the duration of the Business Case research and development, more than 6 months, The Maytix Group engaged a number of sub-consultants to provide specialist information to the Business Case. The Maytix Group along with the sub-consultants were provided deep insight to the new Rockhampton Art Gallery including the vision, mission, aims, statistics and financial forecasts. This information articulates the competitive advantages and points of difference that leverage this project against others vying for state and federal funding.

As part of the works undertaken on the Business Case, The Maytix Group outsourced the Strategic Plan consultation and development to Positive Solutions. Positive Solutions is a leading consultancy specialising in the cultural and non-profit sectors. They have over 25 years' experience in Australia and internationally and are based in Brisbane.

They have a wealth of knowledge having worked on projects in Australia, New Zealand, the UK, Hong Kong and Singapore, from planning cultural precincts to providing strategic advice to arts organisations and individual artists, tourism, mental health and community health support organisations, and a number of other non-profit organisations.

As the Business Case findings suggested further investigations and research was needed on the operational model, Positive Solutions are sought to be engaged. Their engagement is seen as the most economical in terms of time (as they are already across the detail of the project) and money (as they do not require the development and project background). Furthermore Positive Solutions are preferred in light of the confidential nature of providing access to the Business Case to third party agencies, as Positive Solutions have received this previously and no further external parties will be issued the full Business Case by engaging this consultant.

Under Chapter 6 Part 3 Division 3 Clause 235 of the Local Government Regulation 2012 to have Council resolve both or either “that it is satisfied that there is only one supplier who is reasonably available” and “because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders”. Under this cause this report seeks to retrospectively engage Positive Solutions to develop and deliver the new Rockhampton Art Gallery Strategic Operational review.

### **BUDGET IMPLICATIONS**

The Strategic Operational Review aims to recommend advice on the most effective organisational and governance arrangements to facilitate fundraising, in the short-term for contributing towards the capital costs of the new Rockhampton Art Gallery and subsequently in support of the new Rockhampton Art Gallery’s ongoing operational funding. Undertaken in two stages, contracting and research, findings and review, the Strategic Operational Review is a direct cost of \$29,920. As a project cost of the new Rockhampton Art Gallery the cost will be funded from Special Project and associated to the capitalised budget costs.

### **CONCLUSION**

Rockhampton Art Gallery seeks the engagement of Positive Solutions as a sole supplier to Council in accordance with s.235 (a) of the Local Government Regulation 2012 to undertake Strategic Operational Review for the new Rockhampton Art Gallery in a bid to build on the advice of the 2017 Business Case and review sustainable operational models for construction and operation phases.

**8.3 PUBLIC ART – DENHAM AND KENT STREETS**

**File No:** 7104  
**Attachments:** Nil  
**Authorising Officer:** John Webb - Manager Communities and Culture  
Colleen Worthy - General Manager Community Services  
**Author:** Bianca Acimovic - Gallery Director

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**SUMMARY**

*An opportunity has been identified to aesthetically treat the surface of the roundabout located at Denham and Kent Streets, Rockhampton. For the commissioning of this work it is proposed to engage one of the seven (7) artists who were part of the 2016/2017 public art design development with Urban Art Projects (UAP), further developing the initial design concept relevant to the site opportunities and limitations.*

**OFFICER'S RECOMMENDATION**

THAT the report be received and approval be granted for Council officers to work within the 2018/2019 allocated capital works budget of Major Project and Art Gallery to deliver on the design development of an aesthetic treatment to the roundabout located at Denham and Kent Streets.

**BACKGROUND**

Since 2016 Council has commenced delivering a range of public art initiatives including at Rockhampton Riverside, Mount Archer and Mount Morgan. As the Council teams continue to deliver on strategically identified public art initiatives, by way of increased awareness to the potential integration of art in design, further opportunities are being identified as projects are rolled out.

The surface of the Denham and Kent Streets roundabouts has been identified as an opportunity for beautification. Currently the surface treatment in concrete and has attracted public comment to its finish.

In considering the most suitable artist engagement in light of location, capacity, cost and timeframe, it is recommended that artists and artworks which were commenced but not resolved in Rockhampton Regional Council 2016/2017 public art design development with Urban Art Projects (UAP) be reconsidered.

In the 2016/2017 public art design development with UAP shortlisted seven (7) of the regions artists from a public and open Expression of Interest (EOI). The outcome of the EOI was to shortlist 6-8 artists to undertake a paid design development public art workshop with UAP. From this workshop, the intent was to commission 1-3 artists for the resulting public artworks at the Rockhampton Riverside. The remaining works were not taken beyond design development at that stage.

One of the seven (7) artists who undertook the paid design development public art workshop with UAP, which was not taken beyond design development, was Michelle Black. The works would resolved as 1m to 2m diameter 'windows' of laser cut patterns in the steelwork. The surface of the windows would be transparent to semi-transparent to ensure that view lines are not entirely blocked. Imagery would include macro views the surrounding flora, fauna and environment.

With an opportunity identified as the location of the Denham and Kent Streets roundabout this project proposes to engage Michael Black to revisit her concept and design to respond to the site of Denham and Kent Streets roundabout.

**BUDGET IMPLICATIONS**

The entire cost design development, fabrication and implementation will be undertaken for \$30,000 or less. These costs will be managed within the 2018/2019 allocated capital works budgets of Parks and Art Gallery.

**LEGISLATIVE CONTEXT**

The developed design will work within the regulations and guidelines of:

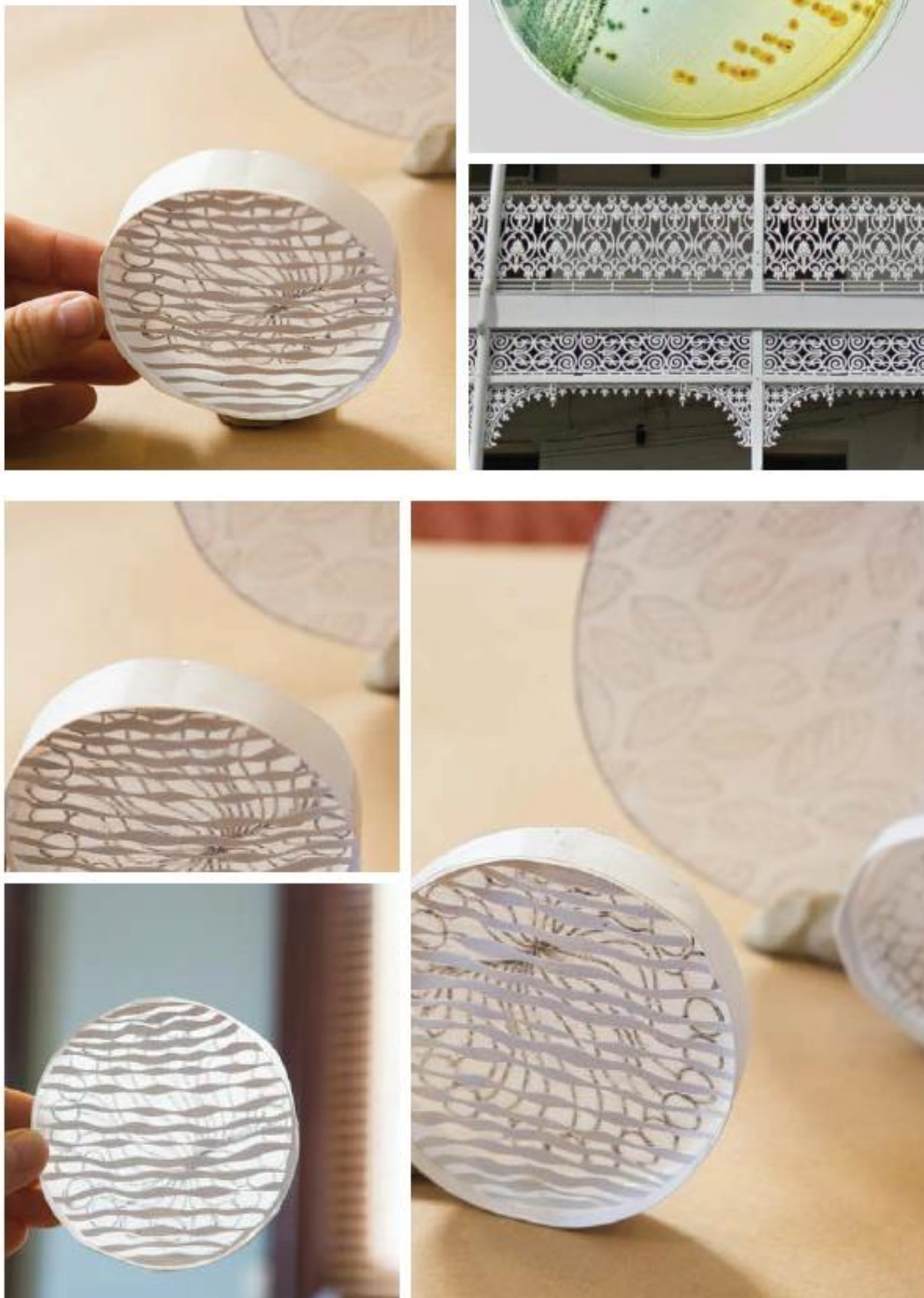
- a. Rockhampton Regional Council's Streetscape Manual
- b. Rockhampton Regional Council's Selection Planting Pallet
- c. Austroads Guide to Road Design

**CONCLUSION**

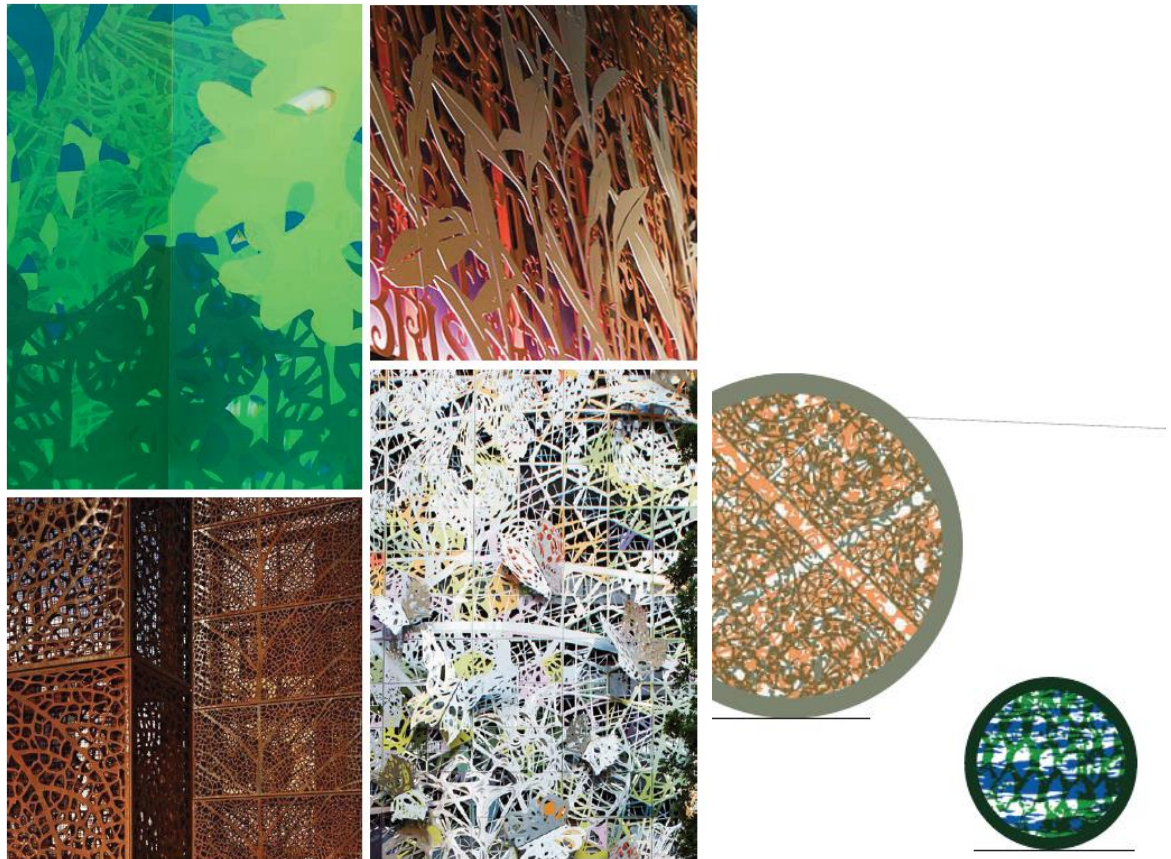
There is an opportunity to beautify and soften the hard surface of the Denham and Kent Streets roundabout. Building on initial design development work undertaken by Rockhampton Regional Council in 2016/2017 as part of the public art design development with Urban Art Projects (UAP), artist Michelle Black would be engaged for the design and fabrication of artwork that draws reference to Rockhampton printing and stationary history. The project would be funded from the 2018/2019 allocated capital works budget between Parks and Art Gallery, with no further funds sought to develop and delivery this opportunity.

