



**PLANNING & DEVELOPMENT
COMMITTEE MEETING**

MINUTES

26 MARCH 2014

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10:15AM

Due to lack of quorum Mayor Strelow, Councillor Williams and Councillor Rutherford declared that the meeting be adjourned until 10:30am on Tuesday 1 April 2014.

**REPORT OF THE PLANNING & DEVELOPMENT COMMITTEE MEETING HELD AT
COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON WEDNESDAY,
26 MARCH 2014 COMMENCING AT 10:15AM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C R Rutherford
Councillor A P Williams

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Holmes – General Manager Regional Services
Ms T Fitzgibbon – Coordinator Development Assessment
Mr P Barry – Senior Planning Officer
Mr P Gall – Coordinator Building Compliance
Ms J Noland – Development Compliance Officer
Ms L Price – Community Awareness Officer
Ms L Leeder – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling

Leave of Absence for the meeting was previously granted to Councillor Greg Belz

Councillor Neil Fisher has tendered his apology and will not be in attendance

Councillor Ellen Smith has tendered his apology and will not be in attendance

Councillor Stephen Schwarten has tendered his apology and will not be in attendance

**REPORT OF THE PLANNING & DEVELOPMENT COMMITTEE MEETING HELD AT
COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON TUESDAY,
1 APRIL 2014 COMMENCING AT 10:42AM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Holmes – General Manager Regional Services
Mr R Claus – Manager Planning
Ms T Fitzgibbon – Coordinator Development Assessment
Mr P Barry – Senior Planning Officer
Mr P Gall – Coordinator Building Compliance
Ms J Noland – Development Compliance Officer
Ms J Daniels – Communications Officer
Ms L Leeder – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Planning & Development Committee held on 12 March 2014 be taken as read and adopted as a correct record.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PLANNING AND DEVELOPMENT COMMITTEE

File No: 10097

Attachments: 1. Business Outstanding Table for Planning and Development Committee

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Planning and Development Committee is presented for Councillors' information.

COMMITTEE RESOLUTION

THAT the Business Outstanding Table for the Planning and Development Committee be received.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 D/329-2013 REQUEST FOR A NEGOTIATED ADOPTED INFRASTRUCTURE CHARGES NOTICE FOR A MATERIAL CHANGE OF USE FOR AN ACCOMMODATION BUILDING (SEVENTEEN UNITS)

File No: D/329-2013

Attachments:

1. Locality Plan
2. Existing Sewer Infrastructure on Site
3. Trunk Sewerage Network Map
4. Trunk Stormwater Network Map

Responsible Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Robert Holmes - General Manager Regional Services

Author: Rebecca De Vries - Senior Planning Officer

SUMMARY

Development Application Number: D/329-2013

Applicant: JN Palmer

Real Property Address: Lot 8 and Lot 9 on RP603210, Parish of Rockhampton

Common Property Address: 106 Gladstone Road and 2 Larnach Street, Allenstown

Area of Site: 876 square metres

Planning Scheme: Rockhampton City Plan 2005

Rockhampton City Plan Area: South Rockhampton Highway Commercial Area

Existing Development: A single dwelling house on each lot

Existing Approvals: Nil

Approval Sought: Development Permit for a Material Change of Use for an Accommodation Building (seventeen units)

Level of Assessment: Impact Assessable

Submissions: Two properly made submissions; and one not properly made submission

Referral Agency(s): Department of Transport and Main Roads

Adopted Infrastructure Charges Area: Charge Area 1

COMMITTEE RESOLUTION

THAT in relation to the request for a Negotiated Adopted Infrastructure Charges Notice for Development Permit D/329-2013, made by Flinders Group Pty Ltd, on behalf of JN Palmer on land described as Lot 8 on RP603210 and Lot 9 on RP603210, Parish of Rockhampton, located at 106 Gladstone Road and 2 Larnach Street, Allenstown, Council resolves that:

1. The Adopted Infrastructure Charges Notice issued on 16 December 2013 remains unchanged.

Moved by: Mayor Strelow
Seconded by: Councillor Schwarten

MOTION CARRIED

8.2 D/600-2013 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR A KENNEL

File No: D/600-2013

Attachments:

1. Locality Plan
2. Contour & Site Detail Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Robert Holmes - General Manager Regional Services

Author: Rebecca De Vries - Senior Planning Officer

SUMMARY

Development Application Number: D/600-2013

Applicant: Angelina Pascoe

Real Property Address: Lot 2 on LN972, Parish of Limestone

Common Property Address: 5 Shannen Road, Dalma

Area of Site: 1.477 hectares

Planning Scheme: Fitzroy Shire Planning Scheme 2005

Planning Scheme Zoning: Rural

Planning Scheme Overlays: Bushfire Low Hazard; and Agricultural Land Class B

Existing Development: Dwelling House and ancillary structures

Existing Approvals: Nil

Approval Sought: Development Permit for a Material Change of Use for a Kennel

Level of Assessment: Impact Assessable

Submissions: One not properly made submission

Referral Agency(s): Not Applicable

Adopted Infrastructure Charges Area: Charge Area 3

Application Progress:

<i>Application Lodged:</i>	20 December 2013
<i>Acknowledgement Notice sent:</i>	13 January 2014
<i>No Further Information required sent:</i>	15 January 2014
<i>Submission period commenced:</i>	11 February 2014
<i>Submission period end:</i>	4 March 2014
<i>Notice of compliance received:</i>	5 March 2014
<i>Statutory due determination date:</i>	2 April 2014

COMMITTEE RESOLUTION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for a Material Change of Use for a Kennel, made by Angelina Pascoe, on Lot 2 on LN972, Parish of Limestone, located at 5 Shannen Road, Dalma, Council resolves to Approve the application subject to the following conditions:

1.0 **ADMINISTRATION**

- 1.1 The Developer is responsible for ensuring compliance with this approval and the Conditions of the approval by an employee, agent, contractor or invitee of the Developer.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.4 All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with its purposes:
- 1.5.1 Building Works.
- 1.6 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.
- 1.7 All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 **APPROVED PLANS AND DOCUMENTS**

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

<u>Plan/Document Name</u>	<u>Reference</u>	<u>Dated</u>
Dog Breeding Kennel Application at Lot 2 on CPLN972, No.2001 Stanwell-Waroula Road, Dalma	No reference	Undated
Contour and Site Detail Plan	No reference	January 2014
Undercover Whelping Kennel Cross Section	No reference	November 2012
Puppy Yard Cross Section	No reference	November 2012
Adult Dog Kennels Cross Section	No reference	October 2013

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of a Development Application for Building Works.

3.0 ROOF AND ALLOTMENT DRAINAGE WORKS

3.1 All roof and allotment drainage must be in accordance with the requirements of the *Queensland Urban Drainage Manual* and the *Capricorn Municipal Development Guidelines*.

3.2 All roof and allotment drainage must be discharged such that it does not restrict, impair or change the natural flow of runoff water or cause a nuisance to adjoining properties or infrastructure.

4.0 SITE WORKS

4.1 Any vegetation cleared or removed must be:

(i) mulched on-site and utilised on-site for landscaping purposes, in accordance with the landscaping plan approved by Council; or

(ii) removed for disposal at a location approved by Council;

within sixty (60) days of clearing. Any vegetation removed must not be burnt.

5.0 BUILDING WORKS

5.1 The development is restricted to the construction and use of:

5.1.1 six (6) kennels which can each contain a maximum of three (3) dogs with minimum dimensions of three (3) metres by seven (7) metres and a height of 2.1 metres;

5.1.2 three (3) puppy yards with minimum dimensions 4.5 metres with a total area of 42 square metres;

5.1.3 three (3) whelping boxes with minimum dimensions of two (2) metres by nine (9) metres; and

5.1.4 three (3) temporary accommodation kennels, which each contain up to one (1) dog and has minimum dimensions of three (3) metres by two (2) metres and a height of 2.1 metres;

in accordance with the approved plans (refer to condition 2.1).

5.2 All structures must be located a minimum of thirty (30) metres from the adjacent creek.

5.3 A dog proof fence must be constructed around the entire boundary.

5.4 The base of the kennels (for the adult dogs) must be constructed out of concrete blocks or other noise attenuating materials in order to reduce noise associated with the kennel operations.

5.5 Noise from the activity must not cause an environmental nuisance.

5.6 When requested by the administering authority, noise monitoring must be undertaken and recorded to investigate any complaint of nuisance caused by noise. The monitoring data, an analysis of the data and a report, including noise mitigation measures, must be provided to the administering authority within fourteen days of the completion of the investigation.

5.7 Noise measurements must be compared with the acoustic quality objectives specified in the most recent edition of the Environmental Protection (Noise) Policy and noise monitoring conducted in accordance with the most recent edition of Department of Environment and Heritage Protection Noise Measurement Manual.

5.8 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with '*Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting*'.

6.0 ASSET MANAGEMENT

- 6.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the Developer.
- 6.2 Any damage to existing kerb and channel, pathway or roadway (including removal of concrete slurry from public land, pathway, roads, kerb and channel and stormwater gullies and drainage lines) which may occur during any works carried out in association with the approved development must be repaired. This must include the reinstatement of the existing traffic signs and pavement markings which may have been removed.

