



# **PERFORMANCE & SERVICE COMMITTEE MEETING**

## **AGENDA**

**27 MAY 2014**

*Your attendance is required at a meeting of the Performance & Service Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 27 May 2014 commencing at 10:00am for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. R.", is positioned above the printed name of the Chief Executive Officer.

**CHIEF EXECUTIVE OFFICER**  
22 May 2014

Next Meeting Date: 24.06.14

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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**1 OPENING**

**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor G A Belz  
Councillor S J Schwarten  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor Cherie Rutherford - Leave of Absence from 26 May 2014 to 1 June 2014

**4 CONFIRMATION OF MINUTES**

Minutes of the Performance & Service Committee held 22 April 2014

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## **6 BUSINESS OUTSTANDING**

### **6.1 BUSINESS OUTSTANDING TABLE FOR PERFORMANCE AND SERVICE COMMITTEE**

**File No:** 10097

**Attachments:** 1. Business Outstanding Table for Performance and Service Committee Meeting

**Responsible Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

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#### **SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Performance and Service Committee is presented for Councillors' information.*

#### **OFFICER'S RECOMMENDATION**

THAT the Business Outstanding Table for the Performance and Service Committee be received.

# **BUSINESS OUTSTANDING TABLE FOR PERFORMANCE AND SERVICE COMMITTEE**

## **Business Outstanding Table for Performance and Service Committee Meeting**

**Meeting Date: 27 May 2014**

**Attachment No: 1**

Date	Report Title	Resolution	Responsible Officer	Due Date	Notes
25 February 2014	Multi-Sports Complex Review	THAT 1. the recommendations in the report be returned to the Council table in August 2014 detailing actions taken to address the risks highlighted; and 2. any matters that pertain to ongoing risks be advised to the relevant parties.	Michael Rowe	11/03/2014	
25 March 2014	Fire Management Plan for Mt Archer	THAT Council approve that resources be deployed towards the development of a Fire Management Plan for Mt Archer and its surrounds and that the plan be presented to the table in July 2014.	Michael Rowe	01/04/2014	

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 ROAD DESIGN CONSTRUCTION AND MAINTENANCE REVIEW

**File No:** 10738  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Robert Holmes - General Manager Regional Services

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#### SUMMARY

*In mid 2013 the Council in conjunction with Mackay Regional Council, engaged consultants to review practices, procedures and outcomes associated with the design, construction and maintenance of Council's road network in the context of Council's capacity and capability.*

*This report provides a summary of the review and seeks Council endorsement of the implementation of the Action Plan.*

#### OFFICER'S RECOMMENDATION

THAT the action plan arising from the Road Design Construction and Maintenance Review be implemented as contained within this report.

#### COMMENTARY

Aurecon was appointed by Rockhampton Regional Council (Council) to undertake a review of Council's road design, construction and maintenance practices.

This report:

- outlined the scope of the project;
- summarised the methodology utilized;
- detailed the findings of the review of Council's road design, construction and maintenance practices; and
- provided recommendations to Council for improvements in all areas covered by the review including:
  - Standards, practices and procedures
  - Design and asset lifecycle philosophies
  - Levels of service
  - Comparative cost effectiveness
  - Use of technology, information systems, plant and equipment
  - Quality systems
  - Performance monitoring, and reporting.

For the purpose of the review, the design construction and maintenance activities were grouped in the following categories:

- Road design practices;
- Road construction practices;
- Road maintenance practices; and
- Asset management.

**Key Findings – General**

- The Roads Business has a solid foundation, but there are opportunities to improve performance in a number of areas.
- Benchmarking with other comparable organisations has reinforced this finding.
- Potential to increase value delivered through the roads budget by 20-30% through focussed change program.
- A program would be largely managed internally, with some specialist external support and resources (\$255 K).
- Will require a significant commitment from Council and staff.

**Key Findings – Technical**

- The need to tighten processes and practices to demonstrate 'value for money' construction and maintenance services.
- Strengthening the focus on asset management as a key corporate management framework
  - Integration of data
  - Links with risk and financial strategy.
- Further develop systems to assist management decision making
  - MMS
  - Local Road Traffic Model
  - GIS as a decision support tool
  - Cost control systems
  - Forward programming.
- Review project procurement philosophy to ensure 'value for money'
  - Insourcing
  - Outsourcing
  - Hybrid.
- Ongoing maintenance and improvement of skills of professional and operational staff
  - Technical
  - Commercial.
- Strengthening performance management down to individual level against specific and measurable targets.

The key actions arising from the review are contained in the section headed Action Plan.

**BACKGROUND**

The Rockhampton Regional Council manages a network of approximately 1,950 kilometres of roads across an area of 6,500 square kilometres. Major rainfall events and natural disasters over the last four years have caused extensive damage to Council's road network resulting in an intensive repair and restoration effort by Council.

The scale of the damage and the perception that some roads had deteriorated prematurely has led to some members of the community questioning the quality of the construction and maintenance work undertaken by Council's workforce and its external contractors.

Council resolved that in order to address these community concerns and perceptions, and to identify areas of improvement in its management of these important and expanding infrastructure assets, it would obtain independent advice on its road design, construction and maintenance practices and procedures.

This aligns to Council's corporate objective to effectively plan, deliver and maintain physical services and infrastructure networks for the community's current and future needs.

### **SCOPE OF PROJECT**

This project is to review the practices, procedures and outcomes associated with the design, construction and maintenance of Council's road network in the context of Council's capacity and capability as well as the financial, demographic and geographic characteristics of Council.

This study reviews the:

- Appropriateness of road design, construction and maintenance standards used by Council when compared to nationally recognised best practice and industry standards for the region's season rainfall and subgrade conditions.
- Performance outcomes of its road design, construction and maintenance programs from a long term whole-of-life asset management perspective.
- Appropriateness of current service levels and practices for programmed and routine maintenance including:
  - Intervention levels and response times
  - Performance against service levels
  - Whether the service levels are comparable to industry best practice.
- Alignment of the adopted levels of service for construction and maintenance activities, the budget and Councils/communities desires.
- Appropriateness of construction and maintenance plant and equipment utilised or available locally from contract resources in terms of achieving most effective and efficient delivery.
- Effectiveness of the quality control system including the degree to which key quality assurance measures are in place and adopted in construction and maintenance activities.
- Efficiency and cost effectiveness of design, construction and maintenance services delivered by both day labour and contract resources and Council's performance compared to benchmark Councils.
- Appropriateness and cost effectiveness of proposed road rehabilitation treatments being utilised as part of the development of future capital works programs.

This review informs Council on the degree to which:

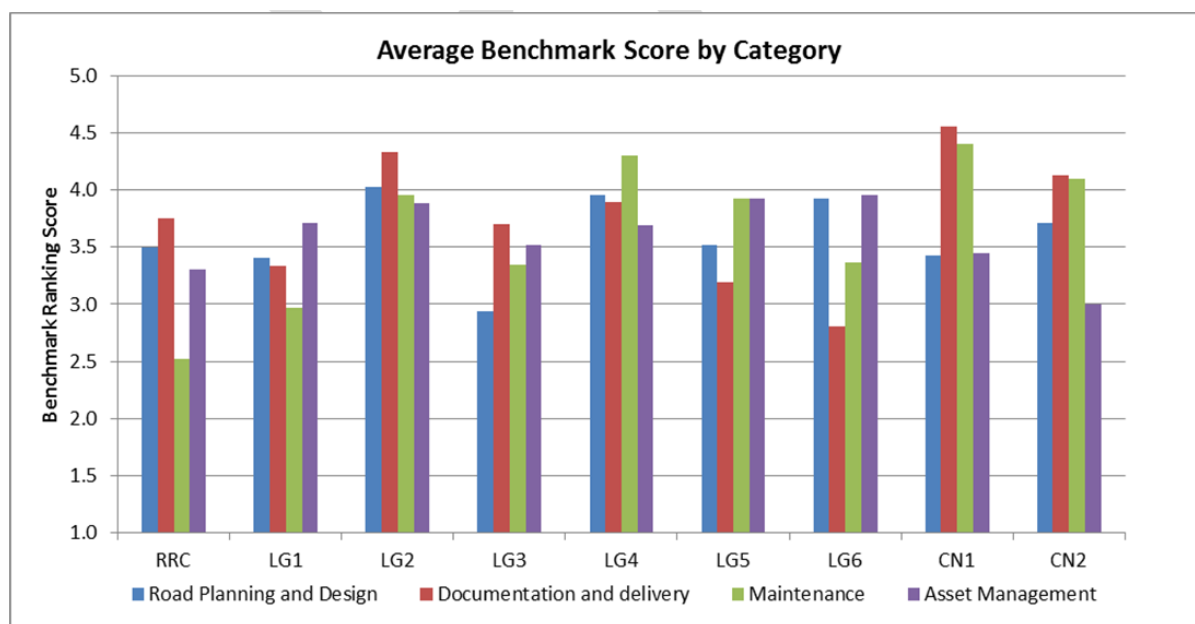
- Council's road design, construction and maintenance practices and procedures compare to nationally recognised best practice and industry standards;
- the distribution of effort across design, construction and maintenance reflects the most sustainable and efficient long term network performance outcomes from a whole of asset life perspective;
- the current construction standards, maintenance service levels and practices are appropriate;
- Councils performance in achieving required services levels is acceptable;
- Council's use of supporting information systems, technologies and equipment is optimised;
- appropriate quality assurance processes are in place and in use;
- works are undertaken in the most effective and efficient manner; and



- Council's staff and their contractors have the skills and capabilities necessary to undertake the work.

## FINDINGS

In summary, the study findings have confirmed that the roads business is currently performing below desired industry standards in relation to project cost control, maintenance management systems and asset management. This is reinforced by the results of the benchmarking study, completed as a self-assessment by RRC and a number of other comparable Councils and private contractors, which show that whilst there are some areas comparing favourably with benchmarking partners, others are below average level. This is illustrated in the chart below.



**Figure 1 Average benchmark score by category**

These results do however need to be considered in perspective, particularly with regard to external influences directly impacting on the team's capacity to deliver 'value for money' outcomes. For example:

- The pressure on the roads team to deliver programs, in an environment of constrained funding.
- The attraction and retention of a skilled workforce due to the impacts of the mining and resources sector locally.
- The significant impact on the delivery of road network maintenance resulting from classified flooding and other natural disasters over recent years.

However, it could be said that the above factors are a reality of life in Central Queensland and Council management needs to be capable of delivering within this environment. This is perhaps the greatest challenge facing the roads business within Council and must be addressed as a priority.

From an internal context there have been a number of general findings that need to drive a change program going forward, acknowledging the often dynamic environment the roads team works within.

In summary these are:

- inadequate monitoring of construction and maintenance activities against industry benchmarks in terms of quality, timeliness and cost, and the level of financial rigour in operational management. This includes working to a defined scope;
- the need to capitalise on Council's asset management systems to optimise the allocation of available funding between Council works and rehabilitation/maintenance

activities, including linking with the long term financial strategy as part of an overall program to recognise asset management as a powerful corporate planning tool;

- the need to further develop systems that will assist in measuring and achieving performance against accepted industry standards, including the development of a current local road traffic model, a Maintenance Management System for both sealed and unsealed roads, optimising use of GIS, project cost control systems and forward programming;
- Council's low but improving flexibility to vary production capacity to meet program peaks through alternative procurement methods
- implementing a targeted development program for professional and operational staff involved in the roads business with a view to skill enhancement and targeted succession planning within the roads unit; and
- reviewing performance expectations of individuals and teams to ensure targets are specific and measureable and continuously monitored

From these findings a total of 34 actions have been identified which are detailed in the following section of this report. These actions include identification of the scope, suggested timing, estimated costs over and above internal staff time, and responsibility to implement. Of the 34 actions there are 14 priority actions for Council to consider. They are:

- Review and if necessary revise the RRC traffic model.
- Review technical levels of service to cover the broader range of services and service levels provided, that are consistent with community and road user expectations, and complete development of the performance measures and current metrics. Consider how this can be used in the organisation for regular reporting and assisting in guiding or driving asset management in the investment decision making process.
- Review ways to engage with the community to gain feedback on appropriate and affordable levels of roads service.
- Review Council's Asset Management Policy to confirm that it clearly articulates a collaborative whole of organisation approach and clearly defines roles and responsibilities across all levels of the organisation to achieve the same.
- Continue with the reinstatement and development of Council's pavement management system to provide a fully functioning and calibrated system with reliable outputs to help support asset management decision making and financial planning.
- Review the condition assessment program to provide a risk based approach that supports asset management outcomes as well as financial reporting requirements through an ongoing rolling program.
- Review asset management plans to provide clearer transparency between capacity, demand and future investment.
- Continue with development and improvement of the pavement management system (PARMMS) to make use of it as an effective asset management tool.
- Review funding projections, funding gap analysis and assessment of sustainability in the asset management plan to correct inconsistencies.
- Review the project brief development process, particularly with regard to the inclusion of ancillary works.
- Implement a targeted development program for professional and operational staff involved in the roads business with a view to skill enhancement and targeted succession planning within the roads unit.
- Review performance expectations of individuals and teams to ensure targets are specific and measureable and continuously monitored.

- Implement formal training or workshop initiatives that would help broaden asset management knowledge across the organisation and assist with succession planning. Such training should also provide opportunity for stakeholders to articulate their roles and responsibilities and help encourage a co-ordinated organisational approach to asset management.
- Council needs to monitor impacts of de-amalgamation on skill levels and additional training that may be required as a result.
- Improve the capture of actual project costs to inform and refine estimating rates and to monitor performance.

An indicative estimate to make good progress in implementing the above actions over a two year period is \$255,000, not including internal staff time. This cost may vary depending on the rate in which Council which to proceed and the availability of adequately trained internal personnel to drive many of the action plans.

In summary, in the current economic climate, where funding is at a premium, the opportunity to drive roads budgets further is a challenge being embraced by all Councils and State Governments across Australia. Rockhampton is no exception and, through this study, Council now has a two year action plan to guide their roads business towards industry benchmark performance levels.

The review has identified that Council's performance is currently below average in comparison with other local government organisations which have commenced similar change management programs. Aurecon's view, based on experience with programs undertaken by Councils across Australia in the past facing similar challenges to Rockhampton is that, with investment in appropriate management controls, resource skills and better use of systems, along with broadening delivery options, RRC could typically increase the value delivered by its road network budget by 20% to 30%. This was already being reviewed by the organisation, and recent budget discussions, and the tour by Councillors are evidence of this.

## ACTION PLAN

The review made a number of recommendations and suggested actions in respect of the findings under the various aspects of road design construction and maintenance that were reviewed. Those actions are as contained within the following table and that has been modified to show the Council action to be taken in implementing those actions.

#	Applicable area	Practice area	Action	Priority	Timing in months	Indicative cost	2014 /15
35	General	Community engagement	Project specific community engagement should be continued. Warrants for the level of engagement are to be assessed on a project by project basis.	M	Ongoing	Allocated as a Project cost	√
1	Asset management	Governance	Review Council's Asset Management Policy to confirm that it clearly articulates a collaborative whole of organisation approach and clearly defines roles and responsibilities across all levels of the organisation to achieve the required outcomes.	H	6	Internal	√

#	Applicable area	Practice area	Action	Priority	Timing in months	Indicative cost	2014 /15
10	Asset management	Service levels	Review technical levels of service to cover the broader range of services and service levels provided, that are consistent with community and road user expectations, and complete development of the performance measures and current metrics	H	6	Internal	to be undertaken
20	Design/ Construction	Governance	Review the project brief development process to ensure that the ultimate responsibility resting with the ultimate asset owner and augment the project brief development process with a critical assessment of the inclusion of ancillary works proposed for replacement in conjunction with pavement works	H	6	Internal	to be undertaken
7	Asset management	Data	Review the condition assessment program to provide a risk based approach that supports asset management outcomes as well as financial reporting requirements through an ongoing rolling program.	H	12	Internal	to be undertaken
9	Asset management	Skills and resources	Implement formal training or workshop initiatives that would help broaden asset management knowledge across the organisation and assist with succession planning. Such training should also provide opportunity for stakeholders to articulate their roles and responsibilities and help encourage a co-ordinated organisational approach to asset management.	H	12	\$50k specialist support plus Internal	√
11	Asset management	Service levels	Following review of the technical levels of service and performance measures consider how this can be used in the organisation for regular reporting and assisting in guiding or driving asset management or investment decision making	H	12	Internal	Comm 14/15
13	Asset management	Service levels	Review asset management plans to provide clearer transparency between capacity, demand and future investment	H	12	Internal	√
18	Asset management	Lifecycle Management	Review funding projections, funding gap analysis and assessment of sustainability in the asset management plan to correct inconsistencies	H	12	Internal	√
23	Design/ Construction/ Maintenance	Skills and resources	Reviewing performance expectations of individuals and teams to ensure targets are specific and measurable and continuously monitored	H	12	Internal	to be undertaken

#	Applicable area	Practice area	Action	Priority	Timing in months	Indicative cost	2014 /15
24	Design/ Construction/ Maintenance	Skills and resources	Council monitor impacts of de-amalgamation on skill levels and additional training that may be required as a result	H	12	Internal	to be undertaken
25	Construction/ Maintenance	Technology and data	Improve the capture of actual project costs to inform and refine estimating rates and to monitor performance	H	12	Internal	to be undertaken
32	Maintenance	Technology and data	<p>Conduct an in-house review of Council's organisational MMS needs against the available (Conquest) system capacity and functionality to identify what changes may be required to establish a functional MMS including:</p> <ul style="list-style-type: none"> <li>– Identify user (Council) needs</li> <li>– Confirm available Conquest functionality</li> <li>– Benchmark the current and potential Conquest functionality against user needs</li> <li>– Identify other system options</li> <li>– Determine advantages and disadvantages for Council to retain and expand its use of Conquest compared to changing to an alternative system</li> </ul>	H	12	Internal	Comm 14/15
33	Maintenance	Technology and data	Implement the outcomes of the MMS review	H	12	To be determined	Comm 14/15
14	Asset management	Lifecycle Management	<p>Review and/or complete missing sections of the asset management plan and update to provide:</p> <ul style="list-style-type: none"> <li>– Better understanding of financial sustainability and backlog maintenance</li> <li>– A breakdown of the split between maintenance and capital works, including identification of specific capital works projects</li> <li>– Better understanding of the drivers for capital investments (eg reason for specific projects to be undertaking and how it relates to corporate objectives or management of risk)</li> </ul> <p>A better understanding of the condition of the network and how this aligns with funding demand</p>	M	12	Internal	to be undertaken

#	Applicable area	Practice area	Action	Priority	Timing in months	Indicative cost	2014 /15
16	Asset management	Lifecycle Management	Review kerb and channel asset lives with respect to current drivers or practice for replacement	M	12	Internal	to be undertaken
19	Asset management	Lifecycle Management	Review the asset management improvement plan to include more specific actions, including timeframe, responsibility and budget	M	12	Internal	to be undertaken
21	Design	Technology and data	Develop a process for sharing up to date information on the location of future developments	M	12	Internal	√
27	Construction/ Design	Skills and resources	Key resources should undertake Austroads pavement design and seal design training if they have not done so recently	M	12	\$15k plus Internal	Investigate need
28	Construction	Skills and resources	Supervisors to receive training in Engineering Construction Management (ECM) if they have not done so recently	M	12	\$20k plus Internal	Investigate need
30	Construction/ Maintenance	Skills and resources	Council needs to capture the lessons learnt from recent NDRRA declared events and update procedures and standards to be applied for future events	M	12	Internal	√
31	Maintenance	Governance	Review the communication process between Maintenance and Construction, to ensure feedback from maintenance into the construction process	M	12	Internal	√
34	Maintenance	Skills and resources	Council should implement an on-going pavement maintenance training program to ensure staff are fully aware of SOPs and that skills are up to date	M	12	Internal	Comm 14/15

#	Applicable area	Practice area	Action	Priority	Timing in months	Indicative cost	2014 /15
36	General	Community engagement	<p>Develop (internally or using external specialists) a general community engagement materials and program on the road construction and maintenance process including:</p> <ul style="list-style-type: none"> <li>General information on the scope of works for NDRRA allowed under funding constraints (ie like for like) and restrictions placed on Council. QRA involvement in this process will be required</li> <li>General information on the road maintenance / intervention process, especially during emergency repair works (ie notifying if works are temporary / quick fixes) and the constraints of ongoing wet weather</li> <li>General information on use of roads after extended periods of wet weather</li> <li>General information on the extents of Council's road network and the State Controlled Road Network and the responsibilities of Council under the RMPC</li> </ul>	M	12	\$50,000	Comm 14/15
5	Asset management	Data	Review and if necessary revise traffic model	H	18	Internal	Continue
3	Asset management	Technology	Continue with implementation of the ADAC system to capture as-built data through a consistent and efficient manner.	M	18	Internal	Continue
29	Construction	Skills and resources	Training for staff and review of financial system to ensure job costs are accurately recorded to enable unit rates to be established /refined	M	18	Internal	to be undertaken
2	Asset management	Technology	Continue with reinstatement and development of Council's pavement management system to provide a fully functioning and calibrated system with reliable outputs to help support asset management decision and financial planning.	H	24	Internal	to be undertaken
12	Asset management	Service levels	Re engage with the community to assess an appropriate and affordable level of service	H	24	Internal	Plan
17	Asset management	Lifecycle Management	Continue with development and improvement of the pavement management system (PARMMS) to make use of it as an effective asset management tool	H	24	Internal	to be undertaken

#	Applicable area	Practice area	Action	Priority	Timing in months	Indicative cost	2014 /15
22	Design/ Construction/ Maintenance	Skills and resources	Implement a targeted development program for professional and operational staff involved in the roads business with a view to skill enhancement and targeted succession planning within the roads unit	H	24	\$50k specialist support plus Internal	Investigate need
4	Asset management	Technology	Investigate use of mobile systems to support field staff outside the existing condition data collection capability already being used.	L	24	\$50k initially plus Internal	Investigate need
8	Asset management	Data	Investigate and develop linkages between asset data and GIS to provide useful tools for the support of asset management and decision making	L	24	\$20k initially plus Internal	Discuss corporately
6	Asset management	Data	Improve floodway and drainage data	M	24	Internal	Comm 14/15
15	Asset management	Lifecycle Management	Separate roads and drainage into two separate plans	M	24	Internal	Comm 15/16
26	Construction/ Design	Technology and data	Council should continue to implement the ADAC system for capture of As Constructed information	M	24	Internal	Continue

## BUDGET

An allocation of \$200,000 has been provided in the draft 2014/15 budget to implement components of this review. As indicated in the forgoing table, the implementation of a number of those actions will require appointment of appropriate resources and this will be covered by the budget allocation.

## RISK ASSESSMENT

The Council undertook their review of the Road Design Construction and Maintenance Review in order to minimise its risks in respect of the road design, construction and maintenance activities and to achieve a more effective spend.

## CONCLUSION

The project report in respect of the Road Design, Construction and Maintenance Review provides a number of practical actions to assist Council in getting those activities providing the optimum result possible given environmental and budget constraints.



**8.2 FINANCE POLICIES FOR REVIEW - DEBT RECOVERY POLICY AND INVESTMENT POLICY****File No:** 5237**Attachments:**

1. Draft Investment Policy
2. Draft Debt Recovery Policy

**Authorising Officer:** Alicia Cutler - Manager Finance  
Ross Cheesman - General Manager Corporate Services**Author:** Gerhard Van der Walt - Revenue and Accounting Coordinator

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**SUMMARY**

*Council's Investment Policy and Debt Recovery Policy have been reviewed and are now presented to Council for adoption.*

**OFFICER'S RECOMMENDATION**

THAT the Investment Policy and the Debt Recovery Policy, as contained within the report, be adopted.

**COMMENTARY**

A number of annual policies are presented to Council for adoption.

The **Investment Policy** was last adopted by Council on the 28 May 2013 with a review date of June 2014. This policy has now been reviewed and amended as follows:

1. Updated for changes in legislative references
2. Updated references to Council Officers titles.
3. An alteration to the Portfolio Investment Parameters with the removal of the "Unrated or below BBB" rating.

The **Debt Recovery Policy** was last adopted by Council on the 28 May 2013 with a review date of June 2014. This policy has now been reviewed and amended as follows:

- Updated for changes in legislative references
- Updated references to Council Officers titles.
- Section 6.4 has been amended to increase the amount outstanding for rates to \$1,000 or greater and now also includes \$500 or greater for outstanding water consumption.

**CONCLUSION**

These Policies are presented for Council adoption and are normally reviewed in line with the Annual Budget cycle.

# **FINANCE POLICIES FOR REVIEW - DEBT RECOVERY POLICY AND INVESTMENT POLICY**

## **Draft Investment Policy**

**Meeting Date: 27 May 2014**

**Attachment No: 1**



## INVESTMENT POLICY (STATUTORY POLICY)

### 1. Scope:

This Policy applies to the investment of surplus funds in accordance with Category One (1) investment power under Part 6 of the *Statutory Bodies Financial Arrangements Act 1982* (SBFAA) and the *Statutory Bodies Financial Arrangements Regulation 2007* (SBFAR).

### 2. Purpose:

To provide Council with a contemporary investment policy based on an assessment of risk within the legislative framework of the *Statutory Bodies Financial Arrangements Act 1982* (SBFAA). This includes:

- Investing Council funds not immediately required for financial commitments;
- Maximising earnings from authorised investments of cash reserves after assessing counterparty, market and liquidity risks;
- Actively managing the net debt position with core surplus funds; and
- Ensuring that appropriate records are kept and adequate internal controls are in place to safeguard public funds.

### 3. Related Documents:

#### Primary

*Local Government Act 2009,*  
*Local Government Regulation 2012*

#### Secondary

*Statutory Bodies Financial Arrangements Act 1982*  
*Statutory Bodies Financial Arrangements Regulation 2007*

### 4. Definitions:

To assist in interpretation, the following definitions shall apply:

CEO	Chief Executive Officer A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Council	Rockhampton Regional Council.
SBFAA	<i>Statutory Bodies Financial Arrangements Act 1982</i>
SBFAR	<i>Statutory Bodies Financial Arrangements Regulation 2007</i>

**5. Policy Statement:****5.1 Authority for Investment**

Investment of Council funds is to be in accordance with the relevant power of investment under the *SBFAA* and *SBFAR* and their subsequent amendments and regulations.

Investment officers are to manage the investment portfolios not for speculation, but for investment and in accordance with the spirit of this Investment Policy. Investment officers are to avoid any transaction that might harm confidence in Council.

**5.2 Ethics and Conflicts of Interest**

Investment officers/employees shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This includes activities that would impair the investment officers' ability to make impartial decisions.

This Policy requires that employees and investment officers disclose to the CEO any conflict of interest or any investment positions that could be related to the investment portfolio.

**5.3 Investment Objectives**

Council's overall objective is to invest funds at the most advantageous rate of interest available to it at the time, for that investment type, and in a way that it considers the most appropriate given the circumstances.

In priority, the order of investment activities shall be preservation of capital, liquidity and return.

**5.3.1 Preservation of Capital**

Preservation of capital shall be the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security of principal of the overall portfolio. This would include managing credit and interest rate risk within given risk management parameters and avoiding any transactions that would prejudice confidence in Council or its associated entities.

*Credit Risk*

Council will evaluate and assess credit risk prior to investment. Credit risk is the risk of loss due to the failure of an investment issuer or guarantor. The investment officer will minimise credit risk in the investment portfolio by pre-qualifying all transactions including the brokers/securities dealers with which they do business, diversify the portfolio and limit transactions to secure investments.

*Interest Rate Risk*

Investment officers shall seek to minimise the risk of a change in the market value of the portfolio because of a change in interest rates. This would be achieved by considering the cash flow requirements of Council and structuring the portfolio accordingly. This will avoid having to sell securities prior to maturity in the open market. Secondly, interest rate risk can be limited by investing in shorter term securities.

**5.3.2 Maintenance of Liquidity**

The investment portfolio will maintain sufficient liquidity to meet all reasonably anticipated operating cash flow requirements of Council,

as and when they fall due, without incurring significant transaction costs due to being required to sell an investment.

For these purposes, illiquid investments are defined as investments that are not publicly traded in sufficient volume to facilitate, under most market conditions, prompt sale without severe market price affect.

Examples include:

- investment in private placements;
- a security that is not supported or priced by at least two approved brokers/securities dealers;
- sub investment grade (i.e. a lower than rating BBB- (Standard and Poors or equivalent), and in most cases, BBB rated investments; and
- unrated securities.

### **5.3.3 Return on Investments**

The portfolio is expected to achieve a market average rate of return and take into account Council's risk tolerance and current interest rates, budget considerations, and the economic cycle. Any additional return target set by Council will also consider the risk limitations, prudent investment principles and cash flow characteristics identified within this Policy.

## **5.4 Authorised Investments (as per "SBFAA")**

Section 44(1) of the SBFAA provides Council with the power to invest in authorised investments which include:

- (a) deposits with a financial institution;
- (b) investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
- (c) other arrangements secured by investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
- (d) investment arrangements, managed or offered by Queensland Investment Corporation (QIC) or Queensland Treasury Corporation (QTC), prescribed under a regulation for this paragraph;
- (e) an investment arrangement with a rating prescribed under a regulation for this paragraph.

## **5.5 Prohibited Investments**

This Policy prohibits any investment carried out for speculative purposes. The Manager Finance may include a prohibited investments list within the Investment Guidelines and Approval Lists. The following investments are prohibited by this Policy:

- derivative type investments (excluding floating rate notes);
- principal only investments or securities that provide potentially nil or negative cash flow;
- stand alone securities issued that have underlying futures, options, forward contracts and swaps of any kind; and
- securities issued in non-Australian dollars.

**5.6 Portfolio Investment Parameters**

The amount invested with institutions or fund managers should not exceed the following percentage ranges of average annual funds invested. When placing investments, consideration should be given to the relationship between credit rating and interest rate.

<b>Long Term Rating (Standard &amp; Poors)</b>	<b>Short Term Rating (Standard &amp; Poors)</b>	<b>Individual Counterparty Limit</b>	<b>Total Limit</b>
AAA to AA-	A1+	Maximum 30%	No Limit
A+ to A-	A1	Maximum 20%	Maximum 50%
BBB+ to BBB-	A2	Maximum 10%	Maximum 30%
QTC Cash Management Fund		No Limit	No Limit

**5.6.1 Maturity**

The maturity structure of the portfolio will reflect the maximum term to maturity of one year.

**5.6.2 Liquidity Requirement**

Given the nature of the funds invested, no more than 20% of the investment portfolio will be in illiquid securities and at least 10% of the portfolio can be called at no cost or will mature within a maximum of seven (7) days.

**5.7 Internal Controls**

The Manager Finance shall establish internal controls and processes that will ensure investment objectives are met and that the investment portfolios are protected from loss, theft or inappropriate use. The established processes will include the regular update of the Investment Register, the preparation of a monthly reconciliation report and a quarterly compliance report. As a minimum the internal controls will address the following:

- Approved banks;
- Portfolio performance;
- Compliance and oversight of investment parameters;
- Maintenance and safekeeping of investment records, and
- Delegation of control.

**5.8 Breaches**

Any breach of this Policy is to be reported to the General Manager Corporate Services and rectified within seven (7) days of the breach occurring.

Where Council holds an investment that is downgraded below the minimum acceptable rating level, as prescribed under regulation for the investment arrangement, Council shall, within twenty eight (28) days after the change becomes known to Council, either obtain Treasurer approval for continuing with the investment arrangement or sell the investment arrangement.

**5.9 Delegation of Authority**

Authority for implementation of the Investment Policy is delegated by Council to the CEO in accordance with the *Local Government Act 2009*.

Authority for the day to day management of Council's Investment Portfolio is to be delegated by the CEO to the General Manager Corporate Services and/or the Manager Finance.

**6. Review Timelines:**

This Policy will be reviewed when any of the following occur:

1. As required by Legislation – Rockhampton Regional Council will review this policy each financial year;
2. The related information is amended or replaced; or
3. Other circumstances as determined from time to time by the Council.

**7. Responsibilities:**

Sponsor	Chief Executive Officer
Business Owner	General Manager Corporate Services
Policy Owner	Manager Finance
Policy Quality Control	Corporate Improvement and Strategy

**EVAN PARDON**  
**CHIEF EXECUTIVE OFFICER**

# **FINANCE POLICIES FOR REVIEW - DEBT RECOVERY POLICY AND INVESTMENT POLICY**

## **Draft Debt Recovery Policy**

**Meeting Date: 27 May 2014**

**Attachment No: 2**





## DEBT RECOVERY POLICY (COMMUNITY POLICY)

**1. Scope:**

This Policy applies to all ratepayers and other debtors of Rockhampton Regional Council.

**2. Purpose:**

To provide procedural direction to ensure prompt follow-up and timely collection of overdue rate levies and other amounts owed to Council.

**3. Related Documents:**

**Primary**

Nil

**Secondary**

*Local Government Act 2009*

*Local Government Regulation 2012*

*Magistrates Courts Act 1921*

Accounts Receivable (Sundry Debtors) Guideline

Bad Debts Register

Revenue Policy

**4. Definitions:**

To assist in interpretation, the following definitions shall apply:

Council	Rockhampton Regional Council
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**5. Policy Statement:**

This Policy provides scope for recovery procedures to facilitate effective and flexible payment arrangements in order to achieve Council's budgetary objectives, whilst giving all due consideration and assistance to ratepayers/debtors who display genuine commitment to clearing their debt.

**6. Overdue Rating and Utility Charges**

- 6.1** A period of approximately seven (7) days after the close of the discount period shall be allocated to verify the accuracy of rate accounts and to identify those with overdue rates and charges.
- 6.2** The first of two reminders shall then be sent to all such ratepayers whose accounts show outstanding amounts greater than \$10.00.
- 6.3** The first notice should be a polite reminder with no threat of legal or other action. It should encourage ratepayers to contact Council if they are experiencing difficulties in paying their account to arrange a suitable payment regime to clear the outstanding debt within seven (7) days.
- 6.4** Following the expiry of seven (7) days after the first reminder notice, a Final Demand Notice will be served on those accounts that have an amount outstanding of \$1,000 or greater for rates or \$500 or greater for water, giving the ratepayer a further seven (7) days in which to complete payment or make appropriate arrangements. This notice should contain Council's proposed action for recovery, state that interest will accrue on the debt, commencing as from thirty (30) days from the due date of payment, and offer a further opportunity to contact Council to arrange an acceptable repayment schedule.

**6.5 Pensioners**

- 6.5.1** Pensioners who have an overdue rates balance of \$1,000 or greater will be requested to contact Council to make a formal arrangement for payment by regular instalments. Such instalments are to be sufficient to ensure that the arrears situation does not worsen (i.e. at least enough to clear current period's rates each year).
- 6.5.2** No interest will be charged on overdue rates whilst the pensioner honours the arrangement.
- 6.5.3** Should the pensioner default under the arrangement then they will be allowed 14 days to rectify the situation. If the situation is not rectified then the arrangement will be cancelled and interest will be charged from the date of default.
- 6.5.4** Pensioners who have arrears of \$1,000 or greater at the end of financial year and who fail to contact Council to make a formal arrangement or have an arrangement cancelled will become subject to Council's normal recovery action for overdue rates in accordance with clause 10 of this Policy.

**6.6 Payment Arrangements (Rates Only)**

- 6.6.1** In cases of genuine hardship arrangements for payment by regular instalments may be accepted.
- 6.6.2** Council will not pursue further recovery action against a ratepayer who has an agreed periodic payment arrangement, while the arrangement is current and the ratepayer adheres to the agreed repayment schedule. Council reserves the right to renegotiate or cancel a payment arrangement should circumstances change where the debt will not be paid within a reasonable time frame. In these circumstances, Council will not initiate further recovery action without reference to the ratepayer concerned.
- 6.6.3** Should a ratepayer propose an arrangement to pay off the outstanding balance by periodic instalments, they will be advised of Council's stance in clause 6.6.2 above and that whilst an acceptable level of

regular payments is maintained, therefore demonstrating a genuine attempt to clear the debt, Council may defer recovery action.

**6.6.4** Where an agreed payment arrangement has lapsed, as it has not been honoured, the ratepayer is deemed to be in default and the ratepayer notified by way of a seven (7) day Final Demand Notice.

**6.6.5** As a general guide further recovery action will not be taken where payments are being made as follows:

- For debts of less than \$2,500 payments should be of a sufficient amount and regularity to clear the outstanding debt over a period of no longer than six (6) months;
- For debts of greater than \$2,500 payments should be of a sufficient amount and regularity to clear the outstanding debt of over a period of no longer than twelve (12) months.

**6.6.6** Where these terms cannot be met the account will generally be referred for recovery action as detailed in clause 10 of this Policy. Also, payments should ensure current rates and charges are paid as issued to ensure the account does not fall further in arrears.

**6.6.7** Arrangements with terms greater than those outlined above may be approved in cases of extenuating circumstances (e.g. long term illness or unemployment). Approval is to be given by the Revenue Supervisor, Revenue and Accounting Coordinator or Manager Finance.

## **6.7 Sale of Land for Overdue Rates**

Periodically a list of all ratepayers with rates outstanding in excess of the periods allowed shall be prepared by the Debt Recovery Officer/Revenue and Accounting Co-ordinator in accordance with the requirements of Chapter 4, Part 12, Division 3 under the *Local Government Regulation 2012*, and tabled for Council's consideration at the earliest opportunity.

## **7. Other Debtors**

**7.1** A period of approximately seven (7) days after the end of the month and after issue of statements shall be allocated to verify the accuracy of accounts and to identify those with overdue amounts.

**7.2** The first of two reminders shall then be sent to all such debtors whose accounts show outstanding balances.

**7.3** The first notice should be a polite reminder with no threat of legal or other action. It should encourage debtors to contact Council if they are experiencing difficulties in paying their account to arrange a suitable payment regime to clear the outstanding debt.

**7.4** After the debt has become forty days (45) days overdue, a Final Demand Notice will be served giving the debtor seven (7) days in which to complete payment or make appropriate arrangements, followed by a phone call where practical by the Debt Recovery Officer. The notice should contain Council's proposed action for recovery and confirm that future services will be cancelled at the expiry of the notice period. The notice should also advise that future dealings with Council will need to be on a cash basis and if unpaid then debt will be referred to Council's Collection Agency for further recovery action.

**8. Landfill Accounts**

- 8.1** A period of approximately seven (7) days after the end of the month and after issue of statements shall be allocated to verify the accuracy of accounts and to identify those with overdue amounts.
- 8.2** The first of two reminders shall then be sent to all such debtors whose accounts show outstanding balances.
- 8.3** The first notice should be a polite reminder with no threat of legal or other action. It should encourage debtors to contact Council if they are experiencing difficulties in paying their account to arrange a suitable payment regime to clear the outstanding debt.
- 8.4** The final notice will advise the debtor that the account is outstanding well beyond the thirty (30) days trading terms and that they have now been refused entry to the landfill until the account has been paid in full or satisfactory arrangements made with Council to clear the debt.

**9. Unrecoverable – Bad Debts**

- 9.1** After exercising all steps in this Policy it may be considered impractical to pursue a particular debt any further. (i.e. proceeding with legal action is unlikely to recover the debt.)
- 9.2** If a debt is considered unrecoverable (e.g. bankruptcy) and overdue one hundred eighty days (180) or more it is necessary to obtain approval to have the debt written off.

This approval must be obtained in one of the following ways:

- The Manager Finance is delegated by Council with authority to write-off outstanding debts which are seen to be unrecoverable up to and including a value of \$1,000.00.
- All debts in excess of \$1,000.00 are referred to Council for approval to write-off.

**9.3 Bad Debts Register**

- 9.3.1** All debts written-off must be recorded in the Bad Debts Register that is to be regularly reviewed and updated by the Revenue Officer – Accounts Receivable.
- 9.3.2** The relevant officer shall be responsible for advising other Council units of the Debtors listed on this register to ensure no further credit is provided to them.

**10. Legal Process**

- 10.1** As soon as practicable following the expiration of the seven day Final Demand Notice any ratepayer or debtor who:
- 10.1.1** has not responded by way of payment in full; or
- 10.1.2** has not entered into an acceptable arrangement to pay off the overdue account; or
- 10.1.3** does not have their account under investigation for accuracy or awaiting a decision of the Council; or
- 10.1.4** has defaulted on their agreed payment arrangements;
- shall have their debt referred to an appropriate debt collection agency for recovery action.

- 10.2** Agents acting for Council will be empowered to take steps necessary to recover outstanding amounts. However each step of legal action will require approval by Council or its delegated officers, Revenue and Accounting Officer or Manager Finance.
- 10.3** Unless an acceptable payment arrangement is made, payment in full including all legal outlays shall be required prior to the withdrawal of the current recovery action.
- 10.4** Accounts referred to the collection agency may be left under their control and updated from time to time with the balance of accruing rates and interest until the rates are paid in full.

**11. Review Timelines:**

This Policy will be reviewed when any of the following occur:

1. The related information is amended or replaced; or
2. Other circumstances as determined from time to time by the Council.

**12. Responsibilities:**

Sponsor	Chief Executive Officer
Business Owner	General Manager Corporate Services
Policy Owner	Manager Finance
Policy Quality Control	Corporate Improvement and Strategy

**EVAN PARDON**  
**CHIEF EXECUTIVE OFFICER**

**8.3 FEBRUARY REVISED BUDGET****File No:** 8785**Attachments:**

1. Final One Page Budget February 2014
2. Ten Year Figures for February 2014 Revision
3. Detailed Capital Movements 2013-2014

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

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**SUMMARY**

*Manager Finance presenting the February Revised Budget for consideration and adoption.*

**OFFICER'S RECOMMENDATION**

THAT in accordance with s.170 of Local Government Regulation 2012, the Revised Budget be adopted.

**COMMENTARY**

The last budget amendment adopted by Council on 28 January 2014, largely dealt with revisions to the Capital program to bring the Capital Expenditure targets to within achievable levels (after allowing for unspent funding carried forward from 12/13). The February revised budget has been an important revision for Managers to better estimate the June position and in particular deal with the final expenditure of the Livingstone Shire Council component of the Budget.

**Operational Result**

The Operational result of Council has again improved from the October revision, with the newest operational surplus expected to be \$13.1 million. The improvement from October of (\$8.4M) being attributed to:

- A reassessment of depreciation as a result of the removal of the LSC assets \$1.4M – Note that is allocated toward Capital expenditure so is not a true saving in funds available.
- An improvement of FRW water revenue – in water consumption \$820,000 and bulk water sales of \$1.76million. In this budget, it is proposed to transfer \$1.86 million to reserve to hold for weather fluctuations into the future.
- An improvement in fleet revenue of \$1.8million. This is an internally generated revenue and it is proposed to transfer the amount to reserve to help alleviate pressure on future capital programs in this area.
- A reduction in employee costs of \$1.9 million. This has been across all areas and is a result of better knowing the outcome and loss of staff in de-amalgamation. Across Council, Livingstone Shire Council has been charged \$1.5million in wages, for work upon de-amalgamation. This would have been budgeted in Councils wages budget.
- An improvement in interest received and paid of \$1.8million – This mainly being attributable to the additional money held as a result of unspent capital works at end of the 12/13 Financial year.

There have also been a few notable areas that have detracted from the operational result being:

- Airport depreciation has increased by \$300,000 which meant that returns to general fund were decreased by the same. The end result of this has been that there is now more capital funding available in this area, and it is now proposed to fully fund Airport's capital from its reserves rather than loans in the 13/14 year.
  - Parks has increased its budget for rates and charges by \$1.2M which is reflective of the actual spend (largely water consumption). This issue has been brought to the attention of the General Manager and will require some tighter control into the future.
-

- Civil Operations – The major variations for the year is a budget decrease of \$3.2M. The major contributors were a decrease of \$4.8M in depreciation, additional Private Works profit of \$1.5M and an increase in the maintenance budget of \$2.7M.

As discussed in each item above, it is anticipated to transfer \$3.7M to reserve of the improvement in operational result.

### **Capital Expenditure**

A full capital list is attached which shows the movements in all projects. Overall capital spending has decreased by \$5 million. The notable movements are:

- Southside Pool – Increase in expenditure of \$712,192 to accommodate the improvements to the wet play area.
- Levee Bank design – An increase in this project to \$1,250,000million, with offsetting funds of \$832,000
- Reduction of all LSC projects to their actual spend by 31 December 2014.
- Removal of land sales for Music Bowl and Victoria Parade to enable them to be re-entered into the 14/15 budget as neither sale will be unconditional by the end of the Financial year (\$4,395,000 revenue)
- Reduction of waste projects for regional bin stations and land purchases (\$1.75M) to be re-budgeted in the 14/15 budget as there is not expected to be any further expenditure for the remaining financial year pending outcomes from Council.
- Gravity main project added for McLaughlin Street (Edenbrook) under the infrastructure agreement \$562,000
- Glenmore Water Treatment Plant – highlift pump – reduced by \$1.8million (and added to 14/15 budget) to reflect the timing of payments on this project.
- Effluent Main Expansion in Gracemere added for \$260,000
- South Rockhampton Sewerage Treatment Plant – Interim upgrade activated sludge added of \$600,000.

### **Capital Funding**

A reduction in loan borrowings of \$9.7M is proposed, which will essentially be transferred into the 14/15 year along with the projects. The outstanding loan balance is now projected to be \$157.5M as opposed to \$170.3M that was projected in the original budget.

### **Cash/Reserve Balances**

There is considerable improvement in cash and reserves forecast at \$49.15 million as compared to the original adopted budget of \$38.15million.

### **CONCLUSION**

The 2013/14 year is an extraordinary year with the de-amalgamation as at 1 January 2014, and there has been substantial movement since the original budget proposed in June 2013.

The improvement in loans and reserves have been included into Council's financial model and will form the opening balance for the 14/15 Budget, which is currently in development stage.

# **FEBRUARY REVISED BUDGET**

## **Final One Page Budget February 2014**

**Meeting Date: 27 May 2014**

**Attachment No: 1**



	Total Adopted Budget	Total October Revised Budget	Total February Revised Budget	Resourcing February Revised Budget	Resourcing February Revised Budget	Office of CEO Adopted Budget	Office of CEO February Revised Budget	Community Services Adopted Budget	Community Services February Revised Budget	Corporate Services Adopted Budget	Corporate Services February Revised Budget	Regional Services Adopted Budget	Regional Services February Revised Budget	Airport Adopted Budget	Airport February Revised Budget	Other Corporate Services Adopted Budget	Other Corporate Services February Revised Budget	Fleets/Road Water Adopted Budget	Fleets/Road Water February Revised Budget	Waste and Recycling Services Adopted Budget	Waste and Recycling Services February Revised Budget	Other Regional Services Adopted Budget	Other Regional Services February Revised Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>OPERATIONS</b>																							
<b>Operating Revenue</b>																							
Rates and Utility Charges	(157,131,952)	(157,131,952)	(157,764,793)	(78,488,251)	(78,287,887)	0	0	0	0	0	0	(78,887,359)	(79,528,717)	0	0	0	0	(82,718,275)	(83,528,055)	(15,948,848)	(15,996,322)	0	(2,295)
Lease Rebates and Discounts	13,937,289	13,937,289	13,772,228	7,691,542	7,620,745	0	0	0	0	0	0	8,245,747	8,151,491	0	0	0	0	4,586,940	4,557,387	1,970,028	1,964,005	0	0
Fees and Charges	(28,642,981)	(28,642,981)	(28,018,378)	0	0	0	0	(5,911,221)	(8,000,208)	(11,138,264)	(11,196,189)	(11,593,478)	(10,707,009)	(10,120,408)	(10,122,322)	(1,617,050)	(1,078,836)	1,457,289	(5,818,814)	(5,332,414)	(3,625,465)	(3,776,357)	0
Interest Received	(2,736,225)	(2,736,225)	(4,167,075)	(2,299,425)	(3,686,225)	0	0	0	0	(150,000)	(150,000)	(309,800)	(309,800)	(150,000)	(150,000)	0	0	(306,800)	(306,800)	0	0	0	0
Grants, Subsidies, and Contributions	(20,440,759)	(18,823,648)	(18,524,137)	(7,481,243)	(7,328,322)	0	0	(3,307,317)	(3,899,746)	(971,055)	(878,469)	(9,420,173)	(8,718,646)	0	0	(25,075)	(878,650)	0	(25,075)	(375,000)	(41,264)	(9,887,465)	0
Other Revenue	(8,502,112)	(8,601,148)	(7,150,731)	(89,050)	(18,000)	(28,890)	(51,321,392)	(1,901,598)	(4,708,488)	(4,622,288)	(182,734)	(240,235)	(2,890,298)	(2,891,781)	(1,048,216)	(1,120,505)	(890,334)	(1,138,134)	(174,275)	(58,005)	(30,105)	(85,887,465)	0
Sales Contract and Receivable Warrants	(7,610,117)	(7,610,117)	(9,184,256)	0	0	0	0	0	0	(27,114)	(25,009)	(7,615,117)	(9,152,135)	0	0	(20,050)	(1,088,117)	(2,848,820)	0	(838)	(8,500,000)	(8,254,787)	0
<b>Total Operating Revenue</b>	<b>(209,191,007)</b>	<b>(207,636,178)</b>	<b>(206,847,865)</b>	<b>(80,415,575)</b>	<b>(77,523,918)</b>	<b>(28,500)</b>	<b>(28,800)</b>	<b>(10,759,373)</b>	<b>(11,888,758)</b>	<b>(16,248,005)</b>	<b>(16,675,338)</b>	<b>(16,158,584)</b>	<b>(16,023,235)</b>	<b>(13,030,674)</b>	<b>(14,076,063)</b>	<b>(2,316,131)</b>	<b>(2,061,252)</b>	<b>(15,438,487)</b>	<b>(16,258,182)</b>	<b>(20,186,387)</b>	<b>(19,633,641)</b>	<b>(19,688,681)</b>	<b>(17,866,481)</b>
<b>Operating Expense</b>																							
Finance Costs	12,544,687	12,608,887	12,125,707	8,947,967	5,907,251	0	0	4,000	9,000	290,475	394,475	8,002,225	5,814,381	2,263,224	2,891,357	6,873,623	3,584,475	3,888,758	3,501,918	2,312,485	2,312,485	0	0
Depreciation	81,688,263	84,760,556	84,964,488	72,740	1,227,880	0	3,218	4,714	7,818,136	9,157,027	11,308,016	35,405,883	27,718,477	2,263,224	2,891,357	6,873,623	5,584,880	11,414,385	10,760,483	1,355,683	1,322,311	0	15,753,893
Employee Costs	81,688,263	81,624,778	78,737,396	72,740	1,227,880	4,268,027	4,219,123	25,434,862	24,500,508	22,112,856	21,146,404	29,613,795	28,586,305	2,895,480	2,979,844	18,447,479	18,788,440	9,144,848	8,770,070	3,860,181	3,219,326	17,178,365	18,57

# **FEBRUARY REVISED BUDGET**

## **Ten Year Figures for February 2014 Revision**

**Meeting Date: 27 May 2014**

**Attachment No: 2**

ROCKHAMPTON REGIONAL COUNCIL

Budgeted Income and Expenditure Statement

For the periods ending 30 June 2014 to 2023

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Revenue</b>										
Rates and utility charges	157,794,583	138,089,808	147,661,830	155,762,211	164,307,207	173,321,235	182,830,048	192,678,145	203,056,990	213,995,203
Loss discounts and pensioner concessions	(13,772,238)	(12,078,084)	(12,838,430)	(13,498,313)	(14,193,448)	(14,925,754)	(15,667,247)	(16,485,920)	(17,338,617)	(18,221,567)
Net rates and utility charges	144,022,347	126,011,524	134,823,400	142,263,898	150,113,759	158,395,481	167,132,801	176,182,225	185,728,373	195,773,636
Fees and charges	28,016,378	25,459,811	26,669,667	27,838,015	29,295,015	30,718,568	32,211,967	33,778,661	35,388,561	37,075,952
Operating grants, subsidies and contributions	18,524,177	18,200,265	19,001,075	19,837,122	20,729,793	21,662,833	22,637,452	23,656,138	24,697,008	25,783,675
Interest revenue	4,067,875	889,953	826,548	866,384	969,802	1,018,790	1,004,670	992,108	1,082,753	1,305,797
Sales - contract and recoverable works	9,164,359	7,324,842	7,632,486	7,953,050	8,267,079	8,635,136	8,967,812	9,375,720	9,769,500	10,179,819
Other	7,152,731	6,493,850	6,701,446	6,915,662	7,137,201	7,365,591	7,601,290	7,844,531	8,095,557	8,354,615
<b>TOTAL OPERATING REVENUES</b>	<b>206,947,665</b>	<b>184,300,045</b>	<b>195,654,822</b>	<b>205,904,361</b>	<b>216,552,649</b>	<b>227,796,167</b>	<b>239,555,962</b>	<b>251,829,403</b>	<b>264,753,752</b>	<b>278,473,474</b>
<b>Expenses</b>										
Employee benefits	79,737,329	71,583,393	74,713,120	78,206,316	81,700,803	85,351,799	89,168,322	93,064,541	97,133,527	101,380,771
Materials and services	60,985,198	52,499,784	54,714,182	57,614,527	61,006,416	64,804,604	68,755,674	72,443,843	76,713,663	81,235,401
Depreciation and amortisation	42,984,468	45,269,049	47,221,406	49,234,732	51,284,202	53,450,573	55,738,957	58,155,857	60,705,245	62,984,719
Finance costs	12,125,707	10,114,083	10,285,112	10,376,672	10,254,100	9,983,595	9,608,437	9,141,901	8,575,035	8,072,700
<b>TOTAL OPERATING EXPENDITURE</b>	<b>195,832,702</b>	<b>179,466,289</b>	<b>186,933,820</b>	<b>195,432,447</b>	<b>204,246,521</b>	<b>213,390,571</b>	<b>223,269,390</b>	<b>232,806,142</b>	<b>243,127,470</b>	<b>253,673,591</b>
<b>Operating Surplus (Deficit)</b>	<b>13,115,165</b>	<b>4,913,756</b>	<b>8,721,002</b>	<b>10,471,914</b>	<b>12,304,128</b>	<b>14,405,596</b>	<b>16,316,602</b>	<b>19,023,261</b>	<b>21,626,282</b>	<b>24,799,883</b>
Capital income and expenditure:										
Cash capital grants and subsidies	25,719,788	7,279,000	5,428,000	6,004,208	6,875,777	7,154,060	7,321,532	7,496,034	7,800,368	8,098,430
Other capital income	318,639		108,506							
Less capital expenditure		118,755								
<b>TOTAL CAPITAL</b>	<b>26,038,427</b>	<b>7,160,245</b>	<b>5,536,506</b>	<b>6,004,208</b>	<b>6,875,777</b>	<b>7,154,060</b>	<b>7,321,532</b>	<b>7,496,034</b>	<b>7,800,368</b>	<b>8,098,430</b>
<b>Net result</b>	<b>39,153,592</b>	<b>12,074,001</b>	<b>14,257,508</b>	<b>16,376,122</b>	<b>19,179,905</b>	<b>21,559,656</b>	<b>23,638,134</b>	<b>26,519,295</b>	<b>29,426,650</b>	<b>32,898,313</b>

**ROCKHAMPTON REGIONAL COUNCIL****Budgeted Statement of Financial Position**

For the periods ending 30 June 2014 to 2023

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Current assets</b>										
Cash and deposits	50,367,774	48,440,965	47,376,190	47,582,372	46,853,866	46,047,626	45,065,505	43,341,732	41,195,495	38,313,823
Receivables	24,136,547	21,365,554	22,467,128	23,528,193	24,841,193	25,808,724	27,033,517	28,318,440	29,666,506	31,060,880
Inventories	2,901,348	2,901,348	2,901,348	2,901,348	2,901,348	2,901,348	2,901,348	2,901,348	2,901,348	2,901,348
Other financial assets	2,705,256	2,744,738	2,784,218	2,823,866	2,863,176	2,902,656	2,942,136	2,981,616	3,021,096	3,060,576
	60,110,923	75,452,601	75,528,880	76,835,607	77,259,581	77,660,352	77,942,504	77,543,134	78,784,443	75,356,625
<b>Non-Current assets</b>										
Property, plant and equipment	1,790,723,305	1,674,400,849	1,946,915,907	2,018,569,535	2,093,173,381	2,171,299,688	2,252,468,918	2,336,849,521	2,424,178,760	2,514,981,637
Intangible assets	1,189,242	1,189,242	1,189,242	1,189,242	1,189,242	1,189,242	1,189,242	1,189,242	1,189,242	1,189,242
Capital works in progress	23,946,882	23,946,882	23,946,882	23,946,882	23,946,882	23,946,882	23,946,882	23,946,882	23,946,882	23,946,882
	1,815,859,429	1,899,536,973	1,972,052,031	2,043,705,659	2,118,309,505	2,196,435,812	2,277,605,042	2,361,965,645	2,448,314,884	2,540,117,761
<b>TOTAL ASSETS</b>	<b>1,895,970,352</b>	<b>1,974,989,574</b>	<b>2,047,580,911</b>	<b>2,120,541,266</b>	<b>2,195,569,086</b>	<b>2,274,096,164</b>	<b>2,355,547,546</b>	<b>2,439,528,779</b>	<b>2,526,099,327</b>	<b>2,615,474,386</b>
<b>Current liabilities</b>										
Trade and other payables	21,122,823	17,267,636	18,112,367	19,279,136	20,307,932	21,503,684	22,769,908	24,223,778	25,530,838	27,034,206
Interest bearing liabilities	14,318,272	14,242,116	14,377,039	15,074,798	13,562,699	11,779,095	12,248,969	13,230,490	14,065,748	13,809,639
Provisions	3,930,089	3,965,339	4,000,586	4,035,836	4,071,089	4,108,339	4,141,589	4,176,839	4,212,089	4,247,339
Other	1,013,258	1,013,258	1,013,258	1,013,258	1,013,258	1,013,258	1,013,258	1,013,258	1,013,258	1,013,258
	40,384,242	36,488,349	37,503,253	39,403,031	38,954,978	38,402,376	40,173,724	42,644,365	44,821,733	45,904,642
<b>Non-Current liabilities</b>										
Trade and other payables	3,492,647	3,492,647	3,492,647	3,492,647	3,492,647	3,492,647	3,492,647	3,492,647	3,492,647	3,492,647
Interest bearing liabilities	143,164,025	157,311,909	158,624,670	156,830,072	155,547,373	154,768,278	151,519,309	147,286,819	142,223,071	137,813,232
Provisions	23,502,327	24,047,997	24,611,128	25,192,279	25,792,027	26,410,967	27,049,713	27,708,899	28,389,179	29,091,228
Other	1,220,860	1,220,860	1,220,860	1,220,860	1,220,860	1,220,860	1,220,860	1,220,860	1,220,860	1,220,860
	171,379,859	186,073,413	187,949,505	186,735,858	186,052,907	185,892,752	183,282,529	179,711,225	175,325,757	171,417,967
<b>TOTAL LIABILITIES</b>	<b>211,764,101</b>	<b>222,561,762</b>	<b>225,452,758</b>	<b>226,138,889</b>	<b>225,007,885</b>	<b>224,295,128</b>	<b>223,456,253</b>	<b>222,355,590</b>	<b>220,147,490</b>	<b>217,322,609</b>
<b>NET COMMUNITY ASSETS</b>	<b>1,684,206,251</b>	<b>1,752,427,812</b>	<b>1,822,128,153</b>	<b>1,894,402,377</b>	<b>1,970,561,201</b>	<b>2,049,801,036</b>	<b>2,132,091,293</b>	<b>2,217,173,189</b>	<b>2,305,951,837</b>	<b>2,398,151,777</b>
<b>Community equity</b>										
Accumulated surplus/(deficiency)	1,384,164,074	1,374,738,075	1,389,495,583	1,401,699,502	1,416,615,002	1,432,667,728	1,449,764,890	1,467,583,513	1,486,862,464	1,507,557,917
Asset revaluation surplus	274,935,310	331,082,870	386,525,703	446,096,008	506,839,332	569,526,441	634,219,536	700,962,809	769,882,506	840,986,993
Other reserves	45,106,867	45,606,867	46,106,867	46,606,867	47,106,867	47,606,867	48,106,867	48,606,867	49,106,867	49,606,867
<b>TOTAL COMMUNITY EQUITY</b>	<b>1,684,206,251</b>	<b>1,751,427,812</b>	<b>1,822,128,153</b>	<b>1,894,402,377</b>	<b>1,970,561,201</b>	<b>2,049,801,036</b>	<b>2,132,091,293</b>	<b>2,217,173,189</b>	<b>2,305,951,837</b>	<b>2,398,151,777</b>

**ROCKHAMPTON REGIONAL COUNCIL****Budgeted Statement of Cash Flow**

For the periods ending 30 June 2014 to 2016

	2013-2014	2014-2015	2015-2016
	\$	\$	\$
<b>Cash flows from operating activities:</b>			
Receipts from customers	194,729,641	184,129,789	189,607,769
Payment to suppliers and employees	(135,780,804)	(128,945,220)	(127,560,331)
Interest revenue	4,067,875	1,383,731	1,639,905
Interest expense	(8,882,925)	(8,848,184)	(9,882,678)
<b>Net cash inflow (outflow) from operating activities</b>	<b>54,153,787</b>	<b>49,720,096</b>	<b>53,804,665</b>
<b>Cash flows from investing activities:</b>			
Proceeds from sale of capital assets	577,138	797,000	2,230,000
Grants and contributions for capital expenditure	25,719,788	7,279,000	5,428,000
Payments for property, plant and equipment	(100,828,164)	(73,794,633)	(83,975,324)
<b>Net cash provided by investing activities</b>	<b>(74,331,238)</b>	<b>(65,718,633)</b>	<b>(56,317,324)</b>
<b>Cash flows from financing activities:</b>			
Proceeds from borrowings	13,460,703	28,390,000	15,690,000
Repayment of borrowings	(18,580,833)	(14,318,272)	(14,242,118)
<b>Net cash provided by financing activities</b>	<b>(5,120,130)</b>	<b>14,071,728</b>	<b>1,447,884</b>
<b>Net Increase (Decrease) in cash held</b>	<b>(23,297,581)</b>	<b>(1,928,809)</b>	<b>(1,064,775)</b>
Cash at beginning of reporting period	73,665,355	50,367,774	48,440,965
<b>Cash at end of reporting period</b>	<b>50,367,774</b>	<b>48,440,965</b>	<b>47,376,190</b>

**ROCKHAMPTON REGIONAL COUNCIL****Budgeted Statement of Changes in Equity**

For the periods ending 30 June 2014 to 2016

	Total	Accumulated Surplus	Asset Revaluation Surplus	Other Reserves
<b>Balance at 30 Jun 2013</b>	2,429,216,464	1,959,789,759	384,425,865	85,000,820
Not result for the period	39,153,592	39,153,592		
Transfers to reserves	(7,441,897)	(7,441,897)		7,441,897
Transfers from reserves		32,438,593		(32,438,593)
Asset revaluation adjustment	53,552,505		53,552,505	
Estimated Transfer to Livingstone Shire Council at 1st January 2014	(837,716,310)	(859,775,973)	(163,043,080)	(14,897,257)
<b>Balance at 30 Jun 2014</b>	1,684,206,251	1,384,184,074	274,935,310	45,106,867
Not result for the period	12,074,001	12,074,001		
Transfers to reserves		(500,000)		500,000
Transfers from reserves				
Asset revaluation adjustment	58,147,580		58,147,580	
<b>Balance at 30 Jun 2015</b>	1,752,427,812	1,375,738,075	331,082,870	45,606,867
Not result for the period	14,257,508	14,257,508		
Transfers to reserves		(500,000)		500,000
Transfers from reserves				
Asset revaluation adjustment	55,442,833		55,442,833	
<b>Balance at 30 Jun 2016</b>	1,822,128,153	1,389,495,583	386,525,703	46,106,867

Measures of Financial Sustainability & Required Disclosure

Reported Change in Rates And Utility Charges							
	30/06/2013 Adopted Budget	30/06/2014 Adopted Budget	30/06/2014 Revised Budget	Movement from 12/13 Adopted Budget to 13/14 Adopted Budget		Movement from 13/14 Adopted Budget to 13/14 February Revised Budget	
				\$ Increase	% Increase	\$ Increase	% Increase
Budgeted Gross Rate Revenue (Note the reduction of Revenue in 2013/14 is due to the removal of rate revenue for the LSC area from 1/7/14 to 30/6/14)	\$'69,115,795	\$'67,133,551	\$'67,791,583	\$1,321,213	+5.99%	\$551,029	0.42%
Budgeted Gross Rate Revenue Continuing Road-Related Area	\$110,589,899	\$120,185,763	\$120,849,812	\$13,159,913	+11.28%	\$551,029	0.51%
Budgeted Gross Rate Revenue Livingstone Shire Council Area (Based upon 12 Months Rating)	\$52,425,897	\$55,895,512	\$55,895,512	\$3,459,515	5.92%	\$0	0.00%

	Forecast									
	30/06/2014	30/06/2015	30/06/2016	30/06/2017	30/06/2018	30/06/2019	30/06/2020	30/06/2021	30/06/2022	30/06/2023
<b>1 Operating Surplus Ratio</b>										
(Net Operating Surplus / Total Operating Revenue) (%)	6.3%	2.7%	4.8%	5.0%	5.7%	6.3%	6.8%	7.6%	8.2%	8.9%
<b>2 Net Financial Asset / Liability Ratio</b>										
((Total Liabilities - Current Assets) / Total Operating Revenue)	63.0%	80.8%	77.9%	74.1%	70.1%	66.5%	63.0%	59.9%	56.7%	53.8%
<b>3 Asset Sustainability Ratio</b>										
(Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	127.9%*	115.7%	87.4%	96.2%	98.3%	98.8%	100.6%	100.0%	100.4%	101.1%

\* The Asset Sustainability Ratio for 30/06/2014 is distorted due to some capital carry forward as well as some de-amalgamation considerations, the major one being that no depreciation is calculated for the period from 1 July 2013 on Livingstone Shire Council assets to be transferred.

# **FEBRUARY REVISED BUDGET**

## **Detailed Capital Movements 2013-2014**

**Meeting Date: 27 May 2014**

**Attachment No: 3**



ROCKHAMPTON REGIONAL COUNCIL									
CAPITAL BUDGET 2013/14									
Cost Centre	Project ID/Number	Project Description (Project Name)	Adopted Budget		Aug 13 Carryover Budget		Oct 13 Revised Budget		2013/14 Total Revenue
			2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	
CP230	0983730	0983730 - [R] IT and Intangible Renewal Progr	50,000		50,000				
	1017185	1017185 - [R] IT and Intangible Renewal Progr	727,000		727,000				
	1017186	1017186 - [R] IT and Intangible Renewal Progr	61,500		61,500		61,500		61,500
	1017360	1017360 - [U] Asset Management System Upg	200,000		200,000		160,000		160,000
	1019984	1019984 - [N] DLGP - video conferencing					263,800	-255,177	263,800
	0951402	0951402 - Pathway Conquest Integration Phase 2 Pro			42,625		32,375		7,375
	0951403	0951403 - Pathway DataWorks Integration Project			39,215		46,785		26,785
	0951405	0951405 - ITR - Storage Area Network Replacement P			102,300		345,700		339,668
	0971880	0971886 - Infrastructure Charges Register (ICR)			51,150		48,850		8,850
	0990331	0990331 - ITR - Pathway Smart Client			10,230		13,770		8,770
	0990334	0990334 - ITR - CouncilNet Redesign			12,788		42,213		62,213
	0990335	0990335 - ITR - SQL Server Upgrades (number not in original spreadsheet)					15,000		15,000
	0990339	0990339 - ITR - Purchase of Printers - MFDs					72,000		40,000
	0992754	0992754 - MS Office 2010 Upgrade - IT Renewal Prog			102,300		197,700		157,700
	1011084	1011084 - ITR - PC Replacements			255,750		370,918		370,918
	1011086	1011086 - ITR - ECM Upgrade			38,363		46,638		46,638
	1011088	1011088 - ITR - Networking Replacements			42,625		157,375		207,375
	1011089	1011089 - ITR - Server Replacements					50,000		60,000
	1011090	1011090 - ITR - Backup Links			25,575		94,425		94,425
	1016013	1016013 - WebCC Replacement			135,000		138,367		100,673
	1031206	1031206 - [N] WHS Management System							105,000
	1024092	1024092 - [N] TRACCS Application Software							34,830
	1025233	1025233 - [R] New Cemetery Information System							110,000
CP230 Total		COMMUNICATIONS & INFORMATION TECHN	1,038,500	0	1,896,420	0	2,157,415	-255,177	2,281,519
CP418	1017188	1017188 - [R] Oowald Flood Event Reconstruct	4,100,000	-3,690,000	4,100,000	-3,690,000	4,100,000	-3,690,000	2,427,377
	1017189	1017189 - [R] Oowald Flood Event Reconstruct	625,000	-562,500	625,000	-562,500	625,000	-562,500	1,045,123
CP418 Total		2013 RURAL DISASTER RECONSTRUCTION	4,725,000	-4,252,500	4,725,000	-4,252,500	4,725,000	-4,252,500	3,472,500
CP419	1017190	1017190 - [R] Oowald Flood Event Reconstruct	920,000	-828,000	920,000	-828,000	920,000	-828,000	920,000
	1017191	1017191 - [R] Oowald Flood Event Reconstruct	40,000	-36,000	40,000	-36,000	40,000	-36,000	94,851
CP419 Total		2013 URBAN DISASTER RECONSTRUCTION	960,000	-864,000	960,000	-864,000	960,000	-864,000	1,014,851
CP420	0639627	0639627 - Roads to Recovery Revenue Commonwealth G		-1,525,000		-1,758,548		-1,958,124	-1,958,124
1017257	1017257 - TIDS - UCC-RC Quay Street-Fitzroy St			600,000		600,000		727,429	60,000
1017258	1017258 - TIDS - UCC-RC Bowden Street-High Street			-139,440		-139,440			
1017259	1017259 - TIDS - UWC-FC Johnson Road-Kelvin Road			95,000		95,000		95,000	95,000
1017260	1017260 - TIDS - UCC-NC Tamby Road-Kelvin Street			212,500		212,500		212,500	212,500
1017261	1017261 - TWR - UCC-NC Brown Street-Service Road P			-22,750		-22,750		-22,750	-22,750
0986487	0986487 - UEC-FC Yepoon Rail Trail-Special TIDS f					-250,000		-250,000	-250,000
0990370	0990370 - Blackspot UCC-NC Canning & Denham Inter					-50,000		50,000	50,000
0990373	0990373 - Blackspot RWC-NC Roroback Road					-170,000		-170,000	-150,000
0990374	0990374 - Contribution from OMVA to South Ullam Roa					0			56,308
1023916	1023916-Blackspot UCC-NC Fitzroy Murray Street							-170,000	-170,000
1023917	1023917-Blackspot UCC-NC Dean St/Kerrigan St Intersection							-168,000	-165,000
1023918	1023918-Blackspot-UCC-NC Moores Creek Road, Kerrigan St Roundabout :							-20,000	-20,000
0990300	0990300 - TIDS UCC-NC Norman Rd / River Rose Dr					-303,339			667,429
0990303	0990303 - TIDS Cycleway - UCC-FC Kerrigan Street					-19,000			
CP420 Total		REVENUE CIVIL OPERATIONS	0	-2,594,690	0	-3,620,577	0	-3,840,803	0
CP422	0971573	0971573 - [R] RWC-RR-Signage & GP upgrades	25,000		36,000		20,000		20,000
	0971818	10971818 - [R] RWC-GR-Gravel Reheest Progra	700,000		700,000		470,000		500,000
0971819	10971819 - [R] RWC-GR-Gravel Reheest Progra	1,120,000		1,120,000		730,000			
0971820	10971820 - [R] RWC-SS-Reveal Program - Spray	375,000		375,000		351,600			
0977868	0977868 - RWC-RC-Bruce Street & John Street (Bajo							102	
0984720	0984720 - [U] RWC-NC-John Street - Bajool	115,000		115,000					
0984722	0984722 - [U] RWC-NC-Bruce Street - Bajool	45,000		45,000					
0984729	0984729 - [U] RWC-NC-Riverslea Road Format	100,000		100,000					
0986610	0986610 - [U] RWC-NC-Ridges Crossing Road	250,000		250,000		50,000		85,000	
1006540	1006540 - [R] RWC-BR-Mount Hopeful Road S	500,000		500,000		400,000		400,000	
1016045	1016045 - [R] RWC-BR-Stanwell Wards Road	600,000		600,000		600,000		600,000	
1017192	1017192 - [R] RWC-SW-Alton Downs Nine Mile	50,000		50,000					
1017193	1017193 - [R] RWC-SW-Glenroy Road-Ch 22.6	40,000		40,000					
1017194	1017194 - [R] RWC-SW-Harding Road-Ch 5.92	25,000		25,000					
1017195	1017195 - [R] RWC-SW-Sisalana Road-Ch 1.05	25,000		25,000		25,000		44,000	
1017196	1017196 - [R] RWC-SW-South Yaamba Road-C	60,000		60,000		60,000		60,000	
1017197	1017197 - [U] RWC-NC-Albert Street-Stanwell	120,000		120,000		156,000		31,000	
1017198	1017198 - [R] RWC-NC-Earl Street-Stanwell-C	50,000		50,000		50,000		145,000	
1017199	1017199 - [R] RWC-BR-Bowlin Road-Timber b	50,000		50,000		50,000		50,000	
0971821	0971821 - [R] RWC-SW-Dee River Swinging Bridge up	96,000		96,000		96,000		106,000	
0992571	0992571 - [U] RWC-NC-Blackspot-Roroback Road	200,000		200,000		370,000		370,000	
1006541	1006541 - RWC-TM-GRN Interface Agreement					100		2,700	
1016717	1016717 - RWC-GR-Half Penny Rd Gracecree Ch -1.53					6,000		-2,834	
1016845	1016845 - RWC-GR Six Mile Road - Bajool Ch: 0.51Km					26,000		26,300	
1017075	1017075 - RWC-GR-Comanche Rd Glenroy Ch 2.42-2.8 &					12,700		12,700	
1017429	1017429 - RWC-GR-Rosewood Road Morinish South Vario					81,100		81,040	
1018084	1018084 - RWC-GR-Arreney Road Bouldercombe Ch 3.69-					31,800		31,800	
1018093	1018093 - RWC-GR-Munnis Rd Gogango Ch 2.17-2.75Km					19,000		19,800	
1018099	1018099 - RWC-GR-Gravelnigh Rd Gogango Ch 0.475Km					12,100		12,100	
1018700	1018700 - RWC-GR-Jackson Rd Gogango Ch: 0.0 - 0.2k					13,000		13,000	
1018701	1018701 - RWC-GR-Artewich Rd Morinish Ch: 0.0 -					55,000		55,200	
1018703	1018703 - RWC-GR-Hunter Gully Rd Morinish Ch: 0.49					20,000		21,000	
1018810	1018810 - RWC-GR-Craignaught Rd Morinish Ch: 0.38					17,100		17,100	
1019885	1019885 - RWC-GR-San Jose Road Marmor Ch: 6.8 - 7.					26,000		26,100	
1019914	1019914 - RWC-GR-Thirsty Creek Rd Gogango Ch 0.1 -					50,000		37,000	
1019915	1019915 - RWC-GR-Smith Rd Gogango Ch 1.4 - 2.2 km					46,600		46,600	
1019916	1019916 - RWC-GR-Yarra Rd Gogango Ch 0.0 - 1.4 km					40,400		40,400	
1020048	1020048 - RWC-PW South Ullam Rd Bajool Ch 3.165-5					294,600		363,800	
1020169	1020169 - [R] RWC-RS-Carlge Ave - Bouldercombe							22,000	
1020170	1020170 - [R] RWC-RS-Goodson Rd Bouldercombe							28,800	
1020171	1020171 - [R] RWC-RS-Mt Usher Rd -Bouldercombe							23,600	
1020172	1020172 - [R] RWC-RS-Nugget Ave Bouldercombe							4,200	
1020173	1020173 - [R] RWC-RS-Polson Ck Rd							40,200	
1020174	1020174 - [R] RWC-RS-Webb Rd Bouldercombe							7,500	
1020175	1020175 - [R] RWC-RS-Cecil St Kabra Ch: 0.00 - 0.1							4,000	
1020176	1020176 - [R] RWC-RS-Wiseman St Kabra Ch: 0.00 - 0							7,300	
1020177	1020177 - [R] RWC-RS-Sandy Creek Rd Ch: 2.28 - 2.5							5,500	
1020178	1020178 - [R] RWC-RS-Bowser St Stanwell Ch: 0.00 -							3,900	
1020179	1020179 - [R] RWC-RS-Marion St Stanwell Ch: 0.00 -							5,900	
1020180	1020180 - [R] RWC-RS-Hubells St Stanwell Ch: 0.00 -							3,300	
1020181	1020181 - [R] RWC-RS-Martin St Stanwell Ch: 0.00 - 0							13,700	
1020182	1020182 - [R] RWC-RS-Dallara Ridgeslands Rd							19,000	
1020183	1020183 - [R] RWC-RS-Laurel Bank Rd							73,600	
1020184	1020184 - [R] RWC-RS-Stewart Park Rd							1,800	
1020185	1020185 - [R] RWC-RS-Petersen Rd							1,150	
1020186	1020186 - [R] RWC-RS-Six Mile Rd Pink Lily							55,000	
1020187	1020187 - [R] RWC-RS-Kahl Rd Pink Lily							3,500	

Cost Centre	Project ID/Number	Project Description (Project Name)	Adopted Budget		Aug 13 Carryover Budget		Oct 13 Revised Budget		Feb 14 Revised Budget	
			2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue
	1020188	[R] RWC-RS-Hewill Drive							15,050	
	1020189	[R] RWC-RS-Bucholz Rd					11,700		11,700	
	1020190	[R] RWC-RS-Macpherson Rd					11,700		11,700	
	1021378	[RWC-GR-Dalma-Ridglands Rd - Ridglands C					20,000		15,300	
	1022183	[RWC-GR-Boulder Creek Road, Boulder Creek					38,000		37,700	
	1022395	[RWC-GR-Reid Road Alton Down Ch3.31 to S.							43,850	
	1023534	[U] RWC-NC-Bower Street-Stanwell Ch 0.24							40,000	
	1024060	[RWC-FW-Upper Ulam Road - Station Creek							200	
	1025172	[R] RWC-GR-North Langdon Road Ch 4.8 - 5.3							13,000	
	1025377	[RWC-GR-Calmorin Road Ridglands Ch3.8 to							21,700	
	1025483	[R] RWC-NC-Bruce Highway-Ropes Road Int							1,500	
	1025967	[R] RWC-GR-Port Curtis - River Road Chal							20,000	
	1027258	[R] RWC-GR-Garnant Road Ch 7.2km-8.7km R							35,000	
	1027259	[R] RWC-GR-Moses Road Ch 2.85-2.95 Ch3.0							25,000	
	1030553	[R] RWC-GR-Boys Road Ch0.98km - 2.2km Al							30,000	
<b>CP422 Total</b>		<b>RURAL OPERATIONS WEST</b>	<b>4,250,000</b>	<b>0</b>	<b>4,557,000</b>	<b>0</b>	<b>4,261,500</b>	<b>0</b>	<b>3,861,358</b>	<b>0</b>
<b>CP423</b>	0943166	[R] REC-RF-Signage & guidepost rep	12,500		25,000		25,000		0	
	0958487	[R] REC-FS-Ross Creek Revestment V	250,000		250,000		250,000		0	
	0958496	[R] REC-SW-Roden Street-Koppel S	175,000		175,000		175,000		86,561	
	0971753	[R] REC-GR-Gravel Resheet Program	675,000		675,000		675,000		0	
	0971754	[R] REC-GR-Gravel Resheet Program	185,000		185,000		185,000		0	
	0971755	[R] REC-SS-Reseal program Spray Se	237,500		237,500		237,500		0	
	0984427	[U] REC-RC-Cobral Rd - Upgrade	275,000		275,000		275,000		22,310	
	0984714	[U] REC-FS-Beach access upgrades	25,000		42,500		42,500		4,062	
	0984728	[U] REC-RS-Coolumbaria Road For	75,000		75,000		75,000		0	
	0986566	[U] REC-NC-Stoney Creek Road Seal	150,000		150,000		150,000		276,226	
	0990380	[U] REC-FW-Old Byfield Road - Ch 1	15,000		15,000		15,000		16,758	
	1017200	[U] REC-SW-Angewood Road-Ch 14	15,000		15,000		15,000		0	
	1017201	[U] REC-SW-Belmont Road-1.8km p	50,000		50,000		50,000		0	
	1017202	[U] REC-SW-Coolumbaria Road-Ch	22,500		22,500		22,500		0	
	1017203	[U] REC-SW-Dairy Inn Road-Ch 1.3	10,000		10,000		10,000		0	
	1017204	[U] REC-SW-Leaholme Road-Ch 1.8	20,000		20,000		20,000		0	
	1017205	[U] REC-SW-Milman Road-Ch 1.15	25,000		25,000		25,000		0	
	1017206	[U] REC-SW-Koolandra Road-Ch 1.	12,500		12,500		12,500		0	
	1017207	[R] REC-SW-Greenlake Road-Ch 4.0	17,000		17,000		17,000		0	
	1017208	[U] REC-SW-Leaholme Road-Ch 0.5	20,000		20,000		20,000		0	
	1017209	[R] REC-SW-7 Davidson Street-Fell	75,000		75,000		75,000		0	
	1017210	[U] REC-RS-Lake Mary-Uniformed Se	200,000		200,000		200,000		350,455	
	1017211	[U] REC-RC-Cobral Rd - Upgrade	150,000		150,000		150,000		0	
	1017212	[R] REC-BR-Major Bridge Repairs-R	195,000		195,000		195,000		0	
	1020158	[R] REC-RS-Nerimber School Road							8,964	
	1020164	[R] REC-RS-Howes Road							167	
	1020187	[R] REC-RS-Rossinaya Road							542	
	1021384	[R] REC-RC-Belmont Road							162,537	
	0943213	[R] REC-NC-Bungundarra Rd Widen and Over			22,500		22,500		45,992	
	0986364	[R] REC-SW-Glenparrie Road Timber bridg			210,000		210,000		444,973	
	0986622	[R] REC-SW-Multi Modal Facility-subsoil drai			10,000		10,000		8,870	
	0988980	[U] REC-FW-A-Lake Mary Road Ch 0.785 - C			11,000		11,000		33,107	
	0988981	[U] REC-FW-B-Old Byfield Road Ch 2.4			13,000		13,000		25,198	
	0988984	[U] REC-FW-E-Mt Chalmers Road No 1 Ch-1.			10,500		10,500		0	
	0988986	[U] REC-FW-G-Gunder Road Ch 1 - 450 mm R			8,000		8,000		38,137	
	0988988	[U] REC-FW-I-Auton Johnson Road No 1 Ch-			9,500		9,500		0	
	0990316	[R] REC-FW-Steiners Road Ch 1.4 Upgrade			5,000		5,000		29,597	
	0990317	[R] REC-FW-Auton Johnson Road No 2 Ch 3.			13,500		13,500		68,430	
	0990318	[R] REC-FW-Dry Weather Road Ch 0.35 New			16,500		16,500		64,832	
	0990314	[R] REC-FW-Koolandra Road No. 1			0		0		63,894	
	1006173	[R] REC-FW-Coolumbaria Road							5,970	
	1006172	[R] REC-FW-Koolandra Road No. 2 Ch 1.1			21,500		21,500		38,227	
<b>CP423 Total</b>		<b>RURAL OPERATIONS EAST</b>	<b>2,887,000</b>	<b>0</b>	<b>3,268,000</b>	<b>0</b>	<b>3,268,000</b>	<b>0</b>	<b>1,795,829</b>	<b>0</b>
<b>CP424</b>	0971890	[U] Southside Memorial Pool Redevel	5,000,000	-1,325,000	5,587,808	-4,238,507	5,587,808	-4,238,507	9,300,000	-4,254,547
	0680910	[Sport - Victoria Park tennis courts desi			10,000	-250,000	12,479	-250,000	12,479	-250,000
	0680917	[CCV Stage 3 - Rton CBD - Instal 25 addi			25,000		22,521		22,521	
	0943028	[South Side Library Refurbishment - Mech			6,500		6,500		6,500	
	0943028	[Mount Morgan Community Precinct - Stage			160,000		160,000		160,000	
	0971962	[U] Yepoon Landfill Capacity Expansion			80,011		80,011		0	
	0972342	[Barmahayee Sportfields Amenity Blocks			12,086		12,086		12,370	
	0972344	[Barmahayee Sports Centre - Lights			272		272		0	
	0972361	[Barmahayee Multi Sport Centre - Access Rd			107,887		107,887		118,185	
	0985841	[U] Mt Morgan Interpretative Centre - Sw			30,000		30,000		0	
	0985850	[U] Yepoon Landfill Extension Environmental			247,146		247,146		0	
	0688569	[U] Rockhampton Regional Council Pound			355,940					
	0993041	[U] Southside Memorial Pool Redevelopmen			25,023					
<b>CP424 Total</b>		<b>MAJOR PROJECTS</b>	<b>5,000,000</b>	<b>-1,325,000</b>	<b>9,647,671</b>	<b>-4,488,507</b>	<b>9,266,708</b>	<b>-4,488,507</b>	<b>9,632,055</b>	<b>-4,504,547</b>
	0900539	[R] REC-RC-Cobral Rd (Ch. 0.68km to Ch.							35,970	
	0973723	[R] REC-RC-Mt Chalmers Rd (Ch 1.24km to 1.49							21,980	
	1021885	[U] REC-FW-Waterpark Rd Byfield Floodway							54,405	
	1022179	[U] REC-FW-Angewood Floodway Tooloomba							65,690	
<b>CP425 Total</b>		<b>RURAL DISASTER YASI</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>63,930</b>	<b>0</b>
	0972080	[UCC-RC-2011-174: Site ID 7948 Cooper Str							242,035	
	0974300	[UCC-RC-Bartlem Street SITE ID 519 (John							171,535	
	0974301	[UCC-RC-Lion Creek Road SITE ID 315 (Serv							9,283	
	0975581	[UCC-RC-Site ID 7101 Rockhampton Road Flo							20,950	
<b>CP426 Total</b>		<b>URBAN DISASTER YASI</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>217,426</b>	<b>0</b>
<b>CP427</b>	0958491	[U] UCC-NC-Norman Road-Springfie	1,625,000		2,101,135		2,262,434		2,328,111	
	0958492	[U] UCC-RC-Quay Street-Fitzroy St t	680,000		1,251,000		800,000			
	0981562	[R] UCC-RC-Berserker Street-Leamli	280,000		744,527		745,000		754,154	
	0981564	[U] UCC-RC-Lion Creek Road-Luck A	234,000		469,000		480,000		532,073	
	0984692	[R] UCC-AS-Annual Asphalt Resurfai	1,052,000		1,052,000		729,484			
	0984745	[R] UCC-SL-Streetlighting Improveme	50,000		50,000		20,000		20,000	
	0984751	[R] UCC-SW-Miles Street-14 Miles S	200,000		200,000		200,000		200,000	
	0984754	[R] UCC-FP-Alma Street-Archer St t	40,000		40,000		40,000		40,000	
	0984780	[R] UCC-FP-Upper Dawson Road-Ki	150,000		150,000					
	0984775	[R] UCC-RS-Road Safety Minor Wor	100,000		100,000		60,000		60,000	
	0987767	[R] UCC-LA-Land acquisition costs a	300,000		300,000		70,000		10,000	
	0987859	[R] UCC-SW-Inlets replacement	50,000		50,000		50,000		50,000	
	0987862	[R] UCC-ALL-Preproject planning an	350,000		350,000		308,757		280,000	
	1006543	[UCC-NC-Dean Street-High Stre	1,300,000		1,300,000		1,000,000		1,000,000	
	1013900	[UCC-RC-Cavell Street-New Exha	545,000		545,000				200	
	1015804	[UCC-RC-Bean Street-Haynes Str	166,000		166,000					
	1015806	[UCC-RC-Campbell Street-Denham S	830,000		830,000		830,000		830,000	
	1015806	[R] UCC-SW-Highway Street-Rensh	50,000		50,000		5,000		2,601	
	1017213	[UCC-RC-Archer Street-Canning S	506,000		506,000		506,000		506,000	
	1017214	[UCC-FP-Replace guardrail at var	50,000		50,000		50,000		50,000	
	1017216	[UCC-RC-Archer Street-Murray S	360,000		360,000		360,000		360,000	
	1017217	[R] UCC-RC-North Street-Campbell	665,000		665,000		665,000		665,000	