Design Impression









**8.4 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP****File No:** 12535**Attachments:** Nil**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Kerri Dorman - Administration Supervisor**SUMMARY**

*An application from the RACQ Capricorn Helicopter Rescue Service for Major Sponsorship Assistance towards the Colour Me Capricorn event is presented for Council consideration.*

**OFFICER'S RECOMMENDATION**

THAT Council considers the application made under the Major Sponsorship scheme for cash assistance towards the staging of the Colour Me Capricorn event to be held on 24 March 2019 at the Rockhampton Botanic Gardens and approve a cash sponsorship of \$3,500.00.

**COMMENTARY**

A Major Sponsorship scheme application has been received from RACQ Capricorn Helicopter Rescue Service for assistance with the staging of the Colour Me Capricorn event at the Botanical Gardens on Sunday 24 March 2019. The application seeks cash sponsorship of \$5,000.

The application details the event as a fun, exciting and active run taking place at The Botanical Gardens. The event is designed to encourage people to live healthy and active lifestyles, with participants able to run, walk, dance or scroll along a garden path clouded in colour. There will be five colour stations along the course (including one at the start line), a Zumba warm-up and face painting. After working up an appetite participants will have the option to venture over to the Garden's Tearoom for breakfast.

**Assessment**

In accordance with the adopted Policy and Procedure applications received through the Major Sponsorship Scheme will be assessed by Council against the following criteria:

- Applicant's capacity to undertake the event including any experience with similar events, relevant approvals and permissions required
- Community need or desire for the event and how this was determined
- Economic and community outcomes anticipated from the event
- Number of participants, including out of area visitors
- Value for money, including realistic budget with projected cost recovery

The applicant has had experience with previous events such as the Rescue Chopper Day, the Christmas Fair, River Glow Run, 2018 Colour Me Capricorn and the CQ Mega Expo. Each of these events has been supported by Council, with the organisation satisfactorily completing grant acquittal reports. Since 2008 this has been as follows:

<b>2008 - 2009</b> Helicopter Rescue @ Paradise Lagoons Sponsorship of Service	\$ 350.00 \$ 3,000.00
<b>2009 - 2010</b> Sponsorship of Service	\$ 5,000.00
<b>2010 - 2011</b> Sponsorship of Service	\$ 5,000.00
<b>2013 - 2014</b> Sponsorship of Service CBD Christmas Fair Rescue Chopper Day	\$ 5,000.00 \$19,000.00 \$ 5,000.00

<b>2015 – 2016</b>	
Rescue Chopper Day	\$ 2,500.00 (2015 Event)
St Valentine's Day dance (hall hire)	\$ 170.00
CBD Christmas Fair	\$20,000.00
Rescue Chopper Day	\$ 2,500.00
<b>2016 - 2017</b>	
CBD Christmas Fair 2017	\$20,000.00
CQ Mega Expo	\$12,245.00 (\$10,000 Cash)
<b>2017 - 2018</b>	
River Glow	\$ 5,120.00 (\$2,000 Cash)
CBD Christmas Fair 2018	\$20,000.00
Colour Me Capricorn	\$ 1,000.00
<b>2018 - 2019</b>	
River Glow	\$ 5,000.00
CBD Christmas Fair 2018	\$20,000.00

The organisation has also received support from Council outside of the Community Assistance program, for example reimbursement of landing fees.

The application states that the event will be Rockhampton's only 'Colour' run and suitable for all ages and abilities. Last year's event attracted 750 participants from a variety of different towns including Rockhampton, Yeppoon, Gracemere, Emu Park, Baralaba, Biloela, Monto, Mount Morgan and Marmor. It is anticipated that 800 people will participate in this year's event.

The budget for the event shows a total cost of \$12,176.36 with the major expenses being for merchandise for sale \$5,212.49; equipment hire \$2,922.62 and marketing, promotion and media at a cost of \$2687.00. With the cash contribution from Council factored in the projected income in the budget amounts to \$22,000.00, resulting in the event raising \$9,823.64 for the organisation.

No business or marketing plan has been included for the event as required.

For its contribution Council will have the opportunity to be acknowledged through all media announcements, RRC logo will be displayed on the participant race bib and have the opportunity to start the race.

A copy of the application has been supplied separately to Councillors for consideration.

## CONCLUSION

Assessment of the information provided in the application against the rating assessment suggests that cash sponsorship of \$3,500 be provided to assist with the staging of the event.



**8.5 COMMUNITY ASSISTANCE PROGRAM - 2018/2019 ROUND 2****File No:** 12535**Attachments:** 1. 2018/2019 Application Summary [↓](#)**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Kerri Dorman - Administration Supervisor**SUMMARY**

*Sixteen applications for funding were received for the second round of the Community Assistance Program for the current financial year. Three applications were deemed ineligible. Thirteen applications have been assessed and recommendations for funding are presented for Council consideration.*

**OFFICER'S RECOMMENDATION**

THAT Council approves the allocation of funding from the Community Assistance Program for the following:

<b>Applicant</b>	<b>Purpose of Grant/Sponsorship</b>	<b>Amount</b>
Depot Hill State School	Oval upgrade and creation of Soccer Field	\$5,000.00
C & K nGundaroo Community Childcare Centre	C & K nGundaroo Upgrade of Bathroom Project	\$5,536.00
Diggers Memorial Bowls Club Inc	Clubhouse Refurbishment - Diggers Memorial Bowls Club Inc	\$9,284.00
Mount Morgan Rodeo Association Inc	Purchase of PA System for MMRA	\$1,878.48
Multicap Limited	Multicap's Rockhampton Hub Bathroom Upgrade	\$5,000.00
Playgroup Queensland Ltd, T/A Sing & Grow	Early Intervention Music Therapy Program	\$3,250.00
Rockhampton & District Softball Association	Grounds & Facilities Upgrade	\$3,000.00
Rockhampton & District Softball Association	Softball Open Men State Championships	\$2,500.00
Rocky Flix	Rocky Flix Films Program	\$1,652.00
Rocky Roller Derby	Hall Hire Cost	\$3,750.00
Sing Australia Gracemere	Purchase a Public Address System	\$1,032.47
Wildlife Rockhampton	Purchase of Jab Sticks	\$986.70
Women's Health Centre, Rockhampton	2019 Women's Wellness Expo	\$2,721.10

**COMMENTARY**

Round two of the Community Assistance Program for the 2018-19 financial year closed on 5 November 2018. Applications were received for 13 projects for the requested amount of \$82,754.36

Analysis of the applications received showed that:

- 3 applications related to sponsorship of events
- 7 related to grant funding for capital/equipment projects
- 3 applications related to Community Organisation Support

The attached table includes the details of applications received; comments from the assessment panel, and recommend funding allocations for the eligible projects.

# **COMMUNITY ASSISTANCE PROGRAM - 2018/2019 ROUND 2**

## **2018/2019 Application Summary**

**Meeting Date: 5 December 2018**

**Attachment No: 1**

GRANTS AND MINOR SPONSORSHIP					
Applicant	Project	Project Cost	Amount Requested	Amount Recommended	Assessment Comments
C & K nGundano Community Childcare Centre (Branch of the Crèche and Kindergarten Association)	Assistance is sought to upgrade the bathroom at the Darumbul Road Centre. The much needed upgraded will include floor coverings, toilets, fittings, sink, mirrors, install much needed partitions and repaint. It is hoped that the upgrade will attract more community usage in terms of meetings, socials etc.	\$11,076.51	\$5,536.00	\$5,536.00	Childcare is contributing at least 50% of total cost
Diggers Memorial Bowls Club	The Clubhouse refurbishment is essential to enhance work already carried out and ensure the club is able to continue to offer its facilities to all sectors of the community, including those with a disability, as a multi-purpose community sporting organisation. To attract hirers/members the clubhouse's exterior needs repainting, timber wall panels, doors and architraves are very outdated and in need of an upgrade.	\$ 18,768.00	\$ 9,284.00	\$9,284.00	Club is contributing 50% of total cost.
Depot Hill State School	Oval upgrade and creation of Soccer Field will repurpose an existing oval area to be levelled, turfed, and marked for athletics and sporting fixtures. The upgrade of facilities will make if possible to provide a variety of sporting opportunities and therefore to engage not only the students but also their families.	\$ 296,186.00	\$ 20,000.00	\$5,000.00	There is undoubtedly a need to improve the physical well being of the students at this school and hopefully the broader members of this specific community. Large level of expenditure of a school of only 55 students. Recommending \$5,000 subject to other funding
Mount Morgan Rodeo Association Inc	The Association require funding to purchase a PA System. The PA system will be used at Mount Morgan Showgrounds for events like the local rodeo, family fun days, car and bike shows etc.	\$ 3,756.96	\$ 1,878.48	\$1,878.48	Club is contributing 50% of total cost.

Multicap Limited	Multicap has expanded their services in Rockhampton and are in need of upgrading their bathroom facilities that currently has 2 accessible toilets. This upgrade will see 3 accessible toilets, private space for a mobile change table and an accessible shower, which will meet the needs of the growing Hub. A range of community organisations, including CPL, Home Support Association, and Access Recreation partner with Multicap, which often includes sharing our facilities with mutual customers, therapeutic visits, and use for staff training an meetings.	\$ 66,049.00	\$ 20,000.00	\$5,000.00	Benefit limited to a small number of people. Association should receive substantial funding for these upgrades via NDIS. Recommend \$5,000 subject to other funding
Rockhampton & District Softball Association	The Open Men's State Championships were held at Kele Park on 19 - 22 October this year. The event attracted approximately 300 participants with 250 of these travelling from outside the region.	\$ 26,356.61	\$ 3,514.61	\$2,500.00	No organisation contribution for the event. Main items of expenditure are food, merchandise and beverages which should make larger profit than quoted (merchandise).
Rockhampton & District Softball Association	Constance upgrades to the facilities and diamonds are an ongoing struggle the committee faces to remain competitive against other associations in being selected to host tournament. The applicant states the community will benefit through RDSA remaining competitive as a host venue for additional championships and thus bringing in tourism revenue to the region.	\$ 12,355.06	\$ 6,177.53	\$3,000.00	Not all items listed in the budget were capital works, more general maintenance.
Rocky Flix Inc	Rocky Flix has been coordinated by a volunteer committee of film enthusiasts since 2003. They are seeking support to continue to provide a monthly alternative entertainment/cultural opportunity to Rockhampton residents, by screening in the Walter Reid auditorium, both English and Foreign Language films that are generally by-passed by commercial theatres.	\$ 7,022.00	\$ 1,652.00	\$1,652.00	Recommended amount requested towards hire of Walter Reid Auditorium.
Sing Australia - Gracemere	Sing Australia is a community based group that meet weekly and encourages the whole community to participate. The purchase of the PA system is to enhance group performances in the community both inside and outside. The PA system will enable Sing Australia (Gracemere) to perform at a professional level at community functions and events.	\$ 2,064.94	\$ 1,064.94	\$1,032.47	Club needs to contribute 50% of total cost.

Women's Health Centre Rockhampton	The Women's Wellness Expo is the only event in our region that is all inclusive and holistic, focusing on the health and wellbeing of women, their families and supporters regardless of culture, ethnicity, ability, beliefs, income, age or background. 2018 event attracted over 1000 individuals, stallholders and attendees.	\$ 10,124.47	\$ 2,721.10	\$2,721.10	Good event with over 1000 attendees. Recommended amount requested.
<b>COMMUNITY ORGANISATION SUPPORT</b>					
<b>Applicant</b>	<b>Project</b>	<b>Project Cost</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>	<b>Assessment Comments</b>
Playgroup Queensland Ltd, T/A Sing & Grow	Sing & Grow is an early intervention music therapy program reducing the impact of adversity for vulnerable families with children aged 0 - 5. The group will partner with young mums support group, Girls Time Out and are seeking support to cover cost of delivering the program to 10 families in the Rockhampton Region.	\$ 6,673.00	\$ 4,439.00	\$3,250.00	Supports a small number of families. A niche service with instruments benefitting other programs.
Rocky Roller Derby	Rocky Roller Derby is focused on helping women across Rockhampton and the wider community to develop confidence, personal skills and their overall fitness. Rocky Roller Derby is fully funded by the yearly membership fee, a monthly training fee and fundraising events. To entice more club members and grow the sport the Club is seeking to reduce cost.	\$ 13,728.00	\$ 5,500.00	\$3,750.00	The group have only 20 members. Other sporting clubs are given assistance by way of cheap clubhouses, rates concessions etc.
Wildlife Rockhampton	Wildlife Rockhampton is a local group of Australian volunteer wildlife rescuers and carers that rescue, rehabilitate and release native wildlife in CQ. The Jab Stick is an immediate need for the group to minimize any potential incidents.	\$ 986.70	\$ 986.70	\$986.70	A good service. Fills some natural environment need. No contribution from organisation.
		\$ 475,147.25	\$ 82,754.36	\$45,590.75	

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**8.6 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP GEMBOREE**

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

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**SUMMARY**

*An application from the Queensland Gem Clubs Association Incorporated for Major Sponsorship Assistance towards the Australia's 55th National GEMBOREE event is presented for Council consideration.*

**OFFICER'S RECOMMENDATION**

THAT Council considers the application made under the Major Sponsorship scheme for cash assistance towards the staging of the Australia's 55th National GEMBOREE event to be held from 19 – 22 April 2019 at the Rockhampton Showgrounds and approve a cash sponsorship amount of \$15,000.00.

**COMMENTARY**

A Major Sponsorship scheme application has been received from Queensland Gem Clubs Association Incorporated for assistance with the staging of the Australia's 55th National GEMBOREE event at the Rockhampton Showgrounds from Friday 19 April to Monday 22nd April 2019. The application seeks cash sponsorship of \$25,000 for the event.

The application details the event is a national annual event supported by the Australian Federation Lapidary and Allied Crafts Association Incorporated (QGCA). It is Australia's premier Lapidary, Rock, Fossil, Mineral, Gem and Jewellery Competition and Trade Show. The event was last held in Rockhampton in 2002. In 2019, for the first time, the Gemmological Association of Australia (GAA) is hosting an International Gemmological Symposium in conjunction with a GEMBOREE.

The International Gemmological Symposium will take place at the Rockhampton High School Hall, 20 - 22 April. 200 interstate and international visitors are expected to attend, with a combined GAA and GEMBOREE dinner to be held on the Saturday evening.

The applicant anticipates the GEMBOREE will attract 3 – 4000 visitors (but are hoping to attract as many as the Gemfestival, 6 - 7000), 200 - 250 traders, 50 – 80 volunteers. Over 70 traders have so far booked, with a large contingent from the Gemfields who will have on display some of the most famous sapphires in the world.

At least 100, with the provision for 200 campers will stay at the showgrounds from 16 – 29 April. Visitors, traders and attendees will be actively encouraged to participate in field trips and visit local attractions. All visitors will require the necessities of life for the time they stay.

**Assessment**

In accordance with the adopted Policy and Procedure applications received through the Major Sponsorship Scheme will be assessed by Council against the following criteria:

- Applicant's capacity to undertake the event including any experience with similar events, relevant approvals and permissions required
- Community need or desire for the event and how this was determined
- Economic and community outcomes anticipated from the event
- Number of participants, including out of area visitors
- Value for money, including realistic budget with projected cost recovery

The applicant states that the GEMBOREE task force meets very fortnight and are very experienced in running Gem Shows. Leaders are delegated to oversee different aspects of the event. Volunteers from the 10 participating clubs will assist the leaders during the event.

The application states that the GEMBOREE Committee has advertised widely, leaving flyers at information centres between Rockhampton and Adelaide, as well as communicating regularly by newsletter with Lapidary Clubs, traders and others Australia wide and by Facebook. The GEMBOREE banner was on display in Tucson World Gem Show, Arizona. An overseas ambassador is promoting both the GEMBOREE and the Gemmological Symposium in Europe and America.

A detailed budget has been supplied, showing that \$10,000 in-kind has been received from Advance Rockhampton for the set-up of booklet and design of flyers.

For its contribution Council will be recognized in the Newsletters and any future promotional materials and news articles.

A copy of the application has been supplied separately to Councillors for consideration.

### **CONCLUSION**

Assessment of the information provided in the application against the rating assessment suggests that cash sponsorship of \$15,000.00 cash and \$10,000.00 in-kind (given by Advance Rockhampton) be provided to assist with the staging of the event.



**8.7 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - NOVEMBER 2018****File No:** 10097**Attachments:** 1. Monthly Operational Report - Community Assets and Facilities [↓](#)**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** Sophia Czarkowski - Acting Coordinator Facilities

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**SUMMARY**

*This report provides information on the activities of Community Assets and Facilities for the month of November 2018.*

**OFFICER'S RECOMMENDATION**

THAT the Community Assets and Facilities monthly operational report for November 2018 be received.

**COMMENTARY**

The attached report contains information on the activities of the Community Assets and Facilities section.

# **COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - NOVEMBER 2018**

## **Monthly Operational Report - Community Assets and Facilities**

**Meeting Date: 5 December 2018**

**Attachment No: 1**



# Monthly Operations Report

## Community Assets and Facilities

### November 2018

## 1. Highlights

Community Assets and Facilities highlights for the month of November include:

- Completion of concrete floor rectification works in Recycle Shed
- Installation of two (2) shade structures in crocodile ponds at Rockhampton Zoo
- Installation of Christmas Tree and decorations at East Street and Quay Street

## 2. Legislative Compliance and Standards (including Risk and Safety)

### Safety Statistics

The safety statistics for the reporting period are:

	Second Quarter		
	October	November	December
Number of Lost Time Injuries	0	*	
Number of Days Lost Due to Injury	36	*	
Total Number of Incidents Report	1	*	
Number of Incomplete Hazard Inspections	1	*	

*\*Information not available at time of preparing report*

### Risk Management Summary

All items from the Section Risk Register requiring treatment plans have been completed.

### Legislative timeframes

Item	Due Date	Compliant? (Yes/No)	Status
Outdated employee immunisations, tickets and/or licenses	Various	No	The team is finalising outstanding tickets and licences.
Outdated legislative compliance mandatory training and/or qualifications	Various	No	Staff are booked into training sessions in November and December
Statutory servicing of air conditioning, fire systems and switchboards	Monthly	Yes	Plant and equipment serviced as per schedule
Statutory servicing of lifts,	Quarterly	Yes	Plant and equipment serviced as

Item	Due Date	Compliant? (Yes/No)	Status
generators, automatic doors, septic systems and grease traps			per schedule
Statutory servicing of emergency lighting, residential smoke detectors, fire equipment, CCTV and security panels	Monthly, Quarterly, Bi-annual and Annually	Yes	Plant and equipment serviced as per schedule
Statutory servicing of pool earth bonding, switchboard thermal imaging, fuel bowzers, I-bolts, roller doors, RPZ backflow, thermostatic mixing valves, water filters and boilers	Monthly, Quarterly, Bi-annual and Annually		Plant and equipment serviced as per schedule
Property pole inspections	4 yearly	Yes	Group One sites to be inspected this financial year

### 3. Operational Plan Targets by Section

The following Operational Plan actions and targets are required to be reported to Council on a monthly basis. This data will also form part of the Operational Plan quarterly report to Council:

Operational Plan Ref	Action	Target	Status
1.1.1.1	Operate, maintain and repair infrastructure as detailed in the annual maintenance programs	Achieve minimum 95% of annual Operating budget	The Unit is progressing through the annual maintenance programs.
1.1.4.1	Undertake required statutory maintenance	Compliance standards met	Statutory maintenance program underway.
1.1.4.2	Clean and maintain Council buildings	Buildings cleaned and maintained in accordance with the priority rating schedule and budget allocation	Council buildings being cleaned and maintained as required.
1.1.4.3	Develop and Implement conservation management plans for heritage listed buildings	Conservation Management Plan review conducted in accordance with schedule	Finalising three Conservation Management Plans (CMPs) from 2017/18 FY with CMP reviews for 2018/19 being determined at present.
1.2.1.1	Provide quality arts and cultural facilities throughout the Region	All venues are compliant with statutory requirements	Statutory maintenance program underway.
1.3.1.1	Maintain and monitor CCTV systems	System maintained in accordance with schedule, with less than 2% downtime	CCTV system maintenance in accordance with procedure. Weekly reports generated by IT and forwarded to CCTV contractor for investigation/ repairs.

## 4. Capital Projects

As at period ended November – 41.5% of year elapsed

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
<b>Community Facilities</b>					
Rockhampton Showgrounds Switchboard Enclosure Renewal	01 July 2018	30 June 2019	Underway	\$62,000	\$58,813
Switchboards are currently being manufactured.					
Carpet Renewal Program	01 July 2018	30 June 2019	Underway	\$122,366	\$26,363
<ul style="list-style-type: none"> <li>City Occasional Child Care floor coverings completed - July 2018</li> <li>Old Library Floor Coverings completed - August 2018</li> <li>Fleet Administration Office completed – October 2018</li> <li>Heritage Village Administration scheduled – December 2018</li> <li>Mt Morgan Administration Office – waiting on confirmation of dates</li> </ul>					
Access Road Renewal Program	01 August 2018	30 June 2019	Underway	\$487,584	\$0
Initial Planning meeting held with Civil Operations					
CCTV Renewal Program	01 September 2018	30 June 2019	Underway	\$103,000	\$2,989
William 8 and 9 cameras ordered and supplied to be installed this month. Further consultation being carried out with relevant stakeholders.					
Pool Plant Renewal Program	01 August 2018	30 June 2019	Not yet Commenced	\$51,000	\$0
Not yet commenced					
Dwelling 239 Rockonia Road	01 August 2018	31 December 2018	Not yet Commenced	\$40,000	\$0
Not yet commenced					
Regional Library replace internal sliding security door	01 August 2018	30 June 2019	Not yet Commenced	\$25,000	\$0
Not yet commenced					
Parks Electrical Assets	01 August 2018	30 June 2019	Underway	\$170,000	\$48,009
Works commenced as follows:					
- Stapleton Park replacement pole and switchboard					
- Frank Forde Park replacement pole and switchboard					

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
- Marmor Park replacement switchboard and floodlights - Kershaw Gardens replacement irrigation switchboards					
Fairy Lights East Street Replacement	01 August 2018	30 June 2019	Underway	\$65,000	\$0
Scoping has been completed, additional budget allocation being sought through revised budget					
CCTV North Rockhampton Boat Ramp	01 August 2018	30 June 2019	Underway	\$25,000	\$0
Initial designs received, seeking additional budget through revised.					
<b>Community Projects</b>					
Amenities Program Renew and Upgrade	01 August 2018	30 June 2019	Work in progress	\$308,000	\$0
Community Facilities confirmed scope of works as of 16/11/18. Individual Capital numbers have been created for each project. <ul style="list-style-type: none"> <li>Rockhampton BMX – Replacement of Toilet Block – C1129417 – Budget \$200,000</li> <li>Saleyards Park Amenities – Rectification of defects – C1129413 – Budget \$35,000</li> <li>Victoria Park Crocodile amenities – Repainting – C1129415 – Budget \$35,000</li> <li>Kershaw gardens sandstone amenities – Rectification of defects – C1129416 - \$14,000</li> <li>Rockhampton Cricket Grounds – Change rooms / amenities under the grandstand - Rectification of defects \$24,000</li> </ul>					
Scotia Place structural rectification works	01 August 2018	30 April 2019	Work in progress	\$200,000	\$6,230
Scoping document completed by heritage consultant. Heritage exemption application submitted to NRME on 13 November. Once approval received, will be advertised for tender.					
Gracemere Pound Facility Construction	05 January 2018	30 August 2018	Completed	\$242,638	\$245,344
Practical completion reached. Building contractor rectifying leaking stormwater defect.					
Air-conditioner Replacement Program	01 August 2018	30 June 2019	Work in progress	\$114,219	\$101,393
BPM Cowlrick order cancelled due to appointment of administration. Order placed to Dumac Electrical on 22 November. Works to be scheduled.					
Music Bowl – Demolish roof	01 August 2018	30 June 2019	On hold	\$153,000	\$35
Demolition budgets of roof structures options secured. On hold till Christmas carols finished on site. Venue Services Team presenting report at Feb 2019 committee meeting outlining options.					
Rockhampton Showgrounds – Stud Cattle Pavilion replacement	01 August 2018	30 June 2019	On hold	\$164,127	\$207
Venue Services Team to take report to Council after consultation with Show Society and Beef Australia					

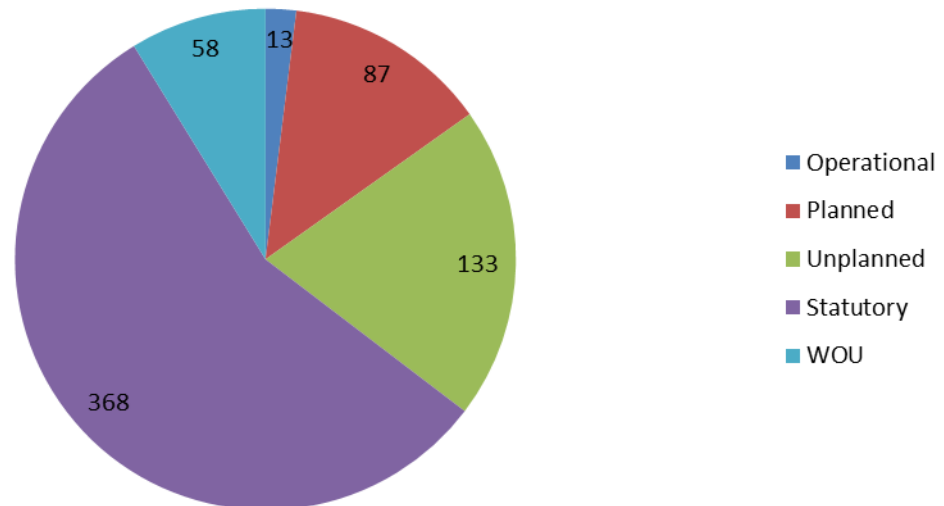
Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
stakeholders.					
Walter Reid lift replacement	01 August 2018	22 February 2019	On hold	\$285,519	\$194,146
Work is scheduled to commence on 7 January 2019 and will take approximately 7 weeks to complete.					
Showgrounds Robert Schwarten Pavilion	01 October 2018	30 February 2019	Work in Progress	\$183,000	\$113,658
Scope of works includes internal/external repaint, seamless floors and minor defects as per condition assessments. Internal /External repaint completed, Seamless floors scheduled for January 2019.					
Mt Morgan Pool replace filters and plant room	01 November 2018	30 June 2019	Work in progress	\$300,000	\$1,574
ITQ for fee proposal for design of plant room, plant and filtration closed on 22 November. Design to be completed by end of February 2019. Works to be completed in winter shutdown period.					
Rockhampton Showgrounds Robert Schwarten - Open Pavilion	01 October 2018	01 March 2019	Work in progress	\$149,000	\$71,669
Scope of works includes downpipe replacement (completed) and skylight roof replacement which is scheduled to be completed by end of December 2018. Venue Services Team confirmed decision to remove under roof bird proofing and insulation on 16th of November. Currently waiting for quotes to be returned.					
Mt Morgan Rail Complex – Façade refurbishment	01 August 2018	30 June 2019	Work in progress	\$500,000	\$12,439
Australian Heritage consultants completed scoping document for heritage exemption on 8 November. Heritage exemption application submitted to NRME on 13 November. Currently waiting on approval. Pre-paint maintenance and roof replacement sent out for quotes. Currently writing specification for painting.					
Showgrounds Replace 3 large portable grandstands	01 August 2018	30 June 2019	Work in progress	\$220,000	\$0
Venues Services Team approved options 16 November. Currently out for tender and to close late December.					

## 5. Operational Projects

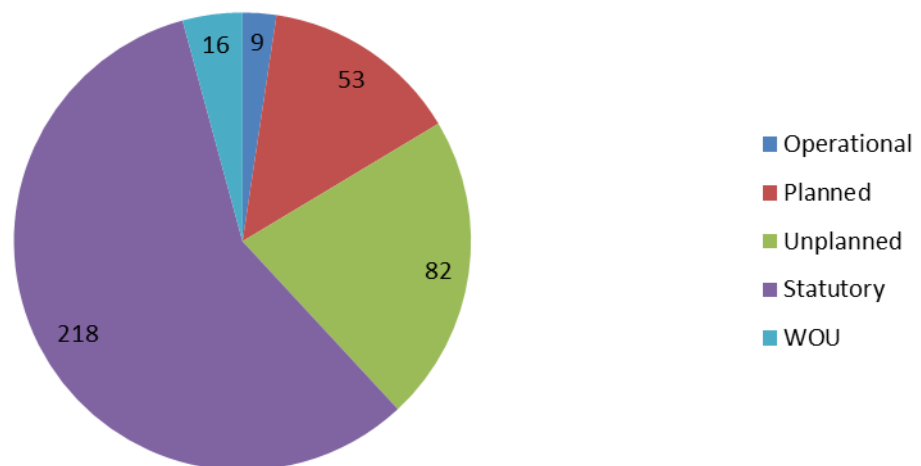
### Facilities

359 work orders were created during November 2018, with 378 completed.

**Facilities Work Orders Created for November**



**Facilities Work Orders Completed for November**



## 6. Budget

Financial performance as expected for the reporting period





## End of Month Job Costing Ledger - (Operating Only) - COMMUNITY SERVICES

As At End Of November

Report Run: 22-Nov-2018 11:42:39 Excludes Nat Accts: 2802,2914,2917,2924

	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual	Commit + Actual	Variance	On target 41.7% of Year Gone
	\$	\$	\$	\$	\$	%	
<b>COMMUNITY SERVICES</b>							
<b>COMMUNITY ASSETS &amp; FACILITIES</b>							
<u>Community Facilities</u>							
Revenues	(183,824)	0	0	(333,846)	(333,846)	182%	✓
Expenses	12,419,077	0	0	4,568,445	4,568,445	37%	✓
Transfer / Overhead Allocation	182,768	0	0	(41,913)	(41,913)	-23%	✓
<b>Total Unit: Community Facilities</b>	<b>12,418,021</b>	<b>0</b>	<b>0</b>	<b>4,192,685</b>	<b>4,192,685</b>	<b>34%</b>	<b>✓</b>
<u>Community Projects &amp; Open Space Facilities</u>							
Revenues	(321,746)	0	0	(161,064)	(161,064)	50%	✓
Expenses	4,192,851	0	0	1,263,407	1,263,407	30%	✓
Transfer / Overhead Allocation	642,589	0	0	251,033	251,033	39%	✓
<b>Total Unit: Community Projects &amp; Open Space Facilities</b>	<b>4,513,694</b>	<b>0</b>	<b>0</b>	<b>1,353,376</b>	<b>1,353,376</b>	<b>30%</b>	<b>✓</b>
<u>Community Assets &amp; Facilities Management</u>							
Revenues	(1,668)	0	0	(736)	(736)	44%	✓
Expenses	378,798	0	0	23,162	23,162	6%	✓
Transfer / Overhead Allocation	6,500	0	0	0	0	0%	✓
<b>Total Unit: Community Assets &amp; Facilities Management</b>	<b>383,630</b>	<b>0</b>	<b>0</b>	<b>22,426</b>	<b>22,426</b>	<b>6%</b>	<b>✓</b>
<u>Community Assets</u>							
Revenues	(134,265)	0	0	(53,314)	(53,314)	40%	✗
Expenses	666,029	0	0	214,504	214,504	32%	✓
Transfer / Overhead Allocation	46,426	0	0	19,307	19,307	42%	✓
<b>Total Unit: Community Assets</b>	<b>578,189</b>	<b>0</b>	<b>0</b>	<b>180,497</b>	<b>180,497</b>	<b>31%</b>	<b>✓</b>
<u>Support Services</u>							
Expenses	242,039	0	0	92,912	92,912	38%	✓
<b>Total Unit: Support Services</b>	<b>242,039</b>	<b>0</b>	<b>0</b>	<b>92,912</b>	<b>92,912</b>	<b>38%</b>	<b>✓</b>
<b>Total Section: COMMUNITY ASSETS &amp; FACILITIES</b>	<b>18,135,573</b>	<b>0</b>	<b>0</b>	<b>5,841,896</b>	<b>5,841,896</b>	<b>32%</b>	<b>✓</b>
<b>Total Department: COMMUNITY SERVICES</b>	<b>18,135,573</b>	<b>0</b>	<b>0</b>	<b>5,841,896</b>	<b>5,841,896</b>	<b>32%</b>	<b>✓</b>
<b>Grand Total:</b>	<b>18,135,573</b>	<b>0</b>	<b>0</b>	<b>5,841,896</b>	<b>5,841,896</b>	<b>32%</b>	<b>✓</b>

**8.8 COMMUNITIES AND CULTURE OPERATIONAL REPORT - OCTOBER 2018**

**File No:** 1464  
**Attachments:** 1. Communities and Culture Operational Report for October 2018 [↓](#)  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*The Report provides information on the programs and activities of the Communities and Culture section for October 2018.*

**OFFICER'S RECOMMENDATION**

THAT the Communities and Culture Operational Report for October 2018 be received.

**COMMENTARY**

The Communities and Culture section has responsibility for the following areas:

1. Libraries
2. Childcare
3. Central Queensland Home Assist Secure
4. Art Gallery
5. Heritage Village
6. Major Venue (Pilbeam Theatre, Water Reid Cultural Centre, Rockhampton Showgrounds, Mt Morgan Showground and Rockhampton Music Bowl).

**COMMUNITIES AND CULTURE  
OPERATIONAL REPORT –  
OCTOBER 2018**

**Communities and Culture Operational  
Report for October 2018**

**Meeting Date: 5 December 2018**

**Attachment No: 1**



## Monthly Operations Report

*Communities and Culture*

*October 2018*

### 1. Highlights

- Libraries delivered out First 5 Forever successful outreach events in three local shopping centres and launch the new Tech Connect Program
- Pilbeam Theatre delivered a diversity of events from local school musicals, conversation evening with Johnathan Thurston to international comedian Bill Bailey and a national Economic Development conference
- The Art Gallery opening three exhibitions - Experimenta Make Sense, Cymatic: The Visualisation of Sound and Rod Laver: Rockhampton Art Galley collection

### 2. Innovations, Improvements and Variations

Nil for October.

### 3. Customer Service Requests

Response times for completing customer requests in the reporting period for October were all within the set timeframes.

Major Venues, Art Gallery and Heritage Village only



#### All Monthly Requests (Priority 3) Arts and Heritage 'Traffic Light' report October 2018

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed										
Community Events & Arts	0	0	0	0	0	0	10	●	0.00	●	2.50	●	7.33	3.50
Heritage Village General	0	0	0	0	0	0	7	●	0.00	●	0.00	●	6.00	0.00
Showgrounds	0	0	0	0	0	0	5	●	0.00	●	0.00	●	0.00	0.00

## 4. Service Delivery

### Libraries, Childcare & CQ Home Assist Secure

Service Level	Target	Current FYTD Performance	Service Level Type
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	615 participants, 153%	Operational
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	8588 participants, 114.51%	Operational
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.08 per capita	Operational
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	926 hours, 46.30%	Operational
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	94.59%	Operational
Provide the community with access to occasional child care places with an average utilisation rate of 50%	50%	No longer defined due to change in funding	Operational
Provide 9301 hours of home maintenance services to eligible Home Assist clients per annum	90%	3098 hours – 33.31%	Operational
Deliver 6448 hours of home maintenance services for CHSP eligible clients per annum	90%	4827 hours – 74.86%	Operational
Complete 17 major modification projects for CHSP and QCC eligible clients per annum	100%	11 – 64.71%	Operational
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	0	Operational
Respond to all reactive requests in accordance with adopted responses schedule, budget, availability of materials and contractor if required	90%	Measure under review	Operational

**Major Venues, Art Gallery and Heritage Village**

<b>Service Level</b>	<b>Target</b>	<b>Current FYTD Performance</b>	<b>Service Level Type (Operational or Adopted)</b>
Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum	16,000	20751	Operational
Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum	100	47	Operational
Operate the Pilbeam Theatre Box Office as a profit centre for the unit with a target of 60,000 tickets sold per annum	60,000	24084	Operational
Operate the Rockhampton Heritage Village, with a target total site visitation of 30,000 per annum	30,000	16099	Operational

## 5. Legislative Compliance and Standards (including Risk and Safety)

### Safety Statistics

The safety statistics for the reporting period are:

	Second Quarter		
	October	November	December
Number of Lost Time Injuries	0		
Number of Days Lost Due to Injury	0		
Total Number of Incidents Reported	1		
Number of Incomplete Hazard Inspections	0		

### Legislative timeframes

Item	Due Date	Compliant? (Yes/No)	Status
Outdated employee immunisations, tickets and/or licenses	Various	No	15 Licences are overdue
Outdated legislative compliance mandatory training and/or qualifications	Various	No	11 staff are overdue for training



## 6. Operational Plan Targets by Section

The following Operational Plan actions and targets are required to be reported to Council on a monthly basis. This data will also form part of the Operational Plan quarterly report to Council:

Performance against Operational Targets as at October 2018.

Operational Plan Ref	Action	Target	Status
1.2.1.1	Provide quality arts and cultural facilities throughout the Region	Deliver 100% of the See It Live program at the Pilbeam Theatre	The last See it Live performance for 2018 was held at the Pilbeam Theatre on Friday 12 October.
		Community long-term use spaces at the Walter Reid Cultural Centre are 100% tenanted by the arts and cultural community	All spaces have long term leases in places as approved by Council
		Deliver 100% of the endorsed Rockhampton Art Gallery program	83% of the 2018 exhibition program and public program has been delivered for the Rockhampton Art Gallery.
1.4.1.2	Provide community sponsorship for activities in various sectors	Administer the Rockhampton Regional Australia Day Funding accordance with the guidelines	Australia Day grant funding opened to community on 21 September 2018 and closed on 19 October 2018. No applications were received by the deadline and discussions with community organisations were commenced to encourage applications.
1.4.1.3	Deliver a range of performances, programs and activities for various age groups	Community programs and performances are delivered in accordance with contracts, schedules and funding agreements	Morning Melodies 2019 season is presented for a more senior demographic and will be on sale early December 2018.  See it Live season for 2019 is in the contracting stage and includes a range on genres for our diverse audience. This will be released to the public before Christmas.

