

Rate Notice/s and Statement of Charges Request Form



Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.

This form is to be completed when a customer requires a copy of a current or previous rate notice or a statement of charges. This documentation is only available to property owners. Please allow five working days for documentation from date of receipt of payment.

P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: www.rrc.qld.gov.au | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766

Customer Details			
Contact name:			
First	Middle	Last	
Date of birth:		Preferred contact number:	
Email:			
Preferred delivery method: <input type="checkbox"/> Email <input type="checkbox"/> Post <input type="checkbox"/> Collect – (Rockhampton, Gracemere, Mt Morgan)			
Email is the standard form of delivery. If this is method is unsuitable please select an alternative.			
Residential Address			
Street number and name:			
Suburb:		State:	Postcode:
Postal address (if different):			
Property/Rates Details			
Street number and name:			
Suburb:		State:	Postcode:
Lot number:	Plan number:		Assessment number:
Information Requested			
Financial period from:		Financial period to:	
Type of notice: <input type="checkbox"/> Rates notices <input type="checkbox"/> Water notices <input type="checkbox"/> Rates and water notices			
Fees and Charges (Fees are GST inclusive)			
Copy of rate notice/s	Prior to current financial year	<input type="checkbox"/> \$17.00 per notice	
	Current financial year (July to June)	<input type="checkbox"/> No charge	
Payment history request	Records available from 2009-10 or date of ownership (if purchased after 2009-10)	<input type="checkbox"/> \$60.00 per service	
	Current financial year (July to June)	<input type="checkbox"/> No charge	
Payment Information			
In person You can pay at Council's Customer Service Centres: 232 Bolsover Street, Rockhampton; 32 Hall Street, Mount Morgan; 1 Ranger Street, Gracemere.			
By phone Customer Service staff will contact you regarding payment via credit card or debit once this form is received.			
By post Make your cheques/money order payable to 'Rockhampton Regional Council' and send to PO Box 1860, Rockhampton, Queensland, 4700.			

OFFICE USE ONLY	Date:	CSO:	Receipt number:
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