Cost Centre	Project ID/Number	Project Description (Project Name)	Adopted Budget		Aug 13 Carryover Budget		Oct 13 Revised Budget		Feb 14 Revised Budget	
			2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue
	1017218	[U] UCC-SW-Oakley Street-Dibden S	445,000		445,000					
	1017219	[R] UCC-RC Kent Street-Albert Street	900,000		900,000		700,000		700,000	
	1017220	[R] UCC-RC-Muggrave Street-Outside	50,000		50,000		50,000		50,000	
	1017222	[R] UCC-RC-Quay Street-Derby to W	340,000		340,000					
	1017223	[R] UCC-AS-Bolover Street-Derby S	80,000		80,000		85,376		85,376	
	1017224	[R] UCC-AS-Brecknell Street-Jessie S	55,000		55,000		53,651		54,338	
	1017225	[R] UCC-AS-Eton Street-Denham St	350,000		350,000		379,867		383,000	
	1017226	[R] UCC-AS-Earl Street-Dean Street	150,000		150,000		122,794		122,800	
	1017227	[R] UCC-AS-Richardson Road-Mt M	242,000		242,000		304,439		304,500	
	1017228	[R] UCC-AS-Sarnford Crescent-Richm	200,000		200,000		130,109		130,109	
	1017229	[R] UCC-AS-Farm Street-Haynes Str	15,000		15,000		6,203		6,203	
	1017230	[R] UCC-SW-Park Street Stage 2-Gl	300,000		300,000		380,000		380,000	
	1017231	[R] UCC-FF-Berserker St- High St to	60,000		60,000		60,000		60,000	
	1017232	[R] UCC-FF-Archer Street-Kent St to	20,738		20,738					
	1017233	[R] UCC-FF-Archer Street-George St	19,538		19,538					
	1017234	[R] UCC-FF-McLaughlin St-Carlton S	28,125		28,125		28,125		40,800	
	1017235	[R] UCC-FF-Bulgom Street-Moore	84,188		84,188		84,188			
	1017236	[R] UCC-FF-Moyle Street-Kerrigan S	30,000		30,000					
	1017237	[R] UCC-BS-New Bus Shelters	210,000		210,000		80,000		80,000	
	0583011	[WOU] Parks Kile Park Softball Electrical					-2,494		-2,494	
	0943183	[UCC-Misc] Traffic Light Upgrades - (PAPL			38,558		25,000		25,000	
	0943189	[UCC-AS-Canning St-Voss St to south					-54		-54	
	0943201	[UCC-AS-Richardson Rd-Geaney St to Barret							1,247	
	0943210	[R] UCC-RC-Archer St			630,000		630,000		630,000	
	0943216	[UCC-SW-Park Street Stage 2							1,917	
	0943223	[R] UCC-NC-Wierabee St					-13,130		-12,539	
	0958400	[UCC-RC-McLaughlin St-Splitters Creek to			398,225		434,000		433,659	
	0979307	[UCC-RC-Dean Street / Elghinstone Street			20,000		22,739		22,739	
	0981563	[R] UCC-RC-Tallford Street (Derby Street			649,948		616,000		616,000	
	0984696	[R] UCC-RC-Sedborough Street			205,000		250,000		270,000	
	0984746	[UCC-PM-RPMs on 60 kmh roads			20,000		20,000		20,000	
	0984733	[U] UCC-RC-Lion Creek Road							-11	
	0984747	[U] UCC-RC-Richardson Rd			20,000		20,000		20,000	
	0984762	[U] UCC-BS-Bus set down upgrading progra							12,000	
	0986637	[R] UCC-SL-Replace old light fittings al			23,283		10,000		5,105	
	0990663	[R] UCC-FF-Pilbeam Drive guard rails			10,000		10,000		10,000	
	0990569	[U] UCC-NC-Blackspot Intersection of Can			195,000		275,000		277,000	
	0992766	[R] UCC-FF-Bulgom Street							88,126	
	0993246	[UCC-AS-Quarry Street-Denham St to Willis			279,028		279,028		310,200	
	0993250	[UCC-AS-Geordie St-Frenchville Rd to Gill			20,000		14,700		16,000	
	1009509	[UCC-NC-Frenchville Road-Pilbeam Drive Ca					10,000		7,000	
	1014199	[UCC-Misc-Moore's Creek Rd Roundabout Pede			5,000		5,443		5,741	
	1015808	[UCC-TM-Fitzroy Street, Murray Street Inte					170,000		170,000	
	1015809	[UCC-TL-Dean Street, Kerrigan Street Inter					165,000		165,000	
	1015810	[UCC-SL-Blokeagon-UCC-NC-Moore's Creek Road, Kerrigan St Roundabout					20,000		25,000	
	1015811	[UCC-SS-Norman Road, Hagley Drive-COU extra					4,924		4,924	
	1016076	[UCC-SW-Pilbeam Drive Grates			15,000		15,000		25,000	
	1019905	[R] UCC-AS-Robinson Street - Dean St to					32,516		32,516	
	1021283	[UCC-GS2-High Street Bridge Repairs]					215,000		215,000	
	1020153	[UCC-AC-Bloxom St-Thozet Rd to Wiltshire					160,000		160,000	
	1020154	[UCC-AC-Jaggard St-Farm St to MacKinlay S					130,000		130,000	
	1020232	[R] UCC-RC-Quay Street, Denham St to Wil					11,250		15,000	
	0971781	[U] UCC-FF-Kerrigan Street			60,000				8,285	
	0971788	[R] UCC-RC-Kent Street Archer Street to			20,000					
	1021159	[UCC-AS-Balacava St 336/334 Balacava St							18,000	
	1021177	[UCC-AS-Connor St Stenhouse St to Rhodes							45,000	
	1021178	[UCC-AS-Huet St Lion Ck Rd to Ramsden St							80,000	
	1021179	[UCC-AS-Kent Lane Fitzroy St to Denham St							30,000	
	1021180	[UCC-AS-Lucas St Berserker St to Nobbs St							52,411	
	1021181	[UCC-AS-Mansfield St Herbert St to Jackso							60,000	
	1021182	[UCC-AS-Part St Elghinstone St to Burnett							55,000	
	1021183	[UCC-AS-Quarry St R124 Quarry St to Ridd							29,000	
	1021184	[UCC-AS-Rhodes St Stock St to Den St Koon							60,000	
	1021185	[UCC-AS-Suthers Avenue Philip Ave to Marsh							40,000	
	1021186	[UCC-AS-Weatherall St Norman Rd to cul-de							22,000	
	1021187	[UCC-AS-Feez St Service Rd to 8406 Norman							16,000	
	1021188	[UCC-AS-Inkerman St Balacava St to 17m F							6,500	
	1021189	[UCC-AS-Meade St Jardine St to Oakley St							65,000	
	1021190	[UCC-AS-Moore's Ck Road Feez St to Bulgom							190,000	
	1021193	[UCC-AS-Cowap St R17 Cowap St to Alexandr							36,000	
	1023215	[UCC-FF-Enhanced School Zone Signage - ap							1,000	
	1026482	[R] UCC-NC-Lion Creek Road - Exhibition							5,000	
	1030338	[R] UCC-NC-Moore's Ck Rd - Kerrigan Stree							5,000	
CP127 Total		CENTRAL URBAN OPERATIONS	13,162,589	0	17,518,293	0	15,176,349	0	14,608,547	0
CP428	0958495	[U] UWC-NC-Middle Road-Capricorn	1,100,000		1,100,000		100,000		100,000	
	0971793	[R] UWC-SW-Inlets replacement	30,000		30,000		30,000		45,000	
	0977869	[U] UWC-RC-Somerset Road-Stewa	1,170,000		1,170,000		1,260,000		1,260,000	
	0984691	[R] UWC-AS/SS/SL-Annual Road Rd	428,000		428,000		398,500		224,200	
	0984744	[R] UWC-SL-Streetlighting Improv	50,000		50,000		10,000		10,000	
	0984750	[R] UWC-SW-East Street-Mount Rd	100,000		100,000				3,500	
	0985982	[R] UWC-SW-22 River Street-River S	80,000		80,000				1,546	
	0993278	[R] UWC-SS-East St-Darcy St to Hall	20,000		20,000					
	1017238	[U] UWC-NC-Macquarie Street-Fox	250,000		250,000					
	1017239	[U] UWC-SS-Coronation Drive-Davis	22,000		22,000		22,000		10,000	
	1017240	[R] UWC-AS-Rosewood Avenue-Ash	20,000		20,000		20,000		20,000	
	1017241	[U] UWC-FF-Johnson Road-End of E	226,000		226,000		226,000		226,000	
	1017242	[R] UWC-RC-Sheil Crescent-Thomp	35,000		35,000		35,000		35,000	
	1017243	[R] UWC-AS-Zamia Way-Lillypilly Av	25,000		25,000		25,000		25,000	
	1017254	[U] Stewart Street - Somerset Road	75,000		75,000					
	0984721	[R] UWC-NC-Elizabeth Street-Gracemere			10,000		16,000		15,100	
	0989170	[U] UWC-SW-11 River Street, Project Numb					80,000		80,000	
	1011987	[U] UWC-SW-Sydney King Close					1,600		1,577	
	1020134	[UWC-AS-Usher Street Mt Morgan]					11,102		11,500	
	1021158	[UWC-SLS-Capricorn St Middle Rd to Johnso					29,500		29,500	
	0977870	[U] RWC-NC-Somerset Road Reconstruction							100	
	1021160	[UWC-SS-Mt Morgan Pool Rd to Mt Morgan							20,000	
	1021161	[UWC-SS-Railway Parade Central St to Hall							2,742	
	1021162	[UWC-SS-Scott St Hill St to Dalley St Mt							2,198	
	1021163	[UWC-SS-Thompson Avenue Shell Cresc to Th							12,400	
	1021164	[UWC-SS-Chenery St Shell Cresc to Thomps							18,100	
	1021166	[UWC-SS-Byrnes Parade Piddicks Crossing t							22,892	
	1021167	[UWC-SS-Ian Besch Drive east & west car p							3,904	
	1021170	[UWC-SLS-Lucas St Allen St to R197 Lucas							63,618	
	1021172	[UWC-W&S-Johnson Road Floodway to Gracem							52,418	
	1021173	[UWC-AS-Johnson Rd (Floodway) Cherryfield							19,286	
	1021175	[UWC-SS-Dobbs St Byrnes Parade to East St							3,944	

Cost Centre	Project ID/Number	Project Description (Project Name)	Adopted Budget		Aug 13 Carryover Budget		Oct 13 Revised Budget		Feb 14 Revised Budget	
			2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue
	1021176	1021176 - UWC AS Lawrie St East shoulder Ranger St							50,100	
<b>CP428 Total</b>		<b>WEST URBAN OPERATIONS</b>	<b>3,631,000</b>	<b>0</b>	<b>3,641,000</b>	<b>0</b>	<b>2,264,702</b>	<b>0</b>	<b>2,369,625</b>	<b>0</b>
CP429	0834467	[U] UEC-NC-Hartley Street/Svendie	110,000		385,000		385,000		722,601	
	580728	[U] UEC-NC-Tabone St - McBean St to Rockhamp							288,931	
	0958691	[N] UEC-NC-Tabone Street Bus Interchange							15,226	
	0954120	[U] UEC-NC-Hill St Hartley St Intersecti	77,750		77,750		77,750		221,121	
	0958874	[N] UEC-SW-69 Bright Street-Emu P	50,000		50,000		50,000		0	
	0959752	[U] UEC-NC-Tanby Road-McBean St	400,000		400,000		400,000		53,615	
	0971816	[U] UEC-AS/SS/SS-Annual Road Re	300,000		300,000		300,000		0	
	0984712	[U] UEC-SW-Intero Upgrade	25,000		25,000		25,000		8,308	
	0984742	[U] UEC-SL-Streetlighting Improvem	25,000		25,000		25,000		-2,750	
	0984748	[U] UEC-NC-Pacific Heights Road- R	135,000		135,000		135,000		207	
	0985689	[N] UEC-FP-Cordingley Street-Whit	96,875		96,875		96,875		48	
	0989169	[N] UEC-N-Curlow Drive	85,000		85,000		85,000		113,979	
	1006545	[U] UEC-RC-Brathwaite Street-Jame	1,000,000		1,000,000		1,000,000		56,649	
	1011830	[N] UEC-FP-Tarangam Rd-Alse St t	23,438		23,438		23,438		275	
	1016671	[N] UEC-FP-Normanby Street-Mary	52,875		52,875		52,875		6,557	
	1017215	[U] UEC-RF-Replace guardrail at var	25,000		25,000		25,000		0	
	1017244	[N] UEC-FP-Adelaide Park Rd-Ben S	60,000		60,000		60,000		0	
	1017245	[N] UEC-FP-Pacific Heights Rd-Sam	12,000		12,000		12,000		67	
	1017246	[N] UEC-FP-Tanby Rd-Oak Street to	22,500		22,500		22,500		0	
	1017247	[N] UEC-FP-Tarangam Rd-Cedar A	175,000		175,000		175,000		3,462	
	1017248	[N] UEC-SW-Rockhampton Road-NC	15,000		15,000		15,000		0	
	1017249	[U] UEC-BS-Gregory Street	9,000		9,000		9,000		0	
	1017250	[N] UEC-ALL-Preproject planning an	75,000		75,000		75,000		0	
	1017251	[N] UEC-LA-Land acquisition costs a	75,000		75,000		75,000		0	
	1017252	[U] UEC-RC-Matthew Flinders Drive	750,000		750,000		750,000		0	
	1020156	UEC-AS-Farnborough Road (Ind strip dra							125,279	
	1021148	UEC-AS-Jarman St Barlows Hill 553450							47,676	
	1022998	[U] UEC-SW-Cordingley St culvert replace							69	
	1023919	UEC-AS-Mulambin Rd Statute Bay 1500m2 es							34,084	
	0954440	[U] UEC-RC-Granville St - Patterson St-Ri			112,534		112,534		474,007	
	0980815	[N] UEC-FP-Yepoon Rail Trail-Along Rail			393,361		393,361		681,689	
	0985985	[U] UEC-BS-Capricorn Coast Bus Shelter R			5,000		5,000		19,157	
<b>CP429 Total</b>		<b>EAST URBAN OPERATIONS</b>	<b>3,599,438</b>	<b>0</b>	<b>4,385,333</b>	<b>0</b>	<b>4,385,333</b>	<b>0</b>	<b>3,070,257</b>	<b>0</b>
CP430	0958411	[N] Gracemere Industrial Area - Plan	200,000		358,718		358,718		280,000	
	0988090	[N] Gracemere Industrial Area Plan	150,000		234,333		234,333		234,333	
	1017255	[N] Preliminary design and concept	150,000		150,000		150,000		100,000	
	0680835	Road Safety Initiative - LRBS Condition			30,928		26,366		26,366	
	0971899	[U] LDCC Equipment Upgrade			2,690		4,587		4,587	
	0974292	[U] Monier Road Industrial Area Drainage			17,887		35,774		35,774	
	0987768	[U] Traffic and Road Safety Minor Works			103,192		87,971		87,971	
	0680823	Infrastructure Planning - Land Acquisit							3,000	
	1027074	[N] Warr estate infrastructure works							47,000	
	1031086	[N] Levee Bank South Rockhampton							1,250,000	
<b>CP430 Total</b>		<b>ENGINEERING SERVICES</b>	<b>500,000</b>	<b>0</b>	<b>897,748</b>	<b>0</b>	<b>897,748</b>	<b>0</b>	<b>2,069,030</b>	<b>0</b>
CP431	0637788	Developers Contribution Roadworks		-2,148,147		-2,233,397		-2,148,147		-2,148,147
	0972325	Bushfire Mitigation Program						-85,250		-14,750
	1031087	[N] Levee Bank South Rockhampton REVENUE							-832,000	
<b>CP431 Total</b>		<b>ENGINEERING SERVICES REVENUE</b>	<b>0</b>	<b>-2,148,147</b>	<b>0</b>	<b>-2,233,397</b>	<b>0</b>	<b>-2,233,397</b>	<b>0</b>	<b>-2,994,897</b>
CP440	0983816	[U] Fleet Renewal Program - RRRC	3,873,000		4,739,209		4,504,793		4,570,878	
	1017184	[U] Fleet Renewal Program - LSC	1,138,500		1,319,728		1,138,500		1,138,500	
	0605537	Excavator Komatsu PC200LC-8 C78655					60,000		60,000	
	1010968	1010968 - Slipform Kerber Arrow 750XL18							172,250	
	1022140	1022146 - Nifty Elevated Work Lift -164Q							48,100	
<b>CP440 Total</b>		<b>FLEET</b>	<b>5,011,500</b>	<b>0</b>	<b>6,058,937</b>	<b>0</b>	<b>5,703,293</b>	<b>0</b>	<b>5,989,728</b>	<b>0</b>
CP450	0943056	[U] Amenities Program Renew and f	25,000		25,000		75,000		75,000	
	0943076	Yepoon SES Group-Building Extension							22,813	
	0993982	[R] Sandra Lena Pk Improvements Open Spa							35,137	
	0976028	[R] Queen Street Hall Yepoon Repl	50,000		50,000		50,000		8,008	
	0976040	[R] Gracemere Depot Plant Washd	120,000		120,000		120,000		120,000	
	0976052	[R] Rton Showgrounds Toilet Upgra	50,000		50,000		50,000		33,365	
	0976085	[R] Rton Showgrounds Switchboard	60,000		60,000		60,000		48,360	
	0976093	[U] Walter Reid Install RCD Protecti	60,000		60,000		40,000		14,682	
	0976100	[U] Disabled Lift CDC 78 John Street	50,000		50,000		50,000		530	
	0983908	[U] Customer Service Renewal Prog	47,180		47,180		47,180		40,463	
	0983910	[U] Facilities Management Renewal	90,000		90,000		90,000		26,600	
	0983914	[U] Property Renewal Program - Sp	40,000		40,000		40,000		40,000	
	0985132	[U] Hugo Lassen Ferry Rectificati	150,000		150,000		100,000		100,000	
	0987829	[U] Local Disaster Coordination Cen	60,000	-40,000	60,000	-40,000		-40,000		-40,000
	0987996	[U] Memorial Gardens office and ch	35,000		35,000		30,000		27,500	
	0988005	[U] Cordingley Street Mechanics W	12,500		12,500		12,500		11,052	
	0988051	[U] New fuel bowzers Cordingley St	60,000		60,000		60,000		42,120	
	1017162	[R] Rton Showgrounds Toilet Upgra	35,000		35,000		27,743		32,862	
	1017163	[N] Voltage Power Optimisation Un	111,283	-74,189	111,283	-74,189	111,283	-74,189	111,283	
	1017164	[N] Voltage Power Optimisation Un	65,880	-43,920	65,880	-43,920	65,880	-43,920		
	1017165	[N] Voltage Power Optimisation Un	55,940	-37,294	55,940	-37,294	55,940	-37,294		
	1017166	[R] Replacement of Air Condition	18,885	-12,590	18,885	-12,590	18,885	-12,590	18,885	-12,590
	1017167	[R] Replace Roof on Dog Kennel Pav	50,000		50,000		55,150		55,678	
	1017168	[U] Pilbeam Theatre - Repairs to da	60,000		60,000		60,000		37,138	
	1017169	[U] WRCC Air Conditioning Access	50,000		50,000		50,000		13,087	
	1017170	[U] Regional Library Air Conditioni	30,000		30,000		10,000		10,135	
	1017171	[U] Refurbish Fleet Office Cordingle	25,000		25,000		25,000		30,457	
	1017172	[U] [R] Fisherman's Beach Toilet - G	30,000		30,000		30,000		2,355	
	1017173	[U] Marlborough SES Building	69,752		69,752		69,752		20	
	1017174	[N] Storage Shed - Cambridge St	120,000		120,000		201,927		201,927	
	0834098	0834098 - Mt Morgan School of Arts & Library Refur					-55		-55	
	0943086	[U] Heritage Village Hydrant System-Upgr			82,935		82,935		82,935	
	0971851	0971851 - Construct new toilet Block Zibie			67,500		67,500		0	
	0971865	0971865 - Walter Reid Passenger Lift Upgrade					300		300	
	0971868	0971866 - City Hall Façade Repairs & Refurbishment			367,160		367,160		337,000	
	0985133	0985133 - Emu Park Heated Pool			6,500		6,500		11,892	
	0985134	0985134 - Mt Morgan Wading Pool Replacement					8,452		8,452	
	0987817	0987817 - [N] Back - Up Generator for Robert Schwa			225,000		225,000		225,000	
	0987828	[U] Local Disaster Coordination centre (			65,000		65,000		65,000	
	0987989	0987989 - [R] Rockhampton Botanic Gardens Administ					9,731		9,731	
	0988006	[R] Goode Bay Pool Resurface heated pool			3,324		3,324		12,556	
	1011995	1011395 - [U] Yepoon Foreshore Lighting			14,500				0	
	1014493	1014493 - [U] Customs House Lift upgrade							294	
	0993981	0993981 - [R] Northside Pool Improvements Open Spa			465,532				355	
	1022080	1022080 - [U] Walter Reid Staff Relocation					460,000		460,000	
	0993979	0993979 - [R] Harman St Dwelling Open Space and Sp							423	
	1023202	1023202 - Dooley Street Depot - Grace Brothers She							78,000	
	1031230	1031230 - [R] Mt Morgan Caretakers Cottage							22,000	
	1031231	1031231 - [R] Repair and repaint handrails to Riverbank Promenade Structures outside Saigon Saigon including accessways							28,000	
	1025144	1025144 - [N] Mt Morgan Railway Bridge Demolition							90,000	



Cost Centre	Project ID/Number	Project Description (Project Name)	Adopted Budget		Aug 13 Carryover Budget		Oct 13 Revised Budget		Feb 14 Revised Budget		
			2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	
CP450 Total			1,631,420	-207,993	2,928,870	-207,993	2,908,870	-207,993	2,591,332	-52,590	
CP520	0943098	Theatre radio talkback system	45,000				45,136		45,136		
	0508097	Heritage Village - Andersons Printing Wo			37,500		36,294		36,398		
	0983860	[R] Pilbeam Theatre Auditorium Refit			23,371		23,371		22,720		
	0983862	[R] Art Gallery Replace Track Lighting							29,454		
	0984140	[N] Lighting in Heritage Village			11,150		10,136		10,136		
	0984216	[N] Redevelop Retail Space at WRCC (Grit			142,944		137,500		128,800		
	0987825	[N] Public Art Project			50,000		50,000				
	1026229	1026229 - Art Gallery Security System					7,085		7,085		
	CP520 Total			45,000	0	309,965	0	309,522	0	279,729	0
CP530	0983857	[R] North Rockhampton Library Ren	45,000		45,000		45,000		45,000		
	0983858	[R] Rockhampton Regional Library f	10,000		10,000		10,000		10,000		
	0983862	[R] Art Gallery Replace Track Lightin	32,000		32,000		32,000		32,000		
	0984157	[U] multimedia upgrade - Libraries	10,000		10,000		10,000		10,000		
	0984158	[U] upgrade furniture and fittings -	10,000		10,000		10,000		10,000		
	0984160	[N] RFID System Upgrade	50,000		50,000		50,000		50,000		
	0984201	[R] Upgrade Library management s	20,000		20,000		20,000		20,000		
	0984207	[R] RFID System for major branches	30,000		30,000		30,000		30,000		
	0987820	[N] Yeppoon Library New FF&E	10,250		10,250		10,250				
0987822	[N] Emu Park Library FF&E	5,000		5,000		5,000					
CP530 Total			222,250	0	222,250	0	222,250	0	175,000	0	
CP540	0983863	[R] City Occasional Child Care Cent	8,000		8,000		8,000		8,000		
	0984151	[N] Upgrade of garage workshop at	16,250		16,250		16,250		763		
	0984152	[N] Access and Equity Upgrade Proj	30,000		42,787		47,213		47,213		
	0984211	[N] Youth Centre - Yeppoon	31,000		31,000		31,000		0		
	CP540 Total			85,250	0	96,837	0	102,463	0	55,976	0
CP550	0984183	[U] Events Perfect Venues Manager	40,000		40,000		40,000		40,000		
	0987824	[N] Media Server for Pilbeam Theat	30,000		30,000		30,000		30,000		
	0988077	[R] Replace Theatre Main Sound Co	35,000		35,000		35,000		35,245		
	0988079	[R] Pilbeam Theatre Cyc Theatre La	40,000		40,000		40,000		40,000		
CP550 Total			145,000	0	145,000	0	145,000	0	145,245	0	
CP555	1017181	[N] Barmyree - Cyclone Oswald Di	77,561		77,561		77,561		147,200		
	1017182	[N] Barmyree - Cyclone Oswald Di	30,638		30,638		30,638				
CP555 Total			108,198	0	108,198	0	108,198	0	147,200	0	
CP560	0988047	[R] Rockhampton Botanic Gardens -	140,000		180,000		180,000		180,000		
	0988058	[R] Capricorn Coast Cemetery Repl	25,000		25,000		25,000		0		
	0943093	[R] Yeppoon Cemetery	5,113		5,113		5,113		1,684		
	0984252	[N] Pomegranate Grove extension includin			470,356		380,356		380,356		
	0987834	[U] Animal Enclosures - Rockhampton Zoo			520,274		655,896		655,896		
	0988011	[U] Extension of Yeppoon Skate Park - Ap			15,000		15,000		0		
	0984234	[R] Irrigation Upgrade - Kershaw Gardens			135,622						
	1026233	1026233 - New Cemetery Information Management					90,000				
	CP560 Total			165,000	0	1,351,365	0	1,351,365	0	1,217,936	0
CP561	0715719	Developer Contributions - Parks		-357,750		-357,750		-357,750		-357,750	
CP561 Total			0	-357,750	0	-357,750	0	-357,750	0	-357,750	
CP562	0984224	[N] DEVELOPMENT of District Playgro	150,000		150,000		150,000		132,668		
	0984249	[N] Shade over Centaphs - Yeppoon	25,000		25,000		25,000		0		
	0988016	[R] Yeppoon Roundabout - Landscape	50,000		50,000		50,000		50,000		
	0988040	[R] Appleton Park - Playground Fenu	15,000		15,000		15,000		0		
	1017183	[N] Informal Parking Area - End of T	40,000		40,000		40,000		40,000		
	0984261	[N] Develop a new playground - District			46,500			62,590		62,590	
	0987831	[N] Amenities Building - Rigardsford Par			103,343	-29,091	103,343	-29,091	98,703	-29,091	
	1008178	[U] Upgrade to playground equipment			84,550		113,808		135,780		
	CP562 Total			280,000	0	467,893	-75,591	497,151	-91,681	457,151	-91,681
CP620	0959205	[N] Land Purchase & Planning and c	250,000		325,000		325,000		0		
	0983826	[R] Rubbish Bins - Rockhampton Re	126,000		126,000		126,000		126,000		
	0984012	[N] Regional Waste Infrastructure	1,555,000		1,955,000		1,955,000		530,000		
	0987815	[R] Waste facilities fences gates sec	50,000		50,000		50,000		50,000		
	1017187	[R] Rubbish Bins - Rockhampton Re	27,000		27,000		27,000		24,687		
	0943108	[R] Closure of existing landfill sites and r			152,891		152,891		152,891		
	0959202	[U] - Gracemere - Planning incl Stage 2			150,000		150,000		150,000		
	0959208	[R] Removal of Recycling Drop Off Points in			33,222		5,748		5,748		
	0983996	[N] Planning and development approvals a			215,259		215,259		215,259		
	0984024	[N] Capping & Closure of Stage 1 & 2 -			100,000		100,000		100,000		
	0580971	[N] Lakes Creek Rd Landfill - Capping	2,000,000		2,116,193		2,116,193		2,116,193		
	0580972	[N] WTS & Stage 3 development - L	9,900,000		15,857,457		13,238,420		13,238,420		
	CP620 Total			13,908,000	0	21,108,022	0	18,461,511	0	16,709,196	0
	CP630	0688190	[N] Various Small Allotments	20,000		20,000		20,000			
0943110		[N] RRR - Land Disposal Cozee Bay	22,500		22,500		22,500		0		
0964332		[N] RRR - 271 Campbell Lane Rockh	19,850	-6,000	19,850	-6,000	19,850	-1,455	19,650	-1,455	
0964333		[N] RRR - 294 Agnes Street The Ran	168,131	-47,500	168,131	-47,500	168,131	-47,500	58,480	-47,500	
0964448		[N] RRR - Tooke/Rocktona Subdivis	402,310	-500,000	402,310	-500,000					
0985063		[N] RRR - Land Disposal - L10 Crann	7,500		7,500		7,500				
0987787		[R] Bell Park - Road Reconstruction	175,000		232,946		232,946		106,166		
0988204		[N] RRR - 182 Denison Lane Depot	35,000	-2,500	35,000	-2,500					
0988206		[N] RRR - 102 George Lane Rockhar	32,900	-9,000	32,900	-9,000	32,700	-9,091	32,700	-9,091	
0988207		[N] RRR - 193 Kent Lane Rockhampt	32,500	5,000	32,500	5,000	32,500	5,000	32,100	5,000	
1011407		[N] 607-701 Yaamba Road (Music B	1,143,680	-1,390,000	1,183,680	-1,390,000	1,143,680	-1,390,000	110,000		
1011408		[N] 92 Dean Street	42,380	-45,000	42,380	-45,000					
1011409		[N] 201 George Street	45,800	-14,000	45,800	-14,000	45,600	-14,092	45,600	-14,092	
1011410		[N] 16-18 Cordingley Street	8,500		25,000		25,000		33,000		
1017175		[U] Bill Kingel - Amenities Block	40,000		40,000		40,000				
1017176		[N] 5-7 Golding Street Emu Park	5,000		5,000		5,000				
1017177		[N] Lots 196, 199 and 200 Cooconga	250		250		250				
1017178		[N] L1 Coorooman Creek Road Cnw	4,150		4,150		4,150				
1017179		[N] 12 Millman Street Marlborough	500		500		500				
1017180		[N] 1017180 - 3 blocks adjacent	2,490,400	-3,000,000	2,490,400	-3,000,000	2,490,400	-3,000,000	100,000		
0943113		[R] RRR - Land Development - 3 Corio St SP24			12,000		80,419	-500,000	79,469	-500,000	
1011411		[N] 1011411 - Glipps Street - Yaamba (3 Lots)									
0580969		[N] 0580969 - Year 1 - 2009/10 - Process set out in dr					346		346		
0958929	[C] - Beachside Caravan Park Amenities			18,192		18,192		31,805			
0987786	[U] Bill Kingel - Upgrade Wastewater Tre			195,000		195,000		15,000			
1011413	[N] 1011413 - Beachside Caravan Park - Replace Fence			7,622		7,622		15,244			
1020362	[R] - Purchase of L401 Coverley Street Westwoo					16,600		16,600			
1030493	[R] 1030493 - Sale Part of 105 Clifton St Berwick (Frenchville Sports Club)							20,000			
CP630 Total			4,696,351	-5,019,000	5,043,611	-5,524,000	4,608,885	-4,972,118	716,160	-577,118	
CP640	0959127	[N] Security Upgrades to General A	50,000		99,694		99,694		99,694		
	0959133	[U] RPI Apron Lighting	60,000		100,650		100,650		100,650		
	0959142	[U] Ongoing extension of all waste	40,000		71,785						
	0959150	[N] Runway Lighting Power Distrib	3,100,000		3,581,582		3,581,582		3,581,582		
	0959155	[N] GA Apron Environmental Contr	40,000		40,000						
	0983708	[R] Movement Area Guidance Signs	9,999		52,599		9,999				
	0987689	[R] Renew runway windsocks	60,000		60,000						
	0987712	[R] Replace General Aviation Power	30,000		30,000						
	0959095	[N] Crescent Lagoon Area Storm Water Managem			3,787		63,787		128,787		
	0959135	[N] GA Apron Lighting			92,550		92,550		92,550		

