



PARKS & RECREATION COMMITTEE MEETING

AGENDA

2 JUNE 2015

Your attendance is required at a meeting of the Parks & Recreation Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 2 June 2015 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
28 May 2015

Next Meeting Date: 07.07.15

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher
Councillor S J Schwarten

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Parks & Recreation Committee held 7 April 2015

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

File No: 10097

Attachments: 1. Business Outstanding Table for Parks and Recreation Committee

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

Business Outstanding Table for Parks and Recreation Committee

Meeting Date: 2 June 2015

Attachment No: 1

| Meeting Date | Report Title | Resolution | Responsible Officer | Due Date | Comments |
|------------------|---|--|---------------------|------------|---|
| 03 June 2014 | Mt Archer Development Plan | Mayor Strelow requested that a structured project plan be developed to improve the safety of walkers on Mt Archer. | Michael Rowe | 10/06/2014 | Draft Master Plan undergoing peer review. |
| 03 February 2015 | Victoria Park Playground Area - Request to Fence | <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Acknowledges receipt of the petition; and 2. Reduce the speed environment; and 3. Seeks a further report on options for a trial partial road closure with the aim of providing safe children and pedestrian access and use of the area between the swimming pool and the existing play area. | Vincent Morrice | 17/02/2015 | |
| 04 November 2014 | Augmentation of Chimpanzee Population - Rockhampton Zoo | <ol style="list-style-type: none"> 1. THAT Council endorse the proposal to augment the chimpanzee population at Rockhampton Zoo through the importation of two suitable animals and that the costs of the importation be funded as outlined in the report; 2. THAT sponsorship for the two additional chimpanzees be sought. | Vincent Morrice | 18/11/2014 | CITES Import Permit issued 19/02/2015. Valid until 19/08/2015 |
| 02 December 2014 | Post Event Report - 2014 Spring Garden Spectacular | <p>THAT Council:</p> <ol style="list-style-type: none"> 1. receive the report; 2. approach Livingstone Shire Council for a written commitment for direct funding and sourcing sponsorship for a joint 2015 Spring Garden Spectacular; 3. seek sponsorship to conduct the event in 2015; and 4. hold the first planning meeting in February 2015. | Vincent Morrice | 16/12/2014 | Letter of invitation sent to Livingstone Shire Council 05/01/2015 |

| Meeting Date | Report Title | Resolution | Responsible Officer | Due Date | Comments |
|---------------|--|--|---------------------|------------|----------|
| 07 April 2015 | Proposal to host TACTIC 2016 Conference in Rockhampton | THAT Council give " <i>In Principal</i> " support to the submission of a proposal to host the TACTIC 2016 training and conditioning workshop in Rockhampton in the second half of 2016, subject to budget limitation of \$20,000 and sponsorship commitment from external parties. | Margaret Barrett | 30/06/2015 | |
| 07 April 2015 | Letter of Invitation to Gardening Australia | THAT a formal invitation be sent to the Producers of the program " <i>Gardening Australia</i> " to view our Botanic Assets and the impacts of Tropical Cyclone Marcia. | Michael Rowe | 21/04/2015 | |
| 07 April 2015 | Concept Plan for the development of Gracemere Cemetery | THAT the report be laid on the table until the next Parks and Recreation Committee meeting on 5 May 2015. | Vincent Morrice | 21/04/2015 | |

6.2 LIFTING MATTERS LAYED ON THE TABLE

File No: 805
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks
Previous Items: Concept Plan for the development of Gracemere Cemetery - Parks & Recreation Committee - 07 Apr 2015 9.00am
Rescind Resolution - Gracemere Redbacks Football Club Lease on Johnson Road Gracemere - Ordinary Council - 12 May 2015 9.00am

SUMMARY

Items lying on the table require a report to be lifted from the table before being dealt with. This report is designed to lift all necessary reports for the table to be dealt with at the current meeting 2 June 2015.

OFFICER'S RECOMMENDATION

THAT the following matter, "lying on the table" be lifted from the table and be dealt with accordingly:

- Concept Plan for the Development of Gracemere Cemetery

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 CONCEPT PLAN FOR THE DEVELOPMENT OF GRACEMERE CEMETERY

| | |
|----------------------|---|
| File No: | 805 |
| Attachments: | <ol style="list-style-type: none">1. Perspective View2. Staging3. Extract from Queensland Government Gazette, 12 February 1898 |
| Authorising Officer: | Michael Rowe - General Manager Community Services |
| Author: | Margaret Barrett - Manager Parks |
| Previous Items: | <p>Concept Plan for the development of Gracemere Cemetery - Parks & Recreation Committee - 07 Apr 2015 9.00am</p> <p>Rescind Resolution - Gracemere Redbacks Football Club Lease on Johnson Road Gracemere - Ordinary Council - 12 May 2015 9.00am</p> <p>Gracemere Redbacks Football Club's proposed lease - Parks & Recreation Committee - 05 Mar 2013 12.00pm</p> <p>Regional Cemeteries - Capacity Assessment - Parks & Recreation Committee - 01 Apr 2014 3:00pm</p> <p>Regional Cemeteries - Capacity Assessment - Rockhampton Memorial Gardens - Cost Comparison - Parks & Recreation Committee - 01 Jul 2014 9.00am</p> |

SUMMARY

Council has previously resolved (April 2014) that "a Development Plan for Gracemere Cemetery be progressed to facilitate use as an earth dug grave cemetery". Concept Plans, including staging for development, have been prepared and are now presented for consideration by Council. The concept plans were presented to the Parks and Recreation Committee meeting on 7 April 2015 and layed on the table. The impediment to further consideration of the concepts and resolution has been dealt with, and the report is now presented for consideration by Council.

OFFICER'S RECOMMENDATION

THAT the report be received and the Chief Executive Officer be authorised to progress the conversion of SP163921/2 from Reserve for Park to Reserve for Cemetery.

COMMENTARY

The attached plans provide a concept for the future development of the Gracemere Cemetery and include staging options to allow for sequential development. Proposed Stage One maintains the primary access from Bland St (as does stage two) and includes provision for the construction of an amenities block along with the establishment of an embellished garden area to be used for the interment of ashes. Other landscaping elements include an attractive entry statement planting and renewal (over time) of the existing trees and shrubs to introduce a consistent theme for future stages. A detailed landscape plan has not yet been developed.

The existing timber fence will be removed to open vistas across the site and some of the stage two planting will be undertaken to establish the footprint and to offer the amenity advantage of some advanced trees when the stage two area is developed.

The footprint for Stage One (and a significant portion of Stage Two) are contained within the boundaries of the existing Cemetery reserve.

If development proceeds in line with the concept plan the expected yield is around 3,500 additional sites.

BACKGROUND

The *Regional Cemeteries – Capacity Assessment* report presented to the Parks & Recreation Committee on 1 April 2014 provided an overview of current utilisation at each cemetery along with an assessment of future capacity. Following consideration of the 2014 report, Council resolved that “a *Development Plan for Gracemere Cemetery be progressed to facilitate use as an earth dug grave cemetery*”.

An *Invitation to Quote* process was conducted and U Plan Landscape Architects were selected to develop a concept plan.

The original report titled ‘Concept Plan for the Development of Gracemere Cemetery’ was presented to Parks and Recreation Committee on 7 April 2015, and layed on the table in order for Council to finalise the rescission of a 2011 resolution to lease part of the Reserve to the Gracemere Redbacks Football Club. This rescission motion was approved at the Council meeting on 12 May 2015.

Attachment 3 is an extract from the Queensland Government Gazette of 12 February 1898, listing the gazettal of the Cemetery Reserve and the appointment of Trustees.

BUDGET IMPLICATIONS

Detailed cost estimates have not yet been prepared. An extract from the Parks capital budget relating to Cemeteries is included in the following table:

| Project | 2014-15 | 2015-16 | 2016-17 |
|--|---------|---------|---------|
| [R] Drain repair - Southside Cemetery | 75,000 | | 70,000 |
| [N] Gracemere Cemetery - concept design for ultimate cemetery | 15,000 | 150,000 | |
| [N] Pomegranate Grove extension including parking space - Memorial Gardens | 5,000 | | |
| [N] Date Grove - Memorial Gardens | deleted | | |
| [R] Memorial Gardens - Renew creek lining | | | 10,000 |

Provision of \$150,000 has been made in the draft Parks Capital budget in 2015/16 to progress detailed engineering and design and commence construction.

CORPORATE/OPERATIONAL PLAN

Corporate Plan 2012-2017 (Updated 1 July 2013)

Living, Learning & Leisure | Parks & Open Spaces

Deliver regional cemetery and associated services that meet current and future burial and remembrance needs.