7.0 OPERATING PROCEDURES

- 7.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Stanwell-Waroula Road or Shannen Road.
- 7.2 Odour and visible contaminants, including but not limited to dust, fumes, smoke, aerosols, overspray or particulates, must not be released to the environment in a manner that will cause environmental nuisance or harm.
- 7.3 Waste water shall not be released to stormwater, groundwater or discharged to creeks, rivers, lakes or other water bodies. Town water that has not been contaminated in any form may be permitted to enter the stormwater system.
- 7.4 Where waste is a contaminant it must not be released to the environment, stored, transferred or disposed of in such a manner that it will or may cause environmental harm or nuisance.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

(iii) It is advised that under Section 23 of the Aboriginal Cultural Heritage Act 2003, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal Cultural Heritage legislation. The information on Aboriginal Cultural Heritage is available on the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs website: www.datsima.qld.gov.au.

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Workplace Health and Safety* legislation and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act* prohibits unlawful environmental nuisance caused by noise, aerosols, particles dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks, construction and operation.

NOTE 4. General Safety Of Public During Construction

The *Workplace Health and Safety Act* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

RECOMMENDATION B

That in relation to the application for a Development Permit for a Material Change of Use for a Kennel, made by Angelina Pascoe, on Lot 2 on LN972, Parish of Limestone, located at 5 Shannen Road, Dalma, Council resolves not to issue an Adopted Infrastructure Charges Notice.

Moved by: Councillor Fisher

Seconded by: Mayor Strelow

MOTION CARRIED UNANIMOUSLY

8.3 D/291-2013 REQUEST FOR A NEGOTIATED ADOPTED INFRASTRUCTURE CHARGES NOTICE FOR A DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR A MAJOR SHOPPING OUTLET AND OPERATIONAL WORKS FOR ADVERTISING SIGNS

File No: D/291-2013

Attachments: 1. Locality Plan
2. Site Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Robert Holmes - General Manager Regional Services

Author: Rebecca De Vries - Senior Planning Officer

SUMMARY

Development Application Number: D/291-2013

Applicant: Croakybill Limited

Real Property Address: Lot 101 and Lot 102 on SP252937, Parish of Murchison

Common Property Address: Lot 101 and Lot 102 Springfield Drive, Norman Gardens

Area of Site: 4.45 hectares

Planning Scheme: Rockhampton City Plan 2005

Rockhampton City Plan Area: Norman Road Residential Area

Existing Development: Vacant

Existing Approvals: D/252-2011 Development Permit for Reconfiguring a Lot (one lot into thirty-five lots)

Approval Sought: Development Permit for a Material Change of Use for a Major Shopping Outlet and Operational Works for Advertising Signs

Level of Assessment: Impact Assessable

Submissions: Three properly made submissions; and
Two not properly made submissions

Referral Agency(s): Nil

Adopted Infrastructure Charges Area: Charge Area 1

COMMITTEE RESOLUTION

THAT in relation to the request for a Negotiated Adopted Infrastructure Charges Notice for Development Permit D/291-2013, made by Flinders Group Pty Ltd, on behalf of Croakybill Limited on land described as Lot 101 and Lot 102 on SP252937, Parish of Murchison, and located at Lot 101 and Lot 102 Springfield Drive, Norman Gardens, Council resolves that:

1. The Adopted Infrastructure Charges Notice issued on 17 December 2013 remains unchanged.

Moved by: Mayor Strelow
Seconded by: Councillor Williams
MOTION CARRIED UNANIMOUSLY

8.4 DEVELOPMENT ASSESSMENT INNOVATION PROJECT - ROCKHAMPTON REGIONAL COUNCIL TARGETS FOR IMPROVEMENT

File No: 8037
Attachments: 1. Current State Report Analysis
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

Council participated in the Pilot Development Assessment Innovation Project with the South East Queensland Council of Mayors last year. The actual project has now commenced and based on information provided during the Pilot Project and a recent meeting to ensure the information relates only to Rockhampton Regional Council, Council has received a Current State Analysis Report. Council's Development Assessment Unit is currently rated as Emerging Advanced. Targets for improvement have now been developed based on the Current State Analysis of Council's systems to improve the rating over the next two (2) years to Emerging Premium.

COMMITTEE RESOLUTION**10:56AM**

That pursuant to s34(1)(j) and s43(1) Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be suspended to allow adequate time for informal discussion on Item 8.4 – Development Assessment Innovation Project – Rockhampton Regional Council Targets for Improvement - prior to entering into formal debate.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

COMMITTEE RESOLUTION**11:03AM**

That pursuant to s34(1)(j) and s43(3) Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be resumed.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

COMMITTEE RESOLUTION

THAT the Current State Analysis Report provided by the South East Queensland Council of Mayors and Council's targets for improvement be noted.

