



LOCAL DISASTER MANAGEMENT PLAN

Recovery Sub Plan

Document control

This Sub Plan will be reviewed regularly and updated as necessary. The Local Disaster Coordinator (LDC) will ensure contact details are kept and up to date.

Minor amendments to this plan can be made by the LDC. Amendments which affect the intent of the plan must be endorsed by the Local Disaster Management Group.

All approved amendments are to be listed below.

Version	Date	Comments	Approved by
1.1	June 2021	Supersedes Recovery Sub Plan 2016 (Version 1); Sub Plan reviewed.	LDC

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Abbreviations

Abbreviation	Full title
DAF	Department of Agriculture and Fisheries
DCHDE	Department of Communities, Housing and Digital Economy
DDMG	District Disaster Management Group
DH&SRC	District Human and Social Recovery Committee
DMA	Disaster Management Act (2003)
DRFA	Disaster Recovery Funding Arrangements
DSDILGP	Department of State Development, Infrastructure, Local Government and Planning
LDC	Local Disaster Coordinator
LDCC	Local Disaster Coordination Centre
LDMG	Local Disaster Management Group
LDMP	Local Disaster Management Plan
LRC	Local Recovery Coordinator
LRG	Local Recovery Group
QFES	Queensland Fire and Emergency Services
QRA	Queensland Reconstruction Authority
RRC	Rockhampton Regional Council
SES	State Emergency Service
SDC	State Disaster Coordinator
SDMG	State Disaster Management Group
SDRA	State Disaster Relief Arrangements
SRPPC	State Recovery Policy and Planning Coordinator

Introduction

Purpose

The purpose of this sub plan is to describe the principles of recovery and detail the agreed arrangements, at the local level, to coordinate the management of information, resources and reporting during the recovery phase following an emergency or disaster that has impacted the community.

This Sub Plan is to be used in conjunction with the Local Disaster Management Plan and its Sub Plans. It sets out the agreed responsibilities and actions for the Local Disaster Management Group (LDMG) and Local Recovery Committee and applies to emergency/disaster events and associated hazards within the Rockhampton Regional Council (RRC) Local Government Area.

Objectives

The objectives are to:

- Enable a coordinated approach to support the affected community
- Identify the type of support required by the affected community, in terms of
 - emotional, social and physical well-being services
 - reconstruction of physical infrastructure
 - economic restoration
 - environmental restoration (including regeneration of the natural environment, associated infrastructure, heritage sites and structures, and the management of pollution and contamination)
- Provide access to these services directly through agencies of the sub group or LDMG, in a coordinated way and/or via the provision of information on the need to relevant service providers.

Key contacts

- Chair Local Recovery Sub Group/ Local Recovery Coordinator
- Chair LDMG
- Local Disaster Coordinator
- Principal Community Recovery Officer, Department of Communities, Disability Services and Seniors (DH&SRC)
- District Disaster Coordinator (DDC)
- District Disaster Executive Officer
- Coordinator Disaster Management, Rockhampton Regional Council
- Local Controller, State Emergency Service
- Community – including individuals living with disability, culturally and linguistically diverse groups, volunteer organisations and remote communities
- Evacuees

Responsibilities

Impacted local governments have a leadership role in the local recovery process and have local recovery plans to document their recovery strategies and objectives (QRA, 2019). The roles of the recovery groups at the local and district levels are not mandatory under the Disaster Management Arrangements DMA, and are established at the discretion of the chair of the LDMG/DDMG depending on the scale of the disaster, impact/needs assessments and anticipated recovery operations. Consideration of their establishment should be made by the Chair LDMG/DDMG, in consultation with key agencies on the group.

An overarching Local Recovery Group (LRG) may be established to provide coordination and oversight of functional recovery sub groups. The roles of the recovery groups at the local and district levels may form as one single recovery group or functional recovery sub groups to the LDMG (QRA, 2019).

Recovery is the coordinated process of supporting affected individuals and communities towards the restoration of emotional, social, and physical wellbeing following a disaster. It typically includes the provision of:

- information;
- relief measures for people who do not have resources to provide for their own wellbeing;
- restoration of essential infrastructure and environment;
- personal support to individuals by way of temporary accommodation, emergency medical supplies, and counselling services;
- economic development initiatives;
- community development activities to restore capacity and resilience.

Recovery operations commence as soon as possible and in parallel with emergency response activities, and may extend for weeks, months or even years.

