



# **PERFORMANCE & SERVICE COMMITTEE MEETING**

## **AGENDA**

**26 MAY 2015**

*Your attendance is required at a meeting of the Performance & Service Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 26 May 2015 commencing at 9.00am for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. R.", is positioned above the printed name of the Chief Executive Officer.

**CHIEF EXECUTIVE OFFICER**  
21 May 2015

Next Meeting Date: 23.06.15

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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**1 OPENING**

**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor G A Belz  
Councillor S J Schwarten  
Councillor A P Williams  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor Cherie Rutherford - Leave of Absence from 25 May 2015 to 29 May 2015  
Councillor Rose Swadling - Leave of Absence from 26 May 2015 to 28 May 2015

**4 CONFIRMATION OF MINUTES**

Minutes of the Performance & Service Committee held 28 April 2015

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## **6 BUSINESS OUTSTANDING**

### **6.1 BUSINESS OUTSTANDING TABLE FOR PERFORMANCE AND SERVICE COMMITTEE**

**File No:** 10097

**Attachments:** 1. Business Outstanding Table for Performance and Service Committee

**Responsible Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

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#### **SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Performance and Service Committee is presented for Councillors' information.*

#### **OFFICER'S RECOMMENDATION**

THAT the Business Outstanding Table for the Performance and Service Committee be received.

# **BUSINESS OUTSTANDING TABLE FOR PERFORMANCE AND SERVICE COMMITTEE**

## **Business Outstanding Table for Performance and Service Committee**

**Meeting Date: 26 May 2015**

**Attachment No: 1**

Date	Report Title	Resolution	Responsible Officer	Due Date	Notes
29 July 2014	Renewable Energy Solutions	THAT a report on renewable energy solutions that may be able to be implemented across Council facilities be brought back to the table.	Sharon Sommerville	05/08/2014	Researching information for report to be presented late 2015.
23 September 2014	Tender - Lease of Vacant Council Land	<p>THAT under Section 227 of the Local Government Regulation 2012, Council invites tenders for the lease of the following properties for the purpose consistent with the planning scheme:</p> <ul style="list-style-type: none"> <li>• James Street, Gracemere;</li> <li>• Lot 117 Capricorn Highway, Gogango;</li> <li>• 22 Hallett Street, Berserker;</li> <li>• 199 Peter Street, Berserker;</li> <li>• 229-235 Peter Street, Berserker; and</li> <li>• Part 90 Cavan Street, Koongal (adjoining Rose Lane)</li> </ul> <p>THAT Council resign trusteeship over the following resources to the State of Queensland (Department of Natural Resources and Mines): and</p> <ul style="list-style-type: none"> <li>• Lot 188 Port Curtis Road, Port Curtis; and</li> <li>• Part 90 Cavan Street, Koongal (adjoin Cavan Street and Cavan Lane).</li> </ul>	Kellie Anderson	15/05/2015	Delay due to TC Marcia.
24 March 2015	Disaster Management Policy	<p>THAT Council adopt the updated Disaster Management Policy as detailed in attachment to this report.</p> <p>THAT Council provide training to the elected representatives in regards to Disaster Management and communication strategies.</p>	Martin Crow	07/04/2015	

Date	Report Title	Resolution	Responsible Officer	Due Date	Notes
24 March 2015	Cyclone Marcia - Creeks & Waterways Clean up - Council and Private Property Protection	<p>THAT the information report on the creek and waterway clean-up be received and that the works be suspended at \$1M then reassessed.</p> <p>That Council liaise with the Capricorn Conservation Council, Fitzroy Catchment Co-ordinating Committee and the Central Queensland Pest Management Group as an advisory panel regarding the strategies to maintain the ecological sustainability of the North Rockhampton waterways impacted by TC Marcia.</p>	David Bremert	07/04/2015	

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 REVISED POLICY - ACQUISITION/RESUMPTION OF LAND OR EASEMENT RIGHTS OVER LAND NOT UNDER COUNCIL'S CONTROL

**File No:** 3906

**Attachments:**

1. Draft Acquisition/Resumption of Land or Easement Rights Over Land Not Under Council's Control - MARK-UP DISPLAYED.
2. Proposed final draft - Acquisition/Resumption of Land or Easement Rights Over Land Not Under Council's Control

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services

**Author:** Drew Stevenson - Manager Corporate and Technology

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#### SUMMARY

*The revised Acquisition/Resumption of Land or Easement Rights Over Land Not Under Council's Control Policy presented for consideration and adoption.*

#### OFFICER'S RECOMMENDATION

THAT Council adopt the revised Acquisition/Resumption of Land or Easement Rights Over Land Not Under Council's Control Policy as detailed in the report.

#### COMMENTARY

As part of its infrastructure projects, Council may be required to acquire land or gain easement rights over land for public use. This policy guides the Council in their decision making process and provides an endorsed framework for proposing the acquisition/resumption of land or easements.

Council policies must be reviewed every two years, as a minimum. The attached revised policy has been updated to comply with Council's policy framework and provided further clarity regarding Council's obligations when acquiring land under the *Acquisition of Land Act 1967* (includes versions with updates displayed and the updates accepted in the proposed final draft).

#### CONCLUSION

The Acquisition/Resumption of Land or Easement Rights Over Land Not Under Council's Control Policy must be formally reviewed every two years as a minimum. The attached revised policy is presented for adoption.

**REVISED POLICY -  
ACQUISITION/RESUMPTION OF LAND  
OR EASEMENT RIGHTS OVER LAND  
NOT UNDER COUNCIL'S CONTROL**

**Draft Acquisition/Resumption of Land  
or Easement Rights Over Land Not  
Under Council's Control -  
MARK-UP DISPLAYED.**

**Meeting Date: 26 May 2015**

**Attachment No: 1**





## ACQUISITION/RESUMPTION OF LAND OR EASEMENT RIGHTS OVER LAND NOT UNDER COUNCIL'S CONTROL POLICY (ADMINISTRATIVE POLICY)

### 1. Scope:

This policy applies to ~~all~~ Rockhampton Regional Council employees involved in the acquisition/resumption of land not owned or managed by Council.

### 2. Purpose:

To:

- ~~Guide~~ the Council ~~table~~ and management in their decision making process in obtaining portions of ~~freehold~~ land or gaining easement rights over ~~freehold~~ land ~~not under Council's control~~; and ~~to~~
- ~~p~~Provide an endorsed framework for employees involved in proposing the acquisition/~~resumption~~ of land or easements for Council's consideration.

### 3. Related Documents:

#### Primary

Nil

#### Secondary

*Acquisition of Land Act 1967*

*Land Act 1994*

[\*Judicial Review Act 1991\*](#)

[\*Acquisition/Resumption of Land or Easement Rights Over Land Work Instruction\*](#)

[\*Department of Natural Resources & Mines Policy No. GLP/2013/676 'Guidelines for Local Governments – compulsory acquisition of land'\*](#)

[\*Financial Delegations Policy\*](#)

[\*Notice of Intention to Resume\*](#)

### 4. Definitions:

To assist in interpretation, the following definitions ~~shall~~ apply:

Acquisition by Agreement	To acquire land or easement rights by mutual agreement between the property owner and Council without utilising powers under the <i>Acquisition of Land Act 1967</i> .
Act	<i>Acquisition of Land Act 1967</i>
Agreement under the Act	Acquiring land or easement rights by mutual agreement between the property owner and Council under the <i>Acquisition of Land Act 1967</i>

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CEO	<i>Chief Executive Officer</i> A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Council	<a href="#">Rockhampton Regional Council</a>
Council Table	<a href="#">The body of elected Councillors of Rockhampton Regional Council</a> <del>Rockhampton Regional Council</del>
Easement	A right to use a part of land in accordance with an easement schedule of rights and obligations, <del>which are dictated in a Notice of Intention to Resume for a specified purpose.</del>
Employee	<i>Local government employee:</i> (a) the chief executive officer; or (b) a person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
GM	General Manager
Land	Land, or any estate or interest in land that is held in fee simple, including fee simple in trust under the <i>Land Act 1994</i> , but does not include a freeholding lease under that Act.
NRM	<a href="#">Department of Natural Resources &amp; Mines</a>
Owner	<a href="#">Individual or entity in possession of title for land, building or other item.</a>
Resumption under the Act	Compulsory acquisition or land or easement rights under the <i>Acquisition of Land Act 1967</i> .
Resumption Agreement	<a href="#">Has the same meaning as resumption agreement in s15(1) of the Acquisition of Land Act 1967.</a>
State Guidelines	<a href="#">NRM Policy No. GLP/2013/676 'Guidelines for Local Governments – compulsory acquisition of land'.</a>

#### 5. Policy Statement:

Council may be required to obtain land for public use [to facilitate construction of roads, drainage, water, sewerage or parks.](#)

~~Council may also be required to gain access rights for construction and/or maintenance purposes over land that is privately owned. This land is to facilitate construction of roads, drainage, water, sewerage or parks.~~ An easement is to facilitate construction and/or maintenance of assets that will be retained within land not owned by Council, but gives Council the right to enter the easement for access to or to carry out construction and/or maintenance work on the assets within the easement.

~~When, for any purpose, it is not necessary for Council to take the whole estate in any land, but it is sufficient for such purpose to take an easement, the provisions of this policy apply as if the easement were land.~~

#### 5.1 [Obtaining Land or Easement Rights Not Under Control of Council](#)

In order to obtain land or easement rights over land not under the control of Council, there are three options available ~~to Council.~~

~~Option 1 — 'Resumption under the Act' in which proceedings are undertaken in accordance with the Acquisition of Land Act 1967~~

~~Option 2 — 'Agreement under the Act' is an agreement reached with the owner of the land in accordance with Section 15 of the Acquisition of Land Act 1967~~

~~Option 3 — 'Acquisition by Agreement' in which proceedings have no involvement with the Acquisition of Land Act 1967~~

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The method utilised is to be decided by the relevant GM and will be dictated by the circumstances.

#### 5.1.2 Option 1 - Resumption Under the *Acquisition of Land Act 1967*:

'Resumption under the Act' in which proceedings are undertaken in accordance with the *Acquisition of Land Act 1967*

- Provides certainty and efficiency of process.
- Provides a standard formal process with clearly defined steps and timeframes.
- Whilst allowing for compensation to be settled by negotiation, defers to the Land Court for settlement when agreement on compensation cannot be realised.

#### 5.1.22 Option 2 - Resumption Agreement Under the *Acquisition of Land Act 1967*:

'Agreement under the Act' is an agreement reached with the owner of the land in accordance with s15 of the *Acquisition of Land Act 1967*

- Provides certainty and efficiency of process.
- Provides a standard formal process with clearly defined steps and timeframes.
- Whilst allowing for compensation to be settled by negotiation, defers to the Land Court for settlement when agreement on compensation cannot be realised.
- Gives interested parties a sense of retaining a level of control over their land and the process.

#### 5.31.3 -Option 3 - Acquisition by Agreement:

'Acquisition by Agreement' in which proceedings have no involvement with the *Acquisition of Land Act 1967*

- In some circumstances, acquisition by agreement can progress quicker than proceedings under the *Acquisition of Land Act 1967* but this is dependent of the attitude of the interested parties.
- Allows for the acquisition of land or easement rights without the payment of compensation, in some circumstances, or for agreement to be reached on the payment of compensation at the time of acquisition.
- Gives interested parties a sense of retaining a level of control over their land and the process.

Acquisition by Agreement may sound more appealing, but finalisation of this process requires sign-off by the land owner, which in some instances will not be forthcoming. Experience has shown that even with the best of intentions, obtaining land or easement rights by agreement can be costly, time consuming, and can easily fail to deliver on the required outcomes.

Actions under Resumption Under the Act' and 'Agreement Under the Act' have the potential to be lengthy processes which require strict compliance with legislation and can only be utilised where there is a genuine public benefit. However, under some circumstances, can in fact be more time efficient than Acquisition by Agreement.

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In determining the most suitable option in each case, reference should be made to the State Guidelines, specifically:

- Paragraph 3.0 – Community Consultation and Negotiation; and
- Paragraph 4.0 – Commencing the Compulsory Acquisition Process.

## **5.2 Initiation of Action**

A GM may decide to pursue a Resumption or Agreement Under the Act or an Acquisition by Agreement when one of the following needs has been identified:

- As part of the design and construction for a roadworks, design, water, sewerage or drainage project adopted in design from the annual budget or infrastructure infrastructure forward planning process;
- 5.4.1.2.a As a result of advice received that a road or Council asset is constructed on private property. ~~5.4.1.3~~ a; or
- As a result of the adverse effects of upstream development.

Before commencing any action to obtain land or easement rights, the following should be considered by the GM:

Community benefit;

Funding; and

Alternative alignments

If the GM decides to recommend to the Council table to pursue a Resumption or Agreement Under the Acquisition of Land Act 1967, the Council table must resolve to serve a Notice of Intention to Resume.

If the GM decides to pursue Acquisition by Agreement and the land is required to progress a budget approved project, no report is required to the Council table to commence the acquisition.

If the GM decides to pursue Acquisition by Agreement and the land is not required to progress a budget approved project, a report to the Council table must be submitted.

### **5.2.1 Resolution of Council**

Depending on the circumstances, a resolution of Council may or may not be required before Council Officers can take action to acquire land. Section 7(1) of the Act requires Council to propose to take land, hence in all instances when the Act is utilised, a resolution from a meeting of the Council Table is required must be made.

	Resolution of Council required	
	<u>Project identified in budget</u>	<u>Project not identified in budget</u>
<u>Resumption</u>	<u>Yes</u>	<u>Yes</u>
<u>Resumption Agreement</u>	<u>Yes</u>	<u>Yes</u>
<u>Acquisition by Agreement</u>	<u>No</u>	<u>Yes</u>

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All negotiations are of a confidential nature, therefore all reports to the Council table must be confidential.

If a report is being presented to the Council table, generally no official contact should be made with the owner until after Council resolves to proceed with the action.

#### **5.5.5.3- Road Boundary General Items Fencing**

**5.5.1**—Council will meet the cost of removal of an existing fence on the existing boundary over the area affected and replacing the fence on the new road boundary, reusing the recovered materials.

Where the recovered materials are unsuitable to reuse, Council will replace the various components to ensure a sound and secure fence is placed on the new road boundary.

~~If no road boundary fence exists, Council will not be liable for any boundary fencing.~~  
If the existing fence is erected off the true road boundary, Council may only be liable for that section of fence required to secure the property from the acquired land.

If no road boundary fence exists, Council will not be liable for any boundary fencing.

#### **5.64 Compensation**

**5.6.1**—When land or easement rights are obtained, it is recognised that in some circumstances, because the work being undertaken by Council enhances the value of the balance land, the owner will not always be entitled to nor require compensation.

In cases where compensation is payable, owners will be encouraged to nominate the amount they wish to receive for compensation consequent upon the dedication of land from their property.

If land is being obtained by Acquisition by Agreement, Council may offer to share its valuation report with the owner/s which will. ~~The intent of the offer to share Council's valuation is to~~ save the owner/s the added cost of obtaining their own valuation. ~~which in~~ some instances the valuation may be more than the purchase price/compensation amount payable by Council.

The CEO or relevant GM ~~shall will have has~~ the authority to settle all claims for compensation; noting compensation exceeding taking into account the GM's financial delegation will be settled by the CEO.

**5.6.5**—Where the owner has nominated an amount less than the valuation, Council may accept the amount so nominated where it is satisfied that the claimant has obtained appropriate independent advice.

Council recognises that monetary compensation may be of limited value to the ~~property~~ owner in some cases and will endeavour to meet the reasonable requests of ~~property~~ owners, i.e. relocation of plants within the subject land.

#### **6. Review Timelines:**

This ~~P~~olicy will be reviewed when any of the following occur:

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- 6.1. The related information is amended or replaced; or
- 6.2. Other circumstances as determined from time to time by the CEO.

**7. Responsibilities:**

Sponsor	Chief Executive Officer
Business Owner	General Manager Corporate Services
Policy Owner	Manager Corporate and Technology Services
Policy Quality Control	Corporate Improvement and Strategy

**EVAN PARDON**  
**CHIEF EXECUTIVE OFFICER**

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**REVISED POLICY -  
ACQUISITION/RESUMPTION OF LAND  
OR EASEMENT RIGHTS OVER LAND  
NOT UNDER COUNCIL'S CONTROL**

**Proposed final draft -  
Acquisition/Resumption of Land or  
Easement Rights Over Land Not Under  
Council's Control**

**Meeting Date: 26 May 2015**

**Attachment No: 2**



## ACQUISITION/RESUMPTION OF LAND OR EASEMENT RIGHTS OVER LAND NOT UNDER COUNCIL'S CONTROL POLICY (ADMINISTRATIVE POLICY)

### 1. Scope:

This policy applies to Rockhampton Regional Council employees involved in the acquisition/resumption of land not owned or managed by Council.

### 2. Purpose:

To:

- Guide the Council table and management in their decision making process in obtaining portions of land or gaining easement rights over land not under Council's control; and
- Provide an endorsed framework for employees involved in proposing the acquisition/resumption of land or easements for Council's consideration.

### 3. Related Documents:

#### Primary

Nil

#### Secondary

*Acquisition of Land Act 1967*

*Land Act 1994*

*Judicial Review Act 1991*

Acquisition/Resumption of Land or Easement Rights Over Land Work Instruction

Guidelines for Local Governments – compulsory acquisition of land

Financial Delegations Policy

Notice of Intention to Resume

### 4. Definitions:

To assist in interpretation, the following definitions apply:

Acquisition by Agreement	To acquire land or easement rights by mutual agreement between the property owner and Council without utilising powers under the <i>Acquisition of Land Act 1967</i> .
Act	<i>Acquisition of Land Act 1967</i>
CEO	<i>Chief Executive Officer</i> A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.

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Council	Rockhampton Regional Council
Council Table	The body of elected Councillors of Rockhampton Regional Council
Easement	A right to use a part of land in accordance with an easement schedule of rights and obligations.
Employee	<i>Local government employee:</i> (a) the chief executive officer; or (b) a person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
GM	General Manager
Land	Land, or any estate or interest in land that is held in fee simple, including fee simple in trust under the <i>Land Act 1994</i> , but does not include a freeholding lease under that Act.
NRM	Department of Natural Resources & Mines
Owner	Individual or entity in possession of title for land, building or other item.
Resumption under the Act	Compulsory acquisition or land or easement rights under the <i>Acquisition of Land Act 1967</i> .
Resumption Agreement	Has the same meaning as resumption agreement in s15(1) of the <i>Acquisition of Land Act 1967</i> .
State Guidelines	NRM Policy No. GLP/2013/676 'Guidelines for Local Governments – compulsory acquisition of land'.

## 5. Policy Statement:

Council may be required to obtain land for public use to facilitate construction of roads, drainage, water, sewerage or parks.

Council may also be required to gain access rights for construction and/or maintenance purposes over land that is privately owned. An easement is to facilitate construction and/or maintenance of assets that will be retained within land not owned by Council, but gives Council the right to enter the easement for access to or to carry out construction and/or maintenance work on the assets within the easement.

When, for any purpose, it is not necessary for Council to take the whole estate in any land, but it is sufficient for such purpose to take an easement, the provisions of this policy apply as if the easement were land.

### 5.1 Obtaining Land or Easement Rights Not Under Control of Council

In order to obtain land or easement rights over land not under the control of Council, there are three options available.

The method utilised is to be decided by the relevant GM and will be dictated by the circumstances.

#### 5.1.2 Option 1 - Resumption Under the *Acquisition of Land Act 1967*:

'Resumption under the Act' in which proceedings are undertaken in accordance with the *Acquisition of Land Act 1967*

- Provides certainty and efficiency of process.
- Provides a standard formal process with clearly defined steps and timeframes.
- Whilst allowing for compensation to be settled by negotiation, defers to the Land Court for settlement when agreement on compensation cannot be realised.

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### 5.1.2 Option 2 - Resumption Agreement Under the *Acquisition of Land Act 1967*:

'Agreement under the Act' is an agreement reached with the owner of the land in accordance with s15 of the *Acquisition of Land Act 1967*

- Provides certainty and efficiency of process.
- Provides a standard formal process with clearly defined steps and timeframes.
- Whilst allowing for compensation to be settled by negotiation, defers to the Land Court for settlement when agreement on compensation cannot be realised.
- Gives interested parties a sense of retaining a level of control over their land and the process.

### 5.1.3 Option 3 - Acquisition by Agreement:

'Acquisition by Agreement' in which proceedings have no involvement with the *Acquisition of Land Act 1967*

- In some circumstances, acquisition by agreement can progress quicker than proceedings under the *Acquisition of Land Act 1967* but this is dependent of the attitude of the interested parties.
- Allows for the acquisition of land or easement rights without the payment of compensation, in some circumstances, or for agreement to be reached on the payment of compensation at the time of acquisition.
- Gives interested parties a sense of retaining a level of control over their land and the process.

Acquisition by Agreement may sound more appealing, but finalisation of this process requires sign-off by the land owner, which in some instances will not be forthcoming. Experience has shown that even with the best of intentions, obtaining land or easement rights by agreement can be costly, time consuming, and can easily fail to deliver on the required outcomes.

Actions under the Act have the potential to be lengthy processes which require strict compliance with legislation and can only be utilised where there is a genuine public benefit. However, under some circumstances, can in fact be more time efficient than Acquisition by Agreement.

In determining the most suitable option in each case, reference should be made to the State Guidelines - Guidelines for Local Governments – compulsory acquisition of land, specifically:

- Chapter 3.0 – Community Consultation and Negotiation; and
- Chapter 4.0 – Commencing the Compulsory Acquisition Process.

## 5.2 Initiation of Action

A GM may decide to pursue a Resumption or Agreement Under the Act or an Acquisition by Agreement when one of the following needs has been identified:

- As part of the design and construction for a roadworks,, water, sewerage or drainage project adopted in the annual budget or infrastructure forward planning process;

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- As a result of advice received that a road or Council asset is constructed on private property.; or
- As a result of the adverse effects of upstream development.

#### 5.2.1 Resolution of Council

Depending on the circumstances, a resolution of Council may or may not be required before taking action to acquire land. Section 7(1) of the Act requires Council to propose to take land, hence in all instances when the Act is utilised, a resolution of the Council table is required.

	Resolution of Council required	
	Project identified in budget	Project not identified in budget
Resumption	Yes	Yes
Resumption Agreement	Yes	Yes
Acquisition by Agreement	No	Yes

All negotiations are of a confidential nature, therefore all reports to the Council table must be confidential.

If a report is being presented to the Council table, generally no official contact should be made with the owner until after Council resolves to proceed with the action.

#### 5.3 Road Boundary Fencing

Council will meet the cost of removal of an existing fence on the existing boundary over the area affected and replacing the fence on the new road boundary, reusing the recovered materials.

Where the recovered materials are unsuitable to reuse, Council will replace the various components to ensure a sound and secure fence is placed on the new road boundary.

If the existing fence is erected off the true road boundary, Council may only be liable for that section of fence required to secure the property from the acquired land.

If no road boundary fence exists, Council will not be liable for any boundary fencing.

#### 5.4 Compensation

When land or easement rights are obtained, it is recognised that in some circumstances, because the work being undertaken by Council enhances the value of the balance land, the owner will not always be entitled to nor require compensation.

In cases where compensation is payable, owners will be encouraged to nominate the amount they wish to receive for compensation consequent upon the dedication of land from their property.

If land is being obtained by Acquisition by Agreement, Council may offer to share its valuation report with the owner/s which will save the owner/s the added cost of obtaining their own valuation. In some instances the valuation may be more than the purchase price/compensation amount payable by Council.

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#### Corporate Improvement and Strategy use only

**Adopted/Approved:** Draft  
**Version:** 1  
**Reviewed Date:**

**Department:** Corporate Services  
**Section:** Corporate and Technology Services  
**Page No.:** Page 4 of 5

The CEO or relevant GM has the authority to settle all claims for compensation; noting compensation exceeding the GM's financial delegation will be settled by the CEO.

Where the owner has nominated an amount less than the valuation, Council may accept the amount so nominated where it is satisfied that the claimant has obtained appropriate independent advice.

Council recognises that monetary compensation may be of limited value to the owner in some cases and will endeavour to meet the reasonable requests of owners, i.e. relocation of plants within the subject land.

**6. Review Timelines:**

This policy will be reviewed when any of the following occur:

- 6.1. The related information is amended or replaced; or
- 6.2. Other circumstances as determined from time to time by the CEO.

**7. Responsibilities:**

Sponsor	Chief Executive Officer
Business Owner	General Manager Corporate Services
Policy Owner	Manager Corporate and Technology Services
Policy Quality Control	Corporate Improvement and Strategy

**EVAN PARDON**  
**CHIEF EXECUTIVE OFFICER**

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**Corporate Improvement and Strategy use only**

**Adopted/Approved:** Draft  
**Version:** 1  
**Reviewed Date:**

**Department:** Corporate Services  
**Section:** Corporate and Technology Services  
**Page No.:** Page 5 of 5

**8.2 REGIONAL STARTUP ECOSYSTEM MAPPING**

**File No:** 5857  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
Russell Claus - Executive Manager Regional Development  
**Author:** Rick Palmer - Manager Economic Development

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**SUMMARY**

*This report outlines a request from the Department of Science, IT and Innovation for a contribution from Council to map the startup ecosystem in the Rockhampton Region.*

**OFFICER'S RECOMMENDATION**

THAT Council agree to provide the requested contribution to map the startup ecosystem in the Rockhampton Region.

**COMMENTARY**

The Department of Science, IT and Innovation is preparing to conduct a mapping exercise of the startup ecosystem in regional Queensland.

This includes identifying the startups, investors, incubators, accelerators, startup community groups, and related events in each regional city.

A similar ecosystem mapping exercise was undertaken for South-East Queensland (Brisbane, Gold Coast, and Sunshine Coast) last year, and this new mapping exercise is now targeting Cairns, Townsville, Toowoomba, Ipswich, Mackay, Rockhampton, and Bundaberg regions.

DSITI is proposing to conduct these ecosystem mapping exercises every two years, as a way of benchmarking the ecosystem, and also as a way to measure the impact and effectiveness of various initiatives and programs to support startups and foster innovation in the state. The mapping exercise also assists to identify the significant stakeholders and community leaders, and helps to attract startups and innovators out of their silos and into a collaborative environment, hence fostering an entrepreneurial community.

To cover each regional area, DSITI is seeking co-funding contributions of \$3000 from local regional councils towards the costs of conducting the mapping.

DSITI has selected Boundlss as the supplier for this project. Boundlss completed the South-East Queensland mapping report last year, and has completed similar startup mapping exercises in other cities in Australia.

**BUDGET IMPLICATIONS**

The \$3000 contribution will ensure Council is committed to this project. Most of the cost is met by DSITI.

**8.3 LEICHHARDT HIGHWAY PROMOTIONS ASSOCIATION INC**

**File No:** 1741  
**Attachments:** 1. Letter from Cr David McMahon  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
Russell Claus - Executive Manager Regional Development  
**Author:** Rick Palmer - Manager Economic Development

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**SUMMARY**

*This report contains an update on the activities which the Leichhardt Highway Promotions Committee Inc (LHPA) intends to undertake in 2015-16.*

**OFFICER'S RECOMMENDATION**

THAT the Leichhardt Highway Promotions Association Inc report be received and Council pay the requested membership fee.

**COMMENTARY**

Leichhardt Highway Promotions Committee Inc (LHPA) president Councillor David McMahon (Goondiwindi Shire Council) has written to Council outlining the Association's proposed activities for the coming year (copy attached).

As identified in the LHPA Business Plan, there are a number of projects the Leichhardt Way Group has started on or continued with during the 2014-15 year and the Association hopes to achieve much of it within the next 12 months.

This includes:

- A refresh of the LHPA brochures;
- Website upgrade;
- Assess opportunities and implement advertising in appropriate publications;
- Brochure and map printing (in conjunction with RACQ and others);
- Engaging a professional photographer to capture fresh images to be used to be used in our marketing;
- Ensure Leichhardt Way promotions' presence at relevant caravan, camping and trade shows in conjunction with other relevant organisations; and
- Continue a joint marketing agreement with the Newell Highway.

The LHPA logo was rebranded earlier this year as part of the initiative to refresh its image and we have been working with DTMR (Department of Main Roads) and will soon have new signage erected along our touring route.

The LHPA is confident that the above activities will bring benefits to local communities and tourism businesses along our driving route for many years to come and he hope that Council will continue to support the Leichhardt Way in its' ongoing efforts to increase the profile and encourage traveller usage of the touring route.

**Membership fees**

At the Association's meeting on 1 May 2015 it was agreed membership fees be increased by 3 per cent to enable the Committee to undertake additional activities in the coming year.

It was resolved to invoice Rockhampton Regional Council an amount of \$6437.50 + GST on 1 July 2015.

**BACKGROUND**

The LHPA promotes the Leichhardt Highway which runs from Goondiwindi to the Capricorn Coast.

Many of the vehicles which use the Leichhardt Highway come up the Newell Highway which runs from Tocumwal on the Victoria-New South Wales border to Goondiwindi in Queensland.

The Leichhardt Highway brings significant numbers of visitors, especially grey nomads, to Central Queensland.

Council has been a long-term member together with the Goondiwindi and Western Downs Regional Councils and Banana and Livingstone Shire Councils.

No membership fees were levied in 2014-15.

# **LEICHHARDT HIGHWAY PROMOTIONS ASSOCIATION INC**

## **Letter from Cr David McMahon**

**Meeting Date: 26 May 2015**

**Attachment No: 1**



7874855 - 13/05/2015



c/- Banana Shire Council, PO Box 412, BILOELA QLD 4715  
ABN 69 255 607 682

President: David McMahon – Goondiwindi Regional Council Ph: 0409820013  
Administration: Ursula Sleeman – Banana Shire Council Ph: 0749929500

12 May 2015

The Chief Executive Officer  
Rockhampton Regional Council  
PO Box 1860  
ROCKHAMPTON QLD 4700

ROCKHAMPTON REGIONAL COUNCIL	
File: 1731	Doc: _____
Links: _____	
Action Officer: Palmer, K	
13 MAY 2015	
Task to: _____	
QDAN: 249 v. 7	Ref: 1.8.1
Box No: _____	Years: 5

Dear Sir

**Re: Leichhardt Way Membership Fees**

I recently wrote to you advising that the membership fees for the 2014/2015 financial year were to be waived on the basis that a fee would be charged for the 2015/2016 financial year.

At the Association's meeting on 1 May 2015 it was agreed that membership fees be increased by 3% to enable the Committee to undertake additional activities in the coming year. It was resolved to invoice Rockhampton Regional Council an amount of \$6437.50 + gst on 1 July 2015.

As identified in our Business Plan, there are a number of projects the Leichhardt Way group has started on or continued with this year and we hope to achieve much of it within the next 12 months including:

- a refresh of our brochures;
- a website upgrade;
- assess opportunities and implement advertising in appropriate publications;
- brochure and map printing (in conjunction with RACQ and others);
- the engagement of a professional photographer to capture fresh images to be used to be used in our marketing;
- ensure Leichhardt Way promotions' presence at relevant caravan, camping and trade shows in conjunction with other relevant organisations; and
- Continue a joint marketing agreement with the Newell Highway.

Our logo was rebranded earlier this year as part of our initiative to refresh our image and we have been working with TMR (Department of Main Roads) and will soon have new signage erected along our touring route.

.../2

7874855 - 13/05/2015



2

The LHPA is confident that the above activities will bring benefits to local communities and tourism businesses along our driving route for many years to come and we hope that you will continue to support the Leichhardt Way in its' ongoing efforts to increase the profile and encourage traveller usage of our touring route.

Please contact me should you have any comments in relation to membership fees or any other aspect of the Leichhardt Way on 0409 820 013.

Yours sincerely



Cr David McMahon  
**PRESIDENT**

**8.4 2014-2015 REVISED BUDGET****File No: 8785**

**Attachments:**

1. Ten and Three year statements and ratios
2. One Page Budget - Revised Budget
3. 2014-15 Capital Budget Movements

**Authorising Officer: Ross Cheesman - General Manager Corporate Services****Author: Alicia Cutler - Manager Finance****SUMMARY**

*Manager Finance reporting to Council with a budget revision for the 14/15 year, based upon estimates provided by the organisation post Tropical Cyclone Marcia.*

**OFFICER'S RECOMMENDATION**

THAT accordance with S170(3) of the Local Government Regulation 2012, the papers as attached to the report be adopted as the Budget Amendment for 2014/15.

**COMMENTARY**

Normally, a budget review is undertaken by the organisation at the end of December, being the mid-way point of the Financial year. This was again undertaken, however due to Tropical Cyclone Marcia, a further review as at the end of February was required.

**Overall Budget Result**

The operational Budget result is projected to move from a Net Operating Profit of \$4,644,557 to an Operating Deficit of \$5,037,656, a negative impact of \$9,682,223.

The following areas have attributed to the negative impact:

1. A net operational budget of \$13.3m that has been included mostly into the Civil Operations and Parks Operating Budget. The following is a summary of the current budgeted impact of the Cyclone event.

	<u>Estimated Event Impact</u>			<u>Revised Budget Impact</u>	
	Expense	Revenue	Net cost	Revenue adjusted for timing	Net Impact
<u>Operational</u>					
Airport	155,000	100,000	55,000	100,000	55,000
Parks/Open Space	4,380,824	2,500,000	1,880,824	1,000,000	3,380,824
Waste	3,982,043	2,787,430	1,194,613	1,672,458	2,309,585
Civil Operations	8,900,000	3,875,000	5,025,000	2,325,000	6,575,000
FRW	1,110,493	200,000	910,493	80,000	1,030,493
	<u>18,528,360</u>	<u>9,462,430</u>	<u>9,065,930</u>	<u>5,177,458</u>	<u>\$13,350,902</u>
<u>Capital</u>					
Parks/Open Space	2,039,000	627,000	1,412,000	627,000	1,412,000
Civil Operations	25,000	0	25,000	0	25,000
	<u>20,592,360</u>	<u>10,089,430</u>	<u>10,502,930</u>	<u>5,804,458</u>	<u>14,787,902</u>

Note that there is an estimated \$4.28 million that should be received for this event in the 2015/16 financial year, that will offset the out-of-pocket for the 14/15 year.

2. A reduction in Water Consumption & Irrigator Revenue of approximately \$700,000
3. A reduction in Waste Fees of \$2 million. This is partly attributable to the Cyclone event and the period of exemption as well as a reduction of waste activity overall.

4. A reduction of fees from Planning of \$1,500,188, but which has also been offset by reduced expenses of \$691,660 as a result of reduced activity in this area.
5. An increase of Operational Overheads of \$2.4million. Previously these were recovered from the Capital program but due to recent review with External Audit, were required to be placed in the operational budget. This effectively means that the Capital Program can be reduced by the same amount, without any less work being achieved.
6. An increase in Parks for Pool costs, that have been ascertained since the adopted budget of \$205,357.
7. Depreciation has increased by \$250,000 in Fitzroy River Water, following the implementation of the revaluation of the Water and Sewerage assets in June 2014.

The following movements have helped offset the negative impacts.

1. Interest Revenue has improved by \$554,595 resulting from an improved cash balance as at 30 June 2014.
2. Decreased Interest Expense \$994,000 which is the result of reduced interest rates.
3. Increased Grants resulting from the better than expected Federal Assistance Grants of \$1,340,000.

#### Amendment for Carbon Tax

Since the original adoption of the Budget in June 2014, the Carbon Tax has been removed. Following the change in legislation, fees were reduced as well as a rebate was processed in the rates to adjust for the recovery element of the Waste Carbon Tax.

As this was the removal of Revenue and Expenditure, there was no impact upon the operational surplus. What has been adjusted in this budget is the recommendation that monies collected for Carbon Tax less the liability that did actually arise, be used to reduce Waste Debt. This will then benefit all waste customers into the future.

This Revised Budget allows for an extra \$1,521,555 towards Loan Repayments which is made up of the following calculation.

Gate fees collected	\$2,248,993
Less returned to Livingstone Shire	(\$421,734)
Less liability Paid for Carbon Tax	(\$305,704)
Remaining Carbon Tax for offset of Waste Loans	\$1,521,555

#### One-off Waste Debt Reduction

A review of the Accounting Treatment for capping costs in 2012/13 and 2013/14 has seen that a substantial amount of \$15m has been written off from the Waste Balance Sheet, resulting in negative equity of the business.

The waste business commenced commercialisation with \$17.2 million debt on 1 July 2011 and since that time, we have borrowed considerably into this fund, with loans being virtually the only source of capital funding available.

The accounting treatment for landfills is designed to spread the capping and closure costs over the life of the landfill, but due to interpretations and changes in the standards, this had not happened. To return the Waste Balance Sheet to a positive equity position, it is proposed to transfer the same level of debt to the General Fund that was written off from assets last financial year. This can be justified as the works funded from the loans relate to portions of the landfill that have been used since the opening in 1983 and which have essentially been unused for some time.

A position paper around the capping and treatment costs has been prepared previously and sent to Audit Committee, which outlines and justifies the write-off of costs. The associated adjustment to loans is an 'internal adjustment' that fixes the debt structure of the business that resulted from the write-off.

### **Capital movements**

The total Capital expenditure Budget shows the following movements:

Adopted Capital Expenditure	\$80,462,491
Carryover expenditure included from 13/14 Year	\$19,174,413
Total Capital prior to Budget Revision	\$99,636,904
Capital Expenditure proposed	\$85,954,795
Reduction in Capital Budget	\$13,682,109

A full list is attached that shows the projects that have been deferred.

The funds available to fund Capital works have also been reduced, with the most substantial being the removal of the sale of the Music Bowl for \$2.78million. Also in the reduction of funds is the removal of subsidy for the Highlift pump subsidy of \$627,510.

### **Projections for Loan Balances**

The projected closing balance for loans outstanding is \$167.4million which is slightly less than the adopted budget due to the additional payment toward debt of the outstanding Carbon Tax. It is anticipated that all loans will be drawn down for the year that were expected which whilst expenditure has decreased, offsetting revenue as well as the surplus has also decreased, making the capital funding (loans) required.

### **Projection for Cash and Reserves**

The projection for the cash and reserves shows Council's cash reserve balance decreasing for the year by \$33.5 million, which is attributable to the carryover reserve reduction as well as operational deficit. It is expected that once the monies are received for Tropical Cyclone Marcia in the 2015/16 year, that these monies can be banked back into Council's bank account and remain essentially unused in the next budget. This approach can be discussed further as part of the 15/16 Budget deliberations.

### Sustainability Indicators

The average of the forward sustainability indicators (against the targets advised by Queensland Treasury Corporation) are shown in the table below:

Ratio	Definition	Benchmark	Forecast period
Operating margin	Operating results / operating revenue	Better than (4%)	3.6% average
Own source operating revenue	Net rates, utilities and charges / total operating revenue	Greater than 60%	70.9% average
EBITDA Interest cover	Operating results before interest and depreciation (EBITDA) / interest expense	Greater than 4 times	Average 8.8%
Total Debt service cover	Net operating cash flow + interest expense / interest expense + prior year current interest bearing liabilities	Greater than 2 times	Average 3.2 times
Cash expense cover	Current year's cash and cash equivalents balance / (total recurrent expenses – depreciation and amortisations – finance costs charged by QTC – interest paid on overdraft) *12	Greater than 3 months	Average 3.8 months
Current ratio	Current year's total current assets / current year's total current liabilities (Department of Local Government guidelines are between 1 and 4 times)	Greater than 3 times	Average 1.7 times
Capital expenditure ratio	Annual capital expenditure / annual depreciation	Greater than 1.1 times	Average 1.2 times

The Long Term Financial Forecast and the parameters have already been discussed at the 15/16 Budget workshops and will be part of the finalised 15/16 Budget position.

### Conclusion

The impact of Tropical Cyclone Marcia has been substantial on Council's budget position and this essentially means that Council has less flexibility in future budgets as a result.

# **2014-2015 REVISED BUDGET**

## **Ten and Three year statements and ratios**

**Meeting Date: 26 May 2015**

**Attachment No: 1**

## ROCKHAMPTON REGIONAL COUNCIL

## February 2015 Revised Budget - Budgeted Income and Expenditure Statement

For the periods ending 30 June 2015 to 2024

	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Revenue</b>										
Rates and utility charges	134,988,190	141,200,090	149,043,092	156,792,139	164,944,085	173,519,879	182,541,561	192,032,313	202,016,527	212,519,857
Discounts	(10,546,656)	(11,104,997)	(11,719,651)	(12,329,072)	(12,970,184)	(13,644,634)	(14,354,155)	(15,100,571)	(15,885,800)	(16,711,862)
Net rates and utility charges	123,105,647	128,670,385	135,824,648	142,886,337	150,315,181	158,130,272	166,351,694	175,000,573	184,099,137	193,670,762
Fees and charges	24,261,918	28,694,050	29,985,510	31,335,698	32,747,317	34,223,191	35,766,277	37,379,669	39,066,606	40,830,478
Operating grants, subsidies and contributions	19,957,553	14,546,206	10,384,937	10,470,532	10,732,296	11,000,603	11,275,618	11,557,509	11,846,446	12,142,607
Interest revenue	3,143,065	3,093,196	3,121,797	2,102,540	1,909,629	1,710,069	1,629,335	1,552,997	1,471,347	1,382,610
Sales - contract and recoverable works	7,359,842	6,168,565	8,348,273	8,640,463	8,942,879	9,255,880	9,579,836	9,915,130	10,262,160	10,621,335
Other	9,021,412	7,099,588	7,255,779	7,437,174	7,623,103	7,813,680	8,009,023	8,209,248	8,414,479	8,624,841
<b>TOTAL OPERATING REVENUES</b>	<b>186,849,437</b>	<b>190,271,990</b>	<b>194,920,944</b>	<b>202,872,744</b>	<b>212,270,405</b>	<b>222,133,695</b>	<b>232,611,783</b>	<b>243,615,126</b>	<b>255,160,175</b>	<b>267,272,633</b>
<b>Expenses</b>										
Employee benefits	70,075,269	71,529,718	74,514,572	77,624,305	80,864,147	84,239,548	87,756,190	91,419,990	95,237,111	99,213,981
Materials and services	68,052,734	55,982,517	58,367,607	61,402,724	64,595,665	67,954,639	71,832,046	75,205,671	79,116,366	83,230,417
Depreciation and amortisation	44,687,333	46,002,822	47,801,235	49,750,590	51,817,297	54,002,700	56,324,725	58,784,762	61,373,407	63,597,467
Finance costs	9,071,757	9,474,515	9,426,823	9,060,231	8,852,943	8,636,562	8,527,076	8,359,552	8,130,797	7,837,439
<b>TOTAL OPERATING EXPENDITURE</b>	<b>191,887,093</b>	<b>182,989,572</b>	<b>190,110,237</b>	<b>197,837,850</b>	<b>206,130,052</b>	<b>214,833,449</b>	<b>224,440,037</b>	<b>233,769,975</b>	<b>243,857,681</b>	<b>253,879,304</b>
<b>Operating Surplus (Deficit)</b>	<b>(5,037,656)</b>	<b>7,282,418</b>	<b>4,810,707</b>	<b>5,034,894</b>	<b>6,140,353</b>	<b>7,300,246</b>	<b>8,171,746</b>	<b>9,845,151</b>	<b>11,302,494</b>	<b>13,393,329</b>
Capital income and expenditure:										
Cash capital grants and subsidies	13,143,960	5,234,999	6,352,875	6,848,226	7,041,136	7,117,544	7,195,003	7,826,583	7,540,873	7,763,545
Other capital income	495,452	-	-	-	-	-	-	-	-	-
Less capital expenditure	-	-	-	-	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>13,639,412</b>	<b>5,234,999</b>	<b>6,352,875</b>	<b>6,848,226</b>	<b>7,041,136</b>	<b>7,117,544</b>	<b>7,195,003</b>	<b>7,826,583</b>	<b>7,540,873</b>	<b>7,763,545</b>
<b>Net result</b>	<b>8,601,756</b>	<b>12,517,417</b>	<b>11,163,582</b>	<b>11,883,120</b>	<b>13,181,489</b>	<b>14,417,790</b>	<b>15,366,749</b>	<b>17,671,734</b>	<b>18,843,367</b>	<b>21,156,874</b>



**ROCKHAMPTON REGIONAL COUNCIL**

February 2015 Revised Budget - Budgeted Statement of Financial Position

For the periods ending 30 June 2015 to 2024

	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Current assets</b>										
Cash and deposits	63,723,929	59,268,634	55,857,084	52,140,321	48,053,066	46,326,797	44,652,757	43,140,261	41,239,483	39,420,420
Receivables	21,642,121	22,051,200	22,595,516	23,652,380	24,782,228	25,967,715	27,211,631	28,516,908	29,886,629	31,324,030
Inventories	5,449,165	5,449,165	5,449,165	5,449,165	5,449,165	5,449,165	5,449,165	5,449,165	5,449,165	5,449,165
Other financial assets	2,276,110	2,315,590	2,355,070	2,394,550	2,434,030	2,473,510	2,512,990	2,552,470	2,591,950	2,631,430
	93,091,325	89,084,589	86,256,835	83,636,416	80,718,489	80,217,187	79,826,543	79,658,804	79,167,227	78,825,045
<b>Non-Current assets</b>										
Property, plant and equipment	1,891,440,501	1,959,655,688	2,028,713,345	2,101,119,665	2,177,072,078	2,256,280,901	2,339,309,732	2,425,324,663	2,514,089,893	2,606,171,823
Intangible assets	1,498,277	1,498,277	1,498,277	1,498,277	1,498,277	1,498,277	1,498,277	1,498,277	1,498,277	1,498,277
Capital works in progress	30,904,996	30,904,996	30,904,996	30,904,996	30,904,996	30,904,996	30,904,996	30,904,996	30,904,996	30,904,996
	1,923,843,774	1,992,058,961	2,061,116,618	2,133,522,938	2,209,475,351	2,288,684,174	2,371,713,005	2,457,727,936	2,546,493,166	2,638,575,096
<b>TOTAL ASSETS</b>	<b>2,016,935,099</b>	<b>2,081,143,550</b>	<b>2,147,373,453</b>	<b>2,217,159,354</b>	<b>2,290,193,840</b>	<b>2,368,901,361</b>	<b>2,451,539,548</b>	<b>2,537,386,740</b>	<b>2,625,660,393</b>	<b>2,717,400,141</b>
<b>Current liabilities</b>										
Trade and other payables	22,637,935	18,602,018	19,389,748	20,351,227	21,405,081	22,513,585	23,792,657	24,906,210	26,196,445	27,553,649
Interest bearing liabilities	9,641,940	10,453,695	11,224,328	12,081,678	13,007,439	14,072,481	15,195,888	16,380,862	17,630,783	18,873,681
Provisions	11,831,652	11,866,902	11,902,152	11,937,402	11,972,652	10,983,455	11,018,705	11,053,955	11,089,205	11,124,455
Other	533,319	533,319	533,319	533,319	533,319	533,319	533,319	533,319	533,319	533,319
	44,644,846	41,455,934	43,049,547	44,903,626	46,918,471	48,102,840	50,540,569	52,874,346	55,449,752	56,085,104
<b>Non-Current liabilities</b>										
Trade and other payables										
Interest bearing liabilities	157,435,126	156,171,431	151,227,103	146,925,425	142,417,986	139,845,505	136,149,617	131,268,755	125,137,972	119,764,291
Employee payables/provisions	2,115,005	2,660,675	3,223,806	3,804,957	4,404,705	5,023,645	5,662,391	6,321,577	7,001,857	7,703,906
Other provisions	9,610,107	7,210,107	5,210,107	3,210,107	1,210,107	483,301	483,301	483,301	483,301	483,301
Provisions	11,725,112	9,870,782	8,433,913	7,015,064	5,614,812	5,506,946	6,145,692	6,804,878	7,485,158	8,187,207
Other	2,472,710	2,472,710	2,472,710	2,472,710	2,472,710	2,472,710	2,472,710	2,472,710	2,472,710	2,472,710
	171,632,948	168,514,923	162,133,726	156,413,199	150,505,508	147,825,161	144,768,019	140,546,343	135,095,840	130,424,208
<b>TOTAL LIABILITIES</b>	<b>216,277,794</b>	<b>209,970,857</b>	<b>205,183,273</b>	<b>201,316,825</b>	<b>197,423,979</b>	<b>195,928,001</b>	<b>195,308,588</b>	<b>193,420,689</b>	<b>190,545,592</b>	<b>186,509,312</b>
<b>NET COMMUNITY ASSETS</b>	<b>1,800,657,305</b>	<b>1,871,172,693</b>	<b>1,942,190,180</b>	<b>2,015,842,529</b>	<b>2,092,769,861</b>	<b>2,172,973,360</b>	<b>2,256,230,960</b>	<b>2,343,966,051</b>	<b>2,435,114,801</b>	<b>2,530,890,829</b>
<b>Community equity</b>										
Accumulated surplus/(deficiency)	1,243,598,107	1,256,115,524	1,267,279,106	1,279,162,226	1,292,343,715	1,306,761,505	1,322,128,254	1,339,799,988	1,358,643,355	1,379,800,229
Asset revaluation surplus	513,664,591	571,662,562	631,516,467	693,285,696	757,031,539	822,817,248	890,708,099	960,771,456	1,033,076,839	1,107,695,993
Other reserves	43,394,607	43,394,607	43,394,607	43,394,607	43,394,607	43,394,607	43,394,607	43,394,607	43,394,607	43,394,607
<b>TOTAL COMMUNITY EQUITY</b>	<b>1,800,657,305</b>	<b>1,871,172,693</b>	<b>1,942,190,180</b>	<b>2,015,842,529</b>	<b>2,092,769,861</b>	<b>2,172,973,360</b>	<b>2,256,230,960</b>	<b>2,343,966,051</b>	<b>2,435,114,801</b>	<b>2,530,890,829</b>

## ROCKHAMPTON REGIONAL COUNCIL

February 2015 Revised Budget - Budgeted Statement of Cash Flow

For the periods ending 30 June 2015 to 2017

	2014-2015	2015-2016	2016-2017
	\$	\$	\$
<b>Cash flows from operating activities:</b>			
Receipts from customers	178,220,588	186,769,715	191,254,831
Payment to suppliers and employees	(151,640,734)	(134,005,334)	(134,145,092)
Interest revenue	3,143,065	3,093,196	3,121,797
Interest expense	(8,267,440)	(8,875,893)	(8,817,279)
<b>Net cash inflow (outflow) from operating activities</b>	<b>21,455,479</b>	<b>46,981,684</b>	<b>51,414,257</b>
<b>Cash flows from investing activities:</b>			
Proceeds from sale of capital assets	3,581,455		
Grants and contributions for capital expenditure	13,143,960	5,234,999	6,352,875
Payments for property, plant and equipment	(80,911,592)	(56,220,038)	(57,004,987)
<b>Net cash provided by investing activities</b>	<b>(64,186,177)</b>	<b>(50,985,039)</b>	<b>(50,652,112)</b>
<b>Cash flows from financing activities</b>			
Proceeds from borrowings	24,200,089	9,190,000	6,280,000
Repayment of borrowings	(15,026,360)	(9,641,940)	(10,453,695)
<b>Net cash provided by financing activities</b>	<b>9,173,729</b>	<b>(451,940)</b>	<b>(4,173,695)</b>
<b>Net Increase (Decrease) in cash held</b>	<b>(33,556,969)</b>	<b>(4,455,295)</b>	<b>(3,411,550)</b>
Cash at beginning of reporting period	97,280,898	63,723,929	59,268,634
<b>Cash at end of reporting period</b>	<b>63,723,929</b>	<b>59,268,634</b>	<b>55,857,084</b>

## ROCKHAMPTON REGIONAL COUNCIL

February 2015 Revised Budget - Budgeted Statement of Changes in Equity

For the periods ending 30 June 2015 to 2017

	Total	Accumulated Surplus	Asset Revaluation Surplus	Other Reserves
<b>Balance at 30 Jun 2014</b>	1,735,855,964	1,221,687,076	457,465,006	56,703,882
Net result for the period	8,601,756	8,601,756		
Transfers to reserves	-	(2,670,525)		2,670,525
Transfers from reserves	-	15,979,800		(15,979,800)
Asset revaluation adjustment	56,199,585		56,199,585	
<b>Balance at 30 Jun 2015</b>	1,800,657,305	1,243,598,107	513,664,591	43,394,607
Net result for the period	12,517,417	12,517,417		
Transfers to reserves	-			
Transfers from reserves	-			
Asset revaluation adjustment	57,997,971		57,997,971	
<b>Balance at 30 Jun 2016</b>	1,871,172,693	1,256,115,524	571,662,562	43,394,607
Net result for the period	11,163,582	11,163,582		
Transfers to reserves	-			
Transfers from reserves	-			
Asset revaluation adjustment	59,853,905		59,853,905	
<b>Balance at 30 Jun 2017</b>	1,942,190,180	1,267,279,106	631,516,467	43,394,607

# **2014-2015 REVISED BUDGET**

## **One Page Budget - Revised Budget**

**Meeting Date: 26 May 2015**

**Attachment No: 2**



# **2014-2015 REVISED BUDGET**

## **2014-15 Capital Budget Movements**

**Meeting Date: 26 May 2015**

**Attachment No: 3**

ROCKHAMPTON REGIONAL COUNCIL FEBRUARY REVISED CAPITAL BUDGET 2014/15 - Summary by Project												
Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
1	Airport	CP640 - AERO	[N] GA Apron Lighting	0	50,827	260,000	0	0	0	0	50,827	260,000
2	Airport	CP640 - AERO	[N] Security Upgrades to General Aviation	50,000	116,149	116,149	0	0	0	50,000	116,149	116,149
3	Airport	CP640 - AERO	[R] Cooling Tower Water Chemical Control	0	10,333	10,445	0	0	0	0	10,333	10,445
4	Airport	CP640 - AERO	[R] Main Runway Resurface	0	0	200,000	0	0	0	0	0	200,000
5	Airport	CP640 - AERO	[R] Replace General Aviation Power Switchboards	40,000	40,000	0	0	0	0	40,000	40,000	0
6	Airport	CP640 - AERO	[R] Runway Lighting Power Distribution and Switching System Replacement	1,985,025	3,312,805	4,372,805	0	0	0	1,985,025	3,312,805	4,372,805
7	Airport	CP640 - AERO	[R] Terminal Building Airside Water Main Replacement	109,155	109,155	0	0	0	0	109,155	109,155	0
8	Airport	CP640 - AERO	[U] Improve Airside Stormwater Management	508,125	508,125	0	0	0	0	508,125	508,125	0
9	Airport	CP640 - AERO	[U] Ongoing extension of all weather trafficable perimeter road	71,785	71,785	0	0	0	0	71,785	71,785	0
10	Airport	CP640 - AERO	[U] RPT Apron Lighting	0	80,102	80,102	0	0	0	0	80,102	80,102
11	Airport	CP640 - AERO	Crescent Lagoon Area Storm Water Management Improvements	0	88,044	88,044	0	0	0	0	88,044	88,044
12	Airport	CP640 - AERO Total		2,764,090	4,387,325	5,127,545	0	0	0	2,764,090	4,387,325	5,127,545
13	Airport	CP650 - NON AERO	[N] Covered areas for paid parking equipment	0	25,000	25,000	0	0	0	0	25,000	25,000
14	Airport	CP650 - NON AERO	[N] Passenger Security Screening Equipment	0	5,373	5,373	0	0	0	0	5,373	5,373
15	Airport	CP650 - NON AERO	[N] Premium Paid Covered Carpark Equipment	0	0	52,004	0	0	0	0	0	52,004
16	Airport	CP650 - NON AERO	[N] Replace internal & external doors Terminal Airport	50,000	50,000	20,000	0	0	0	50,000	50,000	20,000
17	Airport	CP650 - NON AERO	[R] Enhance the Functionality of the Airport Building Management System Software	10,000	54,516	54,516	0	0	0	10,000	54,516	54,516
18	Airport	CP650 - NON AERO	[R] Refurbish Terminal Building Front Awning Ceiling and Lighting	15,000	15,000	0	0	0	0	15,000	15,000	0
19	Airport	CP650 - NON AERO	[R] Refurbish Terminal Toilets	50,000	100,000	100,000	0	0	0	50,000	100,000	100,000
20	Airport	CP650 - NON AERO	[R] Renewal of aviation security infrastructure	20,000	80,689	80,689	0	0	0	20,000	80,689	80,689
21	Airport	CP650 - NON AERO	[R] Repairs to Defence Deployment Areas	50,000	52,441	55,567	0	0	0	50,000	52,441	55,567
22	Airport	CP650 - NON AERO	[R] Replace Air Handling Unit AC7	10,000	10,000	10,000	0	0	0	10,000	10,000	10,000
23	Airport	CP650 - NON AERO	[R] Replace Airconditioning System Chilled Water Unit	0	10,063	0	0	0	0	0	10,063	0
24	Airport	CP650 - NON AERO	[R] Replace various Airport IT Systems Software and Hardware	20,000	50,650	50,650	0	0	0	20,000	50,650	50,650
25	Airport	CP650 - NON AERO	[R] Terminal Roof Skylights	30,000	30,000	30,000	0	0	0	30,000	30,000	30,000
26	Airport	CP650 - NON AERO	[U] Access road to Workshop	42,400	42,400	0	0	0	0	42,400	42,400	0
27	Airport	CP650 - NON AERO	[U] Europay MasterCard Visa - Compliance Upgrade	0	60,000	80,000	0	0	0	0	60,000	80,000
28	Airport	CP650 - NON AERO	[U] Improve Terminal Access for People with Disabilities	20,000	59,562	0	0	0	0	20,000	59,562	0
29	Airport	CP650 - NON AERO	[U] Terminal master planning and reconfiguration. Rockhampton Airport Terminal redevelopment for a new concession	0	0	0	0	0	-86,364	0	0	-86,364
30	Airport	CP650 - NON AERO		0	1,609	0	0	0	0	0	1,609	0
31	Airport	CP650 - NON AERO Total		317,400	647,303	563,799	0	0	-86,364	317,400	647,303	477,435
32	Airport Total			3,081,490	5,034,628	5,691,344	0	0	-86,364	3,081,490	5,034,628	5,604,980
33	Community and Culture	CP520 - ARTS & HERITAGE	[R] Art Gallery Replace Track Lighting	30,000	30,000	29,454	0	0	0	30,000	30,000	29,454
34	Community and Culture	CP520 - ARTS & HERITAGE Total		30,000	30,000	29,454	0	0	0	30,000	30,000	29,454
35	Community and Culture	CP530 - LIBRARIES	[N] RFID System Upgrade	0	3,805	23,553	0	0	0	0	3,805	23,553
36	Community and Culture	CP530 - LIBRARIES	[R] Libraries Renewal Program	10,000	14,786	10,000	0	0	0	10,000	14,786	10,000
37	Community and Culture	CP530 - LIBRARIES	[R] AV equipment Rockhampton Regional Library	10,000	10,000	10,000	0	0	0	10,000	10,000	10,000
38	Community and Culture	CP530 - LIBRARIES	[R] Multimedia upgrade - Libraries	15,000	20,470	4,530	0	0	0	15,000	20,470	4,530
39	Community and Culture	CP530 - LIBRARIES	[R] North Rockhampton Library Renewal Program	0	5,093	4,434	0	0	0	0	5,093	4,434
40	Community and Culture	CP530 - LIBRARIES	[R] RFID System for major branches	0	0	24,450	0	0	0	0	0	24,450
41	Community and Culture	CP530 - LIBRARIES	[R] Upgrade furniture and fittings - Library Branches	20,000	30,000	30,000	0	0	0	20,000	30,000	30,000
42	Community and Culture	CP530 - LIBRARIES Total		55,000	84,154	106,967	0	0	0	55,000	84,154	106,967
43	Community and Culture	CP540 - COMMUNITY PROGRAMS	[N] Access and Equity Upgrade Projects	15,000	60,000	10,000	0	0	0	15,000	60,000	10,000
44	Community and Culture	CP540 - COMMUNITY PROGRAMS	[N] Partition to cafe area Rton Library	20,000	20,000	8,963	0	0	0	20,000	20,000	8,963

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
45	Community and Culture	CP540 - COMMUNITY PROGRAMS	[N] Purchase of land - City Child Care Centre	0	0	140,000	0	0	0			140,000
46	Community and Culture	CP540 - COMMUNITY PROGRAMS	[R]Senior Centres Renewal Program	10,000	10,000	0	0	0	0	10,000	10,000	0
47	Community and Culture	CP540 - COMMUNITY PROGRAMS	[U] Airconditioning Technology Centre office area	15,000	15,000	13,000	0	0	0	15,000	15,000	13,000
48	Community and Culture	CP540 - COMMUNITY PROGRAMS	[U] Cardax system Gmere Community Hall	15,000	15,000	15,000	0	0	0	15,000	15,000	15,000
49	Community and Culture	CP540 - COMMUNITY PROGRAMS	[U] Community Centres furniture and fittings renewal program	10,000	10,000	10,000	0	0	0	10,000	10,000	10,000
50	Community and Culture	<b>CP540 - COMMUNITY PROGRAMS Total</b>		<b>85,000</b>	<b>130,000</b>	<b>196,963</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85,000</b>	<b>130,000</b>	<b>196,963</b>
51	Community and Culture	CP550 - VENUES & EVENTS	[N] Box Office Kiosks & Scanners for Print at Home	15,000	15,000	14,000	0	0	0	15,000	15,000	14,000
52	Community and Culture	CP550 - VENUES & EVENTS	[N] Concept Plans for Art Gallery and Theatre Redevelopment/ Feasibility Study	30,000	30,000	30,000	0	0	0	30,000	30,000	30,000
53	Community and Culture	CP550 - VENUES & EVENTS	[R] Pilbeam Theatre Stage Lighting Equipment	32,000	32,000	32,000	0	0	0	32,000	32,000	32,000
54	Community and Culture	CP550 - VENUES & EVENTS	[R] Replace & install dishwasher - Shearing Shed	12,000	12,000	10,730	0	0	0	12,000	12,000	10,730
55	Community and Culture	CP550 - VENUES & EVENTS	[R] Replace AV Equipment and Screen	15,000	15,000	15,105	0	0	0	15,000	15,000	15,105
56	Community and Culture	CP550 - VENUES & EVENTS	[R] Replace CCTV Security System and Rekey buildings	35,000	35,000	42,000	0	0	0	35,000	35,000	42,000
57	Community and Culture	CP550 - VENUES & EVENTS	[R] Replace Screen for Twilight Movies	10,000	10,000	5,000	0	0	0	10,000	10,000	5,000
58	Community and Culture	CP550 - VENUES & EVENTS	[R] Resheet Pilbeam Theatre Stage Floor	15,000	15,000	15,000	0	0	0	15,000	15,000	15,000
59	Community and Culture	CP550 - VENUES & EVENTS	[U] Pilbeam Theatre - Upgrade Sound System (Monitors)	20,000	20,000	20,000	0	0	0	20,000	20,000	20,000
60	Community and Culture	<b>CP550 - VENUES &amp; EVENTS Total</b>		<b>184,000</b>	<b>184,000</b>	<b>183,835</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>184,000</b>	<b>184,000</b>	<b>183,835</b>
61	Facilities	<b>CP424 - MAJOR PROJECTS Total</b>		<b>354,000</b>	<b>428,154</b>	<b>517,219</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>354,000</b>	<b>428,154</b>	<b>517,219</b>
62	Facilities	CP424 - MAJOR PROJECTS	[N] Southside Memorial Pool Redevelopment - Stage 2 & 3 (Federal)	0	3,262,092	3,642,092	0	-488,507	-488,507	0	2,773,585	3,153,585
63	Facilities	CP424 - MAJOR PROJECTS	Mount Morgan Community Precinct - Stage2	0	17,713	8,000	0	0	0	0	17,713	8,000
64	Facilities	CP424 - MAJOR PROJECTS	Sport - Victoria Park tennis courts design approval and construction of clubhous	0	10,000	110,000	0	-250,000	-250,000	0	-240,000	-140,000
65	Facilities	<b>CP424 - MAJOR PROJECTS Total</b>		<b>0</b>	<b>3,289,805</b>	<b>3,760,092</b>	<b>0</b>	<b>-738,507</b>	<b>-738,507</b>	<b>0</b>	<b>2,551,298</b>	<b>3,021,585</b>
66	Facilities	CP450 - FACILITIES MANAGEMENT	[N] Back - Up Generator for Robert Schwarten Pavillion	0	139,602	0	0	0	0	0	139,602	0
67	Facilities	CP450 - FACILITIES MANAGEMENT	[N] Mt Morgan Library - Structural Upgrades	221,720	221,720	221,720	0	0	0	221,720	221,720	221,720
68	Facilities	CP450 - FACILITIES MANAGEMENT	[N] Storage Shed - Cambridge St	0	153,264	153,264	0	0	0	0	153,264	153,264
69	Facilities	CP450 - FACILITIES MANAGEMENT	[N] Voltage Power Optimisation Unit (CEEP R2 Funding) - City Hall Precinct	0	111,283	0	0	0	0	0	111,283	0
70	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Amenities Program Renew and Upgrade	50,000	77,520	20,520	0	0	0	50,000	77,520	20,520
71	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Ann Street Residence - Removal	30,000	30,000	29,998	0	0	0	30,000	30,000	29,998
72	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Bauhinia House - Replace Box gutters	60,000	60,000	53,500	0	0	0	60,000	60,000	53,500
73	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Bauhinia House - Resurface parquetry floor	22,000	22,000	16,000	0	0	0	22,000	22,000	16,000
74	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Botanic Gardens (Garage & Wshop Site) defects	35,500	35,500	17,733	0	0	0	35,500	35,500	17,733
75	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Botanic Gardens Kiosk Defect Rectification	32,000	32,000	27,195	0	0	0	32,000	32,000	27,195
76	Facilities	CP450 - FACILITIES MANAGEMENT	[R] City Hall Refurbishment	300,000	322,841	322,029	0	0	0	300,000	322,841	322,029
77	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Community Hall Gracemere Defects	80,000	80,000	80,000	0	0	0	80,000	80,000	80,000
78	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Disaster Management Renewal Program	0	0	-90	0	0	0	0	0	-90



Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
79	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Dooley Street Adm Building - Box Gutters	47,500	47,500	46,406	0	0	0	47,500	47,500	46,406
80	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Gracemere Admin - Meeting Room Aircon	14,000	14,000	10,315	0	0	0	14,000	14,000	10,315
81	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Gracemere Depot Plant Washdown Area	0	0	77	0	0	0	0	0	77
82	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Huish Drive Amenities Block - Install Roller Doors and Security	0	0	15,000	0	0	0			15,000
83	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Mount Morgan SES - Various Defects	35,000	35,000	35,000	0	0	0	35,000	35,000	35,000
84	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Mt Morgan Caretakers cottage - 36 Thompson Ave	21,000	42,659	18,993	0	0	0	21,000	42,659	18,993
85	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Mt Morgan Cemetery Amenities Block - Upgrade to Septic System	0	0	20,803	0	0	0			20,803
86	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Office of CEO refurbishments City Hall	0	0	73,594	0	0	0	0	0	73,594
87	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Old southside Library - Roof Leaks	55,000	55,000	38,000	0	0	0	55,000	55,000	38,000
88	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Pilbeam Theatre - Repairs to damaged internal downpipes and box guttering	0	0	1,347	0	0	0	0	0	1,347
89	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Pilbeam Theatre Roof	75,000	75,000	75,000	0	0	0	75,000	75,000	75,000
90	Facilities	CP450 - FACILITIES MANAGEMENT	[R] Rton Reg Library Roof over outdoor spill area	70,000	70,000	25,000	0	0	0	70,000	70,000	25,000
99	Facilities	CP450 - FACILITIES MANAGEMENT	[U] Botanic gardens - Amenities & Lunchroom Defects	59,500	59,500	29,309	0	0	0	59,500	59,500	29,309
100	Facilities	CP450 - FACILITIES MANAGEMENT	[U] Heritage Village Hydrant System-Upgrade existing non compliant	100,000	180,044	180,044	0	0	0	100,000	180,044	180,044
101	Facilities	CP450 - FACILITIES MANAGEMENT	[U] Local Disaster Coordination centre (City Hall) Fit Out - Stage 1	0	65,000	0	0	0	0	0	65,000	0
102	Facilities	CP450 - FACILITIES MANAGEMENT	[U] Pilbeam Theatre - Supply & install chilled water buffer tank	50,000	50,000	50,000	0	0	0	50,000	50,000	50,000
103	Facilities	CP450 - FACILITIES MANAGEMENT	[U] Showgrounds James Lawrence Pavilion- Various Defects	62,000	62,000	49,691	0	0	0	62,000	62,000	49,691
104	Facilities	CP450 - FACILITIES MANAGEMENT	[U] Walter Reid Staff Relocation	0	0	-671	0	0	0	0	0	-671
105	Facilities	CP450 - FACILITIES MANAGEMENT	Botanic Garden Amenity - Sewer refurbishment	0	0	22,000	0	0	0			22,000
106	Facilities	CP450 - FACILITIES MANAGEMENT	Caravan Dump Point	0	0	120,000	0	0	0			120,000
107	Facilities	CP450 - FACILITIES MANAGEMENT	Containers for storage and transportation of generators	0	0	13,000	0	0	0			13,000
108	Facilities	CP450 - FACILITIES MANAGEMENT	Regional Library Milk Floor	0	0	43,000	0	0	0			43,000
109	Facilities	CP450 - FACILITIES MANAGEMENT	Retaining Wall replacement south side depot	0	0	25,000	0	0	0			25,000
110	Facilities	<b>CP450 - FACILITIES MANAGEMENT Total</b>		<b>2,355,220</b>	<b>2,976,433</b>	<b>2,216,830</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,355,220</b>	<b>2,976,433</b>	<b>2,216,830</b>
111	Facilities Total			<b>2,355,220</b>	<b>6,266,238</b>	<b>5,976,922</b>	<b>0</b>	<b>-738,507</b>	<b>-738,507</b>	<b>2,355,220</b>	<b>5,527,731</b>	<b>5,238,415</b>
112	Fleet and Plant	CP343 - LOCAL LAWS	[N] Paid Car Parking Machines Pilbeam Theatre & Alma Street	0	0	52,605	0	0	0			52,605
113	Fleet and Plant	<b>CP343 - LOCAL LAWS Total</b>		<b>0</b>	<b>0</b>	<b>52,605</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>52,605</b>
114	Fleet and Plant	CP430 - ENGINEERING SERVICES	[U] Traffic and Road Safety Minor WorksProgram	0	95,000	95,000	0	0	0	0	95,000	95,000
115	Fleet and Plant	CP430 - ENGINEERING SERVICES	LDCC Equipment Upgrade	0	5,000	5,000	0	0	0	0	5,000	5,000
116	Fleet and Plant	<b>CP430 - ENGINEERING SERVICES Total</b>		<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>
117	Fleet and Plant	CP440 - FLEET	[R] 2 way radio System - Equipment	0	0	40,000	0	0	0			40,000
118	Fleet and Plant	CP440 - FLEET	[R] Fleet Renewal Program	4,000,000	5,887,500	3,995,500	0	0	0	4,000,000	5,887,500	3,995,500
119	Fleet and Plant	CP440 - FLEET	1037964 - trailer plant FRW	0	0	21,500	0	0	0	0	0	21,500
120	Fleet and Plant	CP440 - FLEET	Fleet Renewal Program Carryover	0	0	1,887,500	0	0	0	0	0	1,887,500

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
121	Fleet and Plant	CP440 - FLEET Total		4,000,000	5,887,500	5,944,500	0	0	0	4,000,000	5,887,500	5,944,500
122	Fleet and Plant	CP450 - FACILITIES MANAGEMENT	[R] Pool Cleaner Renewal Program	0	0	-137	0	0	0	0	0	-137
123	Fleet and Plant	CP450 - FACILITIES MANAGEMENT Total		0	0	-137	0	0	0	0	0	-137
124	Fleet and Plant Total			4,000,000	5,987,500	6,096,968	0	0	0	4,000,000	5,987,500	6,096,968
125	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	[N] DLGP - video conferencing	0	20,000	20,000	0	-127,588	-127,588	0	-107,588	-107,588
126	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	[N] WHS Management System	0	105,000	142,000	0	0	0	0	105,000	142,000
127	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	[R] Email Archive Replacement Project	0	0	60,000	0	0	0	0	0	60,000
128	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	[R] IT and Intangible Renewal Program -RRC	1,250,000	1,250,000	0	0	0	0	1,250,000	1,250,000	0
129	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	[R] IT and Intangible Renewal Program -Upgrade	50,000	50,000	0	0	0	0	50,000	50,000	0
130	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	[R] New Cemetery Information ManagementSystem	0	43,647	43,647	0	0	0	0	43,647	43,647
131	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	[U] Asset Management System Upgrade - remaining RRC	0	143,000	143,000	0	0	0	0	143,000	143,000
132	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	Infrastructure Charges Register (ICR)	0	9,000	9,000	0	0	0	0	9,000	9,000
133	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	ITR - Backup Links	0	9,000	30,000	0	0	0	0	9,000	30,000
134	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	ITR - CouncilNet Redesign	0	63,000	27,560	0	0	0	0	63,000	27,560
135	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	ITR - ECM Upgrade	0	80,000	173,934	0	0	0	0	80,000	173,934
136	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	ITR - Enterprise Budgeting Module	0	0	159,199	0	0	0	0	0	159,199
137	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	ITR - Networking Replacements	0	0	190,000	0	0	0	0	0	190,000
138	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	ITR - Pathway Smart Client	0	8,000	8,000	0	0	0	0	8,000	8,000
139	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	ITR - Purchase of Printers - MFDs	0	0	95,000	0	0	0	0	0	95,000
140	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	ITR - Server Replacements	0	0	167,000	0	0	0	0	0	167,000
141	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	ITR - SQL Server Upgrades	0	0	50,000	0	0	0			50,000
142	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	ITR - Storage Area Network Replacement Project	0	0	2,400	0	0	0	0	0	2,400
143	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	Pathway Conquest Integration Phase 2 Project	0	8,000	0	0	0	0		8,000	0
144	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	Pathway DataWorks Integration Project	0	3,000	11,000	0	0	0	0	3,000	11,000
145	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	Replace Comms Hut at DR site	0	0	30,000	0	0	0			30,000
146	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	Server Room Air Conditioning Replacement	0	0	75,000	0	0	0			75,000
147	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	Server Room UPS	0	0	40,000	0	0	0			40,000
148	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY	System Upgrade/Improvements	0	0	46,870	0	0	0			46,870
149	Information Technology	CP230 - COMMUNICATIONS & INFORMATION TECHNOLOGY Total		1,300,000	1,791,647	1,523,610	0	-127,588	-127,588	1,300,000	1,664,059	1,396,022
150	Information Technology	CP550 - VENUES & EVENTS	[U] Events Perfect Venues Management System	0	40,000	40,000	0	0	0	0	40,000	40,000
151	Information Technology	CP550 - VENUES & EVENTS Total		0	40,000	40,000	0	0	0	0	40,000	40,000
152	Information Technology Total			1,300,000	1,831,647	1,563,610	0	-127,588	-127,588	1,300,000	1,704,059	1,436,022

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
153	Land and Caravan Parks	CP630 - Property & Insurance	[N] 105 Clifton Street Berserker (Sale of part of Lot 10)	571,264	585,131	564,901	-925,000	-925,000	-925,000	-353,736	-339,869	-360,099
154	Land and Caravan Parks	CP630 - Property & Insurance	[N] 607-701 Yaamba Road -Music Bowl	1,833,000	1,917,246	-33,659	-3,000,000	-3,000,000	0	-1,167,000	-1,082,754	-33,659
155	Land and Caravan Parks	CP630 - Property & Insurance	[N] RRR - 193 Kent Lane Rockhampton City	0	5,000	5,000	0	-5,000	-5,000	0	0	0
156	Land and Caravan Parks	CP630 - Property & Insurance	[N] RRR - 271 Campbell Lane RockhamptonCity	0	1,454	1,454	0	-1,455	-1,455	0	-1	-1
157	Land and Caravan Parks	CP630 - Property & Insurance	[N] Various Small Allotments	20,000	20,000	20,000	0	0	0	20,000	20,000	20,000
158	Land and Caravan Parks	CP630 - Property & Insurance	[N] Victoria Pde - 3 blocks adjacent toArt Gallery	2,624,000	2,691,786	2,581,956	-2,650,000	-2,650,000	-2,650,000	-26,000	41,786	-68,044
159	Land and Caravan Parks	<b>CP630 - Property &amp; Insurance Total</b>		<b>5,048,264</b>	<b>5,220,617</b>	<b>3,139,652</b>	<b>-6,575,000</b>	<b>-6,581,455</b>	<b>-3,581,455</b>	<b>-1,526,736</b>	<b>-1,360,838</b>	<b>-441,803</b>
160	Land and Caravan Parks	<b>Total</b>		<b>5,048,264</b>	<b>5,220,617</b>	<b>3,139,652</b>	<b>-6,575,000</b>	<b>-6,581,455</b>	<b>-3,581,455</b>	<b>-1,526,736</b>	<b>-1,360,838</b>	<b>-441,803</b>
161	Parks and Recreation	CP450 - FACILITIES MANAGEMENT	[R] Hugo Lassen Fernery Rectification	0	100,000	20,000	0	0	0	0	100,000	20,000
162	Parks and Recreation	CP450 - FACILITIES MANAGEMENT	[R] Kershaw Gardens - Design and replacement failing of Septic System	0	0	3,129	0	0	0	0	0	3,129
163	Parks and Recreation	CP450 - FACILITIES MANAGEMENT	[R] Replace Retaining Wall to the back of Botanic Gardens Workshop	0	0	21,926	0	0	0	0	0	21,926
164	Parks and Recreation	<b>CP450 - FACILITIES MANAGEMENT Total</b>		<b>0</b>	<b>100,000</b>	<b>45,055</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>45,055</b>
165	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[N] Cedric Archer Reserve -Development of town sport and recreation precinct	300,000	300,000	300,000	0	0	0	300,000	300,000	300,000
166	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[N] Div 4: Shade Structure - GracemerePark	70,000	70,000	70,000	0	0	0	70,000	70,000	70,000
167	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[N] Div 5: Implement segways hire Botanic gardens	70,000	70,000	70,000	0	0	0	70,000	70,000	70,000
168	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[N] Gracemere Cemetery - concept design for ultimate cemetery	0	0	15,000	0	0	0	0	0	15,000
169	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[N] Kershaw Gardens - Stage II upgrade	600,000	600,000	700,000	0	0	0	600,000	600,000	700,000
170	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[N] Pomegranate Grove extension including parking space - Memorial Gardens	0	120,000	5,000	0	0	0	0	120,000	5,000
171	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[R] Drain repair - Southside Cemetery	95,000	95,000	75,000	0	0	0	95,000	95,000	75,000
172	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[R] Plant & Equipment Parks Maintenance	76,000	76,000	122,800	0	0	0	76,000	76,000	122,800
173	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[R] Rockhampton Botanic Gardens - Paving - 3 Stages	125,000	292,546	164,000	0	0	0	125,000	292,546	164,000
174	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[U] Animal Enclosures - Rockhampton Zoo	0	135,197	148,197	0	0	0	0	135,197	148,197
175	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[U] Redevelopment of 42nd Battalion Memorial Pool	0	0	75,000	0	0	0	0	0	75,000
176	Parks and Recreation	CP560 - PARKS PLANNING & COLLECTIONS	[U] Upgrade field surface provide suitable irrigation and upgrade field lighting	130,000	130,000	130,000	0	0	0	130,000	130,000	130,000
177	Parks and Recreation	<b>CP560 - PARKS PLANNING &amp; COLLECTIONS Total</b>		<b>1,466,000</b>	<b>1,888,743</b>	<b>1,874,997</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,466,000</b>	<b>1,888,743</b>	<b>1,874,997</b>
178	Parks and Recreation	CP561 - PARKS DEVELOPER CONTRIBUTIONS	[N] Developer Contributions - RRRRC	0	0	0	-234,783	-234,783	-300,000	-234,783	-234,783	-300,000
179	Parks and Recreation	<b>CP561 - PARKS DEVELOPER CONTRIBUTIONS Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>-234,783</b>	<b>-234,783</b>	<b>-300,000</b>	<b>-234,783</b>	<b>-234,783</b>	<b>-300,000</b>
180	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[N] Development of District Playground at Cedric Archer Sport & Rec Reserve	0	132,668	132,668	0	0	0	0	132,668	132,668
181	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[N] Div 7: Church Parks sound shade structure & Playground equip	39,000	39,000	39,000	0	0	0	39,000	39,000	39,000
182	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[N] Div 8: Additional playground equipment	10,000	10,000	10,000	0	0	0	10,000	10,000	10,000
183	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[N] Div 9: Allocation Swadling Park enhancements	70,000	70,000	70,000	0	0	0	70,000	70,000	70,000
184	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[N] Enhancement Program for (New) Local Parks	88,000	88,000	108,700	0	0	0	88,000	88,000	108,700
185	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[N] Informal Parking Area - End of Thoet Rd (near Frenchmans Creek)	0	0	1,000	0	0	0	0	0	1,000

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
186	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[N] Playground Shade Construction Program	100,000	100,000	132,000	0	0	0	100,000	100,000	132,000
187	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[R] Div 6: Div 6 Parks Project	15,000	15,000	15,000	0	0	0	15,000	15,000	15,000
188	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[R] Div 8: PCYC seating graffiti project & signage	10,000	10,000	10,000	0	0	0	10,000	10,000	10,000
189	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[R] Irrigation Renewal Program	80,000	80,000	86,000	0	0	0	80,000	80,000	86,000
190	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[R] Yeppen Roundabout Landscape Renewal	0	20,505	20,000	0	0	0	0	20,505	20,000
191	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[U] Div 10: PCYC skatepark improvements	10,000	10,000	10,000	0	0	0	10,000	10,000	10,000
192	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[U] Riverside Parks - upgrade	75,000	75,000	75,000	0	0	0	75,000	75,000	75,000
193	Parks and Recreation	CP562 - PARKS MAINTENANCE & CONSTRUCTION Total		497,000	650,173	709,368	0	0	0	497,000	650,173	709,368
194	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	Fencing/Gates/Bollards Restoration	0	0	45,000	0	0	0			45,000
195	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	Kershaw - remediation	0	0	800,000	0	0	0			800,000
196	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	Kershaw - restoration	0	0	760,000	0	0	0			760,000
197	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	Kershaw - restoration - insurance	0	0	0	0	0	-300,000			-300,000
198	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	Playground - Equipment	0	0	89,000	0	0	0			89,000
199	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	RBG - restoration - insurance	0	0	0	0	0	-98,000			-98,000
200	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	RBG - Road/ Pathways/ bridges and car-parks restoration	0	0	100,000	0	0	0			100,000
201	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	Riverside Park lighting restoration	0	0	120,000	0	0	0			120,000
202	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	TCM - Fencing/Gates/Bollards restoration - insurance	0	0	0	0	0	-34,000			-34,000
203	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	TCM - Park facilities restoration	0	0	30,000	0	0	0			30,000
204	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	TCM - Park facilities restoration - insurance	0	0	0	0	0	-25,000			-25,000
205	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	TCM - Playgrounds restoration - insurance	0	0	0	0	0	-75,000			-75,000
206	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	Zoo - aviary	0	0	70,000	0	0	0			70,000
207	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	Zoo - perimeter fencing	0	0	25,000	0	0	0			25,000
208	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION	Zoo - restoration - insurance	0	0	0	0	0	-95,000			-95,000
209	Parks and Recreation	CP563 - 2015 PARKS DISASTER RECONSTRUCTION Total		0	0	2,039,000	0	0	-627,000			1,412,000
210	Parks and Recreation Total			1,963,000	2,638,916	4,668,420	-234,783	-234,783	-927,000	1,728,217	2,404,133	3,741,420
211	Sewerage Services	CP710 - 2015 FRW DISASTER RECONSTRUCTION	[R] R S Main Trunk 375mm Moores Ck crossing Asset 686396	0	0	80,000	0	0	0			80,000
212	Sewerage Services	CP710 - 2015 FRW DISASTER RECONSTRUCTION	[R] R S Overflow Quay Lne Telemetry Reinstatement	0	0	12,000	0	0	0			12,000
213	Sewerage Services	CP710 - 2015 FRW DISASTER RECONSTRUCTION	[R] R WRSTP Outfall Reconstruction	0	0	10,000	0	0	0			10,000
214	Sewerage Services	CP710 - 2015 FRW DISASTER RECONSTRUCTION Total		0	0	102,000	0	0	0			102,000
215	Sewerage Services	CP781 - NETWORK SEWERAGE- MT MORGAN	[N] M- S Main (Gravity) 225mm Area 5 Stage 1	1,220,505	1,220,505	159,501	0	0	0	1,220,505	1,220,505	159,501
216	Sewerage Services	CP781 - NETWORK SEWERAGE- MT MORGAN	[N] M-Sewer Stg 2 (Nth of Railway line)	0	0	840,499	0	0	0	0	0	840,499

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
217	Sewerage Services	CP781 - NETWORK SEWERAGE-MT MORGAN Total		1,220,505	1,220,505	1,000,000	0	0	0	1,220,505	1,220,505	1,000,000
218	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[N] G S Main (Rising) 300mm Armstrong St SPS to GSTP	0	45,000	34,558	0	0	0	0	45,000	34,558
219	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[N] G - S Main (Gravity) 225mm SomersetRd SEW 114	355,250	355,250	0	0	0	0	355,250	355,250	0
220	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[N] R - S Main (Gravity) 225mm Ramsay Ck SPS	0	0	200,000	0	0	0			200,000
221	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[N] R - S Main (Rising) 100mm James St (Gce) Relocation out of private property	50,000	50,000	0	0	0	0	50,000	50,000	0
222	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[N] R - S Main (Rising) 250mm EdenbrookEast (SEW 101) (Stocklands Infrastructur	418,000	418,000	0	0	0	0	418,000	418,000	0
223	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[N] R - S Main 375mm Thompson St	0	23,484	9,874	0	0	0	0	23,484	9,874
224	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[N] R - Sewer Main Diversion - 54 Pattison Street WANDAL	0	0	8,876	0	0	0	0	0	8,876
225	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[N] R - Sewer Overflow Control	300,000	300,000	60,000	0	0	0	300,000	300,000	60,000
226	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[N] R-S Gracemere STP - effluent return	120,000	353,639	553,639	0	0	0	120,000	353,639	553,639
227	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[R] R - NRSTP chamber rehab - NRFM	0	0	480,000	0	0	0			480,000
228	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[R] R - S - Jump up & mainline priority	1,398,707	1,398,707	702,584	0	0	0	1,398,707	1,398,707	702,584
229	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[R] R - S Access Chamber Raising	150,000	150,000	200,000	0	0	0	150,000	150,000	200,000
230	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[R] R - S Main Rigalsford Park CCTV	0	0	60,000	0	0	0	0	0	60,000
231	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[R] R - Sewer Main Relining - NRFM Project Stage 1	0	0	420,000	0	0	0	0	0	420,000
232	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[R] R - Sewer Main relining Stage 1 2014-2015	0	0	1,665,000	0	0	0			1,665,000
233	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[R] R - SMS3238 Frenchmans Ck relining	0	0	18,182	0	0	0	0	0	18,182
234	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[R] R Sewer Combined Lines Control	100,000	100,000	160,000	0	0	0	100,000	100,000	160,000
235	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE	[R] Sewer Main Relining & associated works	1,879,163	1,879,163	0	0	0	0	1,879,163	1,879,163	0
236	Sewerage Services	CP782 - NETWORK SEWERAGE-ROC-GCE Total		4,771,120	5,073,244	4,572,713	0	0	0	4,771,120	5,073,244	4,572,713
237	Sewerage Services	CP784 - PROCESS SEWERAGE-MT MORGAN	[R] M STP Chlorination Upgrade	0	15,016	10,000	0	0	0	0	15,016	10,000
238	Sewerage Services	CP784 - PROCESS SEWERAGE-MT MORGAN Total		0	15,016	10,000	0	0	0	0	15,016	10,000
239	Sewerage Services	CP785 - PROCESS SEWERAGE-ROC-GCE	[N] NRSTP Hardstand for centrifuge building	0	0	77,770	0	0	0			77,770
240	Sewerage Services	CP785 - PROCESS SEWERAGE-ROC-GCE	[N] R - SPS Edenbrook East Near Yaamba Rd (SEW 100) (Stocklands Infrastructure A	450,000	450,000	0	0	0	0	450,000	450,000	0
241	Sewerage Services	CP785 - PROCESS SEWERAGE-ROC-GCE	[N] R - SPS Ellida East (SEW 6) (Stocklands Infrastructure Agreement)	450,000	450,000	0	0	0	0	450,000	450,000	0
242	Sewerage Services	CP785 - PROCESS SEWERAGE-ROC-GCE	[N] R - SPS Ramsay Ck Well duplication	0	0	500,000	0	0	0	0	0	500,000
243	Sewerage Services	CP785 - PROCESS SEWERAGE-ROC-GCE	[N] R-SPS 17 (Gce) Industrial	0	70,000	60,000	0	0	0	0	70,000	60,000
244	Sewerage Services	CP785 - PROCESS SEWERAGE-ROC-GCE	[N] R-STP Rton South (Pipeline from West Rton catchment) SEW 104	200,000	200,000	100,000	0	0	0	200,000	200,000	100,000
245	Sewerage Services	CP785 - PROCESS SEWERAGE-ROC-GCE	[N] Sewerage extension Cramb St (pressure system)	180,000	180,000	0	0	0	0	180,000	180,000	0
246	Sewerage Services	CP785 - PROCESS SEWERAGE-ROC-GCE	[N] SRSTP Interim upgrade as part of STP Aug Strategy SEW	300,000	300,000	900,000	0	0	0	300,000	300,000	900,000
247	Sewerage Services	CP785 - PROCESS SEWERAGE-ROC-GCE	[N] Trailer for SPS backup power generator	10,000	10,000	0	0	0	0	10,000	10,000	0



Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
248	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[R] NRSTP Distribution board upgrade	0	8,044	8,044	0	0	0	0	8,044	8,044
249	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[R] NRSTP New Inlet Screen	50,000	50,000	50,000	0	0	0	50,000	50,000	50,000
250	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[R] NRSTP RAS pump replacement	0	0	17,000	0	0	0			17,000
251	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[R] NRSTP Steel Structure Replacement	20,000	20,000	20,000	0	0	0	20,000	20,000	20,000
252	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[R] R SPS Arthur St Dry Well Pump Renewal	0	0	10,000	0	0	0			10,000
253	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[R] R SPS Arthur St electrical upgrade	422,130	422,130	700,000	0	0	0	422,130	422,130	700,000
254	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[R] R SPS Campbell St & Fitzroy St Wet well refurbishment	50,000	50,000	50,000	0	0	0	50,000	50,000	50,000
255	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[R] R STP North Rockhampton aerator replacement	0	63,253	80,000	0	0	0	0	63,253	80,000
256	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[R] SRSTP Primary Valve Pit Refurbishment	90,000	90,000	50,000	0	0	0	90,000	90,000	50,000
257	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[R] SRSTP Secondary sedimentation tank mechanical renewal	0	0	90,000	0	0	0			90,000
258	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[R] STP North Upgrade Switchboards in No1 & No2 SPS (Planning and tender documents)	50,000	50,000	15,000	0	0	0	50,000	50,000	15,000
259	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[U] R - S GSTP Augmentation	3,000,000	3,000,000	1,500,000	0	0	0	3,000,000	3,000,000	1,500,000
260	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE	[U] R SRSTP Interim upgrade activated sludge conversion part of STP Augmentation	0	495,360	0	0	0	0	0	495,360	0
261	Sewerage Services	CP785 -PROCESS SEWERAGE-ROC-GCE Total		5,272,130	5,908,787	4,227,814	0	0	0	5,272,130	5,908,787	4,227,814
262	Sewerage Services	CP790 - FITZROY RIVER WATER GENERAL ADMIN	Sewerage Developer Contributions Received	0	0	0	0	0	-967,961	0	0	-967,961
263	Sewerage Services	CP790 - FITZROY RIVER WATER GENERAL ADMIN Total		0	0	0	0	0	-967,961	0	0	-967,961
264	Sewerage Services Total			11,263,755	12,217,552	9,912,527	0	0	-967,961	11,263,755	12,217,552	8,944,567
265	Transport & Drainage	CP417 - 2015 URBAN DISASTER RECONSTRUCTION	UCC-RC-Pilbeam Drive 1.05km from top	0	0	25,000	0	0	0			25,000
266	Transport & Drainage	CP417 - 2015 URBAN DISASTER RECONSTRUCTION Total		0	0	25,000	0	0	0			25,000
267	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] Oswald Flood Event Reconstruction -Rural West	1,000,000	1,000,000	0	-900,000	-1,456,011	-1,500,000	100,000	-456,011	-1,500,000
268	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FWB- Bycroft Road at Station Creek	0	0	9,759	0	0	0	0	0	9,759
269	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FWB- San Jose Road - Ch:10.14km	0	0	45,000	0	0	0	0	0	45,000
270	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FWB-Black Gin Creek Road Ch 2.08	0	0	27,000	0	0	0	0	0	27,000
271	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FWB-Dunning Road Ch:2.0km	0	44,314	53,464	0	0	0	0	44,314	53,464
272	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FWB-Hopkins Road Ch:0.9km	0	40,979	60,465	0	0	0	0	40,979	60,465
273	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FWB-Kalapa Black Mountain Road Ch:9.4km	0	13,708	33,781	0	0	0	0	13,708	33,781
274	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FW-Bridgeman Road Ch:35km	0	0	20,000	0	0	0	0	0	20,000
275	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FWB-Smih Road Ch:6.0km	0	31,615	34,788	0	0	0	0	31,615	34,788
276	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FWB-Smih Road Ch:2.15km	0	27,416	44,765	0	0	0	0	27,416	44,765
277	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FWB-Weir Park Road Ch:4.4km	0	24,946	31,262	0	0	0	0	24,946	31,262
278	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FW-Fernvale Road Ch:0.51 km	0	0	22,000	0	0	0	0	0	22,000

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
279	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FW-Geihe Road Ch:0.71km	0	19,301	20,000	0	0	0	0	19,301	20,000
280	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[R] RWC-FW-Glenroy Road Ch:9.74km	0	43,518	72,000	0	0	0	0	43,518	72,000
281	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[U] RWC-FWB-Flaherty Rd Stanwell Ch 0.54	0	0	22,600	0	0	0	0	0	22,600
282	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	[U]RWC-FW-Brickworks Road-Chainage 3.9km-Stanwell	0	0	30,000	0	0	0	0	0	30,000
283	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION	RWC-FW-Upper Ulam Road _Station Creek	0	940,000	1,000,000	0	0	0	0	940,000	1,000,000
284	Transport & Drainage	CP418 - 2013 RURAL DISASTER RECONSTRUCTION Total		1,000,000	2,185,797	1,526,884	-900,000	-1,456,011	-1,500,000	100,000	729,786	26,884
285	Transport & Drainage	CP419 - 2013 URBAN DISASTER RECONSTRUCTION	[R] Oswald Flood Event Reconstruction -Urban West	1,000,000	1,000,000	0	-900,000	-798,542	0	100,000	201,458	
286	Transport & Drainage	CP419 - 2013 URBAN DISASTER RECONSTRUCTION	UWC-RC-Racecourse Rd off Showgrounds Rd-Floodway - Jan 2013 Rain Event	0	0	3,125	0	0	0	0	0	3,125
287	Transport & Drainage	CP419 - 2013 URBAN DISASTER RECONSTRUCTION	UWC-RC-Tipperary Rd west of Mine Rd-Rock wall & road - Jan 2013 Rain Event	0	0	8,259	0	0	0	0	0	8,259
288	Transport & Drainage	CP419 - 2013 URBAN DISASTER RECONSTRUCTION Total		1,000,000	1,000,000	11,384	-900,000	-798,542	0	100,000	201,458	11,384
289	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	[N] Gracemere Industrial Area Funding Civil Ops	0	0	0	0	-1,145,250	-1,145,250	0	-1,145,250	-1,145,250
290	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	[N] Rev - RWC-NC-Clem Clark Rd	0	0	0	-20,000	-20,000	-20,000	-20,000	-20,000	-20,000
291	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	[N] UCC-NC-Kent and Denham Street	0	0	0	-850,000	-850,000	-450,000	-850,000	-850,000	-450,000
292	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	[N] UCC-TM-Thozet Road & Rockonia Road	0	0	0	-260,000	-260,000	-260,000	-260,000	-260,000	-260,000
293	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	[R] Roads to Recovery Revenue Commonwealth Government	0	0	0	-1,000,000	-1,000,000	-986,878	-1,000,000	-1,000,000	-986,878
294	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	[U] Blackspot-UCC-TM-East St-Fitzroy Sitto Archer St	0	0	0	-55,000	-55,000	-55,000	-55,000	-55,000	-55,000
295	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	Contribution from OMYA to South Ulam Road	0	0	0	0	0	-140,000	0	0	-140,000
296	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	TIDS [R] REC-RC-Stanwell/Waroula Rd-Ch 19.8 to Ch 20.71	0	0	0	-120,000	-120,000	-120,000	-120,000	-120,000	-120,000
297	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	TIDS [R] RWC-RC - Glenroy Rd - Gravel resheet 13.35 to 13.75	0	0	0	0	0	-31,500			-31,500
298	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	TIDS [R] UCC-AS - Thozet Rd - Dempsey St to Elphinstone St	0	0	0	0	0	-147,500			-147,500
299	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	TIDS [R] UCC-RC - Glenmore Rd - Rail Crossing to Neville Hewitt Bridge	0	0	0	0	0	-150,000			-150,000
300	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	TIDS [R] UCC-RC-North St - Campbell to West Street	0	0	0	0	0	-210,000			-210,000
301	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	TIDS [R] UCC-RC-Quay St-Fitzroy St to Denham St	0	0	0	-539,000	-539,000	0	-539,000	-539,000	0
302	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS	UEC-Bus Stops Program-Grant Income	0	0	0	0	0	-70,000	0	0	-70,000
303	Transport & Drainage	CP420 - REVENUE CIVIL OPERATIONS Total		0	0	0	-2,844,000	-3,989,250	-3,786,128	-2,844,000	-3,989,250	-3,786,128
304	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[N] Heavy Vehicle Detour-Louisa Creek CH 0.89km Bishop Road	0	1,000	1,322	0	0	0	0	1,000	1,322
305	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[N] Heavy Vehicle Detour-Sand Creek Bridge CH 1034km South Yaamba Road	0	3,000	2,813	0	0	0	0	3,000	2,813
306	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[N] RWC-GR-Rosewood Rd Ch24.2-25 26.5-27.05 31.3-31.8 40.1-41.1 46.1-46.65 47.2-	0	0	64,369	0	0	0	0	0	64,369
307	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[N] RWC-NC-Bodero Road Clearing and Formation Ch 1.3-1.9	0	0	20,000	0	0	0	0	0	20,000
308	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[N] RWC-NC-Clem Clark Rd	50,000	50,000	50,000	0	0	0	50,000	50,000	50,000
309	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] REC-RC-Chapman Lane-Ch 0.0 to Ch 0.2	25,000	25,000	0	0	0	0	25,000	25,000	0

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
310	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] REC-RC-Glenroy Rd-Ch 19.878 to Ch 21.089	200,000	200,000	200,000	0	0	0	200,000	200,000	200,000
311	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] REC-RC-McKenzie Rd-Ch 4.392 to Ch 5.3 (end)	150,000	150,000	69,000	0	0	0	150,000	150,000	69,000
312	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] REC-RC-Nicholson Road-Ch 4.0 to Ch 4.9	150,000	150,000	66,000	0	0	0	150,000	150,000	66,000
313	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] REC-RC-Stanwell/Waroula Rd-Ch 19.8 to Ch 20.71	240,000	240,000	250,000	0	0	0	240,000	240,000	250,000
314	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-Annual Roseal Program	400,000	400,000	15,000	0	0	0	400,000	400,000	15,000
315	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-BDG-Mount Hopeful Road Ch 0.4km	0	0	5,000	0	0	0	0	0	5,000
316	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-BDG-Rosewood Road-Neerkol Creek	500,000	500,000	400,000	0	0	0	500,000	500,000	400,000
317	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-BR-River Street	150,000	150,000	5,000	0	0	0	150,000	150,000	5,000
318	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR- Cranston Road Alton Downs Ch 0.84-1.45	0	25,200	25,085	0	0	0	0	25,200	25,085
319	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR- Glenroy Road Ch 13.35-13.75 36.0-37.7 38.6-38.77 40.7-41.0	0	72,000	71,757	0	0	0	0	72,000	71,757
320	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR- Marble Ridge Road Ch 0.74-1.5 Ch 2.16-2.67 Ch 3.8-3.92 & Ch 4.7-4.82	0	8,000	7,620	0	0	0	0	8,000	7,620
321	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR- Sheldrake Road Alton Downs Ch 0.34-0.65,0.68-0.75,0.9-0.95,1.07-1.12	0	6,000	5,853	0	0	0	0	6,000	5,853
322	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Bond Rd Ch0.0-0.55 0.65-0.810.91-1.22 1.245-1.27 1.295-1.495 1.535-1	0	0	23,686	0	0	0	0	0	23,686
323	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Bullfrog Lane Bajool Ch 0.425-0.5 0.95-1.32 3.68-4.64	0	0	31,000	0	0	0	0	0	31,000
324	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Calliungal Road Baree Ch 0.53-0.7	0	0	12,345	0	0	0	0	0	12,345
325	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Calmorin Ridglands Ch 3.2-3.8	0	0	20,000	0	0	0	0	0	20,000
326	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Cocks Road Stanwell Ch 0.8-1.0	0	0	4,700	0	0	0	0	0	4,700
327	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Comanche Rd Glenroy Ch 0.0-0.145 0.8-1.64 3.0-3.48 6.61-7.6 16.0-17.8	0	0	95,000	0	0	0	0	0	95,000
328	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Glenroy Marlborough Road Ch 4.05-4.75 5.52-6.12	0	0	32,928	0	0	0	0	0	32,928
329	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Grant Road Moongan Ch 0.26-0.5km	0	0	6,459	0	0	0	0	0	6,459
330	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Hansen Rd Ridglands Ch 0.0-0.99	0	0	20,000	0	0	0	0	0	20,000
331	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Kangaroo Crescent Baree Ch 0.0-0.15km	0	0	8,670	0	0	0	0	0	8,670
332	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Limestone Rd Limestone Ch 0-0.2 0.4-0.45 0.7-0.9 1.2-1.3	0	0	13,942	0	0	0	0	0	13,942
333	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Lion Mountain Rd Alton DownsCh 9.2-11.2	0	0	55,000	0	0	0	0	0	55,000
334	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Malchi-Nine Mile Road Ch TBA	0	0	7,200	0	0	0	0	0	7,200
335	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Mogilno Road Midgee Ch 0.73-2.1	0	5,000	4,243	0	0	0	0	5,000	4,243
336	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Morbank Rd Glenroy Ch 8.1-8.55 11.45-11.85	0	0	42,325	0	0	0	0	0	42,325
337	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Munns Rd Gogango Ch 4.3-5.2	0	0	24,000	0	0	0	0	0	24,000
338	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Native Cat Rd Kalapa Ch 0.0-0.325 1.3-1.55 1.87-1.89	0	0	15,000	0	0	0	0	0	15,000
339	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Queen of the Valley Rd Moongan Ch 0-0.1 0.35-0.5 0.6-0.75	0	0	11,155	0	0	0	0	0	11,155
340	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Reid Road Ch 0.0-0.45 1.66-3.31	0	0	37,180	0	0	0	0	0	37,180



Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
341	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Shoulder-Glenroy Rd Ridgeland/Morinish Ch 1.32-1.52 1.9-2.56	0	0	30,000	0	0	0			30,000
342	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Smith Road Stanwell Ch 0.04-0.44	0	0	11,886	0	0	0	0	0	11,886
343	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Stanwell-Waroula Road Ch 13.825-14.325	0	0	10,320	0	0	0	0	0	10,320
344	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Stracey Road Nine Mile Ch 0.0-0.85	0	0	22,000	0	0	0	0	0	22,000
345	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Struck Oil Rd Limestone Ch 0.53-0.7	0	0	16,374	0	0	0	0	0	16,374
346	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-GR-Tucker Road Ch 1.31-1.97	0	0	11,813	0	0	0	0	0	11,813
347	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-MC-Stanwell Waroula Road-Deep Creek	0	225,000	261,000	0	0	0	0	225,000	261,000
348	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-NC-Renewal of Unsealed Road Gravel Program A	735,000	735,000	850,000	0	0	0	735,000	735,000	850,000
349	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-NC-Renewal of Unsealed Road Gravel Program B	1,175,000	1,175,000	0	0	0	0	1,175,000	1,175,000	0
350	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RF-Signage & GP upgrades	25,000	25,000	25,000	0	0	0	25,000	25,000	25,000
351	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Bajool School (carpark) Bajool	0	0	6,034	0	0	0	0	0	6,034
352	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Bouldercombe School Carpark	0	0	8,094	0	0	0	0	0	8,094
353	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Christiansen Rd Marmor Ch 0.2 to 0.75	0	0	17,890	0	0	0	0	0	17,890
354	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-High Street Bajool Ch 0.03 to 0.46	0	0	18,549	0	0	0	0	0	18,549
355	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Leydens Hill Rd Mt Morgan Ch0.00 to 0.8	0	0	21,384	0	0	0	0	0	21,384
356	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Marmor Pub carpark Marmor	0	0	1,573	0	0	0	0	0	1,573
357	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Mill Street Bajool Ch 0.00 to 0.20	0	0	2,337	0	0	0	0	0	2,337
358	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Mt Hopeful Rd Bajool Ch 0.00to 0.49	0	0	13,011	0	0	0	0	0	13,011
359	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Mt Hopeful Rd Bajool Ch 1.90to 1.99	0	0	5,137	0	0	0	0	0	5,137
360	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Mt Hopeful Rd Bajool Ch 2.66to 2.98	0	0	6,355	0	0	0	0	0	6,355
361	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Mt Hopeful Rd Bajool Ch 9.52to 9.83	0	0	6,042	0	0	0	0	0	6,042
362	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Roberts Rd Bajool Ch 0.10 to0.26	0	0	2,744	0	0	0	0	0	2,744
363	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Rogers St Marmor Ch 0.02 to 0.42	0	0	7,301	0	0	0	0	0	7,301
364	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-School Street Bajool Ch 0.00to 0.28	0	0	6,038	0	0	0	0	0	6,038
365	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-South Ulam Rd Bajool Ch 0.05to 2.40	0	0	62,942	0	0	0	0	0	62,942
366	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-South Ulam Rd Bajool Ch 14.57 to 16.81	0	0	34,780	0	0	0	0	0	34,780
367	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-South Ulam Rd Bajool Ch 17.62 to 18.85	0	0	28,960	0	0	0	0	0	28,960
368	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Toonda Street (Service Rd) Bajool	0	0	8,196	0	0	0	0	0	8,196
369	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Toonda Street Bajool Ch 0.00to 0.65	0	0	11,033	0	0	0	0	0	11,033
370	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Tynan St Marmor Ch 0.00 to 0.20	0	0	6,360	0	0	0	0	0	6,360
371	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Ulam Street Bajool Ch 0.00 to 0.10	0	0	3,445	0	0	0	0	0	3,445

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
372	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Upper Ulam Rd Bajool Ch 2.61to 2.81	0	0	6,498	0	0	0	0	0	6,498
373	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Upper Ulam Rd Bajool Ch 4.29to 7.97	0	0	74,995	0	0	0	0	0	74,995
374	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-RS-Westacott St Marmor Ch 0.00 to 0.39	0	0	26,827	0	0	0	0	0	26,827
375	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-SW-Alton Downs Nine Mile Road-Ch 5.38	50,000	50,000	50,000	0	0	0	50,000	50,000	50,000
376	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-SW-Fernvale Road-Ch 0.1	35,000	35,000	0	0	0	0	35,000	35,000	0
377	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-SW-Glenroy Road-Ch 22.62	40,000	40,000	0	0	0	0	40,000	40,000	0
378	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-SW-Glenroy Road-Ch 9.84	70,000	70,000	125,000	0	0	0	70,000	70,000	125,000
379	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-SW-Harding Road-Ch 5.92	25,000	25,000	25,000	0	0	0	25,000	25,000	25,000
380	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-SW-Kabra Road-Ch 1.94	65,000	65,000	0	0	0	0	65,000	65,000	0
381	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-SW-Nine Mile Rd trial section	0	0	35,000	0	0	0			35,000
382	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-SW-South Yaamba Road-Ch 5.56	0	5,000	4,173	0	0	0	0	5,000	4,173
383	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[R] RWC-SW-Westacott St Marmor Ch 0.65 Replace 750mm diameter RCP's	0	0	45,000	0	0	0			45,000
384	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] REC-SW- Kabra Road-Ch 3.5 to Ch 3.6	200,000	200,000	265,000	0	0	0	200,000	200,000	265,000
385	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] REC-SW- Razorback Road-Ch 0.6	50,000	50,000	50,000	0	0	0	50,000	50,000	50,000
386	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-BR-Gavial Creek Bridge Deck Upgrade	0	0	6,156	0	0	0	0	0	6,156
387	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-NC-Blackspot-Razorback Road	0	220,000	233,000	0	0	0	0	220,000	233,000
388	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-NC-Bruce Street - Bajool	45,000	45,000	35,000	0	0	0	45,000	45,000	35,000
389	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-NC-Chong Rd Stanwell Bitumen Seal Ch 0.0-0.3	0	0	22,000	0	0	0	0	0	22,000
390	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-NC-Hunt Road Alton Downs-Bitumen seal floodway	0	0	54,741	0	0	0	0	0	54,741
391	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-NC-John Street - Bajool	115,000	115,000	85,000	0	0	0	115,000	115,000	85,000
392	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-NC-Laurel Bank Rd Bitumen seal Sheehan Rd Intersection Ch 6.23	0	0	33,189	0	0	0	0	0	33,189
393	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-NC-Melville St Stanwell BitumenSeal Ch 0.0-0.365	0	0	41,000	0	0	0	0	0	41,000
394	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-NC-Roopas Crossing floodway upgrade	115,000	115,000	120,000	0	0	0	115,000	115,000	120,000
395	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-RS-Riverslea Road Formation Widening	100,000	100,000	100,000	0	0	0	100,000	100,000	100,000
396	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-NC-Hunt Rd (Alton Downs) Road-Seal Ch 4.50-5.13	0	0	165,000	0	0	0			165,000
397	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	[U] RWC-NC-Munro Lane-Marmor-Ch 0-0.44	0	0	90,000	0	0	0			90,000
398	Transport & Drainage	CP422 - RURAL OPERATIONS WEST	RWC-TM-QRN interface Agreement	0	0	2,000	0	0	0	0	0	2,000
399	Transport & Drainage	CP422 - RURAL OPERATIONS WEST Total		4,710,000	5,280,200	4,934,829	0	0	0	4,710,000	5,280,200	4,934,829
400	Transport & Drainage	CP425 - RURAL DISASTER RECONSTRUCTION	Rural Flood Damage Reconstruction Income	0	0	0	0	-682,877	0	0	-682,877	
401	Transport & Drainage	CP425 - RURAL DISASTER RECONSTRUCTION Total		0	0	0	0	-682,877	0	0	-682,877	
402	Transport & Drainage	CP426 - URBAN DISASTER RECONSTRUCTION	Urban Flood Damage Reconstruction Income	0	0	0	0	-87,944	0	0	-87,944	

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
403	Transport & Drainage	CP426 - URBAN DISASTER RECONSTRUCTION Total		0	0	0	0	-87,944	0	0	-87,944	
404	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] Div 7: Roadworks NC - Extend made roadway Gray St	20,000	20,000	0	0	0	0	20,000	20,000	
405	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-ALL-Preproject planning and design	300,000	300,000	300,000	0	0	0	300,000	300,000	300,000
406	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-Bus Stop Program	100,000	100,000	80,000	0	0	0	100,000	100,000	80,000
407	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-FP-Alma Street-Archer St to Cambridge St	0	40,000	36,371	0	0	0	0	40,000	36,371
408	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-FP-Berserker St- High St to Leamington St	0	19,000	18,445	0	0	0	0	19,000	18,445
409	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-FP-Geordie St-Pritchard St to McCullough St	48,500	48,500	54,265	0	0	0	48,500	48,500	54,265
410	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-FP-Kerrigan St-Frenchmans creekCulvert to Honour St	85,000	85,000	65,403	0	0	0	85,000	85,000	65,403
411	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-FP-Main Street-Alexandra St to White St	147,000	147,000	147,000	0	0	0	147,000	147,000	147,000
412	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-FP-Moyle St-Kerrigan Street to Park	85,000	85,000	85,000	0	0	0	85,000	85,000	85,000
413	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-FP-Moyle Street-Park frontage	33,000	33,000	33,000	0	0	0	33,000	33,000	33,000
414	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-FP-Thozet Road-Lilley Ave to Zervos Ave Design only	20,000	20,000	0	0	0	0	20,000	20,000	0
415	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-FP-Upper Dawson Road-King St toBlackall St Stage 1	100,000	100,000	0	0	0	0	100,000	100,000	0
416	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-LA-Land acquisition costs associated with projects	100,000	100,000	100,000	0	0	0	100,000	100,000	100,000
417	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-NC- Kent and Denham Street	850,000	850,000	450,000	0	0	0	850,000	850,000	450,000
418	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-NC-Bloxom Park Drainage Structure	0	0	35,583	0	0	0	0	0	35,583
419	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-NC-Lion Creek Rd/Huish Dr Int	50,000	50,000	57,239	0	0	0	50,000	50,000	57,239
420	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-NC-North Rockhampton Flood Levy	0	0	1,800,000	0	0	0			1,800,000
421	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-RS-Road Safety Minor Works Program	60,000	60,000	60,000	0	0	0	60,000	60,000	60,000
422	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SL-Street Lighting Improvement Program	60,000	60,000	30,000	0	0	0	60,000	60,000	30,000
423	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SW-Dean Street-Rodboro Street	380,000	380,000	300,000	0	0	0	380,000	380,000	300,000
424	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SW-Harrow Street-Number 2/4	250,000	250,000	250,000	0	0	0	250,000	250,000	250,000
425	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SW-Harrow Street-Number 60	200,000	200,000	50,000	0	0	0	200,000	200,000	50,000
426	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SW-Highway Street-Renshaw St toSydney Gully	50,000	50,000	100,000	0	0	0	50,000	50,000	100,000
427	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SW-Jardine Park Backflow Prevention	25,000	25,000	29,114	0	0	0	25,000	25,000	29,114
428	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SW-Miles Street-14 Miles Streetto Park	0	215,000	270,000	0	0	0	0	215,000	270,000
429	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SW-Park Street Stage 2-GlenmoreRoad to Tung Yeen St	0	10,000	4,844	0	0	0	0	10,000	4,844
430	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SW-Parris Street-Number 20/24	40,000	40,000	0	0	0	0	40,000	40,000	0
431	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SW-Rigalsford Park Levy Banks	50,000	50,000	50,000	0	0	0	50,000	50,000	50,000
432	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SW-Stack Street Stg1 Drainage Scheme	500,000	500,000	0	0	0	0	500,000	500,000	0
433	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-SW-Stamford Street-No 88	100,000	100,000	100,000	0	0	0	100,000	100,000	100,000

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
434	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[N] UCC-TM-Thozet Road & Rockonia Road	260,000	260,000	260,000	0	0	0	260,000	260,000	260,000
435	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] Div 10: Frenchville Rd Ftpath from Schmidt St Intersection	15,000	15,000	70,000	0	0	0	15,000	15,000	70,000
436	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] Div 6: Div 6 Infrastructure project	55,000	55,000	55,000	0	0	0	55,000	55,000	55,000
437	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] Div 7: Reseal of Buzacott Street btween no. 85 & no. 109	11,000	11,000	0	0	0	0	11,000	11,000	
438	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-AS-Annual Reseal Program	4,382,955	4,382,955	4,413,955	0	0	0	4,382,955	4,382,955	4,413,955
439	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-AS-Murray lane-Cambridge St to Archer St	65,000	65,000	65,000	0	0	0	65,000	65,000	65,000
440	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-Br-Bridge Rehabilitation	150,000	150,000	71,600	0	0	0	150,000	150,000	71,600
441	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-NC-Reynolds Street	92,000	92,000	92,000	0	0	0	92,000	92,000	92,000
442	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC- Thompson Street-MacAlister Street to Ingram Street	740,000	740,000	400,000	0	0	0	740,000	740,000	400,000
443	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Alick Street-Glenmore Road to Haynes Street	485,000	485,000	350,000	0	0	0	485,000	485,000	350,000
444	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Archer St	0	25,000	27,040	0	0	0	0	25,000	27,040
445	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Archer Street-Canning Streetto Quarry Street	0	490,000	507,169	0	0	0	0	490,000	507,169
446	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Archer Street-Murray Street to West Street	0	230,000	238,401	0	0	0	0	230,000	238,401
447	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Bevis St-Wandal Rd to CavellSt	186,415	186,415	0	0	0	0	186,415	186,415	0
448	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Cavell Street-New ExhibitionRoad to Haig Street	545,000	545,000	200,000	0	0	0	545,000	545,000	200,000
449	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Dee St-Stenhouse St to LakesCrk Rd	240,000	240,000	120,000	0	0	0	240,000	240,000	120,000
450	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Edward St-Painswick St to Armstrong St	311,580	311,580	320,000	0	0	0	311,580	311,580	320,000
451	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Eldon Street-High St to Clifton St	162,707	162,707	0	0	0	0	162,707	162,707	0
452	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Glenmore Road-Rail crossing to Neville Hewitt Bridge	300,000	300,000	300,000	0	0	0	300,000	300,000	300,000
453	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Kent Street-Albert Street toCambridge Street	828,590	828,590	680,000	0	0	0	828,590	828,590	680,000
454	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Linett Street-Bernard Streetto QE Drive	370,000	370,000	380,000	0	0	0	370,000	370,000	380,000
455	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Lion Creek Rd (service)-New Exhibition Rd to Curtis St	178,875	178,875	79,828	0	0	0	178,875	178,875	79,828
456	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Lion Creek Rd-Hamilton Ave to 186 Lion Crk Rd	49,140	49,140	50,000	0	0	0	49,140	49,140	50,000
457	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Musgrave Street-Outside centrelink	0	50,000	42,279	0	0	0	0	50,000	42,279
458	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-North Street-Campbell Streetto Murray Street	0	370,000	418,032	0	0	0	0	370,000	418,032
459	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-North Street-Canning Street to Robert Street	330,000	330,000	0	0	0	0	330,000	330,000	0
460	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Oakley St-Wandal Rd to Dlbden St	350,000	350,000	0	0	0	0	350,000	350,000	0
461	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Parnell St-Upper Dawson Rd to Davis St	225,000	225,000	180,000	0	0	0	225,000	225,000	180,000
462	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Quay Street-Derby to WilliamStreet	177,000	177,000	0	0	0	0	177,000	177,000	0
463	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Quay Street-Fitzroy St to Denham St	1,400,000	1,400,000	0	0	0	0	1,400,000	1,400,000	0
464	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RC-Thozet Road-Dempsay St to Elphinstone St	315,000	315,000	294,789	0	0	0	315,000	315,000	294,789

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
465	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RF-Pilbeam Drive guard rails	0	6,500	0	0	0	0	0	6,500	0
466	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[R] UCC-RF-Replace guardrail at various locations	0	37,000	37,000	0	0	0	0	37,000	37,000
467	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[U] Div 8: St. Marys Nobbs St fipath –disabled crossover and repairs	25,000	25,000	25,000	0	0	0	25,000	25,000	25,000
468	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[U] UCC-BDG-Repair Elphinstone St Footbridge	0	0	38,408	0	0	0	0	0	38,408
469	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[U] UCC-FP- Phillips St fipath – disabled crossover & repairs Div 8 Councillor P	25,000	25,000	30,450	0	0	0	25,000	25,000	30,450
470	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[U] UCC-PM-RPMs & Linemarking renewals	60,000	60,000	60,000	0	0	0	60,000	60,000	60,000
471	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[U] UCC-SW-Oakley Street-Dibden Street to Jardine Park Stage 1	445,000	445,000	100,000	0	0	0	445,000	445,000	100,000
472	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[U] UCC-SW-Replace Stormwater Inlets	55,000	55,000	55,000	0	0	0	55,000	55,000	55,000
473	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[U] UCC-TM-East Street-Fitzroy St to Archer St	150,000	150,000	150,000	0	0	0	150,000	150,000	150,000
474	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[U]-UCC-NC-Dean Street-High Street Intersection	0	445,000	465,000	0	0	0	0	445,000	465,000
475	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	[U]-UCC-NC-Haynes St-Richardson Rd Intersection	20,000	20,000	10,000	0	0	0	20,000	20,000	10,000
476	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	UCC-BDG-High St Bridge Upgrade	0	30,000	30,000	0	0	0	0	30,000	30,000
477	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	UCC-RC-Campbell Street_Denham Street to William Street	0	820,000	528,477	0	0	0	0	820,000	528,477
478	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	UCC-TL-Dean Street_Kerrigan Street Intersection-Blackspot Project	0	25,000	25,000	0	0	0	0	25,000	25,000
479	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS	UCC-TM-Fitzroy Street_Murray Street Intersection-Blackspot Project	0	150,000	157,618	0	0	0	0	150,000	157,618
480	Transport & Drainage	CP427 - CENTRAL URBAN OPERATIONS Total		16,658,762	19,621,262	15,833,310	0	0	0	16,658,762	19,621,262	15,833,310
481	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[N] Stewart Street - Somerset Road to Boongary Road	0	75,000	75,000	0	0	0	0	75,000	75,000
482	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[N] UWC-FP-Lawrie St-Ranger St to Platten St missing links	20,000	20,000	0	0	0	0	20,000	20,000	0
483	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[N] UWC-SW-22 River Street-River St to Dee St	80,000	80,000	48,223	0	0	0	80,000	80,000	48,223
484	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[N] UWC-SW-Byrnes Parade-No. 29 to No. 31	40,000	40,000	50,300	0	0	0	40,000	40,000	50,300
485	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[N] UWC-TM-Gracemere Industrial Area	150,000	150,000	0	0	0	0	150,000	150,000	0
486	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[R] UWC-Annual Reseal Program	575,000	575,000	575,000	0	0	0	575,000	575,000	575,000
487	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[R] UWC-RC-Westacott St-Toonda St to Ch0.35km	80,000	80,000	0	0	0	0	80,000	80,000	0
488	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[R] UWC-SL-Street Lighting Improvement Program	45,000	45,000	45,000	0	0	0	45,000	45,000	45,000
489	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[U] UWC-FP-Johnson Rd-Warra Pl to School	71,000	71,000	71,000	0	0	0	71,000	71,000	71,000
490	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[U] UWC-NC-Cornes Lane	105,000	105,000	0	0	0	0	105,000	105,000	0
491	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[U] UWC-NC-Dee Lane	65,000	65,000	0	0	0	0	65,000	65,000	0
492	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[U] UWC-NC-Foster Street-Macquarie Street to Capricorn Street - including inters	2,361,000	2,361,000	1,600,000	0	0	0	2,361,000	2,361,000	1,600,000
493	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[U] UWC-NC-Middle Road-Capricorn Street to Macquarie Street Stage 1	2,000,000	2,000,000	1,800,000	0	0	0	2,000,000	2,000,000	1,800,000
494	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[U] UWC-SW- East Street Mount Morgan-Works Depot to 36 East St	100,000	100,000	153,636	0	0	0	100,000	100,000	153,636
495	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[U] UWC-SW-11 River Street_ Project Number: 2012-120	0	90,000	88,890	0	0	0	0	90,000	88,890



Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
496	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	[U] UWC-SW-Replace Stormwater Inlets	35,000	35,000	35,000	0	0	0	35,000	35,000	35,000
497	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	UWC-NC-Cornes Lane Mt Morgan	0	0	98,441	0	0	0	0	0	98,441
498	Transport & Drainage	CP428 - WEST URBAN OPERATIONS	UWC-NC-Dee Lane Mt Morgan	0	0	72,823	0	0	0	0	0	72,823
499	Transport & Drainage	CP428 - WEST URBAN OPERATIONS Total		5,727,000	5,892,000	4,713,313	0	0	0	5,727,000	5,892,000	4,713,313
500	Transport & Drainage	CP430 - ENGINEERING SERVICES	[N] Gracemere Industrial Area - Planning Contingency	150,000	150,000	150,000	0	0	0	150,000	150,000	150,000
501	Transport & Drainage	CP430 - ENGINEERING SERVICES	[N] Gracemere Industrial Area Planning	50,000	50,000	50,000	0	0	0	50,000	50,000	50,000
502	Transport & Drainage	CP430 - ENGINEERING SERVICES	[N] Levee Bank South Rockhampton	0	440,000	335,000	0	0	0	0	440,000	335,000
503	Transport & Drainage	CP430 - ENGINEERING SERVICES	[N] Preliminary design and conceptual layouts	150,000	250,000	250,000	0	0	0	150,000	250,000	250,000
504	Transport & Drainage	CP430 - ENGINEERING SERVICES	[U] Monier Road Industrial Area Drainage Strategy - Stage 2 (Lot 2 / RP 608443)	0	35,700	35,700	0	0	0	0	35,700	35,700
505	Transport & Drainage	CP430 - ENGINEERING SERVICES	Road Safety Initiative - LRRS Conditionand NetRisk Assessments	0	26,500	0	0	0	0	0	26,500	0
506	Transport & Drainage	CP430 - ENGINEERING SERVICES Total		350,000	952,200	820,700	0	0	0	350,000	952,200	820,700
507	Transport & Drainage	CP431 - ENGINEERING SERVICES REVENUE	[N] Developer Contributions Roadworks	0	0	0	-1,682,609	-1,682,609	-1,932,609	-1,682,609	-1,682,609	-1,932,609
508	Transport & Drainage	CP431 - ENGINEERING SERVICES REVENUE	[N] Levee Bank South Rockhampton REVENUE	0	0	0	0	-607,415	-607,415	0	-607,415	-607,415
509	Transport & Drainage	CP431 - ENGINEERING SERVICES REVENUE Total		0	0	0	-1,682,609	-2,290,024	-2,540,024	-1,682,609	-2,290,024	-2,540,024
510	Transport & Drainage	CP450 - FACILITIES MANAGEMENT	[R] Heritage Village Bridge Replacement	0	0	101,983	0	0	0	0	0	101,983
511	Transport & Drainage	CP450 - FACILITIES MANAGEMENT Total		0	0	101,983	0	0	0	0	0	101,983
512	Transport & Drainage			29,445,762	34,931,459	27,967,403	-6,326,609	-9,304,648	-7,826,152	23,119,153	25,626,811	20,141,251
513	Waste and Recycling	CP620 - WASTE	[N] Capping & Closure of Stage 1 & 2 -Gracemere Landfill	0	96,285	96,285	0	0	0	0	96,285	96,285
514	Waste and Recycling	CP620 - WASTE	[N] Lakes Creek Rd Landfill - Capping Trimming Construct Earthworks - Embankment	1,957,200	1,957,200	1,957,200	0	0	0	1,957,200	1,957,200	1,957,200
515	Waste and Recycling	CP620 - WASTE	[N] Planning and development approvals and design phase - Bajool Roadside Bin St	0	174,177	0	0	0	0	0	174,177	0
516	Waste and Recycling	CP620 - WASTE	[N] Reg Waste - future landfill investig or extension current facilities	500,000	500,000	500,000	0	0	0	500,000	500,000	500,000
517	Waste and Recycling	CP620 - WASTE	[N] Regional Waste Infrastructure	0	248,534	248,534	0	0	0	0	248,534	248,534
518	Waste and Recycling	CP620 - WASTE	[N] WTS & Stage 3 development - Lakes Creek Road Landfill	1,962,800	3,155,179	3,355,179	0	0	0	1,962,800	3,155,179	3,355,179
519	Waste and Recycling	CP620 - WASTE	[R] Regional Bin Station & WTS Solution	500,000	500,000	500,000	0	0	0	500,000	500,000	500,000
520	Waste and Recycling	CP620 - WASTE	[R] Rubbish Bins - Rockhampton RegionalCouncil Renewal Program - RRRRC	126,000	152,389	170,980	0	0	0	126,000	152,389	170,980
521	Waste and Recycling	CP620 - WASTE	[R] Waste facilities fences gates security maintenance	0	50,000	50,000	0	0	0	0	50,000	50,000
522	Waste and Recycling	CP620 - WASTE	Closure of existing landfill sites and remediation of landfill works	0	86,463	0	0	0	0	0	86,463	
523	Waste and Recycling	CP620 - WASTE	LIP - Gracemere - Planning incl Stage 2	0	132,597	0	0	0	0	0	132,597	
524	Waste and Recycling	CP620 - WASTE Total		5,046,000	7,052,824	6,878,178	0	0	0	5,046,000	7,052,824	6,878,178
525	Waste and Recycling	Total		5,046,000	7,052,824	6,878,178	0	0	0	5,046,000	7,052,824	6,878,178
526	Water Supply	CP710 - 2015 FRW DISASTER RECONSTRUCTION	[R] R W Main 450mm Pylon Damage Kerrigan St	0	0	20,000	0	0	0			20,000
527	Water Supply	CP710 - 2015 FRW DISASTER RECONSTRUCTION	[R] R WPS Forbes Ave Replacement (covered by Insurance)	0	0	35,000	0	0	0			35,000
528	Water Supply	CP710 - 2015 FRW DISASTER RECONSTRUCTION Total		0	0	55,000	0	0	0			55,000

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
529	Water Supply	CP761-NETWORK WATER-MT MORGAN	[R] M - Water Main Replacement Program	520,000	520,000	520,000	0	0	0	520,000	520,000	520,000
530	Water Supply	CP761-NETWORK WATER-MT MORGAN	[R] M Water Meter Replacement	5,496	5,496	5,496	0	0	0	5,496	5,496	5,496
531	Water Supply	<b>CP761-NETWORK WATER-MT MORGAN Total</b>		<b>525,496</b>	<b>525,496</b>	<b>525,496</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>525,496</b>	<b>525,496</b>	<b>525,496</b>
532	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[N] R - W Bulk Water Offtakes (Dooley St) Metered standpipe purchases	9,000	9,000	0	0	0	0	9,000	9,000	0
533	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[N] R - W Main 100mm Kent Lane	0	0	26,747	0	0	0	0	0	26,747
534	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[N] R - W Main 200mm Olive St & Norman Rd (Northridge) INF Agreement	0	0	21,371	0	0	0	0	0	21,371
535	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[N] R - W Main 300mm (gravity) McLaughlin St (Edenbrook) INF Agreement	0	562,005	460,802	0	0	0	0	562,005	460,802
536	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[N] R W connection 399 Yeppeon Rd Seonee Park	0	0	40,000	0	0	0	0	0	40,000
537	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[N] R W Main (Trunk) 300mm Athelstane to Gracemere duplication	1,800,000	1,800,000	1,800,000	0	0	0	1,800,000	1,800,000	1,800,000
538	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[N] R W Main 200mm Old Norman Rd (MasonAve heading north) WAT 41	250,000	250,000	67,750	0	0	0	250,000	250,000	67,750
539	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[N] R-W-Rockhampton Rosewood Dr 150 Water Main Duplication	65,948	65,948	0	0	0	0	65,948	65,948	0
540	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[N] Water System leakage & pressure management	100,000	100,000	100,000	0	0	0	100,000	100,000	100,000
541	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[R] G Water Meter Replacement	21,982	21,982	21,982	0	0	0	21,982	21,982	21,982
542	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[R] R - W Main Condition Assessment (600mm MSCL Agnes St)	0	140,000	50,000	0	0	0	0	140,000	50,000
543	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[R] R - W Property Service Replacements	200,000	200,000	150,000	0	0	0	200,000	200,000	150,000
544	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[R] R Valve & Hydrant Renewal	54,957	54,957	20,000	0	0	0	54,957	54,957	20,000
545	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[R] R -Water Main Replacement Program	2,955,450	2,955,450	2,980,409	0	0	0	2,955,450	2,955,450	2,980,409
546	Water Supply	CP762-NETWORK WATER-ROCKHAMPTON	[R] R Water Meter Replacement	38,470	38,470	112,522	0	0	0	38,470	38,470	112,522
547	Water Supply	<b>CP762-NETWORK WATER-ROCKHAMPTON Total</b>		<b>5,495,807</b>	<b>6,197,812</b>	<b>5,851,583</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,495,807</b>	<b>6,197,812</b>	<b>5,851,583</b>
548	Water Supply	CP764-PROCESS WATER-MT MORGAN	[N] M - Land Acq Fletchers Ck Weir	0	20,109	20,109	0	0	0	0	20,109	20,109
549	Water Supply	CP764-PROCESS WATER-MT MORGAN	[N] M W Dam No. 7 CCTV	30,000	30,000	30,000	0	0	0	30,000	30,000	30,000
550	Water Supply	CP764-PROCESS WATER-MT MORGAN	[N] M WTP CCTV installation	15,000	15,000	15,000	0	0	0	15,000	15,000	15,000
551	Water Supply	CP764-PROCESS WATER-MT MORGAN	[R] M - WTP Coagulant dosing replacement	0	20,998	70,000	0	0	0	0	20,998	70,000
552	Water Supply	CP764-PROCESS WATER-MT MORGAN	[R] M W Reservoir North Roof Replacement	100,000	100,000	180,000	0	0	0	100,000	100,000	180,000
553	Water Supply	CP764-PROCESS WATER-MT MORGAN	[U] M W Dam No 7 - Raw Lift pump upgrade	25,000	25,000	25,000	0	0	0	25,000	25,000	25,000
554	Water Supply	CP764-PROCESS WATER-MT MORGAN	M - Water Reservoir North Repairs Power& Chlorination	0	11,694	1,600	0	0	0	0	11,694	1,600
555	Water Supply	<b>CP764-PROCESS WATER-MT MORGAN Total</b>		<b>170,000</b>	<b>222,800</b>	<b>341,709</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>170,000</b>	<b>222,800</b>	<b>341,709</b>
556	Water Supply	CP765-PROCESS WATER-ROCKHAMPTON	[N] R - W Gracemere Mawdesley Hill PumpStation Upgrade	50,000	50,000	20,000	0	0	0	50,000	50,000	20,000
557	Water Supply	CP765-PROCESS WATER-ROCKHAMPTON	[N] R - Water Barrage Cathodic Protection Installation	0	100,000	50,000	0	0	0	0	100,000	50,000
558	Water Supply	CP765-PROCESS WATER-ROCKHAMPTON	[N] W Reservoir Mt Archer On-line chlorine analysis	20,000	20,000	20,000	0	0	0	20,000	20,000	20,000
559	Water Supply	CP765-PROCESS WATER-ROCKHAMPTON	[N] W Reservoir Rogar Ave Rechlorination	70,000	70,000	120,000	0	0	0	70,000	70,000	120,000

Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
560	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[R] R - EPS Reaney St renewal & adjacent pipework	0	20,000	40,000	0	0	0	0	20,000	40,000
561	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[R] R - W Barrage Physical Security Upgrade	0	4,017	0	0	0	0	0	4,017	0
562	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[R] R - W GWTP Highlift pump station	7,900,000	7,938,991	3,820,000	0	0	0	7,900,000	7,938,991	3,820,000
563	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[R] R - W Reservoir Yaamba Rd Chlorinator replacement	0	30,189	30,189	0	0	0	0	30,189	30,189
564	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[R] R - Water Barrage Crane Restore	100,000	183,428	335,000	0	0	0	100,000	183,428	335,000
565	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[R] R - Water Barrage Gate Seal Rehabilitation	300,000	300,000	0	0	0	0	300,000	300,000	0
566	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[R] R - WPS Frenchville Rd Control system replacement	0	22,000	22,000	0	0	0	0	22,000	22,000
567	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[R] R - WPS Lucas St Switchboard replacement	0	59,065	0	0	0	0	0	59,065	0
568	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[R] R Glenmore Lowlift WPS Switchboard U	493,697	493,697	750,000	0	0	0	493,697	493,697	750,000
569	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[R] Water Barrage Gates Maintenance	300,000	300,000	120,000	0	0	0	300,000	300,000	120,000
570	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[R] WTP Glenmore concrete refurbishment	25,000	25,000	25,000	0	0	0	25,000	25,000	25,000
571	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	[U] R - WPS Lucas St (Gce) Upgrade pumpcapacity & isolators	500,000	500,000	400,000	0	0	0	500,000	500,000	400,000
572	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON	R - W Reservoir Kabra (Gce) Potable Water Supply site procurement	0	0	6,700	0	0	0	0	0	6,700
573	Water Supply	CP765 - PROCESS WATER-ROCKHAMPTON Total		9,758,697	10,116,386	5,758,889	0	0	0	9,758,697	10,116,386	5,758,889
574	Water Supply	CP790 - FITZROY RIVER WATER GENERAL ADMIN	[N] GIA Royalties for the Regions Round2 Funding for Water Pipeline	0	0	0	0	0	-1,000,000			-1,000,000
575	Water Supply	CP790 - FITZROY RIVER WATER GENERAL ADMIN	[N] R - Misc Field Deployment System (DBYD/PTW)	0	309,875	309,875	0	0	0	0	309,875	309,875
576	Water Supply	CP790 - FITZROY RIVER WATER GENERAL ADMIN	Capital Subsidies & Grants Received	0	0	0	-720,000	-720,000	-92,490	-720,000	-720,000	-92,490
577	Water Supply	CP790 - FITZROY RIVER WATER GENERAL ADMIN	Water Developer Contributions Received	0	0	0	-1,682,609	-1,682,609	-964,648	-1,682,609	-1,682,609	-964,648
578	Water Supply	CP790 - FITZROY RIVER WATER GENERAL ADMIN Total		0	309,875	309,875	-2,402,609	-2,402,609	-2,057,138	-2,402,609	-2,092,734	-1,747,263
579	Water Supply Total			15,950,000	17,372,369	12,842,552	-2,402,609	-2,402,609	-2,057,138	13,547,391	14,969,760	10,785,414
580	Whole of Council	CP110 - CEO	[N] Placemaking Projects	250,000	250,000	250,000	0	0	0	250,000	250,000	250,000
581	Whole of Council	CP110 - CEO Total		250,000	250,000	250,000	0	0	0	250,000	250,000	250,000
582	Whole of Council	CP430 - ENGINEERING SERVICES	[N] Flood Valves North Rockhampton	100,000	100,000	100,000	0	0	-450,000	100,000	100,000	-350,000
583	Whole of Council	CP430 - ENGINEERING SERVICES Total		100,000	100,000	100,000	0	0	-450,000	100,000	100,000	-350,000
584	Whole of Council	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[N] Lighting Bridge	200,000	200,000	300,000	0	0	0	200,000	200,000	300,000
585	Whole of Council	CP562 - PARKS MAINTENANCE & CONSTRUCTION	[N] Uplighting Trees on Riverbank	50,000	50,000	50,000	0	0	0	50,000	50,000	50,000
586	Whole of Council	CP562 - PARKS MAINTENANCE & CONSTRUCTION Total		250,000	250,000	350,000	0	0	0	250,000	250,000	350,000
587	Whole of Council	CP790 - FITZROY RIVER WATER GENERAL ADMIN	[N] GIA Royalties for the Regions FRW	0	0	0	-1,000,000	-1,709,000	36,750	-1,000,000	-1,709,000	36,750
588	Whole of Council	CP790 - FITZROY RIVER WATER GENERAL ADMIN Total		0	0	0	-1,000,000	-1,709,000	36,750	-1,000,000	-1,709,000	36,750
589	Whole of Council	CP910 - WHOLE OF COUNCIL	[N] Placemaking Projects	0	0	0	0	0	0	0	0	0
590	Whole of Council	CP910 - WHOLE OF COUNCIL	[R] All Divisions: Contingency	10,000	10,000	0	0	0	0	10,000	10,000	
591	Whole of Council	CP910 - WHOLE OF COUNCIL	[R] Div 10: Mt Archer - Cleanup & re-establish plantings	15,000	15,000	0	0	0	0	15,000	15,000	0
592	Whole of Council	CP910 - WHOLE OF COUNCIL	[R] Div 10: Franchmans Crk - \$30K (\$15Kclean & \$15K Plant) Area Pilbeam Drive 1	30,000	30,000	0	0	0	0	30,000	30,000	0



Grand Total				EXPENSES			REVENUE			NET EXPENSES		
				80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381
Line	Asset Management Plan	Cost Centre Description	Description	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	August Revised Budget	February Revised Budget	Adopted Budget	Aug Carry Over budget	February Revision
	Whole of Council	CP910 - WHOLE OF COUNCIL										
593		Total		55,000	55,000	0	0	0	0	55,000	55,000	0
594	Whole of Council Total			655,000	655,000	700,000	-1,000,000	-1,709,000	-413,250	-345,000	-1,054,000	286,750
	Grand Total			80,462,491	99,636,904	85,954,795	-16,539,000	-21,098,589	-16,725,415	63,923,491	78,538,315	69,229,381

**8.5 ELECTORAL ARRANGEMENTS**

**File No:** 5827

**Attachments:**

1. Letter from Electoral Commission Qld 5 May 2015
2. Extract of Local Government Electoral Act 2011

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Shane Turner - Manager Governance Support

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**SUMMARY**

*Council has received correspondence from the Electoral Commission Queensland seeking information on Council's Electoral Arrangements for the 2016 Quadrennial Local Government Elections.*

**OFFICER'S RECOMMENDATION**

- 1) THAT Council write to the Electoral Commissioner Queensland advising the Chief Executive Officer of Rockhampton Regional Council does not wish to be the Returning Officer for the 2016 Rockhampton Regional Council Quadrennial Local Government Elections; and
- 2) THAT the Chief Executive Officer provides the Electoral Commission of Queensland a written "Withdrawal Notice", declining the role of Returning Officer for the 2016 Rockhampton Regional Council Quadrennial Local Government Election prior to 1 July 2016.

**COMMENTARY**

On 5 May 2015 the Electoral Commission of Queensland wrote to Council confirming that under the provisions of Section 8 of the Local Government Electoral Act 2011 the Chief Executive Officer of Rockhampton Regional Council is the Returning Officer Council's 2016 Local Government elections.

There is a provision under Section 9 (3) of the Act that enables the Chief Executive Officer to provide the Electoral Commission of Queensland a "Withdrawal Notice" stating that the Chief Executive Officer will not undertake this role of Returning Officer for the Local Government Election. The Chief Executive Officer must provide this Withdrawal Notice before the Notification Day. Under Section 9 (9) of the Electoral Act 2011 the Notification Day for the 2016 Local Government Quadrennial Elections is 1 July 2015.

The Chief Executive Officer has conducted workshops regarding Rockhampton Regional Council Electoral Arrangements and has indicated that he does not believe he should be the Returning Officer for the Local Government election. It is his belief that the role of Returning Officer could impede his primary responsibility of ensuring that the Council continues to operate effectively during the lead up to the election and immediate post-election period.

**BUDGET IMPLICATIONS**

Nil

**LEGISLATIVE CONTEXT**

This report is provided to comply with the following section of the Local Government Electoral Act 2011, Part 2 Division 1 Section 9.

**CONCLUSION**

These requests from the Electoral Commission of Queensland are a normal part of the lead in preparations for Local Government elections.

The Mayor, Councillors and Council's Leadership Team have discussed the items in this report.

# **ELECTORAL ARRANGEMENTS**

## **Letter from Electoral Commission Qld 5 May 2015**

**Meeting Date: 26 May 2015**

**Attachment No: 1**

7863606 - 05/05/2015



IN REPLY PLEASE QUOTE

CONTACT OFFICER

TELEPHONE 1300 881 665

FACSIMILE (07) 3036 5776

ABN 69 195 695 244

1 May 2015

Chief Executive Officer  
Rockhampton Regional Council  
Mr Evan Pardon  
PO Box 1860  
ROCKHAMPTON QLD 4700

ROCKHAMPTON REGIONAL COUNCIL	
Doc: 1084	Doc:
Action Officer: PARDON, E	
05 MAY 2015	
Task to: ZILCE0509	
QDAN: 480 v. 4	Ref: 1581
Box No:	Years: 1

**Quadrennial Local Government Elections 2016**

Dear Mr Pardon

I write in reference to planning for the Local Government quadrennial elections, which you would be aware are due to be held on 19 March 2016. The Commission is seeking to work co-operatively with Councils in order to better meet the reasonable expectations of electors, while ensuring efficient use of limited resources, and meeting the standards required for the public to have confidence in electoral outcomes.

Under section 8 of the *Local Government Electoral Act 2011* the Commission is responsible for the conduct of Quadrennial elections, by-elections and fresh elections. To enable this, *Section 9A (2)* of the Act provides for the Commission to give directions for the proper conduct of the event to the Returning Officer, and that these must be complied with. This being the case, it is likely there will be occasions in the planning stages and through the event where the Commission will need to give specific directions and where Council will need to provide advice and assistance to ensure a successful electoral process.

The *Local Government Electoral Act 2011* states that the Chief Executive Officer of each Council is the Returning Officer for that Council's elections, unless that person opts out of the role by providing the Electoral Commissioner a withdrawal notice by 1 July 2015. I am keen to hear from all Councils, if they haven't advised the Commission previously, as to whether the chief executive wishes to accept this responsibility.

Additionally, the Commission is aware that a number of Councils have requested changes to electoral arrangements (e.g. provision for a postal ballot), and that these requests are currently under consideration by the Deputy Premier, Minister for Transport, Minister for Infrastructure, Local Government and Planning and Minister for Trade. Once the Commission has received advice on these matters relevant Councils will be contacted as soon as practicable so that detailed planning can be finalised.



QUEENSLAND

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7863600 - 05/05/2015

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Apart from those two fundamental matters, I believe there are other areas where we can commence planning to assist the effective and efficient delivery of next year's election for your Council. We are currently investigating alternatives to provide efficiencies for the coming event.

One of the obvious ways to save and still provide service is by utilising council's facilities as Returning Officer accommodation, polling booths and pre-poll centres where these premises are suitable.

I would like to establish a line of communication between Councils and the Commission and have nominated the following Commission staff to be available to discuss and escalate any electoral matter through the planning phase of election preparations.

Peter McGraw 3035 8029 [peter.mcgraw@ecq.qld.gov.au](mailto:peter.mcgraw@ecq.qld.gov.au)

Bill Huey 3035 8021 [bill.huey@ecq.qld.gov.au](mailto:bill.huey@ecq.qld.gov.au)

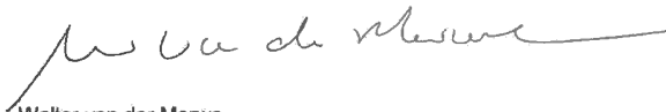
Alicia Hangan 3035 8033 [alicia.hangan@ecq.qld.gov.au](mailto:alicia.hangan@ecq.qld.gov.au)

John Robson 3035 8036 [john.robson@ecq.qld.gov.au](mailto:john.robson@ecq.qld.gov.au)

Suzanne Ball 3035 8045 [suzanne.ball@ecq.qld.gov.au](mailto:suzanne.ball@ecq.qld.gov.au)

As I mentioned previously I am looking to work consultatively and co-operatively with all Councils to provide the best outcome for the elector. Accordingly I encourage your Council to contact any of the staff I have listed above to commence preparations for the coming event.

Yours sincerely



Walter van der Merwe  
Electoral Commissioner

# **ELECTORAL ARRANGEMENTS**

## **Extract of Local Government Electoral Act 2011**

**Meeting Date: 26 May 2015**

**Attachment No: 2**

Local Government Electoral Act 2011  
Part 2 Administration

[s 8]

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## **Part 2 Administration**

### **Division 1 Electoral commission**

#### **8 Additional functions and powers of electoral commission**

For the purpose of this Act, the functions of the electoral commission include conducting quadrennial elections, by-elections or fresh elections for local governments.

### **Division 2 Electoral officers for local government elections**

#### **9 Returning officer**

- (1) The chief executive officer of the local government for which an election is to be held is the returning officer for the election.
- (2) However, subsection (1) does not apply for the election if—
  - (a) the electoral commissioner is satisfied that, immediately before the notification day, the chief executive officer is a member of a political party, regardless of whether the chief executive officer stops being a member of the political party before the conclusion of the election; or
  - (b) the electoral commissioner is satisfied that the chief executive officer has become a member of a political party at any time on or after the notification day and before the conclusion of the election; or
  - (c) the chief executive officer gives the electoral commission a withdrawal notice under subsection (3); or
  - (d) the electoral commission gives the chief executive officer a removal notice under subsection (4).



Local Government Electoral Act 2011  
Part 2 Administration

[s 9]

- (3) The chief executive officer may, before the notification day, give the electoral commissioner a written notice (a *withdrawal notice*) stating the chief executive officer will not undertake the role of returning officer for the election.
- (4) The electoral commission may, at any time, give the chief executive officer a written notice (a *removal notice*) stating the chief executive officer will not undertake the role of returning officer for the election.
- (5) However, the electoral commission may give a removal notice only if satisfied that the chief executive officer—
  - (a) is unable to discharge the functions of a returning officer, whether because of illness, absence or otherwise; or
  - (b) has failed to comply with a direction given to the officer under section 9A(2).
- (6) If subsection (1) does not apply for the election, the electoral commission must appoint another person as the returning officer for the election.
- (7) A person must not be appointed under subsection (6) if the person is—
  - (a) a minor; or
  - (b) a member of a political party.
- (8) If the chief executive officer gives a withdrawal notice before the notification day, the notice is, on and from the notification day, binding on the chief executive officer, and any subsequent chief executive officer, for the election.
- (9) In this section—

*notification day*, for an election, means—

  - (a) the following day—
    - (i) for a quadrennial election—1 July in the year before the election;
    - (ii) for a by-election—5 business days after the vacancy of the office of a councillor occurs;

Current as at 14 May 2015

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Local Government Electoral Act 2011  
Part 2 Administration

[s 9A]

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(iii) for a fresh election—5 business days after a regulation directs that a fresh election be held under section 105; or

(b) a later day approved by the electoral commission.

#### **9A Responsibility of returning officers**

- (1) The returning officer is responsible for the proper conduct of an election.
- (2) The returning officer must comply with a direction, given by the electoral commission, for the proper conduct of the election.
- (3) If the returning officer is the chief executive officer, the returning officer must not delegate a function or power of the returning officer under this Act.

#### **10 Assistant returning officers**

- (1) An assistant returning officer is responsible for helping the returning officer in performing the returning officer's responsibilities under this Act.
- (2) The following entity may appoint a person as an assistant returning officer for an election—
  - (a) if there is a CEO returning officer for the election—the CEO returning officer;
  - (b) otherwise—the electoral commission.
- (3) A person must not be appointed under subsection (2) if the person is—
  - (a) a minor; or
  - (b) a member of a political party.
- (4) The CEO returning officer or electoral commission may appoint 1 or more assistant returning officers for an election.

**8.6 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

<b>File No:</b>	<b>4107</b>
<b>Attachments:</b>	<b>1. Instrument of Delegation - Stock Act 1915</b> <b>2. Instrument of Delegation - Water Supply (Safety and Reliability) Act 2008</b>
<b>Authorising Officer:</b>	<b>Tracy Sweeney - Manager Workforce and Strategy</b> <b>Ross Cheesman - General Manager Corporate Services</b>
<b>Author:</b>	<b>Kerrie Barrett - Coordinator Corporate Improvement &amp; Strategy</b>

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**SUMMARY**

*This report seeks Council's approval of delegations under State legislation to the position of Chief Executive Officer.*

**OFFICER'S RECOMMENDATION**

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments of Delegation attached to this report:
  1. *Stock Act 1915*
  2. *Water Supply (Safety and Reliability) Act 2008*
2. All prior resolutions delegating the powers under these Acts listed to the Chief Executive Officer are repealed. These powers must be exercised subject to any limitations contained in schedule 2 of the Instruments of Delegation attached to this report.

**COMMENTARY**

MacDonnells Law has identified new and/or amended delegable powers under the Acts listed within the Officer's Recommendation. Subsequently, each Instrument of Delegation containing new legislative updates/amendments for each Act has been prepared for Council's consideration and is attached to this report.

Listed below are the titles of the Acts and the sections relevant to each Act that have been identified as new, amended or additional delegable powers to be delegated from Council to the position of the Chief Executive Officer (CEO) in the Instrument of Delegation.

**Changes to Delegable Powers****Attachment 1 – Stock Act 1915**

MacDonnells Law has undertaken a minor periodic review resulting in the addition of section 19(2).

**Attachment 2 – Water Supply (Safety and Reliability) Act 2008**

The *Water Supply (Safety and Reliability) Act 2008* has been amended by the *Water Supply Services Legislation Amendment Act 2014* and *Electricity and Other Legislation Amendment Act 2014*. The amendment has resulted in, among other things, a number of additional delegable powers in respect of drinking water service providers; sections 99A(1), 109(1) 115(3), 142(2)(a), 142(2)(b), 303(4), 359(3), 359(4), 381(6), 446(2), 447, 475(2)(b) and (c), 475(5), 496, 498(1), 517(1), 524A(2), 670(2), 670(3), 671(2) and 671(3)(a). Further, the addition of 'seepage water' to Part 6 Trade Waste Approvals. Part 4 Validation Programs has been struck through as it applies to a recycled water scheme if recycled water is proposed to be supplied under the scheme to augment a supply of drinking water.

Once Council has resolved to delegate to the CEO, the exercise of powers contained in schedule 1 of the Instruments of Delegation attached to this report, subject to any limitations contained in schedule 2, the sub-delegates will be given specific delegations according to their respective areas of responsibility subject to the same general conditions and, where appropriate, specific limitations. Without such powers and delegations, officers would be unable to complete work activities related to their position under required Acts without reference to Council.

