



# **COMMUNITY SERVICES COMMITTEE MEETING**

## **MINUTES**

**20 SEPTEMBER 2017**

The Committee Recommendations contained within these minutes were adopted at the Council meeting on 26 September 2017, with an amendment:

Item 8.2 - Community Assistance Program:

Rockhampton Bowls Club 2017 Mayoral Trophy funding allocation is \$1,500.

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**REPORT OF THE COMMUNITY SERVICES COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 20 SEPTEMBER 2017 COMMENCING AT 9.00AM**

**1 OPENING****2 PRESENT**

Members Present:

Councillor R A Swadling (Chairperson)  
Councillor N K Fisher  
Councillor A P Williams  
Councillor C R Rutherford

In Attendance:

Ms C Haughton – Acting General Manager Community Services  
Mr E Pardon – Chief Executive Officer  
Mr P Owens – Manager Arts and Heritage  
Ms C Steinberger – Media Officer  
Ms L Leeder – Senior Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Ellen Smith.

The Mayor, Councillor Margaret Strelow tendered her apology and was not in attendance.

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Community Services Committee held on 16 August 2017 be taken as read and adopted as a correct record.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITY SERVICES COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Community Services Committee is presented for Councillors' information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Community Services Committee be received.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED**

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 COMMUNITY ASSISTANCE PROGRAM ASSESSMENT RATING TOOL

**File No:** 1464

**Attachments:** Nil

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Cheryl Haughton - Manager Communities and Facilities

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#### SUMMARY

*A rating tool to assist with assessment of applications received for sponsorship through the Community Assistance Program has been developed for consideration by Council.*

#### COMMITTEE RECOMMENDATION

THAT Council approves the use of the rating tool for assessment of applications received for sponsorship through the Community Assistance Program.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**8.2 COMMUNITY ASSISTANCE PROGRAM****File No:** 12535**Attachments:** 1. Community Assistance Program**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Cheryl Haughton - Manager Communities and Facilities**SUMMARY**

*Applications received for the first round of the Community Assistance Program for the current financial year have been assessed with recommendations for funding presented for Council consideration.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the allocation of funding from the Community Assistance Program for the following:

<b>Applicant</b>	<b>Purpose of Grant/Sponsorship</b>	<b>Amount</b>
Fitzroy Parish UCA	Administrative Hub Upgrade Stage 1	\$5,725
Fitzroy River Fish Stocking Association Inc	Community Organisation Support – Restocking of Barramundi in the Fitzroy River	\$5,000
Gracemere Sports Club	Lighting Infrastructure – Gracemere Sports Club	\$8,000
Rockhampton Bowls Club	2017 Mayoral Trophy	\$500
Rockhampton Indoor Hockey Association Inc	Hockey QLD 13 & Under Boys & Girls State Indoor Hockey Team Challenge	\$2,250
Rockhampton Tenpin Bowling Disabilities Committee	CQ Disabilities Tenpin Bowling Championships	\$500
Rotary Club of Rockhampton South	Athelstane House on Ward Street – Replacement Dishwasher	\$3,261
Zonta Club of Rockhampton Inc	International Women's Day Breakfast	\$1,477
		<b>\$26,713</b>

**Moved by:** Councillor Fisher**Seconded by:** Councillor Williams**MOTION CARRIED**

**8.3 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT****File No:** 1464**Attachments:** 1. Monthly Operational Report - Communities and Facilities**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Cheryl Haughton - Manager Communities and Facilities

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**SUMMARY**

*This report provides information on the activities of the Communities and Facilities section for August 2017.*

9:07AM Councillor Rutherford attended the meeting  
9:27AM Chief Executive Officer left the meeting  
9:30AM Chief Executive Officer returned to the meeting

**COMMITTEE RECOMMENDATION**

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for August 2017 be received.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Williams**MOTION CARRIED**



**8.4 ARTS AND HERITAGE OPERATIONAL REPORT FOR AUGUST 2017****File No:** 1464**Attachments:** 1. Arts and Heritage Operational Report for August 2017**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*The report provides information on the programs and activities of the Arts and Heritage section for August 2017.*

9:51AM Councillor Williams left the meeting

**COMMITTEE RECOMMENDATION**

THAT the Arts and Heritage Operational Report for August 2017 be received.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Fisher**MOTION CARRIED**

## **9 NOTICES OF MOTION**

Nil

## **10 URGENT BUSINESS\QUESTIONS**

## 11 CLOSURE OF MEETING

There being no further business the meeting closed at 9:56am.

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SIGNATURE

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CHAIRPERSON

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DATE