There are five functional recovery areas. These provide a platform to coordinate efforts by all agencies involved in recovery:

- Human and social
- Economic
- Building
- Roads and Transport; and
- Environment

Organisation	Responsibilities
Rockhampton Regional Council Local Recovery Coordinator	<p>The LDMG may determine that it is necessary to appoint a Local Recovery Coordinator (LRC) to coordinate recovery at the local level. The LRC is appointed by the Chair LDMG. The appointment of the LRC may be pre-emptive in anticipation of expected disaster impacts. The person appointed as the LRC should not, where possible, be the same person appointed as the Local Disaster Coordinator (LDC). The LRC and LDC should liaise regularly during disaster operations.</p> <p>Indicative roles of the LRC, where appointed, include:</p> <ul style="list-style-type: none"> • chair the LRG, reporting to the LDMG. • liaise with functional lead agency representatives at the local and district levels. • work with identified agencies and the community to develop the specific operational recovery strategy and plan. • coordinate establishment of the LRG and ensure it remains operating appropriately. • coordinate the community's recovery from the disaster. • coordinate short to medium term recovery to address the immediate effects of the disaster and development of longer term measures as appropriate. • ensure the recovery strategies address all functional areas of recovery. • provide effective on-site leadership, to focus all necessary resources, and to achieve the most efficient and effective recovery of affected communities. • perform the role of conduit between the community and the government. • develop and implement effective strategies for community participation and partnership in the recovery process. • coordinate the ongoing government services aspects of community recovery. • coordinate the actions of peak community, business and non-government organisations in their contribution to the recovery to ensure the most effective use of skills and resources. • provide advice to State Government on the needs and responses of the affected individuals, communities and other sectors. • provide regular reports on recovery operations to the SRPPC, as well as regular community and media information on recovery progress. • undertake a post-operations debrief and provide a final report to the LDMG at the conclusion of recovery operations.
Rockhampton Regional Council (Community	<ul style="list-style-type: none"> • Ensure contact details for the Recovery Sub Committee and other local disaster management partners are kept up to date. • Develop Recovery Event Specific Plans in conjunction with the

Organisation	Responsibilities
Services Department in conjunction with Disaster Management Unit)	<p>Recovery Sub Committee in response to specific disaster events.</p> <ul style="list-style-type: none"> • Distribute recovery information and details of services or funding available to assist individuals and communities affected by the event. • Provide outreach services where deemed necessary. • Identification of local cultural and linguistically diverse communities/ groups, individuals living with disability, volunteer organisations and their needs and support networks. • Liaison with the Rockhampton (District) Human and Social Recovery Group regarding disaster relief assistance funding available under the Disaster Recovery Funding Arrangements (DRFA). • Coordination of volunteers and donations for assistance with recovery activities.
Rockhampton Regional Council (Economic Development Unit)	<ul style="list-style-type: none"> • In consultation with the Recovery Sub Group and agencies/ departments such as Chamber of Commerce, Department of Fair Trading etc, assess the economic effects of a disaster/event and recommend appropriate action to assist in restoring the local economy.
Rockhampton Regional Council (Regional Services Department)	<ul style="list-style-type: none"> • In consultation with the Recovery Sub Group and relevant agencies such as Ergon Energy, Telstra, Department of Transport and Main Roads etc, be responsible for ensuring assessment of the extent of damage to physical infrastructure and provide recommendations on action to be taken to restore such facilities. • This includes the provision of water, sewerage and waste management services, including additional clean up services and waste removal as required.
Qld Government Department of Communities, Housing and Digital Economies	<ul style="list-style-type: none"> • Administration and distribution of disaster relief assistance funding under the DRFA and /or State Disaster Relief Arrangements (SDRA). • Coordinator of Rockhampton (District) Human and Social Recovery Group. • May be requested to manage and operate a Community Recovery Hub to act as a 'one-stop shop' for community recovery information and services.
Queensland Health	<ul style="list-style-type: none"> • Assess the psychological effect of the disaster/event on the community and coordination of appropriate services. • Provide psychological and counselling services for disaster affected members of the community, emergency workers and recovery workers. • Provide ongoing medical and health services required during the recovery period to preserve the general health of the community. • Provide public health advice warnings and directions to response agencies and the community.
Australian Red Cross	<ul style="list-style-type: none"> • Administration of the National Registration and Inquiry System – Register.Find.Reunite.

Organisation	Responsibilities
	<ul style="list-style-type: none"> • Registration and inquiry services for persons evacuated, or affected by the disaster to help with the location and reuniting of family members. • Provision of personal support and psychological first aid for disaster affected community members, in evacuation centres, recovery hubs and through outreach programs and activities. • Provision of Recovery information, resources and advice to agencies and communities.
Salvation Army	<ul style="list-style-type: none"> • Provision of catering for evacuation centres and personnel involved in the disaster affected community. • Provision of personal support and other services for disaster affected community members. • Participation in Community Recovery Hub operations. • Participation in outreach service teams.
Lifeline	<ul style="list-style-type: none"> • Provision of personal support and other services for disaster affected community members. • Participation in Community Recovery Hub operations. • Participation in outreach service teams.
Centrelink	<ul style="list-style-type: none"> • Establishment of dedicated hotlines to assist those affected and their families. • Administration of Australian Government Disaster Relief Payment or ex-gratia payments. • Financial assistance to people whose normal means of livelihood have been disrupted whether in the short or long term by the disaster.
Queensland Fire and Emergency Services (QFES)	<ul style="list-style-type: none"> • Provision of disaster management training and exercises to develop community recovery arrangements. • Provision of damage assessment situational awareness data.
State Emergency Service (SES)	<ul style="list-style-type: none"> • Community assistance in respect to damaged properties. • Support to other agencies as required.
Department of Agriculture and Fisheries (DAF)	<ul style="list-style-type: none"> • Whole of government response in respect to the control and eradication of exotic animal and plant diseases. • Advice on animal welfare matters during emergencies, destruction of animals as required and on disaster recovery processes for primary producers. • Advice and assessment of eligibility for financial assistance programs for primary producers.
Department of Transport and Main Roads (DTMR)	<ul style="list-style-type: none"> • Enable an accessible transport system through reinstating road, rail and maritime infrastructure.
Department of Environment and Science	<ul style="list-style-type: none"> • Provide advice to response activities, regulatory support to affected stakeholders and the coordination of environmental recovery initiatives.