## BACKGROUND

Without powers being delegated to the CEO and subsequently sub-delegated to relevant positions, Council operations would be impeded significantly as separate resolutions would be required to allow decisions to be made for a vast number of operational activities that are undertaken on a daily basis.

In relation to amendments to the legislative Acts listed, Council's legal advisor, MacDonnells Law, provides a regular service of updates/amendments for relevant state legislation to Council. The information provided herein is as recommended by MacDonnells Law.

## PREVIOUS DECISIONS

The previous Instruments of Delegation for the Acts listed within this report were last considered and approved by Council at the following meetings:

Legislation	Meeting Date
Stock Act 1915	10 August 2010
Water Supply (Safety and Reliability) Act 2008	29 July 2014

## LEGISLATIVE CONTEXT

Section 257 of the *Local Government Act 2009* allows Council to delegate its powers to one or more individuals or standing committees, including to the CEO. Pursuant to section 257(4) of the *Local Government Act 2009* a delegation to the CEO must be reviewed annually by Council.

To further streamline the decision making process, section 259 of the *Local Government Act 2009* allows the CEO to sub-delegate the powers (including those delegated to him by Council) to another Council employee where appropriate.

## LEGAL IMPLICATIONS

Important legal principles which apply to the delegation proposal set out in this report are:-

- Council at all times retains power to revoke the delegation. Accordingly, Council retains ultimate control.
- Council, as delegator, has responsibility to ensure that the relevant power is properly exercised. Council will therefore continue to supervise and oversee the exercise of its powers.
- A delegation of power by Council may be subject to any lawful conditions which Council wishes to impose. The imposition of conditions enables Council to impose checks and balances on its delegations. However, the delegated power cannot be unduly fettered.
- The delegate must exercise a delegated power fairly and impartially, without being influenced by or being subject to the discretion of other individuals.

## CONCLUSION

This report includes the Instruments of Delegation for the relevant legislative Acts incorporating some sections that are yet to be delegated from the Council to the CEO.

Once Council has resolved to delegate to the CEO, the exercise of powers contained in schedule 1 of the Instruments of Delegation attached to this report subject to any limitations contained in schedule 2 of the Instruments of Delegation, the Sub-delegates will be given specific delegations according to their respective areas of responsibility subject to the same general conditions and, where appropriate, specific limitations.

It is recommended that Council resolve in accordance with section 257 of the *Local Government Act 2009* to delegate exercise of powers contained in schedule 1 of the attached Instruments of Delegation subject to limitations contained in schedule 2.

# **COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

## **Instrument of Delegation - Stock Act 1915**

**Meeting Date: 26 May 2015**

**Attachment No: 1**



## INSTRUMENT OF DELEGATION

### *Stock Act 1915*

Under section 257 of the *Local Government Act 2009*, **Rockhampton Regional Council** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

## Schedule 1

***Stock Act 1915 ("STOA")***

Entity power given to	Section of STOA	Description
Local Government	19(1)	Power to destroy any diseased stock, or stock that is suspected of being diseased found straying on any road or land under the local government's control.
Local Government	19(2)	Power to give notice to nearest inspector and to the owner of the stock.



## Schedule 2

**Limitations to the Exercise of Power**

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

# **COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

## **Instrument of Delegation - Water Supply (Safety and Reliability) Act 2008**

**Meeting Date: 26 May 2015**

**Attachment No: 2**



## INSTRUMENT OF DELEGATION

### *Water Supply (Safety and Reliability) Act 2008*

Under section 257 of the *Local Government Act 2009*, **Rockhampton Regional Council** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

## Schedule 1

**Water Supply (Safety and Reliability) Act 2008 ("WSSR")****CHAPTER 2 - INFRASTRUCTURE AND SERVICE****Part 3 - Service Providers****Division 1 - Regulation of service providers****Subdivision 1 – Application for registration**

Entity power given to	Section of WSSR	Description
Service provider	20(1)	Power to apply for registration as a service provider.
Relevant infrastructure owner	21(1)(c)(ii)	Power to give written consent.

**Subdivision 2 – Changing registration details**

Entity power given to	Section of WSSR	Description
Service provider	23(1)	Power to apply to change the service provider's details of registration in the service provider register
Service provider	23A(2)	In the specified circumstances, power to give the regulator notice of the change in the approved form.

**Subdivision 3 – Transferring registration**

Entity power given to	Section of WSSR	Description
Current infrastructure owner	25A(1)	In the specified circumstances, power to give the regulator notice (the <b>transfer notice</b> ) of the proposed transfer.

**Subdivision 4 – Cancelling registration other than for transfer**

Entity power given to	Section of WSSR	Description
Service provider	26(2)	Power to give notice of the possible stoppage.
Service provider	26(8)	In the specified circumstances, power to give notice of the stoppage.
Service provider	28(1)	In the specified circumstances, power to apply to the regulator to have the provider's registration cancelled.
Service provider	28(4)(b)	In the specified circumstances, power to verify information included in the application, or the additional information provided under section 28(4)(a), by statutory declaration.

**Division 2 – General powers of service providers and authorised persons**

Entity power given to	Section of WSSR	Description
Service provider	33(2)	In the specified circumstances, power to give a person a notice asking the person stated in the notice, why the person's

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 Water Supply (Safety and Reliability) Act 2008

		unauthorised connection should not be disconnected.
Service provider	33(4)	In the specified circumstances, power to be satisfied regarding whether an unauthorised connection should be disconnected.
Service provider	34(2)	In the specified circumstances, power to give an owner a notice to do work within a reasonable time stated in the notice, to: <ul style="list-style-type: none"> <li>(a) rectify the equipment; or</li> <li>(b) remove the vegetation or other thing.</li> </ul>
Service provider	35(1)	Power to decide the position of a meter on infrastructure supplying water to premises, and to approve the installation of that meter in the position decided.
Service provider	36(2)(b)	In the specified circumstances, power to give an occupier at least 14 days notice of the entry and the purpose of the entry.

### Division 3 - Power to restrict water supply

Entity power given to	Section of WSSR	Description
Water service provider <u>outside the SEQ Region</u>	41(1) <sup>1</sup>	Power to consider it necessary, to restrict: <ul style="list-style-type: none"> <li>(a) the volume of water taken by or supplied to a customer or type of customer; or</li> <li>(b) the hours when water may be used on premises for stated purposes; or</li> <li>(c) the way water may be used on premises.</li> </ul>
Water service provider	41(3)	Power to apply a restriction imposed under section 41(1) to water taken from a rainwater tank connected to the service provider's reticulated supply.
Water service provider	43(1)	Power to give notice of a service provider water restriction to anyone affected by it in the way you consider appropriate having regard to the circumstances in which the service provider water restriction is imposed.
Water service provider	44(1)	Power to shut off a water supply to premises for a time reasonably necessary for work to be performed on the service provider's infrastructure, including a property service.
Water service provider	44(2)	In the specified circumstances, power to give to anyone likely to be affected by shutting off the water supply at least 48 hours notice of the intention to shut off the water supply, advising the reasons for shutting it off, and for how long it will be shut off.
Water service provider	44(3)	In the specified circumstances, power to shut off water supply, without notice, if there is: <ul style="list-style-type: none"> <li>(a) a serious risk to public health;</li> <li>(b) a likelihood of serious injury to persons or damage to property; or</li> <li>(c) another emergency.</li> </ul>
Water service provider	44(4)	In the specified circumstances power to give, to anyone likely to be affected by the action: <ul style="list-style-type: none"> <li>(a) notice of the action; and</li> <li>(b) the reasons for the action; and</li> <li>(c) if the action is continuing when the notice is given -</li> </ul>

<sup>1</sup> The power to impose such a restriction is only available if it is made under one of the circumstances specified in Section 41(2).

		notice about how long the action will continue.
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**Division 4 - Authorised persons**

Entity power given to	Section of WSSR	Description
Service provider	45(1)	Power to appoint a person to be an authorised person if: (a) satisfied the person has the necessary expertise or experience to be an authorised person; or (b) the person has satisfactorily finished training approved by the service provider.
Service provider	45(2)	Power to be satisfied that the person: (a) can perform the functions of an authorised person safely; and (b) can, while performing those functions, mitigate any risks to public health and safety.

**Division 6 - Water efficiency management plans**

Entity power given to	Section of WSSR	Description
Water service provider	52(2)	Upon written direction of the chief executive, under section 52(1) power to give a customer, or type of customer, a written notice: (a) to prepare a plan (a <b>water efficiency management plan</b> ); and (b) to give it to the water service provider within the reasonable time stated by the chief executive.
Water service provider	52(3)	In the specified circumstances, power to give a customer, or type of customer, a written notice, approved by the chief executive: (a) to prepare a plan (also a <b>water efficiency management plan</b> ); and (b) to give it to the water service provider within the reasonable time stated by the water service provider.
Water service provider	54(1)	For deciding whether or not to approve a water efficiency management plan, power to require the customer to give additional information about the plan within a reasonable period.
Water service provider	54(2)	Power to approve, with or without conditions, or refuse to approve a water efficiency management plan: (1) if additional information is not required – within 60 business days after receiving the plan; or (2) if additional information is required – within 60 business days of when the information is received or should have been given, whichever is earlier.
Water service provider	54(3)	In the specified circumstances, power to give the customer an information notice.
Water service provider	54(5)	Power to extend the period of 20 business days mentioned in section 54(4).
Water service provider	57(2)	Upon the direction of the chief executive, power to give a customer, or type of customer, a written notice requiring the customer to: (a) amend an approved water efficiency management plan and give it to the water service provider within the

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		(b) reasonable time stated by the chief executive; or prepare a new water efficiency management plan and give it to the water service provider within the reasonable time stated by the chief executive.
Water service provider	58(1)	Power to be satisfied that: (a) for a customer, or a type of customer, production output or water consumption has increased significantly; or (b) the cost effectiveness of implementing an approved water efficiency management plan is likely to have changed significantly; or (c) there is or there is likely to be a severe water supply shortage.
Water service provider	58(2)	Subject to being satisfied under section 58(1), power to give the customer a written notice requiring the customer to: (a) amend the plan and give it to the water service provider within the reasonable time stated by the water service provider; or (b) prepared a new water efficiency management plan and give it to the water service provider within the reasonable time stated by the water service provider.
Water service provider	59(2)	Power to decide a request from a customer under section 59(1).
Water service provider	60(1)	Power to be satisfied or reasonably believe that a customer to whom an approved water efficiency management plan applies has not complied with the plan.
Water service provider	60(2)	In the specified circumstances, power to give the customer a notice, requiring the customer to comply with the plan within the reasonable time stated in the notice.
Water service provider	61(1)	Power to ensure a customer to whom an approved water efficiency management plan applies reviews the plan when the water service provider considers it appropriate.

**Part 4 -****Service Providers Obligations****Division 1 - Drinking water quality management*****Subdivision 2 - Drinking water quality management plans***

Entity power given to	Section of WSSR	Description
Drinking water service provider	95(1)	Power to apply to the regulator for approval of a drinking water quality management plan.
Drinking water service provider	99A(1)	In certain circumstances, power to agree with the regulator to amend the providers approved drinking water quality management plan.
Drinking water service provider	100(2)	Power to apply to the regulator for approval of a proposed amended drinking water quality management plan.
Drinking water service provider	102(2)	Power to inform the regulator of noncompliance and the circumstances that gave rise to the noncompliance.
Drinking water service provider	102(3)	Power to give the regulator notice of the following in the approved form: (a) the noncompliance and the circumstances that gave rise to the noncompliance;

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		(b) any action taken, or to be taken, by the provider to correct the noncompliance; and (c) the measures the provider will take to prevent the noncompliance in the future.
Drinking water service provider	102A(2)	In the specified circumstances, power to immediately inform the regulator of the prescribed incident.
Drinking water service provider	102A(3)	In the specified circumstances, power to give the regulator notice of the following in the approved form: (a) the prescribed incident and the circumstances that gave rise to the incident; (b) any action taken, or to be taken, by the provider relating to the prescribed incident; and (c) the measures the provider will take to prevent the prescribed incident happening again in the future.
Drinking water service provider	103(2)	Power to give a notice to the owner of water storage or other infrastructure to ask the owner to give the drinking water service provider information reasonably requested about the quality of water in the water storage or infrastructure.
Service provider	107(2)(b)	In the specified circumstances, power to apply to the regulator for approval of an amended plan.
Service provider	109(1)	Power to sign a statutory declaration on behalf of the service provider.

**Division 3 – Customer service standards**

Entity power given to	Section of WSSR	Description
Service provider	115(3)	Power to consider submissions made to the provider about the proposed customer service standard.

**Division 5 - Reporting for particular financial years**

Entity power given to	Section of WSSR	Description
Service provider	142(2)(a)	Power to prepare a drinking water quality management plan report.
Service provider	142(2)(b)	Power to give the regulator a copy of the drinking water quality management plan report.
Relevant infrastructure owner	142C(2)	In the specified circumstances, power to provide written agreement to a drinking water quality management plan report.

**Division 6 - Water for fire fighting**

Entity power given to	Section of WSSR	Description
Service provider	145(1)	Power to permit a person to take water from a fire fighting system or a service provider's hydrant.



**Part 5 - Service Areas****Division 3 - Access to services in service areas**

Entity power given to	Section of WSSR	Description
Service provider	166(3)	In the specified circumstances, power to impose conditions on the installation of water storage tanks and pumps.

**Division 4 - Connecting to particular registered services**

Entity power given to	Section of WSSR	Description
Service provider	167(2)	In the specified circumstances, power to advise an owner of any work that is considered reasonably necessary to be carried out on premises and any reasonable connection fee to enable the premises to be connected to the infrastructure.
Service provider	168(1)	Power to, by notice given to the owner of premises in the service area, require the owner to carry out works for connecting the premises to a registered service.
Service provider	168(2)(c)	In the specified circumstances, power to agree to an extension of the period within which the work must be completed.

**Division 5 - Restricting domestic water supply**

Entity power given to	Section of WSSR	Description
Service provider	169(1)	Power to give a notice to an owner or occupier of domestic premises not to contravene a restriction or to pay a rate or charge for a service.
Service provider	169(2)	Power to decide the minimum level of water necessary for the health and sanitation purposes of the owner or occupier.

**Part 6 - Trade Waste and Seepage Water Approvals**

Entity power given to	Section of WSSR	Description
Sewerage Service Provider	180(1)	In the specified circumstances, power to give a person: (a) an approval to discharge trade waste (a <b>trade waste approval</b> ) into Council's sewerage infrastructure; and (b) an approval to discharge seepage water (a <b>seepage water approval</b> ) into Council's sewerage infrastructure.
Sewerage Service Provider	180(2)	In the specified circumstances and before giving a trade waste approval or seepage water approval, power to consider the effect of the proposed discharge on an existing or potential re-use of waste water or sludge.
Sewerage Service Provider	180(3)	Power to consider the effect of the proposed discharge on any existing or potential re-use of waste water or sludge.
Sewerage Service Provider	180(4)	Power to be satisfied: (a) having regard to the amount, type and strength of the proposed discharge, the discharge will not harm the sewerage or the health and safety of anyone working on the sewerage; and (b) the sewage treatment plant to treat the discharge is

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		capable of treating the discharge to an acceptable standard.
Sewerage Service Provider	180(5)	In the specified circumstances, power to be satisfied the proposed discharge into the sewerage is consistent with the plan.
Sewerage Service Provider	181(1)	Power to give a trade waste approval or seepage water approval on conditions.
Sewerage Service Provider	182	Power to suspend or cancel a trade waste approval or a seepage water approval (the <b>proposed action</b> ) if satisfied any of the specified circumstances applies.
Sewerage Service Provider	183(1)	In the specified circumstances, power to give an approval holder a show cause notice about the proposed action.
Sewerage Service Provider	183(2)	Power to consider submissions made in response to a show cause notice, to be satisfied the proposed action should be taken, and then to: <ul style="list-style-type: none"> <li>(a) if the proposed action was to suspend the approval for a stated period - suspend the approval for not longer the proposed suspension period; or</li> <li>(b) if the proposed action was to cancel the approval - either cancel the approval or suspend it for a period.</li> </ul>
Sewerage Service Provider	183(3)	In the specified circumstances, power to give the approval holder an information notice about the decision.
Sewerage Service Provider	183(4)	Power to consider any submissions and, if not satisfied the proposed action should be taken, the power to give the approval holder a notice about the decision.
Sewerage Service Provider	184(1)	In the specified circumstances, power to suspend or cancel an approval without giving a show cause notice, if further action is considered necessary: <ul style="list-style-type: none"> <li>(a) in the interests of public health or safety; or</li> <li>(b) to prevent environmental harm; or</li> <li>(c) to prevent damage to Council's sewerage system.</li> </ul>
Sewerage Service Provider	184(2)	In the specified circumstances, power to cancel a trade waste approval given by the sewerage service provider.
Sewerage Service Provider	184(3)	In the specified circumstances, power to give the approval holder an information notice about the action.
Sewerage Service Provider	185(2)	Power to give a notice to the approval holder to amend a trade waste approval to ensure that it is consistent with conditions mentioned in section 185(1)(a).

#### Part 7 - Offences

Entity power given to	Section of WSSR	Description
Service provider	191	Power to give written consent to a person connecting to, or disconnecting from, the service provider's infrastructure.
Service provider	192(1)	Power to give written consent to a person interfering with a service provider's infrastructure.
Service provider	192(2)	Power to give written consent to a person building over, interfering with access to, increasing or reducing the cover over, or changing the surface of land in any way causing ponding of water over an access chamber for, a service provider's infrastructure.

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Service provider	193(3)	Power to give written consent to a person discharging water from an ornamental pond, a swimming pool or the filtration system of a swimming pool into a service provider's infrastructure.
Service provider	195(1)	Power to give written approval to a person taking water from a service provider's infrastructure.
Service provider	195(2)	In the specified circumstances, power to give written approval to a person taking water from a supply pipe on premises for use off the premises.

**CHAPTER 3 - RECYCLED WATER MANAGEMENT****Part 1A - Recycled Water Schemes****Division 1 – Registration**

Entity power given to	Section of WSSR	Description
Relevant entity for a recycled water scheme	196AA(1)	Power to apply for registration of the scheme.

**Division 2 – Changing registration details**

Entity power given to	Section of WSSR	Description
Relevant entity for a recycled water scheme which is registered under Chapter 3, Part 1A, Division 2	196AD(1)	Power to apply to change the details of the registration recorded in the register.
Relevant entity for a recycled water scheme which is registered under Chapter 3, Part 1A, Division 2	196AE(1)	Power to apply to cancel the registration if the recycled water is no longer supplied under the scheme.

**Part 2 - Recycled Water Management Planning**

Entity power given to	Section of WSSR	Description
Recycled water provider	202(1)	Power to apply to the regulator for approval of a recycled water management plan.
Recycled water provider	203(1)(b)	Power to sign a statutory declaration verifying the information included in the plan, or any additional information given under section 203(1)(a).
Recycled water provider	208(2)	Power to give regulator notice of a stoppage or proposed stoppage of the production or supply of recycled water, in accordance with the circumstances of that section.
Recycled water provider	208(5)	Power to, as soon as practicable, give the regulator notice of the stoppage or proposed stoppage of the production or supply of recycled water under a scheme and otherwise in the circumstances of that section.

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Recycled water provider	209(1)	Power to obtain the regulator's agreement to amend the recycled water management plan for the scheme.
Recycled water provider	212(2)	Power to apply to the regulator for approval of the proposed amended recycled water management plan.
Recycled water provider	212(3)	Power to exercise the delegable powers (if any) contained in sections 202(2), (3) and (4), and sections 203 to 208 as if a reference in the sections to: (a) the recycled water management plan were a reference to the amended recycled water management plan; and (b) the plan were a reference to the amended plan.
Relevant entity for the recycled water scheme	215(1)	If a recycled water management plan has been suspended, power to apply to the regulator for an approval to resume supply of recycled water under the scheme.
Recycled water provider	215(3)	Power to exercise the delegable powers (if any) contained in sections 202 and 203 as if a reference in the sections to: (a) the recycled water management plan were a reference to the suspended recycled water management plan; and (b) the plan were a reference to the suspended plan.
Recycled water provider	215(7)	Power to exercise the delegable powers (if any) contained in sections 202(2), (3) and (4), and sections 203 to 208 as if a reference in the sections to: (a) the recycled water management plan were a reference to the amended recycled water management plan; and (b) the plan were a reference to the amended plan.

**Part 3 - Notice About Permanently Stopping Supply of Recycled Water**

Entity power given to	Section of WSSR	Description
Recycled water provider	230(2)	Power to give a notice to the regulator of a proposed stoppage at least 30 days before the supply of recycled water is stopped.
Relevant entity for the critical recycled water scheme (if relevant)	230(4)	Power to give the regulator notice of the proposed stoppage at least 60 days before supply of the recycled water is stopped.
Relevant entity for the critical recycled water scheme (if relevant)	230(6)(b)	Power to sign a statutory declaration verifying the information included in the notice, or any additional information given under section 230(6)(a).
Recycled water provider	230(9)	Power to give the regulator notice of a stoppage of recycled water under recycled water scheme within 5 days after the supply stops.

**Part 4 - Validation Programs**

**[This part applies to a recycled water scheme if recycled water is proposed to be supplied under the scheme to augment a supply of drinking water.]**

Entity power given to	Section of WSSR	Description
Recycled water provider	237(1)	Power to apply to the regulator for approval of a validation program.
Relevant entity for	238(1)(b)	Power to sign a statutory declaration verifying the information

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the critical recycled water scheme (if relevant)		included in the program, or any additional information given under section 238(1)(a).
Relevant entity	242(2)	Power to apply to the regulator for approval of the proposed amended validation program.
Recycled water provider	242(3)	Power to exercise the delegable powers (if any) contained in sections 237(2) and sections 238 to 241 as if a reference in the sections to: (a) the validation program were a reference to the amended validation program; and (b) the program were a reference to the amended program.

**Part 6 - Reviews and Audits of Recycled Water Management Plans**

Entity power given to	Section of WSSR	Description
Recycled water provider	259(2)(b)	In the specified circumstances, power to apply to the regulator for approval of the amended plan.
Scheme manager	259(4)	In the specified circumstances, power to apply to the regulator for approval of the amended recycled water management plan for the scheme.
Recycled water provider	259(6)	Power to exercise the delegable powers (if any) contained in sections 202(2), (3) and (4), and sections 203 to 208 as if a reference in the sections to: (a) the recycled water management plan were a reference to the amended recycled water management plan; and (b) the plan were a reference to the amended plan.

**Part 7 - Reporting Requirements**

**Division 4 - Connecting to registered services**

Entity power given to	Section of WSSR	Description
Alerting entity	270(2)	In the specified circumstances, power to immediately inform the regulator and, if another entity is the responsible entity for the noncompliance, the responsible entity, of the noncompliance and the circumstances that gave rise to the noncompliance.
Responsible entity for the non-compliance	270(4)	Power to give the regulator notice of the following: (a) the noncompliance and the circumstances that gave rise to the noncompliance; (b) any action taken, or to be taken, by the entity to correct the noncompliance; and (c) the measures the entity will take to prevent the noncompliance in the future.
Alerting entity	271(2)	In the specified circumstances, power to immediately inform the regulator and, if another entity is the responsible entity for prescribed incident, the responsible entity, of the prescribed incident.
Alerting entity	271(4)	In the specified circumstances, power to give the regulator notice of: (a) the prescribed incident and the circumstances that gave rise to the prescribed incident;

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		(b) any action taken, or to be taken, by the entity relating to the prescribed incident; and
		(c) the measures the entity will take to prevent the prescribed incident happening again in the future.

**Part 8 - Declaration of critical recycled water schemes**

Entity power given to	Section of WSSR	Description
Entity to whom a notice of the regulator's intention to make a decision	303(3)(e)	Power to give the regulator a written submission about the proposed declaration.
Entity to whom a notice of the regulator's intention to make a decision	303(4)	Power to give the regulator a notice about who the provider and entities agree is the scheme manager.
Relevant entity for a critical recycled water scheme	306(1)	Power to consider the scheme should not be a critical recycled water scheme, and to ask the regulator to review the making of the declaration.
Recycled water providers / entity declared to be part of the scheme	307(2)	In the specified circumstances, power to give the regulator notice of who is the scheme manager.

**Part 10 - Miscellaneous**

Entity power given to	Section of WSSR	Description
Scheme manager for a multiple-entity recycled water scheme	333(2)	In the specified circumstances, power to, by notice, require a recycled water provider or other declared entity for the scheme to give the scheme manager, within a stated reasonable period, information the scheme manager reasonably requires to comply with the scheme manager's obligations under this Act.

**CHAPTER 4 – REFERABLE DAMS AND FLOOD AND DROUGHT MITIGATION**

**Part 1 - Referrable Dams**

**Division 2A – Emergency Action Planning and Reporting**

**Subdivision 1 – Preliminary**

Entity power given to	Section of WSSR	Description
Owner of a referable dam	352F	Power to prepare an emergency action plan for a dam under subdivision 3 and to give it to the chief executive for approval.

**Subdivision 3 – Preparation of emergency actions plans**

Entity power given to	Section of WSSR	Description
Owner of a referable dam	352G(1)	Power to give an emergency action plan for a dam to the chairperson of the relevant disaster management group for the plan.

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Owner of a referable dam	352G(4)	Power to prepare a written response (a <b>Disaster Management Review Response</b> ).
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**Subdivision 6 – Reviewing emergency action plans**

Entity power given to	Section of WSSR	Description
Owner of a referable dam	352O(2)(c)(ii)	Power to give an emergency action plan for a dam to the chief executive.
Owner of a referable dam	352P	The power, before 1 October each year to: (a) review the approved emergency action plan for the dam; and (b) give to the chief executive: (i) a notice stating whether or not the owner proposes an amendment to the plan because of the review; and (ii) if the owner proposes an amendment – a copy of the plan including the proposed amendment.

**Subdivision 9 – Emergency event reporting**

Entity power given to	Section of WSSR	Description
Owner of referable dam	352T(2)	Power to prepare a report (an <b>emergency event report</b> ) and to give it to the chief executive.
Owner of referable dam	352T(2)(b)	Power to agree a further period in writing with the chief executive.
Owner of referable dam	352T(3)(a)	Power to reasonably consider a hazard no longer poses a risk to the dam.
Owner of referable dam	352T(3)(b)	Power to reasonably consider that a hazard no longer poses a risk to the safety of persons or property.
Owner of referable dam	352U(3)	Power to prepare a report (an <b>emergency event interim report</b> ) and to give it to the chief executive officer in accordance with section 352U(2).

**Division 3 – Safety Conditions For Existing Referable Dams**

Entity power given to	Section of WSSR	Description
Owner of a referable dam	354(3)(b)	Power to agree with the chief executive, an extended period for deciding safety conditions.

**Subdivision 2 – Chief Executive may give direction or take action about failure of dam**

Entity power given to	Section of WSSR	Description
Owner of land on which a dam is situated / operator of a dam	359(3)	Power to comply with a notice issued under section 359(1).
Owner of land on which a dam is	359(4)	Power to give to the chief executive officer, a notice that the

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situated / operator of a dam		person intends to remove the dam.
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**Part 2 - Flood Mitigation Manuals and Reporting****Division 2 – Preparation of Flood Mitigation Manuals**

Entity power given to	Section of WSSR	Description
Owner of a referable dam	371C	Power to prepare a flood mitigation manual for a dam under division 2 and to give it to the minister for approval.

**Division 3 – Approving Flood Mitigation Manuals**

Entity power given to	Section of WSSR	Description
Owner of a referable dam	371H(2)	Power to prepare a new flood mitigation manual and give it to the minister in compliance with a notice given under section 371H.

**Division 4 – Amending and Reviewing Flood Mitigation Manuals**

Entity power given to	Section of WSSR	Description
Owner of a referable dam	372(2)	Power to amend a flood mitigation manual for a dam in compliance with a notice issued under section 372(1).
Owner of a referable dam	373	Power to: <ul style="list-style-type: none"> <li>(a) review and, if necessary, update a flood mitigation manual; and</li> <li>(b) give a copy of it to the minister for the minister's approval under division 3.</li> </ul>

**Division 5 – Renewing Flood Mitigation Manuals**

Entity power given to	Section of WSSR	Description
Owner of a referable dam	374(2)	Power to prepare a new flood mitigation manual for a dam and give it to the minister for approval.

**Division 6 – Annual Preparedness Report**

Entity power given to	Section of WSSR	Description
Owner of a referable dam	375	Power to after 1 August and before 1 September each year: <ul style="list-style-type: none"> <li>(a) prepare a report (an annual preparedness report) under division 6 about the level of preparedness of the dam for a flood event under a flood mitigation manual; and</li> <li>(b) give the report to the chief executive.</li> </ul>

**Division 8 – Authorising Alternative Operational Procedures**

Entity power given to	Section of WSSR	Description
Owner of a referable dam	378	Power to reasonably consider that: <ul style="list-style-type: none"> <li>(a) an operational strategy under a flood mitigation manual</li> </ul>

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		for a dam does not provide or adequately provide for the flood event; (b) to achieve an objective under the flood mitigation manual and to respond effectively to a flood event that is necessary to: (i) disregard an operational procedure under the manual (the <b>existing procedure</b> ); and (ii) observe a different operational procedure (the <b>alternative procedure</b> ).
Owner of a referable dam	379(1)	Power to give the chief executive the information referred to in that section (the <b>authorisation request information</b> ).
Owner of a referable dam	379(2)	Power to give the chief executive the authorisation to request information orally.
Owner of a referable dam	379(3)	Power to give the authorisation request information in writing as soon as practicable after giving the chief executive the information orally.
Owner of a referable dam	381(1)	Power to make reasonable efforts to contact the chief executive to give the chief executive the authorisation request information for the alternative procedure.
Owner of a referable dam	381(4)	Power to, as soon as practicable after failing to contact, or losing contact with, the chief executive, record the authorisation request information in writing and give it to the chief executive.
Owner of a referable dam	381(6)	Power to form the reasonable belief that the chief executive is no longer able to respond to the owner for the purpose of subsection (2).

## Division 9 – Flood Event Reporting

Entity power given to	Section of WSSR	Description
Owner of a referable dam	383(2)	Power to prepare a report (a <b>flood event report</b> ) under division 9 and give it to the chief executive.
Owner of a referable dam	383(2)(b)	Power to agree to a further period in writing with the chief executive.
Owner of a referable dam	384(3)	Power to comply with a notice given to the owner of the dam under section 384(2).

**Part 3 - Declaring Temporary Full Supply Levels to Mitigate Flood or Drought**  
**Division 2 – Obtaining Information and Advising Minister**

Entity power given to	Section of WSSR	Description
Owner of a referable dam	391(3)	Power to comply with an impact information notice given under section 391(1).
Owner of a referable dam	392	Power to consult with the chief executive.

**CHAPTER 5 – INVESTIGATIONS AND ENFORCEMENT MATTERS****Part 5A - Particular Provisions to Monitor Relevant Service Providers****Division 2 – Improvement plans**

Entity power given to	Section of WSSR	Description
Service provider	446(2)	Power to make an improvement plan.
Service provider	447	Power to make an improvement plan.

**Part 8 - Notices of Cost Recovery****Division 1 – Show cause notices**

Entity power given to	Section of WSSR	Description
Person given a show cause notice, or a copy of a show cause notice	463(1)(d)	Power to make submissions about the show cause notice.

**Part 9 - Enforcement Proceeding**

Entity power given to	Section of WSSR	Description
Service provider	475(2)(b) and (c)	Power to start a proceeding for a stated provision.
Service provider	475(5)	Power to give the chief executive notice of the proceeding.
Service provider	476(1)	Power to commence a proceeding for an enforcement order on behalf of the service provider.

**CHAPTER 6 – OFFENCES, EVIDENTIARY MATTERS AND LEGAL PROCEEDINGS****Part 3 - Legal Proceedings for Offences**

Entity power given to	Section of WSSR	Description
Person / Service provider	496	Power to give notice to the chief executive of a proceeding.
Person	498(1)	Power to commence a proceeding on behalf of the service provider.

**CHAPTER 7 – REVIEWS, APPEALS AND ARBITRATION****Part 1 - Preliminary**

Entity power given to	Section of WSSR	Description
Interested person for an original decision	512(1)	Power to apply for an internal review of an original decision.
Recipient of a submitter notice	513(3)	Power to make written submissions on the internal review application to the reviewer.

Instrument of Delegation  
*Water Supply (Safety and Reliability) Act 2008*

**Part 3 - Appeals and external Reviews**

Entity power given to	Section of WSSR	Description
Interested person who applied for an internal review of the original decision	517(1)	Power to appeal against or apply for an external review of the review decision under this section.

**Part 4 - Arbitration**

Entity power given to	Section of WSSR	Description
Interested person who applied an internal review of the original decision	524(2)	Power to, if dissatisfied with a decision, give the authority under the <i>Queensland Competition Authority Act 1997</i> a notice (a <b>dispute notice</b> ) applying for arbitration on the decision.
Application for arbitration	524A(2)	Power to apply for a stay of a review decision to a court with jurisdiction to hear the proceeding.
Interested person who gave dispute notice	526	Power to withdraw the dispute notice at any time before the authority makes its decision on the dispute.

**CHAPTER 8 - MISCELLANEOUS****Part 3 - Other Miscellaneous Provisions**

Entity power given to	Section of WSSR	Description
Water service provider	573	Power to make guidelines to provide guidance to persons about preparing a water efficiency management plan.

**CHAPTER 10 – OTHER TRANSITIONAL PROVISIONS****Part 8 - Transitional Provisions for *Electricity and Other Legislation Amendment Act 2014***

Entity power given to	Section of WSSR	Description
Administering authority	670(2)	Power to amend the Coal Seam Gas environmental authority to include public health conditions.
Administering authority	670(3)	Power to consider an amendment necessary or desirable.
Administering authority	671(2)	Power to amend the Coal Seam Gas environmental authority to include public health conditions.
Administering authority	671(3)(a)	Power to consider the amendment necessary or desirable.

Instrument of Delegation  
*Water Supply (Safety and Reliability) Act 2008*

## Schedule 2

**Limitations to the Exercise of Power**

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

## 9 STRATEGIC REPORTS

### 9.1 ANNUAL OPERATIONAL PLAN QUARTER THREE PROGRESS REPORT

**File No:** 8320

**Attachments:**

1. Q3 Progress Report and Summary - CEO's Office
2. Q3 Progress Report and Summary - Corporate Services
3. Q3 Progress Report and Summary - Regional Services
4. Q3 Progress Report and Summary - Community Services

**Authorising Officer:** Tracy Sweeney - Manager Workforce and Strategy  
Ross Cheesman - General Manager Corporate Services

**Author:** Kerrie Barrett - Coordinator Corporate Improvement & Strategy

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#### SUMMARY

*The 2014/15 operational plan progress report for quarter three as at 31 March 2015 is presented, pursuant to s174(3) Local Government Regulation 2012.*

#### OFFICER'S RECOMMENDATION

THAT the 2014/15 operational plan progress report for quarter three as at 31 March 2015 be 'received'.

#### COMMENTARY

The Operational Plan progress reports for quarter three, period 1 January to 31 March 2015 are attached for Council's consideration.

The attached performance reports display actual performance against quarterly targets. In addition, the report includes progress comments as determined appropriate by the responsible manager. Actual year to date expenditure and revenue has been included for comparison to the adopted 2014/15 operational budget.

To ensure performance of the 2014/15 Operational Plan Key Performance Indicators (KPIs), standardised monthly departmental reports are now presented to Committee. This ensures that the performance of each unit is consistent with Council's strategic direction.

Overall the majority of Corporate Plan activities have been achieved for the quarter. There are some individual Operational Plan KPI's that have not been met and comments have been provided in the attachment against some of those items.

#### PREVIOUS DECISIONS

The Operational Plan progress report for quarter one was adopted at the Performance and Service Committee Meeting on 25 November 2014.

The Operational Plan progress report for quarter two was adopted at the Performance and Service Committee Meeting on 24 February 2015.

#### LEGISLATIVE CONTEXT

*s174(3) of the Local Government Regulation 2012 states:*

The Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

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**CONCLUSION**

The 2014/15 Operational Plan progress report for quarter three as at 31 March 2015 has been prepared in accordance with legislation.

# **ANNUAL OPERATIONAL PLAN QUARTER THREE PROGRESS REPORT**

## **Q3 Progress Report and Summary - CEO's Office**

**Meeting Date: 26 May 2015**

**Attachment No: 1**

**General Manager Office of the CEO Summary  
Operational Plan Report  
3rd Quarter**

**Directorate**

- Activities within the Directorate have generally been directed towards ensuring the Departmental service deliverables and standards are met. A significant amount of resources were committed to the TC Marcia reactive and recovery phases of the cyclone event. Community conversations engagement follow up occurred through January-March for rural areas.
- Following on from the Community Cabinet presentations in the first quarter, the State Government indicated support for further work to be progressed for the North Rockhampton Flood Mitigation project and the Mount Archer Activation Master Plan. North Rockhampton Flood Mitigation Stage 1 has been funded and work has commenced to improve the stage 1 area's resilience to river flooding.
- The Mount Archer Activation Master Plan has been further developed through further stakeholder consultation meetings and the document is in the final stages of proofing and printing, before being presented to Council in the fourth quarter.
- Budget is predominantly on track, however a number of transfers to or from other areas of the Office of CEO budget have been made during budget revisions in December and February (post TC Marcia). These primarily involved budget for funding processes for the Regional Promotions Unit for projects and deliverables they are now responsible for.

**Economic Development**

- Section focus for the quarter has been on strengthening the Regional Interest Group and commencing the development of an Economic Development strategic direction document. The aim of this document will be to provide confidence for key industry groups that the Council has a strong focus on ongoing sustainable economic development for the region.
- Budget is on track
- Despite the recent resizing of a number of major resources industry businesses, we are still seeing positive signs from the industry that warrants our continued investment in this arena.

**Internal Audit**

- Internal Audit facilitated the Audit & Business Improvement Advisory Committee meeting on 20 March 2015. The Chief Audit Executive has provided the Internal Audit Plan to the CEO and work is progressing to finalise acceptance of the plan.
- Budget is on track

**Governance Support**

- The Governance Support unit is tracking well. There have been some staffing disruptions due to staff changes however as a whole the unit is on target. We are currently recruiting to fill a Media & Marketing position.
- A significant amount of resources were committed to the cyclone event at the end of February however workloads pre-cyclone were heavy with a number of engagements for the Mt Archer Activation Master Plan and Community engagement planning for the second round of Community Conversations.




- The Communications team were kept busy with a constant stream of media releases and alerts and photo opportunities.
- The unit continues to deliver services in accordance with program and customer service response timelines with statutory and regulatory requirements being met and maintained.
- Budget is predominantly on track. Some transfers to or from other areas of Office of CEO budget have been made at the budget revision, as a necessary consequence of the budgetary funding of the Regional Promotions unit to enable them to be able to deliver the outcomes for that unit.

**Regional Promotion**

- Planning and management of the Rockhampton River Festival continues with a program locked in, sponsorship and budget secured and marketing plan about to activate. Reports were presented to Council approving the concepts and purchasing process.
- Budget has now been allocated to specific projects that are currently underway and the River Festival budget developed and implemented.
- A number of projects are underway that align with long term strategic goals, including a destination website promoting lifestyle, visitation and growing the Rockhampton economy, an interactive heritage app, signage program, airport displays and regional lifestyle magazine. The current focus is to build the digital and traditional marketing infrastructure that can then be used for marketing in the next quarter.

**Evan Pardon**  
**Chief Executive Officer**



# 2014 - 2015 OPERATIONAL PLAN

## CEO'S OFFICE

CEO DIRECTORATE

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$91	\$12,937
Operating Expenses	\$1,761,129	\$548,100
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

CORPORATE PLAN ACTIVITIES

1. Provide leadership, corporate oversight and strategic direction

CEO Directorate - The Office of the CEO directorate is led by Council's Chief Executive Officer who is responsible for managing the Council in a way that promotes: the effective, efficient and economical management of public resources, excellence in service delivery, continual improvement, responsiveness to the Council's policies and priorities and establishing and implementing goals and practices in accordance with the policies and priorities of the Council. The directorate consists of three units, Governance Support, Economic Development and Internal Audit.


ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	N/A	NA		100%	Delivery of reception area finalised. This is the only Capital Project within Governance Support for year
100%	100%	100%		100%	
100%	100%	100%		100%	

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR



2014 - 2015 OPERATIONAL PLAN

CEO'S OFFICE

GOVERNANCE SUPPORT

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$24,000	\$21,205
Operating Expenses	\$3,588,152	\$2,185,694
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

CORPORATE PLAN ACTIVITIES

1. Increase the reach and consistency of key branding and associated taglines for the Rockhampton Region	OK	OK	OK	
2. Work collaboratively with other Council departments to increase awareness of Council's services	OK	OK	OK	
3. Use a variety of communication channels to regularly and accurately deliver Council messages and maintain a positive reputation	OK	OK	OK	
4. Increase staff familiarisation and compliance with the Community Engagement Policy, Framework and Procedure across Council	OK	OK	OK	
5. Work collaboratively with other Council departments to deliver campaigns which encourage responsible resident behaviour	OK	OK	OK	
6. Provide professional agenda management services	OK	OK	OK	
7. Manage relevant civic events	OK	OK	OK	
8. Facilitate Councillor interactions with constituents	OK	OK	OK	
9. Manage investigations as authorised by the CEO in accordance with legislation and Council's Complaints Management Process	OK	C	C	


Governance - manages the Council's committee meeting processes collating reports to create agendas for the Council and Committee meetings, minute taking for those meetings and distribution of the meeting action sheets, Councillors discretionary funds, corporate travel arrangements, executive administrative support to the Mayor, Councillors and Chief Executive Officer, Councillor's customer service requests and diary management, public communications, media releases, marketing activities, civic events, citizenship ceremonies, administrative action complaints, and complaint referrals to state government departments.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND				
R	Risk of Incompletion / Delay			
OK	On Target			
AT	Ahead of Target			
C	Complete			
I	Incomplete (Q4 only)			

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	C	C	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	N/A	N/A		100%	Delivery of reception area finalised. This is the only Capital Project within Governance Support for year
100%	100%	100%		100%	
100%	100%	100%		100%	



2014 - 2015 OPERATIONAL PLAN

CEO'S OFFICE

INTERNAL AUDIT

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$0	\$0
Operating Expenses	\$255,361	\$158,331
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

CORPORATE PLAN ACTIVITIES

1. Provide assurance, consulting and assigned investigation services

2. Provide independent reporting to an audit committee

3. Facilitate an audit advisory committee of Council

Internal Audit - undertake risk-based review of all management activity, systems, risks and processes; independent and objective (unbiased) assessment and review by highly qualified and certified staff based on professional internal audit (and other) standards; independent reporting, directly to an audit committee of Council, which includes external committee members; protection of the public interest; professional consulting (non-audit activities) services; assurance (audit activities) services in-house; fraud related services and risk management related services.


KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
N/A	N/A	N/A		0%	Not relevant to Internal Audit Unit
100%	100%	100%		100%	
N/A	N/A	N/A		0%	Not relevant to Internal Audit Unit
N/A	N/A	N/A		0%	Not relevant to Internal Audit Unit
100%	100%	100%		100%	



2014 - 2015 OPERATIONAL PLAN

CEO'S OFFICE

ECONOMIC DEVELOPMENT

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$0	\$0
Operating Expenses	\$548,192	\$414,338
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

CORPORATE PLAN ACTIVITIES

- Act as a Council ambassador to support development of key projects across the Region, in line with Council's strategic direction.
- Assist industry and developers with business expansion within the Region and advocate associated benefits
- Collaborate with government agencies to identify and foster the development of new industries in the Region
- Collaborate with Capricorn Enterprise to ensure the delivery of services to promote the tourist potential and economic development of our Region
- Assist developers through the development application process to facilitate economic growth

*Economic Development - handles Council's economic development interests; present topics of particular interest, development of the GIA, relations with the resources sector, Fitzroy Agricultural Corridor and broadband rollout; also answers development questions and helps developers through the development application process.*

KEY PERFORMANCE INDICATORS


	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	Performance against operational standards is shown, as no customer service requests relevant for Economic Development Unit
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No Capital Projects for Economic Development Unit
100%	100%	100%		100%	
100%	100%	100%		100%	



# 2014 - 2015 OPERATIONAL PLAN

## CEO'S OFFICE

REGIONAL PROMOTIONS

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$0	\$0
Operating Expenses	\$548,192	\$131,215
Capital Revenue	\$0	\$0
Capital Expenses	\$250,000	\$966

CORPORATE PLAN ACTIVITIES

1. Increase the reach and consistency of key branding and associated taglines for the Rockhampton Region

2. Use a variety of communication channels to regularly and accurately deliver Council messages and maintain a positive reputation

3. Manage relevant civic events

4. Work collaboratively with other Council departments to increase awareness of Council's services

5. Deliver and facilitate community events and celebrations

Regional Promotions - Facilitates and manages community events, develops strategic plans for the promotion of the Rockhampton Region, implements the promotion action plan for Rockhampton as an ideal location to live & work, works with other Council departments to improve the liveability of the Rockhampton region, develops events strategy

KEY PERFORMANCE INDICATORS

	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
N/A	100%	100%		100%	All customer service requests actioned
N/A	100%	100%		100%	All statutory and regulatory requirements observed and training either taken or scheduled accordingly
N/A	N/A	N/A		0%	No Capital Projects Q2-Q4 envisaged
N/A	100%	100%		100%	All projects scheduled to be completed on time and on budget
N/A	100%	100%		100%	

# **ANNUAL OPERATIONAL PLAN QUARTER THREE PROGRESS REPORT**

## **Q3 Progress Report and Summary - Corporate Services**

**Meeting Date: 26 May 2015**


**Attachment No: 2**

**General Manager Corporate Services Summary  
Operational Plan Report  
3<sup>rd</sup> Quarter**

Like all other areas of Council, TC Marcia has had a significant impact on the operations of Corporate Services. Despite this, overall Corporate Services is on track to meet nearly all set KPI's. The details of these are provided monthly in performance reports to the respective Committee. Besides some very minor deviations, the KPI's at risk are the Airport Capital program which is heavily influenced by the runway lighting project. This project has been interrupted by TC Marcia and a slight delay is now expected. In addition passenger numbers whilst not all attributable to TC Marcia, are also not experiencing any growth as set in the KPI.

**Ross Cheesman  
General Manager  
Corporate Services**





# 2014 - 2015 OPERATIONAL PLAN CORPORATE SERVICES

## CORPORATE & TECHNOLOGY SERVICES

### Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$1,226,549	\$1,023,518
Operating Expenses	\$9,365,517	\$5,723,797
Capital Revenue	\$6,709,043	\$446,628
Capital Expenses	\$12,899,764	\$3,721,758

### CORPORATE PLAN ACTIVITIES

1. Champion a customer service culture that complies with Council's statutory obligations and Customer Service Charter
2. Deliver fleet and plant asset management in an efficient operating environment
3. Efficiently manage and optimise use of Council's property portfolio
4. Manage and effectively administer Council's contract and tendering, inventory and purchasing processes in accordance with relevant legislative requirements and organisational needs
5. Strategically plan and actively manage Council's information systems to meet Council's needs
6. Ensure Council's recordkeeping practices are in accordance with legislative, policy obligations and Council's Recordkeeping Charter
7. Ensure Council operations are performed considering and addressing all potential risk occurrences to Council and the community

**Customer Service** - The first point of contact for customers with front-counter services in Rockhampton, Gracemere and Mount Morgan, and a call centre based in Rockhampton. Customer Service also provides QGAP (QLD Government Agency Program) services and facilitates park events and hall bookings.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

**Procurement & Logistics** - Ensures well governed and disciplined procurement activities and inventory management practices which comply with legislative and policy requirements whilst meeting organisational needs now and into the future. The Unit consists of four interrelated sub-units: Purchasing Compliance, Accounts Payable, Contracts & Tenders, and Logistics (3 x Stores) undertaking centralised purchasing for FRW, Civil Ops and RRWR.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR


### ACTIVITIES LEGEND


R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No planned/budgeted capital projects for Customer Service Unit.
100%	100%	100%		100%	
100%	100%	100%		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	90%	100%		97%	
N/A	N/A	N/A		0%	No planned/budgeted capital projects for Procurement & Logistics Unit.
100%	100%	100%		100%	
100%	100%	100%		100%	

			2014 - 2015 OPERATIONAL PLAN CORPORATE SERVICES					
<b>Information Systems</b> - A combined unit responsible for information technology and records management services. Information Technology Services' role is to acquire, manage and support information and communication technology related equipment and services for the organisation. Records Management oversees and assists with the management of Council records and is responsible for ensuring that Council's official records are captured and managed in a way that improves business processes and fulfils legislative requirements. Records also coordinates the RTI / IP processes.								
KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%		100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	70% of capital budget committed for planned IT projects program.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%	
<b>Property &amp; Insurance</b> - Management of Council owned and controlled properties by ensuring Council's and the community's interests are appropriately risk managed through the negotiation and establishment of formal lease arrangements. Responsible for the effective and efficient management of the day-to-day insurance claims processing, including liaising with Council's insurers, assessors, repair agents and claimants. Land resumptions, acquisitions and sales. Enterprise risk management.								
KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%		100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	All major planned land sales now finalised.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%	
<b>Fleet</b> - Fleet Services has custodianship and management responsibility of all fleet, plant and equipment assets above the \$5,000 capitalisation threshold and / or all assets requiring registration with Queensland Transport. This includes capital and recurrent budgeting, renewal and maintenance planning, and disposal ensuring fit for purpose, safe, reliable and cost effective fleet, plant and equipment, enabling Council to deliver an optimum level of service. Council has a Fleet Asset base comprising just over 800 assets with a replacement value of approximately \$52.8M.								
KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%		100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	90%	100%		97%	1 Hazard Inspection not completed in Q2
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	92% of capital budget committed for planned Fleet renewal program.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%	



2014 - 2015 OPERATIONAL PLAN

CORPORATE SERVICES

AIRPORT SERVICES

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$16,107,084	\$0
Operating Expenses	\$16,107,085	\$0
Capital Revenue	\$0	\$0
Capital Expenses	\$5,034,628	\$0

CORPORATE PLAN ACTIVITIES

1. Operate and maintain the Rockhampton Airport to meet the transport needs of the regional community and in a manner that provides a commercial return.

Airport Unit - Is a commercialised business unit and the key objective is to operate a profitable and financially sustainable airport business that is resilient and progressive through ever changing times. The airport main activities are the core business, aeronautical, which involves managing the airside of the airport including the runways, taxiways and aprons in a safe and efficient manner. The landside component of the business involves the commercial activities related to management of the terminal precinct including the terminal and car parking operations as well as property leases on airport.

KEY PERFORMANCE INDICATORS

	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

FINANCE

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$455,660	\$399,987
Resourcing Revenue	\$66,677,783	\$65,278,908
Operating Expenses	\$5,941,880	\$3,783,919
Resourcing Expenses	\$25,604,506	\$17,999,093
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0
Resourcing Capital Revenue	\$0	\$0
Resourcing Capital Expenses	\$55,000	\$0

CORPORATE PLAN ACTIVITIES

1. Provide an Asset Services Section focusing on a clear communicative process and accurate data.

2. Provide professional accounting and financial management functions and ensure statutory compliance is met.

3. Manage the Council rating function in aspects of maintenance, levying and collection of rate revenue for Council.

4. Manage the treasury functions of Council to ensure effective and optimised cash management as well as compliance with taxation.