Cost Centre	Project ID/Number	Project Description (Project Name)	Adopted Budget		Aug 13 Carryover Budget		Oct 13 Revised Budget		Feb 14 Revised Budget	
			2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue
	0987704	[R] Improve Airside Stormwater Management			133,125		133,125			
	0989189	[R] Cooling Tower Water Chemical Control					30,000		30,000	
	0943123	[GA] Apron Code B Parking Areas			5,000					
	0959137	[N] Movement Area Guidance Signs (MAGS)			61,950					
	0959140	[R] Relocation of RWY 15 Windsock			28,284					
	0959154	[N] Bay 6 Apron Lighting Upgrade			8,078				4,687	
	0959158	[R] Terminal Building Airside Water Main			2,548					
	0957925	[R] Reconstruction of RPT Apron segment			9,750					
<b>CP640 Total</b>		<b>AERO</b>			<b>3,388,999</b>	<b>0</b>	<b>4,381,382</b>	<b>0</b>	<b>4,037,950</b>	<b>0</b>
CP650	0959145	[R] Repairs to Defence Deployment			25,000		25,000		25,000	
	0987680	[N] Enhance the Functionality of the			5,000		84,894		84,894	
	0987682	[R] Replace various Airport IT System			20,000		30,650		30,650	
	0987684	[R] Replace Stormwater Infrastructure			20,000		20,000			
	0987685	[R] Renewal of aviation security info			20,000		41,300		61,300	
	0987686	[N] Redundant HV Supply for Airport			120,000		137,461		12,931	
	0987691	[R] Replace Roofs of Various Airport			40,000		58,383		33,383	
	0987692	[N] Install Backup Airconditioning in			6,000		6,000		16,000	
	0987693	[U] Improve Terminal Access for Pe			23,474		61,423		61,423	
	0987694	[R] Refurbish Terminal Toilets			50,000		50,000		50,000	
	0987695	[R] Replace Terminal Floor covering			40,000		40,000			
	0987701	[R] Improve Landside Stormwater M			50,000		50,000			
	0987703	[R] Resurface Tower Crescent Road			200,000					
	0987708	[R] Refurbish Terminal Main Conco			5,000		5,000		15,000	
	0987709	[R] Refurbish Air Handling Unit ACU			5,000		5,000			
	0987710	[R] Replace Corrective Services Alar			5,000		5,000			
	0987715	[R] Replace Mesh on Perimeter Sec			50,000					
	0987721	[R] Replace Departure Lounge Air H			200,000		200,000			
	0987723	[R] Replace Airconditioning System			200,000		219,667		19,667	
	1017282	[N] Covered areas for paid parking			25,000		25,000		25,000	
	0680951	[R] Rockhampton Airport Terminal redevelope			24,473		24,754		24,754	
	0959120	[N] Covered walkway electrical			36,135		36,135		36,135	
	0987681	[R] Refurbish General Aviation Precinct			10,650		13,032		21,828	
	0987706	[R] Replace and Relocate Telecommunicati			73,189		73,189		73,189	
	1020125	[N] Passenger Security Screening Equipme					250,000		250,000	
	1023540	[U] Europay, MasterCard, Visa, Compliance Upgrade					60,000		60,000	
	0959141	[R] Rental Car Parking Expansion (Stage 2)			545					
	0959149	[R] Hunter Street stormwater drainage (Long			10,000					
	0983748	[R] Resurface the Bitumen Area of the Sh			65,000				23,586	
	0987705	[N] Construct Staff Access Road off Apro							44,736	
	1026224	[N] Water Main Installation Short Term C								
<b>CP650 Total</b>		<b>NON AERO</b>			<b>1,109,474</b>	<b>0</b>	<b>1,534,770</b>	<b>0</b>	<b>962,865</b>	<b>0</b>
CP660	0987705	[N] Construct Staff Access Road off Apro					20,000		0	
<b>CP660 Total</b>		<b>CAPITAL CONTROL AERO/NON-AERO</b>			<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
CP760	0639365	[R] C - W Meter Replacement Progr			33,875		33,875		60,904	
	0640299	[R] C - W Water Main Replacement Program							5,262	
	0984874	[N] C - W Main (Trunk) 200mm Kinka West							-137,705	
	0984889	[N] C - W Main (Trunk) 375mm Kinka West							-18,747	
	0984890	[N] C - W Main (Trunk) 375mm Kinka West							101,242	
	1019535	[R] C - WSR 15 Rosslyn St							2,687	
	1019536	[R] C - WSR 21 Rosslyn St							4,007	
	1025526	[N] C W Main 375mm Kinka Beach Rd - Ridge							1,464,652	
	0945553	[N] R - W Bulk Water Offtakes (Cor)			20,000		20,000		0	
	0959034	[N] C - W Main (Trunk) Emu Park W			884,698		1,205,517		1,393,731	
	0994419	[R] C - W V&H Replacement Progr			33,875		33,875		26,527	
	0987644	[R] C - WMR Pacific Lights Rd (Farm)			153,879		153,879		75,068	
	1017145	[R] C - W Property Service Replacem			33,875		33,875		27,134	
	0641187	[R] C-W Main (Trunk) Hobas Replacement			123,103		123,103		235,821	
	0986574	[N] C - W Main 100mm CHFT St pressure i			4,500		4,500		19,060	
	1015684	[N] C - Seepage drain Webb Park Yeppoon			12,500		12,500		22,099	
<b>CP760 Total</b>		<b>NETWORK WATER-CAP COAST</b>			<b>1,160,202</b>	<b>0</b>	<b>1,621,124</b>	<b>0</b>	<b>3,281,742</b>	<b>-3,037</b>
CP761	0581020	[R] M - Water Main Replacement Pr			741,918		741,918		741,918	
	0581074	[R] Meter Replacement (Mt Morgan)			5,496		5,496		5,496	
<b>CP761 Total</b>		<b>NETWORK WATER-MT MORGAN</b>			<b>747,414</b>	<b>0</b>	<b>747,414</b>	<b>0</b>	<b>747,414</b>	<b>0</b>
CP762	0580999	[R] Meter Replacement (Gracemere)			21,982		21,982		5,000	
	0581078	[R] R - Water Main Replacement Pro			4,115,178		4,115,178		3,100,000	
	0581081	[R] Water Meter Replacement Rock			38,470		38,470		65,000	
	0583053	[N] Water System leakage & pressu			201,759		217,331		217,331	
	0988096	[R] Valve & Hydrant Renewal (rock)			54,957		54,957		115,000	
	1017146	[N] R - W Main 150mm Govind Ct (C			85,000		85,000		40,000	
	1017147	[U] R - W Main 100mm Burns St			18,000		18,000			
	1017148	[R] R - W Property Service Replacem			67,750		67,750		67,750	
	1017157	[R] R - W Main Condition Assessme			140,000		140,000		140,000	
	1017161	[N] R - W Main (Trunk) 300mm Ath			1,000,000		1,000,000		1,000,000	
	1017286	[N] R - W Bulk Water Offtakes (Doc)			40,000		40,000			
	0984822	[N] R - GIA - W Main (Trunk) 300mm Sig 1			30,000		9,990		9,990	
	1004898	[N] R - GIA - W Main (Trunk) 200mm Somer			180,000		70,000		70,000	
	1004899	[N] R - GIA - W Main 150mm Capricorn St			10,000		34,300		34,325	
	1030987	[N] R - W Main 300mm (gravity) McLaughlin St (Edenbrook) INF							562,005	
<b>CP762 Total</b>		<b>NETWORK WATER-ROCKHAMPTON</b>			<b>5,783,096</b>	<b>0</b>	<b>5,872,958</b>	<b>0</b>	<b>5,426,601</b>	<b>0</b>
CP763	0984880	[N] C-W Reservoir West Emu Park			100,423		100,423		0	
	0986887	[N] C - WPS Kinka West HZ							123,824	
	1020152	[U] C - WPS Kellys dam flowmeter replace							23,618	
	1021131	[U] C - WPS St Faiths-Yeppoon West Upgrad							18,067	
	0581129	[C - Water PS Ibis Ave North							85	
	0953346	[C - Water Reservoir Taranganbah Roof Res							437	
	0959005	[R] C - WTP Yeppoon PLC & Comm							2,786	
	1017149	[R] C - WTP Woodbury lime feeder			17,500		17,500		0	
	0959039	[N] C - W Reservoir St Faiths Rechlorina			10,000		10,000		3,169	
	0986575	[N] C - WPS Booster CHFT St pressure Im			4,238		4,238		8,476	
	1011326	[N] C - Water Reservoir Boundary Land Ac			13,500		13,500		41,888	
	1015658	[U] C - WPS Lowlift Waterpark Ck Pump up			15,000		15,000		30,690	
<b>CP763 Total</b>		<b>PROCESS WATER-CAP COAST</b>			<b>117,923</b>	<b>0</b>	<b>160,661</b>	<b>0</b>	<b>253,040</b>	<b>0</b>
CP764	1017180	[R] M - WTP Coagulant dosing repla			21,000		21,000		30,000	
	0681152	[M - Water Reservoir North Repairs Power			10,000		10,000		50,000	
	1007298	[N] M - Land Acq Fletchers Ck Weir			24,693		24,693		24,693	
	0959033	[M - W No7 Dam Installation of Safety Bus			5,000					
<b>CP764 Total</b>		<b>PROCESS WATER-MT MORGAN</b>			<b>21,000</b>	<b>0</b>	<b>55,693</b>	<b>0</b>	<b>104,693</b>	<b>0</b>
CP765	0581041	[R] R - Water Barrage Gate Seal Rep			198,785		198,785		122,001	
	0581042	[R] R - Water Barrage Cathodic Prot			100,000		100,000		100,000	
	0581085	[R] R - Water Barrage Crane Restor			200,000		333,247		333,247	
	0943017	[N] C - RTK Equipment			45,000		45,000		250,000	
	0959009	[R] R - W GWTP Highlift pump statio			3,047,845		3,261,372		4,358,975	
	1017151	[R] R - WPS Freesville Rd Control s			22,000		22,000		22,000	
	1017152	[R] R - W Reservoir Yaamba Rd Chlc			50,000		50,000		50,000	
	1017153	[R] R - WPS Lucas St Switchboard re			70,000		70,000		70,000	
	0681043	[R] R - WTP Glenmore Filter Upgrade - Review					13,010		13,010	



Cost Centre	Project ID/Number	Project Description (Project Name)	Adopted Budget		Aug 13 Carryover Budget		Oct 13 Revised Budget		Feb 14 Revised Budget	
			2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue	2013/14 Total Cost	2013/14 Total Revenue
	0681048	0581048 - R - WPS Norman Rd Upgrade pumps (3028)			13,550		13,550		13,550	
	0943005	0943005 - [R] R-WPS and Reservoir Caves			28,452		28,452		28,452	
	0976593	0976593 - R - W Reservoir Kebra (Gce) Potable Water			10,000		10,000		10,000	
	0984824	0984824 - [N] R - WPS Agnes St Upgrade for Graceme			186,000		350,000		380,000	
	0986577	0986577 - [R] R - W Barrage Physical Security Upgr			14,303		14,303		15,000	
	0987952	0987952 - [R] R Glenmore Lowlift WPS Switchboard U					5,784		5,784	
	1011371	1011371 - [U] R - WPS Lucas St (Gce) Upgrade pump					6,170		6,170	
	1022090	1022090 - [U] R - WPS Norman Rd Pump #2 motor upgr					12,000		12,050	
<b>CP775 Total</b>		<b>PROCESS WATER-ROCKHAMPTON</b>	<b>3,733,630</b>	<b>0</b>	<b>4,322,709</b>	<b>0</b>	<b>6,008,492</b>	<b>0</b>	<b>4,034,991</b>	<b>0</b>
CP775	1017154	[R] Marl-WTP Roof refurbishment	7,500	0	7,500	0	7,500	0	0	0
<b>CP775 Total</b>		<b>PROCESS WATER-MARLBOROUGH</b>	<b>7,500</b>	<b>0</b>	<b>7,500</b>	<b>0</b>	<b>7,500</b>	<b>0</b>	<b>0</b>	<b>0</b>
CP780	0581103	0581103 - [R] MAINS - CC - Sewer Retic AC Veq	549,569		549,569		549,569		54,837	
	0581121	0581121 - [U] C - Sewer Main (Rising) Cooe R	217,000		371,320		371,320		377,040	
	0640877	0640877 - [R] C - S Main Refurbishment (Arkin	89,589		89,589		89,589		146,121	
	0952760	0952760 - C - S Access Chamber Raising							836	
	1007080	[R] C - Sewer Emergent Removals							15,135	
	1017321	[N] C - S Jump up 2 Apollo Court							1,080	
	1022088	[R] C - S main 375mm Fig Tree Ck Crossin							75,987	
	1022237	[N] C - Sewer overflow Nth of 57 Tanby R							10,421	
	1025289	[N] C - S Main 150mm (Rising) Tanby Hg							333,156	
	0959077	0959077 - [N] C - S Main Kinka Area Stage 3 R	11,541		11,541		11,541		0	
	0987654	0987654 - [R] C S Emu Park test infiltration at	109,914		109,914		109,914		84,899	
	0992277	0992277 - [R] C - S Jump up priority refurbish	20,325		20,325		20,325		2,687	
	0959062	0959062 - [R] C - S Main Kinka Stage 3 - Land Acq	25,724		25,724		25,724		0	
	0984902	0984902 - [N] C S Main Hidden Valley Sewerage (Gra	25,000		25,000		25,000		0	
<b>CP780 Total</b>		<b>NETWORK SEWERAGE-CAP COAST</b>	<b>997,938</b>	<b>0</b>	<b>1,202,982</b>	<b>0</b>	<b>1,202,982</b>	<b>0</b>	<b>1,102,249</b>	<b>0</b>
CP781	1007210	1007210 - [N] M - S Main (Gravity) 225mm Ar	250,000		250,000		250,000		250,000	
<b>CP781 Total</b>		<b>NETWORK SEWERAGE-MT MORGAN</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>250,000</b>	<b>0</b>
CP782	0581031	0581031 - [R] R - S - Jump up & mainline pri	54,200		54,200		54,200			
	0581107	0581107 - [R] Sewer Main Relining & associat	3,150,352		3,150,352		1,457,936		1,526,871	
	0583055	0583055 - [U] Sewer Main (Trunk) Breakpear	483,621		980,715		980,715		1,300,000	
	0637914	0637914 - [R] R - Sewer Refurbishment Contro	968,707		968,707		968,707		1,300,000	
	0987946	0987946 - [N] R S Main (Gravity) 300 mm Oliv	268,190		268,190					
	0988041	0988041 - [N] R Main (Rising) 200mm Ramsay	305,560		305,560					
	0988042	0988042 - [N] R Gce Main (Gravity) 300mm R	268,190		268,190					
	1017155	1017155 - [N] CCTV pipe inspection equipmen	135,500		135,500		135,500		110,000	
	1017156	1017156 - [N] CCTV Push camera pipe inspect	54,200		54,200		54,200		52,610	
	1017158	1017158 - [N] R - S Main 375mm Thompson St	15,000		15,000		15,000		30,000	
	0959076	0959076 - [N] R - S Ramsay Cr SPS Rising Main - Te					57,900		57,900	
	0984949	0984949 - [N] R - GIA - S Main (Rising) 200mm Som			270,000		270,000		285,000	
	0984958	0984958 - [N] R - GIA - S Main (Gravity) 300mm So			74,000		105,000		158,000	
	0984959	0984959 - [N] R - S Main (Gravity) 200mm (Gce) Indu			174,000		165,000		213,000	
	0984960	0984960 - [N] R - GIA - S Main (Rising) 100mm Som			8,500		7,086		7,086	
	1030318	1030318 - [N] C Effluent Main Expansion of Graceme							260,000	
<b>CP782 Total</b>		<b>NETWORK SEWERAGE-ROC-GCE</b>	<b>5,703,520</b>	<b>0</b>	<b>6,727,114</b>	<b>0</b>	<b>4,271,444</b>	<b>0</b>	<b>5,306,467</b>	<b>0</b>
CP783	0987938	0987938 - [R] C SPS Koppel St South Electrical	35,000		35,000		35,000		0	
	0987939	0987939 - [R] C SPS Kennedy St - 28de Egl Ele	35,000		35,000		35,000		0	
	0581005	0581005 - [N] C - SPS Hidden Valley - Land Acquisi	6,744		6,744		6,744		16,909	
	0581134	0581134 - C - STP Emu Park Design & Construct							27,967	
	1014258	[N] C - Land SPS site Penangile Patch Ar							957	
	1018715	[R] C - SPS Over St Replace switchboard							54,840	
	1024278	[R] C STP Yeppoon Chlorine depletion upgra							11,350	
	1025345	[N] C SPS Tanby Heights (Tanby Heights S							322,718	
	0640255	0640255 - [R] C - S Communications & Automation	12,500		12,500		12,500		0	
	0943290	0943290 - [N] C - STP Yeppoon Dewatering Facility	4,513		4,513		4,513		30,359	
	0959064	0959064 - C - SPS Charles St Install new pumps	2,487		2,487		2,487		6,343	
	0959079	0959079 - [N] C - SPS Kinka Area Stage 3 Design	16,487		16,487		16,487		0	
	0987941	0987941 - [R] C STP Yeppoon SCADA computer upgrade	5,244		5,244		5,244		6,727	
<b>CP783 Total</b>		<b>PROCESS SEWERAGE-CAP COAST</b>	<b>70,000</b>	<b>0</b>	<b>117,975</b>	<b>0</b>	<b>117,975</b>	<b>0</b>	<b>478,170</b>	<b>0</b>
CP784	0987944	0987944 - [R] M STP Chlorination Upgrade	15,716		15,716		15,716		15,716	
	0987945	0987945 - [N] M STP Commis Upgrade	15,503		15,503		17,780		17,780	
<b>CP784 Total</b>		<b>PROCESS SEWERAGE-MT MORGAN</b>	<b>0</b>	<b>0</b>	<b>31,219</b>	<b>0</b>	<b>33,496</b>	<b>0</b>	<b>33,496</b>	<b>0</b>
CP785	0640283	0640283 - [N] R STP River South (Pipeline from	667,745		667,745		50,000		50,000	
	0959075	0959075 - [N] R - SPS Ramsay Cr Construction	520,679		520,679					
	0959212	0959212 - [U] R - S STP Augmentation	793,233		793,233		991,180		200,000	
	0987927	0987927 - [R] R SPS Arthur St electrical upgr	89,900		89,900		15,000		17,500	
	0987928	0987928 - [R] R SPS East Lane SPS electrical up	70,000		70,000		70,000		70,000	
	1017159	1017159 - [U] Fisher St SPS - Upgrade pumps	40,000		40,000		40,000		40,000	
	1017160	1017160 - [N] Armstrong St SPS - Construct ne	640,000		640,000		640,000		640,000	
	0640281	0640281 - [N] R-STP North Dewatering Biosolids	611,470		758,700		758,700		797,000	
	0959054	0959054 - R - S NRSTP Concrete Refurb (weir gate w	10,000		10,000					
	0984925	0984925 - [N] R-SPS 16 (Gce) Industrial	26,245		26,245		26,245		26,245	
	0984926	0984926 - [N] R-SPS 17 (Gce) Industrial	444,818		444,818		445,000		550,000	
	0984967	0984967 - [N] R-SPS Limestone Creek (SPS2)	10,000		10,000		10,000		10,000	
	0987930	0987930 - [R] R STP North Rockhampton Inlet screen	2,500		2,500		2,650		2,650	
	0987931	0987931 - [R] R STP North Rockhampton aerator repl	100,000		100,000		150,000		185,000	
	0987933	0987933 - [N] R STP Gracemere STP Safety Upgrade	18,286		18,286					
	0987943	0987943 - [R] R SPS Gracemere Duckponds Irrigation					200,000		200,000	
	1011412	1011412 - [U] R - SPS Commis and Automation (Gce)	12,795		12,795		10,130		10,130	
	1014451	1014451 - [U] R STP North WAS pump upgrade	15,000		15,000				15,000	
	1019858	1019858 - [R] R SPS Hudgraft St Replace electrical					18,000		18,000	
	1021379	1021379 - [R] NRSTP Distribution board upgrade					20,000		20,000	
	1031055	1031055 - [U] R SRSTP Interim upgrade activated sludge conversion part o							600,000	
<b>CP785 Total</b>		<b>PROCESS SEWERAGE-ROC-GCE</b>	<b>2,821,557</b>	<b>0</b>	<b>4,072,671</b>	<b>0</b>	<b>3,490,191</b>	<b>0</b>	<b>3,436,525</b>	<b>0</b>
CP790	0589323	0589323 - Capital Subsidies & Grants Received	-1,050,000		-1,050,000		-250,000			
	0688556	0688556 - Water Developer Contributions Received	-1,203,500		-1,203,500		-1,203,500		-2,700,000	
	0688557	0688557 - Sewerage Developer Contributions Receive	-943,000		-943,000		-943,000		-2,236,000	
	0590899	0590899 - Capital Other Funding			0				-86,999	
	0590899	0590899 - [N] R - Misc Field Deployment System (D8			309,875		309,875			
<b>CP790 Total</b>		<b>FITZROY RIVER WATER GENERAL ADMIN</b>	<b>0</b>	<b>-3,196,500</b>	<b>309,875</b>	<b>-3,196,500</b>	<b>309,875</b>	<b>-2,396,500</b>	<b>309,875</b>	<b>-5,102,999</b>
CP910	1017256	1017256 - State Government Grant - Gracemere Indus	-5,500,000		-5,500,000		5,500,000		-5,500,000	
<b>CP910 Total</b>		<b>WHOLE OF COUNCIL</b>	<b>0</b>	<b>-5,500,000</b>	<b>0</b>	<b>-5,500,000</b>	<b>0</b>	<b>-5,500,000</b>	<b>0</b>	<b>-5,500,000</b>
<b>GRAND TOTAL</b>			<b>91,964,748</b>	<b>-25,465,580</b>	<b>120,905,366</b>	<b>-30,320,815</b>	<b>110,932,681</b>	<b>-29,460,446</b>	<b>102,879,765</b>	<b>-26,296,927</b>

**8.4 LEICHHARDT HIGHWAY PROMOTIONS ASSOCIATION INC****File No:** 1731**Attachments:** 1. Minutes of meeting held in Taroom 8 May 2014**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Rick Palmer - Manager Economic Development

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**SUMMARY**

*This report outlines the discussions which took place at the last meeting of the Leichhardt Highway Promotions Association Inc. A further meeting is to be held in Brisbane on 6 June 2014.*

**OFFICER'S RECOMMENDATION**

THAT Council appoint Cr \_\_\_\_\_ to represent Council on the Leichhardt Highway Promotions Association Inc.

**COMMENTARY**

Council has been a long-term member of the Leichhardt Highway Promotions Association Inc which encourages tourists to use the Leichhardt Highway when visiting Central and North Queensland.

The Leichhardt Highway starts at Goondiwindi and then goes to Miles, Wandoan, Taroom, Biloela, Mt Morgan, Gracemere and Rockhampton before ending at Yeppoon. It is a continuation of the Newell Highway which starts on New South Wales/Victorian border.

Other members are Banana Shire Council, Western Downs Regional Council and Goondiwindi Regional Council. Regional tourism bodies, such as Capricorn Enterprise, are observers.

The association last met at Taroom on 8 May 2014, a copy of the minutes are attached to this report.

The association's next meeting is in Brisbane on 6 June 2014. The Manager Economic Development will be on recreational leave at that time.

Now that the Association only has four or five members, it has asked each member to appoint two people to represent it, one being a Councillor and the other a Council officer.

In recent years the association has only met annually and that has usually been in Taroom. It's clear in the future there will be more meetings, most of which can be attended by teleconference.

**BACKGROUND**

Council has been a member of the Leichhardt Highway Promotions Association Inc for many years.

Other members are Banana Shire Council, which looks after the association's administration, Western Downs Regional Council and Goondiwindi Regional Council.

The association, which has reasonable funds in reserve, has not been particularly active in the immediate past, but now wishes to become more active and update its marketing materials.

The meeting in Brisbane is being held in part to meet with the association's marketing consultant.



# **LEICHHARDT HIGHWAY PROMOTIONS ASSOCIATION INC**

## **Minutes of meeting held in Taroom 8 May 2014**

**Meeting Date: 27 May 2014**

**Attachment No: 1**

**Leichhardt Highway Promotions Association Inc****General Meeting**

Thursday, 8 May 2014

Council Meeting Room, Taroom

**MINUTES**

1. Meeting Opened: 10.35am
2. Attendance Recorded: Sandy Pearl (BSC); David McMahon (GRC); Emily Beutel (WDRC); Tony Brame (WDRC); Maureen Clancy (BSC); Ursula Sleeman (BSC)  
  
Teleconference: Clare Parry (SQCT)
3. Apologies: Todd Sleeman (BSC); Rick Palmer (RRC); David Hayward (GRC); Mary-Clare Power (SQCT); Donna Ashurst (WDRC)

Motion: *"That the apologies be accepted."***Moved: Maureen Clancy      Seconded: Tony Brame      Carried**

4. Confirmation of minutes from previous meeting:

Motion: *"That the minutes of the meeting of 6 March 2014 be confirmed."***Moved: Tony Brame      Seconded: Maureen Clancy      Carried**

5. Business arising from minutes:
  - 5.1 From AGM:

**Item 10: Amendment to the Rules**

Ursula advised that the application to amend the rules was submitted on 29 April 2014. Quorum numbers were confirmed prior to this and it was ascertained that in the model rules, the quorum numbers have always been the number of committee members plus one so the Leichhardt Highway Committee must have changed our set of rules at some stage to be double the number of committee members plus one. We have applied to revert this back to the number of committee members plus one.

**Item 11: Membership**

Action Item: Each Council was asked to write to the Leichhardt Highway Promotions Association nominating their Councillor and Officer.

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C/- Banana Shire Council  
PO Box 412, BILOELA QLD 4715

Ursula advised that Western Downs and Banana Shire have written in and we are still waiting on Rockhampton Regional and Goondiwindi Regional Councils.

**Item 9: Requirement for Incorporated Association**

The group discussed this again and it was noted that it was raised at the last meeting due to the issues we were having in quorum numbers, but hopefully this will be resolved with the application to amend the rules. It was also agreed that as the Highway Committee was currently incorporated, it would be easier to keep it as it is.

**5.2 From Ordinary Meeting:**

**Item 5 – Leichhardt Highway Logo**

*Action Item: David McMahon to forward Ursula Sleeman a disk that may contain the logo.*

David gave Ursula the disk. Ursula will check the contents of the disk in an effort to locate an electronic copy of the logo.

**Item 7 – Financial Report**

Domain Expenses

*Action Item: Ursula Sleeman to follow up with CQIT about domain expenses.*

Ursula updated the Committee on the email discussion with CQIT. Denis Murphy advised that his records showed that the last payment was paid into his bank account on 1 June 2013 in payment of invoice number 3101 – Hosting & Domain name to 29/06/2014. He will be sending the renewal invoice at the end of May 2014.

Membership Fees

*Action Item: David McMahon to email Clare Parry with instructions to send out invoices for the current financial year.*

David to send email to Clare confirming verbal advice to send out invoices

Discussion was held regarding membership fees and the formula used to calculate them. It was decided to send three invoices out for Banana, Western Downs and Goondiwindi and Sandy and Rick are to liaise with Clare about Rockhampton Regional Council and Livingstone Shire invoices.

**Item 9 – De-amalgamation**

*Action Item: Rick Palmer to contact Mary Carroll enquiring who the correct person is that we can contact regarding inviting LSC to join the LHPA.*

Rick was not in attendance to report back.

*Action Item: Ursula Sleeman to contact Donna Ashurst to determine how membership fees are worked out and send the formula to the committee.*

Donna wasn't able to assist. It is hoped that the disk David gave to Ursula has some information on it regarding this

**Item 10 – Appointment of consultants as per expression of interest**

*Action Item: Ursula to compose letter to both parties advising of the relevant outcome and forward to David McMahon for signature.*

This was done on 18 March 2014.

#### **Item 11 – Brochure Numbers**

*Action Item: Ursula to include the document that outlines where the brochures go to in all future meetings.*

The document was presented and discussed. Ursula was advised to contact Linklogic to put a limit on the minimum number that can be sent through Linklogic.

*Action Item: Ursula to contact Linklogic about imposing a minimum limit for Leichhardt Highway brochure distribution.*

#### **Item 12 – 2010/2014 Business Plan**

*Invite James Corvan in this discussion at the next meeting.*

James was unable to attend this meeting. Discussion regarding bringing the next meeting forward to June and holding it in Brisbane was held. To discuss further in General Business.