CONCLUSION

The Concept provides a long term vision for the site along with a sequential plan for development which will allow each stage to be constructed as demand dictates. If Council is successful in securing a change to the reserve designation for the adjacent land (from Park to Cemetery) the site will provide for the burial needs of the community for many decades to come.

CONCEPT PLAN FOR THE DEVELOPMENT OF GRACEMERE CEMETERY

Perspective View

Meeting Date: 2 June 2015

Attachment No: 1



NOTES:

- This is a conceptual landscape design and is not a final design. It is intended to provide a visual representation of the proposed design and is not intended to be used as a basis for construction.
- Any design or construction work must be in accordance with the relevant planning and building regulations.
- The design is subject to change without notice.
- The design is not a final design and is not intended to be used as a basis for construction.

GRACEMERE CEMETERY PERSPECTIVE

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ISSUE B
26.02.2015
Drawn by SM & AT
FINAL

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CONCEPT PLAN FOR THE DEVELOPMENT OF GRACEMERE CEMETERY

Staging

Meeting Date: 2 June 2015

Attachment No: 2







CONCEPT PLAN FOR THE DEVELOPMENT OF GRACEMERE CEMETERY

**Extract from Queensland Government
Gazette, 12 February 1898**

Meeting Date: 2 June 2015

Attachment No: 3



SUPPLEMENT
TO THE
Queensland Government Gazette

PUBLISHED BY AUTHORITY.

VOL. LXIX.]

SATURDAY, 12TH FEBRUARY, 1898.

[No. 40.

A PROCLAMATION.

By His Excellency The Right Honourable CHARLES WALLACE ALEXANDER NAPIER, Baron Lamington of Lamington, in the county of Lanark, in the Peerage of the United Kingdom, Knight Commander of the Most Distinguished Order of St. Michael and St. George, Governor and Commander-in-Chief of the Colony of Queensland and its Dependencies.

[L.S.]
LAMINGTON,
Governor.

IN pursuance of sections 95, 96, and 97 of "The Crown Lands Act of 1884," I, CHARLES WALLACE ALEXANDER NAPIER, Baron Lamington, the Governor aforesaid, by and with the advice of the Executive Council, do, by this my Proclamation, notify and proclaim that the land hereunder described has been permanently reserved for the purpose named, and placed under the control and management of the following persons as Trustees, who are hereby empowered to make By-laws for carrying out the objects of the Trust, subject to the approval of His Excellency the Governor in Council:—

ARTHUR E. FISHER, JOHN O'SHANESY, and
DANIEL CHARLES, CONRAD SCHIRMER.

THE ROCKHAMPTON LAND AGENT'S DISTRICT.

RESERVE FOR CEMETERY.

97-25686—D.

County of Livingstone, parish of Gracemere.

Area, 10 acres 1 rood 6 perches.

Commencing at a point bearing 4 degrees 58 minutes and distant three chains and five and a-half links from the northern termination of the western boundary of portion 266, and bounded thence on the west by a road bearing 4 degrees 58 minutes twenty chains and thirty-nine and six-tenths links; on the north-east by a road bearing 135 degrees 50 minutes thirteen chains and thirty-four and a-half links; and on the south-east by a road bearing 225 degrees 50 minutes fifteen chains and forty-two and three-tenths links to the point of commencement;—as shown on plan of survey deposited in the Surveyor-General's Office—Cat. No. C 8-248.

Given under my Hand and Seal, at Government House, Brisbane, this twenty-seventh day of January, in the year of our Lord one thousand eight hundred and ninety-eight, and in the sixty-first year of Her Majesty's reign.

By Command, J. F. G. FOXTON.
GOD SAVE THE QUEEN!

A PROCLAMATION.

By His Excellency The Right Honourable CHARLES WALLACE ALEXANDER NAPIER, Baron Lamington of Lamington, in the county of Lanark, in the Peerage of the United Kingdom, Knight Commander of the Most Distinguished Order of St. Michael and St. George, Governor and Commander-in-Chief of the Colony of Queensland and its Dependencies.

[L.S.]
LAMINGTON,
Governor.

IN pursuance of the power in me vested, and in accordance with the provisions of the 42nd section of "The Crown Lands Act of 1884," I, CHARLES WALLACE ALEXANDER NAPIER, Baron Lamington, the Governor aforesaid, by and with the advice of the Executive Council, do, by this my Proclamation, notify and declare that the unselected lots of land, being portions 3, 4, and 5, on the Bladensburg Run Resumption, in the Winton Land Agent's District, opened to selection

67

by Proclamation dated 23rd December, 1896, shall be and are hereby withdrawn from selection.

E.M.—2-2-98. L.O. 17.

Given under my Hand and Seal, at Government House, Brisbane, this second day of February, in the year of our Lord one thousand eight hundred and ninety-eight, and in the sixty-first year of Her Majesty's reign.

By Command, J. F. G. FOXTON.
GOD SAVE THE QUEEN!

A PROCLAMATION.

By His Excellency The Right Honourable CHARLES WALLACE ALEXANDER NAPIER, Baron Lamington of Lamington, in the county of Lanark, in the Peerage of the United Kingdom, Knight Commander of the Most Distinguished Order of St. Michael and St. George, Governor and Commander-in-Chief of the Colony of Queensland and its Dependencies.

[L.S.]
LAMINGTON,
Governor.

IN pursuance of sections 95, 96 and 97 of "The Crown Lands Act of 1884," I, CHARLES WALLACE ALEXANDER NAPIER, Baron Lamington, the Governor aforesaid, by and with the advice of the Executive Council, do, by this my Proclamation, notify and proclaim that the land hereunder described has been permanently reserved for the purpose named, and placed under the control and management of the following persons as Trustees, who are hereby empowered to make By-laws for carrying out the objects of the Trust, subject to the approval of His Excellency the Governor in Council:—

E.M.—27-1-98—Q.

| | |
|-----------------|-----------------------------|
| ROBERT FOULKES, | EDWARD BENNETTO MOYLE, |
| THOMAS KELLY, | STEWART WILLIAMSON HARTLEY, |
| JOHN MCPHERSON, | WILLIAM DAVIS, and |
| JOHN FERGUSON, | SIMON LISTINE. |

THE ROCKHAMPTON LAND AGENT'S DISTRICT.

RESERVE FOR CEMETERY.

97-25686—D.

(In lieu of the Reserve established by Proclamation in the *Government Gazette* dated 6th November, 1897, page 985, which is hereby amended.)

County of Livingstone, parish of Gracemere.

Area, 32 acres 2 roods 17 perches.

Commencing at a point bearing 135 degrees 50 minutes and distant four chains from the east corner of section 4, town of Gracemere, and bounded thence on the north-east by a road bearing 135 degrees 50 minutes fifteen chains and fifteen and two-tenths links; on the south-east by a road bearing 225 degrees 50 minutes twenty-one chains and fifty-two links; on the south-west by a road bearing 315 degrees 50 minutes fifteen chains and seven and a-half links; thence by a road bearing 4 degrees 58 minutes twelve links; and on the north-west by a road bearing 45 degrees 50 minutes twenty-one chains and forty-two and seven-tenths links to the point of commencement;—as shown on plan of survey deposited in the Surveyor-General's Office—Cat. No. C 8-248.

Given under my Hand and Seal, at Government House, Brisbane, this twenty-seventh day of January, in the year of our Lord one thousand eight hundred and ninety-eight, and in the sixty-first year of Her Majesty's reign.

By Command, J. F. G. FOXTON.
GOD SAVE THE QUEEN!

8.2 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT - JUNE 2015**File No:** 1464**Attachments:** 1. Community Services Capital Works - March - April 2015**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Andrew Collins - Special Projects Officer

SUMMARY

Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.

OFFICER'S RECOMMENDATION

THAT the Community Services Capital Works monthly report for June 2015 for Parks and Recreation be 'received'.

COMMENTARY

The attached is an update of projects currently being delivered for Committees information.

Full confidential Monthly Reports are produced by the Special Projects Officer for each project and are available upon request.

COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT - JUNE 2015

Community Services Capital Works - March - April 2015

Meeting Date: 2 June 2015

Attachment No: 1

| Project Title | 2014/2015 Approved Budget | Total Committed Cost | Project Status | % Complete | Comment Period |
|---|------------------------------------|---|--|------------|--|
| Southside Memorial Pool Redevelopment | \$3,262,092 | \$3,262,092 (cost of Wet Play concourse still to be committed) | Building & Pool works complete. Carpark landscaping works nearing completion | 99.5% | <ul style="list-style-type: none"> The contractor has completed all works on site. Some delays have occurred with the asphalt and the supplier not being able to deliver as per the projects schedule. This has pushed out the completion of the landscaping which is currently in its final stages. Final funding claim submitted to RDAF A number of unsuitable ground cost issues currently being resolve |
| Kershaw Garden – Stage II upgrade | \$600,000 | \$594,941 | Construction | 30% | <ul style="list-style-type: none"> Electronic Play ground installed and opened 23 January Power reticulation completed to 80% BBQ and Amenities Kit purchased and in Depot Rising main works to commence early June Tenders called for the Amenities construction. On hold pending costs for additional works required on site management plan. Project budget to be reviewed on Rising main and Amenities erection costs are known. |
| Cedric Archer Reserve - Development of town sport and recreation precinct | \$300,000 \$70,000 \$132,668 | \$193,173 \$70,000 \$132,668 | Construction | 25% | <ul style="list-style-type: none"> Master plan completed Staging implementation plan complete Work commenced on site 18 May 2015 for stage 1 new playground. |
| Lighting Bridge | \$200,000 | \$14,950 | Design in progress | 20% | <ul style="list-style-type: none"> Road Corridor Permit submitted including all required documentation Tenders called costs did not present value for money. Issues with TMR approval and conditions. Redesign underway for simple adhesive solution |

8.3 REQUEST TO INCREASE THE FREEHOLD LEASE AREA FOR NERIMBERA FOOTBALL CLUB AT PILBEAM PARK**File No:** 1464**Attachments:**

1. Map of Pilbeam Park
2. Map of Pilbeam Park showing current Leased and Licenced areas
3. Map of Pilbeam Park showing proposed new Leased area

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Coordinator Parks Recreation Services

SUMMARY

Nerimbera Football Club's clubhouse sustained significant damage during Tropical Cyclone Marcia, resulting in its demolition. The Club is in the process of finalising building plans for its new clubhouse, however, requires an increase in the Leased area to accommodate the new building footprint.

OFFICER'S RECOMMENDATION

THAT:

1. Council accede to the request to Lease the whole of Lot 3 RP611713 to Nerimbera Football Club for the purposes of activities associated with the operation of the Club; and
2. Council cover the costs of surrender and registration of the new Freehold Lease Agreement totalling \$325.80 from Sport and Recreation Operational Budget

COMMENTARY

Nerimbera Football Club (the Club) is based at Pilbeam Park, Fargher Street, Koongal and holds a valid Freehold Licence over the playing field (being part Lot 2 RP608191 and part Lot 2 RP605755) and a valid Freehold Lease over part of Lot 3 RP611713.

The Club's Freehold Lease and Licence expire on 30 June 2015. The Lease renewal and registration process was completed in March 2015 and the Freehold Lease has a new expiry date of 30 June 2020.

There are no other formal users of the site.

BACKGROUND

The Club's clubhouse sustained significant damage during Tropical Cyclone Marcia, resulting in its demolition. The Club is in the process of finalising building plans for a new clubhouse, which will have a larger footprint resulting in the need for an increase in its Leased area.

The Club's Freehold Lease is currently divided into two (2) sections being Lease A and Lease B, to remove the need for a third section (Lease C) Council Officers are proposing that the Club be leased the whole of Lot 3 RP611713.

The increase in Lease area will encompass the Club's proposed building as well as the existing grandstand and change rooms.

BUDGET IMPLICATIONS

The Club's Freehold Lease Agreement will need to be surrendered and a new Freehold Lease Agreement issued to the Club for execution and subsequent registration.

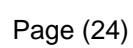
There is a fee for both surrendering and registering an Agreement, being \$162.90 per document. The total cost for these actions is \$325.80.

**REQUEST TO INCREASE THE
FREEHOLD LEASE AREA FOR
NERIMBERA FOOTBALL CLUB AT
PILBEAM PARK**

Map of Pilbeam Park

Meeting Date: 2 June 2015

Attachment No: 1

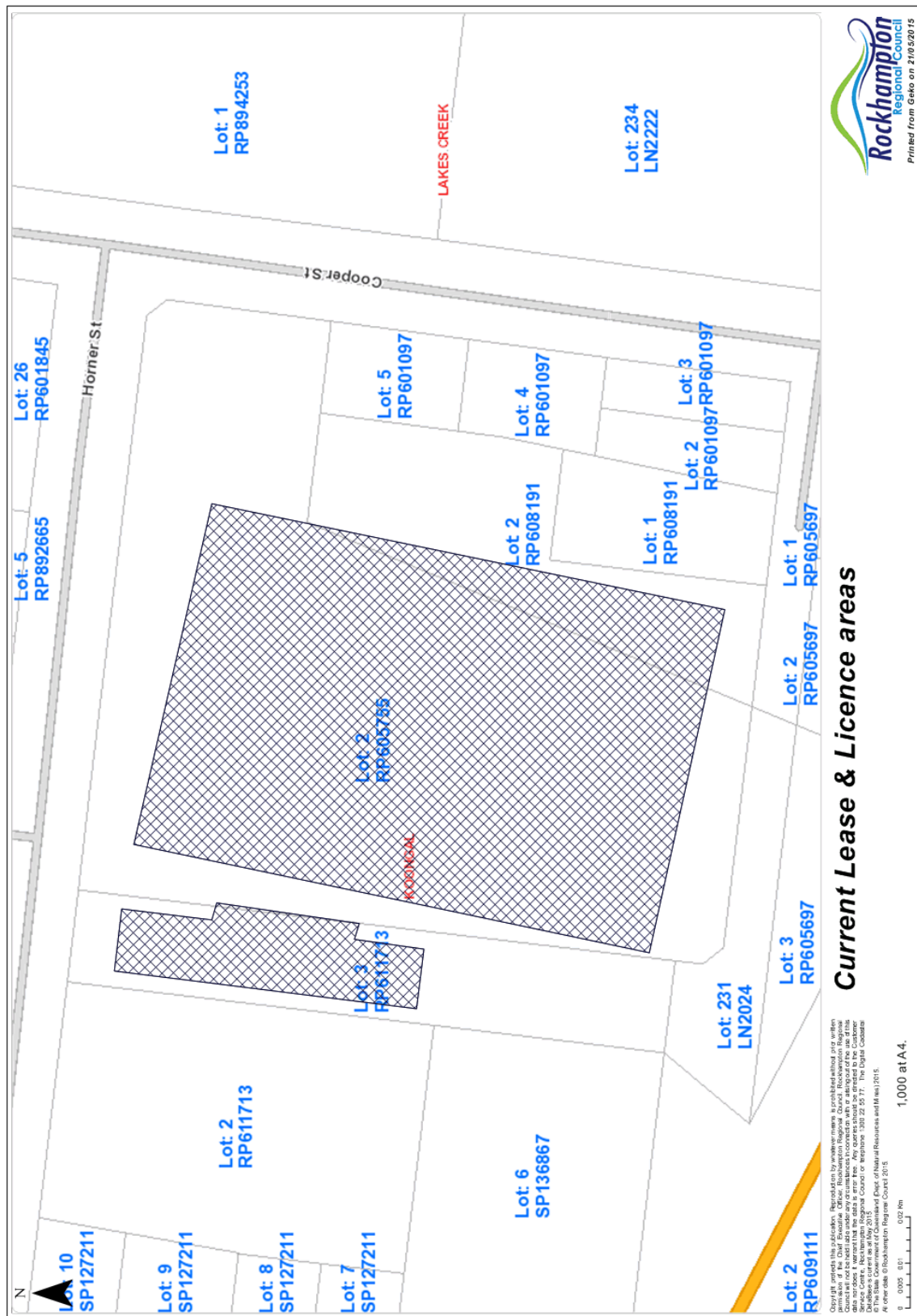


**REQUEST TO INCREASE THE
FREEHOLD LEASE AREA FOR
NERIMBERA FOOTBALL CLUB AT
PILBEAM PARK**

**Map of Pilbeam Park showing current
Leased and Licenced areas**

Meeting Date: 2 June 2015

Attachment No: 2



**REQUEST TO INCREASE THE
FREEHOLD LEASE AREA FOR
NERIMBERA FOOTBALL CLUB AT
PILBEAM PARK**

**Map of Pilbeam Park showing
proposed new Leased area**

Meeting Date: 2 June 2015

Attachment No: 3



8.4 REQUEST FROM THE 42ND AUSTRALIAN INFANTRY BATTALION ASSOCIATION (ROCKHAMPTON) TO ERECT A CAIRN AND MEMORIAL PLAQUE AT SIR RAYMOND HUISH DRIVE

File No: 1464
Attachments: 1. Proposed Site for Cairn
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Vincent Morrice - Coordinator Parks Restoration Project

SUMMARY

The 42nd Australian Infantry Battalion Association has made a request to Council to install a small cairn and plaque on Sir Raymond Huish Drive in recognition of the unit's service in the First and Second World Wars and its long affiliation with Rockhampton and Central Queensland.