5. Provide accurate Geographical Information System (GIS) and spacial data information

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)


Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	96%	100%		99%	
77%	13%	31%		40%	Actuals Capital Budget YTD. 26% with commitments including the lighting project 96%, now stage 3 has commenced, completion by 30/6/2015.
100%	100%	100%		100%	
88%	76%	88%		84%	7 of 8 KPI's achieved. Passenger numbers continue to decline due to general economic condition

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

			2014 - 2015 OPERATIONAL PLAN CORPORATE SERVICES					
<b>Assets &amp; GIS</b> - Manage, support and develop Council's corporate GIS system ensuring records are accurately maintained and users' needs are supported. In addition the systems are continually developed for optimisation. Provides an interface to custodians of non-current assets to ensure Asset Registers and Asset Management Plans are maintained. The information is used for future investment decisions and legislative compliance.								
<b>KEY PERFORMANCE INDICATORS</b>	<b>TARGET</b>	<b>TIMEFRAME</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>ANNUAL</b>	<b>COMMENTS</b>
Compliance with Customer Service Requests	100%	QTR	N/A	N/A	N/A		0%	No relevant Customer Service requests for Assets & GIS unit.
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant for Assets & GIS unit.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	N/A	N/A	N/A		0%	No relevant adopted service levels for Assets & GIS unit.
<b>Financial Systems</b> - Manage, support and develop Council's corporate financial system ensuring financial records are accurately maintained and users' needs are supported. In addition the systems are continually developed for optimisation.								
<b>KEY PERFORMANCE INDICATORS</b>	<b>TARGET</b>	<b>TIMEFRAME</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>ANNUAL</b>	<b>COMMENTS</b>
Compliance with Customer Service Requests	100%	QTR	N/A	N/A	N/A		0%	No relevant Customer Service requests for Financial Systems unit.
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant for Financial Systems unit.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	N/A	N/A	N/A		0%	No relevant adopted service levels for Financial Systems unit.
<b>Revenue &amp; Accounting</b> - Provides the oversight of the financial governance of Council. This includes Long Term Financial Forecasting, Budget Preparation and Financial reporting within legislative requirements whilst meeting the organisational needs in this regard. The 4 inter-related sub-units related are Financial Accounting, Commercial Accounting, Treasury and Rates.								
<b>KEY PERFORMANCE INDICATORS</b>	<b>TARGET</b>	<b>TIMEFRAME</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>ANNUAL</b>	<b>COMMENTS</b>
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%		100%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant for Revenue & Accounting Unit.
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	100%		100%	



2014 - 2015 OPERATIONAL PLAN

CORPORATE SERVICES

WORKFORCE & STRATEGY

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$40,500	\$45,812
Operating Expenses	\$3,827,683	\$2,433,009
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

CORPORATE PLAN ACTIVITIES

1. Implement and oversee a compliant safety management system

2. Provide rehabilitation and injury management support services

3. Manage Council's training and development programs

4. Provide human resource and industrial relations advisory support services

5. Provide payroll services to all of Council

6. Manage Council's strategic business planning function

7. Administer an appropriate corporate governance program

Safety & Training - provides specialist advisory services to all departments of Council for the functions of Workplace Health & Safety, Training and Injury Management.

ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

KEY PERFORMANCE INDICATORS

	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Workforce Relations - provides Human Resources, Industrial Relations, investigation and payroll services across the organisation.

The Human Resources Sub Unit is focused on delivering quality consultancy services to all areas of Council; enabling the achievement of objectives, while maintaining compliance with relevant legislation, policies and procedures and upholding the Council's values.

The Industrial Relations Sub Unit provides an internal investigation services and Award/Agreement interpretation, while managing the relationship between Council and the Crime and Misconduct Commission for matter of a more serious nature.

The Payroll Sub Unit is responsible for the provision of an accurate and timely payroll service.

KEY PERFORMANCE INDICATORS

	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Q1

Q2

Q3

Q4

ANNUAL

COMMENTS

100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No Capital Projects relevant for Safety & Training Unit
100%	100%	100%		100%	
100%	100%	100%		100%	

Q1

Q2

Q3

Q4

ANNUAL

COMMENTS

100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No Capital Projects relevant for Workforce Relations Unit
100%	100%	100%		100%	
95%	94%	95%		95%	The average recruitment timeframe was 21.5 days, with 25 out of the 30 recruitment files completed within 30 days. Cyclone Marcia, travel arrangements for applicants and screening checks contributed to the delays in completing some recruitment processes.



## 2014 - 2015 OPERATIONAL PLAN CORPORATE SERVICES

**Corporate Improvement & Strategy** - provides legislatively compliant performance planning and management frameworks that are fully integrated into Council's management and operational strategies maintaining a performance-based organisation.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No Capital Projects relevant for Corporate Improvement & Strategy Unit.
100%	100%	100%		100%	
98%	98%	100%		99%	

### CORPORATE SERVICES DIRECTORATE

#### Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$0	\$0
Operating Expenses	\$526,379	\$0
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

#### CORPORATE PLAN ACTIVITIES

1. Provide leadership, corporate oversight and strategic direction

**Corporate Services Directorate** - The directorate of Corporate Services provides the oversight of this department. Corporate Services department contains the Financial functions of Council including asset management & GIS, procurement & supply, information technology, workforce & strategy, fleet management, property management and customer service. In addition to this Airport Operations are also included.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

#### ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
N/A	N/A	N/A		0%	No specific Customer Service Requests for Corporate Services Directorate.
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No Capital projects relevant to Corporate Services Directorate.
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No adopted service levels for Corporate Services Directorate.

#### COMMERCIAL BUSINESS UNITS

The Airport Annual Performance Plan was adopted by Council on 12 August 2014. This Plan is a requirement of s175 Local Government Regulation 2012.

# **ANNUAL OPERATIONAL PLAN QUARTER THREE PROGRESS REPORT**

## **Q3 Progress Report and Summary - Regional Services**

**Meeting Date: 26 May 2015**

**Attachment No: 3**

**General Manager Regional Services Summary  
Operational Plan Report  
3<sup>rd</sup> Quarter**

The second half of the reporting quarter has been dominated by TC Marcia and this has not only impacted on our Region but also the delivery of services to our community. The majority of staff in Regional Services have been, in some form, realigned to cyclone associated tasks and this has diverted them from their normal duties and service delivery; however, at the end of the reporting period this emphasis was swinging back to 'business as usual'. At the end of the reporting period, there was still a large number of Civil Operations, Engineering, RRWR and FRW staff involved in work related to TC Marcia.

**Civil Operations**

Civil Operations crews were involved heavily in the TC Marcia restoration and clean-up and this commenced immediately after the passing of the cyclone and many were still involved at the end of the reporting period. This has seen a deflection from the normal maintenance program; however, emergent road repair issues have been attended to as necessary. The seven (7) to eight (8) week involvement in TC Marcia will also have an impact on the capital program and this will be presented to the Council in the near future through the budget review.

**Engineering Services**

Engineering staff have been involved in clean-up work as well as damage identification and assessment including the coordinating of the creek catchment clean-ups. They have also been heavily involved in speaking to property owners impacted by the creek flows and overland flows in order to gain a better picture of the various situations as this will be a significant issue for the Council to address going forward. A report was presented to the P&S Committee in March which provided a path forward to progress this matter; however, it will be subject to budgetary considerations. The Engineering section has also been involved in a number of compliance matters relating to operational works and many of these are on-going.

**Planning**

Planning staff were involved immediately post cyclone providing support to other sections of the Council directly involved in clean-up work. Despite the diversions, the submission of the Planning Scheme to the State Government was still achieved and the response is eagerly awaited. Compliance matters continue to be a significant workload for the Planning Section and a number of issues arising from TC Marcia have also added to that compliance function.

**Fitzroy River Water**

FRW was impacted initially through the loss of power throughout the reticulation network and at the Glenmore Water Treatment Plant with the latter regaining power in approximately 24 hours which enabled full production to recommence. Whilst full production was recommenced, there were issues throughout the network from power loss and also damage to switchboards arising from the cyclone. With the assistance of Ergon, FRW staff restored the water network within a few days; however, due to the outages and damage there were a few relatively isolated supply issues but these were attended to and full normal supply was restored. Subsequent to that, another issue arose from TC Marcia with extremely poor water quality flowing from Alligator Creek in to the Fitzroy River and the quantum and quality of this water dominating the flow into the Barrage pondage. The quality of this water was impacted by the very low dissolved oxygen content which in turn impacted on the ability of the manganese and iron to oxidise and dissipate in the water with the GWTP not set up to handle that situation. This caused aesthetic issues with the water through discolouration and odour; however, did not significantly impact on the health quality of the water. A full report on this matter was presented to the Performance and Service Committee on 28 April 2015. The sewerage



network was also impacted by the loss of power from TC Marcia and whilst there were minor surcharging issues, there were no environmental issues resulting.

**Rockhampton Regional Waste and Recycling**

RRWR were also very heavily involved in TC Marcia clean-up with the coordination of the collection, storage, distribution and disposal of the significant amount of all types of waste generated as a result of the cyclone. This saw approximately 28,000t of greenwaste that was processed in 5 ½ weeks (usually 10,000t per annum), three (3) to four (4) times the number of daily transactions at the Lakes Creek Road Landfill, approximately 20-25% of bins requiring replacement, nine (9) sites for the collection of spoiled foodstuffs as a result of the loss of power as well as a myriad of other tasks. A full report on the waste activities for the cyclone will be presented to the next Business Enterprise Committee.

**Robert Holmes**  
**General Manager**  
**Regional Services**



## 2014 - 2015 OPERATIONAL PLAN REGIONAL SERVICES

### CIVIL OPERATIONS

#### Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$9,498,584	\$7,755,434
Operating Expenses	\$35,778,982	\$27,152,461
Capital Revenue	\$7,014,624	\$12,961,545
Capital Expenses	\$33,979,252	\$15,442,979

#### CORPORATE PLAN ACTIVITIES

1. Provide value for money construction, maintenance and community response services for transport and drainage assets

**Urban Operations Unit** - manages the construction and maintenance of road pavements and surfacings, bridges, kerb and channel, footpaths and cycle ways, stormwater drainage systems, guardrail, street signs, linemarking and traffic signals that are not on State controlled roads and road lighting for the urban areas of Rockhampton, Parkhurst, Gracemere and Mt Morgan.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

**Rural Operations Unit** - manages the construction and maintenance of sealed and unsealed road pavements, bridges, stormwater drainage systems guardrail, road signs, linemarking in the rural towns and areas of the Region.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR


#### ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	95%		98%	Some delays due to Cyclone Marcia response.
100%	100%	100%		100%	
100%	100%	90%		97%	Delays have occurred due to Cyclone Marcia response.
100%	100%	100%		100%	
95%	98%	97%		97%	Some minor overruns in timeframes.

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	95%		98%	Some delays due to Cyclone Marcia response.
100%	100%	100%		100%	
100%	100%	90%		97%	Delays have occurred due to Cyclone Marcia response.
100%	100%	100%		100%	
95%	98%	97%		97%	Some minor overruns in timeframes.



2014 - 2015 OPERATIONAL PLAN

REGIONAL SERVICES

ENGINEERING SERVICES

Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$132,000	\$217,067
Operating Expenses	\$3,932,350	\$2,291,393
Capital Revenue	\$2,920,023	\$1,057,415
Capital Expenses	\$1,152,200	\$388,308

CORPORATE PLAN ACTIVITIES

1. Provide engineering, infrastructure planning and project management services to meet the current and future needs of the community and organisation

2. Maintain a disaster management response capacity able to meet the community's needs when required.

Infrastructure Operations

- responsible for the provision of engineering advice, assessment of development applications and compliance inspections involving reconfiguration of lots, material change of use and operational works as they relate to traffic, transport, stormwater, water supply and sewerage reticulation networks. The Unit is also responsible for the development and implementation of traffic and road safety initiatives.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Disaster Management

- responsible for the planning, preparation, mitigation and operational response strategies required to ensure Council has the appropriate response capability and processes in place to assist the local community to be prepared for, respond to and recover from disaster events. The Unit also provides support to the State Emergency Service through the provision of a SES Local Controller.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Civil Design

- responsible for the engineering survey and design of civil works principally undertaken by the Regional Services Department but also for various projects undertaken by other Council Departments when required.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND


R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
80%	80%	70%		77%	Delays in responding to some traffic and stormwater requests due to volume.
100%	100%	100%		100%	
N/A	N/A	NA		0%	Capital moved to Civil Operations for undertaking the work.
100%	100%	100%		100%	
80%	85%	85%		83%	Development assessment referral timeframes are improving.

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
N/A	N/A	N/A		0%	
100%	100%	100%		100%	
N/A	0%	0%		0%	LDCC equipment upgrade to be looked at after disaster season.
100%	100%	100%		100%	
100%	100%	100%		100%	No adopted service levels. LDMG has been reviewed.

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	Receive minimal direct Customer Service Requests
100%	100%	100%		100%	
100%	100%	100%		100%	Future design program hasn't started yet.
100%	100%	100%		100%	
100%	100%	100%		100%	



# 2014 - 2015 OPERATIONAL PLAN

## REGIONAL SERVICES

**Strategic Infrastructure** -responsible for the investigation and planning of new and upgraded infrastructure within the roads, pathways, cyclepaths, public transport , stormwater, floodplain management, reticulated water supply and sewerage networks within the region.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
90%	90%	90%		90%	Minor overruns in response times.
100%	100%	100%		100%	
80%	80%	80%		80%	Sth Rton levee completed. Nth Rton Flood Mitigation Project has commenced. Gracemere Industrial Area Planning not commenced.
100%	0%	25%		42%	Programs underway in Transport, Stormwater and Roads Alliance areas, but minimal progress this quarter.
100%	100%	100%		100%	

### PLANNING

#### Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$3,635,929	\$1,676,166
Operating Expenses	\$4,977,784	\$2,974,716
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

#### CORPORATE PLAN ACTIVITIES

1. Provide regulatory and compliance services in line with statutory requirements and best practice
2. Contribute to the fair, orderly and sustainable use and development of the Region's resources
3. Assist in the implementation of a growth management framework which facilitates economic growth whilst preserving the region's character
4. Plan and deliver programmes, partnerships, regulation and education relevant to activities associated with town planning and operational works
5. Implement a growth management framework which facilities economic growth whilst preserving the Region's character
6. Manage the Region's growth framework to compliment state legislation and policy
7. Promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity
8. Promote the sharing of responsibility for resource management and planning between the different spheres of government, the community and industry

**Building Compliance** - undertakes three primary functions, these being inspections and certification for building and plumbing, and ensuring compliance of all land use and development activities.


#### ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
67%	78%	75%		73%	Some delays in responding to Customer Requests.
82%	91%	82%		85%	
N/A	N/A	n/a		0%	No Capital Programs relevant to Building Compliance Unit
100%	100%	100%		100%	
75%	85%	85%		82%	Response times are steadily improving.

			2014 - 2015 OPERATIONAL PLAN REGIONAL SERVICES					
<p><b>Strategic Planning</b> - provides strategic planning services to optimise quality of life and economic development opportunities for region residents and businesses through the provision of essential infrastructure, services and community amenities. To utilise strategic planning tools to deliver services in the most efficient and cost effective manner possible. To capture community needs and aspirations through active dialogue and engagement. To analyse and incorporate best practice planning tools in concert with understanding of future growth demands, changing demographics, changing lifestyle choices and the interests of other levels of government as they relate to the use of land in the planning area. Develop land use policies and guide settlement patterns to acknowledge and respond effectively and efficiently to these inputs. Plan for the efficient and timely delivery of necessary trunk infrastructure to service the settlement pattern in a Priority Infrastructure Plan (PIA) in collaboration with the Strategic Infrastructure unit. All planning products will manifest principally in the Planning Scheme (Town Plan) which is a statutory planning instrument requiring Local Council and State Government approval. It has a statutory life of 10 years.</p>								
KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	96%	100%	98%		98%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No Capital Programs relevant to Strategic Planning Unit
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	90%	100%	100%		97%	Planning Scheme
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	100%	97%		99%	
<p><b>Development Assessment</b> - manages development applications for material changes of use, reconfigurations of lots, operational works and building works assessable against the planning scheme through the Integrated Development Assessment System under the Sustainable Planning Act 2009. The Unit supports this primary role with ancillary services such as pre-lodgement meetings, negotiating decision notices, issuing infrastructure charges notices and managing development assessment matters in the Planning and Environment Court which involve Council as a party.</p>								
KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME	Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
Compliance with Customer Service Requests	100%	QTR	92%	100%	100%		97%	
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	97%	98%	99%		98%	
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No Capital Programs relevant to Development Assessment Unit
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	100%	99%	100%		100%	



## 2014 - 2015 OPERATIONAL PLAN REGIONAL SERVICES

### FITZROY RIVER WATER

#### Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$58,762,116	\$53,706,472
Operating Expenses	\$53,087,735	\$39,715,800
Capital Revenue	\$4,111,608	\$5,939,883
Capital Expenses	\$29,589,920	\$10,216,537

#### CORPORATE PLAN ACTIVITIES

1. Operate water supplies and networks to ensure future regional water demand (potable water) is sustainable
2. Operate and maintain sewerage network and treatment assets including re-use schemes

**Treatment and Supply** - manages the planning, construction, operations and maintenance of water and sewage treatment plants, water and sewage pump stations, water reservoirs, and water storages enabling the delivery of high quality, safe, reliable and cost effective water and sewerage services to our customers. The unit also manages trade waste licensing, drinking water and environmental compliance reporting for FRW.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

**Network Services** - manages the construction and maintenance of trunk and reticulation water and sewerage pipe network enabling the delivery of high quality, safe, reliable and cost effective water and sewerage services to our customers. The unit also conducts water meter reads, new water and sewerage connections and administers irrigator contracts for FRW.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

#### ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	98%	98%		99%	Voluntary Transitional Environmental Program in place for Sewage Treatment Plants while capital upgrades in progress. South STP project progressing well.
100%	99%	95%		98%	Most procurement and contracting underway with project delivery generally on track with forecast milestones. Cyclone Marcia issues have delayed construction projects by one month.
100%	100%	100%		100%	
100%	100%	94%		98%	Drinking water taste, odour and colour was affected by very poor raw water quality due to Cyclone Marcia in the Rockhampton supply zone.

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
95%	99%	95%		96%	Cyclone Marcia issues have delayed construction projects by one month.
100%	100%	100%		100%	
100%	100%	100%		100%	



## 2014 - 2015 OPERATIONAL PLAN REGIONAL SERVICES

### ROCKHAMPTON REGIONAL WASTE & RECYCLING

#### Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$18,908,220	\$15,443,332
Operating Expenses	\$16,561,740	\$11,512,546
Capital Revenue	\$0	\$0
Capital Expenses	\$7,052,824	\$4,532,468

#### CORPORATE PLAN ACTIVITIES

1. Provide waste management facilities and services which meet the community's needs through the development and implementation of a Strategic Waste Management Plan

**Collections** - Provision of a reliable kerbside collection service for waste and recyclables from domestic and some commercial premises from within declared waste areas across the Regional Council area. Administration of kerbside recycling collections contract.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

**Waste Operations** - Provision and management of waste and recycling transfer and disposal facilities that are accessible and provided in a sustainable manner.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

#### ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
98%	98%	98%		98%	Marginal time delays in responding.
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	99%	100%		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
98%	98%	98%		98%	Marginal time delays in responding.
100%	100%	100%		100%	
100%	100%	100%		100%	Could be some delays due the impact of Cyclone Marcia
100%	100%	100%		100%	
100%	100%	100%		100%	



## 2014 - 2015 OPERATIONAL PLAN REGIONAL SERVICES

### REGIONAL SERVICES DIRECTORATE

#### Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$0	\$0
Operating Expenses	\$610,185	\$391,998
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$0

#### CORPORATE PLAN ACTIVITIES

1. Provide leadership, corporate oversight and strategic direction

**Regional Services Directorate** - Overall corporate management and coordination of the service delivery and strategic direction of Civil Operations, Planning, Engineering, Fitzroy River Water and Rockhampton regional Waste & Recycling. The Directorate also provides media and community awareness programs for those areas.

#### KEY PERFORMANCE INDICATORS

	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

#### ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No Capital Programs relevant to Regional Services Directorate
100%	100%	90%		97%	Road Review status update is behind schedule due to cyclone and procuring the original consultants.
100%	99%	98%		99%	

#### COMMERCIAL BUSINESS UNITS

The FRW and Rockhampton Regional Waste & Recycling Performance Plans was adopted by Council on 7 October 2014. These Plans are a requirement of s175 Local Government Regulation 2012.



# **ANNUAL OPERATIONAL PLAN QUARTER THREE PROGRESS REPORT**

## **Q3 Progress Report and Summary - Community Services**

**Meeting Date: 26 May 2015**

**Attachment No: 4**

**General Manager Community Services Summary  
Operational Plan Report  
3<sup>rd</sup> Quarter**

**Directorate**

Activities within the directorate have generally been directed towards ensuring the departmental service deliverables and standards are met, supporting the sectional TC Marcia response and recovery effort, and maintaining the mandated operational strategic direction. Specific directorate customer service requests are being met 100% within service delivery timelines and actual costs of the directorate are 13% better than predicted quarter budget outcome after recoveries.

**Community Standards & Compliance**

Section focus of management activities for the quarter has been:

- Re-alignment of staffing resources to produce greater operational efficiencies and improved targeted area outcome effectiveness; and
- Streamlining of administrative support processes.

These efforts have seen greater community compliance with Local Laws, enhanced service delivery in Environmental and Public Health and improved Vector and Pest Management programming.

Quarterly budget outcomes remain on target after factoring in the "lumpiness" of the licencing income stream.

**Parks**

Section focus of management activities in Parks for the quarter has been on the following:

- Delivery of parks operational outcomes; and
- Response to and recovery from TC Marcia

The period has been one of two parts Pre- and Post- TC Marcia.

Prior to TC Marcia, the response time for all requests types has been able to be met in all categories with statutory and regulatory compliance being maintained within organisational tolerance limits.

Post TC Marcia, the request response time has varied considerably with much of the normal business being either deferred or delayed to accommodate the recovery effort.

Specific project delivery has been subsumed by emergent works eg. Kershaw Gardens and unforeseen timeline extensions introduced into the overall program.

The fiscal impact of TC Marcia will translate into the final quarter due to financial transaction timing but in this quarter the actual budget outcome pre-TC Marcia impact was 2% better than predicted for the quarter. It is anticipated that this positive result will be eroded in the subsequent quarter.

**Arts and Heritage**

This quarter has seen a period of two parts due to the impact of TC Marcia with the Art Gallery and Pilbeam Theatre largely functioning as normal while the Showgrounds, Heritage Village and Walter Reid Centre fell into either adversely impacted sites of significantly changed use sites.

Attendances at the Pilbeam Theatre and Art Gallery have remained strong with the trend indicating a significant year on year increase in patronage, while the Heritage Village site attendances were down with several functions being cancelled during the period.

The Walter Reid Centre and Showgrounds more than adequately performed the role of a Recovery Hubs during the period.

The actual budget outcome for the quarter is within 1% of the predicted outcome in the budget and this correlation is anticipated to continue in the final quarter.

#### **Community and Facilities**

Section continues to deliver services in accordance with program and customer service response timelines with statutory and regulatory requirements being met and maintained.

The diversity and adaptability of the Library and Child Care facilities has been highlighted in the aftermath of TC Marcia with these facilities acting as community social hubs and networking centres in addition to maintaining regular programs and care opportunities.

Actual budget outcome for the quarter remains 6% better than predicted for the quarter but when adjusted for the "lumpiness" of grant monies received (library grant, home assist subsidy) the quarterly result is in accordance with the quarterly outcome prediction.

The integrity of Facilities unit maintenance schedules have been disrupted by the advent of TC Marcia with a conversion to insurance works being anticipated in the aftermath of TC Marcia. Facilities budget outcome for the quarter is within 1% of the predicted budget quarterly target.

**Michael Rowe**  
**General Manager**  
**Community Services**



## 2014 - 2015 OPERATIONAL PLAN COMMUNITY SERVICES

### COMMUNITY STANDARDS AND COMPLIANCE

#### Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$1,252,108	\$1,042,567
Operating Expenses	\$4,974,721	\$2,890,228
Capital Revenue	\$0	\$0
Capital Expenses	\$0	\$52,606

#### CORPORATE PLAN ACTIVITIES

1. Provide regulatory and compliance services in line with statutory requirements and best practice
2. Plan and deliver programmes, partnerships, regulation and education relevant to Environment and Public Health
3. Implement Pest Management Plan actions to control declared pests
4. Implement Vector Management Plan actions to establish vector control measures
5. Provide compliance and regulatory services in line with legislative and community standards
6. Plan and deliver Local Laws programs, partnerships, regulation and education

**Health & Environment** - Responsible for licensing and inspecting activities particularly food businesses, environmentally relevant activities and higher risk personal appearance services as well as investigating complaints relating to environmental nuisance, public health risks and licensed activities and being a conduit for State based requirements.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

**Pest Management** - Responsible for controlling declared pests plants and animals on Council controlled land, inspecting and investigating declared pest activities and/or complaints and being a conduit for State based requirements.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR


#### ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant to Health & Environment Unit
N/A	N/A	N/A		0%	No operational projects relevant to Health & Environment Unit
N/A	N/A	N/A		0%	No adopted service levels for Health & Environment Unit

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant to Pest Management Unit
N/A	N/A	N/A		0%	No operational projects relevant to Pest Management Unit
N/A	N/A	N/A		0%	No adopted service levels for Pest Management Unit

			2014 - 2015 OPERATIONAL PLAN COMMUNITY SERVICES						
<b>Vector Management</b> - Responsible for the management of designated pests on Council controlled land, inspecting and investigating public health risk activities and/or complaints and being a conduit for State based requirements.									
<b>KEY PERFORMANCE INDICATORS</b>	<b>TARGET</b>	<b>TIMEFRAME</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>ANNUAL</b>	<b>COMMENTS</b>	
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%		100%		
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%		
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant to Vector Management Unit	
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No operational projects relevant to Vector Management Unit	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	N/A	N/A	N/A		0%	No adopted service levels for Vector Management Unit	
<b>Local Laws</b> - Enforces State Government Acts and Council's Local Laws in relation to Environmental Nuisances, animals, overgrown land, signage, parking and illegal use of Council land.									
<b>KEY PERFORMANCE INDICATORS</b>	<b>TARGET</b>	<b>TIMEFRAME</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>ANNUAL</b>	<b>COMMENTS</b>	
Compliance with Customer Service Requests	100%	QTR	100%	100%	100%		100%		
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR	100%	100%	100%		100%		
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR	N/A	N/A	N/A		0%	No capital projects relevant to Local Laws Unit	
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR	100%	100%	100%		100%	Projects ongoing throughout the year.	
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR	N/A	N/A	N/A		0%	No adopted service levels for Local Laws Unit	

			2014 - 2015 OPERATIONAL PLAN COMMUNITY SERVICES											
PARKS														
Section Budget Summary														
Budget	Adopted	Actual YTD					ACTIVITIES LEGEND							
Operating Revenue	\$644,816	\$531,827	R				Risk of Incompletion / Delay							
Operating Expenses	\$17,473,624	\$14,544,030	OK				On Target							
Capital Revenue	\$234,783	\$260,018	AT				Ahead of Target							
Capital Expenses	\$2,788,916	\$1,006,023	C				Complete							
			I				Incomplete (Q4 only)							
CORPORATE PLAN ACTIVITIES														
1. Plan for appropriate open space within the Region.			Q1				Q1-Q2		Q1-Q3		Q1-Q4			
2. Ensure botanical collections are maintained and developed			OK				OK		OK					
3. Provide a well maintained and managed zoological collection			OK				OK		R					
4. Provide developmental programs for sporting and recreational groups			OK				OK		OK					
5. Maintain the Region's sports fields, parks, gardens, playgrounds and open spaces			R				R		OK					
6. Deliver regional cemetery and associated services that meet current and future burial and remembrance needs			OK				OK		R					
6. Deliver regional cemetery and associated services that meet current and future burial and remembrance needs			OK				OK		OK					
<i>Parks Recreation Services - manages the presentation, heritage conservation and maintenance of the Rockhampton Botanic Gardens and Zoo, Kershaw Gardens, and burial and memorial services at the Region's cemeteries. This unit is the liaison between Council and the various user groups of Council's parks and sport and recreation facilities to assist in building active and healthy communities.</i>														
KEY PERFORMANCE INDICATORS			TARGET		TIMEFRAME									
Compliance with Customer Service Requests			100%		QTR									
Compliance with statutory and regulatory requirements including			100%		QTR									
Achievement of Capital Projects within adopted budget and approved timeframes			100%		QTR									
Achievement of Operational Projects within adopted budget and approved timeframes			100%		QTR									
Delivery of services and activities in accordance with Council's adopted Service Levels			100%		QTR									
<i>Parks Operations - manages the construction and maintenance of local parks and playgrounds, street trees and landscape. Amenity and cleansing activities in the high use urban areas of the region are also the responsibility of this unit.</i>														
KEY PERFORMANCE INDICATORS			TARGET		TIMEFRAME									
Compliance with Customer Service Requests			100%		QTR									
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters			100%		QTR									
Achievement of Capital Projects within adopted budget and approved timeframes			100%		QTR									
Achievement of Operational Projects within adopted budget and approved timeframes			100%		QTR									
Delivery of services and activities in accordance with Council's adopted Service Levels			100%		QTR									



## 2014 - 2015 OPERATIONAL PLAN COMMUNITY SERVICES

**Parks Administration** - coordinates the workplace administration, allocation of customer work requests, park bookings, procurement and financial management for the Parks Section.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	95%		98%	Parks bookings have been effected in March, due to damage sustained in premier parks & gardens
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant to Parks Administration Unit
100%	100%	100%		100%	
100%	100%	90%		97%	Performance against operational standards is shown, as no service levels have been formally adopted by Council.

### ARTS & HERITAGE

#### Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$4,620,003	\$3,207,865
Operating Expenses	\$7,670,516	\$4,835,718
Capital Revenue	\$0	\$0
Capital Expenses	\$254,000	\$148,616

#### CORPORATE PLAN ACTIVITIES

1. Develop and deliver targeted arts and heritage programs
2. Deliver and facilitate community events and celebrations

**Venue Operations** - manages the Council's major venues including the Pilbeam Theatre, Walter Reid Cultural Centre and the Rockhampton Showgrounds while also providing auxiliary services such as food and beverage, ticketing and production services. The unit also delivers the See it Live Theatre program.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

**Heritage Services** - manages the Rockhampton Heritage Village, presenting and preserving the region's historical collections.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND	
R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	80%		93%	All projects are underway with 50% complete
N/A	N/A	N/A		0%	No operational projects relevant for Venue Operations Unit
100%	100%	100%		100%	Performance against operational standards is displayed as no service standards have been formally adopted by Council

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	All projects completed
N/A	N/A	N/A		0%	No operational projects relevant for Heritage Services Unit
100%	100%	100%		100%	Performance against operational standards is displayed as no service standards have been formally adopted by Council



## 2014 - 2015 OPERATIONAL PLAN COMMUNITY SERVICES

**Events** - coordinates the development and delivery of the Council's major civic events and celebrations.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

**Art Gallery** - manages the Rockhampton Art Gallery to meet community expectations through art collection, management and development, local and visiting exhibition presentation and inclusive and developmental public programs.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant for Events Unit
N/A	N/A	N/A		0%	No operational projects relevant for Events Unit
100%	100%	100%		100%	Performance against operational standards is displayed as no service standards have been formally adopted by Council

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	All projects completed
N/A	N/A	N/A		0%	No operational projects relevant for Art Gallery Unit
100%	100%	100%		100%	Performance against operational standards is displayed as no service standards have been formally adopted by Council





## 2014 - 2015 OPERATIONAL PLAN COMMUNITY SERVICES

### COMMUNITY & FACILITIES

#### Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$3,286,554	\$2,930,172
Operating Expenses	\$18,343,702	\$12,586,155
Capital Revenue	\$0	\$0
Capital Expenses	\$3,290,587	\$1,050,558

#### CORPORATE PLAN ACTIVITIES

1. Deliver a range of individual and organisational development services and programmes
2. Provide and maintain regional library services
3. Deliver targeted social programs relating to child care, youth and aged services
4. Facilitate community safety
5. Deliver facilities maintenance programs and projects

**Libraries Unit (Client Services, Collections and Systems)** - provides the community with access to community hubs of resources, services, programs and spaces for recreation, information, literacy (including digital literacy) development, learning and social connection.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

**Facilities** - responsible for the delivery of minor capital projects, maintenance, cleaning and security services for Council's building assets.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

**Home Assist** - delivers the CQ Home Assist Program to provide safety related information and referral to home owners or tenants with a disability or aged over 60 years, and subsidised assistance with home maintenance, modifications and repairs for eligible clients, to assist them to remain living in their homes.

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

#### ACTIVITIES LEGEND

R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	Requests responded to in line with scheduled response times
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
N/A	N/A	N/A		0%	Customer Service requests and response times tracked externally.
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant to Home Assist Unit
100%	100%	100%		100%	
100%	100%	100%		100%	



## 2014 - 2015 OPERATIONAL PLAN COMMUNITY SERVICES

*City Child Care Centre - provides quality long day and occasional care for children from 6 weeks to school age in accordance with the Early Years Learning Framework and National Quality Standard.*

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
N/A	N/A	N/A		0%	Not relevant to Child Care Care Centre Unit
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No capital projects relevant to Child Care Care Centre Unit
100%	100%	100%		100%	
100%	100%	100%		100%	

### COMMUNITY SERVICES DIRECTORATE

#### Section Budget Summary

Budget	Adopted	Actual YTD
Operating Revenue	\$66,172	\$41,164
Operating Expenses	\$965,402	\$730,505
Capital Revenue	\$738,507	\$0
Capital Expenses	\$3,289,805	\$3,197,426

#### CORPORATE PLAN ACTIVITIES

1. Provide leadership, corporate oversight and strategic direction

*Community Services Directorate - The Community Services Directorate provides overall corporate management and coordination of the service delivery and strategic direction of the Health & Environment, Parks, Arts & Heritage, Locals Laws, and Community Services Sections.*

KEY PERFORMANCE INDICATORS	TARGET	TIMEFRAME
Compliance with Customer Service Requests	100%	QTR
Compliance with statutory and regulatory requirements including safety, risk and other legislative matters	100%	QTR
Achievement of Capital Projects within adopted budget and approved timeframes	100%	QTR
Achievement of Operational Projects within adopted budget and approved timeframes	100%	QTR
Delivery of services and activities in accordance with Council's adopted Service Levels	100%	QTR

ACTIVITIES LEGEND	
R	Risk of Incompletion / Delay
OK	On Target
AT	Ahead of Target
C	Complete
I	Incomplete (Q4 only)

Q1	Q1-Q2	Q1-Q3	Q1-Q4
OK	OK	OK	

Q1	Q2	Q3	Q4	ANNUAL	COMMENTS
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	
100%	100%	100%		100%	
N/A	N/A	N/A		0%	No Council adopted Service Levels set during this quarter

**9.2 RISK REGISTERS - QUARTERLY UPDATE AS AT 17 APRIL 2015****File No:** 8780

**Attachments:**

1. Current Risk Rating Heat Map as at 17 April 2015
2. Corporate Risk Register - Quarterly Update as at 17 April 2015
3. Office of the CEO Risk Register - Quarterly Update as at 17 April 2015
4. Community Services - Quarterly Update as at 17 April 2015
5. Corporate Services Risk Register - Quarterly Update as at 17 April 2015
6. Regional Services Risk Register - Quarterly Update as at 17 April 2015

**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology  
Ross Cheesman - General Manager Corporate Services

**Author:** Kisane Ramm - Risk Management Officer

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**SUMMARY**

*The quarterly risk register updates, as at 17 April 2015, are presented for the Committee's consideration.*

**OFFICER'S RECOMMENDATION**

THAT the quarterly risk register updates, as at 17 April 2015, as presented in the attachments to this report, be adopted.

**COMMENTARY**

Council has the responsibility of providing direction and oversight of risk management across the organisation. The Corporate and departmental risk register summary report updates have been produced for Council's consideration to assist with this obligation.

Risk registers are a valuable resource to be used to aid with identification and monitoring of assessed risks and their associated controls, and more importantly, assist Council in achieving its objectives and effectively use its limited resources.

For the purpose of identifying the proposed changes any updates have been made in red text, and dated where possible.

Attachment 1 is a risk heat map representative of Council's 162 risks (Corporate and Section risk registers) overlaid on the RRC Risk Calculator.

**BUDGET IMPLICATIONS**

In some cases the proposed future risk controls may have budget and resourcing impacts.

**LEGISLATIVE CONTEXT**

*The Local Government Regulation 2012, Chapter 5, s164, requires...(1) a local government must keep a written record stating (a) the risks the local government's operations are exposed to...; and (b) the control measures adopted to manage the risks.*

The production of the risk registers which include both existing and future controls ensures the Council is compliant with section 164 as well as providing an opportunity to for Council to determine that its risks are being dealt with in an appropriate manner.

**RISK ASSESSMENT**

The following table highlights some of the changes in this quarter's update:

<b>Risk Number</b>	<b>Change</b>
<i>Office of the CEO</i>	
101. 102, 103	The three risks have had their future controls completed and have now been assessed as ALARP. They have been removed from the Further Treatment summary table.
112 & 113	These are two newly identified risks for the newly formed Regional Promotions section. While both risks have been assessed with a Moderate current risk rating number, 113 has been assessed as ALARP but 112 is showing in the Further Treatment summary table.
114	This is a newly identified risk for the Internal Audit section and will be showing in the Further Treatment summary table.
<i>Community Services</i>	
427	Has been reassessed from Very High 3 down to High 4
446	New risk regarding Kershaw Gardens identified by Manager Parks.
<i>Corporate Services</i>	
235	Has been reassessed from High 4 to Moderate 5 on the completion of the previously listed future control and as such will no longer show in the Very High and High summary table.
250	Has had the listed future controls completed and as such next reporting period will be removed from the Further Treatment summary table.
<i>Regional Services</i>	
301	Has been reassessed by the new Manager Civil Operations who has amended the Likelihood rating which in turn has changed the Current Risk Rating from a Very High 2 to a High 4.
330	The future controls for this risk have been completed and the risk has been reassessed as ALARP so it has been removed from the Further Treatment summary table.
<i>ALARP = As low as reasonably practicable.</i>	

**CORPORATE/OPERATIONAL PLAN**

Risk is defined as: *effect of uncertainty on objectives* (AS/NZS ISO 31000:2009). The Council's objectives, as identified in the Corporate and Operational Plans are used as the starting point in the risk assessment process with the linkages being recorded in the risk register.

**CONCLUSION**

The quarterly review of the risk registers, having been conducted by the respective managers and the Leadership Team, are now presented for the Committee's consideration.

# **RISK REGISTERS - QUARTERLY UPDATE AS AT 17 APRIL 2015**

## **Current Risk Rating Heat Map as at 17 April 2015**

**Meeting Date: 26 May 2015**

**Attachment No: 1**

**CURRENT RISK RATING HEAT MAP**

Management's rating after considering Controls \*

	1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
<b>E</b> Expected to occur at most times (>95%-100%)		1 Cor S			
		1			
<b>D</b> Will probably occur (>70%-95%)		2 RS 1 OoC 3 Com S 3 Cor S	2 RS 4 Com S 1 Cor S		1 RS
		9	7		1
<b>C</b> Could occur at some time (>30% -70%)	1 OoC	1 CORP 1 OoC 1 RS 7 Com S 11 Cor S	2 CORP 4 OoC 7 RS 13 Com S 8 Cor S	1 CORP 2 OoC 8 RS 3 Com S 1 Cor S	
	1	21	34	15	
<b>B</b> Might occur at some time (>5%-30%)	1 Com S	1 COPR 2 RS 6 Com S 12 Cor S	3 CORP 2 OoC 2 RS 4 Com S 12 Cor S	3 COPR 1 OoC 5 RS 2 Cor S	
	1	21	23	11	
<b>A</b> May occur in rare circumstances (<5%)	1 Cor S	2 Com S 1 Cor S	2 OoC 2 Com S 2 Cor S	5 RS 1 Com S	1 RS
	1	3	6	6	1

COUNCIL'S RISK UNIVERSE		
Risk Rating	Number of Risks	%
Very High	1	0.62
High	35	21.60
Moderate	99	61.11
Low	27	16.67
<b>Total number of risks</b>	<b>162</b>	

CORP = CORPORATE RISK  
 Com S = Community Services  
 Cor S = Corporate Services  
 OoC = Office of CEO  
 RS = Regional Services

RRC RISK CALCULATOR						
		CONSEQUENCE RATINGS				
		1	2	3	4	5
LIKELIHOOD	E	Moderate 5	High 4	High 3	Very High 2	Very High 1
	D	Moderate 6	Moderate 5	High 4	Very High 3	Very High 2
	C	Low 7	Moderate 6	Moderate 5	High 4	Very High 3
	B	Low 8	Low 7	Moderate 6	High 5	High 4
	A	Low 9	Low 8	Moderate 7	Moderate 6	High 5

Potential Exposure	Department	Risk #	RISK	Current Risk Rating
5. (Catastrophic)	Regional Services	304	Failure of operation asset condition (roads, drainage, etc.) leading to: injury or death of public/staff; damage to property/equipment - resulting in legal outcomes, financial impacts and negative publicity for Council.	Very High 2 (5,D)

\* To get a Current Risk Rating the Risk Owner has considered the effectiveness of the existing controls to mitigate against the consequence and likelihood of the risk event occurring.

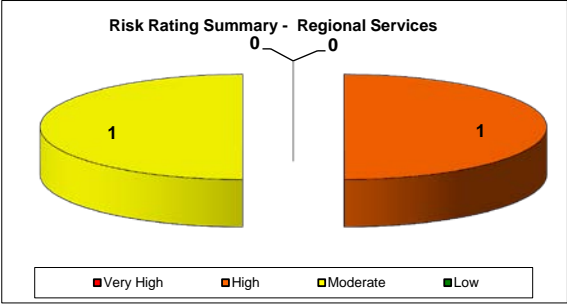
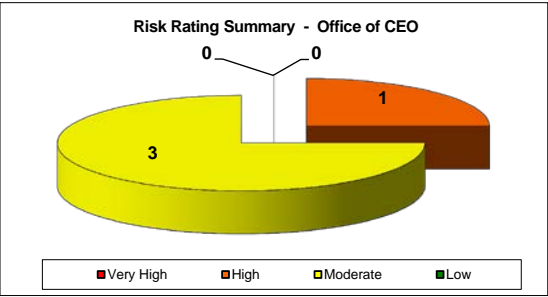
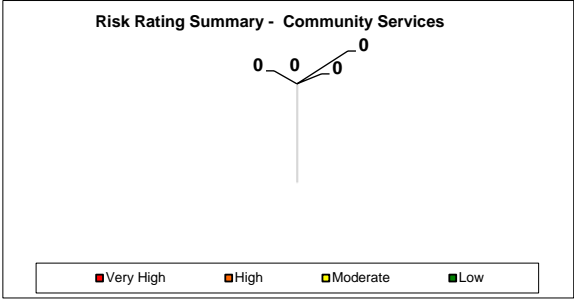
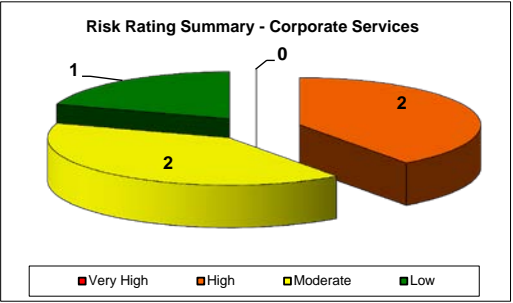
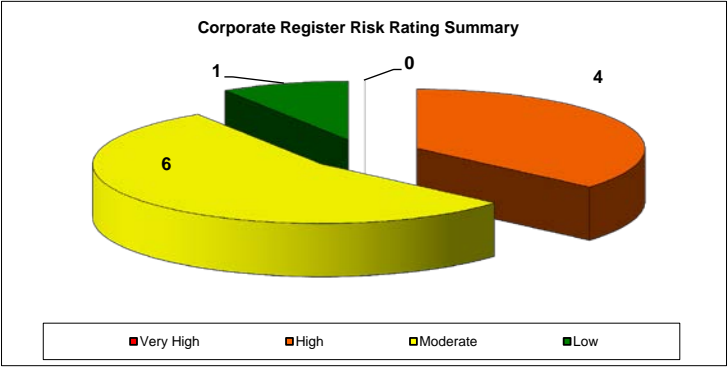
# **RISK REGISTERS - QUARTERLY UPDATE AS AT 17 APRIL 2015**

## **Corporate Risk Register - Quarterly Update as at 17 April 2015**

**Meeting Date: 26 May 2015**

**Attachment No: 2**

**ERM RISK SUMMARY REPORT**  
**Corporate Risk Profile**





CORPORATE RISKS  
'Very High' and 'High'

Risk No.	Risk	Current Risk Rating	Current Controls	Risk Evaluation
1	Council processes and services are provided without due recognition of economy, efficiency and effectiveness (value for money) exposing Council to increased costs, loss in reputation and ratepayer confidence and impacting service delivery.	High 5	(1) Established Asset Management plans. (2) Non-priced based selection criteria included in the tender / quote assessment process to assist in the value for money assessment. (3) Tender evaluation plans with weighted selection criteria assessment that does not rely on price as having the highest weighting. (4) Capital Projects evaluation process includes whole of life cycle cost considerations. (4.2) Fleet asset assessment utilises a whole of life cost model as part of the acquisition and operations process. (5) Long term financial forecasts based around asset management plans adopted.	Accept Risk (ALARP)
8	Identified Disaster Mitigation Strategies not actioned resulting in increased impact/effect of disaster events on the community and potential for increased costs to Council in recovery and restoration costs.	High 5	(2) Identified disaster mitigation strategies implemented where possible within disaster management budget. (2) Appropriate funding opportunities identified and sourced to implement identified disaster mitigation strategies.	Treat Risk
9	Council's financial operations fail to support and sustain Council's service provision, financial sustainability and the community's expectations resulting in revenue shortfalls, increased debt, reduced service levels, loss of reputation and community discontent.	High 5	(1) Council's Long Term Financial Forecast includes forecasts from asset management plans. (2) Long Term Financial Forecasts are reviewed annually. (3) Asset Management Plans reviewed regularly. (4) Finance staff are adequately qualified as per the respective Position Descriptions. (5) Council lobbies other levels of government for appropriate grants and subsidies. (5) Council financially operates in a surplus position. (6) Financial controls are monitored. Finance also works closely with Internal and External Audit in regards to internal controls. (7) Project Delivery procedure developed.	Accept Risk (ALARP)
10	Actions of Council, Councillors or employees that fail to meet the standards of behaviour outlined in the Local Government Act, Council's Code of Conduct and other associated policies or procedures resulting in damage to Council's reputation, financial losses and regulatory breaches against Council or individuals.	High 4	(1-4) Policy implemented. (3) Controls within Local Government Act and policy. (2-3) Training in obligations undertaken. 30/1/15: (4) Management's ongoing review/update of authorisations and delegations (including signing of correspondence)	Treat Risk

CORPORATE RISKS  
Corporate Risks Requiring Further Treatment (ALL)

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	Management's Comments	
2	Non-existent or inadequate business continuity initiatives leading to prolonged service / process disruptions resulting in adverse community reactions and possible financial loss.	Moderate 5	1. Business Continuity Framework to be developed and used to draft standardised Sectional BCPs. 2. Additional continuity plans to be implemented across the organisation. 3. Regular review and testing required.	Additional resources required.	Constraint - Lack of Resources.	(30/1/15: 80%)	30/06/2016	No new updates.	Office of CEO
8	Identified Disaster Mitigation Strategies not actioned resulting in increased impact/effect of disaster events on the community and potential for increased costs to Council in recovery and restoration costs.	High 5	(1) Annual review and report on implementation of disaster mitigation strategies. (2) Forward works program to be developed for disaster mitigation strategies to be submitted through Council's project evaluation and management system (PEMS) process, and for Natural Disaster Relief and Recovery Arrangements (NDRRA) funding applications.	Budgets for project specific mitigation strategies.	Funding and resources	50%	01/07/2015	No new updates.	Regional Services
10	Actions of Council, Councillors or employees that fail to meet the standards of behaviour outlined in the Local Government Act, Council's Code of Conduct and other associated policies or procedures resulting in damage to Council's reputation, financial losses and regulatory breaches against Council or individuals.	High 4	(1) Conduct fraud and corruption risk assessment across the organisation.	Exisiting	0	(30/1/15: 90%)	30/03/2015	Fraud & Control Policy adopted by Council via the Audit Committee Most appropriate training delivery being considered. Training content completed. Change completion date to 30/06/15	Office of CEO

## **RISK REGISTERS - QUARTERLY UPDATE AS AT 17 APRIL 2015**

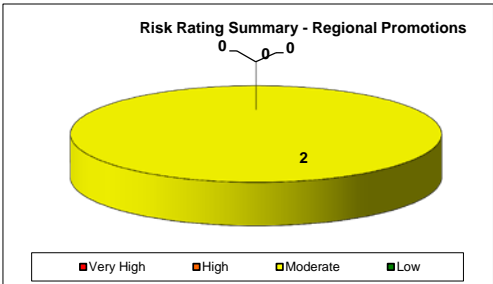
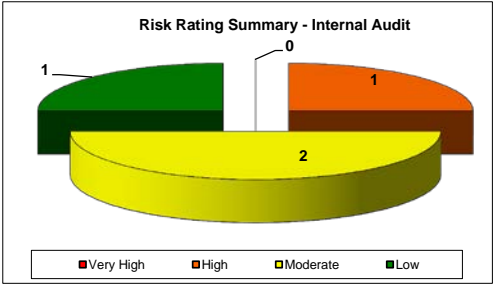
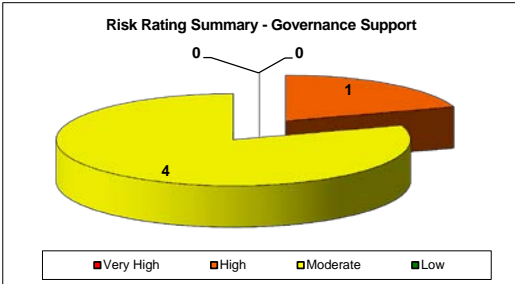
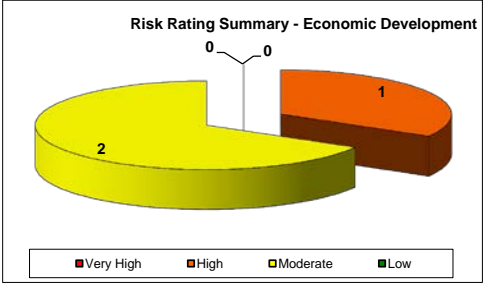
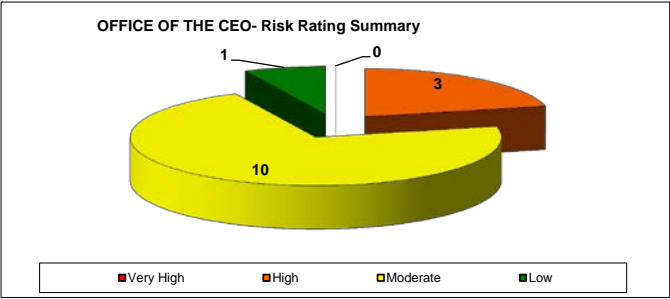
### **Office of the CEO Risk Register - Quarterly Update as at 17 April 2015**

