## **Education Program Booking Form – Let's Talk Local Laws**

Privacy Notice: Council deals with personal information in accordance with law, including the Information Privacy Act 2009.



This form is to be completed to request Council present the 'Let's Talk Local Laws' education program at your school. Upon receiving your application, Council will contact you to confirm your booking.

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School Details			
School name:			
Contact person:			
Preferred contact number: Email:			
School Address			
Street number and name:			
Suburb:		State:	Postcode:
<b>Program Delivery</b> (This program is suitable for Year 4 students. If you require the program to be delivered to other year levels, please note the year level and any other details in the Special Requirements section below so the program may be adjusted as required.)			
Location (eg hall, classroom etc):			
Estimated number of attendees:			
<b>Presentation Details</b> (This presentation usually runs for one hour with additional time allowed at the end for questions. However, the program is able to be adjusted to fit with the time slot allocated).			
Preferred time:		Duration:	
Preferred day of the week:			
☐ Monday			
□ Tuesday			
☐ Wednesday			
☐ Thursday			
□ Friday			
Special Requirements			
Please tell us if there are any special requirements we should know about:			
Additional Information			

While the program is offered free of charge, please ensure Council is advised of any cancellations at least three days prior to the presentation time.