OFFICER'S RECOMMENDATION

THAT the 42nd Australian Infantry Battalion Association (Rockhampton) be granted permission to erect a cairn and memorial plaque at Sir Raymond Huish Drive, subject to the following conditions:

1. The cairn and plaque are erected in the position designated by Council;
2. The cairn and plaque are installed and maintained at no cost to Council. This includes the cost of any future repair work and the cost of relocating the cairn to another site should this need arise; and
3. The cairn and plaque are installed in accordance with all applicable Australian Standards/Codes of Practice by suitably qualified, licensed tradespersons who hold public liability insurance for performing such work.

COMMENTARY

The 42nd Australian Infantry Battalion Association was founded in 1946. Its membership is comprised of former serving members of the 42nd Battalion prior to its amalgamation with the 31st Battalion in 2008. The Association is seeking Council's permission to erect a cairn and memorial plaque on Sir Raymond Huish Drive in order to recognise the Unit's service in the First and Second World Wars and its long affiliation with the communities of Rockhampton and Central Queensland.

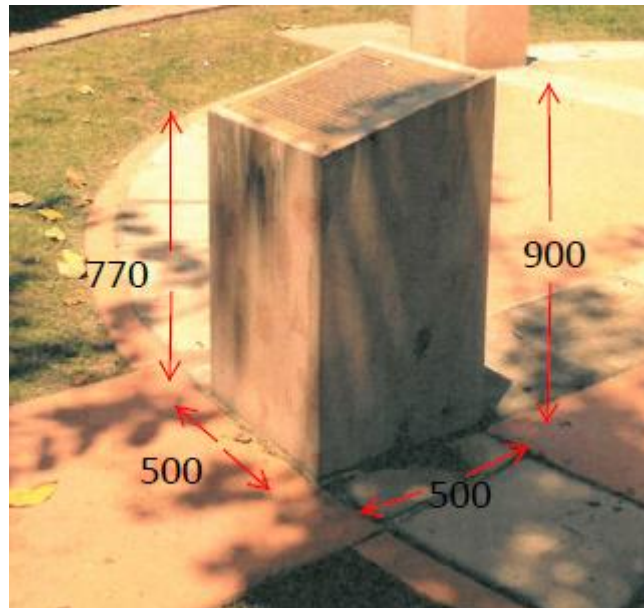
BACKGROUND

The 42nd Battalion was raised in Brisbane in 1915 and saw service on the European Western Front from 1916 until it was disbanded in 1918. The battalion was re-raised in Central Queensland as a Citizens Militia Unit in 1921. During the Second World War the battalion saw extensive service in the liberation of Papua New Guinea and Bougainville from 1943 until it was disbanded in 1946. In 1948 the battalion was re-raised as a Citizens Military Force in Central Queensland. In 1957 the battalion's headquarters were established in Rockhampton. In 1980 the battalion became the 42nd Battalion, The Royal Queensland Regiment as part of the Active Australian Army Reserve. In 2008 it was amalgamated with the 31st Battalion to become the 31st/42nd Battalion, The Royal Queensland Regiment.

Council Parks Officers have discussed proposed siting, finish and specifications with the Association. Agreement was reached that in view of the proximity of the John Leak VC Memorial, the cairn and plaque should be erected 30 metres upstream from the John Leak VC Memorial on an open grassed area.

The distance between this proposed site and the John Leak VC Memorial is so there can be no confusion as to the purpose of either memorial or any suggestion that the historical circumstances of the two are related in some way, (refer to aerial in Attachment 1).

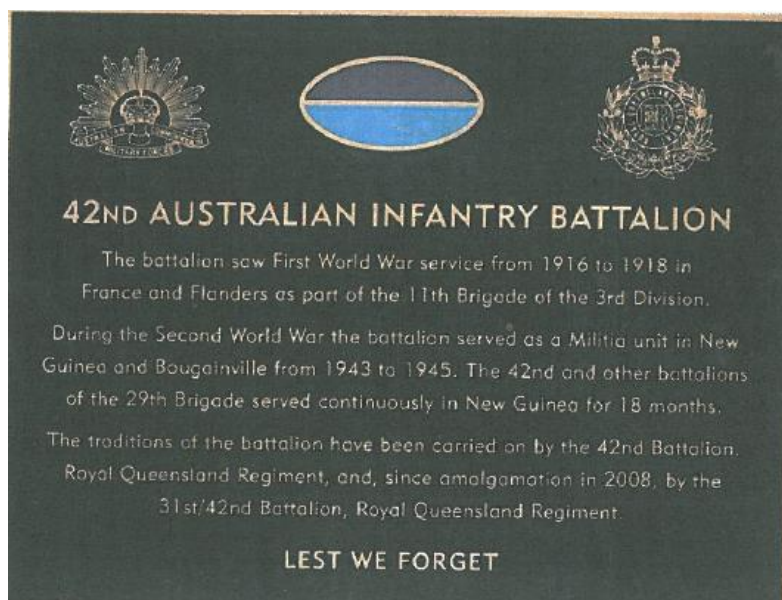
The proposed cairn will be constructed of sandstone and be of similar size, appearance and finish as those cairns surrounding the John Leak VC Memorial; in the interests of keeping uniformity in the precinct. The following specifications are proposed:



The cairn will be installed on a concrete base to stabilise it and to provide clear access for general park maintenance; and it will be constructed and installed by a qualified, licensed contractor.

The Association proposes the following in relation to the plaque:

1. Appearance and finish:



2. Wording:

42ND AUSTRALIAN INFANTRY BATTALION

The battalion saw First World War service from 1916 to 1918 in France and Flanders as part of the 11th Brigade of the 3rd Division.

At the end of the First World War a militia unit was raised in Central Queensland to carry on the traditions of the 42nd Battalion.

During the Second World War the battalion served as a Militia unit in New Guinea and Bougainville from 1943 to 1945. The 42nd and other battalions of the 29th Brigade served continuously in New Guinea for 18 months.

The traditions of the battalion have been carried on by the 42nd Battalion, Royal Queensland Regiment, and, since amalgamation in 2008, by the 31st/42nd Battalion, Royal Queensland Regiment.

LEST WE FORGET

Erected by the 42nd Australian Infantry Battalion Association

BUDGET IMPLICATIONS

There are no funding issues for Council arising from this proposal. The Association will be responsible for all costs associated with fabrication, installation, maintenance and removal or relocation (if required).

LEGISLATIVE CONTEXT

The land at Sir Raymond Huish Drive is a State Government Reserve administered by the Department of Natural Resources and managed by Rockhampton Regional Council as Trustee. The Department of Natural Resources has been contacted by Council regarding the proposal and has advised that it has no objection to the proposal being approved provided the current Land Management Plan (LMP) is amended to reflect the placement and the future maintenance responsibilities.

CONCLUSION

Council approval is sought for this request, such that the cairn and plaque can be fabricated and installed prior to the commemoration of the centenary of the formation of the 42nd Battalion in December 2015.

**REQUEST FROM THE 42ND
AUSTRALIAN INFANTRY BATTALION
ASSOCIATION (ROCKHAMPTON) TO
ERECT A CAIRN AND MEMORIAL
PLAQUE AT SIR RAYMOND HUISSH
DRIVE**

Proposed Site for Cairn

Meeting Date: 2 June 2015

Attachment No: 1



Proposed Site for 42ND Australian Infantry Battalion Cairn and Plaque

8.5 APPLICATION: QUEENSLAND ANZAC CENTENARY GRANTS PROGRAM (ROUND THREE) - RESTORATION OF CENOTAPH LANDSCAPE

File No: 1855
Attachments: 1. Palm Layout
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Vincent Morrice - Coordinator Parks Restoration Project

SUMMARY

As a result of damage arising from Tropical Cyclone Marcia the circle of twelve (12) Canary Islands Date Palms, which form part of the Heritage Listed Rockhampton War Memorial (Cenotaph), was severely compromised. Only five (5) palms remain standing. Officers are requesting Council support for the lodgement of a submission to the Queensland Anzac Centenary Grants Program seeking funding to undertake restoration of the Landscape to reinstate the original planting intent.

OFFICER'S RECOMMENDATION

THAT Council endorse the lodgement of a submission to the Queensland Anzac Centenary Grants Program seeking funding to undertake restoration of the Landscape to reinstate the original planting intent of the Rockhampton War Memorial (Cenotaph) in accordance with Option Three (3) of this report.

COMMENTARY

On February 20 this year, destructive winds accompanying Tropical Cyclone Marcia resulted in the loss of seven (7) of the twelve (12) Canary Islands Date Palms (*Phoenix canariensis*) which form an integral part of the surrounding landscape to the Cenotaph.

Whilst the expected lifespan of *Phoenix canariensis* is 50–150 years, these 5 surviving palms are >90 years old and some question now remains as to their continued ability to sustain health and vigour and not present themselves as a public hazard in the wake of their exposure to cyclonic wind conditions.