**Meeting Date: 26 May 2015**

**Attachment No: 3**

ROCKHAMPTON REGIONAL COUNCIL																			
OFFICE OF THE CEO - RISK REGISTER - 2015																			
IDENTIFY RISKS and EXISTING CONTROL EFFECTIVENESS								RISK ANALYSIS				RISK EVALUATION & FURTHER RISK TREATMENT	FUTURE CONTROL & RISK TREATMENT PLANS						RISK ASSURANCE
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Risk Identification	Links To Planning	Risk/Failure (including consequence/s)	Risk Categories	Risk Causations	Existing Controls Implemented By Risk Owner	Control Effectiveness	Control Owner/s	Rate the Consequence	Rate the Likelihood	CURRENT RISK RATING	Potential Exposure Rating	Risk Evaluation (don't proceed to Column N if risk is accepted)	Future Risk Control/s	Control Implementation/Monitoring	Resource/Budget Needed	Performance/Constraints	% Complete	Completion Date	Risk Assurance (to be completed by Risk Owner)
NEW RISKS LISTED BELOW HERE																			
112	CEO RP 9	River Festival has low attendance or is cancelled resulting in loss of revenue and reputational damage.	Financial	1. Bad Weather Occurance leading up to or on the day of event 2. Promotion material lacking reach or targeting 3. Dates not aligned with regional events calendar	(2) Marketing plan developed and executed. (2) Appropriate resources provided through the budget process (3) Research undertaken to ensure dates maximise attendance capacity	3.Partially Effective	Manager Regional Promotions	2	C	Moderate 6	2. Minor	Treat Risk	(1) Investigate insurance cost/benefit	Manager Regional Promotions	Budget allocation		0%	01/08/2015	none
113	CEO RP 9	Promotional activity is stopped or not updated regularly, negatively impacting local businesses leading to a tarnished reputation.	Strategic	1. Lack of staff resource or inappropriate service delivery 2. Lack of access to appropriate technology	(1) Appropriate staff recruited for unit (2) Sourced appropriate technology (2) Liaising with IT on appropriate technology support	4.Substantially Effective	Manager Regional Promotions	3	C	Moderate 5	3. Moderate	Accept Risk (ALARP)							
114	CEO IA 1	Non Conformance with IPPF; Act or Reg.	Compliance	1. Lack of compliance management framework & process. 2. Lack of periodic evaluation, reporting & rectification against compliance elements. 3. Lack of compliance management oversight/monitoring. 4. Inadvertant non-compliance or workload related or ineffective or outdated / incomplete process(es). 5. Budget shortfall to implement mandatory IPPF compliance.	(1,2,3,4) IIA Management Framework (incl standards). (1,2,3,4) Annual Compliance Self-Assessment and assertions by CAE. (1,2,3,4) Independent Annual Assessment by QAO. (3) Periodic Assessment by Audit Cttee. (1,2,3,4) Periodic assessment by Independent 3rd Party. (1,2,3) Formal & Informal Assessment by CEO - KPI's. (1,2,3,4). Audit Manual and Procedures exist and are implemented. (1,2,3,4) Periodic QA&IP reviews (e.g. IA Service Delivery Review).	5.Fully Effective	CAE	1	C	Low 7	4. Major	Treat Risk	External Assessment (Mandatory every 5 years)	CAE	Budget allocation \$20,000		0%	31/12/2016	1.QAO LGA annual compliance review 2. IA annual self assessment IPPF

ERM RISK SUMMARY REPORT  
Office of the CEO Risk Profile



OFFICE OF THE CEO  
Risks - 'Very High' and 'High'

Risk No.	Risk	Current Risk Rating	Current Controls	Risk Evaluation
101	Service delivery coverage, quality or correct balance of these audit services may not meet the requirements of the organisation, or may conflict.	High 4	(1) & (2) Annual risk based audit planning highlights risks vs the required or appropriate need for internal audit coverage.  (4) External Consultants  (4) Audit Committee	Accept Risk (ALARP)
108	Misinterpretation of Local Government Act 2009 & Local Government (de-Amalgamation Implementation) Regulation 2013 causing adverse findings in current and future legal disputes and adversely affecting operational relationship between the Livingstone and Rockhampton Councils.	High 4	None at present.  (Advice from the Local Government Department has been less than satisfactory to date in eliminating or clarifying the potential exposure of this risk to Council. Treatment Option 4, Sharing the risk by insurance, [LGM have been advised] )	Treat Risk
109	Failure to take advantage of Rockhampton Region's economic development opportunities which can result in limited growth of Council's rate base.	High 5	1. Appointment of Manager Economic Development. 2. Appointment of Senior Resource Advisor to focus on opportunities arising for the Rockhampton Region from the Central Queensland resource sector. 3. Working with the Commonwealth and Queensland Governments and the Rockhampton Region community to maximise economic development opportunities. 4. Promotion of regional economic development opportunities in the media and at appropriate conferences and other forums.	Accept Risk (ALARP)

OFFICE OF THE CEO  
Risks Requiring Further Treatment (ALL)

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	Additional Management Comments	
108	Misinterpretation of Local Government Act 2009 & Local Government (de-Amalgamation Implementation) Regulation 2013 causing adverse findings in current and future legal disputes and adversely affecting operational relationship between the Livingstone and Rockhampton Councils.	High 4	Unable to define an effective treatment plan at this stage. Retain risk by informed decision, is most likely what our position currently is. Council has sought legal opinion.	0 0		0%	TBD	17/4/15: Council has sought and received legal advice and is considering its position. Council has requested advice from the Minister for Infrastructure, Local Government & Planning on one particular matter before the court. We are awaiting the outcome from that request.	Office of CEO
111	Failure to collaborate with Rockhampton Region's business groups and businesses, which could lead to initiatives failing to attain their true potential, and/or possible business closures, resulting in limited growth of Council's rate base and Council's reputation affected.	Moderate 5	Enter into funding agreement with Capricorn Enterprise	Within already defined resource/budget allocation	Funding agreement needs to be signed by both parties.	0%	(29/01/15: 31/12/2015)	0	Economic Development
112	River Festival has low attendance or is cancelled resulting in loss of revenue and reputational damage.	Moderate 6	(1) Investigate insurance cost/benefit	Budget allocation		0%	01/08/2015	0	Regional Promotions
114	Non Conformance with IPPF; Act or Reg.	Low 7	External Assessment (Mandatory every 5 years)	Budget allocation \$20,000		0%	31/12/2016	0	Internal Audit

# **RISK REGISTERS - QUARTERLY UPDATE AS AT 17 APRIL 2015**

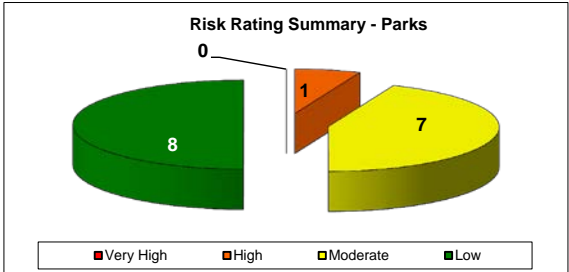
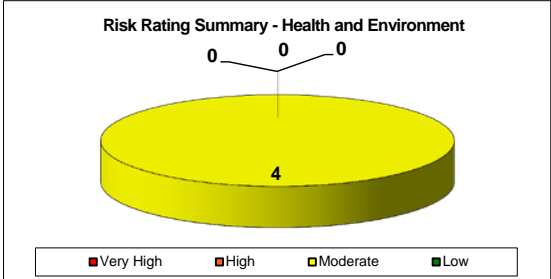
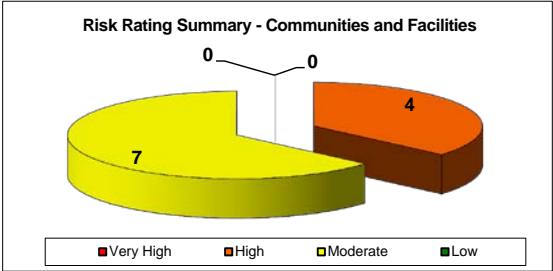
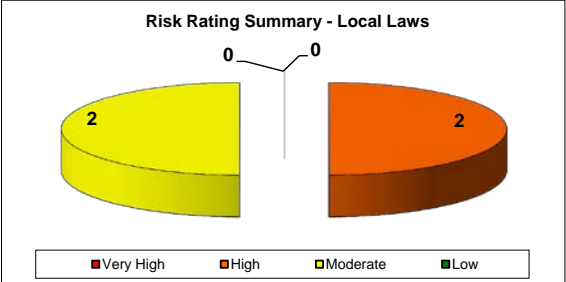
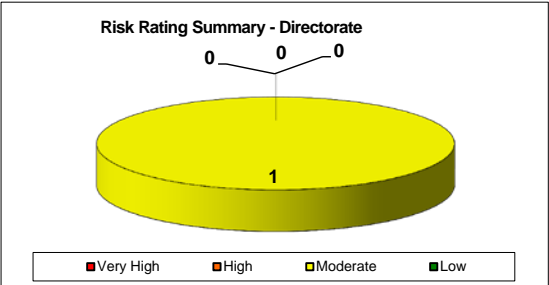
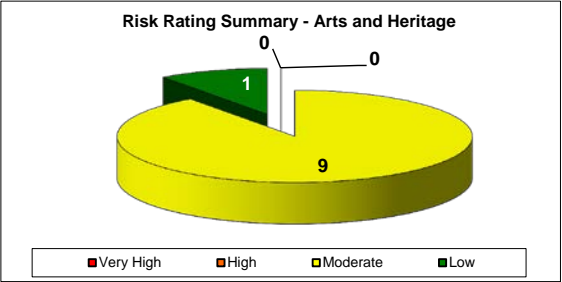
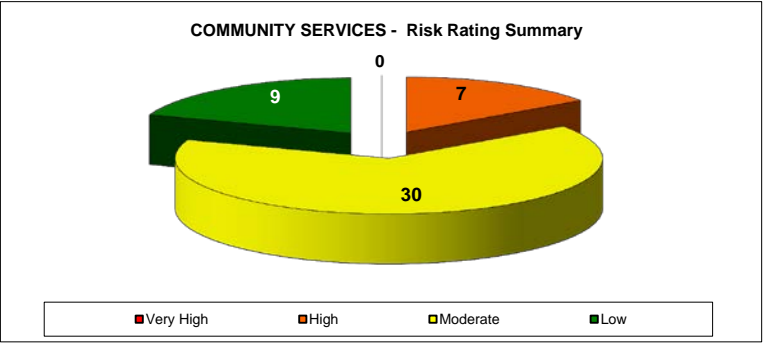
## **Community Services - Quarterly Update as at 17 April 2015**

**Meeting Date: 26 May 2015**

**Attachment No: 4**

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Risk Identification	Links To Planning	Risk/Failure (including consequence/s)	<u>Risk Categories</u>	Risk Causations	Existing Controls Implemented By Risk Owner	<u>Control Effectiveness</u>	Control Owner/s	<u>Rate the Consequence</u>	<u>Rate the Likelihood</u>	<u>CURRENT RISK RATING</u>	<u>Potential Exposure Rating</u>	<u>Risk Evaluation (don't proceed to Column N if risk is accepted)</u>	Future Risk Control/s	Control Implementation / Monitoring	Resource / Budget Needed	Performance / Constraints	% Complete	Completion Date	Risk Assurance (to be completed by Risk Owner)	Section / Unit	Risk Owner	Dept																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
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ERM RISK SUMMARY REPORT  
Community Services Risk Profile



## COMMUNITY SERVICES

### Risks - 'Very High' and 'High'

Risk No.	Risk	Current Risk Rating	Current Controls	Risk Evaluation
414	Council fails to maintain, train and supervise adequate numbers of volunteers to assist with operations across its sites resulting in inability to deliver some services, or injury to volunteers or public.	High 4	1. Development and implementation of processes for engagement and training of volunteers. 2. Supervision of volunteer work on Council sites.	Treat Risk
417	Grant and sponsorship programs not delivered in accordance with regulations, policy and procedures resulting in loss of reputation for Council with community concerns about disbursement of funds, and withdrawal of matching funding from other levels of government meaning grant is unable to be offered.	High 4	1. Policy, procedure and funding regulations implemented and reviewed regularly.	Accept Risk (ALARP)
421	Inability to retain amenity of public buildings resulting in community concern and loss of reputation, with possible injury.	High 4	1. Cleaning schedule in place. 2. Hazard inspection reporting process.	Treat Risk
422	Inability to comply with regulatory obligations and conservation of heritage assets, asbestos inspections and treatment, resulting in facilities being non-compliant and deemed unsafe and unusable, with loss of service to community, possible injury to staff and public, and damage to reputation of Council.	High 4	1. Partial completion of conservation management plan (CMP) program, however not funded in 13-14 budget. 2. Identified assets requiring inspection included in planned maintenance subject to funding.	Treat Risk
427	17/4/15 : Council does not meet its legislative and service delivery responsibilities for Local Laws' community compliance leading to the possibility of legal action, significant damage to Council's reputation with multiple complaints, and general public dissatisfaction. 30/1/15: Failure to achieve Local Laws' earned income targets which can result in an inability to fund operations; poor service delivery and public dissatisfaction.	High 4	1. Budget submission for appropriate resources to address required compliance service levels. 2. Infringement financial management system (Pathways module).	Treat Risk
429	Inconsistent regulation and enforcement of local laws and legislation resulting in poor service and considerable public dissatisfaction.	High 4	1. Staff trained. 2. Local Law review. 3. Process and procedure review.	Treat Risk
439	Lack of fire management planning resulting in: possible injury or loss of life; damage to Council's reputation; possible litigation.	High 4	Clearing / forming control lines (in conjunction with QPWS) at base of Mt Archer/Berserker Ranges.	Treat Risk



COMMUNITY SERVICES  
Risks Requiring Further Treatment (ALL)

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	MANAGEMENT'S COMMENTS	
407	Damage to Council facilities and equipment due to non-compliance by Hirers resulting in financial loss and loss of reputation.	Moderate 6	(17/11/14 Improved business systems in the Venue Operations Unit)	(1) Capital budget provided for new venue management system.	Suitability of existing commercial venue management systems.	25%	30/06/2015	17/04/15: No changes at this time - project now sits with IT to deliver and at this stage IT are unable to confirm if project will be completed by 30/06/2015	Manager Arts and Heritage
411	Child and youth risk management strategies not in place for regulated businesses, high risk activities and special events in accordance with the requirements of the Children and Young People and Child Guardian Act 2000 resulting in children being exposed to harm, Council being exposed to liability issues and reputational damage.	Moderate 5	1. Implementation of blue card policy and procedure throughout Council; 2. Development of child and youth risk management strategy; 3. Development and implementation of risk management plan for special events. (17/11/14: 4. Blue Cards needs assessment for individual on expiry of current card.)	Staff time.	1. Managers not updating PDs for Blue Card requirement; 2. HRA not supplying information to Senior Admin Officer.	17/4/15: 70%  (30/1/15: 50%)	17/4/15: 30/06/2015  (30/1/15: 30/06/2014)	0	General Manager Community Services: 30/1/15
413	Child Care Centre does not meet the National Quality Standard and is unable to operate resulting in loss of service to community, loss of income and reputation for Council.	Moderate 6	Ensure policies, procedures and programs are compliant with NQS for 2014 assessment.	Staff time and training.	Staff not providing programs at acceptable standard.	90%	30/06/2015		Manager Communities and Facilities
414	Council fails to maintain, train and supervise adequate numbers of volunteers to assist with operations across its sites resulting in inability to deliver some services, or injury to volunteers or public.	High 4	1. Training procedures for volunteers being updated; 2. Responsibility for volunteers at some sites being transitioned to community organisations.	Staff time to deliver training.	1. Ability to provide training at suitable times for volunteers; 2. Staff resource to supervise work at some sites.	50%	30/06/2015	17/04/15: No change at this time	Manager Communities and Facilities
420	Damage or failure of Council facilities, plant and equipment resulting in injury to staff or public, potential litigation, and inability to deliver services.	Moderate 5	1. Complete the process of incorporating maintenance plans into Asset Register and Management Plan. 2. Develop a 5-10 year maintenance and renewal strategy based on valuations and condition assessments. 3. Develop forward budget submissions with reference to risk register, corporate plan and legislative requirements.	To be determined based on strategy.	1. Insufficient budget/staff resources.	(30/1/15: 90%)	(30/1/15: 31/03/2015)	17/04/15: Process delayed by work associated with TC Marcia	Manager Communities and Facilities
421	Inability to retain amenity of public buildings resulting in community concern and loss of reputation, with possible injury.	High 4	1. Review cleaning and maintenance schedules. 2. Develop forward budget submission with reference to risk register, corporate plan and legislative requirements.	To be determined based on strategy.	Insufficient budget resource.	90%	(30/1/15: 30/04/2015)	17/04/15: Process delayed by work associated with TC Marcia	Manager Communities and Facilities
422	Inability to comply with regulatory obligations and conservation of heritage assets, asbestos inspections and treatment, resulting in facilities being non-compliant and deemed unsafe and unusable, with loss of service to community, possible injury to staff and public, and damage to reputation of Council.	High 4	1. Complete the process of incorporating maintenance plans into Asset Register and Management Plan. 2. Develop a 5-10 year maintenance and renewal strategy based on valuations and condition assessments. 3. Develop forward budget submission with reference to risk register, corporate plan and legislative requirements.	To be determined based on strategy.	Insufficient budget resource to complete Conservation Management Plans and undertake required works.	70%	30/1/15: 30/06/2016  (17/11/14: 31/12/2014)	17/04/15: Process delayed by work associated with TC Marcia	Manager Communities and Facilities
427	17/4/15 : Council does not meet its legislative and service delivery responsibilities for Local Laws' community compliance leading to the possibility of legal action, significant damage to Council's reputation with multiple complaints, and general public dissatisfaction. 30/1/15: Failure to achieve Local Laws' earned income targets which can result in an inability to fund operations; poor service delivery and public dissatisfaction.	High 4	1. Effective Infringement financial management process to be put in place. 2. Internal Audit Process Review.	(1) System update budget.  (2) Existing staff and resources.	Available budget	25%	(17/4/15: 30/06/2016)  30/06/2015	17/4/15 - Risk Register Page update - risk statement re-worded (column C) and consequence rating amended from 4 to 3 (column I) resulting in the Current Risk Rating changing from Very High 3 to High 4 (column K).  Extend completion date by a year as we are relying on other areas of Council to undertake activities and this somewhat relies on budget	Manager Community Standards and Compliance
429	Inconsistent regulation and enforcement of local laws and legislation resulting in poor service and considerable public dissatisfaction.	High 4	1. Reviews to be completed - 1a) Internal Audit Process Review;  1b) Legal review of Local Laws.  2. Membership subscription to LGAQ's Legislation Compliance Service.  3. Join SEQ Regional Animal Management group (SEGRAM).	1a) Existing staff and resources.  1b - 3) Review of budget required.	Available budget	5%	(17/4/15: 30/12/2016)  31/12/2014	17/04/15: Manager Local Laws is now Manager Standards and Compliance. Completion date needs to be at least till 30/12/16 to allow for the individual reviews to occur.	Manager Community Standards and Compliance

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	MANAGEMENT'S COMMENTS	
431	Animal housing at the Zoo does not meet the required standard (inclusive of; animal husbandry, record keeping, staffing & asset renewal) resulting in: Loss of zoo licences / closure of facility; Injury or death to an animal; Negative public perception; Staff turnover; Injury or death to zookeepers.	Moderate 6	1. Documented procedures rolling review. 2. Develop, implement, and annually review development plan (linkage to budget required) to upgrade exhibitions and achieve implementation of the approved/ultimate zoo master plan. 3. Staff to monitor and contribute to review/formation of industry guidelines standards.	Annual Budget  External contractors to be used.  Staff time and management overview.	(17/11/14 Procedure Manual review / update is continuing.)	10%	30/06/2016	0	Manager Parks
433	Loss of information and critical cemetery records (paper/electronic) resulting in poor service delivery through: inability to provide information to families/funeral directors for future/past burial information and replace historical records - some information lost forever; and reliance on data with inefficient communication networks.	Moderate 5	(17/11/14 Delivery of replacement system by IT Services; Data transfer to new system to be programmed.)	(17/11/14: \$90,000 carried forward 13/14 revised budget.)	Alternative / replacement database system for UniCEM explored and costed.	17/04/15: 80% (17/11/14: 60%)	(17/11/14: 30/03/2015)	17/04/15: Works to transfer existing data to new system scheduled for April 2015 (postponed due to personnel availability and effects of TC Marcia)	Manager Parks
434	Insufficient interment space for future burials leading to damage to council's reputation and loss of revenue.	Low 8	(17/11/14 Development plan commenced regarding the expansion of Gracemere Cemetery pursuant to Council resolution.)	30/1/15: 2014-15 Revised budget to include option to commence planning and design for Gracemere expansion into 2014-15.  Budgeted for commencement in 2015-16 FY.	Council direction - no further expansion at Rockhampton Memorial Gardens.	17/04/15: 15% (17/11/14: 5%)	01/06/2016	17/04/15: Council consideration of concept at April P&R Committee - laid on table to resolve any outstanding issues with Gracemere Redbacks	Manager Parks
439	Lack of fire management planning resulting in: possible injury or loss of life; damage to Council's reputation; possible litigation.	High 4	Manager Parks to finalise development and implementation of a regional fire mitigation strategy in collaboration with state government agencies and property owners.	(17/11/14 Nil )	Nil	70%	31/12/2014	17/04/15: Report and implementation arrangements to be considered by Council on 28 April 2015	Manager Parks
440	Tree fails resulting in: injury/death; damage to property; damage to Council's reputation; negative financial impact.	Low 7	1. Review, update and submit Street and Parks Tree Master Plan for approval to implement. 2. Programmed maintenance works to be implemented to full capacity. 3. Ergon Service Level Agreement is to be in place and implemented.	Staff time and management overview, possible external review and update  Nil  Nil.	Nil	60%	31/12/2015	0	Manager Parks
443	Loss of significant/ historic/ iconic botanical collections resulting in negative publicity and loss of: reputation; region's "green" status; iconic material; and research opportunities.	Moderate 6	1. Review, update and implement existing land & conservation management & succession plans. 2. Complete the identification of the current collection as part of the succession plan.	Staff time and management overview.	0	40%	30/06/2016	0	Manager Parks
444	Inadequate/ inappropriate open space does not meet the community's requirements/ expectations resulting in lack of: standardised infrastructure charges; consistency and quality of the asset including land; lack of benchmark for Council/ developer Standards; unwanted contributed assets; leading to reputational damage; social problems and; financial impacts.	Moderate 5	1. Develop & implement a Parks Infrastructure Strategy for conditioning of new development. 2. Develop a local parks contribution policy. 3. Complete & implement Landscape Guidelines (as part of CMDG). 4. Open Space Strategy to be reviewed and implemented (inc service levels).	0	0	70%	31/12/2016	0	Manager Parks
446	Integrity of land-fill cap at Kershaw Gardens heavily impacted through (TC Marcia) tree fall and erosion with potential to effect public health and safety and environmental impact	Moderate 7	1. Continuous review and updating of Site Management Plan 2. Site remediation priorities to be determined, planned and implemented	Estimate only \$1-2M	Public perception  Funding	2%	01/12/2015	0	Manager Parks

## **RISK REGISTERS - QUARTERLY UPDATE AS AT 17 APRIL 2015**

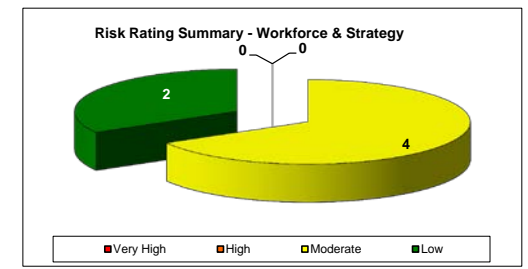
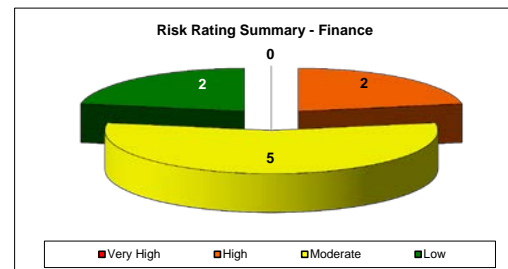
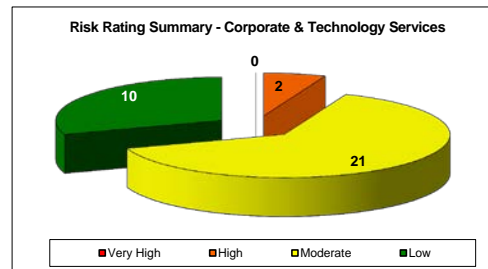
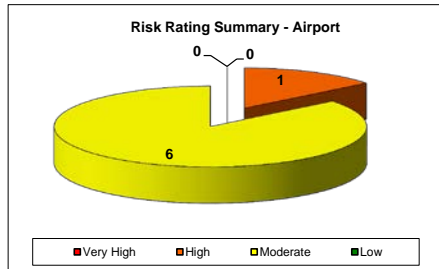
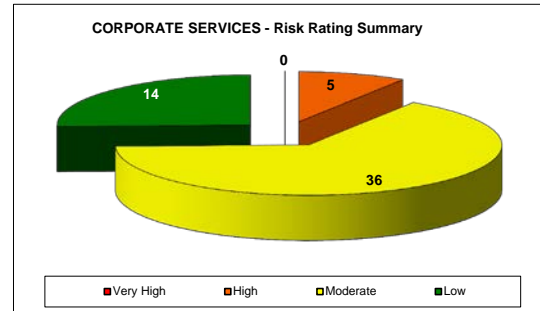
### **Corporate Services Risk Register - Quarterly Update as at 17 April 2015**

**Meeting Date: 26 May 2015**

**Attachment No: 5**

# ERM RISK SUMMARY REPORT

## Corporate Services Risk Profile



**CORPORATE SERVICES**  
**Risks - 'Very High' and 'High'**

Risk No.	Risk	Current Risk Rating	Current Controls	Risk Evaluation
213	Operational degradation or failure of Council's Two-way radio communication system resulting in failed regional communications for daily operations and emergency / disaster response.	High 4	1. Vendor support for current technology (due to expire Dec 14). 2. Maintenance of adequate spares in-house (limited). 3. Some internal system redundancy. 4. Use of mobile phones in service areas.	Treat Risk
223	Corporate Recordkeeping software (ECM) doesn't meet strategic records management requirements in relation to systematic electronic records archival and disposal resulting in failure to dispose/archive eRecords.	High 4	Manual system in place for the disposal of hardcopy documents only (electronic documents continue to grow exponentially)	Treat Risk
249	The operational capability of the airport is reduced or prevented altogether by an event (natural or technological) resulting in the inability of the airport to function effectively and provide normal services.	High 4	1. Offer alternate travel opportunities to the general public (ie. airline services out of Gladstone and Mackay). 2. Continually update Council website as a communication tool for the general public. 3. Plan to enable operations of the runway at reduced length for smaller capacity aircraft when necessary. (17/4/15: Airport has separate Industrial Special Risk	Treat Risk
251	The loss of revenue impacting on Council's financial position potentially resulting in higher future rate rises, additional borrowings or service level reductions.	High 5	1. Undertaken training workshops with Council on Financial Sustainability and implications of change. 2. Include a lower reliance on grants and subsidies from other levels of government in Council's long term financial forecast. 3. Conservative financial forecast estimates. 4. Conservative estimates used in conjunction with DA applications. 5. Align related capital expenditure directly with developer contributions. 6. Using historical forecasts trending with wetter seasons.	Accept Risk (ALARP)
253	Lack of funds for capital works resulting in degradation of existing assets causing unusable assets and public liability claims.	High 5	1. Align related capital expenditure directly with developer contributions. 2. Maintain Asset Management Plans and budget accordingly. 3. Budget conservatively with regular reviews of capital program.	Treat Risk

CORPORATE SERVICES  
Risks Requiring Further Treatment (ALL)

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	Additional Management's Comments	
213	Operational degradation or failure of Council's Two-way radio communication system resulting in failed regional communications for daily operations and emergency / disaster response.	High 4	Commence planning and implement a replacement RRC regional two-way radio communications system. Two stage plan - 1. Replace the Rockhampton City Two-way system. 2. Integrated regional solution taking in the Gracemere infrastructure.	Budget allocated, final costing to be determined following infrastructure design and tender.	30/01/15: Planning work still progressing on schedule.	10%	TBD following infrastructure design and tender.		Corporate and Technology / Fleet Services
223	Corporate Recordkeeping software (ECM) doesn't meet strategic records management requirements in relation to systematic electronic records archival and disposal resulting in failure to dispose/archive eRecords.	High 4	The Records Archiving, Retention and Disposal (RARRD) project commenced in 2012 to develop a corporate solution to cover eRecords (including more effective hardcopy disposal recording).	Resources available.  Requirements analysis to be undertaken.	(30/01/15: ECM major upgrade planned 'Go-Live' June 2015 is expected to address electronic archival and disposal.)	30%	To be advised	No new updates	Corporate and Technology / Records Management
235	Failure to have an efficient and effective Enterprise Risk Management system integrated and embedded through the whole of Council resulting in ineffective decision making having strategic, financial, legal, compliance, safety and service delivery impacts.	Moderate 5	17/6/15: Research and implement a risk management software application to support ERM functions	Budget proposed 2015/16		0%	30/06/2016	Risk Register page - Likelihood amended from 'D' to 'C' altering the Current Risk Rating from 'High 4' to 'Moderate 5'  New treatment updates with proposed completion by June 2016	Corporate and Technology / Property & Insurance
242	Council's payroll function fails to accurately record and process employee wages and entitlements resulting in an inability to pay employees on time and accurately, potential employee dissatisfaction, Industrial disputes, financial impacts and reputation damage.	Moderate 7	(17/11/4: (2) Multiskilling of Administration and HR staff)	Existing resources	Emergent projects	95%	(30/1/15: 30/06/2015)	0	Workforce and Strategy / Human Resources
244	Aircraft accident, incident or malfunction occurs within the Rockhampton airport precinct resulting in possible death or injury , financial loss, interruption to airline service delivery, damage to infrastructure and reputation damage to the airport.	Moderate 6	Upgrade airport lighting system.	Budget of \$7.5m over three years has been allocated	17/4/15: Cyclone Marcia has delayed works but still tracking for June 30 completion.  21/1/15 - Stage 3 to be completed June 2015 depending on weather and material supply.  In order to reduce risk main runway transformers replaced in the interim and circuit reliability improved from 0 megaohms to 0.3 megaohms. Contract awarded for stage 3 and contractors to commence Feb 2015.	17/4/2015: 70%  (21/1/15: 60%)	Stage 3: 30/6/2016	0	Airport
245	Security breach or threat at the airport resulting in possible death or injury, reputation damage to the airport, additional costs, disruption to airline services due to airport closure, infrastructure damage, fines in relation to a regulatory breach.	Moderate 6	Replace hard key system on all gates and access points with proxcard electronic card system so lost cards can have access withdrawn.	Budget has been provided under Security upgrade	(17/11/14: Acquisition of special locks and software requirements has delayed installation of remainder of Salto locks. Need to extend completion date to 30/6/15.)	21/1/15: 50%  (17/11/14: 40%)	(17/11/14: 30/06/2015)		Airport
247	Airport revenue decreases over a sustained period resulting in the airport performance KPI's not being met, budgetary impacts, reduced availability of funds for capital programs.	Moderate 5	Redevelop the airport terminal to increase retail revenue.	\$5-\$6m	21/1/15: At the Business Enterprise meeting on 5/11/2014 the Terminal redevelopment report was received. It is anticipated that a review will occur in the 3rd quarter.	80%	Terminal now - 30/06/2018	Risk Register page updated - Duplicate Existing Control detected [number 11] and removed. The completed Future Control is now showing as Existing Control - numer 11.	Airport
248	Airport assets not maintained, upgraded, inspected or monitored effectively in accordance with regulatory requirements resulting in possible death or injury, reputational damage, compliance failure, reduced service delivery, WH&S fine.	Moderate 6	Facility maintenance and condition assessment inspection schedules are in the process of being completed and detailed in conquest.  Consultant engaged to identify critical infrastructure and to load into Conquest to ensure regular maintenance is performed.	Facilities Co-ordinator providing resources.  Budget funds are available over next few years for consultant to complete critical infrastructure assets in Conquest.	(21/1/15: Main Runway condition assessment completed.  Roads pavement condition assessment completed. Airport Council owned buildings condition assessment completed and priority 1 defects being addressed. Apron Lighting electrical switchboards have been assessed and staged replacement and upgrade are planned.)	(21/1/15: 80%)	(17/11/14: Stage 1: 30/06/2015)	No change	Airport

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	Additional Management's Comments	
249	The operational capability of the airport is reduced or prevented altogether by an event (natural or technological) resulting in the inability of the airport to function effectively and provide normal services.	High 4	Develop a contingency plan for reduced or ceased terminal operation capacity and ensure all planning is integrated into any whole of council planning for business continuity management.	Require assistance from Consultant and Council Officers to formulate Continuity planning.	(17/11/14: An outline of a proposed Continuity plan has been developed and will be further refined to identify contingency plans that are in place and need to be developed.)	20%	(17/11/14: 30/06/2015)	<div>The learning of Cyclone Marcia will be used to further progress the Business Continuity Plan.</div> <div>Risk Register page update - Existing Control #4 has been added: Airport has separate Industrial Special Risk insurance which includes Business Interruption insurance covering additional costs of working to get the airport operational again after an event</div>	Airport
250	A safe environment is not effectively provided for Airport workers, passengers and the public resulting in possible death or injury, compliance breaches, safety breaches, reputational damage, insurance claims, legal action.	Moderate 5		0	0			<div>Risk Register update from the Risk Management Officer - Completed Future Control has been moved to Existing Control column and risk reassessed as ALARP. This risk will no longer be presented in the Summary Report, unless it is later re-assessed to fall within the reporting parameters.</div>	Airport
253	Lack of funds for capital works resulting in degradation of existing assets causing unusable assets and public liability claims.	High 5	1. Enhanced capital expenditure reporting for monitoring purposes.	No	(17/11/14 : Roads AMP adopted by Infrastructure Committee. Timing of all Capital Programs submitted to Finance.)	45%	(30/1/15: 30/06/15)	0	Finance
258	The use of inaccurate GIS data by external users will lead to litigation and a lack of integrity for internal and external users.	Moderate 5	Existing data to be reviewed.	Existing staff	Other priorities that arise.	50%	(30/1/15: 30/06/2015)	0	Finance / Asset Management and GIS

## **RISK REGISTERS - QUARTERLY UPDATE AS AT 17 APRIL 2015**

### **Regional Services Risk Register - Quarterly Update as at 17 April 2015**

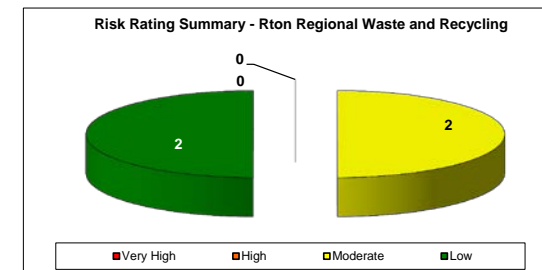
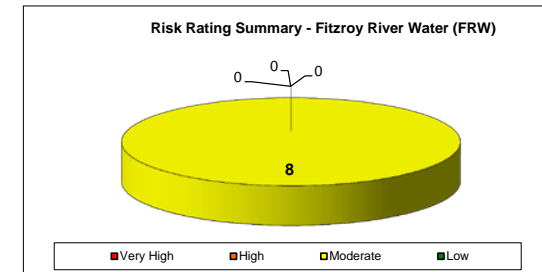
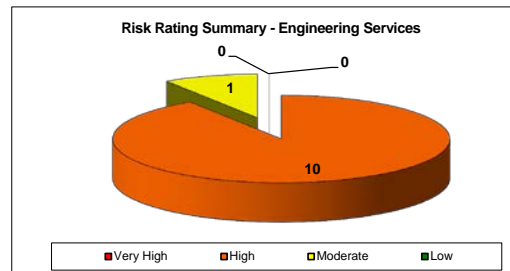
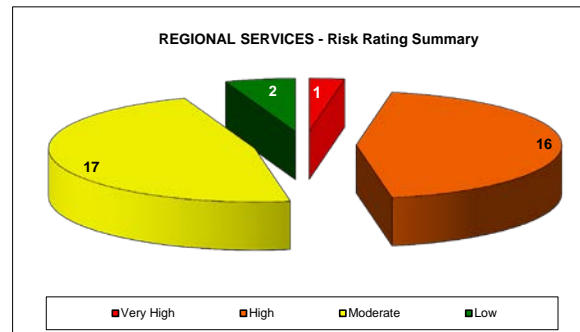
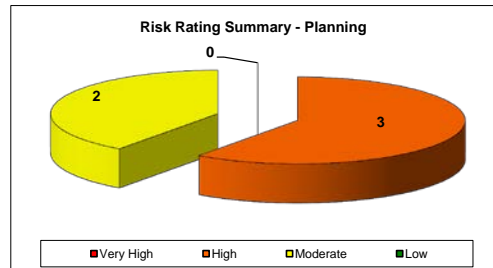
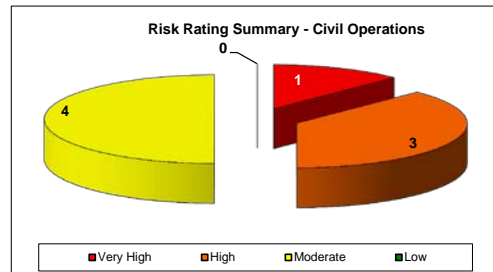
**Meeting Date: 26 May 2015**

**Attachment No: 6**



## ERM RISK SUMMARY REPORT

### Regional Services Risk Profile



**REGIONAL SERVICES**  
**Risks - 'Very High' and 'High'**

Risk No.	Risk	Current Risk Rating	Current Controls	Risk Evaluation
301	Budget overrun (Capital Projects) resulting in inability to complete project to specification impacting on end user/fit for purpose, seeing corporate/operational plan objectives not being addressed and Council's credibility with the community being impacted.	High 4	(1) Oversee and report to General Manager Regional Services: (1a) Review fortnightly expenditure reports. (1b) Close supervision of site activities. (1c) Monitor resource utilisation onsite.  (2) Funding shortfall on overall program requiring reprioritisation of projects.	Treat Risk
302	Increased input costs not factored in to budgets thus resulting in inability to fully complete stated work programs.	High 4	1. Anticipate increased input costs when drafting budget. 2. When preparing budget for main material and resource components, forecast costs are obtained where possible.	Accept Risk (ALARP)
304	Failure of operation asset condition (roads, drainage, etc.) leading to: injury or death of public/staff; damage to property/equipment - resulting in legal outcomes, financial impacts and negative publicity for Council.	Very High 2	(1) Routine and reactive inspections to identify defects. (2a) Improved inspection systems and resourcing (previous risk treatment plan) (2b) Safety matters discussed at all Toolbox sessions.	Treat Risk
308	Landslip and/or rocks on road along Pilbeam Drive at Mt Archer - poses a threat to safety of road users resulting in public liability.	High 5	1. Shut road to traffic in significant rain events. 2. Speed restricted to 40 kmh. 3. Fallen rocks warning signs installed. 4. Inspect road after major rain events and at monthly intervals to remove rocks and check that 40 kmh speed restriction and Fallen rocks warning signs are in place.	Accept Risk (ALARP)
310	Inability of Engineering Services to provide or maintain adequate levels of service for infrastructure planning, development assessment and infrastructure design resulting in reduced productivity, inadequate infrastructure, risk to the general public and workers and financial loss for Council.	High 4	(2.) Production of specific training & development plans for technical & professional staff has commenced for Design Services only at this stage.	Treat Risk
311	Breach of the Professional Engineers Act resulting in installation of unsafe infrastructure or infrastructure that does not meet legislative requirements causing the following possible impacts to Council: Service delivery delays; negative financial impacts; possible serious harm to public/workers; and reputation tarnished.	High 4	1. Employment of some RPEQ's in required positions. 2. Quality Assurance (QA) System implemented in Design Office. 3. Professional Indemnity insurance coverage. 4. Public Liability Insurance coverage.	Treat Risk
312	Inadequate Developer Contributions for Infrastructure resulting in a cost impost on ratepayers and reduction in funds available for other projects.	High 4	The Adopted Infrastructure Charges Resolution under State Planning Regulatory Provisions (SPRP) has been adopted by Council.	Treat Risk
313	Poor records and information management retrieval and storage capabilities (hardcopy and electronic) resulting in an inability to find and retrieve critical infrastructure planning information resulting in reduced productivity, inadequate infrastructure, risk to the general public and workers and financial loss for Council.	High 4	1. Drawing Register database has been developed. 2. Design Office engineering drawings are being electronically stored and made accessible through GIS. 3. As-Constructed processes are in place through the operational works process.	Treat Risk
314	Poor infrastructure delivery resulting in: an inability to decide locations of future infrastructure; lack of adequate input to PIP; and development decisions made more difficult by lack of data - resulting in reduced levels of service on infrastructure networks, financial impacts to Council and the community, and reputation damage.	High 5	1. Additional resources applied to strategic infrastructure planning. 2. Consultancy support utilised.	Treat Risk
315	Failure to maintain accuracy and value of the forward works program and adequately provide for the annual capital program resulting in projects nominated for delivery being deferred to accommodate increased costs within annual capital program and the Long Term Financial Strategy (LTFS).	High 4	1. (1.) Corporate capital planning framework currently in place. 2. (2.) Pre-project planning and design program initiated to provide early design of known fixed year projects. 3. (2.) Project Scoping confirmation process developed and implemented as part of design	Treat Risk
316	Inadvertent non-compliance with design requirements or legislative requirements leading to in installation of inappropriate or unsafe infrastructure, or infrastructure that does not meet technical standards resulting in legal action against Council and / or Loss or Damage to natural /cultural assets.	High 5	1. Implementation of QA systems. 2. Employment of qualified and experienced staff. 3. Identification of professional development and training needs after completion of training gap analysis. 4. Ongoing training for Civil Designers and appropriate checklists provided as part of QA processes.	Treat Risk
319	Lack of trained personnel to operate the Disaster Coordination Centre in event of a disaster resulting in inefficient Local Disaster Coordination Centre (LDCC) operations which could lead to inefficient decision making resulting in harm to the community, major financial losses, damage to reputation and a lack of community confidence in the Local Disaster Management Group's (LDMG) ability to respond to and recover from disaster events.	High 5	1. (1.) Annual recruitment drive 2. (1.) Annual refreshers to be run for trained guardian users; and 3. (1.) Full guardian training provided for new volunteers. 4. (1.) LDCC Standard Operating Procedures developed and distributed; and 5. (1.) An annual simulated exercise is carried out.	Treat Risk
320	Reduced SES capability to respond during a disaster event, would require either a greater response from Council (which is unlikely given our resource levels) or a lesser response to the event, resulting in: community expectations unable to be met; a negative financial impact and reputational damage to Council.	High 5	1. Disaster Management Officer responsible for liaising with and assisting local SES groups. 2. Employment of full time paid SES Controller. 3. SES funding included within current budgets and appropriate funding grant opportunities identified and sourced to assist with costs. Disaster Management Officer responsible for liaising with Qld Fire and Emergency Services (QFES) and assisting SES groups.	Treat Risk
321	Failure to document and implement disaster management policy, framework and arrangements, appropriate to our region resulting in: a lack of leadership and poor decision making in disaster events; major financial losses; damage to reputation; potential increased effects of a disaster event upon the community; and potential loss of funding opportunity (NDRRA).	High 4	1. Disaster Management recognised in Corporate Plan and Policy has been adopted by Council. 2. Full time Disaster Management Officer appointed. Suitable LDMG Local Disaster Coordinator identified and appointed and appropriate training opportunities identified for LDMG members. 3. Experience gained from recent disaster. 4. Disaster Management Plan complies with the Disaster Management Act. 5. Job descriptions for the chairpersons of the disaster management sub-committees and the LDMG members have been developed.	Treat Risk
330	Failure to address general long term planning needs for the community will result in lower quality development, less development overall, continued poor economic and community performance indicators, and lost opportunities in pursuit of achieving elevation of Rockhampton's reputation to an exceptional regional city.	High 4	1. (1) Have staff employed working in this field. 2. (2) Have budget allocated for training.  30/1/15: 3. (1) Use attrition opportunities to hire new staff with required skill sets. 4. (2) Train existing staff to pursue strategic planning functions.	Accept Risk (ALARP)
331	Changes to State law that reduce revenues for essential Council services, e.g. Development Assessment will result in less capacity to provide planning services, requiring supplemental funding from other sources, e.g. increased rates.	High 4	Current fees address service level requirements.	Accept Risk (ALARP)
332	Failure to collect revenue results in less funds available and lack of confidence in Council business practices.	High 5	(1) Customer financial management system (Pathway)	Treat Risk

The previous rating of an 'E' for Likelihood indicates that we will overrun every time, this occurs between 30 - 70% of the time so the rating has been amended to a 'C' which will change the Current Risk Rating from a 'Very High 2' to a 'High 4'

MANAGEMENT'S COMMENTS 17/4/15:  
What were future controls are now considered 100% complete. The treatments previously listed under the Future Risk Controls have been initially implemented and are now ongoing, so are now showing in the Existing Controls column. The likelihood rating has changed from 'E' to 'C', the Current Risk Rating from 'Very High 2' to 'High 4' and the Risk Evaluation is now ALARP.

