

Building Approval Extension Request Form

Privacy Notice: Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when a customer wishes to extend the currency period of an existing development approval prior to the approval lapsing. Section 86 of the *Planning Act 2016* requires a copy of this request be provided to the assessment manager.



P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: rockhamptonregion.qld.gov.au | PO Box 1860, Rockhampton 4700 | ABN: 59 923 523 766

Applicant Details	
Applicant name:	
Postal address:	
Preferred contact number:	Email:
Property Owner Details <i>(consent to be provided, please refer below)</i>	
Owner name:	
Postal address:	
Existing Approval Details	
Application number:	Date issued:
Site Details	
Street number and name:	
Suburb:	
Lot number:	Plan number:
Request Details	
Detail reasons for extension request: <i>(Stage of works completed to date/reasons for delay, etc.)</i>	
Period extension sought for:	

OFFICE USE ONLY	Fee amount:	Receipt number:
	Date paid:	CSO:

Property Owner's Consent Details (where the applicant is not the owner of the land)

I, (print name)

the owner of (address)

hereby consent to the abovementioned applicant submitting this request to extend the currency period of the existing development approval.

Preferred contact number:

Email:

Signature:

Date:

Declaration

I submit this Building Approval Extension Request Form and declare that the details are correct to the best of my knowledge.

Name:

Signature:

Date:

Fees and Charges

For a full list of fees and charges please refer to Council's [Fees and Charges Schedule](#).

Payment Information

In person | You can pay at Council's Customer Service Centres: 232 Bolsover Street, Rockhampton; 32 Hall Street, Mount Morgan, 1 Ranger Street, Gracemere; or at the Development Advice Centre: Walter Reid Centre, Level 2 203 East Street (Corner East and Derby Streets), Rockhampton City.

By phone | Customer Service staff will contact you regarding payment via credit card or debit once this form is received.

By post | Make your cheques/money order payable to 'Rockhampton Regional Council' and send to PO Box 1860, Rockhampton, Queensland, 4700.