Officers are requesting Council support for the lodgement of a submission to the Queensland Anzac Centenary Grants Program seeking funding to undertake restoration of the Landscape to reinstate the original planting intent *i.e.* a circle of twelve (12) palms.

Grants of up to \$50,000 are available under the project category *Memorials and Honour Boards*. Applications for funding under Round 3 of the Queensland Anzac Centenary Grants close at 4.00 pm on Tuesday 9 June, 2015. All funded work are to be complete by December 2016.

BACKGROUND

The Rockhampton War Memorial was designed by Rockhampton architectural firm Hockings and Palmer. Built in 1923 by Rockhampton monumental mason F.M. Allen, it was unveiled by Queensland Governor Sir Matthew Nathan on 16 November 1924 and saw its first Anzac Day service on 25 April 1925.

The Landscape was designed by Richard Simmons (the then Curator of Rockhampton Botanic Gardens) and consists of an inner circle (hedge) surrounded by an outer circle of 12 Canary Islands Date Palms (*Phoenix canariensis*). The palms are planted equally and symmetrically apart at 30° intervals to the central spire obelisk to form what appears to be a horizontal sundial.

OPTIONS

Option One: Do nothing

This option is not consistent with the Heritage Listing of the Cenotaph and the intent of the Queensland Heritage Act, 1992. It is inevitable that the remaining palms will also fail and/or be removed at a future date/s and, once all are gone, the original planting intent will be lost to the community and future generations.

Option Two: Replace only the fallen palms

A: Advanced Stock (>5m)

On a number of occasions over the past 12 months or so Council Officers have investigated the availability locally (within RRC Parks and/or streetscapes) of mature Canariensis palms which may be suited to transplanting. In general terms, all candidate specimens of suitable size were considered to be unsuitable for translocation due to a combination of plant condition (visually unbalanced, mechanical damage from birds, infestation by symbiotic/parasitic plants), age (remaining useful lifespan) and the impact of the loss of amenity at the donor site through the removal of mature landscape elements.

Investigations for the supply of mature specimens from specialist providers revealed that very advanced specimens (>5 metres tall) were available however, as suppliers contacted were based in Southeast Queensland or Northern New South Wales acquisition and transport quickly escalated the overall cost of this option.

The use of advanced specimens (>3metres tall) will necessitate the installation and maintenance of significant bracing\propping for a period of 12-24 months after planting to allow the palms to establish a root structure sufficient to sustain and support it. The bracing\propping will introduce additional trip hazards into the area and will significantly detract from the aesthetics of the precinct whilst installed.

B: Semi-advanced Stock (~3m)

Replacement semi-advanced palms around this height will not require propping/bracing, thus presenting a lower risk profile than option two. Smaller specimens are also cheaper to purchase and transport. The downside to this approach is the lack of uniformity in height with the remaining Canariensis palms, which will most likely detract from the overall visual amenity of the area.

Option Three: Replace all palms with semi-advanced (~3m) Canariensis specimens

Along with the advantages of option two, this alternative will effectively reset the entire circle at a uniform height with palms of very similar age and condition. Supported by appropriate management and cultural practices the renewed perimeter planting will have every chance of reaching the upper range of their expected life span.

Options Four: Replace all Canariensis palms with an alternate species

As Phoenix canariensis is the choice of the original landscape designer, the use of an alternate species, although not necessarily off limits, would seem to warrant much closer investigation to ensure relevance to the design intent and acceptance by the community.

Options Five: Replace Canariensis palms with an alternate object\structure

Council may also consider whether community support would sustain an approach which replaced some or all of the palms with inanimate objects/structures. Options could include a series of sculptures which reflect upon the impacts of war or perhaps even tell the story of a local identity or community impacted by the theatre of war.

If this was to become the preferred option then an Exemption Certificate Application to Environment and Heritage Protection would be required with a demonstration of substantial community support. .

BUDGET IMPLICATIONS

At the time of writing, an estimate of cost had not been finalised. Preliminary investigations have revealed that semi-advanced palms (~3m) can be landed in Rockhampton for around \$4,000 each (ex GST). In simple terms, the larger the specimen, the greater the cost of acquisition, transport, installation and maintenance.

The Grant would be made for \$50,000. The works described are not covered by Council's insurance, to the extent of replacing the trees (7) immediately affected by Tropical Cyclone Marcia.

Council would be expected to contribute at least 25% of the overall expense budget for the replacement works (excluding in-kind contributions, any private sponsorships received and funding received from any other programs). Draft Parks budget for 2015-16 has an allocation for restoration of the botanical collection at Rockhampton Botanic Gardens – the 25% contribution will be funded from that.

LEGISLATIVE CONTEXT

Queensland Heritage Act, 1992. The object of the Act is to provide for the conservation of Queensland's cultural heritage for the benefit of the community and future generations.

Cenotaph: Listed on Queensland Heritage Register as Rockhampton War Memorial (including surrounding landscape). Place ID 600818.

Botanic Gardens: Listed on Queensland Heritage Register (Cenotaph included as fabric of Gardens). Place ID 601819

Cenotaph: Listed on Queensland War Memorial Register (including surrounding landscape).

STAFFING IMPLICATIONS

The work to reinstate the Cenotaph landscape can be completed within Parks resourcing.

CONCLUSION

Whilst the expected lifespan of *Phoenix canariensis* is 50–150 years, the five (5) surviving palms are >90 years old and some question now remains as to their continued ability to sustain health and vigour and not present themselves as a public hazard in the wake of their exposure to cyclonic wind conditions. Simultaneous replacement of the entire planting with semi-advanced palms (not requiring propping/bracing) will present a planting of uniform appearance which is aesthetically pleasing. This would also be consistent with the object of the Queensland Heritage Act, 1992 *i.e.* "to provide for the conservation of Queensland's cultural heritage for the benefit of the community and future generations".

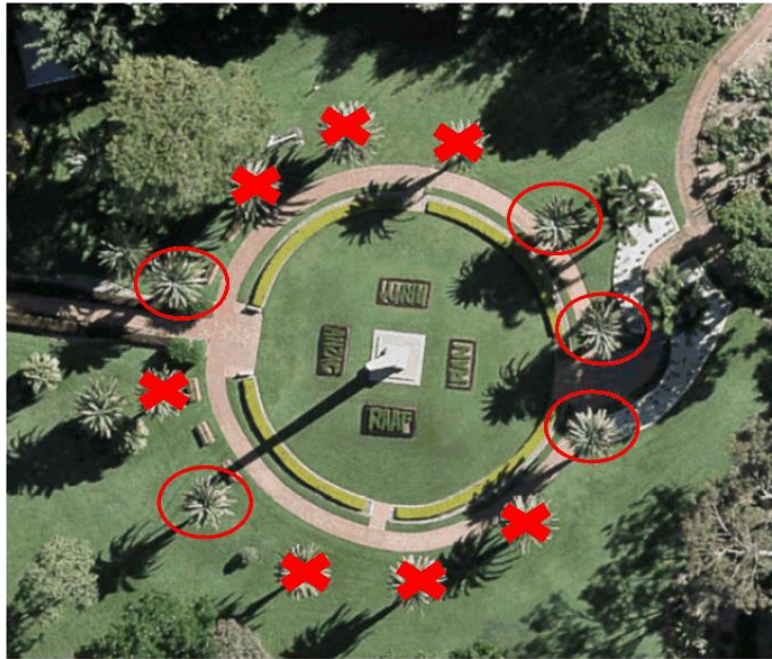
APPLICATION: QUEENSLAND ANZAC CENTENARY GRANTS PROGRAM (ROUND THREE) - RESTORATION OF CENOTAPH LANDSCAPE

Palm Layout

Meeting Date: 2 June 2015

Attachment No: 1

Cenotaph Canariensis Planting



Palms destroyed



Palms under scrutiny



9 STRATEGIC REPORTS

9.1 PARKS AND OPEN SPACE OPERATIONS REPORT - MARCH AND APRIL 2015

File No: 1464

Attachments: 1. Parks and Open Space Operations Report -
March & April 2015

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Unit for the months of March and April 2015.

OFFICER'S RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for March and April 2015 be received.

COMMENTARY

The Parks and Open Space Unit is responsible for the following areas:

1. Park Recreation Services

- Kershaw Gardens
- Rockhampton Botanic Gardens
- Rockhampton Zoo
- Cemeteries
- Sport and Recreation
 - Sport and Education Services
 - Aquatic Facilities

2. Park Operations

- Park and Landscape Maintenance
- Street & Park Tree management
- Park Facilities construction and maintenance
- Public Amenity and Cleansing

The attached report contains information on the activities and services of these areas for March and April 2015.

