

# CBD Commercial Property Rates Concession Application Form



**Privacy Notice:** Rockhampton Regional Council is collecting the personal information you supply on this form for the purpose of processing your application. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by law.

**This form is to be completed by customers applying for rates concession who have a CBD commercial property rated as category 1 (commercial/light industrial) with a mixed residential usage. Successful applicants may be eligible for concessions up to \$2,000.00 per year. Refer to the Rates Concession Policy for further information.**

**P:** 07 4932 9000 | **E:** [enquiries@rrc.qld.gov.au](mailto:enquiries@rrc.qld.gov.au) | **W:** [www.rrc.qld.gov.au](http://www.rrc.qld.gov.au) | PO Box 1860 Rockhampton QLD 4700 | **ABN:** 59 923 523 766

## **Applicant Details** (to apply for a rates concession, the name and address on the property assessment must match the name and address on this application form)

Contact name:

Postal address:

Preferred contact number:

Email:

## **Declaration**

I submit this form with the relevant supporting documentation as required and acknowledge the following:

- All applicable approvals (including planning, building, and plumbing and drainage) have been obtained for the legal use of this property and that I am the ratepayer at the property indicated.
- At any time I must be able to present any applicable approvals or licenses for this property and consent to an onsite inspection, if required by Rockhampton Regional Council.
- If any of the above claims prove false, or if I am unable to produce legal license or approval documentation, Council reserves the right to recover the rates foregone and refuse any future application.
- I must advise Council immediately if the residential component of this property is vacant for longer than six months within a financial year or if the residential use of this property ceases.

Name:

Signature:

Date:

## **Property Use Details**

Property location:

Rating assessment number:

Number of residential units:

What is the property used for:

What portion (%) of the property is used for residential purposes:

Is the residential portion of the property presently occupied/tenanted?

Yes  No

How long:

Has a relevant application for use been lodged and approved by Council?  
(please provide Council application number or provide copies of documents)

Yes  No

Application number:

## **Supporting Documentation**

Please remember to provide the following supporting documentation when submitting this form:

- Photos of the residential space
- Any relevant applications lodged and approved by Council (ie planning, building, plumbing applications)