



# **COMMUNITY SERVICES COMMITTEE MEETING**

## **AGENDA**

**14 MARCH 2018**

*Your attendance is required at a meeting of the Community Services Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 14 March 2018 commencing at 9:00am for transaction of the enclosed business.*

A handwritten signature in dark ink, appearing to be "CR", is positioned above the printed name and date.

**CHIEF EXECUTIVE OFFICER**  
6 March 2018

Next Meeting Date: 18.04.18

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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**1 OPENING**

**2 PRESENT**

Members Present:

Councillor R A Swadling (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor N K Fisher  
Councillor A P Williams  
Councillor C R Rutherford  
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

**4 CONFIRMATION OF MINUTES**

Minutes of the Community Services Committee held 14 February 2018

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 PUBLIC ART POLICY

<b>File No:</b>	<b>11979</b>
<b>Attachments:</b>	<b>1. Public Art Policy</b> <a href="#">↓</a> <b>2. Arts and Cultural Policy</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>John Webb - Acting Manager Arts and Heritage</b> <b>Colleen Worthy - General Manager Community Services</b>
<b>Author:</b>	<b>Bianca Acimovic - Gallery Director</b>

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#### SUMMARY

*A report on the Public Art Policy has previously been presented to Council in July 2017 and held aside for further consideration. This Policy will underpin Council's development, implementation and management of public art in the Rockhampton Region and is resubmitted for Council's consideration.*

#### OFFICER'S RECOMMENDATION

THAT Council:

1. Endorse the Public Art Policy which will support the development, implementation and management of public art in the region; and
2. Endorse the revision of the Arts and Cultural Policy removing Section 5.5 to be replaced by the stand alone Public Art Policy.

#### BACKGROUND

In 2016 Council committed to the inclusion of public art in the riverside redevelopment of Quay Street. This investment in public art has highlighted the need to have an underpinning policy to guide Council in its undertaking for the presentation and ongoing management of public art in the Rockhampton Region.

Through this investment, Council has recognised that engaging with, and activating public space makes a direct and vital contribution to the prosperity, livability and sustainability of the community. To continue this ongoing commitment to the creation and sustainability of meaningful places that embed a sense of identity, place and pride it is reasoned that guiding principles need to be developed.

The Public Art Policy proposes to set forward a framework from which Council can confidently engage and deliver in the realm of public art.

#### PREVIOUS DECISIONS

Council has engaged the consultant specialists in public Art, Urban Art Projects (UAP). In late 2017 Council will deliver a large scale public art investment, set amongst the redeveloped Quay Street. The Public Art Policy sets out a guidelines for which projects like this can be developed, delivered and maintained within.

In July 2017 the Community Services Committee recommended that the matter lay on the table for further consideration with the Art Gallery Director in attendance.

#### CONCLUSION

Council's endorsement of the attached Public Art Policy and the Arts and Cultural Policy is recommended.



# **PUBLIC ART POLICY**

## **Public Art Policy**

**Meeting Date: 14 March 2018**

**Attachment No: 1**



## PUBLIC ART POLICY COMMUNITY POLICY

### 1 **Scope:**

This policy applies to commissioning, creation and care of any public art works by Rockhampton Region by Council or which may be gifted to Council.

### 2 **Purpose:**

This Policy aims to enhance public spaces by making a commitment to the integration of public art and design into all future major Council capital improvement projects including landscaping and building projects. Under the Policy 1% of the capital works budgets will be directed to the development and maintenance of the regions public art. This Policy will guide decisions making on public art throughout the region.

### 3 **Related Documents:**

#### **Primary**

Nil

#### **Secondary**

Arts and Cultural Policy  
Public Art Procedure

### 4 **Definitions:**

To assist in interpretation, the following definitions apply:

Arts and Culture	All forms of creative practice and artistic and cultural expression and activity. This includes, but is not limited to: visual art, music, dance, writing, craft, theatre, media art, multi-arts, design, public art, events, festivals, exhibitions, community cultural development and preservation of knowledge, stories, heritage and collections
Community	Residents, ratepayers, businesses, organisations and groups who have a stake or interest in the area served by Council.
Council	Rockhampton Regional Council
Infrastructure	Hard infrastructure (physical buildings) and soft infrastructure (people, networks, intellectual property, groups/organisations, collections, services, artwork (permanent or ephemeral) and programming.
Public Art	Artwork of any form, including tangible, fixed or ephemeral (movable, impermanent) planned and executed with the intention of being staged in the physical public domain.

Public realm	Collective term including park, reserve, road and public areas or spaces.
Region	Area defined by the electoral boundaries of Rockhampton Regional Council.

## 5 Policy Statement:

The enhancement of public open spaces within the urban environment has a significant role to play in improving the quality of life and promoting the well-being of both residents of, and visitors to the region.

High quality open spaces can be created and give added value through innovative integration of art, design, architecture and related elements. Collectively this activity assists the community to develop a sense of identity, place and pride. Through appropriate and sensitive design, the incorporation of art works in the public realm within urban areas can furthermore encourage a sense of ownership of public spaces by community, bringing with it cultural enhancement, and also have the potential to create a positive economic impact.

Public art offers the potential to improve the intrinsic value, character and reputation of properties and public places within the urban environment. The process of public art should facilitate community participation into the development and resolution of the physical forms and public places, by those individuals and groups who will use and be impacted by its presence.

Engaging with and activating public space makes a direct and vital contribution to the prosperity, livability wellbeing and sustainability of the community. To continue its commitment to the creation and sustainability of meaningful places, embedded with a sense of identity, place and pride, Council will seek to achieve the below outcomes.

Council's public art collection reflects the history, priorities and creative heart of the region, and contributes significantly to the value, ownership and aesthetics of the public domain.

### 5.1 Awareness

Increase community awareness, involvement, understanding and enjoyment of active public spaces by integrating art and activation into the structure, fabric and daily life within the urban built environment and associated public open spaces in a planned and strategic manner.

Consult to identify eligible locations for the placement of public art works which can support a sense of identity, place and pride for the region.

Build awareness of funding and alternative income sources for the development and delivery of public art.

### 5.2 Collaboration

Promote and develop collaborative planning and partnerships between design professionals (planners, architects, urban designers), businesses, artists and arts related industries in appropriate Council capital works projects.

Involve the wider community in the creative and planning process of urban space.

Build partnerships with artists, arts organisations and communities through sponsorship and support of innovative arts and projects in the public domain

A Public Art Committee makes recommendations to Council regarding the commissioning of art works in the public realm. All public art commissioning is adopted by Council. Public Art Committees have terms of reference, with membership representation made up of a minimum of one Councillor, Rockhampton Art Gallery Director, one Darumbal representative, two Rockhampton Region resident representatives and other Council employees as relevant to the project.

### **5.3 Integration**

Encourage the integration of public art into projects undertaken by other levels of government and the private sector as part of design and planning processes.

Include public art in all future major Council capital improvement projects including landscaping and building projects with 1% of the capital works budget directed to the development and maintenance of public art.

### **5.4 Cultivation**

Cultivate a climate in which integration of innovative art, design and architecture contributes to the cultural life, livability and social amenity of the Region.

Develop clear guidelines and criteria for all public art commissions, acquisitions and bequests associated with Council projects

## **6 Review Timelines:**

This policy will be reviewed when any of the following occur:

**6.1.** The related information is amended or replaced; or

**6.2.** Other circumstances as determined from time to time by the Council

## **7 Responsibilities:**

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Policy Owner	Manager Arts and Heritage
Policy Quality Control	Corporate Improvement and Strategy

**EVAN PARDON**  
**CHIEF EXECUTIVE OFFICER**

# **PUBLIC ART POLICY**

## **Arts and Cultural Policy**

**Meeting Date: 14 March 2018**

**Attachment No: 2**



## ARTS AND CULTURAL POLICY (COMMUNITY POLICY)

### 1 Scope:

This policy applies to arts and cultural programs and activities conducted within the Rockhampton Region.

### 2 Purpose:

To provide a framework to support Council's commitment in promoting arts and culture throughout the Region.

### 3 Related Documents:

**Primary**  
Nil

**Secondary**

Arts for all Queenslanders Strategy 2014-2018

[Public Art Policy](#)

Queensland Heritage Strategy

Rockhampton Regional Arts Development Fund (RADF) Guidelines

### 4 Definitions:

To assist in interpretation, the following definitions apply:

Arts and Culture	All forms of creative practice and artistic and cultural expression and activity. This includes, but is not limited to: visual art, music, dance, writing, craft, theatre, media art, multi-arts, design, public art, <a href="#">place making</a> , events, festivals, exhibitions, community cultural development and preservation of knowledge, stories, heritage and collections
Infrastructure	Hard infrastructure (physical buildings) and soft infrastructure (people, networks, intellectual property, groups/organisations, collections, services, artwork (fixed or ephemeral) and programming)
Public art	<del>Artwork of any form, including tangible, fixed or ephemeral (movable, impermanent)</del>
Region	Area defined by the electoral boundaries of Rockhampton Regional Council.

### 5 Policy Statement:

Council recognises that arts and culture in the Region makes a direct and vital contribution to the prosperity, livability and creativity of the community. To continue its commitment to

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investing to arts and culture within the Region, Council will seek to achieve the below outcomes.

This policy does not apply to non-commissioned or unauthorised art or design including: graffiti; street art; private art; community and political signage; or bequests other than those items covered by other legislation.

#### **5.1 Leadership**

Leadership is vital to building an engaged and vibrant community with a sustainable arts and cultural sector. Council will:

- Take a role as a key facilitator in supporting the arts and cultural sectors;
- Maintain an open and transparent culture of communication and engagement with the arts and cultural sectors;
- Work with other levels of government to support professional and emerging professional artists to facilitate industry development; and
- Place an emphasis on engaged and participatory arts and cultural practice.

