



PARKS & RECREATION COMMITTEE MEETING

AGENDA

3 FEBRUARY 2015

Your attendance is required at a meeting of the Parks & Recreation Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 3 February 2015 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
27 January 2015

Next Meeting Date: 03.03.15

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING	2
6.1	BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE	2
7	PUBLIC FORUMS/DEPUTATIONS	5
	NIL	5
8	OFFICERS' REPORTS	6
8.1	AMENDMENT TO 2014-2015 SCHEDULE OF FEES & CHARGES - REGIONAL CEMETERIES	6
8.2	VICTORIA PARK PLAYGROUND AREA - REQUEST TO FENCE.....	17
8.3	REQUEST FROM SAIMA TORRES STRAIT ISLANDERS CORPORATION INC FOR TENURE OVER PART OF KELE PARK	32
9	STRATEGIC REPORTS	44
9.1	PARKS AND OPEN SPACE MONTHLY REPORT - NOVEMBER AND DECEMBER 2014.....	44
10	NOTICES OF MOTION	59
	NIL	59
11	URGENT BUSINESS/QUESTIONS	60
12	CLOSURE OF MEETING.....	61

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher
Councillor S J Schwarten

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Parks & Recreation Committee held 2 December 2014

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

File No: 10097

Attachments: 1. Business Outstanding Table for Parks and Recreation Committee

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

Business Outstanding Table for Parks and Recreation Committee

Meeting Date: 3 February 2015

Attachment No: 1

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
11 February 2014	Petition - Renaming Rockhampton's Northside Skate Park	1. THAT the petition requesting the Naming of a Council Facility be received and that a further report be presented to a future Parks and Recreation Committee meeting. 2. That a working group with 5 members of the Skate Park users group, with Councillors Williams, Rutherford, Fisher and council officers be formed.	Michael Rowe	18/02/2014	Re-naming on hold pending consultations with the family and discussions on Skate park extensions.
03 June 2014	Mt Archer Development Plan	Mayor Strelow requested that a structured project plan be developed to improve the safety of walkers on Mt Archer.	Michael Rowe	10/06/2014	Charettes conducted on 3 & 13 November 2014. Consultation outcome Minutes circulated on 24.11.2014.

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 AMENDMENT TO 2014-2015 SCHEDULE OF FEES & CHARGES - REGIONAL CEMETERIES

File No: 7816

Attachments:

1. Memorial Wall
2. Regional Cemeteries - Proposed New Charges
3. Regional Cemeteries 2014-2015 Fees and Charges

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Vincent Morrice - Coordinator Parks Recreation Services

SUMMARY

As a result of a new service offering minor amendments are required to Council's Fees and Charges Schedule for the 2014-2015 financial year.

OFFICER'S RECOMMENDATION

THAT in accordance with the requirements of the Local Government Act 2009, Council adopts the proposed amendments to the Fees and Charges schedule (Regional Cemeteries) for the 2014-2015 financial year, as detailed in the report.

BACKGROUND

From time to time in older Cemeteries the actual burial location of someone known to be interred is not able to be accurately established. This can occur for a number of reasons, including inaccurate record keeping, misplaced plans, and original markers moved and/or removed.

In order to provide an option for memorialisation for those whose burial sites cannot be accurately established, the Cemeteries team have installed "Memorial Walls" at the North Rockhampton and Mount Morgan Cemeteries. These sandstone blocks have been designed to accept engraved plaques, which are arranged by family/ friends of the deceased.

As this is a new service, the 2014-2015 Schedule of Fees and Charges does not contain relevant provision for the associated charges.

The table at attachment 3 outlines the proposed entries for the schedule. Pricing is equivalent to that for a single niche in a columbarium (\$290 GST incl.).

BUDGET IMPLICATIONS

The fees and charges form part of Council's revenue raising requirements and provide a source of funding and/ or contribution to programs delivered by Council.

LEGISLATIVE CONTEXT

Sections 97 and 262 of the Local Government Act apply to the setting of fees and charges and have been applied.

POLICY IMPLICATIONS

The fees and charges in the schedules can be amended at any time throughout the year in accordance with legislation.

CONCLUSION

These minor amendments are recommended for inclusion in the 2014-2015 Fees and Charges Schedule.

Upon approval by Council, these amendments to the 2014-2015 Fees and Charges Schedule are to be uploaded and presented on the Council's website.

AMENDMENT TO 2014-2015 SCHEDULE OF FEES & CHARGES - REGIONAL CEMETERIES

Memorial Wall

Meeting Date: 3 February 2015

Attachment No: 1



AMENDMENT TO 2014-2015 SCHEDULE OF FEES & CHARGES - REGIONAL CEMETERIES

Regional Cemeteries - Proposed New Charges

Meeting Date: 3 February 2015

Attachment No: 2

Regional Cemeteries								
Item no.	Item name	Account Number	Legislative Authority	Reference/ Section	Fee Type	GST Authority	Charge Basis per Unit (Optional)	2014-2015 (Inc GST if applicable)
	North Rockhampton Cemetery							
TBA	Memorial Wall - Single Plaque Site (150mm x 130mm) - include fixing (Plaque Additional)	A0035912.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per site	\$290.00
	Mt Morgan Cemetery							
TBA	Memorial Wall - Single Plaque Site (150mm x 130mm) - include fixing (Plaque Additional)	A0035913.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per site	\$290.00

AMENDMENT TO 2014-2015 SCHEDULE OF FEES & CHARGES - REGIONAL CEMETERIES

Regional Cemeteries 2014-2015 Fees and Charges

Meeting Date: 3 February 2015

Attachment No: 3

Regional Cemeteries								
Item no.	Item name	Account Number	Legislative Authority	Reference/ Section	Fee Type	GST Authority	Charge Basis per Unit (Optional)	2014-2015 (Inc GST if applicable)
1	North Rockhampton Cemetery							
2	North Rockhampton - Plot Sale (Right to Bury) Single only	A0035912.001.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per plot	\$725.00
3	Interment Fees - Base rate grass top	A0035912.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,142.00
4	Interment Fees - Base rate cement enclosed	A0035912.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,330.00
5	Interment Fees - Full Set up grass top	A0035912.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,220.00
6	Interment Fees - Full Set Up cement enclosed	A0035912.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,470.00
7	Late fee - not completed by 4.00pm Monday - Friday Extra	A0035912.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	\$335.00
8	Saturday Extra	A0035912.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	POA
9	Sunday or Public Holiday Extra	A0035912.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	POA
10	Ashes							
11	Interment of Ashes	A0035912.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$260.00
12	Interment of ashes Saturday/Sunday Extra	A0035912.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$333.00
13	Exhumations							
14	Application Fee	A0035912.006.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$1,000.00
15	Exhumation Fee	A0035912.006.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	Price on Application
16	Monument Fees							
17	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	A0035912.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$277.00
18	Attach plaque from other supplier	A0035912.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$60.00
19	Installation of standard beam (1200 x 300)	A0035912.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$400.00
20	Installation of full grave cover (flat top)	A0035912.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$1,750.00
21	Single Marker (concrete)	A0035912.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$35.00
22	Double Marker (concrete)	A0035912.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$60.00
23								
	Gracemere Cemetery							
24	Gracemere - Plot Sale (Right to Bury) Single only	A0035916.001.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per plot	\$517.50
25	Interment Fees - Base rate grass top	A0035916.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,142.00
26	Interment Fees - Base rate cement enclosed	A0035916.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,330.00
27	Interment Fees - Full Set up grass top	A0035916.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,220.00
28	Interment Fees - Full Set Up cement enclosed	A0035916.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,470.00
29	Late fee - not completed by 4.00pm Monday - Friday Extra	A0035916.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	\$335.00
30	Saturday Extra	A0035916.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	POA
31	Sunday or Public Holiday Extra	A0035916.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	POA
32	Ashes							
33	Single Niche	A0035916.003.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per niche	\$290.00
34	Double Niche	A0035916.003.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per double	\$580.00
35	Interment of Ashes (Grave or Niche)	A0035916.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$260.00
36	Plaque (150 x 130mm) - maximum 7 lines	A0035916.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$175.00
37	Interment of ashes Saturday/Sunday (Extra)	A0035916.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$333.00
38	Exhumations							
39	Exhumation - Application Fee	A0035916.006.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$1,000.00
40	Exhumation Fee	A0035916.006.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	Price on Application
41	Monument Fees							
42	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	A0035916.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$277.00
43	Attach plaque from other supplier	A0035916.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$60.00
44	Installation of standard beam (1200 x 300)	A0035916.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$400.00
45	Installation of full grave cover (flat top)	A0035916.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$1,750.00
46	Single Marker (concrete)	A0035916.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$35.00
47	Double Marker (concrete)	A0035916.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$60.00
48								
	Mt Morgan Cemetery							
49	Mt Morgan - Plot Sale (Right to Bury) Single only	A0035913.001.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per plot	\$414.00
50	Interment Fees - Base rate grass top	A0035913.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,142.00
51	Interment Fees - Base rate cement enclosed	A0035913.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,330.00

Regional Cemeteries								
Item no.	Item name	Account Number	Legislative Authority	Reference/ Section	Fee Type	GST Authority	Charge Basis per Unit (Optional)	2014-2015 (inc GST if applicable)
52	Interment Fees- Full Set up grass top	A0035913.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,220.00
53	Interment Fees - Full Set Up cement enclosed	A0035913.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,470.00
54	Late fee - not completed by 4.00pm Monday - Friday Extra	A0035913.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	\$335.00
55	Saturday Extra	A0035913.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	POA
56	Sunday or Public Holiday Extra	A0035913.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	POA
57	Ashes							
58	Single Niche	A0035913.003.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per niche	\$290.00
59	Double Niche	A0035913.003.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per double	\$580.00
60	Interment of Ashes (Grave or Niche)	A0035913.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$260.00
61	Plaque (150 x 130mm) - maximum 7 lines	A0035913.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$175.00
62	Interment of ashes Saturday/Sunday	A0035913.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$333.00
63	Exhumations							
64	Exhumation - Application Fee	A0035913.006.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$1,000.00
65	Exhumation Fee	A0035913.006.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	Price on Application
66	Monument Fees							
67	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	A0035913.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$277.00
68	Attach plaque from other supplier	A0035913.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$60.00
69	Installation of standard beam (1200 x 300)	A0035913.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$400.00
70	Installation of full grave cover (flat top)	A0035913.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$1,750.00
71	Single Marker (concrete)	A0035913.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$35.00
72	Double Marker (concrete)	A0035913.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$60.00
73	Bajool Cemetery							
74	Bajool - Plot Sale (Right to Bury) Single only	A0036079.001.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per plot	\$414.00
75	Interment Fees - Base rate grass top	A0036079.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,142.00
76	Interment Fees - Base rate cement enclosed	A0036079.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,330.00
77	Interment Fees- Full Set up grass top	A0036079.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,220.00
78	Interment Fees - Full Set Up cement enclosed	A0036079.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,470.00
79	Late fee - not completed by 4.00pm Monday - Friday Extra	A0036079.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	\$335.00
80	Saturday Extra	A0036079.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	POA
81	Sunday or Public Holiday Extra	A0036079.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	POA
82	Ashes							
83	Interment of Ashes	A0036079.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$260.00
84	Interment of ashes Saturday/Sunday	A0036079.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$333.00
85	Exhumations							
86	Exhumation - Application Fee	A0036079.006.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$1,000.00
87	Exhumation Fee	A0036079.006.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	Price on Application
88	Monument Fees							
89	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	A0036079.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$277.00
90	Attach plaque from other supplier	A0036079.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$60.00
91	Installation of standard beam (1200 x 300)	A0036079.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$400.00
92	Installation of full grave cover (flat top)	A0036079.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$1,750.00
93	Single Marker (concrete)	A0036079.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$35.00
94	Double Marker (concrete)	A0036079.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$60.00
95								
96	South Rockhampton Cemetery (NO NEW BURIALS)							
97	Monument Fees Only							
98	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	A0035911.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$277.00
99	Memorial Plaque (small std) /sandstone block/beam (Permit extra)	A0035911.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$860.00
100								
101	Rockhampton Memorial Gardens							
102	Sale of Right to Bury in Crypts & Memorials							
103	Grave Site	A0035910.001.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per site	\$1,065.00

Regional Cemeteries

Regional Cemeteries								
Item no.	Item name	Account Number	Legislative Authority	Reference/ Section	Fee Type	GST Authority	Charge Basis per Unit (Optional)	2014-2015 (inc GST if applicable)
104	Baby's Grave (Max size: 800mm)	A0035910.001.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per site	\$550.00
105	Interment	A0035910.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$1,067.00
106	Interment (Child U10)	A0035910.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$747.00
107	Interment (Baby in baby's grave only)	A0035910.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$747.00
108	Interment of Ashes in Crypt	A0035910.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$747.00
109								
110	Standard Plaque - 7 lines (150mm X 130mm) (Compulsory)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$175.00
111	Late fee for ALL services (services include interment/ashes/chapel/refreshments) - not completed by 4.00pm Monday - Friday	A0035910.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$335.00
112	Saturday Burial (Extra)	A0035910.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	POA
113	Sunday/Public Holiday Burial (Extra)	A0035910.002.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	POA
114	Exhumations							
115	Exhumation - Application Fee	A0036080.006.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$1,000.00
116	Exhumation Fee	A0036080.006.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	Price on Application
117	Miscellaneous Fees							
118	Photos/Recess for plaque (Ceramic)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$170.00
119	Photos/Recess for plaque (Stainless Steel)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$270.00
120	Additional lines on standard plaque	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$25.00
121	Standard large plaque - 6 lines (380mm x 220mm)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$275.00
122	Additional lines on standard large plaque	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$30.00
123	Alternative Border Standard Plaque	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$30.00
124	Alternative Border Standard Large Plaque	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$50.00
125	Emblem on plaque	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$56.00
126	Bronze vase attached to plaque (Niche wall)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$77.00
127	Chrome Vase (Niche wall)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$15.00
128	Memorials / Ashes Markers							
129	Single Marker (Granite)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$278.00
130	Double Marker (Granite)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$448.00
131	Family Plot Marker (Granite)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$905.00
132	Memorial Block	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$750.00
133	Babies Memorial Block	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$350.00
134	Fee for Ashes in Gardens/Columbarium							
135	Single Plots in any garden or edge:							
136	Plots	A0035910.003.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$278.00
137	Interments	A0035910.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$260.00
138	Marker (Garden Only)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$278.00
139	Plaques (max 7 lines)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$175.00
140	Double Plots in any garden or edge:							
141	Plots	A0035910.003.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$499.00
142	Interment	A0035910.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$260.00
143	Marker	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$448.00
144	Plaques (150 x 130mm) (max 7 lines etc)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$175.00
145	Family Plots							
146	Plots	A0035910.003.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$560.00
147	Interment	A0035910.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$260.00
148	Marker	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$905.00
149	Plaques (150 x 130mm) (max 7 lines etc)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$175.00
150	Niche Wall Alcove							
151	Niche	A0035910.003.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per niche	\$300.00
152	Plaque (170 x 150cm)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$175.00
153	Interment	A0035910.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$260.00
154	Ashes Scatter Garden							
155	Garden Edge Space	A0035910.003.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$108.50
156	Plaque (small)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$175.00

Regional Cemeteries								
Item no.	Item name	Account Number	Legislative Authority	Reference/ Section	Fee Type	GST Authority	Charge Basis per Unit (Optional)	2014-2015 (inc GST if applicable)
157	Scatter	A0035910.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per interment	\$53.50
158	Interment of Ashes Garden Beds & Niche only - Saturday Extra	A0035910.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	\$333.00
159	Interment of Ashes Garden Beds & Niche only - Sunday Extra	A0035910.004.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	additional fee	\$448.00
160	Memorialisation							
161	Gazebo's/roundunda	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	Price on Application
162	Seats - Donated (inc plaque)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$1,200.00
163	Seats - Sponsor (inc plaque)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$250.00
164	Small Vases (all gardens) installed by Gardens Staff (Extra)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$15.00
165	Large Vases (family ashes plots only) installed by Gardens Staff (Extra)	A0035910.005.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	each	\$25.00
166	Miscellaneous Services							
167	Chapel/Refreshment Area - Memorial Gardens							
168	Chapel/Refreshment area Use	A0035910.007.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per service	\$60.00
169	Chapel area use - EXTRA MARQUEE SET UP	A0035910.007.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per service	\$100.00
170	Chapel + Refreshment use (Maximum 2 hours Refreshment)	A0035910.007.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per service	\$80.00
171	Refreshment per hour after	A0035910.007.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per service	\$60.00
172	Garden Setting Funeral Service set up (includes marquees)	A0035910.007.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per service	\$260.00
173	Services Saturday Fee Extra (no service on Sundays)	A0035910.007.1123	Local Government Act 2009	S262 (3) (c)	Commercial	GST Applies	per service	\$333.00

8.2 VICTORIA PARK PLAYGROUND AREA - REQUEST TO FENCE

File No: 1464

Attachments:

1. Victoria Park Playground - Locality Map
2. Map - Play Space Zones
3. Map - Option One
4. Map - Option Two
5. Map - Option Three

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Vincent Morrice - Coordinator Parks Recreation Services

SUMMARY

In July 2014, Council registered a customer request from a concerned parent requesting Council consider fencing the Victoria Park Playground. The request has been supported by a community petition that was initiated by the requesting customer presented to Council on 25 August with 127 signatures. An additional 145 signatories have lent their support via an on-line petition through Change.org.

This report includes an overview of the issues to be considered in Council's response to the petition to fence (and gate) the Victoria Park Playground located on Sir Raymond Huish Drive, Wandal.

OFFICER'S RECOMMENDATION

THAT Council:

1. Acknowledges receipt of the petition from 127 petitioners as properly made; and
2. Approves the installation of a partial fence as per Option Two, with funding to be allocated in Revised budget 2014-15; and
3. Approves the development of Council guidelines for the inclusion of playground fencing in appropriate circumstances.

COMMENTARY

Victoria Park spans some 18.44 ha. The playground area is located in the southern part of the park as shown by the attached locality map. The playground area is accessed via Sir Raymond Huish Drive which forms the southern and western boundaries of Victoria Park. The playground is bordered by football fields, associated club houses and grandstands to the north and north-west. The skate park is located directly to the west of the playground. Huish Drive has a designated speed limit of 50kph. Additionally, warning signs advise a recommended speed of 20kph when traversing speed bumps in the area.

BACKGROUNDThe Petition

Council has received a Petition regarding the playground at Victoria Park wherein the petitioners have signed a form seeking "*Playground to be fenced & gated in the interest of children's safety*".

Rockhampton Regional Council Customer Request reference number 353883 is from the lead petitioner seeking Council to take action at "Victoria Park Playground/Dinosaur Park Rockhampton - Fence and gate the surrounds of the premises to keep children safe from the Road."

When lodging the original request, the lead petitioner was advised that a petition may also be useful to inform Council of the need for this change.

A petition was delivered to Council on 25 August 2014, from 127 petitioners and attached to the original Customer Reference number (353883). This petition has not been tabled.

An additional on-line petition was commenced on Change.org on 1 August 2014, and to date has 145 petitioners, there is no record of this petition being finalised and forwarded to Council. Notification of this petition has been recorded via Council's General Enquiries email address.