Operational Plan Ref	Action	Target	Status
1.4.1.4	Provide library services	Library services delivered in accordance with Council standards	21,211 visits FYTD 37,414 items issued FYTD
1.4.1.5	Deliver funded home maintenance and modification services to support seniors and people living with a disability to continue living independently	Service delivered in accordance with eligibility and funding arrangements	Delivered on a continuing basis.
1.4.3.1	Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Provide a minimum of 2500hrs of volunteer services per annum	Libraries - 834 hrs FYTD Art Gallery – 2045.45 hrs FYTD
1.4.3.2	Engage volunteers to assist with activities in the zoo, selected major parks, Heritage Village and Pilbeam Theatre	Increase in number of volunteers at each venue by 5% and confirm by visitor intercept surveys	Pilbeam Theatre – 983hrs FYTD Heritage Village – 13471 hrs FYTD
1.5.1.1	Libraries Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Programs delivered annually with in excess of 1000 person participation rate	2,018 participants in 179 programs in October. 8,588 participants in programs for FYTD.
1.5.1.2	Libraries Provide facilities and training through the Library Technology Centre and libraries to develop digital skills and reduce social exclusion	Deliver 2000 contact hours of community training	220 contact hours of training provided in October. 890 contact hours of training provided for the FYTD.
1.5.1.3	Provide a home delivery library service to people who are housebound	Provide a home delivery service with a high satisfaction rating from an annual survey of clients	1,039 loans during October. 3,512 Home Delivery loans for FYTD. New survey results due January 2019.
1.6.2.1	Operate the Rockhampton Heritage Village	Heritage Village opened in accordance with operating hours and has total site visitation exceeding 30000 persons	16,099 FYTD

Operational Plan Ref	Action	Target	Status
1.6.2.3	Maintain documentary heritage of the Region through maintaining and developing the Local History Centre and its collection	Develop a guideline on the accession and deaccession of donated items	106 research requests received during October. 426 requests received for FYTD.
1.6.3.1	Deliver and support local events and celebrations	Conduct annual Rockhampton Cultural Festival	2018 event successfully delivered on Sat 25 <sup>th</sup> August with attendance of approximately 3000. The next Festival will be held August 2019.
		Conduct Heritage Festival event	Heritage Festival 'Collectique' antique and collectables fair was successfully delivered. Strong demand from stall holder and public for this style of event. Initial planning for 2019 event underway
		Conduct Rockhampton Carols by Candlelight annual event	Planning continuing for 2018 event. Legacy CQ was the chosen charity nomination.
		Provide inclusive and culturally and linguistically diverse Library programs	No programs were delivered in October.
		Deliver the CapriCon Steampunk and Pop Culture Convention at Rockhampton Regional Library	Planning underway for 2019 event which will be held at the Showgrounds on Saturday 6 April 2019.
1.6.3.2	Deliver and support major regional events	Deliver one large music theatre production attended by in excess of 3000 patrons at the Pilbeam Theatre	We Will Rock You successfully presented in March with 4800 patrons attending to universal acclaim. Kinky Boots announced as 2019 musical. Auditions are currently being held and the show will open 15 March 2019.
		Deliver two major exhibitions delivering in excess	2018 exhibition attendances -

Operational Plan Ref	Action	Target	Status
		of 4000 visitors at the Rockhampton Art Gallery	Happy Birthday Play School 6,439 Draft: a collection of imperfect faces, with unfinished stories by Emma Ward 4,022 Alluvia by Tom Borgas: The Rockhampton riverside public art project 6,612 Collection intervention on track to exceed 6,000 Centenary of Rugby League 8,372 A Trip to Far away 5,137 The Gypsy Tinkerer 4,080 Del Kathryn Barton 9,934 Moving Around 9,934
		Rockhampton Showgrounds is used for 25 days for whole- of-grounds events	6 days whole-of-grounds events FYTD.
1.6.4.1	Deliver a diverse range of creative arts programs	Programs are delivered in accordance with guidelines and schedules	100% of 18/19 public programs have been delivered by both Art gallery and Major Venues in accordance with guidelines and schedules.
1.6.4.2	Deliver the Regional Arts Development Fund	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	18/19 funding agreement with Art Qld was successful and approved.  First round for 18/19 financial year closed October 29 with a report submitted to Council with recommendations for funding.
1.6.4.3	Support the creations of public art throughout the Region	Three public art commissions supported under the Public Art Program, within available budget and resourcing	Process of identifying suitable opportunities within normal council process underway as policy with dedicated funding not endorsed
2.2.2.1	Support community training programs/ education workshops held in the region	Provide 500 hours of Microsoft training courses through the Library Technology Centre	91 contact hours of training provided in October.  406 contact hours of training provided FYTD.

Operational Plan Ref	Action	Target	Status
2.2.3.2	Provide access to resources and free community technology training courses to develop skills	Provide community access to technology and deliver 2000 hours of computer training  Conduct satisfaction survey to determine effectiveness of training provided	2,275 hours of public access provided; 220 hours of community training provided during October.  9,298 hours of public access provided; 926 hours of community training provided FYTD  Satisfaction measures being developed.
2.2.3.3	Provide quality child care services	Services provided meet the national quality standard	912 places of long day care provided, with a 98.70% utilisation rate during October.

## 7. Operational Projects

### Libraries

#### Community Programs

Programs for young children and their families included the Lively Babies, Lively Stories and various First Five Forever programs held at the four libraries during the month. Children and teens were able to join in Lively Lego, Wii Tournaments, School Holiday activities, Anime/Manga Club, YA Book Club and Lively STEM Club – with programs for adults such as Mah-Jong, Knitting and Crochet, Monday Movies, Beamafilm Club, Book Clubs, Scrabble, Trivia and Laughter Yoga attracting good numbers.

**2018** people participated in **179** programs.

#### First Five Forever

First 5 Forever activities attracted 415 attendees throughout October, including visits to the Play Space Pop Up during the final month of its installation at the Rockhampton Regional Library.

Outreach this month included visits to Gracemere Shopping World, Allentown Square and Child Health Clinics at Gracemere. Councillor Ellen Smith joined library staff at Gracemere Shopping World to help launch the new children's book, *Charlotte and Jack Go Grocery Shopping*, produced by Council's Environment and Public Health Unit. The EPU unit and library staff worked closely together to create an inclusive, age appropriate resource for young families to learn about food safety awareness.



Cr Smith at Gracemere shopping world with First 5 Forever Officer Peta Wing

The Early Literacy Project Officer also presented at the F5F Forum in Brisbane on October 19, and showcased the way Rockhampton Regional Council Libraries used the Play Space Pop Up during storytime sessions, and how it attracted families to the Library and promoted early literacy.



### Mental Health Week (MHW)

Mental Health Week was recognised at the Rockhampton Regional Libraries with two events designed to break down the stigma surrounding mental health. Funding for a special youth event featuring Opera Express from Sydney was received from the QSuper Community Prize referred to the Library Service by Advance Rockhampton (Queens Baton Relay), with an opera completely created by young people at the Southside Library during the last week of the school holidays. A Poetry SLAM was also held at the Southside Library on the last Saturday of MHW where all participants received a Mental Health t-shirt or cap just by participating in the activity.

Talented young people in the Rockhampton Regional Library Chorus created an original opera with the help of mentors Murray Dahm and Peter Auon from Opera Express during the course of four days.

The World Premiere of 'Doo-dah-dectomy' featuring a twisted plot of love, medical shenanigans and shady alliances was performed in the Fitzroy Room at the Rockhampton Regional Library on the evening of Friday 5 October with a family matinee presented the following Saturday morning in the library. The opera, in six acts, took 45 minutes to perform, with the musical producers giving a background overview of the creative elements surrounding the development of the opera. The philosophy behind the Opera Express mantra is a guide to the incredible success of the project:

*Opera Express is an experiential creative arts programme like no other where participants create and perform their own original opera in just four days. Our mission is to empower, inspire and encourage young people to discover their own potential.*

*In an Opera Express project, groups of up to 30 participants create their own original opera. Working collaboratively, the whole group devise the characters, plot, script, music, sets, direction, choreography and performance of their opera. All of this work is done in four, day-long, workshops facilitated by experienced Opera Express staff. At the conclusion of the fourth day there is a celebratory world premiere of the opera so friends and family can witness the creativity of the group across all of the art forms involved. Opera Express is open to any willing participant, not just those studying music or the arts.*

We thank QSuper for their wonderful support of this project at the Rockhampton Regional Council Library Service.



Opera Express with the young participants

### Rockhampton History Centre

The Rockhampton Catholic Diocese have organised a committee of interested people to begin researching, organising and writing the history of the Diocese. Cheryl Rickard, the local and family history officer, was asked to give a short introductory speech to the committee about the Library's special collections and how the Library collates, digitises and preserves the collection.

Two local history books were donated to the History Centre this month. *Brigalow Scrub and Melon Holes* by Lex Johnson, is about the early history of Park Avenue, Glenmore, and Black Ball Flat. The book provides historical information about these North Rockhampton suburbs, family histories of the pioneers of the area, maps and photographs. *Cranwel, 15 Macartney Street, Paddington* by Melva A Welch is a family history book about the Welch and Cranston families. The book features family trees, photographs and stories of the Welch and Cranston families, including details about the Cranston's of Rockhampton.

### Library Technology Centre

The launch of the new Tech Connect Program at the Library Technology Centre took place on 17 October. The program is designed to provide clients with a series of two-hour workshops on a wide range of technology topics. It is anticipated that there will be up to fifteen workshops created over the next twelve months, with the first seven already now being delivered to our students. These workshops include:

- Saving Money by Buying Online
- Digital Streaming – Catch up TV, Video and Music Streaming
- Creating Fabulous Digital Photo Gifts
- Using a Digital or Smartphone Camera and sharing photos with family and friends
- Choosing the Right Data Plan for your Mobile/Tablet
- There's an App for That ...What Can They Do...and How Do You Get Them!



Packed into the Fitzroy room for the launch

The Tech Connect program will incorporate some of the web-based resources of the Commonwealth funded "Be Connected" program. The initial funding submission provided \$1500 to assist with the expenses of conducting the launch. Additional funding opportunities are available through this program which will be based on the number of clients enrolled and the courses that they complete.

The launch was highly successful with 65 clients signing up to "Be Connected" program who have filled 86 places in the scheduled workshops being conducted before the end of the year. Many clients also signed up for our existing courses.



On the afternoon of the launch customers were encouraged to participate in the following activities:

- Creating spectacular panoramic 360° photos using a smartphone
- Donning the goggles and diving into the world of virtual reality
- Discovering the delights of Digital Media
- Interacting with the Libraries Digital Inclusion Officer, iZac.
- 3D printing
- Exploring interactive and fun websites



Hands on with VR in the Library

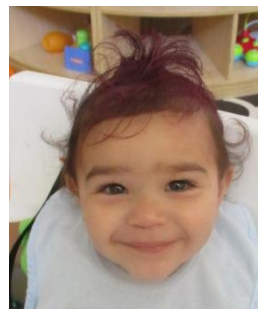
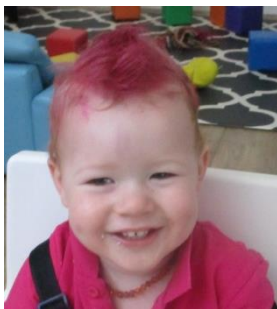


Launching Tech Connect

## Childcare



The Childcare Centre joined in on breast cancer awareness day, staff, children and families wore pink and made a gold coin donation. The children made yummy pink cupcakes and decorated an awareness ribbon. A delicious morning tea was shared consisting of all pink foods and raised \$77 to go towards Breast Cancer Research.



The children loved their pink hair for the day!

## Heritage Village

### October Visitor Numbers -

• General entry	316
• School Tours	172
• Other Tours	61
• School Holiday Activity	286
• Markets	Nil

Bus loads of Singapore Armed Forces kept staff busy in the Shearing Shed during October together with weddings and a DNRME Regional Conference. The Shearing Shed also drew a lot of interest at the CQ Wedding Expo with several prospects already being discussed.

School holiday activities continued to be popular. Road works have required the removal of the Heritage Village signage on the corner of Boundary Rd and Yaamba Rd. Signage will be restored as soon as possible. Council are working with TMR and the designated contractor to ensure the Heritage Village fencing and security is maintained during the works period.

Internal signage regarding the history of the Menzies Garage building has been completed which will be displayed with the memorabilia being gathered for the garage display. Additional features will be added including windows and doorway to maintain the heritage feels of the site.

Construction of a ramp along the side of the Lakes Creek Cottage is underway. This will allow wheelchairs, wheelie walkers and prams to access to one of the examples of heritage cottages. Access and treatments have been designed to reduce any impact on the aesthetic of the buildings and site.

**Trip Advisor** (Maintaining rating of #1 of 42 things to do in Rockhampton)

*Went here with the kids and they absolutely loved it! Can clearly see a lot of love and effort has been put into the displays. Highly recommend!*

Thank Simone R *Reviewed 5 weeks ago*

## Major Venues, Development & Public Programs

### Pilbeam Theatre

The 2018 Rockhampton Dance Festival was held at the Pilbeam Theatre (with some early sessions at the Walter Reid Cultural Centre) in September – October.