#### **5.2 Exchange**

Exchange is central to collaboration, partnership development, promotion of the Region, and providing inclusivity and access for our diverse communities. Council will encourage:

- Cross art-form exchanges;
- Cross-cultural exchanges;
- Cross-region exchanges; and
- International exchanges.

#### **5.3 Infrastructure**

Infrastructure that provides access to facilities and programs that build cultural capacity within the Region, and develop a strong arts and cultural sector need to be invested in. Council will:

- Provide and plan for the enhancement of arts and cultural facilities across the Region;
- Invest in arts and cultural programming across Council's venues and facilities in recognition of its vitality in activating, engaging with and responding to the community;
- Facilitate access to support services for community and professional artists in response to community demand; and
- Encourage financial sustainability of artists and organisations by providing information that connects the arts and cultural sectors to philanthropy and other alternative means of financing.

#### **5.4 Visibility**

Increased visibility of artists and creative work is supported as being integral to the development of audiences and enhancement of the built and natural environment in the Region. Council will:

- Encourage participation in arts and cultural activities in the Region;
- Raise the profile of arts and culture in planning processes across all levels of government; and

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- Advocate for ongoing investment in the arts and cultural life of the Region.

#### **5.5 ~~Place Making through Public Art~~**

~~Public art can add value in creating a more livable community. Council will:~~

- ~~▪ Encourage the development of public art in the Region;~~
- ~~▪ Advocate for the inclusion of public art in planning processes across all levels of government;~~
- ~~▪ Seek partnerships and funding to support the development of public art in the Region;~~
- ~~▪ Implement and manage a Public Art Procedure to ensure openness and transparency in planning, selection and management of public art across the Region; and~~
- ~~▪ Promote the public art within the Region.~~

#### **6 Review Timelines:**

This policy will be reviewed when any of the following occur:

- 6.1. The related information is amended or replaced; or
- 6.2. Other circumstances as determined from time to time by the Council.

#### **7 Responsibilities:**

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Policy Owner	Manager Arts and Heritage
Policy Quality Control	Corporate Improvement and Strategy

**EVAN PARDON**  
**CHIEF EXECUTIVE OFFICER**

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**Reviewed Date:**

**Department:** Community Services  
**Section:** Arts and Heritage  
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**8.2 COMMUNITY ASSISTANCE PROGRAM**

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Naomi Brownless - Acting Manager Communities

**SUMMARY**

*An application from the RACQ Capricorn Helicopter Rescue Service for Major Sponsorship Assistance towards the Colour Me Capricorn event is presented for Council consideration.*

**OFFICER'S RECOMMENDATION**

THAT Council considers the application made under the Major Sponsorship scheme for cash assistance towards the staging of the Colour Me Capricorn event to be held on 29 April 2018.

**COMMENTARY**

A Major Sponsorship scheme application has been received from RACQ Capricorn Helicopter Rescue Service for assistance with the staging of the Colour Me Capricorn event at the Botanical Gardens on Sunday 29 April 2018. The application seeks cash sponsorship of \$5,000 and in-kind assistance for the use of electronic billboard (corner East and Fitzroy Streets), bins and park hire fees.

The application details the event as a fun, exciting and active run taking place at The Botanical Gardens. The event is designed to encourage people to live healthy and active lifestyles, with participants able to run, walk, dance or scroll along a garden path clouded in colour. There will be food vendors and other entertainment throughout the evening.

**Assessment**

In accordance with the adopted Policy and Procedure applications received through the Major Sponsorship Scheme will be assessed by Council against the following criteria:

- Applicant's capacity to undertake the event including any experience with similar events, relevant approvals and permissions required
- Community need or desire for the event and how this was determined
- Economic and community outcomes anticipated from the event
- Number of participants, including out of area visitors
- Value for money, including realistic budget with projected cost recovery

The applicant has had experience with previous events such as the Rescue Chopper Day, the Christmas Fair, River Glow Run and the CQ Mega Expo. Each of these events has been previously supported by Council, with the organisation satisfactorily completing grant acquittal reports to Council.

Since 2008 this has been as follows:

<b>2008 - 2009</b>	
Helicopter Rescue @ Paradise Lagoons	\$ 350.00
Sponsorship of Service	\$ 3,000.00
<b>2009 - 2010</b>	
Sponsorship of Service	\$ 5,000.00
<b>2010 - 2011</b>	
Sponsorship of Service	\$ 5,000.00
<b>2013 - 2014</b>	
Sponsorship of Service	\$ 5,000.00
CBD Christmas Fair	\$19,000.00
Rescue Chopper Day	\$ 5,000.00

<b>2015 – 2016</b>	
Rescue Chopper Day	\$ 2,500.00 (2015 Event)
St Valentine's Day dance (hall hire)	\$ 170.00
CBD Christmas Fair	\$20,000.00
Rescue Chopper Day	\$ 2,500.00
<b>2016 - 2017</b>	
CBD Christmas Fair 2017	\$20,000.00
CQ Mega Expo	\$12,245.00 (\$10,000 Cash)
<b>2017 - 2018</b>	
River Glow	\$ 5,190.00 (\$ 2,000 Cash)
CBD Christmas Fair 2018	\$20,000.00

The organisation has also received support from Council outside of the Community Assistance program, for example reimbursement of landing fees.

The application states that the event will be the first of its kind for the region, and suitable for all ages and abilities. It is anticipated that 500 people will participate, supporting food and other entertainment vendors.

The budget for the event shows a total cost of \$11,801.26 with the major expenses being for marketing, promotion and media at a cost of \$3,525.68; colour powder of \$1,860; merchandise \$2,163.00; and insurance of \$2,149.00. With the cash and in-kind contribution from Council factored in and the estimated sale of tickets to the amount of \$12,500 the projected income amounts to \$18,070, resulting in the event potentially raising \$6,268.74 for the organisation.

No business or marketing plan has been included for the event as required. The organisation has not investigated the cost of the electronic billboard.

For its contribution Council will have the opportunity to be acknowledged through all media announcements and have the opportunity to start the race.

A copy of the application has been supplied separately to Councillors for consideration.

## CONCLUSION

Based on assessment of the application, projected attendance and budget, it is suggested that Council consider making a contribution of cash \$1,000.00 and \$73.00 in-kind for the cost of three general waste bins and exemption for the cost of \$570 incurred for park hire.

**8.3 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

**File No:** 1464  
**Attachments:** 1. Monthly Operations Report - Communities and Facilities [↓](#)  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Naomi Brownless - Acting Manager Communities

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**SUMMARY**

*This report provides information on the activities of the Communities and Facilities section for January 2018.*

**OFFICER'S RECOMMENDATION**

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for January 2018 be received.

**COMMENTARY**

The Communities and Facilities section has responsibility for the following community service areas:

1. Community Programs
2. Libraries
3. Home Assist Secure
4. Child Care
5. Facilities

The attached report contains information on the activities of these program areas for January 2018.

# **COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

## **Monthly Operations Report - Communities and Facilities**

**Meeting Date: 14 March 2018**

**Attachment No: 1**



## Monthly Operations Report

*Communities and Facilities*

January 2018

### 1. Highlights

### 2. Innovations, Improvements and Variations

V1 | Approved July 2017

### 3. Customer Service Requests

Response times for completing customer requests in the reporting period for January were all within the set timeframes.

	Balance B/F	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)			
			Received	Completed												
Cemeteries (Asset)	1	0	3	2	2	1	0	0.85	30	🟢	2.00	🟢	4.00	🟢	3.56	13.39
Childcare (Asset)	3	1	3	2	3	1	0	0.92	30	🟢	0.50	🟢	4.50	🟡	6.23	13.88
Community Halls (Asset)	2	1	2	2	1	0	0	1.09	30	🟢	0.00	🟢	5.84	🟢	22.06	22.38
Admin and Depots (Asset)	19	1	52	32	37	17	0	-0.40	30	🟢	8.06	🟢	7.67	🟢	10.59	13.95
Disaster Management (DEB Buildings) (Asset)	1	1	1	1	0	0	0	0.23	30	🟢	16.00	🟢	14.88	🟡	37.93	37.93
Dog Pounds (Asset)	1	0	0	0	1	0	0	1.19	30	🟢	0.00	🟢	9.25	🟢	10.86	40.38
Gardens (Asset)	2	0	0	0	2	0	0	0.75	30	🟢	0.00	🟢	18.00	🟢	16.67	25.20
Libraries (Asset)	7	2	21	6	20	13	0	0.89	30	🟢	0.33	🟢	9.26	🟢	12.36	13.19
Leased Premises - Maintenance (Asset)	0	0	0	0	0	0	0	0.00	30	🟢	0.00	🟢	0.00	🟢	0.00	0.00
Sport and Recreation Facilities (Asset) Not Parks	14	0	21	6	29	13	0	1.00	30	🟢	1.33	🟢	7.16	🟢	17.75	23.65
TV Black Spot - Reception (Asset)	0	0	0	0	0	0	0	0.00	30	🟢	0.00	🟢	0.00	🟢	0.00	0.00
Arts & Heritage Services (Asset)	22	3	28	13	34	14	0	1.14	30	🟢	0.54	🟢	6.24	🟢	15.10	17.34

