

Rockhampton Airport Car Park Pass Request Form



Privacy Notice: Rockhampton Regional Council is collecting the personal information you supply on this form for the purpose of processing your application. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by law.

This form is to be completed when a business wishes to obtain passes for their employees to access the Rockhampton Airport car park on a regular basis. The usage of each pass is invoiced monthly.

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Customer Details

Organisation name:

ABN:

Contact name:

Postal address:

Preferred contact number:

Email:

Declaration

I acknowledge and understand that this pass will be used as per the Terms and Conditions listed on this form.

Name:

Signature:

Date:

Pass Details

Number of passes required:

Vehicle registration/s:

Car park to be used:

Covered

Short Term

Premium

Long Term

Terms and Conditions

1. The pass is only to be used for the vehicle/s nominated on this application form. Airport Management reserves the right to cancel passes for misuse by other vehicles or persons;
2. The pass must only be used once to enter the car park and once to exit. The pass must not be used for consecutive entries or exits;
3. If the pass is not working for any reason the user is to notify Airport Management immediately after becoming aware of the issue;
4. The pass must be kept in a safe location and not with the vehicle; and
5. The usage of each pass will be invoiced monthly at the end of each month based on the monthly usage reports obtained from the car park system. If you do not currently hold an existing credit account with Rockhampton Regional Council, a [Credit Account Application Form](#) must also be submitted.

Fees and Charges

For a full list of fees and charges please refer to Council's [Fees and Charges Schedule](#).

OFFICE USE ONLY

Responsible officer:

Date actioned:

Debtor number:

Pass no/s: