

Knapsack Hire Request Form

Privacy Notice: Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when requesting to hire a knapsack. A deposit is payable upon the hire of this item which will be refunded once the item is returned in a satisfactory condition. Please refer to the Knapsack Hire Factsheet for further information.



P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: rockhamptonregion.qld.gov.au | PO Box 1860, Rockhampton 4700 | ABN: 59 923 523 766

Customer Details		
Contact name:		
First	Middle	Last
Residential/business address:		
Preferred contact number:	Email:	
Hire Request Details <small>(Knapsacks can be collected from Council's Rural Operations Depot, 56 Saleyards Road, Gracemere before 2pm Monday – Friday. Knapsacks must be returned before 10am on the nominated return date. Knapsacks cannot be collected or returned over a weekend or public holiday.)</small>		
Address/es where item will be used:		
Collection date <small>(business days only)</small> :	Return date <small>(business days only)</small> :	
Total number of days of hire:	Target species <small>(type of weed)</small> :	
Approximate area to be treated:		
Do you require the knapsack to be filled with chemical? <small>(Required chemical is to be agreed upon with a Pest Management Officer and must be registered for use with target weed species).</small>		
		<input type="checkbox"/> No <input type="checkbox"/> Yes: 10L
Payment Details for Refund of Deposit		
Please nominate if you wish for the deposit to be refunded or held: <input type="checkbox"/> Deposit to be held <input type="checkbox"/> Deposit to be refunded		
Account name:	Bank name:	
BSB:	Account number:	
Declaration		
I submit this Knapsack Hire Request Form and fee as required. I have read and understand the Conditions and Procedures as outlined in the Knapsack Hire Factsheet and my obligations for operating and returning the knapsack in good working order. I am fully aware I will be responsible for repair costs if it is deemed I am responsible for any damage to the item. I declare that the contents of this form are true and correct to the best of my knowledge.		
Name:	Signature:	Date:
Fees and Charges		
For a full list of fees and charges please refer to Council's Public Health and Environment – Pest Management Fees and Charges Schedule .		
Payment Information		
In person You can pay at Council's Customer Service Centres: 232 Bolsover Street, Rockhampton; 32 Hall Street, Mount Morgan; 1 Ranger Street, Gracemere.		
By phone Customer Service staff will contact you regarding payment via credit card or debit once this form is received.		
By post Make your cheques/money order payable to 'Rockhampton Regional Council' and send to PO Box 1860, Rockhampton, Queensland, 4700.		
OFFICE USE ONLY	CSO:	Amount:
	Date received:	Receipt number:

FACT SHEET

Knapsack Hire

Water-based Chemical Knapsacks

Knapsacks are fitted with EPDM seals that are compatible with a broad range of water-based chemicals. Knapsacks have shoulder straps and can be worn like a backpack. Ideal for spraying herbicides in your backyard to control small scale pest plants on your property.

Conditions and Procedures

1. Bookings in relation to the hire of Council's knapsacks are to be made through Customer Service on 07 4932 9000.
2. A minimum of two business days' notice prior to collecting the knapsack is required.
3. The deposit and hire fees must be paid to Customer Service either at Rockhampton, Gracemere, Mount Morgan, or over the phone prior to hire. A receipt will then be issued.
4. The knapsack is to be collected from Council's Rural Operations Depot, 56 Saleyards Road, Gracemere before 2pm Monday – Friday. Knapsacks must be returned before 10am on the nominated return date (knapsacks cannot be collected or returned over a weekend or public holiday).
5. Hire charges for the knapsack will apply irrespective of whether the hirer has used the equipment during the hire period (weather permitting).
6. Knapsacks are hired out on a weekly basis only. Items can be returned early, however a refund of hire fees will not be provided.
7. Council is not liable for any damage to any person or property, animal, crop, water supply etc. while the equipment is in the control of the hirer.
8. Protective equipment such as gloves, overalls, respirators and goggles, as described on the product label, should be used when mixing and spraying chemicals. This equipment will not be provided by Council. A copy of the Product Label and Safety Data Sheet will be provided to the hirer when the knapsack is filled with chemical by Council and must be read and understood before use.
9. Knapsacks are to be rinsed and flushed through with water before returning to Council.
10. To ensure a full refund of the deposit is received, hirers must comply with the following conditions:
 - The hirer is responsible for any damage which occurs to the knapsack whilst in their possession. The cost of repairs will be taken from the deposit and the remaining deposit refunded. If the cost of the repairs is more than the deposit, an invoice for the difference will be issued to the hirer. Upon return of the equipment, an officer will inspect the item for damage to ascertain whether damage has occurred during the hire period.
 - Additional hire fees will apply if the knapsack is returned later than 24 hours after the hire period has finished.
 - If the equipment is in good working order, the deposit will be refunded in full via Council electronic funds transfer as soon as practicable (if requested, frequent users may request Council to hold the deposit for future hires).