#### 4. Service Delivery

Service Level	Target	Current Performance	Service Level Type
Deliver services and activities that support and build the capacity of people from CALD backgrounds to connect with and live in the local community, with a target of 400 participants per annum	100%	194 participants, 48.5%	Operational
Deliver a range of family literacy, learning and development programs to 7500 participants per annum	100%	9,507 participants, 126.8%	Operational
Provide the community with access to a collection of relevant library resources in a range of formats by maintaining an annual acquisition rate of 0.25 items per capita in accordance with the Queensland Standard	100%	0.13 per capita	Operational
Provide community access to technology and deliver 2000 contact hours of computer training each year	100%	1,362 hours, 68.1%	Operational
Deliver child care in accordance with the National Quality Standard, with 100% utilisation rate of long day care places	100%	94.86%	Operational
Provide the community with access to occasional child care places with an average utilisation rate of 50%	50%	42.43%	Operational
Provide 9301 hours of home maintenance services to eligible Home Assist clients per annum	90%	4,936 hours, 53.07%	Operational
Deliver 6448 hours of home maintenance services for CHSP eligible clients per annum	90%	8,111 hours, 125.8%	Operational
Complete 17 major modification projects for CHSP and QCC eligible clients per annum	100%	20 projects, 117.65%	Operational
Complete all planned capital and maintenance projects in accordance with agreed schedule and budget	90%	90%	Operational
Respond to all reactive requests in accordance with adopted responses schedule, budget, availability of materials and contractor if required	90%	90%	Operational

## 5. Legislative Compliance and Standards (including Risk and Safety)

### ***Safety Statistics***

The safety statistics for the quarter are:

	January 2018	February 2018	March 2018
Number of Lost Time Injuries	0		
Number of Days Lost Due to Injury	0		
Number of Incomplete Hazard Inspections	0		

### ***Risk Management Summary***

All items from the Section Risk Register requiring treatment plans have been completed.



**Legislative timeframes**

Item	Due Date	Compliant? (Yes/No)	Status
Outdated employee immunisations, tickets and/or licenses	Various	Yes	As at 31 January Council records indicated that all employees were compliant in this regard
Outdated legislative compliance mandatory training and/or qualifications	Various	Yes	As at 31 January Council records indicated that all employees were compliant in this regard
Statutory servicing of air conditioning, fire systems and switchboards	Monthly	Yes	Plant and equipment serviced as per schedule
Statutory servicing of lifts, generators, automatic doors, septic systems and grease traps	Quarterly	Yes	Plant and equipment serviced as per schedule
Statutory servicing of emergency lighting, residential smoke detectors, fire equipment, CCTV and security panels	6 monthly	Yes	Plant and equipment serviced as per schedule
Statutory servicing of pool earth bonding, switchboard thermal imaging, fuel bowzers, I-bolts, roller doors, RPZ backflow, thermostatic mixing valves, water filters and boilers	Annually	Yes	Plant and equipment serviced as per schedule
Property pole inspections	4 yearly	Yes	Sites inspected as per schedule

## 6. Operational Plan Targets by Section

Performance against annual targets for January 2018:

Operational Plan Ref	Action	Target	Status
1.1.4.1	Undertake required statutory maintenance	Compliance standards met	Statutory maintenance completed during the reporting period included switchboard maintenance, fuel bowser inspections, roof access systems and roof mounted anchorage inspections.
1.1.4.2	Clean and maintain buildings	Buildings cleaned and maintained in accordance with the priority rating schedule and budget allocation	Buildings cleaned as per schedule
1.1.4.3	Develop and implement conservation management plan for heritage listed buildings	Conservation Management Plan review conducted in accordance with schedule	No plans currently due for review
1.2.1.1	Provide venues suitable for community use	All venues are compliant with statutory requirements	Required statutory maintenance completed
1.3.1.1	Maintain and monitor CCTV systems	System maintained in accordance with schedule	54 camera faults identified, 5 corrected. Works to reroute camera lines to the pier comms room affected camera availability throughout January.
1.4.1.2	Provide community sponsorship activities in various sectors	Community sponsorship and grant funding applied in accordance with the guidelines	2 major sponsorship applications funded for \$35,000.00
1.4.1.5	Deliver funded home maintenance and modification services to support seniors and	Service delivered in accordance with eligibility and funding arrangements	1,568 hours of service provided

Operational Plan Ref	Action	Target	Status
	people living with a disability to continue living independently		
1.4.3.1	Engage volunteers to assist with the delivery of free community training at the Library Technology Centre and library events	Increase number of volunteer trainers	Volunteers engaged for 150 hours
1.5.1.1	Deliver programs and activities that promote development, lifelong learning, social inclusion and capacity building	Programs delivered annually with in excess of 1000 person participation rate	882 participants in programs and activities during January 9,507 participants in programs for year to date
1.5.1.2	Provide facilities and training through the Library Technology Centre and libraries to develop digital skills and reduce social exclusion	Deliver 2000 contact hours of community training	78 contact hours of training provided in January 1,262 contacts hours of training provided for the year to date
1.5.1.3	Provide a home delivery service to people who are housebound	Increase in home delivery loans	604 loans during the reporting period
1.6.1.2	Support indigenous events and celebrations	Facilitate identified celebrations	
1.6.2.3	Maintain documentary heritage of the Region through maintaining and developing the Local History Centre and its collection	Increase in research requests by 10%	87 research requests received
1.6.3.1	Deliver and support local events and celebrations	Transition the CapriCon Steampunk and Pop Culture Convention to an annual event	Planning underway for 2018 event
		Conduct annual Harmony Day and Cultural events	

Operational Plan Ref	Action	Target	Status
2.2.2.2	Support community training programs/ education workshops held in the region	Provide 500 hours of Microsoft training courses through the Library Technology Centre	42 contact hours of training provided in January 518 contact hours of training provided for the year to date
2.2.3.2	Provide access to resources and free community technology training courses to develop skills	Provide community access to technology and deliver 2000 hours of computer training	2,147 hours of public access provided; 78 hours of community training provided during January 15,909 hours of public access provided; 1,362 hours of community training provided for the year to date
2.2.3.3	Provide quality child care services	Services provided meet the national quality standard	5,741 hours of long day care provided, with a 81% utilisation rate during January 135 hours of occasional care provided, with a 14.7% utilisation rate during January 94.86% utilisation rate of long day care places and 42.43% utilisation rate of occasional care places for the year to date

## 7. Capital Projects

As at period ended **31 January 2018** – **58.9%** of year elapsed

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
<b>COMMUNITIES AND FACILITIES CAPITAL WORKS PROGRAM</b>					
<b>Southside Memorial Pool</b>	24/07/17	01/09/17	Completed	\$230,000	\$230,955
Comment: replacement of soft fall					
<b>Southside Memorial Pool</b>	05/07/17	01/08/17	Completed	\$80,000	\$121,349
Comment: clean underside of shade structure, repair damaged tiles, re-grout joints and tiling of 50m pool, additional essential works while pool empty.					
<b>Kershaw Gardens Igloo Nursery</b>	05/05/17	30/08/17	Completed	\$50,000	\$79,906
Comment: installation of igloo. Budget overruns due to issue with relocation of underground water service and extra costs for building compliance upgrade to overhead power line that was not compliant with current standard.					
<b>Rockhampton Showground</b>	01/07/17	23/02/18	In progress	\$61,200	\$59,335
Comment: switchboard enclosure modernisation					
<b>Air conditioner replacement program</b>	01/08/17	23/02/18	In progress	\$100,000	\$79,409
Comment: replacement of aged or problem air conditioner units to various sites					

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Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
<b>Carpet renewal program</b>	04/07/17	30/03/18	In progress	\$136,000	\$79,147
Comment: replacement of worn and damaged carpet to various sites					
<b>Gracemere Pound</b>	13/11/17	31/07/18	In progress	\$2,500,000	\$1,100,636
Comment: construction of new Pound facility at Foster Street Gracemere.					
<b>Robert Archer Grandstand</b>	17/06/17	30/09/17	Completed	\$164,002	\$208,343
Comment: defects works as per structural engineer's scope, including replacement of steel stair stringers to bottom seating					
<b>Pool plant renewal program</b>	01/09/17	30/06/2018	In progress	\$50,000	\$14,030
Comment: replacement of plant and equipment based on condition assessment					
<b>Access road renewal program</b>	01/08/17	30/06/18	In progress	\$310,000	
Comment: stage 1 of Dooley Street Depot access road renewal; currently awaiting program from Civil Operations section.					
<b>Athelstane Bowls Club</b>	15/07/17	10/03/18	In progress	\$30,000	\$18,638
Comment: works to repair office and amenities defects as identified in condition assessment					
<b>Athelstane Bowls Club</b>	15/07/17	10/03/18	In progress	\$50,000	\$24,990
Comment: works to repair clubhouse defects as identified in condition assessment, and external repaint of clubhouse					

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
<b>Depot master planning</b>	11/12/17	30/06/2018	In progress	\$30,000	
Comment: assess building, storage, access and operational activities within the Mt Morgan, Gracemere and Dooley Street Depots in consultation with stakeholders					
<b>Mount Morgan Depot Renewal</b>	05/03/17	31/05/18	In progress	\$60,000	
Comment: planning, design and documentation for 18/19 renewal funding					
<b>Rockhampton Showground - Stud Cattle Pavilion replacement</b>	01/08/17	30/06/18	In progress	\$182,640	\$14,672
Comment: replacement of existing shed. As this project will require further consideration to meet user and technical requirements concept designs are being prepared and costed for review and forward budgeting					
<b>Agricultural Hall Showground</b>	09/07/17	08/02/18	In progress	\$53,000	\$43,100
Comment: works to repair pavilion defects include replacement of wall sheeting, installation of drainage as identified in condition assessment					
<b>Rockhampton Showground</b>	14/07/17	05/02/18	Completed	\$40,000	\$40,724
Comment: replace existing kennel display area. An Order has been placed with contractor for works to be undertaken					
<b>CCTV renewal program</b>	02/10/17	30/04/18	In progress	\$50,000	
Comment: replacement of cameras which have reached end of useful life. Consultation has been undertaken with stakeholders and supplier for scheduling of works					