Existing Interests over Victoria Park

Victoria Park is utilised by a number of sporting and recreational clubs and organisations including Rockhampton Basketball, Victoria Park Gymnastics and Trampoline Club, Rockhampton Bridge Club, CQ NRL Bid Club and others.

Relevant Plans and Strategies

The RRC Regional Open Space Plan (2010) and Rockhampton Region Playground Strategy (2011) have identified the priorities for provision of recreation parks and facilities and have included child safety as one of the considerations:

Standards and Guidelines

There is no single established standard or definitive reference which provides guidance on whether or not a playground should be fenced. All industry reference sources project a common methodology centred on managing risks and adopting a performance based approach for solutions.

Council has no specific (design) guideline or performance based approach that indicates the circumstances in which a playground should be fenced. Recent developments of some playgrounds have included a fence in the design.

Council's Property & Insurance team have advised that they are not aware that Council is in receipt of any incidents and/or claims against Council arising from traffic or pedestrian incidents at Victoria Park playground.

BUDGET IMPLICATIONS

The following table summarises estimates of costs from the options outlined in this report. There is no specific allocation in the 2014/15 budget for the fencing of the Victoria Park playground.

Option	Brief Description	Est. Cost
One	Fully enclose playground by fencing	\$70,000
Two	Partially fence playground, i.e. road frontage	\$21,000
Three	Fully fence "Junior" play space	\$22,000
Four	No fence. Leave "as-is"	\$nil

OPTIONS

Option One: Fully enclose playground by fencing

This option involves provision of barrier fencing to fully enclose the playground (see Attachment 3). A barrier (fence) would be expected to meet the following performance criteria:

- High enough to prevent a child reaching the top rail.
- Strong enough to support the weight of a child.
- Be equipped with a child-resistant gate mechanism comprised of self-closing device and latch.
- Non-climbable panels that are free of hand or foot holds that can be used to aid the child climbing the barrier (similar to pool fencing).

- Located away from climbable vegetation and structures where the child can gain a foot or hand hold to aid climbing the barrier.
- Be constructed in a manner which meets Crime Prevention Through Environmental Design (CPTED) guidelines.
- Complements the scenic amenity of surrounding park land and playground facilities.

Pro's	Con's
Additional safety measures available for supervising parents\caregivers	Additional (capital) expenditure required
May meet community expectations for those who desire a fully fenced playground (positive impact on Council's reputation)	Recurrent maintenance and depreciation costs incurred
	May detract from "Open" character of playground and adjacent park
	Significant reduction to ingress\egress routes for visitors to the playground
	May create "bottle necks" which concentrate pedestrian traffic and increase risk of contact with vehicles
	May not meet community expectations for those who prefer an "open" playground

In order to fully enclose the playground, installation of approximately 350m of fencing will be required. Cost estimates for "pool fencing" suited to this purpose are in the vicinity of \$70,000 (ex GST). There is no specific allocation in the 2014/15 budget for the construction of a fence at the playground.

Option Two: Partially fence perimeter of playground

This option involves provision of barrier fencing along the road frontage of the park in the vicinity of the play equipment (refer attached plan). This option establishes a "catch net" to help contain children who may wander away from that immediate area and towards the road, long enough for the parent/caregiver to re-establish effective supervision. Performance requirements would be similar to those outlined for a "full" fence.

Pro's	Con's
Additional safety measures available for supervising parents\caregivers	Additional (capital) expenditure required
May meet community expectations by delivering an additional safety measure	Recurrent maintenance and depreciation costs incurred
	May detract from "Open" character of playground and adjacent park
	Reduction to ingress\egress routes for visitors to the playground
	May create "bottle necks" which concentrate pedestrian traffic and increase risk of contact with vehicles
	May not meet community expectations for those who desire a fully fenced playground

Installation of approximately 105m of fencing will be required. Cost estimate for “pool fencing” suited to this purpose is approximately \$21,000 (ex GST). There is no specific allocation in the 2014/15 budget for this purpose.

Option Three: Fully fence “Junior” play space

This option involves fully enclosing only the play equipment located within the area designated as *Junior Play Space* (refer attached plan). Performance requirements would be similar to those outlined for a “full” fence.

Pro's	Con's
Additional safety measures available for supervising parents\caregivers	Additional (capital) expenditure required
May meet community expectations by delivering an additional safety measure	Recurrent maintenance and depreciation costs incurred
Limited impact upon the wider playground area and park land.	May detract from “Open” character of playground and adjacent park
	Reduced ability for patrons to move freely between play zones
	May not meet community expectations for those who desire a fully fenced playground

Installation of approximately 110m of fencing will be required. Cost estimate for “pool fencing” suited to this purpose is approximately \$22,000 (ex GST). There is no specific allocation in the 2014/15 budget for this purpose.

Option Four: No fencing and playground remains as it currently is

This option would see no change to the existing configuration. Existing safety measures include the following:

- Huish Drive has a signed speed limit of 50kph
- Wide footpaths provide a clear view of pedestrian (and vehicular) traffic.
- Raised and clearly marked pedestrian crossings with parking exclusion zones adjacent.
- Traffic calming devices with warning signs advising drivers to reduce speed to 20kph when traversing.
- Pedestrian warning signs
- Designated parking area located at entrance of Huish Drive to encourage\allow drivers to park vehicles away from the area immediately adjacent to the playground equipment.
- Location of park seating on the outer perimeter of the playground placed to allow supervising adults good vision of the play area

Pro's	Con's
No additional (capital) expenditure required	No additional safety measures available
No recurrent maintenance and depreciation costs incurred	May not meet community expectations
“Open” character of park maintained	
No impediment to ingress\egress for visitors to the playground	

If choosing this option, Council may elect to augment existing safety or design elements through considering a further reduction in speed limit on Huish Drive to 40kph.

CONCLUSION:

A section of the community is concerned about child safety in the vicinity of Victoria Park playground due to the popularity of the park and the volume and proximity of vehicular traffic.

The installation of a partial fence between the roadway and the playground will meet the safety concerns of the petitioners and maintain the open feel of the park and not impede other users of the park.

VICTORIA PARK PLAYGROUND AREA - REQUEST TO FENCE

Victoria Park Playground Locality Map

Meeting Date: 3 February 2015

Attachment No: 1

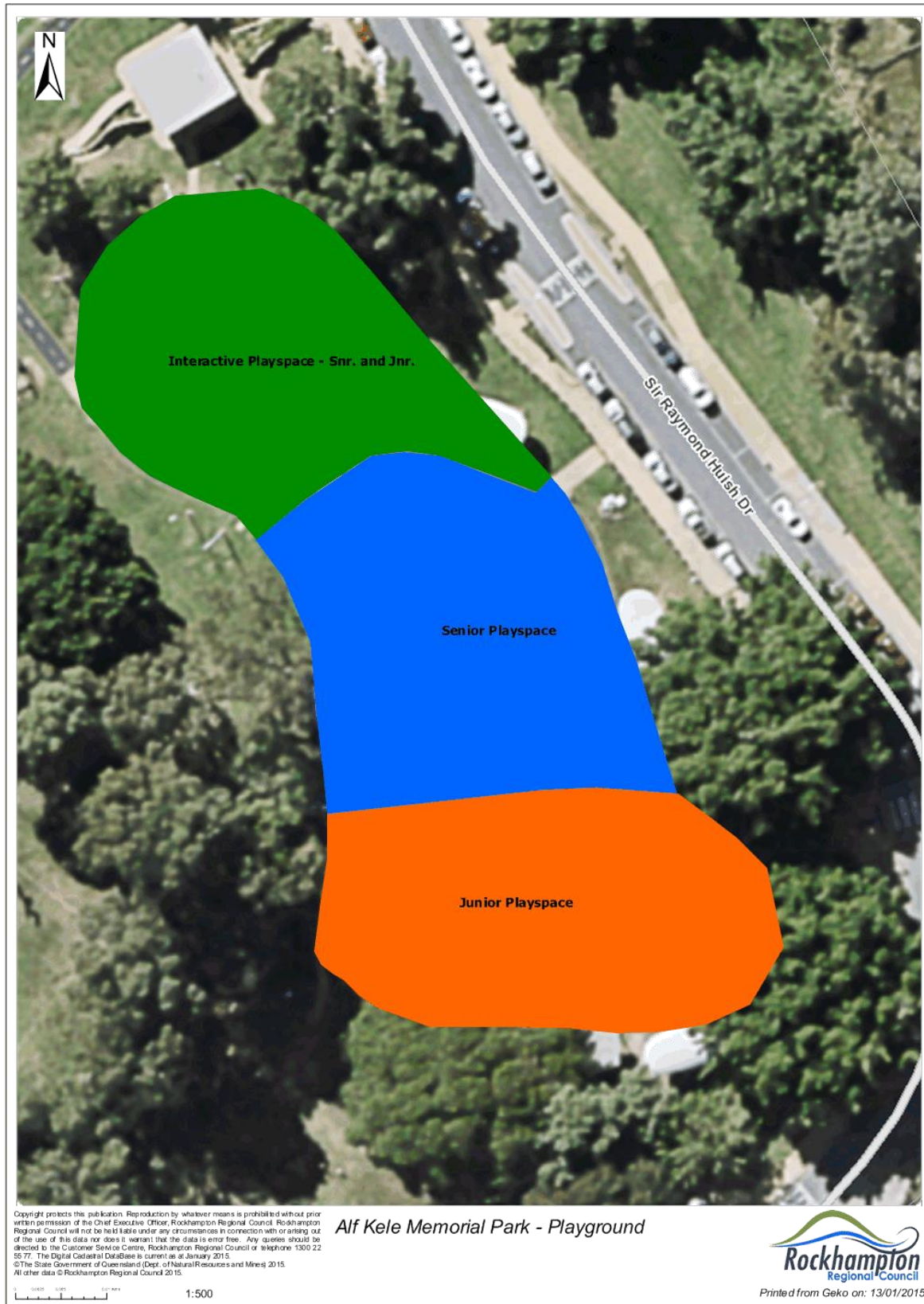


VICTORIA PARK PLAYGROUND AREA - REQUEST TO FENCE

Map - Play Space Zones

Meeting Date: 3 February 2015

Attachment No: 2

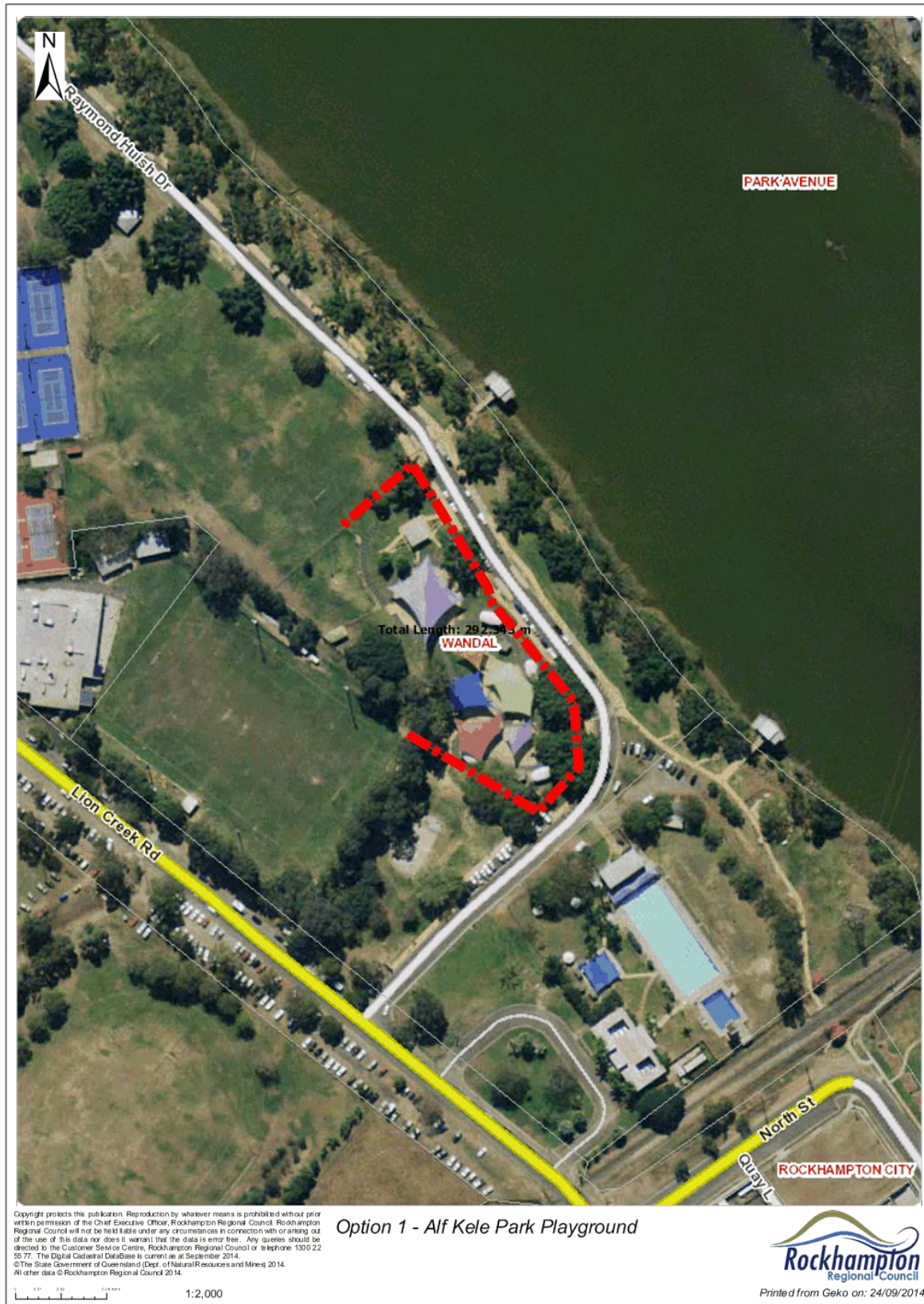


VICTORIA PARK PLAYGROUND AREA - REQUEST TO FENCE

Map - Option One

Meeting Date: 3 February 2015

Attachment No: 3

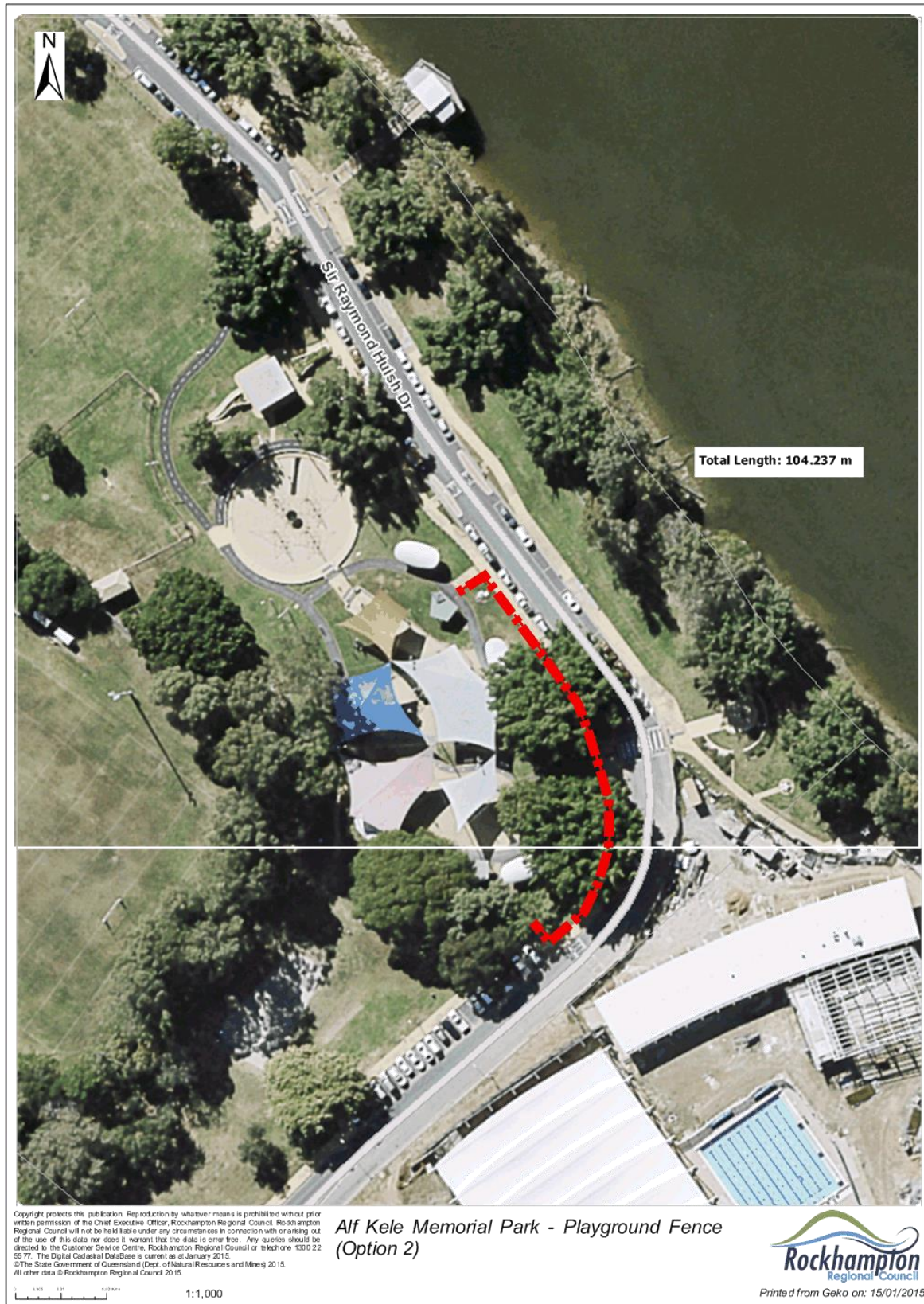


VICTORIA PARK PLAYGROUND AREA - REQUEST TO FENCE

Map - Option Two

Meeting Date: 3 February 2015

Attachment No: 4



VICTORIA PARK PLAYGROUND AREA - REQUEST TO FENCE

Map - Option Three

Meeting Date: 3 February 2015

Attachment No: 5



8.3 REQUEST FROM SAIMA TORRES STRAIT ISLANDERS CORPORATION INC FOR TENURE OVER PART OF KELE PARK

File No: 1464

Attachments:

1. Strategic Outcome Plan submitted by SAIMA
2. Map of Kele Park
3. Initial advice on proposal from Duty Planner

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Sophia Czarkowski - Sports & Education Officer

SUMMARY

SAIMA Torres Strait Islanders Corporation Inc has made a request to enter into a Lease Agreement with Council over part of Kele Park, 128 Western Street, West Rockhampton (being part Lot 101 SP123574) for the purposes of developing an athletics track.

OFFICER'S RECOMMENDATION

THAT Council does not support the request for tenure in line with Option Two detailed in the Report.

COMMENTARYSite Characteristics:

Kele Park is located in West Rockhampton and is surrounded by residential uses on the east, defence force uses on the north and airport reserve on the west. The park is accessible and currently used as a multisport facility.

The land is identified under the Flood Prone Land Code as being in a floodway and is classified as high hazard on the western side and low hazard on the eastern side of the block. The land is affected by Q100 levels as well as localised flooding from rain events.