**REGIONAL SERVICES**  
**Risks Requiring Further Treatment (ALL)**

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	Managaement's Comments	
301	Budget overrun (Capital Projects) resulting in inability to complete project to specification impacting on end user/fit for purpose, seeing corporate/operational plan objectives not being addressed and Council's credibility with the community being impacted.	High 4	1. (2) Design Services to design high risk projects prior to drafting budget to provide design estimates. Apply cost indexation to design estimates to update estimate to proposed budget period.  2. (2) Coordinators Urban and Rural Operations to prepare estimates for new projects and the Manager Civil Operations to review estimates.  3. Project management framework including project plans to be implemented.	Additional Design resources required to provide designs and estimates for critical projects prior to drafting budget.	(17/11/14: No additional design staff appointed. Forward planning for 2016/17 Capital Works Budget has not commenced).	17/4/15: 40%  (30/1/15: 10%)	17/4/15: 30/12/16  (31/1/15: 30/06/2014)	Risk Register page update - The previous rating of an 'E' for Likelihood indicates that we will overrun every time, this occurs between 30 - 70% of the time so the rating has been amended to a 'C' which will change the Current Risk Rating from a 'Very High 2' to a 'High 4'.  Note that estimates are being completed and project management plans are being done. Completion date to be amended from 30/6/14 to 30/12/2016 owing to Engineering Services impact on future controls # 1	Civil Operations
303	Loss of/damage to office and depot facilities with an impact on ability to coordinate and deliver services.	Moderate 6	Obtain generator to provide emergency power to depots - liaise with Facilities to achieve outcome.	Budget required to provide connection and test run hired generator.	(17/11/14: Not carried out)	0	30/06/2015	Quotation has been organised for generator plug in point for main switch board at the three depots.	Civil Operations
304	Failure of operation asset condition (roads, drainage, etc.) leading to: injury or death of public/staff; damage to property/equipment - resulting in legal outcomes, financial impacts and negative publicity for Council.	Very High 2	(1) Fine tune and review the ongoing Civil Operation asset condition inspections, which are conducted in conjunction with Council's Asset Management Unit for assets, facilities & major projects. (Note - Civil Operations inspect rural roads but the Asset Management Unit inspect urban roads)	Staff Resources	Lack of staff in Assets - Provision of inspection services by Asset Services and reporting of defects identified has not progressed significantly and it is doubtful it will under the current structure. No change to status.	17/4/15: 40%  (30/1/15: 20%)	28/02/2015	Note end date needs to be extended till Dec 2015. Also completion is at 40% as we do racus runs of the roads.	Civil Operations
306	Interruption to program of works resulting in non-achievement of corporate targets and reduction in service delivery. (This includes Capital Works program)	Moderate 5	Project management framework/tool to provide a robust and prioritised forward works program.	0	0	80%	30/06/2014	Review of Program undertaken monthly to adjust to the changing priorities. Sites to be made safe when demobilisation.	Civil Operations
310	Inability of Engineering Services to provide or maintain adequate levels of service for infrastructure planning, development assessment and infrastructure design resulting in reduced productivity, inadequate infrastructure, risk to the general public and workers and financial loss for Council.	High 4	1. (1.) Undertake staffing level review and business planning for Engineering Services. 2. (2.) Improve focus on professional development and training (including graduate development program) by management implementing appropriate training and development plans and staff completing them.	Professional Development Training Budgets required	Lack of resources and higher priorities impacting on time available for implementation and completion.	(30/1/15: 40%)	(30/1/15: 31/12/2015)	0	Engineering Services
311	Breach of the Professional Engineers Act resulting in installation of unsafe infrastructure or infrastructure that does not meet legislative requirements causing the following possible impacts to Council: Service delivery delays; negative financial impacts; possible serious harm to public/workers; and reputation tarnished.	High 4	1. (1.) Make RPEQ qualification mandatory for some positions in the future. 2. (2.) Request technical staff to obtain their RPEQ if possible.	Resources required through the Training Assistance process	1. Requires study assistance. 2. Lack of incentive to obtain RPEQ qualification - owing to the level of responsibility and potential liability that attaches to the RPEQ rather than the organisation.	(30/1/15: 10%)	31/12/2016	0	Engineering Services
312	Inadequate Developer Contributions for Infrastructure resulting in a cost impost on ratepayers and reduction in funds available for other projects.	High 4	1. Further assessment & refinement of existing adopted charges resolution to ensure adequacy and accuracy. 2. Council adoption of SPA compliant Priority Infrastructure Plan (PIP).	0	Lack of willingness of Council to apply full charges.	(30/1/15: 80%)	30/1/15: Completion date to be aligned with adoption of new planning scheme and LGIP.  (17/11/14: 31/12/2014)	0	Engineering Services / Strategic Infrastructure
313	Poor records and information management retrieval and storage capabilities (hardcopy and electronic) resulting in an inability to find and retrieve critical infrastructure planning information resulting in reduced productivity, inadequate infrastructure, risk to the general public and workers and financial loss for Council.	High 4	1. Plan and implement completion and population of central registry for planning studies. 2. (1.) Continued population of drawing register database and scanning and loading of engineering drawings into GIS. 3. (2.) Retrieval of historical development plans to be scanned and loaded into GIS. 4. Identify and acquire (if necessary) appropriate storage areas for records.	Require dedicated Project Admin/technical librarian support	Lack of a plan and resources.	(30/1/15: 30%)	30/06/2018	0	Engineering Services
314	Poor infrastructure delivery resulting in: an inability to decide locations of future infrastructure; lack of adequate input to PIP; and development decisions made more difficult by lack of data - resulting in reduced levels of service on infrastructure networks, financial impacts to Council and the community, and reputation damage.	High 5	1. Increased budgeted use of consultancy support to address areas of concern. 2. Continued push for more in-house engineering resources.	Consultancy Support	Budgets and competing priorities	(30/1/15: 70%)	01/06/2015	0	Engineering Services / Strategic Infrastructure
315	Failure to maintain accuracy and value of the forward works program and adequately provide for the annual capital program resulting in projects nominated for delivery being deferred to accommodate increased costs within annual capital program and the Long Term Financial Strategy (LTFS).	High 4	1. Continued refinement of forward works program. 2. (2. & 3.) Development of indicative estimating tool. 3. Develop Network specific prioritisation processes.	Budget, IT Support, Software.	Availability of personnel to do this work.	50%	01/07/2016	0	Engineering Services
316	Inadvertent non-compliance with design requirements or legislative requirements leading to in installation of inappropriate or unsafe infrastructure, or infrastructure that does not meet technical standards resulting in legal action against Council and / or Loss or Damage to natural / cultural assets.	High 5	(3. & 4.) Improved focus on professional development & training by completing and implementing appropriate training and development plans.	Training Budget	Budget and available time.	(30/1/15: 90%)	01/07/2015	0	Engineering Services / Design Services

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	Managaement's Comments	
319	Lack of trained personnel to operate the Disaster Coordination Centre in event of a disaster resulting in inefficient Local Disaster Coordination Centre (LDCC) operations which could lead to inefficient decision making resulting in harm to the community, major financial losses, damage to reputation and a lack of community confidence in the Local Disaster Management Group's (LDMG) ability to respond to and recover from disaster events.	High 5	1. (2.) Develop information package on roles and responsibilities and remuneration etc to assist with recruitment drive. 2. (3.) Educate managerial staff as to their responsibilities under the Disaster management policy. 3. (1.) Consider implications of sourcing volunteer staff from outside of Council.	Administration and communications support to develop professional recruitment drive.  Leadership team direction and support for release of personnel from normal duties.	Adequate time to develop and prepare recruitment resources.	(30/1/15: 40%)	01/07/2015	0	Engineering Services / Disaster Management
320	Reduced SES capability to respond during a disaster event, would require either a greater response from Council (which is unlikely given our resource levels) or a lesser response to the event, resulting in: community expectations unable to be met; a negative financial impact and reputational damage to Council.	High 5	Implement MOU with EMQ regarding shared management responsibilities for the SES, supported with appropriate funding and training.	0	Lack of time and resources to develop MOU.	(30/1/15: 60%)	01/07/2015	0	Engineering Services / Disaster Management
321	Failure to document and implement disaster management policy, framework and arrangements, appropriate to our region resulting in: a lack of leadership and poor decision making in disaster events; major financial losses; damage to reputation; potential increased effects of a disaster event upon the community; and potential loss of funding opportunity (NDRRA).	High 4	1. Identify LDMG members that require training in disaster management arrangements. 2. Review Disaster Management Policy and seek commitment from Council departments.	QFES Training Packages	Lack of understanding of policy requirements.  Disaster Management Roles are in addition to substantive full time roles and so available time to put towards these roles is limited.	(30/1/15: 40%)	01/01/2015	0	Engineering Services / Disaster Management
322	Failure to comply with legislative requirements for water and sewerage services resulting in fines, loss of reputation and environment or health impacts.	Moderate 5	1. Conduct condition assessment and review maintenance strategy for monitoring equipment. 2. Alternative power supply to be installed at critical sites. 3. Seek Council approval, and implement Sewerage Treatment Plant Strategy.	(1, 2 & 3) Budget  (3) Project delivery staff	(30/1/15: (1) High level risk condition assessment completed by Assets during financial valuation of water and sewerage assets. (3) STP strategy adopted by Council and projects underway.)  17/11/14: (1) Staff availability. (2 & 3) Budget. (3) Staff capacity and capability.	(30/1/15: 15%)	31/12/2019	0	FRW
323	Failure to adequately maintain process assets resulting in fines, loss of revenue, disruption to services and loss of reputation.	Moderate 5	1. Seek Council approval and implement Sewerage Treatment Plant Strategy. 2. Implement rolling condition assessment program.	1. Project Delivery Staff 2. Budget	30/1/15: (1) STP strategy adopted by Council and projects underway. (2) High level risk condition assessment completed by Assets during financial valuation of water and sewerage assets.  17/11/14: 1. Budget. 2. Staff capacity & capability.	(30/1/15: 10%)	31/12/2019	0	FRW
324	Inadequate physical security resulting in disruption or loss of critical services and supply, serious injury or death, damage to assets, theft; and damage to reputation.	Moderate 5	1. Conduct audit of signage at all sites and update as necessary. 2. Finalise and implement FRW Maintenance Strategy.	(1 & 2) Staff (1) Budget	Staff availability	20%	31/12/2014	0	FRW
325	Failure of Water Treatment Plant resulting in loss of supply for extended period, financial loss, loss of reputation, public health risk, safety risk; and breach of license conditions.	Moderate 6	1. Security cameras and equipment to be installed and monitored via SCADA software. 2. FRW Maintenance Strategy. 3. Investigate backup power options.	(1, 2 & 3) Staff (1) Budget	(1) Awaiting budget approval. (2 & 3) Staff availability.	(30/1/15: 20%)	31/12/2014	0	FRW
326	Failure of Sewerage Treatment Plant resulting in breach of EPA license; serious disruption of services; serious litigation and financial loss; loss of reputation.	Moderate 5	1. Site specific SOPs. 2. Investigate backup power options. 3. Implement RCC's STP upgrade strategy.	(1, 2, 3) Staff. (3) Budget.	(1, 2) Staff availability. (3) Project staff. (3) Budget.	(30/1/15: 35%)	30/06/2017	0	FRW
327	Failure to supply safe drinking water due to contaminated raw water resulting in health related issues; serious disruption to services; financial loss; loss of reputation.	Moderate 6	17/4/15: 1. GM to present report to Council from independent review undertaken of FRW water treatment processes in dealing with high organic/manganese load in raw water supply.  2. FRW to prepare all hazards treatment option report for Council consideration.	0		17/04/15: 30%	30/06/2015	Independent review undertaken of FRW water treatment processes in dealing with high organic/manganese load in raw water supply. GM to present report to Council at next meeting. FRW preparing all hazards treatment option report for Council consideration. Due July 2015.	FRW

Risk No.	Risk	Current Risk Rating	Future Risk Control(s)	Resources / Budget	Performance / Constraints	% Complete	Completion Date	Managaement's Comments	
329	Failure to plan effectively and establish future requirements for water and sewerage infrastructure resulting in environmental license non-compliances; severely impacted service delivery; additional costs; loss of reputation.	Moderate 6	1. Work with Department of Energy and Water Supply on Raw Water Supply Reliability model. 2. Prepare a regional Water Supply strategy.	Staff	nil	(30/1/15: 30%)	30/06/2015	0	FRW
332	Failure to collect revenue results in less funds available and lack of confidence in Council business practices.	High 5	1. Develop process and workflow to facilitate collection. 2. Review with Council re threshold for collection activity.	Can be done with existing resources.	Constraints - age of some overdue payments may make collection difficult.	(30/1/15: 90%)	31/12/2015	Tarnya Fitzgibbon is working on report to present to Council	Planning / Development Assessment
334	Failure to manage hazard conditions and negative impacts on environmental resources will result in increased property damage and loss of environmental functionality and aesthetic amenity which will damage the reputation of Council for management of these services, as well as possible lawsuits for property damage.	Moderate 5	1. Utilize best practices and fact based data to inform Officer recommendations. 2. Enhance training of officers in communication of message.	Within existing resources.	Constraints - turnover of: staff, policy, and decision makers.	(30/1/15: 80%)	31/12/2015	Continuous training & staff meetings	Planning

**9.3 OPERATIONAL PERFORMANCE REPORT FOR GOVERNANCE SUPPORT UNIT  
FOR APRIL 2015****File No:** 1830**Attachments:** 1. Governance Support Performance Report  
April 2015**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Shane Turner - Manager Governance Support

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**SUMMARY**

*Manager Governance Support presenting the monthly Performance Report for the Governance Support Unit for the period ending 30 April 2015.*

**OFFICER'S RECOMMENDATION**

THAT the monthly Performance Report for the Governance Support Unit for April 2015 be received.

**BACKGROUND**

Council has requested that each unit manager provide a performance report on a monthly basis to Council.

The report will contain updates on matters such as staffing issues, financial matters, key projects etc.

The report for the period ending 30 April 2015 is attached for the Councillor's information.

# **OPERATIONAL PERFORMANCE REPORT FOR GOVERNANCE SUPPORT UNIT FOR APRIL 2015**

## **Governance Support Performance Report April 2015**

**Meeting Date: 26 May 2015**

**Attachment No: 1**

**MONTHLY OPERATIONAL PERFORMANCE REPORT**  
**GOVERNANCE SUPPORT SECTION**  
**Period Ended 30 April 2015**

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**VARIATIONS, ISSUES AND INNOVATIONS**

The Governance Support unit has been affected by the loss of a Communications Officer to Regional Promotions with the recruitment for the vacancy has commenced with a likely appointment to be finalised in May. April activity has been constant for the Governance Support Unit with 100 years of Anzac Day commemorations well underway. The Communications unit produced 2 booklets for the day on very short notice.

We have commenced the planning for Talisman Sabre 2015 Open Day to be held at the Showgrounds on Sunday 5 July 2015. There are some concerns developing with the ability to continue to deliver the number of these community / civic events with the current staff numbers within the Governance Support Unit post de-amalgamation. The unit does not have an events officer and the ability to rely on other Council units to assist in any substantial way is meeting with resistance due to their competing priorities.


**IMPROVEMENTS / DETERIORATION IN LEVELS OF SERVICES OR COST DRIVERS**



## LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for April 2015 are as below:



# All Monthly Requests (Priority 3)

## Governance 'Traffic Light' report

### April 2015

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Under Long Term Investigation	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed										
Media All Enquiries	0	0	1	0	1	0	1	●	0.00	●	1.33	●	6.06	0.00
Citizenship Request/Enquiry	0	0	0	0	0	0	5	●	0.00	●	2.75	●	2.06	0.93
Committee Support - Meetings/Agendas etc	0	0	0	0	0	0	2	●	0.00	●	0.00	●	0.00	0.00
CEO General Request	2	1	1	1	1	0	1	●	3.00	●	18.43	●	11.50	13.00
Councillor General Enquiry	2	2	1	1	0	0	2	●	0.00	●	11.33	●	12.57	10.33
Mayor's Personal (Mayor's General Info)	5	3	8	4	6	0	2	●	7.25	●	7.50	●	6.25	1.35

**Comments & Additional Information**

Most of the Requests for April have been actioned within the specified request timeframes across all sections of Governance Support 2 requests are awaiting further information before closure.

## **2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS**

### ***Safety Statistics***

The safety statistics for the reporting period are:

	FOURTH QUARTER		
	Apr	May	Jun
Number of Lost Time Injuries	0		
Number of Days Lost Due to Injury	0		
Total Number of Incidents Reported	0		
Number of Incomplete Hazard Inspections	0		

### ***Risk Management Summary***

Example from Section Risk Register (excludes risks accepted/ALARP)

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments

### **ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME AND OTHER UNIT INFORMATION FOR APRIL 2015**

No capital projects are relevant to the Governance Support Section; other activity undertaken by the unit for April is listed below.

- Media:
  - 27 Media releases
  - 7 Event notification mainly around Anzac Day
  - 5 Media Opportunities
- Facebook likes 10210  
Facebook post reach for February 148,755

Communication Projects being undertaken by the Communications Section:

- 2<sup>nd</sup> WW Memorial Aquatic Centre Opening
- ANZAC Day Centenary Celebrations
- Mount Archer Activation Master Plan
- New Council Internet project

Community Engagement Projects for February:

- Preparation of Mount Archer Activation master Plan
- Community Conversation meetings held at Alton Downs 9<sup>th</sup>, Mount Morgan 14<sup>th</sup>, Bajool 15<sup>th</sup>, Bouldercombe 23<sup>rd</sup>, Wycarbah Westwood 28<sup>th</sup>, Frenchville 29<sup>th</sup> & Norman Gardens 30<sup>th</sup> of April
- Rockhampton CBD revitalisation draft survey
- Survey on the Banner poles in Gracemere

### 3. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

As at period ended 30 April 2015 -- 83% of year elapsed.

Project	Revised Budget	Actual (incl. committals)	% budget expended	Explanation
<i>The Hub Intranet Project</i>	<i>20000</i>	<i>20000</i>	<i>100</i>	

### 4. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

#### ***Adopted/Operational Service Level Standards & Performance***

Service Level	Target	Current Performance

Please note the service levels depicted in the above table are operational standards only and have not been formally adopted by Council.

## FINANCIAL MATTERS

*The overall financial performance of the unit to date is virtually on track with expectations. Transfer / Overhead Budget costs need to be moved from the Ethics & Integrity line to Marketing & Engagement line to finalise the budget movements and bring into order.*



## Month General Ledger - (Operating Only) - GOVERNANCE SUPPORT

As At End Of April

Report Run: 18-May-2015 14:36:58 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget	Adopted Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target
	\$	\$	\$	\$	%	83.3% of Year Gone
<b>GOVERNANCE SUPPORT</b>						
<b>Executive Support</b>						
1 - Revenues	(24,000)	(20,000)	(18,322)	(18,322)	76%	x
2 - Expenses	2,126,177	1,771,814	1,584,915	1,599,312	75%	✓
3 - Transfer / Overhead Allocation	110,000	91,667	81,329	81,329	74%	✓
<b>Total Unit: Executive Support</b>	<b>2,212,177</b>	<b>1,843,481</b>	<b>1,647,921</b>	<b>1,662,318</b>	<b>75%</b>	✓
<b>Marketing &amp; Engagement</b>						
1 - Revenues	0	0	(4,545)	(4,545)	0%	✓
2 - Expenses	728,690	607,242	453,024	521,424	72%	✓
3 - Transfer / Overhead Allocation	19,400	16,167	918	918	5%	✓
<b>Total Unit: Marketing &amp; Engagement</b>	<b>748,090</b>	<b>623,408</b>	<b>449,396</b>	<b>517,796</b>	<b>69%</b>	✓
<b>Office of the CEO</b>						
2 - Expenses	507,848	423,206	243,699	257,299	51%	✓
3 - Transfer / Overhead Allocation	0	0	30	30	0%	x
<b>Total Unit: Office of the CEO</b>	<b>507,848</b>	<b>423,206</b>	<b>243,729</b>	<b>257,329</b>	<b>51%</b>	✓
<b>Ethics &amp; Integrity</b>						
2 - Expenses	96,037	80,031	1,227	1,227	1%	✓
3 - Transfer / Overhead Allocation	0	0	5,471	5,471	0%	x
<b>Total Unit: Ethics &amp; Integrity</b>	<b>96,037</b>	<b>80,031</b>	<b>6,698</b>	<b>6,698</b>	<b>7%</b>	✓
<b>Grand Total:</b>	<b>3,564,152</b>	<b>2,970,126</b>	<b>2,347,745</b>	<b>2,444,142</b>	<b>69%</b>	✓

**9.4 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT****File No:** 1392**Attachments:**

1. Finance Monthly Report - April 2015
2. Workforce & Strategy Monthly Report - April 2015
3. Corporate & Technology Monthly Report - April 2015

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - General Manager Corporate Services

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**SUMMARY**

*The monthly operations report for the Corporate Services department as at 30<sup>th</sup> April 2015 is presented for Councillor's information.*

**OFFICER'S RECOMMENDATION**

THAT the Corporate Services Departmental Monthly Operations Report as at 30 April 2015 be "received".

**COMMENTARY**

It is recommended that the monthly operations report for the Corporate Services department as at 30 April 2015 be received.

# **CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT**

## **Finance Monthly Report - April 2015**

**Meeting Date: 26 May 2015**

**Attachment No: 1**

**MONTHLY OPERATIONS REPORT**  
**FINANCE SECTION**  
**Period Ended April 2015**

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**VARIATIONS, ISSUES AND INNOVATIONS**

***Innovations***

The post Cyclone Revised Budget has been completed, workshopped and is included for adoption in this agenda. The 15/16 Budget deliberations and workshops have commenced with the targets being used from the Long Term Financial Forecast.

***Improvements / Deterioration in Levels of Services or Cost Drivers***

Fringe Benefit Taxation return completed before due date.




As a result of Tropical Cyclone Marcia, the rates due date was extended for 30 days which will have a knock-on effect and slight delay to the reduction rates collection balances.

Similarly, budget workshops were rescheduled and the new budget adoption is now planned for the 9<sup>th</sup> July 2015.

## LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for *Finance* are as below:

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Under Long Term Investigation	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed							
Rates Enquiry	2	1	79	74	6	0	3	 1.20	 2.10	 1.93	1.46

**Comments & Additional Information**



## **2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS**

### ***Safety Statistics***

The safety statistics for the reporting period are:

	THIRD QUARTER		
	Apr	May	June
Number of Lost Time Injuries	0		
Number of Days Lost Due to Injury	0		
Total Number of Incidents Reported	0		
Number of Incomplete Hazard Inspections	0		

### ***Risk Management Summary***

Example from Section Risk Register (excludes risks accepted/ALARP)

Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Lack of funds for capital works resulting in degradation of existing assets causing unusable assets and public liability claims	High 5	Enhanced capital expenditure reporting for monitoring purposes. Improved Asset Management and Financial Planning	30/6/15	75	Credit Review completed and 10 year Capital submissions due early February. TC Marcia has meant delays in evaluating 10 year submissions
The use of inaccurate GIS data by external and internal users will lead to litigation and a lack of integrity for internal and external users.	Moderate 5	Continued review of integrity of existing data	30/06/15	75	Ongoing

***Legislative Compliance & Standards***

Legislative Compliance Matter	Due Date	% Completed	Comments
Audited Statement completed by end of October	31/10/14	100%	Financial statements complete by Due Date.
Annual Budget adopted by 1 August	01/08/14	100%	Budget adopted in June
Asset Register must record its non-current physical assets	30/06/15	83%	Ongoing
A community financial report must be prepared for the Annual Report	30/10/14	100%	Community Financial Report now complete
A Local Government must have a Debt Policy, Investment Policy and a Revenue Policy	01/08/14	100%	Included with the Budget adoption
Trust Fund Management in accordance with the Local Government Regulation	30/06/15	83%	Ongoing
Monthly Financial report prepared for the monthly meeting of Council	30/08/14	100%	Ongoing
A Local Government must set an Asset Recognition threshold	30/06/15	100%	Amount set – changes proposed in respect of Asset Classes only.

**3.ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

No capital projects are relevant to the Finance Section.

**4.ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

Project	Revised Budget	Actual (incl. committals)	% budget expended	Explanation
Improve Information for Better Asset Management and Financial Planning	\$95,000	\$62,339	65%	Project is complete – the level of external consultants was not required..

**5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS*****Adopted/Operational Service Level Standards & Performance***

Service Level	Target	Current Performance
Levy rates within 1 week of predicted dates in revenue statement	100%	100%
Manage the recovery of unpaid rates and charges in accordance with the Revenue Management Policy, achieving an overdue balance of less than 6%	<6%	2.65% achieved in Mar

Please note the service levels depicted in the above table are operational standards only and have not been formally adopted by Council.

## FINANCIAL MATTERS



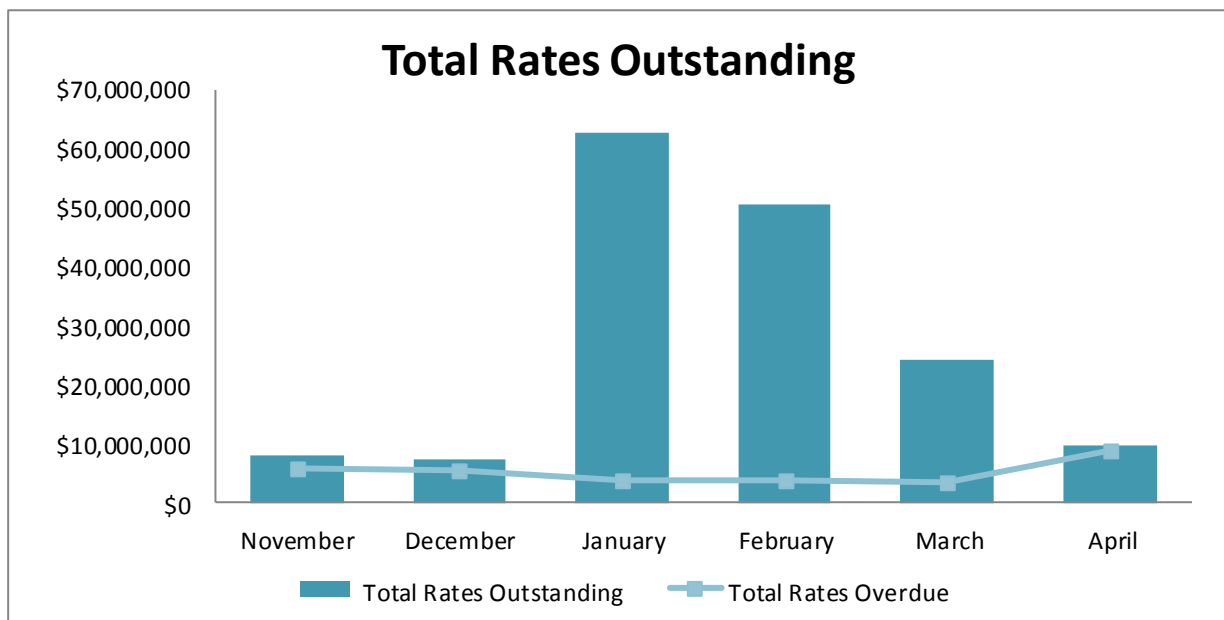
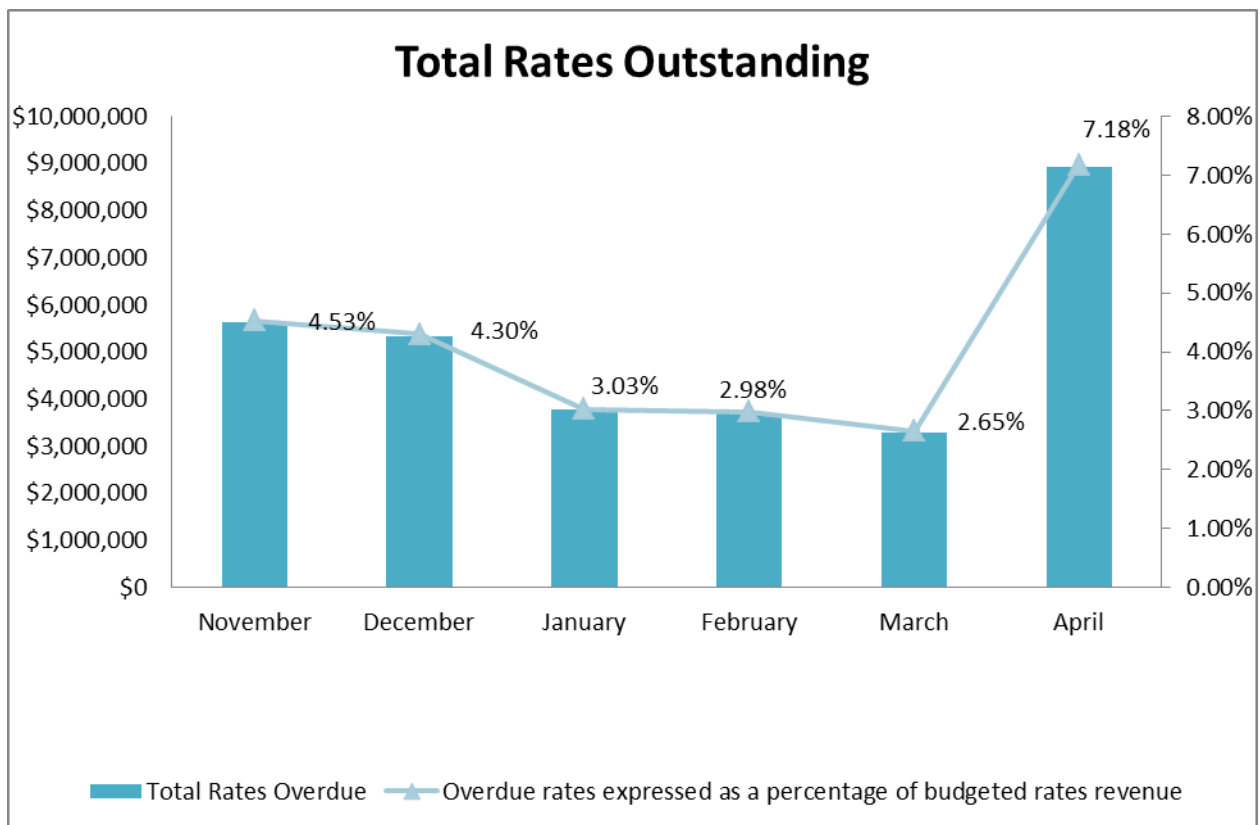
## End of Month General Ledger - (Operating Only) - FINANCE

As At End Of April

Report Run: 15-May-2015 14:52:11 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget \$	Adopted Budget (Pro Rata YTD) \$	YTD Actual \$	YTD Commit + Actual \$	Variance %	On target 83.3% of Year Gone
<b>FINANCE</b>						
<b>Finance</b>						
1 - Revenues	(95,000)	(79,167)	(1,250)	(1,250)	1%	✗
2 - Expenses	766,333	638,611	406,294	572,696	75%	✓
3 - Transfer / Overhead Allocation	0	0	76	76	0%	✗
<b>Total Unit: Finance</b>	<b>671,333</b>	<b>559,444</b>	<b>405,120</b>	<b>571,522</b>	<b>85%</b>	<b>✗</b>
<b>Business Administration</b>						
2 - Expenses	0	0	3	3	0%	✗
<b>Total Unit: Business Administration</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0%</b>	<b>✗</b>
<b>Accounting Services</b>						
1 - Revenues	0	0	(2,962)	(2,962)	0%	✓
2 - Expenses	1,152,937	960,781	884,167	889,279	77%	✓
3 - Transfer / Overhead Allocation	12,750	10,625	6,023	6,023	47%	✓
<b>Total Unit: Accounting Services</b>	<b>1,165,687</b>	<b>971,406</b>	<b>887,228</b>	<b>892,340</b>	<b>77%</b>	<b>✓</b>
<b>Revenue &amp; Treasury</b>						
1 - Revenues	(357,060)	(297,550)	(452,675)	(452,675)	127%	✓
2 - Expenses	1,712,304	1,426,920	1,395,426	1,406,727	82%	✓
3 - Transfer / Overhead Allocation	0	0	1,164	1,164	0%	✗
<b>Total Unit: Revenue &amp; Treasury</b>	<b>1,355,244</b>	<b>1,129,370</b>	<b>943,915</b>	<b>955,216</b>	<b>70%</b>	<b>✓</b>
<b>Financial Systems &amp; Projects</b>						
2 - Expenses	405,052	337,543	314,351	314,351	78%	✓
3 - Transfer / Overhead Allocation	0	0	15	15	0%	✗
<b>Total Unit: Financial Systems &amp; Projects</b>	<b>405,052</b>	<b>337,543</b>	<b>314,366</b>	<b>314,366</b>	<b>78%</b>	<b>✓</b>
<b>Asset Management</b>						
1 - Revenues	(3,600)	(3,000)	(6,499)	(6,499)	181%	✓
2 - Expenses	1,862,503	1,552,086	1,152,820	1,287,307	69%	✓
3 - Transfer / Overhead Allocation	30,000	25,000	30,512	30,512	102%	✗
<b>Total Unit: Asset Management</b>	<b>1,888,903</b>	<b>1,574,086</b>	<b>1,176,833</b>	<b>1,311,319</b>	<b>69%</b>	<b>✓</b>
<b>Grand Total:</b>	<b>5,486,220</b>	<b>4,571,850</b>	<b>3,727,466</b>	<b>4,044,767</b>	<b>74%</b>	<b>✓</b>

The Business Administration section has resulted from an incorrect costing and will be amended for the next monthly management report.



# **CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT**

## **Workforce & Strategy Monthly Report - April 2015**

**Meeting Date: 26 May 2015**

**Attachment No: 2**

**MONTHLY OPERATIONS REPORT**  
**WORKFORCE AND STRATEGY SECTION**  
**Period Ended 30 April 2015**

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**VARIATIONS, ISSUES AND INNOVATIONS*****Innovations***

Nil to report this period.

***Improvements / Deterioration in Levels of Services or Cost Drivers*****Local Government Workcare Injury Claims Comparisons Report**

Local Government Workcare has provided a report detailing the injury claim comparisons of Rockhampton Regional Council's history with Local Government Workcare Scheme member's state averages. Please refer to *Appendix A*, which has a number of tables and graphs indicating that Rockhampton Regional Council has been performing well against the other Scheme member's averages over the past five years.

One of the major factors that influence the Council's contribution rate to the scheme, are the number of lost time claims and the average duration of those claims. The implementation of Council's Safety Management System, including early incident/injury notification and providing workplace rehabilitation programs for injured workers, has seen Council performing well against the scheme.

## LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for Workforce and Strategy are as below:

	Balance B/F	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Under Long Term Investigation	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed										
Administrative Action Complaints	1	1	0	0	0	0	36	●	0.00	●	8.00	●	35.57	8.00
W&S - Complaints Management Process (NOT CSO USE)	5	1	5	2	7	0	30	●	0.50	●	7.71	●	10.56	8.68

## COMMENTS

A number of employee related complaints have now been referred to the operational areas for finalisation and this will be reflected in next month's report.

## 2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

### **Safety Statistics**

The safety statistics for Workforce & Strategy in the reporting period are:

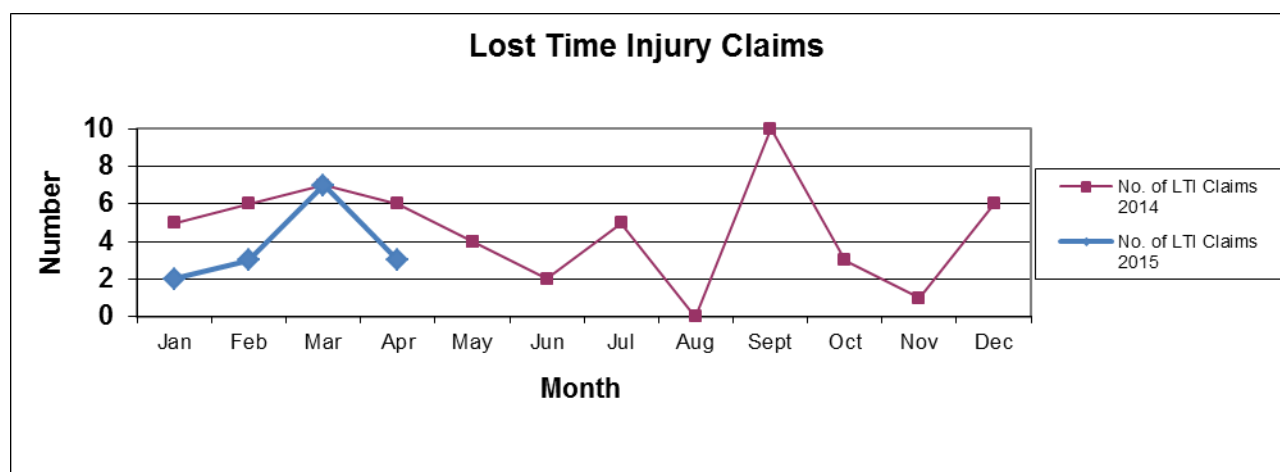
	Feb 15	Mar 15	Apr 15
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	0	0	0
Total Number of Incidents Reported	0	1	0
Total number of Incomplete Hazard Inspections	0		

The safety statistics for All of Council in the reporting period are:

	28 February 2015	31 March 2015	30 April 2015
Number of Lost Time Injuries	3	7	3
Number of Days Lost Due to Injury	39	35	55
Total Number of Incidents Reported	27	42	36
Total number of Incomplete Hazard Inspections	31 (11 current month)		

Incomplete hazard inspections are high and have been reported to the appropriate operational areas for action.

The graph below displays the number of lost time injuries (LTI) claims lodged across Council. There was a total of three lost time injury claims lodged for April 2015.





**Risk Management Summary**

Example from Section Risk Register (excludes risks accepted/ALARP)

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Comp	Comments
<b>Corporate Risks</b>					
A legislatively compliant SafePlan is not implemented, monitored and reviewed effectively, for the whole of council, its workers and contractors, to achieve the acceptable compliance level with annual WH&S audits resulting in: increased worker injuries, legislative breaches/legal action, reputational damage, reduced service levels, increased costs and non-compliance with a key council objective.	Low	<p>Ongoing annual audits will be conducted.</p> <p>Continuing to rectify the actions from the 2014 Workplace Health &amp; Safety System Audit.</p> <p>A third Party Workplace Health &amp; Safety system audit due in late 2015.</p> <p>Rectifications resulting from the Workplace Health &amp; Safety system audit will be addressed and assessed in the annual internal audit of the Workplace Health &amp; Safety systems.</p>	December 2015	10%	Safety unit currently working to rectify actions from the 2014 audit RAP that was developed.
<b>Section Risks</b>					
Council's payroll function fails to accurately record and process employee wages and entitlements resulting in an inability to pay employees on time and accurately, potential employee dissatisfaction, Industrial disputes, financial impacts and reputation damage.	Moderate	Multiskilling of Administration and HR staff	30 June 2015	97%	Informal multiskilling program in place. Highest risk at the moment is the back up for the Supervisor and plans are in place to train a Human Resource Advisor to support this role during periods of absence.

**Legislative Compliance & Standards**

<b>Legislative Compliance Matter</b>	<b>Due Date</b>	<b>% Completed</b>	<b>Comments</b>
Prepare and adopt annual 2015/16 operational plan	27 June 2015	50%	The 2015/16 draft will be prepared and considered in line with budget. Input will be sought from relevant officers during May.
Quarterly written assessment of progress towards implanting the 2014/15 annual operational plan	28 May 2015	50%	Results of the Quarter Three review will be presented to Performance and Services Committee 28 May 2015 within the statutory timeframes.
Report on the results of the implementation of the annual operational plan	26 August 2014	100%	The results were included with the Q4 review results in a single report to Performance and Services Committee 29 July 2014.
Provide for the implementation of the Qld Plan by aligning local government planning to the strategic direction of the Qld Plan	N/A	100%	One page document titled 'Council's Community and Corporate Plan Alignment with the Qld Plan' developed and endorsed by LT during August 2014.
Update of Workplace Health & Safety documents to meet the new legislative requirements	31 December 2015	80%	Documents continue to be updated so that Council remains compliant.
Report breaches of the Workplace Health & Safety Act and Regulation as necessary to the division within specified legislative timeframes	As soon as practicable	100%	Council has been compliant in this regard for the current reporting period.
Workplace Health and Safety Audit	December 2015	0%	LGW to advise of expected audit date.
Rectification Action Plan (2014 Audit)	As soon as practicable	10%	Work through the RAP from the 2014 Audit.
WHS Infringement Notices issued to Council are remedied within required timeframes	As per notice	100%	No current notices to report.
Performance Reviews	Various		11 out of 491 performance reviews are yet to be completed.

**3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

No capital projects are relevant to the Workforce and Strategy Section.

#### 4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

As at period ended April 2015 – 83.3% of year elapsed.

Project	Explanation
WHS Management System	The system has been loaded onto Council's sever and is being configured. Training has been provided to administrators and is currently being provided to key uses and flow through to the workforce. There have been a few issues identified with the system and these are currently being addressed with the supplier. It is expected the system will be implemented by the end of May 2015.
Infringement Notice Policy documents	Policy has been finalised and was presented to Performance & Service Committee 26 August 2014. The Enforcement Strategy, which is subordinate to both the policy and the procedure, was finalised in December 2014. The Infringement Notice Administration Procedure is yet to be finalised by the relevant units.
Strategic Community Plan	LT considered and endorsed a proposal for a new Strategic Community Plan early February 2015. The plan development is now in progress but is slightly behind schedule due to the recent TC Marcia events. An update will be provided to the LT meeting 11 May 2015 in this regard.
Service Level Review Project	The pre-planning for the first phase of this project has commenced in Parks Maintenance by the GM Community Services and Manager Parks. The official project will not commence until such pre-planning is complete and a solid baseline of data established. Unfortunately, the impact of TC Marcia has meant that the pre-planning stage has been somewhat delayed, however will move forward when time permits. The GM Community Services has indicated to the Project Facilitator that he intends to table information to Council before the official project commences to ensure Councillors have an understanding of international standards for these activities.
Aurion Project	Meetings were held with the Aurion Consultant to assess the level of use of the existing functionality of the system and future opportunities. A report from the consultant is due 13 May 2015 but has not yet been received. At the debrief session it was indicated that many of the features and modules are not been fully utilised. It is expected that the report will show business systems automation and staff training as priorities. A full report on outcomes and recommendations including the Aurion priorities is due by the end of June 2015.

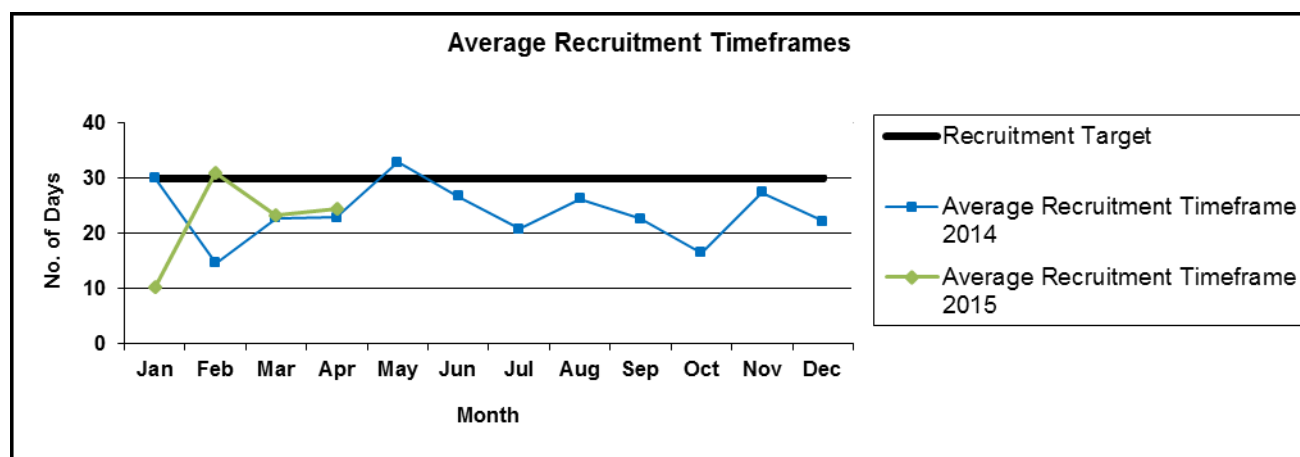
## 5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

Service Delivery Standard	Target	Current Month's Performance
Recruitment positions finalised within 30 working days (refer graph below)	100%	78%
Policies reviewed within 10 working days	100%	90%
Acknowledge job applications within 2 working days of the advertising close date. (as per policy/procedure)	100%	100%
Employee pays processed and paid within 3 working days after the period end date	100%	100%
Payroll accuracy	100%	99.89%
Hazard Inspections completed as per the adopted Matrix	100%	100%

Of the 9 positions recruited in the reporting period, 2 were not finalised within the 30 day timeframes.

### Recruitment Timeframes

Some delays in recruitment have occurred during the reporting period. These delays are primarily due to the TC Marcia recovery impacts and the completion of pre-employment screening checks.



### Establishment

FTE Positions	Period	Workforce & Strategy	Council
Starting Point	1 January 2014	30.05	838.9
Same Time Previous Year	30 April 2014	30.27	831.69
Previous Month	31 March 2015	32.44	848
Current Month	30 April 2015	32.44	851

*FTE Positions is the total full time equivalent positions approved and recorded in Aurion excluding casual positions and including approved vacancies.*

The FTE positions of 851 as at April 2015 include the following apprentices and trainees across Council:

Apprentices	Trainees
14	10

### Changes to Workforce & Strategy Establishment

- Nil to report.

### Changes to Council Establishment

#### Decreases:

- Nil to report.

#### Increases

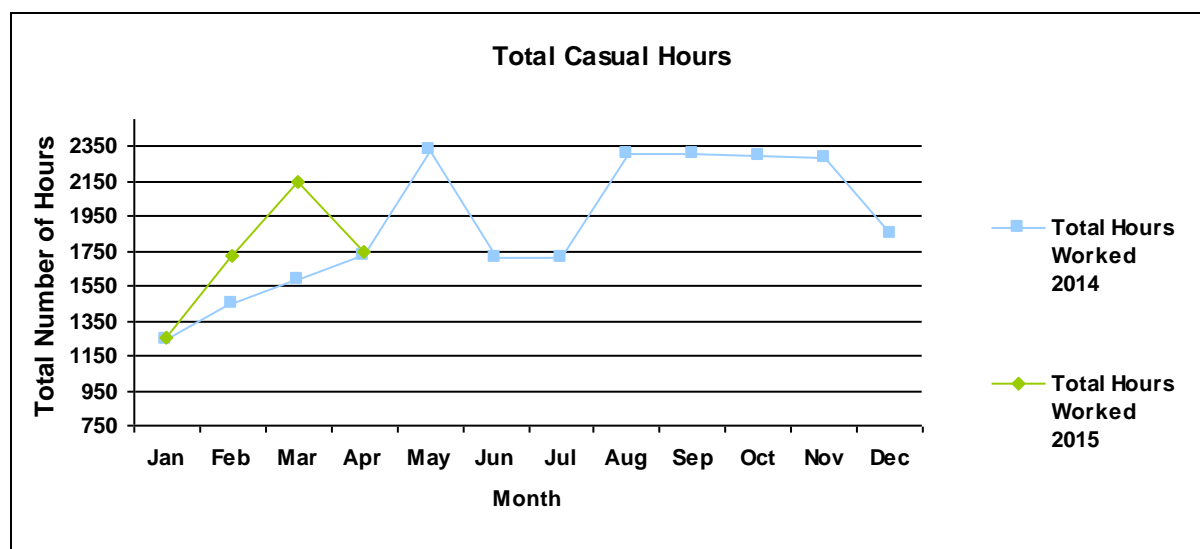
- Temporary Parks Restoration Project Officer created until December 2015 to deliver restoration projects for Kershaw and Botanic Gardens following TC Marcia.
- Conversion of casual Zoo Keeper to a Full Time Permanent position to provide for the safe and effective functioning of the Rockhampton Zoo.
- Corporate Applications Project Officer created to facilitate the transition to retirement of a current employee.

### FTE Positions Internal / External Split

The percentage split for approved full time equivalent positions excluding casual positions and including approved vacancies currently sits at 56% (477) internal and 44% (374) external.

### Casual Hours – April 2015

There are currently a total of 51 casuals actively employed by Council of which 37 were engaged during the reporting period. The engaged casual employees collectively have worked the total number of 1746 hours during the month of March.



### Casual Hours by Section – April 2015

The following list shows the total number of hours worked by casual employees by Section and Unit in the reporting period as provided by the responsible operational area.

Section	Unit	Commentary	No. of hours	Percentage of cost recovery
Arts & Heritage	Art Gallery	Casuals utilised to present five days of children's workshops at Stockland Rockhampton during school holidays. Casual staff assisted with install and condition reporting of Cream exhibition at Gladstone.	90.5	0%
Arts & Heritage	Heritage Services	Shearing Shed Function staff.	197.5	100%

Arts & Heritage	Venue Operations	Box Office and Technical staff fully recovered. Casual cleaners and ground staff used at showgrounds for Beef preparation and also indirectly recovered from venue hire.	638.75	63.6%
Communities & Facilities	City Child Care Centre	To cover periods of staff leave and compulsory training	222.5	
Communities & Facilities	Client Services	To cover RDOs, periods of staff leave; and Saturday morning roster	215.5	
Communities & Facilities	Facilities	To cover RDOs, periods of leave for cleaning staff; and Saturday cleaning roster	75.6	
Parks	Parks Recreation Services	Casual hours in Zoo ceased Mid-April due to conversion to a permanent position. HERO hours utilised in Cemeteries Administration to provide support the introduction of new information system, to allow coverage while permanent staff attend training.	139	
Corporate & Technology	Customer Service	Corporate Induction and on the job training for the new HERO.	27.5	
Regional Development	Regional Services	Assist with inaugural events including customer service, public relations and marketing support.	140	
<b>TOTAL</b>			<b>1746.85</b>	

The above casual hours for April 2015 by employment type includes the following HERO hours.

Section	Unit	No. of hours
Parks	Parks Recreation Services	107.75
Corporate & Technology	Customer Service	16.5
Regional Development	Regional Promotions	140
<b>TOTAL</b>		<b>156.5</b>

## FINANCIAL MATTERS

Financial performance as expected for reporting period.



### End of Month General Ledger - (Operating Only) - WORKFORCE & STRATEGY

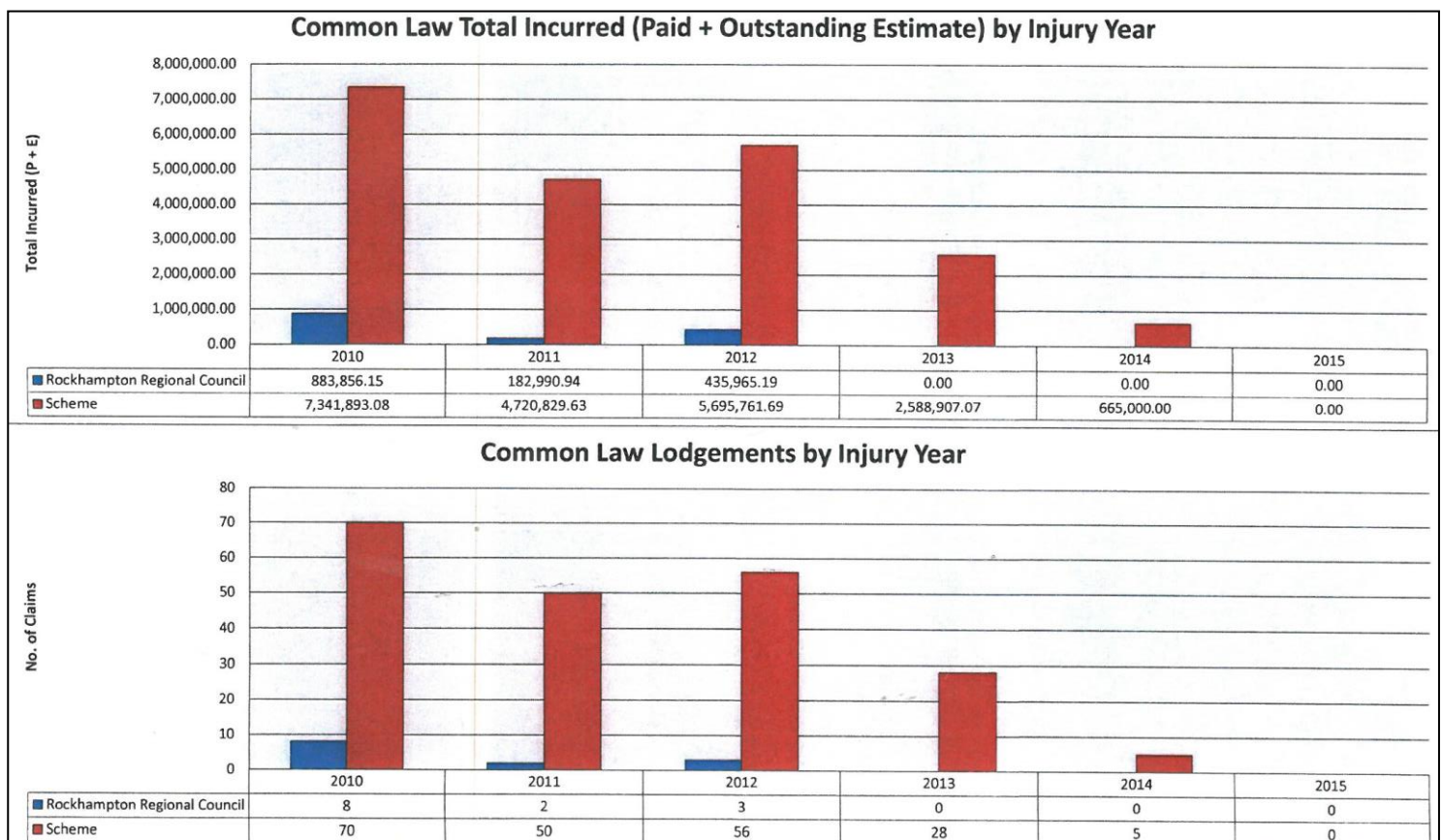
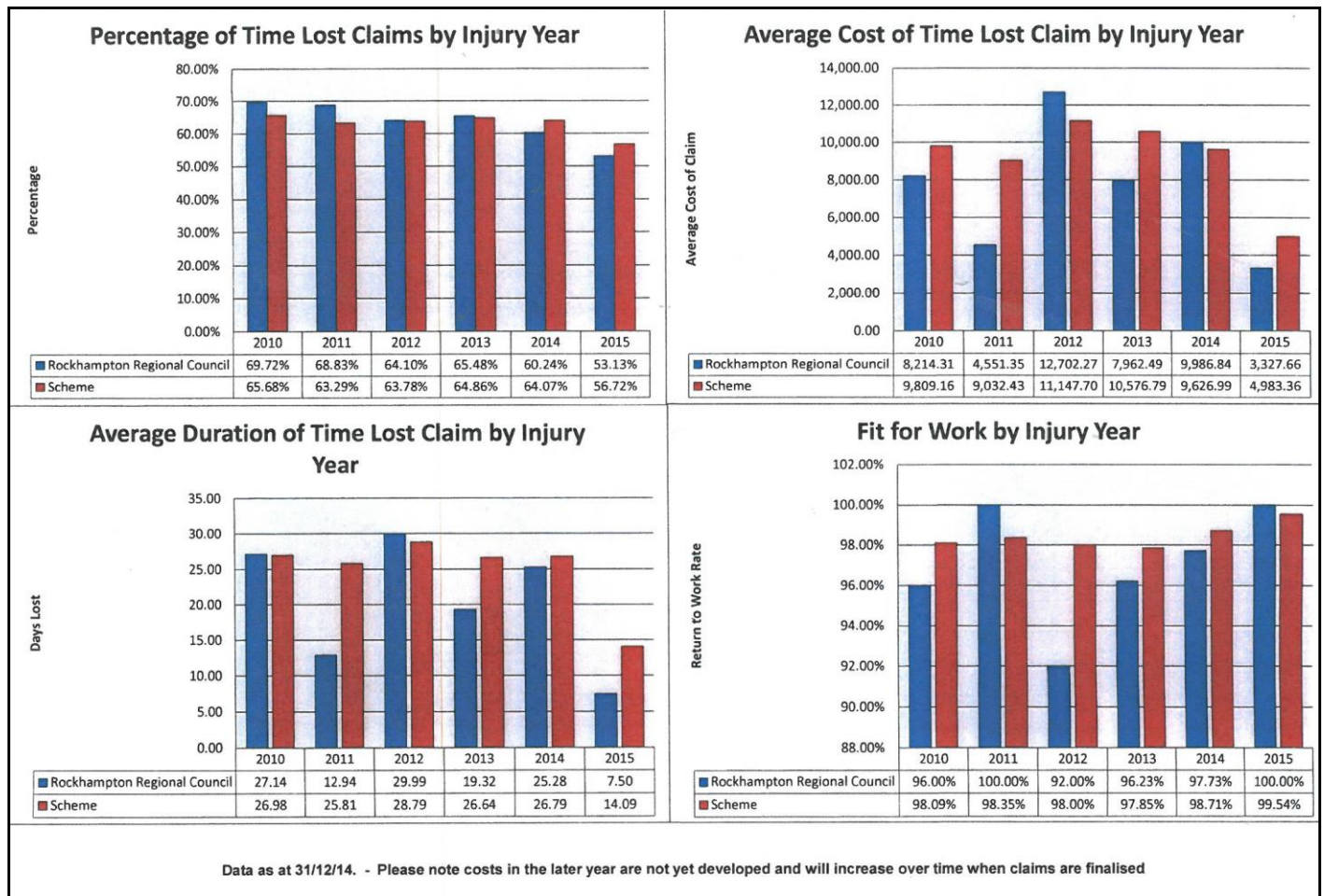
As At End Of April

Report Run: 13-May-2015 13:40:16 Excludes Nat Accts: 2802,2914,2917,2924

	Adopted Budget \$	Adopted Budget (Pro Rata YTD) \$	YTD Actual \$	YTD Commit + Actual \$	Variance %	On target 83.3% of Year Gone
<b>WORKFORCE &amp; STRATEGY</b>						
<b>Workforce &amp; Strategy</b>						
2 - Expenses	328,610	273,842	319,203	319,409	97%	✓
3 - Transfer / Overhead Allocation	0	0	2,057	2,057	0%	✓
<b>Total Unit: Workforce &amp; Strategy</b>	<b>328,610</b>	<b>273,842</b>	<b>321,260</b>	<b>321,466</b>	<b>98%</b>	✓
<b>Corporate Improvement &amp; Strategy</b>						
1 - Revenues	(3,500)	(2,917)	(3,231)	(3,231)	92%	✓
2 - Expenses	477,643	398,036	311,829	314,829	66%	✓
3 - Transfer / Overhead Allocation	13,500	11,250	8,829	8,829	65%	✓
<b>Total Unit: Corporate Improvement &amp; Strategy</b>	<b>467,643</b>	<b>406,369</b>	<b>317,427</b>	<b>320,427</b>	<b>66%</b>	✓
<b>Human Resources</b>						
1 - Revenues	0	0	(1,161)	(1,161)	0%	✓
2 - Expenses	1,712,914	1,427,429	1,141,802	1,146,014	67%	✓
3 - Transfer / Overhead Allocation	8,700	7,250	7,104	7,104	82%	✓
<b>Total Unit: Human Resources</b>	<b>1,721,614</b>	<b>1,434,679</b>	<b>1,147,744</b>	<b>1,151,956</b>	<b>67%</b>	✓
<b>Safety &amp; Training</b>						
1 - Revenues	(37,000)	(30,833)	(47,427)	(47,427)	128%	✓
2 - Expenses	1,221,316	1,017,763	843,580	952,799	78%	✓
3 - Transfer / Overhead Allocation	65,000	54,167	47,810	47,810	74%	✓
<b>Total Unit: Safety &amp; Training</b>	<b>1,249,316</b>	<b>1,041,096</b>	<b>843,963</b>	<b>952,182</b>	<b>76%</b>	✓
<b>Grand Total:</b>	<b>3,787,183</b>	<b>3,155,985</b>	<b>2,630,394</b>	<b>2,747,032</b>	<b>73%</b>	✓



## Appendix A





# **CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT**

## **Corporate & Technology Monthly Report - April 2015**

**Meeting Date: 26 May 2015**

**Attachment No: 3**

**MONTHLY OPERATIONS REPORT**  
**CORPORATE & TECHNOLOGY SECTION**  
**Period Ended April 2015**

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**VARIATIONS, ISSUES AND INNOVATIONS****Section Update**RTI / IP Application Status:

Two new applications were received under the Right to Information Act/Information Privacy Act, one was completed, one was withdrawn, leaving three outstanding applications. All applications were completed within legislated timeframes. No documents were released administratively this month. No external reviews were received for the month, but one outstanding review was completed, leaving two outstanding. All current applications are progressing in accordance with legislative timeframes.

