



COMMUNITY SERVICES COMMITTEE MEETING

MINUTES

7 DECEMBER 2016

The Committee Recommendations contained within these minutes were adopted at the Council meeting on 13 December 2016, excluding:

- Item 8.1 - Community Assistance Program
- Item 8.4 - Exemption of Fees and Charges for Public Events Policy
- Item 8.6 - Lease for Rockhampton Cattle Club Inc at the Rockhampton Showgrounds
- Item 12.1 - Walter Reid Cultural Centre Lease Renewals

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**REPORT OF THE COMMUNITY SERVICES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 7 DECEMBER 2016 COMMENCING AT 9.00AM**

1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
Councillor N K Fisher
Councillor A P Williams
Councillor C R Rutherford

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Ms C Haughton – Manager Communities and Facilities
Mr P Owens – Manager Arts and Heritage
Ms F McRae – Marketing and Media Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

The Mayor, Councillor Margaret Strelow tendered her apology as she was attending other Council business.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Community Services Committee held on 16 November 2016 be taken as read and adopted as a correct record.

Moved by: Councillor Fisher
Seconded by: Councillor Williams

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 COMMUNITY ASSISTANCE PROGRAM

File No: 1018
Attachments: 1. Community Assistance Program
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

Twelve applications for funding were received for the second round of the Community Assistance Program for the current financial year. The applications have been assessed and recommendations for funding are presented for Council consideration.

9:03AM Councillor Rutherford attended the meeting
 9:12AM Chief Executive Officer attended the meeting
 9:21AM Chief Executive Officer left the meeting
 9:22AM Chief Executive Officer returned to the meeting

COMMITTEE RECOMMENDATION

THAT Council approves the allocation of funding from the Community Assistance Program for the following as amended, with a determination in regard to the application from Rockhampton SES Group to be made following the provision of additional information on current alternate funding rounds.

Applicant	Purpose of Grant/Sponsorship	Amount
Central Queensland African Association Inc	Africa Day Celebrations 2017	352.00
Central Queensland Swimming Association Inc	2017 Central Queensland Swimming Championships	400.00
CQ Aquajets Swim Club Inc	Shut The Gate Learn 2 Swim - Roof Refurbishment	20,000.00
Friends Of The Rockhampton Heritage Village Association	Restored Vehicle Display Centre – Stage 1	5,000.00
Mount Morgan Rodeo Association Inc	Mount Morgan Rodeo 2017	5,000.00
Newcastle Northstars Ice Hockey Ass. Inc	Ice Hockey Exhibition Game - Rockhampton	2,180.00
Queensland Netball Association - Capricorn Branch Inc	2017 Capricorn Claws Home Game	1,365.00
Rockhampton Bowls Club Inc	Increase the lighting of the footpath and garden section of the Rockhampton Bowls Club front entry of Victoria Parade	490.00
Rockhampton Saloon Car Inc	2nd Annual Kids Day at the Speedway - 17 December 2016	5,000.00
		34,787.00

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

8.2 DRAFT SCHEDULE OF APPROVED COMMUNITY FACILITIES**File No:** 11979**Attachments:**

1. Draft Appendix A Schedule of Approved Community Facilities
2. Draft Appendix A Schedule of Approved Community Facilities with track changes

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Cheryl Haughton - Manager Communities and Facilities

SUMMARY

Following adoption of the Community Grants and Minor Sponsorship Procedure a Schedule of Approved Community Facilities for the Facility Insurance Scheme has been developed for consideration by Council.

9:42AM Councillor Rutherford left the meeting and did not return

COMMITTEE RECOMMENDATION

THAT Council, subject to the amendments determined, adopts Appendix A Schedule of Approved Community Facilities as an attachment to the Community Grants and Minor Sponsorship Procedure.

Moved by: Councillor Fisher**Seconded by:** Councillor Williams**MOTION CARRIED**

8.3 DRAFT EQUITABLE ACCESS POLICY

File No: 11979
Attachments: 1. Draft Equitable Access Policy
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

In order to provide a framework to guide Council's commitment to equitable access to its facilities and services an Equitable Access Policy has been developed.

COMMITTEE RECOMMENDATION

THAT Council adopts the Equitable Access Policy.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

8.4 EXEMPTION OF FEES AND CHARGES FOR PUBLIC EVENTS POLICY**File No:** 6237**Attachments:** 1. Draft Exemption of Fees and Charges for Public Events Policy**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

SUMMARY

A policy under which the exemption of Rockhampton Regional Council adopted fees and charges for eligible public events being held at designated Rockhampton Regional Council owned or controlled roads, public reserves and/or community halls can be made, is presented for adoption.

