

## **Expression of Community Interest (ECI)**

158-168 Hinchliff Street, Kawana



### **Transfer of Ownership and Leasing Opportunity for a Community Facility**

Rockhampton Regional Council (Council) invites Expressions of Community Interest (ECI) from incorporated (non-profit) community organisations to take ownership of a building located at 158-168 Hinchliff Street, Kawana, along with a Trustee Lease over the community land to support its use and operation.

This call for community interest aims to identify organisations ready to maximise the potential of this community asset for broader benefit or existing need.

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#### What's on Offer?

- ✓ *Asset Ownership:* Gifted ownership of the building in an 'as is condition', assuming full responsibility for the building's ongoing maintenance and operation.
- ✓ *Trustee Lease:* A Trustee Lease for the building site land (building area + 1 metre).
- ✓ *Program Growth Opportunity:* Utilise the facility to expand your programs or meet an existing need to improve the experience of members, participants while enhancing your organisation's impact on the community.

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#### Who Should Apply?

This ECI targets incorporated community organisations located within the Rockhampton Region that:

- ✓ Operate programs serving community needs and aligning with Council's priorities:
  - Enhancing the liveability and diversity of our communities.
  - Supporting communities through activities and programs.
- ✓ Have the financial capacity and ability to maintain, manage, and use the facility for the benefit of the community.
- ✓ Seek long-term stability to enhance their services and expand their contributions to the community through programs and activities.

What We Need from You:

Please include the following in your ECI submission:

- ✓ Organisational Need: How this opportunity aligns with your current activities and future plans.
- ✓ Proposed Use: Your vision for the facility and the benefits it will deliver to the community:
  - A statement on how you intend to utilise and manage the building effectively.
- ✓ Capacity to Manage: Evidence of your ability to maintain and operate the building:
  - Experience: Brief overview of similar facilities the club has managed in the past.
  - Maintenance Capability: A brief description of your plans for building maintenance and improvements/upgrades.
  - Risk Management: An outline of intended safety procedures
- ✓ Community Impact: Details of how your proposed use aligns with Council's priorities (listed above).
- ✓ Completed Appendix A and listed supporting documentation.

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Key Conditions:

- ✓ Ownership of the building will transfer to the successful organisation.
- ✓ A Trustee Lease over the trust land (building site + 1 metre) will be issued for a period of 6 years (current fee of \$698 inc GST pa, increased annually by Council's adopted fees and charges)
- ✓ Successful organisation will be responsible for payment of all rates and utilities. Council Rates for organisations that meet the eligibility requirements of the [rates concession policy](#) is as follows:

General Rate	Nil
Road Network Levy	Nil
Environment Levy	Nil
Sewerage Access	\$1338 (3 toilets)
Water Access	\$277
State EML	\$243.40
<b>TOTAL</b>	<b>\$1858.40 (Gross Levy for 12 months)</b>

Based on 2024/2025 Fees and Charges.

- ✓ Submissions through this ECI will help Council understand community need.
- ✓ The successful organisation must demonstrate readiness to meet operational, maintenance, and leasing responsibilities.
- ✓ By making an ECI submission, the organisation warrants and represents that it has made its own enquiries and investigations and has obtained professional advice (where required) and all other relevant information so as to inform itself of potential risks which may affect its submission.
- ✓ Council is under no obligation to accept any ECI submission.

### Submitting Your ECI?

- ✓ Deadline: **28 March 2025**
  - ✓ Email: [sport@rrc.qld.gov.au](mailto:sport@rrc.qld.gov.au)
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### The Next Steps:

Subject to the level and suitability of interest received, Council, at its sole discretion, may:

- ✓ Invite respondents to participate in a further tender process; or
  - ✓ Seek approval via Council Resolution to award to a selected respondent in accordance with the *Local Government Regulation 2012*.
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# APPENDIX A

Applicant Details				
Applicant/organisation name:				
Contact name:		Position:		
Postal address:				
Contact number:		Email:		
Organisation's Current Location				
Street number and name:				
Suburb:		State:	Postcode:	
Organisation's primary activities:				
Is the organisation incorporated? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Public Liability Insurance				
Name of insurer:		Policy number:		
Policy limit:		Expiry date:		
Sport, Recreation or Community Organisation				
Current membership:		<b>Males</b>	<b>Females</b>	<b>Total</b>
	Juniors			
	Seniors			
	Total			
Proposed usage days and time:	Monday		to	
	Tuesday		to	
	Wednesday		to	
	Thursday		to	
	Friday		to	
	Saturday		to	
	Sunday		to	

Why does the organisation want to relocate from it's current premises?

How will relocating benefit the organisation?

How will relocating benefit the community?

## Supporting Documentation

Please provide the following supporting documentation:

- Copy of Certificate of Incorporation
- Copy of the organisation's Constitution
- Copy of most recent audited Financial Statements or Financial Statements that have been verified by an Accountant (Tax Agent, CPA or CA)
- Copy of Certification of Currency for Public Liability Insurance
- Copy of most recent Annual General Meeting minutes