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
<b>Showground Kele Pavilion / Poultry Pavilion</b>	09/7/17	08/2/18	In progress	\$30,000	\$17,355
Comment: works to repair pavilion defects include replacement of wall sheeting and structure rectification work as identified in condition assessment					
<b>Rockhampton Showground Construction of new toilet block</b>	06/10/17	30/11/17	Completed	\$203,251	\$141,779
Comment: construction of new toilet block in fairground area					
<b>Calliungal Youth Centre (Green Shed)</b>	01/12/17	31/05/18	In progress	\$ 30,000	
Comment: structural repairs, painting, exterior cladding. Works are currently being scoped to commence in 2018					
<b>Mount Morgan Pool change rooms</b>	02/12/17	31/05/18	In progress	\$15,000	
Comment: installation of privacy walls, with works being scheduled in consultation with stakeholders					
<b>North Rockhampton Library</b>	14/07/17	29/10/17	Completed	\$15,000	\$7,193
Comment: construction of cover over air conditioning plant					
<b>Mount Morgan Showground</b>	01/11/17	31/03/18	In progress	\$76,000	\$4,200
Comment: power head replacement					
<b>Mount Morgan Administration Building</b>	10/10/17	16/03/18	In progress	\$25,000	\$20,199



Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Comment: replacement of roof on old Council Chambers, with Order placed on contractor for works to be undertaken					
<b>Mount Morgan Library</b>	14/07/17	31/03/18	In progress	\$56,000	\$51,045
Comment: roof replacement					
<b>Mount Morgan School of Arts</b>	14/07/17	31/03/18	In progress	\$150,000	\$146,553
Comment: roof replacement					
<b>Janet Pujolas Park (access road)</b>	01/07/17	31/03/18	In progress	\$85,000	
Comment: construction of access to parking area for Meals on Wheels building. Design completed and ITQ to be sent out					
<b>Walter Reid Cultural Centre</b>	29/08/17	20/06/18	In progress	\$300,000	\$7,938
Comment: replacement of existing lift, with scoping documentation prepared for tenders					
<b>Music Bowl</b>	01/08/17		Not started	\$50,000	
Comment: demolition of roof structure to stage area, with further direction being sought on options and use					
<b>Bouldercombe Amenity</b>	01/08/17	31/05/18	In progress	\$30,000	
Comment: upgrade of failed septic system, with site survey completed and quotes being sought for works					

**Works for Queensland Project****Round 2**

Location	Project Details	Comment
Botanic Gardens	Defect repairs of Japanese Gardens shelter	Contract awarded
Heritage Village	Amenities block replacement	Order placed, construction to commence April 2018
Heritage Village	Lighting upgrade	Stakeholder and contractor consultation in progress to finalise design
Mount Morgan Administration Building	Replacement of roof	Works in progress
Reception Room, City Hall	Removal of mezzanine floor and restoration of Reception Room	Construction design in progress
Schotia Place	Reseal or timber floor	Complete
Stapleton Park	Construction of public amenities	Planning approval being sought
To be confirmed	SES Facilities Upgrade	Discussion with stakeholders for design

## 8. Operational Projects

### Community Programs

#### Community Assistance Program

Two applications were received during the reporting period, with total funding of \$35,000.00 provided.

#### CCTV

Two requests for CCTV footage were received during the reporting period, with footage supplied for both requests.

#### Home Assist Secure

Following roll out of the National Disability Insurance Scheme (NDIS) on 1 January 2018, an application has been lodged with the National Disability Insurance Agency for CQ Home Assist Secure to act as a registered provider to continue to offer services for minor and major modifications to NDIS clients.

### Libraries

#### Regular programs:

- **Lively Babies** – the first Lively Babies program for the year presented at the Gracemere Library attracted good numbers with Council Chambers filled with stories, rhymes, bubbles, music and song as carers and babies enjoyed the lively interaction. Numbers attending the North Rockhampton Library reflected a strong community interest in early literacy programs offered at each of the library branches.
- **Lively Stories** – a bouncy Australiana theme underpinned storytime sessions at all libraries this month. Parents and carers enjoyed interacting with their young children in stories, songs, dance and imaginative play with a simple craft activity rounding up the morning's activities. Picture books, board books, CDs and toys appropriate to the age group are displayed in the storytime space to encourage browsing.
- **Anime/Manga Club** – young adults shared inspiring artwork with each other during the course of the fortnightly anime class at the Regional Library. The group was led by a talented young manga teacher who delighted in sharing new drawing tips.
- **Lively Knitting and Crochet** – near heatwave conditions failed to dissipate the enthusiasm of the knitting groups during January at the libraries, with over 156 participants dropping in to knit, crochet and chat. The groups are increasingly attracting an intergenerational audience with babies in prams, children playing on the floor and our older crafters delighting in the warm and inviting ambience of the weekly sessions.
- **Lively Book Clubs** – Christos Tsiolkas' uncompromising contemporary Australian novel *The Slap* proved an interesting book for discussion at the Rockhampton Regional Library's January book club, with a good number of readers attending. A new reader joined the Silver Wattle Book Club at the Mount Morgan Library as debate focused on Craig Sherborne's *Tree Palace*. The first Young Adult Book Club for the year commenced at the Regional Library with Tim Winton's humorous young adult novel *Lockie Leonard: Legend* under the microscope.
- **Lively Music** – the music culture at the Rockhampton Regional Library continued to flourish with a variety of musicians performing and practising in the space. An elderly gentleman visits every morning with his music books to play gentle improvised tunes. Two ukulele players also jammed and sang in the Exhibition space. A group of musicians also played and sang delighting library visitors and Council staff alike. Many of the musicians have now discovered the Sound Studio and, with the help of a Studio volunteer, have started on their recording journey.
- **Mahjong** – the weekly Thursday afternoon mah-jong games at the Mount Morgan Library attracted a strong contingent of players, with new-comers invited to join the friendly action.

- **Monday Movies-** the lovely old Australian classic *The hayseeds* was screened in the Rockhampton Regional Library this month. The 1933 movie, on loan from the National Film and Sound Archive, featured very early Australian actors in a comedic town/bush feud.

**Other programs offered during the period included:**

**Lively Laughter Yoga** – the sound of people laughing was a common occurrence on Wednesday evenings at the Regional Library as the Laughter Yoga facilitators encouraged playful and gentle banter with participants. The group continues to attract a mixed demographic with simple yogic breathing introduced throughout the 45 minute workshop.

**First Five Forever (F5F)** – 2018 started very strongly for F5F, with 313 children and carers attending just eight sessions, and 43 new members joining the library. Dads Read started our year of F5F programing and saw perhaps our youngest ever attendee – seven day old Isla. Isla's Mum and Dad have been regular attendees with their oldest child, and Dad was very keen to bring Isla along as soon as possible.

Although only two outreach sessions were held this month – a storytime session at Stockland Shopping Centre and a visit to the Qld Health indigenous Immunisation Clinic - both of these events generated a large amount of interest in both F5F programing and library services in general.

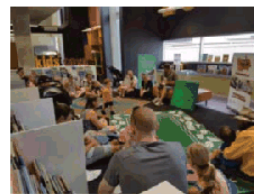
Our newest F5F program also started this month with our first Storybook Yoga session. Qualified teacher and yoga instructor, Tracey Bienek led a gorgeous session of storytime and movement. The children and parents alike had a fantastic time and we have added an additional five spaces to available bookings (with a view to add more if the need arises) as the demand has been quite high. Even with the availability of extra spaces, the first term of yoga sessions are now almost 90% booked.



Storybook Yoga



Sensory Storytime



Dads Read

**Tech Savvy Seniors** – the first session for the year commenced at the Rockhampton Regional Library with a number of workshops to be held at other library branches during the next three months. Outreach during this quarter will focus on presenting workshops at aged care and respite facilities with sessions already booked for Rockhampton, North Rockhampton, Gracemere, Mount Morgan and Ridgeland.

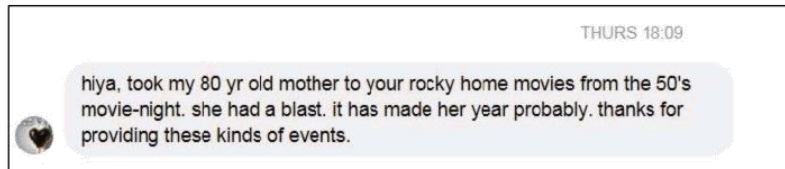
**Coder Dojo** – the first Coder Dojo commenced for the year in late January, with a keen volunteer bringing new ideas for the group to explore.

**TechnoTots** – the final TechnoTots workshop at the Gracemere Library attracted good numbers, with an intergenerational audience joining in the activities. These sessions will be replaced with a Lively STEM club at the Gracemere Library encouraging digital literacy learning for young adults.

**Budgeting Workshop** – UnitingCare Queensland, in conjunction with the libraries, presented a free workshop on 'Dealing with the Unexpected' exploring practical budgeting strategies at Mount Morgan. Positive feedback was received from participants.

**Rockhampton History Centre**

**Home movies** – DVD's of digitized home movies from the History Centre's CQ collection were shown over several sessions at the Regional Library, Northside Library and Gracemere Library throughout January. These sessions proved very popular, some viewers even recognised people and events shown in the home movies. Staff are in the process of investigating digitising other home movie film and videos for preserving and for showing at future home movie nights / days.