A wide range of other performances were delivered at the Pilbeam Theatre –

- Morning Melodies – Frankly Sinatra featuring Philip Gould and Michelle Fitzmaurice
- Southern Cross Soloists' Rhapsody in Blue the final performance of the 2019 See it Live Program
- The Highwaymen Tribute Show featuring music of Kris Kristofferson, Johnny Cash, Waylon Jennings and Willie Nelson
- An Evening with Johnathan Thurston
- Rockhampton Grammar School Music Festival
- Rockhampton Musical Union Youth Choir performed Shrek The Musical during October
- Comedian Bill Bailey, performed his show, Earl of Whimsy

The Pilbeam Theatre was also the venue for the National Economic Development Conference. The event attracted economic development practitioners from around the country.

The Pilbeam Theatre is also the place to buy tickets for the Capricorn Christmas Trail.

### **Rockhampton Showgrounds**

The Rockhampton Showgrounds was the venue for Rockhampton Regional Council / Fitzroy Basin Association's Small Landholders' Day on Saturday 6 October. The event provided practical agricultural industry training sessions and trade displays.

The Handmade Expo was held at the Rockhampton Showgrounds in October, showcasing a range of handmade arts and crafts.

Round 2 of the 2018-19 speedway was held at the Rockhampton Showgrounds on 20 October.

The CQ Wedding Expo was held at the Robert Swarten Pavilion at the Rockhampton Showgrounds in October. The event gave local wedding businesses a chance to show off their services to prospective brides and grooms.

### **Walter Reid Cultural Centre**

Capricornia Printmakers held their exhibition Singularity at the Walter Reid Cultural Centre in October comprising a variety of fine art prints and artist books.

The Rockhampton Chamber Music Society performed its monthly concert on 14 October at the Walter Reid Cultural Centre.

Central Queensland Contemporary Artists held their annual Spring into Art exhibition at the Walter Reid Cultural Centre in late October / early November.

### **For Lease**

The FOR LEASE space in the front of the Kern Arcade on East St is generously provided by the Coopers family for use by community arts groups and not-for-profit organisations.

October Displays:

Arthouse Restore – refurbished furniture  
Rockhampton Potters Group

### **Regional Arts Development Fund**

Funding agreement with Arts QLD for 18/19 has been completed.

First round for 18/19 financial year closed October 29. Round 2 close February 11, 2019 and Round 3 will close June 3, 2019. These dates are based on a three month interval between rounds and the schedule of Council meetings for ratification.

A separate report has been submitted to Council with recommendations for funding.

### **Carols by Candlelight**

The EOI for Charity Recipient of the 2018 Carols by Candlelight was advertised through the Morning Bulletin, Facebook ads and a media release. The EOI closed on 2 October, 2018. Three applications were received. These were from Lifeline Rockhampton, The Women's Health Centre and Legacy CQ. The charity chosen by Mayor Strelow was Legacy CQ.

### **Australia Day Community Events Funding**

A fund of \$15,000 exists to support communities in celebrating Australia Day.

The application form for Australia Day Community Events Funding was released on 21 September, 2018. Past applicants were notified of the opportunity. The fund was advertised through the Morning Bulletin, social media and media release. The deadline for applications is 19 October, 2018. As no applications were received by the deadline discussions commenced with representatives of local community organisations to encourage applications. It is now expected there will be late applications received from a number of communities in the Region.

### **CQ Home Assist Secure**

The annual Hazard Inspection of the CQ Home Assist Office was completed by our Supervisor, Maree, along with the assistance of Dan Rough.

CQ Home Assist was attend a provider briefing for "The Future of QCCS in Queensland". Changes associated with the roll out of the National Disability Insurance Scheme in 2018 has resulted in the decision to cess QCCS funding on the 30th June 2019. It was announced that there would be a smaller amount of funding continuing from 1st of July 2019 for those existing participants who do not qualify for the NDIS. As the funding is limited, existing and new providers must complete their interest via Q Tenders. Further details will be provided in the near future.

Four Major Mods projects were completed in October, with a ten new applications received. An increase in major modification activity is expected in the coming months.

### **Rockhampton Art Gallery**

#### **Exhibitions and Collections**

This month Rockhampton Art Gallery opened three exhibitions.

*Experimenta Make Sense* is an exhibition that expresses the disconcerting and delightful world of the digital age. What does it mean to feel in an era of disembodied communication? The exhibition poses the questions of what it means to 'do' today. Both playful and challenging, this exhibition asks audiences to immerse their senses into a 'thinking,' 'feeling' and 'doing' contemplation of what it is to be human in the age technological acceleration.

*Cymatic: The Visualisation of Sound*, in this exhibition popular melodies and iconic sounds have been depicted by artist Belinda McGrath through the technology of a Cymascope – a machine invented to capture and record the patterns made by the pitch, vibration and frequency of sound. This equipment also allows the opportunity to record and visually create the sound of a loved one's voice. Cymatic will intrigue the viewer by overlapping the senses of sight and sound.

*Rod Laver: Rockhampton Art Galley collection*, draws together a small display of tropics and memorabilia. Central Queensland has a rich and proud legacy of producing some of Australia's most notable and successful sporting personalities. The exhibition tells the story of the only tennis player to twice win the Grand Slam (four major single titles in one calendar year), Rod Laver is arguably one of the world's greatest tennis players. Living in Rockhampton from the age of ten, every morning at 5am, Rod and his two older brothers would ride their bikes eight kilometres to the association courts to take lessons with Charlie Hollis.

### **Programs**

Rockhampton Art Gallery presented 29 programs in the month, this is an average of 0.9 programs per day.

### **Healthy living opportunities and community activity programs are available**

In October, Rockhampton Art Gallery presented seven programs that contributed to healthy living opportunities in the region, made up of four Yoga in the Gallery classes and three Pilates Among the Paintings. October saw the commencement of Term 4 classes: Nine healthy living passes were sold for this term, which are used across both yoga and pilates. The programs attracted 55 one-off ticket purchases collectively in the month, in addition to the nine healthy living passes.



### **Provide and support the community's development of and creative participation in the arts**

Curatorial Programs have supported the community's development of and creative participation in the arts through the program development for Laser Beak Man. These programs are working to broaden the understanding and awareness of Tim Sharp's practice and the condition of autism. The programs will resolve to interactive in exhibition activates and also ticketed programs and events.

Throughout the exhibition Experimenta Make Sense Curatorial Programs have enabled the communities creative participation in the arts by development, planning, contracting and advertising 10 programs. These programs have engaged the skills and expertise of artists living and working in the region, and offered a mix of free and ticketed opportunities, generating \$135 for the month of October.

### **Develop and maintain opportunities that celebrate our local residents**

Public Programs via the school holiday classes Out Art Mash-Ups enabled participants to experiment with watercolour and acrylic paints, and different application methods (such as sponges, leaves, feathers, paint brushes). A total of 24 (eighteen 6 to 10-year-olds, and six 11 to 16-year-olds) attended these workshops supporting the regions young artists to come together and share interests and ideas.

Curatorial Programs developed and presented the Marilyn Luck Gallery Artist in Conversation series. This program is dedicated to celebrate local residents of Central Queensland. Program speakers are drawn from the Marilyn Luck Gallery exhibition program.



In the month of October the Artist in Conversation series featured Belinda McGrath, alongside her exhibition *Cymatic: The Visualisation of Sound*. The Artist in Conversation was attended by 5 members of the public, on the 27 October.

Development has commenced for the regional artist professional development program for The Bayton Award 2019. These will commence in November with Artist mentoring sessions facilitated by Bruce Hesier from the 16 & 17 November. The Bayton Award 2019 regional artist professional development program ensures local residents are provided professional development opportunities that contribute to developing and sustaining their practices in the region.



**Develop, nurture and support local and Regional events and celebrations that enhance our community's sense of place and promote our cultural diversity**

In the month of October the Gallery launched a new program that celebrates and partnered with the regionally business Lilly and Lotus, facilitated by a regional artist and presented at Rockhampton Art Gallery, *Flower Power*. Flower Power is a watercolour workshop where participants paint floral arrangements. The Floral arrangement is provided by Lilly and Lotus. By partnering with a locally business Rockhampton Art Gallery programs contribute to the regions unique sense of place and promoting the strengths of the region, supports local business, as well as raising awareness of local Australian flora. Their new art class attracted good level of attendance, with 11 participants.



**Promote awareness programs of strong indigenous history and significant cultural representation**

Throughout the month Curatorial Programs have commenced conversations with Elders for the introduction of Darumbal Storytime at Rockhampton Art Gallery in 2019. This new program is driven by a desire from the Darumbal Elder Aunty Nicky Hatfeild with the aim to increase knowledge and awareness of Darumbal oral history and living culture. The program will result in a weekly Storytime facilitated by Aunty Nicky. In these weekly sessions participants will be guided in story and culture by Elder Aunty Nicky in weekly sessions of active participation and sharing of Darumbal culture. In partnership with the Elders through this project Rockhampton Art Gallery aims to bring further into the light narratives, stories and traditions of the Darumbal people, while supporting Elders with industry accepted consultation fees.

## Education

In the month of October 2 education opportunities were facilitated.

- 18 October, Rockhampton Tourism Volunteers information session
- 31 October Emmaus College School Group

## Operations

In the month of October the Art Gallery shop took in income \$2,523.79 from 411 individual sales. The Art Gallery's Retail Conversion Rate is calculated from overall visitation and number of retail sales. October reported a retail conversion rate of 23.54%. The average spend per visitor, inclusive of ticketing was \$4.00

Visitation for the month was 1,738. Attendance was made up of Women 51% of total visitation, men at 27% and children at 14%. Peak visitation was from 11am – 12.00pm.

In calendar year comparison, the 8 month attendance is tracking at 79,861 including off site activities like traveling exhibitions, projecting to be the highest attendance by calendar year on record. Using economic calculators, the Gallery's economic impact to the region in October was calculated at \$229,533.32, up from the month of October which was at \$205,864.92.

## Provide opportunities for volunteers to contribute to the community

Volunteers play as vital role in supported the activities and actions of the Gallery team. The staff engage volunteers in all areas of the Gallery's operations. For the month of October volunteer hours were 525.25 hours with a value of \$18,383.75 from 16 active volunteers.

In in delivery of curatorial programs volunteers particularly assists in the set up and pack down of events. In this role volunteers greatly assist in the efficiency of the program and events being delivered. Additionally volunteers assist in the booking enquiries and payments, in lue of an online booking system.

Volunteer contributed to the delivery of the Gallery's public programs by way of set-up and materials preparation for, *Acrylic Pour and More, Messy Mondays Bubs and Tots, Wine and Watercolour, Resin Jewellery Making, and Pencils and Portraiture.*

In line with the Gallery's successful application for the University of Queensland Art Museum Kinnane Endowment, staff have returned from a one week internship in Brisbane at the University of Queensland Art Museum. Once back in Rockhampton the Gallery will be joined by two Museum Studies students from The University of Queensland. The students will work with the Gallery for two weeks and together they and the staff will commence a training program for the Gallery's collection volunteers, development skills and knowledge in the housing the ceramic collection. To support the volunteers a two week training program has been developing to roll out in the month of November.