COMMITTEE RECOMMENDATION

THAT the Exemption of Fees and Charges for Public Events Policy be adopted subject to the following changes:

- Excluding the Criteria
“suitable risk management measures for the event must be in evidence, for example road closure permits, public liability insurance and risk assessments in accordance with standard application and booking procedures” as this requirement is included in another process”; and
- Including the standard definition of Region into the Policy Definitions.

Moved by: Councillor Fisher**Seconded by:** Councillor Williams**MOTION CARRIED**

8.5 2017 AUSTRALIA DAY EVENT GRANT FUND**File No:** 5095**Attachments:**

1. Application - Gracemere Lions Club
2. Applications - Rotary Club of Mt Morgan
3. Application - Friends of the Heritage Village

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

SUMMARY

In 2013 Council resolved to establish an Australia Day Community Grants Program to assist local organisations to coordinate community based Australia Day celebration across the region. Applications for funding to support activities for Australia Day 2017 are now presented for Council approval.

COMMITTEE RECOMMENDATION

THAT Council:

- award a grant of \$3,800 to the Rotary Club of Mt Morgan to assist the group in presenting a community-focused Australia Day celebration in Mt Morgan in 2017;
- award a grant of \$9,220 to the Lions Club of Gracemere to assist the group in presenting a community-focused Australia Day celebration in Gracemere in 2017; and
- award a grant of \$1,600 to the Friends of the Heritage Village to assist the group in presenting a community-focused Australia Day celebration in Rockhampton in 2017.

Moved by: Councillor Williams**Seconded by:** Councillor Fisher**MOTION CARRIED**

8.6 LEASE FOR ROCKHAMPTON CATTLE CLUB INC. AT THE ROCKHAMPTON SHOWGROUNDS**File No:** 8763**Attachments:** 1. Rockhampton Cattle Club Inc. Sketch Plan**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage**SUMMARY**

A trustee permit between Council and the Rockhampton Cattle Club Inc. for a parcel of land and associated building, wholly contained within the Rockhampton Showgrounds, has now expired and Council's resolution is required to issue the club with a new trustee lease over the property.

COMMITTEE RECOMMENDATION

THAT:

1. Pursuant to section 236(1)(b)(ii) and (c)(iii) of the Local Government Regulation 2012 (Qld), Council approve the issuing of a Trustee Lease to the Rockhampton Cattle Club Inc. for the property as shown in the attached sketch plan;
2. Council authorises the Chief Executive Officer (Manager Arts & Heritage) to negotiate the terms and conditions of the agreements with the Rockhampton Cattle Club Inc. in preparation for execution by the delegated officer; and
3. Council confirms its ongoing ownership of the fixed improvements on the parcel of land shown in the sketch plan and assumes responsibility for the ongoing maintenance of the building structure.

Moved by: Councillor Swadling**Seconded by:** Councillor Williams**MOTION CARRIED**

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS\QUESTIONS

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Walter Reid Cultural Centre Lease Renewals

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

COMMITTEE RESOLUTION

9:57AM

THAT pursuant to s7(11) *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

9:57AM Chief Executive Officer left the meeting

COMMITTEE RESOLUTION

10:05AM

THAT pursuant to s7(11) *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

12 CONFIDENTIAL REPORTS

12.1 WALTER REID CULTURAL CENTRE LEASE RENEWALS

File No: 2210

Attachments:

1. Table of Walter Reid Cultural Centre Leases and Licences
2. Walter Reid Cultural Centre Sketch Plan

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

All current tenant leases and licences in the Walter Reid Cultural Centre are near the end of the current term and Council's approval to offer the existing tenants new agreements is required.

COMMITTEE RECOMMENDATION

THAT:

1. Pursuant to section 236(1)(b)(ii) and (c)(iii) of the Local Government Regulation 2012 (Qld), Council approve the renewal of the Freehold Leases and Licences as identified in the report; and
2. Council authorises the Chief Executive Officer (Manager Arts & Heritage) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.

Moved by: Councillor Fisher

Seconded by: Councillor Williams

MOTION CARRIED

COMMITTEE RECOMMENDATION

THAT the Committee recommends a workshop be held to discuss staff accommodation across Council facilities.

Moved by: Councillor Fisher

Seconded by: Councillor Williams

MOTION CARRIED UNANIMOUSLY

13 CLOSURE OF MEETING

There being no further business the meeting closed at 10:07am.

SIGNATURE

CHAIRPERSON

DATE