#### **Item 14.2 – General Business – Correspondence from Chris Newsome re touring routes signage program ie revising 4 of the routes which end in “Highway” rather than “Way” or “Route”.**

*Action Item: David McMahon to contact Chris Newsome and report back to the Committee on costs, timeframes and benefits to the Committee regarding signage program.*

David contacted Chris Newsome and told him we were happy to stay as a highway and queried the costs in changing.

#### **Item 14.3 – Correspondence from Caravanning Queensland re offer to join**

This was done on 13 March 2014.

#### **6. Correspondence In/Out:**

- IN 06.03.14 Western Downs Regional Council – Representation on Leichhardt Highway Promotions Association (*copy available for perusal*)
- IN/OUT 13.03.14 Denis Murphy (CQ IT Services) – Email conversation regarding renewal notice for hosting and domain name (*emailed to Committee on 13.03.14*)
- OUT 17.03.14 Email to David McMahon with letters for signing to James Corvan and Krista Hauritz (*copy available for perusal*)
- IN 17.03.14 Caravanning Queensland – Welcome letter as Associate Member (*copy available for perusal*)
- IN 17.03.14 Caravanning Queensland – Welcome email to Caravan Parks Assoc of Qld (*copy available for perusal*)
- IN 20.03.14 Caravanning Queensland – Email – Boost your Business with Free Webinar Advice (*emailed to Committee on 20.03.14*)

- IN 31.03.14 Caravanning Queensland – E-News for March (*emailed to Committee on 31.03.14*)
- IN 02.04.14 Caravanning Queensland – Email – Show Memorandum re Brochure Delivery–Sydney Show (*available for perusal*)
- OUT 09.04.14 Caravanning Queensland – Email – Advice that LHPA are forwarding 500 brochures to the Sydney Show (*available for perusal*)
- IN 09.04.14 Caravanning Queensland – Email – Show Memorandum re Brochure Delivery–Darwin Show (*available for perusal*)
- IN 11.04.14 Caravanning Queensland – Email – Show Memorandum re Show Volunteer Form –Sydney Caravan Show (*emailed to Committee on 11.04.14*)
- IN 24.04.14 Caravanning Queensland – Email – Show Memorandum re Last Day – brochure delivery for Darwin Show (*available for perusal*)
- IN/OUT 23.04.14 James Corvan – Email regarding involvement on LHPA and meeting dates (*emailed to Committee on 24.04.14*)
- OUT 29.04.14 Office of Fair Trading – Application to register an amendment of rules (*available for perusal*)
- IN 30.04.14 Caravanning Queensland – E-News for April (*emailed to Committee on 01.05.14*)
- IN 02.05.14 David McMahon – Email forwarded regarding concern over using Newell Highway (*email from David McMahon to Committee on 02.05.14*)
- IN 05.05.14 Banana Shire Council – Representation on Leichhardt Highway Promotions Association (*copy available for perusal*)
- IN 07.05.14 Caravanning Queensland – Show Memorandum re Delivery Label and Volunteer Form for Brisbane (*emailed to Committee on 07.05.14*)

Motion: *“That the inwards correspondence be received and the outwards correspondence be endorsed.”*

**Moved: Sandy Pearl      Seconded: Emily Beutel      Carried**

**7. Financial Report:**

Tony presented the financial report.

Motion: *“That the Treasurer’s report be adopted.”*

**Moved: Tony Brame      Seconded: Emily Beutel      Carried**

Motion: *“That the accounts being paid for the month be ratified.”*

**Moved: Tony Brame      Seconded: Maureen Clancy      Carried**

**8. Brochure Numbers: 15202 (as at 06.05.14)**

It was noted that brochure numbers are getting low and we should discuss this with James Corvan at a future meeting.

*Action Item: Ursula to contact Clare regarding taking LHPA brochures to the Brisbane Show*

9. 2010/2014 Business Plan:

To be discussed with James Corvan at future meetings.

10. General Business:

10.1 DestinationQ Forum 16-17 September – discussion about representation at DestinationQ being held at the Sunshine Coast.

Motion: *“That David McMahon and Sandy Pearl attend DestinationQ as representatives of the Leichhardt Highway Promotions Association.”*

**Moved: Maureen Clancy      Seconded: Emily Beutel      Carried**

10.2 Calculation of Membership Fees – discussion regarding membership fees was held with the group deciding to consult with James Corvan for his opinion regarding calculation of same.

10.3 Query from Tourism Officer for Woorabinda – Sandy mentioned that someone to do with tourism in Woorabinda contacted Banana Shire Council recently seeking information on highway groups. The group discussed inviting this person to a meeting. Sandy will make contact with the person and discuss possible involvement in this committee.

*Action Item: Sandy to make contact with the tourism officer for Woorabinda.*

10.4 Sydney C&CS Show – Sandy gave a report on the Sydney C&CS Show held during the week of Anzac Day. There were on average 12,000 people through each day on the weekend with approximately 6,000 people during the week. Sandy mentioned that it is a good venue for the highway committees to market their product and provide brochures at.

10.5 Membership fees –

Motion: *“That LHPA write to Livingstone Shire Council after a formula for a membership fee has been finalised inviting them to become members of the LHPA Committee.”*

**Moved: Maureen Clancy      Seconded: Tony Brame      Carried**

*Action Item: Ursula to liaise with David McMahon and organise a letter to Livingstone Shire Council when a formula for membership fees has been finalised.*

10.6 Highway Signage – The committee discussed having a representative from Transport Main Roads or Tourism Queensland attend a future meeting to address the group regarding signage Chris Newsome etc



**Next Meeting:** The Committee decided to hold the next meeting in Brisbane on either 5 or 6 June.

*Action Item: Ursula to contact James Corvan regarding his availability to attend a Leichhardt Highway meeting if it can be held on either 5 or 6 June 2014.*

*Action Item: David to make enquiries about who (in Brisbane) may be able to host our meeting and who may be able to address the group.*

11.Meeting Closed: 12.05pm

David thanked everyone for their attendance. The next meeting is proposed to be held in Brisbane on either 5 or 6 June 2014 with details to be finalised and conveyed to the Committee.

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
C/- Banana Shire Council  
PO Box 412, BILOELA QLD 4715

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## 9 STRATEGIC REPORTS

### 9.1 ECONOMIC DEVELOPMENT ACTIVITIES

**File No:** 7845

**Attachments:** 1. Notes of the meeting held on 2 May 2014  
about the Fitzroy Agricultural Corridor

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Rick Palmer - Manager Economic Development

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#### SUMMARY

*This report contains a brief outline of some of the projects in which the Manager Economic Development has been involved in during the last two months.*

#### OFFICER'S RECOMMENDATION

THAT the report on the activities of Manager Economic Development for March and April 2014 be received.

#### COMMENTARY

Senior Resources Advisor Jane Whyte took up her position on Monday 31 March 2014 and has assumed much of the responsibility for the resources sector.

She has spent a lot of time establishing a network in Central Queensland and meeting many of the people with whom she will work. Jane has also been gaining a deeper understanding of the resources sector from a Rockhampton region perspective and understanding how Council can best work with it.

Manager Economic Development Rick Palmer has looked after Council's interests in other economic development issues, which have included:

#### **Fitzroy Agricultural Corridor**

The agricultural corridor has good support from State Government agencies in Central Queensland and from Federal politicians from Central Queensland.

A copy of the notes from a meeting held on 2 May 2014 are attached to this report.

Contact has since been made with Chris Chilcott, Director of Animal Industries with the Department of Agriculture, Fisheries & Forestry, who has responsibility for feed lots.

An inspection of the Barmount Feedlot which is run by Sean Conaghan is being arranged for 26 June 2014. This will bring together all the parties interested in the agricultural corridor and help establish a way forward.

A report about the corridor possibilities will be presented to the CQ Council of Mayors to seek their endorsement.

Five of the precincts identified in the 2007 Fitzroy Industry & Infrastructure Study are in the Rockhampton Region, three in the Livingstone Shire and one in the Central Highlands Region. The issues and opportunities are also relevant to other members of the CQ Council of Mayors, such as the Banana Shire and Woorabinda Aboriginal Council.

#### **Planning**

I have continued to help Tony Sergiacomi (Capella Projects) establish a motel in the former TAFE College in Bolsover Street through the arranging of meetings about the car park which will now be serviced from Bolsover Street.



I have arranged a meeting between Manager Planning Russell Claus and myself and Paul McDermott (Parmac Properties) to discuss a possible supermarket site in North Rockhampton.

Russell Claus and I have also met with three developers who may be in a position to use the infrastructure reductions to their benefit and develop a list of projects which qualify. We have arranged to meet with another developer and consultant to increase understanding of the infrastructure charge package.

### **Festival of Innovation**

The Festival of Innovation, which Council sponsored, was held on 13 and 14 May 2014. It was focused on innovation in agriculture and Deputy Mayor, Councillor Tony Williams introduced the chief speaker Mr Mick Keogh, Executive Director Australian Farm Institute and was able to speak on the opportunities offered by the Fitzroy Agricultural Corridor.

A separate and full report on this event will be presented to a future meeting.

### **CQ Expo**

Event organiser Bob Carroll (Australian Events) has been speaking with the various expo stakeholders about their experience at this year's event and will come up with recommendations about the holding of the next event.

A separate and full report on this event will be presented to a future meeting.

# **ECONOMIC DEVELOPMENT ACTIVITIES**

## **Notes of the meeting held on 2 May 2014 about the Fitzroy Agricultural Corridor**

**Meeting Date: 27 May 2014**

**Attachment No: 1**

## **Minutes of the Meeting about the Fitzroy Agricultural Corridor**

**Time:** 2pm, Friday 2 May 2014

**Place:** Governance Meeting Room, First Floor, City Hall, 232 Bolsover Street, Rockhampton

**Attendance:**

Cr Tony Williams, Rick Palmer (RRC), Phil Henry (DSDIP) and John Grimes (DAFF)

**Apologies:**

Sue McCosker (DSDIP) and Don Nicholls (DAFF)

**Notes from meeting of 17 February 2014**

Rick Palmer tendered a copy of the notes he made of the decisions reached at the meeting held on 17 February 2014.

**Department of Natural Resources & Mines**

Phil Henry circulated an e-mail he had received regarding water allocations. He said at a recent meeting with DNRM it had been clear the Department had undergone a change of direction and was now focussing on economic growth rather than environmental sustainability.

It was agreed DNRM would be invited to join the group supporting the establishment of the Fitzroy Agricultural Corridor.

**Ergon Energy**

Phil Henry circulated an e-mail about the cost of providing power to the eastern (\$25.5 million) and western sections (\$33 million) of the Fitzroy Agricultural Corridor.

**Road Construction Costs**

Rick Palmer circulated an estimation of building the road network which increased from \$354,700 to \$373,500 in 2007 to \$446,400 to \$470,400 in 2013.

**Federal Government**

Rick Palmer said the Fitzroy Agricultural Corridor had been explained to Michelle Landry, Cr Paul Bell and Regional Development Australia and a submission sent to the Northern Australia plan. There appeared to be considerable interest in the food bowls concept and supplying food to Asia by plane, which included the possibility of shipping food products through Rockhampton Airport.

**Queensland Government Thinking**

John Grimes said there were now indications the Queensland Government was starting to take a greater interest in the project. Tony Williams said Council had taken the question up with the Minister for Agriculture, Forestry & Fisheries twice. He has also explained the project to Ted Malone, who showed considerable interest.

**Landholders**

Rick Palmer said he had difficulty reconciling the maps of the agricultural corridor John Grimes had provided with Council's geographic information system. Phil Henry said the DSDIP planners should be able to help resolve this. He would ask Anthony Walsh to make contact with Rick.

**CQ Council of Mayors**

Rick Palmer said five of the nine precincts were in the Rockhampton Region, three in the Livingstone Shire and one in the Central Highlands Region. He said he had been asked to prepare a report to the CQ Council of Mayors which would provide the chance of involving its members including Central Highlands Regional Council, Banana Shire Council and Livingstone Shire Council.

It was agreed to focus on the nine precincts identified as part of the Fitzroy Industry & Infrastructure Study and not seek to include additional precincts on the western side of the Fitzroy River.

**CQ University**

Rick Palmer said Prof Scott Bowman had indicated the University was interested in becoming involved, principally because of its growing horticultural research capacity. It was agreed to include CQU which could concentrate on solving some of the research and development questions.

**Feedlot Inspection**

John Grimes said there were three feedlots in the Fitzroy River basin with Goonoo at Comet and two around Barmount. It was agreed to seek an inspection of Sean Conaghan's Barmount Feedlot in the coming two months when neither the Federal or Queensland Parliaments were sitting. John will see if this inspection is a possibility.

Invitations would be sent to DNRM, Michelle Landry, Ken O'Dowd, Ted Malone, Tey Bros, Swifts, Agforce and Blair Angus (Beef Australia president).

**Beef Australia**

John Grimes suggested the agricultural corridor should seek to become involved in Beef 2015.

It was agreed a prospectus should be developed two months before the expo. In addition, the corridor could feature in the tours program and air visits. Rick would take this up with Denis Cox (Beef Australia).

**9.2 SENIOR RESOURCES ADVISOR**

**File No:** 8444  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Rick Palmer - Manager Economic Development

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**SUMMARY**

*This report contains a brief outline of some of the projects in which the Senior Resources Advisor has been involved with since starting in her position on 31 March 2014.*

**OFFICER'S RECOMMENDATION**

THAT the Senior Resources Advisor report be received.

**BACKGROUND**

The Senior Resources Advisor took up her position on 31 March 2014 and has undergone training in a number of aspects of her position.

**COMMENTARY**

Senior Resources Advisor Jane Whyte has assumed most of the responsibility for the resources sector.

She has contributed to the following:

**Rockhampton Resource Industry Network****Introduction**

This group, now renamed as Resources Industry Group, is being established in order to "promote growth of the Rockhampton Region". RIG is to be an independent organisation, that has support from RRC, as it will from various other stakeholders, but that we have an arms-length arrangement with and contribute only on an advisory level, not as a participating committee member. The steering committee, chaired by Ian Brown, fully understand the Rockhampton Region is not acquiring its share of resource industry revenue and this will be a prime focus of the eventual management committee.

The steering committee is made up of volunteer members who have vastly ranging experience in the establishment of such an organisation and, although progress has been made, this has not been as rapid as several of the key stakeholders would like, as the steering committee members are time poor.

**Contribution**

After attending for part of the three meetings, I have now been invited to attend fully. A separate report will be provided at the next meeting to cover this and the likely activities that will emulate.

I have provided direct and constructive feedback to the steering committee on next actions required and have been invited to further some of these as part of a working team in the week commencing 12 May 2014.

The steering committee has agreed to me working with the chairman in the week commencing 12 May to identify companies and individuals that would provide a fair industry representation, as per my feedback and, subject to approval from the steering committee, progress their nomination for recruitment to the management committee to enable timely creation of the new entity.

The engagement of industry and the Rockhampton community is essential for the momentum to be maintained from the initial meeting where 100+ people attended.

This includes communication of progress as it becomes appropriate to share with stakeholders, as to date this has been invisible. Once milestones are achieved the steering group has agreed as per my feedback to develop and implement a stakeholder engagement plan.

## **Gracemere Industrial Area**

### **Introduction**

Currently two property developers, Kele Group and Gibb Group, have significant developments and are active in the business development phase. Gracemere Industry Inc is the association that holds the current occupants of the wider area GIA together in terms of their joint interest of developing the area to its full potential. GIA is being positioned as an attractive site for companies serving the resources industry and as a future transport hub, which is the focus of both Gibb Group and Kele Property Group.

### **Contribution**

My activities are intended to influence the effective development of the GIA for the region's benefit.

I have engaged with both property groups, and have contributed an article based on the GIA and the three organisations above for inclusion in *Go Rocky* that will be distributed among other places at the QME conference in Mackay in July. This article showcases Gracemere, its current availability and its potential.

I have engaged with Gracemere Industry Inc, establishing connection with Toll Holdings and many of the existing SMEs in order to create opportunities to discuss local participation, understand development plans etc. GI Inc has regular meetings, and I have been invited to present an introduction of my role, Council's determination to support the development of the area and to meet with their members on 17 May 2014.

Gibb Group has planned a visit to New South Wales and I have facilitated an introduction to Hunternet (a renowned cluster initiative / member based organisation that serves mining, engineering and defence industries), who will host a "lunch and learn" about the opportunities for expansion into the GIA for companies with capability, capacity and a willingness to consider appropriate collaborations with Rockhampton business to extend scope and scale.

Following the recent announcement regarding Aurizon's staged downsizing of sites in Townsville and Redbank near Ipswich and the positive implications for Rockhampton, meetings are to be scheduled with decision makers – both in Brisbane, during a visit with the Mayor, and in Rockhampton through the regional equivalent from an operational perspective with Rick Palmer.

I will undertake general promotion and positioning of GIA at several events including Bowen Basin Mining Club at Mackay end of May, Surat Basin Energy and Mining Expo in Toowoomba in June and Queensland Mining & Engineering Exhibition in Mackay in July.

## **Events & Conferences**

### **Introduction**

On behalf of RRC, I will attend a range of conferences and events (as above) to position the area as a credible, willing and proactive strategic partner for proponents and suppliers in the resources industry.

### **Contribution**

It is necessary to develop a strong value proposition for each target audience to promote these for benefit to the area. In addition, relationships within the resources industry will be effectively managed through a central source.

**Council Relationships / Resource Industry****Introduction**

Effective engagement at all levels of the supply chain with industry is essential to ensure that the benefits of the resources industry are kept in and flowing to the area.

**Contribution**

I have engaged with SME's which are existing participants in the supply chain to present a range of success stories to illustrate Rockhampton's capability, capacity and willingness to engage. My article in *Go Rocky* for distribution at QME on SMW is an example. I have promised introductions from the developer of Parkhurst industrial estate to tenants and have several meetings pending.

I have developed RRC relationships with key proponents through activities such as recruitment of RIC management committee members (as above) and meetings with key personnel with Mayor Strelow in Brisbane. I am to meet with C-RES (local buy program for BMA) community development supervisor, during visit to Central Highlands conference, to discuss possible extension of "local" definition for inclusion of Rockhampton companies into their procurement program.

Queensland resources projects will be mapped out per geography for reference by Council (work in progress) and specifically economic development activities, so that the value of this information is transferred to Council from the individual.

I met with Trevor Heard, Rockhampton Airport manager, to gain opportunity for introductions to existing resource industry connections through the airport.

I was debriefed by Airbiz regarding the initial outcomes of the FIFO survey pertaining to Galilee Basin companies, Waratah Coal, GVK Hancock, Adani, AMCI and MacMines. This will contribute to the preparation for meetings in Brisbane with Mayor Strelow.

**Capricornia Chamber of Commerce****Introduction**

Having been resurrected within the last year, the Capricornia Chamber of Commerce is gaining membership and has several members who currently participate in the resources industry. They have expressed interest and support in what the Council is doing in economic development in the resources area.

**Contribution**

I attended a meeting in Mount Morgan and was given the opportunity to introduce my new role to the audience

**Local Government / Associations****Introduction**

I need to be connected with other local governments / associations that have the propensity to affect the economic development of the Rockhampton region in the resources area. I am building trust and credibility and opening opportunities for future discussion and possible collaboration where appropriate.

**Contribution**

I am to meet with the Procurement Section at Central Highland Regional Council and with Central Highlands Development Corporation general manager Sandra Hobbs.

I have been invited to participate in LGAQ – Resource Communities Advisory Group in lieu of Rick Palmer. I'm able to attend their May meeting during my Brisbane trip

I am developing a connection with the Bowen Basin Mining Club and will participate in their events.

**State Government****Introduction**

I have met with State Government representatives to establish connections, trust and credibility and inclusion of both RRC and RRC area companies in relevant activities, programs along with opportunity to further connect with industry when appropriate.

**Contribution**

I met with Phil Henry, Regional Director of Fitzroy and Central with the Department of State Development, Infrastructure & Planning and Richard Mills, Advanced Manufacturing Specialist who are involved with the delivery of Accessing Supply Chain Opportunities, a program joint delivered with BMA in Mackay, with a view to working with them to consider future program delivery in Rockhampton, and to reverse the historical/current perception by BMA that Rockhampton is not a willing participant.

I met with Richard Austin, Manager Economic Development, Fitzroy & Central DSDIP, and have arranged monthly meetings to continue working relationship between the two organisations. Several useful referrals were made including:

- Crystal Jaspersen from the Department of Natural Resources & Mining who I'm to meet in the week commencing 19 May 2014.
- Resources team in Brisbane who I'll meet during end my May trip.
- Attending reception for Hon Andrew Cripps MP, Minister for Natural Resources and Mines at Gracemere.

**Federal Government****Introduction**

I need to maintain contact with Federal Government representatives with interests affecting the Rockhampton region and strengthen RRC's message regarding proactivity in developing and supporting industry, and opening opportunity for constructive dialogue in the future.

I propose to leverage relationships from previous roles for benefit of the RRC area. There are (currently ie prior to the budget) several individuals who provide federal services to industry who have valuable local industry connection, which should be connected in to what RRC is doing with industry within the Rockhampton Region while they remain in position. They are also connected to various opportunities outside of the area that we should seek to participate in.

**Contribution**

I attended a reception for The Hon Josh Frydenberg MP, and met Michelle Landry and attended a welcome dinner for Senator Matt Canavan.

I have discussed with Enterprise Connect, through the Resources Technology Innovation Centre in Brisbane, the opportunity for companies from the region to benefit from current federal services and I have developed a connection with relevant employees who serve the Rockhampton region.

**Capricorn Enterprise**

I need to remain familiar/ observe relevant economic development approaches of Capricorn Enterprise and presentation of the region to Government where possible.

I introduced myself to Mary Carroll, general manager of Capricorn Enterprise and some of the Board members at the welcome dinner for Senator Canavan.

**Central Queensland University****Introduction**

The University has various expertise and connections with the resources industry, and its supply chain. I need to explore CQU resources position and opportunities to build relationships, and establish co-ordinated message to and engage with industry.



**Contribution**

Meetings with relevant persons in CQU have been scheduled for the week commencing May where we'll discuss models of the Ian Wark Institute of SA and the Polaris Centre in Technology Park, Mawson Lakes.

**Trip to Brisbane****Introduction**

I wish to build on the existing relationships of Council with resource industry companies and add to these through introductory meetings with the Mayor and Senior Resource company executives in addition to the peak industry association.

**Contribution**

A range of meetings with relevant companies have been arranged or are being arranged at the time of this report. These include meetings with GVK Hancock, Bandanna Energy, Caledon Resources and Waratah Coal. Additional meetings include Queensland Resources Council and the State Resources Development team.

**Monthly meetings**

I need to maintain currency of Council of progress in key elements of above and receive feedback.

Monthly meetings have been scheduled with Mayor Strelow, Cr Neil Fisher and Rick Palmer, Manager Economic Development.

**9.3 CORPORATE SERVICES MONTHLY STATISTICAL REPORT FOR THE MONTH OF APRIL 2014****File No:** 1392**Attachments:**

1. Revenue Statistics - April 2014
2. Workforce & Strategy Statistics - April 2014
3. Corporate & Technology Statistics - April 2014

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - General Manager Corporate Services

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**SUMMARY**

*General Manager Corporate Services presenting the monthly statistical report for the month of April 2014.*

**OFFICER'S RECOMMENDATION**

THAT the Corporate Services statistical report for April 2014 be "received".

**COMMENTARY****FINANCIAL SERVICES**

The 13/14 Revised budget has now been finalised and is included within the agenda. The 14/15 Budget preparations are progressing well, with a budget adoption date still proposed of 27 June 2014.

Asset Valuations are being undertaken with the analysis of the revaluations for Water and Sewerage, Land and Site Improvements.

The interim Audit Report has been received from the Auditors and will be discussed in detail at Audit Committee, following this, it will be presented to Council for information.

**WORKFORCE AND STRATEGY*****Human Resources***

As at the end of April 2014 there were 12 vacancies being actively recruited within Council. Recruitment activity continues to be steady. The average timeframe for positions finalised during April 2014 was 22.91 business days.

The Pre-Employment Policy and Procedure (including Criminal History Checks) were approved during April and have been implemented. The most significant change implemented as a result of these documents is the ability for Council to check a prospective employee's workers claim history summary.

The new job application process has also been implemented during the reporting period. Selection criteria is no longer a standard component of the application process and has been replaced by a standard job application form. The new process will be monitored over the next few months to determine its success.

Work continues on a revised Induction Package for new employees. It is proposed that the new induction will expand to a full day and will be facilitated by Council's Training and Development Advisor. Subject matter experts will be on hand during the induction to answer specific questions. The new induction will be rolled out during the second half of the year.

***Industrial Relations***

The Attorney-General and Minister for Justice has provided the Queensland Industrial Relations Commission (QIRC) with a notice to vary the date in which the new modern Local Government Award is due to be finalised. The timeframe for the new award to be finalized has been extended by two months, from 30 June 2014 to 31 August 2014.

QIRC has indicated that the single modernised Local Government Award exposure draft will be released on 9 May 2014, though at the time of writing the full draft had not been released. A prioritised plan is in place to analyse, communicate and implement the various aspects required from the award modernization process once it had been released. 58 employee information briefing sessions have been undertaken across the entire organisation on the amendments to the *Industrial Relations Act 1999*.

### ***Workplace Health & Safety***

Workplace Health & Safety documents continue to be updated to ensure they meet the new legislative requirements so that Council remains compliant. Work is continuing on the Rectification Action Plan items from the Safeplan2 Audit that was conducted in 2011.

Work continues on putting together specifications for a suitable Safety Management System Database with the intent of purchasing a suitable program. The *Work Health and Safety Act 2011* provided for significant changes in which workplaces are required to manage and report on workplace health and safety risks.

A review of First Aid Kits has been conducted across the organisation, with a particular focus on kits in commuter and light vehicles. The review was risk based so kits remained in vehicles where the need was identified by a risk assessment. As a result of the review significant savings are expected.

The first round of The Leadership Program has been completed (2 groups – 20 participants). Attendance for the workshops was very good overall and the feedback was very positive. Two graduation ceremonies were held at the end of their final workshops so that participants could be presented with their official certificates of attendance. The second round commenced in early May and will be undertaken over the next six weeks.

# **CORPORATE SERVICES MONTHLY STATISTICAL REPORT FOR THE MONTH OF APRIL 2014**

## **Revenue Statistics - April 2014**

**Meeting Date: 27 May 2014**

**Attachment No: 1**

**Performance Indicators**

	February	March	April
Total Budgeted Rates Revenue	\$117,788,096	\$117,788,096	\$117,788,096

**Rates Outstanding**

	February	March	April
General (Incl Indicator & sundry)	\$16,840,881	\$3,208,886	\$2,395,834
Water	\$4,377,593	\$895,512	\$672,689
Sewerage	\$8,210,327	\$1,535,526	\$1,083,175
Cleansing	\$4,777,083	\$1,022,070	\$761,655
Water Usage	\$3,346,344	\$4,440,729	\$2,371,665
Environmental	\$624,805	\$151,616	\$116,337
Road Network	\$5,011,001	\$1,093,455	\$830,619
State Fire	\$2,909,360	\$661,573	\$517,126
Rural Fire	\$49,212	\$15,670	\$12,701
Special Charges	\$5,819	\$5,870	\$5,916
<b>Total Rates Outstanding</b>	<b>\$46,152,426</b>	<b>\$13,030,907</b>	<b>\$8,767,717</b>
Pre-payments	(\$1,036,905)	(\$1,749,477)	(\$2,417,069)
Less Current	(\$44,316,046)	(\$3,527,101)	(\$746,215)
<b>Total Eligible for Collection</b>	<b>\$1,836,380</b>	<b>\$9,503,806</b>	<b>\$8,021,502</b>
Overdue rates expressed as a percentage of budgeted rates revenue	1.56%	8.07%	6.81%
Overdue Pensioners	\$333,302	\$587,640	\$502,324
Less Pre-Payments	(\$236,818)	(\$352,131)	(\$26,968)
<b>Total Overdue Pensioners</b>	<b>\$96,484</b>	<b>\$235,508</b>	<b>\$475,356</b>

Amount currently with Collection House	\$788,889.92	\$677,647.95	\$630,362.44
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**Sundry Debtors Outstanding**

	February	March	April
Current	\$2,327,413	\$1,158,758	\$2,079,132
>30 days	\$326,512	\$278,715	\$441,547
>60 days	\$49,505	\$124,007	\$67,489
>90 days	\$817,484	\$781,274.45	\$737,425
Pre-payments/Un-allocated payments	(\$36,460)	(\$64,278.85)	(\$58,433)
<b>Total Debtors</b>	<b>\$3,484,455</b>	<b>\$2,278,475</b>	<b>\$3,267,160</b>

# **CORPORATE SERVICES MONTHLY STATISTICAL REPORT FOR THE MONTH OF APRIL 2014**

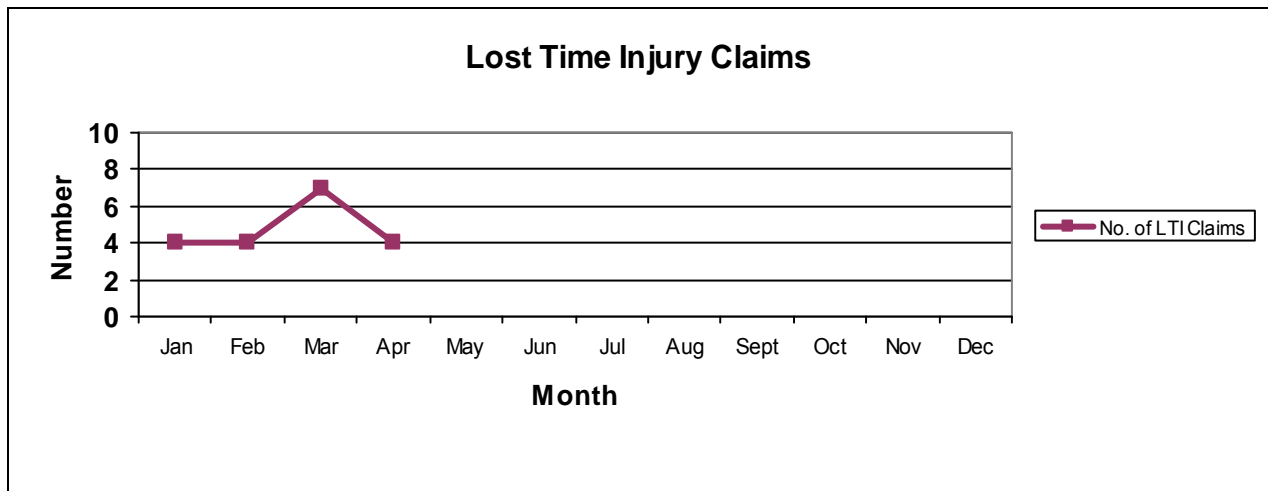
## **Workforce & Strategy Statistics – April 2014**

**Meeting Date: 27 May 2014**

**Attachment No: 2**

### Lost Time Injury Details

Shows the number of lost time injuries (LTI) claims lodged across Council. There was a total of four lost time injury claims lodged for April 2014.