PARKS AND OPEN SPACE OPERATIONS REPORT - MARCH AND APRIL 2015

Parks and Open Space Operations Report - March & April 2015

Meeting Date: 2 June 2015

Attachment No: 1

MONTHLY OPERATIONS REPORT
PARKS AND OPEN SPACE SECTION
Period Ended 31 March and 30 April 2015

VARIATIONS, ISSUES AND INNOVATIONS

Innovations

Improvements / Deterioration in Levels of Services or Cost Drivers

Tropical Cyclone Marcia response to and recovery from damage has delayed operational and capital projects, with usual maintenance cycles for parks and landscape maintenance gradually reinstated through the period, with full business as usual activities resumed in April.

Parks events and bookings have been cancelled, postponed or relocated.

New projects will be added to the Parks program, as a result of the cyclone; the major one being the remediation and restoration of Kershaw Gardens.

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for Parks are as below:

March 2015

| | Balance B/F | Completed in Current Mth | Current Month NEW Requests | | TOTAL INCOMPLETE REQUESTS BALANCE | Work Orders Issued | Under Long Term Investigation | Avg W/O Issue Time (days) 12 months | Completion Standard (days) | Avg Completion Time (days) Current Mth | Avg Completion Time (days) 6 Months | Avg Completion Time (days) 12 Months | Avg Duration (days) 12 Months (complete and | Avg Completion Time (days) Q3 |
|--------------------------------------|-------------|--------------------------------|-------------------------------|-----------|--|-----------------------|-------------------------------------|--|----------------------------------|---|--|---|---|--|
| | | | Received | Completed | | | | | | | | | | |
| Cemeteries - Complaint | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 8 | <div><div></div></div> 0.00 | <div><div></div></div> 1.60 | <div><div></div></div> 2.07 | 1.15 | <div><div></div></div> 4.00 |
| Cemeteries - General Enquiry | 0 | 0 | 4 | 4 | 0 | 0 | 0 | 0.00 | 2 | <div><div></div></div> 0.50 | <div><div></div></div> 3.40 | <div><div></div></div> 2.13 | 0.85 | <div><div></div></div> 1.71 |
| Sport & Recreation - General Enquiry | 1 | 1 | 3 | 2 | 1 | 0 | 0 | 201.22 | 10 | <div><div></div></div> 3.00 | <div><div></div></div> 5.50 | <div><div></div></div> 9.84 | 3.31 | <div><div></div></div> 7.00 |
| Parks Booking - Request | 1 | 0 | 4 | 1 | 4 | 0 | 0 | 0.00 | 5 | <div><div></div></div> 0.00 | <div><div></div></div> 2.88 | <div><div></div></div> 2.49 | 2.23 | <div><div></div></div> 5.50 |
| Tree and Stump Removal - Request | 65 | 21 | 54 | 32 | 66 | 0 | 0 | 3.36 | 50 | <div><div></div></div> 1.75 | <div><div></div></div> 9.01 | <div><div></div></div> 13.96 | 13.82 | <div><div></div></div> 5.96 |
| Parks General - Request | 31 | 4 | 97 | 50 | 74 | 6 | 0 | 39.98 | 10 | <div><div></div></div> 2.47 | <div><div></div></div> 9.74 | <div><div></div></div> 10.89 | 9.15 | <div><div></div></div> 10.13 |
| Tree Trimming - Request | 50 | 9 | 68 | 25 | 84 | 0 | 0 | 87.62 | 40 | <div><div></div></div> 4.72 | <div><div></div></div> 6.52 | <div><div></div></div> 8.89 | 8.19 | <div><div></div></div> 5.29 |
| Swimming Pools - General Enquiry | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 10 | <div><div></div></div> 0.00 | <div><div></div></div> 3.67 | <div><div></div></div> 3.67 | 3.67 | <div><div></div></div> 6.67 |

April 2015

| | Balance B/F | Completed in Current Mth | Current Month NEW Requests | | TOTAL INCOMPLETE REQUESTS BALANCE | Work Orders Issued | Under Long Term Investigation | Avg W/O Issue Time (days) 12 months | Completion Standard (days) | Avg Completion Time (days) Current Mth | Avg Completion Time (days) 6 Months | Avg Completion Time (days) 12 Months | Avg Duration (days) 12 Months (complete and | | | |
|--------------------------------------|-------------|--------------------------------|-------------------------------|-----------|--|-----------------------|-------------------------------------|--|----------------------------------|---|--|---|---|-------------|-------|-------|
| | | | Received | Completed | | | | | | | | | | | | |
| Cemeteries - Complaint | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 8 | <div></div> | 0.00 | <div></div> | 2.00 | <div></div> | 2.23 | 1.18 |
| Cemeteries - General Enquiry | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0.00 | 2 | <div></div> | 0.00 | <div></div> | 3.22 | <div></div> | 2.23 | 1.30 |
| Sport & Recreation - General Enquiry | 1 | 1 | 3 | 3 | 0 | 0 | 0 | 149.71 | 10 | <div></div> | 1.00 | <div></div> | 4.86 | <div></div> | 7.26 | 2.68 |
| Parks Booking - Request | 2 | 1 | 4 | 2 | 3 | 0 | 0 | 0.00 | 5 | <div></div> | 4.00 | <div></div> | 3.44 | <div></div> | 3.27 | 2.89 |
| Tree and Stump Removal - Request | 29 | 7 | 42 | 12 | 52 | 0 | 0 | 3.03 | 50 | <div></div> | 4.75 | <div></div> | 9.37 | <div></div> | 14.29 | 13.13 |
| Parks General - Request | 47 | 12 | 90 | 56 | 69 | 4 | 0 | 40.59 | 10 | <div></div> | 4.49 | <div></div> | 10.53 | <div></div> | 11.74 | 10.07 |
| Tree Trimming - Request | 48 | 8 | 74 | 25 | 89 | 0 | 0 | 64.30 | 40 | <div></div> | 3.40 | <div></div> | 6.88 | <div></div> | 8.33 | 7.72 |
| Swimming Pools - General Enquiry | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 10 | <div></div> | 0.00 | <div></div> | 3.67 | <div></div> | 3.67 | 3.67 |

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

| | THIRD QUARTER | | | FOURTH QUARTER |
|--|---------------|-----|-----|----------------|
| | Jan | Feb | Mar | Apr |
| Number of Lost Time Injuries | 0 | 1 | 1 | 0 |
| Number of Days Lost Due to Injury | 0 | 10 | 8 | 20 |
| Total Number of Incidents Reported | 6 | 6 | 5 | 8 |
| Number of Incomplete Hazard Inspections | 2 | 5 | 9 | 12 |

Risk Management Summary

| Potential Risk | Current Risk Rating | Future Control & Risk Treatment Plans | Due Date | % Completed | Comments |
|--|---------------------|--|----------|-------------|---|
| Animal housing at the Zoo does not meet the required standard (inclusive of; animal husbandry, record keeping, staffing & asset renewal) resulting in: Loss of zoo licences / closure of facility; Injury or death to an animal; Negative public perception; Staff turnover; Injury or death to zookeepers. | Moderate 6 | 1. Documented procedures rolling review. 2. Develop, implement, and annually review development plan (linkage to budget required) to upgrade exhibitions and achieve implementation of the approved/ultimate zoo master plan. 3. Staff to monitor and contribute to review/formation of industry guidelines standards. | 30/06/16 | 10 | <i>Procedure Manual</i> review/ update is continuing. Budget approval for further construction deferred to 2016-17 On-going |
| 1. UniCEM (cemetery business system) no longer supported. Vendor advised RRC of cessation of business July 2012. 2. Critical/ vital records not kept in appropriate storage conditions. 3. Poor/ unreliable network connections. | Moderate 5 | Seek funds through budget to purchase, install and transfer data to new/ alternative database for storage and management of cemetery records. | 30/11/14 | 80 | Contractor appointed and work underway (IT managing delivery). Current network connection best available option for site at |

| Potential Risk | Current Risk Rating | Future Control & Risk Treatment Plans | Due Date | % Completed | Comments |
|--|---------------------|--|----------|-------------|---|
| | | | | | present time. |
| Lack of a holistic fire mitigation plan for the region detailing responsibilities within Council. | High 4 | Manager Parks to finalise development and implementation of a regional fire mitigation strategy in collaboration with state government agencies and property owners. | 31/12/14 | 100 | Regional strategy development completed. |
| Tree fails resulting in: injury/death; damage to property; damage to Council's reputation; negative financial impact. | Low 7 | 1. Review, update and submit Street and Parks Tree Master Plan for approval to implement. 2. Programmed maintenance works to be implemented to full capacity. 3. Ergon Service Level Agreement is to be in place and implemented. | 31/12/15 | 60 | Policy review/ update commenced Programs drafted, implementation commenced; to be monitored. |
| Loss of significant/ historic/ iconic botanical collections resulting in negative publicity and loss of: reputation; region's "green" status; iconic material; and research opportunities. | Moderate 6 | 1. Review, update and implement existing land & conservation management & succession plans. 2. Complete the identification of the current collection as part of the succession plan. | 30/06/16 | 40 | Nearing completion of Botanical Collection Management Strategy for Botanic Gardens. GPS still to be completed for some plantings plus indexing of all. |
| Inadequate/ inappropriate open space does not meet the community's requirements/ expectations resulting in lack of: standardised infrastructure charges; consistency and quality of the asset including land; lack of benchmark for Council/ developer Standards; unwanted contributed assets; leading to reputational damage; social problems and; financial impacts. | Moderate 5 | 1. Develop & implement a Parks Infrastructure Strategy for conditioning of new development. 2. Develop a local parks contribution policy. 3. Complete & implement Landscape Guidelines (as part of CMDG). 4. Open Space Strategy to be reviewed and | 31/12/16 | 70 | |

| Potential Risk | Current Risk Rating | Future Control & Risk Treatment Plans | Due Date | % Completed | Comments |
|----------------|---------------------|---------------------------------------|----------|-------------|----------|
| | | implemented (inc service levels). | | | |