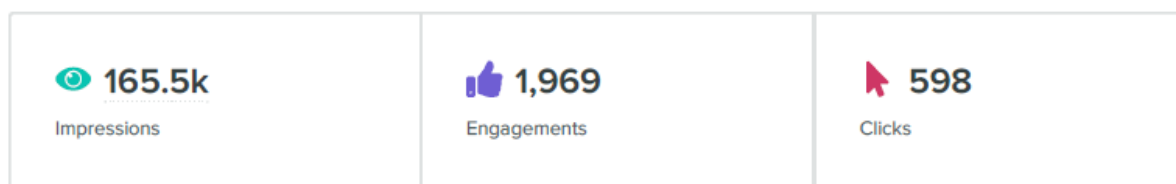


## Marketing and Media

The Gallery is active on social media, and the month of July resulted in a combined social media reach of 174604. This was achieved via:

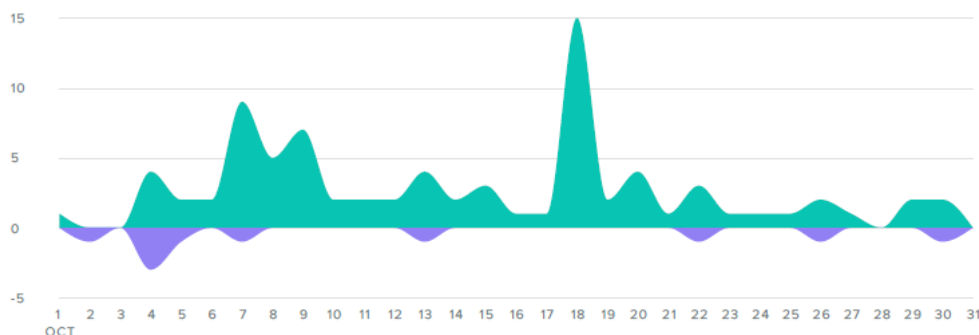
Monthly Social Media Engagement	
Facebook - impressions	165 500
Facebook - post engagements	1969
Facebook - clicks	598
Facebook posts made	126
Facebook fans	4778
Instagram - impressions	32 500
Instagram - Post engagements	1550
Instagram - posts made	83

## Facebook Activity Overview

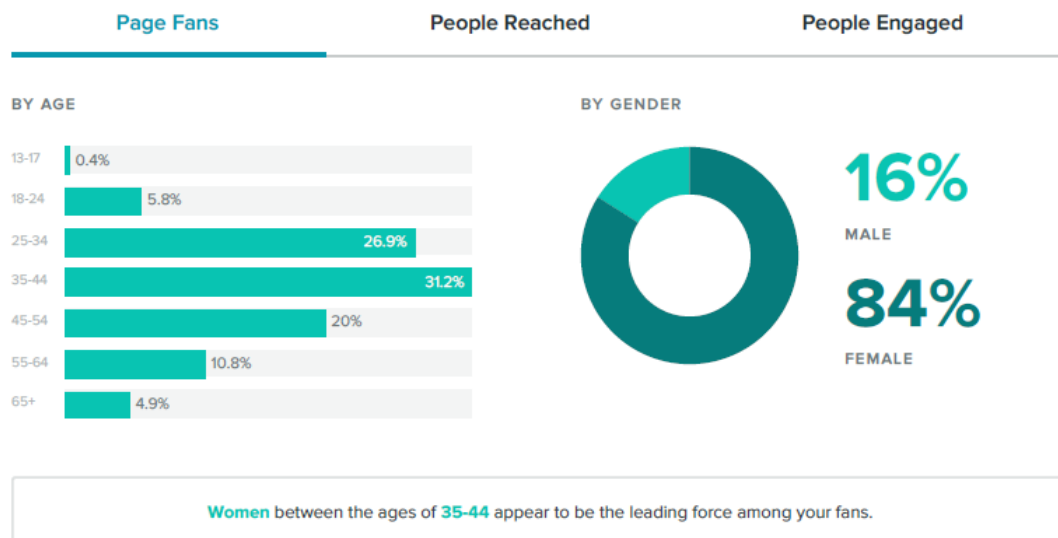


## Facebook Audience Growth

LIKES BREAKDOWN, BY DAY






## Facebook Audience Demographics





### Instagram Activity Overview

 <b>1,760</b> Total Followers	 <b>1,510</b> Likes Received	 <b>40</b> Comments Received
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### Instagram Top Posts



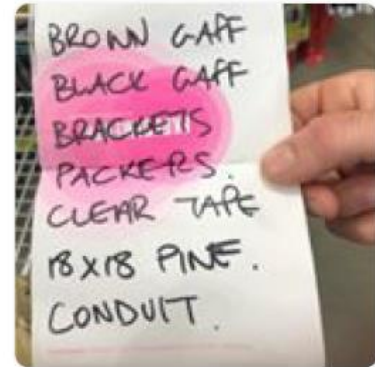
@rockhamptonartgallery

50 Engagements



@rockhamptonartgallery

38 Engagements

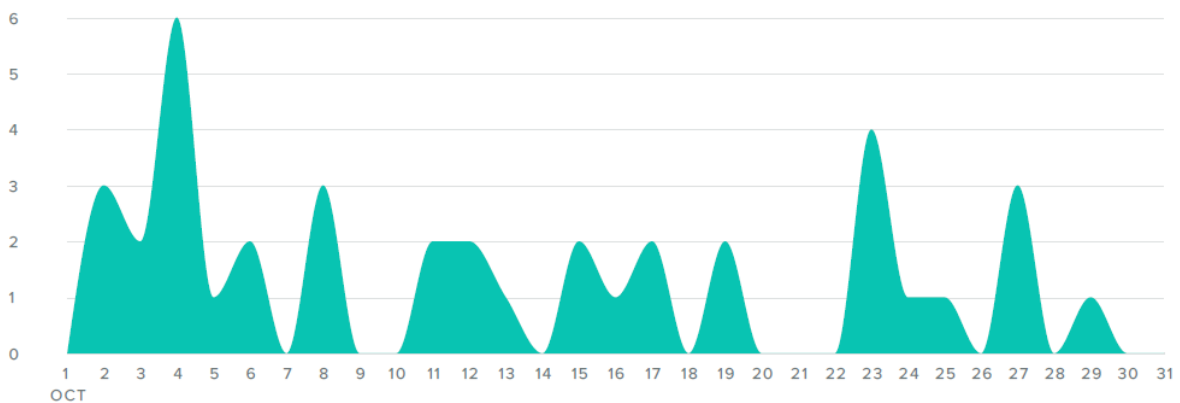


@rockhamptonartgallery




37 Engagements

### Instagram Audience Growth

AUDIENCE GROWTH, BY DAY



### LinkedIn Activity Overview

 <b>451</b> Impressions	 <b>26</b> Engagements	 <b>3</b> Clicks
---	--	--

## LinkedIn Top Posts

### Rockhampton Art Gallery

Mount Morgan Artist in Residence | Take the opportunity to explore your practise in a refreshing setting over 5-Days. Be inspired by the depth of history in the Queensland gold-mining town of Mount Morgan. A total of three Artists in Residence will be held in 2018/19. Artists in Residence will be able to interact with an environment and community rich in history, providing a unique opportunity to delve into the area's early success and discover a fascinating past. The program will provide professional development and networking opportunities for both visiting artists and the host community, and give an opportunity for the community to be invigorated through an exchange of ideas and new ways of working. See the full application T&Cs at our website <https://bit.ly/2Pew9Cp>



(Update) by Bianca A. October 23, 2018 6:19 am

### Rockhampton Art Gallery

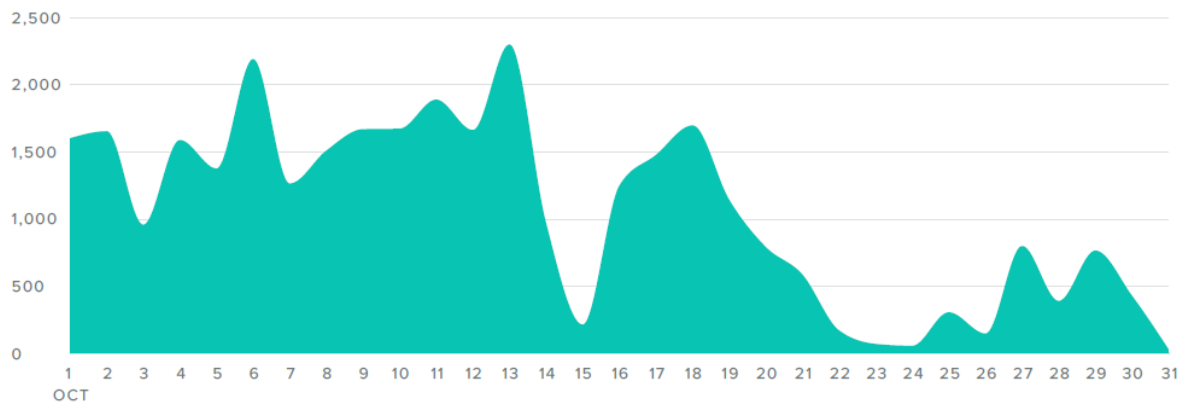
Expressions of interest open for new art gallery build | EXPRESSIONS of interest are open for the new Rockhampton Art Gallery construction, as council waits on Federal Government funding. Rockhampton Regional Council today approved the next stage of the construction process, as a way to keep the development moving forward while funding is finalised. General Manager of Regional Services Peter Kolof said council would shortlist contractors who submitted Expressions of Interest (EOI) ahead of a formal tendering process once the gallery was fully funded. The new gallery would be set over three levels, with around 470sqm of floor space, on Quay St next to Customs House. The gallery will include a double-height exhibition space and permanently house Rockhampton's rich modern art collection, much of which is currently in storage. In June, the State Government pledged \$8 million for the project. Capricornia MP Michelle Landry has been supportive of the new gallery from its announcement and has promised to fight for funding federally. <https://bit.ly/2PyAWP8>



(Update) by Bianca A. October 19, 2018 1:31 pm

## LinkedIn Impressions

### IMPRESSIONS, BY DAY



## EDMs - 3 sent



## Press Releases

11 October: Media Opportunity : Exprementa Make Sense

## Media Interviews

12 October : 4RO Phone interview with Experimenta re exhibition at Rockhampton Art Gallery

19 October : 4RO phone interview with regional artist Ainslie McMahon

26 October : 4RO phone interview with regional artist Kelly Knight Ainslie McMahon

## 8. Section Statistics

### Libraries

#### Volunteer hours

Location / Program Area	Total hours for October
Lively Music	0
Library Technology Centre	220
<b>TOTAL</b>	<b>220</b>

#### Utilisation

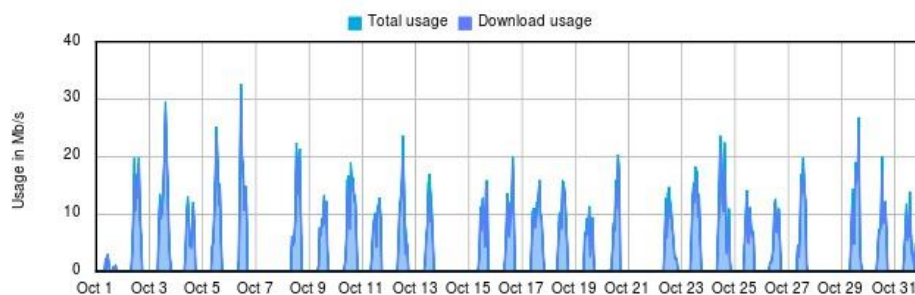
Activity	Regional Library	North Rockhampton	Mt Morgan	Gracemere	e-Content	Anytime Library	Total
Loans	19150	8703	1507	2155	5895	4	37414
Returns	20911	10142	1810	2949	-	5	<b>35817</b>
Reservations	1921	838	365	187	-	-	<b>3311</b>
Inter-library loans	61	19	49	20	-	-	<b>149</b>
<b>Total Transactions</b>	<b>42043</b>	<b>19702</b>	<b>4663</b>	<b>5311</b>	<b>5895</b>	<b>9</b>	<b>76691</b>
Public Computer Access Hours	2481	306	168	255	-	-	<b>3210</b>
Visits	13070	4456	1212	2473	-	-	<b>21211</b>
Program Participation (Including LTC figures)	1529	134	165	190	-	-	<b>2018</b>

#### Library Wi-Fi –

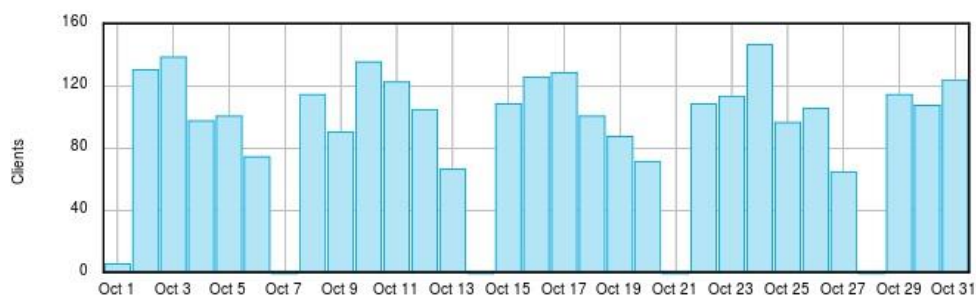
#### *Summary report for network 'RRC Library Wi-Fi - wireless' | October 2018*

- **Distinct clients:** 1207 (Daily average: 90)
- **Data transferred:** Total: 1.1 TB (↓ 1013.52 GB ↑ 108.9 GB)