*Facebook feedback*

**Donations** - a descendant of James Armstrong Junior donated a framed 1920 photograph of Fitzroy Shire Council Councillors to the CQ collection.

The descendant is quite proud of the Armstrong connection with the Council and with what his ancestor's achieved in the area. The photograph was stored at his house in Mackay, and he and his wife felt by donating to the History Centre, the photograph would have a better chance of being preserved as well as being displayed for others to appreciate, not just family members.



*Back Row: W Westacott (Press), J T W McLaughlin, H Francis (Press), Second Row: A Duncan, J H Salmon, J T Cummings, J W O'Shanesey, W Smith, Front Row: M Leahy, W Conaghan, J Armstrong Jnr (Chairman), C E Whitman, E Holland.*

An impressive collection of 8mm film and video tapes featuring the Mount Morgan area was donated by Mr Joseph Alexander (Joe) James. Mr James, who was born and bred in Mount Morgan, worked for the Mount Morgan Mine for many years before starting his own plumbing business. Joe was also a long time Rotarian, a Freemason, a member of the Coast Guard and a bowler with the Dee Bowling Club and the Welfare Bowling Club. As a committed Mount Morgan community member, Joe's films reflect these interests. They provide information about the social life of Mount Morgan as well as show

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the changing processes at the Mine including the last days following the Mine's closure. The collection will be held in the special environmental negative/ film room where they will be preserved. Staff are in the process of investigating having these films digitised for preservation as well as access for customer viewing.

The convenor of the Central Queensland Old Pictures and Yarns Facebook page, Raelene Acheson, has generously donated 35 postcards that have been created from old photographs that were donated to the page. Images include: a trailer truck for the Rockhampton Tramway, various hotels in Clermont, Westwood, Emerald, photos of Springsure, Yeppoon and Rockhampton. This photographic collection illustrates the importance of collaborating with, and supporting other organisations to ensure that historical collections are accessible to the public and are not lost to the community.

**Technology Centre** - the Personal and Computer Security course has been updated to reflect the ever-changing security issues that computer users face. Identity theft is a real threat and it is essential that community have an opportunity to learn how to protect themselves from avoidable vulnerabilities.

#### **Child Care Centre**

Utilisation of long day care places dropped to 80.54% during January with occasional care places falling to 15%.

#### **Facilities**

684 work orders were created during January, with 535 completed.

The work completed included the following:

Site	Completed Task	Cost
220 Quay Street	Installed hot water unit under sink in the lunch room	\$2,486.55
2 <sup>nd</sup> World War Memorial Aquatic Centre	Replaced sensor probes for balance tank in plant room Conducted annual inspection and re-certification of roof access systems	\$1,474.00
42nd Battalion Memorial Pool	Investigated and repaired existing CCTV unit in the Kiosk area Secured kiosk door due to damage from break-in	\$2,758.00
Athelstane Bowls Club	Replaced shade sail	\$1,452.00
Cedric Archer Park	Replaced property pole, main switchboard and distribution board due to age and state of the pole.	\$9,160.00
City Hall	Altered water supply to Customer Service kitchen. Replace existing air conditioner.	\$9,474.00
Denis Boggs Shed	Installed Hydro boil unit and Water Cooler unit in lunch room	\$3,284.60
Dooley Street and Gracemere Works Depots	Conducted annual inspection to test and calibrate fuel bowsers	\$1,331.00
Dooley Street Depot	Carried out test and tag and various tool repairs for Fleet Services	WOU
Elizabeth Park	Installed new stainless steel enclosure for irrigation controller	WOU
Fitzroy Bridge	Removed Christmas festive lighting from the Fitzroy Bridge	WOU

Gracemere Community Centre	Conducted annual inspection and re-certification of roof mounted anchorages	\$709.50
Heritage Village	Supplied paint and equipment to Jobs for Queensland for painting of the Amenities next to the Doll House Repaired damaged sections of sandstone path	\$4,356.83
Huish Drive Amenities	Replaced light fittings with vandal resistant type fluorescent luminaires	\$1,100
Kershaw Gardens Works Depot	Replaced old louvers with a glass sliding window and security screen to lunch room Completed internal painting of staff areas including office, lunch room and amenities Installed new kitchen in lunch room to replace old kitchen	\$12,493.80
Music Bowl	Repaired water leak in main to Sound Shell	\$1,485.00
Quay Street	Unblock toilets that were overflowing and running down into the Quay Street job site	\$880.00
Rockhampton Regional Library	Conducted annual inspection and re-certification of roof mounted anchorages and one horizontal life line	\$563.20
Rockhampton Showgrounds	Repaired damaged fire hydrant stand pipe Redirected down pipe off Grandstand (Peoples Bar End)	\$2,188.00
Various Locations	Carried out repairs to barbecues located in various parks including Botanic Gardens, Victoria Park and Queens Park.	
Various Locations	Staff carrying out breakdown repairs on Parks lighting across various sites including Huish Drive, Victoria Parade/ Quay Street, and East Street precincts.	
Various sites	Repaired fire detection systems across Council sites including rectification of fire panel faults	\$1,090.00
Various sites	Carried out statutory switchboard maintenance including RCD testing at various sites across Council.	\$2,710.00
Various sites	Carried out monthly inspections and breakdown repairs across all RRC traffic light intersections	
Various sites	Security call outs at various Council sites	\$1,716.00

9. Budget

Financial performance as expected for the reporting period.

	Adopted Budget \$	Revised Budget	Revised Budget (Pro Rata YTD) \$	YTD Actual \$	YTD Commit + Actual \$	Variance %	On target
<b>OPERATIONS</b>							
<b>COMMUNITIES &amp; FACILITIES</b>							
<b>Facilities</b>							
1 - Revenues	(80,860)	(108,095)	(63,055)	(157,798)	(157,798)	146%	✓
2 - Expenses	12,965,939	11,614,616	6,775,193	5,945,863	6,773,126	58%	✗
3 - Transfer / Overhead Allocation	173,813	173,892	101,437	(6,516)	(6,869)	-4%	✓
<b>Total Unit: Facilities</b>	<b>13,058,892</b>	<b>11,680,413</b>	<b>6,813,574</b>	<b>5,781,549</b>	<b>6,608,459</b>	<b>57%</b>	✓
<b>City Child Care Centre</b>							
1 - Revenues	(892,000)	(892,000)	(520,333)	(484,140)	(484,140)	54%	✗
2 - Expenses	825,864	825,328	481,441	440,847	441,419	53%	✓
3 - Transfer / Overhead Allocation	1,000	1,000	583	0	0	0%	✓
<b>Total Unit: City Child Care Centre</b>	<b>(65,136)</b>	<b>(65,672)</b>	<b>(38,309)</b>	<b>(43,292)</b>	<b>(42,721)</b>	<b>65%</b>	✓
<b>Comm &amp; Facs Mangement</b>							
1 - Revenues	0	(8,340)	(4,865)	(6,675)	(6,675)	80%	✓
2 - Expenses	445,600	454,313	265,016	223,208	227,366	50%	✓
3 - Transfer / Overhead Allocation	6,500	6,500	3,792	0	0	0%	✓
<b>Total Unit: Comm &amp; Facs Mangement</b>	<b>452,100</b>	<b>452,474</b>	<b>263,943</b>	<b>216,533</b>	<b>220,691</b>	<b>49%</b>	✓



	Adopted Budget \$	Revised Budget	Revised Budget (Pro Rata YTD) \$	YTD Actual \$	YTD Commit + Actual \$	Variance %	On target
<b>Library</b>							
1 - Revenues	(624,231)	(660,805)	(385,470)	(318,998)	(318,998)	48%	✗
2 - Expenses	3,258,859	3,288,597	1,918,348	1,767,834	1,830,806	56%	✓
3 - Transfer / Overhead Allocation	18,805	20,246	11,810	9,416	9,416	47%	✓
<b>Total Unit: Library</b>	<b>2,653,433</b>	<b>2,648,038</b>	<b>1,544,689</b>	<b>1,458,253</b>	<b>1,521,224</b>	<b>57%</b>	✓
<b>CQ Home Assist</b>							
1 - Revenues	(2,151,650)	(2,199,854)	(1,283,248)	(1,907,044)	(1,906,439)	87%	✓
2 - Expenses	2,011,078	2,057,544	1,200,234	1,144,729	1,714,963	83%	✗
3 - Transfer / Overhead Allocation	135,171	136,909	79,864	55,388	55,388	40%	✓
<b>Total Unit: CQ Home Assist</b>	<b>(5,401)</b>	<b>(5,401)</b>	<b>(3,151)</b>	<b>(706,928)</b>	<b>(136,088)</b>	<b>2520%</b>	✓
<b>Community Programs</b>							
1 - Revenues	(88,200)	(99,209)	(57,872)	(64,712)	(64,712)	65%	✓
2 - Expenses	889,207	901,737	526,013	292,268	331,886	37%	✓
3 - Transfer / Overhead Allocation	(85,070)	(86,784)	(50,624)	(4,315)	(4,315)	5%	✗
<b>Total Unit: Community Programs</b>	<b>715,937</b>	<b>715,744</b>	<b>417,518</b>	<b>223,241</b>	<b>262,859</b>	<b>37%</b>	✓
<b>Total Operations:</b>	<b>16,809,826</b>	<b>15,425,595</b>	<b>8,998,264</b>	<b>6,929,356</b>	<b>8,434,425</b>	<b>55%</b>	✓

	Adopted Budget \$	Revised Budget	Revised Budget (Pro Rata YTD) \$	YTD Actual \$	YTD Commit + Actual \$	Variance %	On target
<b>CAPITAL</b>							
<b>COMMUNITIES &amp; FACILITIES</b>							
<b>CP450 - CAPITAL FACILITIES MANAGEMENT</b>							
1 - Revenues	(357,726)	(2,170,283)	(1,265,998)	(2,013,920)	(2,013,920)	93%	✓
2 - Expenses	4,356,314	8,121,867	4,737,756	3,809,350	5,360,082	66%	✗
3 - Transfer / Overhead Allocation	0	0	0	28,680	28,680	0%	✗
Total Unit: Community Programs	3,998,588	5,951,584	3,471,757	1,824,111	3,374,843	57%	✓
<b>CP530 - LIBRARIES</b>							
2 - Expenses	165,000	90,000	52,500	83,657	83,657	93%	✗
3 - Transfer / Overhead Allocation	0	0	0	2,766	2,766	0%	✗
Total Unit: Community Programs	165,000	90,000	52,500	86,423	86,423	96%	✗
<b>CP540 - CAPITAL CONTROL COMMUNITY PROGRAMS</b>							
2 - Expenses	86,342	125,623	73,280	3,752	3,752	3%	✓
Total Unit: Community Programs	86,342	125,623	73,280	3,752	3,752	3%	✓
Total Capital:	4,249,930	6,167,207	3,597,537	1,914,285	3,465,017	56%	✓
Grand Total:	21,059,756	21,592,802	12,595,801	8,843,641	11,899,443	55%	✓

**10. Section Statistics****Community Hall Hire**

Facility	Total Sessions for January
Gracemere Community Hall	18
Mt Morgan School of Arts	6
Calliungal Youth Centre	6
Bauhinia House	21
Schotia Place	38

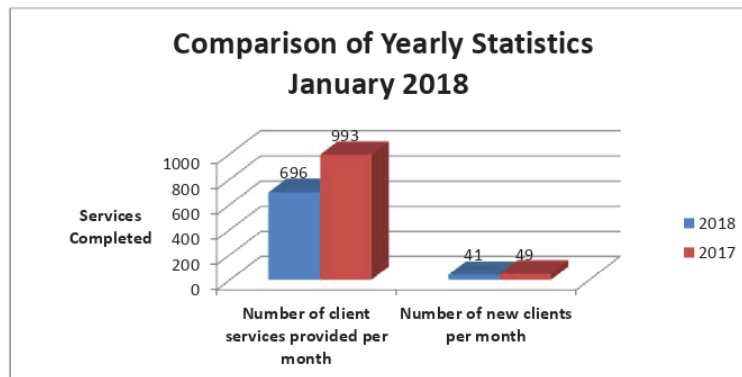
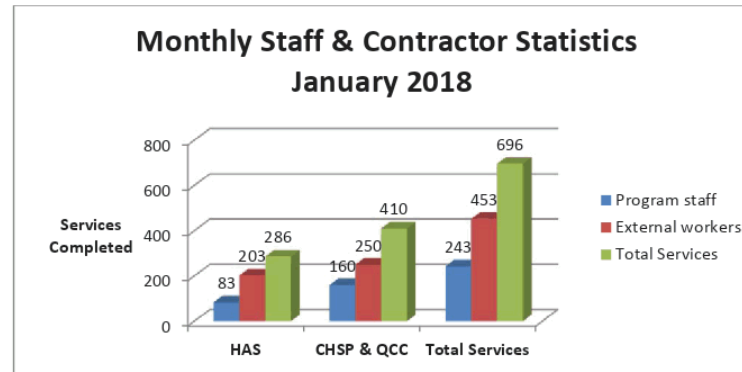
**Libraries****Volunteer hours**

Location / Program Area	Total hours for January
Coding Workshops	6
Library	42
Library Technology Centre	102
<b>TOTAL</b>	<b>150</b>

## Utilisation

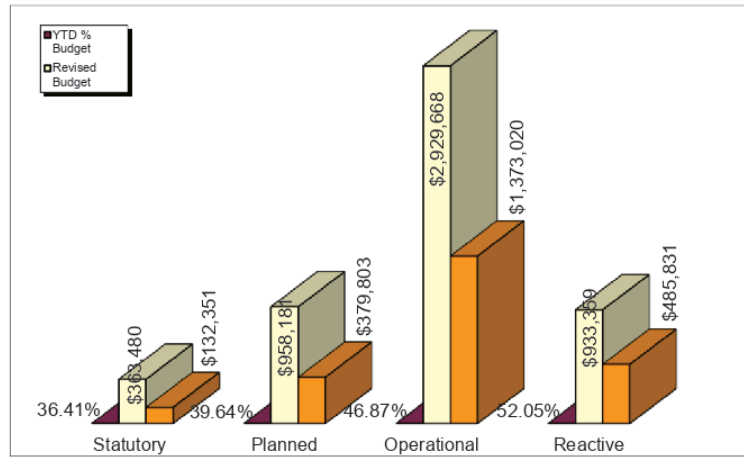
Activity	Regional Library	North Rockhampton	Mt Morgan	Gracemere	e-Content	Anytime Library	Total
Loans	22,590	9,094	1,496	2,933	4,805	14	40,932
Returns	23,197	11,349	1,737	1,968	-	4	38,255
Reservations	1,451	781	234	189	-	-	2,655
Inter-library loans	52	17	20	9	-	-	98
Total Transactions	47,290	21,241	3,487	5,099	4,805	18	81,940
Public Computer Access Hours	2,244	374	189	373	-	-	3,180
Visits	12,648	7,402	2,307	3,078	-	-	25,435
Program Participation	596	54	78	116	-	-	844

Home Assist Secure



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**Facilities**



Activity	Adopted	YTD Actuals	YTD % Budget
Statutory	\$363,480	\$ 132,351	36.41%
Planned	\$958,181	\$ 379,803	39.64%
Operational	\$2,929,668	\$ 1,373,020	46.87%
Reactive	\$963,359	\$ 485,831	50.44%
<b>Total</b>	<b>\$5,184,688</b>	<b>\$ 2,371,005</b>	<b>45.73%</b>

**8.4 ARTS AND HERITAGE OPERATIONAL REPORT FOR JANUARY 2018****File No:** 1464**Attachments:** 1. Arts and Heritage Operational Report - January 2018 [↓](#)**Authorising Officer:** Colleen Worthy - General Manager Community Services**Author:** John Webb - Acting Manager Arts and Heritage

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**SUMMARY**

*The report provides information on the programs and activities of the Arts and Heritage section for January 2018.*

**OFFICER'S RECOMMENDATION**

THAT the Arts and Heritage Operational Report for January 2018 be received.

**COMMENTARY**

The Arts and Heritage section has responsibility for the following areas:

1. Art Gallery
2. Rockhampton Heritage Village
3. Major Venues (Pilbeam Theatre, Walter Reid Cultural Centre, Rockhampton Showgrounds and Rockhampton Music Bowl)

# **ARTS AND HERITAGE OPERATIONAL REPORT FOR JANUARY 2018**

## **Arts and Heritage Operational Report - January 2018**

**Meeting Date: 14 March 2018**

**Attachment No: 1**





## Monthly Operations Report

*Arts and Heritage*

*January 2018*

### 1. Highlights

The Arts & Heritage Major Venues Unit delivered a very successful children's performance in January 18 – Deadly 60. This was a great offering for the community during the school holidays.

### 2. Innovations, Improvements and Variations

January has seen the continuation of extended morning opening hours within the Art Gallery. This has seen a reduction in operational pressures at opening time, a steady stream of visitors and provides better support and integration with programs. The trial will be reviewed at the end of the summer period.

### 3. Customer Service Requests

Response times for completing customer requests in this reporting period for were actioned in the required timelines



### All Monthly Requests (Priority 3) Arts and Heritage 'Traffic Light' report January 2018

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed				●		●		●		
Community Events & Arts	1	1	0	0	0	0	10	●	0.00	●	4.29	●	8.00	6.83
Heritage Village General	0	0	1	1	0	0	7	●	6.00	●	6.00	●	6.00	0.00
Showgrounds	0	0	0	0	0	0	5	●	0.00	●	0.00	●	0.00	0.00

#### 4. Service Delivery

Service Level	Target	Current FYTD Performance	Service Level Type (Operational or Adopted)
Deliver an annual program of Visual Arts exhibitions and program activities, with a target of 16,000 Art Gallery visits per annum	16,000	11151	Operational
Operate a range of performing arts, event and function venue in a cost effective and effective manner delivering on budget services, with a target of 100 performances at the Pilbeam Theatre per annum	100	62	Operational
Operate the Pilbeam Theatre Box Office as a profit center for the unit with a target of 60,000 tickets sold per annum	60,000	34254	Operational
Operate the Rockhampton Heritage Village, with a target total site visitation of 32,000 per annum	32,000	22578	Operational

#### 5. Legislative Compliance and Standards (including Risk and Safety)

##### *Legislative timeframes*

Item	Due Date	Compliant? (Yes/No)	Status
Outdated immunisations, tickets and licenses	31 January 18	No	All outstanding licences have been followed up with relevant team members
Outdated legislative compliance mandatory training and/or qualifications	31 January 18	Yes	One Blue Card expired – renewal documents have been submitted

## 6. Operational Plan Targets by Section

The following Operational Plan actions and targets are required to be reported to Council on a monthly basis. This data will also form part of the Operational Plan quarterly report to Council:

Operational Plan Ref	Action	Target	Status
1.2.1.3	Provide quality arts and cultural facilities throughout the Region	Deliver 100% of the See It Live program at the Pilbeam Theatre	2018 See it Live program released with first event not yet scheduled
		Community long-term use spaces at the Walter Reid Cultural Centre are 100% tenanted	All spaces have long term leases in places as approved by Council
		Deliver 100% of the Rockhampton Art Gallery program	Presented Financial YTD 7 exhibitions 32 education events 269 public programs
1.4.1.2	Provide community sponsorship for activities in various sectors	Administer the Rockhampton Regional Australia Day Fund in accordance with the guidelines	Funded events completed for 2018
1.4.1.3	Deliver a range of performances, programs and activities for various age groups	Community programs and performances are delivered in accordance with contracts, schedules and funding agreements	Morning Melodies presented See it Live season offers pay-your-age tickets pricing and contains performances targeted to a range of audience age groups and interests
1.4.3.3	Engage volunteers to assist with activities at the Heritage Village	Maintain and support volunteer engagement at the Heritage Village	Volunteers engaged as per report narrative
1.6.3.1	Deliver and support local events and celebrations	Conduct Rockhampton Carols by Candlelight annual event	Evaluation of successful 2017 commencing to inform 2018 event
		Conduct Heritage Festival event	Planning continuing for June 18 event
		Conduct annual Rockhampton Cultural Festival	Planning for 2018 event continuing
1.6.3.2	Deliver and support major Regional events	Deliver one large music theatre production attended by in excess of 3000 patrons at the Pilbeam Theatre	Rehearsal process for 2018 musical We Will Rock You has commenced

Operational Plan Ref	Action	Target	Status
		Deliver two major exhibitions delivering in excess of 4000 visitors at the Rockhampton Art Gallery	In the 17/18 year this was Coming into Fashion and Happy Birthday Play School. These events attracted a combined attendance of above the targeted figure
		Rockhampton Showgrounds is used for 25 days for whole-of-grounds events	13 whole-of-grounds events presented FYTD
1.6.4.1	Deliver a diverse range of creative arts programs	Programs are delivered in accordance with guidelines and schedules	100% complete
		The effectiveness of annual public programs are presented to Council at the end of each calendar year	Data collection underway with post event survey of patrons for each See it Live performance.
1.6.4.2	Deliver the Regional Arts Development Fund	All Regional Arts Development Fund applications are assessed in accordance with the guidelines	Round 2 of 17/18 opened for applications.
1.6.4.3	Support the creation of public art throughout the Region	Develop a Public Art Program by 31 December 2017	Public Art Policy review set aside for broader consultation 31 January 2018 Riverside Public Art commission due for completion – 100% complete 31 May 2018 riverside mural due for completing – 55% complete
2.3.2.1	Plan for the construction of the new Rockhampton Art Gallery and redevelopment of the former art gallery as flat floor “black box” performance/event space	Business case, scope of work and design completed by 30 June 2018	31 January 2018 business case due for completion - 100% complete  31 December 2017 schematic design due for completion – 100% complete

## 7. Capital Projects

As at period ended 31 January – 58.33% of year elapsed

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Artwork acquisitions Art Gallery	01/07/17	30/06/18	Not commenced	20,400	0
Comment: identified for Gold Award 18 acquisitions					
Artwork acquisitions 50th Anniversary 2017 Art	01/07/17	30/06/18	Completed	88,182	88,182
Comment: 20,000 paid July 17 – final payment complete in December 17					
Acquisition of Art from Baton Award	01/07/17	30/06/18	Completed	5,000	5,000
Comment: Paid to Winner – Work acquired for collection					
Heritage Village - Install 2 water chillers	01/07/17	30/06/18	Completed	13,500	13,500
Comment: Project Complete – project expenditure to be processed					
Replace Theatre Main Sound Console	01/07/17	30/06/18	Under review	45,000	0
Comment: Under review					
Replace Pilbeam Theatre Stage Lighting Moving Fixtures	01/07/17	30/06/18	Under review	40,000	0
Comment: Under review					

Project	Planned Start Date	Planned End Date	Status	Budget Estimate	YTD actual (incl committals)
Pilbeam Theatre Replace Stage Lighting Dimmers	01/07/17	30/06/18	Under review	30,000	0
Comment: Specification for quote process has commenced					
Replace 48 Channels of Radio Microphones	01/07/17	30/06/18	Under review	110,000	0
Comment: Specification for quote process has commenced					

## 8. Operational Projects

As at period ended 31 Jan 18 – 58.33% of year elapsed

The Arts and Heritage unit has no discrete operational projects in the current financial year however highlights of program activities are detailed below

### ART GALLERY – JANUARY 18

#### Exhibitions and Collections

January saw the continuation of the exhibition *Happy Birthday Play School*. After 86 days on exhibition *Happy Birthday Play School* closed on the 28 January. The exhibition attracted 6,398 visitors throughout the exhibition period, averaging to 74 visitors per day. As a ticketed exhibition, *Happy Birthday Play School* attendance and ticket income is recorded as the third highest, to Towers of Tomorrow (average daily attendance of 120) and DaVinci Machines (average daily attendance of 129). Through exhibition ticketing *Happy Birthday Play School* generated \$10,696 in exhibitions sales and the associated curatorial programs generated \$2,634.

*Alluvia by Tom Borgas: A Rockhampton riverside public art project* remains on exhibition along with *Draft: A collection of imperfect faces by Emma Ward*. The exhibitions by their size and subject attract passive attendance with an over visitation from the primary exhibition *Happy Birthday Play School*. This month the curatorial and exhibition team have been working towards the upcoming exhibitions *Collection Intervention* and *Rugby League in Rockhampton: Celebrating 100 years*. *Collection Intervention* encourages reflection and reinterpretation, the exhibition reconsiders and rethinks the ideas, stories, and subjects articulated and visible within the Collection. The curated exhibition is funded through Regional Arts Development Fund and engages with six leading contemporary visual arts practitioners practicing in the Central Queensland region. *Rugby League in Rockhampton: Celebrating 100 years* remembers the games, and discovers the history of the rugby league in Rockhampton through rarely seen memorabilia and footage. Partnering with Rockhampton Rugby League the exhibition is supporting through funds from Rockhampton Rugby League and Rockhampton Leagues Club.

Overall the monthly of January attendance recorded the third highest attendance in a January period for the Gallery, to 2017 at 4,591 -Towers of Tomorrow and 4,572 Snap! (1,017 offsite attendance via a Stockland Rockhampton school holiday program). January continues to be the peak month of attendance throughout the 12months of the year and the exhibition program is scheduled to support this peak in attendance.

This month the curatorial and exhibitions team have completed the permanent collection asset review with Councils asset team. This asset review will provide a finance and insurable value for the visual arts collection. This valuation of the collection is undertaken every four years and engages the services of an approved cultural material valuer with specialist knowledge and skills in the visual arts.



**Programs and Education**

In the month of January the Term 1, 2018 programs commenced. This has resulted in the delivery of 42 programs made up of

Public Programs Ticketed - \$10,205 to date for the Term 1

- Creative Kids Summer Art Sessions – Weekly on Mondays and Fridays, 3 sessions daily
- Pinot and Pastels – Monthly on the first Sunday
- Wine and Watercolour – Monthly on the second Wednesday
- Colour Therapy - one off class

Curatorial Programs ticketed - \$2,554

- Play School Up Late - twice
- Play School Party hire – once

Free

- Play School Reading Time - Weekly on Wednesdays
- Collection Conversations - Weekly on Wednesdays
- Sunday Sound Sessions – Monthly on the second Sunday

January has seen the conclusion of the Gallery's holiday programing. Creative Kids Summer Art Sessions aim to capture ages between 0 to 10 years. Creative Kids Summer Art Sessions ran three times a day over two days a week. This approach to school holiday was successful in income and attendance. Overall attendance to programs and events was 19% of the total attendance to the Gallery. This percentage is decrease in the percentage to attendance from December, this attributed to the increase in general attendance recording a percentage drop is program reasoned attendance. With the month falling in to the school holiday term education attendance was only 6% of total visitation. In 2017 the average monthly education % of total visitation was 6%, placing January as an above average percentage for education visitation.

**Operations**

Interviews have been held for the advertised positions of Exhibitions and Collection Officer and Public Programs Officer. Shortlisting has been completed for the position of Curatorial Programs Officer. This month the current Gallery Curator has given notice of intention to resign from the position, concluding in mid-February.

Art Gallery business case is now 100% and the funding requirement for Queensland Government have been met. The resulting report to Council is being prepared for the February sitting.

The Gallery closed for two public holidays over the month, remaining open for 210hrs, an average of 7.2hrs per day. Of the total visitors 5.6% visited the Gallery as a disabled, ambulant or pram visitor. As the Gallery increases its programing to accessible content community access to the Gallery is being highlighted, particularly evident are the built environment barriers of stairs and door automation.

This month over 545 volunteer hours were contributed to the operations of the Gallery.

**Public Art**

Riverbank: There is just one riverside public artwork remaining to be completed, the Fitzroy Bridge mural. The mural is at 85% design development. The design will now be re tables at the Riverside Steering Committee meeting for final approval. Material sourcing and testing has commenced, as well as install timeline projections.

Quay Lane & Quay Street: A design and options scoping package is being prepared for opportunities within the Quay Street Laneway, along with future sculptural opportunities that respond to the Fitzroy River.

Quay Street sound work: A commission brief has been prepared for an artist to development and deliver a sound work for the opening of Smart Hub in February. The commissioning agreement has been completed and site meeting completed. The work is due for testing and delivery by the second week in February.

Rockhampton Bulls: A commission brief and contract for creative effort has been prepared for an artist to restore the 5 Rockhampton Regional Council bulls prior to Beef 2018. The commissioning agreement has been completed along with a site meeting completed. The onsite works are due to commence in February 2018.