Organisation	Responsibilities
(DES)	
Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP)	<ul style="list-style-type: none"> • Lead agency for economic recovery during a disaster event, playing a key role in assisting local government, business and industry in resilience and recovery strategies.
Queensland Reconstruction Authority (QRA)	<ul style="list-style-type: none"> • Responsible for disaster recovery, resilience and mitigation policy in Queensland. • Functional lead for the coordination of disaster recovery Federal/State funding.

Event specific recovery planning principles

The Queensland Reconstruction Authority outlines Queensland's Recovery Governance structure and principles.

Local governments and LDMGs have the local knowledge, skilled employees, community connectedness and plans to lead their recovery, with communities being actively involved and consulted. Local governments and LDMGs work with key local community organisations to plan and lead recovery; community representatives must be at the centre of planning for a community-led approach to be successful.

Therefore, in developing an Event Specific Recovery strategy, *Plans should be informed through a risk-based approach which takes into account potential exposure to all known hazards. Accordingly, these plans should identify and provide advice to the relevant district group about support services required by the local group to facilitate recovery operations (section 30 of the DM Act) and incorporate a recovery strategy.*

Strategies developed by the Recovery Sub Group should:

- ensure recovery operations are integrated, locally led and appropriate to the scale of the disaster event
- outline recovery requirements for operations, planning and arrangements at the local, district and state level
- drive a collaborative and coordinated approach across all functions of recovery, all levels of government and whole of community
- clarify the roles and responsibilities of functional lead agencies in recovery
- describe the arrangements for transition from response to recovery
- promote and support the enhancement of resilience through recovery.

Recovery management structure

Recovery sub committee

The Recovery Sub Committee will be established by the LDMG to oversee the implementation of the Recovery Plan and the coordination of Council's recovery activities if required following a disaster.

The Recovery Sub Committee will oversee:

- management of the recovery process at the local level ensuring that local needs are met, either through local resources or by the acquisition of appropriate resources from the district level;
- provision by member agencies of a range of specific recovery services ranging from reconstruction and physical infrastructure issues to personal support services.

Membership

The Recovery Sub Committee is comprised of the following members:

- Chairperson and Local Recovery Coordinator/ General Manager Community Services, Rockhampton Regional Council
- Manager Communities and Facilities, Rockhampton Regional Council
- Manager Civil Operations, Rockhampton Regional Council
- Manager Planning and Regulatory Services, Rockhampton Regional Council
- Manager Fitzroy River Water
- Executive Manager Advance Rockhampton, Rockhampton Regional Council
- Coordinator Disaster Management, Rockhampton Regional Council
- Principal Community Recovery Officer, Department of Communities, Disability Services and Seniors
- Local Controller, State Emergency Service

A representative of the following organisations as applicable:

- Department of Agriculture and Fisheries (DAF)
- Department of Environment and Science
- Department of Transport and Main Roads
- Department of State Development, Infrastructure, Local Government and Planning (DSDILGP)
- Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP)
- Australian Red Cross
- Salvation Army
- Lifeline
- Queensland Health
- Centrelink
- Queensland Reconstruction Authority (QRA)

Representatives from other agencies, industries, or community organisations deemed necessary to act as advisors for both planning and operational arrangements may be invited to participate in meetings as required.

Meetings

During activation urgent meetings may be called by the Chair / Local Recovery Coordinator. Frequency of meetings will be determined by the situation at hand, and dates of future meetings, and how they will be convened, will be discussed at the end of each meeting during activation.

Reporting

The Local Recovery Coordinator will report to meetings of the LDMG and Rockhampton District Human and Social Recovery Committee as required.

It is recognised that where local resources are insufficient to deal with the recovery process a request may be made to the District Disaster Management Group (DDMG) via the LDMG for additional resources and assistance.

In the event that the District Human and Social Recovery Plan/Committee is activated RRC staff may be required to assist the District Human Social Recovery Committee in undertaking recovery operations as determined by the Chair of the District Disaster Human and Social Recovery Committee.

Resources

During activations and recovery Rockhampton Regional Council's Community Engagement, Education and Recovery trailer has the capability to be deployed into effected communities, to support outreach efforts. Acting as a meeting point where information can be shared, with the addition of a wireless cradle (available from IT) the trailer can then share wifi internet into the community.