## Usage



## Clients per day



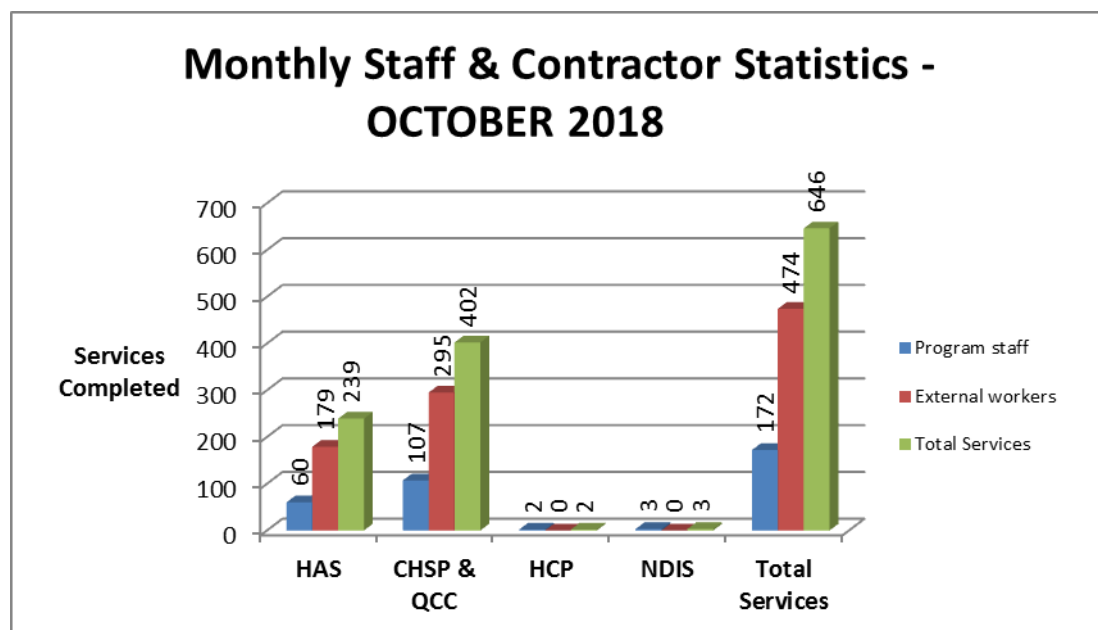
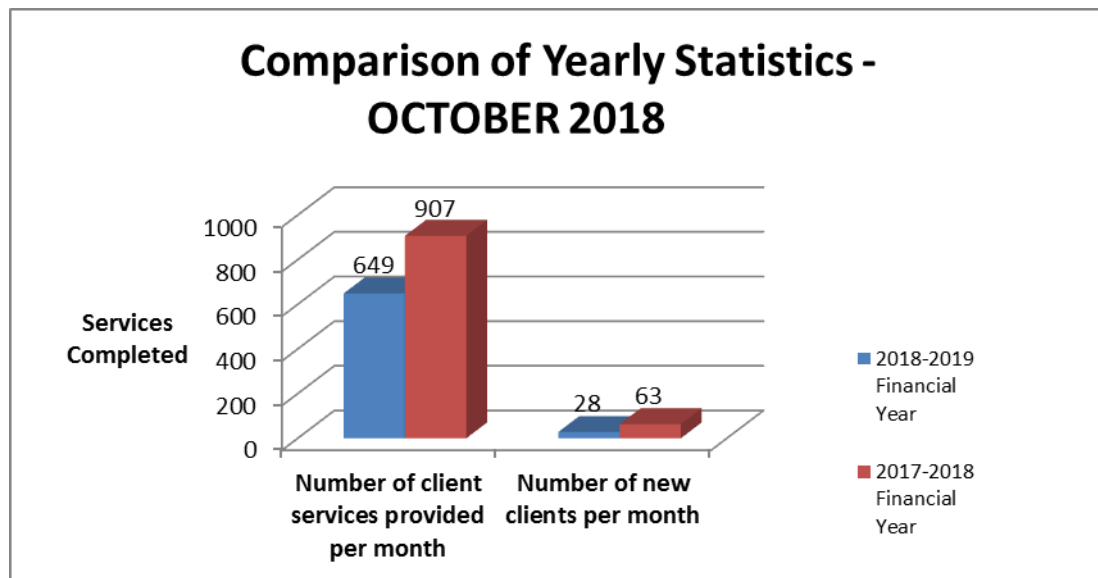
## Childcare

### Utilisation

The original breakdown report is no longer valid as the 42 places are all different hours but all day. For example some are 9 hour days and some 11 hour days so hourly utilisation will not show true utilisation percentage.

	October 2018 42/days
Days available	22
Places available	924
Places utilised	912
Utilisation Rate	98.7%

There are 74 active families currently utilising the Childcare service.

**CQ Home Assist Secure****FUNDED SERVICES PROVIDED**

**Services Provided – Funded Services Home Assist, CHSP & QCCS Maintenance & Minor Modifications**

Service	October 2018	October 2017	2018 – 19 YTD	2017 – 18 YTD
<b>HOME ASSIST hours (estimated)</b>	608	843	3098	3274
<b>CHSP &amp; QCCS hours (estimated)</b>	981	1588	4827	5732
<b>Jobs completed</b>	641	907	3272	3596
<b>New clients</b>	28	63	193	211
<b>Total active clients</b>	7985	7338		

**CHSP & QCCS Major Home Modification Services**

<b>Service</b>	<b>October 2018</b>	<b>October 2017</b>	<b>2018 – 2019</b>	<b>2017 - 2018</b>
<b>New applications</b>	10	12	42	41
<b>Jobs completed</b>	4	2	11	11
<b>Funding provided</b>	\$16,366	\$13,605	\$36,741	\$60,797
<b>Client contribution</b>	\$16,366	\$13,605	\$36,741	\$45,525

**SERVICES PROVIDED TO PACKAGED CLIENTS**

<b>Jobs completed</b>	<b>October 2018</b>
<b>NDIS Simple Modifications</b>	3
<b>NDIS Major Modifications</b>	NIL
<b>Home Care Packages – Simple Modification</b>	1
<b>Home Care Packages – Major Modification</b>	Nil
<b>Home Care Packages – Home Maintenance</b>	4

**TOTAL HOUSEHOLDS ASSISTED**

<b>Current Month - October</b>	<b>Financial Year to Date Total</b>	<b>Average Monthly Households assisted For 2017-2018 Financial Year</b>
659	3013	690

## 9. Budget

### End of Month General Ledger - (Operating Only) - COMMUNITY SERVICES

As At End Of  
October

Report Run: 09-Nov-2018 14:35:18 ; Excluding 2914, 2918, 2919, 2814, 2917, 2924, 1801, 1806, 1807, 1901, 1906

	Adopted Budget FULL YR \$	YTD Actual \$	EOM Commitments \$	Commit + Actual \$	Variance %	On target 33.3% of Year Gone
<b>COMMUNITY SERVICES</b>						
<b>COMMUNITIES &amp; CULTURE</b>						
<u>Heritage Village</u>						
Revenues	(435,956)	(192,588)	0	(192,588)	44% X	
Expenses	1,026,703	354,604	19,272	373,876	36% X	
Transfer / Overhead Allocation	54,704	23,297	0	23,297	43% X	
<b>Total Unit: Heritage Village</b>	<b>645,452</b>	<b>185,313</b>	<b>19,272</b>	<b>204,585</b>	<b>32% X</b>	
<u>Venue Operations</u>						
Revenues	(1,408,300)	(599,186)	0	(599,186)	43% X	
Expenses	2,082,928	605,617	176,392	782,010	38% X	
Transfer / Overhead Allocation	(70,449)	(21,054)	0	(21,054)	30% X	
<b>Total Unit: Venue Operations</b>	<b>604,179</b>	<b>(14,623)</b>	<b>176,392</b>	<b>161,769</b>	<b>27% X</b>	
<u>Art Gallery</u>						
Revenues	(257,400)	(75,057)	0	(75,057)	29% X	
Expenses	1,026,145	274,124	29,867	303,991	30% X	
Transfer / Overhead Allocation	(29,500)	306	0	306	-1% X	
<b>Total Unit: Art Gallery</b>	<b>739,245</b>	<b>199,373</b>	<b>29,867</b>	<b>229,240</b>	<b>31% X</b>	
<u>Library &amp; Childcare Services</u>						
Revenues	(1,368,903)	(447,195)	0	(447,195)	33% X	
Expenses	4,047,782	1,302,992	220,638	1,523,630	38% X	
Transfer / Overhead Allocation	16,789	3,168	0	3,168	19% X	
<b>Total Unit: Library &amp; Childcare Services</b>	<b>2,695,668</b>	<b>858,965</b>	<b>220,638</b>	<b>1,079,603</b>	<b>40% X</b>	
<u>CQ Home Assist</u>						
Revenues	(2,022,751)	(1,198,905)	0	(1,198,905)	59% X	
Expenses	1,851,574	544,944	546,578	1,091,522	59% X	
Transfer / Overhead Allocation	129,174	30,522	0	30,522	24% X	
<b>Total Unit: CQ Home Assist</b>	<b>(42,004)</b>	<b>(623,439)</b>	<b>546,578</b>	<b>(76,861)</b>	<b>183% X</b>	
<u>Communities &amp; Culture Management</u>						
Revenues	(2,083,000)	(522,699)	0	(522,699)	25% X	
Expenses	3,247,902	1,075,957	149,483	1,225,440	38% X	
Transfer / Overhead Allocation	54,993	12,409	0	12,409	23% X	
<b>Total Unit: Communities &amp; Culture Management</b>	<b>1,219,895</b>	<b>565,666</b>	<b>149,483</b>	<b>715,149</b>	<b>59% X</b>	
<u>Rockhampton Art Gallery Gift Fund</u>						
Revenues	0	(35,006)	0	(35,006)	#DIV/0!	
<b>Total Unit: Rockhampton Art Gallery Gift Fund</b>	<b>0</b>	<b>(35,006)</b>	<b>0</b>	<b>(35,006)</b>	<b>#DIV/0!</b>	
<b>Total Section: COMMUNITIES &amp; CULTURE</b>	<b>5,862,435</b>	<b>1,136,249</b>	<b>1,142,230</b>	<b>2,278,479</b>	<b>39% X</b>	
<b>Total Department: COMMUNITY SERVICES</b>	<b>5,862,435</b>	<b>1,136,249</b>	<b>1,142,230</b>	<b>2,278,479</b>	<b>39% X</b>	
<b>Grand Total:</b>	<b>5,862,435</b>	<b>1,136,249</b>	<b>1,142,230</b>	<b>2,278,479</b>	<b>39% X</b>	

**8.9 ROCKHAMPTON CATTLE CLUB LEASE**

**File No:** 8763  
**Attachments:** 1. Rockhampton Cattle Club Inc Sketch Plan [↓](#)  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

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**SUMMARY**

*A trustee permit between Council and the Rockhampton Cattle Club Inc. for a parcel of land and associated building, wholly contained within the Rockhampton Showgrounds, has expired and subsequently reviewed. Council's resolution is required to issue the club with a new trustee lease over the land.*

**OFFICER'S RECOMMENDATION**

THAT:

1. Pursuant to section 236(1)(b)(ii) and (c)(iii) of the *Local Government Regulation 2012*, Council approve the issuing of a Trustee Lease to the Rockhampton Cattle Club Inc for the property as shown in the sketch plan attached to the report;
2. Council authorises the Chief Executive Officer (General Manager Community Services) to negotiate suitable terms and conditions of the agreement to ensure Council has access to the building for up to five occasions per year; and
3. Council confirms the Rockhampton Cattle Club Inc has ownership of the fixed improvements on the parcel of land shown in the sketch plan and the related responsibility for the improvements ongoing maintenance.

**BACKGROUND**

The Rockhampton Cattle Club operates from a building located at the Rockhampton Showgrounds as shown on the attached sketch plan.

In early 2003, the then Rockhampton City Council became the trustee of the Rockhampton Showgrounds and consequently the lessor to Rockhampton Cattle Club Inc.

Over the intervening period the club's use of the building has been covered by either a Freehold License or a Trustee Permit. Investigations have established that the Club has retained ownership of the building and it has been determined that the appropriate form of agreement is a Trustee Lease for the land on which the Cattle Club's building sits.

Council wishes to ensure that the location of the Rockhampton Cattle Club and the nature of ownership does not restrict Council's ability to delivery key events at the Rockhampton Showgrounds. This has been discussed with the Club and they are amenable to an agreement permitting appropriate use in support of this objective.

**LEGISLATIVE CONTEXT**

Under Section 236 of the *Local Government Regulation 2012* (Qld), Council has the ability to enter into leases with community organisations, provided that Council has decided, by resolution that the exception applies to the leasing of valuable non-current assets (i.e. land) other than by tender or auction.

**CONCLUSION**

It is recommended that Council offer the club a Trustee Lease for a period of five years from 1 July 2018 to 30 June 2023. The 'building site leased by organisation' fee applies as per adopted fees and charges and that the Rockhampton Cattle Club Inc is responsible for the ongoing maintenance of the building and fixed improvements.



# **ROCKHAMPTON CATTLE CLUB LEASE**

## **Rockhampton Cattle Club Inc Sketch Plan**

**Meeting Date: 5 December 2018**

**Attachment No: 1**



## **9 NOTICES OF MOTION**

Nil

**10 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

## 11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 12.1 Australia Day Grant Program 2019

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

## 12 CONFIDENTIAL REPORTS

### 12.1 AUSTRALIA DAY GRANT PROGRAM 2019

**File No:** 5095

**Attachments:**

1. Rotary Club of Mount Morgan - Australia Day Community Event Grant Application
2. Gracemere Men's Shed - Australia Day Community Event Grant Application
3. Bouldercombe Progress Association - Australia Day Community Event Grant Application

**Authorising Officer:** Colleen Worthy - General Manager Community Services

**Author:** John Webb - Manager Communities and Culture

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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#### SUMMARY

*In 2013 Council resolved to establish an Australia Day Community Grants Program to assist local organisations to coordinate community based Australia Day celebration across the region. Applications for funding to support activities for Australia Day 2019 are now presented for Council approval.*

## **13 CLOSURE OF MEETING**