**Innovations*****Improvements / Deterioration in Levels of Services or Cost Drivers***

Nil to report

## LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for April 2015 are as below:

	Balance B/F	Completed in Current Mth	Current Month NEW Request		TOTAL INCOMPLETE REQUESTS BALANCE	Under Long Term Investigation	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed							
Accounts Payable Enquiry	0	0	3	3	0	0	2	● 0.33	● 0.57	● 1.00	0.33
Bookings Enquiry	0	0	4	2	2	0	3	● 6.50	● 3.14	● 2.78	2.06
Insurance: Mower / Slasher / Whipper / Snipper	3	2	4	0	5	0	90	● 1.00	● 15.36	● 21.04	19.23
Insurance: Personal Accident / Injury	25	2	4	0	27	4	120	● 1.00	● 1.00	● 2.50	93.76
Insurance: Public Liability / Property Damage Public Property	19	12	14	10	11	2	90	● 1.30	● 4.83	● 5.30	7.90
Leased Premises - General Enquiry	0	0	0	0	0	0	5	● 1.00	● 1.40	● 1.56	1.06
Rates Searches	4	4	126	116	10	0	3	● 1.50	● 1.59	● 1.66	1.42

## 2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

### ***Safety Statistics***

The safety statistics for the reporting period are:

	Third Quarter		
	April	May	June
<b>Number of Lost Time Injuries</b>	1		
<b>Number of Days Lost Due to Injury</b>	7		
<b>Total Number of Incidents Reported</b>	0		
<b>Number of Incomplete Hazard Inspections</b>	0		

### ***Risk Management Summary***

Section Risk Register (excludes risks accepted/ALARP)

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Corporate Recordkeeping software (ECM) doesn't meet strategic records management requirements in relation to systematic electronic records archival and disposal resulting in failure to dispose/archive eRecords.	High	The Records Archiving, Retention and Disposal (RARRD) project commenced in 2012 to develop a corporate solution to cover eRecords (including more effective hardcopy disposal recording).	TBA	30%	On hold due to higher project priorities. ECM upgrade planned for May 2015 implementation is expected to include functionality to better facilitate the archive and disposal functions for electronic records.
Operational degradation or failure of Council's Two-way radio communications system resulting in failed regional communications for daily operations and emergency disaster management.	High	Commence planning and implement a replacement RRC regional two-way radio communications system. Two stage plan-1. Replace the Rockhampton City Two-way system. 2. Integrated regional solution taking in the Gracemere infrastructure.	TBD	5%	Currently assessing available solutions leading to system design.

***Legislative Compliance & Standards***

Legislative Compliance Matter	Due Date	% Completed	Comments
A local government must review its procurement policy annually.	30/06/15	0%	To be completed annually in June.

**3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (incl committals)
<b>CAPITAL WORKS PROGRAM</b>					
<b>FLEET (CP440)</b>					
Fleet Asset Renewal Program	1/07/2014	30/06/2015	Ongoing	\$5,887,500	\$5,669,156
Comment: YTD represents 96% of budget expenditure and is made up of actuals and committals. Budget includes 2013/14 carryover budget.					
<b>INFORMATION TECHNOLOGY (CP230)</b>					
IT Asset Renewal & Upgrade Program	1/07/2014	30/06/2015	Ongoing	\$1,493,810	\$1,277,585
Comment: YTD represents 86% of budget expenditure and includes committals. Budget includes 2013/14 carryover budget.					
<b>BUSINESS SUPPORT &amp; DEVELOPMENT (CP630)</b>					
Property Sales	1/07/2014	30/06/2015	Ongoing	-\$278,084	-\$404,389
Comment: All major property sales completed for the financial year.					

**4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

As at period ended April 83.3% of year elapsed.

Project	2014/15 Budget	Actual (incl. committals)	% budget expended	Explanation
Customer Service After Hours Operation	\$65,000	\$46,139	71%	Propel after hours call centre service.

Project	Project Start Date	Project Completion Date	% Completed	Comments
Implementation of OIC RTI / IP Review Recommendations.	April 2014	June 2015	90%	12 of 14 recommendations completed; with 1 partially completed and 1 commenced in Mar 15.
Review of Councils Contract Manual (Supply Chain Website).	June 2014	June 2015	65%	Post de-amalgamation review and update.
Information and Communication Technology Strategic Plan 2015-20 development.	July 2014	Dec 2014	100%	ICT Strategic Plan addresses IT Mobility, eServices and Corporate System Consolidation. Strategy Adopted

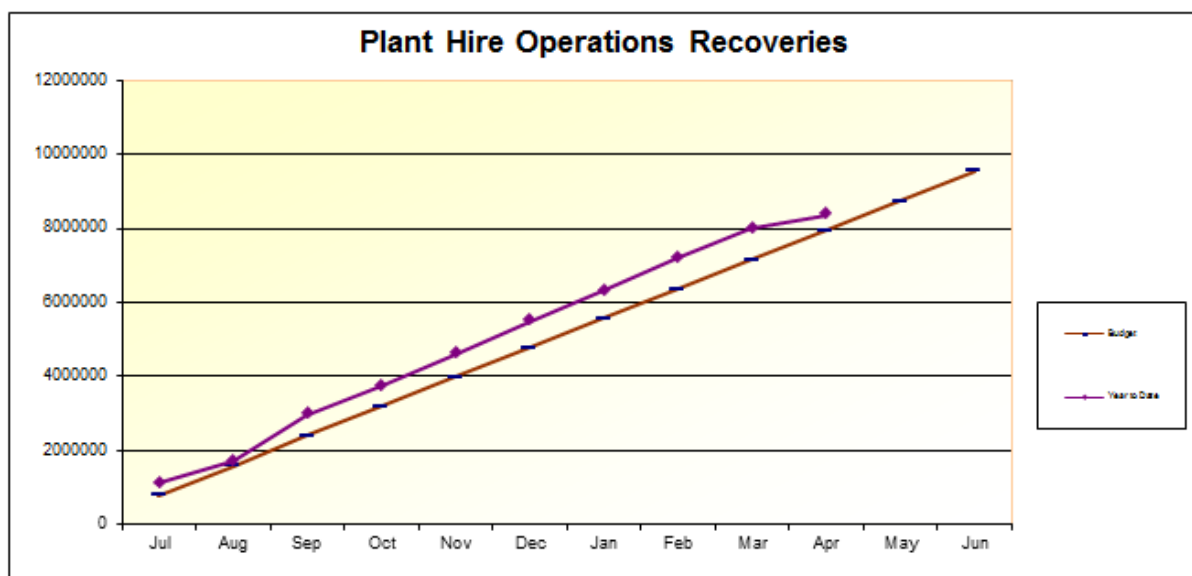
**5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS**

Service Delivery Standard	Target	Current Performance
IT support services provided within service levels outlined in the IT Service Catalogue.	95%	94%
Ensure availability of system up-time during core business hours (excluding planned outages).	99%	100%
Maintain the ratio of customer queries satisfied by Customer Service Officers, without referral to departments.	80%	79%
Customer Service Call Centre answering 75% of incoming calls within 45 seconds.	75%	61%
Process records on the day of receipt as per Recordkeeping Charter.	95%	100%
Process Right to Information/Information Privacy (RTI/IP) applications within legislative timeframes.	100%	100%
Manage centralised tendering and contracting functions in accordance with legislative requirements and Council policy.	100%	100%
Ensure supplier payments are made within stated trading terms.	90%	87%
Ensure staff purchasing activity is compliant with legislation and policy.	100%	100%

<b>Service Delivery Standard</b>	<b>Target</b>	<b>Current Performance</b>
Ensure top 100 suppliers by dollar value under formal purchasing agreements (contracts).	90%	90%
Maximise Council property occupancy rates.	98%	100%
Ensure tenanted properties in any month, have current lease agreements and public liability insurance.	80%	84%
Process insurance claims within procedural timeframes.	100%	100%
Maintenance of the risk monitoring and reporting regime by providing a quarterly risk report to the Council and Leadership Team on all current high and very high risks assessed as not ALARP (unacceptable).	100%	100%

### **Fleet Services**

Ensure internal plant hire operations deliver budgeted net surplus.



<b>Plant Hire Operations Budget (Surplus)</b>	<b>\$ 9,541,500</b>
<b>Year to Date (Surplus)</b>	<b>\$ 8,373,758</b>

**Procurement & Logistics**

Contracts Awarded for March: Qty 9

11400 – Restoration of the Barrage Crane – GrouTech (Aus) Pty Ltd - \$349,205
11406 - Lease of Council Land for Grazing - Trevor Coombs - \$8,509
11450 - Water Main Replacement Project 2014/2015 - Brosnan Holdings Pty Ltd - \$199,000
11499 - Level 2 Bridge Condition Inspections – Stirling Group Pty Ltd - \$16,888
11510 – Supply & Delivery of Temporary Removable Flood Barrier – Hydro Response Ltd - \$529,849
11521 – Hydrant System Upgrade at Heritage Village – Justin Roth Plumbing Pty Ltd - \$198,380
11528 - Installation of Walkway Handrails at the South Rockhampton Sewerage Treatment Plant - Nerimbera Welding Works Pty Ltd - \$37,120
11546 - Supply and Installation of Playground Equipment at Cedric Archer Park - Boyds Bay Landscaping Pty Ltd - \$368,650
11556 - Pilbeam Drive Repairs TC Marcia under NDRRA - Cardno (QLD) Pty Ltd - \$225,946



Customer Requests Completed Monthly & Top 5 Customer Requests												
	May	June	July	August	September	October	November	December	January	February	March	April
Requests Logged	3540	3028	3733	3517	3667	3415	3171	2717	3747	3702	4643	3853
Same month Completed	2792	2450	3077	2830	2969	2680	2469	2710	2797	2845	3651	2893
% completed same month	79%	80%	82%	80%	81%	78%	78%	99%	74%	76%	78%	75%
Completed Total for Month	3858	3037	3925	3422	3383	3325	3132	2749	3276	3569	4315	3580
Total Pending	2073	2027	1627	1723	1919	1941	1912	1888	2332	2393	2649	2861
Top 5 Requests for Month	D/Planner W/Leak T/Trim COA Bin RRC	D/Planner W/Animal W/Leak Meter Mtce Facilities Mgt	Inf Enq W/Animal D/Plan Cdec W/Leak	Inf Enq D/Planner W/Animal T/Trim W/Leak	Meter Mtce D/Planner C/Dec Park Gen W/Leak	Inf Enq D/Plan Park Gen Rates T/Trim	Inf Enq D/Plan Meter Mtce W/Leak C/Dec	C/Dec W/Leak D/Plan Inf Enq T/Trim	T/Trim Park Gen D/Plan W/Leak Pothole	T/Trim W/Leak Park Gen D/Planner Bin RRC	D/Water W/Leak P/Disaster Bin RRC D/Plan	Bin RRC P/Disaster Inf Enq D/Plan W/Animal

Total uncompleted customer requests up to 3 months old:	1978	Conquest Work Order & Investigation Long Term up to 3 months old:	549
Total uncompleted customer requests between 3 to 6 months old:	383	Conquest Work Order & Investigation Long Term between 3 to 6 months old:	225
Total uncompleted customer requests greater than 6 months old:	500	Conquest Work Order & Investigation Long Term greater than 6 months old:	300

Request Completed: Requested task or action has been completed (not just work order raised), or complaint has been investigated, action taken and correspondence finalised.

Conquest Work Order: A Work Order has been raised for maintenance, repair or future planned action.

Investigation Long Term: Requested task, action or complaint assigned to internal or external investigation, may include, but not limited to: Insurance, Planning, Legal, Civil or Domestic matter

Key:	P/Disaster - Parks Disaster Related Request	Inf Enq - Infringement Enquiry - Local Laws	D/Water - Drinking Water Quality
	D/Plan - Duty Planner	W/Animal - Wandering Animal	W/Leak - Water Leak
	Bin RRC - Replace Bin RRC	Meter Mtce - Meter Maintenance	Pothole - Sealed Roads

**FINANCIAL MATTERS**

Operational Budget Status for month ending April 2015

	Adopted Budget \$	Adopted Budget (Pro Rata YTD) \$	YTD Actual \$	YTD Commit + Actual \$	Var %	On target 83.3% of Year Gone
<b>CORPORATE AND TECHNOLOGY</b>						
<b>IT Services</b>						
1 - Revenues	(100,658)	(83,882)	(67,549)	(67,549)	67%	✗
2 - Expenses	5,124,996	4,270,830	4,231,657	4,527,795	88%	✗
3 - Transfer / Overhead Allocation	21,525	17,938	17,366	17,366	81%	✓
<b>Total Unit: IT Services</b>	<b>5,045,863</b>	<b>4,204,886</b>	<b>4,181,474</b>	<b>4,477,612</b>	<b>89%</b>	<b>✗</b>
<b>Technology Infrastructure</b>						
2 - Expenses	195,261	162,718	120,203	120,421	62%	✓
3 - Transfer / Overhead Allocation	0	0	(5,826)	(5,826)	0%	✓
<b>Total Unit: Technology Infrastructure</b>	<b>195,261</b>	<b>162,718</b>	<b>114,377</b>	<b>114,595</b>	<b>59%</b>	<b>✓</b>
<b>Records Management</b>						
1 - Revenues	(12,000)	(10,000)	(13,492)	(13,492)	112%	✓
2 - Expenses	720,387	600,323	564,704	564,806	78%	✓
3 - Transfer / Overhead Allocation	0	0	16	16	0%	✗
<b>Total Unit: Records Management</b>	<b>708,387</b>	<b>590,323</b>	<b>551,228</b>	<b>551,330</b>	<b>78%</b>	<b>✓</b>
<b>Property &amp; Insurance</b>						
1 - Revenues	(599,041)	(499,201)	(584,007)	(584,007)	97%	✓
2 - Expenses	2,609,865	2,174,887	2,484,078	2,507,121	96%	✗
3 - Transfer / Overhead Allocation	9,738	8,115	7,466	7,466	77%	✓
<b>Total Unit: Property &amp; Insurance</b>	<b>2,020,562</b>	<b>1,683,801</b>	<b>1,907,537</b>	<b>1,930,579</b>	<b>96%</b>	<b>✗</b>
<b>Fleet Services</b>						
1 - Revenues	(252,000)	(210,000)	(271,473)	(271,473)	108%	✓
2 - Expenses	13,396,080	11,163,400	9,906,690	10,527,222	79%	✓
3 - Transfer / Overhead Allocation	(16,562,000)	(13,801,667)	(14,470,075)	(14,470,075)	87%	✓
<b>Total Unit: Fleet Services</b>	<b>(3,417,920)</b>	<b>(2,848,266)</b>	<b>(4,834,858)</b>	<b>(4,214,325)</b>	<b>123%</b>	<b>✓</b>
<b>Corporate &amp; Technology</b>						
1 - Revenues	0	0	(349)	(349)	0%	✓
2 - Expenses	665,201	554,334	478,441	499,811	75%	✓
3 - Transfer / Overhead Allocation	0	0	1,000	1,000	0%	✗
<b>Total Unit: Corporate &amp; Technology</b>	<b>665,201</b>	<b>554,334</b>	<b>479,092</b>	<b>500,462</b>	<b>75%</b>	<b>✓</b>
<b>Procurement &amp; Logistics</b>						
1 - Revenues	(850)	(708)	(253)	(253)	30%	✗
2 - Expenses	1,429,848	1,191,540	1,142,810	1,143,258	80%	✓
3 - Transfer / Overhead Allocation	35,086	29,238	24,886	24,886	71%	✓
<b>Total Unit: Procurement &amp; Logistics</b>	<b>1,464,084</b>	<b>1,220,070</b>	<b>1,167,443</b>	<b>1,167,891</b>	<b>80%</b>	<b>✓</b>
<b>Customer Service</b>						
1 - Revenues	(262,000)	(218,333)	(183,894)	(183,894)	70%	✗
2 - Expenses	1,719,530	1,432,942	1,313,177	1,315,242	76%	✓
3 - Transfer / Overhead Allocation	0	0	208	208	0%	✗
<b>Total Unit: Customer Service</b>	<b>1,457,530</b>	<b>1,214,608</b>	<b>1,129,490</b>	<b>1,131,556</b>	<b>78%</b>	<b>✓</b>
<b>Grand Total:</b>	<b>8,138,968</b>	<b>6,782,473</b>	<b>4,695,783</b>	<b>5,659,700</b>	<b>70%</b>	<b>✓</b>

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**9.5 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2015**

**File No:** 8148  
**Attachments:** 1. Income Statement - April 2015  
2. Key Indicator Graphs - April 2015  
**Authorising Officer:** Ross Cheesman - General Manager Corporate Services  
**Author:** Alicia Cutler - Manager Finance

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**SUMMARY**

*The Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2015.*

**OFFICER'S RECOMMENDATION**

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2015 be 'received'.

**COMMENTARY**

The attached financial report and graphs have been compiled from information within Council's Finance One system. The reports presented are as follows:

1. Income Statement (Actuals and Budget for the period 1st July 2014 to 30 April 2015), Attachment 1.
2. Key Indicators Graphs, Attachment 2.

Council should note in reading this report that normally after the completion of the first ten months of the financial year, operational results should be approximately 83.3% of budget. All percentages for operational revenue and operational expenditure are measured against the revised budget.

The percentages reported for capital revenue and capital expenditure are also measured against the revised budget.

The following commentary is provided in relation to the Income Statement:

Total Operating Revenue is reported at 91%. Key components of this result are:

- Net Rates and Utility Charges are at 97% of budget. This positive variance is due to the second levy of General Rates and Utility Charges for 2014/2015 being processed during January 2015.
- Private and Recoverable Works are ahead of budget at 93% due to a large portion of works being completed for Main Roads on the Yeppoon Road reseal program.
- Grants and Subsidies are behind budget at 68%. Budgets have been included for funding in relation Tropical Cyclone Marcia, once these budgets are removed grants and subsidies are at 98% of budget as a result of the last quarterly payment in most grant programs being received during April. The funding in relation to Tropical Cyclone Marcia being received will be dependent on successful NDRRA claims.
- Other Income is at 59%. Proceeds from insurance claims relating to Tropical Cyclone Marcia have been budgeted to be received during the 2014/2015 financial year which are altering this percentage. Once this budget is removed this variance becomes 77%.
- The results for other line items are in proximity of the benchmark percentage.

Total Operating Expenditure is reported at 84%. Due to substantial committals this percentage decreases to 77% when committals are excluded. Key components of this result are:

- Employee costs are below budget at 80%. This is partly due to the circumstance that transactions for employee benefit accruals are only done comprehensively at financial year-end.
- Contractors and Consultants expenditure is over budget at 92% including committals. When committals are excluded this drops to 67%. Expenditure on recovery activities post Cyclone Marcia has significantly influenced these results. Of the \$5.9 million of committals, \$1.6 million relates to contractors still working on Cyclone Marcia emergent and reconstruction works.
- Materials and Plant expenditure is at 94%. Due to substantial committals also in this area the percentage decreases to 76% when committals are excluded. Again Cyclone Marcia is having an affect here with \$2.3 million of committals being attributed to emergent and reconstruction works.
- Administrative Expenses are behind budget at 73% as a result of Arts and Heritage providing services for Beef 2015 which are yet to be charged.
- Finance Costs are behind budget at 74%. It is anticipated that Finance Costs will more closely align with budget following the next quarterly repayment of Council's loan portfolio with QTC in June 2015.

The following commentary is provided in relation to capital income and expenditure, as well as investments and loans:

Total Capital Income is at 62% of budget. NDRRA funding is to be reviewed and split between Operating Revenue and Capital Revenue, potentially altering the current mix of Operating and Capital Grant Revenue.

Total Capital Expenditure is at 81% of budget with committals, or approximately 54% of budget without committals. Resources normally assigned to Capital Works were reallocated to assist with Disaster Recovery tasks in the wake of Tropical Cyclone Marcia.

Total Investments are approximately \$92.1M as at 30 April 2015 down from \$97.9M at 31 March 2015.

Total Loans are \$147.1M as at 30 April 2015. The final loan repayment for 2014/2015 is due mid-June.

## **CONCLUSION**

Total operational revenue being ahead of budget at 91% is mostly due to the second levy of General Rates and Utility Charges for the year. Operational Expenditure at 84% is on budget when committed expenditure is considered. This is due to increased expenditure incurred for emergent works in response to TC Marcia.

Capital revenue remains behind budget at 62% despite a large increase in February, however a review of NDRRA funding may increase the allocation to Capital revenue. Capital expenditure excluding committed expenditure is currently at 54% of budget. Given the large volume of committals, capital expenditure should increase momentum until the end of the financial year.

# **SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2015**

## **Income Statement - April 2015**

**Meeting Date: 26 May 2015**

**Attachment No: 1**



**Income Statement**  
**For Period July 2014 to April 2015**  
**83.3% of Year Gone**

	Adopted Budget	February Revised Budget	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of Revised Budget
	\$	\$	\$	\$		
<b>OPERATING</b>						01 10
<b>Revenues</b>						
Net rates and utility charges	(124,312,081)	(123,105,647)	(119,595,454)	0	(119,595,454)	97% A
Fees and Charges	(28,728,960)	(24,261,918)	(20,908,672)	761	(20,907,911)	86% A
Private and recoverable works	(7,977,114)	(7,359,842)	(6,877,536)	0	(6,877,536)	93% A
Rent/Lease Revenue	(2,973,053)	(2,945,438)	(2,465,600)	0	(2,465,600)	84% A
Grants Subsidies & Contributions	(14,798,353)	(19,957,553)	(13,663,762)	0	(13,663,762)	68% A
Interest revenue	(2,588,470)	(3,143,065)	(2,734,316)	0	(2,734,316)	87% A
Other Income	(3,960,139)	(6,075,974)	(3,609,424)	0	(3,609,424)	59% A
<b>Total Revenues</b>	<b>(185,338,169)</b>	<b>(186,849,436)</b>	<b>(169,854,765)</b>	<b>761</b>	<b>(169,854,004)</b>	<b>91% A</b>
<b>Expenses</b>						
Employee Costs	70,866,820	70,075,269	55,773,144	338,998	56,112,142	80% A
Contractors & Consultants	15,759,452	23,695,109	15,967,498	5,948,383	21,915,881	92% A
Materials & Plant	18,730,644	21,578,719	16,467,401	3,772,975	20,240,376	94% A
Asset Operational	19,139,029	17,399,428	14,162,348	1,287,524	15,449,873	89% A
Administrative Expenses	10,568,893	11,633,488	7,015,239	1,502,144	8,517,383	73% A
Depreciation	44,437,366	44,687,333	37,239,445	0	37,239,445	83% A
Finance costs	10,063,252	9,071,757	6,679,571	0	6,679,571	74% A
Other Expenses	1,480,408	1,571,337	1,175,329	108,851	1,284,180	82% A
<b>Total Expenses</b>	<b>191,045,863</b>	<b>199,712,439</b>	<b>154,479,975</b>	<b>12,958,875</b>	<b>167,438,850</b>	<b>84% A</b>
<b>Transfer / Overhead Allocation</b>						
Transfer/Overhead Allocation	(10,352,252)	(8,017,441)	(5,591,754)	0	(5,591,754)	70% A
<b>Total Transfer / Overhead Allocation</b>	<b>(10,352,252)</b>	<b>(8,017,441)</b>	<b>(5,591,754)</b>	<b>0</b>	<b>(5,591,754)</b>	<b>70% A</b>
<b>TOTAL OPERATING POSITION (SURPLUS)/DEFICIT</b>	<b>(4,644,557)</b>	<b>4,845,561</b>	<b>(20,966,544)</b>	<b>12,959,636</b>	<b>(8,006,908)</b>	<b>-104% A</b>
<b>CAPITAL</b>	<b>Adopted Budget</b>	<b>February Revised Budget</b>	<b>YTD Actual</b>	<b>Commitments</b>	<b>YTD Actuals (inc commitments)</b>	<b>% of February Revised Budget</b>
<b>Total Developers Contributions Received</b>	(3,600,000)	(4,165,218)	(1,848,760)	0	(1,848,760)	44%
<b>Total Capital Grants and Subsidies Received</b>	(6,344,000)	(8,978,742)	(4,979,699)	0	(4,979,699)	55%
<b>Total Proceeds from Sale of Assets</b>	(6,575,000)	(3,581,455)	(3,575,000)	0	(3,575,000)	100%
<b>Total Capital Income</b>	<b>(16,519,000)</b>	<b>(16,725,415)</b>	<b>(10,403,459)</b>	<b>0</b>	<b>(10,403,459)</b>	<b>62%</b>
<b>Total Capital Expenditure</b>	80,462,491	85,954,795	46,392,621	23,456,468	69,849,089	81%
<b>Net Capital Position</b>	<b>63,943,491</b>	<b>69,229,380</b>	<b>35,989,162</b>	<b>23,456,468</b>	<b>59,445,630</b>	<b>86%</b>
<b>TOTAL INVESTMENTS</b>				92,143,666		
<b>TOTAL BORROWINGS</b>				147,168,654		

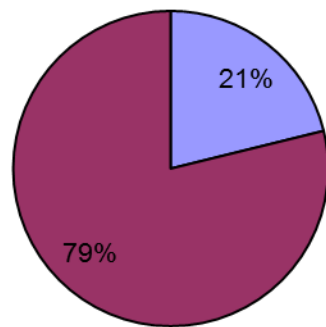
# **SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2015**

## **Key Indicator Graphs - April 2015**

**Meeting Date: 26 May 2015**

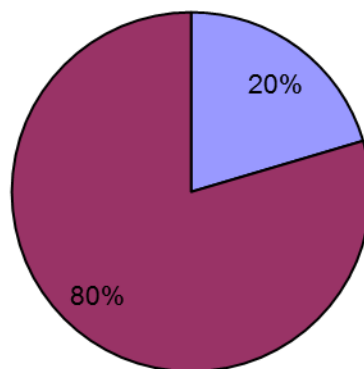
**Attachment No: 2**

**Operating Revenue  
(Excluding Net Rates and Utility Charges)  
(83.3% of Year Gone)**



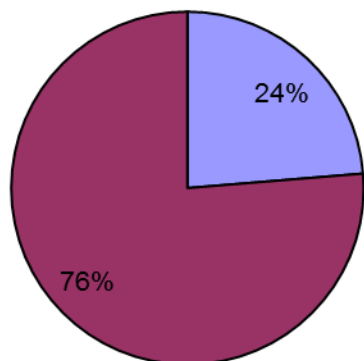
■ Uncollected  
Operating  
Revenue  
■ Collected  
Operating  
Revenue

**Operating Employee Costs  
(83.3% of Year Gone)**



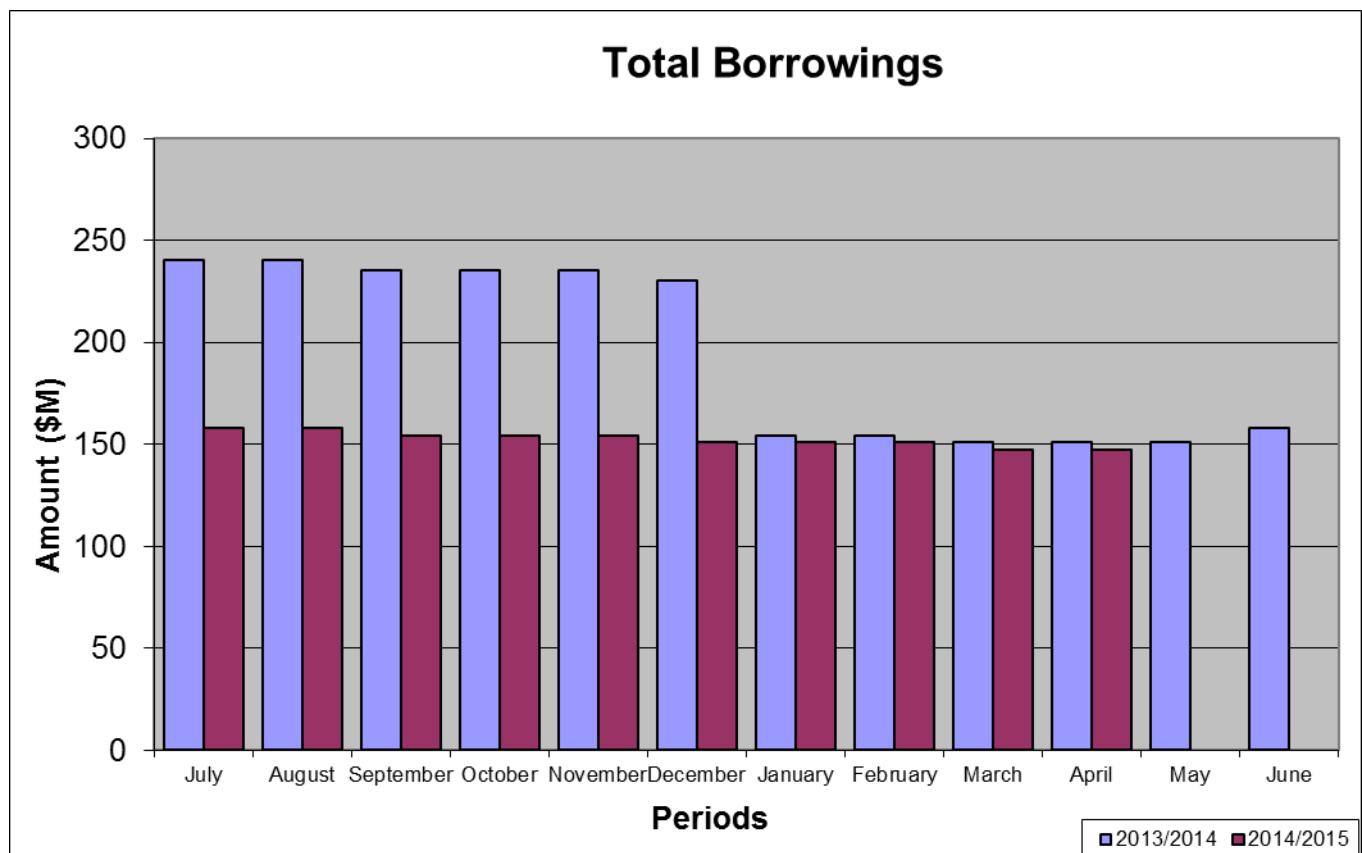
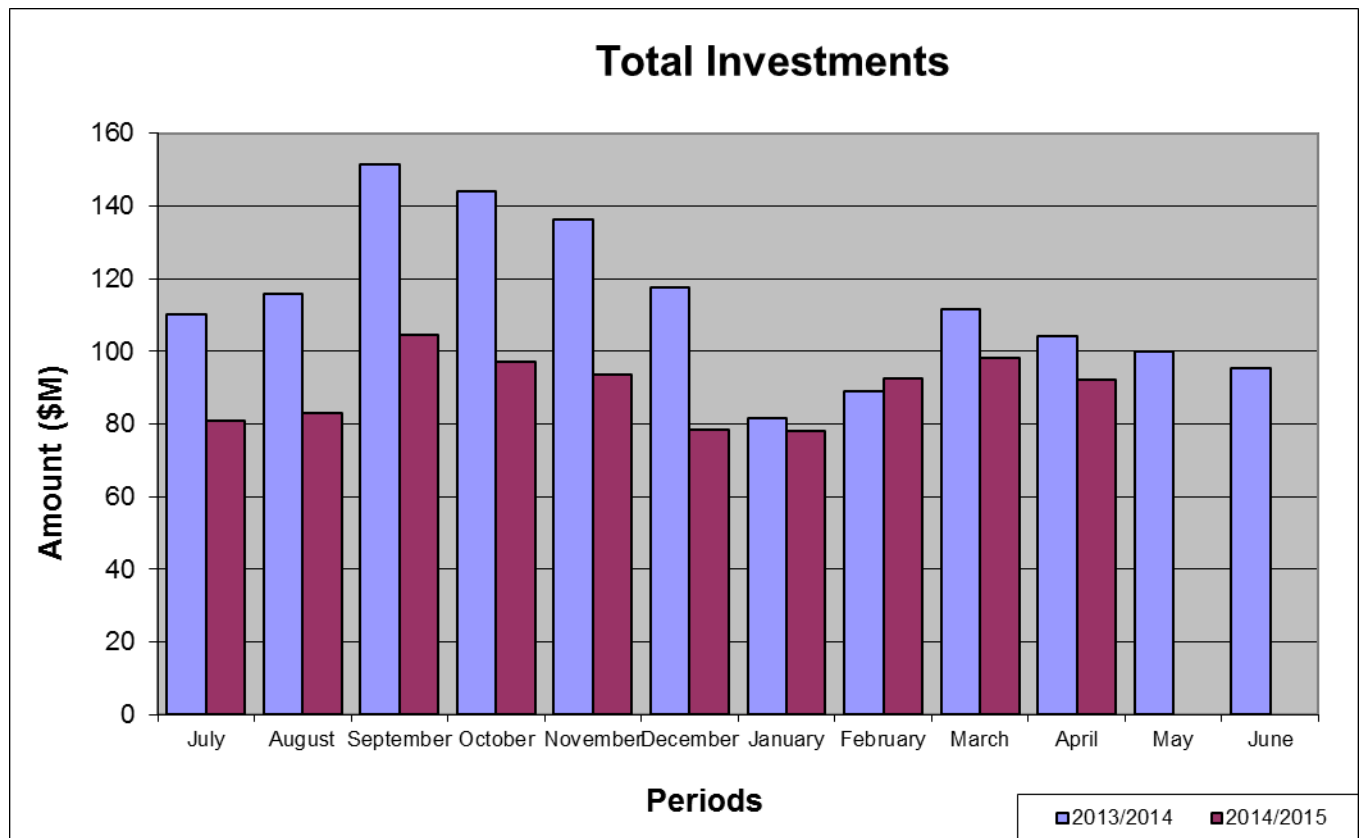
■ Unspent  
Employee  
Costs

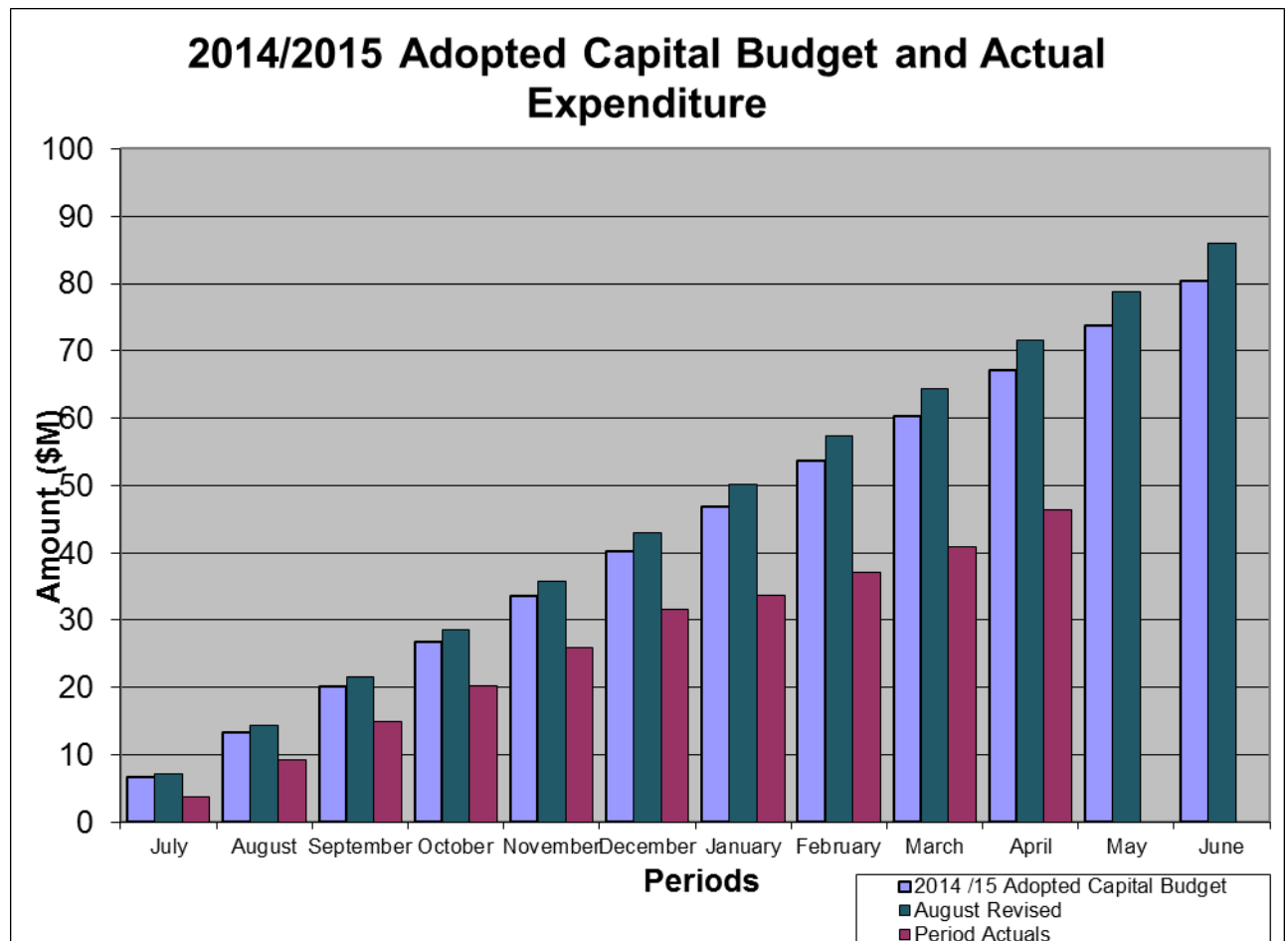
**Operating Materials & Plant  
(83.3% of Year Gone)**



■ Unspent  
Materials &  
Plant







**9.6 FLY IN FLY OUT (FIFO) REVIEW**

**File No:** 8444  
**Attachments:** 1. FIFO Fact Sheet  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Russell Claus - Executive Manager Regional Development

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**SUMMARY**

*The Queensland Government is undertaking a review of fly-in-fly-out (FIFO) mines where the operation is located near a resource town or regional community. Submissions for this review close at 4pm on 25 May 2015 and Council's submission is presented for endorsement.*

**OFFICER'S RECOMMENDATION**

THAT the FIFO Review submission be endorsed.

**BACKGROUND**

The Queensland Government committed to reviewing all existing 100 per cent FIFO resource projects in Queensland (refer attached Fact Sheet). This review is now underway and to ensure it is comprehensive, will consider those mines where there is a predominantly (90 per cent or higher) FIFO workforce, not just a 100 per cent FIFO workforce.

An expert panel has been established to undertake the review and will provide recommendations to government on how to end 100 per cent FIFO operations near regional communities and introduce choice for workers to live in the resource communities near to where they work.

This review will inform the parliamentary inquiry being undertaken into FIFO and other long distance commuting work practices in regional Queensland, including mental health impacts.

The closing date for written submissions to the parliamentary inquiry is Monday 25 May 2015 by 4pm. Public hearings will also take place in Brisbane and throughout regional Queensland, and the final report from the parliamentary inquiry is due for release on Wednesday 30 September 2015.

Due to time frames, a copy of Council's draft submission was distributed to Councillors on Monday 18 May 2015 for discussion and comments, following which the submission will be lodged by closing time of 4pm on Monday 25 May 2015.

A copy of the final submission, incorporating comments from Councillors, will be distributed at the meeting for endorsement by Council.

# **FLY IN FLY OUT (FIFO) REVIEW**

## **FIFO Fact Sheet**

**Meeting Date: 26 May 2015**

**Attachment No: 1**

## Fly-In-Fly-Out (FIFO) Review

FACTSHEET

The Queensland Government committed to reviewing all existing 100 per cent FIFO resource projects in Queensland.

This review is now underway and to ensure it is comprehensive, will consider those mines where there is a predominantly (90 per cent or higher) FIFO workforce, not just a 100 per cent FIFO workforce.

An expert panel has been established to undertake the review and will provide recommendations to government on how to end 100 per cent FIFO operations near regional communities and introduce choice for workers to live in the resource communities near to where they work.

This review will inform the parliamentary inquiry being undertaken into FIFO and other long distance commuting work practices in regional Queensland, including mental health impacts.

### Scope

The Terms of Reference for the review are available to view at [www.statedevelopment.qld.gov.au/FIFOreview](http://www.statedevelopment.qld.gov.au/FIFOreview).

The review will:

- consider the current situation relating to the use of predominantly FIFO workforces during the operational phase of resource projects in Queensland
- conduct targeted consultation with key stakeholders and
- make recommendations to the Minister for State Development.

### Expert panel

The review will be performed by a panel of experts, with extensive knowledge of the resources sector and resource communities.

#### Mr Leo Zussino, Managing Director, Sun-Coast Business Consultants (Panel Chair)

Mr Zussino has served as the Chair and Chief Executive Officer (CEO) of the Gladstone Ports Corporation (GPC), the Chair of the Gladstone Economic and Industry Development Board (GEIDB) and as the Chairman of the Australian Maritime Safety Authority. During the period of 2000–12 when Mr Zussino was both the CEO of GPC and the Chair of the GEIDB, an unprecedented \$40 billion of resource industry development occurred on the shores of Gladstone harbour. He has extensive first-hand experience with the economic and social impacts associated with major resource related developments at a regional scale. Mr Zussino will chair the FIFO review panel.

#### Cr Anne Baker, Mayor, Isaac Regional Council

As Mayor of the largest mining region in Queensland, Councillor Baker is a passionate and active advocate for regional resource communities. After starting her local government service in 2007, she was elected Mayor of Isaac Regional Council at the 2012 local government elections. Councillor Baker currently serves as a Director of Whitsunday ROC Ltd, a Director of Isaac Affordable Housing



Trust, a Director of Moranbah Early Learning Centre and a Member of the Local Buying Community Foundation Advisory Committee. As a community leader and long-term resident of Moranbah for 17 years, her experience and knowledge will provide valuable insight into the unique challenges faced by regional resource communities in Queensland.

**Cr Deirdre Comerford, Mayor, Mackay Regional Council**

Councillor Comerford was first elected to Mackay City Council in 1994 and elected Mayor in 2012, serving 17 years in local government. She is also serving on the Local Government Association of Queensland's Policy Executive representing Mackay, Isaac and Whitsunday Regional Councils; is Chair of Diversify Mackay Leadership Alliance; and Chair of Whitsunday ROC and Deputy Chair Regional Capitals Australia. Councillor Comerford will be able to provide insight into the review as many workers living in the Mackay Regional Council area travel to Central Queensland to work in the mining industry. Mackay is also a vital hub in the mining equipment, technology and services supply chain.

**Dr Geoff Dickie, Chair, Queensland Exploration Council**

Dr Dickie has extensive first-hand knowledge of the mining and petroleum sector with over 40 years' experience. He has worked previously in mining and petroleum exploration and development in Australia and Canada and is the current Chair of the Queensland Exploration Council. Dr Dickie has managed government resource departments at both commonwealth and state levels including as Special Advisor, Native Title and Mining and as Executive Director, Minerals and Petroleum Division in the Department of Natural Resources and Mines. His three years as Deputy Coordinator-General ensures he has a comprehensive understanding of the statutory assessment processes, the issues associated with workforce management and the role of the resources sector in regional Queensland.

**Timeframe**

The review is expected to be completed over a period of three months, with the panel to report to the Minister for State Development by August 2015.

Fly-In-Fly-Out (FIFO) Review

**Consultation**

Targeted consultation will be undertaken ensuring the review is informed by the views of local government, unions and peak industry bodies.

Extensive public consultation is being undertaken through the parliamentary inquiry (outlined below), and all interested Queenslanders are encouraged to actively participate in the parliamentary inquiry.

**Parliamentary inquiry**

On 27 March 2015, the Queensland Parliament agreed the parliament's Infrastructure, Planning and Natural Resources Committee undertake an inquiry into FIFO and other long-distance commuting work practices in regional Queensland.

The committee is scheduled to report back to parliament by 30 September 2015.

For further information about the parliamentary inquiry including the terms of reference and how to make a submission, please visit the Queensland Parliament website.

[www.parliament.qld.gov.au](http://www.parliament.qld.gov.au)

**Strong and sustainable resource communities**

Based on the findings from the parliamentary inquiry and the recommendations from the panel review, the government will develop a policy framework to most efficiently deliver the government's commitment to strong and sustainable resource communities.

**Further information**

Department of State Development FIFO Review  
[www.dsd.qld.gov.au/FIFOreview](http://www.dsd.qld.gov.au/FIFOreview)

Queensland Government Statistician's Office (QGSO) – resource communities research program. The QGSO conducts an annual survey of proponents and accommodation providers for the Bowen and Galilee Basins, Surat Basin and the Gladstone region to measure levels of non-resident workers.  
[www.qgso.qld.gov.au](http://www.qgso.qld.gov.au)

## **10 NOTICES OF MOTION**

Nil

## **11 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*



## 12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 13.1 Legal Matters as at 30 April 2015

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

#### 13.2 Lower Fitzroy River Infrastructure Project

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (Commercially sensitive discussion).

#### 13.3 Redevelopment Priorities for 42nd Battalion Memorial Pool

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

#### 13.4 Monthly Report from Chief Executive Officer for the period ending 18 May 2015

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

## 13 CONFIDENTIAL REPORTS

### 13.1 LEGAL MATTERS AS AT 30 APRIL 2015

**File No:** 1392  
**Attachments:** 1. Legal Matters - April 2015  
**Authorising Officer:** Tracy Sweeney - Manager Workforce and Strategy  
Ross Cheesman - General Manager Corporate Services  
**Author:** Kerrie Barrett - Coordinator Corporate Improvement & Strategy

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

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#### SUMMARY

*Coordinator Corporate Improvement & Strategy presenting an update of current legal matters that Council is involved in as at 30 April 2015.*

**13.2 LOWER FITZROY RIVER INFRASTRUCTURE PROJECT****File No:** 7687**Attachments:** Nil**Authorising Officer:** Martin Crow - Manager Engineering Services  
Robert Holmes - General Manager Regional Services**Author:** Angus Russell - Coordinator Strategic Infrastructure

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (Commercially sensitive discussion).

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**SUMMARY**

*The report provides an update on the Lower Fitzroy Infrastructure Project and recommends Council continue to liaise and work with the project proponents.*

**13.3 REDEVELOPMENT PRIORITIES FOR 42ND BATTALION MEMORIAL POOL**

**File No:** 1464  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks  
**Previous Items:** 11.4 - Short-term Options for Operation of 42nd Battalion Memorial Pool and 'Shut the Gate' learn-to-swim facility - Ordinary Council - 12 May 2015 9.00 am  
17.2 - Royalties for the Regions Round 4 Expressions of Interest - Ordinary Council - 09 Sep 2014 9.00 am  
13.2 - State Government 'Get Playing Plus' Funding Initiative - Parks & Recreation Committee - 30 Sep 2014 9.00 am

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

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**SUMMARY**

*In order to continue the safe operation of the 42<sup>nd</sup> Battalion Memorial Pool, the site requires a range of works to be completed. This report outlines these priority works and indicates cost estimates for the work to be completed.*

**13.4 MONTHLY REPORT FROM CHIEF EXECUTIVE OFFICER FOR THE PERIOD  
ENDING 18 MAY 2015****File No: 1830****Attachments: 1. Monthly Report May 2015****Authorising Officer: Evan Pardon - Chief Executive Officer****Author: Evan Pardon - Chief Executive Officer**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Chief Executive Officer presenting monthly report for the period ending Monday 18 May 2015.*

## **14 CLOSURE OF MEETING**