Legislative Compliance & Standards

| Legislative Compliance Matter | Due Date | % Completed | Comments |
|---|---|-------------|----------|
| BioSecurity Qld (Zoo) Three year license renewed in 2013 Self-audit and reporting | May 2016 As required | Current | |
| Births, Deaths & Marriages (Cemeteries) Burials reporting | Within 7 days of burial | 100% | |
| Heritage Act (Various sites) General exemption certificate applications <ul style="list-style-type: none"> Applications lodged Applications approved Applications pending | South Rockhampton Cemetery – aerial root maintenance around existing headstones | | |
| Land Act Land Management Plans | | | |

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Detailed project scoping, estimating and procurement proceeding as appropriate.
The following abbreviations have been used within the table below:

| | |
|-----|----------------------|
| WIP | Work in progress |
| NYC | Not yet commenced |
| PC | Practical Completion |

| Project | Start Date | Expected Completion Date | Status | Budget Estimate | YTD actual (inc committals) |
|--|------------|--------------------------|--------|--------------------|-----------------------------|
| PARKS CAPITAL WORKS PROGRAM | | | | | |
| Playground Shade Construction – No 7 Dam, Mt Morgan | July 2014 | October 2014 | Comp | 100,000 130,000 | 131,061 |
| Comment: Installation completed. | | | | | |
| Enhancement Program for (new) Local Parks | | | WIP | 88,000 | 71,076 |
| Comment: Works scoped with Divisional Councillor and underway at Ski Gardens; additional cost of completing PCYC Skate park upgrade. | | | | | |

| Project | Start Date | Expected Completion Date | Status | Budget Estimate | YTD actual (inc committals) |
|--|----------------|--------------------------|---------------------|-----------------|-----------------------------|
| Irrigation Renewal Program | September 2014 | November 2014 | PC | 80,000 | 85,890 |
| Comment: Works delivered in conjunction with sportsfield works at Saleyards Park | | | | | |
| Riverside Parks - upgrade | | | WIP | 75,000 | 15,000 |
| Comment: Design drawings for upgrade of Riverside Park, including water play feature | | | | | |
| Cedric Archer Reserve - | | | WIP | 432,668 | 305,921 |
| Comment: | | | | | |
| Kershaw Gardens Still upgrade | | | WIP | 600,000 | 574,941 |
| Comment: | | | | | |
| Drain Repair – Southside Cemetery | | Mid to late October | Stage One Completed | 95,000 | 66,824 |
| Comment: Survey and Design underway for upstream side of culvert | | | | | |
| Upgrade Sportsfield surfaces | September 2014 | | WIP | 130,000 | 69,338 |
| Comment: Practical completion at Saleyards Park achieved; use of the fields has commenced. | | | | | |
| Rockhampton Botanic Gardens – pathways | | | WIP | 292,546 | 34,639 |
| Comment: Priority areas for rectification to be re-assessed due to TC Marcia impact. | | | | | |
| Animal Enclosures – Zoo | July 2014 | Nov 2014 | PC | 135,197 | 150,753 |
| Comment: | | | | | |
| Plant & Equipment - Parks | | | PC | 76,000 | |
| Comment: Orders placed with Fleet Services. Delivery completed. | | | | | |
| Yeppen Roundabout Landscape Renewal | | | PC | 20,505 | 5,590 |
| Comment: Power supply issue to lighting remains to be resolved. | | | | | |
| Div 10 PCYC SkatePark Improvements | | | WIP | 10,000 | 10,000 |
| Comment: Contractor works complete; installation of park furniture and improved drinking water supply still to be finalised. | | | | | |
| Div 8 PCYC seating, graffiti | | | WIP | 10,000 | 10,000 |
| Comment: Contractor works complete; installation of park furniture and improved drinking water | | | | | |

| Project | Start Date | Expected Completion Date | Status | Budget Estimate | YTD actual (inc committals) |
|---|------------|--------------------------|--------|-----------------|-----------------------------|
| supply still to be finalised | | | | | |
| Div 7 Church Park shade structure & Playground equip | | | WIP | 39,000 | 11,330 |
| Comment: Order raised, actual timing of construction to be confirmed. Liaison continues with 5 Star group | | | | | |
| Div 8 Additional playground equipment | | | WIP | 10,000 | |
| Comment: Elizabeth Park - initial site planning and scope completed. Installation timing dependent on Facilities demolition of redundant toilet block | | | | | |
| Div 9 Allocation Swadling Park enhancements | | | WIP | 70,000 | 330 |
| Comment: Amenities to be installed. Quotes and design selected, geotechnical testing of proposed site completed. Information circulated to surrounding community. | | | | | |
| Gracemere Cemetery | | | WIP | | 11,385 |
| Comment: Concept prepared and submitted to Parks & Recreation Committee for approval to commence construction. | | | | | |

4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

| Project | Revised Budget | Actual (incl. committals) | % budget committed | Explanation |
|---|----------------|---------------------------|--------------------|---|
| Centenary of ANZAC preparations: | | | | |
| • Dawn Service | \$ 40,000 | \$ 46,255 | 115 | Completed |
| • City Hall landscape | | | | Works completed |
| • Anzac Park, Mt Morgan | | | | Works completed |
| Regional Fire Management Strategy | \$ 30,000 | \$ 29,780 | 99 | Strategy completed and presented to Performance & Service Committee |
| Australian White Ibis control – Botanic Gardens | \$ 30,000 | \$ 34,980 | 117 | Ecosure fortnightly nest removal continued pre-cyclone. Post cyclone – frequency altered |
| Div 10 Frenchmans Crk – Clean and Plant | \$ 30,000 | | | This work is associated with Council's participation in National Tree Day. Scoping and programming works commenced. |
| Div 10 Mt Archer - | \$ 15,000 | | | This allocation was included |

| | | | | |
|----------------------------------|--|--|--|---|
| Cleanup & re-establish plantings | | | | as Council's contribution to an application (unsuccessful) for a Green Army project to restore Fraser Park. |
|----------------------------------|--|--|--|---|

| Project | Explanation |
|---|---|
| Policy Reviews: | |
| • Street Tree Policy | Current version being reviewed and overall scope for revised policy drafted. The learning from the effects of TC Marcia on the street and park tree population will influence this revision |
| • Naming of Parks | Current version being reviewed |
| • Fitzroy River rowing course install and removal | Current version being reviewed |

Kershaw Gardens

Kershaw Gardens remains closed to the public. The process of vegetation clearance and site sampling commenced on 21 April with the establishment of a compound at the Charles St entrance to control site access; this area includes a vehicle wash-down facility to facilitate decontamination of vehicles, plant & equipment operating on the site. Appropriate site management equipment/facilities and essential first aid has been installed.

Investigations are continuing to identify areas which may be suited for on-site disposal (burial) of exposed waste. Further fallen vegetation clearance is continuing under the Site Management Plan and Site Safety Plan. Sampling of soil and contaminants has commenced in priority areas (waterfall and playground areas).

Botanic Gardens

Primary efforts through March and April were focussed on continuing the vegetation removal commenced by the ADF and preparation of the Cenotaph and surrounds for the ANZAC Day Dawn Service. The Gardens re-opened to the public on Good Friday and fully re-opened (vehicle gates) on Anzac Day (following the Dawn Service).

A complete arboriculture assessment has been completed of the trees in the Gardens, with rectification works underway (pruning, monitoring, propping etc). Other restoration works to pathways, garden areas are in assessment and planning stages.