Current Users:

Kele Park is currently used by the following organisations:

- Brothers Australian Football Club – Lease expires on 30 June 2018 and Licence expires on 30 June 2015
- Rockhampton and District Softball Association – Lease and Licence expire on 30 June 2015

BACKGROUND

SAIMA Torres Strait Islanders Corporation Inc (herein SAIMA) was granted a lease over part of Kele Park commencing on 1 July 2004 for the part of Kele Park on the northern side of Kalare Street. The lease was granted for the purposes of construction of a synthetic athletics track.

The Lease Agreement had an expiry date of 30 June 2014 with three (3) by ten (10) year options available. Such options were conditioned that should the Lessee seek to exercise its option for renewal that the Lessee must notify the Lessor of its intent not less than one (1) calendar month prior to the expiration of the term.

Council did not receive advice from SAIMA exercising its option to extend and on 24 July 2014 Council's Property and Insurance Unit issued a termination letter to SAIMA. Council was subsequently contacted by the Club's solicitors seeking an extension to its current Lease for a period of ten (10) years. Council Officers were unable to comply with the Club's request and offered to consider a new Lease on the submission of a development plan for Council's consideration.

Council received a strategic outcome plan for the proposed development of an athletics track at Kele Park on 29 October 2014 including details on its proposed development and outcomes. Council Officers have reviewed the strategic outcome plan and overall concept for Kele Park.

Need:

Currently, there are no synthetic athletic tracks in the Rockhampton Region. Queensland Athletics (November 2014) advised that it would be supportive of a new facility in Rockhampton. Further information supplied by Queensland Athletics identified only three (3) tracks within regional Queensland, being Townsville, Cairns and Bundaberg.

The athletics community, schools and universities would benefit from a synthetic track to assist in the development of track-based athletes in the Region and provide improved pathways to elite level participation for regional athletes.

Sporting Wheelies and Disabled Association identified in the Regional Open Space Plan (October 2010) that the highest need for wheelchair athletes in the Region is access to a synthetic athletics track.

Site Constraints:

The proposed site at Kele Park for the synthetic track is affected by flooding from localised rain events and inundation from the Fitzroy River. SAIMA proposes to raise and level the land prior to commencing construction of a grass athletics track initially. Preliminary Planning advice is that under the new Planning Scheme the site will be zoned as "Sport and Recreation" and if the development is not undertaken by a Public Sector Entity, it will trigger a Code Assessable Application.

Development of athletics in the Region:

According to the Queensland Government, track and field is one of the most common sports in Queensland schools. Most Queensland schools hold an annual sports carnival which includes track running. A tartan track may be utilised by secondary schools for both school sport and sports carnivals.

Council records identify three athletics clubs in the Rockhampton Region:

- Central Queensland Athletics Club
 - Venue: CQUniversity Oval
 - 2014 Membership: 75 juniors and 35 seniors
- Gracemere Little Athletics Club
 - Venue: St Paul's School, Gracemere
 - 2014 Membership: 33 juniors
- North Rockhampton Little Athletics Club
 - Venue: North Rockhampton State High School
 - 2014 Membership: 110 juniors

There are no synthetic tracks in the Region; however a number of grass running tracks are available in flood free areas, including North Rockhampton State High School and CQUniversity.

Rockhampton Grammar School has expressed interest in developing track and field athletics infrastructure at Georgeson Oval.

Recommendation 45 from the Regional Open Space Plan (October 2010) stated that Council should:

“Identify opportunities to work more closely with schools across the Region to improve school facilities and their access to the community. This is particularly relevant given the recent changes to State Government funding Programs.

Potential projects include:

- The cooperative lighting of school ovals
- The development of a synthetic athletics track”

Options for tenure:

Based on the above information and the information provided by SAIMA; Council Officers have investigated and offer two options. These options are detailed below:

Option One:

Council conditionally accedes to SAIMA's request for tenure at Kele Park with the development to proceed in line with the strategic outcome plan submitted to Council. The development of a synthetic athletics track is of benefit to the Region and SAIMA would need to consider and budget for the construction costs and ongoing maintenance of the track.

The request would need to be granted subject to the following Special Conditions

- The Lessee must ensure community access to the facility is provided at all times when the facility is not in use by the Lessee
- The Lessee owns the infrastructure, and the Lessee is responsible for all maintenance of the infrastructure
- Within two (2) years from the commencement date, the Lessee must complete construction of a grass athletics track (to the satisfaction of the Trustee, as per Clause 5.4). Failure to fulfil this Special Condition may result in termination of the Trustee Lease.
- Within four (4) years from the commencement date, the Lessee must complete construction of a synthetic athletics track (to the satisfaction of the Trustee, as per Clause 5.4). Failure to fulfil this Special Condition may result in termination of the Trustee Lease.

Option Two:

Development of a synthetic athletics track would be of benefit to the athletics community and assist in the development of track-based athletes throughout the Region and improve pathways between grassroots and elite athletes.

However, the current site proposed by SAIMA has a number of site constraints and factors that may affect the organisation's ability to progress with the development. The primary factor being flood prone land, not only is this an issue for surrounding land holders, the impact of flooding of the synthetic track could compromise its structural integrity with ground movement and inundation for periods of time.

With the Rockhampton Grammar School's proposal for the development of an athletics track at Georgeson Oval being in close proximity (1.5km direct line) to Kele Park, the opportunity exists for SAIMA to discuss partnership opportunities with Rockhampton Grammar School.

Should partnership discussions be inconclusive, Council Officers will assist SAIMA in identifying other partnerships or opportunities for land suitable for a synthetic athletics track or an alternative facility type that meets the Region's and the organisation's needs.

BUDGET IMPLICATIONS

At this time, SAIMA has not formally requested financial assistance from Council for the development; however its strategic outcome plan identifies Council as a source of funding and for in-kind provision of materials.

CONCLUSION

The absence of a synthetic surface for athletics in the Rockhampton Region has been identified as a likely impediment to the development of track-based athletes from grassroots to elite levels. The site requested is not suitable for the development of a track of the type proposed.

**REQUEST FROM SAIMA TORRES
STRAIT ISLANDERS CORPORATION
INC FOR TENURE OVER PART OF
KELE PARK**

**Strategic Outcome Plan submitted
by SAIMA**

Meeting Date: 3 February 2015

Attachment No: 1

Internal - Confidential

PART 1 – STRATEGIC OUTCOME PLAN

STRATEGIC OUTCOME PLAN

Community Issues/Needs Identified	Solutions	Outcome	Target Groups	Goals
<p>No all purpose sporting facility in Rockhampton – locally and regionally</p> <ul style="list-style-type: none"> No tarten (synthetic) track locally or regionally for track and field athletes (including amateur and elite) of all ages and cultures/community groups and peoples with a disability Limited access to training facilities locally and regionally No Torres Strait Islander Australian recreational facility Lack of affordable sport and recreational activities locally and regionally for youth and adults 	<ul style="list-style-type: none"> Create and develop a multi-purpose sporting facility in Rockhampton Create and develop new opportunities (employment, skills development, study etc. i.e. human movement, first aid, physiotherapy etc) across the board locally, regionally, nationally and internationally Create partnerships for the project with other businesses/entities to partner and invest in project 	<ul style="list-style-type: none"> Boost and generate economy locally and regionally Broaden partnerships and networks locally, regionally, nationally and internationally i.e. national and international investment to expand Supplying the region with a facility to meet those needs 	<ul style="list-style-type: none"> People of all ages and cultures/community groups including people with a disability Australian Torres Strait Islander people of all age groups; and Australian Torres Strait Islander people mixed with other heritages Project partners, business investors and partners 	<p><u>Short Term</u> Sustaining the development of a standard all purpose sport and recreational facility that can develop opportunities broadly in Rockhampton and surrounding regions including securing partners and investors for the project.</p> <p><u>Medium Term</u> Expand and broaden the standard all purpose sport and recreational facility.</p> <p><u>Long Term</u> A sustained multi-purpose sport and recreational facility in the Rockhampton region.</p>
<p>Limited access to training facilities</p> <ul style="list-style-type: none"> No tarten (synthetic track) facility locally or regionally for track and field athletes (including amateur and elite) of all ages, cultures/community groups and peoples with a disability 	<ul style="list-style-type: none"> Create and develop new opportunities (professionally) across the board locally, regionally, nationally and internationally. Create partnerships for the project with other businesses/entities to partner and invest in project 	<ul style="list-style-type: none"> Supplying the region with a facility to meet those needs Organisation strengthening, networking and linking support to other agencies, organisations, businesses locally, regionally and nationally 	<ul style="list-style-type: none"> People of all ages and cultures/community groups including people with a disability Australian Torres Strait Islander people of all age groups; and Australian Torres Strait Islander people mixed with other heritages Project partners, business investors and partners 	<p><u>Short Term</u> Creating and providing locals with more appropriate training facilities.</p> <p><u>Medium Term</u> Developed standard training facility for locals.</p> <p><u>Long Term</u> Developed a high quality training facility locally, regionally, nationally and internationally (including but not limited to the possibility of accommodation – motel).</p>
<p>No Torres Strait Islander Australian recreational facility</p> <ul style="list-style-type: none"> No recreational facility for Torres Strait Islander people to carry out recreational activities Lack of job opportunities for Torres Strait Islander Australian people in the region. More Torres Strait Islander people moving to region because of climate change in Torres Strait islands 	<ul style="list-style-type: none"> Create and develop new opportunities in Australian Torres Strait Islander culture across the board through a Torres Strait Islander themed recreational facility Create and develop further Indigenous Study opportunities (cadetships, traineeships, apprenticeships in various fields) Create and develop broad recreation and participation programs 	<ul style="list-style-type: none"> Creating and developing a Torres Strait Islander themed recreational facility that provides national and international tourism with local opportunities Organisation strengthening, networking and linking to support local, regional and national businesses, agencies and partners 	<ul style="list-style-type: none"> Australian Torres Strait Islander people of all age groups including with a disability; and Australian Torres Strait Islander people mixed with other heritages Project partners, business investors and partners 	<p><u>Short Term</u> Creating and providing locals with more opportunities.</p> <p><u>Medium Term</u> Developed standard recreational facility for opportunities for locals.</p> <p><u>Long Term</u> Developed a tourism and recreational facility; locally, regionally, nationally and internationally (including but not limited to the possibility of accommodation – motel).</p>
<p>Employment, Training and Education</p> <ul style="list-style-type: none"> Limited employment and training opportunities (i.e. building and construction, planning, sports, health, arts & culture etc.) in the region broadly Lack of sports specific trainers i.e. Indigenous sport specific trainers (track and field and open to investors/partners for another sporting opportunity with facility) Limited and lack of skills development and training opportunities 	<ul style="list-style-type: none"> Create and develop new opportunities (employment, skills development, study etc. i.e. human movement, first aid, physiotherapy etc) Create and develop broad recreation and participation programs; Create partnerships for the project with other businesses/entities to partner and invest in project Develop various promotional materials and resources to promote the program and ways to access program information. 	<ul style="list-style-type: none"> Community and organisational capacity building Creating job opportunities for the unemployed Further opportunities in skill development to further and advance careers 	<ul style="list-style-type: none"> People of all ages and cultures/community groups including people with a disability Australian Torres Strait Islander people of all age groups; and Australian Torres Strait Islander people mixed with other heritages Project partners, business investors and partners 	<p><u>Short Term</u> Creating and providing locals with more employment and training opportunities.</p> <p><u>Medium Term</u> Developed professional employment, training and skills development opportunities.</p> <p><u>Long Term</u> Expanding on development opportunities.</p>