### Establishment

Establishment	1 Jan 14	Mar 14	April 14
	FTE Positions	FTE Positions	FTE Positions
TOTAL	838.9	829.47	831.69

*FTE Positions is the total full time equivalent positions approved and recorded in Aurion excluding casual positions and including approved vacancies.*

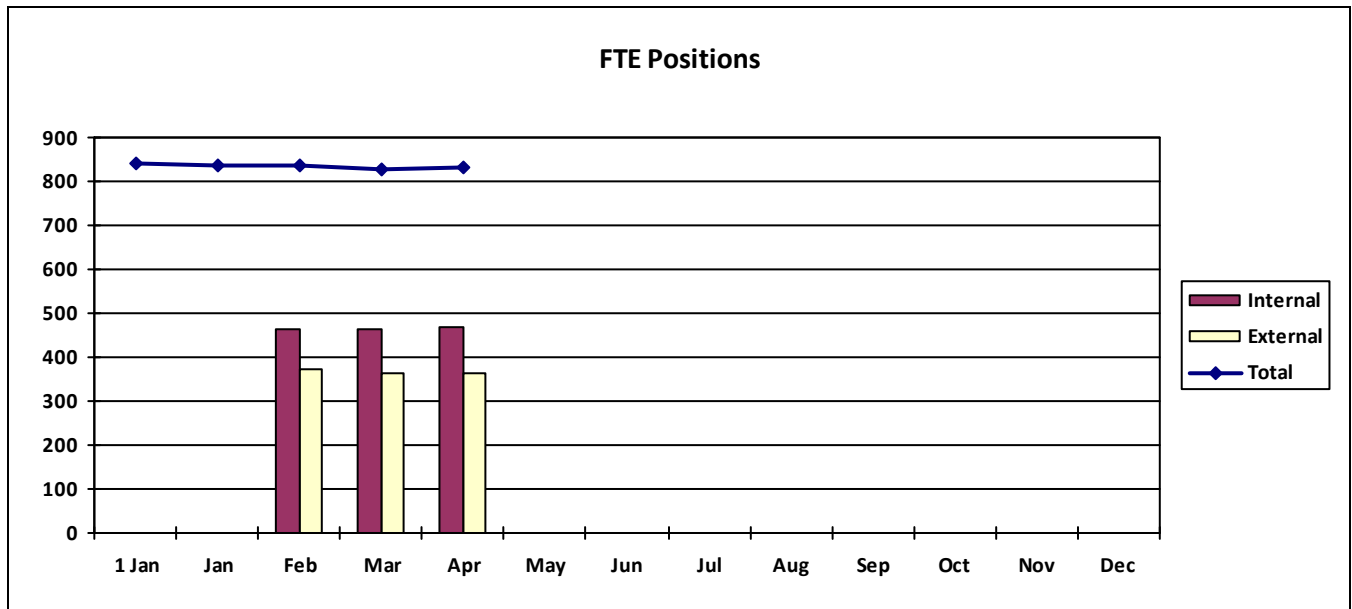
### Changes to Establishment

FTE Positions - there has been an increase of 2.22 FTE in the reporting period please see specific details as below:

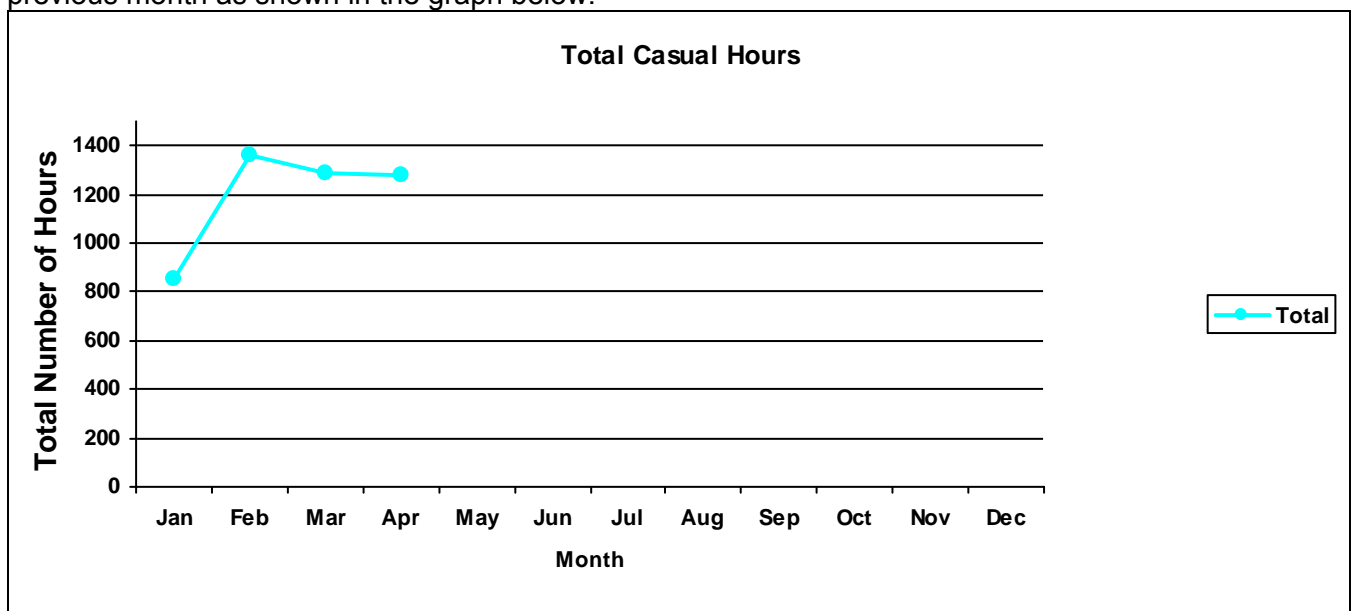
- Created 2 temporary Civil Engineering Co-op Student positions.
- Increase to FTE – Project Officer (Corporate Services) from 0.62 to 0.84.

**FTE Positions (excluding Casuals & including Vacant Positions)**

The following graph shows approved full time equivalent positions. These figures include vacant positions but exclude casuals. The internal and external FTE position split has been added from February as requested by Councillors. The actual percentage split is 56% internal and 44% external.

**Casual Hours - April 2014**

There are 36 casual employees currently engaged by Council who collectively have worked the total number of 1278.62 hours in the reporting month which is slightly less than the previous month as shown in the graph below.

**Payroll Accuracy**

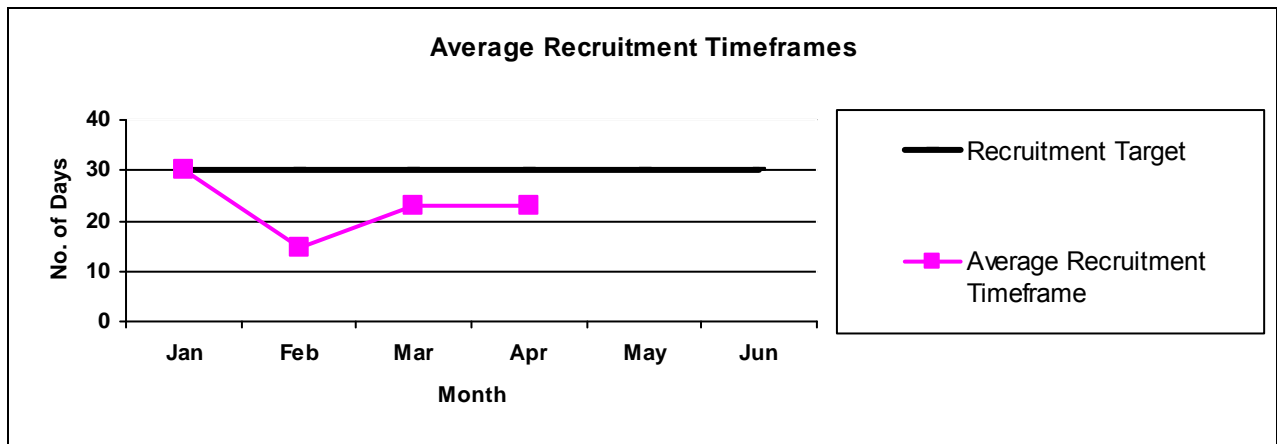
The following shows the accuracy of the input of timesheets by the payroll team, errors are identified by performing adhoc reviews and employees querying their pay.

<b>April 2014</b>	<b>99.96%</b>
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**Average Recruitment Timeframe**

Shows the average number of business days to recruit within April has increased slightly since March to 22.91 days. The average timeframe is still below the target of 30 days. Delays to completing the recruitment process include unavailability of recruitment panel members and pre-employment screening such as criminal history checks and function capacity evaluations. During the reporting period a new process for Criminal History Checks has been implemented which will improve delivery timeframes.



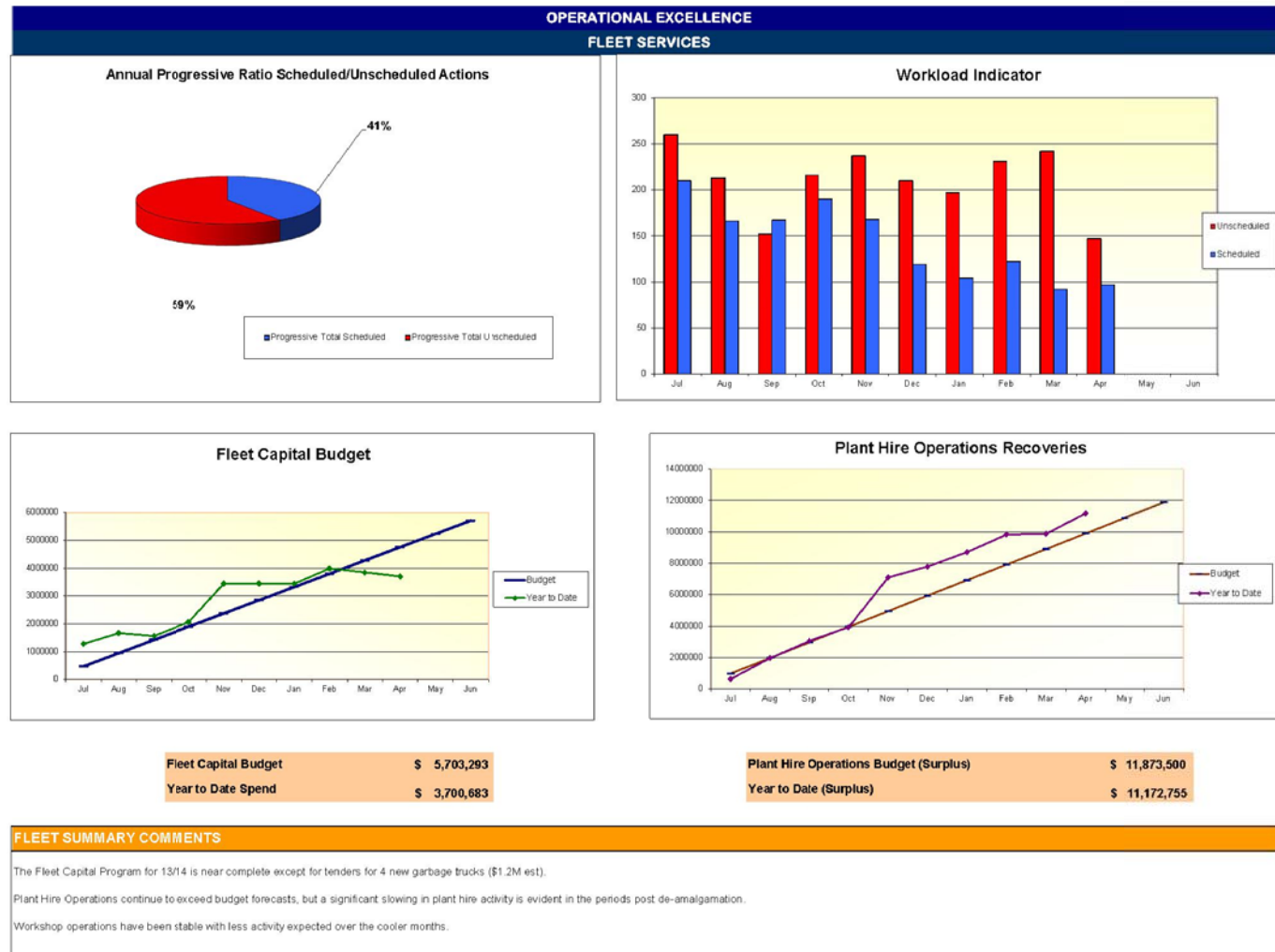
# **CORPORATE SERVICES MONTHLY STATISTICAL REPORT FOR THE MONTH OF APRIL 2014**

## **Corporate & Technology Statistics - April 2014**

**Meeting Date: 27 May 2014**

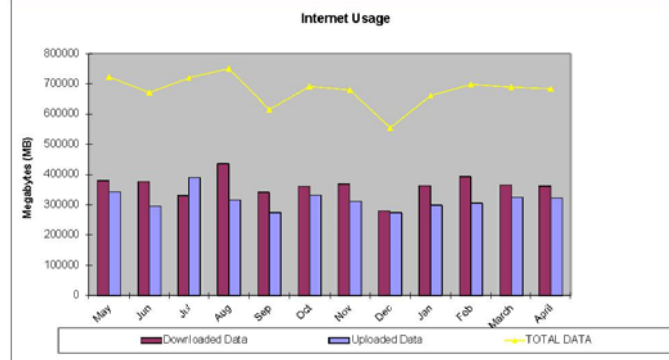
**Attachment No: 3**

**CORPORATE AND TECHNOLOGY SERVICES MONTHLY REPORT**  
April 2014



## INFORMATION TECHNOLOGY SERVICES

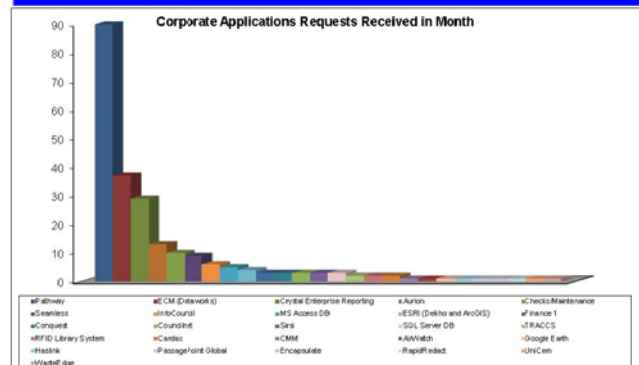
## TECHNOLOGY INFRASTRUCTURE



## Comments

The graph displays the internet usage trend for the current financial year. "Download Data" includes internet browsing and emails received whilst "Uploaded Data" includes emails sent and traffic associated with the community browsing Rockhampton Regional Council websites. "Total Data" is the sum of "Downloaded Data and Uploaded Data".

## CORPORATE APPLICATIONS



New Requests Received this month:	233
Requests outstanding from those received in the month:	44

<b>Total Outstanding Requests:</b>	<b>386</b>
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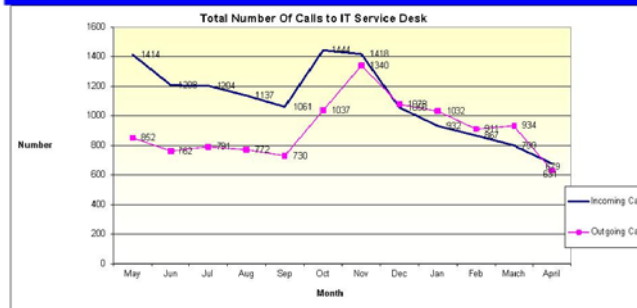
## Comments

Summary of Outstanding requests:

- 119 are in the status of 'Waiting on Customer';
- 41 are in the status of 'Waiting on Vendor';
- 18 are currently 'On Hold'; and
- balance are active requests.

CORPORATE AND TECHNOLOGY SERVICES MONTHLY REPORT  
April 2014

IT SERVICE DESK



Comments

These graphs display our monthly Inbound/outbound customer calls and requests made to and from the IT Service Desk. Incoming calls have fallen fairly significantly with de-amalgamation completed and many staff on holidays during the start of this month.

Requests Raised this Month

	Total	Incident	Service Request	Information Request	Breach
Requests Raised	833	148	598	87	0
Requests Closed	852	154	607	91	0
Request Pending	631	140	415	76	0

Clearance Rate  
(Closed/Raised x 100)

102%

Requests Pending (by Priority)

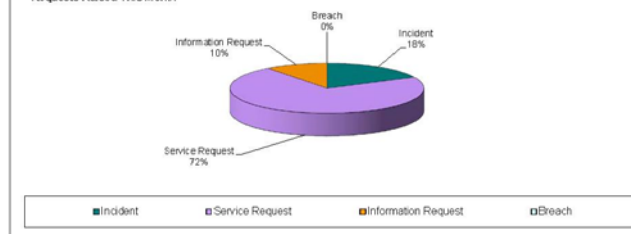
	Total	Incident	Service Request	Information Request	Breach
Critical	3	0	2	1	0
High	30	9	17	4	0
Medium	96	25	63	8	0
Low	332	68	213	51	0
Best Effort	67	6	53	8	0
Scheduled	103	32	67	4	0
<b>Total</b>	<b>631</b>				

Service Level Targets

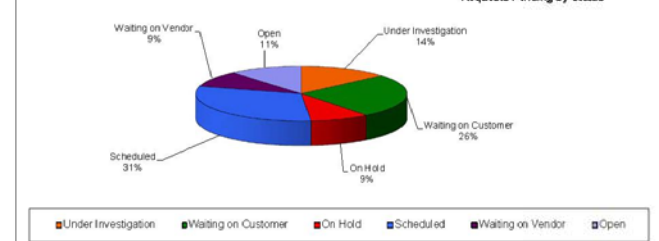
	Met	Missed	
Critical	1	0	100%
High	27	5	84%
Medium	161	10	94%
Low	577	41	93%
Scheduled	22	2	92%
Best Effort	5	1	83%
<b>Total</b>	<b>793</b>	<b>59</b>	

Service Level: 93% (Target is 95%)

Requests Raised This Month

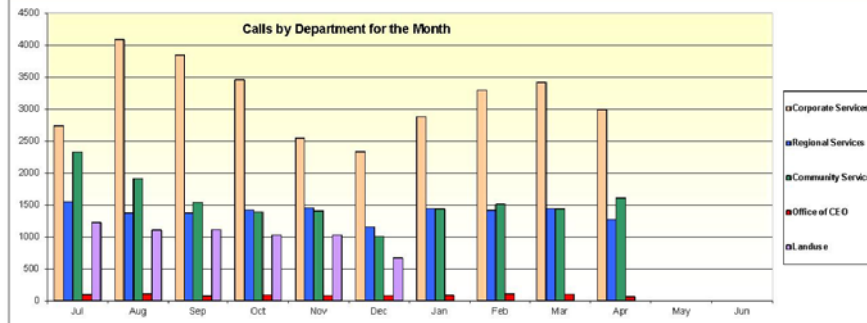


Requests Pending by Status



**CORPORATE AND TECHNOLOGY SERVICES MONTHLY REPORT**  
April 2014

**CUSTOMER SERVICE**



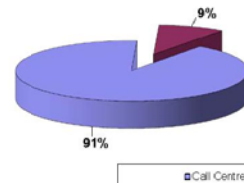
**Progressive Annual Total Calls By Department:**

Corporate Services	31587
Regional Services	13898
Community Service	15566
Office of the CEO	878
Land Use	6162

**Comments**

The Calls by Department / Section graph shows the Monthly summary of calls received by the Customer Service Call Centre for the month. This is intended to demonstrate the call traffic for the month.

**Ratio of Queries Satisfied by CS Centre versus Referred to Sections**



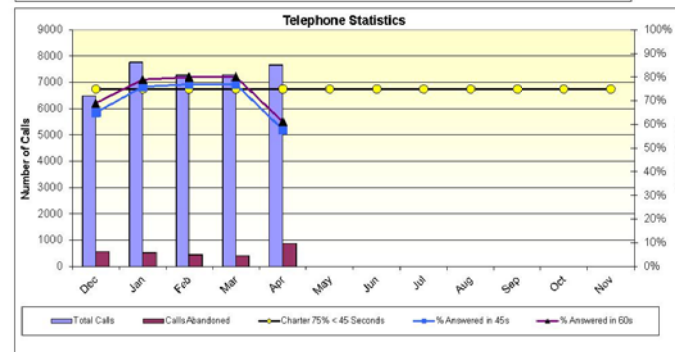
**Comments**

This pie chart shows the ratio of enquiries made to the Customer Service Centres which are answered to the satisfaction of the customer rather than being referred on ('flicked') to the responsible Section.

This is a demonstration of the Customer Service Centres staff knowledge and understanding of Council business across the organisation.

**Monthly total queries answered by Customer Service Centres without referral:** 28,614

**Monthly total queries referred to Sections:** 2897



**Comments**

The Telephone Statistics graph shows the annual summary of all calls received by the Customer Service Centres and the performance of the Centre staff against the Customer Service Charter.

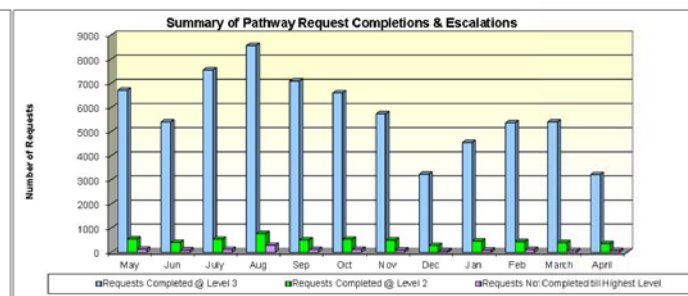
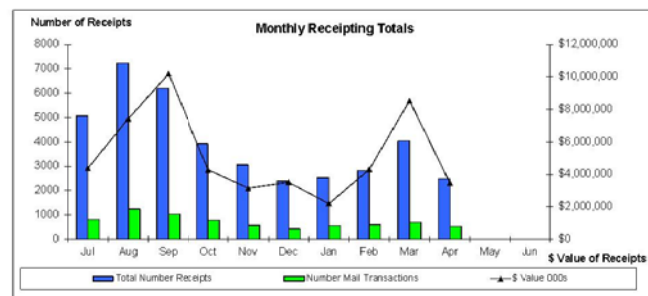
\* The telephone data commences from December 2013 following the implementation of the new CISCO call centre system.

**Progressive Annual Total Calls Answered by Customer Service\*: 36,500**

**Progressive Total Receipts Processed by Customer Service: 46,960**

**Progressive Total Dollar Value of Receipts Processed: \$51,443,989**

# CORPORATE AND TECHNOLOGY SERVICES MONTHLY REPORT April 2014



## Comments

The chart above is a summary of the receiving transactions performed by the Customer Service Centre and the total dollar value of receipts by month.

Progressive annual Pathway requests completed as per CS Charter (at Lvl 3): **90%**

## Comments

This chart shows a summary of Pathway requests and the respective escalation level the request was completed at.

The escalation levels correspond to the following:

Level 3 - to the Action Officer

Level 2 - to the Responsible Operational Manager and/or Coordinator

Level 1 - to the Strategic Manager

## Customer Requests Completed Monthly & Top 5 Customer Requests

	May	June	July	August	September	October	November	December	January	February	March	April
<b>Requests Logged</b>	7420	5932	8247	9659	7755	7300	6282	3606	5133	6054	5898	3678
<b>Same month Completed</b>	6120	4862	7119	8487	6839	6319	5509	3100	4372	4994	5092	2751
<b>% completed same month</b>	<b>85%</b>	<b>82%</b>	<b>86%</b>	<b>87%</b>	<b>88%</b>	<b>86%</b>	<b>87%</b>	<b>85%</b>	<b>85%</b>	<b>82%</b>	<b>86%</b>	<b>75%</b>
<b>Completed Total for Month</b>	<b>7528</b>	<b>5982</b>	<b>8693</b>	<b>9686</b>	<b>8054</b>	<b>7295</b>	<b>6343</b>	<b>3686</b>	<b>5077</b>	<b>5690</b>	<b>6060</b>	<b>3486</b>
<b>Total Pending</b>	<b>4138</b>	<b>4054</b>	<b>3262</b>	<b>3503</b>	<b>3199</b>	<b>3121</b>	<b>3134</b>	<b>925</b>	<b>2219</b>	<b>2205</b>	<b>1999</b>	<b>2464</b>
<b>Top 5 Requests for Month</b>	D/Planner W/Leak W/Animal Potholes T/Trim	D/Planner W/Leak Inf Enq Potholes W/Animal	D/Planner W/Animal's W/Leak Tree Trim Dev Callback	Rates Enquiry D/Planner W/Animal W/Leak Dev/Tel	D/Planner Rates W/Leak Dev/Tel W/Animal	D/Plan W/Leak Rates T/Trim Misc Road	D/Planner W/Leak W/Animal Bin RRC Misc Road	W/Leak Duty Planner Inf Enq W/Animal T/Trim	W/Leak D/Plan M/SJR W/Animal Bin RRC	O/Grown D/Plan Potholes W/Animal CDec	D/Planner T/Trim W/Leak W/Animal CDec	Mossies W/Animal Rates Inf Enq CDec

Total uncompleted customer requests up to 3 months old: **1667**

Total uncompleted customer requests between 3 to 6 months old: **224**

Total uncompleted customer requests greater than 6 months old: **573**

Conquest Work Order & Investigation Long Term up to 3 months old: **450**

Conquest Work Order & Investigation Long Term between 3 to 6 months old: **93**

Conquest Work Order & Investigation Long Term greater than 6 months old: **268**

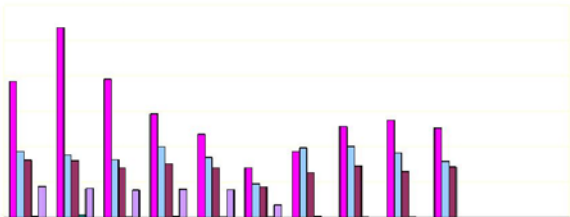
**Request Completed:** Requested task or action has been completed (not just work order raised), or complaint has been investigated, action taken and correspondence finalised.

**Conquest Work Order:** A Work Order has been raised for maintenance, repair or future planned action.

**Investigation Long Term:** Requested task, action or complaint assigned to internal or external investigation, may include, but not limited to: Insurance, Planning, Legal, Civil or Domestic matter

<b>Key:</b>	Mossies - Vector - Mosquitoes	Inf Enq - Infringement Enquiry - Local Laws	W/Animal - Wandering Animal
	D/Plan - Duty Planner	T/Trim - Tree Trim	W/Leak - Water Leak
	M/SJR - Missed Recycling Bin JJ	Rates - Rates Enquiries	CDec - Commissioner of Declarations

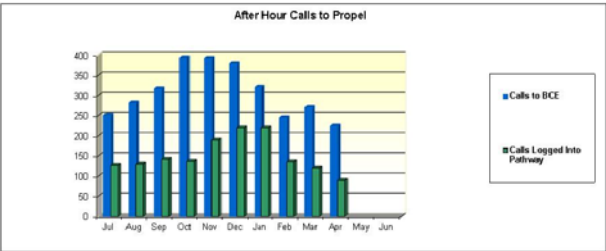
CORPORATE AND TECHNOLOGY SERVICES MONTHLY REPORT  
April 2014



**Comments**  
This chart displays the monthly pathway requests input by Customer Service front counter staff.

After Hour Requests by Department  
Logged in Pathway for Month

Finance & Business	0
Regional Services	40
Community Services	50
Office of the CEO	0



**Comments**  
This Chart shows the after hours calls made by customers to Brisbane City Enterprise (BCE) / Propel (Ipswich Regional Council). The table shows the breakdown of after hours calls by department. To date 49% of after hours calls have been logged in Pathway for follow-up action or record only.  
**NB:** BCE is Council's after hours customer call centre contractor. This contract terminated on the 31

Progressive total calls intercepted by After Hours Call Centre: 3076

Progressive total after hours calls logged into Pathway: 1512

Highlights from Customer Service

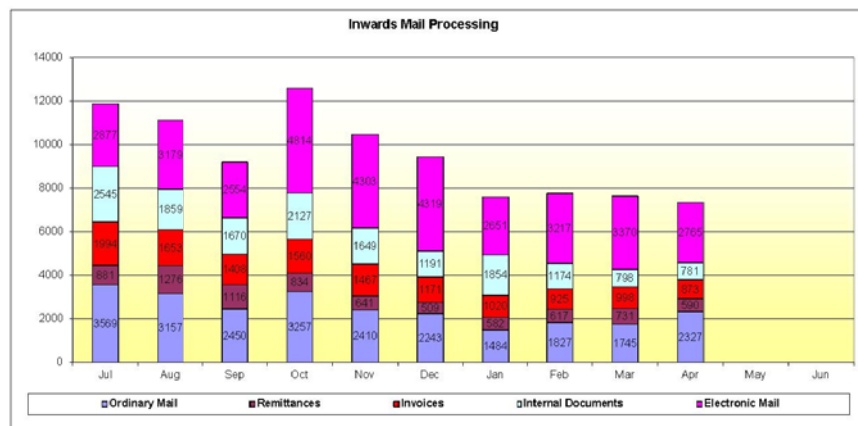
April was a busy time with all facets of Customer Service – customer requests, phones, receiving, general enquiries, Q&A and Venue Bookings. Some additional statistical information that adds to the overall picture of the Customer Service operation: 1873 front counter interactions, 565 email enquiries, 175 Q&A transactions and 92 Rate Searches. A total of 42 new bookings were received, and the community halls were used 119 times in April.

The phone statistic have been impacted due to the recruitment of 3 new staff and associated training, and staff leave over the school holiday periods.



**CORPORATE AND TECHNOLOGY SERVICES MONTHLY REPORT**  
**April 2014**

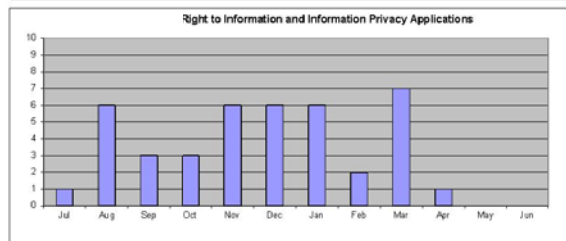
**RECORDS MANAGEMENT**



**Comments**

Records Management process inwards mail (delivered by Australia Post), internal mail and electronic mail for distribution all destinations. Records open, sort, register (if required) and make ready for couriering to the applicable destination throughout the Rockhampton region.

**Progressive Total Annual  
 Mail Received & Processed: 95,012**

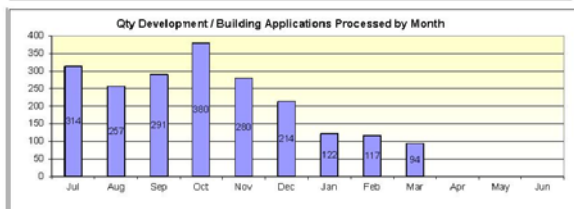


**Comments**

Records Management is responsible for coordinating the processing of Right to Information (RTI) and Information Privacy (IP) applications for all areas of the Council. The following chart provides a breakdown of the quantities of applications received for the current financial year.

NB: Formerly FOI, the RTI Act (2009) came into force on 1 July 2009.

**Progressive Total RTI / IP Applications: 41**



**Comments**

This graph tracks the monthly processing of development and building applications through the Rockhampton and Yeppoon Records Offices. The processing includes creating a hardcopy file, registering, and scanning into DataWorks within 24 hours of being receipted at the Customer Service desk.

**Progressive total Development & Building Applications Processed: 2,064**

## CORPORATE AND TECHNOLOGY SERVICES MONTHLY REPORT April 2014

### HIGHLIGHTS FOR MONTH - RECORDS MANAGEMENT

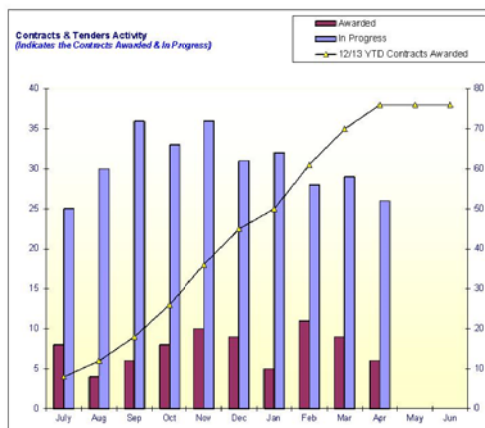
This month Records Officers responded to 260 building plan retrievals for Council officers and returned 669 files to storage. A total of 600 HR and 138 Payroll documents were received for registration and filing. A total of 112 files were created for development applications received for the month equating to approximately 535 documents. In addition, 691 documents were received electronically from private certifiers and registered into ECM.

Work is continuing on the archiving and disposal of records, with 49 boxes disposed of this month and an additional 183 boxes prepared for disposal. In addition, 150 plumbing files were relocated from Environmental Services to Records storage ensuring they are more centrally located providing improved access to these records.

Council's formal response to the recommendations contained in the recent compliance review of Rockhampton Regional Council's Right to Information and Information Privacy governance practices and general processes was forwarded to the Information Commissioner on 29 April 2014. Work has already commenced on the recommended improvements which will take Council beyond its predominantly compliant practices to benchmark best practice.

### PROCUREMENT & LOGISTICS

#### CONTRACTS & TENDERS



#### Comments

##### Contracts Awarded: Qty 7

11127 - Supply & Delivery of Clay to Lakes Ck Rd Landfill - Calibre Earthmoving & Environmental - Schedule of Rates  
11130 - Demolition & Removal of house at 4 Cambridge Street - JAL Concrete Works P/L - \$44,000  
11160 - Geotechnical Investigations for Levee Bank - Soil Surveys Engineering P/L - \$22,750 + Schedule of Rates  
11065 - Lease of Space at Bauhinia House & Schotia Place for Handdressing for Seniors - Kym Watson - Bauhinia \$3,386 per annum - Schotia \$4,138 per annum  
11087 - RPOS Supply of Safety Boots & Shoes - BOC Ltd, Protector Alsafe, Blackwoods, Totally Workwear - Schedule of Rates  
11076 - Replacement of Grouting to Barrage Crane - Waterstop Solutions - \$79,311  
11141 - Hire of Smooth Drum Roller for Mt Morgan and Gracemere - MB Hire - Schedule of Rates

##### Contracts in Progress: Qty 26

9125 - Personal Protective Equipment - Document development and review  
10696 - Sale of Nightcart Lane 193 Kent Lane - Evaluation/Clarifications  
10705 - Supply and delivery of Calcium Hydroxide - Closed 19 June - Evaluation/Negotiation of Departures  
10896 - Sale of 50.52 & 58 Victoria Parade - Closed 7 Nov - Contract signed, due diligence period  
10897 - Sale of Music Bowl - Closed 7 Nov - Contract signed, due diligence period  
10906 - Supply & Delivery of Potable Water Mag Flow Meters - Closed 16 Oct - Evaluation/Negotiation of Departures  
10927 - Manufacture of Grids - Closed 18 Oct - Evaluation  
10956 - Proposed Structure for Blowers at 5th Rton Sewage Treatment Plant - Closed 4 Dec - Evaluation  
10975 - Paid Parking Solution - Closed 26 March - evaluation  
11009 - Bacteriological Analysis - Closed 29 Jan - Evaluation  
11010 - Chemical Analysis - Closed 29 Jan - Evaluation  
11025 - Expression of Interest for the Operation and Management of Heritage Village - Closed 5 Feb - Not Proceeding  
11060 - Lease of Coffee Shop in Rockhampton Library - Readvertised - Closes 7 May  
11067 - Hire of Stabiliser - Evaluation  
11069 - Hire of Plant & Equipment 2014/2015 - Evaluation  
11100 - Catering at Robert Schwanen Pavilion - Evaluation  
11102 - Supply and Delivery of First Aid Requirements - Document Development  
11101 - RPOS for Supply & Installation of Flooring - Closes 28 May  
11129 - Supply & Delivery of Embankment Material to Waste Transfer Station - Evaluation  
11136 - Cleaning Services for the Lakes Ck Rd Landfill - Closes 14 May  
11142 - Supply and Delivery of Road Making Material - Closes 7 May  
11149 - Refurbishment to CEO Office - Evaluation  
11170 - RPOS Provision of Engineering & Manufacturing Services - Closes 28 May  
11171 - RPOS Provision of Automotive Trade Services - Closes 28 May  
11178 - Management of Four Aquatic Facilities - Document Development  
11183 - Mobile Pump Set for Rockhampton Airport - Closes 21 May  
XXXXX - House Drain Connection Relining Works - Document Development

#### Comments

The operational target is to have 90% of Council's top 100 suppliers covered by formal agreements. To date **96%** of Council's top 100 suppliers are under formal agreements.  
The top 100 suppliers are the 100 suppliers with the largest reported quarterly Council expenditure and is reported quarterly.

# CORPORATE AND TECHNOLOGY SERVICES MONTHLY REPORT April 2014

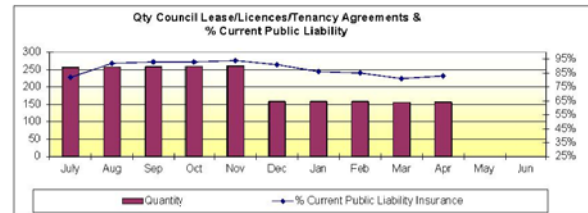
## ACCOUNTS PAYABLE



### Comments

For this month, **91%** of supplier invoices were paid within the Supplier's agreed payment terms (Op Target - 90% of Suppliers paid on time). The number of suppliers being paid by electronic funds transfer (EFT) is currently at **97%** (target 90%).

## PROPERTY & INSURANCE



### Comments

**99%** of Council's Lessee's have provided a current Certificate of Public Liability Insurance.

**168** Council Leases/Licences/Tenancy Agreements registered on DataWorks

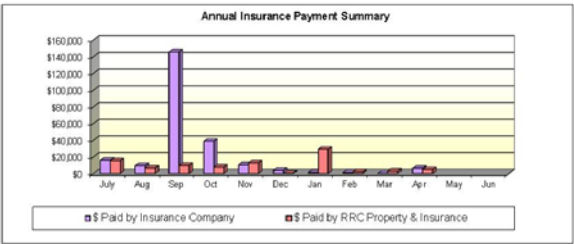
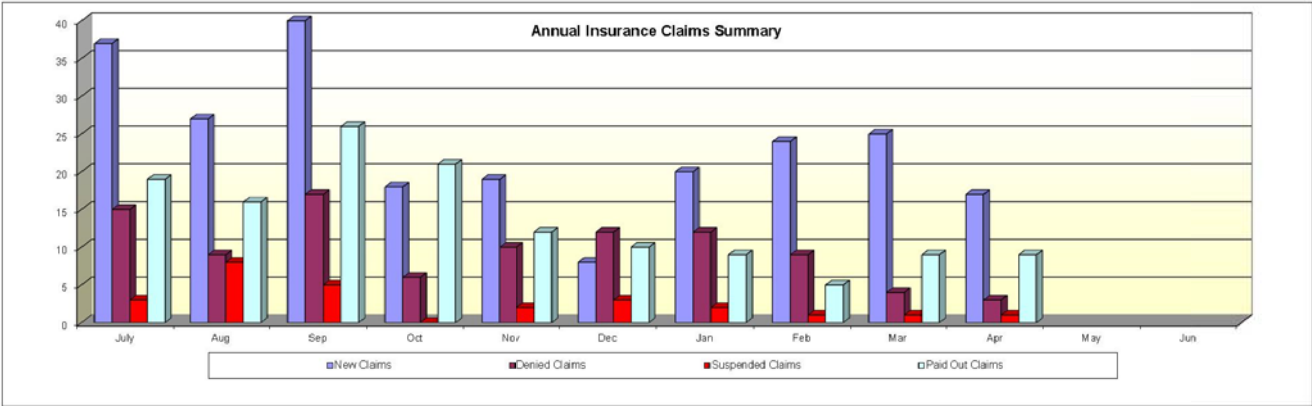
**42** Lease renewals/new leases currently being negotiated

## MONTHLY INSURANCE CLAIMS HISTORY

April 2014 Claims Processing					Comments
	New Claim	Denied Claim	*Suspended Claim	Paid Out Claims	
Motor Vehicle - RRC Owned	7	0	0	5	
3rd Party Motor Vehicle / Property Damage	4	3	0	0	
Personal Injury	1	0	1	0	
Damage by Council Plant (Mower/Slasher)	4	0	0	3	
Lost/Stolen or Damaged RRC Property	1	0	0	1	
<b>TOTAL</b>	<b>17</b>	<b>3</b>	<b>1</b>	<b>9</b>	

\* **Suspended Claim** means a claim made to Council for injury or damages which are held over awaiting further information or direction from the claimant.

CORPORATE AND TECHNOLOGY SERVICES MONTHLY REPORT  
April 2014



Comments		Budget Allocations 12/13
RRC Insurance Paid to Date (excl. GST):	\$92,955	\$170,000
RRC Other Dept Paid to Date:	\$20,490	
Insurance Paid by Insurance Company to Date:	\$234,225	

HIGHLIGHTS FOR MONTH - PROPERTY & INSURANCE

Property & Insurance:

Lease renewals continue to be worked on. Contents insurance cover continuing to be negotiated with the insurance broker.

Property Sales:

Further extension of special condition relating to plan of amalgamation granted for sale of 294 Agnes Street to mid next month.

Contract fully signed for sale of 607- 701 Yaamba Road, Parkhurst with special conditions due early 2015.

The due diligence special condition was satisfied early this month for sale of the Victoria Parade properties.

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**9.4 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2014****File No:** 8148**Attachments:**  
1. Income Statement - April, 2014  
2. Key Indicator Graphs - April 2014**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

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**SUMMARY**

*The Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2014.*

**OFFICER'S RECOMMENDATION**

THAT the Rockhampton Regional Council Summary Budget Management Report for the Period ended 30 April 2014 be 'received'.

**COMMENTARY**

The attached financial report and graphs have been compiled from information within Council's Finance One system. The reports presented are as follows:

1. Income Statement (Actuals and Budget for the period 1<sup>st</sup> July 2013 to 30<sup>th</sup> April 2014), Attachment 1.
2. Key Indicators Graphs, Attachment 2.

The year to date percentage figures quoted within this report are based on the February Revised Budget figures included separately in this agenda for Council's consideration.

Council should note in reading this report that normally after the completion of seven months of the financial year, operational results should be approximately 83% of budget. However as the operational budget in this report excludes those figures that relate to the Livingstone Shire Council area for the period 1 January 2014 to 30 June 2014, the operational percentages reported may be higher than what would normally be the case. In these circumstances, it is anticipated that operational revenue and expenditures would be approximately 86.2% as an indicative benchmark percentage for the end of April 2014.

As with the operational budget, capital budget figures relating to the Livingstone Shire Council area for the period 1 January 2014 to 30 June 2014 have been excluded in determining the capital results outlined below.

The following commentary is provided in relation to the Income Statement:

Total Operating Revenue is reported at 96%, well in advance of the benchmark of 86.2%. Key components of this result are:

- Net Rates and Utility Charges are at 98% of budget. This positive variance is due to the second levy of General Rates and Utility Charges for 2013/2014 being processed during January 2014.
- Private and Recoverable Works is ahead of budget at 99%.
- Grants, Subsidies and Contributions are ahead of budget. Fourth quarter FAG payments for 2013/14 is due this month.
- Interest Revenue is ahead of budget at 93%. Interest earned trends will decrease given cash transfers to LSC.
- The results for other line items are in proximity of the benchmark percentage.

Total Operating Expenditure is reported at 83%, below the benchmark percentage of 86.2%. Key components of this result are:

- Contractors and Consultants expenditure are ahead of budget at 94%. This is mostly due to committed expenditure. Actual expenditure to 30 April 2014 is 74% of budget.
- Asset Operational Expenditure is ahead of budget at 95%. This is mostly due to Council having paid annual insurance premiums including, amongst others, Public Liability and Motor Vehicle premiums.
- Other Expenses are reported as ahead of budget at 93%. This is partially due to an increase in the Provision for Doubtful Debts against Sundry Debtors and also due to Council having paid annual LGAQ membership and annual contribution to Capricorn Tourism and Economic Development.
- The results for other line items are in proximity of the benchmark percentage.

The following commentary is provided in relation to capital income and expenditure, as well as investments and loans:

Total Capital Income is at 79% of budget. Some major contributors are GIA and Southside Pool grants funding, together with Developer Contributions and Disaster Events funding.

Total Capital Expenditure is at 97% of budget with committals, or 66.5% of the revised budget without committals.

Total Investments are approximately \$105.7M as at 30<sup>th</sup> April 2014.

Total Loans are approximately \$150.9M as at 30<sup>th</sup> April 2014.

## **CONCLUSION**

Total operational revenue being ahead of budget at 96% is mostly due to the second levy of General Rates and Utility Charges for the year. Another beneficial contributor is flood revenue for the 2011 disaster event. Most of the negative financial outcomes for this event were absorbed in the three previous financial years, and the finalisation of the acquittal process should result in a positive income over expenditure outcome for 2013/14. Operational Expenditure at 83% is in proximity to budget when committed expenditure is considered.

Capital Revenue is reasonably close to budget at 79%, while Capital Expenditure, excluding committed expenditure is at 66.5% of budget. Given the large volume of committals, capital expenditure should continue momentum until the end of the financial year.

# **SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2014**

## **Income Statement - April 2014**

**Meeting Date: 27 May 2014**

**Attachment No: 1**



**Income Statement**  
**For Period July 2013 to April 2013**  
**83.3% of Year Gone**

	Adopted Budget	February Revised Budget	YTD Actual	Commitments	YTD Actuals (inc commitments)	% of February Revised Budget
	\$		\$	\$	\$	
<b>OPERATING</b>						
<b>Revenues</b>						
Net rates and utility charges	(143,196,264)	(144,022,347)	(141,779,146)	0	(141,779,146)	98%
Fees and Charges	(28,642,961)	(28,016,376)	(23,553,779)	68,194	(23,485,584)	84%
Private and recoverable works	(7,610,117)	(9,184,359)	(9,095,920)	0	(9,095,920)	99%
Rent/Lesse Revenue	(2,492,707)	(2,724,249)	(2,439,033)	0	(2,439,033)	90%
Grants Subsidies & Contributions	(20,480,730)	(18,524,177)	(16,078,172)	223	(16,077,949)	97%
Interest revenue	(2,759,225)	(4,067,875)	(3,800,879)	0	(3,800,879)	93%
Other Income	(4,009,404)	(4,428,483)	(3,771,472)	860	(3,770,612)	85%
<b>Total Revenues</b>	<b>(209,191,407)</b>	<b>(208,947,865)</b>	<b>(200,518,400)</b>	<b>69,278</b>	<b>(200,449,123)</b>	<b>96%</b>
<b>Expenses</b>						
Employee Costs	81,986,203	79,737,329	66,423,008	188,171	66,611,179	84%
Contractors & Consultants	17,531,109	17,626,835	13,039,158	3,448,180	16,487,338	94%
Materials & Plant	25,139,203	25,282,352	18,459,168	1,195,542	17,654,710	70%
Asset Operational	17,817,742	18,887,018	18,757,785	1,101,620	17,859,404	95%
Administrative Expenses	11,014,601	11,328,343	7,330,610	1,573,905	8,904,515	79%
Depreciation	52,062,274	42,984,488	35,821,209	0	35,821,209	83%
Finance costs	12,544,687	12,125,707	9,585,845	0	9,585,845	79%
Other Expenses	1,970,872	2,032,708	1,895,570	4,772	1,900,342	93%
<b>Total Expenses</b>	<b>220,086,969</b>	<b>210,002,599</b>	<b>167,292,352</b>	<b>7,512,189</b>	<b>174,804,542</b>	<b>83%</b>
<b>Transfer / Overhead Allocation</b>						
Transfer/Overhead Allocation	(11,897,490)	(13,484,547)	(8,938,479)	0	(8,938,479)	66%
<b>Total Transfer / Overhead Allocation</b>	<b>(11,897,490)</b>	<b>(13,484,547)</b>	<b>(8,938,479)</b>	<b>0</b>	<b>(8,938,479)</b>	<b>66%</b>
<b>TOTAL OPERATING POSITION (SURPLUS) DEFICIT</b>	<b>(1,001,928)</b>	<b>(12,429,853)</b>	<b>(42,164,528)</b>	<b>7,581,467</b>	<b>(34,583,061)</b>	<b>278%</b>
<b>CAPITAL</b>						
<b>Total Developer Contributions Received</b>	<b>(5,852,072)</b>	<b>(7,441,897)</b>	<b>(7,993,365)</b>	<b>0</b>	<b>(7,993,365)</b>	<b>107%</b>
<b>Total Capital Grants and Subsidies Received</b>	<b>(18,640,523)</b>	<b>(18,277,892)</b>	<b>(12,349,965)</b>	<b>0</b>	<b>(12,349,965)</b>	<b>68%</b>
<b>Total Proceeds from Sale of Assets</b>	<b>(8,319,000)</b>	<b>(577,138)</b>	<b>(523,183)</b>	<b>0</b>	<b>(523,183)</b>	<b>91%</b>
<b>Total Capital Income</b>	<b>(28,811,595)</b>	<b>(26,296,927)</b>	<b>(20,866,513)</b>	<b>0</b>	<b>(20,866,513)</b>	<b>79%</b>
<b>Total Capital Expenditure</b>	<b>104,965,100</b>	<b>102,879,785</b>	<b>88,379,520</b>	<b>31,120,799</b>	<b>99,500,319</b>	<b>97%</b>
<b>Net Capital Position</b>	<b>76,153,505</b>	<b>76,582,858</b>	<b>47,513,007</b>	<b>31,120,799</b>	<b>78,633,806</b>	<b>103%</b>
<b>TOTAL INVESTMENTS</b>			104,317,585			
<b>TOTAL BORROWINGS</b>			150,939,258			



# **SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 APRIL 2014**

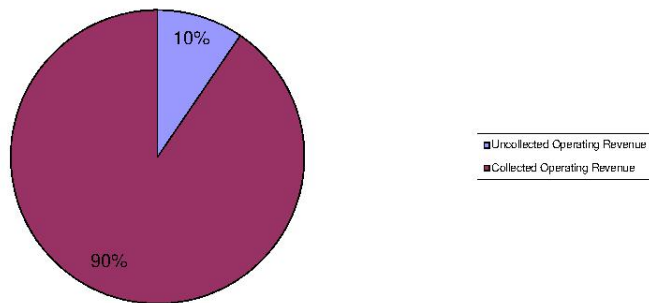
## **Key Indicator Graphs - April 2014**

**Meeting Date: 27 May 2014**

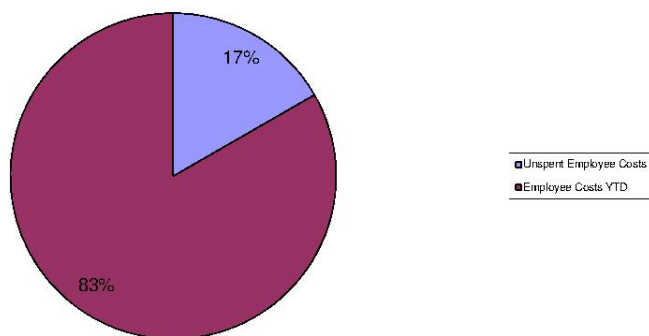
**Attachment No: 2**

**KEY INDICATOR GRAPHS – APRIL 2014**

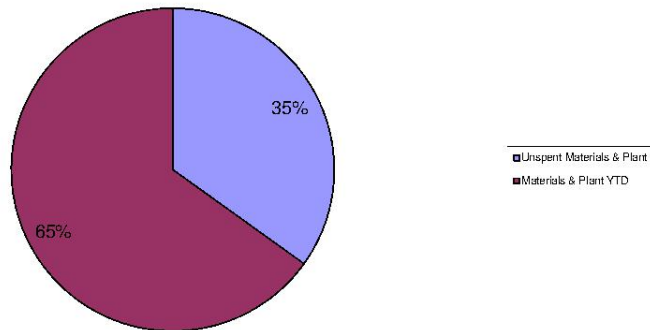
**Operating Revenue**  
(Excluding Net Rates and Utility Charges)  
(83.3% of Year Gone)



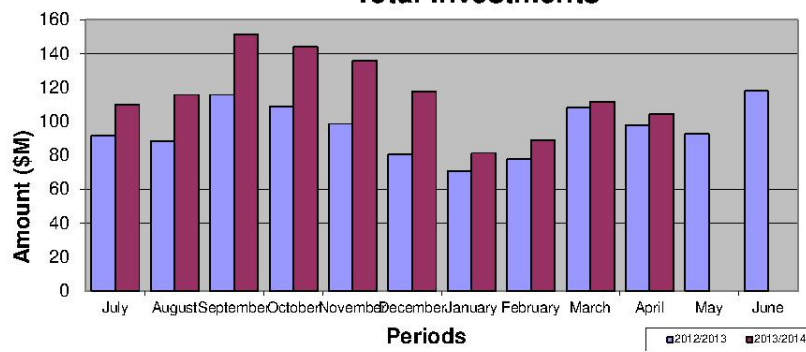
**Operating Employee Costs**  
(83.3% of Year Gone)

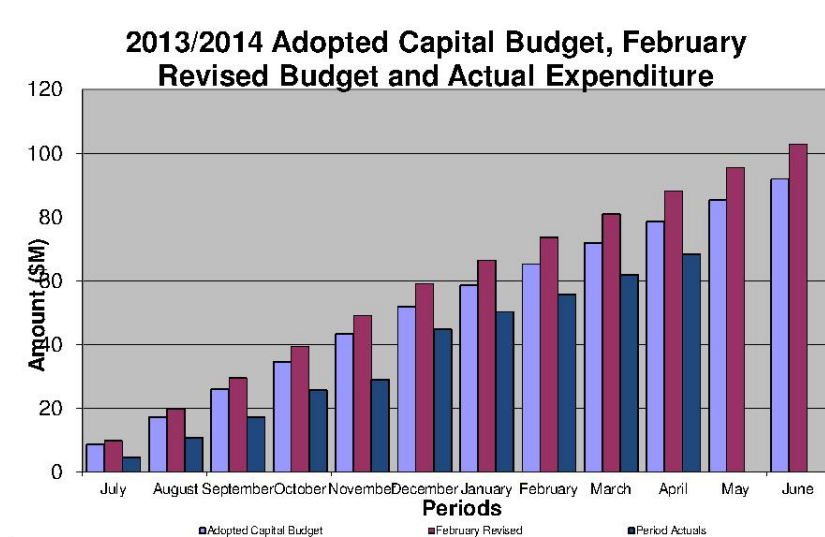
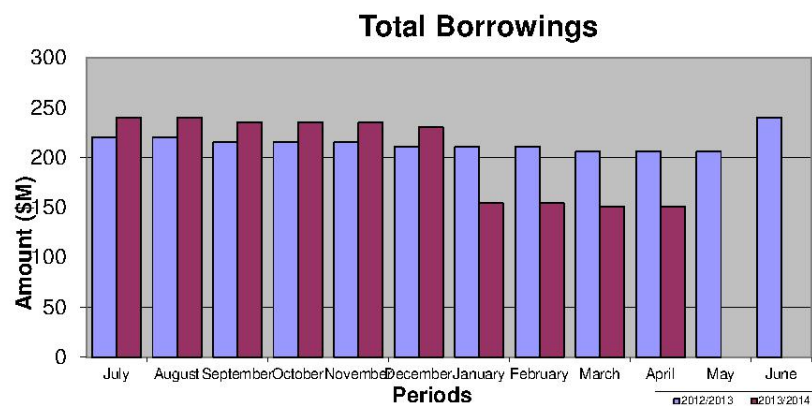


**Operating Materials & Plant  
(83.3% of Year Gone)**



**Total Investments**





## **10 NOTICES OF MOTION**

Nil

## **11 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

## 12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 13.1 Legal Matters as at 30 April 2014

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

#### 13.2 Update of Human Resources Review - Recommendations Plan

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

#### 13.3 Staff Survey 2014

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

#### 13.4 Update on Off-Street Parking Tender and Parking Options

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

#### 13.5 CQ Expo

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it (Australian Events wish to discuss the staging and sponsorship of CQ Expo.).

#### 13.6 Monthly Report to Council from Chief Executive Officer for period ending 19 May 2014

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

## 13 CONFIDENTIAL REPORTS

### 13.1 LEGAL MATTERS AS AT 30 APRIL 2014

**File No:** 1392  
**Attachments:** 1. Legal Matters Report - 1 April to 30 April 2014  
**Authorising Officer:** Tracy Sweeney - Manager Workforce and Strategy  
Ross Cheesman - General Manager Corporate Services  
**Author:** Kerrie Barrett - Coordinator Corporate Improvement & Strategy

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

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#### SUMMARY

*Coordinator Corporate Improvement & Strategy presenting an update of current legal matters that Council is involved in as at 30 April 2014.*



**13.2 UPDATE OF HUMAN RESOURCES REVIEW - RECOMMENDATIONS PLAN****File No:** 6184**Attachments:** 1. Human Resource Review - Status of  
Recommendations Plan - April 2014**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Tracy Sweeney - Manager Workforce and Strategy

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*This report is presented to provide an update on the outcomes of the HR Review Action Plan developed as an outcome of the independent HR Review undertaken in 2013.*

**13.3 STAFF SURVEY 2014****File No:** 6986**Attachments:** 1. Staff Survey Results - February 2014**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Tracy Sweeney - Manager Workforce and Strategy

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*A Council wide employee survey was conducted during February 2014 in order to get a better understanding of employee morale, satisfaction and engagement at Rockhampton Regional Council.*

**13.4 UPDATE ON OFF-STREET PARKING TENDER AND PARKING OPTIONS****File No:** 7243**Attachments:** 1. Duncan Solution Pay & Display Machine**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Drew Stevenson - Manager Corporate and Technology

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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**SUMMARY**

*The purpose of this report is to update the Committee on the tender responses and to seek direction regarding parking options for the Pilbeam Theatre Car Park.*

**13.5 CQ EXPO****File No:** 8444**Attachments:**

1. Sponsorship report for 2014 CQ Expo
2. 2014 event analysis

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Rick Palmer - Manager Economic Development

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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**SUMMARY**

*This report looks at issues relating to the staging of CQ Expo.*

**13.6 MONTHLY REPORT TO COUNCIL FROM CHIEF EXECUTIVE OFFICER FOR PERIOD ENDING 19 MAY 2014****File No:** 1830**Attachments:** 1. Monthly Report for May 2014**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Chief Executive Officer presenting monthly report to Council for the period ending 19 May 2014.*

## **14 CLOSURE OF MEETING**