Rockhampton Zoo

Rockhampton Zoo was closed to all visitors and volunteers throughout March, re-opening to visitors on Good Friday. Clearing fallen vegetation, tending to animal welfare and minor enclosure repairs.

The otters and macaques have been introduced to each other with no unexpected problems. The first day there was lots of curiosity from both species but on the second day the two youngest macaques were intimidating the otters with the effect that the otters (for the moment) prefer to stay in the safety of their own enclosure. It is early days and the otters are bound to recover their confidence.

Minor enclosure upgrades are continuing when possible; eg new Boyd's forest dragon enclosure and larger enclosure for the juvenile fresh water crocodiles who are growing out of their current one.

Regional Cemeteries

All regional cemeteries are still being maintained as scheduled. Mt Morgan cemetery received an extra tidy up in preparation for the Golden Mount Festival.

Work is continuing on the training, data cleansing and transfer for the new Cemeteries information management system, replacing UNICem.

Tenure Renewal

Currently Council is following up on 37 outstanding tenure renewals. Of those 37:

- 46% - Council requires information from the Lessee/ Licensee/ Permittee (e.g. paperwork, signed agreements etc)
- 54% - Awaiting action from Council (e.g. survey plans, preparation of Agreements, review of documentation etc)

Of the 37 outstanding tenure renewals, 14 will be on hold pending Council's negotiations with Department of Natural Resources and Mines regarding Trustee Leases.

CQ Health 2015 Sports and Health Expo

- The CQ Health 2015 Sports and Health Expo was postponed due to TC Marcia
- Date: 21 June 2015
- Time: 9am to 1:30pm
- Venue: Robert Schwaren Pavilions, Rockhampton Showgrounds
- Confirmed Sponsors:
 - Naming Rights – CQ Health (Central Queensland Hospital and Health Service, Queensland Government)
 - Major –
 - FM Studios – provision of marketing collateral associated with the expo
 - Channel Seven – provision of television advertising
 - Southern Cross Austereo – provision of radio advertising
 - Event Sponsors –
 - Australian Sports Nutrition
 - Stanwell Corporation
 - Get Logo'd
 - Other Sponsors –
 - Lane 4 Aquatics – promotional bag sponsor
 - Pimp My Party – amusement ride sponsor
 - GoodLife Health Clubs – stage sponsor
- Site Holders: 80 site holders currently registered
 - Due to the postponement of the expo 11 site holders are unable to attend, however, additional registrations have been received

Spring Garden Spectacular 2015 (Garden Competition)

Livingstone Shire Council has been invited to participate, but as thus far declined to respond to the invitation.

Sponsorship prospectus drafted; launch date and overall competition dates being determined.

5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

These service levels are not formally adopted but are operational standards to show overall progress across the Parks section.

| Service Delivery Standard | Target | Current Performance |
|---|---------|---------------------|
| Pool Operator reporting (Rec'd by 7 th of Month) | On-time | Achieved |
| Tenure Renewals – Resolved | 3/mth | 16 (FYTD) |

March 2015

| Progressive Measures / Indicators | Previous Period | Current Period |
|---|-----------------|----------------|
| Pool Patronage (previous period is same month last year) | 9,427 | 20,311 |
| Burials (previous period is same month last year) | 10 | 10 |
| Exhumation (previous period is same month last year) | 0 | 1 |
| Ashes Interments (previous period is same month last year) | 10 | 1 |
| Ashes Disinterments (previous period is same month last year) | 0 | 1 |
| Chapel/ other Services (previous period is same month last year) | 3 | 3 |
| Zoo guided tours – School/ outside school care/ other (previous period is previous month) | 0 | Closed |
| Volunteer Participation – Zoo (previous period is previous month) | 462 hrs | Closed |
| Volunteer Participation – Memorial Gardens (previous period is previous month) | 31.3 hrs | 78 hrs |

April 2015

| Progressive Measures / Indicators | Previous Period | Current Period |
|---|-----------------|----------------|
| Pool Patronage (previous period is same month last year) | | |
| Burials (previous period is same month last year) | 8 | 10 |
| Ashes Interments (previous period is same month last year) | 4 | 5 |
| Chapel/ other Services (previous period is same month last year) | 8 | 5 |
| Zoo guided tours – School/ outside school care/ other (previous period is previous month) | Closed | 0 |
| Volunteer Participation – Zoo (previous period is previous month) | Closed | 257 hrs |
| Volunteer Participation – Memorial Gardens (previous period is previous month) | 78 hrs | 86 hrs |

FINANCIAL MATTERS

As at period ended 31 March 2015 – 75% of year elapsed.

| | Adopted Budget \$ | Adopted Budget (Pro Rata YTD) \$ | YTD Actual \$ | YTD Commit + Actual \$ | Variance % | On target 75% of Year Gone |
|---|----------------------|--|-------------------|------------------------------|---------------|-------------------------------|
| PARKS | | | | | | |
| Parks Administration | | | | | | |
| 1 - Revenues | (83,500) | (62,625) | (39,764) | (39,764) | 48% | ✗ |
| 2 - Expenses | 3,734,408 | 2,800,806 | 2,700,421 | 2,712,712 | 72% | ✓ |
| 3 - Transfer / Overhead Allocation | 82,290 | 61,718 | 51,906 | 51,906 | 63% | ✓ |
| Total Unit: Parks Administration | 3,733,798 | 2,799,898 | 2,712,563 | 2,724,854 | 73% | ✓ |
| Park Recreation Services | | | | | | |
| 1 - Revenues | (516,316) | (387,237) | (364,969) | (364,969) | 71% | ✗ |
| 2 - Expenses | 4,406,330 | 3,304,747 | 3,357,459 | 3,958,456 | 76% | ✗ |
| 3 - Transfer / Overhead Allocation | 473,344 | 355,008 | 314,403 | 314,403 | 66% | ✓ |
| Total Unit: Park Recreation Services | 4,363,358 | 3,272,518 | 3,306,893 | 3,907,890 | 76% | ✗ |
| Park Operations | | | | | | |
| 1 - Revenues | (45,000) | (33,750) | (127,600) | (127,600) | 284% | ✓ |
| 2 - Expenses | 7,304,327 | 5,478,246 | 6,802,284 | 7,878,344 | 93% | ✗ |
| 3 - Transfer / Overhead Allocation | 1,622,925 | 1,217,194 | 1,317,556 | 1,317,556 | 81% | ✗ |
| Total Unit: Park Operations | 8,882,252 | 6,661,689 | 7,992,241 | 9,068,301 | 90% | ✗ |
| Grand Total: | 16,978,808 | 12,734,106 | 14,011,697 | 15,701,045 | 83% | ✗ |

As at period ended 30 April 2015 – 83.3% of year elapsed.

| | Adopted Budget \$ | Adopted Budget (Pro Rata YTD) \$ | YTD Actual \$ | YTD Commit + Actual \$ | Variance % | On target 83.3% of Year Gone |
|---|----------------------|--|-------------------|------------------------------|---------------|---------------------------------|
| PARKS | | | | | | |
| Parks Administration | | | | | | |
| 1 - Revenues | (83,500) | (69,583) | (49,553) | (49,553) | 59% | ✗ |
| 2 - Expenses | 3,734,408 | 3,112,007 | 3,256,331 | 3,274,750 | 87% | ✗ |
| 3 - Transfer / Overhead Allocation | 82,290 | 68,575 | 57,108 | 57,108 | 69% | ✓ |
| Total Unit: Parks Administration | 3,733,798 | 3,110,998 | 3,263,887 | 3,282,305 | 87% | ✗ |
| Park Recreation Services | | | | | | |
| 1 - Revenues | (516,316) | (430,263) | (403,211) | (402,451) | 78% | ✗ |
| 2 - Expenses | 4,406,330 | 3,671,942 | 3,639,639 | 4,253,721 | 83% | ✓ |
| 3 - Transfer / Overhead Allocation | 473,344 | 394,453 | 341,773 | 341,773 | 72% | ✓ |
| Total Unit: Park Recreation Services | 4,363,358 | 3,636,132 | 3,578,201 | 4,193,043 | 82% | ✓ |
| Park Operations | | | | | | |
| 1 - Revenues | (45,000) | (37,500) | (129,036) | (129,036) | 287% | ✓ |
| 2 - Expenses | 7,304,327 | 6,086,940 | 9,337,552 | 10,281,353 | 128% | ✗ |
| 3 - Transfer / Overhead Allocation | 1,622,925 | 1,352,438 | 1,479,712 | 1,479,712 | 91% | ✗ |
| Total Unit: Park Operations | 8,882,252 | 7,401,877 | 10,688,228 | 11,632,029 | 120% | ✗ |
| Grand Total: | 16,978,808 | 14,149,007 | 17,530,315 | 19,107,377 | 103% | ✗ |

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

12 CLOSURE OF MEETING