SAIMA TORRES STRAIT ISLANDERS CORPORATION
SAIMA MULTI-CULTURAL SPORTING COMPLEX ACTION PLAN 2014 – 2016

ITEM	ACTION	Outcome/Result	Timeline	Responsibility	Progress
BUSINESS FIELD OPERATIONS					
Renew the lease of the land for the project	Extension to lease of land to further develop project	Continue with Project	30 December 2014	Public Officer	In progress
Further existing and forming new partnerships/supporters	Create/sustain partners/ stakeholders - Approach athletic groups/schools for support	Gain support letters for the need of the project Evidence for Need – Letters of Support	On-going	SAIMA Athletics Program Supervisor / Volunteers	In progress
Create Project Committee	- Approach existing and new stakeholders to form a new project committee	Community driven project	31 March 2015	SAIMA Athletics Program Supervisor / Volunteers	In progress
Apply/Source funding/in-kind support to contribute to project	- Apply for funding for project team to manage and undertake project - Apply for funding for land developments	Further job opportunities Less work load within small team and further results for the project	On-going	SAIMA Athletics Program Supervisor / Volunteers	In progress
Apply/source funding/in-kind support to contribute to developing land	- Raise and level land with soil (approach Council and/other potential investors/in-kind support for soil)		On-going	SAIMA Athletics Program Supervisor / Volunteers	In progress
BUILDING PHASES AND MANAGEMENT					
Land development (Use feasibility plan to develop land)	- Raise and level land with soil (approach Council and/other potential investors/in-kind support for soil)	After land is levelled can then mark out a grass track	30 September 2015	SAIMA Athletics Program Supervisor / Volunteers	In progress
	- Grass Track - Mark and draw up track either 8 x 100m or 8 x 800m tracks (approach Council and/other potential investors/in-kind support)	After grass track is marked out can start having training and competitions	31 January 2016	SAIMA Athletics Program Supervisor / Volunteers	In progress
	- Build a fence along the street of the park (approach Council and/other potential investors/in-kind support)	After fence is built no unauthorised vehicles can enter park/drive on field	31 March 2016	SAIMA Athletics Program Supervisor / Volunteers	In progress
PROJECT MANAGEMENT COMMITTEE					
Planning	- Create and develop terms of reference - Create and develop new plans (business model/business plan/financial plan etc for investors and partners (approach Indigenous Community Volunteers to do business plan)		On-going with changes/update	SAIMA Board of Directors/ Project Committee/ SAIMA Athletics Program Supervisor / Volunteers	In progress
ADVERTISING, PROMOTION AND MARKETING					
Advertising, promotion and marketing	- Social media (facebook, twitter, website) - Petition to support need of synthetic track in Rockhampton		January 2015	SAIMA Athletics Program Supervisor / Volunteers	In progress

The above information is what we plan to achieve and progress with the use of the Kalare Street Park. We hope this meets your approval for us continuing to lease the land.

Kaima eso auesoua


 MARK GRANT
 PUBLIC OFFICER
 28 / 10 / 14
 DATE


 MARY AKEE
 SECRETARY
 28 / 10 / 14
 DATE

**REQUEST FROM SAIMA TORRES
STRAIT ISLANDERS CORPORATION
INC FOR TENURE OVER PART OF
KELE PARK**

Map of Kele Park

Meeting Date: 3 February 2015

Attachment No: 2




**REQUEST FROM SAIMA TORRES
STRAIT ISLANDERS CORPORATION
INC FOR TENURE OVER PART OF
KELE PARK**

**Initial advice on proposal from
Duty Planner**

Meeting Date: 3 February 2015

Attachment No: 3

		<h2>Development Assessment</h2> <p><i>Town Planning and Development Enquiries</i></p>
Request 373667		
Street Address:	128 Western Street West, Rockhampton	
Real Property Description:	Lot 101 on SP123574	
Planning Scheme:	Rockhampton City Plan 2005	
Zone/Planning Area:	The Range North Residential Area	
Proposed Development:	development of a tartan track at Kele Park	
Application Required:	<ul style="list-style-type: none"> ➤ Self Assessable IF complying with the Sport and Recreation Code; otherwise: ➤ A Development Permit for a Material Change of Use for Outdoor Sport and Recreation; and the proposal will most likely also trigger: ➤ A Development Permit for Operational Works for Earth Works (Filling) 	
Additional Information:		
<p>Please refer to the <i>Rockhampton City Plan 2005</i> http://www.rockhamptonregion.qld.gov.au/Council_Services/Planning_and_Development/Current_Planning_Schemes#Rockhampton</p> <p>Chapter 2 – Strategic Framework Chapter 3 – Use Definitions</p> <p>Chapter 4 – Area Intent - The Range North Residential Area Chapter 5 – Applicable Codes:</p> <ul style="list-style-type: none"> ▪ Sport and Recreation Code ▪ Flood Prone Land Code ▪ Filling or Excavation Code <p>Chapter 6 – Planning Policy 15 – Development Application Requirements</p>		
Comments:		
<p>Hi Sophia,</p> <p>From a Planning perspective, the site is currently zoned "The Range North Residential Area" and is affected by the Q100 flooding overlay. An Outdoor Sport and Recreation use can be Self Assessable IF complying with the Sport and Recreation Code. Please note Acceptable Solution A1.4 of the Sport and Recreation Code specifies: "The development does not include, propose or require any buildings to be constructed on flood prone land but may accommodate any structure." Thus, if any building should be proposed within the Q100 flood area, it will trigger an Impact Assessable application.</p> <p>Please note that in accordance with the current Flood Mapping within the <i>Rockhampton City Plan 2005</i>, the subject site falls within two (2) flood areas. The western side of the site is classified as being within a "Floodway High Hazard" area and the eastern side of the subject site is classified as being within a "Floodway Low Hazard" area.</p> <p>Any filling within the subject site will most likely also trigger Operational Works approval.</p> <p>Furthermore, at this stage the site will be zoned "Sport and Recreation" within the new Planning Scheme and an Outdoor Sport and Recreation use can be exempt IF undertaken by a Public Sector Entity, otherwise it will trigger a Code Assessable application.</p> <p>Please note, filling might also trigger an Operational Works approval within the new Planning Scheme, especially if it could potentially influence / impact onto neighbouring allotments.</p>		

Please do not hesitate to contact me or the duty planner should you require any additional information regarding the above mentioned.

Planning Officer:	Anton de Klerk	Date:	9 January 2015
--------------------------	----------------	--------------	----------------

Please be advised that nothing in this correspondence alleviates the need to observe all relevant legislation, Council Planning Scheme and/or Local Laws. The normal process for approval / certification of building work may be required.

Disclaimer: Please note that information provided by the Duty Planner is given in good faith, but in no way binds the Council. Final decisions on applications are based both on the advice of staff and other information that Planning staff may not be aware of. Any advice provided by the Duty Planner therefore does not indicate in any way the outcome of any subsequent formal development assessment process. Any advice given to you by the Duty Planner is based upon information you have provided. If the information that you provide to the Duty Planner is conceptual, incomplete, incorrect, or in any way changes by the time of formal application, then the advice provided by the Duty Planner may not be correct, and should not be solely relied on in determining probable outcomes. It is important that you provide the Duty Planner with as complete and detailed information as possible in relation to your proposed development or use. Whilst every care has been taken to ensure the accuracy of this advice, Rockhampton Regional Council accepts no responsibility for decisions or actions taken by you.

9 STRATEGIC REPORTS

9.1 PARKS AND OPEN SPACE MONTHLY REPORT - NOVEMBER AND DECEMBER 2014

File No: 1464
Attachments: 1. Parks and Open Space Monthly Operations Report - November and December 2014
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space unit for the months of November and December 2014.

OFFICER'S RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for November and December 2014 be received.

COMMENTARY

The Parks and Open Space Unit is responsible for the following areas:

1. Park Recreation Services
 - Kershaw Gardens
 - Rockhampton Botanic Gardens
 - Rockhampton Zoo
 - Cemeteries
 - Sport and Recreation
 - Sport and Education Services
 - Swimming Pools
2. Park Operations

The attached report contains information on the activities and services of these areas for November and December 2014.

**PARKS AND OPEN SPACE
MONTHLY REPORT -
NOVEMBER AND DECEMBER 2014**

**Parks and Open Space
Monthly Operations Report -
November and December 2014**

Meeting Date: 3 February 2015

Attachment No: 1

MONTHLY OPERATIONS REPORT
PARKS AND OPEN SPACE SECTION
Period Ended 31 December 2014

VARIATIONS, ISSUES AND INNOVATIONS

Innovations

Improvements / Deterioration in Levels of Services or Cost Drivers

Nil

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for Parks are as below:

November 2014

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and
			Received	Completed									
Cemeteries - Complaint	0	0	1	1	0	0	0	0.00	8	● 0.00	● 2.33	● 1.92	0.82
Cemeteries - General Enquiry	0	0	1	1	0	0	0	0.00	2	● 5.00	● 1.36	● 1.78	1.05
Sport & Recreation - General Enquiry	0	0	5	4	1	0	0	120.97	10	● 2.75	● 3.58	● 9.19	2.63
Parks Booking - Request	1	1	12	11	1	0	0	0.00	5	● 0.73	● 2.94	● 2.99	0.66
Tree and Stump Removal - Request	48	42	42	17	31	0	1	27.68	50	● 5.24	● 16.24	● 16.66	14.35
Parks General - Request	21	12	86	57	38	2	0	43.73	10	● 3.45	● 9.29	● 10.20	7.75
Tree Trimming - Request	42	35	72	40	39	0	0	84.86	40	● 2.85	● 7.14	● 10.35	8.48
Swimming Pools - General Enquiry	0	0	1	1	0	0	0	0.00	10	● 1.00	● 1.00	● 1.00	1.00

December 2014

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and	Avg Completion Time (days) Q2
			Received	Completed										
Cemeteries - Complaint	0	0	1	1	0	0	0	0.00	8	● 0.00	● 1.57	● 1.79	0.75	● 0.00
Cemeteries - General Enquiry	0	0	1	0	1	0	0	0.00	2	● 0.00	● 1.88	● 1.80	1.16	● 5.00
Sport & Recreation - General Enquiry	0	0	3	3	0	0	0	111.22	10	● 2.33	● 3.90	● 9.09	2.74	● 4.00
Parks Booking - Request	1	0	2	2	1	0	0	0.00	5	● 0.00	● 3.00	● 2.65	0.90	● 2.41
Tree and Stump Removal - Request	33	25	52	24	36	0	0	28.43	50	● 2.88	● 14.77	● 16.49	14.24	● 10.51
Parks General - Request	28	17	63	43	31	6	0	46.20	10	● 3.42	● 8.77	● 10.60	8.30	● 7.50
Tree Trimming - Request	36	29	95	64	38	0	0	78.50	40	● 2.30	● 6.71	● 10.12	8.51	● 5.80
Swimming Pools - General Enquiry	0	0	2	2	0	0	0	0.00	10	● 0.50	● 0.67	● 0.67	0.67	● 0.67

Cemeteries Telephone and Counter Enquires for November & December 2014 (not included in above table)

November 2014:

QUERY	TELEPHONE				COUNTER			
	>5 MINS	5-15 MINS	15-30 MIN	30+ MINS	>5 MINS	5-15 MINS	15-30 MIN	30+ MINS
Plaques/Memorials	59	11	2	2	1	11	7	6
Family History	17	3	3	1				
Complaints		2				1	1	
Funeral/Services	31	2		1	2	4	2	
Other/Operational	63	1		1	1			2
TOTAL CALLS/ SERVICE	170	19	5	5	4	16	10	8

December 2014:

QUERY	TELEPHONE				COUNTER			
	>5 MINS	5-15 MINS	15-30 MIN	30+ MINS	>5 MINS	5-15 MINS	15-30 MIN	30+ MINS
Plaques/Memorials	46	6	1		4	7	5	1
Family History	11	4			4	2	1	
Complaints	1		2					
Funeral/Services	45	3			1	3	3	
Other/Operational	74	1			1			
TOTAL CALLS/ SERVICE	177	14	3	0	10	12	9	1

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

	SECOND QUARTER		
	Oct	Nov	Dec
Number of Lost Time Injuries	0	0	1
Number of Days Lost Due to Injury	22	0	3
Total Number of Incidents Reported	3	4	3
Number of Incomplete Hazard Inspections	0	1	2

Risk Management Summary

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
<p>Animal housing at the Zoo does not meet the required standard (inclusive of; animal husbandry, record keeping, staffing & asset renewal) resulting in:</p> <p>Loss of zoo licences / closure of facility;</p> <p>Injury or death to an animal;</p> <p>Negative public perception;</p> <p>Staff turnover;</p> <p>Injury or death to zookeepers.</p>	Moderate 6	<p>1. Documented procedures rolling review.</p> <p>2. Develop, implement, and annually review development plan (linkage to budget required) to upgrade exhibitions and achieve implementation of the approved/ ultimate zoo master plan.</p> <p>3. Staff to monitor and contribute to review/formation of industry guidelines standards.</p>	30/06/14	10	<p><i>Procedure Manual</i> review/ update is continuing.</p> <p>Budget approval for further construction deferred to 2016-17</p> <p>On-going</p>
<p>1. UniCEM (cemetery business system) no longer supported. Vendor advised RRC of cessation of business July 2012.</p> <p>2. Critical/ vital records not kept in appropriate storage conditions.</p> <p>3. Poor/ unreliable network connections.</p>	Moderate 5	<p>Seek funds through budget to purchase, install and transfer data to new/ alternative database for storage and management of cemetery records.</p>	30/11/14	50	<p>Contractor appointed and work underway (IT managing delivery)</p> <p>Current network connection best available option for site at</p>

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
					present time.
Lack of a holistic fire mitigation plan for the region detailing responsibilities within Council.	High 4	Manager Parks to finalise development and implementation of a regional fire mitigation strategy in collaboration with state government agencies and property owners.	31/12/14	50	Regional strategy development underway
Tree fails resulting in: injury/death; damage to property; damage to Council's reputation; negative financial impact.	Low 7	1. Review, update and submit Street and Parks Tree Master Plan for approval to implement. 2. Programmed maintenance works to be implemented to full capacity. 3. Ergon Service Level Agreement is to be in place and implemented.	31/12/15	60	Policy review/ update commenced Programs drafted, implementation commenced; to be monitored.
Loss of significant/ historic/ iconic botanical collections resulting in negative publicity and loss of: reputation; region's "green" status; iconic material; and research opportunities.	Moderate 6	1. Review, update and implement existing land & conservation management & succession plans. 2. Complete the identification of the current collection as part of the succession plan.	30/06/16	40	Nearing completion of Botanical Collection Management Strategy for Botanic Gardens. GPS still to be completed for some plantings plus indexing of all.
Inadequate/ inappropriate open space does not meet the community's requirements/ expectations resulting in lack of: standardised infrastructure charges; consistency and quality of the asset including land; lack of benchmark for Council/ developer Standards; unwanted contributed assets; leading to reputational damage; social problems and; financial impacts.	Moderate 5	1. Develop & implement a Parks Infrastructure Strategy for conditioning of new development. 2. Develop a local parks contribution policy. 3. Complete & implement Landscape Guidelines (as part of CMDG). 4. Open Space Strategy to be reviewed and	31/12/16	70	

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
		implemented (inc service levels).			

Legislative Compliance & Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
BioSecurity Qld (Zoo) Three year license renewed in 2013 Self-audit and reporting	May 2016 As required	Current	
Births, Deaths & Marriages (Cemeteries) Burials reporting	Within 7 days of burial	100%	
Heritage Act (Various sites) General exemption certificate applications <ul style="list-style-type: none"> • Applications lodged • Applications approved 			RBG – plaque installation – Forgotten Children
Land Act Land Management Plans			RBG released for community consultation Kershaw Gardens – drafting in progress and liaison with Dept Natural Resources and Mines

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Detailed project scoping, estimating and procurement proceeding as appropriate.
The following abbreviations have been used within the table below:

WIP	Work in progress
NYC	Not yet commenced
PC	Practical Completion

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (inc committals)
PARKS CAPITAL WORKS PROGRAM					
Playground Shade Construction – No 7 Dam, Mt Morgan	July 2014	October 2014	Comp	100,000 130,000	131,061
Comment: Installation completed.					
Enhancement Program for (new) Local Parks			WIP	88,000	12,468
Comment: Works scoped with Divisional Councillor, estimates being revised and quotes sought.					
Irrigation Renewal Program	September	November	PC	80,000	85,890

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (inc committals)
	2014	2014			
Comment: Practical completion at Saleyards Park achieved. The facility remains closed to the public. Works delivered in conjunction with sportsfield works at this site					
Riverside Parks - upgrade			NYC	75,000	
Comment: Design drawings for water play feature					
Cedric Archer Reserve -			WIP	432,668	6,580
Comment: Councillors' visit to site has confirmed approximate location for playground. Landscape concept received.					
Kershaw Gardens StII upgrade			WIP	600,000	406,058
Comment:					
Drain Repair – Southside Cemetery		Mid to late October	Comp	95,000	69,044
Comment: Budgeted scope completed, balance of budget to survey and design for upstream side of culvert.					
Upgrade Sportsfield surfaces	September 2014		WIP	130,000	68,636
Comment: Practical completion at Saleyards Park achieved. The facility remains closed to the public.					
Rockhampton Botanic Gardens – pathways	Nov 2014	June 2016	WIP	305,000	33,331
Comment: Priority areas for rectification – Edgar Walk, in vicinity of Kiosk and maintenance path to the Japanese Garden. Survey work underway, with detail design in new calendar year.					
Animal Enclosures – Zoo	July 2014	Nov 2014	PC	135,197	134,693
Comment:					
Plant & Equipment - Parks			WIP	76,000	
Comment: Orders placed with Fleet Services. Partially complete with mower trailer delivered and in use.					
Yeppen Roundabout Landscape Renewal			PC	20,505	5,590
Comment: Power supply issue to lighting remains to be resolved.					
Div 10 PCYC SkatePark Improvements	Feb 2015	March 2015	WIP	10,000	
Comment: Works scheduled for commencement in February (avoiding closing the skate park through the school holidays)					
Div 8 PCYC seating, graffiti	Feb 2015	March 2015	WIP	10,000	450

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (inc committals)
Comment: Works scheduled for commencement in February (avoiding closing the skate park through the school holidays)					

4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Project	Revised Budget	Actual (incl. committals)	% budget committed	Explanation
Centenary of ANZAC preparations:				
• Dawn Service				Detailed planning underway
• City Hall landscape				Heritage works certificate received, works commenced
• Bridge Square				TMR formal approval still to be received
• Anzac Park, Mt Morgan				Works planned.
Regional Fire Management Strategy	\$ 30,000	\$ 29,780	99	Draft reports received and comments made
Australian White Ibis control – Botanic Gardens	\$ 30,000	\$ 34,980	117	Ecosure fortnightly nest removal continuing.
Policy Reviews:				
• Street Tree Policy	Current version being reviewed and overall scope for revised policy drafted			
• Naming of Parks	Current version being reviewed			
• Fitzroy River rowing course install and removal	Current version being reviewed, revisions will be informed by recent experiences			

Kershaw Gardens

In November the waterfall area was a focus for extra maintenance attention including mulching, pruning and irrigation checks to present the area at its best for the 2014 High School Formal photos. Minor pathway works were carried out to improve visual amenity and reduce trip hazards.

Events conducted at Kershaw Gardens during November included “Rapid Roadshow with Chepp” for Awareness & Raising funds for HIV Project, “Walk 4 Brain Cancer” and the Rocky Roadrunners held a run through the Gardens.

Botanic Gardens

December rains saw the return of the Ibis in large numbers. Council staff continue to work effectively with the contractor to manage the population within the constraints of Ecosure’s Damage Mitigation Permit.

Rockhampton Zoo

The resident Perenties were returned to their refurbished enclosure in early December. The renovations will improve the visitor experience with new glass viewing panels installed and the installation of safety rails adjacent to the platform and access ramp.

The official "Welcome" for the Otters held on 16 December was extremely well attended with very high public interest. The launch generated significant media interest with the footage being screened as far afield as Victoria.

Memorial Gardens

General maintenance conducted as scheduled.

North Rockhampton Cemetery

The Memorial Wall sandstone surrounds and landscaping was completed in November. Maintenance conducted as scheduled.

South Rockhampton Cemetery

General maintenance conducted as scheduled.

Mount Morgan

The sandstone for the Memorial Walls was installed in November. Ground preparation and irrigation is required to finish off the garden and enhance this area. General maintenance conducted as scheduled.

Tenure Renewal:

Currently Council is following up on 37 outstanding tenure renewals. Of those 37:

- 54% - Council requires information from the Lessee/ Licensee/ Permittee (e.g. paperwork, signed agreements etc)
- 46% - Awaiting action from Council (e.g. survey plans, preparation of Agreements, review of documentation etc)

CQ Health 2015 Sports and Health Expo:

- Date: 22 February 2015
- Time: 9am to 1:30pm
- Venue: Robert Schwarten Pavilion, Rockhampton Showgrounds
- Confirmed Sponsors:
 - Naming Rights – CQ Health (Central Queensland Hospital and Health Service, Queensland Government)
 - Major –
 - FM Studios – provision of marketing collateral associated with the expo
 - Channel Seven – provision of television advertising
 - Southern Cross Austereo – provision of radio advertising
 - Event Sponsors –
 - Australian Sports Nutrition
 - Stanwell Corporation
 - Get Logo'd
 - Other Sponsors –
 - Lane 4 Aquatics – promotional bag sponsor

- Pimp My Party – amusement ride sponsor
- GoodLife Health Clubs – stage sponsor
- Site Holders: 58 site holders currently registered (target is 70)
 - 43 – sport and recreation or community organisations
 - 8 – gyms or health service providers
 - 7 – retailers

5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

These service levels are not formally adopted but are operational standards to show overall progress across the Parks section.

Period ended 30 November 2014

Service Delivery Standard	Target	Current Performance
Pool Operator reporting (Rec'd by 7 th of Month)	On-time	Achieved
Tenure Renewals – Resolved	3/mth	13 (FYTD)

Progressive Measures / Indicators	Previous Period	Current Period
Pool Patronage (previous period is same month last year)	13,158	14,391
Burials (previous period is same month last year)	13	4
Ashes Interments (previous period is same month last year)	7	10
Chapel/ other Services (previous period is same month last year)	5	5
Zoo guided tours – School/ outside school care/ other (previous period is previous month)	2	2
Volunteer Participation – Zoo (previous period is previous month)		293 hrs
Volunteer Participation – Memorial Gardens (previous period is previous month)	31 hrs	39 hrs

Period ended 31 December 2014

Service Delivery Standard	Target	Current Performance
Pool Operator reporting (Rec'd by 7 th of Month)	On-time	Achieved
Tenure Renewals – Resolved	3/mth	14 (FYTD)

Progressive Measures / Indicators	Previous Period	Current Period
Pool Patronage (previous period is same month last year)	11,163	24,971
Burials (previous period is same month last year)	14	10
Ashes Interments (previous period is same month last year)	6	2
Chapel/ other Services (previous period is same month last year)	4	5
Zoo guided tours – School/ outside school care/ other (previous period is previous month)	2	4
Volunteer Participation – Zoo (previous period is previous month)	293 hrs	342 hrs
Volunteer Participation – Memorial Gardens (previous period is previous month)	39 hrs	28 hrs

This table shows the area of land maintained over the combined first and second quarter.

Land maintained	Dec 2014	Sept/ Oct 2014	May/ June 2014	Ha Chg	% Chg
Total	890.88	884.48	876.77	14.11	1.61%
Parks	209.32	209.32	210.33	-1.01	-0.48%
Sport	213.17	213.17	210.30	2.87	1.36%
Vacant Land (Council)	40.14	40.14	35.57	4.57	12.86%
Road Reserve	423.57	418.23	416.95	6.62	1.59%
Civic	4.68	3.61	3.62	1.06	29.17%

FINANCIAL MATTERS

As at period ended 30 November 2014 – 41.7% of year elapsed.

	Adopted Budget	Adopted Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target
	\$	\$	\$	\$	%	41.7% of Year Gone
PARKS						
Parks Administration						
1 - Revenues	(83,500)	(34,792)	(29,391)	(29,391)	35%	✗
2 - Expenses	3,734,408	1,556,003	1,313,192	1,327,223	35%	✓
3 - Transfer / Overhead Allocation	82,290	34,288	24,704	24,704	30%	✓
Total Unit: Parks Administration	3,733,198	1,555,499	1,308,505	1,322,536	35%	✓
Park Recreation Services						
1 - Revenues	(507,316)	(211,382)	(235,266)	(235,066)	46%	✓
2 - Expenses	3,269,812	1,362,422	1,841,592	2,853,678	56%	✗
3 - Transfer / Overhead Allocation	266,344	110,977	176,046	176,046	66%	✗
Total Unit: Park Recreation Services	3,028,840	1,262,017	1,782,372	2,794,658	59%	✗
Park Operations						
1 - Revenues	(54,000)	(22,500)	(76,612)	(76,612)	142%	✓
2 - Expenses	8,440,845	3,517,019	2,693,122	2,903,497	32%	✓
3 - Transfer / Overhead Allocation	1,829,925	762,469	704,196	704,196	38%	✓
Total Unit: Park Operations	10,216,770	4,256,988	3,320,705	3,531,080	33%	✓
Grand Total:	16,978,808	7,074,503	6,411,582	7,648,274	38%	✓

As at period ended 31 December 2014 – 50% of year elapsed.

	Adopted Budget \$	Adopted Budget (Pro Rata YTD) \$	YTD Actual \$	YTD Commit + Actual \$	Variance %	On target 50% of Year Gone
PARKS						
Parks Administration						
1 - Revenues	(83,500)	(41,750)	(32,255)	(32,255)	39%	✗
2 - Expenses	3,734,408	1,867,204	1,770,801	1,781,456	47%	✓
3 - Transfer / Overhead Allocation	82,290	41,145	29,544	29,544	36%	✓
Total Unit: Parks Administration	3,733,198	1,866,599	1,768,090	1,778,745	47%	✓
Park Recreation Services						
1 - Revenues	(507,316)	(253,658)	(260,588)	(260,588)	51%	✓
2 - Expenses	3,269,812	1,634,906	2,284,088	3,200,027	70%	✗
3 - Transfer / Overhead Allocation	466,344	233,172	218,397	218,397	47%	✓
Total Unit: Park Recreation Services	3,228,840	1,614,420	2,241,897	3,157,835	69%	✗
Park Operations						
1 - Revenues	(54,000)	(27,000)	(170,080)	(170,080)	315%	✓
2 - Expenses	8,440,845	4,220,423	3,419,839	3,620,309	41%	✓
3 - Transfer / Overhead Allocation	1,629,925	814,963	839,673	839,673	52%	✗
Total Unit: Park Operations	10,016,770	5,008,385	4,089,431	4,289,901	41%	✓
Grand Total:	16,978,808	8,489,404	8,099,418	9,226,481	48%	✓

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

12 CLOSURE OF MEETING