### **ROCKHAMPTON HERITAGE VILLAGE - January 18**

Visitor Numbers – January - 238  
School Tours and others - 79 – Birthday Party  
Markets – 28 January 2018 - 1293

A birthday party was held in January with the theme of Back to School for Grace, who started school in 2018. The party was held under the Kalapa School. Grace's parents arranged for the party food and old fashioned games. Happy (Clydesdale) and Beetle (Shetland pony) attended as guests of honour.

Australia Day Markets - Due to the number of events and the heat, it was decided to hold markets on the closest Sunday to Australia. The markets are to be called Australia Day Weekend Markets. This year they were held on 28 January. Gate numbers and stall site numbers were up slightly on last year.

**Trip Advisor** (Currently rated #3 of 37 things to do in Rockhampton)

#### **Nice step back in time**

Not a place i would normally race off to see but I'm glad we did. 2 people no concessions \$29. The reception was met with i think happiness to actually see people. It appeared we were the only ones there but we did see another group of 3 people on our travels around this unique village. Each house has a sensor pre recorded narration giving a detailed account of the history of the particular property. Well worth the visit but take a drink with you as it can get hot. Thank ShabashShabash

#### **Awesome place**

We loved this place. So interesting and different, it's like a mini town. Bring walking shoes, a hat and water. I believe a lot of it is done by volunteers so with that in mind you can appreciate the effort that has gone into creating this place  
Thank Amy11998866

**MAJOR VENUES - January 18****Showgrounds**

No events were held in January due a Speedway events cancelation however the Rockhampton Saloon Car Club (Speedway) did hold their annual general meeting. This quieter time of the year allowed for maintenance to be undertaken on the Agricultural Hall and the Kele Pavilion.

**Pilbeam Theatre**

Steve Backshall, star of the hit TV show Deadly 60 performed two sellout shows at the Pilbeam Theatre in January. Deadly 60 Downunder starred Steve and some of Australia's deadliest animals.

Rehearsals commenced in January for Rockhampton Regional Council's 2018 musical production We Will Rock You. The show is a futuristic musical set to the music of Queen.

**Walter Reid Cultural Centre**

The auditorium supported some rehearsals for We Will Rock You

**DEVELOPMENT & PUBLIC PROGRAMS- January 18****For Lease**

The FOR LEASE space in the front of the Kern Arcade on East St is generously provided by the Coopers family for use by community arts groups and not-for-profit organisations.

Rockhampton Branch.

January display: Fitzroy Basin Association

The display from Fitzroy Basin Association exhibits the work they do in natural resource management. It ties in with the International Year of the Reef, 2018.

**Regional Arts Development Fund**

Round 2 for 17/18 was released and closes February 12, 2018 for projects commencing after March 22.

RADF Liaison officer Louise Hales ran an information session hosted by the Mt Morgan Promotion and development association to assist applications from the area on 12 January 2018.

**Educators Information Session**

A second annual information session was hosted for educators in the region. Staff from the Art Gallery and the Pilbeam Theatre presented the programs on offer in 2018 including opportunities for students to work with touring companies, hands-on exhibitions and public programs.

The session was presented twice to ensure wide participation.

## 9. Budget

Financial performance as expected for the reporting period. Committals and unrealised expenses distort actual year-to-date financial position

### End of Month General Ledger - (Operating Only) - Arts and Heritage



#### As At End Of January

Report Run: 13-Feb-2018 16:08:28 ; Excluding 2914, 2918, 2919, 2814, 2917, 2924, 1801, 1806, 1807, 1901, 1906

	Adopted Budget FULL YR	Revised Budget YTD	Revised Budget	YTD Actual	EOM Commitments	Commit + Actual	Variance	On target 58.3% of Year
	\$	\$	\$	\$	\$	\$	%	
<b>COMMUNITY SERVICES</b>								
<b>ARTS &amp; HERITAGE</b>								
<u>Heritage Village</u>								
Revenues	(455,372)	(263,758)	(452,156)	(263,896)	0	(263,896)	100%	✓
Expenses	968,458	568,707	974,926	585,159	23,567	608,726	107%	✗
Transfer / Overhead Allocation	45,410	30,868	52,917	31,507	0	31,507	102%	✓
<b>Total Unit: Heritage Village</b>	<b>558,496</b>	<b>335,818</b>	<b>575,687</b>	<b>352,770</b>	<b>23,567</b>	<b>376,337</b>	<b>112%</b>	<b>✗</b>
<u>Venue Operations</u>								
Revenues	(1,295,082)	(755,464)	(1,295,082)	(799,610)	0	(799,610)	106%	✗
Expenses	2,028,868	1,160,683	2,028,868	1,005,441	149,703	1,155,144	100%	✓
Transfer / Overhead Allocation	(79,450)	(46,346)	(79,450)	3,180	0	3,180	-7%	✗
<b>Total Unit: Venue Operations</b>	<b>654,336</b>	<b>358,873</b>	<b>654,336</b>	<b>209,011</b>	<b>149,703</b>	<b>358,714</b>	<b>100%</b>	<b>✓</b>
<u>Art Gallery</u>								
Revenues	(259,725)	(151,506)	(259,725)	(97,887)	0	(97,887)	65%	✗
Expenses	953,163	555,396	952,106	496,075	57,120	553,195	100%	✓

Transfer / Overhead Allocation	(1,904)	(1,111)	(1,904)	(2,475)	0	(2,475)	223%	✗
<b>Total Unit: Art Gallery</b>	<b>691,534</b>	<b>402,779</b>	<b>690,477</b>	<b>395,713</b>	<b>57,120</b>	<b>452,833</b>	<b>112%</b>	<b>✗</b>
<b><u>Arts &amp; Heritage Management</u></b>								
Revenues	(2,066,000)	(1,238,991)	(2,084,491)	(1,332,827)	0	(1,332,827)	108%	✗
Expenses	3,275,750	1,906,363	3,267,908	1,489,260	118,544	1,607,803	84%	✗
Transfer / Overhead Allocation	64,822	31,471	53,949	40,843	0	40,843	130%	✗
<b>Total Unit: Arts &amp; Heritage Management</b>	<b>1,274,572</b>	<b>698,843</b>	<b>1,237,367</b>	<b>197,276</b>	<b>118,544</b>	<b>315,819</b>	<b>45%</b>	<b>✗</b>
<b><u>Rockhampton Art Gallery Gift Fund</u></b>								
Revenues	0	0	0	55,178	0	55,178		
<b>Total Unit: Rockhampton Art Gallery Gift Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>55,178</b>	<b>0</b>	<b>55,178</b>		
<b>Total Section: ARTS &amp; HERITAGE</b>	<b>3,178,938</b>	<b>1,796,312</b>	<b>3,157,867</b>	<b>1,209,948</b>	<b>348,933</b>	<b>1,558,881</b>	<b>87%</b>	<b>✗</b>

**10. Section Statistics**

<b>Volunteer Contribution by Sub-unit</b>	<b>Hours Dec</b>	<b>Hours YTD</b>
Heritage Village	3501	28726
Pilbeam Theatre	73.50	2332.50
Rockhampton Art Gallery	523.5	3251.5
Total	4097.50	34310

## 8.5 REGIONAL ARTS DEVELOPMENT FUND 2017-18 ROUND 2 FUNDING RECOMMENDATIONS

**File No:** 8944  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Acting Manager Arts and Heritage

### SUMMARY

*Applications received for round two of the 2017/18 Regional Arts Development Fund have been assessed by the RADF Committee and two are recommended for funding.*

### OFFICER'S RECOMMENDATION

THAT Council approves the following application for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
RSHS Centenary Publication Committee	The grant will be used towards the costs of employing a research assistant to work with the author of the centenary publication for Rockhampton State High School	\$12,000
CQU Digital Media	Grant will be used towards the costs of travel and admission to The Design Conference Brisbane from May 9-11 2018	\$480
	TOTAL	\$ 12,480

### COMMENTARY

The Regional Arts Development Fund is a joint program of the Queensland Government (administered by Arts Queensland) and the Rockhampton Regional Council that focuses on the development of quality art and arts practice in our region.

Four applications were received for a total requested amount of \$42,704.

Of the four applications received, two have been recommended for funding by the Regional Arts Development Fund committee. The applications not recommended for funding were *Kitchen and Kin* due to a lack of evidence of community support, and *Dreaming Big for Little Girls* which lacked a tangible arts skill being taught.

The committee declined to fully fund the application from CQU Digital Media that requested funding for a group. The category one guidelines are for individual professional development activities. While the activity would have been beneficial for all participants (11 nominated) it was not desired to set a precedent for group applications in this category. The committee recommended funding for the academic only with the expectation that they would return with skills to share with students. Alternatively the students may apply separately in the future.

The remaining application from Rockhampton State High School is recommended to be funded for the full amount requested.

This is the second round for the 2017-18 financial year. Funds available for distribution in the remaining rounds stand at \$22 981.52, 50% from Arts Queensland and 50% from Council. With agreement with from Arts Queensland this is available until 15 September 2018 for distribution rather than concluding with the financial year.

Council received funding for project initiatives to target groups not already engaging in the program, or to fund Council projects deemed to have large benefit.

Consequently Council was granted funding for the Rockhampton River Festival arts program which is currently being developed with local artists and the Rockhampton Art Gallery in consultation with Advance Rockhampton.

Funding for engagement activities with CALD community members has made possible two projects – a multicultural choir being run in partnership with CQMA, and a lantern making residency with LightNup Inc which will bring artists and community together to create large scale lanterns that represent our community to be showcased at the Rockhampton Cultural Festival lantern parade.

The next round will close 28 May 2018 with a community information session held prior.



## **9 NOTICES OF MOTION**

Nil

**10 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

## **11 CLOSURE OF MEETING**