Moved by: Mayor Strelow

Seconded by: Councillor Williams

MOTION CARRIED

9 STRATEGIC REPORTS

Nil

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS\QUESTIONS

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 Non-Compliant Home Based Business

This report is considered confidential in accordance with section 275(1)(g), of the *Local Government Regulation 2012*, as it contains information relating to any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

13.2 Complaint lodged with Queensland Building Services Authority

This report is considered confidential in accordance with section 275(1)(f) (g), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government; AND any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

13.3 Residential Building Works that are assessable against the Planning Scheme

This report is considered confidential in accordance with section 275(1)(g), of the *Local Government Regulation 2012*, as it contains information relating to any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

COMMITTEE RESOLUTION

11:05AM

THAT pursuant to s341)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Williams

Seconded by: Councillor Smith

MOTION CARRIED

11:32AM Councillor Schwarten left the meeting

11:35AM Councillor Schwarten returned to the meeting

COMMITTEE RESOLUTION

11:51AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Fisher

Seconded by: Councillor Rutherford

MOTION CARRIED

13 CONFIDENTIAL REPORTS

13.1 NON-COMPLIANT HOME BASED BUSINESS

File No: 8038

Attachments:

1. Locality Plan
2. Decision Notice Approval
3. Approved Plans
4. Site Photos
5. Business Sign on Client Premises
6. Extract from Business Web Page
7. Plans submitted with Home Based Business Application

Responsible Officer: Robert Holmes - General Manager Regional Services

Author: Judith Noland - Development Compliance Officer

This report is considered confidential in accordance with section 275(1)(g), of the *Local Government Regulation 2012*, as it contains information relating to any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

SUMMARY

This report discusses the continuing unlawful use of a premises for a business purpose in a residential zone and provides options.

COMMITTEE RESOLUTION

THAT Council resolve to issue a PIN if possible, and should that not be possible that action be taken in line with Option 4 as detailed in the report.

Moved by: Mayor Strelow

Seconded by: Councillor Schwarten

MOTION CARRIED UNANIMOUSLY

13.2 COMPLAINT LODGED WITH QUEENSLAND BUILDING SERVICES AUTHORITY**File No:** D/895-2007**Attachments:** 1. **Correspondence from Private Certifier's Solicitor****Authorising Officer:** **Robert Holmes - General Manager Regional Services****Author:** **Phillip Gall - Coordinator Building Compliance**

This report is considered confidential in accordance with section 275(1)(f) (g), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government; AND any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

SUMMARY

This matter relates to a complaint lodged with the Queensland Building Services Authority (QBSA), against the private Certifier following Council's decision on 12 June 2012 to withdrawn from any further legal action relating to a building approval being issued on the property which failed to meet the specific design requirements as set out in the Decision Notice for D/895-2007 for a Material Change of Use (eleven houses) and Reconfiguring a Lot (twelve lots).

COMMITTEE RESOLUTION

THAT in view of the corrective action now being taken by the Certifiers, the complaint to the Queensland Building Services Authority, reference 3-2661-13 in respect of the Eton Street approvals be withdrawn.

Moved by: **Mayor Strelow****Seconded by:** **Councillor Fisher****MOTION CARRIED UNANIMOUSLY**

13.3 RESIDENTIAL BUILDING WORKS THAT ARE ASSESSABLE AGAINST THE PLANNING SCHEME**File No:** 8025**Attachments:**

1. Advice from King & Co dated 17 June 2013
2. Advice from Herbert Geer dated 8 July 2013
3. SPA Commentary of section 78A
4. Section 1.6 of the draft Planning Scheme

Authorising Officer: Robert Holmes - General Manager Regional Services**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

This report is considered confidential in accordance with section 275(1)(g), of the *Local Government Regulation 2012*, as it contains information relating to any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

SUMMARY

The Rockhampton City Plan 2005 contains overlays that can make building works for residential development assessable against the planning scheme. The overlay maps can trigger assessment against the Bushfire Risk Minimisation Code, Flood Prone Land Code and Steep or Unstable Land Code. There are no overlays in the Mount Morgan or Fitzroy Planning Schemes that make residential building works assessable against the planning scheme.

COMMITTEE RESOLUTION

THAT the Development Assessment Unit prepare a fact sheet and web page on the overlays under Rockhampton City Plan 2005 that trigger residential building works to be assessable against the planning scheme to better inform the community about the relationship between residential building works and the planning scheme.

Moved by: Mayor Strelow**Seconded by:** Councillor Schwarten**MOTION CARRIED UNANIMOUSLY**

14 CLOSURE OF MEETING

There being no further business the meeting closed at 11:52am.

CHAIRPERSON

SIGNATURE

DATE